AGENDA
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
22 MARCH 2023
COMMENCING AT 5.30 PM

SHIRE OF THREE SPRINGS
ORDINARY COUNCIL MEETING NOTICE PAPER
22 MARCH 2023

President and Councillors,

An ordinary meeting of Council is called for Wednesday, 22 March 2023, in the Council Chambers, Railway Road, Three Springs commencing at 5.30pm.

Keith Woodward PSM
Chief Executive Officer

15 March 2023

WILDFLOWER COUNTRY

Shire of Three Springs
PO Box 117, Three Springs
WA 6519

Disclosure of Interest Form

(Elected Members/Committee Members/Employees/Contractors)

Local Government Act 1995 (Section 5.65, 5.70 & 5.71)

To: Chief Executive Officer

- ☐ **Ordinary Council Meeting held on** ______________________
- ☐ **Special Council Meeting held on** ______________________
- ☐ **Committee Meeting held on** ______________________
- ☐ **Other** ______________________

Report No ______________________

Report Title ______________________

Name ______________________

☐ **Elected Member** ☐ **Committee** ☐ **Employee** ☐ **Contractor**

Type of Interest *(*see overleaf for further information)*

☐ **Proximity** ☐ **Financial** ☐ **Impartiality**

Nature of Interest

____

____

____

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

____

____

Name:______________________ **Signed:**______________________ **Date:** ______________________

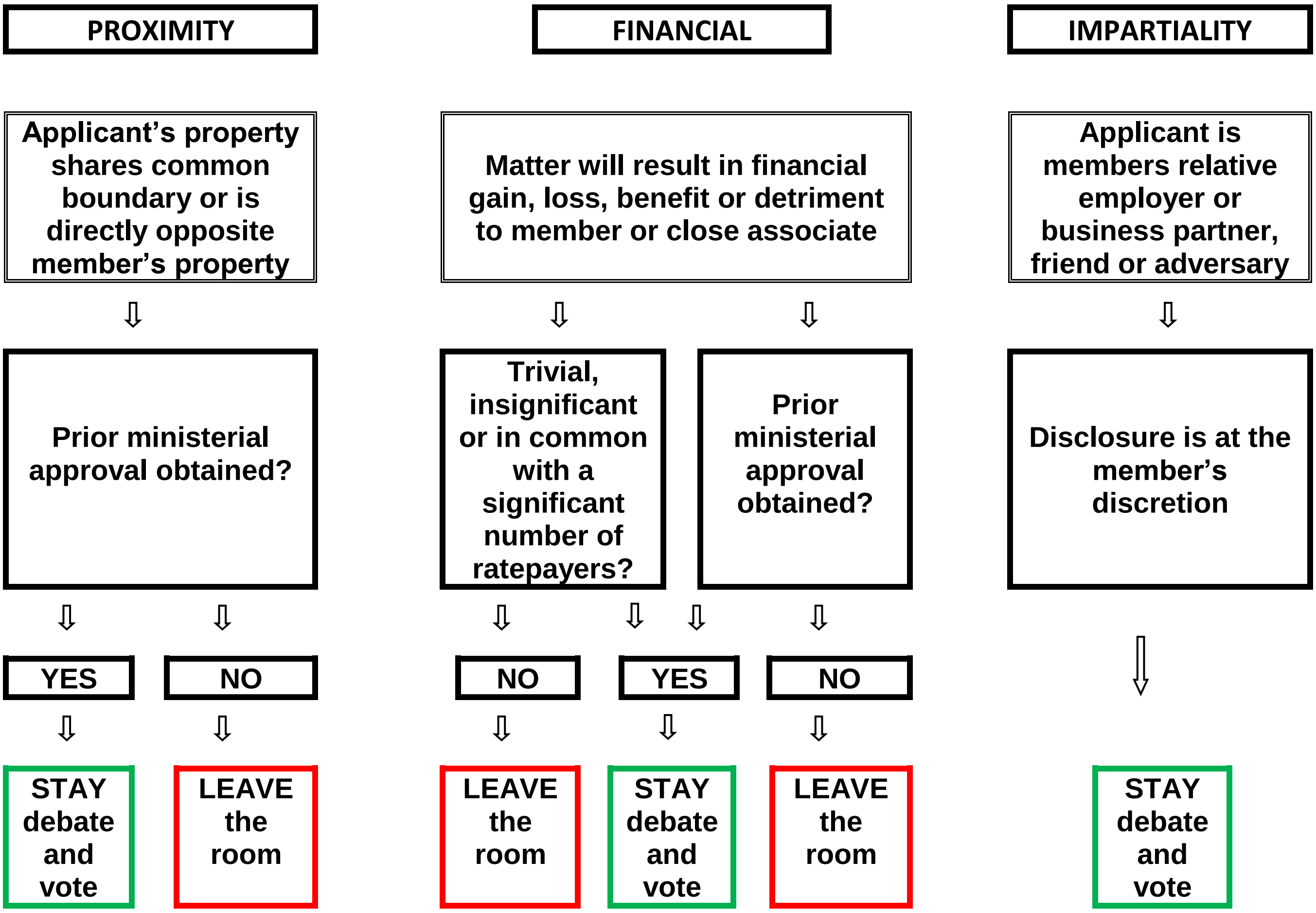
Note 1: For <u>Ordinary meetings of Council</u>, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.

Note 2: Employees or Contractors disclosing an interest in <u>any matter apart from at meetings</u>, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.

OFFICE USE ONLY

CEO: ______________________ **Signed:** ______________________ **Date:** ______________________

Declaring an Interest



Local Government Act 1995 **- Extract**

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).

(2) It is a defence to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3)This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the Council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the Council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

'Local Government (Administration) Regulations 1996 **– Extract**

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

TABLE OF CONTENTS

AGENDA

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at:

Acknowledgement of Country:-
The Shire of Three Springs acknowledges the traditional owners of this land – the Yamatji people, and their continuing connection to land, water and community. We pay our respects to them and their cultures, and to elders both past, present and emerging**.**

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

	Attendance	Apologies	Approved Leave of Absence
Councillor Lane			
Councillor Connaughton			
Councillor Heal			
Councillor Mutter			
Councillor Mills			
Councillor Ennor			
Councillor Eva			
Chief Executive Officer			
Deputy Chief Executive Officer			
Community Development Officer			
Executive Secretary			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

		OCM Month	Moved	Seconded	Vote	Date
5.1	Cr.		Cr.	Cr.		
5.2	Cr.		Cr.	Cr.		
5.3	Cr.		Cr.	Cr.		

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

That the Minutes of the Council meeting are confirmed as true and accurate record of proceedings.					
		Date	**Moved**	**Seconded**	**Vote**
6.1	Audit & Risk Committee Meeting	22.02.23	Cr.	Cr.	
6.2	OCM	22.02.23	Cr.	Cr.	
6.3	Audit & Risk Committee Meeting	22.03.23	Cr.	Cr.	

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

The Shire President reminds Council Members and Staff of the requirements of Section 5.65 of the *Local Government Act* to disclose any interest during the meeting prior to the matter being discussed.

8. ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS

Councillor	**Activity**
Cr. Lane	
Cr. Connaughton	
Cr. Heal	
Cr. Mutter	
Cr. Mills	
Cr. Ennor	
Cr. Eva	

9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

10. REPORTS OF OFFICERS

Executive Services	
10.1. Good Governance in Practice	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0211
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	Nil

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☐	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
■	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council Accepts:

1. The Governance Compliance Calendar report for February 2023.

Background:
Local Governments are required to fulfil duties and functions prescribed in legislation.

This expectation is prescribed in the *Local Government Act 1995* through the Office of the CEO.

Officer's Comment:

<u>Compliance Table for February 2023</u>

Compliance Action	Compliance Requirement	Section / Ref	Good Practice Resources and LG Operational Procedures	Records Ref *(Evidence of completion)*	Comments. If Action not completed, report on plan to rectify non-compliance
Monthly Financial Report LG is to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget under FM.Reg.22(1)(d). Presented at an Ordinary Council meeting within 2-months after the end of the month to which the statement relates.	Local Government Act 1995	s.6.4 FM.Reg.34	**DLGSC** WA Local Government Accounting Manual	February 2023 Report submitted to the March 2023 OCM. Reference Minutes	
Emergency Services Levy - Option A Remittance Due by: 21st of the month Option A Remittance Report - see Form B Schedule 5 and ESL Assessment Profile Return Form A	DFES - ESL Manual of Operating Procedures	Clause 5.13.	**DFES** -ESL Manual of Operating Procedures	Option B Payment made 24 Nov 22 – EFT18444	
Elected Members - Review Meeting Attendance Register - check EMs have not been absent for 3 consecutive meetings without Leave of Absence being granted	Local Government Act 1995	s.2.25		No EM has been absent for 3 consecutive meetings	
Compliance Audit Return - Finalise Audit Complete the Compliance Audit Return as an internal audit and prepare Council report for consideration via Audit Committee.	Local Government Act 1995	s.7.13(1)(i) Audit.Regs. 13, 14 and 15		CAR completed and submitted as Item 10.3 to March Council Meeting. Once the reported is accepted and signed it will be submitted to the Department of LG, Sport and Cultural Industries	
Rate Exempted Properties - Review In preparation for next financial year, review previously approved rate exempt properties to determine if the	Local Government Act 1995	s.6.26(2)		Reviewed.	

basis of exemption remains unchanged. Advise owners where status is changed or approval has expired.					
Authorised Persons - Review Review the LG's authorised persons to ensure authorisations are accurate, valid and the correct certificates of authorisation and / or identity cards have been issued	Various		**WALGA** - Governance Subscription - Decision Making in Practice Toolkit - Part 3 Authorisations		
Valuer General Information Due 14th day of each month - providing schedules of: • building licenses issued • building license works completed • registered plans and amendments under the Strata Titles Act 1985	Valuation of Land Act 1978	s.37		Prepared by the City of Geraldton	

Execution of Delegation for February 2023

Date	File Ref	Delegation Number	Decision Detail	Applicant	Initiating Officer	1st Auth.	2nd Auth.	Comment
9-Feb-23	PMT ID: F302093837537	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Creditor Payments	CBA-Muni	AFO	DCEO	CEO	Weekly Creditor Payments totalling $45,672.582 PMT ID: F302093837537
9-Feb-23	PMT ID: F302093845745	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Creditor Payments	CBA-Muni	AFO	DCEO	CEO	One off BPAY Synergy Account not on Direct Debit, totalling $49.02 PMT ID: F302093845745
10-Feb-23	PMT ID: F302103927291	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Creditor Payments	CBA-Muni	AFO	DCEO	CEO	Reprocess Creditor Payment for T56 due to failed payment on 09/02/2023. BSB number was incorrect and Bank rejected the payment. PMT ID: F302103927291
14-Feb-23	PMT ID: F302284969801	CS002 - Payments from Municipal Fund and Trust Fund	Fortnightly Payroll Through CBA Muni	CBA-Muni	FO	DCEO	CEO	Fortnightly Payroll through the CBA Muni Bank $45,131.03 PMT ID:F302284969801
14-Feb-23	PMT ID: F302144104385	CS002 - Payments from Municipal Fund and Trust Fund	Fortnightly Payroll Through CBA Muni	CBA-Muni	FO	DCEO	CEO	Fortnightly Payroll through the CBA Muni Bank $43,506.52 PMT ID: F302144104385
16-Feb-23	PMT ID: F302164	CS002 - Payments	Weekly Creditor	CBA-Muni	AFO	DCEO	CEO	Weekly Creditor Payments

	251147	from Municipal Fund and Trust Fund	Payments					totalling $19,330.63 PMT ID: F302164251147
21-Feb-23	PMT ID: F302214 526154	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Creditor Payments	CBA-Muni	AFO	DCEO	CEO	Weekly Creditor Payments totalling $23,028.00 PMT ID: F302214526154
23-Feb-23	PMT ID: F302234 692894	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Creditor Payments	CBA-Muni	AFO	DCEO	CEO	Weekly Creditor Payments totalling $76,820.20 PMT ID: F302234692894
28-Feb-23	PMT ID: F302284 966714	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Creditor Payments	CBA-Muni	AFO	DCEO	CEO	Weekly Creditor Payments totalling $19,305.00 PMT ID: F302284966714

Statutory Environment:
Local Government Act 1995, Administration Part 5, Division 4, S.5.40

5.41. Functions of CEO

The CEO's functions are to —

(a) advise the Council in relation to the functions of a local government under this Act and other written laws; and

(b) ensure that advice and information is available to the Council so that informed decisions can be made; and

(c) cause council decisions to be implemented; and

(d) manage the day to day operations of the local government; and

(e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and

(f) speak on behalf of the local government if the mayor or president agrees; and

(g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and

(h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and

(i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

Local Government (Audit) Regulations 1996

17. CEO to review certain systems and procedures

(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —

(a) risk management; and

(b) internal control; and

(c) legislative compliance.

(2) The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.

Policy Implications:
Council Policy 1100 Risk Management. The risk management objectives of this policy are:

1. *Optimise the achievement of our vision, mission, strategies, goals and objectives.*
2. *Provide transparent and formal oversight of the risk and control environment to enable effective decision making.*
3. *Enhance risk versus return within our risk appetite.*
4. *Embed appropriate and effective controls to mitigate risk.*
5. *Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.*
6. *Enhance organisational resilience.*
7. *Identify and provide for the continuity of critical operations*

The Good Governance in Practice Principles 'compliance and reporting' align with Council policy and legislation reducing organisation's risk.

Financial/Resources Implications:
Nil

Strategic Implications:
This item is relevant to the Councils approved Strategic Community Plan 2018-2028.

Strategic Community Plan 2018 - 2028	
Council Objectives:	**Outcome:**
A long term, strategically focused Shire that is efficient, respected and accountable.	4.3.2. Ensure compliance with all relevant legislation.

This item is relevant to the Councils approved Corporate Business Plan 2020–2024.

Corporate Business Plan 2020 - 2024	
Scope Statement:	**Project Outputs:**
Nil	Nil

Voting Requirements:
Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	**10.1**
That Council Accepts: 1. The Governance Compliance Calendar report for February 2023. 2. The Execution of Delegation report for February 2023.	

10. REPORTS OF OFFICERS

Executive Services	
10.2. Compliance Audit Return 2022	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0211
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	Compliance Audit Return 2022

Council Role

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☐	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
■	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

The completed Compliance Audit Return for 2022 is presented to the Council for adoption.

Background:

Under Section 14 of the of the Local Government (Audit) Regulations 1996, a local government is to carry out a Compliance Audit Return. The Finance and Audit Committee is to review the report and report to Council the results of the review. Once approved by Council the Compliance Audit Return must be by signed by the President and Chief Executive Officer and forwarded to the Department of Local Government, Sport and Cultural Industries along with a copy of the minutes.

Officer's Comment:
The Shire's Audit and Risk Committee reviewed the Compliance Audit Return on 22 March 2023. The Committee recommended that Council adopt the Compliance Audit Return.

Consultation:
Nil

Statutory Environment:

Local Government (Audit) Regulation 1996) s. 14 & 15.

14. Compliance audits by local governments

(1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.

(2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.

(3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —

(a) presented to the council at a meeting of the council; and

(b) adopted by the council; and

(c) recorded in the minutes of the meeting at which it is adopted.

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO

(1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —

(a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and

(b) any additional information explaining or qualifying the compliance audit,

is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.

(2) In this regulation —

Certified in relation to a compliance audit return means signed by —

(a) the mayor or president; and

(b) the CEO.

Policy Implications:
Council Policy 1100 Risk Management. The risk management objectives of this policy are:

1. Optimise the achievement of our vision, mission, strategies, goals and objectives.

2. *Provide transparent and formal oversight of the risk and control environment to enable effective decision making.*
3. *Enhance risk versus return within our risk appetite*
4. *Embed appropriate and effective controls to mitigate risk.*
5. *Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.*
6. *Enhance organisational resilience.*
7. *Identify and provide for the continuity of critical operations*

The Good Governance in Practice Principles 'compliance and reporting' align with Council policy and legislation reducing organisation's risk.

Financial/Resources Implications:
Nil

Strategic Implications:
This item is relevant to the Councils approved 'Strategic Community Plan 2018-2028'

Strategic Community Plan 2018 - 2028	
Council Objectives:	**Outcome:**
4. A long term strategically focused Shire that is efficient, respected and accountable.	4.3.2 Ensure compliance with all relevant legislation.

This item is relevant to the Councils approved Corporate Business Plan 2020-2024.

Corporate Business Plan 2020 – 2024	
Scope Statement:	**Project Outputs:**
Nil	Nil

Voting Requirements:
Absolute Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	**10.2**

That Council:

1. That the completed Compliance Audit Return for 2022 be adopted.
2. Authorise the Shire President and the Chief Executive Officer to sign the Compliance Order Return.
3. Authorise the Chief Executive Officer to submit the return to the Department of Local Government, Sports and Cultural Industries by 31 March 2023.

10. REPORTS OF OFFICERS

Executive Services	
10.3. Proposed Tree Farm (Carbon Farming)	
Agenda Reference:	A42
Location/Address:	1719 (Lot 10710) Tomkins Road, Arrowsmith East
Name of Applicant:	Inpex
File Reference:	A42
Disclosure of Interest:	Nil
Date:	9 March 2023
Author:	Simon Lancaster, Planning Advisor Keith Woodward, Chief Executive Officer
Attachment (s):	Attachment 10.3 – received application

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☐	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
☐	Review	When Council reviews decisions made by Officers.
■	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
Council is in receipt of an application to revegetate portion of Lot 10710 Tomkins Road, Arrowsmith East for the purpose of carbon farming. This report recommends that Council approve the application subject to conditions.

Background:
Lot 10710 is a 2,020.4029ha property that is largely cleared and used for agricultural purposes excepting some parcels of remnant vegetation spaced across the property.

Figure 10.3(a) – Location map of Lot 10710 Tomkins Road, Arrowsmith East

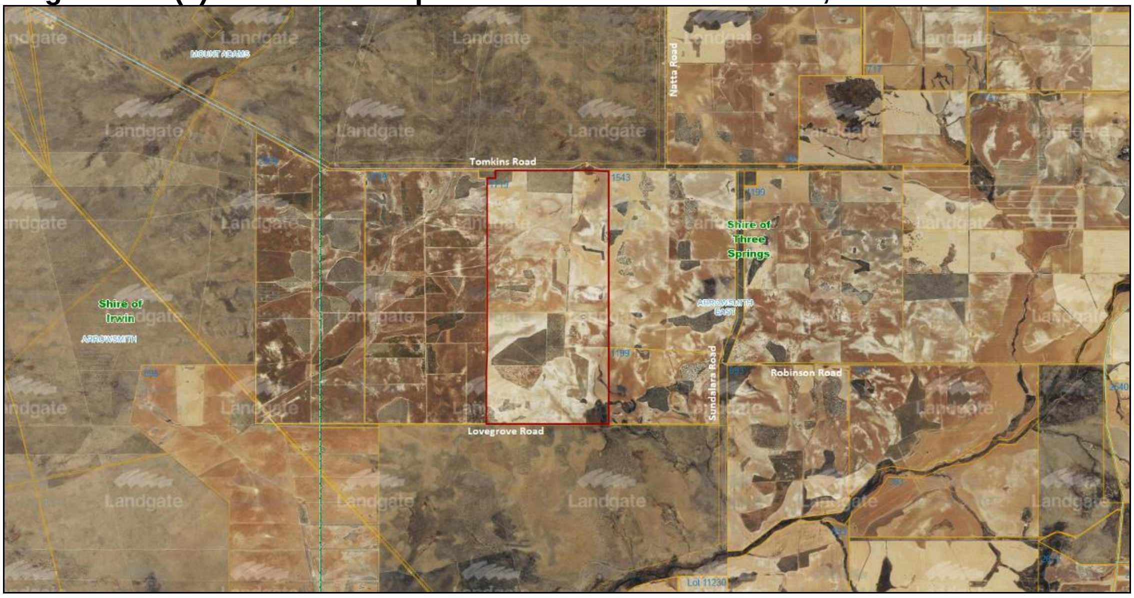
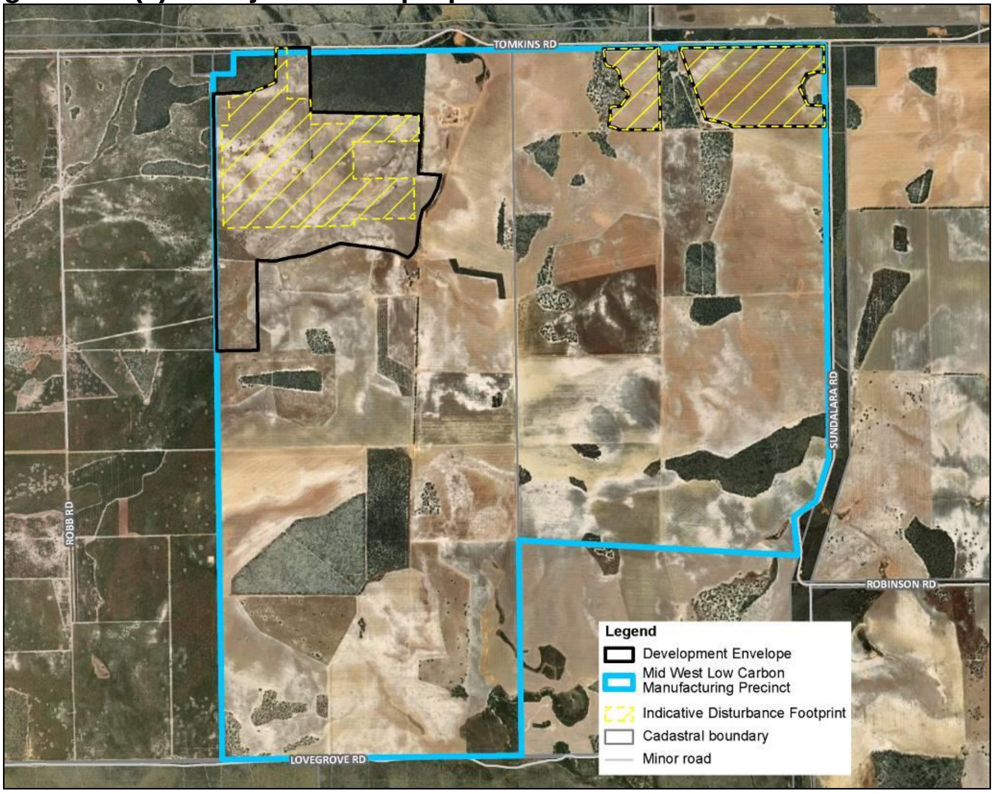


Figure 10.3(b) – Aerial photo of Lot 10710 Tomkins Road, Arrowsmith East

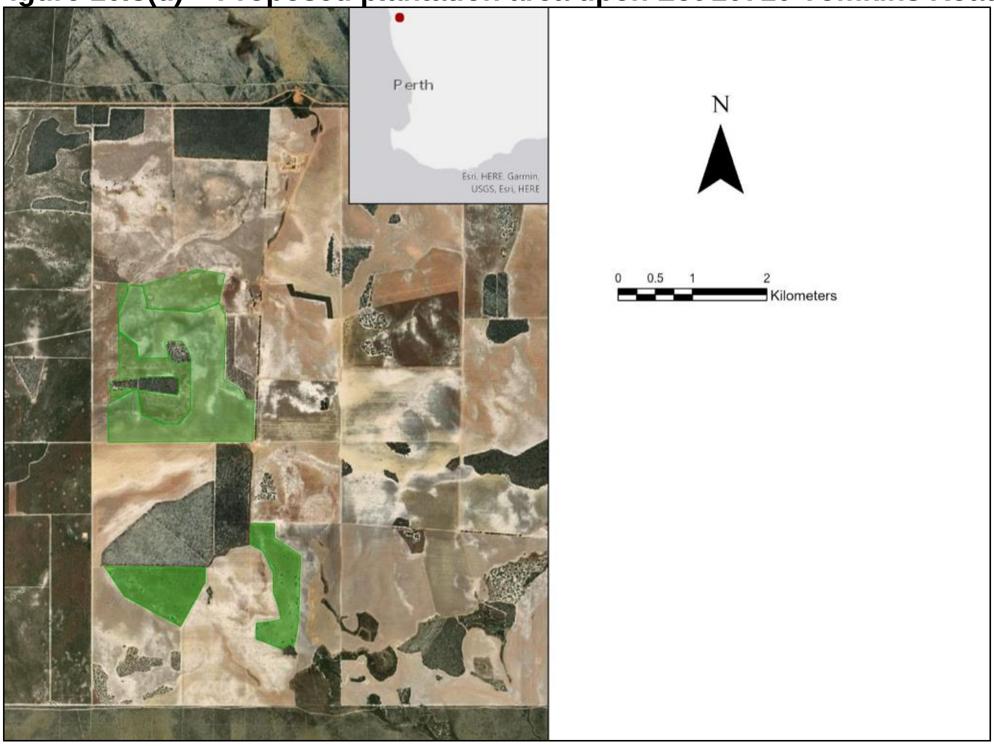
Lot 10710, and the neighbouring 1,483.7983ha Lot 1 to the east, are owned by Project Haber Pty Ltd who are the proponents for a urea production plant that is proposed upon the north-western corner of Lot 10710 and the north-eastern corner of adjoining Lot 1. This urea production project is currently before the Environmental Protection Authority for review, and planning application processes relating to this project under the *Planning and Development Act 2005* (i.e. rezoning and development applications) are required to be placed on-hold until the environmental application process under the *Environmental Protection Act 1986* is concluded.

Figure 10.3(c) – Project Haber proposal area Lots 10710 & 1 Tomkins Road



The application before Council proposes to undertake revegetation of 337ha of Lot 10710 in 3 separate areas, all located outside of the proposed urea production project footprint.

Figure 10.3(d) – Proposed plantation area upon Lot 10710 Tomkins Road



The applicant proposes to plant a variety of native species alongside existing pockets of remnant vegetation and planting would generally fall into 2 types:

- Restoration plantings that would typically comprise salt tolerant eucalypts, causarinas and melaleuca species that would be required to be in place for a minimum of 25 years to generate Australian Carbon Credits. Restoration planting would occur in April/May 2023 at a 600 stems per hectare density, with rip lines every 4-5m, with infill planting in 2024 to achieve a survival rate of 80%; &

- Biomass plantings that would typically comprise mallee eucalypts for harvest as feedstock for renewable biofuel production (decision on the location of a biofuel plant would be subject to later application pending the assessment of biofuel biomass and technologies). Biomass planting would occur in April/May 2024 at a 2,000 stems per hectare density, with rip lines every 4-5m, with infill planting in 2025 to achieve a survival rate of 80%.

The submitted application is provided as **separate Attachment 10.3**.

Officer's Comment:
The introduction of carbon planting to Mid West Shires in the last decade has become increasingly common and an issue that Councils have generally accepted but with some cautionary principles to ensure that they are located and managed appropriately.

Councils have occasionally raised concern that traditional agricultural activities such as cropping, grazing and food production should generally remain the predominant land use in its productive rural areas and that agroforestry or plantations should remain as ancillary and complementary uses rather than displacing ones. Whilst there are other factors contributing towards reductions in rural populations, Councils have typically wished to ensure that new land uses do not exacerbate an existing ongoing issue.

Council have often sought to encourage tree crops in areas subject to land degradation, including areas of high salinity, water logging, and high levels of chemical contamination where there are clear natural resource management benefits, and discourage them upon land that is considered to be of high agricultural value or contain strategic surface gravel deposits required for the maintenance and construction of road networks.

Concerns have also been raised in the past where tree farms are managed remotely with only occasional visitation from employees who are attending to a series of plantations across a wide region, and how this can differ from the ability to control invasive species and manage fire risk more typically available when owners/operators are residing on-site.

In its previous consideration of other tree farms within the Shire, most recently upon Lots 2, 200 & 201 Eneabba-Three Springs Road, Kadathinni at its 16 October 2019 meeting, Council has required applicants to prepare managements plans that demonstrate compliance with the Forest Products Commission’s ‘Code of Practice for Timber Plantations in Western Australia’ and the Department of Fire & Emergency Services (DFES) ‘Guidelines for Plantation Fire Protection’.

In the event that Council were to approve this application it is recommended that it be subject to the finalisation of a management plan by the applicant, and that this be submitted to the Shire, upon which the Shire would refer it to DFES and

Department for Primary Industries and Regional Development (DPIRD) inviting comment.

Consultation:
Council is not obliged to undertake consultation, although it can should it wish, invite comment from surrounding landowners, and relevant government agencies prior to determining this application.

It is recommended that approval of this application be made subject to the applicant preparing, and subsequently adhering to, and reviewing as necessary, a plantation management plan. This plan would be forwarded by the Shire to DFES and DPIRD inviting comment, and the responses received would be incorporated into a Shire response to the applicant advising of required modifications to the management plan.

Statutory Environment:
Lot 10710 Tomkins Road, Arrowsmith East is zoned ‘Rural’ under the Shire of Three Springs Local Planning Scheme No.2 (‘the Scheme’).

The Scheme lists the objective for the ‘Rural’ zone as being:

> *“To provide for the sustainable use of land for the agricultural industry and other uses complementary to sustainable agricultural practices, which are compatible with the capability of the land and retain the rural character and amenity of the locality.”*

The proposed revegetation of a 337ha area for the purpose of long-term carbon sequestration and biomass planting for potential use in biofuel production would meet with the land use definition of ‘Tree Farm’ which is defined by the Scheme as follows:

> *“means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act 2003 section 5”*.

‘Tree Farm’ is listed as a ‘D’ use within the ‘Rural’ zone under the Scheme, that is a use that is not permitted unless the local government has exercised its discretion by granting planning approval.

Section 9 of the Scheme sets out the following:

> *“The aims of this Scheme are —*
> *(a) To assist the effective implementation of regional plans and policies including the State Planning Strategy;*
> *(b) To protect areas of agricultural significance for sustainable food production;*
> *(c) To encourage economic growth in rural areas by identifying appropriate areas for more intensive and diversified use of rural land for high value products compatible with surrounding farm practices;*
> *(d) To encourage processing and value adding industries to be located within the Shire, and promoting tourism;*
> *(e) To provide opportunities for planned, contained and sustainable settlements in locations with access to services and infrastructure;*

(f) To ensure development in rural areas is planned so as not to prejudice productive rural land uses, to protect and enhance rural landscapes and environmental values, and to ensure accessibility to services and facilities;
(g) To protect the natural environment and biodiversity while ensuring appropriate development opportunities within the local government are realised;
(h) To promote and safeguard public health, safety and general welfare of the community;
(i) To promote the sustainable management of natural resources including energy, water, land, minerals and basic raw materials by preventing land degradation and integrating land and catchment management with land use planning; and
(j) To protect the character of significant landscapes as part of the environmental heritage and sense of place and as a resource for tourism."

Schedule 2 Part 9 Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists the following relevant matters to be considered by local government in considering this application:

"(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;…
…(e) any approved State Planning Policy;
(f) any policy of the Commission;
(fa) any local planning strategy for this Scheme endorsed by the Commission;…
…(m) the compatibility of the development with its setting, including –
(i) the compatibility of the development with the desired future character of its setting; and
(ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
(n) the amenity of the locality including the following —
(i) environmental impacts of the development;
(ii) the character of the locality;
(iii) social impacts of the development;
(o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;…
…(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
(r) the suitability of the land for the development taking into account the possible risk to human health or safety;
(s) the adequacy of —
(i) the proposed means of access to and egress from the site; and
(ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
(t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;…

… (w) the history of the site where the development is to be located;
(x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;…
…(zb) any other planning consideration the local government considers appropriate."

Policy Implications:
The Western Australian Planning Commission (WAPC) State Planning Policy 2.5 - Rural Planning (2016) notes the following in relation to applications of this nature:

> *"Tree farming is an umbrella term used to describe the planting of trees to generate economic return and/or environmental benefits. It has been a rapidly emerging industry in a number of rural locations across the State. Usually this has involved the planting of trees for harvest. However, more recently the planting of trees for carbon sequestration has emerged as a new rural land use. Tree farming which involves harvesting is a primary production activity that also sequesters carbon. The different types of tree farms i.e. integrated, chip logs or saw logs, require varied planning approaches.*
>
> *WAPC policy in regard to tree farming is:*
> *(a) tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;*
> *(b) tree farming should generally not occur on priority agricultural land;*
> *(c) tree farming should generally be a permitted use on rural land, except where development of a treefarm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;*
> *(d) local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;*
> *(e) in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge, visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;*
> *(f) where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and*
> *(g) the establishment of tree farms does not warrant the creation of new or smaller rural lots."*

A copy of the WAPC's SPP2.5 can be viewed at the following link:
State Planning Policy 2.5 - Rural Planning - December 2016 (www.wa.gov.au)

The 'Code of Practice for Timber Plantations in Western Australia' was first prepared by the Forest Industries Federation (WA) in partnership with the State

Government in 2006 and updated in 2014 and a copy of the document can be viewed at the following link:
[Code of Practice for Timber Plantations in Western Australia (www.wa.gov.au)]

The Code of Practice notes that:

> *"The purpose of this Code is to provide goals and guidelines to plantation managers so that operations in plantations in Western Australia are economically competitive and sustainable and are consistent with other resource management objectives.*
>
> *The Code also facilitates assessment of State timber plantation practices by the Australian Government. This was a prerequisite to ensure that controls on the export of unprocessed wood from public and private plantations are removed.*
>
> *The Western Australian Planning Commission and local town planning schemes can rely upon the adoption of, and adherence to, this Code by plantation managers as an integral part of the planning and land-use process, whether or not formal planning approval is required.*
>
> *Local governments can rely on adherence to this Code where planning approval for the establishment of a plantation is not required under a town planning scheme (i.e. is a permitted land use).*
>
> *Compliance with this Code will provide:*
> - *the plantation industry with confidence to secure export opportunities for plantation products without additional licences or approvals;*
> - *plantation managers with a single reference document encompassing all relevant rules and regulations relating to plantations in Western Australia; however, plantation managers should be aware that this Code might not reflect the current status of regulations as they may change over time;*
> - *increased confidence for investors dealing with plantation managers;*
> - *a professional, credible and sustainable industry by establishing the framework within which growers can apply best practice; and*
> - *an environmentally conscious market with sustainably produced wood or wood derived products."*

DFES also have the 'Guidelines for Plantation Fire Protection' that can be viewed at the following link:
[Publications (dfes.wa.gov.au)]

Financial/Resources Implications:

In the event that the applicant's operations have an impact on the condition of the local road network, it is considered reasonable that a contribution to maintenance be required of the applicant to avoid financial burden on the Shire, and ensure the applicant provides compensation commensurate with additional wear imposed by traffic movements associated with their operations.

Strategic Implications:
Section 3.3.1 of the Shire of Three Springs Local Planning Strategy notes the following of relevance to this application.

3.3.1 Sustainable Agriculture Objective - To support the sustainable continuation of primary industry and agriculture activity as key economic drivers for the Shire.	
Strategies	Actions
In consultation with DPIRD identify and protect any areas recognised as Priority Agricultural Land and ensure the protection of this land from the impacts of competing land uses.	Include Town Planning Scheme provisions for the ’Priority Agriculture’ zone, with uses permitted in accordance with WAPC policy.
In consultation with DPIRD identify rural areas which may be suitable for agroforestry, plantations and tree crops as a means of economic diversification.	Prepare an ’Agroforestry, Plantations and Tree Crops’ Local Planning Policy which will help achieve a consistent, efficient and equitable system for assessing and approving Development Applications of this type, specify application requirements, and ensure, as much as is practicable, compliance with relevant legislation and policy. Include ’Agroforestry,’ ’Plantation’ and ’Agriculture-Intensive’ as ‘D’ (discretionary) uses in the ’General Agriculture’ zone.
3.3.3 Land Management Hazards Objective - Recognise and respond to existing and potential land management hazards to ensure sustainable land use and development.	
Strategies	Actions
To investigate, in conjunction with DPIRD innovative solutions for managing unproductive agricultural land.	Work with DPIRD to educate farmers about best practice solutions for managing unproductive agricultural land, such as planting trees and shrubs for carbon credits or biomass generation and planting perennial grasses for grazing livestock.

At present DPIRD have completed detailed mapping of high quality agricultural land for the northern Mid West region (City of Greater Geraldton and Shires of Chapman Valley, Irwin and Northampton) but not the area subject of this application. Council will therefore have to make its own assessment in this regard. It is noted that the application is for an area immediately south of, and associated with, a proposed urea production plant.

This application is relevant to the following aspects of Council's Strategic Community Plan 2018-2028:

Strategic Community Plan 2018-2028				
Ref	Strategy	Still Relevant	Priority	Time frame
1.3.1	Promote existing and new industry opportunities to increase employment	Yes	High	Ongoing
1.3.3	Support sustainable farming and other	Yes	Medium	Ongoing

	industry development			
2.1.2	Develop natural resource projects.	Yes	High	Ongoing

Voting Requirements:
Simple majority

Officer's Recommendation:
The revised planting plan is considered a relatively minor variation and does not warrant amendment to the recommendation other than to reference the new planting plan (the suggested amended wording is shown in red font below to highlight the recommended modification).

OFFICER'S RECOMMENDATION:	**10.3**

That Council grant formal planning approval for a tree farm upon 1719 (Lot 10710) Tomkins Road, Arrowsmith East subject to the following:

Conditions:

1 Development shall be generally in accordance with the revised planting plan provided within the Additional Information to Agenda Item 10.3 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.

2 Any additions to or change of use of any part of the land or building(s) (not the subject of this consent/approval) considered by the Shire Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.

3 The applicant is to prepare, adhere to, and review as necessary, a management plan including any modifications required by this approval or any such changes requested in writing by the Shire Chief Executive Officer or in the case of a dispute by the determination of Council as to the ongoing operation of the development.

4 The applicant is to implement and maintain reporting mechanisms for complaints concerning the operation of the development. In the event of a substantiated complaint being received the applicant is required to demonstrate mitigation response(s) to the approval of the local government. Such response(s) will be treated as conditions of approval/required modifications to the management plan.

5 The applicant shall make payment to the local government for the repair, reinstatement or replacement of any road infrastructure that is damaged, becomes unsafe or fails to meet appropriate engineering standards where the damage to the road network is caused by reason of use of the road in connection with the approved development (or where agreed to by the local government, the applicant may instead arrange for such repair, reinstatement or replacement works to be undertaken to the satisfaction of the local government).

6 The applicant must obtain any/all necessary consents of the landowner relevant to the site and the access to the sites.

Advice Notes:

(a) The management plan shall be prepared and periodically updated with regard for the 'Code of Practice for Timber Plantations in Western Australia' (Forest Industries Federation WA, 2014), 'Guidelines for Plantation Fire Protection' (Department of Fire & Emergency Services, 2011), 'Code of Practice for the use of agricultural and veterinary chemicals in WA' (Department of Primary Industries & Regional Development, 2005) and superseding documents and documents of subsequent relevance.

(b)	If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

10. REPORTS OF OFFICERS

Executive Services	
10.4. Tender 22/23-02 Three Springs Multi-Purpose Hall	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	CEO
File Reference:	ADM
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	CONFIDENTIAL - Shire of Three Springs Tender Evaluation Report.

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
■	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
■	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
This report outlines recommendations for the Council to approve the tender for the renovation of the Three Springs Shire Hall and the associated budget, as well as a variation request to the Australian Government Local Roads and Community Infrastructure Program. The report provides background information on the benefits of the renovation, the financing of the project, and the scope of works involved, and includes details of the tender evaluation process, statutory requirements, policy implications, and financial/resource implications.

The Council will be requested to:

1. Award Tender 22/23-02 Three Springs Multi-Purpose Hall (The Hall) as recommended in the confidential evaluation report.

2. Approve the budget of $839,765.00 for the Multi-Purpose Hall consisting of a grant worth $658,208.00 and a Shire contribution of $181,588.00.

3. Approve the Australian Government Local Roads and Community Infrastructure variation request. This will involve redirecting the Community Netball Courts project and transferring the associated funds towards the Hall project.

4. Approve the resubmission of the Community Netball Courts project into the Australian Government Local Roads and Community Infrastructure Program Phase Four.

5. The transfer of $436,046 to the Glyde Street Redevelopment Reserve is reduced to $254,488. The difference of $181,588 is transferred to the Hall renovation budget.

Background:
The Shire Hall is set to undergo an extensive renovation that includes upgrading the kitchen and bathroom facilities, as well as installing air conditioning in the main Hall. These enhancements will bring numerous benefits to the community, making the building more suitable for a variety of uses.

The updated kitchen and bathroom facilities will offer improved functionality and comfort, making it easier for users to prepare food and maintain hygiene standards. Additionally, the installation of air conditioning in the main Hall will provide a comfortable environment for hosting events and gatherings all year round.

One of the significant advantages of these renovations is that they will enable the Shire Hall to serve as an emergency recovery centre. During emergencies, such as natural disasters, the Shire Hall can be used as a temporary shelter for people who have been displaced from their homes. The upgraded facilities will ensure that the centre can provide essential services, such as cooking and washing, to those in need.

Furthermore, the enhanced facilities will make the Shire Hall a more attractive venue for hosting community events and catering for services. The versatility of the space will allow for a wider range of events to take place, from large-scale gatherings to small meetings. The air-conditioned main Hall will also provide a comfortable space for users during hot summers or chilly winters.

Overall, the renovation of the Shire Hall will significantly improve its functionality, making it a more versatile and useful community space. The upgraded facilities will benefit everyone who uses the building, from emergency response teams to event organizers and community members.

To ensure that the renovations are carried out to a high standard, the Shire engaged the services of Eastman Poletti Sherwood Architects. The architects were responsible for formulating the drawings and specifications for the project and will act as the Shire's superintendent during the construction phase. With their expertise, the architects will help to ensure that the renovations are completed on time, within budget, and to the required standard.

By securing this grant and engaging the services of experienced architects, the Shire is demonstrating its commitment to providing high-quality facilities for the community. The Hall Renovation project will not only enhance the functionality and versatility of the Shire Hall but also create local employment opportunities and support the local economy. Overall, this project represents a significant investment in the future of the Shire and its residents.

The Three Springs Shire Hall alterations and refurbishments scope of works include:

- Demolition and removal of existing toilets, kitchen and servery
- Construction of new toilets
- Renovation of existing kitchen and servery
- Air conditioning of the Hall
- Renovation of 'Red Room' and other works as documented in the tender

Officer's Comment:
The confidential Evaluation report provides details associated with the tender process and tender assessment.

Consultation:
Nil

Statutory Environment:
Section 3.57 of the *Local Government Act 1995 and the Local Government Regulation 1996 (Function and General)* Part 4, Division 2 section 11 (2) (b).

Section 3.57 of the *Local Government Act (LGA) 1995* and the LGA Functions and General Regulations, 11 to 24G.

Regulation 18 (4) of the *Local Government (Functions and General) Regulations* states:

"Tenders that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks it would be most advantageous to the local government to accept."

All tenders were evaluated against the selection criteria by which each tender was assigned a score based on the tenderer's capacity to meet the tender objectives.

The contract will be awarded to a Tenderer who best demonstrates the ability to carry out the required service at a competitive price. The tendered prices were assessed via qualitative and compliance criteria to determine the most advantageous outcome for Council.

Policy Implications:
1.5 – Procurement Policy

Financial/Resources Implications:

1. In order to finance the Hall Renovation project, the Shire applied for a grant worth $658,208 from the Australian Government Local Roads and Community Infrastructure Program, Phase Three. This grant consisted of two elements the first element was the Shire Hall Project $508,208, and the second element was the Community Netball Courts $150,000.

2. Associated with this report, a proposal will be submitted to modify the Australian Government's Local Roads and Community Infrastructure Program grant by suspending the Community Netball Courts project for this financial year and redirecting the budget of $150,000 towards the Hall Renovation project.

3. The Shire received notification on February 13, 2023, that The Shire of Three Springs has been granted $329,104 under Australian Government's Local Roads and Community Infrastructure Program Phase Four. The funds will be accessible starting from July 2023, and there are plans to re-submit the Community Netball Courts project subject to Council approval. The estimated cost for this project is approximately $280,000.

4. The tenders ranged from $654,831 to $714,876. The estimated cost for the renovation project of the Hall is $839,765.

Tendered Rates (Highest Tendered Rate)	-$714,876.00
Eastman Poletti Sherwood Architects	-$ 84,901.00
Total	**-$799,777.00**
5% Variation	-$ 39,988.85
Total	**-$839,765.85**
Local Roads and Community Infrastructure Program	$658,208.00
Shire funding	$181,588.00
Grand Total	**$839, 765.00**

5. The 2022/23 budget includes a transfer of $436,046 to the Glyde Street Redevelopment Reserve, however, it is proposed to decrease this amount to $254,488 and allocate the remaining $181,558 to the Hall Renovation budget. By doing so, the Council will provide $181,588 in funding and, combined with the LRCIP grant of $658,208, a total of $839,766 will be available to cover the renovation costs based on the received tenders.

Strategic Implications:
This item is relevant to the Council's Strategic Community Plan 2018-2028.

Strategic Community Plan 2018-2028	
Council Objectives:	**Outcome:**
Nil	Nil

This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020-2024	
Scope Statement:	**Project Outputs:**
Nil	Nil

Voting Requirements:
Absolute Majority

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	**10.4**
That Council: 1. Awards Tender 22/23-02 Three Springs Multi-Purpose Hall as recommended in the confidential evaluation report to:…………………….. 2. Approve the budget of $839,765.00 for the Multi-Purpose Hall Project. 3. Approve the Australian Government Local Roads and Community Infrastructure variation request. This will involve suspending the Community Netball Courts project and transferring the associated funds towards the Hall project. 4. Rescind the transfer of $436,046 to the Glyde Street Redevelopment Reserve. 5. Approve the transfer of $254,488 to the Glyde Street Redevelopment Reserve. 6. Approve the transfer of $181,588 towards the Hall Renovation budget.	

10. REPORTS OF OFFICERS

Works and Services	
10.5. Capital Works Progress Update 2022-2023	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	Capital Works Report 2022-2023 Grade Map

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☐	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
■	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
That Council accepts the Capital Works Report for February 2023.

Background:
This report provides Council with the 2022-2023 Capital Works progress update.

Officers Comment:
Refer to the attached status report.

Consultation:
Nil

Statutory Environment:
Nil

Policy Implications:

Purchasing Policy 3007.1

Financial/Resources Implications:
Shire of Three Springs Adopted Budget 2022-2023

Strategic Implications:
This item is relevant to the Council's approved Strategic Community Plan 2018–2028.

Strategic Community Plan 2018 - 2028	
Council Objectives	**Outcome**
Nil	Nil

This item is relevant to the Council's approved Corporate Business Plan 2020–2024.

Corporate Business Plan 2020 - 2024	
Scope Statement:	**Project Outputs:**
Nil	Nil

Voting Requirements:
Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	10.5
That Council accepts the Capital Works Report for February 2023.	

10. REPORTS OF OFFICERS

Executive Services	
10.6. Community Development Officer Update	
Agenda Reference:	CDO
Location/Address:	Shire of Three Springs
Name of Applicant:	Chief Executive Officer
File Reference:	
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Raman S Virdi, Community Development Officer
Attachment (s):	Nil

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☐	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
■	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
That Council accepts the Community Development Report for February 2023.

Background:
This report provides Council with the Community Development update.

Officer's Comment:

National Awards for Local Government (NALG)	The NALG are organised by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts. The Shire submitted an application for the Silos Projection Project initiative in the Creativity and Culture award category on Wednesday, 08 March 2023. • The 'Creativity and Culture' category recognises

	local government initiatives which: • Create opportunities to showcase the best of communities through arts and culture; • Embrace well-being and diversity, and encourage social inclusion through community participation in artistic activities; and/or • Leverage arts and culture to improve community sustainability and increase local economic opportunity. • The voting for NALG will be open between Tuesday, 14 March 2023 and Friday, 14 April 2023. • The NALG winners will be announced in June 2023.

Summer Night – Carmen	Summer Night Carmen Event was organised by the Shire of Three Springs and North Midlands Project, Carnamah.
	• The event was held at the Jack Thorpe Garden, Three Springs.
	• The evening involved a live screening of 'Carmen' and short informative videos from the following agencies:
	  ◦ Main Roads
	  ◦ Arc Infrastructure
	  ◦ Cancer Council WA
	  ◦ Shire of Three Springs
	• West Australian Opera broadcasted the live screening in association with Perth Festival.
	• A total of 50 community members attended the event.

Three Springs Community Gym (TSCG)	Three Springs Community gym is managed by the Council Policy 4.2 Infrastructure Policy-Asset Management. The Shire has placed an order to install a new treadmill and mirrors at the TSCG.
Official Communication - Facebook page and the Shire website.	The Shire has updated its Facebook Page and website about ongoing activities.

Grants:

Regional Event Scheme 2023-24 (RES 2023-24)	RES 2023-24 is managed by Tourism WA. An application has been submitted to fund the 'Re-imagining

	Three Springs' Event in October 2023.
Stronger Communities Programme Grant – (SCP Grant Round 8)	SCP Grant – Round 8 is managed by Department of Infrastructure, Transport, Regional Development, Communications and the Arts. The Shire of Three Springs submitted an expression of interest to install LED community notice board on main street, Three Springs.

Consultation:
Nil

Statutory Environment:
Nil

Policy Implications:
Nil

Financial/Resources Implications:
Nil

Strategic Implications:
This item is relevant to the Council's Strategic Community Plan 2018-2028.

Strategic Community Plan 2018 - 2028	
Council Objectives:	**Outcome:**
People are motivated, work together and have an increased pride and participation in the community.	3.1.6 Actively facilitate, support and participate in community events.
A well engaged and informed community that actively participates.	4.1.6 Actively facilitate, support and participate in community events.

This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020 - 2024	
Scope Statement:	**Project Outputs:**
A prosperous, thriving and innovative local economy.	1.1 Develop tourism infrastructure and increase the length of stay.
A collaborative and forward-thinking community that is guided by strong leadership.	4.1 A well engaged and informed community that actively participates.

Voting Requirements:
Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	**10.6**
That Council accepts the Community Development report for February 2023.	

10. REPORTS OF OFFICERS

Executive Services	
10.7. Community Crop	
Agenda Reference:	CDO
Location/Address:	Shire of Three Springs
Name of Applicant:	Chief Executive Officer
File Reference:	
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Raman S Virdi, Community Development Officer
Attachment (s):	EOI Three Springs Primary School EOI Three Springs Netball Club

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
☐	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
■	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person’s rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
That Council award the cropping rights to the Three Springs Netball Club for the 2022- 2025 season.

Background:

At the July 2019 Council meeting, the Three Springs Sporting Club was granted permission to crop the Arrino Reserve for the 2020 to 2022 season. Subsequently, during the June 2022 Council meeting, a new Community Crop policy was adopted. This policy provides detailed guidelines and qualitative criteria that must be adhered to when granting access to the land for future seasons. It is worth noting that the upcoming season includes a fallow year, as the policy mandates that the land be left fallow every tenth year.

Furthermore, the policy stipulates that the Shire will reimburse incoming organisations up to $10,000 for out-of-pocket expenses associated with managing the fallow year. However, receipts must be provided to verify the expenses.

Officer's Comment:

An invite to submit an expression of interest for the 2022 – 2025 season was open from Tuesday, 28 February 2023, to Wednesday, 8 March 2023.

Two submissions were received from Three Springs Netball Club and Three Springs Primary school seeking permission to crop the land.

- The Three Springs Netball Club has submitted an application for the redevelopment of their netball courts situated on Mayrhofer Street. These courts serve as a primary training ground and a venue for home games for the club. The proposed project is of significant scale for the Netball Club. Despite the availability of grants and funding options, the club will need to provide additional funds to ensure the successful completion of the redevelopment project.

- The Three Springs Primary School has submitted an application to resurface the basketball and play area due to the existing cracks posing a potential hazard. Additionally, the school is interested in installing a shade structure over the playground space. It is worth noting that Three Springs Primary School is the only school in the Midwest region without an undercover play area. The proposed project aims to address these issues and provide a safer and more comfortable environment for the students to play and learn.

Both applications were assessed against the Council Policy 3.11 qualitative criteria and received the following score:

	Three Springs Netball Club	**Three Springs Primary School**
Alignment with Policy Purpose	Yes	Yes
Key Personnel skills and experience	Yes (50%)	Yes (25%)
Demonstrated Understanding	Yes (25%)	Yes (15%)

Consultation:
Shire of Three Springs Chief Executive Officer – Keith Woodward
Three Springs Primary School – Shirley MacLeod
Three Springs Netball Club – Tayla Mutter

Statutory Environment:
The Reserve is vested in the Shire of Three Springs, and Council has the care, control and management responsibilities for this land and can use it for any public purpose.

Policy Implications:
Shire of Three Springs Council Policy 3.11 Community Crop

Financial/Resources Implications:
The Council policy 3.11 stipulates that the Shire will reimburse incoming organisations up to $10,000 for out-of-pocket expenses associated with managing the fallow year. However, receipts must be provided to verify the expenses.

Strategic Implications:
This item is relevant to the Council's Strategic Community Plan 2018-2028.

Strategic Community Plan 2018 - 2028	
Council Objectives:	**Outcome:**
People are motivated, work together and have an increased pride and participation in the community	3.1.5 Continue to support community organisations.

This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020 - 2024	
Scope Statement:	**Project Outputs:**
A prosperous, thriving and innovative local economy.	1.5 Retain and support the presence of the existing government services, facilities and other agencies in Three Springs.
A collaborative and forward thinking community that is guided by strong leadership.	4.3 Continue to provide quality local government services and facilities.

Voting Requirements:
Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	**10.7**
That Council award the cropping rights to the Three Springs Netball Club for the 2022-2025 season.	

10. REPORTS OF OFFICERS

Executive Services	
10.8. Provision of Financial Services	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0243
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Krys East, Deputy Chief Executive Officer
Attachment (s):	Nil

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
■	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
☐	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
That Council authorises the continuing engagement of “Bob Waddell & Associates Pty” and “Robert Ross Waddell T/A Bob Waddell Consultant” to assist with the Council’s financial requirements, such as preparation of Annual Financials, Statutory Budget, Monthly Financial Reports and Rate services.

Background:
Mr Waddell’s companies have provided intermittent financial services to the Shire of Three Springs since 2010/11. They have also provided a complete Rate Services to the Shire since July 2021. The proposal for this work was until June 2022.

During the period from December 2021 to March 2022, the Shire engaged Mr Waddell’s companies to assist the CEO to perform financial tasks in the absence of a Deputy CEO. Quotes were sought from three companies, with Mr Waddell’s being considered the best value and the company having the required expertise. Mr Waddell provided an hourly rate for his services. Another consideration was the advantage of having a team of Associates to ensure that financial tasks being undertaken by Bob Waddell's company are completed on time without the reliance on a single person.

Officer's Comment:
The Shire requires financial services in compliance with accounting standards and Local Government requirements, which are constantly changing. Mr Waddell's company has proven experience in producing reports for several Local Governments in Western Australia, ensuring compliance. The preparation of the statutory budget and annual reports is time-consuming and requires strict deadlines, and the services of Mr Waddell's companies are suggested to meet these requirements. The company has also been providing rates services, which have been cost-effective compared to having a rates officer employed. While the purchasing policy requires obtaining three quotes, Mr Waddell's experience and proven performance with the Shire are the deciding factors in continuing to utilize his company for financial services as required.

These financial services may also be utilised during financial staff absence as required. Having an external "pair of eyes" looking at the Shire finances is also advantageous. Ultimately it is like having an internal audit system in place.

Additionally, in a larger shire, there would be various people to "bounce ideas" with or to seek guidance etc from. As the finance team is very small in Three Springs being able to consult with Mr Waddell assists staff in performing their financial roles as required.

Consultation:
Nil

Statutory Environment:
Nil

Policy Implications:
The Officer is recommending to Council that the Procurement Policy 1.5 does not apply to this acquisition of service.

Financial/Resources Implications:
Engagement costs for a Consultant to assist with financial requirements are included in the 2022-2023 Shire Budget.

Year to date, approximately $40k has been spent on Mr Waddell's services with approximately $30k being associated with preparing the Statutory Budget and Annual Financial report. Mr Waddell also makes himself (and/or associates) available to liaise with the OAG appointed auditors to make requested changes or clarification is required.

Strategic Implications:
This item is relevant to the Council's approved Workforce Plan 2020-2024.

Workforce Plan 2020-2024	
Council Objectives:	**Outcome:**
4.2.1 Establish a replacement program for positions nominated as critical	4.2.1.1 Establish a risk management/backup plan for critical

	positions: • Identify critical positions; • Assess level of risk; • Identify a pool of potential emergency internal/external replacements; • Prepare individualised development plan

This item is relevant to the Council's approved Corporate Business Plan 2020 – 2024.

Corporate Business Plan 2020 – 2024	
Scope Statement:	**Project Outputs:**
4.4.6 Review Corporate Business Plan	4.4.6.1 Demonstrate sound financial planning and management

Voting Requirements:
Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION	**10.8**
That Council approves: 1. The continuation of utilising Bob Waddell & Associates Pty and Robert Ross Waddell T/A Bob Waddell Consultant services to assist management in undertaking the shire's financial requirements (including rate services) until 30/6/2024. 2. Council acknowledge this engagement is not in accordance with the Shire of Three Springs Procurement Policy 1.5.	

10. REPORTS OF OFFICERS

Corporate Services	
10.9. Budget for Payroll Software	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0130
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Krys East, Deputy Chief Executive Officer
Attachment (s):	Nil

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
■	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
☐	Legislative	Includes adopting local laws, local planning schemes and policies.
☐	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person’s rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
That Council approves the inclusion of a budget to implement Altus Payroll Software.

Background:
The Shire payroll is processed through the Payroll module of SynergySoft. This is a time consuming process with a potential high level of user input error. At present paper time sheets are manually filled in by employees and then entered into SynergySoft by the Finance Officer. Once this task is completed, to finalise the process takes a further four hours.

Altus Payroll is a comprehensive cloud-based payroll solution that offers a range of features designed to streamline payroll processing and optimize staff efficiency. With Altus Payroll, the Shire will be able to automate calculations, capture time and attendance, and finalize payroll in a single process, reducing the potential for user input errors and significantly reducing processing time. The user-friendly employee portal and mobile app offer stress-free experiences for staff, while the award engine automates award and enterprise agreement calculations, reducing the most time-consuming aspect of payroll to just a few minutes. With real-time reporting and rostering tools, the Shire can make strategic decisions to improve organizational culture, performance, and productivity. Finally, Altus Payroll's time clock app enables secure and easy clocking on and off, allowing the Shire to track and manage staff right down to the task at hand. Overall, Altus Payroll is expected to significantly improve the Shire's payroll efficiency, reduce workload, and optimize staff resources.

Officer's Comment:
The Shire is currently using Altus for procurement and bank reconciliation.

The staff is keen to implement Altus Payroll at the earliest. The challenge faced by local governments is recruiting and retaining staff for various tasks. Therefore, it is crucial for small local governments to explore various methods to reduce workloads and optimize on-site staff's efficiency. Succession planning is essential to ensure that the Shire complies with operational requirements and regulations.

Currently, only one employee is trained in payroll, and their leave affects the payroll process. Despite being accommodating and planning their leave with minimal interruption, relying on a single employee is not ideal. Introducing Altus Payroll is expected to streamline the payroll process, allowing the Finance Officer to focus on other essential work and reduce the time required for training another employee in payroll.

Consultation:
Chief Executive Officer
Shire Staff

Statutory Environment:
Regulation 5(1)(f) and 5(2)(a) of the Local Government (Financial Management) Regulation 1996 requires:

"5. CEO's duties as to financial management

(1) Efficient systems and procedures are to be established by the CEO of a local government —

(f) for the maintenance of payroll, stock control and costing records;

And

(2) The CEO is to —

(a) ensure that the resources of the local government are effectively and efficiently managed;"

Policy Implications:
Nil

Financial/Resources Implications:
The initial set up cost for Altus Payroll is $67,000 plus an annual cost of approximately $14,500.

Strategic Implications:
This item is relevant to the Council's approved Corporate Business Plan 2020 – 2024.

Corporate Business Plan 2020 – 2024	
Scope Statement:	Project Outputs:
4.4.7 Maintain effective and efficient ICT systems	4.4.7.1 Continue to implement the ICT Strategy

This item is relevant to the Council's approved Workforce Plan 2020-2024

Workforce Plan 2020 – 2024
5.1 Workforce Supply Demand Analysis
Reviewing internal processes and procedures with the goal of gaining greater transactional efficiencies and strengthening governance practices.

Voting Requirements:
Absolute Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION	**10.9**
That Council approves a Budget inclusion of $67,000 within the 2022/23 Budget review for the implementation of Payroll software acknowledging this will require an annual budget allocation for an annual subscription and various services of approximately $14,500.	

10. REPORTS OF OFFICERS

Corporate Services	
10.10. Monthly Financial Report for Period 28 February 2023	
Agenda Reference:	DCEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0243
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Krys East, Deputy Chief Executive Officer
Attachment (s):	Monthly Financial Report 28 February 2023

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
■	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
■	Legislative	Includes adopting local laws, local planning schemes and policies.
☐	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
That Council accepts the monthly financial report for the period ending 28 February 2023.

Background:
The Provision of the FM Regulations 1996 and associated regulations requires a monthly financial report to be presented at an ordinary council meeting within 2 months of the period end date.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

Officer's Comment:

At the time of writing this report, there were still several outstanding invoices etc. and end of year calculation have yet to be done, so the closing surplus is an estimate only and is subject to change until 2021-2022 year has been audited.

The 2022-2023 Budget was adopted in August.

Further information can be found by referring to Financial/Resources Implications.

Consultation:
Nil

Statutory Environment:
The preparation of Monthly Financial reports is prepared under Section 6.4 of the Local Government Act 1995.

In accordance with FM regulation 34 (5), a report must be complied on variances greater than the materiality threshold adopted by the council of $10,000 or 10%. As this report is composed at a program level, variances commentary considers the most significant items that comprise the variance.

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***Committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

© actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

© the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

(b) an explanation of each of the material variances referred to in sub regulation (1)(d); and

© such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

© by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications:
Nil

Financial/Resources Implications:
Total Cash Available as at 28 February 2023 is $5,069,440,. Cash available is made up of Unrestricted cash $3,250,916 and Restricted cash of $1,818,523.50 being primarily made up of various reserves.

Rates Debtors balance as at 28 February is $213,879. Rates Notices for 2022-23 were issued in August 2022. Rates collected as at end of Febrary 2023 was $2,253,347 91.33%.

February 2023:

Operating Revenue – Operating revenue of $3,225,421 is made up of Rates – 52%, Grants - 42%, Fees and Charges - 4%, Other Revenue - 1% and Interest Earnings – 1%.

Operating Expenses – Operating expenses of $3,748,148 is made of Depreciation - 45%, Employee Costs – 25%, Materials and Contracts – 13%, Insurance – 6%, Utilities – 4%, Loss on Disposal of Assets – 6% and Other Expenditure – 1%.

Strategic Implications:
This item is relevant to the Council's approved Strategic Community Plan 2018-2028.

Strategic Community Plan 2018-2028	
Council Objectives:	**Outcome:**
Nil	Nil

This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020-2024	
Scope Statement:	**Project Outputs:**
Nil	Nil

Voting Requirements:
Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	**10.10**
That Council accepts the monthly financial report for the period ending 28 February 2023.	

10. REPORTS OF OFFICERS

Corporate Services	
10.11. Accounts for Payments 28 February 2023	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0083
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Donna Newton, Finance and Payroll Officer
Attachment (s):	List of creditors paid as at 28 February 2023

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
■	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
■	Legislative	Includes adopting local laws, local planning schemes and policies.
☐	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
That Council accepts the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

Background:
Financial regulations require a schedule of payments made through the Council's bank accounts, be presented to Council for their inspection. The list includes details for each account paid, incorporating the payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

Officer's Comment:
Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

Consultation:
Nil

Statutory Environment:
Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction;

and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Policy Implications:
Nil

Financial/Resources Implications:
Funds available to meet expenditure in accordance with Shire of Three Springs adopted budget 2022-2023.

Strategic Implications:
This item is relevant to the Council's Strategic Community Plan 2018-2028.

Strategic Community Plan 2018-2028	
Council Objectives:	**Outcome:**
Nil	Nil

This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020-2024	
Scope Statement:	**Project Outputs:**
Nil	Nil

Voting Requirements:
Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	**10.11**
That Council accepts: 1. The accounts for payment as presented for *February* 2023 from the CBA Municipal Fund totalling $242,959.98 2. Represented by Cheque No. 11668, Electronic Fund Transfers No's 18608 – 18683 and Direct Debits 14574.1 - 14618.1 and 14641.1 - 14646.1. **3.** Licensing Fund totalling $4,120.65 represented by Electronic Fund Transfers No's 18684 - 18688, Direct Debit No. 14637.1 - 14637.2 and 14648.1. **Total Payments for February 2023 $247,080.63**	

10. REPORTS OF OFFICERS

Corporate Services	
10.12. Mid-Year Budget Review 2022-2023	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0130
Disclosure of Interest:	Nil
Date:	22 March 2023
Author:	Krys East, Deputy Chief Executive Officer
Attachment (s):	

Council Role:

☐	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
■	Executive	The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
■	Legislative	Includes adopting local laws, local planning schemes and policies.
☐	Review	When Council reviews decisions made by Officers.
☐	Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:
That Council adopts the 2022-2023 Mid-Year Budget review prepared based on figures as of 28 February 2023.

Background:
The mid-year budget report incorporates year-to-date variations and forecasts to 30 June 2023 based on figures as at 28 February 2023.

Local Government Financial Regulations 33A requires that the local government conduct a budget review between 1 January and 31 March each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review. The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulation 1996 and Australian Accounting Standards.

Local governments are required to conduct a budget review to establish whether they are meeting their budget commitments and/or determining any areas of savings, over-spend/concern or required changes, and considering receipt of income and incurred expenditure in accordance with the adopted budget.

Once officers have completed the review, the Council is required to consider the review submitted and determined whether or not to adopt the review or any recommendations made.

When adopting the 2022-2023 annual budget, the Council adopted 10% and $10,000 as the trigger-point for reporting of material variances to be used in the statements of financial activity.

Officer's Comment:
Refer to attached:

2022-23 Budget Review List of Budget Changes for Adoption and the 2022-23 Annual Budget Review reports.

Consultation:
Chief Executive Officer
Shire Staff

Statutory Environment:
Regulation 33A of the Local Government (Financial Management) Regulation 1996 requires:

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

(b) consider the local government's financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.

(3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

Absolute majority required.

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications:
Nil

Financial/Resources Implications:
Specific financial implications are outlined in the budget review statement.

The budget review is a legislative requirement and establishes a system for sound and prudent financial management of the shire, as the budget underpins the Shire's ability to meet current and future demands/requirements for works, services and programmes.

Strategic Implications:
The adopted budget and subsequent review has been developed using the existing strategic planning documents adopted by the Council.

The budget is based on principles contained in the Community Strategic Plan, Corporate Business Plan, and forward Capital Works Plan as well as other operational plans that make up the integrated planning framework.

Strategic Community Plan 2018-2028	
Council Objectives	**Outcome**
Nil	Nil

This item is relevant to the Council's approved Corporate Business Plan 2020-2024

Corporate Business Plan 2020 – 2024	
Scope Statement	**Project Outputs**
Nil	Nil

Voting Requirements:
Absolute Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION	**10.12**

That Council adopt:

1. The budget review for the period 1 July 2022 to 28 February 2023 as per the projected figures indicated in the Budget Review Report below.

2. The 2022-2023 budget be amended as follows:-

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

NOTE 16
BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification		Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
						$	$	$	$	
		Budget Adoption		Closing Surplus/(Deficit)				(7,464.55)	(7,465)	
2030116		RATES - Postage and Freight		Operating Expenses	(235.50)		0.00	(235.50)	(7,700)	
2030199		RATES - Administration Allocated		Operating Expenses	8,484.00		8,484.00	0.00	784	
3030120		RATES - Instalment Admin Fee Received		Operating Revenue	8.00		8.00	0.00	792	
3030130		RATES - Rates Levied - Synergy		Operating Revenue	1,725.70		1,725.70	0.00	2,518	
3030146		RATES - Instalment Interest Received		Operating Revenue	1,300.00		1,300.00	0.00	3,818	
2030211		GEN PUR - Bank Fees & Charges		Operating Expenses	674.18		674.18	0.00	4,492	
2030299		GEN PUR - Administration Allocated		Operating Expenses	3,645.00		3,645.00	0.00	8,137	
3030210		GEN PUR - Financial Assistance Grant - General		Operating Revenue	(39,770.00)		0.00	(39,770.00)	(31,633)	The Shire received less than expected FAG income. Will be addressed with a budget review
3030211		GEN PUR - Financial Assistance Grant - Roads		Operating Revenue	(62,010.00)		0.00	(62,010.00)	(93,643)	The Shire received less than expected FAG income. Will be addressed with a budget review
3030220		GEN PUR - Charges - Photocopying / Faxing		Operating Revenue	64.24		64.24	0.00	(93,579)	
3030224		GEN PUR - Contributions Yakabout		Operating Revenue	(1,391.77)		0.00	(1,391.77)	(94,971)	Not as much advertising in the Yakabout as budgeted for
3030245		GEN PUR - Interest Earned - Reserve Funds		Operating Revenue	9,160.96		9,160.96	0.00	(85,810)	Higher interest rates than anticipated or budgeted for
3030246		GEN PUR - Interest Earned - Municipal Funds		Operating Revenue	21,790.02		21,790.02	0.00	(64,020)	Higher interest rates than anticipated or budgeted for
2040104		MEMBERS - Training & Development		Operating Expenses	9,000.00		9,000.00	0.00	(55,020)	Non-attendance by councillors at WALGA conference
2040109		MEMBERS - Members Travel and Accommodation		Operating Expenses	2,000.00		2,000.00	0.00	(53,020)	Non-attendance by councillors at WALGA conference
2040113		MEMBERS - Members Sitting Fees		Operating Expenses	16,625.00		16,625.00	0.00	(36,395)	Attendance less than 100%
2040130		MEMBERS - Insurance Expenses		Operating Expenses	(187.80)		0.00	(187.80)	(36,583)	
2040141		MEMBERS - Subscriptions & Publications		Operating Expenses	986.34		986.34	0.00	(35,596)	
2040186		MEMBERS - Expensed Minor Asset Purchases		Operating Expenses	900.00		900.00	0.00	(34,696)	
2040187		MEMBERS - Other Expenses		Operating Expenses	1,845.45		1,845.45	0.00	(32,851)	Members unlikely to spend allocation prior to 30/06/23
2040188	BO4001	Council Chambers - Building Operations		Operating Expenses	1,286.43		1,286.43	0.00	(31,564)	Expenditure likely to be underbudget
2040199		MEMBERS - Administration Allocated		Operating Expenses	24,052.00		24,052.00	0.00	(7,512)	
2040299		OTH GOV - Administration Allocated		Operating Expenses	1,326.00		1,326.00	0.00	(6,186)	
2050110		FIRE - Motor Vehicle Expenses		Operating Expenses	(200.00)		0.00	(200.00)	(6,386)	Auto recovery of fire pump trailer P7004
2050187		FIRE - Other Expenditure		Operating Expenses	(309.26)		0.00	(309.26)	(6,696)	Fire permit books and catering for meetins
2050188		FIRE - Building Operations		Operating Expenses	(1,450.00)		0.00	(1,450.00)	(8,146)	Power, water and sewerage costs
2050192		FIRE - Depreciation		Operating Expenses	1,116.13	1,116.13	0.00	0.00	(8,146)	
2050199		FIRE - Administration Allocated		Operating Expenses	1,409.00		1,409.00	0.00	(6,737)	
2050286		ANIMAL - Expensed Minor Asset Purchases		Operating Expenses	(744.00)		0.00	(744.00)	(7,481)	Animal Registration tags
2050299		ANIMAL - Administration Allocated		Operating Expenses	3,572.00		3,572.00	0.00	(3,909)	
3050201		ANIMAL - Reimbursements		Operating Revenue	80.00		80.00	0.00	(3,829)	
3050220		ANIMAL - Pound Fees		Operating Revenue	200.00		200.00	0.00	(3,629)	Higher number of animals being impounded this year
3050240		ANIMAL - Fines and Penalties		Operating Revenue	600.00		600.00	0.00	(3,029)	Generally wandering dogs and cats not being restrained in yards and unregistered
2050311		OLOPS - CCTV Maintenance		Operating Expenses	2,024.53		2,024.53	0.00	(1,004)	expense lower due to CCTV renewal/upgrade
2050399		OLOPS - Administration Allocated		Operating Expenses	860.00		860.00	0.00	(144)	
2050566		ESL BFB - Maintenance Vehicles/Trailers/Boats		Operating Expenses	39,551.30		39,551.30	0.00	39,407	Maintenance of BFB lower than budgetted to date. Overall costs lower than anticipated.
2050589	BM5001	Fire Shed New - Lot 24 Franklin Street - Building Maintenance		Operating Expenses	(164.93)		0.00	(164.93)	39,242	
2050590	BO5001	Fire Shed New - Lot 24 Franklin Street - Building Operations		Operating Expenses	658.12		658.12	0.00	39,900	
2050592	W5001	Fire Control Expenses - Three Springs Maintenance		Operating Expenses	(1,904.09)		0.00	(1,904.09)	37,996	Costs associated with SMS services and gas costs
2050592	W5005	Fire Control Expenses - Fire Fighting Maintenance		Operating Expenses	(887.56)		0.00	(887.56)	37,109	
2070499		HEALTH - Administration Allocated		Operating Expenses	1,064.00		1,064.00	0.00	38,173	
3070435		HEALTH - Other Income		Operating Revenue	(100.00)		0.00	(100.00)	38,073	

2070715		OTH HEALTH - Printing and Stationery	Operating Expenses	50.00		50.00	0.00	38,123	Account not used as Dentist and doctor pay for all Printing and Stationery
2070716		OTH HEALTH - Postage and Freight	Operating Expenses	50.00		50.00	0.00	38,173	Account not used as Dentist and doctor pay for all Postage and freight
2070721		OTH HEALTH - Information Technology	Operating Expenses	19,272.20		19,272.20	0.00	57,445	Service contract agreeement (previous year highe due to equipment for new system)
2070786		OTH HEALTH - Expensed Minor Asset Purchases	Operating Expenses	8,000.00		8,000.00	0.00	65,445	No expenditure to date.
2070787		OTH HEALTH - Other Expenses	Operating Expenses	300.00		300.00	0.00	65,745	No expenditure to date.
2070788	BO1584	Medical Centre - Thomas Street - Building Operations	Operating Expenses	(4,958.35)		0.00	(4,958.35)	60,787	Electricity, water, insurance
2070788	BO7016	Dental Surgery - New - Building Operations	Operating Expenses	(406.39)		0.00	(406.39)	60,380	Electricity, water, insurance
2070799		OTH HEALTH - Administration Allocated	Operating Expenses	1,385.00		1,385.00	0.00	61,765	
3070700		OTH HEALTH - Contributions & Donations	Operating Revenue	1,773.00		1,773.00	0.00	63,538	Higher than budgeted as last years actuals were reduced for lower hours
4070710	BC7016	Dental Surgery - New - Building (Capital)	Capital Expenses	(12,596.34)		0.00	(12,596.34)	50,942	New airconditioning system
2080388	BO028	Early Childhood Learning Centre - 19 Maryhofer Street - Building Operations	Operating Expenses	(6,222.24)		0.00	(6,222.24)	44,720	Cleaning, Electricity and Water costs
2080388	BO1022	Playgroup - Lot 220 Maryhofer Street - Building Operations	Operating Expenses	(80.04)		0.00	(80.04)	44,640	
2080389	BM028	Early Childhood Learning Centre - 19 Maryhofer Street - Building Maintenanc	Operating Expenses	(89.92)		0.00	(89.92)	44,550	
2080389	BM1022	Playgroup - Lot 220 Maryhofer Street - Building Maintenance	Operating Expenses	4,727.01		4,727.01	0.00	49,277	Maintenance less than budget
2080392		FAMILIES - Depreciation	Operating Expenses	6,363.00	6,363.00	0.00	0.00	49,277	
2080399		FAMILIES - Administration Allocated	Operating Expenses	394.00		394.00	0.00	49,671	
2080753	EV0001	Senior Week Grant Expenditure	Operating Expenses	500.00		500.00	0.00	50,171	Reduced expense due to reduced grant being received
2080752	EV0008	Welfare - Misc Small Events	Operating Expenses	(259.09)		0.00	(259.09)	49,912	Carried over from previous year. Volunteer recognition event
2080753	EV0009	Mental Health Event	Operating Expenses	2,500.00		2,500.00	0.00	52,412	Cancellled due to lack of grant
2080753	EV0014	Seniors Xmas Dinner	Operating Expenses	4,675.67		4,675.67	0.00	57,087	Less than budgeted for
2080799		WELFARE - Administration Allocated	Operating Expenses	1,195.00		1,195.00	0.00	58,282	
3080710	EVI0001	Senior Week Grant Income	Operating Revenue	(500.00)		0.00	(500.00)	57,782	Grant received lower than expected
3080720		WELFARE - Fees & Charges	Operating Revenue	(1,000.00)		0.00	(1,000.00)	56,782	Relationship previously paid for Hall hire - fees now waived
2090188	BO9000	House - (Lot 10) 41 Slaughter St - Building Operations	Operating Expenses	606.00		606.00	0.00	57,388	Executive Secretary
2090188	BO9002	House - (Lot 74) 5 Gooch St - Building Operations	Operating Expenses	745.00		745.00	0.00	58,133	Supervisor of Works
2090188	BO9004	(Do Not Use) Staff House - (Lot 30) 3 Howard St - Building Operations	Operating Expenses	1,457.00		1,457.00	0.00	59,590	Dentist
2090188	BO9006	House - (Lot 58) 44 Williamson St - Building Operations	Operating Expenses	1,067.00		1,067.00	0.00	60,657	Vacant land
2090188	BO9009	House - (Lot 35) 47 Williamson St - Building Operations	Operating Expenses	5,063.00		5,063.00	0.00	65,720	Vacant
2090188	BO9011	House - (Lot 157) 65 Carter St - Building Operations	Operating Expenses	3,847.00		3,847.00	0.00	69,567	DCEO
2090188	BO9012	(Do Not Use) Staff House - (Lot 222) 46 Carter St - Building Operations	Operating Expenses	3,627.00		3,627.00	0.00	73,194	Non staff - Pat Farr
2090188	BO9015	Unit 1 - 66A Williamson St - Building Operations	Operating Expenses	1,208.00		1,208.00	0.00	74,402	Pool Manager
2090188	BO9016	Unit 2 - 66B Williamson St - Building Operations	Operating Expenses	1,421.00		1,421.00	0.00	75,823	CDO
2090188	BO9056	House - (Lot 217) 89 Williamson St - Building Operations	Operating Expenses	2,012.00		2,012.00	0.00	77,835	Private tenant - teacher
2090188	BO9061	House - (Lot 67) 19 Gooch St - Building Operations	Operating Expenses	2,878.00		2,878.00	0.00	80,713	Leading Hand
2090189	BM9000	House - (Lot 10) 41 Slaughter St - Building Maintenance	Operating Expenses	575.00		575.00	0.00	81,288	Executive Secretary
2090189	BM9002	House - (Lot 74) 5 Gooch St - Building Maintenance	Operating Expenses	2,762.73		2,762.73	0.00	84,051	Supervisor of Works
2090189	BM9004	(Do Not Use) Staff House - (Lot 30) 3 Howard St - Building Maintenance	Operating Expenses	2,775.00		2,775.00	0.00	86,826	Dentist
2090189	BM9006	House - (Lot 58) 44 Williamson St - Building Maintenance	Operating Expenses	647.50		647.50	0.00	87,474	Vacant land
2090189	BM9009	House - (Lot 35) 47 Williamson St - Building Maintenance	Operating Expenses	1,235.78		1,235.78	0.00	88,709	Vacant
2090189	BM9011	House - (Lot 157) 65 Carter St - Building Maintenance	Operating Expenses	1,379.84		1,379.84	0.00	90,089	DCEO
2090189	BM9012	(Do Not Use) Staff House - (Lot 222) 46 Carter St - Building Maintenance	Operating Expenses	2,381.00		2,381.00	0.00	92,470	Non staff - Pat Farr
2090189	BM9015	Unit 1 - 66A Williamson St - Building Maintenance	Operating Expenses	1,505.68		1,505.68	0.00	93,976	Pool Manager
2090189	BM9056	House - (Lot 217) 89 Williamson St - Building Maintenance	Operating Expenses	3,404.00		3,404.00	0.00	97,380	Private tenant - teacher
2090189	BM9061	House - (Lot 67) 19 Gooch St - Building Maintenance	Operating Expenses	(3,501.49)		0.00	(3,501.49)	93,878	Leading Hand
2090189	BM9079	House - (Lot 173) 50 Carter St - Building Maintenance	Operating Expenses	658.72		658.72	0.00	94,537	CEO
2090199		STF HOUSE - Administration Allocated	Operating Expenses	3,382.00		3,382.00	0.00	97,919	
2090198		STF HOUSE - Staff Housing Costs Recovered	Operating Expenses	(24,973.00)		0.00	(24,973.00)	72,946	
3090101		STF HOUSE - Staff Rental Reimbursements	Operating Revenue	(3,500.00)		0.00	(3,500.00)	69,446	Tenants using lower water than in previous years
3090120		STF HOUSE - Fees & Charges	Operating Revenue	(4,347.15)		0.00	(4,347.15)	65,099	Housing rental
3090135		STF HOUSE - Other Income	Operating Revenue	(400.00)		0.00	(400.00)	64,699	
4090110	BC9001	House - (Lot 182) 58 Carter St - Building (Capital)	Capital Expenses	50,000.00		50,000.00	0.00	114,699	Works cancelled Transfer to building reserve
4090110	BC9009	House - (Lot 35) 47 Williamson St - Building (Capital)	Capital Expenses	15,000.00		15,000.00	0.00	129,699	
4090110	BC9011	House - (Lot 157) 65 Carter St - Building (Capital)	Capital Expenses	15,000.00		15,000.00	0.00	144,699	Cancelled sea container - Kitchen still to be renovated
4090181		STF HOUSE - Transfers to Reserve	Capital Expenses	(50,000.00)		0.00	(50,000.00)	94,699	$50k transfer to reserve due to capital works not being carried out on 58 Carter Street this year. Staff preparing a property asset report for Council consideration.
2090288	BO9052	House - (Lot 16) 30 Touche St (Child Care) - Building Operations	Operating Expenses	148.04		148.04	0.00	94,847	Property sold
2090288	BO9055	House - (Lot 60) 5 Glyde St (Lgchp) - Jv - Building Operations	Operating Expenses	(1,052.24)		0.00	(1,052.24)	93,795	

2090288	BO9081	House - 3 (Lot 30) Howard Place - Dentist Rental - Building Operations	Operating Expenses	288.43		288.43	0.00	94,083	
2090288	BO9099	House - Other Housing - Building Operations	Operating Expenses	947.84		947.84	0.00	95,031	
2090289	BM9003	House - (Lot 214) 21 Franklin St - Building Maintenance	Operating Expenses	(3,507.63)		0.00	(3,507.63)	91,523	
2090289	BM9052	House - (Lot 16) 30 Touche St (Child Care) - Building Maintenance	Operating Expenses	2,202.66		2,202.66	0.00	93,726	Property sold
2090289	BM9054	House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Maintenance	Operating Expenses	(2,383.00)		0.00	(2,383.00)	91,343	Shire employee - Raylene
2090289	BM9055	House - (Lot 60) 5 Glyde St (Lgchp) - Jv - Building Maintenance	Operating Expenses	(1,118.42)		0.00	(1,118.42)	90,225	
2090289	BM9081	House - 3 (Lot 30) Howard Place - Dentist Rental - Building Maintenance	Operating Expenses	1,054.37		1,054.37	0.00	91,279	
2090289	BM9099	House - Other Housing - Building Maintenance	Operating Expenses	1,000.00		1,000.00	0.00	92,279	
2090291		OTH HOUSE - Loss on Disposal of Assets	Operating Expenses	22,048.01	22,048.01	0.00	0.00	92,279	
2090299		OTH HOUSE - Administration Allocated	Operating Expenses	2,580.00		2,580.00	0.00	94,859	
3090201		OTH HOUSE - Rental Reimbursements	Operating Revenue	(1,900.00)		0.00	(1,900.00)	92,959	Tenants pay utilities
3090220		OTH HOUSE - Fees & Charges	Operating Revenue	5,528.64		5,528.64	0.00	98,488	Rental
4090210	BC9081	House - 3 (Lot 30) Howard Place - Dentist Rental - Building (Capital)	Capital Expenses	11,105.00		11,105.00	0.00	109,593	Completed well below budget
5090250		OTH HOUSE - Proceeds on Disposal of Assets	Capital Revenue	25,000.00		25,000.00	0.00	134,593	Sale price higher than anticipated.
5090251		OTH HOUSE - Realisation on Disposal of Assets	Capital Revenue	(25,000.00)	(25,000.00)	0.00	0.00	134,593	Sale price higher than anticipated.
2090388	BO90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building Operations	Operating Expenses	1,284.94		1,284.94	0.00	135,878	Tenant pays electricity and water usage
2090388	BO90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building Operations	Operating Expenses	1,209.96		1,209.96	0.00	137,088	Shire employee - Raylene
2090388	BO90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building Operations	Operating Expenses	1,032.21		1,032.21	0.00	138,120	
2090388	BO90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building Operations	Operating Expenses	(0.73)		0.00	(0.73)	138,119	
2090388	BO90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building Operations	Operating Expenses	970.01		970.01	0.00	139,089	
2090389	BM9049	Kadathinni Units - Building Maintenance	Operating Expenses	(2,896.77)		0.00	(2,896.77)	136,192	
2090389	BM90491	Kadathinni Unit 1 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	439.84		439.84	0.00	136,632	
2090389	BM90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	(471.93)		0.00	(471.93)	136,160	
2090389	BM90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	907.94		907.94	0.00	137,068	Property sold
2090389	BM90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	594.49		594.49	0.00	137,663	
2090389	BM90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	(2,852.23)		0.00	(2,852.23)	134,810	Shire employee - Raylene
2090389	BM90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	(546.96)		0.00	(546.96)	134,263	
2090399		COM HOUSE - Administration Allocated	Operating Expenses	394.00		394.00	0.00	134,657	
4090310	BC90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building (Capital)	Capital Expenses	7,500.00		7,500.00	0.00	142,157	
2100165	W1024	Waste Oil Facility Maintenance	Operating Expenses	558.00		558.00	0.00	142,715	No expenditure this year at the Waste Oil Facility
2100165	W1025	Rubbish Bins Maintenance	Operating Expenses	(394.70)		0.00	(394.70)	142,321	
2100199		SAN - Administration Allocated	Operating Expenses	991.00		991.00	0.00	143,312	
3100120		SAN - Domestic Refuse Collection Charges	Operating Revenue	523.21		523.21	0.00	143,835	
3100121		SAN - Domestic Services (Additional)	Operating Revenue	348.26		348.26	0.00	144,183	
2100287	EV0015	Keep Australia Beautiful Grant Expenditure	Operating Expenses	(1,000.00)		0.00	(1,000.00)	143,183	Unbudgeted grant expenditure
2100299		SAN OTH - Administration Allocated	Operating Expenses	729.00		729.00	0.00	143,912	
3100210	EVI0015	Keep Australia Beautiful Grant Income	Operating Revenue	1,000.00		1,000.00	0.00	144,912	Unbudgetted grant of $1k received. Raman to spend the balance
2100311	W1002	Sewerage Scheme Maintenance	Operating Expenses	76.12		76.12	0.00	144,988	
2100399		SEW - Administration Allocated	Operating Expenses	204.00		204.00	0.00	145,192	
3100321		SEW - Septic Tank Inspection Fees	Operating Revenue	(264.00)		0.00	(264.00)	144,928	No inspections have occurred to date - budget reduced
2100653		PLAN - Scheme Amendments	Operating Expenses	(7,000.00)		0.00	(7,000.00)	137,928	Budget amendment OCM Sept 2022 - Item 10.2
2100699		PLAN - Administration Allocated	Operating Expenses	1,851.00		1,851.00	0.00	139,779	
4100681		PLAN - Transfers to Reserve	Capital Expenses	181,558.00		181,558.00	0.00	321,337	Reduced transfer to Reserve to fund increase to Hall Renovations
2100710		COM AMEN - Motor Vehicle Expenses	Operating Expenses	4,587.39		4,587.39	0.00	325,925	Community bus expenses
2100788	BO1115	Public Conveniences Operations - Community Hall Grounds Public Toilet	Operating Expenses	(485.87)		0.00	(485.87)	325,439	
2100788	BO1137	Public Conveniences - Dominican Park - Building Operations	Operating Expenses	(2,724.96)		0.00	(2,724.96)	322,714	Original budget was based on previous figures which did not cover a full year
2100799		COM AMEN - Administration Allocated	Operating Expenses	4,607.00		4,607.00	0.00	327,321	
3100721		COM AMEN - Cemetery Fees (Niche Wall & Rose Garden)	Operating Revenue	600.00		600.00	0.00	327,921	
3100722		COM AMEN - Cemetery Fees (Monuments)	Operating Revenue	450.00		450.00	0.00	328,371	
2110165	W1102	Community Hall Grounds Maintenance (Works Crew)	Operating Expenses	(1,438.06)		0.00	(1,438.06)	326,933	
2110165	W1018	Entrance Statement (Town Oval) Maintenance	Operating Expenses	(1,945.72)		0.00	(1,945.72)	324,987	
2110189	BM1101	Community Hall - Carter Street - Building Maintenance	Operating Expenses	15,996.52		15,996.52	0.00	340,984	Lower due to planned capital works
2110199		HALLS - Administration Allocated	Operating Expenses	1,749.00		1,749.00	0.00	342,733	
3110110	LRCIPI03	Lrcip Community Hall Income (Phase 3) $508,208	Operating Revenue	150,000.00		150,000.00	0.00	492,733	Netball courts project cancelled and funds reallocated to the hall
3110135		HALLS - Other Income	Operating Revenue	1,259.31		1,259.31	0.00	493,992	Hire of equipment and extra cleaning expenses
4110110	BC1101	Community Hall - Carter Street - Building (Capital)	Capital Expenses	(331,448.00)		0.00	(331,448.00)	162,544	Netball courts project cancelled and funds reallocated to the hall
2110200		SWIM AREAS - Salaries	Operating Expenses	(26,429.29)		0.00	(26,429.29)	136,115	Increase primarily due to termination pay
2110265	W1104	Swimming Pool And Surrounds Maintenance	Operating Expenses	(15,041.17)		0.00	(15,041.17)	121,073	Employee and O/H costs $8k higher than year budget
2110288	BO005	Pump House - Mayrhofer Street - Building Operations	Operating Expenses	15,000.00		15,000.00	0.00	136,073	No expense for the pump house???

2110288	BO1104	Swimming Pool - Mayrhofer Street - Building Operations	Operating Expenses	17,940.00		17,940.00	0.00	154,013	Water last year $24,000 YTD Actual $10,000 Budget $30,000
2110289	BM1104	Swimming Pool - Mayrhofer Street - Building Maintenance	Operating Expenses	18,903.26		18,903.26	0.00	172,917	Building maintenance less than budgeted
2110298		SWIM AREAS - Staff Housing Costs Allocated	Operating Expenses	(623.00)		0.00	(623.00)	172,294	
2110299		SWIM AREAS - Administration Allocated	Operating Expenses	3,251.00		3,251.00	0.00	175,545	
3110220		SWIM AREAS - Admissions	Operating Revenue	2,000.00		2,000.00	0.00	177,545	Pool only open? Nov 21 - Feb 22
3110235		SWIM AREAS - Other Income	Operating Revenue	(200.00)		0.00	(200.00)	177,345	
2110365	W1105	Other Parks & Gardens Maintenance	Operating Expenses	25,384.65		25,384.65	0.00	202,729	Expenditure YTD lower than budget
2110365	W210	Jack Thorpe Gardens Maintenance	Operating Expenses	4,620.81		4,620.81	0.00	207,350	Expenditure YTD lower than budget
2110365	W220	Byrne Park Maintenance	Operating Expenses	4,391.91		4,391.91	0.00	211,742	Expenditure YTD lower than budget
2110365	W230	Dominican Park Maintenance	Operating Expenses	52,589.74		52,589.74	0.00	264,332	Expenditure YTD lower than budget
2110365	W260	Mayrhofer Park Maintenance	Operating Expenses	(4,669.23)		0.00	(4,669.23)	259,663	Expenditure YTD lower than budget
2110365	W290	Federation Park Maintenance	Operating Expenses	10,145.07		10,145.07	0.00	269,808	Expenditure YTD lower than budget
2110366	W1107	Oval Maintenance	Operating Expenses	36,643.81		36,643.81	0.00	306,451	Expenditure YTD lower than budget
2110366	W1113	Hockey Grounds Maintenance	Operating Expenses	5,984.63		5,984.63	0.00	312,436	Expenditure YTD lower than budget
2110366	W1132	Basketball Courts Maintenance	Operating Expenses	(401.00)		0.00	(401.00)	312,035	Basketball backboard and hoops
2110367	W1110	Rollerblade Facility Maintenance	Operating Expenses	2,051.06		2,051.06	0.00	314,086	Expenditure YTD lower than budget
2110368	W1134	Main/Railway Road Park And Playground Maintenance	Operating Expenses	(8,015.56)		0.00	(8,015.56)	306,071	Costs higher than budget due to increased event activity on Railway Street
2110369	EV0013	Active Regional Communities Initiative Grants - Fitness Classes Expenditure	Operating Expenses	3,200.00		3,200.00	0.00	309,271	Activity completed below budget
2110387		REC - Other Expenses	Operating Expenses	(394.02)		0.00	(394.02)	308,877	
2110388	BO1103	Pavillion - Oval - Building Operations	Operating Expenses	4,197.96		4,197.96	0.00	313,075	Insurance and cleaning
2110388	BO1105	Gym - Slaughter Street - Building Operations	Operating Expenses	7,848.50		7,848.50	0.00	320,923	
2110388	BO1111	Pottery Shed - Building Operations	Operating Expenses	258.74		258.74	0.00	321,182	Insurance only
2110388	BO1112	Playground Building - Hockey Ground - Building Operations	Operating Expenses	325.49		325.49	0.00	321,507	
2110388	BO1113	Hockey Shed - Building Operations	Operating Expenses	516.00		516.00	0.00	322,023	
2110388	BO1133	Netball Shed - Oval - Building Operations	Operating Expenses	(59.28)		0.00	(59.28)	321,964	
2110389	BM1103	Pavillion - Oval - Building Maintenance	Operating Expenses	6,536.56		6,536.56	0.00	328,501	
2110389	BM1105	Gym- Slaughter Street - Building Maintenance	Operating Expenses	694.16		694.16	0.00	329,195	
2110389	BM1106	Sporting Club - Slaughter Street - Building Maintenance	Operating Expenses	10,660.74		10,660.74	0.00	339,855	
2110389	BM1111	Pottery Shed - Building Maintenance	Operating Expenses	13,443.96		13,443.96	0.00	353,299	Demolition delayed until a review of Property assets has been considered by Council
2110389	BM1112	Playground Building - Hockey Ground - Building Maintenance	Operating Expenses	1,791.00		1,791.00	0.00	355,090	
2110389	BM1113	Hockey Shed - Building Maintenance	Operating Expenses	(136.32)		0.00	(136.32)	354,954	
2110389	BM1133	Netball Shed - Oval - Building Maintenance	Operating Expenses	608.00		608.00	0.00	355,562	
2110392		REC - Depreciation	Operating Expenses	(34,569.98)	(34,569.98)	0.00	0.00	355,562	Depreciation higher due to inclusion of Dominican Park
2110399		REC - Administration Allocated	Operating Expenses	2,390.00		2,390.00	0.00	357,952	
3110310	LRCIPI04	Lrcip Netball Courts & Lighting Income (Phase 3) $150,000	Operating Revenue	(148,130.00)		0.00	(148,130.00)	209,822	Funds for Netball project redirected to Shire Hall Renovation
3110310	DLGSCI01	Dlgsc Club Night Lights Program - Netball Lights - Income	Operating Revenue	(15,000.00)		0.00	(15,000.00)	194,822	Didn't apply for the grant due to unsurety about project being undertaken this year
3110310	CSRFFI01	Community Sporting And Recreation Facilities Fund - Small Grants - Netball	Operating Revenue	(27,215.00)		0.00	(27,215.00)	167,607	Didn't apply for the grant due to unsurety about project being undertaken this year
3110310	EVI0013	Active Regional Communities Initiative Grants - Fitness Classes Income	Operating Revenue	(2,675.65)		0.00	(2,675.65)	164,931	Grant partially expended in previou year
3110320		REC - Fees & Charges	Operating Revenue	(505.43)		0.00	(505.43)	164,426	Gym memberships
3110321		REC - Sport Leases and Rentals	Operating Revenue	19.10		19.10	0.00	164,445	
3110336		REC - Loan 161 Interest Received	Operating Revenue	(229.43)		0.00	(229.43)	164,216	
4110310	BC1103	Pavillion - Oval - Building (Capital) (Incl New Gym Postings - Use Bc1105 Fo	Capital Expenses	5,000.00		5,000.00	0.00	169,216	Fridge purchased in previous year
4110370	PC1133	Netball Courts & Lighting Capital Works	Capital Expenses	222,455.00		222,455.00	0.00	391,671	Funds redirected to Hall renovation
2110465	W1007	Fm Transmitter Maintenance	Operating Expenses	(519.96)		0.00	(519.96)	391,151	
2110488	BO1007	Fm Radio Transmitter Buildings - Nebru Road - Building Operations	Operating Expenses	(560.44)		0.00	(560.44)	390,590	Electricity and Inusrance
2110487		TV RADIO - Other Expenses	Operating Expenses	(589.79)		0.00	(589.79)	390,000	
2110586		LIBRARY - Expensed Minor Asset Purchases	Operating Expenses	(450.00)		0.00	(450.00)	389,550	unbudgetted scanner cost
2110588		LIBRARY - Library Building Operations	Operating Expenses	(1.02)		0.00	(1.02)	389,549	Insurance only
2110599		LIBRARY - Administration Allocated	Operating Expenses	4,505.00		4,505.00	0.00	394,054	
3110501		LIBRARY - Reimbursements Lost Books	Operating Revenue	73.00		73.00	0.00	394,127	
2110688	BO1311	Old Nurses Quarter - Thomas Street - Building Operations	Operating Expenses	(85.37)		0.00	(85.37)	394,042	
2110689	BM1311	Old Nurses Quarter - Thomas Street - Building Maintenance	Operating Expenses	866.45		866.45	0.00	394,909	
2110689	BM1313	Nurses Quarters Ground Maintenance	Operating Expenses	2,307.82		2,307.82	0.00	397,216	
2110711	EV0005	Nadc National Australia Day Expenditure	Operating Expenses	8,895.90		8,895.90	0.00	406,112	
2110724	EV0000	Small Event - Misc (Includes Events Associated With Silo Projection)	Operating Expenses	(20,000.00)		0.00	(20,000.00)	386,112	Budget increased by $20k for the Silo Projection grand opening
2110725	EV0003	Western Desert Race	Operating Expenses	6,551.00		6,551.00	0.00	392,663	Event did not occur this financial year
2110725	EV0004	Christmas Celebrations Inc Decorations	Operating Expenses	(5,312.51)		0.00	(5,312.51)	387,351	Town Xmas Party with silo. Event came in under budget due to volunteers
2110725	EV0011	Volunteer Week Expenditure	Operating Expenses	(386.36)		0.00	(386.36)	386,964	Unbudgeted expenditure
2110765	W1323	Arrino Community Gardens Maintenance	Operating Expenses	(4,539.53)		0.00	(4,539.53)	382,425	Maintenance costs higher than budget

2110799		OTH CUL - Administration Allocated	Operating Expenses	2,288.00		2,288.00	0.00	384,713	
3110710	EVI0002	Empowering Women Grant Income	Operating Revenue	(13,518.69)		0.00	(13,518.69)	371,194	Grant not received
3110710	EVI0007	Naidoc Week Income	Operating Revenue	386.36		386.36	0.00	371,581	Unbudgeted income
4120130	RC000B	Roads - Crack Sealing Towns Streets - General (Budgeting Only)	Capital Expenses	3,950.00		3,950.00	0.00	375,531	
4120146	R2R056	Mckenzie Road 2021-22 Gravel Resheet Slk 0-3800 (R2R)	Capital Expenses	(6,855.13)		0.00	(6,855.13)	368,675	
2120211	RM000	Road Maintenance General (Budgeting Only)	Operating Expenses	(120,079.13)		0.00	(120,079.13)	248,596	Maintenance costs higher than budgeted primarily due to rain damage.
2120217	LANES	Laneway Maintenance	Operating Expenses	(1,000.00)		0.00	(1,000.00)	247,596	
2120253		ROADM - Contract Safety and Induction	Operating Expenses	(1,000.00)		0.00	(1,000.00)	246,596	Unbudget expenditure to commence process with meeting WHS obligations
2120289	BM1230	Shire Depot - Talc Road - Building Maintenance	Operating Expenses	(2,122.22)		0.00	(2,122.22)	244,474	
2120289	BM1231	Depot Grounds Buildings Maintenance	Operating Expenses	(15,098.93)		0.00	(15,098.93)	229,375	
2120289	W1231	Depot Grounds Maintenance	Operating Expenses	4,074.99		4,074.99	0.00	233,450	
2120299		ROADM - Administration Allocated	Operating Expenses	598.00		598.00	0.00	234,048	
3120210		ROADM - Direct Road Grant (MRWA)	Operating Revenue	2,791.00		2,791.00	0.00	236,839	
2120399		PLANT - Administration Allocated	Operating Expenses	1,589.00		1,589.00	0.00	238,428	
3120390		PLANT - Profit on Disposal of Assets	Operating Revenue	9,048.42	9,048.42	0.00	0.00	238,428	Sale of Loader achieved higher price than anticipated
4120330	PA5008	Purchase Of Caterpillar Loader	Capital Expenses	13,150.00		13,150.00	0.00	251,578	Purchase completed below budget
5120350		PLANT - Proceeds on Disposal of Assets	Capital Revenue	6,312.95		6,312.95	0.00	257,891	
5120351		PLANT - Realisation on Disposal of Assets	Capital Revenue	(6,312.95)		0.00	(6,312.95)	251,578	
2120515		LICENSING - Printing and Stationery	Operating Expenses	(60.00)		0.00	(60.00)	251,518	unbudgeted expense
2120520		LICENSING - Communication Expenses	Operating Expenses	(97.45)		0.00	(97.45)	251,421	Expense higher than anticipated
2120599		LICENSING - Administration Allocated	Operating Expenses	8,222.00		8,222.00	0.00	259,643	
2120688	BO1312	Airstrip Shed - Building Operations	Operating Expenses	(249.81)		0.00	(249.81)	259,393	
2120699		AERO - Administration Allocated	Operating Expenses	860.00		860.00	0.00	260,253	
2130112		RURAL - Vermin Control	Operating Expenses	(7.00)		0.00	(7.00)	260,246	Annual gun licene
2130199		RURAL - Administration Allocated	Operating Expenses	73.00		73.00	0.00	260,319	
2130240		TOUR - Public Relations & Area Promotion	Operating Expenses	14,183.61		14,183.61	0.00	274,502	Expenditure likley to be less than anticipated
2130265	W270	Information Bay Maintenance Railway Rd (Town)	Operating Expenses	(2,783.39)		0.00	(2,783.39)	271,719	Expenditure higher than anticipated
2130289	W1303	Tourist Centre - Ground Maintenance	Operating Expenses	(2,708.86)		0.00	(2,708.86)	269,010	
2130299		TOUR - Administration Allocated	Operating Expenses	6,720.00		6,720.00	0.00	275,730	
3130201		TOUR - Reimbursements	Operating Revenue	(206.38)		0.00	(206.38)	275,524	
3130220		TOUR - Fees & Charges	Operating Revenue	(989.81)		0.00	(989.81)	274,534	
3130221		TOUR - Caravan Park Fees	Operating Revenue	(2,000.00)		0.00	(2,000.00)	272,534	Caravan fees
2130399		BUILD - Administration Allocated	Operating Expenses	3,513.00		3,513.00	0.00	276,047	
2130699		ECON DEV - Administration Allocated	Operating Expenses	4,898.00		4,898.00	0.00	280,945	
2130865	W1201	Lovelock Soak Maintenance/Operations	Operating Expenses	(11,482.00)		0.00	(11,482.00)	269,463	Capital for Lovelock Plumbing PC006 in Schedule 11
2130865	W1202	Glyde Street Standpipe Maintenance/Operations	Operating Expenses	26,262.00		26,262.00	0.00	295,725	Water usage a lot lower than anticipated
2130865	W1203	Arrino Standpipe Maintenance/Operations	Operating Expenses	(500.00)		0.00	(500.00)	295,225	
2130865	W1204	Phillips Rd Standpipe Maintenance/Operations	Operating Expenses	(4,850.00)		0.00	(4,850.00)	290,375	
2130865	W1205	Blue Water Rd Standpipe Maintenance/Operations	Operating Expenses	(1,350.00)		0.00	(1,350.00)	289,025	
2130865	W1206	Nebru Rd Standpipe Maintenance/Operations	Operating Expenses	(1,050.00)		0.00	(1,050.00)	287,975	
2130888	BO1021	Duffy'S Store - Railway Road - Building Operations	Operating Expenses	(792.48)		0.00	(792.48)	287,183	
2130888	BO1027	Thrift Shop - Maley Street - Building Operations	Operating Expenses	74.68		74.68	0.00	287,257	
2130889	BM013	Westrail Building - Railway Road - Building Maintenance	Operating Expenses	(350.47)		0.00	(350.47)	286,907	
2130889	BM1021	Duffy'S Store - Railway Road - Building Maintenance	Operating Expenses	3,034.00		3,034.00	0.00	289,941	
2130889	BM1027	Thrift Shop - Maley Street - Building Maintenance	Operating Expenses	2,595.00		2,595.00	0.00	292,536	
2130899		OTH ECON - Administration Allocated	Operating Expenses	1,253.00		1,253.00	0.00	293,789	
3130821		OTH ECON - Standpipe Income	Operating Revenue	(15,000.00)		0.00	(15,000.00)	278,789	Income lower than standpipe water usage as not oncharging stockwater, BFB or Shire use
4130810	BC1021	Duffy'S Store Redevelopment Intial Planning Costs	Capital Expenses	10,000.00		10,000.00	0.00	288,789	Allocation reduced but an allocation maintained in case Gov't open a suitable grant
2140187	PW000	Private Works General (Budgeting Only)	Operating Expenses	607.00		607.00	0.00	289,396	
2140187	PW005	Private Works - Talc Mine	Operating Expenses	332.00		332.00	0.00	289,728	
2140199		PRIVATE - Administration Allocated	Operating Expenses	131.00		131.00	0.00	289,859	
3140120		PRIVATE - Private Works Income	Operating Revenue	(2,046.61)		0.00	(2,046.61)	287,812	
2140200		ADMIN - Employee Costs	Operating Expenses	176,066.44		176,066.44	0.00	463,879	Staff vacancies
2140203		ADMIN - Uniforms	Operating Expenses	1,500.00		1,500.00	0.00	465,379	
2140205		ADMIN - Recruitment	Operating Expenses	15,000.00		15,000.00	0.00	480,379	Likely to only be used for Pre-employment medicals this financial year
2140206		ADMIN - Fringe Benefits Tax (FBT)	Operating Expenses	1,410.00		1,410.00	0.00	481,789	
2140210		ADMIN - Motor Vehicle Expenses	Operating Expenses	(2,588.60)		0.00	(2,588.60)	479,200	
2140215		ADMIN - Printing and Stationery	Operating Expenses	5,359.04		5,359.04	0.00	484,559	
2140216		ADMIN - Postage and Freight	Operating Expenses	2,000.00		2,000.00	0.00	486,559	
2140220		ADMIN - Communication Expenses	Operating Expenses	(1,066.21)		0.00	(1,066.21)	485,493	

2140221		ADMIN - Information Technology	Operating Expenses	(56,030.71)		0.00	(56,030.71)	429,462	Altus Payroll 67,000 initial setup and then 14,615 per annum
2140230		ADMIN - Insurance Expenses (Other than Bld and W/Comp)	Operating Expenses	(2,583.49)		0.00	(2,583.49)	426,879	
2140240		ADMIN - Advertising and Promotion	Operating Expenses	1,500.00		1,500.00	0.00	428,379	
2140265		ADMIN - Maintenance/Operations	Operating Expenses	(2,156.98)		0.00	(2,156.98)	426,222	
2140286		ADMIN - Expensed Minor Asset Purchases	Operating Expenses	(4,263.00)		0.00	(4,263.00)	421,959	Standup desks, vacuum cleaner and other office furniture
2140288	BO4002	Admin Office - 132 Railway Rd - Building Operations	Operating Expenses	(5,970.41)		0.00	(5,970.41)	415,988	
2140289	BM4002	Admin Office - 132 Railway Rd - Building Maintenance	Operating Expenses	5,814.43		5,814.43	0.00	421,803	
2140298		ADMIN - Admin Staff Housing Costs Allocated	Operating Expenses	9,781.00		9,781.00	0.00	431,584	
2140299		ADMIN - Administration Overheads Recovered	Operating Expenses	(145,772.00)		0.00	(145,772.00)	285,812	
3140201		ADMIN - Reimbursements	Operating Revenue	5,500.00		5,500.00	0.00	291,312	
3140237		ADMIN - Admin Rebates	Operating Revenue	(3,500.00)		0.00	(3,500.00)	287,812	
4140210	BC4002A	Admin - Transportable Building For Archive Purposes (Capital)	Capital Expenses	(2,000.00)		0.00	(2,000.00)	285,812	
4140230	PE1403	Admin - Photocopier	Capital Expenses	10,000.00		10,000.00	0.00	295,812	Not required - only photocopier we can source within budget is same as existing
2140300		PWO - Employee Costs	Operating Expenses	69,138.53		69,138.53	0.00	364,950	Staffing costs lower due to staff shortages and organisation restructuring
2140305		PWO - Recruitment	Operating Expenses	(265.00)		0.00	(265.00)	364,685	
2140307		PWO - Protective Clothing	Operating Expenses	1,530.80		1,530.80	0.00	366,216	
2140308		PWO - Other Employee Expenses	Operating Expenses	915.00		915.00	0.00	367,131	
2140309		PWO - Travel & Accommodation	Operating Expenses	1,000.00		1,000.00	0.00	368,131	
2140310		PWO - Motor Vehicle Expenses	Operating Expenses	18,200.72		18,200.72	0.00	386,332	Vehicle running costs lower than budgeted.
2140318		PWO - Expendable Tools / Consumables	Operating Expenses	10,000.00		10,000.00	0.00	396,332	Purchases below buget
2140323		PWO - Sick Pay	Operating Expenses	(10,785.75)		0.00	(10,785.75)	385,546	Considerable more time taken in sick leave than anticipated
2140324		PWO - Annual Leave	Operating Expenses	(4,273.98)		0.00	(4,273.98)	381,272	Considerable more time taken in annual leave than anticipated
2140325		PWO - Public Holidays	Operating Expenses	(2,735.91)		0.00	(2,735.91)	378,536	
2140398		PWO - Staff Housing Costs Allocated	Operating Expenses	15,815.00		15,815.00	0.00	394,351	
2140399		PWO - Administration Allocated	Operating Expenses	41,283.00		41,283.00	0.00	435,634	
2140393		PWO - Less - Allocated to Works (PWO's)	Operating Expenses	(139,867.41)		0.00	(139,867.41)	295,767	
2140400		POC - Internal Plant Repairs - Wages & O/Head	Operating Expenses	253,859.06		253,859.06	0.00	549,626	No mechanic as an employee - minimal mechanical works being handled in house
2140411		POC - External Parts & Repairs	Operating Expenses	15,301.14		15,301.14	0.00	564,927	Includes a Pro-rata cost of Westrac service $69107 per annum to service all Caterpillar equipment as per February OCM
2140412		POC - Fuels and Oils	Operating Expenses	18,433.10		18,433.10	0.00	583,360	Plant usage less than budgeted
2140417		POC - Insurance Expenses	Operating Expenses	(1,225.56)		0.00	(1,225.56)	582,134	
2140494		POC - LESS Plant Operation Costs Allocated to Works	Operating Expenses	(286,367.74)		0.00	(286,367.74)	295,767	
2140500		SAL - Gross Salary and Wages	Operating Expenses	102,659.62		102,659.62	0.00	398,426	Salaries and Wages lower than budget due to staffing shortages during the year
2140501		SAL - Less Salaries & Wages Allocated	Operating Expenses	(102,659.62)		0.00	(102,659.62)	295,767	Salaries and Wages lower than budget due to staffing shortages during the year
2140503		SAL - Workers Compensation Expense	Operating Expenses	(915.92)		0.00	(915.92)	294,851	Unbudgetted expenditure
					(20,994)	**2,157,644**	**(1,862,794)**	294,851	

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Forecast Actual (e)	Var. $ (e)-(d)	Var. % (e)-(d)/(d)	Var. ▲▼	Significant Var. s
		$	$	$	$	$	$	%		
Opening Funding Surplus(Deficit)	1	1,872,018	1,864,553	1,864,553	**1,864,553**	**1,864,553**	(7,465)	0%	▼	
Revenue from operating activities										
Governance		25,600	25,600	13,732	**0**	**25,600**	0	0%		
General Purpose Funding - Rates	6	2,322,613	2,322,613	2,322,613	**2,323,020**	**2,324,339**	1,726	0%	▲	
General Purpose Funding - Other		621,581	621,581	451,386	**387,890**	**550,733**	(70,849)	(11%)	▼	s
Law, Order and Public Safety		43,690	43,690	22,440	**37,503**	**44,570**	880	2%	▲	
Health		77,900	77,900	71,860	**73,199**	**79,573**	1,673	2%	▲	
Education and Welfare		2,000	2,000	1,663	**500**	**500**	(1,500)	(75%)	▼	
Housing		104,100	104,100	69,392	**64,494**	**99,481**	(4,619)	(4%)	▼	
Community Amenities		131,241	131,241	127,970	**125,993**	**133,898**	2,657	2%	▲	
Recreation and Culture		50,420	50,420	36,263	**30,342**	**37,029**	(13,391)	(27%)	▼	s
Transport		180,338	180,338	163,553	**153,771**	**192,177**	11,839	7%	▲	
Economic Services		31,700	31,700	20,198	**2,601**	**13,504**	(18,196)	(57%)	▼	s
Other Property and Services		35,700	35,700	23,776	**26,108**	**35,653**	(47)	(0%)	▼	
		3,626,883	**3,626,883**	**3,324,846**	**3,225,421**	**3,537,057**	**(89,826)**			
Expenditure from operating activities										
Governance		(595,702)	(595,702)	(397,875)	**(225,399)**	**(537,869)**	57,833	10%	▲	
General Purpose Funding		(121,483)	(121,483)	(80,154)	**(64,223)**	**(108,915)**	12,568	10%	▲	s
Law, Order and Public Safety		(261,116)	(261,116)	(175,064)	**(131,149)**	**(217,585)**	43,531	17%	▲	s
Health		(261,067)	(261,067)	(150,690)	**(137,609)**	**(236,311)**	24,756	9%	▲	
Education and Welfare		(103,854)	(103,854)	(68,086)	**(64,313)**	**(90,151)**	13,703	13%	▲	s
Housing		(504,310)	(504,310)	(421,528)	**(388,598)**	**(465,874)**	38,437	8%	▲	
Community Amenities		(505,949)	(512,949)	(315,172)	**(179,198)**	**(503,951)**	8,998	2%	▲	
Recreation and Culture		(1,338,460)	(1,338,460)	(926,683)	**(750,186)**	**(1,172,091)**	166,369	12%	▲	s
Transport		(2,259,918)	(2,259,918)	(1,508,118)	**(1,613,835)**	**(2,384,281)**	(124,364)	(6%)	▼	
Economic Services		(333,837)	(333,837)	(225,519)	**(168,156)**	**(297,105)**	36,732	11%	▲	s
Other Property and Services		(23,512)	(23,512)	(17,147)	**17,126**	**(25,403)**	(1,891)	(8%)	▼	
		(6,309,208)	**(6,316,208)**	**(4,286,036)**	**(3,705,541)**	**(6,039,535)**	**276,673**			
Operating activities excluded from budget										
Add back Depreciation		2,503,916	2,503,916	1,651,352	**1,676,290**	**2,531,007**	27,091	1%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	236,632	236,632	239,738	**209,522**	**205,536**	(31,096)	(13%)	▼	s
Movement in Leave Reserve (Added Back)		4,397	4,397	0	**2,174**	**2,174**	(2,223)	(51%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	**0**	**0**	0			
Movement in Employee Benefit Provisions		0	0	0	**0**	**0**	0			
Rounding Adjustments		0	0	0	**0**	**0**	0			
Movement Due to Changes in Accounting Standards		0	0	0	**0**	**0**	0			
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	**0**	**0**	0			
Loss on Asset Revaluation		0	0	0	**0**	**0**	0			
Adjustment in Fixed Assets		0	0	0	**0**	**0**	0			
Amount attributable to operating activities		**62,620**	**55,620**	**929,900**	**1,407,865**	**236,239**	**180,619**			
Investing Activities										
Non-operating Grants, Subsidies and Contributions	13	3,698,406	3,698,406	1,236,713	**366,336**	**3,658,061**	(40,345)	(1%)	▼	
Proceeds from Disposal of Assets	7	223,000	223,000	223,000	**156,313**	**254,313**	31,313	14%	▲	s
Land Held for Resale	8	0	0	0	**0**	**0**	0			
Land and Buildings	8	(3,453,566)	(3,453,566)	(272,063)	**(94,224)**	**(3,686,005)**	(232,439)	(7%)	▼	
Plant and Equipment	8	(1,038,100)	(1,038,100)	(973,100)	**(477,217)**	**(1,014,950)**	23,150	2%	▲	
Furniture and Equipment	8	0	0	0	**0**	**0**	0			
Infrastructure Assets - Roads	8	(1,189,999)	(1,189,999)	(921,235)	**(367,840)**	**(1,192,904)**	(2,905)	(0%)	▼	
Infrastructure Assets - Drainage	8	0	0	0	**0**	**0**	0			
Infrastructure Assets - Footpaths	8	0	0	0	**0**	**0**	0			
Infrastructure Assets - Parks and Ovals	8	(272,325)	(272,325)	(28,664)	**(2,270)**	**(49,870)**	222,455	82%	▲	s
Infrastructure Assets - Airfield	8	0	0	0	**0**	**0**	0			
Amount attributable to investing activities		**(2,032,584)**	**(2,032,584)**	**(735,349)**	**(418,902)**	**(2,031,356)**	**1,229**			
Financing Activities										
Proceeds from New Debentures	9	600,000	600,000	0	**0**	**600,000**	0	0%		
Repayment of Debentures	9	(42,745)	(42,745)	(31,363)	**(31,254)**	**(42,745)**	0	0%		
Repayment of Lease Financing	9	0	0	0	**0**	**0**	0			
Advances to Community Groups		0	0	0	**0**	**0**	0			
Proceeds from Advances		0	0	0	**0**	**0**	0			
Self-Supporting Loan Principal		19,983	19,983	19,983	**40,000**	**19,983**	0	0%		
Transfer to Restricted Cash - Other		0	0	0	**0**	**0**	0			
Transfer from Restricted Cash - Other		0	0	0	**0**	**0**	0			
Transfer from Reserves	10	75,068	75,068	75,068	**37,534**	**75,068**	0	0%		
Transfer to Reserves	10	(554,359)	(554,359)	(82,087)	**(65,118)**	**(422,801)**	131,558	24%	▲	s
Amount attributable to financing activities		**97,947**	**97,947**	**(18,399)**	**(18,838)**	**229,505**	**131,558**			
Closing Funding Surplus(Deficit)	1	**1**	**(14,464)**	**2,040,705**	**2,834,679**	**298,942**	**305,941**			

KEY INFORMATION
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2022/23 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2023

OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

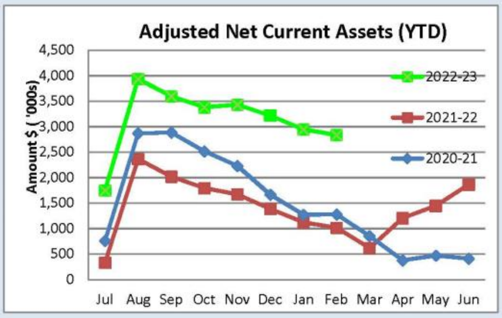
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 28/02/2022	Year to Date Actual 28/02/2023	Forecast 30/06/2023
		$	$	$	$
Current Assets					
Cash Unrestricted	2	2,685,530	1,041,851	3,250,917	811,092
Cash Restricted - Reserves	2	1,788,589	2,116,394	1,816,173	2,136,322
Cash Restricted - Bonds & Deposits	2	2,850	2,217	2,350	2,850
Receivables - Rates	3	33,857	183,561	185,442	50,000
Receivables - Other	3	54,222	30,360	47,389	50,000
Other Assets Other Than Inventories	4	77,109	0	0	35,000
Inventories	4	20,322	4,343	15,739	25,000
		4,662,480	3,378,726	5,318,011	3,110,264
Less: Current Liabilities					
Payables	5	(154,166)	(51,520)	(44,436)	(150,000)
Contract Liabilities	11	(693,322)	(37,933)	(534,601)	(700,000)
Bonds & Deposits	14	(65,052)	(102,343)	(33,499)	(35,000)
Loan and Lease Liability	9	(62,761)	(11,054)	(31,508)	(31,508)
Provisions	11	(194,819)	(193,700)	(194,819)	(210,000)
		(1,170,121)	(396,551)	(838,863)	(1,126,508)
Less: Cash Reserves	10	(1,788,589)	(2,116,394)	(1,816,173)	(2,136,322)
Add Back: Component of Leave Liability not Required to be funded		138,023	137,751	140,197	210,000
Add Back: Loan and Lease Liability		62,761	11,054	31,508	31,508
Less : Loan Receivable - clubs/institutions		(40,000)	0	0	210,000
Net Current Funding Position		**1,864,553**	**1,014,586**	**2,834,679**	**298,942**

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
$2.83 M

Last Year YTD
Surplus(Deficit)
$1.01 M

SHIRE OF THREE SPRINGS

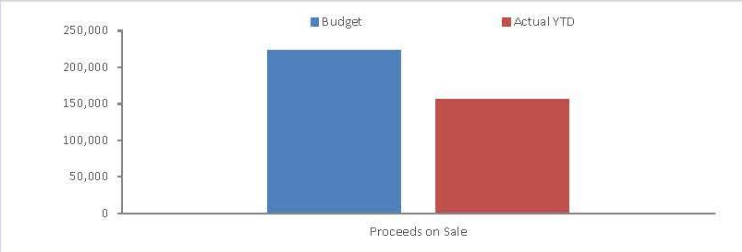
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2023

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

		Amended Budget				YTD Actual				Forecast Actual			
Asset Number	Asset Description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$	$	$	$	$
	Building - Specialsed												
B2013	30 (Lot 16) Touche St (Old Dental Surgery) Assessment # 291	284,965	45,000	0	(239,965)	287,916	80,000 0		(207,916)	287,916	80,000	0	(207,916)
	Land - Freehold land												
L2021	30, Lot 16 Touche St (Assess 291) Vol 280 Fol 15A Diagram 32533	16,000	10,000 0	0	(6,000)	16,000	0		(16,000)	16,000	0	0	(16,000)
	Plant and Equipment												
P500802	Caterpillar 2011 Loader 928Zq 2011(Ts5008)	64,654	70,000	5,346	0	61,918	76,313	14,395	0	61,918	76,313	14,395	
P5012	Multi Tyred Roller	42,000	20,000	0	(22,000)	0	0	0	0	42,000	20,000	0	(22,000)
P7001	Tri-Axle Semi Side Tipper Trailer (Ts7001)	27,014	50,000	22,986	0	0	0	0	0	27,014	50,000	22,986	
P1245A	Hydraulic Slasher To Suit Skidsteer	0	5,000	5,000	0	0	0	0	0	0	5,000	5,000	
P1421	Skid Mounted Retraspray 500Lt Sprayer With Boom & Spot Gun	0	3,000	3,000	0	0	0	0	0	0	3,000	3,000	
PM002A	Ford Ranger 2019.75My Pu Wildtrack (001Ts) Dceo	25,000	20,000	0	(5,000)	0	0	0	0	25,000	20,000	0	(5,000)
		459,632	**223,000**	**36,333**	**(272,965)**	**365,835**	**156,313**	**14,395**	**(223,916)**	**459,848**	**254,313**	**45,381**	**(250,916)**

KEY INFORMATION



Proceeds on Sale		
Budget	**YTD Actual**	**%**
$223,000	**$156,313**	**70%**

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	Total YTD	Total Forecast		Variance (Under)/Over
				$	$	$	$	$		$
Buildings										
Governance										
Council Chambers - Building (Capital)	4040110	510	BC4001	(5,000)	(5,000)	0	0	(5,000)		0
Total - Governance				**(5,000)**	**(5,000)**	**0**	**0**	**(5,000)**	**0**	**0**
Health										
Medical Centre - Thomas Street - Building (Capital)	4070710	510	BC1584	(5,000)	(5,000)	0	0	(5,000)		0
Dental Surgery - Old - Building (Capital)	4070710	510	BC7003	0	0	0	0	0		0
Dental Surgery - New - Building (Capital)	4070710	510	BC7016	0	0	0	(12,596)	(12,596)		(12,596)
				0	0	0	0	0		0
Total - Health				**(5,000)**	**(5,000)**	**0**	**(12,596)**	**(17,596)**	**0**	**(12,596)**
Housing										
House - (Lot 10) 41 Slaughter St - Building (Capital)	4090110	510	BC9000	(5,000)	(5,000)	0	0	(5,000)		0
House - (Lot 182) 58 Carter St - Building (Capital)	4090110	510	BC9001	(50,000)	(50,000)	(33,332)	0	0		(50,000)
House - (Lot 74) 5 Gooch St - Building (Capital)	4090110	510	BC9002	(18,400)	(18,400)	0	0	(18,400)		0
House - (Lot 29) 5 Howard St - Building (Capital)	4090110	510	BC9007	(5,000)	(5,000)	(4,998)	0	(5,000)		0
House - (Lot 35) 47 Williamson St - Building (Capital)	4090110	510	BC9009	(15,000)	(15,000)	0	0	0		(15,000)
House - (Lot 157) 65 Carter St - Building (Capital)	4090110	510	BC9011	(37,500)	(37,500)	0	0	(22,500)		(15,000)
House - (Lot 67) 19 Gooch St - Building (Capital)	4090110	510	BC9061	(30,400)	(30,400)	0	0	(30,400)		0
House - (Lot 173) 50 Carter St - Building (Capital)	4090110	510	BC9079	(9,400)	(9,400)	0	0	(9,400)		0
House - (Lot 214) 21 Franklin St - Building (Capital)	4090210	510	BC9003	(15,744)	(15,744)	0	0	(15,744)		0
House - (Lot 54) 17 Glyde St (LGCHP) - JV - Building (Capital)	4090210	510	BC9054	(18,914)	(18,914)	0	0	(18,914)		0
House - 3 (Lot 30) Howard Place - Dentist Rental - Building (Cap	4090210	510	BC9081	(16,000)	(16,000)	(15,999)	0	(4,895)		(11,105)
Kadathinni Unit 6 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90496	(7,500)	(7,500)	0	0	0		(7,500)
Total - Housing				**(228,858)**	**(228,858)**	**(54,329)**	**0**	**(130,253)**	**0**	**(98,605)**
Recreation And Culture										
Community Hall - Carter Street - Building (Capital)	4110310	510	BC1101	(508,208)	(508,208)	(169,402)	(45,605)	(839,656)		331,448
Pavillion - Oval - Building (Capital) (incl NEW GYM postings - us	4110310	510	BC1103	(5,000)	(5,000)	0	0	0		(5,000)
Squash Courts/Gymnasium - Slaughter Street - Building (Capital	4110310	510	BC1105	(7,000)	(7,000)	0	0	(7,000)		0
Sporting Club - Slaughter Street - Building (Capital)	4110310	510	BC1106	(20,000)	(20,000)	(13,332)	0	(20,000)		0
Total - Recreation And Culture				**(540,208)**	**(540,208)**	**(182,734)**	**(45,605)**	**(866,656)**	**0**	**326,448**
Economic Services										
Duffy's Store Redevelopment Intial Planning Costs	4130810	510	BC1021	(20,000)	(20,000)	0	0	(10,000)		(10,000)
Westrail Building - Railway Road - Building (Capital)	4130810	510	BC013	(19,500)	(19,500)	0	0	(19,500)		0
Duffy Store Redevelopment Capex	4130810	510	BC1021A	(2,600,000)	(2,600,000)	0	0	(2,600,000)		0

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	Total YTD	Total Forecast		Variance (Under)/Over
				$	$	$	$	$		$
Total - Economic Services				**(2,639,500)**	**(2,639,500)**	**0**	**0**	**(2,629,500)**	**0**	**(10,000)**
Admin Office - 132 Railway Rd - Building (Capital)	4140210	510	**BC4002**	0	0	0	(453)	0		0
Admin - Transportable building for Archive purposes (Capital)	4140210	510	**BC4002A**	(35,000)	(35,000)	(35,000)	(35,569)	(37,000)		2,000
				0	0	0	0	0		0
				0	0	0	0	0		0
Total - Other Property & Services				**(35,000)**	**(35,000)**	**(35,000)**	**(36,022)**	**(37,000)**	**0**	**2,000**
Total - Buildings				**(3,453,566)**	**(3,453,566)**	**(272,063)**	**(94,224)**	**(3,686,005)**	**0**	**207,247**
Plant & Equipment										
Other Law, Order & Public Safety										
CCTV equipment	4050330	530	PE0501	(21,000)	(21,000)	(21,000)	0	(21,000)		0
Total - Other Law, Order & Public Safety				**(21,000)**	**(21,000)**	**(21,000)**	**0**	**(21,000)**	**0**	**0**
Recreation & Culture										
Gym Equipment	4110330	530	PE1103	(10,000)	(10,000)	0	0	(10,000)		0
Total - Recreation & Culture				**(10,000)**	**(10,000)**	**0**	**0**	**(10,000)**	**0**	**0**
Transport										
Purchase of Caterpillar Loader	4120330	530	PA5008	(305,600)	(305,600)	(305,600)	(292,450)	(292,450)		(13,150)
New Elevated Work Platform	4120330	530	PA001	(20,000)	(20,000)	(20,000)	0	(20,000)		0
Mulitpac Roller	4120330	530	PA5012	(195,000)	(195,000)	(195,000)	0	(195,000)		0
Tri-Axle Semi Side Tipper Trailer (TS7001)	4120330	530	PA7001	(110,000)	(110,000)	(110,000)	0	(110,000)		0
Hydraulic slasher to suit Skidsteer	4120330	530	PA1245	(10,000)	(10,000)	(10,000)	0	(10,000)		0
Skid/Tractor mounted Spray Unit	4120330	530	PA1421	(15,000)	(15,000)	(15,000)	0	(15,000)		0
Total - Transport				**(655,600)**	**(655,600)**	**(655,600)**	**(292,450)**	**(642,450)**	**0**	**(13,150)**
Economic Services										
Silo Projection Project	4130230	530	PE1104	(230,000)	(230,000)	(230,000)	(178,767)	(230,000)		0
Regional Arts Grant Video/Audio Recording	4130230	530	PE1105	(6,500)	(6,500)	(6,500)	(6,000)	(6,500)		0
Total - Economic Services				**(236,500)**	**(236,500)**	**(236,500)**	**(184,767)**	**(236,500)**	**0**	**0**
Other Property & Services										
Admin - Server	4140230	530	PE1401	(35,000)	(35,000)	0	0	(35,000)		0
Admin - Phone System	4140230	530	PE1402	(10,000)	(10,000)	0	0	(10,000)		0
Admin - Photocopier	4140230	530	PE1403	(10,000)	(10,000)	0	0	0		(10,000)
001TS New DCEO Vehicle	4140230	530	PA002	(60,000)	(60,000)	(60,000)	0	(60,000)		0
Total - Other Property & Services				**(115,000)**	**(115,000)**	**(60,000)**	**0**	**(105,000)**	**0**	**(10,000)**
Total - Plant & Equipment				**(1,038,100)**	**(1,038,100)**	**(973,100)**	**(477,217)**	**(1,014,950)**	**0**	**(23,150)**

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget $	Amended Annual Budget $	Amended YTD Budget $	Total YTD $	Total Forecast $		Variance (Under)/Over $
Furniture & Equipment										
Total - Furniture & Equipment				0	0	0	0	0	0	0
Infrastructure - Roads										
Transport										
Roads - Bitumen Sealing Towns Streets - General (Budgeting Or	4120140	540	RC000A	(50,000)	(50,000)	(50,000)	0	(50,000)		0
Roads - Crack Sealing Towns Streets - General (Budgeting Only)	4120140	540	RC000B	(30,000)	(30,000)	(30,000)	0	(26,050)		(3,950)
McKenzie Road 2021-22 Gravel resheet SLK 0-3800 (R2R)	4120146	540	R2R056	(44,578)	(44,578)	(44,578)	(51,433)	(51,433)		6,855
Bunney Road (R2R)	4120146	540	R2R050	(180,000)	(180,000)	0	0	(180,000)		0
Second North Road (R2R)	4120146	540	R2R009	(23,548)	(23,548)	0	0	(23,548)		0
Strutton Road (R2R)	4120146	540	R2R095	(11,290)	(11,290)	0	0	(11,290)		0
Broad Road (R2R)	4120146	540	R2R013	(23,548)	(23,548)	(23,548)	(15,893)	(23,548)		0
Lynch Road 2021-22 Gravel resheet SLK 3520-11210 (R2R)	4120146	540	R2R014	0	0	0	0	0		0
Hydraulic Road (R2R)	4120146	540	R2R028	(53,901)	(53,901)	0	0	(53,901)		0
Arrino South Road Sealed 2021-22 SLK 9.75-13.96 (RRG)	4120149	540	RRG006	(29,581)	(29,581)	(29,581)	(12,653)	(29,581)		0
Dudawa Road Sealed 2021-22 SLK 3.53 - 8.39 (RRG)	4120149	540	RRG002	(96,064)	(96,064)	(96,054)	0	(96,064)		0
Dudawa Road Sealed 2022-23 SLK 0-5 Table drain reinstatemer	4120149	540	RRG002A	(323,745)	(323,745)	(323,737)	(287,860)	(323,745)		0
Dudawa Road Sealed 2022-23 - SLK 0-0.63 Rd reconstruction &	4120149	540	RRG002B	(323,745)	(323,745)	(323,737)	0	(323,745)		0
Total - Transport				(1,189,999)	(1,189,999)	(921,235)	(367,840)	(1,192,904)	0	2,905
Total - Infrastructure - Roads				(1,189,999)	(1,189,999)	(921,235)	(367,840)	(1,192,904)	0	2,905
Infrastructure - Parks & Ovals										
Recreation And Culture										
Lovelock Soak Plumbings	4110370	570	PC006	(40,000)	(40,000)	(26,664)	(400)	(40,000)		0
Dominican Park	4110370	570	PC007	(4,000)	(4,000)	0	0	(4,000)		0
Jack Thorpe Gardens Capital Works	4110370	570	PC210	(4,000)	(4,000)	0	0	(4,000)		0
Netball Courts & Lighting Capital Works	4110370	570	PC1133	(224,325)	(224,325)	(2,000)	(1,870)	(1,870)		(222,455)
Total - Recreation And Culture				(272,325)	(272,325)	(28,664)	(2,270)	(49,870)	0	(222,455)
Total - Infrastructure - Parks & Ovals				(272,325)	(272,325)	(28,664)	(2,270)	(49,870)	0	(222,455)
Grand Total				(5,953,990)	(5,953,990)	(2,195,062)	(941,550)	(5,943,729)	0	(35,453)

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2023

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2022/23 year is $10,000 and 10%.

Reporting Program	Var. $	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	$	%				
General Purpose Funding - Other	(70,849)	(11%)	▼	S	Permanent	FAGS payment lower than budgeted for. General reduce by $39,770 and Roads component reduced by $62,010
Recreation and Culture	(13,391)	(27%)	▼	S	Permanent	Unsuccessful with operating grants and revenue lower than anticipated
Economic Services	(18,196)	(57%)	▼	S	Permanent	Leases on caravan parks higher than budgeted
Expenditure from operating activities						
Governance	57,833	10%	▲		Permanent	Members training and development expenditure not expected to be fully spent. Members donations to community groups not expected to be fully spent. Council chamber maintenance not expected to be fully spent.
General Purpose Funding	12,568	10%	▲	S	Timing	
Law, Order and Public Safety	43,531	17%	▲	S	Permanent	Various accounts under budget including BFB vehicle maintenance
Education and Welfare	13,703	13%	▲	S	Permanent	Events and building maintenace less than budgeted
Recreation and Culture	166,369	12%	▲	S	Permanent	Building costs lower than budgeted. Expenditure on Parks lower than anticipated due to staff shortages. Demolition of Pottery house not likely to occur.
Economic Services	36,732	11%	▲	S	Permanent	Income from standpipe water and caravan park fees lower than expected
Investing Activities						
Proceeds from Disposal of Assets	31,313	14%	▲	S	Permanent	Assets achieving higher than anticipated prices
Infrastructure Assets - Parks and Ovals	222,455	82%	▲	S	Permanent	Netball court lighting and renovations not being undertaken this financial year.
Financing Activities						
Transfer to Reserves	131,558	24%	▲	S	Permanent	Reserve transfer to Glyde Street development reduced with funds used to offset increase hall renovation costs. $50k is to be transferred to the housing reserve as renovation works will not occur at 58 Carter Street this year. A full review of housing assets is to be undertaken with this property potentially being earmarked for disposal.

SHIRE OF THREE SPRINGS
FORECAST STATEMENT OF RESERVE MOVEMENTS FOR THE PERIOD ENDED
30 June 2023

	Account Number	Reserve														Total Reserves
		Leave	Plant Replacement	Housing and development	Joint venture housing	Gravel pit	Swimming pool equipment	Day care centre	Lovelock soak	Road	Town Drainage	Refuse Site	Silo Projection Project	Glyde Street Redevelopment		
Opening Balance - 1/7/22		138,023	187,067	446,452	170,022	50,205	127,915	37,534	104,198	102,462	366,196	58,514				1,788,589
Additions To Reserves (Transfers To)																
Reserve Interest Received Allocated to Reserves	4030281	4,397	5,959	14,221	5,416	1,599	4,075		3,319	3,264	11,665	1,864				55,779
Transfer to Leave Reserve - General Allocation	4140281															0
Transfer to Housing and Development Reserve - General Allocation	4090181			50,000												50,000
Transfer to Plant Replacement Reserve - General Allocation	4120381															0
Transfer to Silo Project Reserve - General Allocation	4130281												37,534			37,534
Transfer to Loveloaks Soak Reserve - General Allocation	4130881								25,000							25.000
Transfer to Glyde Street Development Reserve - General Allocation	4100681													254,488		254,488
Total Additions to Reserves		4,397	5,959	64,221	5,416	1,599	4,075	0	28,319	3,264	11,665	1,864	37,534	254,488	0	422,801
Reserves Utilised (Transfers From)																
Transfers from Reserve - Purchase new Loader	5120381															0
Transfers from Reserve - Closure of Day Care Centre Reserve	5080381							37.534								37.534
Transfers from Reserve - Capital housing projects	5090181															0
Transfers from Reserve - Silo Project	5130281												37,534			37,534
																0
Total Reserves Utilised		0	0	0	0	0	0	37,534	0	0	0	0	37,534	0	0	75,068
Closing Reserve Balances		142,420	193,026	510,673	175,438	51,804	131,990	0	132,517	105,726	377,861	60,378	0	254,488	0	2,136,322
Closing Balance - 30 June 2023																2,136,322
Total Reserves - 30 June 2023																2.136.322

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

12.1. Elected Members
12.2 Staff

13. QUESTIONS BY MEMBERS WITHOUT NOTICE

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday, 26 April 2023 @ 5.30pm.

16. CONFIDENTIAL ITEMS

17. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: ______________________________________
Presiding Officer

Date: 26 April 2023