



**Heart of North Midlands**

# ATTACHMENT BOOK

ORDINARY COUNCIL MEETING  
TO BE HELD ON  
WEDNESDAY  
20 MAY 2020



**WILDFLOWER COUNTRY**





**CONTENTS OF ATTACHMENTS  
ORDINARY COUNCIL MEETING  
20 MAY 2020**

<b>Ordinary Council Agenda Attachments</b>	<b>Pages</b>
10.1.1. Walga 8 May 2020. Additional Advice, PAI	3-12
10.2(a)-(f) Proposed Workforce Accommodation	13-136
10.3.1. Capital Works Status Report Grade Map	137-139
10.4.1. SOTS Financial Report April 2020	140-169
10.6.1 Mastercard and Police Licensing Direct Debit Details April 20 Financial Statement For Period Ending 30 April 2020 Lists of creditors paid as at 31 March 2020	170-171 172-175 176



**WILDFLOWER COUNTRY**



**Public Information Access Changes**  
**Local Government Legislation Amendment Act 2019**

10.1.1 Walga P.I.A.



Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
A <b>map</b> of the district showing the district boundaries, and, if the district is divided into wards, the ward boundaries	s.5.96A(1)(a) <b>Day After Assent being 06/07/19</b>	-	Contact <a href="#">Landgate</a> for assistance with maps suitable for publication on the website.  <b>New</b> s.5.96A(a) requires a district map to be published on the website.
<b>Local Laws</b> made by the local government in accordance with section 3.12	s.3.12(6)(c) s.5.96A(1)(b) <b>Day After Assent being 06/07/19</b>	s.5.94(h)	Existing requirement: s.5.94(h) requires <u>any Local Law</u> (principle, amendment and repealed local laws) to be <u>available for public inspection</u> , where it can reasonably be made available without diverting, in the CEO's opinion, a substantial and unreasonable portion of LGs resources away from other functions.  <b>New</b> s.5.96A(1)(b) requires that an " <u>up-to-date consolidated version of any local law... that is in force</u> " to be <u>published on the LGs website</u> . This requires the principle local law and subsequent local law amendments to be compiled as the 'up-to-date consolidated' (as amended) version. This example from the <a href="#">City of Stirling</a> may be helpful in understanding how to prepare a consolidated version of local laws.
<b>Business plan</b> prepared under section 3.59	s.3.59(4)(c) <b>Day After Assent being 06/07/19</b>	s.5.94(r)	Existing requirement: s.5.94(r) requires <u>any business plan</u> (current or historic) to be available for public inspection, where it can reasonably be made available without diverting, in the CEO's opinion, a substantial and unreasonable portion of LGs resources away from other functions.  <b>New</b> s.3.59(4)(c) requires <u>Business Plans</u> to be published on the website.
The <b>annual budget</b>	s.5.96A(1)(c) <b>Day After Assent being 06/07/19</b>	s.5.94(d)	Existing requirement: s.5.94(3) requires <u>any annual budget</u> (i.e. current or historic) to be <u>available for public inspection</u> , where it can reasonably be made available without diverting, in the CEO's opinion, a substantial and unreasonable portion of the LGs resources away from other functions.  <b>New</b> s.5.96A(1)(c) requires the <u>annual budget</u> to be <u>published on the LGs website</u> .
<b>List of fees and charges</b> imposed under s.6.16	s 5.96A(1)(d) <b>Day After Assent being 06/07/19</b>	s.5.94(e) <b>Day After Assent being 06/07/19</b>	Existing requirement: s.5.94(e) requires <u>any Schedule of Fees and Charges</u> (current or historic) to be available for public inspection, where it can reasonably be made available without diverting, in the CEO's opinion, a substantial and unreasonable portion of LGs resources away from other functions.  <b>New</b> s.5.96A(d) requires an <u>up-to-date</u> (i.e. as amended) <u>list of fees and charges</u> imposed under s.6.16 to be <u>published on the LGs website</u> .



**Public Information Access Changes**  
**Local Government Legislation Amendment Act 2019**



Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
<p><b>Any plan for the future</b> [s5.56]:</p> <ul style="list-style-type: none"> <li>• Strategic Community Plan</li> <li>• Corporate Business Plan</li> </ul>	<p>S 5.96A(1)(e) <b>Day After Assent being 06/07/19</b></p>	<p>s.5.94(f)</p>	<p>Existing requirement: s.5.94(f) requires <u>any Plan for the Future</u> (i.e. current or historic) to be available for public inspection, where it can reasonably be made available without diverting, in the CEO's opinion, a substantial and unreasonable portion of LGs resources away from other functions.</p> <p><b>New</b> s.5.96A(e) requires that the <u>current</u> (i.e. as amended) version of each of the Local Governments <u>Plan for the Future</u> documents to be <u>published on the LGs website</u>.</p> <p>Discretionary: Local Governments may publish on the website the adopted; Long Term Financial Plan, Asset Management Plan, Workforce Plan and other enabling strategies</p>
<p><b>Notice papers and agenda</b> relating to any council or committee meeting and reports and other documents which:</p> <p>(i) are to be tabled at the meeting; or</p> <p>(ii) have been produced by the LG or committee for presentation at the meeting, and which have been made available to members of council or committee for the meeting.</p>	<p>S 5.96A(1)(h) <b>Day After Assent being 06/07/19</b></p>	<p>s.5.94(p)</p> <p>Admin Reg. 29(1)(d)</p>	<p>Existing requirements include:</p> <ul style="list-style-type: none"> <li>• s.5.94(n) requires <u>any notice papers and agenda</u> (i.e. current or historic), to be available for public inspection, where it can reasonably be made available without diverting, in the CEO's opinion, a substantial and unreasonable portion of LGs resources away from other functions.</li> <li>• Admin R.29(3) A person's right to inspect information referred to in s.5.94 does not extend to inspection of information ...if, in the CEO's opinion, the meeting or that part of the meeting to which the information refers is likely to be closed to members of the public [s.5.23(2)].</li> <li>• s.5.95(2) excludes information related to a debt owed to the LG, unless the person requesting the information is the debtor.</li> <li>• s.5.95(3) and (4) excludes confidential information from a meeting, other than the decision, which is available in the meeting minutes.</li> </ul> <p><b>New</b> s.5.96A(h) requires the Agenda and Notice Papers (inclusive of all information required by the Act) to be published on the website.</p> <ul style="list-style-type: none"> <li>• s.5.96A(2) excludes information if the meeting or that part of the meeting to which the information refers was closed to members of the public.</li> <li>• s.5.96A(3) provides confidentiality does not apply to information — (a) that is a record of decisions made at a council or committee meeting; or being confidential information that can be published despite subsection (2).</li> </ul>



**Public Information Access Changes**  
**Local Government Legislation Amendment Act 2019**



Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
<b>Minutes</b> of council or committee meetings.	s.5.96A(1)(f) <b>Day After Assent being 06/07/19</b>	s.5.94(n) & (u) Admin Reg. 29(1)(c)	<p>Existing requirements include:</p> <ul style="list-style-type: none"> <li>s.5.94(n) requires <u>any confirmed minutes of council or committee meetings</u> (i.e. current or historic) to be available for public inspection, where it can reasonably be made available without diverting, in the CEO's opinion, a substantial and unreasonable portion of LGs resources away from other functions.</li> <li>Admin.Reg.29(1)(c) requires unconfirmed minutes of council or committee meetings to be available for public inspection.</li> <li>Admin.Reg.29(2) The right to inspect information does not extend to information if the meeting or that part of the meeting to which the information refers was closed to the public or in the CEO's opinion, could have been closed to the public, but was not closed [see s.5.23(2)], unless the information to be inspected is a record of a decision made at the meeting.</li> <li>s.5.95(2) excludes information that relates to any debt owed to the Local Government, unless the person is the debtor.</li> <li>s.5.95(3) and (4) excludes confidential information from a meeting, other than the decision, which is available in the meeting minutes.</li> <li>Freedom of Information Act may also apply to confidential information.</li> </ul> <p><b>New</b> requirements:</p> <ul style="list-style-type: none"> <li>s.5.96A(1)(f) requires <u>confirmed</u> minutes of council or committee meetings to be published on the website.</li> <li>s.5.96A(2) excludes information if the meeting or that part of the meeting to which the information refers was closed to members of the public.</li> <li>s.5.96A(3) provides confidentiality does not apply to information — (a) that is a record of decisions made at a council or committee meeting; or being confidential information that can be published despite subsection (2).</li> </ul> <p><b>New</b> AFTER Regulations are Gazetted - Unconfirmed minutes will be required to be publishing on Local Government websites.</p>
<b>Minutes of electors' meetings</b>	s.5.96A(1)(g) <b>Day After Assent being 06/07/19</b>	s.5.94(o)	<p>Existing s.5.94(o) requires <u>any minutes of electors' meetings</u> (current or historic), to be available for public inspection, where it can reasonably be made available without diverting, in the CEO's opinion, a substantial and unreasonable portion of LGs resources away from other functions.</p> <p><b>New</b> s.5.96A(1)(g) requires electors meeting minutes to be published on the LGs website.</p>



**Public Information Access Changes**  
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Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
Any <b>rate record</b>	s.5.96A(4)(a) <b>Day After Assent being 06/07/19</b>	s.5.94(m)	Existing Requirements include: <ul style="list-style-type: none"> <li>s.5.95(2) excludes information that relates to any debt owed to the City, unless the person is the debtor.</li> <li>s.5.95(8) excludes “silent electors” prescribed by s.4.38 and s.51B.</li> <li>Admin Reg.29B may not be provided unless satisfied that the information will not be used for a commercial purpose and Statutory Declaration required.</li> </ul> <p><b><u>New</u> s.5.96A(4)(a) specifies that it is prohibited to publish the rate record on the website.</b></p>
Any <b>register of owners and occupiers</b> under section 4.32(6) and <b>electoral rolls</b>	s.5.96A(4)(b) <b>Day After Assent being 06/07/19</b>	s.5.94(s)	Existing requirements include: <ul style="list-style-type: none"> <li>s.5.94(2) requires <u>any register of owners and occupiers and electoral rolls</u> (i.e. current or historic), to be available for public inspection, where it can reasonably be made available without diverting, in the CEO’s opinion, a substantial and unreasonable portion of LG resources away from other functions.</li> <li>s.5.95(8) excludes “silent electors” prescribed by s.4.38 &amp; s.51B.</li> <li>Admin Reg.29B copies of the Register may not be provided unless CEO is satisfied that the information will not be used for a commercial purpose - Statutory Declaration required.</li> </ul> <p><b><u>New</u> s.5.96A(4)(b) specifies that it is prohibited to publish the Owner / Occupier Register or Roll on the website.</b></p>
An <u>up-to-date</u> version of the <b>Register of Gifts</b>	<b>s. 5.94(ba)</b> <b>Day After Assent being 06/07/19</b>  <b>s. 5.89A</b> <b>Day After Assent being 20/10/19</b>	<b>Admin. Reg.29(1) (ba) and (bb)</b>  <b>S.5.89A(5)</b>	Existing requirements: <ul style="list-style-type: none"> <li>Admin. Reg.29(1)(ba) and (bb) requires the Register of Notifiable Gifts (Rules of Conduct Reg. 12(5) and Admin Reg.34B(5)), to be available for public inspection.</li> <li>S.5.89A(5) requires a Register of Gifts (s.5.82) and contributions to travel (s.5.83) to be published on the Local Government’s website.</li> <li>s.5.89A(3) and Admin Reg.28A (Form 4) currently prescribes the form of the Register of Gifts.</li> </ul> <p><b><u>New</u> s.5.94(ba) for <u>any Register of Gifts</u> to be made available for public inspection.</b></p> <p><b><u>New</u> s.5.89A(5) will require the <u>Register of Gifts</u> (refers to new s.5.87A and 5.87B) to be published on the website - the Register of Gifts is to include:</b></p> <ul style="list-style-type: none"> <li><u>all disclosures made under the former provisions</u> (refers to disclosures under s.5.82 (gifts) and 5.83 (travel) see transitional provisions Schedule 9.3(56)), <b><u>and</u></b></li> <li><b><u>New</u></b> Council member gift disclosures in accordance with s.5.87A; <b><u>and</u></b></li> <li><b><u>New</u></b> CEO gift disclosures in accordance with s.5.87B; <b><u>and</u></b></li> </ul>



**Public Information Access Changes**  
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Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
			<ul style="list-style-type: none"> <li>• <b>New</b> Details of excluded gifts approved in accordance with s.5.62(1B).</li> <li>• <b>New</b> s.5.89A(5A) requires that the version of the register published on the website MUST NOT include the street address of an <u>individual</u> included in a gift disclosure, but MUST INSTEAD include only the town or suburb mentioned in the address. Therefore full address details must be included for entities.</li> </ul> <p><b>New</b> s.5.89A(2A) will require the CEO must record a disclosure in the register within 10 days after the disclosure is made –the website version of Register of Gifts must be maintained as up-to-date in accordance with this requirement.</p> <p><b>New</b> s.5.90 will make it an offence to publish information from a register of financial interests <u>or register of gifts</u> unless the information is a fair and accurate representation published in good faith.</p> <p><b>Note:</b> Gift disclosures by employees other than the CEO, will not be required to be recorded in this online Register of Gifts as at the time the amendments to sections 5.87A (Council Members to disclose gifts), 5.87B (CEOs to disclose gifts) and 5.89A (Register of gifts) come into effect, then employee gift disclosure records should be removed from the Register of Gifts in accordance with s.5.89A(6) as employees will cease to be relevant for gifts disclosures under these requirements.</p> <p>In accordance with s.5.89A(7), records removed from the register must be maintained as a local government record available for public inspection for a period of at least 5 years after the person ceased to be required to make gift disclosures.</p>
<b>Policy for attendance at events</b> (council members and CEO)	<b>s.5.90A(5)</b> <b>Day After Assent being 20/10/19</b>		<p><b>New</b> s.5.90A(5) will require the CEO to publish an <u>up-to-date</u> version of the policy must be on the Local Government's website.</p> <p><b>NOTE:</b> The DLGSC has advised that a guideline will be provided to assist Local Governments in preparing an Events Policy. Local Governments may wish to defer preparation of the policy until the DLGSC guideline is available.</p>



**Public Information Access Changes**  
**Local Government Legislation Amendment Act 2019**



Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
An up-to-date <b>register of certain complaints of minor breaches</b> which records all complaints that result in a finding under section 5.110(2)(a) that a minor breach has occurred.	s.5.118(3) s. 5.121(3) <b>Day After Assent being 06/07/19</b>	s.5.94(ab)	<p>Section 5.121(2) The register of complaints is to include, for each recorded complaint —</p> <ul style="list-style-type: none"> <li>(a) the name of the council member about whom the complaint is made; and</li> <li>(b) the name of the person who makes the complaint; and</li> <li>(c) a description of the minor breach that the standards panel finds has occurred; and</li> <li>(d) details of the action taken under section 5.110(6).</li> </ul> <p><b>New</b> s.5.118(3) requires the CEO to publish on the LGs official website <u>any censure order under s.5.110(6), 5.113 or 5.117(1)</u> in respect of a person who is a council member. This includes any <u>previous censure orders relevant to any current sitting member</u>.</p> <p><b>New</b> s.5.121(3) requires the CEO to publish an <u>up-to-date version</u> of the <u>register of complaints</u> on the Local Government's official website.</p>
A document describing the <b>objects of, and reasons for, each proposed rate and minimum payment</b>	s.6.36(3A) <b>Day After Assent being 06/07/19</b>	-	<p><b>New</b> s.6.36(3A) provides that each Local Government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the LG's official website.</p> <p><b>New</b> s.6.36(3)(c) requires that the Local Public Notice includes advice that this document can be inspected at a time and place specified in the notice.</p> <p><b>NOTE:</b> If your Local Government has not provided Local Public Notice of differential or minimum rates prior to 6 July 2019, then these new provisions will apply to the current process.</p>



## Public Information Access - Date yet to be proclaimed

### Local Government Legislation Amendment Act 2019



Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
Any <b>proposed local law</b> of which the local government has given local public notice under section 3.12(3)	<b>s.1.7(a)</b> Date of operation yet to be Proclaimed	<b>s.5.94(g)</b>	Existing requirement: s.5.94(g) requires <u>any proposed local law</u> to be available for public inspection.  <b>New</b> s.1.7(a) requirements for public notices to be published on the Local Government's website – date of operation yet to be proclaimed.
<b>Nominated candidates' details and profiles</b>	<b>s.4.52(1) &amp; (2)</b> Date of operation yet to be Proclaimed	-	<b>New</b> s.4.52(1) and (2) amendments will require Candidate Profiles to be published on the Local Government's website and removing the requirement for the Profiles to be exhibited on the LG offices Notice Board.
<b>Policy for temporary employment or appointment of CEO</b>	<b>s.5.39C(6)</b> Date of operation yet to be Proclaimed	-	<b>New</b> s.5.39C(6) will require the CEO to maintain an <u>up-to-date</u> (i.e. as amended) version of the adopted policy on the website.
<b>Model standards for CEO Recruitment, Performance and Termination</b>	<b>s.5.39B(6)</b> Date of operation yet to be Proclaimed	-	<b>New</b> s.5.39B(6) will require the CEO to publish an <u>up-to-date</u> version (i.e. as amended) of the Model Standards as adopted by Council on the Local Government's website.  A new Regulation will establish Model Standards and within 3 months of the day on which the new Regulation comes into effect, the Council will be required to have adopted, by absolute majority, the Model Standard. s.5.39B(4) provides that a Local Government may include additional provisions, however any additional provisions are of no effect if they are inconsistent with the Model Standards.
<b>A policy in relation to employees whose employment with the local government is finishing</b> — Payments to employees in addition to contract or award	<b>s.5.50(5)</b> Date of operation yet to be Proclaimed	-	A policy under s.5.50 is only mandatory if a Local Government proposes to make payments to terminating employees greater than their employment contract entitlements.  If a policy under s.5.50 has been adopted, then a <b>New</b> requirement will be that it must be published and maintained as current on the Local Government's website.



## Public Information Access - Date yet to be proclaimed

### Local Government Legislation Amendment Act 2019



Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
An <u>up-to-date</u> version of the <b>Register of Financial Interests</b>	<b>s. 5.88(2A)</b> Date of operation yet to be Proclaimed	<b>s. 5.94(b)</b>	<p>Existing requirement: s.5.94(b) requires <u>any proposed local law</u> to be available for public inspection.</p> <p><b>New</b> s.5.88(2A) will require entire the Register of Financial Interests to be published on the website. Section 5.88(2) requires that the register contains:</p> <ul style="list-style-type: none"> <li>• Primary [s.5.75] and Annual Returns [s.5.76] only for <u>current relevant persons</u> (i.e. Council Members and Designated employees) [subject to s.5.88(3)]; <u>and</u></li> <li>• Elected member direct financial, indirect financial and proximity interests disclosed at meetings [s.5.65]; <u>and</u></li> <li>• Employee direct financial, indirect financial and proximity interests disclosed relating to advice or reports provided to Council or a Committee [s.5.70]; <u>and</u></li> <li>• Employee direct financial, indirect financial and proximity interests disclosed relating to delegated authority [s.5.71]; <u>and</u></li> <li>• <b>New</b> will require the CEO to disclosure of interests relating to gifts in connection with advice or reports provided directly or indirectly to the council or a committee [s.5.71A]</li> </ul> <p><b>Note:</b> The Financial Interest Register includes <b>all</b> disclosures for current and previous Council Members and employees made since the LG Act 1995, excluding Primary &amp; Annual Returns removed in accordance with s.5.88(3). If the Register of Financial Interest is collated by inserting extracted information in a 'Register', then due regard should be given to s.5.90 to ensure <u>only the actual content of the disclosure</u> is included in the Register.</p>
Any <b>code of conduct</b>	<b>s. 5.51A(3)</b> <b>s. 5.104</b> Date of operation yet to be Proclaimed	<b>s. 5.94(a)</b>	<p>Existing requirement: s.5.94(a) requires <u>any code of conduct</u> to be available for public inspection.</p> <p><b>New</b> s.5.51A requires the CEO to prepare and implement a code of conduct for employees, for which an up-to-date version must be published on the website. s.5.51A(4) provides that a Regulation may prescribe the content of, and other matters in relation to, Codes of Conduct in this section.</p> <p><b>New</b> s.5.103 (amended) so that (new) Regulations must prescribe a model code of conduct applicable to Council Members, Committee Member and candidates.</p> <p><b>New</b> s.5.104 (amended) will require Council to adopt the Model Code within 3 months after the Regulations come into operation. Council may include additional requirements but any changes cannot be inconsistent with the Model Code</p>



## Public Information Access - Date yet to be proclaimed

### Local Government Legislation Amendment Act 2019



Local Government Act 1995 Public Information Requirement	NEW LG Act Requirement	Existing LG Act Requirement	Comments and Considerations
A report for each financial year on the <b>training completed by council members</b> in the financial year	<b>s.5.127</b> Date of operation yet to be Proclaimed		<b><u>New</u></b> Section 5.127 Report on training – will require: (1) A local government must prepare a report for each financial year on the training completed by council members in the financial year. (2) The CEO must publish the report on the local government's official website within 1 month after the end of the financial year to which the report relates.
<b>A policy in relation to the continuing professional development of council members</b>	<b>s.5.128</b> Date of operation yet to be Proclaimed		<b><u>New</u></b> s.5.128 will require Council to adopt a policy in relation to the continuing professional development of Council Members, with requirement for an up-to-date version of the policy to be published on the Local Government's website. s.5.128(3) provides that Regulations may prescribe requirements as to a policy under this section.



## Executive Secretary

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**From:** Lyn Fogg <LFogg@walga.asn.au>  
**Sent:** Friday, 8 May 2020 2:16 PM  
**To:** Executive Secretary  
**Subject:** FW: Access to Information  
**Attachments:** Public Information access - Website - Update.docx.pdf

Good afternoon Tricia

Thank you for your enquiry. James has asked me to respond on his behalf.

I've attached a copy of the WALGA Public Information resource, which outlined the changes to access and website publication that have been implemented as a result of the Local Government Act amendments proclaimed last year.

At this time, there is no mandatory requirement for the Delegations Register and Electoral Gift Register to be on the website.

There is no requirement for the Delegations Register to be available for public inspection (other than Council Minutes that include Register when it is reviewed / endorsed by Council annually), many LGs do however publish their delegations register, inclusive of sub-delegations, on their websites. The Electoral Gift Register is only required to be available for public inspection as per Election Reg. 30G.

Please note too, that the Covid-19 Ministerial Order gazetted today has temporarily amended s.5.94 as follows:

6. **Section 5.94 modified (public can inspect certain local government information)**
  - (1) Section 5.94 is modified as set out in this clause.
  - (2) If the office of a local government is closed as a consequence of the COVID-19 pandemic, the entitlement under section 5.94 of a person to attend the office to inspect a document and the requirements in that section are replaced with the entitlement and requirements in subclause (3).
  - (3) A person may request that a local government provide the person with a copy of a document referred to in section 5.94 and, unless it would be contrary to section 5.95, the local government is to, free of charge, and whether or not the document is current at the time of the request —
    - (a) if the document is published on the local government's official website — inform the person of the website address where the document is published; or
    - (b) email a copy of the document to an email address provided by the person; or
    - (c) mail a copy of the document to a postal address provided by the person.

The Ministerial Order will be in effect until revoked in a gazetted notice or otherwise it expires 3 months after the day on which the State of Emergency is revoked or expires.

I hope this information assists.

Regards



18 March 2020

Our Ref: WER03-HSE-MEM-001

Chief Executive Officer  
Three Springs Shire Council  
PO Box 117  
THREE SPRINGS WA 6519

Attention: Mr. Keith Woodward

Dear Keith

**EP 469: APPLICATION FOR PLANNING APPROVAL: WEST ERREGULLA-3 DRILL SITE & ACCESS ROAD**

In accordance with the ongoing consultation with the Shire of Three Springs and after progression of several key milestones towards drilling, this letter and associated attachments form an Application for Planning Approval for the West Erregulla 3 (WE-3) drill site and access road.

As the Shire has noted, the approvals and conditions relating to the actual drilling operations themselves fall under the *Petroleum and Geothermal Energy Resources Act 1967 (PGER Act)* and are administered by the DMIRS. This application provides an overview of the status of those approvals and conditions for background information.

Some matters, however, may require approval of the local government. With regard to this application, Strike is providing information in relation to the WE-3 small temporary workers accommodation camp and associated offices to be located at the drill site as well as the construction of the access track and associated crossover with Natta Road.

The main temporary workers accommodation camp to support the WE-3 drilling activities and associated hygiene station will be in the same location as previously approved for the drilling of West Erregulla-2 (Planning Approval 2019/004). We understand there are no additional requirements for Planning Approval for the camp.

**Background**

Strike plans to drill the WE-3 exploration well within Exploration Permit EP469. The permit is located approximately 50 km southeast of Dongara and 230 km north of Perth (Attachment 4) This project follows the successful West Erregulla-2 (WE-2) exploration well drilled and tested in 2019.

WE-3 will be located on freehold land near Natta Road in Arrowsmith East. The well site is within the Shire of Three Springs north of WE-2.

**Description of Proposed Activity**

The WE-3 project will comprise the following activities:

- Site preparation;
- Mobilisation of equipment;
- Drilling and completion of the well;
- Well testing;
- Well suspension;
- Demobilisation of equipment and rehabilitation; and
- Post-rehabilitation monitoring.



All project activities will be confined to the approved project area. The development footprint will include the access road, the well site and associated fire management area, and mini accommodation camp at the drill site.

The civil component of the activity will be conducted over a 4-6 week period during day light hours only, Monday to Saturday. This activity will have a small crew of 4-10 personnel. The personnel will commute daily from the contractor's base in Geraldton. Due to the small crew there will be minimal light vehicles (approximately 4) and 3-4 heavy machinery for civils activities.

The drilling component of the activity will vary in personnel with a peak of up to 45-50 personnel. The personnel will be housed at the main camp location. The drilling activities will be conducted 24 hours a day, 7 days a week. This period of activity will be ongoing for approximately 6-8 weeks.

The peak vehicle movement activities will be the mobilisation and demobilisation of equipment for the drilling component. All required legislation, Codes and Standards will be complied with and stakeholders and adjacent landholders will be advised of the transport route and expected timing to minimise impact to the local community. Once on site the equipment will be housed within the main camp or the drill site.

Consideration of environmental, stakeholder, heritage and safety factors form integral aspects of the preparation and planning for the implementation of the WE-3 project. A summary of many of those factors are included in the Environmental Plan Summary which is contained in Attachment 5. Some of these factors include:

- Contamination of soil, surface water and/or groundwater;
- Erosion of soil / generation of dust;
- Fauna mortalities/disturbance;
- Attraction of fauna to waste receptacles;
- Rubbish from project left on site;
- Contamination of soil or groundwater (e.g. spills from sewage systems.);
- Fragmentation of fauna habitat;
- Introduction and spread of weeds/dieback;
- Loss of conservation significant flora or conservation significant fauna habitat;
- Vegetation in disturbance footprint not rehabilitating;
- Fire;
- Fire or damage to infrastructure during well suspension;
- Greenhouse gas emissions;
- Disruption to landowners / local community;
- Disturbance to fauna / people through light and noise;
- Disturbance to indigenous or non-indigenous heritage site;
- Negative community sentiment resulting in complaints about the project or future difficulties in obtaining social licence for similar projects;
- Unauthorised land access by project personnel;
- Breach of landowner agreements;
- Damage to landowner infrastructure; and
- Complaints about the project.

DMIRS approval of the Environmental Plan, Oil Spill Contingency Plan, Safety Management System and Emergency Response Plan is imminent and implementation of those commitments will be monitored and adhered to.



## Other Statutory Approvals Status

The table below provides an overview of key statutory approvals and their status.

Legislation	Requirement	Status	Agency
<i>Environment Protection and Biodiversity Conservation Act 1999</i>	Referral	Not required	DOE
<i>Environmental Protection Act 1986</i>	Referral (Part IV)	Not required	EPA
	Native Vegetation Clearing Permit (Part V)	Not required	DMP
<i>Wildlife Conservation Act 1950</i>	Permit to Take	Not required	DBCA
<i>Petroleum and Geothermal Energy Resources Act 1967</i>	Environment Plan	Pending approval prior to project activities.	DMIRS
	Oil Spill Contingency Plan	Pending approval prior to project activities.	DMIRS
	Safety Management System & Emergency Response Plan	Pending approval prior to project activities.	DMIRS
<i>Rights in Water and Irrigation Act 1914</i>	Groundwater monitoring bores	No approval required.	DWER
	Section 26D licence	Application pending	DWER
	Section 5C licence	Application pending	DWER

## Activity Timeframe

The timeframe for the WE-3 activities has two main stages, being the commencement of civils works and the subsequent commencement of drilling. Subject to various approvals, it is expected to commence civil earthworks activities on the access road, drill pad and main camp areas in April/May 2020.

If required we are happy to arrange an onsite meeting at the Natta Road crossover location for the drill site access road between the Shire of Three Springs Works Supervisor / Manager and the Strike civil contractor, Lenane Holdings.

Once civil earthworks are completed, mobilisation and commencement of drilling of the WE3 conventional well is expected to commence in July/August 2020.

## Plans and Drawings

The following plans and drawings are attached in Attachment 7:

- WER03-MAP-002: Site plan map
- WER03-MAP-001: Drill pad and water bores map
- WER02-MAP-003: Rig camp-site map – for information only
- WER03-CIG-001: Drill pad detail
- WER03-CIG-002: Drill pad site plan
- WER03-CIG-003: Access track civil layout
- STD-CID-009: Drilling water storage pond detail
- WER03-CID-001: Hygiene station detail



- STD-CID-011: Water monitoring bore mud pit earthworks detail

Additional detailed drawings of the building design and structure are pending and will be provided to support a subsequent building application as soon as possible.

### **Stakeholder Consultation**

Strike continues the stakeholder consultation program commenced in 2008. The aim of stakeholder consultation program is to inform stakeholders of Strike's proposed activities and to identify any conflicts, concerns, management strategies and benefits.

Strike continues to consult with the relevant government authorities, landholders and interested persons regarding project activities prior to and during project activities.

As part of this ongoing consultation, the Shire of Three Springs has been consulted on key aspects of the project and updated on its progress. This consultation has included, but not limited to, information regarding status of project approvals and seeking assistance and guidance in relation to Shire requirements.

Ongoing consultation is conducted with representatives from DBCA regarding WE-3 activities and interaction with DBCA management of the area.

In addition, ongoing consultation has and is being conducted with adjacent landholders to minimise potential impact and ensure awareness of upcoming activities.

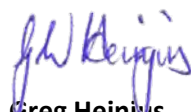
### **Attachments**

The following information is attached to provide additional supporting information:

- Attachment 1: Signed Planning Application Form
- Attachment 2: EP469 Instrument issued by the Minister: Provision of Land Access under PGER Act
- Attachment 3: EP469 Instrument issued by the Minister: Provision of Suspension of Work Program until 15 July 2019
- Attachment 4: Project Location and Regional Setting Overview Plan
- Attachment 5: EP469 West Erregulla-3 Environmental Plan Summary
- Attachment 6: Strike Health and Safety Policy
- Attachment 7: Strike Environment Policy
- Attachment 8: Plans and Drawings
- Attachment 9: Road signage
- Attachment 10: Bushfire Management Plan

If you have any queries please do not hesitate to contact either Susanne Levett, our Community Relations Officer Email: [susanne.levett@strikeenergy.com.au](mailto:susanne.levett@strikeenergy.com.au) or Phone: 0408 921 010, or me ([greg.heinjus@strikeenergy.com.au](mailto:greg.heinjus@strikeenergy.com.au)).

Yours sincerely



**Greg Heinjus**  
HSE Manager





## FORM OF APPLICATION FOR PLANNING APPROVAL

(PLEASE COMPLETE ALL BOXES)

### OWNER DETAILS:

Name(s): Brefjen Nominees Pty Ltd

Postal Address: 70 Point Leander Drive DONGARA Postcode: 6525

Contact Person: Jeff Cockman

Phone: 0428541464 Email: jeffandfiona@bigpond.com

Signature: [Signature] Date: 6/4/20

Signature: [Signature] Date: 7/4/20

NOTE: The signatures of ALL the owner(s) is required to process this application.

### APPLICANT DETAILS: (if different from owner)

Name: Strike West Pty. Ltd.

Postal Address: PO Box 639, Torrensville Plaza, South Australia Postcode: 5031

Contact Person: Greg Heinjus (HSE Manager)

Phone: 08 7099 7464 Email: greg.heinjus@strikeenergy.com.au

Signature: [Signature] Date: 16 March 2020

### PROPERTY DETAILS:

Lot/Location No: Lot 10107 House/Street No: \_\_\_\_\_

Street Name: Yandanooka West Road Locality/Suburb: Three Springs

Diagram/Plan No: 206576 Volume No: 2125 Folio No: 387



**EXISTING DEVELOPMENT/LAND USE:**

Nature of any Existing Development/Land Use: Agricultural

**PROPOSED DEVELOPMENT/LAND USE:**

Description of Proposed Development/Land Use: Gas exploration drill pad, temporary site mini camp, access road and main camp.

Approximate Cost: \$1,000,000

Estimated Time of Completion: April 2020 to October 2020

**REQUIRED INFORMATION & FEES:**

Please refer over for the information required to be submitted with this application and the schedule of fees. This application will not be processed without all required information including payment of the appropriate fee.

**OFFICE USE ONLY:**

Date Received: \_\_\_\_\_ Application No: \_\_\_\_\_

Accepting Officer's Initials: \_\_\_\_\_ File Number: \_\_\_\_\_

Required Fee: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_



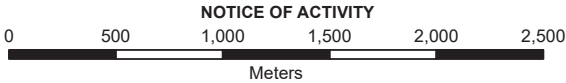


Legend

- West Erregulla 2 Water Bores (Existing)
- Existing Petroleum Wells
- Lot Boundaries
- Proposed Well
- Map Reference



Strike Energy Limited | ABN 59 078 012 745  
1/31-35 George St, Thebarton SA 5031  
PO Box 639 Torrensville Plaza, SA 5031  
Office Main: +61 8 7099 7464  
www.strikeenergy.com.au



Scale: 1:25,000 @ ORIGINAL SHEET SIZE A2  
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Survey data file: insert name.dwg  
Survey data issued from field: 07/08/15

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C	ISSUED FOR PLANNING APPROVAL	PAG			04/03/20
B	ISSUED FOR TENDER	PAG			14/02/20
A	ISSUED FOR REVIEW	PAG	AF/TS		09/01/20
NO.	REVISION DESCRIPTION	DRN	CHECK	APPROV	DATE

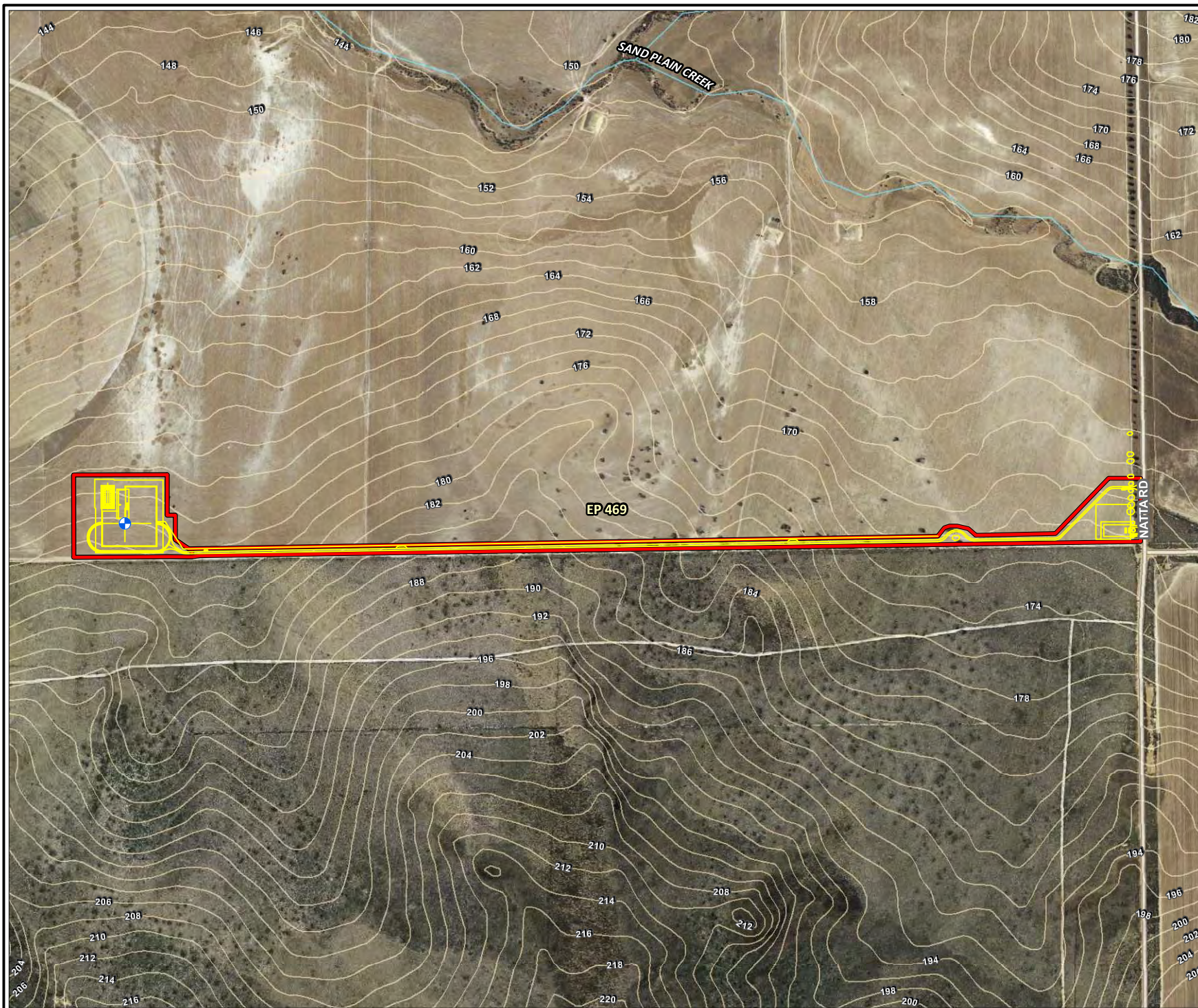
STRIKE ENERGY

WEST ERREGULLA 3  
SITE PLAN  
MAP

DRAWING No.	WER03-MAP-002
DATE	14/02/20
SHEET	1 of 1
REV.	C

<insert filepath>





#### Legend:

- Project area
- Petroleum Titles (DMIRS)
- Cadastral boundary
- Strike Energy proposed wells
- Site layout
- Topographic contours (mAH)
- Watercourses
- Roads (MRWA)



Job No: 58115

Client: Strike West

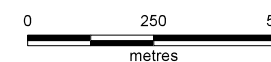
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Date 13/02/2020

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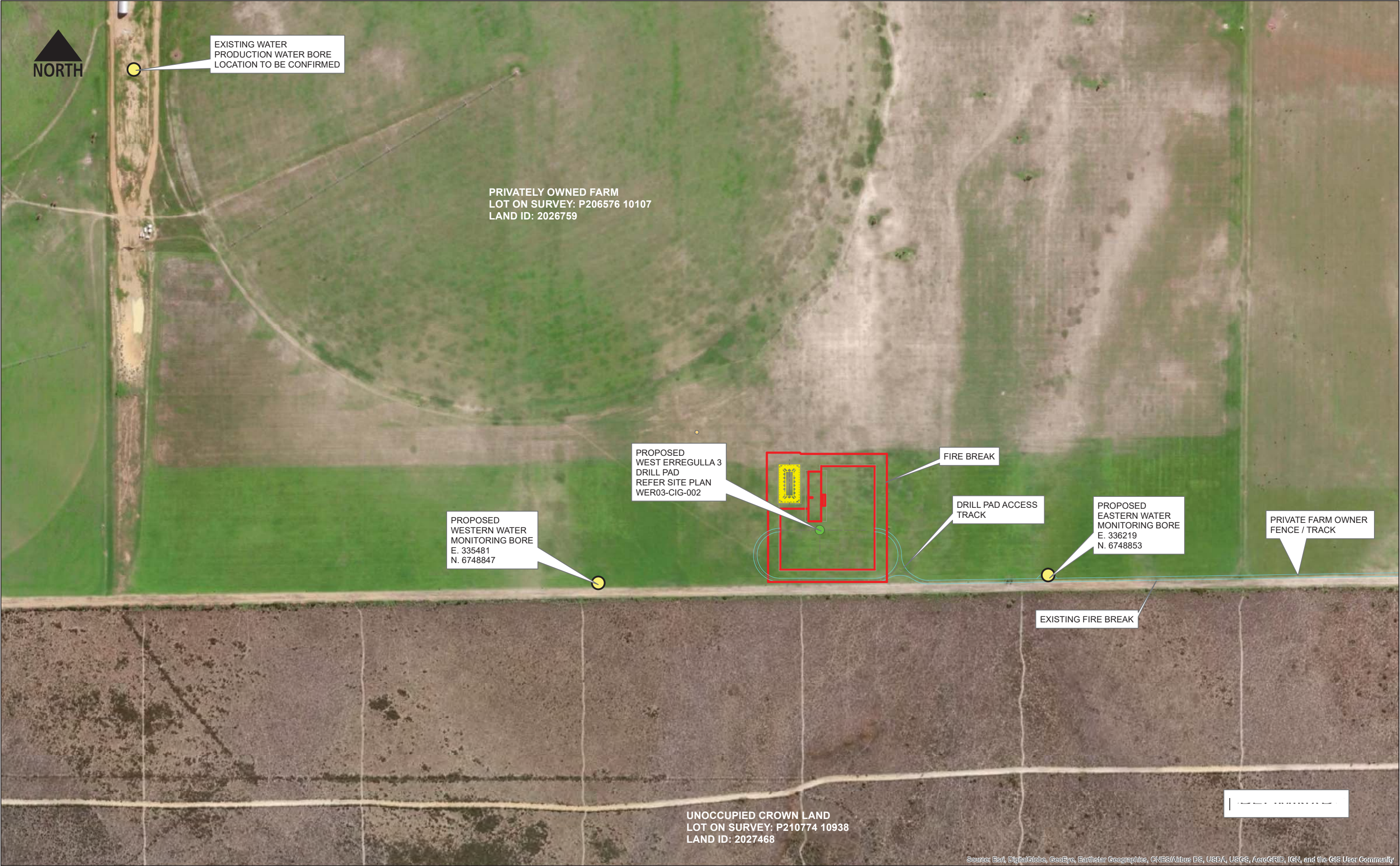


**West Erregulla 3**

**PROJECT AREA**

**FIGURE 2.1**



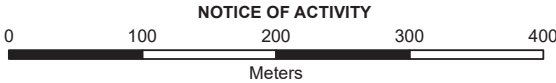


Legend

- Proposed Water Bores   Well\_hole   Drill Pad Limits   Proposed Tracks   Water Storage Pond



Strike Energy Limited | ABN 59 078 012 745  
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PO Box 639 Torrensville Plaza, SA 5031  
Office Main: +61 8 7099 7464  
www.strikeenergy.com.au



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B	ISSUED FOR TENDER	PAG			26/02/20
A	ISSUED FOR REVIEW	PAG			09/01/20

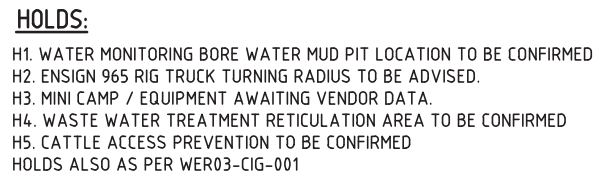
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DATE 26/02/20	
SHEET 1 of 1	
REV. C	

STRIKE ENERGY  
WEST ERREGULLA 3  
DRILL PAD AND WATER BORES  
MAP



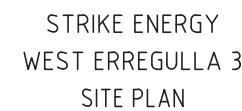
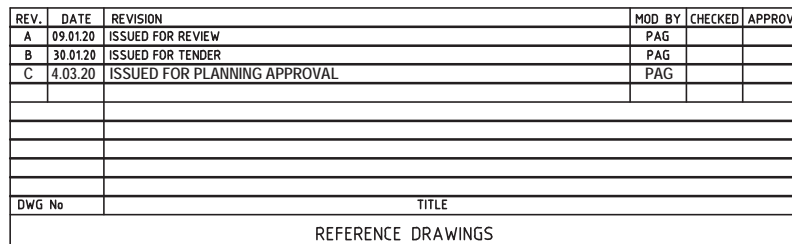






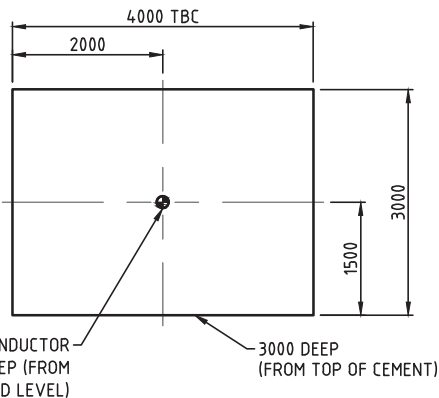
— — — — — EXISTING  
— / — / — FENCE  
————— CIVILWORKS OUTLINE  
~~~~~ MINI CAMP / EQUIPMENT  
~~~~~ CENTRELINIE


1. ALL DIMENSIONS IN MILLIMETERS.



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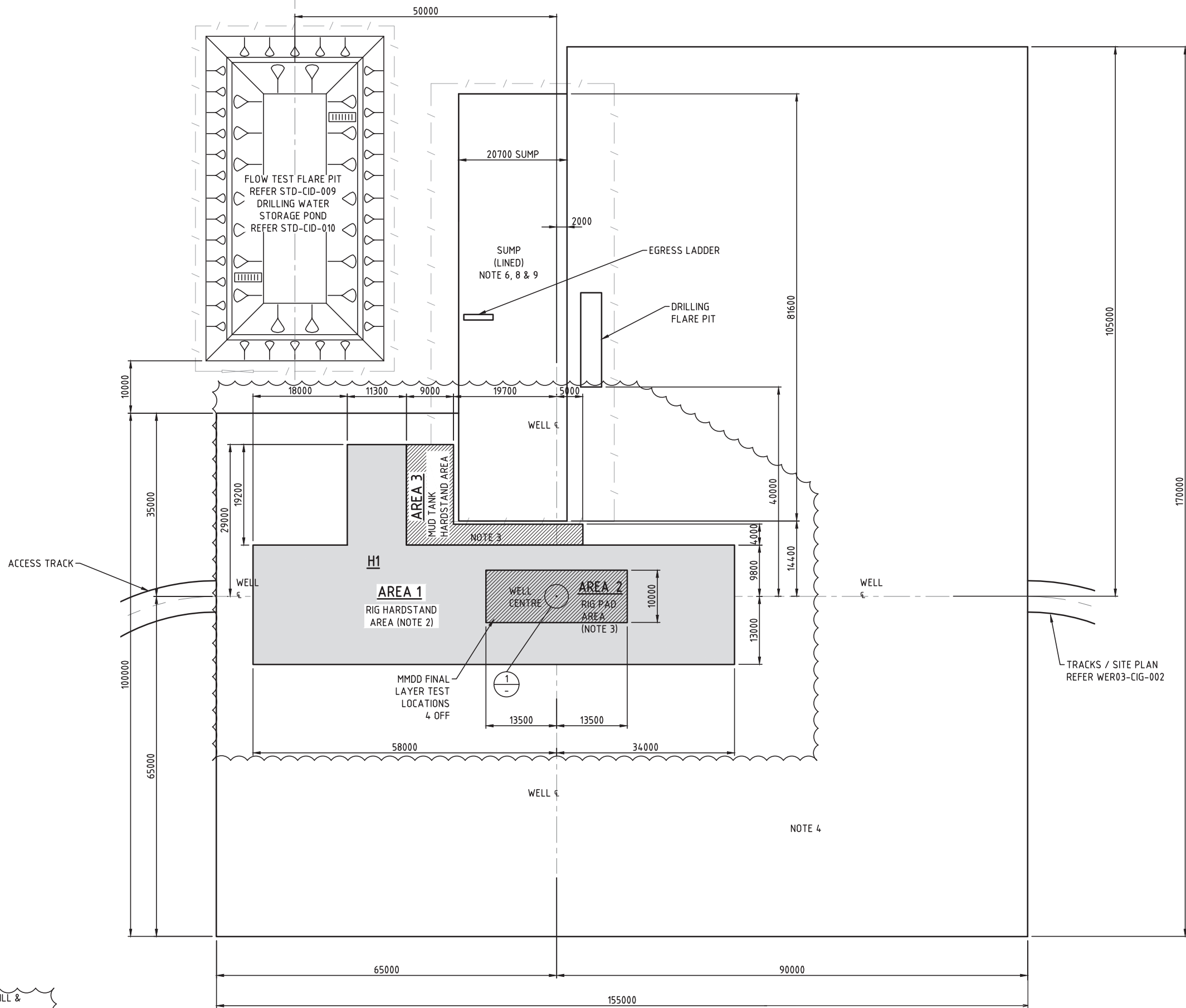




DETAIL  CELLAR DETAIL  
SCALE 1:50 REFER NOTE 6

# H1. HARD STAND LAYOUT AWAITING ENSIGN DETAILS

1. ALL DIMENSIONS IN MILLIMETERS.
2. LEASE LEVEL TOLERANCE IN RIG PAD AREA (AREA 1 - GREY SHADED) TO BE 25mm SUITABLE FILL & GROUND COMPACTION TO PROVIDE MINIMUM GROUND BEARING CAPACITY OF 120kPA (18psi).
3. RIG HARDSTAND PAD AND MUD TANK AREA (AREA 2 & 3 - DIAGONAL HATCHED) TO BE EXCAVATED TO 0.6m, FILLED WITH SUITABLE CLAY & COMPACTED WITH LAYERS 200mm MAXIMUM DEPTH. COMPACTION TO PROVIDE MINIMUM GROUND BEARING CAPACITY OF 210kPA (30psi).
4. SLOPE OF PAD (BEYOND AREA 1) NOT TO EXCEED 1% FALL IN ANY DIRECTION.
5. LEASE ACCESS ROADS TO BE AS STRAIGHT AS POSSIBLE LEADING INTO LEASE WITH MINIMAL SLOPE & WILL TAPER BACK GRADUALLY FROM 12m WIDE AT EDGE OF LEASE TO STANDARD STRIKE ROAD SPECIFICATION OF 5m WIDE.
6. SUMP IS 3m IN DEPTH.
7. CELLAR BOTTOM TO BE 50-100mm CEMENT BASE.
8. CELLAR PERIMETER TO BE SUITABLY SET IN CEMENT AT SURFACE.
9. 5-WIRE STRAND FENCING TO BE INSTALLED 1m FROM EXTERNAL EDGE OF SUMP, FLARE PIT AND VSP PIT.
10. SUMP LINER IS ENVIROLINER 6030 HDPE 0.75mm THICK.



### PLAN

| REV.               | DATE     | REVISION                     | MOD BY | CHECKED | APPROV |
|--------------------|----------|------------------------------|--------|---------|--------|
| A                  | 21.01.20 | ISSUED FOR REVIEW            | PAG    |         |        |
| B                  | 05.02.20 | ISSUED FOR TENDER            | PAG    |         |        |
| C                  | 4.03.20  | ISSUED FOR PLANNING APPROVAL | PAG    |         |        |
|                    |          |                              |        |         |        |
|                    |          |                              |        |         |        |
|                    |          |                              |        |         |        |
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|                    |          |                              |        |         |        |
| DWG No             | TITLE    |                              |        |         |        |
| REFERENCE DRAWINGS |          |                              |        |         |        |



STRIKE ENERGY  
WEST ERREGULLA 3 DRILL PAD  
ENSIGN 965 RIG - LAYOUT

|         |     |         |          |         |       |                                 |                   |
|---------|-----|---------|----------|---------|-------|---------------------------------|-------------------|
| DRAWN   | PAG | 15.0120 | ENGINEER |         | SCALE | DRAWING No<br><br>WER03-CIG-001 | REVISION<br><br>C |
| CHECKED |     |         | APPROVED | N/A N/A |       |                                 |                   |

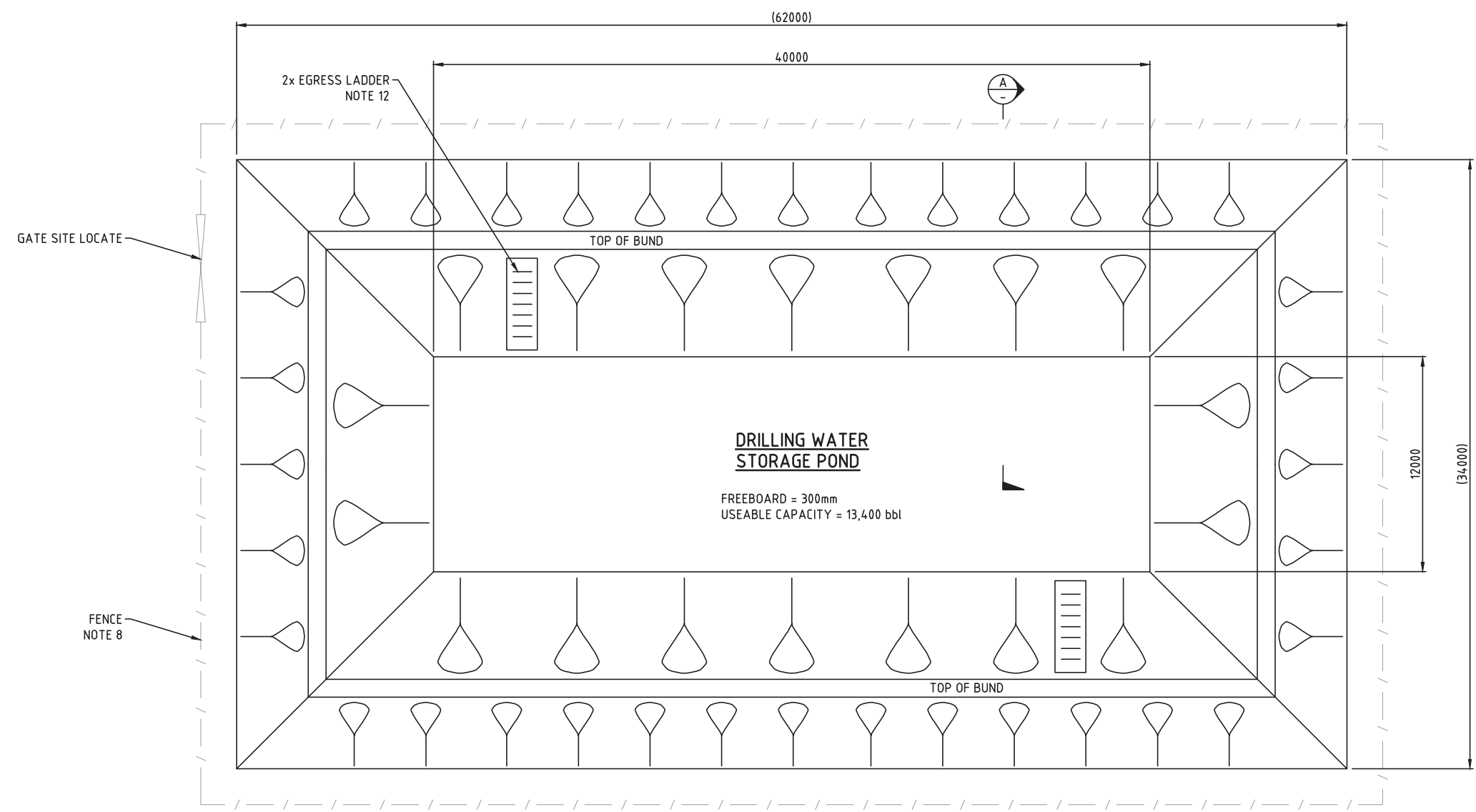
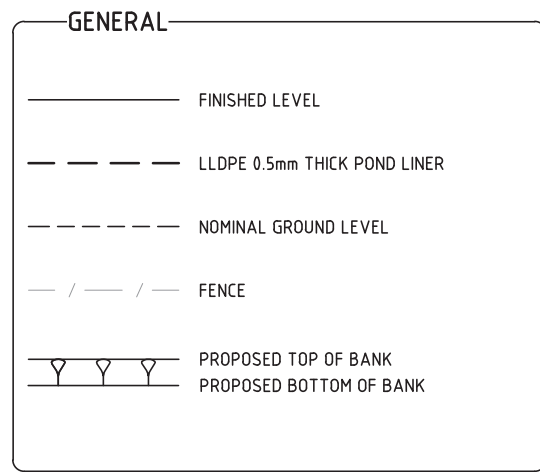




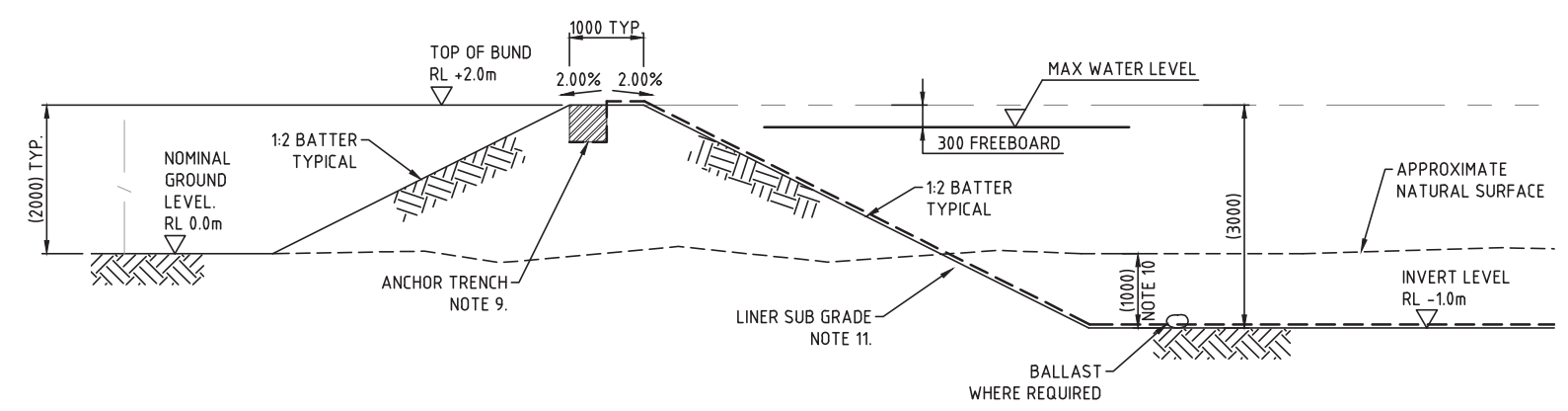






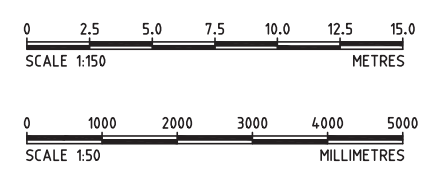



PLAN  
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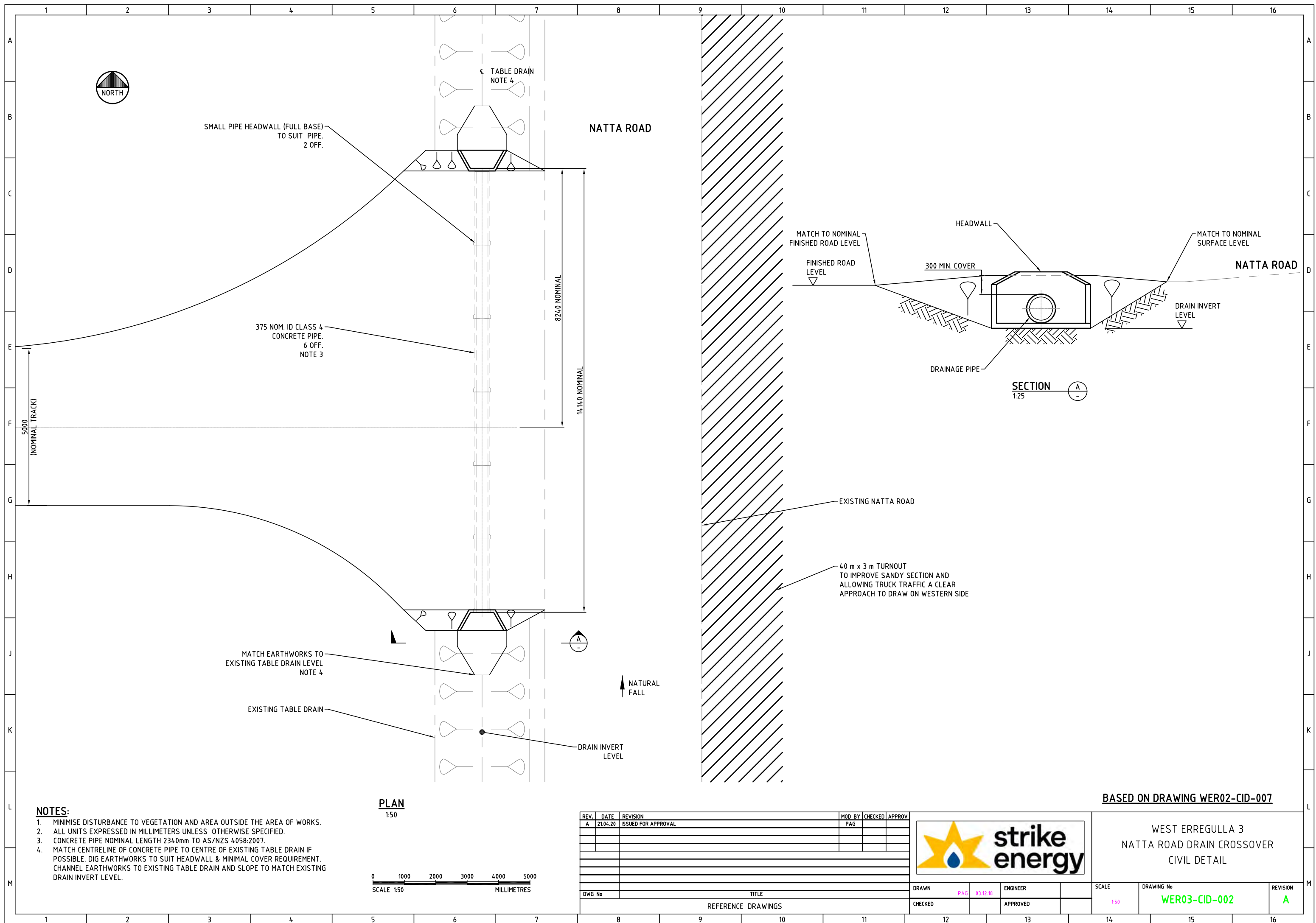
SECTION 1:50

- NOTES:**
1. MINIMISE DISTURBANCE TO VEGETATION AND AREA OUTSIDE THE AREA OF WORKS.
  2. ALL UNITS EXPRESSED IN MILLIMETERS UNLESS OTHERWISE SPECIFIED.
  3. ALL DESIGN LEVELS SHOWN ARE TO FINAL FINISHED SURFACE UNLESS NOTED OTHERWISE.
  4. BUND GEOMETRY SUBJECT TO SOIL COMPOSITION & SUITABILITY FOR USE IN THE WORK.
  5. CONTRACTOR SHALL CONFIRM SETOUT OF WORKS WITH SURVEY LEVELS PRIOR TO COMMENCEMENT OF WORK.
  6. TOP SOIL TO BE STRIPPED FROM THE AREA OF WORKS AND STOCKPILED SEPARATELY.
  7. NOMINAL BATTER LOCATION. VARIES DEPENDANT ON LOCAL ELEVATIONS.
  8. FENCE TO BE COMPLETED BY CIVIL CONTRACTOR.
  9. REFER TO VENDOR DATASHEET, SPECIFICATIONS OR MANUAL FOR POND LINER DETAILS & INSTALLATION REQUIREMENTS. LINER TO BE ANCHORED ACCORDING TO SUPPLIERS SPECIFICATION.
  10. EXCAVATION DEPTH MAY BE MODIFIED TO SUIT CONSTRUCTABILITY & BUND WALL VOLUME REQUIREMENTS UP TO 1.5m DEEP.
  11. PREPARATION OF LOWER SUB GRADE TO BE UNDERTAKEN IN ACCORDANCE WITH LINER SUPPLIERS INCLUDING COMPACTION REQUIREMENTS.
  12. EGRESS LADDER TO SUIT PERSONNEL & INSTALLED TO LINER SUPPLIER RECOMMENDATIONS.



|               |          |  |        |         |        |   |  |          |          |  |             |             |          |
|---------------|----------|--|--------|---------|--------|---|--|----------|----------|--|-------------|-------------|----------|
| REV.          | DATE     | REVISION                                 | MOD BY | CHECKED | APPROV |  | STRIKE ENERGY<br>STANDAR PERTH BASIN DRILLING WATER STORAGE POND<br>CIVIL DETAIL |          |          |  |             |             |          |
| A             | 12.01.20 | BASD ON WER02-CID-001. ISSUED FOR REVIEW | PAG    |         |        |   |  |          |          |  |             |             |          |
| B             | 4.03.20  | ISSUED FOR PLANNING APPROVAL             | PAG    |         |        |   |  |          |          |  |             |             |          |
|               |          |  |        |         |        |   |  |          |          |  |             |             |          |
|               |          |  |        |         |        |   |  |          |          |  |             |             |          |
| WER02-CID-002 |          | WEST ERREGULLA 2 SITE PLAN               |        |         |        |   |  |          |          |  |             |             |          |
|               |          |  |        |         |        |   |  |          |          |  |             |             |          |
|               |          |  |        |         |        |   |  |          |          |  |             |             |          |
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| DWG No        |          | TITLE                                    |        |         |        | DRAWN   | PAG  | 07.11.18 | ENGINEER |  | SCALE       | DRAWING No  | REVISION |
|               |          | REFERENCE DRAWINGS                       |        |         |        | CHECKED   |  |          | APPROVED |  | 1:50, 1:150 | STD-CID-009 | B        |









Strike West Pty Ltd  
EP 469 West Erregulla-3 Exploration Well

SUMMARY ENVIRONMENT PLAN – REVISION 0

27 February 2020

WER03-HSE-PLN-004

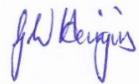

JBS&G Australia Pty Ltd T/A Strategen-JBS&G



## Document control

|                                     |  |
|-------------------------------------|--|
| <b>Operator name</b>                | Strike West Pty Ltd                      |
| <b>Document title</b>               | EP 469 West Erregulla-3 Exploration Well |
| <b>Document type</b>                | Environmental Plan Summary               |
| <b>Document number</b>              | WER03-HSE-PLN-004                        |
| <b>Current revision</b>             | Rev 0                                    |
| <b>Changes since first approval</b> | N/A                                      |

## Document Approval

| Approvals | Responsibility  | Signed  |
|-----------|---|---|
| Custodian | Review document to ensure it is consistent with the planned operations.     | <br>HSE Manager – Greg Heinjus           |
| Approvals | Responsibility  | Signed  |
| Approver  | As the ultimate owner of the Project, accepts the content of this document. | <br>Chief Operating Officer – Pax Barkla |



## Table of Contents

|  |    |
|--|----|
| Document control .....                                   | ii |
| 1. Introduction .....                                    | 1  |
| 1.1 Background .....                                     | 1  |
| 1.2 Purpose and scope .....                              | 1  |
| 1.3 Proponent and contact details .....                  | 1  |
| 2. Overview of activity .....                            | 2  |
| 2.1 Geotechnical/ground-truthing investigations .....    | 3  |
| 2.2 Site preparation .....                               | 3  |
| 2.3 Mobilisation of equipment .....                      | 3  |
| 2.4 Drilling and completion of the well .....            | 4  |
| 2.5 Well testing .....                                   | 4  |
| 2.6 Well suspension .....                                | 4  |
| 2.7 Demobilisation of equipment and rehabilitation ..... | 4  |
| 2.8 Post-rehabilitation monitoring .....                 | 4  |
| 3. Existing environment .....                            | 6  |
| 3.1 Regional context .....                               | 6  |
| 3.2 Geology and soils .....                              | 6  |
| 3.3 Hydrology .....                                      | 6  |
| 3.3.1 Surface water .....                                | 6  |
| 3.3.2 Groundwater .....                                  | 6  |
| 3.4 Air and noise emissions .....                        | 7  |
| 3.5 Vegetation .....                                     | 7  |
| 3.6 Fauna .....  | 7  |
| 4. Socio-economic environment .....                      | 8  |
| 4.1 Native title .....                                   | 8  |
| 4.2 Aboriginal heritage .....                            | 8  |
| 4.3 European heritage .....                              | 8  |
| 4.4 Geo-heritage .....                                   | 8  |
| 5. Environmental impacts and management .....            | 9  |
| 6. Implementation .....                                  | 13 |
| 7. Stakeholder consultation .....                        | 14 |
| 8. Limitations .....                                     | 15 |



## List of Tables

|   |   |
|---|---|
| Table 1.1: Operator details .....   | 1 |
| Table 2.1: Project details.....   | 2 |
| Table 5.1: Summary of the existing environment, potential impacts and management<br>measures..... | 9 |

## List of Figures

|                                |   |
|--------------------------------|---|
| Figure 2.1: Project Area ..... | 5 |
|--------------------------------|---|

## Appendices

|                                  |  |
|----------------------------------|--|
| Appendix A – Chemical Disclosure |  |
|----------------------------------|--|



## 1. Introduction

### 1.1 Background

Strike West Pty Ltd (Strike Energy), on behalf of EP 469 Joint Venture is proposing to drill the onshore conventional West Erregulla-3 (WE3) exploration well (the Project) in the Shire of Three Springs in the Midwest region of Western Australia, within petroleum exploration permit EP 469. The Project development envelope (Project Area) is located approximately 50 km southeast of Dongara and 234 km north of Perth.

The purpose of the Project is to intersect and test the deep conventional Permian age Kingia and Highcliff Sandstones in the West Erregulla field. Secondary to this, the Permian basal Wagina sandstone. This Project involves the drilling and testing of the well only. Any future exploration, appraisal or development activities (unrelated to the preparation for, and implementation of, the project) do not form part of this project.

### 1.2 Purpose and scope

An Environment Plan (EP) has been prepared for the for the management of environmental aspects associated with the Project. The EP has been prepared in accordance with Regulation 11(7) of the *Petroleum and Geothermal Energy Resources Act 1967* (PGER Act) and in consideration of the Department of Mines, Industry Regulation and Safety (DMIRS) Guideline for the Development of Petroleum and Geothermal Environment Plans in Western Australia - November 2016.

This EP Summary Document summarises the operations and mitigation and management measures in the approved Environment Plan, including:

- contact details of the nominated operator of the activity or nominated liaison person for the activity
- location of the activity including coordinates and locality maps of the Project
- description of the existing environment that may be affected by the Project
- operational details of the Project and proposed timing
- environmental impacts and environmental risks of the Project
- the implementation strategy included in the EP
- stakeholder consultation.

### 1.3 Proponent and contact details

Strike West Pty Ltd is a wholly-owned subsidiary of Strike Energy Limited, a publicly listed oil and gas company with exploration and production assets in Western Australia and South Australia. Strike Energy operates EP 469 on behalf of a joint venture with Warrego Energy Pty Ltd (Warrego Energy).

Contact details for the Project are provided in Table 1.1 below.

**Table 1.1: Operator details**

| Instrument title / Permit number      | EP 469   |
|---------------------------------------|--|
| Instrument holder(s) / operator names | Strike West Pty Ltd (ABN 91 625 161 846)   |
| Email Address:                        | <a href="mailto:web.query@strikeenergy.com.au">web.query@strikeenergy.com.au</a> |
| Telephone Number:                     | +61 8 7099 7464  |
| Postal Address:                       | Unit 1/ 31-35 George St, Thebarton, SA 5031                                      |



## 2. Overview of activity

The Project involves drilling of the onshore conventional West Erregulla-3 (WE3) exploration well within petroleum exploration permit EP 469, in the Shire of Three Springs in the Midwest region of Western Australia. The Project Area is located on land previously cleared for agricultural activities. There is no native vegetation present within or adjacent to the Project Area and therefore no clearing of native vegetation is needed for any construction activities.

Location and operational details specific to the Project are provided in Table 2.1. The location of the Project Area is shown in Figure 2.1.

**Table 2.1: Project details**

| Location                                     | The Project Area is located in the Shire of Three Springs in the Midwest region of Western Australia, within petroleum exploration permit EP 469, approximately 50 km southeast of Dongara and 234 km north of Perth.  |
|--|--|
| Exploration Permit(s)                        | EP 469.  |
| Accommodation                                | Main accommodation camp located within Project Area on private land adjacent to the corner of Carey Road and Natta Road. A Mini-camp will also be located within the well site.  |
| Project duration                             | Approximately seven (7) months.  |
| Hours of activity                            | Project activities will be undertaken during daylight hours, seven days per week.  |
| Site access                                  | The Project Area will be accessed via an entrance from Natta Road into private property, that then joins an existing track inside the farm boundary fence. A light vehicle turnout will be provided onto Carey Road, at an existing gate.  |
| Well site                                    | Drilling will be conducted on a well pad surrounded by a cleared 20 m fire management area. The Well site will include two flare pits for flaring gas during drilling and testing.   |
| Hygiene station                              | One vehicle and equipment hygiene station will be operated as part of Project. All vehicles, equipment, plant and machinery must be documented as clean before initially arriving in the Project Area and will be required to pass through the hygiene station when travelling to the well site or accommodation camp.   |
| Water supply                                 | Water will be required for operational (non-potable water) and domestic use (potable water). Non-potable water will be required for construction, dust suppression and drilling activities and will be sourced from an existing bore or a new bore located within the Project Area (subject to necessary approvals). Potable water will be required for drinking and other domestic uses and will be delivered to storage tanks within the site.                                     |
| Power supply                                 | Self-bunded portable diesel generator(s) will supply power for the Project.  |
| Storage of chemical and hazardous substances | Oil, fuel, chemicals and other hazardous substances will be stored in a bunded chemical storage area or in self-bunded tanks on the well site. A MSDS for each chemical handled and stored on-site will be held in the site office and displayed in the chemical storage area. A Hazardous Materials Register will be maintained on-site.<br>The full list of chemicals proposed for use in drilling will be approved by DMIRS ahead of drilling activities commencing (Appendix A). |
| Waste  | Wastes will comprise of domestic waste, inert waste, recyclables, hazardous waste, septic waste and treated wastewater. All wastes will be handled, stored, treated and disposed of in accordance with relevant legislation and Shire of Three Springs local requirements.   |
| Groundwater monitoring                       | Three bores will be used to monitor groundwater during project activities and after demobilisation activities, including baseline monitoring prior to commencement of drilling.  |



The Project will comprise the following stages, which are described further below:

- geotechnical/ground-truthing investigations
- site preparation
- mobilisation of equipment
- drilling and completion of the well
- well testing
- well suspension
- demobilisation of equipment and rehabilitation
- post-rehabilitation monitoring.

## **2.1 Geotechnical/ground-truthing investigations**

Minor ground-truthing and geotechnical investigations will be required to determine construction requirements, and accurately locate and demarcate all areas of construction, and areas that need to be avoided ahead of site preparation. These investigations may require minor ground disturbance, including, for example, digging shallow pits to determine soil composition.

## **2.2 Site preparation**

Site preparation activities that may be required include:

- surveying activities prior to breaking ground to delineate work areas
- installation of a groundwater supply bore on the well site
- installation of at least one downstream groundwater monitoring bore
- construction of site access road permitting passage of heavy goods vehicles and relatively long and/or wide loads during mobilisation and demobilisation
- construction of a well site with a surrounding fire management area including:
  - bulk earthworks
  - final earthworks trim
  - generation of water storage and drill mud storage ponds/nests/sumps
  - pond lining
  - fencing
  - signage.

## **2.3 Mobilisation of equipment**

A range of vehicles and equipment will be required on-site for the Project. Vehicles will access the site using public roads, turning off Natta Road and driving along the Project access track into the WE3 Project Area (Figure 3.3). A ring track will also be constructed within the well site layout to allow trucks a turning radius.

All equipment, vehicles and personnel entering the Project Area will be subject to hygiene controls to prevent the spread of weeds.



## **2.4 Drilling and completion of the well**

The well will be drilled using standard onshore drilling techniques that are consistent with industry best practice. Drilling operations will be conducted within the well site, which is designed to contain the majority of equipment and infrastructure required for the drilling operation and will be surrounded by a 20 m wide cleared fire management area. The primary targets for WE3 are the Permian age Kingia and Highcliff sandstones. The secondary targets are the Permian basal Wagina sandstone. The well will be drilled to approximately 5,100 m depth to intercept all of these targets.

All chemicals proposed for use downhole in the well will be approved by DMIRS prior to use and are disclosed in Appendix A in accordance with the Chemical Disclosure Guideline (DMP 2013).

## **2.5 Well testing**

If drill cuttings, logs and/or side-wall cores acquired during drilling show favourable results, well testing will be performed to assess reservoir and flow characteristics. No stimulation is proposed.

Strike Energy will construct two flare pits during the well activity. The first (a small flare pit) will be constructed during initial civils works for use during drilling in the event of a kick or well control incident as is required by Strike Energy as Operator. For the well test, a second flare pit will be constructed by repurposing the turkey's nest used during drilling. The liner from the old turkey's nest will be removed, and the turkey's nest will be excavated to a depth of approximately 1 m below ground level.

Relevant authorities will be notified (including the DMIRS and local/regional premises of the Department of Fire and Emergency Services [DFES]) during operations when flaring is expected to occur. Other stakeholders, e.g. landholders, will also be notified where appropriate.

## **2.6 Well suspension**

Following production testing, WE3 will be suspended until the results of the test have been analysed and any further well operations, suitable long term production opportunities, or further exploration opportunities, are identified.

If Strike Energy determines to proceed beyond the production testing phase in the future, these activities will be subject to further approvals by the relevant agencies at that time.

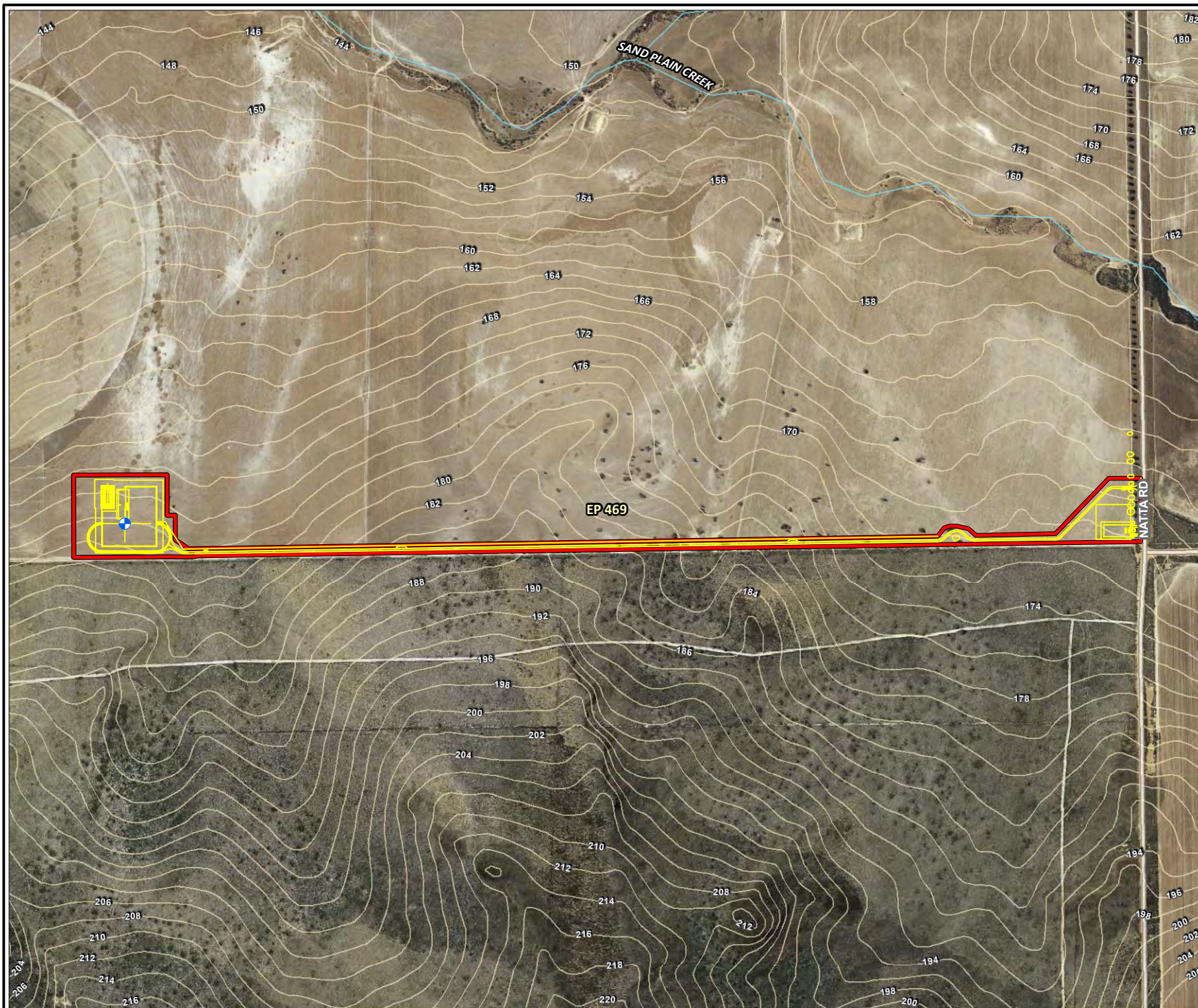
## **2.7 Demobilisation of equipment and rehabilitation**

Following a decision to decommission and abandon WE3, the well will be abandoned in accordance with the relevant regulations, infrastructure will be removed and equipment will be demobilised. All areas disturbed by the Project will be returned to pre-disturbance condition and in accordance with the land-owner access agreement.

## **2.8 Post-rehabilitation monitoring**

A Groundwater Monitoring Plan (GMP) has been prepared which details how groundwater monitoring will be undertaken throughout the Project lifecycle. The proposed groundwater monitoring program will continue for the duration of the Project. Quarterly monitoring will cease after completion of the exploration drilling if no impact has been identified and up to two years if an impact has been identified.





#### Legend:

- Project area
- Petroleum Titles (DMIRS)
- Cadastral boundary
- Strike Energy proposed wells
- Site layout
- Topographic contours (mAH)
- Watercourses
- Roads (MRWA)



Job No: 58115

Client: Strike West

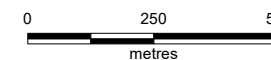
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**West Erregulla 3**

**PROJECT AREA**

**FIGURE 2.1**



### **3. Existing environment**

#### **3.1 Regional context**

The Project Area is located within the Lesueur Sandplain subregion of the Geraldton Sandplains bioregion, as defined by the Interim Biogeographic Regionalisation for Australia (IBRA). The Lesueur Sandplain subregion (GS3) comprises coastal Aeolian and limestones, Jurassic siltstones and sandstones (often heavily lateritised) of central Perth Basin.

The climate of the region is described as Mediterranean, with dry, warm summers and wet, cool winters. The nearest open weather station is Carnamah, approximately 56.6 km east of the Project Area, shows the warmest period in the region is from December to March, with average maximum temperatures from 1940 to 2019 ranging from 32.8 to 36.1°C during these months.

#### **3.2 Geology and soils**

Regionally, the Project Area is located in the northern part of the onshore Northern Perth Basin. Structurally, the Project Area straddles the transition between the Allanooka High and the Dandaragan Trough between the Eneabba and Urella Faults (RPS, 2011).

Soils in this region are described as yellow sands inland and leached sandy soils near the coast, which overlay laterite. This region is almost completely underlain by sedimentary rocks of siliceous nature. The sedimentary rocks form a series of plateaux, including the Dandaragan Plateau, on which the permit is located. These plateaux have been eroded by the sea on the west and dissected by rivers, but substantial stretches of the plateau surfaces are still preserved and form extensive monotonous sandplains.

#### **3.3 Hydrology**

##### **3.3.1 Surface water**

There are no surface water features within the Project Area (Figure 2.1). Numerous small watercourses dissect the surrounding area, draining either westwards from the Arrowsmith Region onto the Swan Coastal Plain, or north or south towards the two nearest river systems. The most significant surface water features in the vicinity of the Project are two regional drainage systems – the Arrowsmith River, about 19.5 km to the south of the Project Area, and the Irwin and Lockier Rivers (both rivers approximately 17.5 km) to the north of the Project Area.

There are also several small ephemeral creeks within EP 469 but these are not located within the Project Area. The nearest watercourse is Sand Plain Creek, about 1.5 km north of the well site.

##### **3.3.2 Groundwater**

The Project Area overlies the Yarragadee Formation aquifer, which is the largest aquifer in the Perth Basin. The Yarragadee Formation is comprised mainly of sand with minor shale and siltstone interbedded within it and lies over the Cadda Formation. It covers an area from north of Dongara to the Serpentine area south of Perth.

The water table is in the Yarragadee Formation around 145 m below ground level (about 70 mAHD). Groundwater in the Yarragadee Formation has a multilayered flow system and generally moves downwards and to the southwest.

The Cadda Formation underlies the Yarragadee Formation at around 1,700 mAHD. This unit has low permeability and acts as a regional aquiclude, separating the Yarragadee Formation above from the Cattamarra Coal Measures below.



### **3.4 Air and noise emissions**

Ambient air quality in the vicinity of the Project Area is expected to be representative of surrounding dust generating activities being primarily pastoral and tourism activities, use of agricultural machinery and vehicle movements. Industrial uses within the region that may contribute to regional air emissions, but given the proximity to the WE3 well site, are unlikely to have a significant impact on overall ambient air quality in the Project Area.

Ambient noise levels in the vicinity of the Project Area is expected to be affected by pastoral, industrial and tourism activities. These sources of emissions are anticipated to have a relatively low or insignificant impact on the overall noise levels in the local area.

Activities associated with the Project generate noise and greenhouse gas emissions similar to rural plant and machinery use activities. The drilling rig may produce higher levels of noise, particularly associated with well testing and flaring, however this is expected to be attenuated with the distance to the nearest sensitive receptor, which is a residence approximately 2.5 km to the northwest of the well site.

The Project will be conducted in accordance with the *Environmental Protection (Noise) Regulations 1997* (Noise Regulations).

### **3.5 Vegetation**

The Project Area is located entirely within existing cleared areas used for agricultural activities. No clearing of native vegetation is required for the Project.

#### **3.5.1.1 Weeds**

Previous surveys undertaken within EP 469 have recorded 22 species of introduced flora. However, none of these weeds are listed as weeds of national significance. One species, *Echium plantagineum* (Paterson's Curse), is a declared pest under the *Biosecurity and Agricultural Management Act 2007* (BAM Act), but not for the Local Government Authority (Three Springs) within which the Project Area is located.

### **3.6 Fauna**

The Project Area is located entirely within existing cleared areas used for agricultural activities and is therefore expected to have limited value for native fauna given limited habitat. No clearing of fauna habitat is required for the Project. The fauna most at risk will be reptiles and birds who may be attracted to open water storage on site or putrescible wastes.

Given the temporary nature of the Project and the Project Area being located on cleared agricultural land, the risk of impacts to fauna is considered low.

Cattle or other stock may also be present in the vicinity of the Project Area.



## **4. Socio-economic environment**

The Project Area is located within the Shire of Three Springs on private property. The Shire of Three Springs has a population of 594 (ABS, 2016). Roads in reasonable proximity to the Project Area include Carey Road to the south, Natta Road to the east and Yandanooka West Road to the north. The dominant industries within the Shire of Three Springs are farming (grain production and livestock grazing), mining, and government-based operations.

### **4.1 Native title**

Warrego Energy, as previous operator of the permit, consulted with the Amangu People and their representatives, the Yamatji Marlpa Aboriginal Corporation, following the acquisition of EP 469 in 2008 with respect to their native title claim (WC04/2) over lands including the Project Area. A Heritage Protection Agreement (HPA) was executed with the Amangu People for undertaking low impact and ground disturbing petroleum operations on the land within EP 469 (previously referred to as EP 25/07-8).

In February 2020, the Yamatji Nation claim was determined and Native Title was awarded to the Yamatji Nation. Strike Energy will continue to honour the conditions of the HPA as Operator of the Joint Venture, whilst seeking clarity regarding any further negotiations required in light of the recent native title recognition.

### **4.2 Aboriginal heritage**

No Registered Aboriginal Sites or Other Heritage Places occur within EP 469.

In the event of a discovery or the identification of an object reasonably suspected of being an Aboriginal artefact a “Stop Work” procedure, including notification and reporting, will apply will be implemented.

### **4.3 European heritage**

No European culturally significant sites are located within the Project Area.

### **4.4 Geo-heritage**

No geo-heritage sites are located within the Project Area.



## 5. Environmental impacts and management

A summary of the existing environmental characteristics of the Project Area, potential impacts that could result from the Project and the risk of these potential impacts occurring is provided in Table 5.1.

Table 5.1 also outlines the management and mitigation measures that form part of the implementation strategy to minimise environmental risk.

**Table 5.1: Summary of the existing environment, potential impacts and management measures**

| Aspect                     | Potential Impacts  | Management measures  |
|----------------------------|--|--|
| Weeds / dieback            | Introduction and spread of weeds / dieback.              | <ul style="list-style-type: none"> <li>No access will be permitted into the adjacent Unallocated Crown Land (UCL).</li> <li>The Project Area and accommodation camp is located on cleared agricultural land and operated in accordance with landowner agreement.</li> <li>Soil, fill or sheeting material required for site preparations to be sourced from outside the Project Area (e.g. via contractors) and handled in accordance with the hygiene requirements of the landowner.</li> <li>Hygiene station to be installed and utilised upon entry to the Project Area at Natta Road.</li> <li>Vehicle and machinery movements to be restricted to the Project Area.</li> <li>Adhere to any applicable biosecurity requirements of landowners as per land access agreements.</li> <li>All personnel to be instructed (e.g. via inductions) on weed risks and correct hygiene procedures (such as the use of wet hygiene facilities and kits for cleaning of all vehicles and machinery moving into the Project Area).</li> </ul> |
| Flora and vegetation       | Loss of conservation significant flora or fauna habitat. | <ul style="list-style-type: none"> <li>The Project Area is located on cleared agricultural land and access will be in accordance with a landowner agreement.</li> <li>No clearing of native vegetation is permitted.</li> <li>Vehicle and machinery movements will be restricted to the Project Area and existing disturbance, tracks and firebreaks.</li> <li>All personnel will be instructed on conservation significant values of the adjacent UCL land and related responsibilities (e.g. via inductions).</li> </ul>   |
| Erosion                    | Erosion of soil and generation of dust.                  | <ul style="list-style-type: none"> <li>Vehicle speeds to be restricted within the Project Area. Speed restrictions on access roads to be 40 km/h and reduced further around operations.</li> <li>Vehicle and machinery movements to be restricted to the Project Area.</li> <li>Dust suppression techniques such as watering, to be used when required.</li> <li>Screening or sheeting material (e.g. crushed rock) to be spread over the well site and access road as required.</li> <li>Erosion fences etc. may be used if required.</li> <li>Civil equipment to be mobilised to repair/stabilise any erosion as required.</li> <li>Sites where erosion has been repaired/stabilised to be monitored to ensure effectiveness of works.</li> </ul>  |
| Surface water flow         | Alteration of surface water flow..                       | <ul style="list-style-type: none"> <li>Stormwater drains, culverts or pipes to be installed if required to redirect surface flow.</li> <li>Site activities are temporary and the site to be rehabilitated to former land use, including drainage (agricultural land) as per landowner agreement.</li> </ul>  |
| Native fauna and livestock | Fauna and stock mortalities/ disturbance                 | <ul style="list-style-type: none"> <li>Vehicle speeds to be restricted within the Project Area. Speed restrictions on access roads to be 40 km/h and reduced further around operations.</li> <li>Vehicle and machinery movements to be restricted to the Project Area.</li> </ul>  |



| Aspect         | Potential Impacts                                    | Management measures   |
|----------------|--|---|
|                |  | <ul style="list-style-type: none"> <li>• All personnel to be instructed on conservation significant values and related responsibilities (e.g. via inductions).</li> <li>• All activities other than drilling, well testing and completions to be conducted during daylight hours only.</li> <li>• Fencing between surrounding vegetation and sumps, turkey's nests and the flare pit to be installed (e.g. well site perimeter fencing).</li> <li>• Installation of egress matting for ground dwelling fauna to escape from water storage areas.</li> <li>• Lighting to be directed towards the operation, light spillage on surrounding areas minimised.</li> <li>• Sumps, well cellar, turkey's nest dams and the flare pit to be monitored daily for presence of fauna.</li> <li>• Pets and firearms will be prohibited in the Project Area.</li> </ul>  |
| Soil and water | Contamination of soil, surface water or groundwater. | <ul style="list-style-type: none"> <li>• Refuel, service and maintain vehicles and machinery only where spill containment is in use.</li> <li>• Remove and dispose of any contaminated material offsite to a licenced facility using a licensed contractor.</li> <li>• Controlled waste (other than treated wastewater) to be contained and removed and disposed of offsite using a licensed contractor</li> <li>• Effluent to be treated onsite using an approved wastewater treatment system with an irrigation system for the disposal of treated wastewater.</li> <li>• Spill kits to be available during all refuelling operations.</li> <li>• Adopt emergency response plan (ERP) and OSCP, including regular drills.</li> <li>• Implement bunding to capture spills where possible.</li> <li>• A register of spills to be kept.</li> <li>• Drilling to be conducted according to an approved drilling program by qualified drilling contractors in accordance with industry best practice standards and procedures.</li> <li>• Water-based muds (WBM) to be used to prevent contamination of aquifers.</li> <li>• Liquid chemicals, drilling muds or hazardous substances to be stored in a bund capable of holding 110% of the volume of the largest stored container.</li> <li>• Cuttings from water-based drilling to be discharged into a suitably lined sump located on the well site.</li> <li>• A blowout preventer to be installed on the surface casing for the duration of drilling.</li> <li>• The well head to be banded by the cellar.</li> <li>• Only DMIRS approved fluids and chemicals to be used.</li> <li>• A series of control valves (Christmas tree) to be installed at the surface as secondary barriers preventing the unwanted egress of formation fluids. The primary barrier to remain wellbore fluid density.</li> <li>• Flare line and flare pit to have noise attenuation applied.</li> <li>• The flare pit to be monitored during flaring.</li> <li>• Gas will be safely diverted and burnt by flaring after separation and removal of entrained fluids.</li> <li>• Sump and flare pit levels to be monitored for overflow during and after high rainfall at all times while drilling.</li> <li>• Flare pit lining (e.g. a layer of bentonite and blue metal) or a buried flare tank to be installed only if drilling results indicate there may be liquid carryover.</li> <li>• Soil in sumps and the flare pit to be tested for the presence of contaminants following completion of operations.</li> <li>• A groundwater monitoring program to be implemented.</li> <li>• A register of spills to be kept.</li> <li>• The Well Integrity Management Plan to be implemented.</li> </ul> |



| Aspect                | Potential Impacts  | Management measures   |
|-----------------------|--|---|
|                       |  | <ul style="list-style-type: none"> <li>The well site to be inspected regularly during well suspension using physical inspections.</li> <li>Well to be suspended in accordance with relevant regulations.</li> <li>All vehicles, equipment, plant and materials to be removed from the well site during well suspension.</li> <li>Rehabilitation of the well site to commence as soon as practicable (assuming well is no longer required) following abandonment of well.</li> <li>Removal / dismantling of all facilities within the Project Area unless otherwise requested by the landowner.</li> <li>All areas disturbed by Project returned to pre-disturbance condition in accordance with land-owner access agreement.</li> <li>Where groundwater impacts were identified during operations, the groundwater monitoring program to continue for up to two years in accordance with Groundwater Monitoring Plan.</li> </ul>  |
| Fire                  | <ul style="list-style-type: none"> <li>Degradation of the area</li> <li>Damage to infrastructure</li> <li>Risk of injury or death to people, fauna and livestock.</li> </ul> | <ul style="list-style-type: none"> <li>Drilling to be conducted according to an approved drilling program by qualified drilling contractors in accordance with industry best practice standards and procedures.</li> <li>A blowout preventer to be installed on the surface casing for the duration of drilling.</li> <li>A pilot light, automatic sparker or other measure will be used in the flare pit to prevent loss of ignition.</li> <li>Smoking only to be permitted in designated smoking areas.</li> <li>All vehicles and machinery to operate on diesel fuel.</li> <li>Adopt ERP and OSCP, including regular drills.</li> <li>Vehicle and machinery movements to be restricted to the Project Area.</li> <li>Local fire authorities to be consulted prior to and during operations.</li> <li>Adopt ERP, including regular drills.</li> <li>A 20 m fire break to be maintained around the well site during Project activities.</li> <li>Fire-fighting equipment and at least one fire response vehicle to be maintained on site.</li> <li>Personnel to be appropriately trained in how to prevent and respond to fires.</li> <li>The flare pits to be monitored during flaring.</li> <li>The flare will be oriented horizontally and contained inside an earthen bund.</li> <li>Well to be suspended in accordance with relevant regulations.</li> <li>Well site fencing and signage to be retained during well suspension to prevent third party access.</li> <li>The well site to be inspected regularly during well suspension using physical inspections.</li> <li>All vehicles, equipment, plant and materials to be removed from the well site during well suspension.</li> </ul> |
| Aboriginal heritage   | Disturbance to indigenous or non-indigenous heritage sites.  | <ul style="list-style-type: none"> <li>No access will be permitted into the adjacent Unallocated Crown Land (UCL).</li> <li>The Project Area is located on cleared agricultural land and access will be in accordance with a landowner agreement.</li> <li>Vehicle and machinery movements to be restricted to the Project Area.</li> <li>All personnel to be instructed (e.g. via inductions) on heritage values and related responsibilities.</li> </ul>  |
| Atmospheric emissions | Greenhouse gas emissions.  | <ul style="list-style-type: none"> <li>Minimise the volume of gas to be flared where possible.</li> <li>Conduct flaring in accordance with relevant regulations.</li> <li>Monitor volume of gas flared for reporting purposes.</li> <li>Ensure well control and integrity to minimise fugitive emissions.</li> </ul>  |



| Aspect         | Potential Impacts  | Management measures   |
|----------------|--|---|
| Amenity        | <ul style="list-style-type: none"> <li>Disturbance to surrounding landholders (noise/visual impacts)</li> <li>Additional vehicles on local roads</li> <li>Disruption to traffic.</li> </ul>  | <ul style="list-style-type: none"> <li>The flare to be oriented horizontally and contained inside an earthen bund.</li> <li>A step-up in flare line size to be used to reduce gas velocity at flare tip and reduce noise.</li> <li>Lighting to be directed towards the operation, light spillage on the surrounding areas to be minimised.</li> <li>Ensure vehicles and machinery have standard noise control devices fitted and maintained.</li> <li>All personnel to be instructed on landowner and stakeholder sensitivities and related responsibilities (e.g. via inductions).</li> <li>Adhere to stakeholder management plan.</li> <li>Liaise with stakeholders before, during and after Project activities.</li> <li>Adherence to landowner access agreement.</li> <li>Implement a traffic management plan (approved by local shire if approval is required by the shire) where required.</li> </ul> |
| Waste          | <ul style="list-style-type: none"> <li>Attraction of fauna to waste receptacles and Rubbish from Project left on site</li> <li>Contamination of soil or groundwater (e.g. spills from sewage systems).</li> </ul>  | <ul style="list-style-type: none"> <li>All putrescible waste to be stored in bins that have a tightly secured lid to avoid fauna attraction and entry.</li> <li>Contaminated material to be removed and disposed of offsite at a licenced facility.</li> <li>Controlled waste (other than treated wastewater) to be contained and removed and disposed of offsite using a licensed contractor.</li> </ul>   |
| Security       | <ul style="list-style-type: none"> <li>Damage to well infrastructure</li> <li>Unauthorised access by Project personnel</li> <li>Breach of landowner's agreement</li> <li>Damage to landowner's infrastructure</li> <li>Disruption to landowners and/or local residents</li> <li>Negative community sentiment resulting in complaints about the Project or future difficulties in obtaining social licence for similar Projects.</li> </ul> | <ul style="list-style-type: none"> <li>Well site fencing and signage to be retained during well suspension to prevent third party access.</li> <li>The well site to be inspected regularly during well suspension using physical inspections.</li> </ul>  |
| Rehabilitation | Rehabilitation not undertaken in a timely manner or rehabilitation objectives not met.   | <ul style="list-style-type: none"> <li>Rehabilitation of the well site to commence as soon as practicable (assuming well is no longer required) following abandonment of well.</li> <li>Removal / dismantling of all facilities within the Project Area unless otherwise requested by the landowner.</li> <li>All areas disturbed by Project returned to pre-disturbance condition in accordance with land-owner access agreement.</li> <li>Site inspections during and post rehabilitation to monitor progress.</li> </ul>   |



## 6. Implementation

Strike Energy has overarching environmental responsibility and management of the Project. Strike Energy will undertake the Project with a commitment to reduce its impact on the environment. This commitment is fundamental to its Environmental Policy.

Strike Energy and its contractor will have a number of systems, practices and procedures that relate to the implementation of the approved EP and enables activities to be managed to ALARP. The implementation strategy includes:

- systems, practices and procedures for implementing this Environment Plan
- roles and responsibilities of personnel to ensure that the Environment Plan is implemented
- training and competencies required of personnel
- oil spill response plan
- monitoring, auditing and management of non-conformances
- record keeping
- reporting and notification arrangements
- review of the Environment Plan.

Relevant systems and procedures include:

- HSE Management System
- HSE Management Plan
- Contractor bridging documents
- Groundwater Monitoring Plan
- Emergency Response Plan
- Oil Spill Contingency Plan (OSCP)
- Stakeholder Management Plan
- Traffic Management Plan
- Journey Management Plan
- Permit to Work Procedure.



## **7. Stakeholder consultation**

Strike Energy maintains a stakeholder consultation program with key stakeholders in relation to its exploration activities in EP 469, including the Project Area.

The key objectives of the consultation program are to:

- identify relevant stakeholders
- initiate and maintain communication
- develop tools for ongoing communication
- provide for two-way communication on management/mitigation strategies to minimise impacts of the survey on the environment and potentially affected stakeholders
- record consultation activity, key issues and outcomes.

Strike Energy has engaged in communication and consultation with relevant stakeholders which is summarised in the approved EP, including:

- departments or agencies that administer the required approval(s) to implement the proposed Project
- landowners within the Project Area
- any person or organisation whose functions, interests or activities may be affected by the Project
- any other person or organisation with a potential interest in the Project.

These stakeholders have been consulted via phone, written notices and face-to-face meetings. To date, any issues that have been raised in relation to the Project through the consultation process have been able to be addressed and resolved.

The affected landowner affected by the Project has been consulted and a land access agreement will be in place prior to entering private properties.

Strike Energy will continue to communicate with existing and any new identified stakeholders and consult during all phases of the Project, on a formal and informal basis, and by email, letter, face-to-face and telephone. Records of consultations activities will be presented in Strike Energy's annual environment report to DMIRS.



## **8. Limitations**

### **Scope of services**

This report ("the report") has been prepared by Strategen-JBS&G in accordance with the scope of services set out in the contract, or as otherwise agreed, between the Client and Strategen-JBS&G. In some circumstances, a range of factors such as time, budget, access and/or site disturbance constraints may have limited the scope of services. This report is strictly limited to the matters stated in it and is not to be read as extending, by implication, to any other matter in connection with the matters addressed in it.

### **Reliance on data**

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## **Appendix A – Chemical Disclosure**

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# WEST ERREGULLA 3 TRAFFIC MANAGEMENT AND ROAD SIGNAGE PLAN

**WER-HSE-PLN-006**

**Document Date** 17/03/2020

**Document Revision** 0

|                 | <b>Name</b>    | <b>Title</b>               | <b>Date</b> |
|-----------------|----------------|----------------------------|-------------|
| <b>Prepared</b> | Susanne Levett | Community Relation Officer | 17/03/2020  |
| <b>Reviewed</b> | Greg Heinjus   | HSE Manager                | 17/03/2020  |
| <b>Approved</b> | Greg Heinjus   | HSE Manager                | 17/03/2020  |



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## Document Control

The HSE Manager is the custodian of this Plan and is responsible for ensuring the approval and management of this document including any revisions.

### Document revision and amendment

| Revision | Date       | Description |
|----------|------------|-------------|
| 0        | 17/03/2020 | Final       |



## Table of Contents

|     |  |    |
|-----|--|----|
| 1   | Introduction .....                               | 4  |
| 1.1 | Purpose and Scope.....                           | 4  |
| 1.2 | Objective and Strategies .....                   | 4  |
| 2   | Planned Access Tracks .....                      | 5  |
| 2.1 | West Erregulla 3 Access Track Civil Layout ..... | 6  |
| 3   | Road Signage Plan .....                          | 7  |
| 3.1 | Carey Road .....                                 | 7  |
| 3.2 | Natta Road .....                                 | 8  |
| 3.3 | Drill Site Access .....                          | 10 |
| 3.4 | Camp Access .....                                | 11 |
| 3.5 | UCL Fire Break.....                              | 12 |

## List of Figures

|   |    |
|---|----|
| Figure 2-1 Planned Worksite Access  | 5  |
| Figure 2-2 West Erregulla 3 Access Track Civil Layout   | 6  |
| Figure 3-1 Looking West from Carey Road towards the T-junction with Natta Road  | 7  |
| Figure 3-2 Looking South along Natta Road towards the intersection with Carey Road (on the left) - the existing entrance/exit for the camp site can be seen on the right hand side. The entrance to the West Erregulla-3 drill site will be to the right in the foreground. | 8  |
| Figure 3-3 Looking North along Natta Road towards the intersection with Carey Road (on the right)   | 9  |
| Figure 3-4 Proposed Drill site access   | 10 |
| Figure 3-5 Camp Site  | 11 |
| Figure 3-6 UCL Fire Break   | 12 |



## 1 INTRODUCTION

### 1.1 Purpose and Scope

Strike plans to drill the West Erregulla-3 (WE-3) exploration well within Exploration Permit EP469. The permit is located approximately 50 km southeast of Dongara and 230 km north of Perth (Attachment 4) This project follows the successful West Erregulla-2 (WE-2) exploration well drilled and tested in 2019.

WE-3 will be located on freehold land near Natta Road in Arrowsmith East. The well site is within the Shire of Three Springs north of WE-2. The existing camp site which was used for West Erregulla-2 received Planning Approval (2019/004) and will be re-used for the temporary accommodation during the drilling of WE-3. The new well location will be sited to the West of the campsite.

This Traffic Management and Road Signage Plan outlines the traffic controls to be implemented by Strike Energy to manage potential hazards associated with the traffic environment during the project activities, where it interacts with public / Shire traffic.

### 1.2 Objective and Strategies

The objectives of the Traffic Management and Road Signage Plan is to ensure:

- All road users are safely guided past work site(s) intersections
- The disruption and inconvenience to all road users are minimised for the duration of the project activities
- Impacts on users of the road reserve and adjacent properties and facilities are minimised.

In an effort to meet these objectives the Traffic Management and Road Signage Plan will incorporate the following strategies:

- Provision will be made for project personnel to enter the work area in a safe manner
- All entry and exit movements to and from the work site(s) shall be in accordance with the requirements of safe working practices.



## 2 PLANNED ACCESS TRACKS

The existing access/egress tracks for the camp site are shown in Figure 2-2. The new access track for the WE-3 drill site will intersect with Natta Road approximately 150m to the North of the existing firebreak/track on the boundary of the UCL and the freehold property owned by Brefjen Nominees Pty Ltd and located on Certificate of Title Volume 2125 Folio 387 being Lot 10107 on Deposited Plan 206576.

There were two reasons for choosing this location for the intersection:

- To remove drill site traffic from immediately adjacent the sleeping quarters which will be used 24/7
- To avoid the creation of a crossroad with Natta and Carey Road.



Figure 2-1 Planned Worksite Access



## 2.1 West Erregulla 3 Access Track Civil Layout

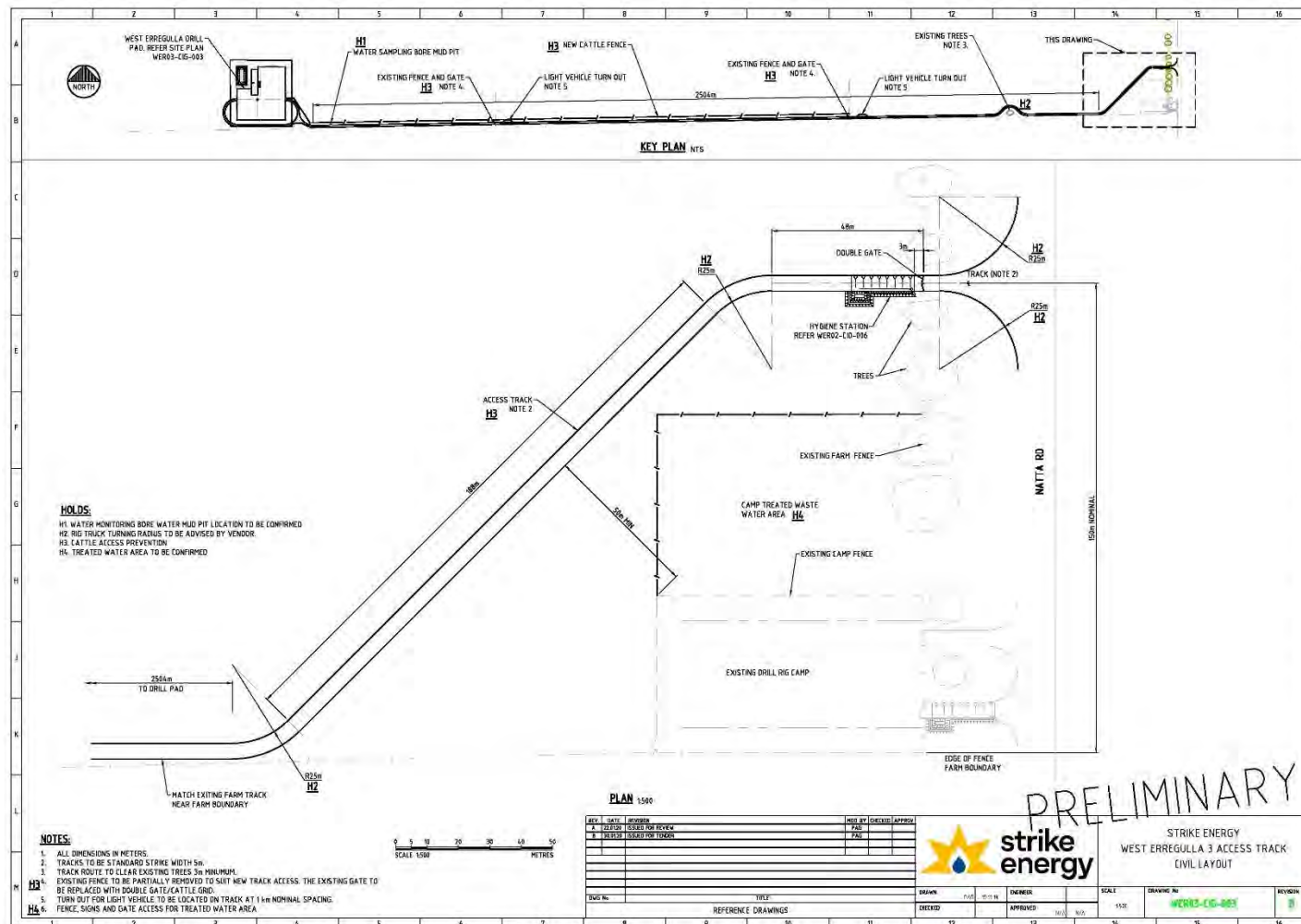


Figure 2-2 West Erregulla 3 Access Track Civil Layout



### 3 ROAD SIGNAGE PLAN

The following provides an explanation and photographs of the proposed signage at or near the road and track intersections.

#### 3.1 Carey Road

Carey Road from the East meets the North-South Natta Road at a T intersection as shown in Figure 2-1.

It is proposed to install a Stop sign on Carey Road where it meets Natta Road. The Stop sign should be installed on the left-hand side of the road, near the intersection, and be unobstructed by trees and bushes (see Figure 2-1 and Figure 3-1). It should be noted that the UCL fire break as shown in Figure 2-1, is sometimes shown as an extension of Carey Road (e.g. Google Maps).



Figure 3-1 Looking West from Carey Road towards the T-junction with Natta Road



### 3.2 Natta Road

On Natta Road, either side of the entrances to the campsite and drilling site access tracks, it is proposed to install Vehicles Entering signs on Natta Road, approximately 350m North and South of the campsite and drilling site access tracks and as shown in Figure 2-1, Figure 3-2 and Figure 3-3. The aim of these signs is to warn Natta Road users that they should expect traffic associated with the drilling activity.



**Figure 3-2 Looking South along Natta Road towards the intersection with Carey Road (on the left) - the existing entrance/exit for the camp site can be seen on the right hand side. The entrance to the West Erregulla-3 drill site will be to the right in the foreground.**





Figure 3-3 Looking North along Natta Road towards the intersection with Carey Road (on the right)



### 3.3 Drill Site Access

Figure 3-4 shows the proposed access to the Drill site will have signs warning of:

- Authorised Entry Only
- Conditions of Entry
- Requirements relating to Hygiene Station and Dieback

On exit from the Drill Site track there will be a Stop sign, to prompt users to stop before entering Natta Road.



Figure 3-4 Proposed Drill site access



### 3.4 Camp Access

The existing camp site will have a designated entry and exit and will be signposted accordingly. The Hygiene Station at the entrance will be signed appropriately.



Figure 3-5 Camp Site



### 3.5 UCL Fire Break

The UCL fire break to the South of the camp site, access road and drill site will have a Stop sign posted before it intersects with Natta Road. It is proposed that Closed To Thru Traffic sign is posted at the entrance to discourage potential Sightseers.



Figure 3-6 UCL Fire Break



Project:  
Strike Energy  
Temporary Exploration Camp.  
BUSHFIRE MANAGEMENT PLAN

# For Review

9/03/2020 3:00:11 PM

Digitally signed by  
Chadwick Barron  
DN: cn=Chadwick  
Barron, o=Strike Energy  
P=Operations, ou=Operations  
Reason: I am approving  
this document  
Date: 2020.03.09  
15:04:54+0800



| Report Version | Purpose   | Author/accreditation details | Date Submitted |
|----------------|---|------------------------------|----------------|
| Draft v1       | Draft assessment of Bushfire Hazard and mapping | Chadwick Barron              | 09/05/2019     |
| Draft v2       | Review and amended Drawings                     | Chadwick Barron              | 13/05/2019     |
| Draft v3       | New Temporary Camp Building Area                | Chadwick Barron              | 11/03/2020     |
|                |   |                              |                |



# Bushfire Management Plan

## Contents

|   |    |
|---|----|
| A. Disclaimer and Limitation.....   | 4  |
| B. Scope of Assessment .....  | 5  |
| C. Assessment Methods / Processes.....  | 5  |
| D. Executive Conclusion.....  | 6  |
| E. Acknowledgement by Stakeholder/Owners .....                                      | 6  |
| 1 Proposal Details.....   | 7  |
| 1.1 Site Location Layout.....   | 7  |
| 2 Environment Considerations.....   | 8  |
| 2.1 Native Vegetation – Modification and Clearing.....                              | 8  |
| 2.2 Re-vegetation / Landscape Plans.....  | 8  |
| 3 Bushfire Assessment Results .....   | 9  |
| 3.1 Assessment Inputs .....   | 9  |
| 3.1.1 Site Plots Plan .....   | 9  |
| 3.1.2 Topography .....  | 9  |
| 3.1.3 Vegetation Classification Assessment .....                                    | 10 |
| 3.2 Bushfire Assessment Outputs .....   | 19 |
| 4 Identification of Bushfire Hazard issues.....                                     | 24 |
| 5 Assessment against the Bushfire Protection Criteria.....                          | 24 |
| 5.1 Compliance.....   | 24 |
| 6 Bushfire Management Plan Strategies .....   | 27 |
| 6.1 Building Envelope Area:.....  | 28 |
| 7 Responsibilities for Implementation and Management of the Bushfire Measures ..... | 29 |
| 8 References.....   | 30 |

## List of Tables



# Bushfire Management Plan

|   |    |
|---|----|
| Table 1 Hazard Level Table .....                          | 19 |
| Table 2 Bushfire Table Output – Strike Energy Site. ....  | 19 |
| Table 3 SPP3.7 Acceptable Solution Compliance Table ..... | 24 |

## Table of Figures

|  |    |
|--|----|
| Figure 1 Site Location Proposal .....                          | 7  |
| Figure 2 DFES Mapping Screen Shot.....                         | 7  |
| Figure 3 Existing Allotment Vegetation .....                   | 8  |
| Figure 4 Contour Data - DPI .....                              | 9  |
| Figure 5 Bushfire Site Location B.01 .....                     | 20 |
| Figure 6 Bushfire Vegetation Classification Mapping B.02 ..... | 21 |
| Figure 7 Bushfire Hazard Level Map B.03 .....                  | 22 |
| Figure 8 Bushfire Attack Level Assessment B0.4 .....           | 23 |
| Figure 9 Bushfire Management Map.....                          | 31 |
| Figure 10 Bushfire Management Specifications B.06.....         | 32 |
| Figure 11 Strike Site Plan .....                               | 34 |
| Figure 12 Travel Plan Route .....                              | 34 |
| Figure 13 Shire of Three Springs Bushfire Notice .....         | 35 |



# Bushfire Management Plan

## A. Disclaimer and Limitation

This assessment has been completed in accordance with AS3959.2018 and WA State Planning Policy SPP3.7 Planning in Bushfire Prone Areas, for the sole purpose of calculating the potential Bushfire Hazard to the proposed Exploration Camp development.

A fire event is in most cases, unpredictable and can be influenced by many factors. Some of these factors include, but are not limited to, temperature, wind speed, wind direction, humidity, the slope of the land, vegetation fuel load, growth, planting or the level of implementation and maintenance of fire prevention measures and the construction of additional structures upon the property that are not included as part of this assessment. If you are concerned or notice that factors have changed a review of this management or assessment should be undertaken.

As permitted by the law and to its greatest extent, Barron Building Surveying (Chadwick Barron) and its associated employees exclude all liability whatsoever for: Damage, loss, injury, death or claim to any property and/or person caused by a fire regardless of how that fire was caused and Errors and/or omissions in this report with the client expressly acknowledging that such exclusion of liability is reasonable in all circumstances.

This assessment and recommendation and development of Bushfire Management Plan (BMP) does not in any way certify that the proposed structure/s have been constructed in accordance with the assessed BAL rating. In providing this report as part of a development application or building license the client and landowner acknowledges that they understand, approve and will comply with all requirements to maintain the separation distances detailed in this report. Furthermore, the client/landowner acknowledges and accepts all responsibility in maintaining the required Asset Protection Zone.

This report is valid for 12 months only from the date of issue and supersedes all previous assessment if no noted otherwise.



# Bushfire Management Plan

## B. Scope of Assessment

Assessment for the proposed development for residential use on land located at the Corner of Natta Road and Cary Road at Lot 10107 & 10938 Natta Road Arrowsmith which is located within the Bushfire Prone Area as predefined by the Department of Fire and Emergency Services Bushfire Prone Areas. The scope of this document is to address the Bushfire Protection Criteria for compliance with State Planning Policy SPP3.7 and to provide a Bushfire Management Plan (BMP) for the proposed Workforce Camp Building location Area.

This BMP has been prepared by Barron Building Surveying in accordance with the scope of services set out in the contract, or as otherwise agreed, between the Strike Energy and Barron Building Surveying. In some circumstances, a range of factors such as time, budget, access and/or site disturbance constraints may have limited the scope of services. This report is strictly limited to the matters stated in it and is not to be read as extending, by implication, to any other matter in connection with the matters addressed the assessment method below.

## C. Assessment Methods / Processes

Method of assessment is to determine the type of classifiable vegetation that will increase bushfire risk to the proposed development area. This will be undertaken by using method one assessment as per AS3959-2018 and comprise of an assessment against the State planning policy SPP3.7 as an acceptable solution. This will be determined using all reference documents and liaising with the owner of the property.



# Bushfire Management Plan



## D. Executive Conclusion

The Exploration Work Camp was approved by the Shire of Three Springs on the 20<sup>th</sup> March 2019. It is determined that a Bushfire Management Plan must be submitted as part of a condition of approval. The assessment and outcome of the Bushfire Hazard Assessment has determined that the site habitable building areas will be subject to a BAL 29 on the nearest northside and the remainder of the buildings will achieve a BAL 12.5. Strike Energy are prepared to manage the allotment and adjoining land. This decision to manage the Asset Protection Zone (APZ) to the specifications within the report will potentially decrease the bushfire risk on an ongoing base. The BMP has demonstrated that the bushfire impact on the habitable building areas at its highest is BAL 29 and has a bushfire risk of Moderate. This is achieved by the execution of the Asset Protection Zone which will reduce the BAL level to an acceptable level under the State Planning Policy.

## E. Acknowledgement by Stakeholder/Owners

We / I understand the proposed development and land use of the above Workforce Camp Bushfire Management Plan and shall comply with this report and I am aware and understand the requirements set out within as a Bushfire Management Plan and must ensure it is fulfilled in its entirety.

| STAKEHOLDERS OWNER NAME | ORGANISATIONS | SIGNATURE |
|-------------------------|---------------|-----------|
|                         | Strike Energy |           |
|                         | Land Owners   |           |

| CERTIFICATION / PBAD ACCREDITED PRACTITIONER DETAILS  |  |
|---|--|
| Chadwick Barron<br>Barron Building Surveying BSC Reg 93<br>BPAD L2 36543  |  |
|   |  |
| Verification Dated  |  |
| Signature   |  |



# Bushfire Management Plan

## 1 Proposal Details

| PROPERTY DESCRIPTION   |   |
|------------------------|---|
| Address of Development | Lot 10107 & 10938 Natta Road Arrowsmith |
| Local Government Area  | Shire of Three Springs                  |
| Proposal               | Workforce Accommodation                 |
| Town Planning Scheme   | Local Scheme No 2                       |

### 1.1 Site Location Layout

Figure 1 Site Location Proposal.



Figure 2 DFES Mapping Screen Shot





# Bushfire Management Plan

## 2 Environment Considerations

### 2.1 Native Vegetation – Modification and Clearing

The proposed development is located within the administration boundary area of the Shire of Three Springs. The native vegetation in the adjacent areas and allotments was and is predominantly coastal Shrublands and Grassland plains. It is considered the fuel load would be between 0-5 Sparse Pasture and 10-15 Shrubland as per *Visual Fuel Load Guide Swan Coastal Plains*, which is located 25km to 30km running parallel to the coastal line. Upon a site inspection of the area the vegetation adjacent to the allotment areas is confirmed to be Open Shrubland 0 to 2m high, Open Heath. Parks and Wild Life have under taken a prescribed Burn in the last year to the southern Heath land which has reduced the fuel load significantly.

The allotment on inspection has been cleared and development of the internal ground works has taken place. Clearing of the vegetation was undertaken to start the development stage. Modification of the vegetation would have been determined as lawful under the Environmental Protection (Clearing of Native Vegetation) Regulations 2004, as prescribed clearing Reg 5(1) (a) Item 1 of the Table.

Strike Energy will be managing the Environment area as per the Eco Logical Australia EP469 West Erregulla-2 Exploration Well, Environment Plan Summary dated 12 April 2019.

### 2.2 Re-vegetation / Landscape Plans

The Bushfire Management Plan has included an Asset Protection Zone (APZ). Additional maintenance will be required to ensure that the Asset Protection Zone being the adjacent Acacia Gum Tree near the Eastern side of the proposed site and fire breaks are installed. It is recommended that this will be undertaken with the agree of the Shire of Three Springs. Modification of the vegetation would be determined as lawful under the Environment Protection Regulations 2004, prescribed clearing Reg 5(1) (a) Item 1.

*Figure 3 Existing Allotment Vegetation*





# Bushfire Management Plan

## 3 Bushfire Assessment Results

### 3.1 Assessment Inputs

#### 3.1.1 Site Plots Plan

The Site Location Plan Figure 1 Site Location Proposal., shows all classifiable vegetation within 150m of the allotment boundaries and establishes the bushfire hazard level within this area. Figure 8 also shows all exclusions considered under AS 3959 – 2018, Clause 2.2.3.2. The inputs are to assist the vegetation classification and bushfire hazard for justification for the proposed development. Refer to Figure 8, the onsite assessment and data collection has taken place and clarifies the contour data.

#### 3.1.2 Topography

The allotment is located on a low ridge line in coastal sand dune pasture plains. The allotment has been modified to be flat. The classification of the site would be deemed to be located where there is No Shielding, Terrain 3, and Topographic T2 as per AS4055-2005. Therefore, the Site Classification is deemed Wind Region B with a Result of N3.0 as per table 2.2 of AS4055-2006.



2m intervals





*Figure 4 Contour Data - DPI*



# Bushfire Management Plan





## 3.1.3 Vegetation Classification Assessment

All vegetation within 150m of the site / proposed development was classified in accordance with Clause 2.2.3.2 of AS 3959-2018 and Department of Planning Visual Guide for Bushfire Risk Assessment and the Fire and Emergency Services Authority Visual Fuel Load Guide. Each distinguishable type of vegetation has been plotted with the potential to determine the Bushfire Attack Level and Bushfire Hazard Level is identified. Refer to Figure 8. The inspection of vegetation was under taken as part of reversion 2 and no change has taken place to the vegetation.

| Plot 1   |  |
|--|--|
| Vegetation Classification or Exclusion Clause  |  |
| Class G Grassland – Sown pasture G-26  |  |
| <ul style="list-style-type: none"> <li>Pasture Area – low sown pasture and isolated trees.</li> </ul>  |  |
| Photo Location   |  |
| <div> <div>East Elevation</div> <div> <div> <div>● -29.37856, 115.33858 ±8m ▲ 138 m</div>  </div> </div> </div>          | <div> <div>East Elevation</div> <div> <div> <div>● -29.378557, 115.338569 ±8m ▲ 138 m</div>  </div> </div> </div> |
| 1  | 2  |
| <div> <div>South East Elevation</div> <div> <div> <div>● -29.377829, 115.33886 ±16m ▲ 140 m</div>  </div> </div> </div> | <div>  </div>  |
| 3  | 4  |



# Bushfire Management Plan

|   |  |
|---|--|
| Plot 2  |  |
| Vegetation Classification or Exclusion Clause   |  |
| Class C Shrubland - Low shrubland C-12  |  |
| <ul style="list-style-type: none"><li>Low trees and shrubs 2 -10m high; foliage cover less than 10%. Dominated by eucalypts and Acacias. Often have a grassy understory or low shrubs. Acacias and Casuarina woodlands grade to Atriplex shrublands in the arid and semi-arid zones.</li><li>Line of Tree very little understory grass. Average High 10m trees.</li></ul> |  |
| Photo Location  |  |
|   |    |
| 5   | 6  |
| <div>East Elevation</div> <div>● -29.378652, 115.338885 ±8m ▲ 138 m</div>    |  |
| 7   | 8  |







# Bushfire Management Plan

|   |  |
|---|--|
| Plot 3  |  |
| Vegetation Classification or Exclusion Clause   |  |
| Class G Grassland – Sown pasture G-26   |  |
| <ul style="list-style-type: none"><li>Pasture Area – low sown pasture and isolated trees.</li></ul> |  |
| Photo Location  |  |
|                   |   |
| 9   | 10   |
|                  |  |
| 11  | 12   |







# Bushfire Management Plan

|   |  |
|---|--|
| <b>Plot 4</b>   |  |
| <b>Vegetation Classification or Exclusion Clause</b>  |  |
| Class C Shrubland - Open heath C-11   |  |
| <ul style="list-style-type: none"> <li>Found in wet areas and / or areas affected by poor soil fertility or shallow soils. Shrubs 1 - 2m high, often comprising Banksia, Acacia, Hakea and Grevillea. Wet heaths occur in sands adjoining dunes of the littorial (shore) zone.</li> <li>Low Shrub area, little grassy under story.</li> </ul> |  |
| <i>Photo Location</i>   |  |
|   |    |
| 13  | 14   |
|    |  |
| 15  | 16   |





# Bushfire Management Plan

|   |  |
|---|--|
| <b>Plot 5</b>   |  |
| <b>Vegetation Classification or Exclusion Clause</b>  |  |
| Class C Shrubland - Open heath C-11   |  |
| <ul style="list-style-type: none"> <li>• Found in wet areas and / or areas affected by poor soil fertility or shallow soils. Shrubs 1 - 2m high, often comprising Banksia, Acacia, Hakea and Grevillea. Wet heaths occur in sands adjoining dunes of the littoral (shore) zone.</li> <li>• Low Shrub area, little grassy under story.</li> <li>• Communication Tower on this site also. Small access track included in plot area as tracks only 2 to 3m wide, therefore still bushfire run across.</li> </ul> |  |
| <i>Photo Location</i>   |  |
|   |   |
| 17  | 18   |
|    |  |
| 19  | 20   |

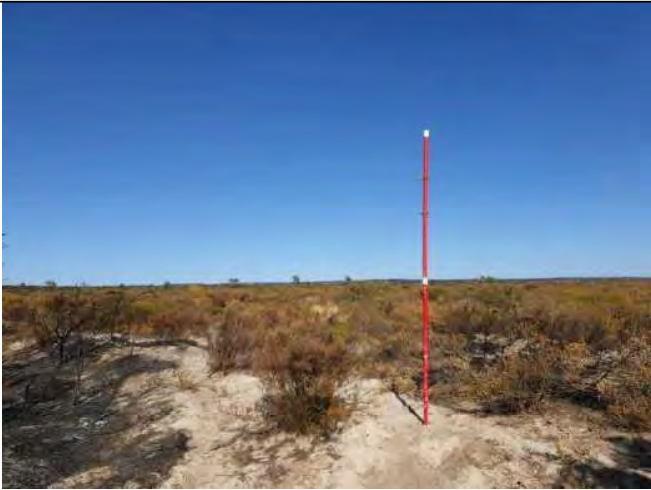





# Bushfire Management Plan

|   |  |
|---|--|
| Plot 6  |  |
| Vegetation Classification or Exclusion Clause   |  |
| Class G Grassland – Sown pasture G-26   |  |
| <ul style="list-style-type: none"> <li>Pasture Area – low sown pasture and isolated trees.</li> </ul> |  |
| Photo Location  |  |
|                      |  |
| 21  | 22   |
| Blank   | Blank  |
| 23  | 24   |





# Bushfire Management Plan

|  |  |
|--|--|
| Plot 7   |  |
| Vegetation Classification or Exclusion Clause  |  |
| Select Classification  |  |
| <ul style="list-style-type: none"> <li>Found in wet areas and / or areas affected by poor soil fertility or shallow soils. Shrubs 1 - 2m high, often comprising Banksia, Acacia, Hakea and Grevillea. Wet heaths occur in sands adjoining dunes of the littorial (shore) zone.</li> <li>Low Shrub area, little grassy under story.</li> <li>Prescribe burn under taken in the last 2 weeks.</li> </ul> |  |
| Photo Location   |  |
|    |   |
| 25   | 26   |
|   |  |
| 27   | 28   |





# Bushfire Management Plan

|   |  |       |
|---|--|-------|
| Plot 8  |  |       |
| Vegetation Classification or Exclusion Clause                                       |  |       |
| Excludable - 2.2.3.2(e) Non Vegetated Areas   |  |       |
| <ul style="list-style-type: none"> <li>Fire Break Area, non-vegetated.</li> </ul>   |  |       |
| Photo Location  |  |       |
|    |  | blank |
| 29  |  | 30    |
|  |  | blank |
| 31  |  | 32    |



# Bushfire Management Plan

|  |  |
|--|--|
| <b>Plot 9</b>  |  |
| <b>Vegetation Classification or Exclusion Clause</b>                                       |  |
| Excludable - 2.2.3.2(e) Non Vegetated Areas  |  |
| <ul style="list-style-type: none"> <li>Roadways being Natta Road and Cary Road.</li> </ul> |  |
| <i>Photo Location</i>  |  |
|           |  |
| 33   | 34   |
| Blank  | Blank  |
| 35   | 36   |



# Bushfire Management Plan

## 3.2 Bushfire Assessment Outputs

The potential bushfire impact to the site / proposed development from each of the identified vegetation plots is as per Figure 7 Bushfire Hazard Level Map.

The fire danger index for this site has been determined in accordance with AS3959 Table 2.1 (FDI 80). The potential bushfire impact to each building from each of the identified vegetation plots are referred to in Bushfire Attack Level Assessment B0.4.

Table 1 Hazard Level Table

| HAZARD LEVEL TABLE |                                |   |              |
|--------------------|--------------------------------|---|--------------|
| Vegetation Plot    | Vegetation Classification      | Effective Slope Under classified Vegetation | Hazard Level |
| 1                  | Class G Grassland              | Downslope 0>5                               | Moderate     |
| 2                  | Class C Shrubland              | Flat  |              |
| 3                  | Class G Grassland              | Down slope 0>5                              |              |
| 4                  | Class C Shrubland              | Down Slope                                  |              |
| 5                  | Class C Shrubland              | Up Slope                                    |              |
| 6                  | Class G Grassland              | Up Slope                                    |              |
| 7                  | Class C Shrubland              | Up Slope                                    |              |
| 8                  | Excludable – Clause 2.2.3.2(e) | Flat  | Low          |
| 10                 | Excludable – Clause 2.2.3.2(e) | Mixed                                       | Low          |

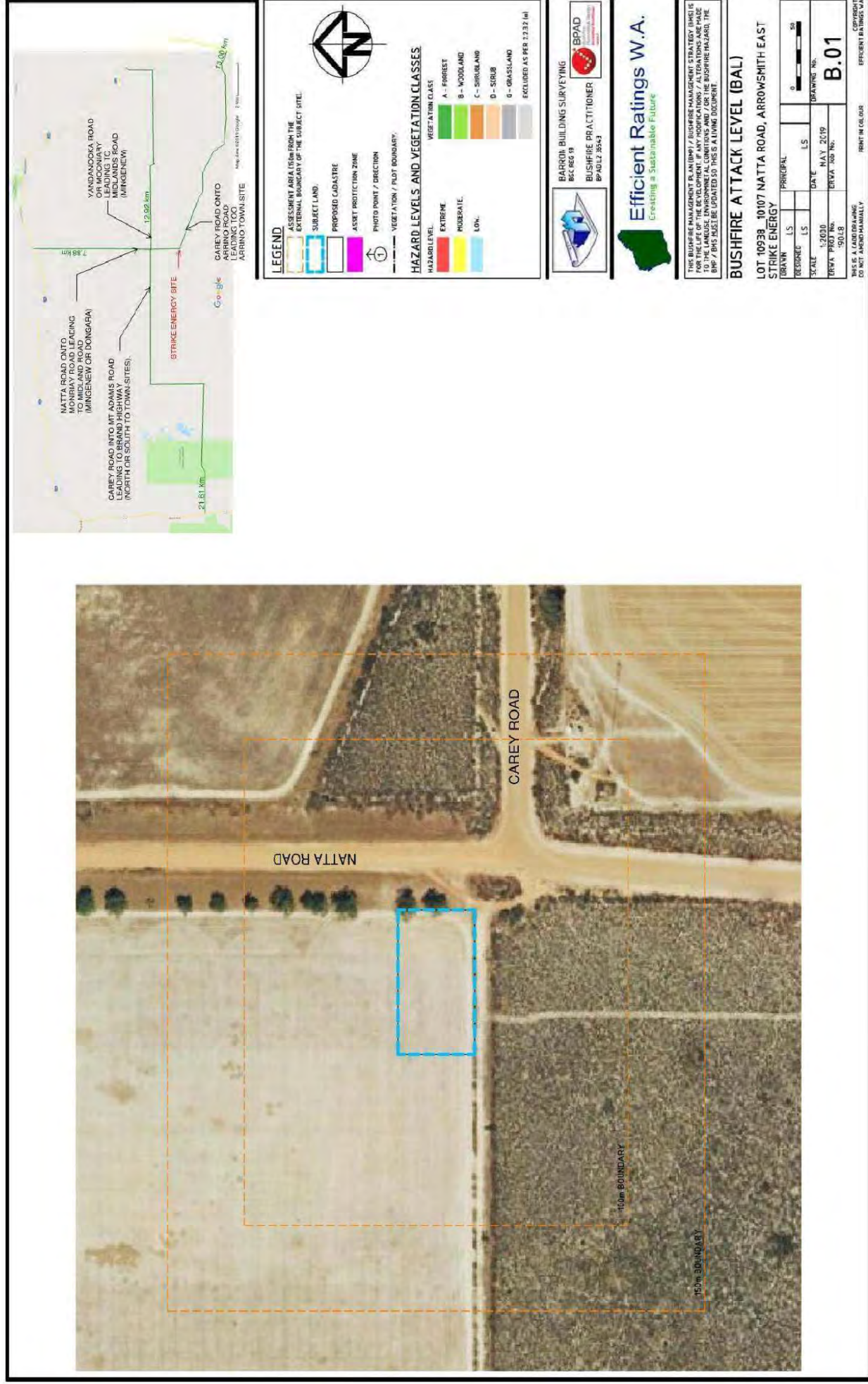
The proposed area has been assessed for Bushfire Attack Level to the proposed building envelope area, per the proposed architectural plan, Strike Site Plan drawing Wer03-CIG-003 and Bushfire Attack Level Assessment B0.4

Bushfire Management Plan Figure 9 shows the required areas to be managed to achieve the BAL ratings in Table 2. This is referred to as the Asset Protection Zone (APZ). The potential bushfire impact to the Building Envelope area has been determined by the vegetation classification and the slope under that vegetation.

Table 2 Bushfire Table Output – Strike Energy Site.

| Vegetation Plots No* | Vegetation Classification Causing Risk to Sleeper Bunks | Effective Slope Degrees under vegetation | Separation to Closer Sleeper Bunks (m) | BAL Level to Building | BAL Level on Install off APZ |
|----------------------|---|--|--|-----------------------|------------------------------|
| 1                    | Class G Grassland                                       | 0>5                                      | 14m                                    | BAL – 19              | BAL – 19                     |
| 2                    | Class C Shrubland                                       | Flat                                     | 48m                                    | BAL – 19              | BAL – 19                     |
| 3                    | Class G Grassland                                       | Down Slope                               | 104m                                   | BAL – LOW             | BAL – LOW                    |
| 4                    | Class C Shrubland                                       | Down Slope                               | 53m                                    | BAL – 12.5            | BAL – 12.5                   |
| 5                    | Class C Shrubland                                       | Up Slope                                 | 78m                                    | BAL – 12.5            | BAL – 12.5                   |
| 6                    | Class G Grassland                                       | Up Slope                                 | 139m                                   | BAL – LOW             | BAL – LOW                    |
| 7                    | Class C Shrubland                                       | Up Slope                                 | 20m                                    | BAL – 29              | BAL – 12.5                   |
| 8                    | Excludable – Clause 2.2.3.2(e)                          | Mixed                                    | N/a                                    | BAL – LOW             | BAL – LOW                    |
| 9                    | Excludable – Clause 2.2.3.2(e)                          | Mixed                                    | N/a                                    | BAL – LOW             | BAL – LOW                    |







Bushfire Management Plan

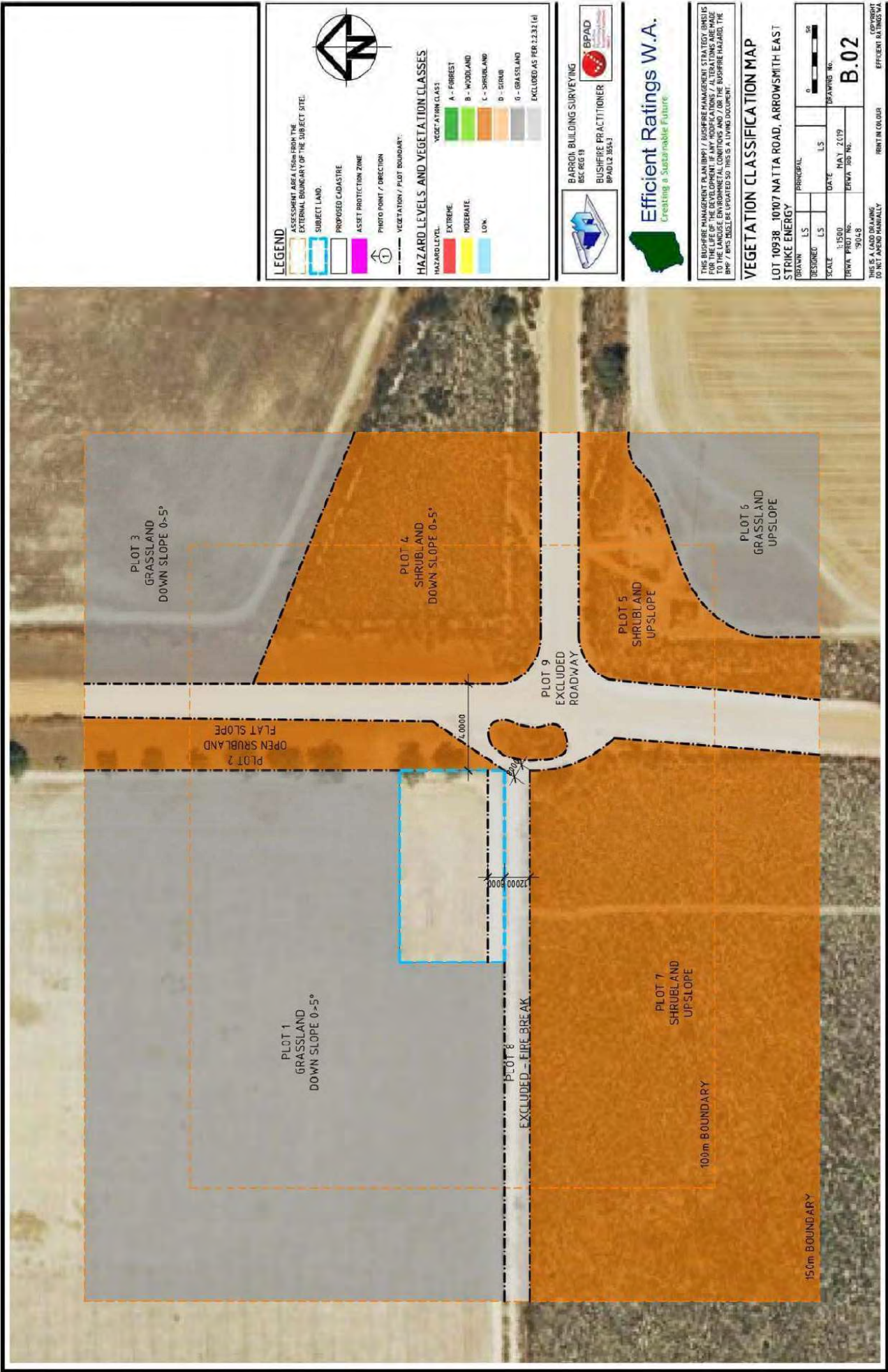


Figure 6 Bushfire Vegetation Classification Mapping B.02



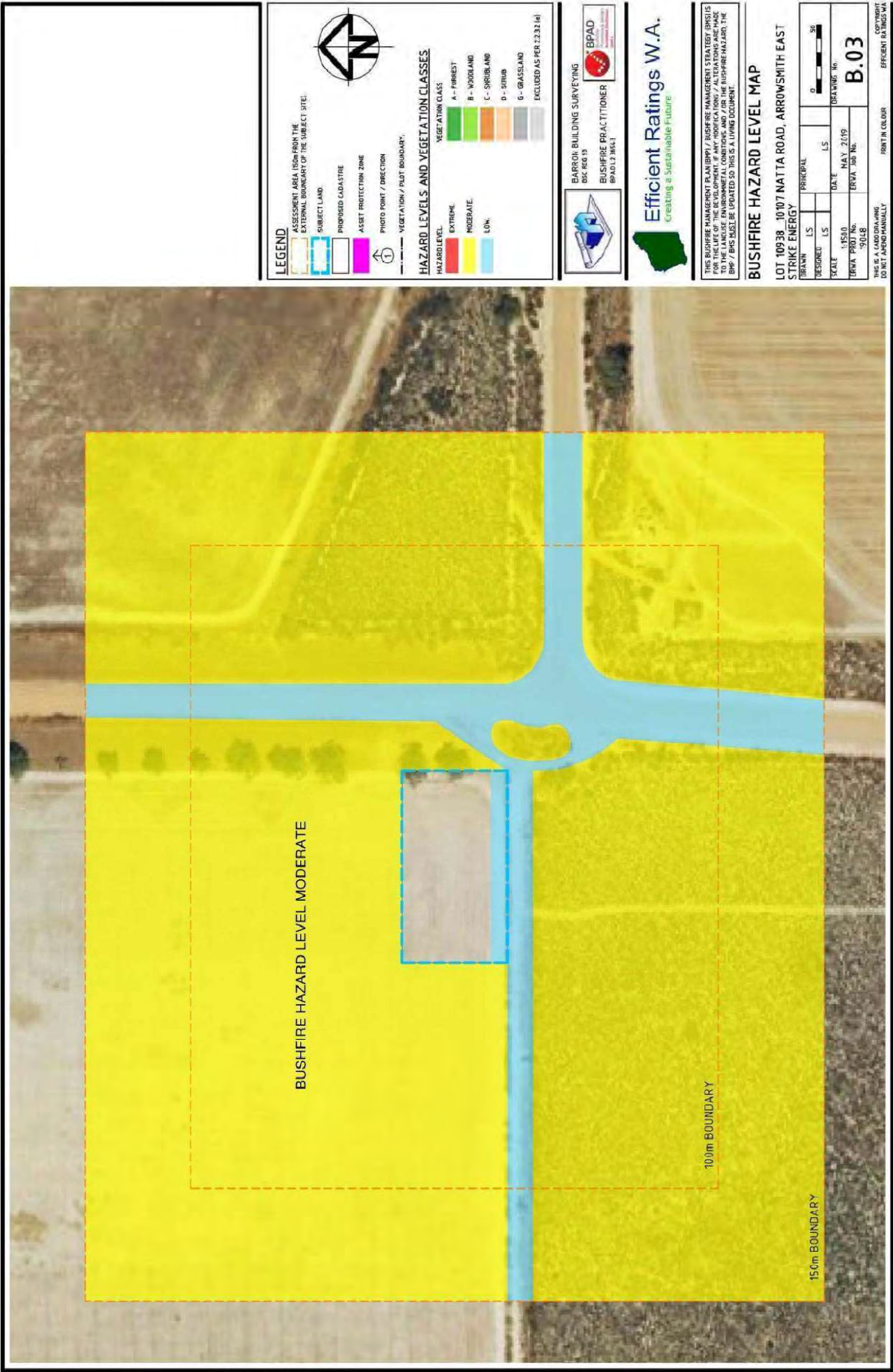


Figure 7 Bushfire Hazard Level Map B.03



# Bushfire Management Plan

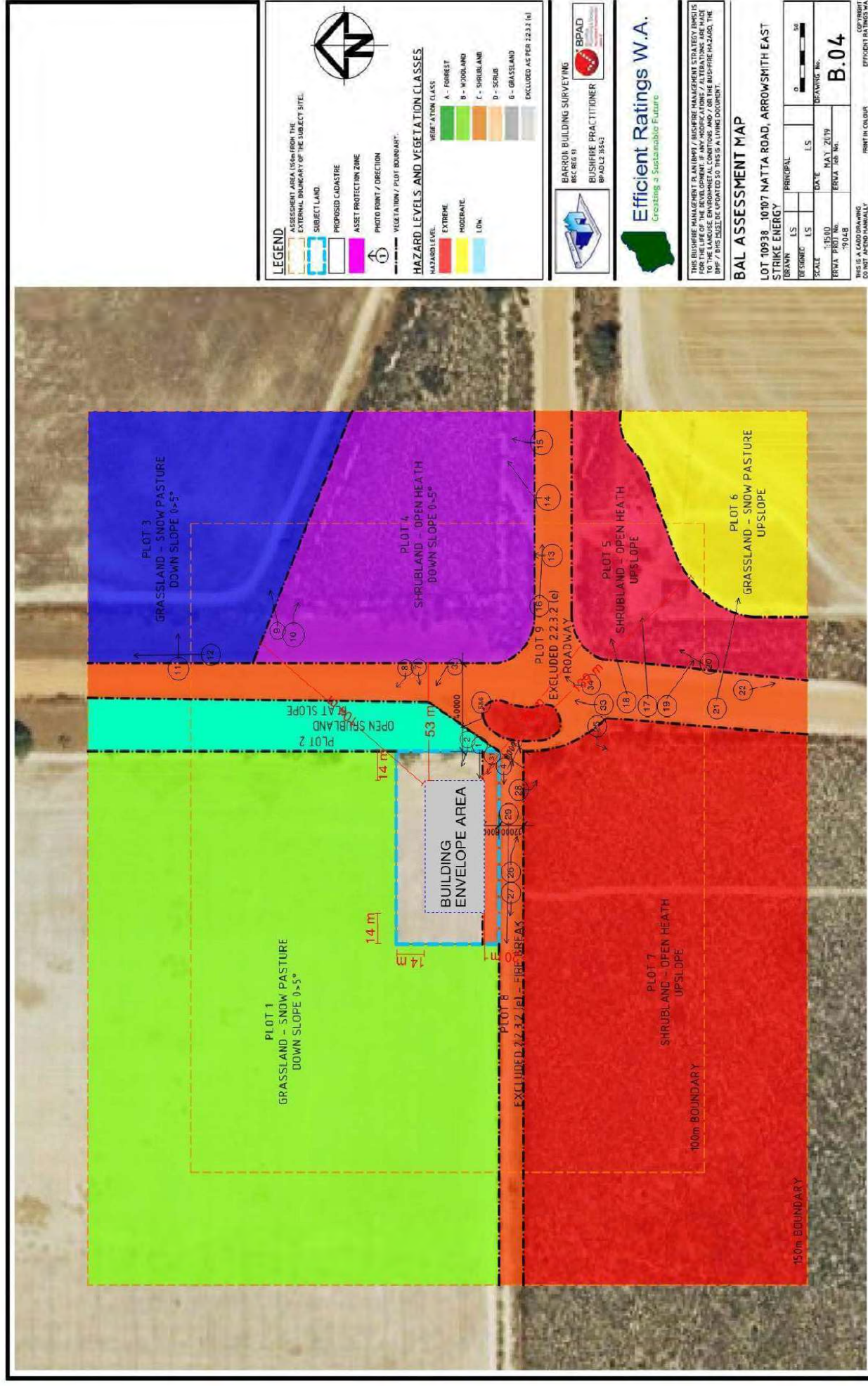


Figure 8 Bushfire Attack Level Assessment B0.4



## 4 Identification of Bushfire Hazard issues

The proposed development is located adjacent to an upslope on Plot 7 Vegetation and a downslope on Plot 1 & 2. This vegetation is classified as Open Health and Open Shrubland. The hazard to the Building Envelope Area is from these locations as the vegetation in these locations is closer. The vegetation to the northern side of the allotment is the main point of bushfire risks, refer to Figure 8. This Bushfire Attack Level is considered acceptable under the SPP3.7 as it is under BAL 19. The location of the site is isolated and in rural landscape this may be considered as a minor hazard. Due to the road network, this is in very good condition and traveled regularly. The access and egress to the site can be in several directions and all leads to Town-Sites therefore minor hazard in relation to the Temporary Development

## 5 Assessment against the Bushfire Protection Criteria

### Objectives

- Avoid any increase in the threat of bushfire to people, property and infrastructure;
- Reduce vulnerability to bushfire;
- Ensure that all level of planning documents take into account bushfire protection requirements and include specified bushfire protection measures;
- Achieve an appropriate balance between bushfire risk management measures and other environmental issues.

### 5.1 Compliance

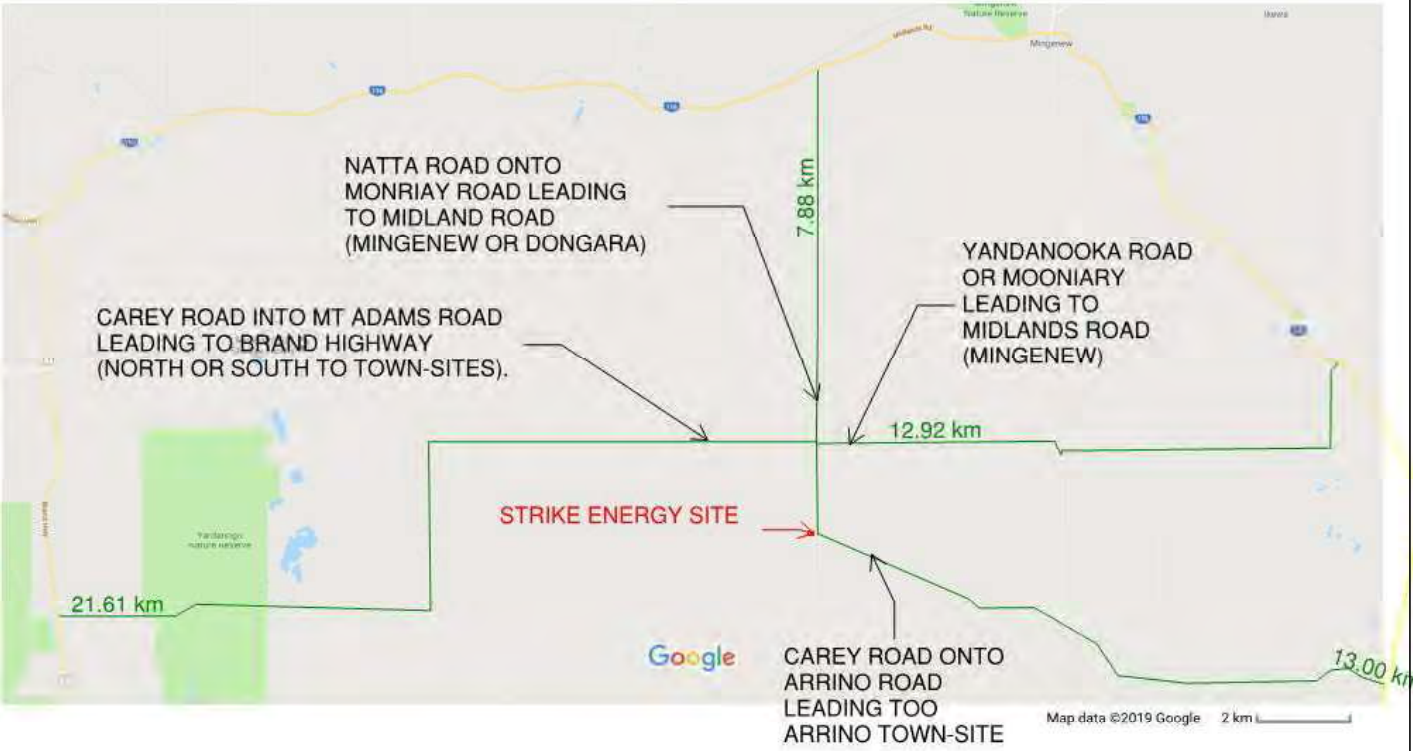

The below Table 3 SPP3.7 Acceptable Solution Compliance Table, is based on the State Planning Policy SPP3.7 - Guidelines Appendix 4, Bushfire Protection Criteria. The details for the acceptable solution of the State Planning Policy SPP3.7 are commented on and show how the development complies with the acceptable solutions.

Table 3 SPP3.7 Acceptable Solution Compliance Table

| ELEMENT 1: LOCATION                         |                                  |  |
|---|----------------------------------|--|
| PERFORMANCE PRINCIPLE                       | PROPOSED ACCEPTABLE SOLUTIONS    | STATEMENT OF COMPLIANCE  |
| P1  | A1.1 Development location        | The proposed Exploration Camp will be in a BAL 19 level and a Moderate Hazard level. This is only due to the Plot 1 Vegetation to the North and Western Grassland which is farming land. Otherwise the BAL rating would be 12.5 as per Table 2 |
| ELEMENT 2: SITING AND DESIGN OF DEVELOPMENT |                                  |  |
| PERFORMANCE PRINCIPLE                       | PROPOSED ACCEPTABLE SOLUTIONS    | STATEMENT OF COMPLIANCE  |
| P2  | A2.1 Asset Protection Zone (APZ) | The Bushfire Management plan has been included in the assessment due to the ongoing maintenance required while the Camp is occupied. The BMP includes an APZ that has very minimum impact. The BMP will be very easily executed onsite.        |




# Bushfire Management Plan

| ELEMENT 3: VEHICULAR ACCESS   |   |  |
|---|---|--|
| PERFORMANCE PRINCIPLE   | PROPOSED ACCEPTABLE SOLUTIONS               | STATEMENT OF COMPLIANCE  |
| P3  | A3.1 Two access routes                      | The Site is Located at a 'T' section of Natta and Carey Road. Natta Road adjoins and leads to several roads that lead to major road networks. The road network provides travel in two different directions toward two different destinations, being Mingenew, Arrino and Dongara. All the roads are trafficable and in good condition. See below for Travel Plan Path. |
|   |   |  |
|   | A3.2 Public road                            | All networking roads would meet the acceptable solutions as per table 6 SPP3.7 Guidelines.   |
|  |   |  |
|   | A3.5 Private driveway longer than 50 meters | The site is 85m long and the building development is in mid section. The site plan in appendix 1 shows the area of the building envelope. Driveway length is deem to be under 50m. Also, site requirement for Park is reverse parking leading itself to a turnaround area.   |
|   | A3.6 Emergency access way                   | None proposed.   |



# Bushfire Management Plan

|   |   |  |
|---|---|--|
|   |   |  |
|   | A3.7 Fire service access routes (perimeter roads)   | The allotment is provided with Fire Breaks as per the Shire of Three Springs requirements.   |
|  |   |  |
| West to .....East.....  |   |  |
|   | A3.8 Firebreak Width  | Complies   |
| <b>ELEMENT 4:<br/>WATER</b>   |   |  |
| <b>PERFORMANCE<br/>PRINCIPLE</b>  | <b>PROPOSED<br/>ACCEPTABLE<br/>SOLUTIONS</b>  | <b>STATEMENT OF COMPLIANCE</b>   |
| P4  | A4.1 Reticulated areas  | N/A  |
|   | A4.2 Non-reticulated areas  | The Proposal will be using only onsite potable water station. The Site Plan shows a water storage area on a transportable type arrangement that would be capable of complying with the volume of water required. Also, as the site will be undertaking exploration it will have to access other water storage Tanks. |
|   | A4.3 Individual lots within non-reticulated areas (Only for use if Creating 1 additional lot and cannot be applied cumulatively). | N/A  |



# Bushfire Management Plan

## 6 Bushfire Management Plan Strategies

The proposed Temporary Camp has been designed to include management strategies that are acceptable under the State Planning Policy Guidelines. The required width of the Asset protection Zone shall be installed as per Figure 9 Bushfire Management and figure 10 Bushfire Management Specifications B.06.

1. Ensure Leases/owners listed as having responsibility under his Bushfire Management Plan have endorsed it and are provided with a copy for their information.
2. The Site must be designed to provide an Asset Protection Zone (APZ) space as drawing B.05.
3. Ensure all new buildings that the landowner / proponent has responsibility for, are designed and constructed in full compliance with the requirements of the WA Building Act 2011 and the referenced Building Code of Australia (BCA), and with any identified additional requirements of the relevant local government. For any Class 1, 2, or 3 buildings and associated Class 10a buildings or decks this will include compliance with AS 3959-2018 Construction of Buildings in Bushfire Prone Areas (2009 as amended) and / or for Class 1 buildings, the National Association of Steel Housing – (NASH) Standard – Steel Framed Construction in Bushfire Prone Areas, whereby construction standards corresponding to the assessed BAL will be applied.
4. Non-vegetated areas or low threat vegetation is to be managed in minimal fuel condition as per AS3959-2018 - 2.2.3.2 (F)
5. Insufficient fuel available to significantly increase the severity of the bushfire attack e.g. short cropped grass to nominal height of 100mm) as per AS 3959-2018 s2.2.3.2 (e) and (f). Where any existing or planned re-vegetation has been assessed as “low threat” (meeting AS 3959-2018 Section 2.2.3.2 requirements) and excluded from classification then this area will be managed to continue to meet those requirements and enable the buildings to retain their determined BAL ratings.
6. Any classified vegetation that has directly contributed to the determined BAL rating must be managed such as to not change that vegetation to a higher risk classification.
7. It is the property Leases/Owner(s) responsibility to manage vegetation and fuel loads on their property, as well as maintain asset protection zones adequately and prepare themselves, their property, and assets for a fire event.



# Bushfire Management Plan

## 6.1 Building Envelope Area:

1. Fence shall be constructed out of non-combustible type materials.
2. Solid wood or any stockpile of combustible materials should not be stored within 3m of any part of the building.
3. Clear access path must be provided to the rear of the property so Fire-fighting activities can be undertaken.
4. **Asset Protection ZONE APZ** must be located as Figure 9 Bushfire Management Map
  - Fence: with the APZ area are to be constructed from non-combustible materials, recommended that solid fence be used.
  - Objects – within 10metres of a building, combustible objects must not be located close to vulnerable parts of the building, ie Doors, Windows, subfloors.
  - Fine Fuel – combustible dead vegetation matter less than 6mm in thickness reduced to and maintained at an average of 2tonnes per hectare.
  - TREE - > Class a more than 5m high. Trunks at maturity should be a minimum distance of 6metres from all elevations of the building. Branches at maturity should not touch or overhang the building, lower branches should be removed to a height of 2metres off the ground and surface vegetation, canopy cover should be less than 15% with tree canopies at maturity well spread at to at least 5metres apart as to not form a continuous canopy.
  - Shrubs ( 0.5mm to 5metres in height) should not be located under trees or within 3m of buildings, should not be planted in clumps greater than 5 square metres in area, clumps should be separated from each other and any exposed windows or doors by at less 10metres. Shrub more than 10metres in height are to be treated as trees.
  - Ground covers (less than 500mm in height) can be planted under trees but must be properly maintained to remove dead plant materials and any parts within 2metres of structure, but 3metres from windows or doors if greater than 100mm in height. Ground covers than 500mm in height are to be treated as shrubs.
  - Solid wood or any stockpile of combustible materials should not be stored within 3m of any part of the building.
  - May contain, Grass should be managed to a height of 100mm.
5. Driveway turn around area that is 18m in diameter and is off all weather surfaces. Must be within 10m of 10,000Lt Fire Water Storage Tank. Or as per State Planning Policy Guidelines SPP3.7.
6. Plot 2 vegetation as per Figure 8 Bushfire Attack Level Assessment B0.4 must have it understory of the adjacent tree line on Natta Road trimmed to remove all out hanging branches to a high of not less than 2.5m off ground level.
7. Fire Break Must be maintained at all times. No Vehicles or equipment to be in these areas.



# Bushfire Management Plan

## 7 Responsibilities for Implementation and Management of the Bushfire Measures

This section relates to the responsibilities of the developers/s, landowner/s and local government with regards to the initial implementation and ongoing maintenance of the required actions.

| LANDOWNER / DEVELOPER – PRIOR TO SALE OR OCCUPANCY |  |
|--|--|
| No.  | Implementation Action  |
| 1  | Establish the Asset Protection Zone (APZ) to the dimensions and standard stated in the BMP (this can be the responsibility of the Leases/Developer or the landowner refer to Figure 9 Bushfire Management Map.               |
| LANDOWNER/OCCUPIER – ONGOING MANAGEMENT            |  |
| No.  | Management Action  |
| 1  | Maintain the Asset Protection Zone (APZ) to the dimensions and standard stated in the BMP refer to Bushfire Management Specifications B.06Figure 10 Bushfire Management Specifications B.06Figure 9 Bushfire Management Map. |
| 2  | Comply with the relevant local government annual firebreak notice issued under s33 of the Bush Fires Act 1954.   |
| 3  | Maintain vehicular access routes within the lot to the required surface condition and clearances.  |
| 4  | Administer the Bushfire Act 1954 and monitor and compliance of the Bushfire Management Plan as per this report as part of the Bushfire Annual Fire Break Notice  |



# Bushfire Management Plan

## 8 References

- The Complete Bushfire Safety Book by Joan Webster
- State Planning Policy 2: Environment and Natural Resources Policy (WAPC, 2003)
- State Planning Policy 2.5: Agricultural and Rural Land Use Planning (WAPC, 2014)
- State Planning Policy 2.6: State Coastal Planning Policy (WAPC, 2013)
- State Planning Policy 2.8: Bushland Policy for the Perth Metropolitan Region (WAPC, 2010)
- State Planning Policy 2.9: Water Resources (WAPC, 2006)
- State Planning Policy 3: Urban Growth and Settlement (WAPC, 2006)
- State Planning Policy 3.7: Planning in Bushfire Prone Areas (SPP 3.7) (WAPC, 2015)
- Introduction to the Western Australian Planning System (WAPC, 2014)
- Flora Base: <https://florabase.dpaw.wa.gov.au/#>
- Livable Neighborhoods (WAPC 2009, as amended)
- Local Planning Manual (WAPC, 2010)
- Structure Plan Preparation Guidelines (WAPC, 2012)
- Visual Landscape Planning in Western Australia (WAPC, 2007)
- Building Act 2011
- Building Regulations 2012
- Environmental Protection Act 1986
- Environmental Protection and Biodiversity Conservation Act 1999 (Cwth)
- Building Code of Australia (Australian Building Codes Board, as amended)
- Australian Standard 3959 Construction of Buildings in Bushfire-Prone Areas (Standards Australia 2009, as referenced by the Building Code of Australia) (Published by SAI Global)
- Performance Standards for Private Bushfire Shelters (Australian Building Codes Board, 2010)
- Standards for building protection zones for buildings and critical infrastructure in bushfire prone areas (DFES, 2013)
- Prepare. Act. Survive (DFES, 2012)
- Guidelines for Plantation Fire Protection (Fire and emergency Services Authority, 2011)
- The Homeowner's Bushfire Survival Manual – 6th edition (Department of Fire and Emergency Services, 2015)
- Mapping Standard for Bush Fire Prone Areas (OBRM, 2015)
- Adapting to our Changing Climate (Department of Environment and Conservation, 2012)
- Building for Better Protection in Bushfire Areas: A homeowner's Guide (Department of Commerce, 2014)
- Design Standard 63 (Water Corporation, 2012)
- Evacuation Planning Handbook 4, 3rd Edition (2013), produced by the Australian Emergency Management Institute of the Commonwealth Attorney Generals Department.
- Guidelines for Organisations Seeking to Become Accrediting Bodies in Western Australia: Level 1 Bushfire Attack Level Assessor, Level 2 Bushfire Planning Practitioner – Prescriptive and Level 3 Bushfire Planning Practitioner – Performance (Department of Planning, 2015)
- Regional and Local Fire Prevention and Response Plans and Fire Equipment Strategies, Where They Exist (refer relevant local government)
- Shire of Three Springs Bushfire Management Plan 2017-2022 Dated June 2017



# Bushfire Management Plan



*Figure 9 Bushfire Management Map*



## 6....Bushfire Management Plan Strategies

1.Ensure Leases/owners listed as having responsibility under his Bushfire Management Plan have endorsed it and are provided with a copy for their information.

5. Driveway turn around area that is 18m in diameter and is off all weather surfaces. Must be within 10m of 10,000lt Fire Water Storage Tank. Or as per State Planning Policy Guidelines SPP3.7.

7. Fire Break Must be maintained at all times. No Vehicles or equipment to be in these areas.

THIS BUSHFIRE MANAGEMENT PLAN (BMP) / BUSHFIRE MANAGEMENT STRATEGY (BMS) IS FOR THE LIFE OF THE DEVELOPMENT, IF ANY MODIFICATIONS / ALTERATIONS ARE MADE TO THE LANDUSE, ENVIRONMENTAL CONDITIONS AND / OR THE BUSHFIRE HAZARD, THE BMP / BMS MUST BE UPDATED SO THIS IS A LIVING DOCUMENT.

TITLE 1  
TITLE 2

|                |  |       |              |    |             |
|----------------|--|-------|--------------|----|-------------|
| DRAWN          |  | LS    | PRINCIPAL    | LS | DRAWING No. |
| DESIGNED       |  | LS    |              |    |             |
| SCALE          |  | 1/100 | DATE         |    | 00/00/00    |
| TERMS PROJ No. |  |       | ERWA Job No. |    |             |

**TITLE 3**

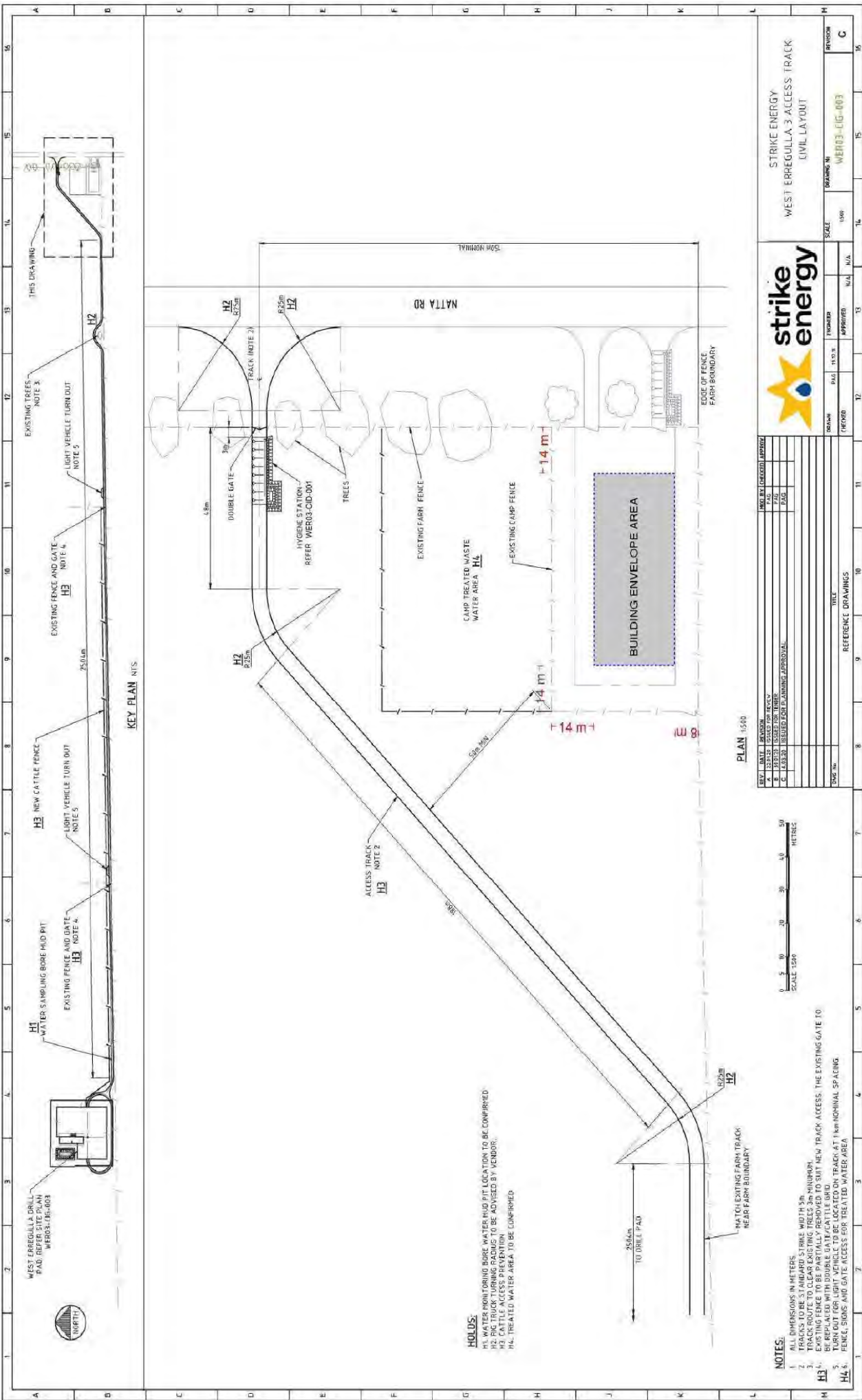
**B.05**

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| COPYRIGHT | EFFICIENT RATINGS | PRINT IN COLOUR | THIS IS A CAD/DRAWING<br>DO NOT AMEND MANUALLY |
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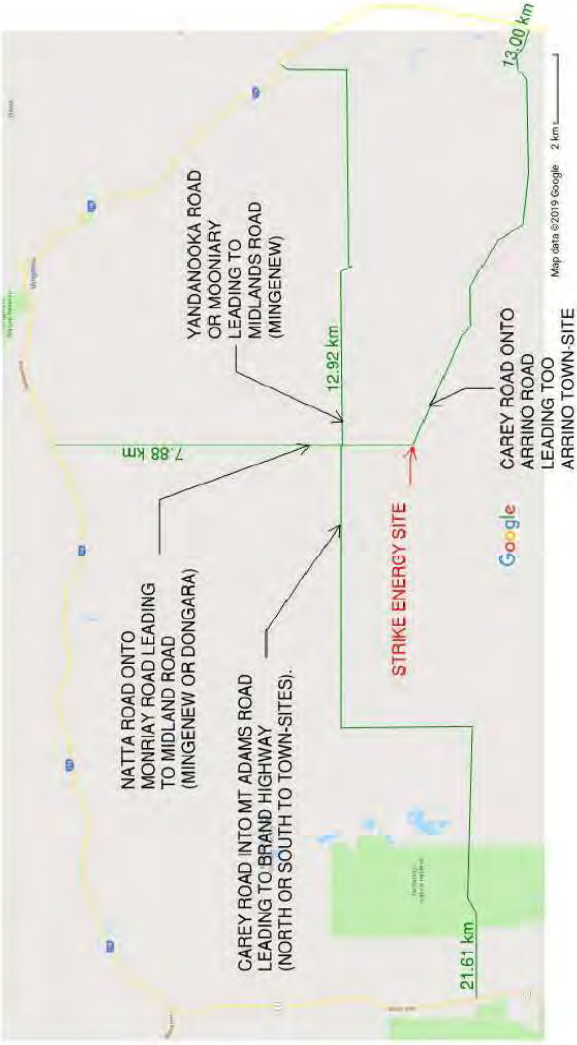
Bushfire Management Plan





Bushfire Management Plan

Figure 11 Strike Site Plan



STRIKE ENERGY ROAD TRAVEL PATH Page 1 of 2



STRIKE ENERGY ROAD TRAVEL PATH Page 2 of 2

Figure 12 Travel Plan Route



# Bushfire Management Plan

## Bush Fire Brigade Fire Control Officers

Permit Issuing Officers \*

### Three Springs Town

Rod Ennor 0458 246 531

### Three Springs East

Robbie Weir 9954 5044 0428 545 044

Michael Verrall 9954 7042

Christian Haesler 0429 954 506

### Arrino

David Mutter 0427 547 035

### Three Springs West

Jimmy Heal 9955 2022 0429 165 235

Adam Thomas 9954 1103 0427 541 152

Chad Eva 9954 1778 0427 541 778

### Three Springs Shire Office

Chief Executive Officer\* 9954 1001

### ***Tree plantations of more than 3 hectares but less than 10 hectares***

Construct a 10m wide mineral earth firebreak with a vertical clearance of 4m high; clear of all inflammable material immediately surrounding the plantation (adjacent areas of the same property subject to provisions as for rural land)

### ***Plantations larger than 10 hectares***

Must comply with the Code of Practice for Timber Plantations in the Western Australia Guideline for Plantation Fire Protection, A copy is available from the Shire of Three Springs upon request

## PERMITS

### Chief Bush Fire Control Officer

Craig Morgan 9955 2001 0429 377 991

### Deputy Chief Bush Fire Control Officer

Christian Haesler 0429 954 506

### Fire Weather Officer

Craig Morgan 9955 2001 0429 377 991

### Emergency & Ranger Services

Grant Fidock\* 9951 7000 0400 424 545

### PENALTIES

Failure to maintain a firebreak as per firebreak order \$250

Offence relating to lighting a fire in the open air \$250

Setting fire to bush during prohibited burning period \$250

Failure of Occupier to extinguish a bushfire \$250

Refusal to state name and abode or stating a false name and abode \$100

Failure to produce permit to burn \$100

Fire Control Officers are not obliged to issue permits. Permits cannot be issued over the phone and should a Fire Control Officer refuse to issue a permit, it is a breach of the Bush Fires Act 1954 to request a permit from another Fire Control Officer.

You MUST have a copy of the permit on you during the burn



## Fire Break Notice Section 33 B F A

### ***Prohibited Burning Period***

**1st November to 28th February**

**STRICTLY NO BURNING**

### ***Restricted Burning Period***

**15th October to 31st October**

**1st to 15th March**

**PERMITS ARE REQUIRED**



**FIRST AND FINAL** notice is hereby served to all residents and ratepayers

*Failure to install and maintain firebreaks in accordance with this notice may result in a \$5,000 fine.*

Figure 13 Shire of Three Springs Bushfire Notice



## Bushfire Management Plan

### Harvesting Operations

No harvesting operations are permitted on **Christmas Day, Boxing Day and New Years Day**. A separate fire fighting fire appliance is required to be present in any paddock being harvested, churning, raking stubble, straw baling and associated allied activities during restricted and prohibited periods. The fire fighting unit must be in a state of readiness and have a minimum capacity of 400 litres of water, a powered pump and at least 15 metres of hose with a minimum diameter of 19 mm and capable of delivering water through an adjustable nozzle is to be readily available to any paddock being harvested. All vehicles or machinery operating in a paddock during Restricted or Prohibited burning times must have a Fire Extinguisher as defined in the Act. A Fire Extinguisher means a device which comprises— a. a container filled with at least 7.5 litres of water and a pump capable of discharging that water, and which is in a sound and efficient condition.

A Harvesting and Movement Ban and Use of Internal Combustion Engines (except for the watering and movement of stock) will be imposed when the actual weather conditions reach a Fire Danger rating of thirty five (35). All such bans are at the discretion of the Chief Bush Fire Control Officer or a duly appointed person.

#### HARVEST BAN INFORMATION LINE

9478 5677

If a ban has been imposed, all persons registered will be sent a text message advising of details. All bans will still be broadcast on radio.

ABC State wide AM

*Note – Attention of landowners is drawn to the fact that this order allows for provision of firebreaks in situations other than immediately with property boundaries subject to approval. The Chief Bush Fire Control Officer and appointed Fire Control Officers have been authorised to act for Council in this matter.*

*Failure to install and maintain firebreaks in accordance with this Notice may result in a \$5,000 fine.*

### BUSH FIRES ACT 1954 AS AMENDED

Notice is hereby given to all landowners/occupiers within the Shire of Three Springs that fire-breaks must be installed on or by 1st October and maintained of flammable material up to and including 15th March as per requirements in relation to Section 33 of the above

#### PROPERTIES WILL BE INSPECTED TO ENSURE THEY COMPLY WITH COUNCILS REQUIREMENTS

##### 1. TOWNSITES

On or before 1st October all town lots within the town sites of Three Springs and Arrino are required to be treated as follows. Where the area of land is less than 3,000m<sup>2</sup>, the property must be cleared, mowed, slashed to a MAXIMUM height of 7.5 cm of all flammable material.

Where the area of the land is 3,000m<sup>2</sup> or more, a firebreak must be provided not less than 3 metres in width inside and along the whole of the external boundaries of the properties owned or occupied and all flammable material must be cleared a distance of 2.7m from all buildings and/or haystacks situated on the land and maintained free of such material until the 15th March.

##### FUEL STORAGE AREAS

On or before the 1st October all grass and similar material is to be cleared from such places where drum ramps are located and where drums, empty or full, are stored and such areas to be maintained cleared of grass and similar flammable material until 15th March.

##### FARM BUILDINGS AND UNATTENDED ELECTRIC MOTORS AND HAY STACKS

Fire breaks at least 3 metres in width completely surrounding and not more than 20 metres from the perimeter of any building, group of buildings or haystacks. All flammable material must be removed from an area 2.7 metres in width immediately surrounding the building. All flammable material must be removed from an area 3 metres in width immediately surrounding an unattended electric motor site.

##### UNATTENDED FUEL OPERATED MOTORS

All flammable material must be removed from an area 3 metres in width immediately surrounding an unattended fuel operated motor whether the motor is intended to be used or not.

##### RURAL LAND

Firebreaks must be provided not less than 3 metres in width inside and along the whole of the external boundaries of the properties owned or occupied: where this is not practicable the firebreaks must be provided as near as possible to, and within, such boundaries.

##### BARBEQUES AND INCINERATORS

Gas and electric barbeques are permitted any time. Solid fuel barbeques and incinerators are PROHIBITED on days of VERY HIGH FIRE DANGER or above.

##### PENALTY

The penalty for failing to comply with this notice is a fine of up to \$400 and a person in default is also liable, whether prosecuted or not, to pay the cost of performing the work in this notice, if it is not carried out by the owner or Occupier by the date required by this notice.





### 10.1.e Original Main Camp Application

8 February 2019

Chief Executive Officer  
Shire of Three Springs  
PO Box 117  
Three Springs WA 6519

Strike Energy Limited  
ACN 078 012 745

1/31-35 George Street  
Thebarton, SA 5031  
PO Box 639, Torrensville Plaza, SA 5031

P: +61 8 7099 7464  
F: +61 2 8003 9282  
E: [strike@strikeenergy.com.au](mailto:strike@strikeenergy.com.au)  
[www.strikeenergy.com.au](http://www.strikeenergy.com.au)

Attention: Mrs Sylvia Yandle

#### **EP 469: APPLICATION FOR PLANNING APPROVAL: WEST ERREGULLA-2 MAIN TEMPORARY ACCOMMODATION CAMP**

As you are aware, Strike Energy Limited (Strike) completed a transaction with Warrego Energy Pty Ltd (Warrego) to acquire a 50% interest and operatorship of Exploration Permit EP469 in the North Perth Basin. Strike and Warrego subsequently formed a joint venture to progress the further exploration and appraisal of the permit. Strike West Pty Ltd (a wholly owned subsidiary of Strike Energy Limited) is now the registered Operator of EP 469 with the Department of Mines, Industry Regulation and Safety (DMIRS).

Recently, Strike (along with another Perth Basin operator) agreed to share costs supporting the mobilisation of the Easternwell 106 drill rig to the Perth Basin. This agreement enables the West Erregulla-2 (WE-2) conventional onshore well to be drilled in early May 2019.

While progressing many technical and long lead items, Strike has been progressing various approval processes and ensuring stakeholders are regularly informed on the project development status.

In accordance with the ongoing consultation with the Shire of Three Springs and after progression of several key milestones towards drilling, this letter and associated attachments form an Application for Planning Approval for the WE-2 main temporary accommodation camp. The camp is to be located on freehold property adjacent to Natta Road. Strike has an executed land access and compensation agreement with the freehold landholder and the Planning Application Form has been signed by the landholder.

As the Shire has noted, the approvals and conditions relating to the actual drilling operations themselves fall under the *Petroleum and Geothermal Energy Resources Act 1967* (PGER Act) and are administered by the DMIRS. This application provides an overview of the status of those approvals and conditions for background information.

Some matters, however, may require approval of the local government. With regard to this application, Strike is providing information in relation to the WE-2 main temporary workers accommodation camp to support the WE-2 drilling activities. This accommodation camp will be located on freehold property owned by Brefjen Nominees Pty Ltd and located on Certificate of Title Volume 2125 Folio 387 being Lot 10107 on Deposited Plan 206576.

It should be noted that a separate application will be made for the small temporary workers accommodation camp and associated offices to be located at the drill site as well as the construction of the access track and associated crossover with Natta Road.



## **Background**

Strike plans to drill the WE-2 exploration well within Exploration Permit EP469. The permit is located approximately 50 km southeast of Dongara and 230 km north of Perth (Attachment 4). This project follows the successful West Erregulla 3D seismic survey undertaken in December 2014.

WE-2 will be located in unallocated Crown land (UCL) nearby Natta Road in Arrowsmith East. The well site is within the Shire of Three Springs relatively close to West Erregulla-1, which was drilled in 1990.

As part of the commitments Work Program commitments and obligations associated with EP 469 and in accordance with the PGER Act, undertaking the exploration well WE-2 is required by 15 July 2019.

## **Description of Proposed Activity**

To support the WE-2 project a main temporary accommodation camp will be established on freehold land (Certificate of Title Volume 2125 Folio 387 being Lot 10107 on Deposited Plan 206576) to accommodate the drilling crew.

The civil component of the activity, which will include some minor works on the existing a cleared agricultural paddock within which the main camp will be located, will be conducted over a 4-6 week period during day light hours only, Monday to Saturday. This activity will have a small crew of 4-10 personnel. The personnel will commute daily from the contractor's base in Geraldton. Due to the small crew there will be minimal light vehicles (approximately 4) and 3-4 heavy machinery for civils activities.

The drilling component of the activity will vary in personnel with a peak of up to 45-50 personnel. The personnel will be housed at the main camp location adjacent to Natta Road.

The peak vehicle movement activities will be the mobilisation and demobilisation of equipment for the drilling component. All required legislation, Codes and Standards will be complied with and stakeholders and adjacent landholders will be advised of the transport route and expected timing to minimise impact to the local community. Once on site the equipment will be housed within the main camp or the drill site.

Consideration of environmental, stakeholder, heritage and safety factors form integral aspects of the preparation and planning for the implementation of the WE-2 project. A summary of many of those factors are included in the Environmental Plan Summary which is contained in Attachment 5. Some of these factors include:

- Contamination of soil, surface water and/or groundwater;
- Erosion of soil / generation of dust;
- Fauna mortalities/disturbance;
- Attraction of fauna to waste receptacles;
- Rubbish from project left on site;
- Contamination of soil or groundwater (e.g. spills from sewage systems.);
- Fragmentation of fauna habitat;



- Introduction and spread of weeds/dieback;
- Loss of conservation significant flora or conservation significant fauna habitat;
- Vegetation in disturbance footprint not rehabilitating;
- Fire;
- Fire or damage to infrastructure during well suspension;
- Greenhouse gas emissions;
- Disruption to landowners / local community;
- Disturbance to fauna / people through light and noise;
- Disturbance to indigenous or non-indigenous heritage site;
- Negative community sentiment resulting in complaints about the project or future difficulties in obtaining social licence for similar projects;
- Unauthorised land access by project personnel;
- Breach of landowner agreements;
- Damage to landowner infrastructure; and
- Complaints about the project.

DMIRS has determined at the environmental (inclusive of heritage and stakeholder) commitments and mitigation measures meet industry requirements. These will be monitored in accordance with the commitments of the Environmental Plan and associated supporting documentation, systems and processes.

DMIRS approval of the Safety Management System and Emergency Response Plan is imminent and implementation of those commitments will be monitored and adhered to.

### Other Statutory Approvals Status

The table below provides an overview of key statutory approvals and their status.

| Legislation  | Requirement  | Status  | Agency |
|--|--|---|--------|
| <i>Environment Protection and Biodiversity Conservation Act 1999</i> | Referral   | Approved (EPBC 2013/7054)   | DOE    |
| <i>Environmental Protection Act 1986</i>                             | Referral (Part IV)                                 | EPA decided 'Not Assessed'  | EPA    |
|  | Native Vegetation Clearing Permit (Part V)         | Approved (CPS589/3)   | DMP    |
| <i>Wildlife Conservation Act 1950</i>                                | Permit to Take                                     | Strike Energy has determined that a Permit To Take (Declared Rare Flora) is not required. | DBCA   |
| <i>Petroleum and Geothermal Energy Resources Act 1967</i>            | Environment Plan                                   | Approved 6/12/18  | DMIRS  |
|  | Oil Spill Contingency Plan                         | Pending approval prior to project activities.   | DMIRS  |
|  | Safety Management System & Emergency Response Plan | Pending approval prior to project activities.   | DMIRS  |



|  |                              |   |      |
|--|------------------------------|---|------|
| <i>Rights in Water and Irrigation Act 1914</i> | Groundwater monitoring bores | No approval required. Installed in November 2018. | DWER |
|  | Section 26D licence          | Granted 7/01/19                                   | DWER |
|  | Section 5C licence           | Granted 7/01/19                                   | DWER |

### Activity Timeframe

The timeframe for the WE-2 activities has two main stages, being the commencement of civils works and the subsequent commencement of drilling. Subject to various approvals, it is expected to commence civil earthworks activities on the access road, drill pad and main camp areas in on 4 March 2019.

Once civil earthworks are completed, mobilisation and commencement of drilling of the WE-2 conventional well is expected to commence in late April- Early May 2019. This is when the main camp will be established and commence occupation.

### Plans and Drawings

The following plans and drawings are attached in Attachment 8:

- WER02-MAP-003: Rig Camp Location Map
- WER02-CIG-004: Rig Camp Civil layout

Additional detailed drawings of the building design and structure are pending and will be provided to support a subsequent building application as soon as possible.

### Stakeholder Consultation

Warrego initiated a stakeholder consultation program in 2008 when it acquired exploration rights in EP 469. Strike, as the new operator of EP 469 in conjunction with Warrego, Strike continue to undertake stakeholder consultation with a consistent approach.

The aim of stakeholder consultation program was and is to inform stakeholders of Strike's proposed activities and to identify any conflicts, concerns, management strategies and benefits.

Strike and Warrego have consulted with various government regulators, landowners, local shires, indigenous representatives, non-government organisations and other petroleum explorers and operators in the area.

Strike continue to consult with the relevant government authorities, landholders and interested persons regarding project activities prior to the commencement of the project and while project activities are occurring.

As part of this ongoing consultation, the Shire of Three Springs has been consulted regarding key aspects and informed regarding progress of the project.

The WE-2 main camp location is within freehold land. This is the same freehold landholder within which the EP 469 environmental offset is located. Consultation with the landholder is ongoing and regular.



As part of planning for the WE-2 activities, a land access and compensation agreement has been reached with the freehold landholder to locate the main camp within a 1Ha area of the land parcel.

In addition, due to the location of the WE-2 activities, ongoing consultation has and is being conducted with adjacent landholders to minimise potential impact and ensure awareness of upcoming activities.

#### **Attachments**

The following information is attached to provide additional supporting information:

- Attachment 1: Signed Planning Application Form: Signed by Freehold Landholder
- Attachment 2: EP469 Instrument issued by the Minister: Provision of Land Access under PGER Act
- Attachment 3: EP469 Instrument issued by the Minister: Provision of Suspension of Work Program until 15 July 2019
- Attachment 4: Project Location and Regional Setting Overview Plan
- Attachment 5: EP469 West Erregulla-2 Environmental Plan Summary
- Attachment 6: Strike Health and Safety Policy
- Attachment 7: Strike Environment Policy
- Attachment 8: Plans and Drawings

If you have any queries, please do not hesitate to contact me via telephone (0408 581 795) or email ([andrew.farley@strikeenergy.com.au](mailto:andrew.farley@strikeenergy.com.au)).

Yours sincerely

A handwritten signature in black ink, appearing to read "A Farley", with a long, sweeping underline.

**Andrew Farley**  
Manager Geoscience





## FORM OF APPLICATION FOR PLANNING APPROVAL

(PLEASE COMPLETE ALL BOXES)

### OWNER DETAILS:

Name(s): BREJEN NOMINEES PTY. LTD.  
Postal Address: 70 POINT LEANDER DRIVE, DONGLARA, WA Postcode: 6525  
Contact Person: JEFF COCKMAN  
Phone: 0428541464 Email: JEFFANDFIONA@BIGPOND.COM  
Signature: [Signature] Date: 3/2/2019  
Signature: [Signature] Date: 3/2/2019

NOTE: The signatures of ALL the owner(s) is required to process this application.

### APPLICANT DETAILS: (if different from owner)

Name: STRIKE WEST PTY. LTD.  
Postal Address: PO BOX 639 TORRENSVILLE PLAZA, SA Postcode: 5031  
Contact Person: ANDREW FARLEY  
Phone: 08 7099 7461 Email: ANDREW.FARLEY@STRIKEENERGY.COM.AU  
Signature: [Signature] Date: 25/1/19

### PROPERTY DETAILS:

Lot/Location No: 10107 House/Street No: —  
Street Name: NATTA ROAD Locality/Suburb: MT. ADAMS  
Diagram/Plan No: 206576 Volume No: 2125 Folio No: 387



**EXISTING DEVELOPMENT/LAND USE:**Nature of any Existing Development/Land Use: AGRICULTURAL**PROPOSED DEVELOPMENT/LAND USE:**Description of Proposed Development/Land Use: TEMPORARY WORKERS  
CAMPApproximate Cost: \$ 500,000Estimated Time of Completion: MARCH 2019 UNTIL AUGUST 2019**REQUIRED INFORMATION & FEES:**

Please refer over for the information required to be submitted with this application and the schedule of fees. This application will not be processed without all required information including payment of the appropriate fee.

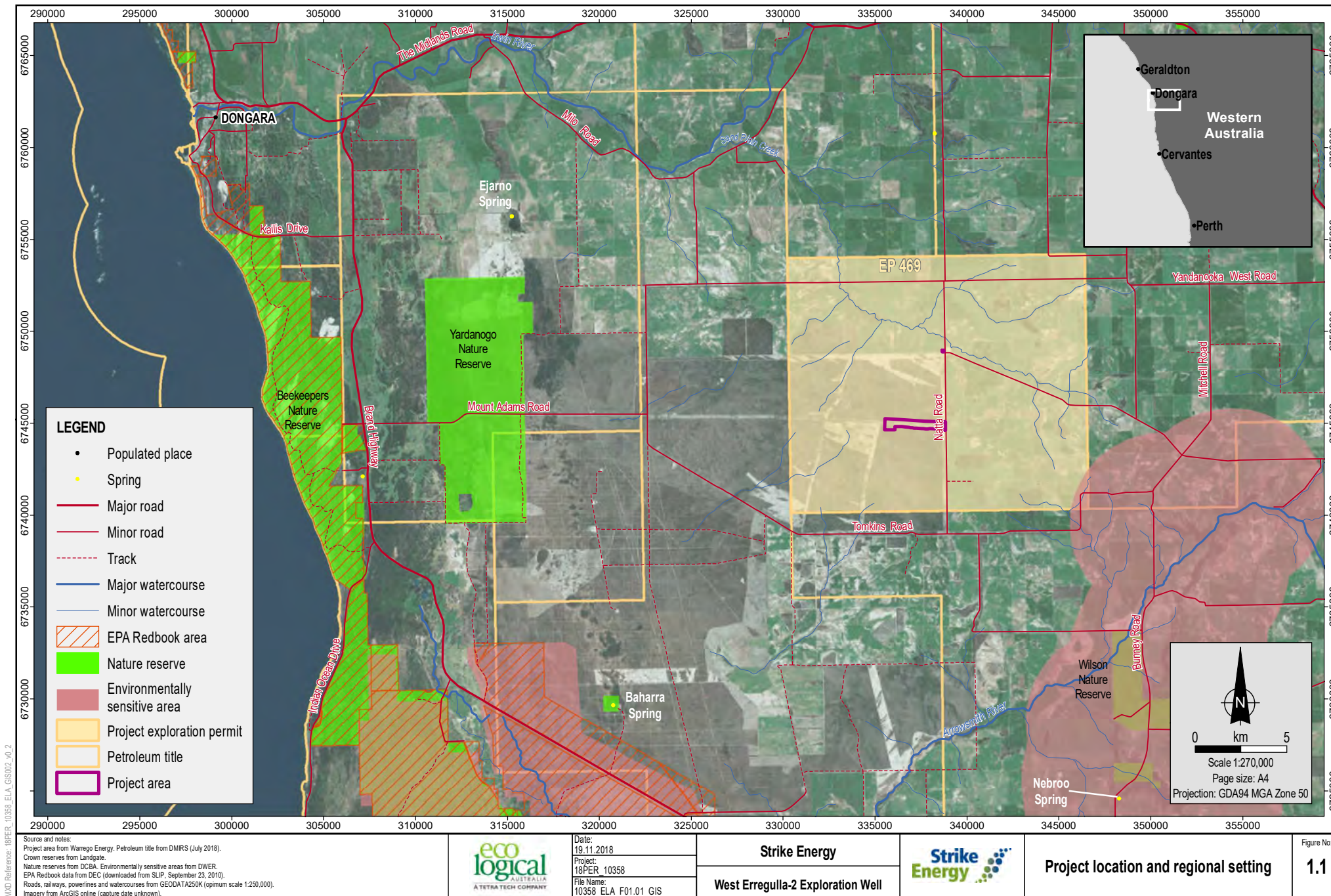
**OFFICE USE ONLY:**

Date Received: \_\_\_\_\_ Application No: \_\_\_\_\_

Accepting Officer's Initials: \_\_\_\_\_ File Number: \_\_\_\_\_

Required Fee: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_











MOORIARY  
NINGENEW, SHIRE OF

P203576

10107 VICTORIA

2040-9741

THREE SPRINGS, SHIRE OF  
ARROWSMITH EAST

5431.54

4226.78

10478

125.97 ha

201340

1585

Ex. 1.



1102.38

51916.73

2110.25

21.54

5078.97

3548.26

9.36.94

271-28

4226.78

843 2

2919.01

2755.4









**Legend**

— Lot Boundaries □ Landowner's Lease Area (1 ha) — Proposed Civil Boundary



Strike Energy Limited | ABN 59 078 012 745  
1/31-35 George St, Thebarton SA 5031  
PO Box 639 Torrensville Plaza, SA 5031  
Office Main: +61 8 7099 7464  
www.strikeenergy.com.au

01020304050

Meters

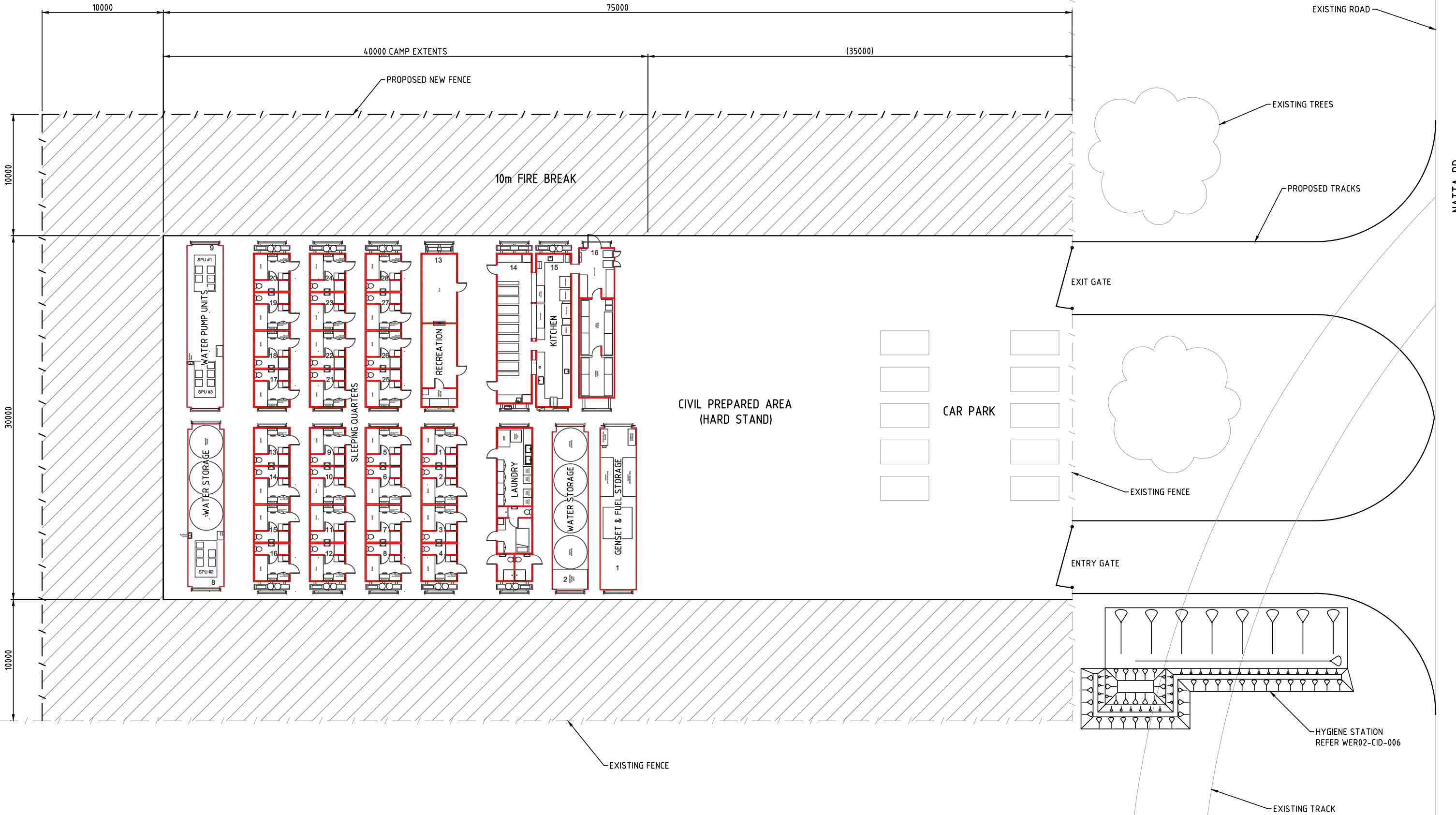
NOTICE OF ACTIVITY

Scale: 1:492 @ ORIGINAL SHEET SIZE A2  
Coordinate System: GDA 1994 MGA Zone 50  
Survey data file: insert name.dwg  
Survey data issued from field: 07/08/15

|     |   |     |       |        |          |
|-----|---|-----|-------|--------|----------|
|     |   |     |       |        |          |
| D   | DETAILS MODIFIED  | PAG | NJA   |        | 25/01/19 |
| C   | HYGIENE STATION REMOVED   | PAG | NJA   |        | 07/01/19 |
| B   | LOT NUMBERS AND BOUNDARIES ADDED<br>HYGIENE STATION AND CAMP MODIFIED | PAG | NJA   |        | 21/12/18 |
| A   | ISSUED FOR REVIEW   | PAG | NJA   |        | 16/11/18 |
| NO. | REVISION DESCRIPTION  | DRN | CHECK | APPROV | DATE     |

|  |  |                              |
|--|--|------------------------------|
| STRIKE ENERGY                                |  | DRAWING No.<br>WER02-MAP-003 |
| WEST ERREGULLA 2<br>RIG CAMP LOCATION<br>MAP |  | DATE<br>25/01/19             |
|  |  | SHEET<br>1 of 1              |
|  |  | REV.<br>D                    |





- NOTES:**
- ALL DIMENSIONS IN MILLIMETERS.
  - SLOPE OF SKIDDING LOCATIONS NOT TO EXCEED 1.5 DEGREES IN ANY DIRECTION.

| REV.   | DATE     | REVISION              | MOD. BY | CHECKED | APPROV   |
|--------|----------|-----------------------|---------|---------|----------|
| A      | 19.12.18 | ISSUED FOR REVIEW     | PAG     | NJA     |          |
| B      | 07.01.19 | HYGIENE STATION ADDED | PAG     | NJA     |          |
|        |          |                       |         |         |          |
|        |          |                       |         |         |          |
|        |          |                       |         |         |          |
|        |          |                       |         |         |          |
|        |          |                       |         |         |          |
|        |          |                       |         |         |          |
|        |          |                       |         |         |          |
|        |          |                       |         |         |          |
| DWG No |          | TITLE                 | DRAWN   | PAG     | 19.12.18 |
|        |          | REFERENCE DRAWINGS    | CHECKED |         | APPROVED |



STRIKE ENERGY  
WEST ERREGULLA 2 RIG CAMP  
CIVIL LAYOUT

|       |               |          |
|-------|---------------|----------|
| SCALE | DRAWING No    | REVISION |
| NTS   | WER02-CIG-004 | B        |



STATE OF WESTERN AUSTRALIA

*Petroleum and Geothermal Energy Resources Act, 1967*

**PETROLEUM EXPLORATION PERMIT NO. EP 469**

I, WILLIAM LEE TINAPPLE, the delegate of the Minister for Mines and Petroleum, pursuant to the provisions of Section 32(4) of the *Petroleum and Geothermal Energy Resources Act 1967*, in response to the acceptance of the offer numbered 25/07-8, grant a petroleum exploration permit in respect of the blocks described hereunder to:

**Warrego Energy Limited**

of 5 Carden Place, Aberdeen Scotland AB10 1UT

This term of the exploration permit has effect for a period of six (6) years from and including the date hereof.

The grant is subject to the conditions set out hereunder and to the permittee at all times complying with the provisions of the Act and of any regulations for the time being in force under the Act and all directions given to him under the Act.

**DESCRIPTION OF BLOCKS**

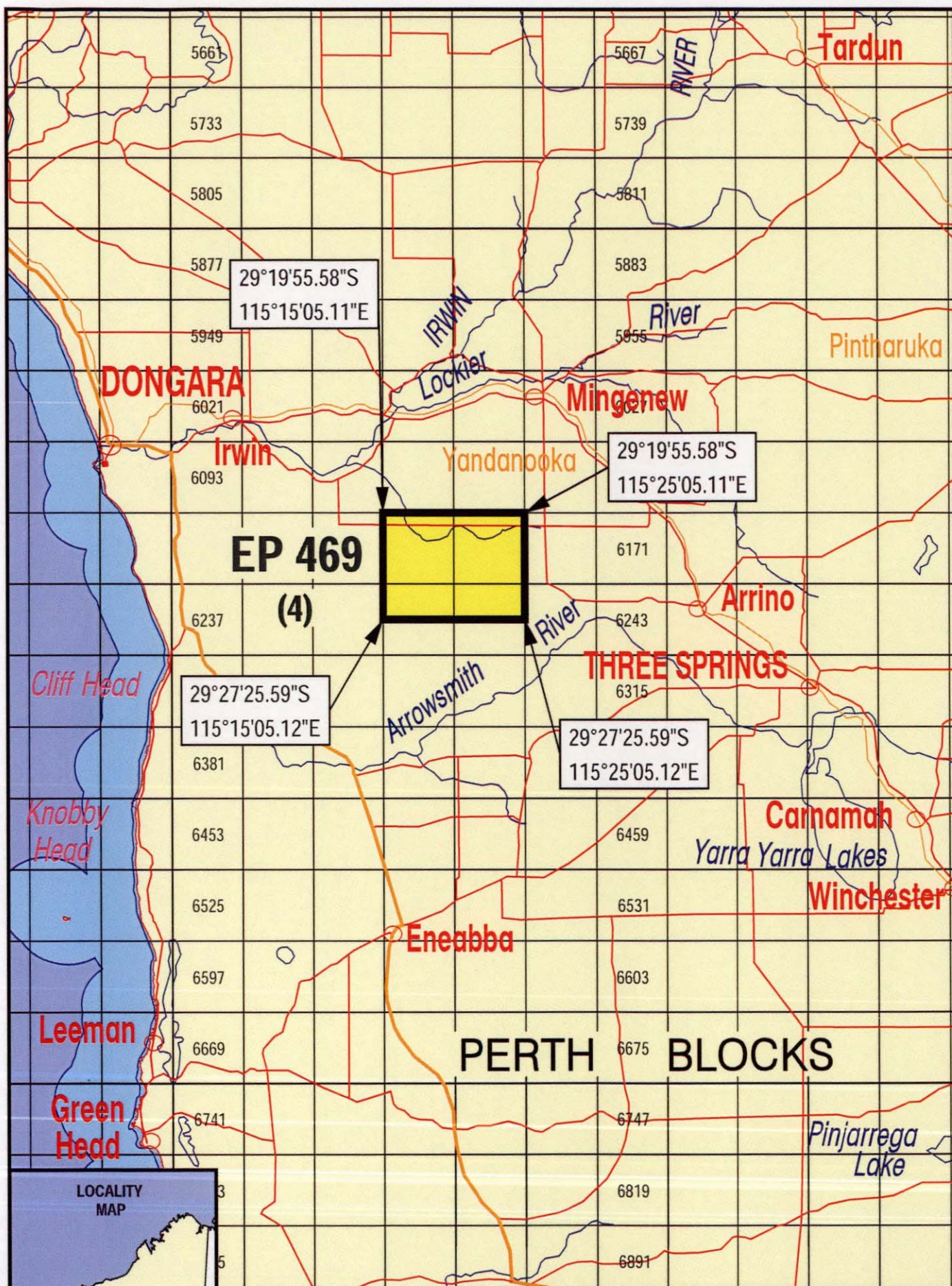
(The references hereunder are to the names of map sheets of the 1:1 000 000 series published by the Minister and to the numbers of graticular sections shown thereon.)

**PERTH MAP SHEET**

| Block No. | Block No. | Block No. | Block No. |
|-----------|-----------|-----------|-----------|
| 6168      | 6169      | 6240 A    | 6241 A    |

Assessed to contain **4** blocks (includes 2 full blocks and 2 part blocks)





Government of Western Australia  
Department of Mines and Petroleum

Coordinates hereon are in accordance with  
Section 8 of the Petroleum & Geothermal Energy Resources Act 1967.

The displayed grid defining the 5' x 5' blocks is AGD66 and coordinates shown are GDA94.



## CONDITIONS

1. (1) Subject to sub-clause 2, during a year of the term of the permit set out in the first column of the following table, the permittee:
  - (a) shall carry out in or in relation to the permit area, to a standard acceptable to the Minister the work specified in the minimum work requirements set out opposite that year in the fourth column of the table;
  - (b) may at the discretion of the Minister carry out in or in relation to the permit area, to a standard acceptable to the Minister, all or part of the work specified in the minimum work requirements of a subsequent year or years of that term set out opposite that year or those years in the fourth column of the table; and
  - (c) may carry out in or in relation to the permit area, to a standard acceptable to the Minister, work in addition to the work specified in the minimum work requirements set out opposite that year and in the subsequent year or years, if any, of that term in the fourth column of the table.
- (2) The permittee shall not commence any works or petroleum exploration operations in the permit area except with, and in accordance with the approval in writing of the Minister.



| Year of Term | Title Year Start | Title Year End | Minimum Work Requirements                 | Estimated Expenditure Constant dollars (indicative only) \$A |
|--------------|------------------|----------------|---|--|
| 1            | 16/4/2010        | 15/4/2011      | Geotechnical Studies                      | \$100,000.00   |
| 1            | 16/4/2010        | 15/4/2011      | 22km 2D Seismic Reprocessing              | \$100,000.00   |
| 2            | 16/4/2011        | 15/4/2012      | Engineering Studies                       | \$500,000.00   |
| 2            | 16/4/2011        | 15/4/2012      | 250km New 2D Seismic Survey               | \$3,200,000.00   |
| 3            | 16/4/2012        | 15/4/2013      | Engineering Studies                       | \$200,000.00   |
| 3            | 16/4/2012        | 15/4/2013      | Two (2) Exploration Wells                 | \$13,700,000.00  |
| 4            | 16/4/2013        | 15/4/2014      | Engineering Studies                       | \$6,100,000.00   |
| 4            | 16/4/2013        | 15/4/2014      | One (1) Exploration Well                  | \$7,700,000.00   |
| 4            | 16/4/2013        | 15/4/2014      | 250 km <sup>2</sup> New 3D Seismic Survey | \$5,400,000.00   |
| 5            | 16/4/2014        | 15/4/2015      | One (1) Exploration Well                  | \$3,750,000.00   |
| 6            | 16/4/2015        | 15/4/2016      | Field Development                         | \$3,750,000.00   |

### INTERPRETATION

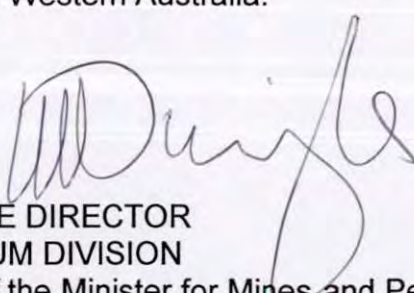
In this permit:

"the Act" means the *Petroleum and Geothermal Energy Resources Act 1967* and includes any Act with which that Act is incorporated and words used in this permit have the same respective meanings as in the Act;

"Minister" means the Minister for Mines and Petroleum or the Executive Director Petroleum Division as his duly appointed delegate.

Dated at Perth this 16<sup>th</sup> day of April 2010.

Made under the *Petroleum and Geothermal Energy Resources Act, 1967* of the State of Western Australia.

  
EXECUTIVE DIRECTOR  
PETROLEUM DIVISION  
Delegate of the Minister for Mines and Petroleum  
Pursuant to the Instrument of Delegation dated 27 February 2009



## **ENDORSEMENTS**

1. In addition to any specific conditions that are endorsed on this instrument, the holder in exercising the rights granted herein must first ensure that all necessary consents and permissions have been obtained and applicable compensation has been agreed to or determined and that consultation has occurred where the lawful rights of other land users and occupiers are concerned so that the activities of those other land users and occupiers are not interfered with to a greater extent than is necessary for the reasonable exercise of the rights and performance of the duties of the holder of this exploration permit.
2. The permittee's attention is drawn to the provisions of Division 3A of the Act which provides for Petroleum and Geothermal titles to subsist in respect to the same blocks.
3. The permittee's attention is drawn to the provisions of the Aboriginal Heritage Act, 1972.



## 10.1.f Original Drill Camp Application

8 February 2019

Chief Executive Officer  
Shire of Three Springs  
PO Box 117  
Three Springs WA 6519

Attention: Mrs Sylvia Yandle

Strike Energy Limited  
ACN 078 012 745

1/31-35 George Street  
Thebarton, SA 5031  
PO Box 639, Torrensville Plaza, SA 5031

P: +61 8 7099 7464  
F: +61 2 8003 9282  
E: [strike@strikeenergy.com.au](mailto:strike@strikeenergy.com.au)  
[www.strikeenergy.com.au](http://www.strikeenergy.com.au)

### **EP 469: APPLICATION FOR PLANNING APPROVAL: WEST ERREGULLA-2 DRILL SITE & ACCESS ROAD**

As you are aware, Strike Energy Limited (Strike) completed a transaction with Warrego Energy Pty Ltd (Warrego) to acquire a 50% interest and operatorship of Exploration Permit EP469 in the North Perth Basin. Strike and Warrego subsequently formed a joint venture to progress the further exploration and appraisal of the permit. Strike West Pty Ltd (a wholly owned subsidiary of Strike Energy Limited) is now the registered Operator of EP 469 with the Department of Mines, Industry Regulation and Safety (DMIRS).

Recently, Strike (along with another Perth Basin operator) agreed to share costs supporting the mobilisation of the Easternwell 106 drill rig to the Perth Basin. This agreement enables the West Erregulla-2 (WE-2) conventional onshore well to be drilled in early May 2019.

While progressing many technical and long lead items, Strike has been progressing various approval processes and ensuring stakeholders are regularly informed on the project development status.

In accordance with the ongoing consultation with the Shire of Three Springs and after progression of several key milestones towards drilling, this letter and associated attachments form an Application for Planning Approval for the WE-2 drill site and access road.

As the Shire has noted, the approvals and conditions relating to the actual drilling operations themselves fall under the *Petroleum and Geothermal Energy Resources Act 1967* (PGER Act) and are administered by the DMIRS. This application provides an overview of the status of those approvals and conditions for background information.

Some matters, however, may require approval of the local government. With regard to this application, Strike is providing information in relation to the WE-2 small temporary workers accommodation camp and associated offices to be located at the drill site as well as the construction of the access track and associated crossover with Natta Road.

It should be noted that a separate application will be made for the main temporary workers accommodation camp to support the WE-2 drilling activities.

### **Background**

Strike plans to drill the WE-2 exploration well within Exploration Permit EP469. The permit is located approximately 50 km southeast of Dongara and 230 km north of Perth (Attachment 4). This project follows the successful West Erregulla 3D seismic survey undertaken in December 2014.



WE-2 will be located in unallocated Crowd land (UCL) near Natta Road in Arrowsmith East. The well site is within the Shire of Three Springs relatively close to West Erregulla-1, which was drilled in 1990.

As part of the Work Program commitments and obligations associated with EP 469 and in accordance with the PGER Act, Strike is required to drill the WE-2 exploration well by 15 July 2019.

### **Description of Proposed Activity**

The WE-2 project will comprise the following activities:

- site preparation;
- mobilisation of equipment;
- drilling and completion of the well;
- well testing;
- well suspension;
- demobilisation of equipment and rehabilitation; and
- post-rehabilitation monitoring.

All project activities will be confined to the approved project area. The development footprint will include the access road, the well site and associated fire management area, mini accommodation camp at the drill site and one hygiene station at the access road entrance.

Note: the main accommodation camp and additional hygiene station form part of a separate Planning Application.

The civil component of the activity will be conducted over a 4-6 week period during day light hours only, Monday to Saturday. This activity will have a small crew of 4-10 personnel. The personnel will commute daily from the contractor's base in Geraldton. Due to the small crew there will be minimal light vehicles (approximately 4) and 3-4 heavy machinery for civils activities.

The drilling component of the activity will vary in personnel with a peak of up to 45-50 personnel. The personnel will be housed at the main camp location on freehold land adjacent to Natta Road. The drilling activities will be conducted 24 hours a day, 7 days a week. This period of activity will be ongoing for approximately 6-8 weeks.

The peak vehicle movement activities will be the mobilisation and demobilisation of equipment for the drilling component. All required legislation, Codes and Standards will be complied with and stakeholders and adjacent landholders will be advised of the transport route and expected timing to minimise impact to the local community. Once on site the equipment will be housed within the main camp or the drill site.

Consideration of environmental, stakeholder, heritage and safety factors form integral aspects of the preparation and planning for the implementation of the WE-2 project. A summary of many of those factors are included in the Environmental Plan Summary which is contained in Attachment 5. Some of these factors include:

- Contamination of soil, surface water and/or groundwater;
- Erosion of soil / generation of dust;
- Fauna mortalities/disturbance;
- Attraction of fauna to waste receptacles;
- Rubbish from project left on site;



- Contamination of soil or groundwater (e.g. spills from sewage systems.);
- Fragmentation of fauna habitat;
- Introduction and spread of weeds/dieback;
- Loss of conservation significant flora or conservation significant fauna habitat;
- Vegetation in disturbance footprint not rehabilitating;
- Fire;
- Fire or damage to infrastructure during well suspension;
- Greenhouse gas emissions;
- Disruption to landowners / local community;
- Disturbance to fauna / people through light and noise;
- Disturbance to indigenous or non-indigenous heritage site;
- Negative community sentiment resulting in complaints about the project or future difficulties in obtaining social licence for similar projects;
- Unauthorised land access by project personnel;
- Breach of landowner agreements;
- Damage to landowner infrastructure; and
- Complaints about the project.

DMIRS has determined all the environmental (inclusive of heritage and stakeholder) commitments and mitigation measures meet industry requirements. These will be monitored in accordance with the commitments of the Environmental Plan and associated supporting documentation, systems and processes.

DMIRS approval of the Safety Management System and Emergency Response Plan is imminent and implementation of those commitments will be monitored and adhered to.

### Other Statutory Approvals Status

The table below provides an overview of key statutory approvals and their status.

| Legislation  | Requirement  | Status  | Agency |
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| <i>Petroleum and Geothermal Energy Resources Act 1967</i>            | Environment Plan                                   | Approved 6/12/18  | DMIRS  |
|  | Oil Spill Contingency Plan                         | Pending approval prior to project activities.   | DMIRS  |
|  | Safety Management System & Emergency Response Plan | Pending approval prior to project activities.   | DMIRS  |



|  |                              |   |      |
|--|------------------------------|---|------|
| <i>Rights in Water and Irrigation Act 1914</i> | Groundwater monitoring bores | No approval required. Installed in November 2018. | DWER |
|  | Section 26D licence          | Granted 7/01/19                                   | DWER |
|  | Section 5C licence           | Granted 7/01/19                                   | DWER |

### Activity Timeframe

The timeframe for the WE-2 activities has two main stages, being the commencement of civils works and the subsequent commencement of drilling. Subject to various approvals, it is expected to commence civil earthworks activities on the access road, drill pad and main camp areas in on 4 March 2019.

As discussed, and agreed with the Shire of Three Springs, an onsite meeting at the Natta Road crossover location for the drill site access road will be conducted between the Shire of Three Springs Works Supervisor and the Strike civil contractor, Lenane Holdings.

Once civil earthworks are completed, mobilisation and commencement of drilling of the WE-2 conventional well is expected to commence in late April- early May 2019.

### Plans and Drawings

The following plans and drawings are attached in Attachment 7:

- WER02 drawings - planning approval drawing overview
- WER02-CID-007: West Erregulla-2 Natta Road Drain Crossover Civil Design
- WER02-CIG-002: West Erregulla-2 Site Plan
- WER02-MAP-001: West Erregulla-2 Site Plan Map
- WER02-MAP-002: West Erregulla-2 Drill Pad and Water Bores Map
- WER02-MAP-004: West Erregulla-2 Natta Road Intersection Map
- WER02-SKE-002: West Erregulla-2 Drill Pad Dill Rig Mini Camp

Additional detailed drawings of the building design and structure are pending and will be provided to support a subsequent building application as soon as possible.

### Stakeholder Consultation

Warrego initiated a stakeholder consultation program in 2008 when it acquired exploration rights in EP 469. Strike, as the new operator of EP 469 will continue to undertake stakeholder consultation with a consistent approach.

The aim of stakeholder consultation program was and is to inform stakeholders of Strike's proposed activities and to identify any conflicts, concerns, management strategies and benefits.

Strike and Warrego have consulted with various government regulators, landowners, local shires, indigenous representatives, non-government organisations and other petroleum explorers and operators in the area.

Strike continue to consult with the relevant government authorities, landholders and interested persons regarding project activities prior to the commencement of the project and while project activities are occurring.



As part of this ongoing consultation, the Shire of Three Springs has been consulted on key aspects of the project and updated on its progress. This consultation has included, but not limited to, information regarding status of project approvals and seeking assistance and guidance in relation to Shire requirement (for example regarding the Natta Road crossover).

The WE-2 location is on UCL which is managed by the Department of Biodiversity, Conservation and Attractions (DBCA). Ongoing consultation is conducted with representatives from DBCA regarding WE-2 activities and interaction with DBCA management of the area.

In addition, due to the location of the WE-2 activities, ongoing consultation has and is being conducted with adjacent landholders to minimise potential impact and ensure awareness of upcoming activities.

### **Attachments**

The following information is attached to provide additional supporting information:

- Attachment 1: Signed Planning Application Form
- Attachment 2: EP469 Instrument issued by the Minister: Provision of Land Access under PGER Act
- Attachment 3: EP469 Instrument issued by the Minister: Provision of Suspension of Work Program until 15 July 2019
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- Attachment 5: EP469 West Erregulla-2 Environmental Plan Summary
- Attachment 6: Strike Health and Safety Policy
- Attachment 7: Strike Environment Policy
- Attachment 8: Plans and Drawings

If you have any queries, please do not hesitate to contact me via telephone (0408 581 795) or email ([andrew.farley@strikeenergy.com.au](mailto:andrew.farley@strikeenergy.com.au)).

Yours sincerely

A handwritten signature in black ink, appearing to read "A Farley".

**Andrew Farley**  
Manager Geoscience





## FORM OF APPLICATION FOR PLANNING APPROVAL

(PLEASE COMPLETE ALL BOXES)

### OWNER DETAILS:

Name(s): \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: The signatures of ALL the owner(s) is required to process this application.

### APPLICANT DETAILS: (if different from owner)

Name: STRIKE WEST PTY LTD.

Postal Address: PO BOX 639 TORRENSVILLE PLAZA SA Postcode: 5031

Contact Person: ANDREW FARLEY

Phone: 08 7099 7461 Email: ANDREW.FARLEY@STRIKEENERGY.COM.AU

Signature: [Signature] Date: 31/1/19

### PROPERTY DETAILS:

Lot/Location No: 10938 House/Street No: —

Street Name: NATTA ROAD Locality/Suburb: MT. ADAMS

Diagram/Plan No: 210774 Volume No: \_\_\_\_\_ Folio No: \_\_\_\_\_



**EXISTING DEVELOPMENT/LAND USE:**Nature of any Existing Development/Land Use: VACANT CROWN LAND**PROPOSED DEVELOPMENT/LAND USE:**Description of Proposed Development/Land Use: GAS EXPLORATION DRILL  
PAO, MINI CAMP & ACCESS ROADS.Approximate Cost: \$ 600,000Estimated Time of Completion: MARCH/APRIL 2019**REQUIRED INFORMATION & FEES:**

Please refer over for the information required to be submitted with this application and the schedule of fees. This application will not be processed without all required information including payment of the appropriate fee.

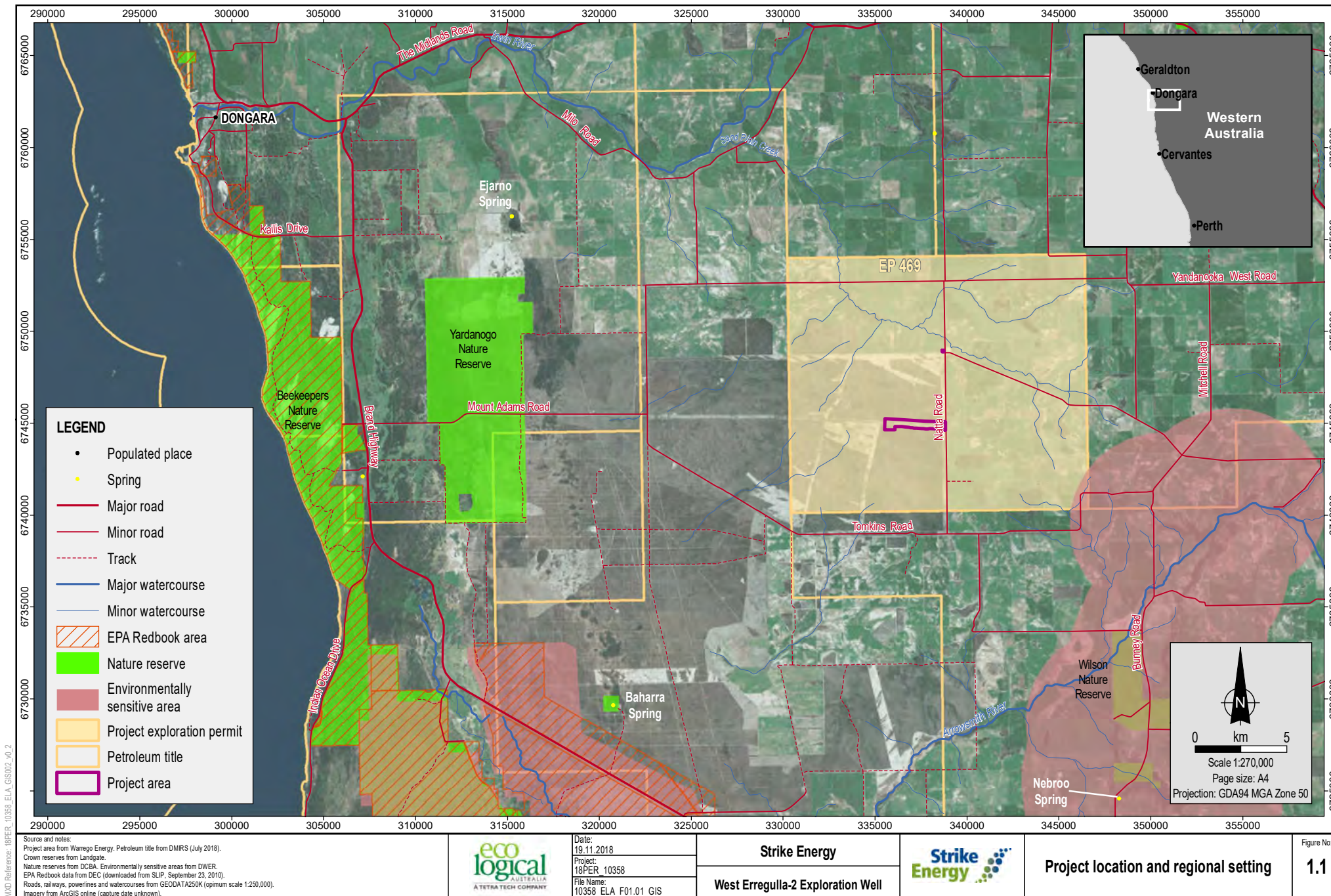
**OFFICE USE ONLY:**

Date Received: \_\_\_\_\_ Application No: \_\_\_\_\_

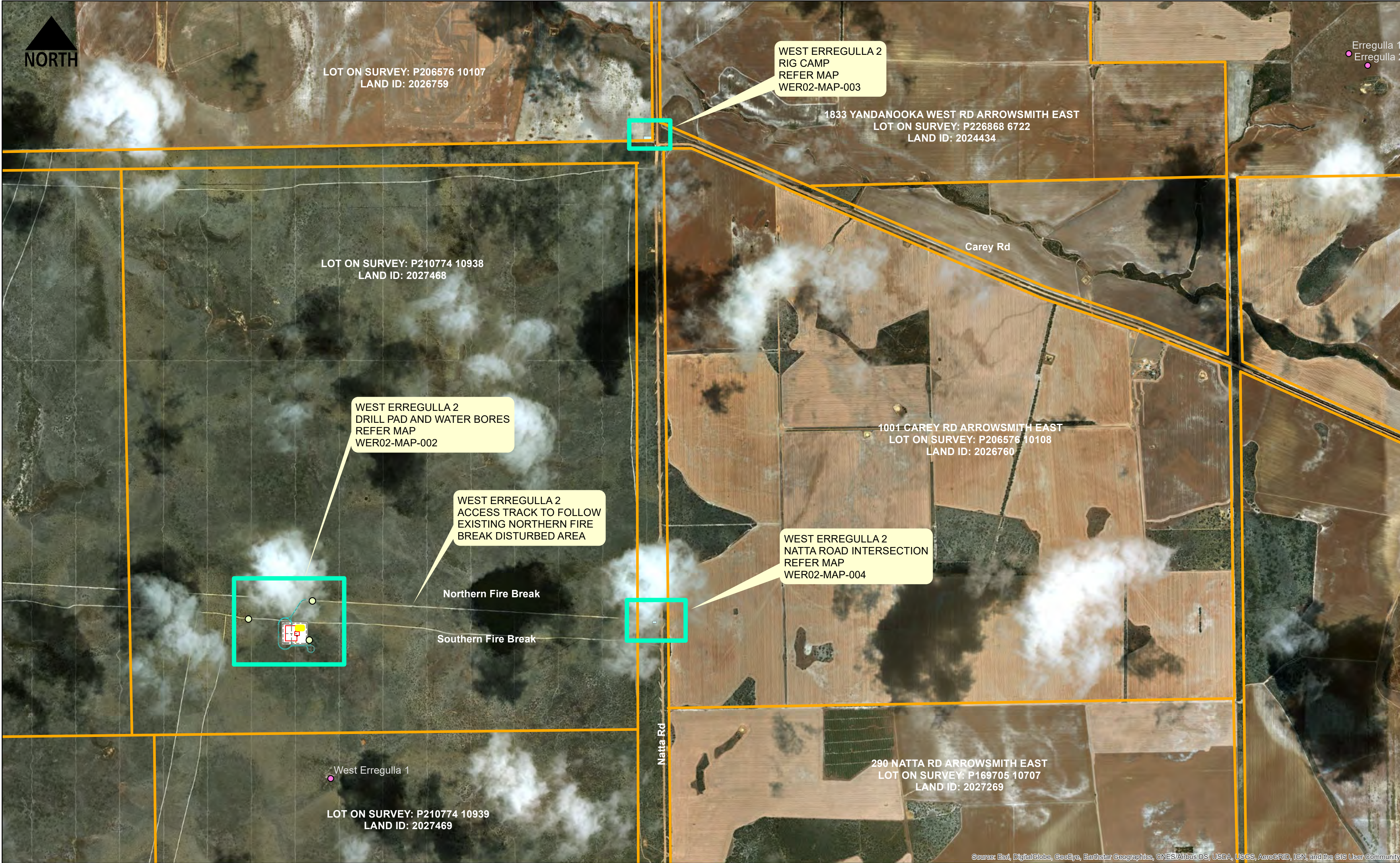
Accepting Officer's Initials: \_\_\_\_\_ File Number: \_\_\_\_\_

Required Fee: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_







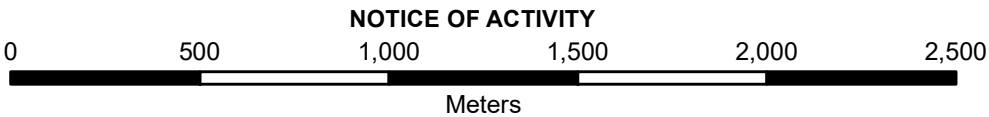


Legend

- West Erregulla 2 Water Bores (Existing & Proposed)
- Existing Petroleum Wells
- Lot Boundaries
- Map Reference



Strike Energy Limited | ABN 59 078 012 745  
1/31-35 George St, Thebarton SA 5031  
PO Box 639 Torrensville Plaza, SA 5031  
Office Main: +61 8 7099 7464  
www.strikeenergy.com.au



Scale: 1:20,000 @ ORIGINAL SHEET SIZE A2  
Coordinate System: GDA 1994 MGA Zone 50  
Survey data file: insert name.dwg  
Survey data issued from field: 07/08/15

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| B   | LOT NUMBERS AND BOUNDARIES ADDED | PAG | NJA   |        | 20/12/18 |
| A   | ISSUED FOR REVIEW                | PAG | NJA   |        | 3/12/18  |
| NO. | REVISION DESCRIPTION             | DRN | CHECK | APPROV | DATE     |

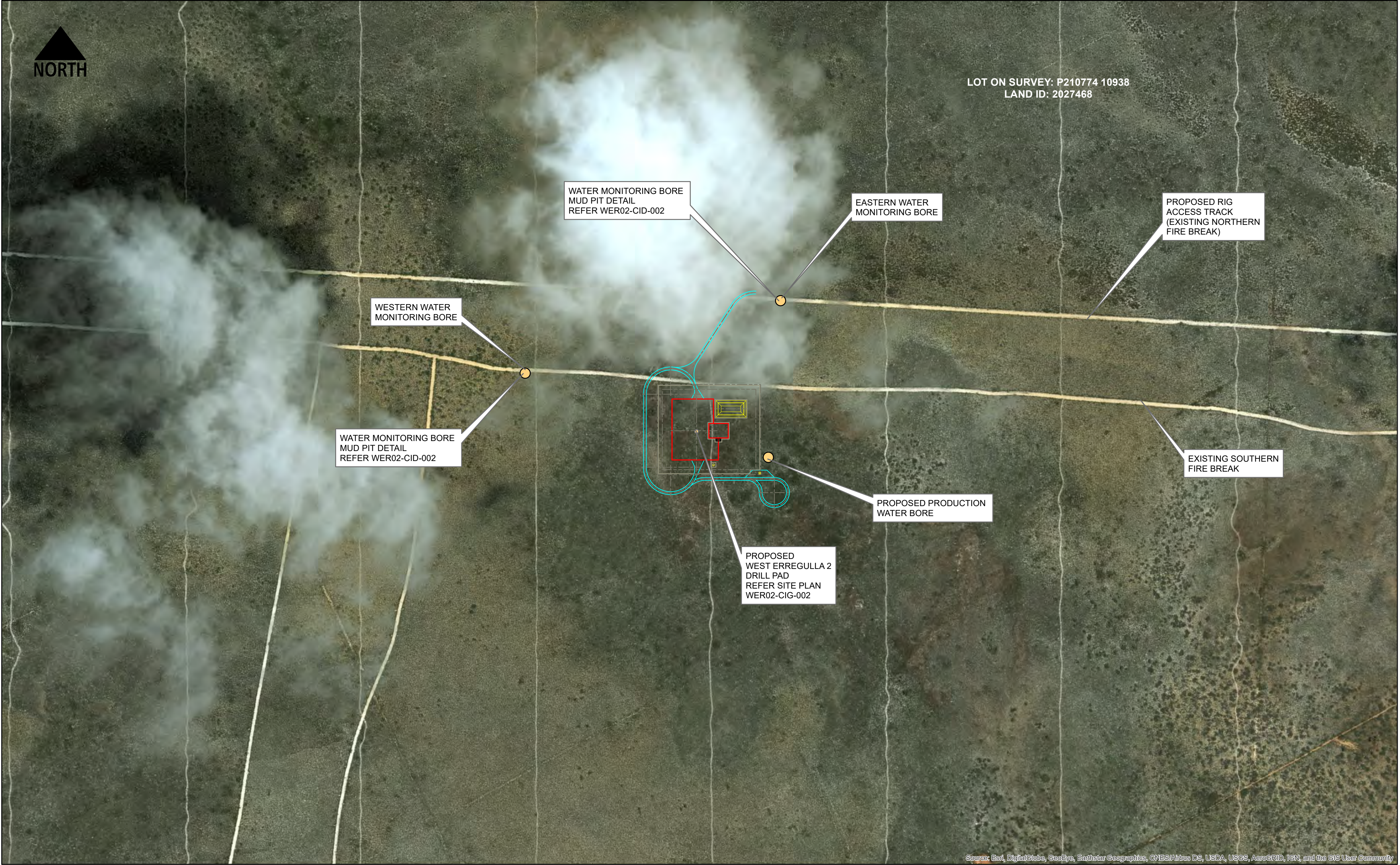
STRIKE ENERGY

WEST ERREGULLA 2  
SITE PLAN  
MAP

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| DRAWING No. | WER02-MAP-001 |
| DATE        | 20/12/18      |
| SHEET       | 1 of 1        |
| REV.        | B             |

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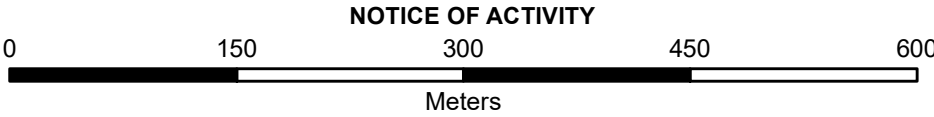


Legend

- West Erregulla 2 Water Bores (Existing & Proposed)
- Drill Pad Limits
- Proposed Tracks
- Water Storage Pond



Strike Energy Limited | ABN 59 078 012 745  
1/31-35 George St, Thebarton SA 5031  
PO Box 639 Torrensvile Plaza, SA 5031  
Office Main: +61 8 7099 7464  
www.strikeenergy.com.au



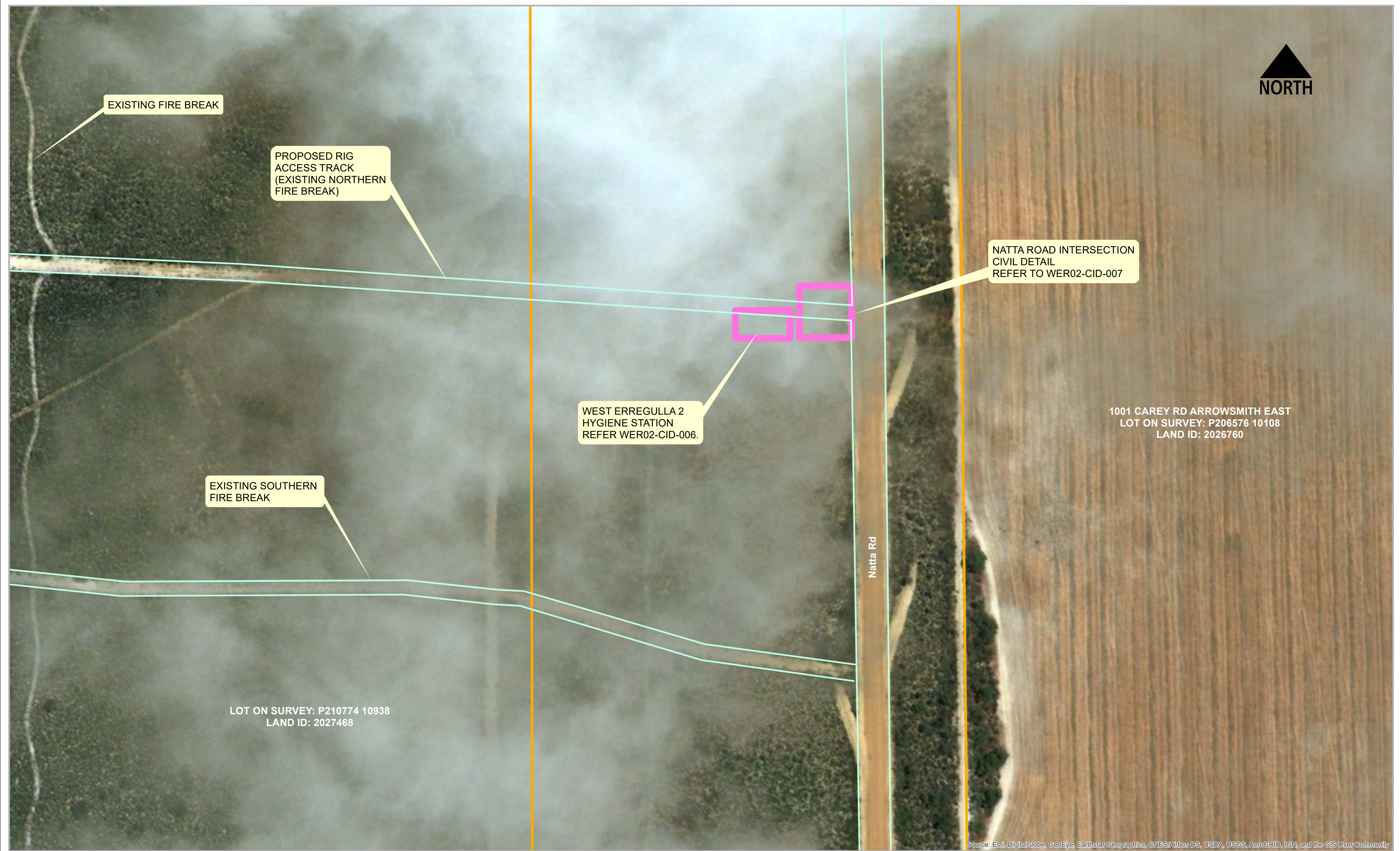
Scale: 1:5,000 @ ORIGINAL SHEET SIZE A2  
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| B   | LOT NUMBERS AND LEGEND ADDED | PAG | NJA   |        | 20/12/18 |
| A   | ISSUED FOR REVIEW            | PAG | NJA   |        | 4/12/18  |
| NO. | REVISION DESCRIPTION         | DRN | CHECK | APPROV | DATE     |

STRIKE ENERGY  
WEST ERREGULLA 2  
DRILL PAD AND WATER BORES  
MAP

|             |               |
|-------------|---------------|
| DRAWING No. | WER02-MAP-002 |
| DATE        | 20/12/18      |
| SHEET       | 1 of 1        |
| REV.        | B             |





Legend

Lot Boundaries

Civil Details

Roads, Tracks & Fire Breaks

Strike Energy

Strike Energy Limited | ABN 59 078 012 745  
1/31-35 George St, Thebarton SA 5031  
PO Box 639 Torrensville Plaza, SA 5031  
Office Main: +61 8 7099 7464  
www.strikeenergy.com.au

050100150200

NOTICE OF ACTIVITY

Meters

Scale: 1:1,400 @ ORIGINAL SHEET SIZE A2  
Coordinate System: GDA 1994 MGA Zone 50  
Survey data file: insert name.dwg  
Survey data issued from field: 07/08/15

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| C   | NATTA RD INTERSECTION CIVIL DETAIL ADDED | PAG | NJA   |        | 23/01/19 |
| B   | LOT NUMBERS AND BOUNDARIES ADDED         | PAG | NJA   |        | 20/12/18 |
| A   | ISSUED FOR REVIEW                        | PAG | NJA   |        | 4/12/18  |
| NO. | REVISION DESCRIPTION                     | DRN | CHECK | APPROV | DATE     |

STRIKE ENERGY

WEST ERREGULLA 2  
NATTA ROAD INTERSECTION  
MAP

DRAWING No.  
WER02-MAP-004

DATE  
23/01/19

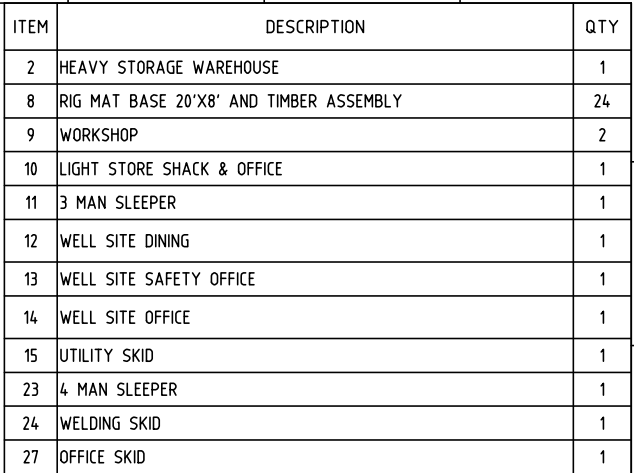
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REV.  
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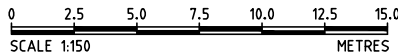


| REV.               | DATE     | REVISION                             | MOD BY | CHECKED | APPROV |
|--------------------|----------|--------------------------------------|--------|---------|--------|
| A                  | 23/11/18 | ISSUED FOR REVIEW                    | PAG    | NJA     |        |
| B                  | 31/01/19 | DRILL RIG MINI CAMP UPDATED FROM EWG | PAG    | NJA     |        |
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| REFERENCE DRAWINGS |          |                                      |        |         |        |

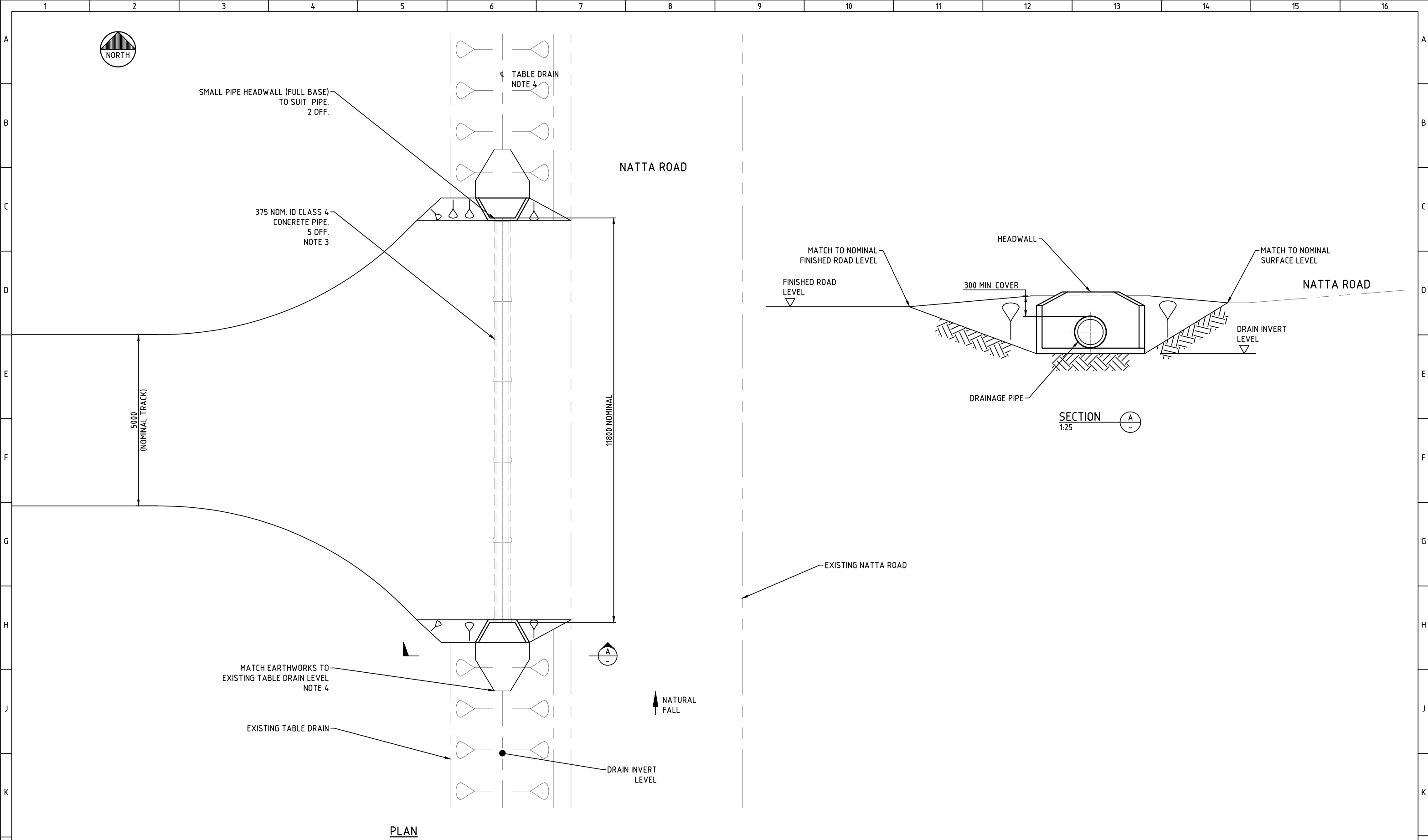


STRIKE ENERGY  
WEST ERREGULLA 2 DRILL PAD  
DRILL RIG MINI CAMP (EASTERN WELL 106)

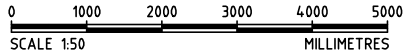
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| DRAWN   | PAG | 23.11.18 | ENGINEER |         | SCALE | DRAWING No<br><b>WER02-SKE-002</b> | REVISION<br><b>B</b> |
| CHECKED |     |          | APPROVED | N/A N/A |       |                                    |                      |







1. MINIMISE DISTURBANCE TO VEGETATION AND AREA OUTSIDE THE AREA OF WORKS.
2. ALL UNITS EXPRESSED IN MILLIMETERS UNLESS OTHERWISE SPECIFIED.
3. CONCRETE PIPE NOMINAL LENGTH 2340mm TO AS/NZS 4058:2007.
4. MATCH CENTRELINE OF CONCRETE PIPE TO CENTRE OF EXISTING TABLE DRAIN IF POSSIBLE. DIG EARTHWORKS TO SUIT HEADWALL & MINIMAL COVER REQUIREMENT. CHANNEL EARTHWORKS TO EXISTING TABLE DRAIN AND SLOPE TO MATCH EXISTING DRAIN INVERT LEVEL.



| REV. | DATE     | REVISION                | MOD BY | CHECKED | APPROV |
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WEST ERREGULLA 2  
NATTA ROAD DRAIN CROSSOVER  
CIVIL DETAIL

|         |     |          |          |  |                   |  |                          |
|---------|-----|----------|----------|--|-------------------|--|--------------------------|
| DRAWN   | PAG | 03.12.18 | ENGINEER |  | SCALE<br><br>1:50 | DRAWING No<br><br><b>WER02-CID-007</b> | REVISION<br><br><b>0</b> |
| CHECKED |     |          | APPROVED |  |                   |  |                          |



STATE OF WESTERN AUSTRALIA

*Petroleum and Geothermal Energy Resources Act, 1967*

**PETROLEUM EXPLORATION PERMIT NO. EP 469**

I, WILLIAM LEE TINAPPLE, the delegate of the Minister for Mines and Petroleum, pursuant to the provisions of Section 32(4) of the *Petroleum and Geothermal Energy Resources Act 1967*, in response to the acceptance of the offer numbered 25/07-8, grant a petroleum exploration permit in respect of the blocks described hereunder to:

**Warrego Energy Limited**

of 5 Carden Place, Aberdeen Scotland AB10 1UT

This term of the exploration permit has effect for a period of six (6) years from and including the date hereof.

The grant is subject to the conditions set out hereunder and to the permittee at all times complying with the provisions of the Act and of any regulations for the time being in force under the Act and all directions given to him under the Act.

**DESCRIPTION OF BLOCKS**

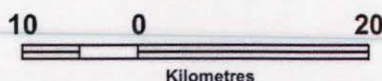
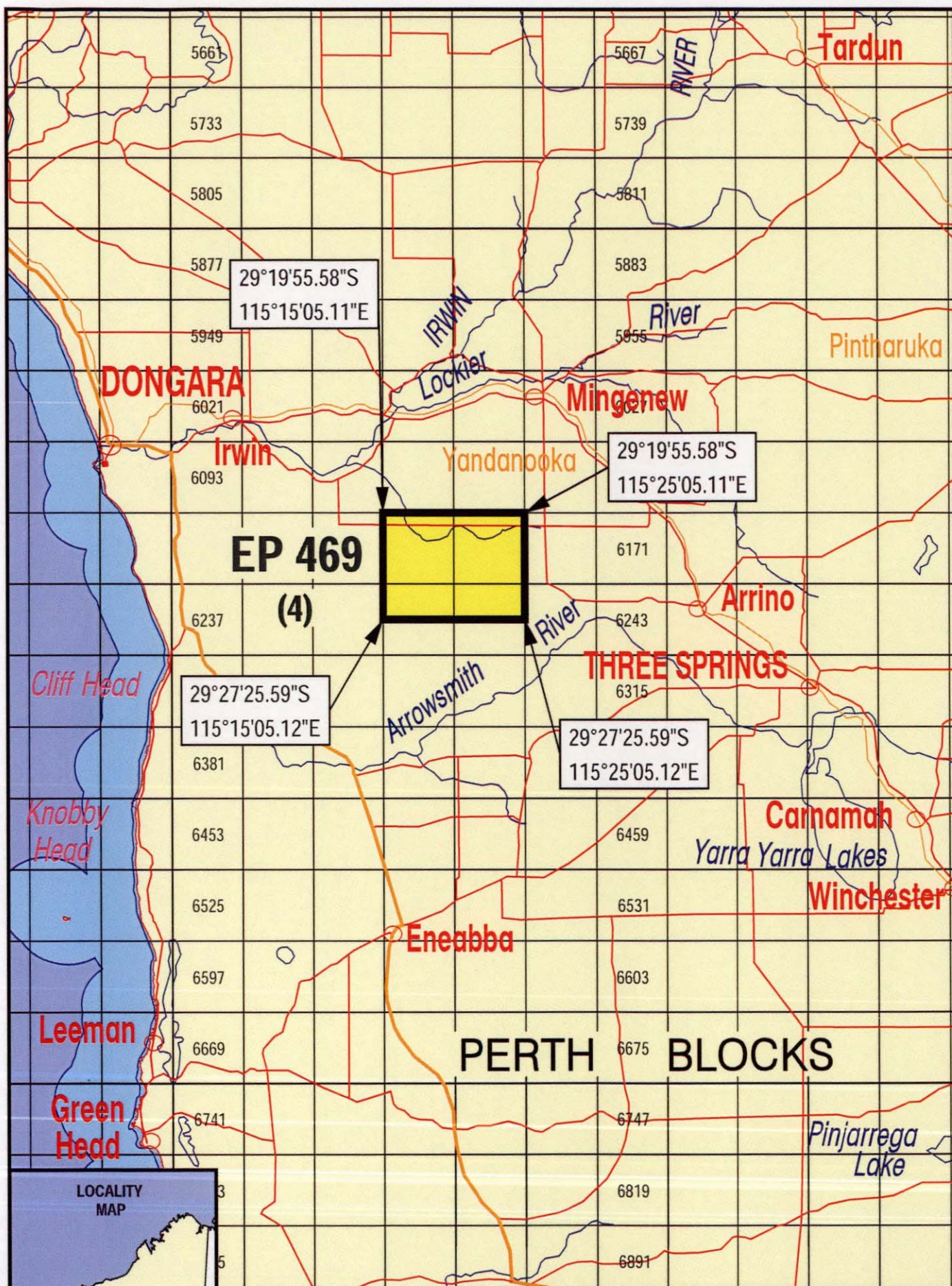
(The references hereunder are to the names of map sheets of the 1:1 000 000 series published by the Minister and to the numbers of graticular sections shown thereon.)

**PERTH MAP SHEET**

| Block No. | Block No. | Block No. | Block No. |
|-----------|-----------|-----------|-----------|
| 6168      | 6169      | 6240 A    | 6241 A    |

Assessed to contain **4** blocks (includes 2 full blocks and 2 part blocks)





Government of Western Australia  
Department of Mines and Petroleum

Coordinates hereon are in accordance with  
Section 8 of the Petroleum & Geothermal Energy Resources Act 1967.

The displayed grid defining the 5' x 5' blocks is AGD66 and coordinates shown are GDA94.



## CONDITIONS

1. (1) Subject to sub-clause 2, during a year of the term of the permit set out in the first column of the following table, the permittee:
  - (a) shall carry out in or in relation to the permit area, to a standard acceptable to the Minister the work specified in the minimum work requirements set out opposite that year in the fourth column of the table;
  - (b) may at the discretion of the Minister carry out in or in relation to the permit area, to a standard acceptable to the Minister, all or part of the work specified in the minimum work requirements of a subsequent year or years of that term set out opposite that year or those years in the fourth column of the table; and
  - (c) may carry out in or in relation to the permit area, to a standard acceptable to the Minister, work in addition to the work specified in the minimum work requirements set out opposite that year and in the subsequent year or years, if any, of that term in the fourth column of the table.
- (2) The permittee shall not commence any works or petroleum exploration operations in the permit area except with, and in accordance with the approval in writing of the Minister.



| Year of Term | Title Year Start | Title Year End | Minimum Work Requirements                 | Estimated Expenditure Constant dollars (indicative only) \$A |
|--------------|------------------|----------------|---|--|
| 1            | 16/4/2010        | 15/4/2011      | Geotechnical Studies                      | \$100,000.00   |
| 1            | 16/4/2010        | 15/4/2011      | 22km 2D Seismic Reprocessing              | \$100,000.00   |
| 2            | 16/4/2011        | 15/4/2012      | Engineering Studies                       | \$500,000.00   |
| 2            | 16/4/2011        | 15/4/2012      | 250km New 2D Seismic Survey               | \$3,200,000.00   |
| 3            | 16/4/2012        | 15/4/2013      | Engineering Studies                       | \$200,000.00   |
| 3            | 16/4/2012        | 15/4/2013      | Two (2) Exploration Wells                 | \$13,700,000.00  |
| 4            | 16/4/2013        | 15/4/2014      | Engineering Studies                       | \$6,100,000.00   |
| 4            | 16/4/2013        | 15/4/2014      | One (1) Exploration Well                  | \$7,700,000.00   |
| 4            | 16/4/2013        | 15/4/2014      | 250 km <sup>2</sup> New 3D Seismic Survey | \$5,400,000.00   |
| 5            | 16/4/2014        | 15/4/2015      | One (1) Exploration Well                  | \$3,750,000.00   |
| 6            | 16/4/2015        | 15/4/2016      | Field Development                         | \$3,750,000.00   |

### INTERPRETATION

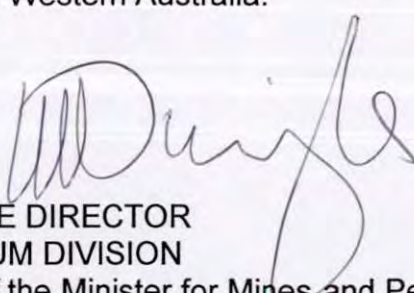
In this permit:

"the Act" means the *Petroleum and Geothermal Energy Resources Act 1967* and includes any Act with which that Act is incorporated and words used in this permit have the same respective meanings as in the Act;

"Minister" means the Minister for Mines and Petroleum or the Executive Director Petroleum Division as his duly appointed delegate.

Dated at Perth this 16<sup>th</sup> day of April 2010.

Made under the *Petroleum and Geothermal Energy Resources Act, 1967* of the State of Western Australia.

  
EXECUTIVE DIRECTOR  
PETROLEUM DIVISION  
Delegate of the Minister for Mines and Petroleum  
Pursuant to the Instrument of Delegation dated 27 February 2009

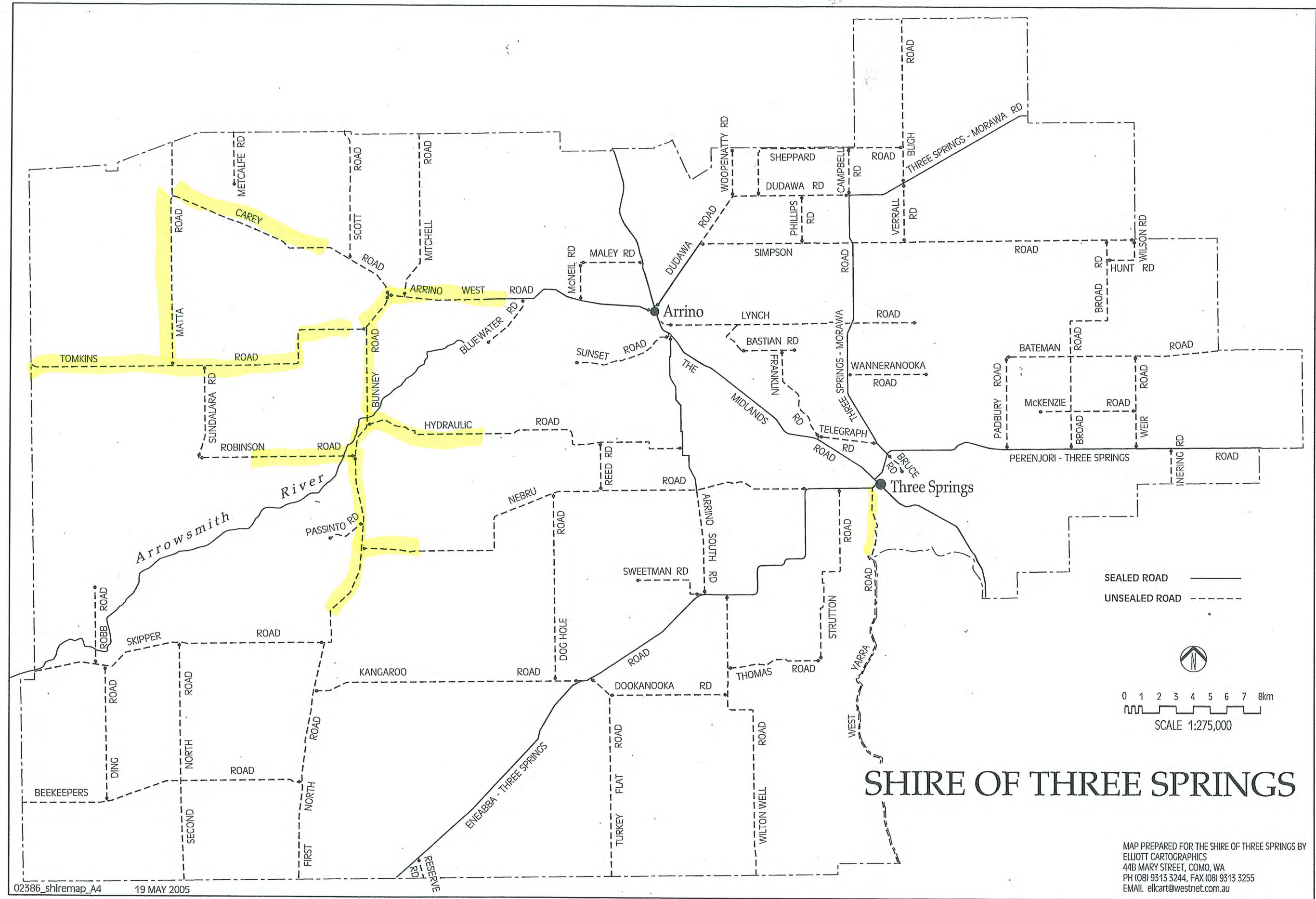


## **ENDORSEMENTS**

1. In addition to any specific conditions that are endorsed on this instrument, the holder in exercising the rights granted herein must first ensure that all necessary consents and permissions have been obtained and applicable compensation has been agreed to or determined and that consultation has occurred where the lawful rights of other land users and occupiers are concerned so that the activities of those other land users and occupiers are not interfered with to a greater extent than is necessary for the reasonable exercise of the rights and performance of the duties of the holder of this exploration permit.
2. The permittee's attention is drawn to the provisions of Division 3A of the Act which provides for Petroleum and Geothermal titles to subsist in respect to the same blocks.
3. The permittee's attention is drawn to the provisions of the Aboriginal Heritage Act, 1972.



Apr 2020





| Shire of Three Springs<br>Capital Works 2019/20 |                               |                                    |                 |                 |               |            |                 |  |
|---|-------------------------------|------------------------------------|-----------------|-----------------|---------------|------------|-----------------|--|
|   |                               |                                    | Budget          | Actual Cost     | Variation     | % Complete | Completion Date | Comment  |
| 1   | Building                      | Child Care Facility                | \$ 1,330,000.00 | \$ 1,224,902.67 | \$ 105,097.33 | 100%       | Feb-20          | This project will consist of 3 sand pits with soft fall sand, 2 shade sales installed over 2 of them. Irrigated landscaping with 2 lawned areas will be constructed be the shire works crew  |
| 2   | Buildings                     | Staff House Capital Maintenance    | \$ 58,500.00    | \$ 58,500.00    | \$ -          | 90%        | Jun-20          | Part of the Shires staff housing Capital Program consisting of new fencing 65 Carter st, new carpet and vinyl to bedrooms and paint internal walls at 21 Franklin st, new vinyl flooring and dishwasher at 50 Carter street, external paint 58 Carter Street, Paint and patch ceiling whole of house, 21 Franklin street-Paint all internal Walls and ceilings doors and trims, install new aircon in kitchen tidy back yard and repair retaining wall |
| 3   | Buildings                     | Other Housing                      | \$ 25,000.00    | \$ 25,000.00    | \$ -          | 70%        | Mar-20          | Part of the Shire's staff housing Capital Program consisting of Painting bedroom and living areas at 3 Howard place, new window treatments at 17 Glyde street  |
| 4   | Building                      | Duffy Stores                       | \$ 25,000.00    | \$ 25,000.00    | \$ -          | 90%        | May-20          | According to the Strategic Community Plan community consultation, over 90% of the community ranked heritage as extremely or moderately important. Architect Bruce Sherwood of Eastman Poletti Sherwood Architects has been appointed as consultant, and is anticipating an initial visit in early December. "Wednesday 15 January saw Bruce Sherwood from EPS come down to do a walkthrough of Duffy's Store.  |
| 5   | Building                      | Community Hall & Sports Pavilion   | \$ 15,000.00    | \$ 15,000.00    | \$ -          | 100%       | Mar-20          | To upgrade the lights in the main hall and replacement of fridges and PA system  |
| 6   | Buildings                     | Pavilion                           | \$ 5,000.00     | \$ 5,000.00     | \$ -          | 100%       | Jun-20          | Capital for replacement of equipment   |
| 7   | Buildings                     | New Solar Panels - Pool            | \$ 30,000.00    | \$ 30,000.00    | \$ -          | 50%        | Apr-20          | The proposal is to install 2 x 15kw sola inverters with an estimated 120 panels delivering 40kWp with a estimated annual saving of \$9500 and a cost recovery over 3 years. It will have a positive public image with the reduction of the carbon footprint due to renewable energy. Quotes recived, application sent for 40kva system. 20-05-2020 - *Discuss with Council the repurposing of this project to supprt a community gym.*                 |
| 8   | Buildings                     | Electrical Switchboard Upgrade     | \$ 20,000.00    | \$ 12,000.00    | \$ 8,000.00   | 100%       | Nov-19          | This project is associated with electrical safety. Upgrade of breakers in the main switch board  |
| 9   | Buildings                     | Workshop Shed Extension            | \$ 50,000.00    | \$ 50,000.00    | \$ -          | 50%        | Jun-20          | This project is to extend the Worksop allowing the mechanic to work indoors all year round. It will give us the ability to fit a car hoist and to fit full length trucks and graders over the pit.Application sent for building permit - Potentiial carry forward to next financial year.  |
| 10  | Building                      | Visitor Centre                     | \$ 10,000.00    | \$ 10,000.00    | \$ 9,600.00   | 100%       | Mar-20          | This projects to replace ceilings at the visitor centre  |
| 11  | Furniture & Equipment         | Pool Large Inflatable              | \$ 20,000.00    | \$ 13,612.50    | \$ 6,387.50   | 100%       | Dec-19          | This project is to help increase attendants at the pool by offering something new to our district  |
| 12  | Furniture & Equipment         | Pool Hoist                         | \$ 7,500.00     | \$ 6,907.50     | \$ 592.50     | 100%       | Nov-19          | The upgrade of the pool hoist is in accordance with the Shires Disability Access and Inclusion Plan  |
| 13  | Furniture & Equipment         | IT Network                         | \$ 5,000.00     | \$ 5,000.00     | \$ -          | 0%         | Feb-20          | This project is to provide free Wi-Fi to the town centre -CDO  |
| 14  | Furniture & Equipment         | FM Radio                           | \$ 7,500.00     | \$ 7,500.00     | \$ -          | 50%        | Apr-20          | According to the Strategic Community Plan community consultation, 100% of the community ranked Tourism Support as either very important or moderately important. All equipment necessary for the tourist radio has been purchased and installed, and the CDO is working on the content - CDO   |
| 15  | Furniture & Equipment         | Medical Centre Equipment &         | \$ 45,000.00    | \$ 45,000.00    | \$ -          | 0%         | Apr-20          | For upgrade of medical equipment for new doctor - DCEO   |
| 16  | Furniture & Equipment         | Road Counters & Office Equipment's | \$ 14,000.00    | \$ 9,450.25     | \$ 4,549.75   | 100%       | Sep-19          | Road counters are a vital part of Regional Road Group submissions to Main Roads for funding.   |
| 17  | Infrastructure - Parks & Oval | Skate Park revamp                  | \$ 10,000.00    | \$ 10,000.00    | \$ -          | 25%        | Feb-20          | According to the Strategic Community Plan community consultation, 100% of the community ranked playgrounds as either very important or moderately important. The Skate Park is 20 years old, and is in need of upgrading. The company that did the original installation is no longer in operation. This has made sourcing spare parts difficult, as most skate parks are now constructed using concrete.  |
| 18  | Infrastructure - Parks & Oval | Dominican Park                     | \$ 5,000.00     | \$ 5,000.00     | \$ -          | 25%        | Jun-20          | According to the Strategic Community Plan community consultation, 75% of the community ranked parks and sporting facilities as very important, but only 33% were extremely satisfied with existing facilities. The CDO will be meeting with interested community members at the park to discuss ideas for the space, as well as brain storming the potential layout.   |
| 19  | Infrastructure - Parks & Oval | Hockey Club                        | \$ 5,000.00     | \$ 5,000.00     | \$ 5,000.00   | 100%       | Jun-20          | This Project is to assiest the hocky club with more lights,  |



|    |                               |                                    |                        |                        |                      |      |        |  |
|----|-------------------------------|------------------------------------|------------------------|------------------------|----------------------|------|--------|--|
| 20 | Infrastructure - Parks & Oval | install Park BBQ - POOL            | \$ 7,500.00            | \$ 6,532.00            | \$ 968.00            | 100% | Nov-19 | This Project is part of swimming pool improvements   |
| 21 | Infrastructure - Parks & Oval | Entry Signs/ Sign Boards           | \$ 8,600.00            | \$ 8,600.00            | \$ 4,433.00          | 60%  | Mar-20 | This project is part of the Shire Main street revitalisation project,  |
| 22 | Infrastructure - Roads Black  | Midlands - Arrino Intersection     | \$ 706,000.00          | \$ 706,000.00          | \$ -                 | 20%  | Jun-20 | This project is a detailed re-lineament of Sunset road, Lynch road and a slip lane along the Midlands road from Arrino South road with the assistance of Main Roads. Waiting on final design plan and costings from Main Roads.  |
| 23 | Infrastructure - Roads        | Neburu Road SLK 0.37 - 4.58        | \$ 389,669.00          | \$ 312,458.07          | \$ 77,210.93         | 100% | Nov-19 | This project is part of a 2 year program. The first year will consist of construction of 4.2 km sealed road SLK 0.37-4.58. Scope of works will be drainage reformation, trim encroaching vegetation, re-sheet 200mm of gravel and 10mm prima seal. The second year will consist of a 14mm second seal and is part funded through Roads to Recovery               |
| 24 | Infrastructure - Roads        | TS - Morawa Road SLK 6.00 - 10.62  | \$ 230,000.00          | \$ 228,973.28          | \$ 1,026.72          | 100% | Feb-20 | This Project funded as part of the Regional Road Group and is part of the shires Regional Roads Resealing 15 year plan. The scope of works is to trim encroaching vegetation, shoulder grade and drainage reformation. 14mm re-seal  |
| 25 | Infrastructure - Roads        | Perenjori Road SLK 14.80 - 21.00   | \$ 298,500.00          | \$ 266,776.22          | \$ 31,723.78         | 100% | Nov-19 | Part of Project above  |
| 26 | Infrastructure - Roads        | TS - Eneabba Rd SLK 19.00 - 26     | \$ 342,500.00          | \$ 260,610.49          | \$ 81,889.51         | 100% | Nov-19 | Part of Project above'. The underspend will be returned to the Main Roads pool for other regional project. This is important   |
| 27 | Infrastructure - Roads        | Skipper Road SLK 8.71 - 12.71      | \$ 151,106.00          | \$ 146,222.12          | \$ 4,883.88          | 100% | Feb-20 | The project will consist of drainage reformation and gravel Re-sheet (200mm) of 4km SLK 8.71-12.71 with gravel sourced from Viridis on skipper road. Skipper road is part of The Strategic Resource Plan 2016-2031 priorities a number of roads currently utilised as grain freight routes resulting in an increased frequency of maintenance and renewal.       |
| 28 | Infrastructure - Roads        | Arrino West Road SLK - First 900   | \$ 41,366.00           | \$ 40,000.00           | \$ 1,366.00          | 100% | Nov-19 |  |
| 29 | Infrastructure - Roads        | Arrino West Road SLK - 5.30 -8.15  | \$ 206,982.00          | \$ 226,772.00          | -\$ 19,790.00        | 100% | Nov-19 | Part of Project above  |
| 30 | Infrastructure - Roads        | Kangaroo Road re-sheet 3kms        | \$ 136,290.00          | \$ 137,323.48          | -\$ 1,033.48         | 100% | Mar-20 | The project will consist of drainage reformation and gravel re-sheet (200mm) of 3km SLK 25.01-28.01 with gravel sourced from gravel pit on Kangaroo road. Kangaroo road is part of The Strategic Resource Plan 2016-2031 priorities a number of roads currently utilised as grain freight routes resulting in an increased frequency of maintenance and renewal. |
| 31 | Infrastructure - Drainage     | Drainage & Kerbing                 | \$ 40,000.00           | \$ 34,157.81           | \$ 5,842.19          | 100% | Feb-20 | This project is to replace kerb on Carter street, Glyde street, island across from the pub on Thomas street and the re-aliment of Glyde street onto Railway road for heavy traffic. It will be back filled from back of kerb to the footpath with grey cracker dust.   |
| 32 | Infrastructure - Footpaths    | Footpath                           | \$ 60,000.00           | \$ 51,592.23           | \$ 8,407.77          | 100% | Sep-19 | This project is part of the Shires footpath replacement program and is part funded through Western Australian Bicycle Network Grant Program  |
| 33 | Plant & equipment             | Vibratory Roller                   | \$ 150,000.00          | \$ 147,741.00          | \$ 2,259.00          | 100% | Feb-20 | As per the Plant Replacement Schedule for the period 2016-2026   |
| 34 | Plant & equipment             | Canter Tray Top Truck              | \$ 65,000.00           | \$ 66,388.47           | -\$ 1,388.47         | 100% | Feb-20 | As per the Plant Replacement Schedule for the period 2016-2026   |
| 35 | Plant & equipment             | Toyota RAV 4 - Doctor              | \$ 30,000.00           | \$ 24,548.00           | \$ 5,452.00          | 100% | Jul-19 | As per the Plant Replacement Schedule for the period 2016-2026   |
| 36 | Plant & equipment             | Ford Ranger                        | \$ 35,000.00           | \$ 32,590.41           | \$ 2,409.59          | 100% | Jul-19 | As per the Plant Replacement Schedule for the period 2016-2026   |
| 37 | Plant & equipment             | Ford Ranger                        | \$ 32,500.00           | \$ 32,371.32           | \$ 128.68            | 100% | Jul-19 | As per the Plant Replacement Schedule for the period 2016-2026   |
| 38 | Plant & equipment             | Arrino West Standpipe              | \$ 25,000.00           | \$ 25,000.00           | \$ -                 | 50%  | Apr-20 | This project is to assist the shire with cost recovery of water  |
| 39 | Plant & equipment             | Mower Attachment                   | \$ 16,000.00           | \$ 13,620.00           | \$ 2,380.00          | 100% | Nov-19 | As per the Plant Replacement Schedule for the period 2016-2026   |
| 40 | Plant & equipment             | New Turntable                      | \$ 16,000.00           | \$ 16,000.00           | \$ 15,764.32         | 100% | Apr-20 | As per the Plant Replacement Schedule for the period 2016-2026   |
| 41 | Plant & equipment             | New Hoist for Light Vehicles       | \$ 6,000.00            | \$ 4,495.00            | \$ 1,505.00          | 100% | Nov-19 | This project is in line with the shed extension to allow the mechanic to service all light vehicles  |
| 42 | Plant & equipment             | Replace Nissan Pathfinder - 001-TS | \$ 49,000.00           | \$ 49,402.62           | -\$ 402.62           | 100% | Jul-19 | As per the Plant Replacement Schedule for the period 2016-2026   |
|    | <b>Additional Capital</b>     |                                    |                        |                        |                      |      |        |  |
| 1  | Infrastructure - Parks & Oval | Swimming Pool Lane Ropes           |                        | \$ 16,000.00           | -\$ 16,000.00        | 100% | Mar-20 |  |
| 2  |                               |                                    |                        |                        |                      |      |        |  |
| 3  |                               |                                    |                        |                        |                      |      |        |  |
| 4  |                               |                                    |                        |                        |                      |      |        |  |
| 5  |                               |                                    |                        |                        |                      |      |        |  |
|    | <b>Total</b>                  |                                    | <b>\$ 4,730,513.00</b> | <b>\$ 4,417,047.44</b> | <b>\$ 348,262.88</b> |      |        |  |

Notes: Line item 26. Return to Main Roads

-81,890

**Balance**

**266,373**



**SHIRE OF THREE SPRINGS**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 30 April 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

|   |    |
|---|----|
| Monthly Summary Information                             | 3  |
| Statement of Financial Activity by Program              | 5  |
| Statement of Financial Activity by Nature or Type       | 7  |
| Note 1      Statement of Financial Activity Information | 8  |
| Note 2      Cash and Financial Assets                   | 9  |
| Note 3      Receivables                                 | 10 |
| Note 4      Other Current Assets                        | 11 |
| Note 5      Payables                                    | 12 |
| Note 6      Rating Revenue                              | 13 |
| Note 7      Disposal of Assets                          | 14 |
| Note 8      Capital Acquisitions                        | 15 |
| Note 9      Borrowings                                  | 17 |
| Note 10      Cash Reserves                              | 18 |
| Note 11      Other Current Liabilities                  | 19 |
| Note 12      Grants and Contributions                   | 20 |
| Note 13      Trust Fund                                 | 22 |
| Note 14      Budget Amendments                          | 23 |
| Note 15      Explanation of Material Variances          | 24 |



PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 04 September 2019

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

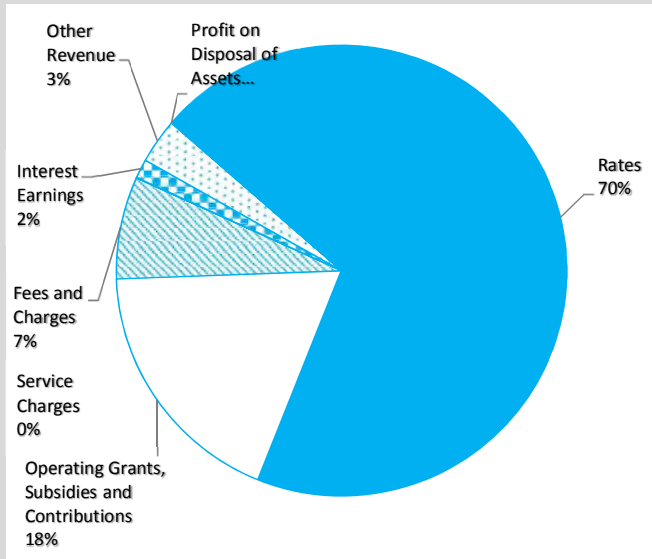
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

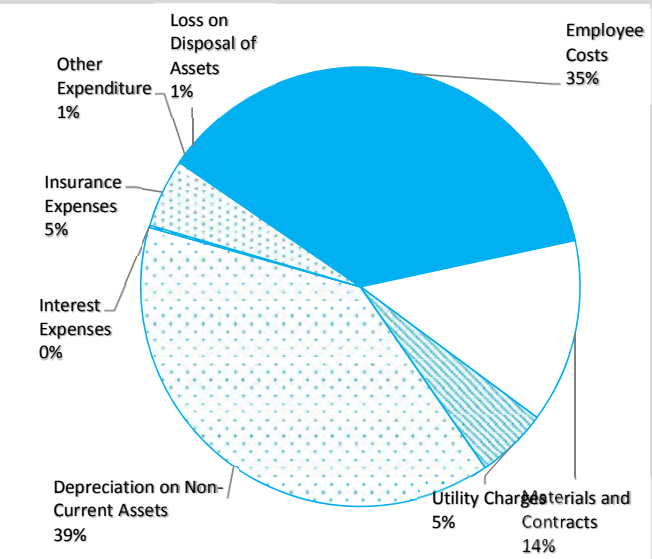
All figures shown in this statement are rounded to the nearest dollar.



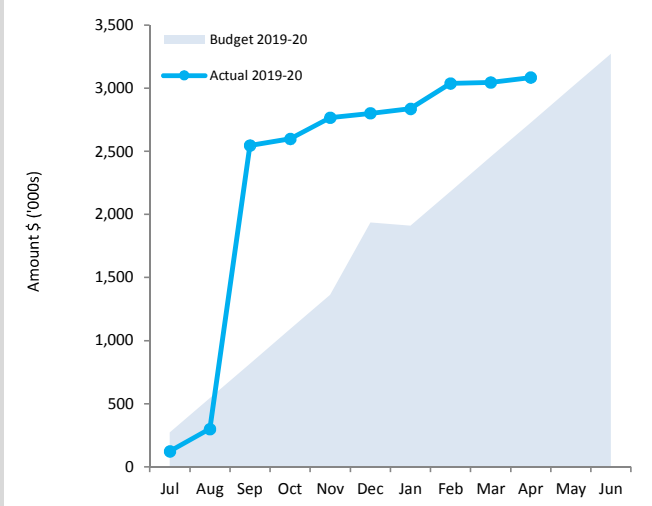
OPERATING REVENUE



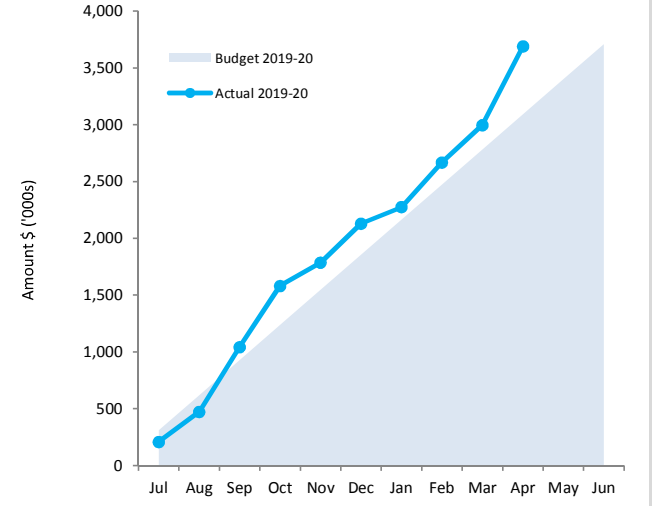
OPERATING EXPENSES



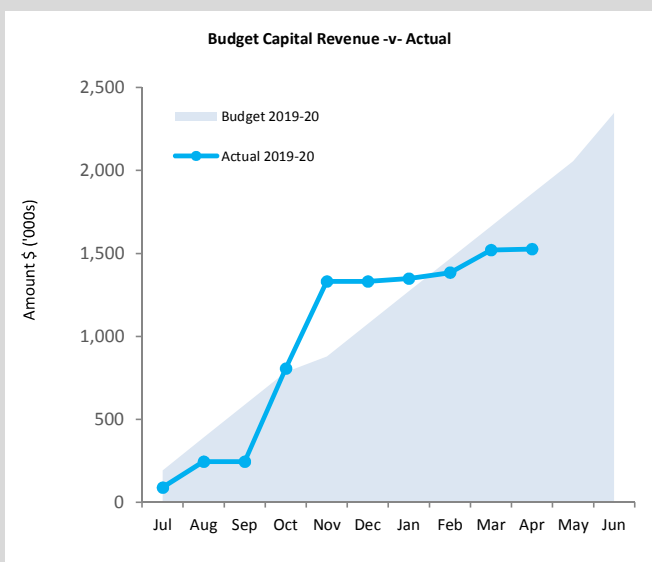
Budget Operating Revenues -v- Actual



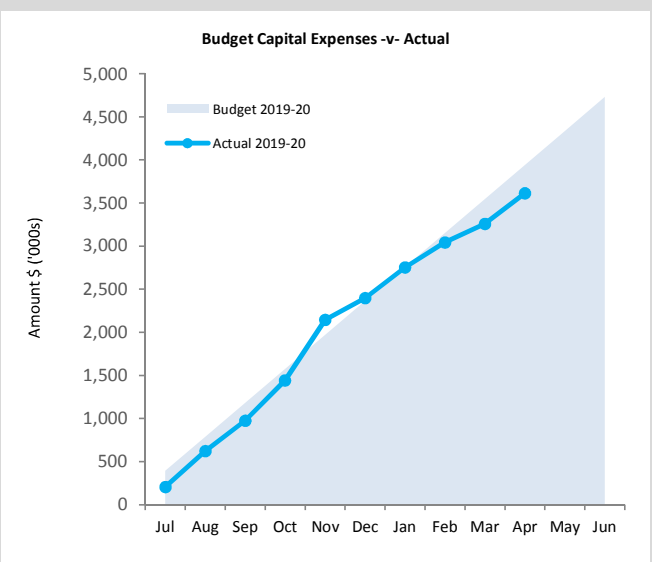
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 30 APRIL 2020**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

|   | ACTIVITIES  |
|---|---|
| <b>GOVERNANCE</b><br>To provide a decision making process for the efficient allocation of scarce resources.   | Administration and operation of facilities and services to members of council. Other costs that relate to the tasks of assisting elected members and taxpayers on matters which do not concern specific council services. |
| <b>GENERAL PURPOSE FUNDING</b><br>To collect revenue to fund provision of services.   | Rates, general purpose government grants and interest revenue.  |
| <b>LAW, ORDER, PUBLIC SAFETY</b><br>To ensure a safer community in which to live.   | Supervision of various local laws, fire prevention, emergency services and animal control.  |
| <b>HEALTH</b><br>To provide an operational framework for good community health.   | Food quality and pest control, maintenance of child health centre, medical centre, dental clinic and administration of group health scheme.   |
| <b>EDUCATION AND WELFARE</b><br>To support the needs of the community in education and welfare.   | Assistance to Day Care Centre, Playgroup, Youth activities and other voluntary services.  |
| <b>HOUSING</b><br>Provide adequate housing to attract and retain staff and non-staff.   | Maintenance of council owned housing.   |
| <b>COMMUNITY AMENITIES</b><br>Provide services as required by the community.  | Rubbish collection services, tip operation, noise control, town planning administration.  |
| <b>RECREATION AND CULTURE</b><br>To establish and efficiently manage infrastructure and resources which will help the social well-being of the community. | Maintenance of swimming pool, recreation centre, library, parks, gardens and reserves.  |
| <b>TRANSPORT</b><br>To provide effective and efficient transport services to the community.   | Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic lights, cycleways, depot maintenance and airstrip maintenance.   |
| <b>ECONOMIC SERVICES</b><br>To help promote the shire and improve its economic well-being.  | The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes.   |
| <b>OTHER PROPERTY AND SERVICES</b><br>To monitor and control overheads operating accounts.  | Private works operations, plant repairs and operations and engineering costs.   |



**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**STATUTORY REPORTING PROGRAMS**

|   | Ref<br>Note | Adopted<br>Budget  | YTD<br>Budget<br>(a) | YTD<br>Actual<br>(b) | Var. \$<br>(b)-(a) | Var. %<br>(b)-(a)/(a) | Var. |
|---|-------------|--------------------|----------------------|----------------------|--------------------|-----------------------|------|
|   |             | \$                 | \$                   | \$                   | \$                 | %                     |      |
| <b>Opening funding surplus / (deficit)</b>                      | 1(c)        | 1,890,870          | 1,890,870            | <b>1,881,408</b>     | (9,462)            | (0.50%)               |      |
| <b>Revenue from operating activities</b>                        |             |                    |                      |                      |                    |                       |      |
| Governance  |             | 41,063             | 35,063               | <b>54,269</b>        | 19,206             | 54.78%                | ▲    |
| General purpose funding - rates                                 | 6           | 2,148,222          | 2,148,222            | <b>2,148,163</b>     | (59)               | (0.00%)               |      |
| General purpose funding - other                                 |             | 596,058            | 450,063              | <b>453,092</b>       | 3,029              | 0.67%                 |      |
| Law, order and public safety                                    |             | 24,020             | 12,510               | <b>27,898</b>        | 15,388             | 123.01%               | ▲    |
| Health  |             | 17,150             | 14,300               | <b>14,060</b>        | (240)              | (1.68%)               |      |
| Education and welfare   |             | 6,262              | 3,421                | <b>4,055</b>         | 634                | 18.53%                |      |
| Housing   |             | 107,529            | 90,500               | <b>93,006</b>        | 2,506              | 2.77%                 |      |
| Community amenities   |             | 83,853             | 78,984               | <b>77,845</b>        | (1,139)            | (1.44%)               |      |
| Recreation and culture  |             | 22,313             | 20,876               | <b>27,571</b>        | 6,695              | 32.07%                |      |
| Transport   |             | 151,557            | 145,852              | <b>131,532</b>       | (14,320)           | (9.82%)               |      |
| Economic services   |             | 8,219              | 6,555                | <b>5,324</b>         | (1,231)            | (18.78%)              |      |
| Other property and services                                     |             | 62,755             | 50,090               | <b>46,735</b>        | (3,355)            | (6.70%)               |      |
|   |             | <b>3,269,001</b>   | <b>3,056,436</b>     | <b>3,083,550</b>     | 27,114             |                       |      |
| <b>Expenditure from operating activities</b>                    |             |                    |                      |                      |                    |                       |      |
| Governance  |             | (563,937)          | (452,425)            | <b>(338,979)</b>     | 113,446            | 25.08%                | ▲    |
| General purpose funding   |             | (48,211)           | (39,080)             | <b>(37,850)</b>      | 1,230              | 3.15%                 |      |
| Law, order and public safety                                    |             | (349,423)          | (245,089)            | <b>(176,761)</b>     | 68,328             | 27.88%                | ▲    |
| Health  |             | (140,010)          | (117,079)            | <b>(103,381)</b>     | 13,698             | 11.70%                | ▲    |
| Education and welfare   |             | (20,341)           | (17,026)             | <b>(21,899)</b>      | (4,873)            | (28.62%)              |      |
| Housing   |             | (428,605)          | (356,805)            | <b>(378,180)</b>     | (21,375)           | (5.99%)               |      |
| Community amenities   |             | (329,626)          | (265,931)            | <b>(255,744)</b>     | 10,187             | 3.83%                 |      |
| Recreation and culture  |             | (964,424)          | (802,779)            | <b>(819,858)</b>     | (17,079)           | (2.13%)               |      |
| Transport   |             | (1,707,462)        | (1,424,734)          | <b>(1,515,564)</b>   | (90,830)           | (6.38%)               |      |
| Economic services   |             | (180,734)          | (148,243)            | <b>(149,829)</b>     | (1,586)            | (1.07%)               |      |
| Other property and services                                     |             | (127,076)          | (111,136)            | <b>108,048</b>       | 219,184            | 197.22%               | ▲    |
|   |             | <b>(4,859,849)</b> | <b>(3,980,327)</b>   | <b>(3,689,997)</b>   | 290,330            |                       |      |
| Non-cash amounts excluded from operating activities             | 1(a)        | 1,858,716          | 1,545,950            | <b>1,456,595</b>     | (89,355)           | (5.78%)               |      |
| <b>Amount attributable to operating activities</b>              |             | <b>267,868</b>     | <b>622,059</b>       | <b>850,148</b>       | 228,089            |                       | ▲    |
| <b>Investing Activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| Proceeds from non-operating grants, subsidies and contributions | 12(b)       | 1,814,294          | 1,764,419            | <b>1,526,865</b>     | (237,554)          | (13.46%)              | ▼    |
| Proceeds from disposal of assets                                | 7           | 123,000            | 51,199               | <b>51,199</b>        | 0                  | 0.00%                 |      |
| Purchase of property, plant and equipment                       | 8           | (3,979,663)        | (3,754,478)          | <b>(3,611,614)</b>   | 142,864            | 3.81%                 |      |
| <b>Amount attributable to investing activities</b>              |             | <b>(2,042,369)</b> | <b>(1,938,860)</b>   | <b>(2,033,550)</b>   | (94,690)           |                       |      |
| <b>Financing Activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| Transfer from reserves  | 10          | 726,000            | 726,000              | <b>500,000</b>       | (226,000)          | (31.13%)              | ▼    |
| Repayment of debentures   | 9           | (51,289)           | (41,059)             | <b>(41,059)</b>      | 0                  | 0.00%                 |      |
| Transfer to reserves  | 10          | (680,080)          | (21,925)             | <b>(21,925)</b>      | 0                  | 0.00%                 |      |
| <b>Amount attributable to financing activities</b>              |             | <b>(5,369)</b>     | <b>663,016</b>       | <b>437,016</b>       | (226,000)          |                       |      |
| <b>Closing funding surplus / (deficit)</b>                      | 1(c)        | <b>111,000</b>     | <b>1,237,085</b>     | <b>1,135,022</b>     |                    |                       |      |

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 APRIL 2020

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.



**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**BY NATURE OR TYPE**

|   | Ref<br>Note | Adopted<br>Budget  | YTD<br>Budget<br>(a) | YTD<br>Actual<br>(b) | Var. \$<br>(b)-(a) | Var. %<br>(b)-(a)/(a) | Var. |
|---|-------------|--------------------|----------------------|----------------------|--------------------|-----------------------|------|
|   |             | \$                 | \$                   | \$                   | \$                 | %                     |      |
| <b>Opening funding surplus / (deficit)</b>                      | 1(c)        | 1,890,870          | 1,890,870            | <b>1,881,408</b>     | (9,462)            | (0.50%)               |      |
| <b>Revenue from operating activities</b>                        |             |                    |                      |                      |                    |                       |      |
| Rates   | 6           | 2,148,222          | 2,148,222            | <b>2,148,163</b>     | (59)               | (0.00%)               |      |
| Operating grants, subsidies and contributions                   | 12(a)       | 698,787            | 547,501              | <b>566,230</b>       | 18,729             | 3.42%                 |      |
| Fees and charges  |             | 265,332            | 233,040              | <b>227,162</b>       | (5,878)            | (2.52%)               |      |
| Interest earnings   |             | 53,511             | 39,115               | <b>42,393</b>        | 3,278              | 8.38%                 |      |
| Other revenue   |             | 84,149             | 69,558               | <b>99,600</b>        | 30,042             | 43.19%                | ▲    |
| Profit on disposal of assets                                    | 7           | 19,000             | 19,000               | <b>0</b>             | (19,000)           | (100.00%)             | ▼    |
|   |             | <b>3,269,001</b>   | <b>3,056,436</b>     | <b>3,083,548</b>     | 27,112             |                       |      |
| <b>Expenditure from operating activities</b>                    |             |                    |                      |                      |                    |                       |      |
| Employee costs  |             | (1,530,346)        | (1,265,447)          | <b>(1,299,672)</b>   | (34,225)           | (2.70%)               |      |
| Materials and contracts   |             | (963,430)          | (715,114)            | <b>(499,563)</b>     | 215,551            | 30.14%                | ▲    |
| Utility charges   |             | (222,882)          | (185,515)            | <b>(193,171)</b>     | (7,656)            | (4.13%)               |      |
| Depreciation on non-current assets                              |             | (1,857,203)        | (1,547,650)          | <b>(1,438,374)</b>   | 109,276            | 7.06%                 |      |
| Interest expenses   |             | (10,026)           | (7,328)              | <b>(6,118)</b>       | 1,210              | 16.51%                |      |
| Insurance expenses  |             | (186,614)          | (186,589)            | <b>(186,817)</b>     | (228)              | (0.12%)               |      |
| Other expenditure   |             | (72,048)           | (55,384)             | <b>(48,060)</b>      | 7,324              | 13.22%                |      |
| Loss on disposal of assets                                      | 7           | (17,300)           | (17,300)             | <b>(18,221)</b>      | (921)              | (5.32%)               |      |
|   |             | <b>(4,859,849)</b> | <b>(3,980,327)</b>   | <b>(3,689,996)</b>   | 290,331            |                       |      |
| Non-cash amounts excluded from operating activities             | 1(a)        | 1,858,716          | 1,545,950            | <b>1,456,595</b>     | (89,355)           | (5.78%)               |      |
| <b>Amount attributable to operating activities</b>              |             | <b>267,868</b>     | <b>622,059</b>       | <b>850,147</b>       | 228,088            |                       | ▲    |
| <b>Investing activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| Proceeds from non-operating grants, subsidies and contributions | 12(b)       | 1,814,294          | 1,764,419            | <b>1,526,865</b>     | (237,554)          | (13.46%)              | ▼    |
| Proceeds from disposal of assets                                | 7           | 123,000            | 51,199               | <b>51,199</b>        | 0                  | 0.00%                 |      |
| Payments for property, plant and equipment                      | 8           | (3,979,663)        | (3,754,478)          | <b>(3,611,614)</b>   | 142,864            | (3.81%)               |      |
| <b>Amount attributable to investing activities</b>              |             | <b>(2,042,369)</b> | <b>(1,938,860)</b>   | <b>(2,033,550)</b>   | (94,690)           |                       |      |
| <b>Financing Activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| Transfer from reserves  | 10          | 726,000            | 726,000              | <b>500,000</b>       | (226,000)          | (31.13%)              | ▼    |
| Repayment of debentures   | 9           | (51,289)           | (41,059)             | <b>(41,059)</b>      | 0                  | 0.00%                 |      |
| Transfer to reserves  | 10          | (680,080)          | (21,925)             | <b>(21,925)</b>      | 0                  | 0.00%                 |      |
| <b>Amount attributable to financing activities</b>              |             | <b>(5,369)</b>     | <b>663,016</b>       | <b>437,016</b>       | (226,000)          |                       | ▼    |
| <b>Closing funding surplus / (deficit)</b>                      | 1(c)        | <b>111,000</b>     | <b>1,237,085</b>     | <b>1,135,021</b>     |                    |                       |      |

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

|  | Notes | Adopted Budget   | YTD Budget (a)   | YTD Actual (b)   |
|--|-------|------------------|------------------|------------------|
| <b>Non-cash items excluded from operating activities</b>       |       | \$               | \$               | \$               |
| <b>Adjustments to operating activities</b>                     |       |                  |                  |                  |
| Less: Profit on asset disposals                                |       | (19,000)         | (19,000)         | 0                |
| Less: Movement in liabilities associated with restricted cash  |       | 3,213            | 0                | 0                |
| Add: Loss on asset disposals                                   |       | 17,300           | 17,300           | 18,221           |
| Add: Depreciation on assets                                    |       | 1,857,203        | 1,547,650        | 1,438,374        |
| <b>Total non-cash items excluded from operating activities</b> |       | <b>1,858,716</b> | <b>1,545,950</b> | <b>1,456,595</b> |

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

|  |    | Last Year Closing<br>30-06-2019 | This Time Last Year<br>30 April 2019 | Year to Date<br>30 April 2020 |
|--|----|---------------------------------|--------------------------------------|-------------------------------|
| <b>Adjustments to net current assets</b>       |    |                                 |                                      |                               |
| Less: Reserves - restricted cash               | 10 | (1,975,535)                     |                                      | (1,497,460)                   |
| Add: Borrowings                                | 9  | 51,289                          |                                      | 10,231                        |
| Add: Provisions - employee                     | 11 | 142,339                         |                                      | 92,289                        |
| <b>Total adjustments to net current assets</b> |    | <b>(1,781,907)</b>              | <b>0</b>                             | <b>(1,394,940)</b>            |

(c) Net current assets used in the Statement of Financial Activity

|  |      |                    |          |                    |
|--|------|--------------------|----------|--------------------|
| <b>Current assets</b>                                |      |                    |          |                    |
| Cash and cash equivalents                            | 2    | 4,236,943          |          | 2,500,723          |
| Rates receivables                                    | 3    | 37,570             |          | 129,058            |
| Receivables  | 3    | 166,699            |          | 70,514             |
| Other current assets                                 | 4    | 3,125              |          | 583                |
| <b>Less: Current liabilities</b>                     |      |                    |          |                    |
| Payables   | 5    | (587,394)          |          | (119,300)          |
| Borrowings   | 9    | (51,289)           |          | (10,231)           |
| Provisions   | 11   | (142,339)          |          | (92,289)           |
| <b>Less: Total adjustments to net current assets</b> | 1(b) | <b>(1,781,907)</b> |          | <b>(1,394,940)</b> |
| <b>Closing funding surplus / (deficit)</b>           |      | <b>1,881,408</b>   | <b>0</b> | <b>1,084,118</b>   |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



| Description                | Classification            | Unrestricted<br>\$ | Restricted<br>\$ | Total<br>Cash<br>\$ | Trust<br>\$ | Institution | Interest<br>Rate | Maturity<br>Date |
|----------------------------|---------------------------|--------------------|------------------|---------------------|-------------|-------------|------------------|------------------|
| <b>Cash on hand</b>        |                           |                    |                  |                     |             |             |                  |                  |
| Cash at Bank Muni A/C      | Cash and cash equivalents | 905,915            | 0                | 905,915             | 0           | NAB         | 0.75%            | ongoing          |
| Cash at Licensing Bank A/C | Cash and cash equivalents | 97,048             | 0                | 97,048              | 0           | NAB         | Variable         | ongoing          |
| Cash on Hand               | Cash and cash equivalents | 300                | 0                | 300                 | 0           | n/a         | n/a              | n/a              |
| Reserve Funds              | Cash and cash equivalents | 0                  | 1,497,460        | 1,497,460           | 0           | NAB         | 1.43%            | 11-Jun-20        |
| <b>Total</b>               |                           | <b>1,003,263</b>   | <b>1,497,460</b> | <b>2,500,723</b>    | <b>0</b>    |             |                  |                  |
| <b>Comprising</b>          |                           |                    |                  |                     |             |             |                  |                  |
| Cash and cash equivalents  |                           | 1,003,263          | 1,497,460        | 2,500,723           | 0           |             |                  |                  |
|                            |                           | <b>1,003,263</b>   | <b>1,497,460</b> | <b>2,500,723</b>    | <b>0</b>    |             |                  |                  |

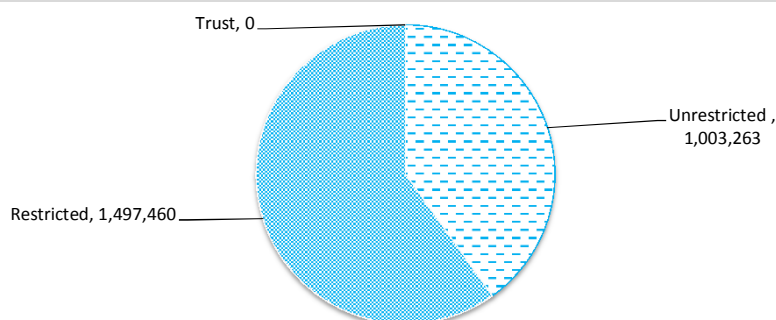
#### KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



| Total Cash     | Unrestricted  |
|----------------|---------------|
| <b>\$2.5 M</b> | <b>\$1. M</b> |



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

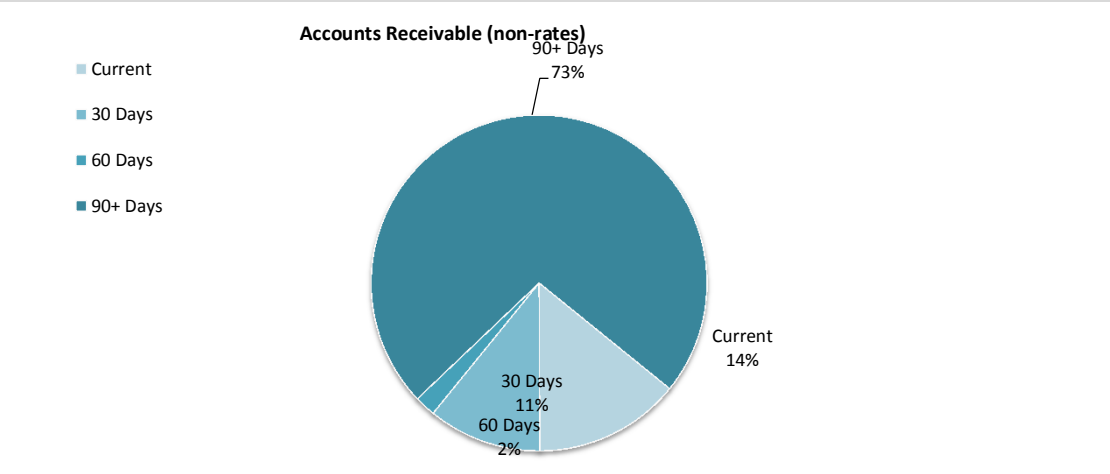
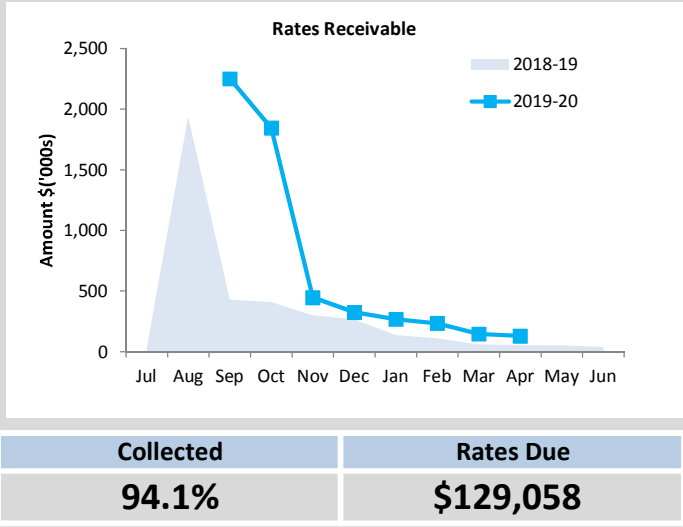
OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

| Rates receivable               | 30 June 2019  | 30 Apr 20      |
|--------------------------------|---------------|----------------|
|                                | \$            | \$             |
| Opening arrears previous years | 35,433        | 37,570         |
| Levied this year               | 0             | 2,148,222      |
| Less - collections to date     | 2,137         | (2,056,734)    |
| Equals current outstanding     | <b>37,570</b> | <b>129,058</b> |
| <b>Net rates collectable</b>   | <b>37,570</b> | <b>129,058</b> |
| % Collected                    | -6%           | 94.1%          |

| Receivables - general                              | Credit  | Current | 30 Days | 60 Days | 90+ Days | Total         |
|--|---------|---------|---------|---------|----------|---------------|
|  | \$      | \$      | \$      | \$      | \$       | \$            |
| Receivables - general                              | (1,039) | 5,169   | 4,008   | 740     | 26,732   | 35,611        |
| Percentage   | (2.9%)  | 14.5%   | 11.3%   | 2.1%    | 75.1%    |               |
| <b>Balance per trial balance</b>                   |         |         |         |         |          |               |
| Sundry receivable                                  |         |         |         |         |          | 35,611        |
| GST receivable                                     |         |         |         |         |          | 42,135        |
| Provision for doubtful debts                       |         |         |         |         |          | (80)          |
| Bonds and deposits held                            |         |         |         |         |          | (7,152)       |
| <b>Total receivables general outstanding</b>       |         |         |         |         |          | <b>70,514</b> |
| Amounts shown above include GST (where applicable) |         |         |         |         |          |               |

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



|                 |
|-----------------|
| Debtors Due     |
| <b>\$70,514</b> |
| Over 30 Days    |
| <b>89%</b>      |
| Over 90 Days    |
| <b>75.1%</b>    |



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS

|  | Opening<br>Balance<br>1 July 2019 | Asset<br>Increase | Asset<br>Reduction | Closing<br>Balance<br>30 April 2020 |
|--|-----------------------------------|-------------------|--------------------|-------------------------------------|
| <b>Other current assets</b>                        | \$                                | \$                | \$                 | \$                                  |
| <b>Inventory</b>                                   |                                   |                   |                    |                                     |
| Stock on hand                                      | 3,125                             | 0                 | 0                  | 583                                 |
| <b>Total other current assets</b>                  |                                   |                   |                    | <b>583</b>                          |
| Amounts shown above include GST (where applicable) |                                   |                   |                    |                                     |

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



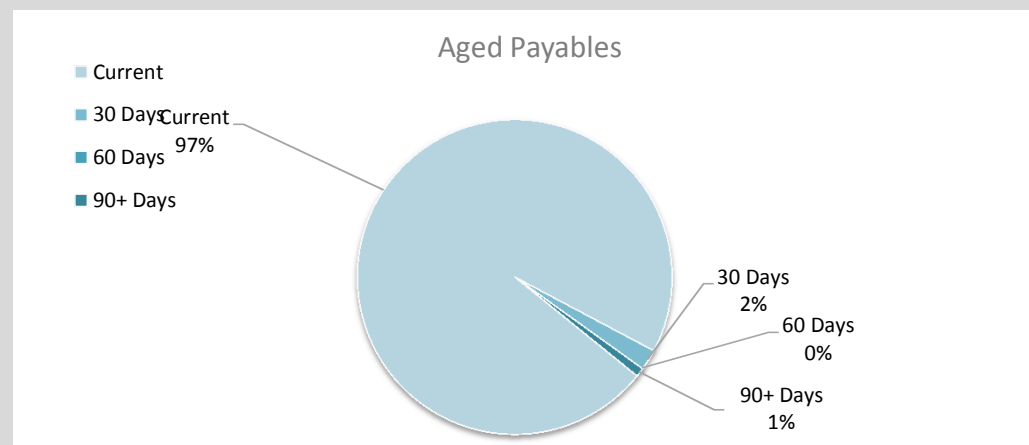
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

OPERATING ACTIVITIES  
NOTE 5  
Payables

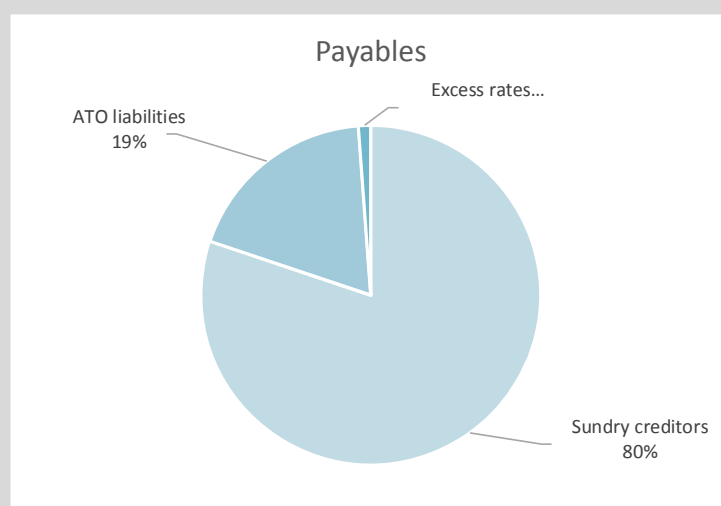
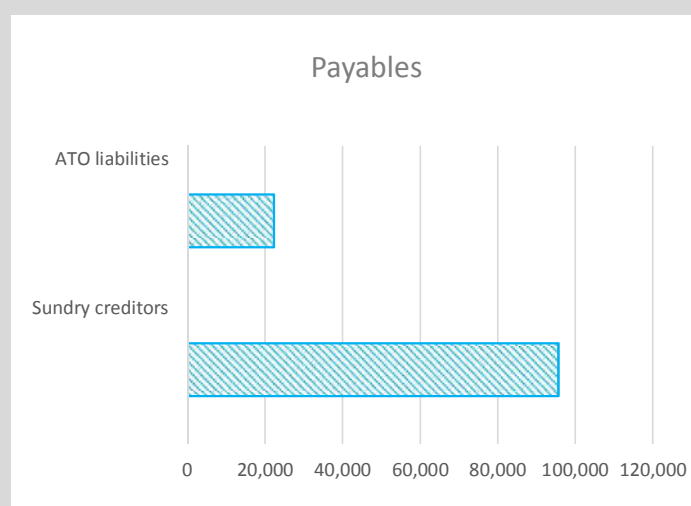
| Payables - general  | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|---|--------|---------|---------|---------|----------|----------------|
|   | \$     | \$      | \$      | \$      | \$       | \$             |
| Payables - general  | 0      | 92,682  | 2,048   | 0       | 888      | 95,618         |
| Percentage  | 0.0%   | 96.9%   | 2.1%    | 0%      | 0.9%     |                |
| <b>Balance per trial balance</b>                          |        |         |         |         |          |                |
| Sundry creditors  |        |         |         |         |          | 95,618         |
| ATO liabilities   |        |         |         |         |          | 22,296         |
| Excess rates  |        |         |         |         |          | 1,386          |
| <b>Total payables general outstanding</b>                 |        |         |         |         |          | <b>119,300</b> |
| <b>Amounts shown above include GST (where applicable)</b> |        |         |         |         |          |                |

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



|                      |
|----------------------|
| <b>Creditors Due</b> |
| <b>\$119,300</b>     |
| <b>Over 30 Days</b>  |
| <b>3%</b>            |
| <b>Over 90 Days</b>  |
| <b>0.9%</b>          |





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue

|                                  | Budget                |                         |                   |                 |                 |              |                  | YTD Actual      |                  |               |                  |
|----------------------------------|-----------------------|-------------------------|-------------------|-----------------|-----------------|--------------|------------------|-----------------|------------------|---------------|------------------|
|                                  | Rate in<br>\$ (cents) | Number of<br>Properties | Rateable<br>Value | Rate<br>Revenue | Interim<br>Rate | Back<br>Rate | Total<br>Revenue | Rate<br>Revenue | Interim<br>Rates | Back<br>Rates | Total<br>Revenue |
| RATE TYPE                        |                       |                         |                   | \$              | \$              | \$           | \$               | \$              | \$               | \$            | \$               |
| <b>Gross rental value</b>        |                       |                         |                   |                 |                 |              |                  |                 |                  |               |                  |
| Residential                      | 0.119610              | 206                     | 2,021,136         | 241,740         | 0               | 0            | 241,740          | 241,740         | 0                | 0             | 241,740          |
| Mining                           | 0.119610              | 1                       | 252,500           | 30,201          | 0               | 0            | 30,201           | 30,201          | 0                | 0             | 30,201           |
| <b>Unimproved value</b>          |                       |                         |                   |                 |                 |              |                  |                 |                  |               |                  |
| Rural and Arrino                 | 0.015330              | 183                     | 120,254,000       | 1,843,975       | 0               | 0            | 1,843,975        | 1,843,975       | 0                | 0             | 1,843,975        |
| Mining                           | 0.015330              | 5                       | 237,418           | 3,641           | 0               | 0            | 3,641            | 3,641           | 0                | 0             | 3,641            |
| Others                           |                       | 65                      | 9,256             | 0               | 0               | 0            | 0                | 0               | 0                | 0             | 0                |
| <b>Sub-Total</b>                 |                       | 460                     | 122,774,310       | 2,119,557       | 0               | 0            | 2,119,557        | 2,119,557       | 0                | 0             | 2,119,557        |
| <b>Minimum payment</b>           | <b>Minimum \$</b>     |                         |                   |                 |                 |              |                  |                 |                  |               |                  |
| <b>Gross rental value</b>        |                       |                         |                   |                 |                 |              |                  |                 |                  |               |                  |
| Residential                      | 455                   | 20                      | 13,439            | 9,100           | 0               | 0            | 9,100            | 9,100           |                  |               | 9,100            |
| <b>Unimproved value</b>          |                       |                         |                   |                 |                 |              |                  |                 |                  |               |                  |
| Rural and Arrino                 | 455                   | 23                      | 347,350           | 10,465          | 0               | 0            | 10,465           | 10,465          |                  |               | 10,465           |
| Mining                           | 455                   | 20                      | 160,532           | 9,100           | 0               | 0            | 9,100            | 9,100           |                  |               | 9,100            |
| <b>Sub-total</b>                 |                       | 63                      | 521,321           | 28,665          | 0               | 0            | 28,665           | 28,665          | 0                | 0             | 28,665           |
| <b>Amount from general rates</b> |                       |                         |                   |                 |                 |              | 2,148,222        |                 |                  |               | 2,148,222        |
| <b>Total general rates</b>       |                       |                         |                   |                 |                 |              | 2,148,222        |                 |                  |               | 2,148,222        |

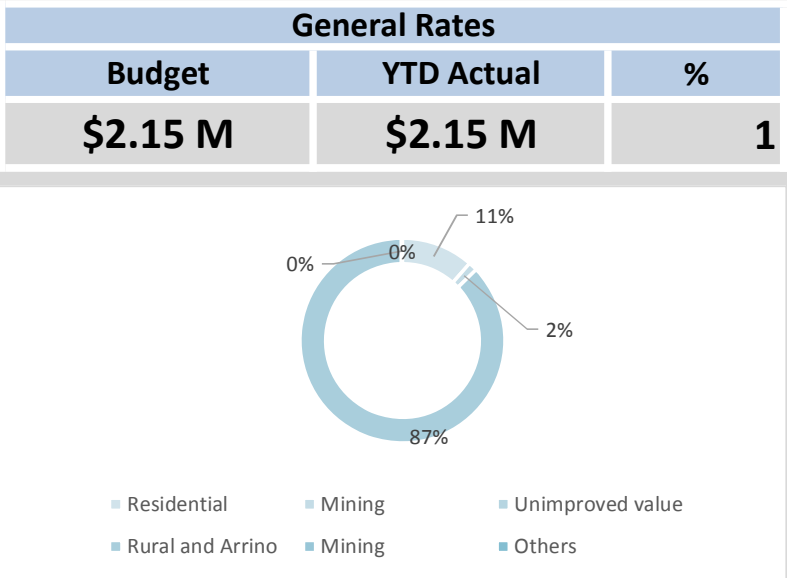
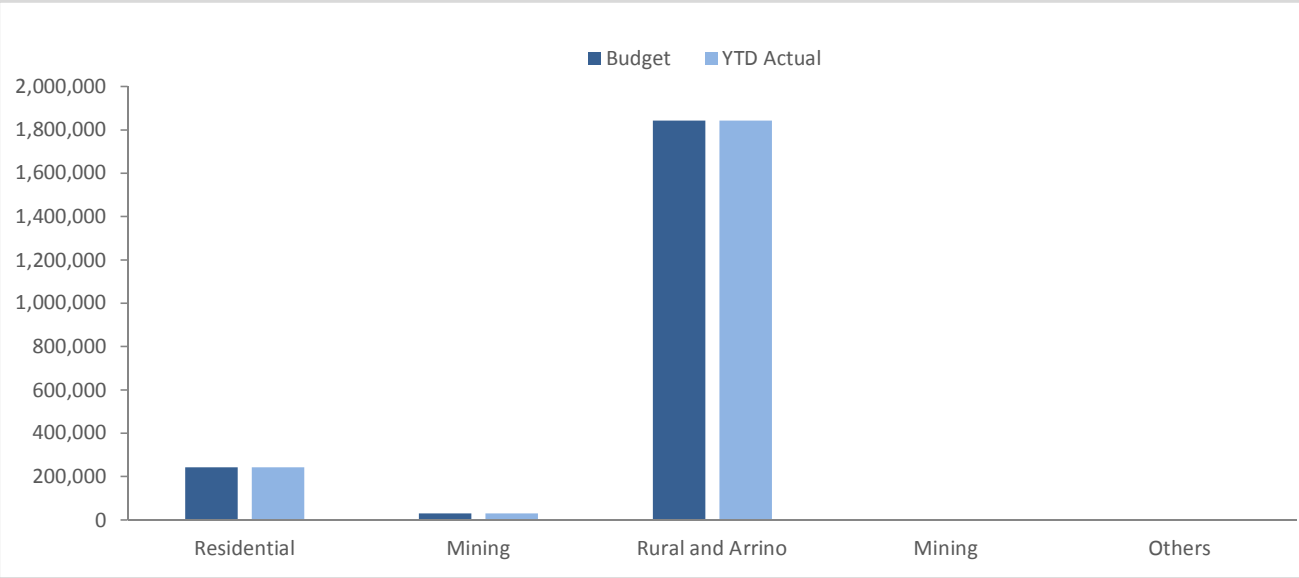


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

KEY INFORMATION

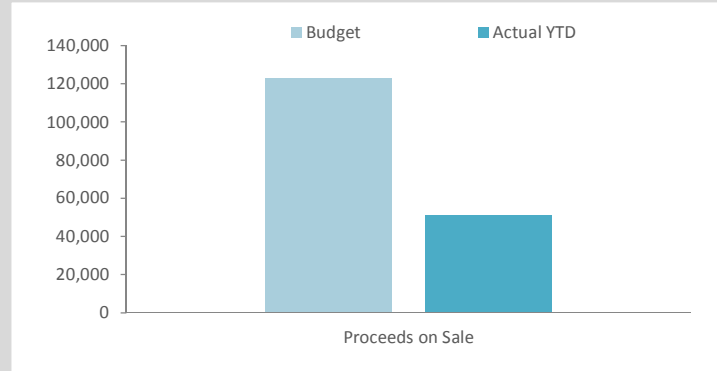
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.





| Asset Ref.          | Asset description                   | Budget   |          |        |          | YTD Actual |          |        |          |
|---------------------|-------------------------------------|----------|----------|--------|----------|------------|----------|--------|----------|
|                     |                                     | Net Book | Proceeds | Profit | (Loss)   | Net Book   | Proceeds | Profit | (Loss)   |
|                     |                                     | Value    |          |        |          | Value      |          |        |          |
|                     |                                     | \$       | \$       | \$     | \$       | \$         | \$       | \$     | \$       |
| Plant and equipment |                                     |          |          |        |          |            |          |        |          |
| Transport           |                                     |          |          |        |          |            |          |        |          |
| P5013               | Caterpillar Roller TS 5013          | 30,800   | 30,000   | 0      | (800)    | 0          | 0        | 0      | 0        |
| P50042              | 2014 Mitsubishi Canter TS 5004      | 36,500   | 20,000   | 0      | (16,500) | 0          | 0        | 0      | 0        |
| P70082              | Tandem Axle Trailer TS 7008         | 10,800   | 14,000   | 3,200  | 0        | 0          | 0        | 0      | 0        |
| PM002               | Nissan Pathfinder - 001 - TS        | 15,000   | 20,000   | 5,000  | 0        | 21,669     | 18,718   | 0      | (2,951)  |
| PM001               | Toyota RAV 4 - TS - 125             | 14,500   | 15,000   | 500    | 0        | 19,742     | 15,045   | 0      | (4,697)  |
| P105503             | Ford Ranger PX Single Cab TD - 5015 | 4,200    | 12,000   | 7,800  | 0        | 10,337     | 8,263    | 0      | (2,074)  |
| P1423               | Ford Ranger PX Single Cab TD - 523  | 9,500    | 12,000   | 2,500  | 0        | 17,672     | 9,173    | 0      | (8,499)  |
|                     |                                     | 121,300  | 123,000  | 19,000 | (17,300) | 69,420     | 51,199   | 0      | (18,221) |

KEY INFORMATION



| Proceeds on sale |            |     |
|------------------|------------|-----|
| Annual Budget    | YTD Actual | %   |
| \$123,000        | \$51,199   | 42% |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

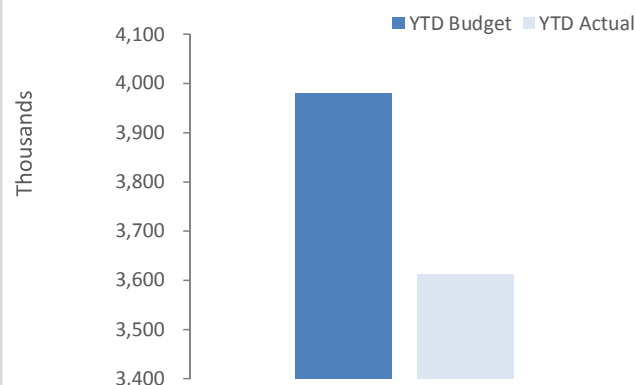
**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

| Capital acquisitions                   | Adopted          |                  | YTD Actual       | YTD Actual<br>Variance |
|--|------------------|------------------|------------------|------------------------|
|  | Budget           | YTD Budget       |                  |                        |
|  | \$               | \$               | \$               | \$                     |
| Buildings                              | 1,431,000        | 1,428,500        | 1,311,844        | (116,656)              |
| Furniture & Equipment                  | 115,000          | 115,000          | 51,292           | (63,708)               |
| Plant & Equipment                      | 425,150          | 425,150          | 396,964          | (28,186)               |
| Infrastructure - Roads                 | 1,912,413        | 1,689,728        | 1,775,193        | 85,465                 |
| Infrastructure - Footpaths             | 60,000           | 60,000           | 61,792           | 1,792                  |
| Infrastructure - Parks & Ovals         | 36,100           | 36,100           | 14,529           | (21,571)               |
| <b>Capital Expenditure Totals</b>      | <b>3,979,663</b> | <b>3,754,478</b> | <b>3,611,614</b> | <b>(142,864)</b>       |
| <b>Capital Acquisitions Funded By:</b> |                  |                  |                  |                        |
|  | \$               | \$               | \$               | \$                     |
| Capital grants and contributions       | 1,814,294        | 1,764,419        | 1,526,865        | (237,554)              |
| Other (disposals & C/Fwd)              | 123,000          | 51,199           | 51,199           | 0                      |
| Cash backed reserves                   |                  |                  |                  |                        |
| Swimming Pool Equipment                | 16,000           |                  | 0                | 0                      |
| Day Care Centre                        | 500,000          | 500,000          | 500,000          | 0                      |
| Drainage                               | 210,000          |                  | 0                | 0                      |
| Contribution - operations              | 1,316,369        | 1,438,860        | 1,533,550        | 94,690                 |
| <b>Capital funding total</b>           | <b>3,979,663</b> | <b>3,754,478</b> | <b>3,611,614</b> | <b>(142,864)</b>       |

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

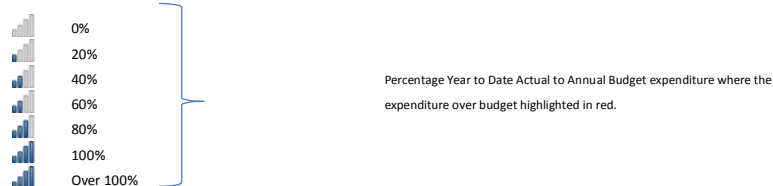
**KEY INFORMATION**



| Acquisitions  | Annual Budget   | YTD Actual      | % Spent    |
|---------------|-----------------|-----------------|------------|
|               | <b>\$3.98 M</b> | <b>\$3.61 M</b> | <b>91%</b> |
| Capital Grant | Annual Budget   | YTD Actual      | % Received |
|               | <b>\$1.81 M</b> | <b>\$1.53 M</b> | <b>84%</b> |



Capital expenditure total  
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

|   |   | Adopted          |                     |                     |                       |
|---|---|------------------|---------------------|---------------------|-----------------------|
| Account Description                             |   | Current Budget   | Year to Date Budget | Year to Date Actual | Variance (Under)/Over |
| <b>Capital Expenditure</b>                      |   |                  |                     |                     |                       |
| <b>Buildings</b>                                |   |                  |                     |                     |                       |
| 1615  | Child Care Facility - ECLC                      | 1,205,000        | 1,205,000           | 1,226,705           | 21,705                |
| 1732  | Buildings Capital - Housing Other (Input Taxed) | 12,500           | 10,000              | 7,851               | (2,149)               |
| 1744  | Building Capital -Staff Housing                 | 58,500           | 58,500              | 37,087              | (21,413)              |
| 2404  | Buildings                                       | 25,000           | 25,000              | 1,256               | (23,744)              |
| 2434  | Buildings - Public Halls/Civic Centre           | 15,000           | 15,000              | 2,494               | (12,506)              |
| 2814  | Building - Pavilion                             | 5,000            | 5,000               | 7,130               | 2,130                 |
| 2834  | Buildings                                       | 50,000           | 50,000              | 16,868              | (33,132)              |
| 3494  | Buildings                                       | 50,000           | 50,000              | 9,604               | (40,396)              |
| 3814  | Buildings                                       | 10,000           | 10,000              | 2,849               | (7,151)               |
| <b>Buildings Total</b>                          |   | <b>1,431,000</b> | <b>1,428,500</b>    | <b>1,311,844</b>    | <b>(116,656)</b>      |
| <b>Infrastructure - Roads</b>                   |   |                  |                     |                     |                       |
| 3104  | Blackspot Grant - Projects                      | 56,000           | 42,000              | 23,158              | (18,842)              |
| 3124  | RRG Project Grants                              | 0                | 0                   | 4,018               | 4,018                 |
| 3134  | Roads To Recovery Grants                        | 329,669          | 329,667             | 324,976             | (4,691)               |
| 3154  | MRWA - Road Projects                            | 871,000          | 871,000             | 758,506             | (112,494)             |
| 3164  | Road Construction - Municipal Fund              | 615,744          | 407,061             | 636,993             | 229,932               |
| 5594  | Town Streets - Kerbing & Drainage               | 40,000           | 40,000              | 27,542              | (12,458)              |
| <b>Infrastructure - Roads Total</b>             |   | <b>1,912,413</b> | <b>1,689,728</b>    | <b>1,775,193</b>    | <b>85,465</b>         |
| <b>Furniture &amp; Equipment</b>                |   |                  |                     |                     |                       |
| 1104  | Furniture & Equipment (Medical Centre)          | 45,000           | 45,000              | 0                   | (45,000)              |
| 1434  | Furniture & Equipment                           | 7,500            | 7,500               | 2,802               | (4,698)               |
| 2854  | Furniture & Equipment (Pool)                    | 43,500           | 43,500              | 39,039              | (4,461)               |
| 3484  | Furniture & Equipment                           | 14,000           | 14,000              | 9,450               | (4,550)               |
| 3804  | Furniture & Equipment                           | 5,000            | 5,000               | 0                   | (5,000)               |
| <b>Furniture &amp; Equipment Total</b>          |   | <b>115,000</b>   | <b>115,000</b>      | <b>51,292</b>       | <b>(63,708)</b>       |
| <b>Plant &amp; Equipment</b>                    |   |                  |                     |                     |                       |
| 0604  | M/V Purchase                                    | 49,650           | 49,650              | 49,403              | (247)                 |
| 3544  | Purchase of Motor Vehicles                      | 97,500           | 97,500              | 89,354              | (8,146)               |
| 3554  | Purchase Plant & Equipment                      | 215,000          | 215,000             | 239,017             | 24,017                |
| 3564  | Tools & Equipment                               | 63,000           | 63,000              | 19,191              | (43,809)              |
| <b>Plant &amp; Equipment Total</b>              |   | <b>425,150</b>   | <b>425,150</b>      | <b>396,964</b>      | <b>(28,186)</b>       |
| <b>Infrastructure - Parks &amp; Ovals</b>       |   |                  |                     |                     |                       |
| 2865  | Infrastructure - Parks & Ovals                  | 27,500           | 27,500              | 10,095              | (17,405)              |
| 3854  | Infrastructure - Tourism Promotion              | 8,600            | 8,600               | 4,434               | (4,166)               |
| <b>Infrastructure - Parks &amp; Ovals Total</b> |   | <b>36,100</b>    | <b>36,100</b>       | <b>14,529</b>       | <b>(21,571)</b>       |
| <b>Infrastructure - Footpaths</b>               |   |                  |                     |                     |                       |
| 3224  | Footpaths                                       | 60,000           | 60,000              | 61,792              | 1,792                 |
| <b>Infrastructure - Footpaths Total</b>         |   | <b>60,000</b>    | <b>60,000</b>       | <b>61,792</b>       | <b>1,792</b>          |
| <b>Grand Total</b>                              |   | <b>3,979,663</b> | <b>3,754,478</b>    | <b>3,611,613</b>    | <b>(142,865)</b>      |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS**

**Repayments - borrowings**

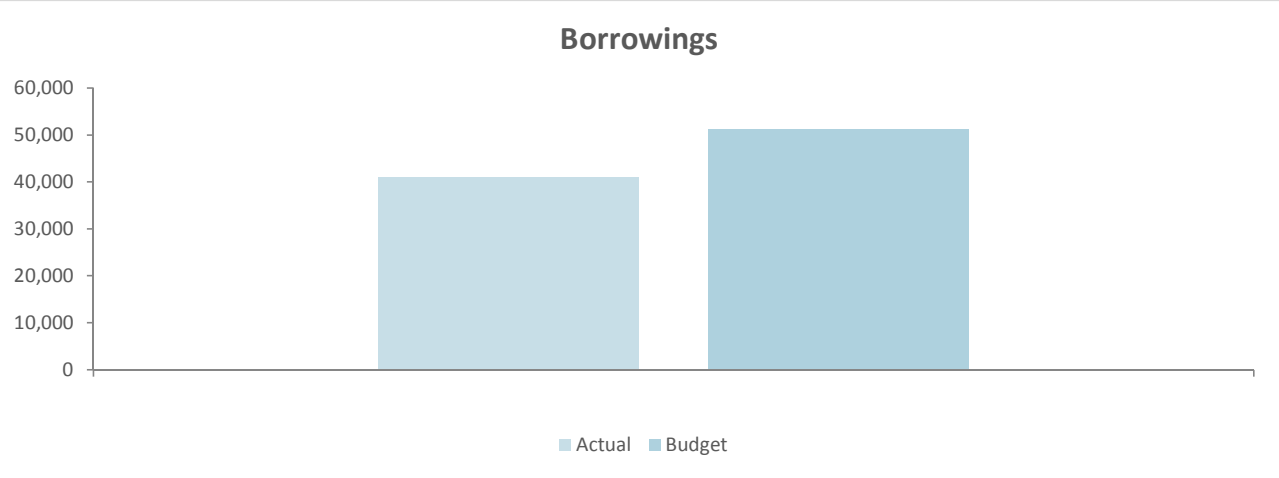
| Information on borrowings     |             | New Loans |        | Principal Repayments |        | Principal Outstanding |        | Interest Repayments |        |
|-------------------------------|-------------|-----------|--------|----------------------|--------|-----------------------|--------|---------------------|--------|
| Particulars                   | 1 July 2019 | Actual    | Budget | Actual               | Budget | Actual                | Budget | Actual              | Budget |
|                               | \$          | \$        | \$     | \$                   | \$     | \$                    | \$     | \$                  | \$     |
| <b>Recreation and culture</b> |             |           |        |                      |        |                       |        |                     |        |
| Loan 160 Swimming pool        | 109,649     | 0         | 0      | 10,035               | 20,265 | 99,614                | 89,384 | 3,085               | 4,092  |
| <b>Transport</b>              |             |           |        |                      |        |                       |        |                     |        |
| Loan 157 Grader               | 31,024      | 0         | 0      | 31,024               | 31,024 | -0                    | 0      | 1,434               | 1,434  |
|                               | 140,673     | 0         | 0      | 41,059               | 51,289 | 99,614                | 89,384 | 4,518               | 5,526  |
| <b>Total</b>                  | 140,673     | 0         | 0      | 41,059               | 51,289 | 99,614                | 89,384 | 4,518               | 5,526  |
| Current borrowings            | 51,289      |           |        |                      |        | 10,231                |        |                     |        |
| Non-current borrowings        | 89,384      |           |        |                      |        | 89,383                |        |                     |        |
|                               | 140,673     |           |        |                      |        | 99,614                |        |                     |        |

All debenture repayments were financed by general purpose revenue.



KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



|                  |                      |
|------------------|----------------------|
|                  | Principal repayments |
|                  | \$41,059             |
| Interest earned  | Interest expense     |
| \$42,393         | \$4,518              |
| Reserves balance | Loans due            |
| \$1.5 M          | \$.1 M               |



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

OPERATING ACTIVITIES

NOTE 10

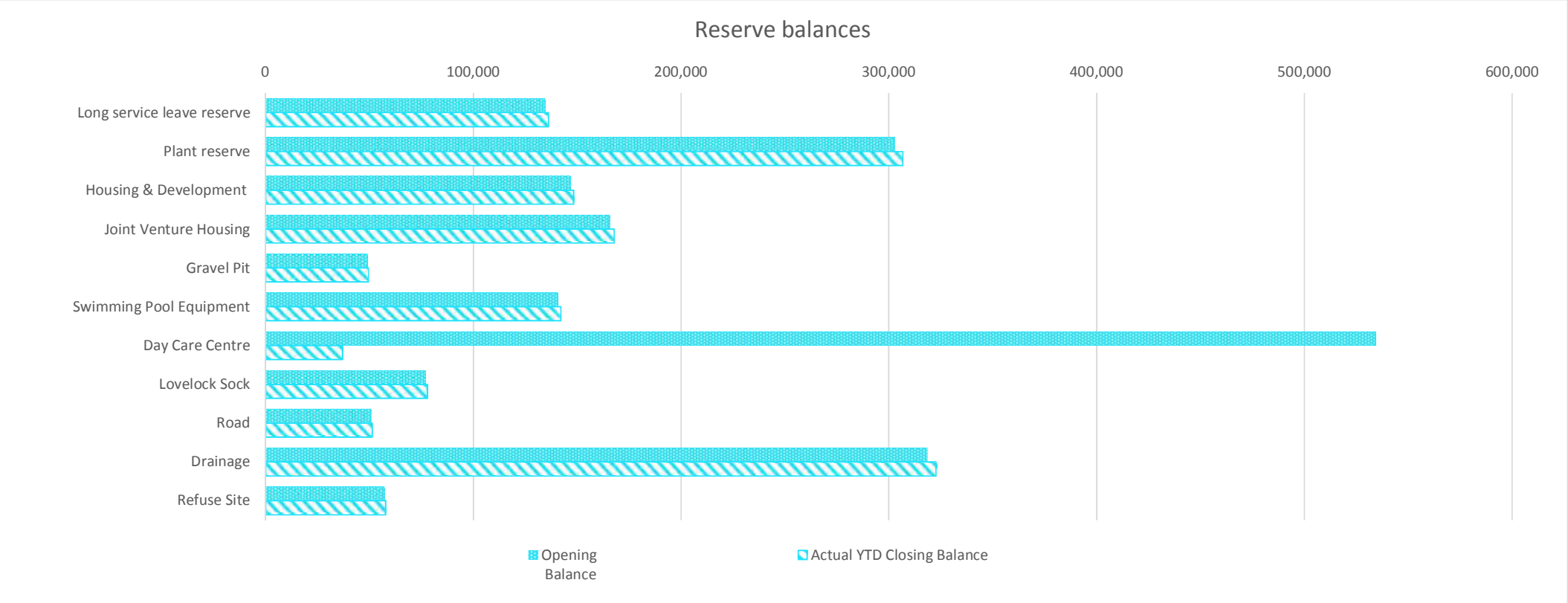
CASH RESERVES

Cash backed reserve

| Reserve name               | Opening Balance  | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|----------------------------|------------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|----------------------------|
|                            | \$               | \$                     | \$                     | \$                      | \$                      | \$                       | \$                       | \$                     | \$                         |
| Long service leave reserve | 134,449          | 3,213                  | 1,760                  | 0                       | 0                       | 0                        | 0                        | 137,662                | 136,209                    |
| Plant reserve              | 302,724          | 6,000                  | 3,963                  | 118,025                 | 0                       | 0                        | 0                        | 426,749                | 306,687                    |
| Housing & Development      | 146,418          | 3,486                  | 1,917                  | 394,246                 | 0                       | 0                        | 0                        | 544,150                | 148,335                    |
| Joint Venture Housing      | 165,623          | 3,958                  | 2,168                  | 0                       | 0                       | 0                        | 0                        | 169,581                | 167,791                    |
| Gravel Pit                 | 48,906           | 1,169                  | 640                    | 0                       | 0                       | 0                        | 0                        | 50,075                 | 49,546                     |
| Swimming Pool Equipment    | 140,343          | 3,354                  | 1,837                  | 0                       | 0                       | (16,000)                 | 0                        | 127,697                | 142,180                    |
| Day Care Centre            | 534,030          | 12,762                 | 3,055                  | 0                       | 0                       | (500,000)                | (500,000)                | 46,792                 | 37,085                     |
| Lovelock Sock              | 76,912           | 1,241                  | 1,007                  | 25,000                  | 0                       | 0                        | 0                        | 103,153                | 77,919                     |
| Road                       | 50,631           | 612                    | 663                    | 50,000                  | 0                       | 0                        | 0                        | 101,243                | 51,294                     |
| Drainage                   | 318,499          | 7,014                  | 4,169                  | 50,000                  | 0                       | (210,000)                | 0                        | 165,513                | 322,668                    |
| Refuse Site                | 57,000           | 0                      | 746                    | 0                       | 0                       | 0                        | 0                        | 57,000                 | 57,746                     |
|                            | <b>1,975,535</b> | <b>42,809</b>          | <b>21,925</b>          | <b>637,271</b>          | <b>0</b>                | <b>(726,000)</b>         | <b>(500,000)</b>         | <b>1,929,615</b>       | <b>1,497,460</b>           |



KEY INFORMATION





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES**

| Other current liabilities                                 | Note | Opening<br>Balance<br>1 July 2019 | Liability<br>Increase | Liability<br>Reduction | Closing<br>Balance<br>30 April 2020 |
|---|------|-----------------------------------|-----------------------|------------------------|-------------------------------------|
|   |      | \$                                | \$                    | \$                     | \$                                  |
| <b>Provisions</b>   |      |                                   |                       |                        |                                     |
| Annual leave  |      | 101,337                           | 0                     | 0                      | 82,977                              |
| Long service leave  |      | 41,002                            | 0                     | 0                      | 9,312                               |
| <b>Total Provisions</b>                                   |      |                                   |                       |                        | 92,289                              |
| <b>Total other current assets</b>                         |      |                                   |                       |                        | <b>92,289</b>                       |
| <b>Amounts shown above include GST (where applicable)</b> |      |                                   |                       |                        |                                     |

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 12(a)**

| Provider                              | Unspent operating grant, subsidies and contributions liability |                             |  |                     |                                | OPERATING GRANTS AND CONTRIBUTIONS                    |                |                       |
|---------------------------------------|--|-----------------------------|--|---------------------|--------------------------------|---|----------------|-----------------------|
|                                       | Liability<br>1-Jul   | Increase<br>in<br>Liability | Liability<br>Reduction<br>(As revenue) | Liability<br>30-Jun | Current<br>Liability<br>30-Jun | Operating grants, subsidies and contributions revenue |                |                       |
|                                       | \$   | \$                          | \$                                     | \$                  | \$                             | Adopted Budget<br>Revenue                             | YTD<br>Budget  | YTD Revenue<br>Actual |
|                                       |  |                             |  |                     |                                | \$  | \$             | \$                    |
| <b>Operating grants and subsidies</b> |  |                             |  |                     |                                |   |                |                       |
| <b>General purpose funding</b>        |  |                             |  |                     |                                |   |                |                       |
| FAGS - Local road grant               | 0  | 0                           | 0                                      | 0                   | 0                              | 202,398   | 151,800        | 151,799               |
| FAGS - General purpose grant          | 0  | 0                           | 0                                      | 0                   | 0                              | 357,049   | 267,786        | 267,787               |
| <b>Law, order, public safety</b>      |  |                             |  |                     |                                |   |                |                       |
| Grants - Fire protection              | 0  | 0                           | 0                                      | 0                   | 0                              | 22,500  | 13,750         | 26,747                |
| <b>Education and welfare</b>          |  |                             |  |                     |                                |   |                |                       |
| Seniors Events Grants                 | 0  | 0                           | 0                                      | 0                   | 0                              | 2,000   | 2,000          | 1,000                 |
| <b>Recreation and culture</b>         |  |                             |  |                     |                                |   |                |                       |
| Sundry Grants                         | 0  | 0                           | 0                                      | 0                   | 0                              | 500   | 375            | 0                     |
| Community Grant                       | 0  | 0                           | 0                                      | 0                   | 0                              | 2,909   | 2,909          | 7,455                 |
| <b>Transport</b>                      |  |                             |  |                     |                                |   |                |                       |
| Grants - Street lighting              | 0  | 0                           | 0                                      | 0                   | 0                              | 200   | 150            | 212                   |
| Grants - Direct MRWA                  | 0  | 0                           | 0                                      | 0                   | 0                              | 111,231   | 111,231        | 111,231               |
|                                       | <b>0</b>   | <b>0</b>                    | <b>0</b>                               | <b>0</b>            | <b>0</b>                       | <b>698,787</b>  | <b>550,001</b> | <b>566,231</b>        |
| <b>TOTALS</b>                         | <b>0</b>   | <b>0</b>                    | <b>0</b>                               | <b>0</b>            | <b>0</b>                       | <b>698,787</b>  | <b>550,001</b> | <b>566,231</b>        |



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

NOTE 12(b)

NON-OPERATING GRANTS AND CONTRIBUTIONS

| Provider                                  | Unspent non operating grants, subsidies and contributions liability |                             |  |                     |                                | Non operating grants, subsidies and contributions revenue |                  |                              |
|---|---|-----------------------------|--|---------------------|--------------------------------|---|------------------|------------------------------|
|   | Liability<br>1-Jul  | Increase<br>in<br>Liability | Liability<br>Reduction<br>(As revenue) | Liability<br>30-Jun | Current<br>Liability<br>30-Jun | Adopted Budget<br>Revenue                                 | YTD<br>Budget    | YTD Revenue<br>Actual<br>(b) |
|   | \$  | \$                          | \$                                     | \$                  | \$                             | \$  | \$               | \$                           |
| <b>Non-operating grants and subsidies</b> |   |                             |  |                     |                                |   |                  |                              |
| <b>Law, order, public safety</b>          |   |                             |  |                     |                                |   |                  |                              |
| Grants - Fire protection                  | 0   | 0                           | 0                                      | 0                   | 0                              | 2,500   | 13,750           | 0                            |
| Grants - Law and other                    | 0   | 0                           | 0                                      | 0                   | 0                              | 57,378  | 57,378           | 57,378                       |
| <b>Education and welfare</b>              |   |                             |  |                     |                                |   |                  |                              |
| Grants - Child care centre                | 0   | 0                           | 0                                      | 0                   | 0                              | 780,000   | 780,000          | 651,626                      |
| <b>Transport</b>                          |   |                             |  |                     |                                |   |                  |                              |
| Grants - RRG projects                     | 0   | 0                           | 0                                      | 0                   | 0                              | 570,666   | 570,666          | 472,416                      |
| Grants - Blackspot                        | 0   | 0                           | 0                                      | 0                   | 0                              | 80,000  | 40,000           | 23,158                       |
| Grants - Roads to Recovery                | 0   | 0                           | 0                                      | 0                   | 0                              | 292,000   | 292,000          | 292,287                      |
| Grants - Country Pathways                 | 0   | 0                           | 0                                      | 0                   | 0                              | 30,000  | 21,000           | 30,000                       |
|   | <b>0</b>  | <b>0</b>                    | <b>0</b>                               | <b>0</b>            | <b>0</b>                       | <b>1,812,544</b>  | <b>1,774,794</b> | <b>1,526,865</b>             |
| <b>Non-operating contributions</b>        |   |                             |  |                     |                                |   |                  |                              |
| <b>Recreation and culture</b>             |   |                             |  |                     |                                |   |                  |                              |
| Contributions and donations               | 0   | 0                           | 0                                      | 0                   | 0                              | 1,750   | 875              | 0                            |
|   | <b>0</b>  | <b>0</b>                    | <b>0</b>                               | <b>0</b>            | <b>0</b>                       | <b>1,750</b>  | <b>875</b>       | <b>0</b>                     |
| <b>TOTALS</b>                             | <b>0</b>  | <b>0</b>                    | <b>0</b>                               | <b>0</b>            | <b>0</b>                       | <b>1,814,294</b>  | <b>1,775,669</b> | <b>1,526,865</b>             |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 13  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description     | Opening<br>Balance<br>1 July 2019 | Amount<br>Received | Amount<br>Paid | Closing Balance<br>30 April 2020 |
|-----------------|-----------------------------------|--------------------|----------------|----------------------------------|
|                 | \$                                | \$                 | \$             | \$                               |
| Nomination Fees | 0                                 | 400                | (400)          | 0                                |
|                 | 0                                 | 400                | (400)          | 0                                |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code   | Description | Council Resolution | Classification     | Non Cash<br>Adjustment | Increase in<br>Available Cash | Decrease in<br>Available Cash | Amended<br>Budget Running<br>Balance |
|---|-------------|--------------------|--------------------|------------------------|-------------------------------|-------------------------------|--------------------------------------|
|   |             |                    |                    | \$                     | \$                            | \$                            | \$                                   |
| <b>Budget adoption</b>                            |             |                    | Opening surplus    |                        |                               | (19,954)                      | (19,954)                             |
| 0011 Rates levied all areas                       |             | 190901             | Operating Revenue  |                        |                               | (32,025)                      | (51,979)                             |
| 0162 Allowances - travelling & ICT                |             | 190901             | Operating Expenses |                        |                               | (14,000)                      | (65,979)                             |
| 0270 Salaries                                     |             | 190902             | Operating Expenses |                        |                               | (91,000)                      | (156,979)                            |
| 0322 Staff training                               |             | 190902             | Operating Expenses |                        |                               | (6,000)                       | (162,979)                            |
| 0452 Office Maintenance                           |             | 180906             | Operating Expenses |                        |                               | (10,000)                      | (172,979)                            |
| 0582 Sundry Expenses FBT                          |             | 190902             | Operating Expenses |                        |                               | (4,599)                       | (177,578)                            |
| 0604 M/V Purchase                                 |             | 190902             | Capital Expenses   |                        |                               | (9,650)                       | (187,228)                            |
| 0662 Staff relocation expenses                    |             | 190902             | Operating Expenses |                        |                               | (7,500)                       | (194,728)                            |
| 1712 Building Maintenance - (Including insurance) |             | 190902             | Operating Expenses |                        |                               | (7,500)                       | (202,228)                            |
| 1773 Charges housing other                        |             | 190902             | Operating Revenue  |                        | 8,300                         |                               | (193,928)                            |
| 1794 Transfer to reserves - housing               |             | 190901/190902      | Capital Expenses   |                        | 88,000                        |                               | (105,928)                            |
| 2854 F & E- Purchase lane ropes                   |             | 201205             | Capital Expenses   |                        |                               | (16,000)                      | (121,928)                            |
| 3484 Furniture & Equipment                        |             | 180906             | Capital Expenses   |                        | 10,000                        |                               | (111,928)                            |
| 3574 Transfer to reserves - plant                 |             | 190902             | Capital Expenses   |                        | 95,475                        |                               | (16,453)                             |
| 3912 Area Promotion                               |             | 190902             | Operating Expenses |                        |                               | (20,000)                      | (36,453)                             |
| 3912 Area Promotion                               |             | 190902             | Operating Expenses |                        | 20,000                        |                               | (16,453)                             |
| 4572 Gross Total Salaries & Wages                 |             | 190902             | Operating Expenses |                        |                               | (165,500)                     | (181,953)                            |
| 4782 Staff Allowances                             |             | 190902             | Operating Expenses |                        |                               | (19,500)                      | (201,453)                            |
| 4572 Gross Total Salaries & Wages                 |             | 190902             | Operating Expenses |                        | 165,499                       |                               | (35,954)                             |
| 8421 Swimming Pool Recreational Equip Reserve     |             | 201205             | Capital Expenses   |                        | 16,000                        |                               | (19,954)                             |
| 1743 Contributions/Reimbursements - Other Revenue |             | 014/2020           | Operating Revenue  |                        | 2,200                         |                               | (17,754)                             |
| 2915 Contributions                                |             | 014/2020           | Operating Revenue  |                        |                               | (1,000)                       | (18,754)                             |
| 0272 Salaries (Muni Fund)                         |             | 014/2020           | Operating Expenses |                        |                               | (6,900)                       | (25,654)                             |
| 1723 Charges Rent/Leases                          |             | 014/2020           | Operating Revenue  |                        | 7,500                         |                               | (18,154)                             |
| 1733 Other Minor Charges                          |             | 014/2020           | Operating Revenue  |                        |                               | (1,250)                       | (19,404)                             |
| 1883 Charges - Kadathinni Units                   |             | 014/2020           | Operating Revenue  |                        |                               | (5,000)                       | (24,404)                             |
| 4333 Charges - Private Works Various              |             | 014/2020           | Operating Revenue  |                        | 20,000                        |                               | (4,404)                              |
| 3523 Grants - RRG Projects MRWA                   |             | 014/2020           | Capital Revenue    |                        |                               | (10,000)                      | (14,404)                             |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description                                | Council Resolution | Classification     | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|--|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
|         |  |                    |                    | \$                  | \$                         | \$                         | \$                             |
| 3543    | Grants - Blackspot Funding                 | 014/2020           | Capital Revenue    |                     |                            | (400,000)                  | (414,404)                      |
| 0613    | Interest on LSL Reserves                   | 014/2020           | Operating Revenue  |                     | 1,000                      |                            | (413,404)                      |
| 1665    | Interest on CCC Reserve                    | 014/2020           | Operating Revenue  |                     |                            | (8,500)                    | (421,904)                      |
| 1807    | Reserve Interest - Refuse Site Rehab       | 014/2020           | Operating Revenue  |                     |                            | (800)                      | (422,704)                      |
| 1784    | LGCHP Reserve Interest                     | 014/2020           | Operating Revenue  |                     | 1,000                      |                            | (421,704)                      |
| 1853    | Housing Reserve Interest                   | 014/2020           | Operating Revenue  |                     |                            | (500)                      | (422,204)                      |
| 0012    | Conference expenses                        | 014/2020           | Operating Expenses |                     |                            | (6,000)                    | (428,204)                      |
| 0072    | Public Relations - Other                   | 014/2020           | Operating Expenses |                     |                            | (10,000)                   | (438,204)                      |
| 0082    | Public Relations - Yakabout                | 014/2020           | Operating Expenses |                     | 1,500                      |                            | (436,704)                      |
| 0122    | Refreshments & Functions                   | 014/2020           | Operating Expenses |                     |                            | (5,000)                    | (441,704)                      |
| 0172    | Expenses - others                          | 014/2020           | Operating Expenses |                     |                            | (1,000)                    | (442,704)                      |
| 0192    | WCRC - Info/Tech Standardisation           | 014/2020           | Operating Expenses |                     | 2,500                      |                            | (440,204)                      |
| 0272    | Salaries (Muni Fund)                       | 014/2020           | Operating Expenses |                     | 40,000                     |                            | (400,204)                      |
| 0272    | Salaries (Muni Fund)                       | 014/2020           | Operating Expenses |                     | 15,000                     |                            | (385,204)                      |
| 0372    | Bank Charges                               | 014/2020           | Operating Expenses |                     |                            | (1,200)                    | (386,404)                      |
| 0382    | Printing & Stationery                      | 014/2020           | Operating Expenses |                     |                            | (10,000)                   | (396,404)                      |
| 0392    | Telephone/Facsimile/Internet               | 014/2020           | Operating Expenses |                     | 4,500                      |                            | (391,904)                      |
| 0422    | Advertising                                | 014/2020           | Operating Expenses |                     | 7,500                      |                            | (384,404)                      |
| 0452    | Admin Office Maintenance                   | 014/2020           | Operating Expenses |                     |                            | (7,500)                    | (391,904)                      |
| 0462    | Audit Fees                                 | 014/2020           | Operating Expenses |                     | 3,500                      |                            | (388,404)                      |
| 0602    | Accounting Support                         | 014/2020           | Operating Expenses |                     | 7,500                      |                            | (380,904)                      |
| 0692    | Fire Control - Other                       | 014/2020           | Operating Expenses |                     |                            | (15,000)                   | (395,904)                      |
| 0722    | Admin Allocation                           | 014/2020           | Operating Expenses |                     |                            | (5,000)                    | (400,904)                      |
| 0762    | Website Maintenance                        | 014/2020           | Operating Expenses |                     |                            | (1,250)                    | (402,154)                      |
| 0773    | Building Maintenance - Fire Shed (New)     | 014/2020           | Operating Expenses |                     |                            | (5,000)                    | (407,154)                      |
| 0932    | Community Emergency Services - Expenditure | 014/2020           | Operating Expenses |                     |                            | (10,000)                   | (417,154)                      |
| 1662    | Child Care Centre                          | 014/2020           | Operating Expenses |                     |                            | (5,000)                    | (422,154)                      |
| 1722    | Housing Other Maintenance                  | 014/2020           | Operating Expenses |                     |                            | (12,500)                   | (434,654)                      |
| 1772    | Rubbish Site Maintenance                   | 014/2020           | Operating Expenses |                     |                            | (5,000)                    | (439,654)                      |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description                                     | Council Resolution | Classification     | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|---|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
|         |   |                    |                    | \$                  | \$                         | \$                         | \$                             |
| 2102    | Townscape Project                               | 014/2020           | Operating Expenses |                     |                            | (5,140)                    | (444,794)                      |
| 2302    | Cemetery Operation/Maintenance                  | 014/2020           | Operating Expenses |                     | 10,000                     |                            | (434,794)                      |
| 2642    | Public Parks, Gardens & Reserves                | 014/2020           | Operating Expenses |                     |                            | (10,000)                   | (444,794)                      |
| 2652    | Other Sporting Amenties                         | 014/2020           | Operating Expenses |                     |                            | (10,000)                   | (454,794)                      |
| 3402    | Depot Maintenance                               | 014/2020           | Operating Expenses |                     |                            | (10,000)                   | (464,794)                      |
| 3432    | Street Cleaning                                 | 014/2020           | Operating Expenses |                     | 20,000                     |                            | (444,794)                      |
| 3462    | RoMan - Annual Maintenance                      | 014/2020           | Operating Expenses |                     |                            | (500)                      | (445,294)                      |
| 4282    | Private Works - Various                         | 014/2020           | Operating Expenses |                     |                            | (20,000)                   | (465,294)                      |
| 4492    | Parts & Repairs                                 | 014/2020           | Operating Expenses |                     |                            | (20,000)                   | (485,294)                      |
| 4552    | Consumables                                     | 014/2020           | Operating Expenses |                     |                            | (5,000)                    | (490,294)                      |
| 6264    | Minor Tool Purchases (< \$5,000)                | 014/2020           | Operating Expenses |                     |                            | (10,000)                   | (500,294)                      |
| 6952    | Long Term Financial Plan - Exp A/C              | 014/2020           | Operating Expenses |                     |                            | (10,000)                   | (510,294)                      |
| 6962    | Corporate Business Plan                         | 014/2020           | Operating Expenses |                     | 30,000                     |                            | (480,294)                      |
| 0532    | Asset Management Expenditure                    | 014/2020           | Operating Expenses |                     |                            | (40,000)                   | (520,294)                      |
| 0562    | Computer S/W & H/W Enhancement                  | 014/2020           | Operating Expenses |                     |                            | (20,000)                   | (540,294)                      |
| 0022    | Election expenses                               | 014/2020           | Operating Expenses |                     | 1,500                      |                            | (538,794)                      |
| 0023    | Contributions Yakabout                          | 014/2020           | Operating Expenses |                     |                            | (3,500)                    | (542,294)                      |
| 0222    | Donations & Gifts                               | 014/2020           | Operating Expenses |                     |                            | (1,000)                    | (543,294)                      |
| 0232    | Expenses - Members of Council Training          | 014/2020           | Operating Expenses |                     | 1,000                      |                            | (542,294)                      |
| 0232    | Expenses - Members of Council Training          | 014/2020           | Operating Expenses |                     |                            | (6,000)                    | (548,294)                      |
| 0113    | Sundry Income - Other                           | 014/2020           | Operating Revenue  |                     | 10,000                     |                            | (538,294)                      |
| 0513    | Insurance Scheme Credit                         | 014/2020           | Operating Revenue  |                     | 1,000                      |                            | (537,294)                      |
| 1943    | Sundry Income                                   | 014/2020           | Operating Revenue  |                     |                            | (100)                      | (537,394)                      |
| 1615    | Child Care Facility - ECLC                      | 014/2020           | Capital Expenses   |                     | 125,000                    |                            | (412,394)                      |
| 1732    | Buildings Capital - Housing Other (input taxed) | 014/2020           | Capital Expenses   |                     | 12,500                     |                            | (399,894)                      |
| 1773    | Charges - Other Houses                          | 014/2020           | Operating Revenue  |                     |                            | (8,300)                    | (408,194)                      |
| 1784    | Reserves - Interest Transfer                    | 014/2020           | Capital Expenses   |                     |                            | (1,000)                    | (409,194)                      |
| 1823    | Charges - 89 Williamson Street                  | 014/2020           | Operating Revenue  |                     | 8,300                      |                            | (400,894)                      |
| 2132    | Main Street Re-vitalisation Project             | 014/2020           | Capital Expenses   |                     | 5,140                      |                            | (395,754)                      |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description                    | Council Resolution | Classification     | Non Cash<br>Adjustment | Increase in<br>Available Cash | Decrease in<br>Available Cash | Amended<br>Budget Running<br>Balance |
|---------|--------------------------------|--------------------|--------------------|------------------------|-------------------------------|-------------------------------|--------------------------------------|
|         |                                |                    |                    | \$                     | \$                            | \$                            | \$                                   |
| 2410    | Lovelocks Soak                 | 014/2020           | Capital Expenses   |                        |                               | (10,000)                      | (405,754)                            |
| 3104    | Blackspot Grant - Projects     | 014/2020           | Capital Expenses   |                        | 650,000                       |                               | 244,246                              |
| 3124    | Roads to Recovery Grants       | 014/2020           | Capital Expenses   |                        | 60,000                        |                               | 304,246                              |
| 3164    | Road Construction - Muni Fund  | 014/2020           | Capital Expenses   |                        |                               | (80,000)                      | 224,246                              |
| 117940  | Transfer to reserves - housing | 014/2020           | Capital Expenses   |                        | 0                             | (224,246)                     | 0                                    |
| 189510  | Drainage Reserve               | 018/2020           | Capital Expenses   |                        | 210,000                       |                               | 210,000                              |
| 109300  | COVID-19 Community Response    | 018/2020           | Operating Expenses |                        |                               | (210,000)                     | 0                                    |
|         |                                |                    |                    | <b>0</b>               | <b>1,661,414</b>              | <b>(1,661,414)</b>            |                                      |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

| Reporting Program                                 | Var. \$   | Var. %   | Timing/ Permanent | Explanation of Variance                               |
|---|-----------|----------|-------------------|---|
|   | \$        | %        |                   |   |
| <b>Revenue from operating activities</b>          |           |          |                   |   |
| Governance  | 19,206    | 54.78%   | ▲ Permanent       | Wage Subsidy received                                 |
| Law, order and public safety                      | 15,388    | 123.01%  | ▲ Timing          | ESL 3rd Installment Early                             |
| <b>Expenditure from operating activities</b>      |           |          |                   |   |
| Governance  | 113,446   | 25.08%   | ▲ Permanent       | Attributed to low salary cost                         |
| Law, order and public safety                      | 68,328    | 27.88%   | ▲ Timing          | Depreciation is lower                                 |
| Health  | 13,698    | 11.70%   | ▲ Timing          | WIP - Annual Financial Asset Register & Depn Etc      |
| Other property and services                       | 219,184   | 197.22%  | ▲ Permanent       | Recovery cost low in Public Works and Plant.          |
| <b>Investing activities</b>                       |           |          |                   |   |
| Non-operating grants, subsidies and contributions | (237,554) | (13.46%) | ▼ Timing          | ECLC - Funding to be Received from BBRF & Lotterywest |
| <b>Financing activities</b>                       |           |          |                   |   |
| Transfer from reserves                            | (226,000) | (31.13%) | ▼ Permanent       | Transfer to Muni Account Shire - ELCL                 |



**WESTERN AUSTRALIA**  
**SALARIES AND ALLOWANCES ACT 1975**  
**DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL**  
**ON LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS**  
**Pursuant to Section 7A and 7B**

**8 April 2020**

**PREAMBLE**

**Statutory Context**

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
  - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
  - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
  - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

**Considerations**

4. The Tribunal has considered sections 2.7 to 2.10 and section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers (CEOs).
5. The Tribunal invited individual local governments to provide information in order to ensure the Tribunal is informed on developments across the sector.



### **Band allocation model**

6. The Tribunal continues to apply the four Band allocation model established in its 2012 determination. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration.
7. The Tribunal notes that the remuneration ranges set for these Bands provide some flexibility to local governments. The Tribunal will only adjust a classification when a local government or regional local government can demonstrate a substantial and sustained increase within the parameters of the band allocation model.

### **Christmas and Cocos Islands**

8. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected members of the Shires of Christmas Island and Cocos (Keeling) Islands.
9. This inquiry reviewed remuneration provided by the Shires of Christmas and Cocos (Keeling) Islands.

### **Economic circumstances**

10. This inquiry's considerations were influenced by the sudden and overriding issue of Coronavirus (COVID-19). There is considerable uncertainty regarding the consequences of COVID- 19 and its impact on the State's economic circumstances.
11. The Tribunal recognises the need for remuneration provided to public officers to accord with community expectations. At this time of great uncertainty and challenge for all Western Australians, the need for the Tribunal to exercise restraint is indisputable.
12. Nothing in this determination should be interpreted or applied in such a manner as to circumvent the Tribunal's intention for transparency and accountability in the remuneration of local government CEOs and the provision of fees, expenses and allowances to elected members.

### **CONCLUSIONS**

13. The Tribunal has determined there will be no increase in remuneration, fees, expenses and allowance ranges provided to CEOs and elected members.
14. The Tribunal notes each local government is able to set remuneration within the band to which it is allocated. Each local government must conduct its own assessment to determine whether any increase, within the bands, is justified.



15. In reviewing the classification framework, band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change classification. The Tribunal considers that the Shire of Murray should be reclassified from Band 3 to Band 2. All other local governments retain their existing classifications.
16. It is emphasised that fees and allowances, in lieu of reimbursement of expenses, provided to elected members are not considered payment for work performed in a manner akin to regular employment arrangements. Elected members are provided these fees and allowances to recognise the commitment of their time and to ensure they are not out of pocket for expenses properly incurred in the fulfilment of their duties.
17. The Tribunal prefers reimbursement of actual expenses to be used where possible.
18. The Tribunal has made an additional minor change through the inclusion of guiding principles to be used by local governments when considering the appropriateness of providing a CEO Regional/Isolation Allowance. These principles are largely unchanged from those originally outlined in the 2012 Determination, when the Regional/Isolation Allowance was established.



**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS  
AND ELECTED MEMBERS PURSUANT TO SECTION 7A AND 7B OF THE  
*SALARIES AND ALLOWANCES ACT 1975***

**CONTENTS**

**Part 1: Introductory Matters**

- 1.1 Short Title
- 1.2 Commencement
- 1.3 Content and intent
- 1.4 Terms used
- 1.5 Pro rata payments
- 1.6 Local government band allocations

**Part 2: Total Reward Package**

- 2.1 General
- 2.2 Local government classification

**Part 3: Regional/Isolation Allowance**

- 3.1 General
- 3.2 Determining Appropriateness and Rate of Allowance
- 3.3 Regional/Isolation Allowance

**Part 4: Housing Allowance**

- 4.1 General
- 4.2 Housing Allowance

**Part 5: Motor Vehicle Allowance**

- 5.1 General
- 5.2 Private benefit value

**Part 6: Meeting Attendance Fees**

- 6.1 General
- 6.2 Council meeting attendance fees – per meeting
- 6.3 Committee meeting and prescribed meeting attendance fees – per meeting
- 6.4 Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees



**Part 7: Annual Allowance for a Mayor, President, Chair, Deputy Mayor, Deputy President and Deputy Chair**

- 7.1 General
- 7.2 Annual allowance for a mayor, president or chair
- 7.3 Annual allowance for a deputy mayor, deputy president or deputy chair

**Part 8: Expenses to be Reimbursed**

- 8.1 General
- 8.2 Extent of expenses to be reimbursed

**Part 9: Annual Allowances in lieu of Reimbursement of Expenses**

- 9.1 General
- 9.2 Annual allowances determined instead of reimbursement for particular types of expenses

**Schedule 1: Local Government Band Allocations**

**Explanatory Notes**



## **PART 1: INTRODUCTORY MATTERS**

*This Part deals with some matters that are relevant to the determination generally.*

### **1.1 Short title**

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2020*.

### **1.2 Commencement**

This determination comes into operation on 1 July 2020.

### **1.3 Content and intent**

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
  - a. Chief Executive Officers (CEOs);
  - b. Acting Chief Executive Officers; and
  - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under section 3.66 of the LG Act.
- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the



amount determined by the Tribunal will be payable to an eligible elected council member.

- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairmen of regional local governments and to remunerate them for the performance of the duties associated with their office.

#### **1.4 Terms used**

In this determination, unless the contrary intention appears -

***chair*** means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

***committee meeting*** means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

***council***, in relation to:

- (a) a local government, means the council of the local government;
- (b) a regional local government, means the council of the regional local government;

***council member***, in relation to:

- (a) a local government –
  - (i) means a person elected under the LG Act as a member of the council of the local government; and
  - (ii) includes the mayor or president of the local government;



(b) a regional local government –

- (i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
- (ii) includes the chair of the regional local government;

**LG Regulations** means the *Local Government (Administration) Regulations 1996*;

**mayor** means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

**president** means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

## **1.5 Pro rata payments**

- (1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

## **1.6 Local government band allocations**

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments are allocated to a Band only with respect to CEOs.



## **PART 2: TOTAL REWARD PACKAGE**

*This Part deals with the remuneration payable to Chief Executive Officers.*

### **2.1 GENERAL**

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
  - (a) Base salary;
  - (b) Annual leave loading;
  - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO);
  - (d) Association membership fees;
  - (e) Attraction/retention allowance, not being provided under Part 3;
  - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
  - (g) Cash bonus and performance incentives;
  - (h) Cash in lieu of a motor vehicle;
  - (i) Fitness club fees;
  - (j) Grooming/clothing allowance;
  - (k) Health insurance;
  - (l) School fees and/or child's uniform;
  - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions);
  - (n) Travel or any other benefit taken in lieu of salary;
  - (o) Travel for spouse or any other member of family;
  - (p) Unrestricted entertainment allowance;
  - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
  - (r) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.
- (4) The only exclusions from the TRP are:
  - (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the



provision of a motor vehicle or accommodation are to be included as part of the TRP);

- (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
- (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

## 2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

**Table 1: Local government band classification – Total Reward Package range**

| Band | Total Reward Package  |
|------|-----------------------|
| 1    | \$250,375 - \$379,532 |
| 2    | \$206,500 - \$319,752 |
| 3    | \$157,920 - \$259,278 |
| 4    | \$128,226 - \$200,192 |

- (2) Local governments have been classified in Schedule 1.
- (3) Regional local governments have been classified in Table 2 below.

**Table 2: Regional local government band classification**

| Regional Local Government              | Band |
|--|------|
| Bunbury-Harvey Regional Council        | 4    |
| Eastern Metropolitan Regional Council  | 2    |
| Mindarie Regional Council              | 3    |
| Murchison Regional Vermin Council      | 4    |
| Pilbara Regional Council               | 4    |
| Rivers Regional Council                | 3    |
| Southern Metropolitan Regional Council | 2    |
| Tamala Park Regional Council           | 2    |
| Western Metropolitan Regional Council  | 4    |



- (4) A person who holds a dual appointment of the CEO of the Shire of Cunderdin and the CEO of the Shire of Tammin, shall be entitled to receive a TRP range from the bottom of Band 4 (\$128,226) to a maximum of \$220,211 (which represents the top of Band 4 plus 10%).
- (5) A person who holds a dual appointment of the CEO of the Shire of Murray and the CEO of the Shire of Waroona, shall be entitled to receive a TRP range from the bottom of Band 2 (\$206,500) to a maximum of \$351,727 (which represents the top of Band 2 plus 10%).
- (6) A person who holds a dual appointment of the CEO of the Shire of East Pilbara and the CEO of the Pilbara Regional Council, shall be entitled to receive a TRP range equivalent to the Band 2 range (\$206,500 - \$319,752).



## **PART 3: REGIONAL/ISOLATION ALLOWANCE**

*This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.*

### **3.1 GENERAL**

- (1) Local governments listed in Table 3 in this Part may provide a Regional/Isolation Allowance to a CEO, in addition to the CEO's Total Reward Package, in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.
- (3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

### **3.2 DETERMINING APPROPRIATENESS AND RATE OF ALLOWANCE**

- (1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(5) on attraction and retention of a CEO. In the event these factors have little or no impact, the Local Government should not provide this Allowance.
- (2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the Local Government.
- (3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:
  - a) *Remoteness* - Issues associated with the vast distances separating communities within a Local Government or the distance of the Local Government from Perth or a Regional Centre;
  - b) *Cost of living* - The increased cost of living highlighted specifically in the Regional Price Index.
  - c) *Social disadvantage*: Reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced



- lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks;
- d) *Dominant industry*: The impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry;
  - e) *Attraction/retention*: The ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry;
  - f) *Community expectations*: The pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

### 3.2 REGIONAL/ISOLATION ALLOWANCE

Local governments eligible for the Regional/Isolation Allowance are listed in Table 3.

**Table 3: Regional/Isolation Allowance**

| Local Government              | Maximum Regional/Isolation Allowance Per Annum |
|-------------------------------|--|
| Ashburton Shire               | \$45,000                                       |
| Broome Shire                  | \$35,000                                       |
| Carnamah Shire                | \$30,000                                       |
| Carnarvon Shire               | \$30,000                                       |
| Chapman Valley Shire          | \$30,000                                       |
| Christmas Island Shire        | \$80,000                                       |
| Cocos (Keeling) Islands Shire | \$80,000                                       |
| Coolgardie Shire              | \$30,000                                       |
| Coorow Shire                  | \$30,000                                       |
| Cue Shire                     | \$40,000                                       |
| Derby-West Kimberley Shire    | \$45,000                                       |
| Dundas Shire                  | \$30,000                                       |
| East Pilbara Shire            | \$45,000                                       |
| Esperance Shire               | \$25,000                                       |
| Exmouth Shire                 | \$35,000                                       |
| Geraldton-Greenough City      | \$25,000                                       |
| Halls Creek Shire             | \$65,000                                       |
| Irwin Shire                   | \$30,000                                       |
| Jerramungup Shire             | \$25,000                                       |
| Kalgoorlie-Boulder City       | \$30,000                                       |
| Karratha City                 | \$60,000                                       |



| Local Government             | Maximum<br>Regional/Isolation<br>Allowance<br>Per Annum |
|------------------------------|---|
| Kent Shire                   | \$10,000  |
| Kondinin Shire               | \$10,000  |
| Kulin Shire                  | \$10,000  |
| Lake Grace Shire             | \$10,000  |
| Laverton Shire               | \$40,000  |
| Leonora Shire                | \$40,000  |
| Meekatharra Shire            | \$40,000  |
| Menzies Shire                | \$30,000  |
| Merredin Shire               | \$10,000  |
| Mingenew Shire               | \$30,000  |
| Morawa Shire                 | \$30,000  |
| Mount Magnet Shire           | \$30,000  |
| Mount Marshall Shire         | \$10,000  |
| Mukinbudin Shire             | \$25,000  |
| Murchison Shire              | \$30,000  |
| Narembeen Shire              | \$10,000  |
| Ngaanyatjarraku Shire        | \$40,000  |
| Northampton Shire            | \$30,000  |
| Nungarin Shire               | \$10,000  |
| Perenjori Shire              | \$30,000  |
| Port Hedland Town            | \$60,000  |
| Ravensthorpe Shire           | \$30,000  |
| Sandstone Shire              | \$30,000  |
| Shark Bay Shire              | \$35,000  |
| Three Springs Shire          | \$30,000  |
| Upper Gascoyne Shire         | \$35,000  |
| Westonia Shire               | \$25,000  |
| Wiluna Shire                 | \$40,000  |
| Wyndham-East Kimberley Shire | \$45,000  |
| Yalgoo Shire                 | \$30,000  |
| Yilgarn Shire                | \$25,000  |



## **PART 4: HOUSING ALLOWANCE**

*This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.*

### **4.1 GENERAL**

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

### **4.2 APPLICABLE HOUSING ALLOWANCE**

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.



## **PART 5: MOTOR VEHICLE**

*This Part deals with the provision of motor vehicles to Chief Executive Officers.*

### **5.1 GENERAL**

- (1) For local governments generally, except those listed in Table 3 under Part 3 of this determination, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. a tool needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

### **5.2 PRIVATE BENEFIT VALUE**

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.



## **PART 6: MEETING ATTENDANCE FEES**

*This Part deals with fees payable to council members for attendance at council and other meetings*

### **6.1 GENERAL**

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
  - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
  - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
  - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (4) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council



members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.

- (5) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
  - (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
  - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
  - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (6) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
  - (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;
  - (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
  - (c) particular responsibilities associated with the types of meetings attended;
  - (d) responsibilities of a mayor, president or chair to preside over meetings; and
  - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model.
- (7) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

## **6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING**

- (1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.



**Table 4: Council meeting fees per meeting – local governments**

| Band | For a council member other than the mayor or president |         | For a council member who holds the office of mayor or president |         |
|------|--|---------|---|---------|
|      | Minimum  | Maximum | Minimum   | Maximum |
| 1    | \$615  | \$793   | \$615   | \$1,189 |
| 2    | \$373  | \$582   | \$373   | \$780   |
| 3    | \$193  | \$410   | \$193   | \$634   |
| 4    | \$91   | \$238   | \$91  | \$490   |

**Table 5: Council meeting fees per meeting – regional local governments**

|                                | For a council member other than the chair |         | For a council member who holds the office of chair |         |
|--------------------------------|---|---------|--|---------|
|                                | Minimum                                   | Maximum | Minimum  | Maximum |
| All regional local governments | \$91                                      | \$238   | \$91   | \$490   |

### **6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING**

- (1) The ranges of fees in Table 6 and Table 7 apply where a local government or regional local government decides to pay a council member a fee referred to in –
  - (a) section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
  - (b) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.



**Table 6: Committee meeting and prescribed meeting fees per meeting – local governments**

| For a council member (including the mayor or president) |         |         |
|---|---------|---------|
| Band  | Minimum | Maximum |
| 1   | \$308   | \$396   |
| 2   | \$186   | \$291   |
| 3   | \$97    | \$205   |
| 4   | \$46    | \$119   |

**Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments**

| For a council member (including the chair) |         |         |
|--|---------|---------|
|  | Minimum | Maximum |
| All regional local governments             | \$46    | \$119   |

#### **6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES**

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.



**Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments**

| For a council member other than the mayor or president |          |          | For a council member who holds the office of mayor or president |          |
|--|----------|----------|---|----------|
| Band   | Minimum  | Maximum  | Minimum   | Maximum  |
| 1  | \$24,604 | \$31,678 | \$24,604  | \$47,516 |
| 2  | \$14,865 | \$23,230 | \$14,865  | \$31,149 |
| 3  | \$7,688  | \$16,367 | \$7,688   | \$25,342 |
| 4  | \$3,589  | \$9,504  | \$3,589   | \$19,534 |

**Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments**

| For a council member other than the chair |         |          | For a council member who holds the office of chair |          |
|---|---------|----------|--|----------|
|   | Minimum | Maximum  | Minimum  | Maximum  |
| All regional local governments            | \$1,795 | \$10,560 | \$1,795  | \$15,839 |



## **PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR**

*This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.*

### **7.1 GENERAL**

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
  - (a) the leadership role of the mayor, president or chair;
  - (b) the statutory functions for which the mayor, president or chair is accountable;
  - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
  - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
  - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
  - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.



## **7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR**

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$61,509 to \$137,268.

**Table 10: Annual allowance for a mayor or president of a local government**

| For a mayor or president |          |          |
|--------------------------|----------|----------|
| Band                     | Minimum  | Maximum  |
| 1                        | \$51,258 | \$89,753 |
| 2                        | \$15,377 | \$63,354 |
| 3                        | \$1,025  | \$36,957 |
| 4                        | \$513    | \$20,063 |

**Table 11: Annual allowance for a chair of a regional local government**

| For a chair                    |         |          |
|--------------------------------|---------|----------|
|                                | Minimum | Maximum  |
| All regional local governments | \$513   | \$20,063 |

## **7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR**

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.



## **PART 8: EXPENSES TO BE REIMBURSED**

*This Part deals with expenses for which council members are entitled to be reimbursed.*

### **8.1 GENERAL**

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
  - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
  - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
  - (a) an expense incurred by a council member in performing a function under the express authority of the local government;
  - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
  - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.



## **8.2 EXTENT OF EXPENSES TO BE REIMBURSED**

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
  - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
  - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
    - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
    - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011* as at the date of this determination.



**30.6 Rates of hire for use of an Officer's own motor vehicle on official business shall be as follows:**

| Area and Details         | Engine displacement (in cubic centimetres) |                          |                     |
|--------------------------|--|--------------------------|---------------------|
|                          | Over 2600cc                                | Over 1600cc to<br>2600cc | 1600cc and<br>under |
|                          | <b>Cents per kilometer</b>                 |                          |                     |
| Metropolitan area        | 93.97                                      | 67.72                    | 55.85               |
| South West Land Division | 95.54                                      | 68.66                    | 56.69               |
| North of 23.5 Latitude   | 103.52                                     | 74.12                    | 61.21               |
| Rest of state            | 99.01                                      | 70.87                    | 58.37               |

- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.



- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.



## **PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES**

*This Part deals with annual allowances that a local government or regional local government may decide to pay.*

### **9.1 GENERAL**

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
  - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
  - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
  - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
  - (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

### **9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES**

- (1) In this section:

***ICT expenses*** means:



- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

***travel and accommodation expenses*** means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
  - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
  - (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.



## SCHEDULE 1:LOCAL GOVERNMENT BAND ALLOCATIONS

| Local Government              | Band |
|-------------------------------|------|
| Albany City                   | 1    |
| Armadale City                 | 1    |
| Ashburton Shire               | 2    |
| Augusta-Margaret River Shire  | 2    |
| Bassendean Town               | 3    |
| Bayswater City                | 1    |
| Belmont City                  | 1    |
| Beverley Shire                | 4    |
| Boddington Shire              | 4    |
| Boyup Brook Shire             | 4    |
| Bridgetown-Greenbushes Shire  | 3    |
| Brookton Shire                | 4    |
| Broome Shire                  | 2    |
| Broomehill-Tambellup Shire    | 4    |
| Bruce Rock Shire              | 4    |
| Bunbury City                  | 1    |
| Busselton City                | 1    |
| Cambridge Town                | 2    |
| Canning City                  | 1    |
| Capel Shire                   | 3    |
| Carnamah Shire                | 4    |
| Carnarvon Shire               | 2    |
| Chapman Valley Shire          | 4    |
| Chittering Shire              | 3    |
| Christmas Island Shire        | 3    |
| Claremont Town                | 3    |
| Cocos (Keeling) Islands Shire | 4    |
| Cockburn City                 | 1    |
| Collie Shire                  | 3    |
| Coolgardie Shire              | 3    |
| Coorow Shire                  | 4    |
| Corrigin Shire                | 4    |
| Cottesloe Town                | 3    |
| Cranbrook Shire               | 4    |
| Cuballing Shire               | 4    |
| Cue Shire                     | 4    |



| Local Government           | Band |
|----------------------------|------|
| Cunderdin Shire            | 4    |
| Dalwallinu Shire           | 3    |
| Dandaragan Shire           | 3    |
| Dardanup Shire             | 3    |
| Denmark Shire              | 3    |
| Derby-West Kimberley Shire | 2    |
| Donnybrook Balingup Shire  | 3    |
| Dowerin Shire              | 4    |
| Dumbleyung Shire           | 4    |
| Dundas Shire               | 4    |
| East Fremantle Town        | 3    |
| East Pilbara Shire         | 2    |
| Esperance Shire            | 2    |
| Exmouth Shire              | 3    |
| Fremantle City             | 1    |
| Gingin Shire               | 3    |
| Gnowangerup Shire          | 4    |
| Goomalling Shire           | 4    |
| Gosnells City              | 1    |
| Greater Geraldton City     | 1    |
| Halls Creek Shire          | 3    |
| Harvey Shire               | 2    |
| Irwin Shire                | 3    |
| Jerramungup Shire          | 4    |
| Joondalup City             | 1    |
| Kalamunda Shire            | 2    |
| Kalgoorlie-Boulder City    | 1    |
| Karratha City              | 1    |
| Katanning Shire            | 3    |
| Kellerberrin Shire         | 4    |
| Kent Shire                 | 4    |
| Kojonup Shire              | 3    |
| Kondinin Shire             | 4    |
| Koorda Shire               | 4    |
| Kulin Shire                | 4    |
| Kwinana City               | 1    |
| Lake Grace Shire           | 4    |



| Local Government            | Band |
|-----------------------------|------|
| Laverton Shire              | 3    |
| Leonora Shire               | 3    |
| Mandurah City               | 1    |
| Manjimup Shire              | 2    |
| Meekatharra Shire           | 3    |
| Melville City               | 1    |
| Menzies Shire               | 4    |
| Merredin Shire              | 3    |
| Mingenew Shire              | 4    |
| Moora Shire                 | 3    |
| Morawa Shire                | 4    |
| Mosman Park Town            | 3    |
| Mount Magnet Shire          | 4    |
| Mount Marshall Shire        | 4    |
| Mukinbudin Shire            | 4    |
| Mundaring Shire             | 2    |
| Murchison Shire             | 4    |
| Murray Shire                | 2    |
| Nannup Shire                | 4    |
| Narembeen Shire             | 4    |
| Narrogin Shire              | 3    |
| Nedlands City               | 2    |
| Ngaanyatjarraku Shire       | 4    |
| Northam Shire               | 2    |
| Northampton Shire           | 3    |
| Nungarin Shire              | 4    |
| Peppermint Grove Shire      | 4    |
| Perenjori Shire             | 4    |
| Perth City                  | 1    |
| Pingelly Shire              | 4    |
| Plantagenet Shire           | 3    |
| Port Hedland Town           | 1    |
| Quairading Shire            | 4    |
| Ravensthorpe Shire          | 3    |
| Rockingham City             | 1    |
| Sandstone Shire             | 4    |
| Serpentine-Jarrahdale Shire | 2    |



| Local Government             | Band |
|------------------------------|------|
| Shark Bay Shire              | 4    |
| South Perth City             | 2    |
| Stirling City                | 1    |
| Subiaco City                 | 2    |
| Swan City                    | 1    |
| Tammin Shire                 | 4    |
| Three Springs Shire          | 4    |
| Toodyay Shire                | 3    |
| Trayning Shire               | 4    |
| Upper Gascoyne Shire         | 4    |
| Victoria Park Town           | 2    |
| Victoria Plains Shire        | 4    |
| Vincent City                 | 2    |
| Wagin Shire                  | 4    |
| Wandering Shire              | 4    |
| Wanneroo City                | 1    |
| Waroon Shire                 | 3    |
| West Arthur Shire            | 4    |
| Westonia Shire               | 4    |
| Wickepin Shire               | 4    |
| Williams Shire               | 4    |
| Wiluna Shire                 | 4    |
| Wongan-Ballidu Shire         | 4    |
| Woodanilling Shire           | 4    |
| Wyalkatchem Shire            | 4    |
| Wyndham-East Kimberley Shire | 2    |
| Yalgoo Shire                 | 4    |
| Yilgarn Shire                | 3    |
| York Shire                   | 3    |



Signed on 8 April 2020.

M Seares AO  
CHAIR

B A Sargeant PSM  
MEMBER

C P Murphy PSM  
MEMBER

**SALARIES AND ALLOWANCES TRIBUNAL**



## LOCAL GOVERNMENT ELECTED MEMBERS EXPLANATORY NOTES

*This section does not form part of the determination*

### **1. Entitlements**

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

### **2. Local governments to set amounts within the range determined**

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

### **3. Superannuation**

Nothing in this determination establishes a liability for the payment of superannuation by local governments. Elected council members are eligible for superannuation payments if their council has resolved unanimously to become an Eligible Local Governing Body (ELGB) pursuant to section 221A and section 221B of the *Income Tax Assessment Act 1936* (Cwlth). Where the council is an ELGB, it is deemed to have an employer/employee relationship with its elected council members and this attracts the application of a number of statutory obligations. Alternative arrangements described in Australian Taxation Office (ATO) Interpretative Decision ATO ID 2007/205 allow for elected council members and councils to agree for whole or part of meeting attendance fees to be paid into a superannuation fund. Where the council is an ELGB, fees for attendance at council, committee and prescribed meetings (whether paid via a per meeting fee or annual allowance) are to be inclusive of any superannuation guarantee liability. This information is not published by way of legal or financial advice.



## National Business Visa Card

21 March, 2020 to 20 April, 2020

### Chief Executive Officer

|                    |           |               |
|--------------------|-----------|---------------|
| Plate Remake 002TS | \$        | 120.10        |
|                    | <b>\$</b> | <b>120.10</b> |

### Deputy Chief Executive Officer

|   |           |                 |
|---|-----------|-----------------|
| ZOOM Vidio Conference Online Subscription   | \$        | 230.89          |
| Puma - Diesel for 001TS                     | \$        | 43.49           |
| OfficeWorks Joondalup Logitech Z150 Speaker | \$        | 41.17           |
| Puma - Diesel for 001TS                     | \$        | 85.49           |
| JR & A Hersey - 30 Hand Sanitiser           | \$        | 973.50          |
| NN-DLINK Power Line Kit for Wifi            | \$        | 228.90          |
| Swap NN Dlink to TPLINK for Wifi            | \$        | 36.00           |
|   | \$        | -               |
|   | \$        | -               |
|   | <b>\$</b> | <b>1,639.44</b> |

|              |           |              |
|--------------|-----------|--------------|
| Bank Charges | \$        | 24.93        |
|              | <b>\$</b> | <b>24.93</b> |

|  |           |                 |
|--|-----------|-----------------|
| <b>Total Direct Debit Payment made on 27/04/2020</b> | <b>\$</b> | <b>1,784.47</b> |
|--|-----------|-----------------|

## Police Licensing

Direct Debits from Trust Account

1 April, 2020 to 30 April, 2020

|                          |           |                  |
|--------------------------|-----------|------------------|
| Wednesday, 1 April 2020  | \$        | 5,981.65         |
| Thursday, 2 April 2020   | \$        | 10,261.25        |
| Friday, 3 April 2020     | \$        | 3,284.70         |
| Monday, 6 April 2020     | \$        | 3,026.70         |
| Tuesday, 7 April 2020    | \$        | 131.65           |
| Tuesday, 14 April 2020   | \$        | 1,800.80         |
| Wednesday, 15 April 2020 | \$        | 55.60            |
| Thursday, 16 April 2020  | \$        | 395.50           |
| Tuesday, 21 April 2020   | \$        | 480.75           |
| Wednesday, 22 April 2020 | \$        | 94.20            |
| Tuesday, 28 April 2020   | \$        | 2,432.05         |
| Wednesday, 29 April 2020 | \$        | 913.05           |
| Thursday, 30 April 2020  | \$        | 458.55           |
|                          | <b>\$</b> | <b>29,316.45</b> |



## Bank Fees

### Direct Debits from Muni Account

1 April, 2020 to 30 April, 2020

|   |        |
|---|--------|
| Total direct debited from Municipal Account | 255.83 |
|---|--------|

## Payroll

### Direct Payments from Muni Account

1 April, 2020 to 30 April, 2020

|                          |    |                   |
|--------------------------|----|-------------------|
| Wednesday, 1 April 2020  | \$ | 37,746.81         |
| Wednesday, 15 April 2020 | \$ | 37,709.41         |
| Wednesday, 29 April 2020 | \$ | 37,481.17         |
|                          | \$ | <b>112,937.39</b> |



Date: 01/05/2020  
Time: 2:59:33PM

**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of April 2020**

USER: Donna Newton  
PAGE: 1

| <b>Cheque /EFT<br/>No</b> | <b>Date</b> | <b>Name<br/>Invoice Description</b>  | <b>INV Amount</b> | <b>Amount</b> |
|---------------------------|-------------|--|-------------------|---------------|
| 11606                     | 16/04/2020  | <b>Shire Of Chapman Valley</b><br>Planning Services  |                   | 968.00        |
| 11607                     | 16/04/2020  | <b>Western Diagnostic Pathology</b><br>Pathology Testing   |                   | 106.54        |
| 11608                     | 22/04/2020  | <b>Synergy</b><br>Electricity Account  |                   | 120.56        |
| EFT16036                  | 16/04/2020  | <b>CTF (BCITF Levy Payment) Building &amp; Construction<br/>Industry Training Fund</b><br>BCITF LEVY COLLECTED APRIL 2020              |                   | 684.11        |
| EFT16037                  | 16/04/2020  | <b>Department of Mines, Industry Regulation &amp; Safety<br/>(previously Building Commission)</b><br>BSL LEVY COLLECTED FOR APRIL 2020 |                   | 469.27        |
| EFT16038                  | 16/04/2020  | <b>Abco Products</b><br>Cleaning Products  |                   | 573.47        |
| EFT16039                  | 16/04/2020  | <b>Auscorp IT</b><br>Web Cams and Headsets   |                   | 1,950.30      |
| EFT16040                  | 16/04/2020  | <b>BOC Gases</b><br>Monthly Account  |                   | 46.07         |
| EFT16041                  | 16/04/2020  | <b>Burgess Rawson (WA) Pty Ltd</b><br>Water Usage Charges  |                   | 14.29         |
| EFT16042                  | 16/04/2020  | <b>Blackwoods</b><br>Diesel Tank   |                   | 1,841.60      |
| EFT16043                  | 16/04/2020  | <b>B W McGree</b><br>Contractor  |                   | 560.00        |
| EFT16044                  | 16/04/2020  | <b>P.D. &amp; J.L. Spencer &amp; The Trustee For Broadbanks Trading<br/>Trust</b><br>Contractor  |                   | 407.00        |
| EFT16045                  | 16/04/2020  | <b>Success Veolia Environmental Services</b><br>Monthly Account  |                   | 6,579.49      |
| EFT16046                  | 16/04/2020  | <b>Champion Bay Trophies</b><br>Council Chambers Name Bar and Name Plates  |                   | 610.50        |
| EFT16047                  | 16/04/2020  | <b>Winc Australia Pty Limited</b><br>Metre Plan Charges  |                   | 1,203.42      |
| EFT16048                  | 16/04/2020  | <b>Choices Flooring Geraldton</b><br>Roller Blinds   |                   | 290.00        |
| EFT16049                  | 16/04/2020  | <b>Christopher Shaun Connaughton</b><br>Councillor Sitting Fees for Quarter Ending 31/03/2020  |                   | 1,625.00      |
| EFT16050                  | 16/04/2020  | <b>Nadine Eva</b><br>Councillor Sitting Fees for Quarter Ending 31/03/2020   |                   | 900.00        |
| EFT16051                  | 16/04/2020  | <b>Julia Ennor</b><br>Councillor Sitting Fees for Quarter Ending 31/03/2020  |                   | 700.00        |
| EFT16052                  | 16/04/2020  | <b>Geraldton Fuel Company Pty Ltd (Refuel Australia)</b><br>Monthly Fuel Account   |                   | 23,068.65     |
| EFT16053                  | 16/04/2020  | <b>Greenfield Technical Services</b><br>Contractor   |                   | 14,135.00     |
| EFT16054                  | 16/04/2020  | <b>Carnamah Great Southern Fuel Supplies</b><br>Monthly Fuel Card Account  |                   | 293.07        |
| EFT16055                  | 16/04/2020  | <b>GHD PTY LTD</b><br>Contractor   |                   | 931.35        |
| EFT16056                  | 16/04/2020  | <b>J &amp; K Hopkins</b><br>Supplier   |                   | 3,220.00      |
|                           |             | <b>Health Insurance Fund (HIF) Of Australia Ltd</b>  |                   |               |



Date: 01/05/2020  
Time: 2:59:33PM

**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of April 2020**

USER: Donna Newton  
PAGE: 2

| <b>Cheque /EFT<br/>No</b> | <b>Date</b> | <b>Name<br/>Invoice Description</b>  | <b>INV Amount</b> | <b>Amount</b> |
|---------------------------|-------------|--|-------------------|---------------|
| EFT16057                  | 16/04/2020  | <b>Health Insurance Fund (HIF) Of Australia Ltd</b><br>Payroll deductions  |                   | 283.50        |
| EFT16058                  | 16/04/2020  | <b>Stephen Walter Hunter</b><br>Contractor   |                   | 600.00        |
| EFT16059                  | 16/04/2020  | <b>Robert James Heal</b><br>Councillor Sitting Fees for Quarter Ending 31/03/2020  |                   | 900.00        |
| EFT16060                  | 16/04/2020  | <b>Shire of Irwin</b><br>EHO Services  |                   | 424.75        |
| EFT16061                  | 16/04/2020  | <b>Institute of Public Works Engineering Australasia Limited (IPWEA)</b><br>2019 Plant & Vehicle Managemnt Workshop 15/11/2019 |                   | 544.50        |
| EFT16062                  | 16/04/2020  | <b>Lewis Motors</b><br>Monthly Account   |                   | 115.23        |
| EFT16063                  | 16/04/2020  | <b>Chris Lane</b><br>Councillor Sitings Fees   |                   | 3,900.00      |
| EFT16064                  | 16/04/2020  | <b>Moore Stephens</b><br>Professional Services   |                   | 2,750.00      |
| EFT16065                  | 16/04/2020  | <b>Somerbank Pty Ltd as Trustee for Franco Family Trust T/A Midwest Windscreens</b><br>Contractor                              |                   | 642.00        |
| EFT16066                  | 16/04/2020  | <b>Jennifer Dorothy Mutter</b><br>Councillor Sitting Fees for Quarter Ending 31/03/2020  |                   | 1,100.00      |
| EFT16067                  | 16/04/2020  | <b>Marketforce Pty Ltd</b><br>Advertising Account  |                   | 331.23        |
| EFT16068                  | 16/04/2020  | <b>Mitchell and Brown Communications - Vidguard</b><br>Contractor  |                   | 1,132.08      |
| EFT16069                  | 16/04/2020  | <b>Zachary Thomas Kennedy Mills</b><br>Councillor Sitting Fees for Quarter Ending 31/03/2020                                   |                   | 900.00        |
| EFT16070                  | 16/04/2020  | <b>Perfect Computer Solutions Pty Ltd</b><br>Computer & IT Support   |                   | 637.50        |
| EFT16071                  | 16/04/2020  | <b>P.S. Chester &amp; Son</b><br>Contractor  |                   | 6,027.00      |
| EFT16072                  | 16/04/2020  | <b>Perenjori Community Resource Centre</b><br>Monthly Account  |                   | 39.00         |
| EFT16073                  | 16/04/2020  | <b>QTM Pty Ltd Quality Traffic Management</b><br>Traffic Management  |                   | 1,797.40      |
| EFT16074                  | 16/04/2020  | <b>Ray's Farm Services</b><br>Weir Rd Tank Stand   |                   | 3,962.50      |
| EFT16075                  | 16/04/2020  | <b>Dudawa Haulage</b><br>Contractor  |                   | 89,138.50     |
| EFT16076                  | 16/04/2020  | <b>Sweetman's Hardware</b><br>Monthly Account  |                   | 50.25         |
| EFT16077                  | 16/04/2020  | <b>Silverwing Holding Pty Ltd t/a Three Springs Sandblasting</b><br>Contractor   |                   | 36,844.50     |
| EFT16078                  | 16/04/2020  | <b>Three Springs IGA</b><br>Monthly Account  |                   | 399.43        |
| EFT16079                  | 16/04/2020  | <b>Three Springs Rural Services</b><br>Monthly Account   |                   | 345.54        |
| EFT16080                  | 16/04/2020  | <b>Steven Tweedie</b><br>Professional Services   |                   | 825.00        |
| EFT16081                  | 16/04/2020  | <b>Van't Veer Services</b><br>Monthly Posatge Account  |                   | 244.19        |



Date: 01/05/2020  
Time: 2:59:33PM

**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of April 2020**

USER: Donna Newton  
PAGE: 3

| <b>Cheque /EFT<br/>No</b> | <b>Date</b> | <b>Name<br/>Invoice Description</b>                                | <b>INV Amount</b> | <b>Amount</b> |
|---------------------------|-------------|--|-------------------|---------------|
| EFT16082                  | 16/04/2020  | <b>Westrac Pty Ltd</b><br>New Cat Roller                           |                   | 167,801.73    |
|                           |             | <b>Western Australian Local Government Association<br/>(WALGA)</b> |                   |               |
| EFT16083                  | 16/04/2020  | Councillor Training  |                   | 4,195.00      |
|                           |             | <b>Wheatstone Engineering Ptd</b>                                  |                   |               |
| EFT16084                  | 16/04/2020  | Contractor   |                   | 15,764.32     |
|                           |             | <b>Zed Elect</b>   |                   |               |
| EFT16085                  | 16/04/2020  | Contractor   |                   | 4,130.59      |
|                           |             | <b>Leeman Plumbing &amp; Excavation</b>                            |                   |               |
| EFT16086                  | 22/04/2020  | Contractor   |                   | 330.32        |
|                           |             | <b>One Music Australia</b>   |                   |               |
| EFT16087                  | 22/04/2020  | Yearly Licence Fee - Australasian Performing Right Association     |                   | 116.67        |
|                           |             | <b>Perfect Computer Solutions Pty Ltd</b>                          |                   |               |
| EFT16088                  | 22/04/2020  | Computer and IT Services   |                   | 212.50        |
|                           |             | <b>Three Springs Rural Services</b>                                |                   |               |
| EFT16089                  | 22/04/2020  | Monthly Account  |                   | 90.00         |
|                           |             | <b>Westrac Pty Ltd</b>   |                   |               |
| EFT16090                  | 22/04/2020  | Monthly Account  |                   | 74.92         |
|                           |             | <b>Irwin Plumbing Services</b>                                     |                   |               |
| EFT16091                  | 23/04/2020  | Contractor   |                   | 242.00        |
|                           |             | <b>Silverwing Holding Pty Ltd t/a Three Springs Sandblasting</b>   |                   |               |
| EFT16092                  | 23/04/2020  | Contractor   |                   | 5,000.00      |
|                           |             | <b>Three Springs Rural Services</b>                                |                   |               |
| EFT16093                  | 23/04/2020  | Monthly Account  |                   | 400.40        |
|                           |             | <b>iiNet Limited</b>   |                   |               |
| DD12247.1                 | 01/04/2020  | Monthly M/C Coorow Account   |                   | 84.95         |
|                           |             | <b>Synergy</b>   |                   |               |
| DD12265.1                 | 20/04/2020  | Electricity Usage Charges  |                   | 10,658.24     |
|                           |             | <b>Synergy</b>   |                   |               |
| DD12266.1                 | 22/04/2020  | Electricity Usage Charges  |                   | 2,095.14      |
|                           |             | <b>Commander Australia</b>   |                   |               |
| DD12267.1                 | 09/04/2020  | Monthly Account  |                   | 46.92         |
|                           |             | <b>WA Super</b>  |                   |               |
| DD12276.1                 | 14/04/2020  | Payroll deductions   |                   | 4,476.06      |
|                           |             | <b>Colonial First State - FirstChoice Wholesale Personal Super</b> |                   |               |
| DD12276.2                 | 14/04/2020  | Superannuation contributions                                       |                   | 484.62        |
|                           |             | <b>Australian Super</b>  |                   |               |
| DD12276.3                 | 14/04/2020  | Superannuation contributions                                       |                   | 330.31        |
|                           |             | <b>ANZ Smart Choice Super</b>                                      |                   |               |
| DD12276.4                 | 14/04/2020  | Superannuation contributions                                       |                   | 182.65        |
|                           |             | <b>Retail Employees Superannuation Pty Ltd (REST)</b>              |                   |               |
| DD12276.5                 | 14/04/2020  | Superannuation contributions                                       |                   | 194.60        |
|                           |             | <b>Cbus Super</b>  |                   |               |
| DD12276.6                 | 14/04/2020  | Superannuation contributions                                       |                   | 204.18        |
|                           |             | <b>Sunsuper Superannuation Fund</b>                                |                   |               |
| DD12276.7                 | 14/04/2020  | Superannuation contributions                                       |                   | 229.60        |
|                           |             | <b>Water Corporation</b>   |                   |               |
| DD12292.1                 | 30/04/2020  | Water Usage and Service Charges                                    |                   | 6,340.85      |
|                           |             | <b>WA Super</b>  |                   |               |
| DD12301.1                 | 28/04/2020  | Payroll deductions   |                   | 4,531.49      |



Date: 01/05/2020  
Time: 2:59:33PM

**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of April 2020**

USER: Donna Newton  
PAGE: 4

| <b>Cheque /EFT<br/>No</b>  | <b>Date</b> | <b>Name<br/>Invoice Description</b>      | <b>INV Amount</b> | <b>Amount</b> |
|--|-------------|--|-------------------|---------------|
| <b>Colonial First State - FirstChoice Wholesale Personal Super</b> |             |  |                   |               |
| DD12301.2  | 28/04/2020  | Superannuation contributions             |                   | 484.62        |
| <b>Australian Super</b>  |             |  |                   |               |
| DD12301.3  | 28/04/2020  | Superannuation contributions             |                   | 330.31        |
| <b>ANZ Smart Choice Super</b>                                      |             |  |                   |               |
| DD12301.4  | 28/04/2020  | Superannuation contributions             |                   | 182.65        |
| <b>Retail Employees Superannuation Pty Ltd (REST)</b>              |             |  |                   |               |
| DD12301.5  | 28/04/2020  | Superannuation contributions             |                   | 194.60        |
| <b>Cbus Super</b>  |             |  |                   |               |
| DD12301.6  | 28/04/2020  | Superannuation contributions             |                   | 204.18        |
| <b>Sunsuper Superannuation Fund</b>                                |             |  |                   |               |
| DD12301.7  | 28/04/2020  | Superannuation contributions             |                   | 229.60        |
| <b>National Mastercard</b>   |             |  |                   |               |
| DD12305.1  | 27/04/2020  | Monthly Credit Card Account              |                   | 1,784.47      |
| <b>Department Of Transport - Daily Licensing</b>                   |             |  |                   |               |
| DD12311.1  | 30/04/2020  | POLICE LICENSING PAYMENTS FOR APRIL 2020 |                   | 28,246.15     |

**REPORT TOTALS**

| <b>Bank Code</b> | <b>Bank Name</b> | <b>TOTAL</b>      |
|------------------|------------------|-------------------|
| L                | POLICE LICENSING | <b>28,246.15</b>  |
| M                | MUNICIPAL BANK   | <b>445,706.90</b> |
| T                | TRUST BANK       | <b>1,153.38</b>   |
| <b>TOTAL</b>     |                  | <b>475,106.43</b> |



|                             |      | Debtors Trial Balance |            |        |            |            |            |       |
|-----------------------------|------|-----------------------|------------|--------|------------|------------|------------|-------|
|                             |      | As at today           |            |        |            |            |            |       |
| Debtor #                    | Name | Credit Limit          | 01.02.2020 |        | 02.03.2020 | 01.04.2020 | 01.05.2020 | Total |
|                             |      |                       | GT 90 days | Age    | GT 60 days | GT 30 days | Current    |       |
|                             |      |                       | Of         |        |            |            |            |       |
|                             |      |                       | Oldest     |        |            |            |            |       |
|                             |      |                       | Invoice    |        |            |            |            |       |
|                             |      | (90Days)              |            |        |            |            |            |       |
| B33                         |      | 0.00                  | 0          | 0.00   | 40.00      | 0.00       | 40.00      |       |
| B101                        |      | 0.00                  | 0          | 0.00   | 0.00       | 0.00       | -100.00    |       |
| C92                         |      | 0.00                  | 0          | 0.00   | 120.16     | 0.00       | 120.16     |       |
| D87                         |      | 0.00                  | 0          | 60.00  | 0.00       | 0.00       | 60.00      |       |
| H54                         |      | 0.00                  | 0          | 0.00   | 0.00       | 199.98     | 199.98     |       |
| J17                         |      | 0.00                  | 0          | 0.00   | 1546.59    | 1546.59    | 3093.18    |       |
| M19                         |      | 0.00                  | 0          | 0.00   | 0.00       | 233.11     | 233.11     |       |
| O17                         |      | 0.00                  | 0          | 0.00   | 0.00       | 0.00       | -600.00    |       |
| P43                         |      | 0.00                  | 0          | 40.00  | 0.00       | 0.00       | 40.00      |       |
| S28                         |      | 0.00                  | 0          | 0.00   | 0.00       | 2139.72    | 2139.72    |       |
| S115                        |      | 0.00                  | 0          | 0.00   | 0.00       | 0.00       | -200.00    |       |
| T8                          |      | 2020.88               | 107        | 0.00   | 0.00       | 0.00       | 2020.88    |       |
| T52                         |      | 2156.90               | 213        | 640.00 | 640.00     | 800.00     | 4236.90    |       |
| T57                         |      | 0.00                  | 0          | 0.00   | 40.00      | 0.00       | 40.00      |       |
| V11                         |      | 0.00                  | 0          | 0.00   | 0.00       | 250.00     | 250.00     |       |
| V13                         |      | 0.00                  | 0          | 0.00   | 1478.19    | 0.00       | 1478.19    |       |
| W2                          |      | 0.00                  | 0          | 0.00   | 143.37     | 0.00       | 143.37     |       |
| W60                         |      | 0.00                  | 0          | 0.00   | 0.00       | 0.00       | -138.61    |       |
| Totals --- Credit Balances: |      | -1038.61              | 4177.78    | 740.00 | 4008.31    | 5169.40    | 13056.88   |       |