



MINUTES OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
19TH SEPTEMBER 2018



WILDFLOWER COUNTRY

SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 19th SEPTEMBER 2018 COMMENCING AT 1.34 PM.

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SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 15th AUGUST 2018 COMMENCING AT 1:34PM.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Chris Lane declared the Meeting open at 1.34pm and welcomed Cr Karen Chappell, President Shire of Morawa.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

2.1. PRESENT

C Lane	President
C Connaughton	Deputy President
RJ Heal	Councillor
R Thorpe	Councillor
A Thomas	Councillor
J Mutter	Councillor

STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance
G Stephens	Works Supervisor

MENTORING MEMEBER

Cr Karen Chappell	President Shire of Morawa
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2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Cr Jenny Mutter

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

140376 COUNCIL RESOLUTION /OFFICER RECOMMENDATION – ITEM 5.1

MOVED: Cr Connaughton
SECONDED: Cr Mutter

That Council approve Leave of Absence for Cr Richard Thorpe for the October 2018 ordinary meeting of Council.

CARRIED
Voted: 6/0

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1. Confirmation of Minutes of Ordinary Meeting held 15th August 2018.

140377 COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 6.1

MOVED: **Cr Thorpe**

SECONDED: Cr Mutter

That the Minutes of the Ordinary Council Meeting held on the 15th of August 2018 be confirmed as a true and accurate record of proceedings.

CARRIED

Voted: 6/0

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Cr Lane introduced Cr Karen Chappell and invited Cr Chappell to address the meeting.

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. HEALTH/BUILDING and PLANNING REPORT – 2018

[illegible]

9.2. ADMINISTRATION

9.2.1 Supply of One (1) Compact Track Loader.

Agenda Reference: Works Supervisor 09/18-1
Location/Address: Shire of Three Springs
Name of Applicant: N/A
File Reference: ADM0320
Disclosure of Interest: Nil
Date: 10th September 2018
Author: Greg Stephens (WS)

Signature of Author: _____

SUMMARY

The purpose of this item is to present to Council for its consideration the tenders received for VP-117893 – Supply and Delivery of one (1) New Compact Track Loader.

ATTACHMENTS

1. Response Evaluations for the Supply of (1) Compact Track Loader.
2. Pricing of rates for the accessories and Photo's.

BACKGROUND

As per Councils 2018/2019 adopted budget and vehicle replacement plan, \$100,000 has been allocated for the purchase of a Compact Track Loader with attachments.

There is a trade vehicle for this tender, the trade unit is the Caterpillar 232b skid steer with 4:1 bucket.

Tender documents were prepared for the required vehicle and attachments.
WALGA (Western Australian Local Government Association) E-Quote system was used for this tender. VP - 1177893

WALGA E-Quote service offer competitive advertising, value added benefits, Local Government control and aggregated supply of products.

Specifications for the vehicle were sent to preferred suppliers.

Six (6) requests were made for the applicable tender documents.

The Tender process allowed for a minimum of 21 days for companies who are preferred suppliers through the WALGA E-Quote system to submit tenders.

At the tender closing time being 4.00pm on the 6th September 2018, five (5) submitted tender documents were received being:-

Company submitting tender via E-Quotes

WesTrac CAT
Clark Equipment (Bobcat)
Purser International (JCB)
McIntosh and Sons (New Holland)
Source Machinery (Kubota)

COMMENT

The machine will be used on road construction, vegetation management, storm water and general maintenance throughout the Shire.

Attachments for the machine were also included in the tender process, quotations from suppliers that specialise in attachments for compact track machines were also obtained.

A separate, attached spreadsheet of the evaluation for the attachments proposed for the machine.

Tender Evaluation

The submitted tenders were evaluated by Council officers. All tenders were assessed against the selection weighted criteria, being

Cost 45%

Cab Specifications 25%

Driveline, Chassis Specifications 30%

Recommendations

Based upon the above assessment, it is recommended that WesTrac Pty Ltd be awarded the tender due to the following:-

- Achieved the highest score for the Vehicle.
- Best suited vehicle for Councils operations.

Based on requirements for the machine it is recommended that the following attachments are to be purchased for the machine:-

- **Auger Drive**
 - **150mm bit**
 - **300mm Bit**
 - **450mm Bit**
- **Stick Rake 2100mm**
- **Chain Trencher**

CONSULTATION

Shire CEO, Works Supervisor and Depot staff were involved

POLICY IMPLICATIONS

There are no known political implications associated with this proposal.

FINANCIAL IMPLICATIONS

As per Councils adopted 2018/2019 budget, \$100,000 has been allocated for the purchase of the Compact Track Loader.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

VOTING REQUIREMENTS

Simple Majority.

140378 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.1

MOVED: Cr Connaughton

SECONDED: Cr Thomas

That Council:-

- 1. Accept Tender from WesTrac Pty Ltd for the supply, delivery of One (1) New Caterpillar 239D Compact Track Loader
"As per tender documents" For \$91,757.05 Exclusive of GST.**
- 2. Accept the quotation from HIMAC Attachments for \$12,192.00 Exclusive of GST.(Combined price excluding GST = \$103,949.05), and**
- 3. Trade CAT 232b to WesTrac Pty Ltd for \$18,000.**

TOTAL = \$85,949.05 Exclusive of GST

CARRIED

Voted: 6/0

9.2.2 Nebru Road/Arrino South Road Intersection Modification

Agenda Reference: Works Supervisor 09/18-2
Location/Address: Intersection Arrino South Road and Nebru Road
Name of Applicant: N/A
File Reference: ADM0171
Disclosure of Interest: Nil
Date: 10th September 2018
Author: Greg Stephens (WS)

Signature of Author: _____

SUMMARY

For Council to consider changing the direction of the Give Way Signs on the intersection of Arrino South road and Nebru Road

ATTACHMENTS

Google Map of Intersection

BACKGROUND

The intersection has Arrino South Road giving way to traffic on Nebru Road, being Nebru Road as the through road.

COMMENT

A request has been sent to the Shire Council to have the intersection modified.

The request is that Nebru Road traffic give way to Arrino South Road traffic, meaning that the current layout "Arrino South Road traffic giving way to traffic on Nebru Road traffic" be changed and the Give Way signs be removed from Arrino South Road and placed on Nebru Road.

This request was raised due to the traffic movements (mainly grain carting) through the intersection.

Main Roads were contacted last week to advise the shire if this could be done, they replied with asking the shire to provide background on this request.

1. Has the LG undertaken an onsite assessment of the intersection?
2. Is the predominate movement of traffic on Arrino South Rd or Nebru Rd?
3. Is there sufficient sight lines at the intersection?
4. Does the Shire support the change of priority at the intersection?

So before items 1, 2, 3 can be addressed we need to have council to either support or decline the request, (to minimise time spent on items 1, 2, 3) if it is declined by council.

Information for Council.

1. No recent onsite assessment of the intersection has been taken as yet
2. There are no current traffic counts on councils records in this area
3. No recent onsite assessment has been taken

If it is Councils decision to conduct the onsite assessments this will be the process taken

- Traffic counts are needed in the study (minimum 56 days), during this time the assessments will be done.
- All the reports and data will be sent to the Main Roads Department
- There may be onsite meetings with Shire and Main Roads
- Then Main Roads Department will either support or not support the modifications based on the data provided and give back to the Shire there recommendation.

CONSULTATION

Chief Executive Officer, Work Supervisor, Main roads Department

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The cost associated with changing the intersection to Nebru Road giving way to Arrino South Road would involve.

1. News Letters and notifications in the local news outlets advising of the intersection modification
2. Cost associated with time taken for the intersection assessment
3. Cost associated with time taken for the traffic studies
4. Advance warning signage (new intersection layout) on both approaches to the intersection.
5. Cost associated with time taken for the Main Roads to inspect and update their data (of the new intersection changes).
6. New poles and signage

The estimated costs will be at say \$3,800

STRATEGIC IMPLICATIONS

NIL

VOTING REQUIREMENTS

Simple Majority.

140379 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.2

MOVED: Cr Thomas
SECONDED: Cr Mutter

That Council grant approval to proceed with the necessary study's and works to conduct the assessments on the intersection of Nebru and Arrino South Roads and forward the data and reports to the Main Roads Department.

CARRIED
Voted: 6/0

Works Supervisor Greg Stephens left the meeting at 2.09pm

9.2.3 Off Road Racing Event - Approval 21st to 24th September 2018

Agenda Reference: CEO 09/18-01
Location/Address: Shire of Three Springs Recreation Ground and Various Private Properties
Name of Applicant: WA Off Road Racing
File Reference: ADM0209
Disclosure of Interest:
Date: 29th August 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to grant approval for the holding of the Off Road Racing Event in Three Springs between Friday 21st September and Monday 24th September 2018.

ATTACHMENTS

9.2.3a Traffic Management Plan
9.2.3b Event Notification
9.2.3c Safety and Emergency Response Plan
9.2.3d Risk Assessment package 2018
9.2.3e Supplementary Regulations

BACKGROUND

This year will be the sixth year the event has been held in Three Springs over the September long weekend and process is in place for another successful event. There are some necessary approvals that Council need to make prior to the event proceeding.

The requirements of the Confederation of Australian Motor Sports (CAMS) Ltd processes have usually been followed throughout by the Western Desert Racers, however this year will be by WA Off Road Racing Association. CAMS have issued a permit number for the event and the Risk Management and Occupational Health and Safety Policies are in accordance with the CAMS requirements.

COMMENT

The event will take place predominantly on private property however there are some instances where Council roads and facilities will be used. There is a request for various in kind works from Council such as assisting with Road Closure signage, general cleaning and provision of bins as well as liaison with community groups as required.

The issue of camping has already been addressed and steps will be in order to place an honour box at the Pavilion for collection of "camping" fees from the Off Road Racing entrants and their entourage.

Catering arrangements and Liquor License process for the event have been finalised with individuals, organisations and a commercial business lodging menus and where necessary their own applications for any license required.

CONSULTATION

Chief Executive Officer, WorkSupervisor, Various Community Groups and Service Providers and Off Road Racing Association.

STATUTORY ENVIRONMENT

The traffic management plan has been developed and commissioned to be implemented with due consideration and in accordance with the following legislative, environment and industry standards:

AS 1742 – Manual of uniform traffic control devices

Part 1 – General introduction and index of signs

Part 2 – Traffic control for general use

Part 3 – Traffic control for works on roads

Part 4 – Speed controls

☐ AS/NZS ISO 31000– Risk Management – Principles and Guidelines

☐ AS/NZS 4602– High visibility safety garments

☐ Disability Services Act

☐ Local Government Act

☐ Main Roads Act

☐ MRWA Specification 202

☐ Occupational Safety & Health Act

☐ Occupational Safety & Health Regulations

☐ Public Meetings and Processions Regulations

☐ Public Order in Streets Act

☐ Road Traffic Act

☐ Road Traffic Code

☐ Road Traffic (Events on Roads) Regulations

☐ Traffic Controllers' Handbook

☐ Traffic Management for Events Code of Practice

☐ Traffic Management Plan Preparation Guideline

POLICY IMPLICATIONS

As per specific requirements for the hire of Council facilities.

FINANCIAL IMPLICATIONS

The in kind expenditure that occurred in previous years has not been significant and consisted of moderate cleaning costs, assistance with road closures, some additional utility charges and works that Council did to assist with the track itself. While difficult to put an exact figure on expenses, an estimate would be between \$3,000 and \$4,000. The 2017 event incurred extra expenses due to purchasing of additional event signs which will be used each year.

The income of \$374 from camping fees in 2017 (considerably less than usual) along with hire fee of \$350 from Western Desert Racers offsets some of the costs to Council.

STRATEGIC IMPLICATIONS

Strategic Community Plan

3.1.8 Actively facilitate, support and participate in community events.

VOTING REQUIREMENTS

Simple Majority.

140380 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.3

MOVED: Cr Thomas

SECONDED: Cr Heal

That Council grant approval to the WA Off Road Racing Association to conduct the WAORRA 360 Off Road race in Three Springs 21st and 23rd September 2018 as per the following conditions and arrangements –

1. Council to provide reasonable in kind support as requested by WA OFF Road Racing Association. (Does not include waiver of \$350 commercial hire fee for the Sports Pavilion).
2. That any damage of a significant nature to any Council road (does not include minor grading of roads after the event) or facility used as part of the event is to be made good by the event organisers not at Council's expense.
3. That the event be conducted in accordance with Traffic Management Plan 15 dated 28th August 2018, developed for the event including applicable road closures as presented.
4. Accept the Risk Register as presented in accordance for a CAMS sanctioned event.

CARRIED

Voted: 6/0

9.2.4 REGIONAL LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS MOU

Agenda Reference: CEO 09/18 - 02
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0093
Disclosure of Interest: Nil
Date: 13th September 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

The Western Australian Emergency Management Act 2005 requires each local government to have in place Local Emergency Management Arrangements. This report seeks Council's consideration to formally endorse the MOU and Regional Local Emergency Management Arrangements formed with the Shire of Carnamah, Shire of Three Springs, Shire of Mingenew, Shire of Morawa and Shire of Perenjori.

ATTACHMENT

9.2.4a Draft MOU and Regional Local Emergency Management Arrangements 2018

BACKGROUND

The Shire adopted its own Local Emergency Management Arrangements at its July 2018 Ordinary Council Meeting and moved to reactivate a Three Springs Emergency Management Committee.

However over a number of months discussion have been held between the Shires of Carnamah, Mingenew, Morawa, Perenjori and Three Springs regarding the formation of a regional LEMC. All five have now determined that a regional LEMC would be the most effective arrangement to meet the requirements of the Emergency Management Act 2005 but to also retain our own individual LEMC.

The Emergency Management Act 2005 sets out the requirement that each local government must have in place Local Emergency Management Arrangements. Section 38 allows for two or more local governments to form a LEMC;

38. Local emergency management committees

- (1) A local government is to establish one or more local emergency management committees for the local government's district.
- (2) If more than one local emergency management committee is established, the local government is to specify the area in respect of which the committee is to exercise its functions.
- (3) A local emergency management committee consists of —
 - (a) a chairman and other members appointed by the relevant local government in accordance with subsection (4); and
 - (b) if the local emergency coordinator is not appointed as chairman of the committee, the local emergency coordinator for the local government district.

COMMENT

Following the formal adoption of a regional LEMC, a MOU was circulated to all 5 shires for sign off. A MOU was selected as the mechanism to formalise that 5 Shire collaboration as the Shires have different arrangements regarding LEMCs, such as, some having CESM's and

some Shires having a shared EMRS officer instead. In addition some Shires have already formed a LEMC group and some are on their own. In addition there is a lengthy process and requirement to separate the current groups in order to reform the LEMC itself and include the 5 Shires.

The MOU is designed to be the collaborative regional agreement for all 5 Shires – that will be an overarching document and sit in front of the existing LEMA's. This will mean none of the groupings or arrangements will need to formally change, each Shire will be responsible for updating their own LEMA, there is no extra cost or workload for anyone - but we can have combined district LEMC meetings as a group by having the MOU and sharing the same agencies throughout the region.

CONSULTATION

Adrian Brannigan from the Midwest Gascoyne, Office of Emergency Management (OEM), the CEO's of Shire of Carnamah, Shire of Three Springs, Shire of Mingenew, Shire of Morawa and Shire of Perenjori.

STATUTORY ENVIRONMENT

STATUTORY ENVIRONMENT

Emergency Management Act 2005

41. *Emergency management arrangements in local government district*

- (1) A local government is to ensure that arrangements (*local emergency management arrangements*) for emergency management in the local government's district are prepared.
- (2) The local emergency management arrangements are to set out —
 - (a) the local government's policies for emergency management; and
 - (b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district; and
 - (c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph (b); and
 - (d) a description of emergencies that are likely to occur in the local government district; and
 - (e) strategies and priorities for emergency management in the local government district; and
 - (f) other matters about emergency management in the local government district prescribed by the regulations; and
 - (g) other matters about emergency management in the local government district the local government considers appropriate.
- (3) Local emergency management arrangements are to be consistent with the State emergency management policies and State emergency management plans.
- (4) Local emergency management arrangements are to include a recovery plan and the nomination of a local recovery coordinator.
- (5) A local government is to deliver a copy of its local emergency management arrangements, and any amendment to the arrangements, to the SEMC as soon as is practicable after they are prepared.

42. *Reviewing and renewing local emergency management arrangements*

- (1) A local government is to ensure that its local emergency management arrangements are reviewed in accordance with the procedures established by the SEMC.
- (2) Local emergency management arrangements may be amended or replaced whenever the local government considers it appropriate.

POLICY IMPLICATIONS

Policy Manual 11.0003

Risk Management: Coordinated activities to direct and control an organisation with regard to risk.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan 3.9 Maintain and improve provision of emergency services

- 3.91 Continue to support and fund the community and emergency services management position for the region
- 3.9.2 Update and implement Emergency Management Plans

VOTING REQUIREMENTS

Simple Majority

140381 COUNCIL RESOLUTION//OFFICE RECOMMENDATION – ITEM 9.2.4

MOVED: Cr Connaughton
SECONDED: Cr Thorpe

That Council adopt the formal agreement to collaborate as a regional LEMC and endorse the signing of the MOU formed by the Shire of Carnamah, Shire of Three Springs, Shire of Mingenew, Shire of Morawa and Shire of Perenjori.

CARRIED
Voted: 6/0

9.2.5 CHRISTMAS/NEW YEAR OFFICE and DEPOT CLOSURE

Agenda Reference: CEO 09/18 - 03
Location/Address: 132 Railway Road, Three Springs
Name of Applicant: N/A
File Reference: ADM0080
Disclosure of Interest: Nil
Date: 13th September 2018
Author: Sylvia Yandle, Chief Executive Officer

Signature of Author: _____

SUMMARY

Council approval is sought for the closure of the Shire of Three Springs office and Works depot over the Christmas – New Year period and to confirm arrangements for Christmas Function.

ATTACHMENT

Nil

BACKGROUND

Council has, in previous years, permitted the closure of the Shire Office and Works Depot over the Christmas – New Year period with staff utilising public holidays, days in lieu of Public Holidays, Rostered Days Off or Annual Leave to cover absences.

OFFICER'S COMMENT

This year Christmas and Boxing Day fall on Tuesday and Wednesday respectively, this is a very quiet period and Council has received no complaints in the past for office and depot closure over this period of time. It is an opportunity for staff to have a break ready for the New Year.

The Public Holidays are;

Tuesday	25 th December 2018	(Christmas Day Public Holiday)
Wednesday	26 th December 2018	(Boxing Day Public Holiday)
Tuesday	1 st January 2019	(New Year's Day Public Holiday)

Normal Work days would be;

Monday	24 th December 2018
Thursday	27 th December 2018
Friday	28 th December 2018
Monday	31 st December 2018

It is proposed that this year the Shire Office close at 4.00pm Friday 21st December and re-open on Wednesday 2nd January 2019. Outside staff will also finish Friday 21st December and will have staggered return to work days in January 2019 depending on amount of leave they have entitled.

Friday 21 st December 2018	Depot and office close normal time
Monday 24 th December 2018	Depot and office closed TIL/RDO/Annual Leave

Tuesday 25 th December 2018	Depot and Office closed Christmas Day
Wednesday 26 th December 2018	Depot and Office closed Boxing Day
Thursday 27 th December 2018	Depot and office closed TIL/RDO/Annual Leave
Friday 28 th December 2018	Depot and office closed TIL/RDO/Annual Leave
Monday 31 st December 2018	Depot and office closed TIL/RDO/Annual Leave
Tuesday 1 st January 2019	Depot and Office Closed New Year's Day

A Christmas Function is usually arranged for Councillors, Staff and their families during December. The type of function varies from a more relaxed Barbecue to a sit down meal at the local Hotel. To assist with catering arrangements Council are requested to set a date, type and venue for 2018 Christmas Function.

CONSULTATION

CEO, Works Supervisor and Administration Staff

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

During December each year, Council shall conduct a Staff Christmas Function with the appropriate level of refreshments.

FINANCIAL IMPLICATIONS

Functions and Refreshments 2018/19 full budget amount is \$5,000

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

140382 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.5

MOVED: Cr Mutter
SECONDED: Cr Connaughton

That Council:-

1. Approve closure of Shire Office at 4.00pm on Friday 21st December 2018 and reopen on Wednesday 2nd January 2019;
2. Approve closure of Depot from 4.00pm Friday 21st December with staggered return to work by outside staff in January 2019 depending on leave entitlements; and
3. Councillor/Staff Christmas function to be held on Thursday 13th December 2018.

CARRIED
Voted: 6/0

140383 COUNCIL RESOLUTION – ITEM 9.2.5

MOVED: Cr Mutter
SECONDED: Cr Connaughton

That Standing Orders be suspended.

CARRIED
Voted: 6/0

Standing Orders were suspended.

9.2.6 POLICY ADOPTION: 3010 - RELATED PARTY DISCLOSURE POLICY

Agenda Reference: MoF 09/18-06
Location/Address: Shire of Three Springs
Name of Applicant: N/A
File Reference: ADM0200
Disclosure of Interest: Nil
Date: 13th September 2018
Author: Leah John

Signature of Author: _____

SUMMARY

For Council to adopt propose new Policy # 3010: **Related Party Disclosure Policy.**

ATTACHMENT

9.2.6a Related Party Disclosure Policy Draft
9.2.6b Department Guidelines on Related Party Disclosure
9.2.6c Moorestephens financial reporting guide notes

BACKGROUND

Australian Accounting Standard AASB 124 Related Party Disclosures requires that all local governments disclose Annual Financial Reports, related party relationships, transactions and outstanding balances.

The objective of the Standard to ensure that local government financial statements contain the disclosures necessary to draw attention to the possibility that its financial position may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

In response to the amendment of AASB 124, the department of Local government, Sports and Cultural Industries sent out a circular in June 2017 to all local governments providing implementation guides for changes required in the Financial Statements required by the new standards. The department recommends that local governments develop a policy to achieve compliance.

COMMENT

There is no requirement under ASSB 124 to have a policy and whether to adopt such a policy is at the discretion of the Council.

The policy is put together to provide guidance to staff preparing the financial statements every year and be compliant to the requirements of AASB 124.

Management is required to draft resolution to Council annually identifying related party transactions (**Ordinary Citizen Transactions**) that are provided on terms and conditions no different to those applying to general public and will not be captured and reported such as;

- Use of Shire owned buildings and recreational venues such as, library, ovals, parks, swimming pool, community hall and pavilion
- Paying rates
- Payment of fines and penalties on normal terms and conditions
- Attending council functions and activities that are open to the public
- Transaction whereby a fee or charge is incurred and that is included in Council's adopted Schedule of Fees & Charges.

The policy identifies Ordinary Citizen Transactions up front and thereby eliminating the need for council resolution annually.

CONSULTATION

CEO, Manager of Finance, Auditors

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulation (Financial Management) 1996

Australian Accounting Standard AASB 124

POLICY IMPLICATIONS

New Policy # 3010

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION – ITEM 9.3.6

That Council:

1. Adopts the new policy on Related Party Disclosures as presented.

140384 COUNCIL RESOLUTION – ITEM 9.3.6

That Standing Orders be resumed.

Standing Orders were resumed.

MOVED: Cr Mutter
SECONDED: Cr Connaughton

CARRIED
Voted: 6/0

140385 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.3.6

That Council:

- 1. Adopts the new policy on Related Party Disclosures as presented.**

MOVED: Cr Connaughton
SECONDED: Cr Mutter

CARRIED
Voted: 6/0

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 AUGUST 2018
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Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 10th September, 2018
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31st August, 2018 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31st August, 2018.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 31st August, 2018 is \$3,572,761.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$34,756
Business Cash Maximiser (Municipal Funds)	\$225,149
Grant Funds Holding Maximiser Account (Municipal Funds)	\$808,166
Trust Account	\$1,045
Reserve Maximiser	\$1,724,052
Police Licensing Account	\$95,156

Debtor's accounts as at 31st August, 2018 total \$495,375

Creditors as at 31st August, 2018 are -\$261

The total outstanding Rates debt is \$2,061,651

VOTING REQUIREMENTS

Simple Majority.

140386 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.3.1

MOVED: Cr Mutter

SECONDED: Cr Heal

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 31st August, 2018.

CARRIED

Voted: 6/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

	NOTE	31/08/18 Y-T-D Actual \$	31/08/18 Y-T-D Budget \$	2018/19 Original Budget \$	31/08/18 Y-T-D Variance \$	31/08/18 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		6,548	3,816	22,913	2,732	(72%)
General Purpose Funding		169,545	131,659	514,530	37,886	(29%)
Law, Order, Public Safety		171	334	41,000	(163)	49%
Health		2,600	2,684	16,100	(84)	3%
Education and Welfare		0	2,294	1,063,762	(2,294)	100%
Housing		11,904	15,038	97,209	(3,134)	21%
Community Amenities		69,797	69,458	77,101	339	(0%)
Recreation and Culture		382	3,252	47,654	(2,870)	88%
Transport		271,218	270,367	1,531,740	851	(0%)
Economic Services		382	1,558	9,369	(1,176)	75%
Other Property and Services		2,443	10,240	61,450	(7,797)	76%
		534,990	510,700	3,482,828	(24,290)	5%
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(53,655)	(71,732)	(268,130)	(18,077)	25%
General Purpose Funding		(5,596)	(6,660)	(39,961)	(1,064)	16%
Law, Order, Public Safety		(45,846)	(38,544)	(182,091)	7,302	(19%)
Health		(22,906)	(19,488)	(116,905)	3,418	(18%)
Education and Welfare		(949)	(2,132)	(12,810)	(1,183)	55%
Housing		(60,791)	(57,074)	(342,311)	3,717	(7%)
Community Amenities		(35,105)	(53,718)	(322,233)	(18,613)	35%
Recreation & Culture		(101,796)	(147,806)	(892,279)	(46,010)	31%
Transport		(168,210)	(144,558)	(1,406,786)	23,652	(16%)
Economic Services		(19,601)	(20,128)	(120,780)	(527)	3%
Other Property and Services		(74,738)	(31,462)	(45,936)	43,276	(138%)
		(589,193)	(593,302)	(3,750,222)	(4,109)	(1%)
Net Result Excluding Rates		(54,203)	(82,602)	(267,394)	(28,399)	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	0	0	5,750	0	0%
Depreciation on Assets	2(a)	138,646	145,214	871,290	(6,568)	5%
Capital Expenditure and Income						
Purchase Land and Buildings	3	(142,337)	(142,000)	(2,067,500)	337	(0%)
Purchase Furniture and Equipment	3	0	0	(122,500)	0	0%
Purchase Plant and Equipment	3	0	0	(490,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(1,496)	0	(2,017,476)	1,496	0%
Purchase Infrastructure Assets - Footpaths	3	0	0	(80,000)	0	0%
Purchase Infrastructure Assets - Parks	3	0	0	(53,600)	0	0%
Proceeds from Disposal of Assets	4	0	0	100,000	0	0%
Repayment of Debentures	5	(14,383)	(14,383)	(66,233)	0	0%
Transfers to Reserves (Restricted Assets)	6	0	0	(168,240)	0	0%
Transfers from Reserves (Restricted Assets)	6	0	0	760,000	0	0%
AD Net Current Assets July 1 B/Fwd	7	1,606,108	1,555,477	1,555,477	50,631	
LE Net Current Assets Year to Date	7	3,572,761	578,720	0	2,994,041	(517%)
Amount Req'd to be Raised from Rates		<u>(2,040,426)</u>	<u>(2,040,426)</u>	<u>(2,040,426)</u>	<u>0</u>	<u>0%</u>
Rates per Note 8		2,040,426	2,040,426	2,040,426		
Variance		0	0	0	0	

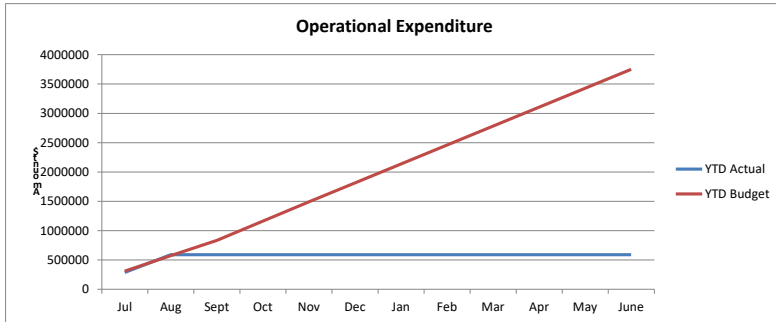
Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

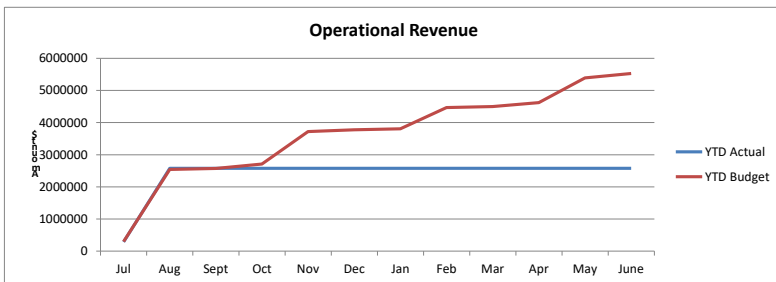
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
<u>REVENUES/SOURCES</u>			
			Explanation for Variances
General Purpose Funding	(29%)	\$ 37,886	Increased funding in Financial Assistance Grants by Grants Commission.
Housing	21%	-\$ 3,134	Low income on rentals as few houses vacant in the last two months.
Recreation and Culture	88%	-\$ 2,870	Income for use of recreational facilities low at this stage.
Other Property and Services	76%	-\$ 7,797	Reimbursement for workers compensation yet to be claimed from LGIS.
<u>(EXPENSES)/(APPLICATIONS)</u>			
Governance	25%	-\$ 18,077	Attributed by low salary costs and reversal of FBT accrued for June 2018, to be paid in September 2018.
Law, Order, Public Safety	(19%)	\$ 7,302	Full payment of insurance for Fire plant & equipments made in July, budget spread over two months July & October.
Health	(18%)	\$ 3,418	Asset depreciation higher than expected, based on estimates.
Housing	(7%)	\$ 3,717	Rates and ESL charges for joint ownership houses including Kadathinni Units.
Community Amenities	35%	-\$ 18,613	Expenditure generally low in town planning, townscape, refuse site maintenance and low salary costs.
Recreation & Culture	31%	-\$ 46,010	Variance is mainly driven by low pool maintenance costs and pool salaries due to it being closed. Expenditure in parks, gardens and reserves lower at this stage.
Transport	(16%)	\$ 23,652	Road maintenance costs ahead of budget at this stage, recent heavy wet weather meant more fixes to road and slashing of weeds/shrubs along roads.
Other Property and Services	(138%)	\$ 43,276	Higher costs resulting from unbudgeted payout of long service leave, increase in staff leave and low recovery costs.
<u>CAPITAL EXPENDITURE AND INCOME</u>			
Depreciation on Assets	5%	-\$ 6,568	Depreciation on Parks and Oval Assets on hold till asset revaluation is completed for 2017/18 year.

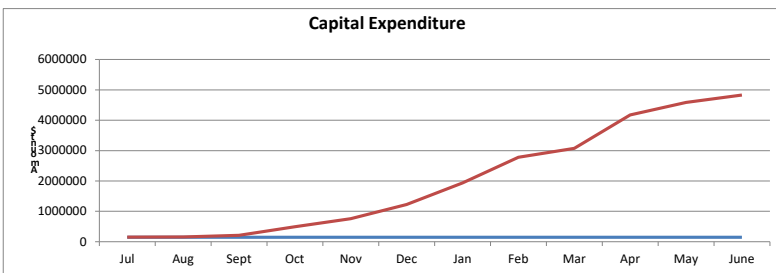
General Income and Expenditure Graphs



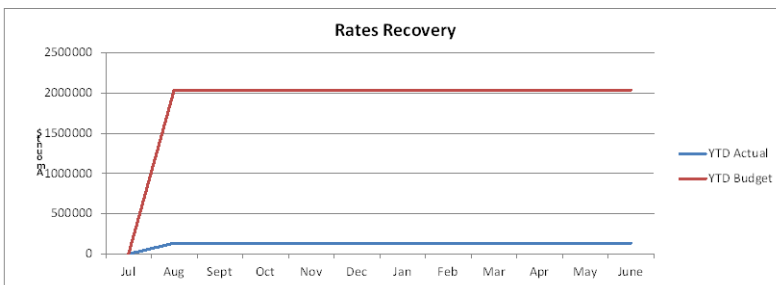
Comment: Road maintenance ahead of budget due to recent heavy wet period.



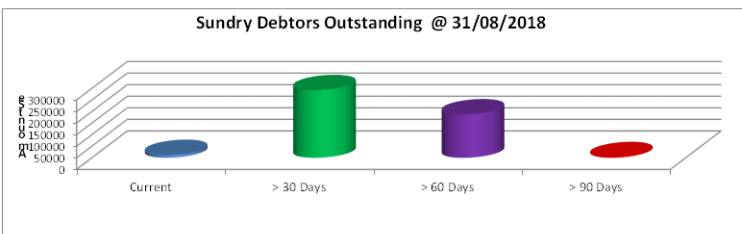
Comment: First 40% Regional Road Group funding and Direct Grants claimed in advance during the month.



Comment: Purchased of new Staff Housing at 41 Slaughter Street, Three Springs completed in the month. Major projects including road works to start incurring costs in September/October.



Comment: Rate Billing for 2018/19 issued mid-August 2018.



Comment: 30 and 60 Days balance comprise of first 40% claim of MRWA road funding and DFES grant funding for Fire Shed respectively.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

		31 August, 2018 Actual \$	2018/19 Original Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		0	30,000
Law, Order, Public Safety			
Furniture & Equipment	CCTV Cameras	0	20,000
Health			
Furniture & Equipment (Medical Centre)		0	30,000
Welfare Services			
Buildings	Child Care Centre	1,142	1,630,000
Housing			
Buildings	Staff Housing	0	47,000
Buildings	Purchase New Staff Housing	140,633	140,000
Buildings	Other Housing	19	65,000
Community Amenities			
Buildings	Thrifty Shop	110	5,000
Recreation and Culture			
Buildings	Pool Paint, Lane Ropes & Shelter	0	158,000
Furniture & Equipment (Pool)	Pool Large Inflater	0	20,000
Infrastructure - Parks & Oval	Hockey Lights	0	30,000
Infrastructure - Parks & Oval	Skate Park revamp	0	10,000
Infrastructure - Parks & Oval	Park BBQ	0	5,000
Building - Pavilion		0	7,500
Buildings - Public Halls/Civic Centre		0	5,000
Transport			
Infrastructure - Roads		1,362.59	1,914,870
Purchase Plant & Equipment	Cat Grader/Skid Steere	0	430,000
	Free Roller / Dolly		40,000
Tools & Equipment	Traffic Lights	0	20,000
Footpaths	Town	0	80,000
Drainage	Town Drainage	133	102,606
Furniture & Equipment	Office Equipment & Network	0	10,000
Economic Services			
Furniture & Equipment		0	12,500
Furniture & Equipment		0	
Buildings	Visitor Centre	0	10,000
Infrastructure - Parks & Oval		0	8,600
		143,833	4,831,076

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

	31 August, 2018 Actual \$	2018/19 Original Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	142,337	2,067,500
Furniture and Equipment	0	122,500
Plant and Equipment	0	490,000
Motor Vehicles	0	0
Infrastructure Assets - Roads	1,496	2,017,476
Infrastructure Assets - Footpaths	0	80,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	0	53,600
	<u>143,833</u>	<u>4,831,076</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

143,833	4,831,076
143,833	4,831,076
0	0

ACQUISITION OF ASSETS		2018/2019 ORIGINAL BUDGET	
<u>By Program</u>			Trade-In
Governance			
Furniture & Equipment	Website upgrade & IT equipment:	30,000	
Law, Order, Public Safety			
Furniture & Equipment	CCTV Cameras	20,000	
Health			
Furniture & Equipment	Medical system - IT Upgrade	20,000	
	& Equipment	10,000	
Welfare Services			
Buildings	Child Centre Building	1,630,000	
Housing			
Buildings	Staff Housing	47,000	
	New House	140,000	
Buildings	Other Housing	65,000	
Community Amenities			
Buildings	Thrifty Shop	5,000	
Recreation and Culture			
Buildings	Pool Shelter & Bowl		
Furniture & Equipment	repaint, new ropes	158,000	
Buildings - Pavillion	Pool large Inflatable	20,000	
Furniture & Equipment	Sport Pavillion	7,500	
Buildings - Public Halls/Civic Centre	Community Hall	5,000	
Infrastructure-Parks & Oval	Hockey Lights	30,000	
	Skate Park & Park BBQ	10,000	
	Skate Park & Park BBQ	5,000	
Transport			
Infrastructure - Roads	RRG, R2R, Own	1,914,870	
Infrastructure - Drainage	Drainage	102,606	
Plant & equipment	Grader 12M Cat	330,000	80,000
Plant & equipment	Skid Steerer Cat	100,000	20,000
	Dolly	25,000	
	Auto Traffic Lights	20,000	
Motor Vehicles	Free Roller	15,000	
Footpath	Town	80,000	
Buildings			
Furniture & Equipment	Office Equipment & Network	10,000	
Economic Services			
Furniture & Equipment	V/Centre IT Equipment	5,000	
	FM Tourist Radio	7,500	
Building	Visitor Centre	10,000	
Infrastructure-Other	Signs/Notice Board	8,600	
Total by Program		<u>4,831,076</u>	<u>100,000</u>
Land Held for Resale			
Land and Buildings		2,067,500	
Furniture and Equipment		122,500	
Plant and Equipment		490,000	100,000
Motor Vehicles			
Infrastructure Assets - Roads		1,914,870	
Infrastructure Assets - Footpaths		80,000	
Infrastructure Assets - Drainage		102,606	
Infrastructure-Parks & Oval		53,600	
Total by Class		<u>4,831,076</u>	<u>100,000</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2018/19	2018/19		2018/19	2018/19		2018/19	2018/19
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Transport								
2009 Caterpillar Skid Steere	15,750	0		20,000	0		4,250	0
Caterpillar 12M Motor Grader	90,000	0		80,000	0		(10,000)	0
	105,750	0		100,000	0		(5,750)	0

By Class	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2018/19	2018/19		2018/19	2018/19		2018/19	2018/19
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Plant & Equipment	0							
	105,750	0		100,000	0		(5,750)	0
	105,750	0		100,000	0		(5,750)	0

Summary

	2018/19 BUDGET	31/8/2018 ACTUAL
	\$	\$
Proceeds on Sale of Assets	100,000	0
Profit on Asset Disposals	4,250	0
Loss on Asset Disposals	(10,000)	0
	<u>(5,750)</u>	<u>0</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	17,531	0	0	0	17,531	17,531	0	0	703
Loan 160 - Swimming Pool	129,146	0	0	0	19,496	129,146	109,650	0	4,861
Transport									
Loan 157 - Grader	60,230	0	0	14,383	29,206	45,847	31,024	1,736	3,251
	206,907	0	0	14,383	66,233	192,524	140,674	1,736	8,815

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2018/19

No new debentures are budgeted for the financial year ending 30 June 2019.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2018 nor is it expected to have unspent debenture funds as at 30th June 2019

(d) Overdraft

Council do not anticipate having an overdraft facility during 2018/19

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

	31 August, 2018 Actual \$	2018/19 Original Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	131,141	131,141
Amount Set Aside / Transfer to Reserve		3,213
Amount Used / Transfer from Reserve	-	
	<u>131,141</u>	<u>134,354</u>
(b) Plant Reserve		
Opening Balance	240,654	240,654
Amount Set Aside / Transfer to Reserve		61,896
Amount Used / Transfer from Reserve	-	
	<u>240,654</u>	<u>302,550</u>
(c) Housing & Development Reserve		
Opening Balance	123,308	123,308
Amount Set Aside / Transfer to Reserve	-	23,021
Amount Used / Transfer from Reserve	-	(100,000)
	<u>123,308</u>	<u>46,329</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	161,548	161,548
Amount Set Aside / Transfer to Reserve	-	3,958
Amount Used / Transfer from Reserve	-	(60,000)
	<u>161,548</u>	<u>105,506</u>
(e) Gravel Pit Reserve		
Opening Balance	47,703	47,703
Amount Set Aside / Transfer to Reserve	-	1,169
Amount Used / Transfer from Reserve	-	
	<u>47,703</u>	<u>48,872</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	136,891	136,891
Amount Set Aside / Transfer to Reserve	-	3,354
Amount Used / Transfer from Reserve	-	(100,000)
	<u>136,891</u>	<u>40,245</u>
(g) Day Care Centre Reserve		
Opening Balance	520,893	520,893
Amount Set Aside / Transfer to Reserve	-	12,762
Amount Used / Transfer from Reserve	-	(500,000)
	<u>520,893</u>	<u>33,655</u>
(h) Lovelocks Soak Reserve		
Opening Balance	50,635	50,635
Amount Set Aside / Transfer to Reserve	-	26,241
Amount Used / Transfer from Reserve	-	
	<u>50,635</u>	<u>76,876</u>
(i) Road Project Reserve		
Opening Balance	25,000	25,000
Amount Set Aside / Transfer to Reserve	-	25,612
Amount Used / Transfer from Reserve	-	
	<u>25,000</u>	<u>50,612</u>
(i) Drainage Project Reserve		
Opening Balance	286,279	286,279
Amount Set Aside / Transfer to Reserve	-	7,014
Amount Used / Transfer from Reserve	-	
	<u>286,279</u>	<u>293,293</u>
Total Cash Backed Reserves	<u>1,724,052</u>	<u>1,132,291</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

6. RESERVES (Continued)	31 August, 2018 Actual \$	2018/19 Original Budget \$
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	-	3,213
Plant Reserve	-	61,896
Housing & Development Reserve	-	23,021
Local Gov Com Housing Reserve	-	3,958
Gravel Pit Reserve	-	1,169
Swimming Pool Rec Eq Reserve	-	3,354
Day Care Centre Reserve	-	12,762
Lovelocks Soak Reserve	-	26,241
Roads Reserve	-	25,612
Drainage Reserve	-	7,014
	<u>-</u>	<u>168,240</u>
Transfers from Reserves		
Housing & Development Reserve	-	(100,000)
Local Gov Com Housing Reserve	-	(60,000)
Swimming Pool Rec Eq Reserve	-	(100,000)
Day Care Centre Reserve	-	(500,000)
Drainage Reserve	-	-
	<u>-</u>	<u>(760,000)</u>
Total Transfer to/(from) Reserves	<u>-</u>	<u>(591,760)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

- Leave Reserve
 - to be used to fund long service leave requirements
- Plant Reserve
 - to be used for the plant replacement, upgrade or purchase.
- Housing and Development Reserve
 - to be used to fund housing/accommodation projects
- Local Gov Com Housing Reserve
 - to be used to maintain the joint Ministry of Housing/Local Government Properties
- Gravel Pit Reserve
 - to be used for rehabilitation of disused gravel pits
- Swimming Pool Rec Eq Reserve
 - to be used to purchase recreational equipment for the swimming pool
- Child Centre Reserve
 - to be used to upgrade Child Care Building and equipments
- Lovelocks Soak Reserve
 - to be used for future upgrade of Water Infrastructure.
- Road Reserve
 - to be used for future Road upgrade/reconstruction.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

	31 August, 2018 Actual \$	Brought Forward 1-Jul-18 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,087,510	1,511,157
Cash - Restricted (Reserves)	1,724,052	1,724,052
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	1,938,750	35,623
- Excess Rates	(1,099)	(6,742)
- Sundry Debtors	571,438	235,002
- Emergency Services Levy	7,630	2,503
- Accrued income	-	2,412
- Prepayments	-	-
- Provision for doubtful debt	(1,055)	(1,055)
- GST Receivable	5,148	421
Inventories	5,497	5,497
Land held for resale	-	-
	<u>5,337,871</u>	<u>3,508,870</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	262	(139,158) *
- Accrued Expenditure	-	(10,302)
- GST Payable	(2,047)	(952)
- PAYG/Withholding Tax Payable	(22,192)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	-	(1,617)
Accrued Salaries and Wages	-	(9,600)
Current Employee Benefits Provision	(148,222)	(148,222)
Current Loan Liability	(51,850)	(66,233)
	<u>(224,049)</u>	<u>(376,084)</u>
NET CURRENT ASSET POSITION	5,113,822	3,132,786
Less: Cash - Reserves - Restricted	(1,724,052)	(1,724,052)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	131,141	131,141
Add Back : Current Loan Liability	51,850	66,233
	<u>182,991</u>	<u>207,374</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u><u>3,572,761</u></u>	<u><u>1,606,108</u></u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

8. RATING INFORMATION - 2018/2019 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2018/19 Rate Revenue \$	2018/19 Interim Rates \$	2018/19 Back Rates \$	2018/19 Total Revenue \$	2018/19 Original Budget \$
Differential General Rate								
GRV - Residential	0.119606	208	2,041,052	244,122	0	0	244,121.99	244,122
GRV - Mining	0.239212	1	252,500	60,401	0	0	60,401.03	60,401
UV - Rural & Arrino	0.015334	184	111,030,000	1,702,534	0	0	1,702,534.04	1,702,534
UV - Mining	0.030667	14	363,228	11,139	0	0	11,139.09	11,139
Other		67						
Sub-Totals		474	113,686,780	2,018,196	0	0	2,018,196.15	2,018,196
Minimum Rates	Minimum \$							
GRV - Residential	455	20	13,439	9,100	0	0	9,100.00	9,100
UV - Rural & Arrino	455	21	280,150	9,555	0	0	9,555.00	9,555
UV - Mining	275	13	31,985	3,575	0	0	3,575.00	3,575
Sub-Totals		54	325,574	22,230	0	0	22,230.00	22,230
		528	114,012,354	2,040,426	0	0	2,040,426	2,040,426
Discounts								0
Totals							2,040,426	2,040,426

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/2018 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$	
Police Licensing	785	32,516	(31,798)	1,503	
Three Springs LCDC	4,334			4,334	
Arrowsmith Catchment	77,393			77,393	
Arrowsmith Rates	11,556			11,556	
Nomination Fees	0			0	
East Three Springs Catchment	2,014			2,014	
BCITF Levy	91		(91)	0	
BRB Levy	63	57	(63)	57	
Cat Trap Bond	0			0	
Housing Bonds	280			280	
Community Bus Bond	100			100	
	<u>96,616</u>			<u>97,237</u>	6630519.89
					6629733.44
					786.45

10. CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	31 August 2018 Actual \$
National Australia Bank	Reserve Maxi	19/06/2018	1,724,052	2.5% 10,864	19/09/2018	1,734,916
National Australia Bank	Maxi Investment	1/08/2018	150,109	Credits 200,040	Debits (125,000)	225,149
National Australia Bank	Grant Acc	1/08/2018	807,872	294	-	808,167

Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	31 August 2018 Actual \$
National Australia Bank	Muni	34,756	19,787	(648)	-	53,895
National Australia Bank	Trust	1,045		(280)	-	765
National Australia Bank	Licensing	95,156	1,316		-	96,472

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

	31/08/18 Y-T-D Actual	31/08/18 Y-T-D Budget	2018/19 Original Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	6,548	3,816	22,913
General Purpose Funding	2,209,971	2,172,085	2,554,956
Law, Order, Public Safety	171	334	41,000
Health	2,600	2,684	16,100
Education and Welfare	-	2,294	1,063,762
Housing	11,904	15,038	97,209
Community Amenities	69,797	69,458	77,101
Recreation and Culture	382	3,252	47,654
Transport	271,218	270,367	1,531,740
Economic Services	382	1,558	9,369
Other Property and Services	2,443	10,240	61,450
	<u>2,575,416</u>	<u>2,551,126</u>	<u>5,523,254</u>
OPERATING EXPENSES			
Governance	(53,655)	(71,732)	(268,130)
General Purpose Funding	(5,596)	(6,660)	(39,961)
Law, Order, Public Safety	(45,846)	(38,544)	(182,091)
Health	(22,906)	(19,488)	(116,905)
Education and Welfare	(949)	(2,132)	(12,810)
Housing	(60,791)	(57,074)	(342,311)
Community Amenities	# (35,105)	(53,718)	(322,233)
Recreation & Culture	(101,796)	(147,806)	(892,279)
Transport	(168,210)	(144,558)	(1,406,786)
Economic Services	(19,601)	(20,128)	(120,780)
Other Property and Services	(74,736)	(31,462)	(45,936)
	<u>(589,191)</u>	<u>(593,302)</u>	<u>(3,750,222)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,986,225</u>	<u>1,957,824</u>	<u>1,773,032</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

	31 August, 2018 ACTUAL \$	2017/18 \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,811,562	3,235,209
Trade and Other Receivables	2,520,813	267,212
Inventories	5,497	5,497
TOTAL CURRENT ASSETS	<u>5,337,872</u>	<u>3,507,918</u>
NON-CURRENT ASSETS		
Other Receivables	22,640	22,640
Property, Plant and Equipment	14,300,035	14,293,884
Infrastructure	35,518,817	35,519,781
TOTAL NON-CURRENT ASSETS	<u>49,841,492</u>	<u>49,836,305</u>
TOTAL ASSETS	<u>55,179,364</u>	<u>53,344,223</u>
CURRENT LIABILITIES		
Trade and Other Payables	23,977	160,677
Long Term Borrowings	51,850	66,233
Provisions	148,222	148,222
TOTAL CURRENT LIABILITIES	<u>224,049</u>	<u>375,132</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	140,675	140,675
Provisions	32,228	32,228
TOTAL NON-CURRENT LIABILITIES	<u>172,903</u>	<u>172,903</u>
TOTAL LIABILITIES	<u>396,952</u>	<u>548,035</u>
NET ASSETS	<u>54,782,412</u>	<u>52,796,188</u>
EQUITY		
Retained Profits (Surplus)	31,130,906	29,144,683
Reserves - Cash Backed	1,724,052	1,724,052
Reserves - Asset Revaluation	21,927,454	21,927,453
TOTAL EQUITY	<u>54,782,412</u>	<u>52,796,188</u>

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

	31 August 2018 Actual \$	2018 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2017	29,144,683	27,646,814
Change in Net Assets Resulting from Operations	1,986,223	1,965,816
Transfer from/(to) Reserves	-	(467,947)
Balance as at 31 August 2018	<u>31,130,906</u>	<u>29,144,683</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2017	1,724,052	1,256,105
Amount Transferred (to)/from Surplus	-	467,947
Balance as at 31 August 2018	<u>1,724,052</u>	<u>1,724,052</u>
 RESERVES - ASSET REVALUATION	#	
Balance as at 1 July 2017	21,927,453	21,927,453
Revaluation Increment		-
Revaluation Decrement	-	-
Balance as at 31 August 2018	<u>21,927,453</u>	<u>21,927,453</u>
 TOTAL EQUITY	 <u>54,782,411</u>	 <u>52,796,188</u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2018 TO 31 AUGUST, 2018

	NOTE	31/08/2018 Y-T-D Actual	31/08/2018 Y-T-D Current Budget	2018/19 Original Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	2,040,426	2,040,426	2,040,426
Grants and Subsidies - Operating		221,859	179,935	967,047
Grants and Subsidies - Non Operating		206,909	206,909	2,129,101
Contributions Reimbursements and Donations - Operating		7,976	15,250	49,250
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		-	-	100,000
Service Charges		-	-	-
Fees and Charges		88,180	93,246	227,990
Interest Earnings		2,107	8,488	63,940
Other Revenue		7,959	6,872	41,250
Realisation on Asset Disposal		0	0	(100,000)
		<u>2,575,416</u>	<u>2,551,126</u>	<u>5,519,004</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(180,732)	(198,468)	(1,190,640)
Materials and Contracts		(128,019)	(144,274)	(1,227,516)
Utilities		(16,539)	(38,236)	(229,363)
Depreciation		(138,646)	(145,214)	(871,290)
Interest Expenses		(479)	(2,430)	(12,314)
Insurance		(123,753)	(61,322)	(175,916)
Other Expenditure		(1,023)	(3,358)	(33,183)
		<u>(589,191)</u>	<u>(593,302)</u>	<u>(3,740,222)</u>
Loss on Sale of Assets		-	-	(10,000)
Profit on Asset Disposal		-	-	4,250
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u>1,986,225</u>	<u>1,957,824</u>	<u>1,773,032</u>
Income Statement by Nature & Type		1,986,225	1,957,824	1,773,032
Income Statement by Program		1,986,225	1,957,824	1,773,032
		-	-	-



Shire of Three Springs

2018/2019 Works Programme @ 31/08/2018

Road/Works	Job No	GL No	Works Program Progress											
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Main Roads Projects														
Three Springs Morawa Rd slk15.71-20.35 Pre seal	MR09	3154												
Three Spring - Enneabba Road 10mm PMB re-seal SLK 12-19	MR10	3154												
Three Spring - Perenjori 10mm PMB re-seal SLK8.4-14.8	MR11	3154												
Black Spot - Midlands Arrino intersection	1252	3104												
RG04 - Intersection - Three Springs-Eneabba, Nebru Rd	RG04	3124	X	X										
Perenjori Road -Widen, seal & reconstruct	MR08	3154		X										
Roads To Recovery														
Dudawa Road Various locations Pavement Repairs	RR09	3134												
Arrino South Road Various locations Pavement Repairs	RR10	3134												
Bunney Road	RR01	3134												
Shire Projects														
Strutton Road Resheet 1km	C1095	3164												
First North gravel resheeting	C1010	3164												
Beekeeper Resheet 3km	C1034	3164												
Simpson Road Resheet 1km & pruning	C1007	3164												
Kangaroo Road Resheet 3km	C1091	3164												
Arrino West shoulders and reseal	C1024	3164												
Broad Road resheet bends 1km	C1013	3164												
Drainage	1208	5594		X										
Footpath	1262	3224												
Total Capital Works														

WANDRRA PROJECTS														
FLOOD DAMAGE WORKS		3322												
Operations and Maintenance Expenditure														
Maintenance General		3352												
Town Street Maintenance	1201	3352	X	X										
Rural Road Maintenance	1202	3352	X	X										
Road Maintenance Grading	1229	3352												
Fire Control	5001	0692	X	X										
Refuse Site Maintenance	1001	1772	X											
Tree Pruning Rural Roads (Contract)	1324	3372												
Tree Pruning Town (Contract)	1322	3372												
Traffic Signs & Control	1240	3442												
Parks and Garden Maintenance														
other Parks & Gardens Maintenance	1105	2642	X	X										
Street Trees & Watering	1232	3362	X	X										
Street Cleaning	1231	3432	X	X										
Oval Maintenance	1107	2652	X	X										
Stormwater Drain Maintenance	1003	2002	X	X										
Centenary Water Feature	1120	3132	X	X										
Verge Spraying - Weed control	1301	3842	X	X										
Depot Maintenance	1230	3402	X	X										
Total Operations and Maintenance														



Shire of Three Springs
2018/2019 Budget (Capital Maintenance)

Building or Council Facility	Job No	GL No	Budget (Full Year)				YTD Budget	YTD Actual
			Labour	Over Heads	Materials and Contracts	Plant costs		
Staff Housing								31/08/2018
Lot 157 (65) Carter Street - MoF	9111	1744			5,000		0	0
Lot 74 (5) Gooch Street - Mechanic	9102	1744					0	0
Lot 214 (21) Franklin Street - Maintenance Officer	9103	1744			8,000		0	0
Lot 36 (47) Williamson Street - Plant Operator	9109	1744			8,000		0	0
Lot 173 (50) Carter Street - CEO	9179	1744			6,000		0	0
Lot 222 (46) Carter Street - Vacant	9112	1744			8,000		0	0
Lot 182 (58) Carter Street - Plant Operator	9157	1744			6,000		0	0
Lot 29 (5) Howard Place - W/Supv	9107	1744			6,000		0	0
New House at Slaughter Street		1750			140,000		140,000	140,633
			0	0	187,000		140,000	140,633
Other Housing								
Lot 30 (3) Howard Place - Dentist	9082	1732			5,000		2,000	19
Lot 60 (5) Glyde Street - Vacant	9076	1732					0	0
Lot 54 (17) Glyde Street - Non staff	9080	1732			60,000		0	0
Lot 223 (2) Mayrhofer Street - NMHS	9074	1732					0	0
Lot 235 Carter Street - Kadathinni Units 1 to 6			0	0	0		0	0
			0	0	65,000		2,000	19
Council Buildings								
Shire Office & Council Chambers	4024				0		0	0
Community Hall		2434			5,000		0	0
Pavilion		2814			7,500		0	0
Medical Centre							0	0
Visitor Centre		3814			10,000		0	0
Thrift Shop	1027	2404			5,000		0	110
Early Childhood Learning Centre		1615			1,630,000		0	1,142
New Fire Shed		0696					0	433
Swimming Pool		2834			8,000		0	0
Swimming Pool					150,000			
					1,815,500		0	1,686
			0	0	2,067,500		142,000	142,337



Shire of Three Springs 2018/2019 Budget (Operating)

Building or Council Facility	Job No	GL No	Budget (Full Year)							
			Total	YTD Budget	YTD Actual	Labour	Over Heads	Materials and Contracts	Contracts & Services	Utilities
Staff Housing					31/08/2018	01	30	02	10	03
Lot 74 (5) Gooch Street - M Elliot	9002	1712	762	762	770	0	0	0	176	140
Lot 214 (21) Franklin Street - (vacant)	9003	1712	842	842	695	0	0	10	176	135
Lot 58 (44) Williamson Street - J Clayton	9006	1712	646	646	849	0	0	0	165	495
Lot 36 (47) Williamson Street - Vacant	9009	1712	960	960	740	78	62	0	176	121
Lot 157 (65) Carter Street - L John	9011	1712	1,164	1,164	2,345	0	0	0	638	1,273
Lot 222 (46) Carter Street - P. Farr	9012	1712	932	932	925	0	0	0	165	494
U1, 66A Williamson Street - Doctor's Unit	9015	1712	578	578	459	18	0	0	165	0
U2, 66B Williamson Street - (vacant)	9016	1712	582	582	664	0	0	70	165	153
Lot 217 (89) Williamson Street - Vacant	9056	1712	1,020	1,020	1,509	227	181	0	176	182
Lot 182 (58) Carter Street - J. Freebraim	9057	1722	0	0	0	0	0	0	0	0
Lot 67 (19) Gooch Street - Sharon Bell	9061	1712	836	836	883	29	23	30	176	197
Lot 173 (50) Carter Street - S Yandle	9079	1712	970	970	737	0	0	0	165	216
			9,292	9,292	10,575	352	267	110	2,343	3,406
Other Housing										
Lot 29 (5) Howard Place - Doctor	9007	1412	1,520	1,520	434	0	0	7	0	427
Lot 30 (3) Howard Place - Dentist	9081	1712	1,074	1,074	814	0	0	126	176	117
Lot 16 (30) Touche Street - Day Care	9052	1722	926	926	1,174	0	0	0	308	386
Lot 223 (2) Mayrhofer Street - NMHS	9053	1722	500	500	602	0	0	0	165	122
Lot 54 (17) Glyde Street - T Taylor	9054	1722	848	848	2,355	0	0	1,409	176	445
Lot 60 (5) Glyde Street - Vacant	9055	1722	880	880	2,732	338	270	1,480	176	117
Lot 235 Carter Street - Kadathinni Units 1 to 6	9068	1722	5,000	5,000	7,874	0	0	5,121	1,162	613
			10,748	10,748	15,986	338	270	8,143	2,163	2,228

Council Buildings										
Medical Centre		1232	4,036	4,036	4,392	35	28	0	2,633	911
Day Care Centre		1662	674	674	803	0	0	8	450	72
Depot Transportable Buildings		3404	868	868	0	0	0	0	0	0
New Fire Shed		0773	250	250	332	0	0	0	140	2
Council Chambers	4001		410	410	878	0	0	0	150	0
Shire Office	4002		3,000	3,000	2,707	774	0	58	646	501
Community Hall	1101		3,394	3,394	5,601	775	46	213	1,621	645
Pavilion	1103		2,580	2,580	3,509	300	34	126	1,087	0
Pottery Centre	1111		100	100	260	0	0	0	150	0
Playgroup	1112		96	96	140	0	0	0	140	0
Hockey Shed	1113		158	158	159	0	0	0	110	0
Visitor Centre	1303		694	694	682	0	0	172	150	109
Swimming Pool (includes Building & other)	1104		17,700	17,700	7,883	0	0	108	3,691	635
Old Nurses Quarters	1311		384	384	674	92	0	0	200	12
Duffy's Store	1021		312	312	459	0	0	0	0	97
Public Toilets	1008		1,264	1,264	1,505	576	0	44	546	256
Dental Surgery (old)	7003				0					
			35,920	35,920	29,983	2,553	108	730	11,713	3,240
			55,960	55,960	56,543		188	1,452		5,495

		Debtors Trial Balance							
		As at 31.08.2018							
Debtor #	Name	Credit Limit	02.06.2018		02.07.2018	01.08.2018	31.08.2018	Total	
			GT 90 days	Age	GT 60 days	GT 30 days	Current		
			Of						
			Oldest						
			Invoice						
		(90Days)							
B76			0.00	0	0.00	0.00	25.00	25.00	
C3			0.00	0	0.00	0.00	8471.86	8471.86	
C5			0.00	0	0.00	0.00	100.00	100.00	
C102			0.00	0	57.24	0.00	0.00	57.24	
D72			283.90	311	0.00	0.00	0.00	283.90	
D87			0.00	0	0.00	640.00	400.00	1040.00	
F14			0.00	0	187339.72	0.00	0.00	187339.72	
G57			0.00	0	0.00	0.00	0.00	-40.00	
H54			0.00	0	0.00	0.00	100.00	100.00	
J1			0.00	0	0.00	0.00	18.51	18.51	
J17			0.00	0	0.00	1430.00	1430.00	2860.00	
K20			0.00	0	0.00	0.00	0.00	-200.00	
K32			425.70	386	0.00	0.00	0.00	425.70	
M5			0.00	0	0.00	289771.00	0.00	289771.00	
M13			0.00	0	0.00	0.00	30.00	30.00	
M100			0.00	0	0.00	0.00	0.00	-0.02	
M135			155.38	158	0.00	0.00	0.00	155.38	
N7			0.00	0	0.00	0.00	900.00	900.00	
N44			0.00	0	0.00	0.00	0.00	0.00	
N46			190.00	659	0.00	0.00	0.00	190.00	
O17			0.00	0	0.00	0.00	0.00	-480.00	
P11			0.00	0	0.00	0.00	0.00	-40.00	
R24			0.00	0	0.00	0.00	80.00	80.00	
T14			600.00	158	0.00	0.00	0.00	600.00	
T52			1611.70	149	640.00	640.00	1127.95	4019.65	
W60			0.00	0	0.00	0.00	0.00	-333.03	
Totals --- Credit Balances:		-1093.05	3266.68		188036.96	292481.00	12683.32	495374.91	

9.3.2. ACCOUNTS FOR PAYMENT – 31 AUGUST 2018

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 10th September, 2018
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 31st August, 2018 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140387 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.3.2

MOVED: Cr Mutter
SECONDED: Cr Thorpe

That Council notes the accounts for payment as presented for August, 2018 from the –

Municipal Fund totalling \$167,773.60 represented by Electronic Fund Transfers No's 14690 – 14760, Cheque No's 11484 – 11493 and Direct Debits 11509.1 – 11509.2, 11510.1, 11515.1 – 11515.4, 11526.1 - 11526.4 and 11529.1.

Licensing Fund totalling \$13,861.25 represented by Direct Debit No 11542.1.

CARRIED
Voted: 6/0

Date: 03/09/2018
Time: 2:36:22PM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of August 2018

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Synergy		
11484	06/08/2018	Electricity Usage Charges		5,981.80
INV	27/07/2018	Electricity Usage Charges 02/05/2018 - 03/07/2018 - Admin Office , ,	3,787.10	
INV	01/08/2018	Electricity Charges 25/06/2018 to 24/07/2018 for 133 Street Lights	2,102.85	
INV	01/08/2018	Electricity Usage Charges 03/05/2018 to 02/07/2018 - 16 Touche Street	91.85	
		Telstra		
11485	06/08/2018	Monthly Account		1,638.16
INV	23/07/2018	Monthly Telephone Usage Charges to 15/07/2018, Service Charges to	1,638.16	
		Water Corporation		
11486	06/08/2018	Overdue Water Usage Charges - On Charged to Tenant		327.95
INV	30/07/2018	Overdue Water Usage Charges for 17 Glyde Street. \$323.52 plus \$4.43	327.95	
		Western Diagnostic Pathology		
11487	06/08/2018	Drug Screen 190		35.04
INV	23/07/2018	Drug Screen - 190	35.04	
		Synergy		
11488	22/08/2018	Electricity Usage Charges		326.50
INV	10/08/2018	Electricity Usage Charges 04/07/2018 to 02/08/2018 - 46 Carter Street	269.40	
INV	24/07/2018	Electricity Usage Charges 04/05/2018 to 02/07/2018 - Duffys Store	57.10	
		Telstra		
11489	22/08/2018	Monthly Account		370.97
INV	05/08/2018	Mobile Phone Usage 05/08/18 to 04/09/18 - 0407 981 659 \$28.81, 0448	370.97	
		Water Corporation		
11490	22/08/2018	Water Usage & Service Charges		6,186.36
INV	10/08/2018	Water Usage Charges 07/06/2018 to 09/08/2018 - 66 Williamson Street	305.33	
INV	10/08/2018	Water Usage Charges 07/06/2018 to 09/08/2018 - 5 Gooch Street, Water	140.40	
INV	09/08/2018	Water Usage Charges 07/06/2018 to 08/08/2018 - Arrino Standpipe	109.99	
INV	09/08/2018	Water Usage Charges 07/06/2018 to 08/08/2018 - Arrino Toilet	23.91	
INV	10/08/2018	Water Service Charges 01/07/2018 to 31/08/2018 - Unti 5 Kadathinni	45.47	
INV	10/08/2018	Water Usage Charges 07/06/2018 to 08/08/2018 - 30 Touche Street,	294.63	
INV	10/08/2018	Water Service Charges 01/07/2018 to 31/08/2018 - 3 Howard Place	116.58	
INV	10/08/2018	Water Usage Charges 07/06/2018 to 09/08/2018 - 5 Howard Place, Water	152.99	
INV	10/08/2018	Water Usage Charges 07/06/2018 to 09/08/2018- 89 Williamson Street, ,	182.49	
INV	10/08/2018	Service Charges 01/07/2018 to 31/08/2018 - 19 Gooch Street,	130.75	
INV	10/08/2018	Service Charges 01/07/2018 to 31/08/2018 - 5 Glyde Street,	116.58	
INV	10/08/2018	Water Service Charges 01/07/2018 to 31/08/2018 - Unit 6 Kadathinni ,	45.47	
INV	10/08/2018	Service Charges 01/07/2018 to 31/08/2018 - 17 Glyde Street,	117.50	
INV	10/08/2018	Water Usage 07/06/2018 to 09/08/2018 - Lot 1 Talc Rd - Depot ,	198.45	
INV	10/08/2018	Water Usage 07/06/2018 to 09/08/2018- New Fire Shed on Franklin	2.39	
INV	10/08/2018	Water Usage Charges 07/06/2018 to 09/08/2018- 44 Williamson Street,	494.56	
INV	10/08/2018	Water Usage 07/06/2018 to 09/08/2018- 47 Williamson Street , , Service	121.16	
INV	10/08/2018	Water Usage Charges 07/06/2018 to 09/08/2018 - 21 Franklin Street, ,	135.07	
INV	10/08/2018	Water Service Charges 01/07/2018 to 31/08/2018 - 2 Mayrhofer Street	122.47	
INV	10/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018- Toilets at 96L	31.08	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018- Park at Railway Rd Three	50.21	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018 - Visitors Centre 118 Railway	79.82	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018 - Byrne Park ,	11.96	
INV	10/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018- Day Care Centre ,	71.73	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018- Sports Oval ,	64.56	
INV	10/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018- 8 Carter Street Lot 235	307.32	
INV	10/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018 - Swimming Pool at	187.65	
INV	10/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018- 2 Hunt Street Three	65.92	
INV	10/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018- Medical Centre 45%,	116.00	
INV	10/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018- Picnic Area at Midlands	2.39	
INV	10/08/2018	Water Service Charges 01/07/2018 to 31/08/2018- Unit 1 - 1/8 Carter	45.47	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018- 46 Carter Street , , Water	224.15	
INV	10/08/2018	Water Service Charges 01/07/2018 to 31/08/2018 - Duffys Store ,	45.47	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018 - 50 Carter Street , , Water	215.76	

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Statement of Payments for the Month of August 2018

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Water Corporation				
INV	10/08/2018	Water Service Charges 01/07/2018 to 31/08/2018 - Unit 4/8 Carter Street	57.24	
INV	10/08/2018	Water Service Charges 01/07/2018 to 31/08/2018 - Unit 3/8 Carter Street	45.47	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018- 58 Carter Street , , Water	253.28	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018 - Community Hall 59 Carter	192.67	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018- 65 Carter Street, Water Service	1,071.94	
INV	10/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018- Federation Park , ,	144.61	
INV	10/08/2018	Water Usage 08/06/2018 to 09/08/2018- Thrift Shop , , Water Service	45.47	
Department for Planning, Lands & Heritage				
11491	31/08/2018	S87 Contract of Sale of Land Eneabba - Three Springs Road		82.50
INV S87	01/08/2018	Deposit - S87 Contract of Sale of Land for Eneabba - Three Springs Road	82.50	
Synergy				
11492	31/08/2018	Electricity Usage Charges		1,096.95
INV	24/08/2018	Electricity Usage Charges 03/07/2018 to 23/08/2018 - 19 Gooch Street	66.25	
INV	28/08/2018	Electricity Usage Charges 19/07/2018 to 15/08/2018 - Aquatic Centre,	1,030.70	
Telstra				
11493	31/08/2018	Monthly Account		1,667.07
INV	23/08/2018	Monthly Telephone Usage Charges to 15/08/2018, Service Charges to	1,667.07	
SEEK Limited				
EFT14690	01/08/2018	Gardener/Town Maintenance officer - Plant Operator Job Adverts		308.00
INV	19/07/2018	Gardener/Town Maintenance Officer and Plant Operator/General Hand	308.00	
WA Treasury Corporation				
EFT14691	01/08/2018	Government Guarantee Fee for Period Ending 30 June 2018		831.42
INV GFEE	30/06/2018	Government Guarantee Fee for Period Ending 30 June 2018 - Loan 156	831.42	
BOC Gases				
EFT14692	06/08/2018	Monthly Account		44.81
INV	29/07/2018	Daily Cylinder Tracking 28/06/2018 to 28/07/2018 - Oxygen Industrial	44.81	
Bob Waddell & Associates Pty Ltd				
EFT14693	06/08/2018	Consultant		264.00
INV 1393	15/07/2018	Assistance with Annual Budget 2018/19	264.00	
BPH (WA) Pty Ltd				
EFT14694	06/08/2018	Contractor		1,881.00
INV 572B	31/05/2018	Side Tipper Hire for Turkey Flat Road. - 24/05/2018 to 31/05/2018 - 49.5	1,881.00	
Book Mark Library Services Pty Ltd				
EFT14695	06/08/2018	Annual Support Contract		242.00
INV	27/07/2018	Annual 12 Month Bookmark Support Contract Renewal for 2018/2019,	242.00	
Child Support Agency				
EFT14696	06/08/2018	Payroll deductions		337.56
INV	24/07/2018	Payroll Deduction for 24/07/2018	337.56	
Courier Australia				
EFT14697	06/08/2018	Freight Account		116.57
INV 0370	13/07/2018	Freight sent from Cov's to Three Springs- Gloves, Freight sent from	62.77	
INV 0371	20/07/2018	Freight from Winc to Three Springs - Stationery, Freight from Winc to	33.78	
INV 0372	27/07/2018	Freight from Australian Paper to Three Springs (Shire of Three Springs	20.02	
Veolia Environmental Services				
EFT14698	06/08/2018	Monthly Account		5,049.31
INV	29/07/2018	Weekly Bin Collection - 10/07/2018, 17/07/2018, 24/07/2018 &	4,554.31	
INV	29/07/2018	5 x 240l Rearlift Medical - Three Springs Medical Centre	495.00	
Shire of Carnamah				
EFT14699	06/08/2018	Ranger Services		3,223.91
INV 11580	30/06/2018	49.7 Hours + 7.6 Hours (being 20% of hours for 3 public holidays and 1	3,223.91	
WINC Australia Pty Limited				
EFT14700	06/08/2018	Meterplan Charges		516.24
INV	24/07/2018	Meterplan Charge MPC6004EXSP 20/06/2018 - 20/07/2018 - 4073	516.24	
Covs Parts Pty Ltd				
EFT14701	06/08/2018	Monthly Account		706.06

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Covs Parts Pty Ltd				
INV	05/07/2018	Gloves-black lightning lge (100), Inflator - Tyre tdr 2000- TS5003,	706.06	
City of Lights				
EFT14702	06/08/2018	Website Redesign		2,750.00
INV	31/07/2018	Progress payment of 50% of estimated budget for re-designing the Shire	2,750.00	
Coorow Community Resource Centre				
EFT14703	06/08/2018	Tafe Course - Chemcert		477.39
INV	12/07/2018	Chemcert Course - Kaiden Reid	477.39	
Dragonfly Trading Pty Ltd T/AS Dongara Building & Trade Supplies & Dongara Mitre 10				
EFT14704	06/08/2018	Monthly Account		138.32
INV 852209	19/07/2018	One pack mastic 20kg bag - 3 Howard, Accent water based enamel gloss	138.32	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT14705	06/08/2018	Monthly Account		13,558.49
INV	11/07/2018	ULS/Diesel 8,600 Litres @ 1.4434 p/l,	12,413.24	
INV	11/07/2018	Delo Silver Sae 30w 5ltr	34.00	
INV	19/07/2018	Liplex ep2 450gm, Blue horizon adblue 20ltr- TS5750	171.16	
INV	11/07/2018	Textran tdh premium 205ltr	940.09	
Great Southern Fuel Supplies				
EFT14706	06/08/2018	Monthly Fuel card account		393.73
INV JULY	31/07/2018	14/07/2018 - ULP for OTS 41.21 litres, 19/07/2018 - ULP for OTS 63.20	393.73	
Health Insurance Fund (HIF) of WA (Inc)				
EFT14707	06/08/2018	Payroll deductions		120.20
INV	24/07/2018	Payroll Deduction for 24/07/2018	120.20	
Ashdown Ingram				
EFT14708	06/08/2018	Monthly Account		370.15
INV	19/07/2018	H4 Globe 12v 60-55w p43t-38	74.25	
INV	19/07/2018	Led Eurotech strobe beacon flange - TS5013, Led Eurotech strobe beacon	295.90	
Institute of Public Works Engineering Australasia Limited (IPWEA)				
EFT14709	06/08/2018	Annual Subscription		814.00
INV	28/06/2018	NAMS Plus Subscription Fee 01/07/2018 to 30/06/2019	814.00	
Local Government Professionals Australia				
EFT14710	06/08/2018	Annual Membership Subscription 2018-2019		2,004.00
INV 8801	11/07/2018	Local Government Professionals Membership Subscription 2018-2019 -	531.00	
INV 8268	11/07/2018	Council Corporate Membership Subscription 2018-2019	1,473.00	
Leeman Plumbing & Excavation				
EFT14711	06/08/2018	Contractor		342.93
INV	17/07/2018	Investigate air discharge on hot water system outlets. Remove and clear	342.93	
Marketforce Pty Ltd				
EFT14712	06/08/2018	Advertising Account		1,288.78
INV 22798	24/07/2018	Advertisement for Gardener/Town Maintenance Officer and Plant	934.49	
INV 22797	24/07/2018	Advertisement for Gardener/Town Maintenance Officer and Plant	354.29	
Three Springs Road House				
EFT14713	06/08/2018	Monthly Account		1,736.79
INV	31/05/2018	TS125 (Doctor Vehicle) ULP 31/5/18 32.88Lts	55.21	
INV	26/06/2018	001TS ULP 1/6/18 30.27Lts & 23/6/18 32.42Lts, OTS ULP 2/6/18	400.07	
INV	28/02/2018	Cleaners Fuel ULP (Gloria Webb) 2/1/18 10lts, 1/2/18 9.88lts & 7/2/18	149.77	
INV FEB	28/02/2018	Small Plant ULP 19/2/18 10lts & 28/2/18 13.50lts, OTS ULP 23/2/18	243.44	
INV	28/03/2018	Small Plant ULP 2/3/18 10lts, 8/3/18 13.27lts & 23/3/18 13.44lts,	82.60	
INV	05/04/2018	Cleaner (179) ULP 8/3/18 9.86lts & 23/3/18 10.02lts, 001TS ULP	261.68	
INV	28/04/2018	Cleaners (179) ULP 13/4/18 9.82Lts, 001TS ULP 27/4/18 40.01Lts,	234.72	
INV	24/05/2018	Small Plant ULP 2/5/18 13.04Lts & 24/5/18 13.08Lts, OTS ULP 10/5/18	309.30	
Perfect Computer Solutions Pty Ltd				
EFT14714	06/08/2018	Computer & IT Services		510.00
INV 23832	19/07/2018	Labour, 29/06/2018 - Assist with EasyRec issues on EHONB,, Server and	382.50	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Perfect Computer Solutions Pty Ltd				
INV 23859	31/07/2018	Labour, 23/07/2018 - Donna can't print pdf. Set it to print as, image, pdf	127.50	
Rays Farm Services				
EFT14715	06/08/2018	Contractor		1,723.70
INV	15/07/2018	Supply & erect fence posts that were broken off at the Three Springs	1,723.70	
Rural Health West				
EFT14716	06/08/2018	Annual Membership		100.00
INV ORG47	01/07/2018	Rural Health West Annual Organisational Membership renewal for the	100.00	
Sweetman's Hardware				
EFT14717	06/08/2018	Monthly Account		593.10
INV JULY	31/07/2018	Retic - Parks and Gardens, Lighters - Arrino Gardens, Solenoid -	593.10	
Sweetman's Ampol Cafe				
EFT14718	06/08/2018	LEMC Meeting Catering		258.00
INV 94	26/07/2018	Trays Assorted Sandwiches- LEMC Meeting 26/07/2018 , , Tray of	258.00	
Stargazers Club WA				
EFT14719	06/08/2018	Astro-Tourism Towns 2018/19		4,500.00
INV 1222	16/07/2018		4,500.00	
Three Springs Rural Services				
EFT14720	06/08/2018	Monthly Account		242.81
INV 42414	17/07/2018	Grease Swivel 1/4 x 1/4 bsp mxf	81.23	
INV 42446	19/07/2018	6mm clear acrylic 725x635 - Roller	78.83	
INV 42449	19/07/2018	Plier vise grip 5in curved jaw wire cut	24.66	
INV 42512	25/07/2018	Silicon Kitch/Bath White 300g Plumbfix- 3 Howard, Shelley's no more	18.56	
INV 42485	23/07/2018	Joiner Rural Poly 1 1/2 Philmac	35.88	
INV 42324	10/07/2018	Beaver bow shackle grd "S" 10x11mm galv (w.l.l. 1.0 Tonne)	3.65	
Three Springs Medical				
EFT14721	06/08/2018	Influenza Vaccine for Shire Staff		154.00
INV	25/07/2018	Influenza Vaccinations for 25/06/2018	154.00	
Van't Veer Services				
EFT14722	06/08/2018	Monthly Account		47.35
INV 752	31/07/2018	0-125g Large Letter x 9 Yakabout 10/7/18, 500g Express Satchel tracking	47.35	
Afgri Equipment Pty Ltd				
EFT14723	06/08/2018	Monthly Account		1,053.15
INV 1745535	29/05/2018	6 hours labour, Carry out tests on engine running rough, removed fuel	1,053.15	
Young Motors Pty Ltd				
EFT14724	06/08/2018	Monthly Account		121.77
INV	12/07/2018	Filterelem, Sump plug, Air filter- TS50015	121.77	
Australian Taxation Office				
EFT14725	21/08/2018	BAS Remittance for July 2018		16,192.00
INV BAS 07	31/07/2018	BAS Remittance for July 2018, BAS Remittance for July 2018, BAS	16,192.00	
Airport Lighting Specialists Pty Ltd				
EFT14726	22/08/2018	Monthly Account		236.50
INV IN19564	09/08/2018	White Windsock 910mm x 3650mm Series - Airport, Australia Postage	236.50	
Griffin Valuation Advisory				
EFT14727	22/08/2018	Professional Services		7,920.00
INV 1554	19/07/2018	Professional service fee for 2018 Fixed Asset Revaluations -	7,920.00	
Burgess Rawson (WA) Pty Ltd				
EFT14728	22/08/2018	Water Usage and Service Charges		281.42
INV 1843	14/08/2018	Water Usage Charges 08/06/2018 to 09/08/2018 - Railway Station	281.42	
Bunnings Group Limited				
EFT14729	22/08/2018	Monthly Account		344.20
INV	01/08/2018	0091582 PINE MOULDING CLEAR PIC FRAME 65X24MM 3.0M	344.20	
Blacktop Engineering Pty Ltd				
EFT14730	22/08/2018	Soil Testing at Early Learning Centre Site		1,155.00
INV	26/07/2018	Material Testing Service Performed on Samples, Sampled and Delivered	1,155.00	

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SHIRE OF THREE SPRINGS
Statement of Payments for the Month of August 2018

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Child Support Agency				
EFT14731	22/08/2018	Payroll deductions		675.12
INV	07/08/2018	Payroll Deduction for 07/08/2018	337.56	
INV	21/08/2018	Payroll Deduction for 21/08/2018	337.56	
REDMACH Pty Ltd T/A RedMac Ag Services				
EFT14732	22/08/2018	Parts Account		222.33
INV 203049	28/07/2018	1543256C1 Kit Seal, 1543267C1 Kit Seal, Freight Charge	222.33	
WINC Australia Pty Limited				
EFT14733	22/08/2018	Shire Logo Envelope Order		410.14
INV	07/08/2018	Shire of Three Springs C4 Envelopes with Shire logo 250's (Code	410.14	
Catwest Pty Ltd				
EFT14734	22/08/2018	Emulsion		739.20
INV	08/08/2018	400 ltrs Emulsion	739.20	
Guardian Print and Graphics				
EFT14735	22/08/2018	Three Springs Tourist Brochures		795.00
INV	16/08/2018	1000 x Shire of Three Springs Tourist Brochures - Printed Both Sides	795.00	
Health Insurance Fund (HIF) of WA (Inc)				
EFT14736	22/08/2018	Payroll deductions		240.40
INV	07/08/2018	Payroll Deduction for 07/08/2018	120.20	
INV	21/08/2018	Payroll Deduction for 21/08/2018	120.20	
Steve Hunter				
EFT14737	22/08/2018	Contractor		1,550.00
INV 10180	15/08/2018	Supply and Install Replacement Mitsubishi Split System Airconditioner	1,550.00	
Shire of Irwin				
EFT14738	22/08/2018	EHO Services		545.93
INV 15409	09/08/2018	Consultant- EHO Services July 2018 - 4 Onsite Hours, Consultant- EHO	545.93	
Jtagz PTY LTD				
EFT14739	22/08/2018	Dog and Cat Registration Tags to 2026		420.20
INV	13/08/2018	GREEN 95mm WrapStrap® DOG #21001-21100 Code- 120, YELLOW	420.20	
Local Health Authorities Analytical Committee (LHAAC)				
EFT14740	22/08/2018	Analytical Services for 2018/2019		392.70
INV MA2018	01/08/2018	Analytical Services 2018/2019 - Population as at 1st July 2018 593	392.70	
Leisure Institute of WA Aquatics (LIWA)				
EFT14741	22/08/2018	Annual LIWA Accreditation and Conference		630.00
INV 2592	10/08/2018	Attendance at the 49th Annual LIWA Conference 13th & 14th August	630.00	
Landgate Valuations				
EFT14742	22/08/2018	Valuations		66.50
INV	27/07/2018	Gross Rental Valuations Chargeable Schedule No: G 2018/1 Dated	66.50	
Leeman Plumbing & Excavation				
EFT14743	22/08/2018	Contractor		1,103.01
INV	06/08/2018	Investigate Leaking Instantaneous Hot water System, found Multiple	291.50	
INV	02/08/2018	Replace Manual Change Over Regulator with New LPG Automatically	811.51	
Mitchell and Brown Communications - Vidguard				
EFT14744	22/08/2018	Security Monitoring Fee		148.50
INV 83401	02/07/2018	Vidguard Monitoring - Permacom - Quarterly - Medical Centre, Vidguard	148.50	
Perfect Computer Solutions Pty Ltd				
EFT14745	22/08/2018	Computer & IT Services		255.00
INV 23899	09/08/2018	1/08/2018 - CSO2 and Admin Error, needed old easyrec uninstalled and	255.00	
Initial Hygiene (Rentokil Initial)				
EFT14746	22/08/2018	Annual Sanitary Disposal Service Fee		4,363.05
INV	14/08/2018	Slimline Sanitary Disposal (T/F 18L) (13 Visits per annum), Slimline	4,363.05	
Rays Farm Services				
EFT14747	22/08/2018	Contractor		817.30
INV	12/08/2018	Supply and Replace Farm Gate and Strainer at the Three Springs Gun	817.30	
Shire of Three Springs				

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SHIRE OF THREE SPRINGS
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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Shire of Three Springs		
EFT14748	22/08/2018	2018/2019 Rates Charges		7,902.10
INV A627	13/08/2018	2018/2019 Rates and ESL Charges, 2018/2019 Rates Domestic Refuse	5,121.27	
INV A441	13/08/2018		1,371.76	
INV A439	13/08/2018		1,409.07	
		Three Springs Primary School P & C Association		
EFT14749	22/08/2018	Catering		675.00
INV 24	07/08/2018	Catering for Council Meeting held 21st February 2018, Catering for	675.00	
		Three Springs IGA		
EFT14750	22/08/2018	Monthly IGA Account		304.20
INV JULY	31/07/2018	Nobbies Mixed Nuts 375gm Councillors Meeting July 2018. , , Cad	304.20	
		WA Treasury Corporation		
EFT14751	27/08/2018	Loan No. 157 Interest payment - Principal on Loan 157 - Grader		16,228.87
INV 157	06/08/2018	Loan No. 157 Principal payment - Principal on Loan 157 - Grader, Loan	16,228.87	
		Courier Australia		
EFT14752	31/08/2018	Freight Account Various		10.73
INV 0375	17/08/2018	Freight from Penske Power to Three Springs - Parts	10.73	
		Veolia Environmental Services		
EFT14753	31/08/2018	Monthly Account		4,554.31
INV	26/08/2018	Weekly Bin Collection - 07/08/2018, 14/08/2018, 21/08/2018 &	4,554.31	
		WINC Australia Pty Limited		
EFT14754	31/08/2018	Meterplan Charges		925.88
INV	21/08/2018	Meterplan Charge MPC6004EXSP 20/06/2018 - 20/07/2018 - 7893	925.88	
		Department of Fire and Emergency Services (DFES)		
EFT14755	31/08/2018	Emergency Services Levy 2018/19		11,095.80
INV 148014	21/08/2018	Emergency Services Levy 2018/19 1st Quarter	11,095.80	
		Frank Gilmour Pest Control		
EFT14756	31/08/2018	Contractor		7,845.00
INV 1307	17/08/2018	Internal/external inspection inc yard area. Sprayed the interior and	7,845.00	
		Perfect Computer Solutions Pty Ltd		
EFT14757	31/08/2018	Computer and IT Services		212.50
INV 23932	28/08/2018	10/08/2018 - DC not loading Exchange, cant access server via RDP.	212.50	
		State Library of Western Australia		
EFT14758	31/08/2018	Annual Fee		220.00
INV	14/08/2018	Lost and Damaged State-Owned Public Libraries Materials for 2018/2019	220.00	
		Sweetman's Hardware		
EFT14759	31/08/2018	Monthly Account		346.85
INV 50	29/08/2018	Secateurs, Joining Tap, Tape, Retic & Glue, Anti Slip Tape, Wiper	346.85	
		Scotty's Contracting		
EFT14760	31/08/2018	Contracting		2,217.60
INV 1017	28/08/2018	Remove and Replace Lights, Smoke detector and Heater for Ceiling	330.00	
INV 1020	28/08/2018	Replace Lights in Red Room at Hall - 24W LED Oyster Lights x 6 and a	907.50	
INV 1016	28/08/2018	Test and Reprogram Air Strip Lights	247.50	
INV 1019	28/08/2018	Replace Light in Car Port at the Back of medical Centre - LED Flood	402.60	
INV 1018	28/08/2018	Call out to Oval, missing part power, found Western Power fault and	330.00	
		iiNet Limited		
DD11509.1	01/08/2018	Monthly Internet Account for Coorow Medical Centre		54.95
INV	17/07/2018	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	
		Westnet Pty Ltd		
DD11509.2	01/08/2018	Annual Linux Web Hosting		160.00
INV	17/07/2018	Linux Web Hosting 1 Recurring for the Period 25/06/2018 to 25/06/2019	160.00	
		Commander Australia		
DD11510.1	08/08/2018	Monthly Account		46.92
INV	24/07/2018	Commander Contract (System Rental) 16/08/2018 to 15/09/2018 - Depot	46.92	

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Statement of Payments for the Month of August 2018

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA Super				
DD11515.1	07/08/2018	Payroll deductions		4,299.07
INV SUPER	07/08/2018	Super. for 07/08/2018	3,464.34	
INV	07/08/2018	Payroll Deduction for 07/08/2018	152.64	
INV	07/08/2018	Payroll Deduction for 07/08/2018	296.15	
INV	07/08/2018	Payroll Deduction for 07/08/2018	279.51	
INV	07/08/2018	Payroll Deduction for 07/08/2018	68.27	
INV	07/08/2018	Payroll Deduction for 07/08/2018	38.16	
Australian Super				
DD11515.2	07/08/2018	Superannuation contributions		530.18
INV	07/08/2018	Payroll Deduction for 07/08/2018	140.36	
INV	07/08/2018	Payroll Deduction for 07/08/2018	12.62	
INV SUPER	07/08/2018	Super. for 07/08/2018	377.20	
The Trustee for Every Superannuation Fund				
DD11515.3	07/08/2018	Superannuation contributions		183.31
INV SUPER	07/08/2018	Super. for 07/08/2018	183.31	
Sunsuper Superannuation Fund				
DD11515.4	07/08/2018	Superannuation contributions		204.38
INV SUPER	07/08/2018	Super. for 07/08/2018	204.38	
WA Super				
DD11526.1	21/08/2018	Payroll deductions		4,158.14
INV SUPER	21/08/2018	Super. for 21/08/2018	3,349.30	
INV	21/08/2018	Payroll Deduction for 21/08/2018	150.47	
INV	21/08/2018	Payroll Deduction for 21/08/2018	296.15	
INV	21/08/2018	Payroll Deduction for 21/08/2018	243.60	
INV	21/08/2018	Payroll Deduction for 21/08/2018	81.00	
INV	21/08/2018	Payroll Deduction for 21/08/2018	37.62	
Australian Super				
DD11526.2	21/08/2018	Superannuation contributions		463.75
INV	21/08/2018	Payroll Deduction for 21/08/2018	132.50	
INV SUPER	21/08/2018	Super. for 21/08/2018	331.25	
MLC Masterkey Personal Super				
DD11526.3	21/08/2018	Superannuation contributions		53.98
INV SUPER	21/08/2018	Super. for 21/08/2018	53.98	
Sunsuper Superannuation Fund				
DD11526.4	21/08/2018	Superannuation contributions		200.34
INV SUPER	21/08/2018	Super. for 21/08/2018	200.34	
National Mastercard				
DD11529.1	27/08/2018	Monthly Credit Card Account		843.40
INV	20/08/2018	Card Fee - SJY, Postage Charges for Rates Notices August 2018 - 132 @	843.40	
Department Of Transport - Daily Licensing				
DD11542.1	31/08/2018	POLICE LICENSING PAYMENTS FOR AUGUST 2018		13,861.25
INV T1	31/08/2018	POLICE LICENSING 30/07/2018, POLICE LICENSING 31/07/2018,	13,861.25	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	13,861.25
M	MUNICIPAL BANK	167,773.60
TOTAL		181,634.85

National Business Visa Card

21 July, 2018 to 20 August, 2018

Chief Executive Officer

Nil	\$	-
	\$	-

Deputy Chief Executive Officer

Postage Charges for Rates Notices	\$	825.40
	\$	825.40

Bank Charges	\$	18.00
	\$	18.00

Total Direct Debit Payment made on 27/08/2018	\$	843.40
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Police Licensing

Direct Debits from Trust Account

1 August, 2018 to 31 August, 2018

Wednesday, 1 August 2018	\$	1,442.60
Thursday, 2 August 2018	\$	713.95
Monday, 6 August 2018	\$	680.60
Tuesday, 7 August 2018	\$	426.65
Wednesday, 8 August 2018	\$	502.35
Thursday, 9 August 2018	\$	1,189.40
Friday, 10 August 2018	\$	2,119.85
Monday, 13 August 2018	\$	78.10
Tuesday, 14 August 2018	\$	287.60
Wednesday, 15 August 2018	\$	26.85
Thursday, 16 August 2018	\$	944.45
Monday, 20 August 2018	\$	663.20
Wednesday, 22 August 2018	\$	83.85
Thursday, 23 August 2018	\$	378.55
Friday, 24 August 2018	\$	1,097.20
Monday, 27 August 2018	\$	141.75
Tuesday, 28 August 2018	\$	103.45
Wednesday, 29 August 2018	\$	585.10
Thursday, 30 August 2018	\$	188.35
Friday, 31 August 2018	\$	1,315.95
	\$	12,969.80

Bank Fees

Direct Debits from Muni Account

1 August, 2018 to 31 August, 2018

Total direct debited from Municipal Account	\$	159.18
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Payroll

Direct Payments from Muni Account

1 August, 2018 to 31 August, 2018

Wednesday, 8 August 2018	\$	43,122.06
Wednesday, 22 August 2018	\$	25,840.45
	\$	68,962.51

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1. ELECTED MEMBERS - Nil

11.2. STAFF - Nil

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 17th October 2018 at 1.30pm.

15. CONFIDENTIAL ITEMS

Nil

16. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 2.12pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 17th October 2018