



AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
18TH OCTOBER 2017

SHIRE OF THREE SPRINGS
PROGRAM FOR WEDNESDAY 18TH OCTOBER 2017

12:00 - 12:30PM	WORKING LUNCH
12:30 - 1:30PM	COUNCIL FORUM – PRESENTATION BY CDO
1:30PM	COUNCIL MEETING COMMENCES
3:00PM	AFTERNOON TEA
5.00PM	FOLLOWING MEETING – SWEARING IN CEREMONY FOR JIM HEAL AND CHRIS LANE FAREWELL TO RECOGNISE CR HUNT AND CR HEBITON TERMS AS COUNCILLORS



**SHIRE OF THREE SPRINGS
ORDINARY COUNCIL MEETING NOTICE PAPER
18TH OCTOBER 2017**

President and Councillors,

An ordinary meeting of Council is called for Wednesday, 18th October 2017, in the Council Chambers, Railway Road, Three Springs commencing at 1:30pm.

**Sylvia Yandle
Chief Executive Officer**

13th October 2017

THREE SPRINGS SHIRE COUNCIL

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SHIRE OF THREE SPRINGS

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 18th OCTOBER 2017 COMMENCING AT 1.30 PM.

Table of Contents

Contents

Table of Contents	4
Contents	4
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	5
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	5
4. PUBLIC QUESTION TIME	5
5. APPLICATIONS FOR LEAVE OF ABSENCE.....	5
6. CONFIRMATION OF PREVIOUS MEETING MINUTES.....	5
6.1. Confirmation of Minutes of Ordinary Meeting held 20 th September 2017	5
7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION	5
8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	5
9. OFFICERS REPORTS	6
a) Emergency and Ranger Services Officer.....	6
b) Works Supervisor Report	7
c) Parks and Gardens Report	7
d) Mechanic Report.....	8
e) Maintenance Officer Report February 2017	9
f) Community Development Officer	10
g) Club Development Officer Information Report.....	11
9.1. HEALTH, BUILDING AND TOWN PLANNING	11
9.2. ADMINISTRATION	12
9.2.1 Appointment Of Bush Fire Control Officers	12
9.2.2 SOLAR FARM DEVELOPMENT APPLICATIONS	15
9.2.2.a Solar Farm DAP	18
9.2.2.b DAP letter No.1	20
9.2.2.c DAP letter No.2	21
9.2.2.d Advertisement No.1	22
9.2.2.e Advertisement No.2.....	23
9.2.3 APPLICATION FOR RATE EXEMPTION – MURCHISON ABORIGINAL	24
CORPORATION	24
9.3. FINANCE	27
9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 SEPTEMBER 2017.....	27
9.3.2. ACCOUNTS FOR PAYMENT – 30 SEPTEMBER 2017	53
9.3.3 APPOINTMENT OF AUDITOR	63
10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	66
11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	66
11.1. ELECTED MEMBERS	66
11.2. STAFF.....	66
12. QUESTIONS BY MEMBERS WITHOUT NOTICE.....	66
13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	66
14. TIME AND DATE OF NEXT MEETING	66
15. CONFIDENTIAL ITEMS	66
16. MEETING CLOSURE.....	66

- 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
- 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**
- 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4. PUBLIC QUESTION TIME**
- 5. APPLICATIONS FOR LEAVE OF ABSENCE**
- 6. CONFIRMATION OF PREVIOUS MEETING MINUTES**
 - 6.1. Confirmation of Minutes of Ordinary Meeting held 20th September 2017**

OFFICER RECOMMENDATION – ITEM 6.1

That the Minutes of the Ordinary Council Meeting held on the 20th of September 2017 be confirmed as a true and accurate record of proceedings.

- 7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**
- 8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

9. OFFICERS REPORTS

a) Emergency and Ranger Services Officer

Date: 13/10/2017
Reference: Grant Fidock

08/09/17 Half Day patrol in Three Springs and Mingenew

12/09/17 Follow up dog complaint Eneabba return via Three Springs

15/09/17 Check out abandon Car – Three Springs

19-22/09/17 Attend Ranger Conference

04/10/17 Visit to Three Springs – check townsite fire breaks

Attended meeting with Mingenew Irwin Group on feral pigs

Arrino West Road to Blue Water Road to water reserve bore and reservoir, spoke to Matt from water authority re leaking main he said he would look into it.

Wilton Bunny Rd Wilson Park to Kangaroo Rd to Dookanooka Rd to Rd to Three springs nothing to report

b) Works Supervisor Report

WORKS SUPERVISOR REPORT October 2017

Reference: Works Supervisor

Location: Shire of Three Springs

Date: 9 October 2017

Author: Joe Clifford

Maintenance Grading

Sundalara Road

Ding Road (Shoulder works)

Beekeepers Road (including Shoulder works)

Robinson Road

Tomkins Road

Laneways in Three Springs

Oval in preparation for Western Desert Races

Strutton Road

Wilton Well Road

Other

Upgrade delineators and guide posts on Scott Road, Arrino West Road, Three – Springs Morawa and Perenjori Roads

Pothole patching on the Three Springs Morawa Road, Arrino South Road, Three Springs - Eneabba Road and Perenjori Road

Completed re-sheeting Robinson Road

Traffic management for Western Desert Races

Vegetation slashing on Dudawa Road, Three Springs – Morawa Road, Perenjori Road and Simpson Road.

Tree Loppers completed 4 weeks work on Dudawa Road (9kms), Three Springs – Morawa Road (15kms), Perenjori Road (15kms) and Three Springs – Eneabba Road (7kms)

c) Parks and Gardens Report

Parks and Gardens

The oval, hockey ground, swimming pool and the other small parks around town mowed . Cleaning of parking area at rear of office and blowing down footpath in front of office on a daily basis. Weekly inspection and repairs carried out on all reticulation systems.

Prepare oval for cricket season

Blowing of Leaf matter and other debris off footpaths.

Pruning of trees and plants in all gardens including Arrino.

Spraying for weeds throughout Three Springs town site.

Clean up oval and surrounds after Western Desert Race

d) Mechanic Report

PLANT MECHANIC REPORT

Date: 12-10-2017
Reference: Works Depot
Author: Malcolm Elliott

PLANT MAINTENANCE & REPAIRS

P50091 Backhoe

Grease

P500509 12m

Puncture repair

RH tandem rear brake unit assembled, bearings and seals replaced, friction plates replaced machining of housing, axle and drive sprocket completed Tandem oils replaced, brakes bled Front belly plate removed and broken bolts removed and replaced

P700101 Side tipper

Brakes adjusted

Greased

Puncture repair

P500802 Loader

Greased

Air cleaners replaced

P500306 Western Star

Hyd leaks to P.T.O repaired

1x drive tyre replaced

P7008 float

1x tyre replaced

P50213 grader ute

Welding repairs to external fuel tank

Fuel pump replaced external fuel tank

4010 DCEO

Service

Fault light cleared

4005 CEO

Wipers replaced

P50014 works manager

LH fog light surround replaced

Stop tail globe replaced

P5565 Bobcat

Slasher repaired

Greased

Radiator /coolers cleaned (frequently)

P50143 tractor

Hyd valve mounting bracket welding repairs

Radiator/coolers cleaned (frequently)

Repairs to slasher

Puncture repair to LH rear tyre

P502006 Toro

Grease

P000

Older lawnmowers gone through, checked and repaired

Turf cutter serviced and operator trained in use

Chain saw servicing

Wacker packers checked and bitumen cleaned off plates

Rover lawn mower RH spindle

replaced and grass blades refitted

Other

Remove old fuel bowser and install new bowser

Replace reticulation pump Byrne Park

Assist with root clearing at soak

Repairs and testing of pool chair lift

Tip

New screen for pond pump

manufactured, tested and modified

Waste oil removed from workshop

Prepared quote comparisons for new truck

e) **Maintenance Officer Report February 2017**

BUILDING MAINTENANCE REPORT OCTOBER 2017

Date : 11 Oct 17

Author : Peter Every

Administration Building - Passage and toilets along with kitchen are complete apart from the coving in the toilet areas. The door and painting of passage into chambers should be complete 12 Oct. Will probably make a start on painting of chambers after council meeting if other jobs ok.

Pavilion – In process of changing timer system to hot water to simplify operation. Also had to sort power to reticulation controller.

Arrino – Install bin enclosures as part of the Wildflower Way.

Pool – Assist Mal with operation of chair lift.

Airstrip – Check lighting operation and check remote turning on of lights.

Depot – Step to office

Lovelocks – Assist Joy with water monitoring.

Oval – Assist gardeners with stripping of lawn and re-lay for cricket pitch surround.

Kadathinni - Unit 5 – fit new rollers to security door.

89 Williamson st – Sort out TV reception. Start renovation to shower recess as water leaking through tiles and through walls and damaging walls and paint.

5 Glyde St – Renovations nearly complete. Getting quotes for floor coverings and blinds.

5 Howard st – Fit tap set to vanity basin.

3Howard St – Starting renovations to shower recess in main bathroom.

19 Gooch St – Replace door rollers to sliding door and security door.

f) Community Development Officer

REFERENCE	ISSUE	ACTION REQUIRED	OFFICER	STATUS
Infrastructure- Springs Solar Pty Ltd	Awaiting call from Merida RE community consultation	Community Consultation	CDO	In Progress
Infrastructure- Three Springs Solar Pty Ltd	Paperwork submitted and lodged with DAPS	Await outcome from DAPS. Letters to community sent and Notices advertised.	CEO	In Progress
Infrastructure- Mens Shed	No funding for building	Look out for funding	CDO	Ongoing
Infrastructure- CBH Grain Silos	Email confirming we were not successful on FORM Painting Silos	Look into options for repainting or lighting.	CDO	In Progress
Revitalisation Project	Nil current issues	Nil outstanding	CDO	Ongoing
Admin - Website	Three quotes have been provided	Awaiting Council views on Powerpoint presentation	CDO	In Progress
Admin -Corporate Business Plan – Strategic Community Plan	Awaiting Community Consultation Survey sent	6 Survey returned to date	CDO CEO	In Progress
Admin - Yakabout	Subscriber options advertised	Continue to ask purchasers to subscribe	CDO CSO	In Progress
Event - Country Arts 2018	Shows on the Go – preferences put in for shows. CDO Network meeting to decide which Shire to host. Speaking to Country Arts for “Share the Risk” Funding.	CDO Network meeting to decide who and where.	CDO	In Progress
Event - Welcome Event/Harmony Day	Event – Welcome to new residents combined with Harmony Day 2018	Apply for Grant funding Create Event Brief	CDO	In Progress
Event - Seniors Week	Seniors taken to Geraldton on Bus provided by Shire and HACC. Lunch in Geraldton (at their cost) Attend “Dylan and Young” show provided by grant. 29 th October 2017.	Bus from HACC no longer available Alternative to be sourced	CDO CSO	In Progress
Event - Community Citizen of the Year Awards	Nominations sought by 31 st October.	2 nominations to date	CDO CSO	In Progress
Grant - Office Fit out	Brochure stand to be designed quoted and constructed.	Chesters to complete brochure stand	CDO	In Progress
Grant - Childrens Week	Grant application \$2000 for Lulu’s Show 28 th October 2017 successful.	Successful grant Event advertised	CDO	In Progress
Grant - WA Bicycle Network	Full application submitted	Applicants advise of outcome January 2018. Letters of support from school, CAG and police received Survey– 2 responses	CDO	In Progress
Grant - Community Grant \$6000	Grant successful for purchase of gazebos(Transportable) and chairs for community use, a shed and bench seating for the cemetery	Finish shed pad and installation.	CDO MO	In Progress
Grant - Child Care Centre	Secure funding in Round 2 BBRF	Submit grant for Round 2 possibly open November 2017	CDO CEO	In Progress

g) Club Development Officer Information Report

Nil

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1 HEALTH/BUILDING and PLANNING REPORT – 2017/2018

DATE OF REPORT:		October 2017
Date		
11.07.2017	Planning	Rezone Lot 555 Carter Street – Old Police Station
25.07.2016	Planning	Development Application Solar Farm - Bestry
02.08.2017	Health	Hawkers permit (17 fortnightly permits)
14.08.2017	Planning	Transportable Accommodation Christie Street
14.08.2017	Building	Building – Transportable Christie Street
16.08.2017	Building	Building Warehouse/Storage Shed Midlands Road
16.08.2017	Building	Building DFES shed Franklin Street

For Council's Information

9.2. ADMINISTRATION

9.2.1 Appointment Of Bush Fire Control Officers

Agenda Reference: 10/17-01
Location/Address: Three Springs Shire
Name of Applicant: N/A
File Reference: ADM0132
Disclosure of Interest: Nil
Date: 6th October 2016
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

The Purpose of this report is for Council to appoint such persons as it thinks necessary to be Bush Fire Control officers for the Shire of Three Springs under and for the purposes of the Bush Fires Act 1954 Section 38.

BACKGROUND

The Three Springs Bush Fire Advisory Committee met on 13th September 2017 and resolved that the Shire of Three Springs be notified that it was their view that certain persons be appointed as bush fire control officers for the purposes of the Act. The Act enables Bush fire Control officers to issue Permits to Burn ie section 18 subsection (6) provides;

Subject to this Act a person shall not set fire to the bush on land within a zone of the State during the restricted burning times for that zone of the State unless —

- (a) he has obtained a permit in writing to burn the bush from a bush fire control officer of the local government in whose district the land upon which the bush proposed to be burnt is situated, or from the chief executive officer of the local government if a bush fire control officer is not available; and
- (b) the conditions prescribed for the purposes of this section are complied with in relation to the burning of the bush.

The persons then nominated persons for appointment as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

The Functions of the Bush Fire Advisory Committee are in accordance with Section 67 of the *Bush Fires Act 1954* that provides;

3.11 Bush Fire Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government, from the persons nominated by each bush fire brigade, a person or persons for the position of a bush fire control officer(s) for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Bush Fire Advisory Committee to consider bush fire brigade recommendations

The Bush Fire Advisory Committee is to make recommendations to the local government on all recommendations received by the Bush Fire Advisory Committee from bush fire brigades.

COMMENT

The Bush Fire advisory committee is considered to be the preferred committee to recommend such appointments are made as prescribe in the Act in regards to fire control. However under the Bush Fires Act and the Local Government Council has a responsibility to appoint the officers.

Where a local government that has been served with a notice pursuant to section 38 subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.

The following brigade members were appointed to the position of Bush Fire Control Officers and Permit Issuing Officers for the Shire of Three Springs in 2017.

Emergency and Ranger Services Manager	Grant Fidock
Brigades	
Three Springs East	Robbie Weir & Michael Verrall Christian Haeusler
Three Springs West	Craig Morgan, Chad Eva, Adam Thomas
Arrino	David Mutter
Chief Fire Control Officer:	Robert James Heal
Deputy Chief Fire Control Officer:	Robbie Weir

Bush Fire Control Officers appointed as Permit issuing Officers

Emergency and Ranger Services Manager	Grant Fidock
Chief Executive Officer	Sylvia Yandle
Chief Bush Fire Control Officer:	Robert James Heal
Deputy Bush Fire Control Officer	Robbie Weir
Bush Fire Control Officers	David Mutter, Michael Verrall, Craig Morgan, Adam Thomas, Chad Eva
Fire Weather Officer	Robert James Heal

Note the role of a Fire Weather Officer is to validate fire permits if the weather is better than the forecast. On all permits it is stated that

“THIS PERMIT IS NOT VALID ON DAYS OF FORECAST VERY HIGH, SEVERE, EXTREME OR CATASTROPHIC FIRE DANGER”.

If the weather is better than the forecast this is where the Fire Weather Officer may validate a permit. The other very important part of a permit is where it is stated that there must be 3 able bodied persons on site at all times.

STATUTORY ENVIRONMENT

Bush Fires Act 1954 Sections 38 and 67.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That Council confirm the following members be appointed to the various positions for the Shire of Three Springs as detailed below for 2017/18:-

Emergency and Ranger Services Manager	Grant Fidock
Brigades Three Springs East	Robbie Weir & Michael Verrall Christian Haeusler
Three Springs West	Craig Morgan, Chad Eva, Adam Thomas
Arrino	David Mutter
Chief Fire Control Officer:	Robert James Heal
Deputy Chief Fire Control Officer:	Robbie Weir
Bush Fire Control Officers appointed as Permit issuing Officers	
Emergency and Ranger Services Manager	Grant Fidock
Chief Executive Officer	Sylvia Yandle
Chief Bush Fire Control Officer:	Robert James Heal
Deputy Bush Fire Control Officer	Robbie Weir
Bush Fire Control Officers	David Mutter, Michael Verrall, Craig Morgan, Adam Thomas, Chad Eva
Fire Weather Officer	Robert James Heal

9.2.2 SOLAR FARM DEVELOPMENT APPLICATIONS

Agenda Reference: CEO 10/17-02
Location/Address: Lots M761, M762, M763 and M764 and Lot 50 Three Springs;
and LotM1366 Wilson Road Three Springs
Name of Applicant: Shire of Three Springs
File Reference: A219 and A546
Disclosure of Interest: Nil
Date: 13th October 2017
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

For Council to consider Development Applications for two Renewable Energy Facilities (Solar Farms) and grant delegation to Chief Executive Officer to sign off on Responsible Authority Report (RAR) to be submitted to Development Assessment Panel.

ATTACHMENTS – due to size of documents, view through website via this link:-

- <http://threesprings.wa.gov.au/index.php/our-services/health-building-and-town-planning>
- Email from Rowe Group
- Letters from Development Assessment Panel

BACKGROUND

Council has received two Development Applications which are to be determined by a Development Assessment Panel, the applications received are as follows:-

1. Three Springs Solar Pty Ltd on Lots M761, M762, M763 and M764 and Lot 50 Three Springs/Perenjori Road, Three Springs;
2. SpringsSolar Pty Ltd on LotM1366 Wilson Road Three Springs

Both applications when submitted required further information and a “Stop the Clock” form was submitted which allowed for an extension of time for the Responsible Authority Report to be prepared. Due to the extremity of the applications, Council engaged Rowe Group to undertake the necessary work to the point of determination of the Development Application by the Midwest/Wheatbelt (Central) Joint Development Assessment Panel, including attendance at meetings with the Shire (if required), provision of additional information in response to any issues that might arise during the assessment / advertising process, and generally monitoring the DA to point of determination by the JDAP.

COMMENT

The proposals support the Governments Renewable Energy Targets to achieve large-scale generation of 33,000 GWh by 2020. The infrastructure will incorporate state of the art components built in accordance with best practice standards. The solar farms will be able to operate in harmony within the existing environment without impact on the farming or living areas in the vicinity.

Renewable energy facility is listed in Local Planning Scheme No.2 as follows:-

- ***renewable energy facility*** means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

Zoning table of the LPS No.2 only permits the Renewable Energy Facility use as an 'A' use which means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions (advertising).

The projects have been advertised in Geraldton Guardian, Yakabout, on website and Council notice board inviting comments and responses within the advertising period. Letters have also been sent to various departments and adjoining landowners of each development in accordance with regulations.

The Responsible Authority Reports are in their final stages with Three Springs Solar Pty Ltd report due by 14th November and SolarSprings Pty Ltd due 5th December. As the first RAR is due prior to November council meeting, delegation approval for Chief Executive Officer to sign off on the report is requested, this will allow Rowe Group to meet the timeframes as per DAP's correspondence.

CONSULTATION

CEO, Planwest Consultant, Rowe Group Planner and Department of Planning Officers

STATUTORY ENVIRONMENT

The Shire of Three Springs Town Planning Scheme No.2 does recognise Renewable Energy Facility permitted in the Rural Zone with an "A" code.

"A" means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;

Part 11A — Development Assessment Panels and development control

Division 1 — Functions of DAPs

171A. Prescribed development applications, DAP to determine and regulations for

(1) In this section —

planning instrument means —

- (a) a planning scheme; or
- (b) an interim development order;

POLICY IMPLICATIONS

9000 Town Planning

Scheme provisions: Clause 3.2, Zoning and Development Table, and Clause 7.6.

FINANCIAL IMPLICATIONS

Planning fees are applicable for these applications – Shire Fee \$34,196 for each application and DAP fees of \$6,754 and \$8,511 remitted to DAP. Consultant expenditure approximately \$14,000 for each submission.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Economic

1.3.4 Support the provision of power, water and gas services to the region.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION - ITEM 9.2.1

That Council:-

1. **Accept the applications for the development of a Solar Energy Facility on behalf of Three Springs Solar Pty Ltd on Lots M761, M762, M763, M764 and Lot 50 Three Springs/Perenjori Road, Three Springs and on behalf of SpringsSolar Pty Ltd on LotM1366 Wilson Road, Three Springs;**
2. **Endorse the engagement of Rowe Group for processing of development application including preparation of Responsible Authority Report;**
3. **Endorse the advertisements in the Geraldton Guardian, Yakabout and on Council website “Invitation to Comment” on the Development Applications to be determined by a Development assessment Panel.**
4. **Approve delegation for Chief Executive Officer to sign off on Responsible Authority Reports for Three Springs Solar Pty Ltd (A219) and SolarSprings Pty Ltd Development Applications (A102).**

9.2.2.a Solar Farm DAP

From: Nathan Stewart
Sent: Friday, 29 September 2017 10.07AM
To: 'Sylvia Yandle'
Cc: Jeremy Hofland
Subject: Solar Farms JDAP Applications (JobRef: 8664 and 8721)

Hi Sylvia,

As you advised earlier given the size and scale of the proposed Solar Farm Developments the RARs will need to be presented to Council prior to being sent to JDAP. Council Meetings are scheduled for 18 October and 15 November.

The RAR for the Solar Farm Development Application submitted by Planwest (WA) Pty Ltd is due by 12pm Tuesday 14 November 2017. This application is being advertised publically until 13 October and referred to Department of Biodiversity, Conservation and Attractions, Department of Water and Environmental Regulation, Department of Planning, Lands and Heritage and Department of Fire and Emergency Services with comments required by 8 November 2017. Given these timeframes we would need to present this RAR to the 18 October 2017 Council Meeting – this would be difficult to achieve. The alternative is to hold a Special Council Meeting.

The due date for the RAR for the Solar Farm Development Application submitted by Merinda Logie Legal Consulting Services will be confirmed in the coming days.

In order to meet the timeframes set by JDAP it would be preferable for a motion be put to the October Council Meeting which gives delegation to the CEO to sign off on the RARs. This would prevent the RARs having to be presented to Council and possible allow us to meet the above timeframes.

Alternatively we could request the Applicant grant an extension to the RAR due date to allow the Applications to be presented to a Special Council Meeting. We would suggest to allow approximately 2 weeks for us to finalise our RAR after receiving comments from the relevant Departments (on 8 November 2017). Therefore we suggest that, if we were to request an extension to the RAR due date, the RAR due date be extended to 23 November 2017. Note a Special Council Meeting would need to be scheduled for 22 November 2017.

The preference would be for a motion be put to the October Council Meeting which gives delegation to the CEO to sign off on the RARs as we would then not have to rely on the Applicant agreeing to any extension.

Please advise on your preferred approach once you have had a discussion with the Shire President.

Regards,

Nathan Stewart
Planner



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W: rowegroup.com.au

ROWEGROUP Planning Design Delivery

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From: Nathan Stewart

Sent: Thursday, 28 September 2017 12:03 PM

To: 'Sylvia Yandle'

Cc: Jeremy Hofland

Subject: Solar Farms JDAP Applications (JobRef: 8664 and 8721)

Hi Sylvia,

I am writing in respect to both of the Development Assessment Panel ('DAP') Applications for Solar Farm developments in the Shire of Three Springs. As you know Rowe Group is engaged to prepare the Responsible Authority Reports ('RAR') for both Applications on behalf of the Shire. The first RAR is required to be submitted to the DAP Secretariat by 12pm Tuesday 14 November 2017. The due date for the second RAR will be confirmed in the coming days, but will likely be late November/early December 2017.

Our question is, does the Shire have delegation to submit the RARs to the DAP Secretariat or do the RARs need to be presented to Council first?

If the RARs need to be presented to Council first then we may need to start thinking about programming this in now to ensure we meet the due dates set by the DAP.

I have reviewed the Shire's Register of Delegations that went to Council in December 2016 (copy attached) but it is unclear as to whether or not delegation exists as Development Applications are not addressed in the document.

Can you please advise.

Regards,

Nathan Stewart

Planner



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Government of Western Australia
Development Assessment Panels

LG Ref: A219
DAP Ref: DAP/17/01181
Enquiries: (08) 6551 9919

Mr Jeremy Hofland
Shire of Three Springs
Level 3, 369 Newcastle Street
Northbridge WA 6003

Dear Mr Hofland

MID-WEST/WHEATBELT JDAP - SHIRE OF THREE SPRINGS - DAP APPLICATION - A219 - RECEIVED

Property Location:	M761, M762, M763 and M764 and Lot 50 Morawa-Three Springs Road, Three Springs
Application Details:	Photovoltaic Solar Farm
Applicant:	Mr Paul Bashall, Three Springs Solar Pty Ltd
Owner:	Mr Paul Bashall, Three Springs Solar Pty Ltd

The Development Assessment Panel (DAP) Secretariat has received a Form 1 application under Regulation 8 of the *Planning and Development (Development Assessment Panels) Regulations 2011* (the Regulations).

In accordance with r.12 of the Regulations, the Shire of Three Springs has until noon on Tuesday, 14 November 2017 to provide the responsible authority report (RAR) and associated attachments to the DAP Secretariat.

If you are unable to meet the RAR timeframe, you are required to liaise with the applicant to obtain their approval and submit an extension of time request using the 'Extension of Time Request' form, which can be obtained from the [DAP website](#)

It is intended that a Mid-West/Wheatbelt JDAP meeting to determine this application be held within 90 days of receipt of the application. The agenda will be published on the DAP website at least seven days prior to the meeting.

Thank you for your payment of \$6,754.00 which has been received by the DAP Secretariat.

For enquiries, please contact DAP Secretariat on 6551 9919 or via email daps@planning.wa.gov.au

Yours sincerely,

DAP Secretariat

7 September 2017

Cc. DAP Members

Mr Paul Bashall
Three Springs Solar Pty Ltd



wa.gov.au

Postal address: Locked Bag 2506 Perth WA Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 9919 Fax: (08) 6551 9961 TTY: 6551 9007 Infoline: 1800 626 477
daps@planning.wa.gov.au www.dplh.wa.gov.au
ABN 68 565 723 484



Government of **Western Australia**
Development Assessment Panels

LG Ref: S102
DAP Ref: DAP/17/01256
Enquiries: (08) 6551 9919

Ms Sylvia Yandle
Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519

Dear Ms Yandle

MID-WEST/WHEATBELT JDAP - SHIRE OF THREE SPRINGS - DAP APPLICATION - S102 - RECEIVED

Property Location:	Lot M 1366, Wilson Road, Womarden
Application Details:	Solar Farm, Tourist Area and Temporary Workers Accommodation
Applicant:	Ms Merinda Logie, Spring Solar Pty Ltd
Owner:	Mr Michael Bestry, Bestry Farms Pty Ltd

The Development Assessment Panel (DAP) Secretariat has received a Form 1 application under Regulation 8 of the *Planning and Development (Development Assessment Panels) Regulations 2011* (the Regulations).

In accordance with r.12 of the Regulations, the Shire of Three Springs has until noon on Tuesday, 5 December 2017 to provide the responsible authority report (RAR) and associated attachments to the DAP Secretariat.

If you are unable to meet the RAR timeframe, you are required to liaise with the applicant to obtain their approval and submit an extension of time request using the 'Extension of Time Request' form, which can be obtained from the [DAP website](#)

It is intended that a Mid-West/Wheatbelt JDAP meeting to determine this application be held within 90 days of receipt of the application. The agenda will be published on the DAP website at least seven days prior to the meeting.

Thank you for your payment of \$8,511.00 which has been received by the DAP Secretariat.

For enquiries, please contact DAP Secretariat on 6551 9919 or via email daps@planning.wa.gov.au

Yours sincerely,

DAP Secretariat

28 September 2017

Cc. DAP Members

Ms Merinda Logie
Spring Solar Pty Ltd



wa.gov.au

Postal address: Locked Bag 2506 Perth WA Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 9919 Fax: (08) 6551 9961 TTY: 6551 9007 Infoline: 1800 626 477
daps@planning.wa.gov.au www.dplh.wa.gov.au
ABN 68 565 723 484

INVITATION TO COMMENT



PLANNING AND DEVELOPMENT ACT 2005 SHIRE OF THREE SPRINGS TOWN PLANNING SCHEME No.2

PROPOSED SOLAR FARM

Notice is hereby given that the Shire of Three Springs has received an application for a Solar Farm to be established on (Lots M761, M762, M763, M764 and Lot 50 Morawa-Three Springs Road, Three Springs.

Information setting out the proposed application is available for viewing at the Shire of Three Springs office 132 Railway Road, Three Springs during normal office hours, or can be viewed on the Shire website www.threesprings.wa.gov.au. Any enquires regarding this proposal should be directed to the Shire of Three Springs office on 9954 1001.

Submissions on the proposal must be made in writing and lodged with the undersigned on or before 4:00pm Friday 13th October 2017.

Sylvia Yandle
Chief Executive Officer

INVITATION TO COMMENT



PLANNING AND DEVELOPMENT ACT 2005 SHIRE OF THREE SPRINGS TOWN PLANNING SCHEME No.2

PROPOSED SOLAR FARM

Notice is hereby given that the Shire of Three Springs has received an application for a Solar Farm to be established on Lot M1366 Wilson Rod, Three Springs.

Information setting out the proposed application is available for viewing at the Shire of Three Springs office 132 Railway Road, Three Springs during normal office hours, or can be viewed on the Shire website www.threesprings.wa.gov.au. Any enquires regarding this proposal should be directed to the Shire of Three Springs office on 9954 1001.

Submissions on the proposal must be made in writing and lodged with the undersigned on or before 4:00pm Friday 20th October 2017.

Sylvia Yandle
Chief Executive Officer

9.2.3 APPLICATION FOR RATE EXEMPTION – MURCHISON ABORIGINAL CORPORATION

Agenda Reference: CEO 10/17 - 03
Location/Address: Lot 23 Williamson Street, Three Springs
Name of Applicant: Murchison Regional Aboriginal Corporation
File Reference: A352
Disclosure of Interest: Nil
Date: 11th October 2017
Author: Sylvia Yandle

Signature of Author: _____

SUMMARY

For Council to consider the request from Murchison Region Aboriginal Corporation to have property situated at Lot 23 Williamson Street exempt from rates.

BACKGROUND

The Murchison Region Aboriginal Corporation (MRAC) as a not for profit organisation has applied to have its residential property at Lot 23 Williamson Street, Three Springs exempt from rates. MRAC is objecting to the payment of rates on the grounds that there is an error in the rate records, as the property does not constitute rateable land and it is used exclusively for charitable purposes. MRAC has an Australian Taxation Office endorsement (#7104947124759) for charity concessions and its documentation supplied in support of this application is included as an attachment 9.2.3c.

This is the second application that has occurred in recent times, but on this occasion, it follows an appeal to the State Administrative Tribunal (SAT) and a process of negotiation by other local governments and MRAC. The SAT direction hearing ordered the parties enter mediation; from that order negotiations occurred and it was agreed MRAC receive a refund of rates, in this instance approximately two thirds of the rates levied.

ATTACHMENT

- 9.2.3a Letter from Murchison Regional Aboriginal Corporation
- 9.2.3b ATO letter endorsing as a deductible gift recipient
- 9.2.3c ATO letter endorsing MRAC for charity tax concessions
- 9.2.3d ACNC – Charity Register Summary
- 9.2.3e MRAC Housing eligibility document
- 9.2.3f Australian Government – Corporation extract
- 9.2.3g Lot 23 Williamson Street property information

COMMENT

The claim that the property is used exclusively for charitable purposes is on the basis that the house is rented to people of Aboriginal descent and the property in question is for the purpose of improving the economic position, social condition and traditional ties of an Aboriginal community.

Whilst it can be argued that MRAC's activities are designed to receive rental income from the property, which is more likened to a commercial enterprise, MRAC's Rule Book highlights its non-profit and charitable nature and there are numerous examples of similar charitable organisations renting properties across the state for similar end purposes, and those organisations have successfully secured charitable (non) rates status for their respective local governments. Those examples are consistent with SAT's view that the provision of housing for Aboriginal people is seen by the Courts and SAT to satisfy the provisions of the Local Government Act as to "charitable purposes".

It is worth noting that the City of Greater Geraldton's legal advice, on the basis of the current law, noting related Court and SAT precedent decisions, was that it was highly likely that the City would lose any SAT appeal seeking to dismiss the application. Shire of Three Springs should not rely on that advice to be definitive for our own circumstance, but if we were to seek separate advice, it is very likely to be consistent and incur legal fees.

Whilst MRAC may be willing to negotiate a percentage refund to avoid any potential loss of a court case outcome, it would not be worth the administration or financial cost for Shire of Three Springs to proceed down that path, in exchange for a few hundred dollars saving. On that basis, it would seem more logical to accept the claim as made and that the waiving of rates will inevitably leave a \$1,000 shortfall in rate revenue for the Shire to deliver services.

CONSULTATION

CEO, Northern Country Zone WALGA delegates and CEO's.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.76 states –

Grounds of objection

- (1) A person may, in accordance with this section, object to the rate record of a local government on the ground —
 - (a) that there is an error in the rate record —
 - (i) with respect to the identity of the owner or occupier of any land; or
 - (ii) on the basis that the land or part of the land is not rateable land;

6.26. *Rateable land*

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
 - (g) land used exclusively for charitable purposes;

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Based on 2017/2018 the rates imposed on the land in question amounts to \$1,085.37, however it should be noted that Rubbish rates of \$220 and Emergency Services Levy of \$75 are still payable by the corporation.

OFFICER'S COMMENT

Where a local government has levied rates on a particular property a person may make an objection for a rates exemption under Section 6.76(1)(a)(ii) of the Local Government Act 1995 on the bases that the land or part of the land is not rateable land.

Section 6.76(2)(a) clearly identifies that an objection is to be made to the local government in writing within 42 days of service of a rates notice under Section 6.41 of the Local Government Act 1995, while Section 6.76(4) of the Local Government Act 1995 allows the local government to extend this time for making the objection for such period as it thinks fit. The previous request in relation to 2016/17 rates imposed MRAC did not apply within the time frame and their request was declined, also on the basis that the property is not being used exclusively for a charitable purpose.

When considering the request from MRAC for exemption of rates on property situated at Lot 23 Williamson Street, Three Springs, Council will need to be mindful of the recent SAT orders and Australian Taxation Office confirming MRAC is endorsed for charity tax concessions.

VOTING REQUIREMENTS

Simply Majority

OFFICER RECOMMENDATION – ITEM 9.2.3

That Council:-

- 1. Decline a rates exemption request from Murchison Region Aboriginal Corporation with respect to the property located at Lot 23 Williamson Street, Three Springs;**

Or

- 2. Offer Murchison Region Aboriginal Corporation a percentage (50%) reduction of rates on property located at Lot 23 Williamson Street, Three Springs, noting Rubbish Rates and Emergency Services Levy are still payable by the Corporation;**

Or

- 3. Grant the Murchison Region Aboriginal Corporation an exemption of rates on property located at Lot 23 Williamson Street, Three Springs on the grounds it meets the definition of a charitable group and the 2017/2018 rates of \$1,085.37 on Assessment 352 be written;**

And

- 4. Rubbish Rates and Emergency Services Levy are still payable by the Corporation**

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 SEPTEMBER 2017

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 4th October, 2017
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30th September, 2017 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30th September, 2017.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 30th September, 2017 is \$3,314,636.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$155,857
Business Cash Maximiser (Municipal Funds)	\$65,495
Grant Funds Holding Maximiser Account (Municipal Funds)	\$1,253,028
Trust Account	\$1,910
Reserve Maximiser	\$1,256,105
Police Licensing Account	\$94,981

Debtor's accounts as at 30th September, 2017 total \$44,784.

Creditors as at 30th September, 2017 are \$132,519.

The total outstanding Rates debt is \$1,978,801.

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION – ITEM 9.3.1

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30th September, 2017

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Activity Reportable Variances	3
Graphical Presentations	4
Notes to and Forming Part of the Statement	5 to 22
Works Programme Report	23

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

	NOTE	30/09/17 Y-T-D Actual \$	30/09/17 Y-T-D Budget \$	2017/18 Original Budget \$	30/09/17 Y-T-D Variance \$	30/09/17 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		5,733	6,983	27,947	(1,250)	18%
General Purpose Funding		130,992	122,313	477,239	8,679	(7%)
Law, Order, Public Safety		1,500	11,376	226,284	(9,876)	87%
Health		4,410	4,878	19,500	(468)	10%
Education and Welfare		0	3,474	563,900	(3,474)	100%
Housing		22,471	27,159	108,625	(4,688)	17%
Community Amenities		71,911	70,621	78,100	1,290	(2%)
Recreation and Culture		722	13,650	54,599	(12,928)	95%
Transport		278,258	15,666	1,460,985	262,592	(1676%)
Economic Services		1,406	2,955	11,813	(1,549)	52%
Other Property and Services		9,513	11,463	45,850	(1,950)	17%
		<u>526,916</u>	<u>290,538</u>	<u>3,074,842</u>	<u>(236,379)</u>	<u>81%</u>
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(77,261)	(72,018)	(288,039)	5,243	(7%)
General Purpose Funding		(8,300)	(8,994)	(35,974)	(694)	8%
Law, Order, Public Safety		(74,055)	(59,862)	(239,400)	14,193	(24%)
Health		(31,132)	(27,414)	(109,640)	3,718	(14%)
Education and Welfare		(2,598)	(2,961)	(11,850)	(363)	12%
Housing		(80,061)	(86,424)	(345,627)	(6,363)	7%
Community Amenities		(72,197)	(72,711)	(290,750)	(514)	1%
Recreation & Culture		(168,546)	(238,727)	(954,870)	(70,181)	29%
Transport		(211,394)	(234,222)	(1,474,189)	(22,828)	10%
Economic Services		(23,310)	(27,518)	(110,076)	(4,208)	15%
Other Property and Services		(9,390)	(11,120)	(44,466)	(1,730)	16%
		<u>(758,244)</u>	<u>(841,970)</u>	<u>(3,904,881)</u>	<u>(83,726)</u>	<u>(10%)</u>
Net Result Excluding Rates		(231,328)	(551,432)	(830,039)	(320,104)	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	0	2,631	10,530	(2,631)	100%
Rounding			0	0	0	0%
Depreciation on Assets	2(a)	203,202	243,225	972,894	(40,023)	16%
Capital Expenditure and Income						
Purchase Land held for resale	3	0	0	0	0	
Purchase Land and Buildings	3	(124,616)	(124,959)	(1,754,151)	(343)	0%
Purchase Furniture and Equipment	3	(1,452)	0	(120,000)	1,452	(100%)
Purchase Plant and Equipment	3	0	(5,000)	(278,300)	(5,000)	100%
Purchase of Motor Vehicles	3	0	0	(126,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(230,122)	(504,814)	(2,115,356)	(274,692)	54%
Purchase Infrastructure Assets - Footpaths	3	0	0	(50,000)	0	0%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	0	0	0	0	0%
Proceeds from Disposal of Assets	4	0	15,000	80,000	15,000	100%
Repayment of Debentures	5	(13,540)	(21,748)	(62,885)	(8,208)	38%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	0	0	(81,396)	0	0%
Transfers from Reserves (Restricted Assets)	6	0	0	600,000	0	0%
AD/Net Current Assets July 1 B/Fwd	7	1,675,808	1,714,991	1,714,991	(39,183)	
LE/Net Current Assets Year to Date	7	<u>3,314,636</u>	<u>1,271,817</u>	<u>0</u>	<u>2,042,819</u>	<u>(161%)</u>
Amount Req'd to be Raised from Rates		<u>(2,037,806)</u>	<u>(2,039,712)</u>	<u>(2,039,712)</u>	<u>1,906</u>	<u>(0%)</u>

Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget

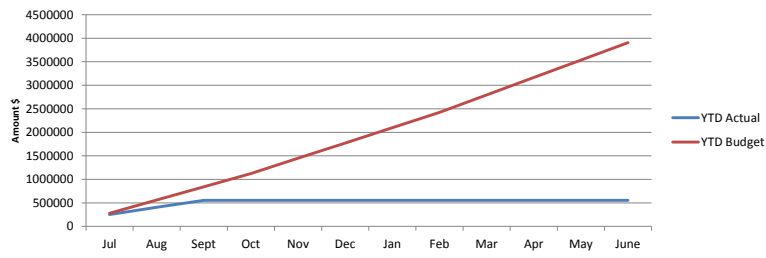
Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
REVENUES/SOURCES			
		Explanation for Variances	
General Purpose Funding	(7%)	\$ 8,679	First quarter FAGs received, slightly over than expected.
5 Law, Order, Public Safety	87%	-\$ 9,876	DFES operational grants expected soon
Education and Welfare	100%	-\$ 3,474	Timing difference, interest on reserve funds expected in October.
9 Housing	17%	-\$ 4,688	Housing rental income below budget at this stage - 5 Glyde St, currently being refurbished.
10 Community Amenities	(2%)	\$ 1,290	Fees on yearly bins collections charged through rates billing issued in September.
11 Recreation and Culture	95%	-\$ 12,928	Pool grant, budget spread over six months.
12 Transport	(1676%)	\$ 262,592	First 40% funding claim on Mainroad projects.
(EXPENSES)/(APPLICATIONS)			
Governance	(7%)	\$ 5,243	Subscription costs for Walga & ITVision and Insurance costs paid full in the quarter - budget phased over 12 months Insurance premiums for fire plant & equipment paid in July - budget phased monthly.
Law, Order, Public Safety	(24%)	\$ 14,193	
Health	(14%)	\$ 3,718	Medical Centre maintenance operating expenses slightly over budget at this stage.
Housing	7%	-\$ 6,363	Housing maintenance costs low due to staff concentrating on in building projects. Low salaries for pool as its close till November. Parks & Gardens below budget at this stage. Depreciation costs on pool assets reduced due to downward asset revaluations in
Recreation & Culture	29%	-\$ 70,181	2016/17 year.
Transport	10%	-\$ 22,828	Road maintenance behind schedule at this stage, will pick up soon.
Economic Services	15%	-\$ 4,208	Low spending on tourist promotion.
CAPITAL EXPENDITURE AND INCOME			
(Profit)/Loss on Asset Disposals	100%	-\$ 2,631	Plant replacement planned for October/November
Depreciation on Assets	16%	-\$ 40,023	Depreciation lower than budget due to recent asset revaluations on land & buildings.
Purchase Plant and Equipment	100%	-\$ 5,000	Fuel bowser replacement to occur next month.
Purchase Infrastructure Assets - Roads	54%	-\$ 274,692	Capital works delayed for 2017/18 rates billing to be issued.
Proceeds from Disposal of Assets	100%	\$ 15,000	Plant replacement planned for October/November
Repayment of Debentures	38%	-\$ 8,208	Timing difference on swimming pool loan repayment instalment.

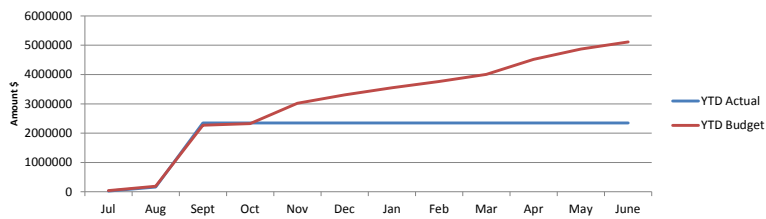
General Income and Expenditure Graphs

Operational Expenditure



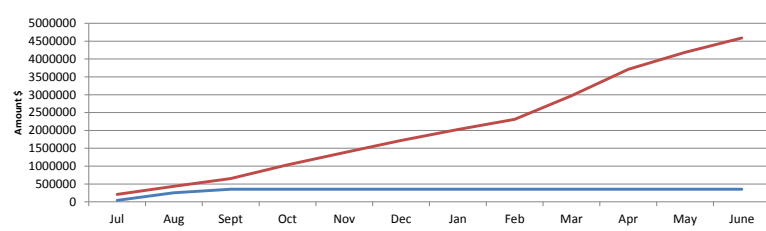
Comment: Spending under budget, will pick soon as planned maintenance commences.

Operational Revenue



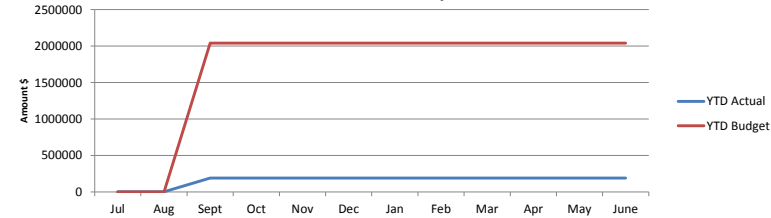
Comment: Received 1st quarter FAGS, and 1st, 40% claim on mainroad funding..

Capital Expenditure



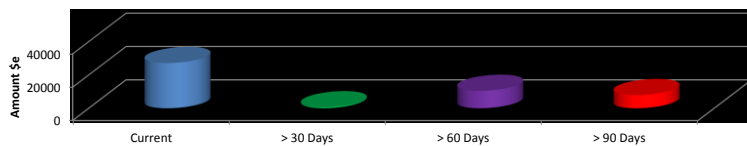
Comment: Admin Building interior upgrade and refurbishment nearing completion. First claim of 40% of main road funding claim on Road works which was done in the September quarter

Rates Recovery



Comment: Rates notice for 2017/18 year issued mid-September. 9% of payments received in the same month. First instalment due 23rd October 2017.

Sundry Debtors Outstanding @ 30/09/2017



Comment: Legal proceedings in place for rental debts that have been outstanding. 60-90 days, mainly delayed payment from ATO for BAS-GST lodge, to be settled soon.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

		30 September, 2017 Actual \$	2017/18 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		0	30,000
M/V Purchase		0	40,000
Buildings	Chambers/Admin	47,647	160,767
Law, Order, Public Safety			
Firefighting Equipment	Fire Truck	0	0
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	74,015	185,784
Health			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings - Doctors House	Doctor's House	0	6,000
Welfare Services			
Buildings	Child Care Centre	0	1,130,000
Housing			
Buildings	Staff Housing	1,130	34,100
Buildings	Other Housing	1,453	108,000
Community Amenities			
Buildings	Thrifty Shop	0	2,500
Recreation and Culture			
Buildings	Pool Shelter	0	108,000
Furniture & Equipment		0	35,000
Furniture & Equipment		0	4,000
Building - Pavilion		0	2,500
Buildings - Public Halls/Civic Centre		0	4,000
Transport			
Infrastructure - Roads		216,468.95	1,815,356
Purchase Plant & Equipment	Backhoe/Free Roller	0	267,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	0	11,300
Purchase of Motor Vehicles	Mechanics vehicle	0	86,000
Furniture & Equipment	Office Equipment & Network	1,452	11,000
Building	Transportable Office	372	10,000
Footpaths	Slaughter Street	0	50,000
Drainage	Town Drainage	13,653	300,000
Economic Services			
Furniture & Equipment			10,000
Buildings			2,500
		356,190	4,443,807

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

	30 September, 2017 Actual \$	2017/18 Current Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	124,616	1,754,151
Furniture and Equipment	1,452	120,000
Plant and Equipment	0	278,300
Motor Vehicles	0	126,000
Infrastructure Assets - Roads	230,122	2,115,356
Infrastructure Assets - Footpaths	0	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	0	0
	<u>356,190</u>	<u>4,443,807</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

356,190	4,443,807
356,190	4,443,807
0	0

ACQUISITION OF ASSETS

2017/2018 ORIGINAL BUDGET

By Program

Trade-In

Governance

Building	Chambers/Admin	160,767	
Plant & Equipment	Vehicle	40,000	20,000
Furniture & Equipment	IT	30,000	

Law, Order, Public Safety

Buildings	Fire Shed	185,784	
Furniture & Equipment	CCTV Cameras	20,000	

Health

Buildings	Doctor's House	6,000	
Furniture & Equipment	M/Centre Equipment	10,000	

#NAME?

Welfare Services

Buildings	Child Centre Building	1,130,000	
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Housing

Buildings	Staff Housing	34,100	
Buildings	Other Housing	108,000	

Community Amenities

Buildings	Thrifty Shop	2,500	
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Recreation and Culture

Buildings	Pool Shelter & Bowl repaint, Solar Energy	108,000	
Furniture & Equipment	Pool equipment / dozing system	35,000	
Buildings - Pavillion	Sport Pavillion	2,500	
Furniture & Equipment	X-mas Decorations	4,000	
Buildings - Public Halls/Civic Centre	Community Hall	4,000	

#NAME?

Transport

Infrastructure - Roads	RRG, R2R, Own	1,815,356	
Infrastructure - Drainage	Drainage	300,000	
Plant & equipment	Backhoe	157,000	15,000
Plant & equipment	Fuel Bowser	5,000	
#NAME?	Minor Plant & Equipment	6,300	
	Tipper Truck	110,000	
Motor Vehicles	W/Supv. & Road Crew	86,000	45,000
Footpath	Town	50,000	
Buildings	Transportable Office	10,000	
Furniture & Equipment	Office Equipment & Network	11,000	

Economic Services

Furniture & Equipment	V/Centre IT Equipment	10,000	
Building	V/Centre	2,500	

Total by Program		<u>4,443,807</u>	<u>80,000</u>
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Land Held for Resale			
Land and Buildings	1,754,151		
Furniture and Equipment	120,000		
Plant and Equipment	278,300		15,000
Motor Vehicles	126,000		65,000
Infrastructure Assets - Roads	1,815,356		
Infrastructure Assets - Footpaths	50,000		
Infrastructure Assets - Drainage	300,000		
Total by Class	<u>4,443,807</u>	<u>80,000</u>	

FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2017/18	2017/18		2017/18	2017/18		2017/18	2017/18
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Transport								
Ford PX Ranger XL 4X2 Single Cab Chas	13,126			10,000	0		(3,126)	0
CEO Holden Calais	20,914	0		20,000	0		(914)	0
Case 580OLE Backhoe	18,434	0		15,000	0		(3,434)	0
Works Manager - Ford PX MKII Ranger X	38,056	0		35,000	0		(3,056)	0
	90,530	0		80,000	0		(10,530)	0
<u>By Class</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2017/18	2017/18		2017/18	2017/18		2017/18	2017/18
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Plant & Equipment	0							
	18,434	0		15,000	0		(3,434)	0
Vehicles								
	72,096	0		65,000	0		(7,096)	0
	90,530	0		80,000	0		(10,530)	0

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2017/18 BUDGET	30/9/2017 ACTUAL
\$	\$
80,000	0
0	0
(10,530)	0
<u>(10,530)</u>	

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	34,165			0	16,635	0	17,530	0	1,599
Loan 160 - Swimming Pool	147,901			0	18,755	0	129,146	0	5,601
Transport									
Loan 157 - Grader	87,726			13,540	27,495	74,186	60,231	832	4,963
	269,792	0	0	13,540	62,885	74,186	206,907	832	12,163

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2017/2018

No new debentures are budgeted for the financial year ending 30 June 2018.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2017 nor is it expected to have unspent debenture funds as at 30th June 2018

(d) Overdraft

Council do not anticipate having an overdraft facility during 2017/18

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

	30 September, 2017 Actual \$	2017/2018 Original Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	127,916.30	127,916
Amount Set Aside / Transfer to Reserve	-	3,197
Amount Used / Transfer from Reserve	-	-
	<u>127,916.30</u>	<u>131,113</u>
(b) Plant Reserve		
Opening Balance	234,735.83	234,736
Amount Set Aside / Transfer to Reserve	-	5,867
Amount Used / Transfer from Reserve	-	-
	<u>234,735.83</u>	<u>240,603</u>
(c) Housing & Development Reserve		
Opening Balance	120,275.95	120,276
Amount Set Aside / Transfer to Reserve	-	3,006
Amount Used / Transfer from Reserve	-	-
	<u>120,275.95</u>	<u>123,282</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	157,575.41	157,575
Amount Set Aside / Transfer to Reserve	-	3,939
Amount Used / Transfer from Reserve	-	(100,000)
	<u>157,575.41</u>	<u>61,514</u>
(e) Gravel Pit Reserve		
Opening Balance	46,529.96	46,530
Amount Set Aside / Transfer to Reserve	-	1,163
Amount Used / Transfer from Reserve	-	-
	<u>46,529.96</u>	<u>47,693</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	35,983.54	35,984
Amount Set Aside / Transfer to Reserve	-	899
Amount Used / Transfer from Reserve	-	-
	<u>35,983.54</u>	<u>36,883</u>
(g) Day Care Centre Reserve		
Opening Balance	508,083.17	508,083
Amount Set Aside / Transfer to Reserve	-	12,700
Amount Used / Transfer from Reserve	-	(500,000)
	<u>508,083.17</u>	<u>20,783</u>
(h) Lovelocks Soak Reserve		
Opening Balance	25,004.41	25,004
Amount Set Aside / Transfer to Reserve	-	25,625
Amount Used / Transfer from Reserve	-	-
	<u>25,004.41</u>	<u>50,629</u>
(i) Road Project Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
Total Cash Backed Reserves	<u>1,256,104.57</u>	<u>737,501</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

	30 September, 2017 Actual \$	2017/18 Original Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	-	3,197
Plant Reserve	-	5,867
Housing & Development Reserve	-	3,006
Local Gov Com Housing Reserve	-	3,939
Gravel Pit Reserve	-	1,163
Swimming Pool Rec Eq Reserve	-	899
Day Care Centre Reserve	-	12,700
Lovelocks Soak Reserve	-	25,625
Roads Reserve	-	25,000
	<u>-</u>	<u>81,396</u>
Transfers from Reserves		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	(100,000)
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(500,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(600,000)</u>
Total Transfer to/(from) Reserves	<u>-</u>	<u>(518,604)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

	30 September, 2017 Actual \$	Brought Forward 1-Jul-17 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,374,249	1,543,819
Cash - Restricted (Reserves)	1,256,105	1,256,105
Cash - Restricted (Unspent Grants)	160,767	160,767
Receivables		
- Rates Outstanding	1,875,730	29,700
- Excess Rates	(890)	(4,530)
- Sundry Debtors	108,356	79,838
- Emergency Services Levy	5,552	1,782
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(5,096)	(5,096)
- GST Receivable	16,433	-
Inventories	1,905	1,905
Land held for resale	-	-
	<u>4,793,111</u>	<u>3,064,290</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(132,519)	(74,383) *
- Accrued Expenditure	-	-
- GST Payable	(22,803)	(1,050)
- PAYG/Withholding Tax Payable	(23,104)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	-	(2,435)
Accrued Salaries and Wages	-	(10,565)
Current Employee Benefits Provision	(171,860)	(171,860)
Current Loan Liability	(49,344)	(62,885)
	<u>(399,630)</u>	<u>(323,178)</u>
NET CURRENT ASSET POSITION	4,393,481	2,741,112
Less: Cash - Reserves - Restricted	(1,256,105)	(1,256,105)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	127,916	127,916
Add Back : Current Loan Liability	49,344	62,885
	<u>3,314,636</u>	<u>1,675,808</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>3,314,636</u>	<u>1,675,808</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

8. RATING INFORMATION - 2017/2018 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Original Budget \$
Differential General Rate								
GRV - Residential	0.117261	208	2,032,466	238,329	0	0	238,329.00	238,329
GRV - Mining	0.234522	1	252,500	59,217	0	0	59,216.81	59,217
UV - Rural & Arrino	0.01503	183	111,440,040	1,675,278	(1,906)	0	1,673,372.07	1,675,278
UV - Mining	0.11917	14	349,826	41,688	0	0	41,687.71	41,688
Other		66						
Sub-Totals		472	114,074,832	2,014,512	(1,906)	0	2,012,605.59	2,014,512
Minimum Rates	Minimum \$							
GRV - Residential	450	20	13,445	9,000	0	0	9,000.00	9,000
UV - Rural & Arrino	450	23	294,860	10,350	0	0	10,350.00	10,350
UV - Mining	450	13	27,000	5,850	0	0	5,850.00	5,850
Sub-Totals		56	335,305	25,200	0	0	25,200.00	25,200
		528					2,037,806	2,039,712
Discounts							0.00	0
Totals							2,037,806	2,039,712

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/2018 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,197	51,889	(52,398)	689
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0	240		240
East Three Springs Catchment	2,014			2,014
BCITF Levy	0	112		112
BRB Levy	56	170	(57)	169
Housing Bonds	280	400		680
Hall Hire Bond	0			0
Community Bus Bond	100			100
Swimming Pool Inflatable	0			0
	<u>96,930</u>			<u>97,287</u>

10. CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	30 September 2017 Actual \$
National Australia Bank	Reserve Maxi	22/06/2017	1,256,105	2.55%	19/10/2017	1,256,105
National Australia Bank	Maxi Investment	1/09/2017	75,464			
National Australia Bank	Grant Acc	1/09/2017	1,252,516			
				Credits	Debits	
				30	(10,000)	65,494
				512		1,253,028

Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	30 September 2017 Actual \$
National Australia Bank	Muni	155,857	60,865	(530)		216,192
National Australia Bank	Trust	1,909	-	(280)		1,629
National Australia Bank	Licensing	94,981	676	-		95,657

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

	30/09/17 Y-T-D Actual	30/09/17 Y-T-D Current Budget	2017/18 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	5,733	6,983	27,947
General Purpose Funding	2,168,798	2,162,025	2,516,951
Law, Order, Public Safety	1,500	11,376	226,284
Health	4,410	4,878	19,500
Education and Welfare	-	3,474	563,900
Housing	22,471	27,159	108,625
Community Amenities	71,911	70,621	78,100
Recreation and Culture	722	13,650	54,599
Transport	278,258	15,666	1,460,985
Economic Services	1,406	2,955	11,813
Other Property and Services	9,513	11,463	45,850
	<u>2,564,722</u>	<u>2,330,250</u>	<u>5,114,554</u>
OPERATING EXPENSES			
Governance	(77,261)	(72,018)	(288,039)
General Purpose Funding	(8,300)	(8,994)	(35,974)
Law, Order, Public Safety	(74,055)	(59,862)	(239,400)
Health	(31,132)	(27,414)	(109,640)
Education and Welfare	(2,598)	(2,961)	(11,850)
Housing	(80,061)	(86,424)	(345,627)
Community Amenities	# (72,197)	(72,711)	(290,750)
Recreation & Culture	(168,546)	(238,727)	(954,870)
Transport	(211,394)	(234,222)	(1,474,189)
Economic Services	(23,310)	(27,518)	(110,076)
Other Property and Services	(9,390)	(11,120)	(44,468)
	<u>(758,244)</u>	<u>(841,970)</u>	<u>(3,904,883)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,806,478</u>	<u>1,488,280</u>	<u>1,209,671</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

	30 September, 2017	2016/17
	ACTUAL	
	\$	\$
CURRENT ASSETS		
Cash and Cash Equivalents	2,791,120	2,960,690
Trade and Other Receivables	2,000,084	100,645
Inventories	1,905	1,905
TOTAL CURRENT ASSETS	<u>4,793,109</u>	<u>3,063,240</u>
NON-CURRENT ASSETS		
Other Receivables	19,717	19,717
Inventories - Refuse Land	-	-
Property, Plant and Equipment	14,265,708	14,417,419
Infrastructure	34,206,222	33,900,399
TOTAL NON-CURRENT ASSETS	<u>48,491,647</u>	<u>48,337,535</u>
TOTAL ASSETS	<u>53,284,756</u>	<u>51,400,775</u>
CURRENT LIABILITIES		
Trade and Other Payables	178,426	87,384
Long Term Borrowings	49,344	62,885
Provisions	171,860	171,860
TOTAL CURRENT LIABILITIES	<u>399,630</u>	<u>322,129</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	206,908	206,908
Provisions	41,366	41,366
TOTAL NON-CURRENT LIABILITIES	<u>248,274</u>	<u>248,274</u>
TOTAL LIABILITIES	<u>647,904</u>	<u>570,403</u>
NET ASSETS	<u>52,636,852</u>	<u>50,830,372</u>
EQUITY		
Retained Profits (Surplus)	29,453,293	27,646,814
Reserves - Cash Backed	1,256,105	1,256,105
Reserves - Asset Revaluation	21,927,454	21,927,454
TOTAL EQUITY	<u>52,636,852</u>	<u>50,830,373</u>

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY

FOR THE PERIOD 1 JULY, 2017 TO 30 SEPTEMBER, 2017

	30 September 2017 Actual \$	2017 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2017	27,646,814	26,027,171
Change in Net Assets Resulting from Operations	1,806,479	2,042,273
Transfer from/(to) Reserves	-	(422,630)
Balance as at 30 June 2016	<u>29,453,293</u>	<u>27,646,814</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2017	1,256,105	833,475
Amount Transferred (to)/from Surplus	-	422,630
Balance as at 30 June 2016	<u>1,256,105</u>	<u>1,256,105</u>
 RESERVES - ASSET REVALUATION	#	
Balance as at 1 July 2017	21,927,453	24,704,669
Revaluation Increment		(2,777,216)
Revaluation Decrement	-	-
Balance as at 30 June 2016	<u>21,927,453</u>	<u>21,927,453</u>
 TOTAL EQUITY	 <u>52,636,851</u>	 <u>50,830,372</u>

		Debtors Trial Balance							
		As at 30.09.2017							
Debtor #	Name	Credit Limit	02.07.2017		01.08.2017	31.08.2017	30.09.2017	Total	
			GT	90 days	Age	GT 60 days	GT 30 days		Current
					Of				
					Oldest				
					Invoice				
				(90Days)					
16			0.00	0	0.00	0.00	20.00	20.00	
A18			0.00	0	10451.00	0.00	14619.00	25070.00	
B33			50.00	115	30.00	20.00	20.00	120.00	
B97			100.00	324	0.00	0.00	0.00	100.00	
C3			0.00	0	0.00	0.00	8305.75	8305.75	
C5			0.00	0	0.00	0.00	120.00	120.00	
C95			0.00	0	0.00	0.00	0.00	-75.00	
E37			0.00	0	0.00	0.00	175.00	175.00	
G57			0.00	0	0.00	0.00	0.00	-40.00	
G61			0.00	0	0.00	160.00	320.00	480.00	
J1			0.00	0	0.00	0.00	0.00	-181.49	
J17			0.00	0	0.00	0.00	1430.00	1430.00	
K20			0.00	0	0.00	0.00	0.00	-200.00	
K32			0.00	0	0.00	425.70	0.00	425.70	
K34			0.00	0	0.00	0.00	20.00	20.00	
M100			1746.06	547	0.00	0.00	0.00	1746.06	
M115			1110.00	635	0.00	0.00	0.00	1110.00	
N46			190.00	324	0.00	0.00	0.00	190.00	
O17			0.00	0	0.00	0.00	0.00	-480.00	
P11			1659.66	0	0.00	0.00	1609.46	3269.12	
P50			2955.00	323	0.00	0.00	0.00	2955.00	
R24			0.00	0	0.00	0.00	40.00	40.00	
S100			100.00	102	0.00	0.00	0.00	100.00	
S102			0.00	0	0.00	0.00	0.00	0.00	
T52			0.00	0	0.00	0.00	167.34	167.34	
V11			0.00	0	0.00	0.00	300.00	300.00	
W60			0.00	0	0.00	0.00	0.00	-383.47	
Totals --- Credit Balances:		-1359.96	7910.72		10481.00	605.70	27146.55	44784.01	



Shire of Three Springs
2017/2018 Works Programme @ 30/06/2018

Road/Works	Job No	GL No	Works Program Progress													Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments	
Main Roads Projects																			
T/S Perenjori Rd Final Top Coat Seal SLK 0.507-4.436	MR04	3154		X												28,000	28,000	28,000	
T/S Eneabba Road 7mm PMB, reseal SLK 5.325-SLK 12.10	MR06	3154			X											290,500	72,624	37,096	
T/S Morawa Road 7mm PMB, reseal SLK 0 -SLK 6.0	MR07	3154		X	X											272,500	68,124	57,146	
Perenjori Road, Widening and Reconstruction	MR08	3154		X	X											342,386	85,596	40,622	
																933,386	254,344	162,864	
Roads To Recovery																			
Wilton Well Road re-sheet SLK 0-3.0	RR06	3124														104,943	26,232	0	
Wilton Well Road re-sheet SLK 0-3.1	RR07	3124														104,943	26,232	0	
Wilton Well Road re-sheet SLK 0-3.2	RR09	3124														50,868	12,720	0	
Wilton Well Road re-sheet SLK 0-3.3	RR10	3124														155,444	38,859	0	
																416,198	104,043	0	
WANDRRA PROJECTS																			
MRWA/DOWNER MOUCHEL - FUTURE WORKS																0	0	0	
																0	0	0	
																0	0	0	
Shire Projects																			
Bateman Rd re-sheet SLK	C1012	5274														104,943	26,232	0	
Beekeeper Rd re-sheet SLK5.0- 7.2	C1021	3164														5,000	1,251	0	
Broad Rd re-sheet SLK 0.0-2.0	C1059	3164														104,943	26,232	0	
Bunney Rd re-sheet SLK	C1066	3164														34,000	8,499	0	
Hydraulic Rd resheet SLK 8.35-10.35	C1082	3164				X										104,943	26,232	53,236	
Tomkins Road - Capital Works	C1093	3164														104,943	26,232	0	
Reed Rd re-sheet SLK 1.6-2.85	C1096	3164														7,000	1,749	0	
																0	0	0	
Drainage	1208	5594	X	X												300,000	30,000	13,653	
Footpath	1262	3224														50,000	0	0	
																0	0	0	
																815,772	146,427	66,889	
Total Capital Works																2,165,356	504,814	229,753	
Operations and Maintenance Expenditure																			
Maintenance General		3352	X	X	X											0	0	82,968	Total - Individual road maintenance
Town Street Maintenance	1201	3352	X	X	X											32,116	8,030	3,872	
Rural Road Maintenance	1202	3352	X	X	X											113,433	28,361	5,986	
Road Maintenance Grading	1229	3352														305,471	76,368	0	
Fire Control	5001	0692			X											11,890	2,976	320	
Refuse Site Maintenance	1001	1772	X	X	X											51,344	12,834	22,577	
Old Refuse Site Rehabilitation	1011	1772														0	0	0	
Tree Pruning Rural Roads (Contract)	1324	3372	X	X	X											155,000	38,748	42,813	
Tree Pruning Town (Contract)	1322	3372														15,000	3,750	0	
Sealed Road condition pickup & report		3302														0	0		
Parks and Garden Maintenance																			
Parks & Gardens Maintenance	1105	2642	X	X	X											118,447	29,610	11,545	
Street Trees & Watering	3362	1232														0	0	0	
Stormwater Drain Maintenance	2002	1003														0	0	0	
Weed Spraying - Rural Roads (Contract)	1301			X	X											11,250	2,814	4,452	
Signage	1240															5,000	1,251	2,000	
Depot Maintenance	1230		X	X	X											61,474	15,366	8,791	
Total Operations and Maintenance																880,425	220,107	185,326	

9.3.2. ACCOUNTS FOR PAYMENT – 30 SEPTEMBER 2017

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 3rd October, 2017
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 30th September, 2017 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.2

That Council notes the accounts for payment as presented for September, 2017 from the –

Municipal Fund totalling \$245,751.66 represented by Electronic Fund Transfers No's 13906 – 13960, Cheque No's 11404 – 11409 & 11415 and Direct Debits 10978.1, 11009.1, 11010.1, 11016.1 – 11016.6, 11027.1, 11032.1 – 11032.6 and 11036.1

Licensing Fund totalling \$12,734.00 represented by Electronic Fund Transfer No 13989.

Date: 02/10/2017
Time: 4:33:25PM

Shire of THREE SPRINGS
Statement of Payments for the Month of September 2017

USER: Donna Newton
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Australian Communications and Media Authority (ACMA)				
11404	05/09/2017	Apparatus Licence Renewal		44.00
INV	26/08/2017	Apparatus Licence Renewal Fee - Call Sign 6FMS Kadathinni Hill 9km	44.00	
Synergy				
11405	05/09/2017	Electricity Usage Charges		7,691.05
INV	31/08/2017	Electricity Usage Charges 29/06/2017 to 29/08/2017 - 50 Carter Street	215.15	
INV	31/08/2017	Electricity Usage Charges 29/06/2017 to 29/08/2017 - U B (2) 66	127.80	
INV	31/08/2017	Electricity Usage Charges 29/06/2017 to 29/08/2017 - 5 Glyde Street	128.60	
INV	31/08/2017	Electricity Usage Charges 29/06/2017 to 29/08/2017 - Old Nurses	109.55	
INV	28/08/2017	Electricity Usage Charges 20/07/2017 to 16/08/2017 - Aquatic Centre,	2,349.30	
INV	01/09/2017	Electricity Usage Charges 25/07/2017 to 24/08/2017 - 132 Street Lights	2,140.95	
INV	31/08/2017	Electricity Usage Charges 29/06/2017 to 29/08/2017 - Medical Centre	2,294.15	
INV	31/08/2017	Electricity Usage Charges 29/06/2017 to 29/08/2017 - Water Feature	325.55	
Telstra				
11406	05/09/2017	Monthly Account		1,881.22
INV	27/08/2017	Text (SMS) Service for Fire & Harvest Ban Information to 26/08/2017 -	193.96	
INV	23/08/2017	Monthly Telephone Usage Charges to 15/08/2017, Service Charges to	1,687.26	
Synergy				
11407	15/09/2017	Electricity Usage Charges		54.10
INV	04/09/2017	Electricity Usage Charges 07/07/2017 to 01/09/2017 Duffy's Store GST	54.10	
Telstra				
11408	15/09/2017	Monthly Account		417.85
INV	05/09/2017	Mobile Phone Usage 05/09/17 to 04/10/17 - 0407 981 659 \$47.08, 0448	417.85	
Three Springs Engineering				
11409	15/09/2017	Monthly Account		196.00
INV J3645	28/07/2017	Machine New Hitch - Machining for Push Bar Mount & Material	154.00	
INV P42/66	04/07/2017	1/4 x 3/8 BSP Brass Bush, Tbolt Clamps 20/22, 3 meter Air Hose Brakes	42.00	
Water Corporation				
11415	05/09/2017	Water Usage & Service Charges		157.69
INV	15/08/2017	Water Usage Charges- 13/06/2017 to 14/08/2017 40 Mayrhofer St, Water	157.69	
Burgess Rawson (WA) Pty Ltd				
EFT13906	05/09/2017	Water Usage Charges		22.33
INV 484361	18/08/2017	(Water Usage Charges 12/6-14/8/2017 12/06/2017 - 14/08/2017 Railway	22.33	
B W McGree				
EFT13907	05/09/2017	Contractor		320.00
INV	30/08/2017	Supply and Install New Vast Satellite Receiver box for Unit 3 Kadathinni	320.00	
Veolia Environmental Services				
EFT13908	05/09/2017	Monthly Account		4,751.49
INV	20/08/2017	Weekly Bin Collection - 01/08/2017, 08/08/2017, 15/08/2017 &	4,460.59	
INV	20/08/2017	4 x 240L Rearlift Medical - Three Springs Medical Centre	290.90	
WINC Australia Pty Limited				
EFT13909	05/09/2017	Meterplan Charges		795.95
INV	21/08/2017	Meterplan Charge MPC5502A 20/07/2017 - 20/08/2017 5715 B/W	795.95	
Clearwater Constructions Pty Ltd				
EFT13910	05/09/2017	Contractor		5,583.30
INV	21/08/2017	Purchase Order No 22052. Final payment for kitchen refurbishment	5,583.30	
Catwest Pty Ltd				
EFT13911	05/09/2017	Contractor		696.00
INV	17/08/2017	AC7 Coldmix- 7mm Coldmix- Delivery Docket 6956- Driver John-	176.00	
INV	17/08/2017	400 litres emulsion	520.00	
Department of Fire and Emergency Services (DFES)				
EFT13912	05/09/2017	Emergency Services Levy		9,941.50
INV 145746	21/08/2017	2017/18 ESL Quarter 1	9,941.50	

Date: 02/10/2017
Time: 4:33:25PM

Shire of THREE SPRINGS
Statement of Payments for the Month of September 2017

USER: Donna Newton
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT13913	05/09/2017	Monthly Account		8,237.60
INV	17/08/2017	429- ULS/Diesel 7000 @ \$1.1768	8,237.60	
GH Country Couriers				
EFT13914	05/09/2017	Freight Account		167.53
INV 233672	20/07/2017	Pick up from Truckline to Shire of Three Springs	46.81	
INV 233742	26/07/2017	Pick up from Geraldton Mower & Repair Geraldton to Shire of Three	32.03	
INV 233760	27/07/2017	Pick up from Truckline Geraldton to Three Springs Shire	46.81	
INV 233798	31/07/2017	Pick up from Truckline Geraldton to Shire of Three Springs	41.88	
Mitchell & Brown				
EFT13915	05/09/2017	Monthly Account		30.00
CNO	21/07/2017	Credit for overpayment of invoice 3005724573 - 2.5kw Rev Cycle	-849.00	
INV	22/08/2017	Purchase of 3.5 kw Rev Cycle Inverter Split System Air Conditioner,	879.00	
JR & A Hersey Pty Ltd				
EFT13916	05/09/2017	Monthly Account		568.37
INV	31/07/2017	Rags- Bag of Rags 15kg, Freight for Consumables, Freight for OHS,	390.72	
INV	31/07/2017	GCKY- Glove Clip Keeper Yellow, 01-004- Axe Handle, AXEH45- Axe	177.65	
Jason Signmakers				
EFT13917	05/09/2017	Signage		6,292.00
INV 180742	30/08/2017	GP-PK-PL-FLEX-DEL Parkpost Plastic Flexible Guide Post Delineated	6,292.00	
Joanne Gibbons Burnett				
EFT13918	05/09/2017	Reimbursement for Travel and Meals - Police Licensing Trellis Training		702.90
INV	04/09/2017	Reimbursement for Travel and Meals - Police Licensing Trellis Training -	702.90	
Starick Tyres				
EFT13919	05/09/2017	Contractor		640.91
INV 30037	31/07/2017	255/70R16" Hankook RA23 111H tyres fitted and balanced. Rotation per	640.91	
Midwest Traffic Controllers Pty Ltd				
EFT13920	05/09/2017	Traffic Managing		880.00
INV	07/08/2017	Prepare Generic Traffic Management Plan for Shire of Three Springs	880.00	
McDowall Affleck Pty Ltd				
EFT13921	05/09/2017	Contractor		9,350.00
INV 608079	28/08/2017	Carry out storm water design on a 1 in 10 year event, Opinion of	9,350.00	
Steven Matthews				
EFT13922	05/09/2017	Reimbursement for National Police Certificate		52.60
INV	04/09/2017	Reimbursement for National Police Certificate - Steven Matthews	52.60	
Novus Autoglass Repairs & Replacement				
EFT13923	05/09/2017	Contractor		132.00
INV	22/08/2017	Windscreen Chip repair- Repair- 1st Stone chip.	132.00	
Three Springs Road House				
EFT13924	05/09/2017	Monthly Account		255.00
INV 201720	29/08/2017	Supply 1 Gas bottle at 65 Carter Street	125.00	
INV 201717	09/08/2017	Supply 1 x 45 KG Gas Bottle for 5 Howard Place	130.00	
Perfect Computer Solutions Pty Ltd				
EFT13925	05/09/2017	Computer & IT Services		2,222.50
INV 22762	28/08/2017	Laptop for Mechanic Diagnostic Software - Toshiba i5 15.6" Laptop (1	1,585.00	
INV 22763	28/08/2017	Labour- They were not able to access the slwa.wa.gov.au website	552.50	
INV 22811	31/08/2017	Monthly fee for Daily Monitoring, Management and Resolution of	85.00	
Sigma Chemicals				
EFT13926	05/09/2017	Monthly Account		180.47
INV	22/08/2017	Telepole 16ft-32ft Commercial, Telepole 6ft-16ft Magnor	180.47	
Sweetman's Ampol Cafe				
EFT13927	05/09/2017	Catering		124.00
INV 83	25/08/2017	2 trays sandwiches , , 1 tray mixed slices,	124.00	
Scotty's Contracting				
EFT13928	05/09/2017	Contracting		269.49
INV	22/08/2017	0005- Labour, 073- Ream 3600W HWS element, 074- HWS Thermostat	186.99	

Date: 02/10/2017
Time: 4:33:25PM

Shire of THREE SPRINGS
Statement of Payments for the Month of September 2017

USER: Donna Newton
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Scotty's Contracting				
INV	31/08/2017	Investigate Lack of hot water at swimming pool public showers	82.50	
Safe Roads WA				
EFT13929	05/09/2017	Contractor		126,513.75
INV 610	27/08/2017	Carry out Edge Repair Works on the Perenjori Road, Carry out Edge	67,925.00	
INV 611	27/08/2017	Carry out surface correction repairs on the Three Springs - Morawa Road	40,713.75	
INV 612	27/08/2017	Carry out edge break repairs on the Three Springs - Morawa Road from	17,875.00	
Truckline				
EFT13930	05/09/2017	Monthly Account		124.29
INV 6050850	23/08/2017	STM-0723G- Seal Grease Propar Axle, 110.0033- Hose Tenna Chrome	124.29	
Three Springs Rural Services				
EFT13931	05/09/2017	Monthly Account		1,124.55
INV 37735	14/08/2017	S95D31LHD- Battery AC Delco	227.50	
INV 37651	07/08/2017	94202- Rear Combination Lamp 9-33V	130.00	
INV 37708	10/08/2017	242311- Beaver Bow Shackle GRD"S" 11x13mm Galv (W.L.L. 1.5	7.50	
INV 37741	14/08/2017	280418- 75 x 75 x 4 Angle Galv 9m	99.55	
INV 37976	29/08/2017	120-04-PRB- 100mm Adjustable Arc, 50-360 Inbuilt Press REG @	660.00	
Van't Veer Services				
EFT13932	05/09/2017	Monthly Account		183.16
INV 649	31/08/2017	Postage Charges for Yakabout 09/08/2017 and 21/08/2017 20 in Total,	183.16	
Westrac Pty Ltd				
EFT13933	05/09/2017	Parts Account		4,020.27
INV PI	08/08/2017	9J-3657 Cutting Edge	715.33	
INV PI	18/08/2017	Cat A/F Charge Freight- being for Invoice # PI 1657264- (Switch)	32.60	
INV PI	18/08/2017	337-9078- Switch AS-MA	325.85	
INV PI	18/08/2017	256-7903- *Secondary EL, 256-7903- *Secondary EL, 475-5468-	931.94	
INV PC	21/08/2017	Credit Adjustment for Part # 214-7636- ARM AS Invoice # PI 1535183	-244.94	
INV PI	17/08/2017	9J-3657- Cutting Edge	2,350.37	
INV PC	21/08/2017	1R-1808 Filter AS-LU, 1R-0749 Filter AS FU, 256-8753 Filter AS SE	-90.88	
WA Local Government Association (WALGA)				
EFT13934	05/09/2017	2017 WA Local Government Convention		6,817.00
INV	15/08/2017	Attendance Local Government Convention Cr. Thomas	1,839.00	
INV	15/08/2017	Attendance Local Government Convention Cr. Connaughton	1,563.00	
INV	15/08/2017	Attendance Local Government Convention Cr. Thorpe	1,680.00	
INV	15/08/2017	Attendance Local Government Convention CEO	1,735.00	
Wren Oil				
EFT13935	05/09/2017	Disposal, Monthly Account		16.50
INV 40183	30/08/2017	Oil Waste Disposal- 5400.000 LITRE Admin & Compliance Fees	16.50	
Australian Services Union (A.S.U.)				
EFT13936	15/09/2017	Payroll deductions		27.45
INV	05/09/2017	Payroll Deduction for 05/09/2017	27.45	
AMPAC Debt Recovery (WA) Pty Ltd				
EFT13937	15/09/2017	Debt Recovery		637.23
INV 41542	31/08/2017	321954 Rent of 58 Cater Street, Three Springs - M115 Property Search,	637.23	
Australia Day Council of WA				
EFT13938	15/09/2017	Gold Membership 2017-2018		550.00
INV	24/07/2017	Gold Membership 2017/2018	550.00	
Bunnings Group Limited				
EFT13939	15/09/2017	Monthly Account		84.46
INV	08/09/2017	3015381- Fertiliser Garden Neutrog 10kg, Please supply 2 x 10kg tubs of	84.46	
Blackwoods				
EFT13940	15/09/2017	Monthly Account		97.57
INV	16/08/2017	020 16650- Crate Blue Polypropylene 22 lt 323/23A-002 Cust Line No 1	97.57	
Child Support Agency				
EFT13941	15/09/2017	Payroll deductions		556.12
INV	05/09/2017	Payroll Deduction for 05/09/2017	556.12	

Date: 02/10/2017
Time: 4:33:25PM

Shire of THREE SPRINGS
Statement of Payments for the Month of September 2017

USER: Donna Newton
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Courier Australia				
EFT13942	15/09/2017	Freight Account Various		255.85
INV 0329	01/09/2017	Freight From T-Quip to Three Springs - Parts, Freight From Jason Signs	255.85	
WINC Australia Pty Limited				
EFT13943	15/09/2017	Cleaning Products and Stationery Order		927.27
INV	13/09/2017	Staples 15mm Foldback Clips Box 12, Product Code: 86600090, Staples	927.27	
Catwest Pty Ltd				
EFT13944	15/09/2017	Contractor		927.60
INV	17/08/2017	3 tonne cold mix- Adjustment for GST unpaid	17.60	
INV	17/08/2017	400 litres emulsion- Adjustment for GST unpaid	52.00	
INV	29/08/2017	Please Supply 600 litres of emulsion- Emulsion Delivery Docket 7051-	858.00	
Dragonfly Trading Pty Ltd T/AS Dongara Building & Trade Supplies & Dongara Mitre 10				
EFT13945	15/09/2017	Purchases		519.25
INV 810833	07/09/2017	9300611539137- Wash & Wear Ls Wht 10L, 9300611344649-	519.25	
LP Downing Plant Repairs & Maintenance				
EFT13946	15/09/2017	Contractor		10.00
INV 0491	08/09/2017	Depot New Office- Fix Lock. 2x Key 9 for Depot- New Office @ \$5.00	10.00	
Great Southern Fuel Supplies				
EFT13947	15/09/2017	Monthly Account		53.38
INV	31/08/2017	06/08/2017 BP Woodvale Boul 02388 Unleaded 91 46.33L @ 1.1440 =	53.38	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13948	15/09/2017	Payroll deductions		112.45
INV	05/09/2017	Payroll Deduction for 05/09/2017	112.45	
Health Communication Network				
EFT13949	15/09/2017	Annual Renewal for Pracsoft		869.00
INV	01/09/2017	Annual Pracsoft (Full Time Practitioners x 1) Renewal for Three Springs	869.00	
Kamma's Bulldozing				
EFT13950	15/09/2017	Relief Senior Finance Officer		1,386.00
INV 829	13/09/2017	Relief Senior Finance Officer from Friday 08/09/2017 to Thursday	1,386.00	
Leeman Plumbing & Excavation				
EFT13951	15/09/2017	Contractor		1,550.78
INV	07/09/2017	Labour Description: Investigate blocked urinal, found urinal waste outlet	335.06	
INV	12/09/2017	Labour Description- Investigate leaking toilet, found kee seal perished.	250.80	
INV	12/08/2017	Labour Description- 10/08/2017 Investigate broken tap & install	719.62	
INV	23/08/2017	Labour to investigate low hot water pressure, tampering valve blocked	245.30	
Marketforce Pty Ltd				
EFT13952	15/09/2017	Advertising Account		429.22
INV 16322	31/08/2017	Employment Advertisement for Plant Operator/General Hand in the	291.52	
INV 16323	31/08/2017	Advertise new fee (Yakabout) in Geraldton Guardian	137.70	
Northern Country Zone Of Walga				
EFT13953	15/09/2017	Annual Subscription		1,700.00
INV 0010	04/09/2017	Annual Subscription to Northern Country Zone of WALGA for Period	1,700.00	
P.S. Chester & Son				
EFT13954	15/09/2017	Contractor		5,775.80
INV	30/08/2017	Item- 101- Supply & Install 2 sliding door units HD flydoors with	5,775.80	
Parmelia Hilton Perth				
EFT13955	15/09/2017	Accommodation for Local Government Convention		3,375.00
INV 1169804	06/08/2017	3 nights accommodation CEO arriving Wednesday 2nd check out	1,100.00	
INV	04/08/2017	2 nights accommodation Cr Connaughton arriving Wednesday 2nd check	570.00	
INV 1169472	04/08/2017	2 nights accommodation Cr Thorpe arriving Wednesday 2nd check out	594.50	
INV 1169633	05/08/2017	3 nights accommodation Cr Thomas arriving Wednesday 2nd check out	1,110.50	
Shire of Moora				
EFT13956	15/09/2017	Provision for long Service Leave Entitlement		7,201.77
INV 30470	30/08/2017	Provision for long Service Leave Entitlement (323 Weeks of Service)	7,201.77	

Date: 02/10/2017
Time: 4:33:25PM

Shire of THREE SPRINGS
Statement of Payments for the Month of September 2017

USER: Donna Newton
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
T Quip				
EFT13957	15/09/2017	Parts Account		337.25
INV 70556 #	28/08/2017	TOP110-0621-03- Blade Med (72 inch SD Deck), TOP11010-7028- Assy	337.25	
Three Springs IGA				
EFT13958	15/09/2017	Monthly Account		407.88
INV JULY	31/07/2017	Allens Freckles 200gm, Allens Party Mix Retro, Choc Tim Tams, Freddo	130.89	
INV	31/08/2017	Allens Freckles 200gm, , Allens Party Mix Retro 190gm, , AllenS Frogs	276.99	
Three Springs Rural Services				
EFT13959	15/09/2017	Monthly Account		21.53
INV 38078	05/09/2017	YCL075A- Camlock Nyglas TypeA 20mm 3/4", YCL075B- Camlock	16.62	
INV 38098	06/09/2017	XR110015VP- Teejet Nozzle Visiflo Green	4.91	
Wright Express Australia Pty Ltd (Puma Card)				
EFT13960	15/09/2017	Monthly CESM Fuel Card		2.50
INV	31/08/2017	Card Fee	2.50	
Department Of Transport - Daily Licensing				
EFT13989	30/09/2017	POLICE LICENSING PAYMENTS FOR SEPTEMBER 2017		12,734.00
INV T1	30/09/2017	POLICE LICENSING 30/08/2017, POLICE LICENSING, POLICE	12,734.00	
iiNet Limited				
DD10978.1	01/09/2017	Monthly Medical Centre Internet Account		54.95
INV	17/08/2017	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	
Commander Australia				
DD11009.1	12/09/2017	Monthly Account		46.92
INV	28/08/2017	Commander Contract (System Rental) 16/09/2017 to 15/10/2017 - Depot	46.92	
SG Fleet Pty Ltd				
DD11010.1	15/09/2017	CESM Vehicle Lease		1,649.46
INV	31/08/2017	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	
WA Super				
DD11016.1	05/09/2017	Payroll deductions		5,550.16
INV SUPER	05/09/2017	Super. for 05/09/2017	4,169.91	
INV	05/09/2017	Payroll Deduction for 05/09/2017	24.21	
INV	05/09/2017	Payroll Deduction for 05/09/2017	37.07	
INV	05/09/2017		148.30	
INV	05/09/2017	Payroll Deduction for 05/09/2017	166.83	
INV	05/09/2017	Payroll Deduction for 05/09/2017	296.15	
INV	05/09/2017	Payroll Deduction for 05/09/2017	207.69	
INV	05/09/2017	Payroll Deduction for 05/09/2017	500.00	
Australian Super				
DD11016.2	05/09/2017	Superannuation contributions		440.29
INV	05/09/2017	Payroll Deduction for 05/09/2017	96.87	
INV SUPER	05/09/2017	Super. for 05/09/2017	343.42	
Concept One the Industry Superannuation Fund				
DD11016.3	05/09/2017	Superannuation contributions		139.36
INV SUPER	05/09/2017	Super. for 434248253 05/09/2017	139.36	
The Trustee for Every Superannuation Fund				
DD11016.4	05/09/2017	Superannuation contributions		231.47
INV SUPER	05/09/2017	Super. for 05/09/2017	231.47	
Cbus Super				
DD11016.5	05/09/2017	Superannuation contributions		176.10
INV SUPER	05/09/2017	Super. for 6134257 05/09/2017	176.10	
Sunsuper Superannuation Fund				
DD11016.6	05/09/2017	Superannuation contributions		192.48
INV SUPER	05/09/2017	Super. for 900312553 05/09/2017	192.48	
Commander Australia				
DD11027.1	27/09/2017	Quarterly Account		301.28
INV	15/09/2017	Commander Contract (Quarterly System Maintenance) NT40 Contract	301.28	

Date: 02/10/2017
Time: 4:33:25PM

Shire of THREE SPRINGS
Statement of Payments for the Month of September 2017

USER: Donna Newton
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA Super				
DD11032.1	19/09/2017	Payroll deductions		5,721.41
INV SUPER	19/09/2017	Super. for 19/09/2017	4,296.96	
INV	19/09/2017	Payroll Deduction for 19/09/2017	124.38	
INV	19/09/2017	Payroll Deduction for 19/09/2017	37.07	
INV	19/09/2017		148.30	
INV	19/09/2017	Payroll Deduction for 19/09/2017	110.86	
INV	19/09/2017	Payroll Deduction for 19/09/2017	296.15	
INV	19/09/2017	Payroll Deduction for 19/09/2017	207.69	
INV	19/09/2017	Payroll Deduction for 19/09/2017	500.00	
Australian Super				
DD11032.2	19/09/2017	Superannuation contributions		393.14
INV	19/09/2017	Payroll Deduction for 19/09/2017	86.28	
INV SUPER	19/09/2017	Super. for 19/09/2017	306.86	
Concept One the Industry Superannuation Fund				
DD11032.3	19/09/2017	Superannuation contributions		126.14
INV SUPER	19/09/2017	Super. for 19/09/2017	126.14	
The Trustee for Every Superannuation Fund				
DD11032.4	19/09/2017	Superannuation contributions		231.47
INV SUPER	19/09/2017	Super. for 19/09/2017	231.47	
Cbus Super				
DD11032.5	19/09/2017	Superannuation contributions		176.10
INV SUPER	19/09/2017	Super. for 19/09/2017	176.10	
Sunsuper Superannuation Fund				
DD11032.6	19/09/2017	Superannuation contributions		214.62
INV SUPER	19/09/2017	Super. for 19/09/2017	214.62	
National Mastercard				
DD11036.1	25/09/2017	Monthly Credit Card Account		833.58
INV	20/09/2017	Card Fee - SJY, Postage Charges for 2017/18 Rates Notices 183 @ Local	833.58	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	12,734.00
M	MUNICIPAL BANK	245,751.66
TOTAL		258,485.66

National Business Visa Card

22 August, 2017 to 20 September, 2017

Chief Executive Officer

Nil	\$	-
	\$	-

Deputy Chief Executive Officer

Postage Charges for Rate Notices	\$	815.58
	\$	815.58

Bank Charges	\$	-
	\$	18.00

Total Direct Debit Payment made on 25/09/2017	\$	833.58
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Police Licensing

Direct Debits from Trust Account

1 September, 2017 to 30 September, 2017

Friday, 1 September 2017	\$	96.00
Monday, 4 September 2017	\$	424.65
Tuesday, 5 September 2017	\$	911.55
Wednesday, 6 September 2017	\$	353.25
Thursday, 7 September 2017	\$	158.55
Friday, 8 September 2017	\$	472.75
Monday, 11 September 2017	\$	2,650.70
Tuesday, 12 September 2017	\$	759.40
Wednesday, 13 September 2017	\$	797.10
Thursday, 14 September 2017	\$	902.85
Friday, 15 September 2017	\$	35.80
Tuesday, 19 September 2017	\$	88.00
Wednesday, 20 September 2017	\$	43.90
Thursday, 21 September 2017	\$	1,701.85
Friday, 22 September 2017	\$	511.60
Wednesday, 27 September 2017	\$	2,713.15
Thursday, 28 September 2017	\$	13.35
Friday, 29 September 2017	\$	675.75
	\$	13,310.20

Bank Fees

Direct Debits from Muni Account
1 September, 2017 to 30 September, 2017

Total direct debited from Municipal Account	\$	159.67
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Payroll

Direct Payments from Muni Account
1 September, 2017 to 30 September, 2017

Wednesday, 6 September 2017	\$	43,573.40
Wednesday, 20 September 2017	\$	35,313.05
	\$	78,886.45

9.3.3 APPOINTMENT OF AUDITOR

Agenda Reference: MoF 10/17-04
Location/Address: Shire of Three Springs
Name of Applicant: N/A
File Reference: ADM0107
Disclosure of Interest: Nil
Date: 13th October 2017
Author: Leah John – Manager of Finance

Signature of Author: _____

SUMMARY

In Accordance with the local Government Act 1995, a council is required to appoint a person to be its Auditor for a period of no more than five years but an auditor is eligible for reappointment. The five year Audit Services Agreement with Moore Stephens expires at the conclusion of the 2016/17 financial year end audit. Council is requested to consider renewal of contract with Moore Stephens for a period of one year, financial year 2017/18.

BACKGROUND

The Shire's present Auditor, Moore Stephens contract has ended on 30 June 2017, which was previously appointed for 5 years, effective from 1st of July 2013. Therefore council has to appoint a new auditor. Moore Stephens have been contacted to renew their contract and engage them for a period of one year.

Recent amendments to the *Local Government Act 1995*, passed in August 2017 will enable Auditor General to audit council finances and performances. This will change the way local government audits are conducted. Auditor General will appoint auditors to audit financials of local governments or will undertake the audits themselves on a case by case. By the year 2020-21, all local governments will be audited by the Auditor General. While Auditor General is in the transitional period of taking over the financial audits of local governments, it is necessary to renew current audit contract for 2017/18 year only.

COMMENT

The Shire and Moore Stephens have a long relationship established back in 1998 (UHY Haines Norton days) and has continued since, impacting positive changes & improvements to shire systems and process. It would be good business gesture to engage them for the last time by the council and also to an auditor that is already acquainted with Shire's financial and administrative systems.

CONSULTATION

CEO, Manager of Finance, Moore Stephens(Auditors).

STATUTORY ENVIRONMENT

Section 7.3. Appointment of auditors

(1) A local government is to, from time to time whenever such an appointment is necessary or expedient, appoint a person, on the recommendation of the audit committee, to be its auditor.*

**Absolute majority required.*

(2) The local government may appoint one or more persons as its auditor.

(3) The local government's auditor is to be a person who is ☐

(a) a registered company auditor; or

(b) an approved auditor.

Section -7.6. Term of office of auditor

(1) The appointment of a local government's auditor is to have effect in respect of the audit of the accounts and annual financial report of the local government for a term of not more than 5 financial years, but an auditor is eligible for re-appointment.

(2) The appointment of an auditor of a local government ceases to have effect if;

(a) his or her registration as a registered company auditor is cancelled;

(b) his or her approval as an approved auditor is withdrawn;

(c) he or she dies;

(d) the auditor ceases to be qualified to hold office as auditor or becomes a disqualified person;

(e) the auditor resigns by notice in writing addressed to the local government; or

(f) the appointment is terminated by the local government by notice in writing.

(3) Where ☐

(a) the registration of a local government's auditor as a registered company auditor is suspended; or

(b) a local government's auditor becomes unable or unwilling to carry out all or part of his or her duties,

the local government is to appoint a person to conduct the audit or to complete that part of the audit which remains to be conducted, as the case requires.*

**Absolute majority required.*

Section--7.8. Terms of appointment of auditors

(1) Subject to this Part and to any regulations, the appointment of a person as auditor of a local government is to be made by agreement in writing on such terms and conditions, including the remuneration and expenses of the person to be appointed, as are agreed between that person and the local government.

(2) The remuneration and expenses payable to the auditor of a local government (whether appointed by the local government or by the Executive Director under section 7.7) are payable by the local government.

Regulations- Section 7. Audit agreements

An agreement between a local government and an auditor is to include ☐

(a) the objectives of the audit;

(b) the scope of the audit;

(c) a plan for the audit;

(d) details of the remuneration and expenses to be paid to the auditor; and

(e) the method to be used by the local government to communicate with, and supply information to, the auditor

POLICY IMPLICATIONS

There are no policy implications for this report

FINANCIAL IMPLICATIONS

The shire has received a verbal quote of a fee of \$ 22,220 inclusive of GST.

The 2017/18 budget has allocated funds of \$30,000 for audit fees.

STRATEGIC IMPLICATIONS

4.3 Continue to provide quality local government services and facilities.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER RECOMMENDATION – ITEM 9.3.3

That Council:

1. Appoints Moore Stephens as auditors and renews its contract for a period of one year.
2. Accepts the verbal quotation of \$22,220 as the audit fees for financial year 2017/18 audit.

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1. ELECTED MEMBERS

11.2. STAFF

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 15th November 2017 at 1.30pm.

15. CONFIDENTIAL ITEMS

16. MEETING CLOSURE