



MINUTES OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
16TH NOVEMBER 2016



WILDFLOWER COUNTRY

**SHIRE OF THREE SPRINGS
MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL
CHAMBERS ON 16th NOVEMBER 2016 COMMENCING AT 1.37 PM.**

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SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE THREE SPRINGS COUNCIL CHAMBERS ON 16th NOVEMBER 2016 COMMENCING AT 1:37PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Anthony Thomas declared the Meeting open at 1.37pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1. PRESENT

AEC Thomas	Shire President
RJ Thorpe	Deputy President
RW Hunt	Councillor
C Lane	Councillor
J Lake	Councillor
C Connaughton	Councillor
RN Hebiton	Councillor

STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance

MEMBERS OF THE PUBLIC

Nil

2.2. APOLOGIES

Nil

2.3. LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

140184 COUNCIL RESOLUTION – ITEM 5

MOVED: Cr Lane
SECONDED: Cr Hebiton

That Council approve Leave of Absence for Cr Connaughton for the December 2016 ordinary meeting of Council.

CARRIED
Voted: 7/0

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1. Confirmation of Minutes of Ordinary Meeting held 19th October 2016

140185 COUNCIL RESOLUTION – ITEM 6.1

MOVED: Cr Thorpe
SECONDED: Cr Connaughton

That the Minutes of the Ordinary Council Meeting held on the 19th of October 2016 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 7/0

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

27/10/16	Wildflower Country Meeting – Cr Lake and CEO
28/10/16	Regional Road Group Meeting – Cr Hebiton and CEO
29/10/16	Morawa Ag College Graduation Ceremony – Cr Thomas
02/11/16	Wildflower Country Midlands Route Project Committee – CEO
08/11/16	PACE – Cr Lane and Cr Thorpe
15/11/16	Wildflower Country Midlands Route Project Committee – CEO

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

a) Community Emergency Services Manager November 2016

Issue	Activity	Officer	COMMENTS
Radio upgrade	Follow up on questions regarding coverage issues	CESM	The radio system installation finished with all installs completed
LEMC	meeting 14 th October	CESM	With our next Live Ex planned for Feb 2017 which will involve setting up of an Evac centre
Meetings	Touched base with all CBFCO BFAC meetings held Mingenew Morawa Perenjori Three Springs Brigade meetings Perenjori Three Springs Canna/Gutha Attended the Graduation ceremony at the Morawa Ag Saturday 29 th October	CESM	All FCO endorsed by BFAC and sent to Councils Agenda items written
ESL	Orders placed and delivered to brigades spending tracked	CESM	Pre fire season orders for Foam, PPE & PPC for Three Springs Morawa Perenjori Shires
Deployment	Deployed to the Kimberly's	CESM	Deployed to the Kimberly's fires, these combined burned over 2m Ha of land and had a major impact on the tourist and pastoral stations and community's. I filled the function of the operations officer directing the firefighting operations
Brigade vehicles	Preseason services completed	CESM	
Fire Hazard inspections	Town inspections by Ranger and myself Follow up were needed	CESM	First inspections held on the 7 th October with follow up planned for the first week of November
Training	Vehicle training/refresher	CESM	Vehicle hand over conducted for Canna/Gutha BFB Three Springs Town BFB With further training completed and two burns/training seasons completed working with the new Town Captain in Mingeneu regarding

	<p>Hydrant work requests sent in for work required</p> <p>Completed Preseason fire awareness workshops Three Springs 21st September Morawa South 18th October Three Springs 27th October Morawa 27th October</p> <p>Attended a DFES preseason 2 day workshop in Perth</p> <p>Attended State Bushfire Exercise</p>		<p>training on appliance and town hydrant checks completed training on the Mingenew 3.4 with Ben Cobley and his workers to assist with a faster response</p> <p>these have been held to increase the community awareness of the upcoming fire season and fire safety this covered changes and planning for this season</p> <p>state wide bushfire ex was held on Friday the 28th October were a number of fires and a cyclone further north impacted the community with a fire north on Dongara starting as a level 1 ending up as a level 3 incident impacted on the town of Dongara</p>
Mitigation works	<p>Answer questions & follow up regarding farmers questions Plantation inspection</p> <p>Willton wells plantation</p> <p>Canna Reserve</p> <p>I now have a simple fire management plan that a farmer can use to assist in the management of blocks of bush that they may have on their farms</p>	CESM	<p>Currently working with Charles Darwin reserve this is ongoing and Working with Kent Broad re Willton wells plantation, Auscarbon are looking at providing a 20Lper second stand pipe for use by our fire fighters. Held meetings and site inspections regarding the fire management of the reserve with P&W With ongoing meetings with stakeholders</p> <p>This is a simple form that will assist the farmer manage their bush blocks</p>
Grants	<p>Local Government Grants Scheme Grants Funding was received for the Latham fire shed</p>	CESM	<p>Funding has been granted and works (PJ shed) on the improvements to start soon. Site for the Three Springs Shed is finalised and construction to start soon. Construction to start soon on the Latham shed.</p>
Vehicles	<p>Three Springs 3.4U</p> <p>the second pump on the PJ 2.4 has been installed</p>	CESM	<p>Battery charger was faulty and has been replaced for free Fittings added to the Mingenew 3.4</p>

Fire permits			Issue fire permits were & when required and refresh FCO on their responsibility's Ordered new books for Morawa FCOs
Complete fire reports	On going	CESM	Follow up where needed. Fires
BFB vehicle Radios	Complete ICT requests and co-ordinate contractors to complete repairs and change overs were needed	CESM	On going Work completed on the Mingenew Shire vehicles
Karara Mine	MOU	CESM	Follow up on MOU bits
Reviewed new Policies' and manuals	On going Reviewed New planning reforms regarding Bushfire Prone Planning New IAP forms (incident forms) New E-leaning system is up and running	CESM	 DFES new E learning & training system is now up and running member need to register on the system
Completed tasks allocated to me by DFES DO (District Officer)		DO, AO, CESM	As per CESM B P

Attended 2 day fire season DFES workshop in Perth

b) Works Supervisor Report November 2016

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 9 Nov 2016
Author: Peter Every

Maintenance Grading

Verral rd
Sheppard rd
Woopanatty rd
Simpson rd
Phillips rd
Sunset rd
Maint rd
Bastian rd
Lynch rd
West Arrino rd
Mitchell rd
Tomkins rd
Skipper rd
Beekeeper rd
Second North rd

Some of these have also had shoulder clearing done

Re- sheets

Bateman rd completed
Other
Skipper rd blowouts
Clear corner of Neburu rd & Arrino Sth rd
Guide Posts
Clear tree off Morawa rd
Weed Spraying- Depot and footpath at front of admin
Keep up with tip
Private Works – clearing for fire prevention
35 Williamson st
69 Williamson st
7 & 11 Glyde st
3 Howard st
1 Hall st
52 Carter st
80 Christie st
Some slashing on north side of Gooch St.

c) Parks and Gardens Report November 2016

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 9 Nov 2016
Author: Peter Every

Again this past month we have unfortunately had no gardeners. With a fair bit of extra time and effort, we have been able to keep the parks and gardens in a reasonable condition. I am well aware that leaves are a problem, but I haven't been able to do anything about that. We have tried to keep up with spraying, mowing of parks and other minor works. The ovals have been verticut, aerated and fertilised. I do hope to do another light fertilise pre- Christmas. I am still working on the reticulation on the ovals, but am getting it sorted out. With help from our mechanic and the crew, we are keeping up with mowing. Other minor jobs people don't think about such as the street bins and feeding the fish etc. we are keeping up with.

d) Mechanic Report November 2016

Date: 08-11-2016
Reference: Works Depot
Author: Malcolm Elliott

PLANT MAINTENANCE & REPAIRS

P500509 120M grader

500 hour service
Grease and check
Repair mount bracket front light

P500306 Western Star

Grease and check
Replace indicator lens
Repair air leak P.T.O control

P50091 Backhoe

Grease and check

P5002 Cat

Repair antenna
Replace rear tail light
Clean cab filter

P50100 Canter tipper

Replace front springs
Replace front bushes and u-bolts
Wheel align
Repair wiring to tail lights
Grease

P7008 float

Fit folding oversize signs to ramps
Repair wiring to clearance lights

P5565 Bobcat

Repairs to A/C replace compressor
Grease and check
Clean radiator /condenser
Replace fuel cap

P500509 12m

Puncture repair

P700101 Side tipper

Grease and check
Replace grease nipple
Puncture repair –spare tyre replaced with second hand casing

P500802 Loader

Repair fuel leak engine
Repair coolant leak
Replace air cleaner
Grease and check

P50142 tractor

Repair rear work light
Fit up fertilizer spreader and service and make operational

P5013 vibe roller

Repairs to rear drum scraper bar ,replace nylon ,remove broken bolt and replace
Adjust front scraper bar
Change air cleaner
Grease
Replace broken pre-cleaner

P501204 multi tyre

Check unit /grease
Clean radiator/condensor

P500408 crew cab

Check over unit

5001 fire truck (TS-5022)

Wiring repairs to charging system –new charger supplied
Wiring repairs to tank level system

P50014 WS Ranger

Factory recall done
Rear canopy glass replaced

P50114 TS-5011

Factory recall done
Service

P50213 TS-5021

Service

P7002 TS-7002

Puncture repair
Repair wiring
Replace spark plug water pump
Replace air filter water pump

P000

Replace broken blade engage cable, rover ride on and repair cuttings chute
Replace blades 2nd Honda lawnmower
Check over grease concrete mixer
Service chainsaws x2
Check leaf blower
Check whipper snipper

Services

P50114 TS-5011
P50213 TS-5021
112420 TS-125
P500509

Other

Maintain rubbish tip
Mowing of hockey field and main oval
Fertilize hockey field and main oval
Filters sent away for cleaning
Assist specs new vehicle

Source supplier of batter sprays for water cart –waiting for account

e) Community Development Officer November 2016

Nil

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. NIL

9.2. ADMINISTRATION

9.2.1. APPOINTMENT OF BUSH FIRE CONTROL OFFICERS

Agenda Reference: 11/92-1
Location/Address: Three Springs Shire
Name of Applicant: Rick Ryan CESM
File Reference: ADM0132
Disclosure of Interest: Nil
Date: 9th November 2016
Author: Rick Ryan CESM

Signature of Author: _____

SUMMARY

The Purpose of this report is for Council to appoint such persons as it thinks necessary to be Bush Fire Control officers for the Shire of Three Springs under and for the purposes of the Bush Fires Act 1954 Section 38.

BACKGROUND

The Three Springs Bush Fire Advisory Committee met on 8th September 2016 and resolved that the Shire of Three Springs be notified that it was their view that certain persons be appointed as bush fire control officers for the purposes of the Act. The Act enables Bush fire Control officers to issue Permits to Burn ie section 18 subsection (6) provides;

Subject to this Act a person shall not set fire to the bush on land within a zone of the State during the restricted burning times for that zone of the State unless —

- (a) he has obtained a permit in writing to burn the bush from a bush fire control officer of the local government in whose district the land upon which the bush proposed to be burnt is situated, or from the chief executive officer of the local government if a bush fire control officer is not available; and
- (b) the conditions prescribed for the purposes of this section are complied with in relation to the burning of the bush.

The persons then nominated persons for appointment as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

The Functions of the Bush Fire Advisory Committee are in accordance with Section 67 of the *Bush Fires Act 1954* that provides;

3.11 Bush Fire Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government, from the persons nominated by each bush fire brigade, a person or persons for the position of a bush fire control officer(s) for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Bush Fire Advisory Committee to consider bush fire brigade recommendations

The Bush Fire Advisory Committee is to make recommendations to the local government on all recommendations received by the Bush Fire Advisory Committee from bush fire brigades.

COMMENT

The Bush Fire advisory committee is considered to be the preferred committee to recommend such appointments are made as prescribe in the Act in regards to fire control. However under the Bush Fires Act and the Local Government Council has a responsibility to appoint the officers.

Where a local government that has been served with a notice pursuant to section 38 subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.

The following brigade members were appointed to the position of Bush Fire Control Officers and Permit Issuing Officers for the Shire of Three Springs.

Fire Control Officers

Community Emergency Service Manager Richard Ryan (Rick)

Brigades

Three Springs East

Robbie Weir & Michael Verrall, Christian Haeusler

Three Springs West

Craig Morgan, Chad Eva, Adam Thomas

Arrino

David Mutter

Chief Fire Control Officer:

Robert James Heal

Deputy Chief Fire Control Officer:

Robbie Weir

The following Bush Fire Control Officers be appointed as Permit issuing Officers:-

Community Emergency Services Manager Richard L Ryan (Rick)

Chief Bush Fire Control Officer

Robert James Heal

Deputy Bush Fire Control Officer

Robbie Weir

Bush Fire Control Officers

Michael Verrall, Craig Morgan

Chief Executive Officer

Sylvia Yandle

Robert James Heal be appointed to the position of Shire of Three Springs Fire Weather Officer.

Note the role of a Fire Weather Officer is to validate fire permits if the weather is better than the forecast. On all permits it is stated that

“THIS PERMIT IS NOT VALID ON DAYS OF FORECAST VERY HIGH, SERVERE, EXTREME OR CATASTROPHIC FIRE DANGER”.

If the weather is better than the forecast this is where the Fire Weather Officer may validate a permit. The other very important part of a permit is where it is stated that there must be 3 able bodied persons on site at all times.

The Bush Fire Advisory Committee is considered to be the preferred committee to recommend such appointments are made as prescribe in the Act as Council itself has limited expertise in fire control. However under the Bush Fires Act 1954 it is the Local Government who has the responsibility for the appointment of officers.

STATUTORY ENVIRONMENT

Bush Fires Act 1954 Sections 38 and 67.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

140186 COUNCIL RESOLUTION – Item 9.2.1

MOVED: Cr Hebiton

SECONDED: Cr Hunt

That Council confirm the following brigade members be appointed as Fire Control Officers and Permit issuing Officers for the Three Springs Shire to the nominated positions as detailed below, subject to all nominated officers being contacted for acceptance and issued with Permit Books :-

Fire Control Officers

Community Emergency Service Manager Richard Ryan (Rick)

Brigades

Three Springs East Robbie Weir & Michael Verrall Christian Haeusler

Three Springs West Craig Morgan, Chad Eva, Adam Thomas

Arrino David Mutter

Chief Fire Control Officer: Robert James Heal

Deputy Chief Fire Control Officer Robbie Weir

Bush Fire Control Officers appointed as Permit issuing Officers

Community Emergency Services Manager Richard L Ryan

Chief Bush Fire Control Officer Robert James Heal

Deputy Bush Fire Control Officer Robbie Weir

Bush Fire Control Officers Michael Verrall

 Craig Morgan

Chief Executive Officer Sylvia Yandle

Fire Weather Officer Robert James Heal

CARRIED

Voted: 7/0

9.2.2. WASTE SERVICES AGREEMENT

Agenda Reference: 11/16 - 01
Location/Address: Three Springs Townsite
Name of Applicant: Veolia Environmental Services Pty Ltd
File Reference: ADM0233
Disclosure of Interest:
Date: 10th November 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to renew the Services Agreement for domestic and commercial rubbish collection in the Three Springs townsite.

ATTACHMENT

9.2.2a Letter from Veolia requesting an extension to the current Agreement
9.2.2b Copy of current Agreement between Shire of Three Springs and Veolia Environmental Services Pty Ltd.

BACKGROUND

Veolia Environmental Services Pty Ltd have been undertaking the domestic and commercial rubbish collection services in the Three Springs townsite for more than fifteen (15) years. The provision of this service originally had not been governed by a formal agreement, however a formal agreement was entered into in January 2014 for a three (3) year period.

COMMENT

The request is to renew the contract for a further twelve (12) months and to ratify the arrangements presently in place. There is no impact of change to the services presently provided, the current payment rates or the operation of the current bin collection activities.

Veolia have been successfully operating both the domestic and commercial rubbish collection services in Three Springs with minimal complaint.

CONSULTATION

CEO, Works Supervisor, Senior Finance Officer and Veolia Area Accounts Manager.

STATUTORY ENVIRONMENT

Error! Use the Home tab to apply Name Of Act/Reg to the text that you want to appear here.

Part 6 — Waste services

Division 1 — Services provided by local governments

50. Provision of waste services

- (1) Subject to this Act and the EP Act, a local government may provide, or enter into a contract for the provision on its behalf of, waste services.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The agreement sets out the collection rates (as are already in place) and has a term of three years. Council recoups the cost of rubbish collection through the levying of rubbish rates.

STRATEGIC IMPLICATIONS

Strategic Community Plan

To have a sustainable natural and built environment balances with the needs of the community.

Outcome 2.7 A regional service provider in recycling and waste.

VOTING REQUIREMENTS

Simple Majority.

140187 COUNCIL RESOLUTION – ITEM 9.2.2

MOVED: Cr Connaughton
SECONDED: Cr Hebiton

That Council:-

Renew the Services Agreement for domestic and commercial rubbish collection in the Three Springs townsite with Veolia Environmental Services Pty Ltd for a period of twelve months commencing on 1st January 2017.

CARRIED
Voted: 7/0

9.2.3. LEASE OF CAMP SITE LOT 238 GLYDE STREET

Agenda Reference: 16/11 - 02
Location/Address: Lot 238 Glyde Street
Name of Applicant: N/A
File Reference: ADM 0194
Disclosure of Interest:
Date: 10th November 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to consider the Lease of Camp Site situated at Lot 238 Glyde Street.

ATTACHMENTS

- 9.2.3a Heads of Agreement Three Springs Camp Site Lease.
- 9.2.3b Letter from Ausco Pty Ltd 15 September 2014.
- 9.2.3c Email 10th November 2016 from Ausco

BACKGROUND

Council in September 2012 entered into a Heads of Agreement Lease over Lot 238 Glyde Street Three Springs with Ausco Modular Pty Ltd. That original agreement was for a two year period and renewed in 2014 for a further two years expiring on 30th September 2016.

The agreement gave Ausco Modular Pty Ltd the use of the land and facilities at Lot 238 Glyde Street for the use of mine worker type accommodation, should a project commence in the Shire of Three Springs or surrounding areas during the period of the lease. The area was not used during the lease periods due in the main to market forces dictating a drop off in mining and associated contractor activity.

Ausco Modular Pty Ltd paid an annual fee to secure the area as theirs exclusively for the terms of the agreement.

COMMENT

As indicated the Heads of Agreement with Ausco expired in September 2016, as they had not made contact for the lease to be renewed, they have been approached seeking information as to their intentions for the agreement to lapse or if they are considering a further extension.

An email received indicates that with Council's approval Ausco would like to renew the existing arrangements for the lease of the Camp Site.

The fee paid for the first two years was \$5,000 per year and at their initiation it was increased to \$6,000 for the next two years.

Council's key motivations in renewing this lease are the economic development opportunity, particularly for businesses within the community should the site become occupied again, and secondly the income that is received as the fee for the site – regardless if it is occupied.

CONSULTATION

CEO, Roger Bradford (Ausco).

STATUTORY ENVIRONMENT

Legal agreement as attached.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Income as determined by Council to lease the Camp site.

STRATEGIC IMPLICATIONS

Objective 1.3.6 in Council's Strategic Community Plan states *"Investigate and develop the long term use of the Three Springs Mining Camp"*.

VOTING REQUIREMENTS

Simple Majority

140188 COUNCIL RESOLUTION – ITEM 9.2.3

MOVED: Cr Lane
SECONDED: Cr Thorpe

That Council:-

Confirm the extension of the current Heads of Agreement over Lot 238 Glyde Street to Ausco Modular Pty Ltd under the current terms and conditions aside from the rental amount being increased to \$7,000 per annum, and the lease term being from 1st October 2016 to 30th September 2018.

CARRIED
Voted: 7/0

9.2.4. CHRISTMAS/NEW YEAR OFFICE AND DEPOT CLOSURE

Agenda Reference: 11/16 - 03
Location/Address: 132 Railway Road, Three Springs
Name of Applicant: N/A
File Reference: ADM0080
Disclosure of Interest: Nil
Date: 10th November 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

Council approval is sought for the closure of the Shire of Three Springs office and Works depot over the Christmas – New Year period and to confirm arrangements for Christmas Function.

ATTACHMENT

Nil

BACKGROUND

Council has, in previous years, permitted the closure of the Shire Office and Works Depot over the Christmas – New Year period with staff utilising public holidays, days in lieu of Public Holidays, Rostered Days Off or Annual Leave to cover absences.

OFFICER'S COMMENT

This year Christmas and New Year's days fall on a Sunday, traditionally this is a very quiet period and Council has received no complaints in the past for office and depot closure over this period of time. It is an opportunity for staff to have a break ready for the New Year.

The Public Holidays are;

Sunday	25 th December 2016	(Christmas Day Public Holiday)
Monday	26 th December 2016	(Boxing Day Public Holiday)
Tuesday	27 th December 2016	(Public Holiday in lieu of Christmas Day)
Sunday	1 st January 2017	(New Year's Day Public Holiday)
Monday	2 nd January 2017	(Public Holiday in lieu of New Year's Day)

Normal Work days would be;

Wednesday	28 th December 2016
Thursday	29 th December 2016
Friday	30 th December 2016

It is proposed that this year the Shire Office close at 12noon Friday 23rd December and re-open on Tuesday 3rd January 2017. Outside crew will finish Thursday 22nd December, having Friday 23rd off in lieu of their RDO on 16th and will have staggered return to work days in January 2017 depending on amount of leave they have entitled.

Friday 23 rd December 2016	Depot closed and office to close at midday
Monday 26 th December 2016	Office closed Boxing Day

Tuesday 27 th December 2016	Office Closed – (P/Holiday in lieu of Christmas Day)
Wednesday 28 th December 2016	Office Closed – Time in Lieu/RDO/Annual Leave
Thursday 29 th December 2016	Office Closed – Time in Lieu/RDO/Annual Leave
Friday 30 th December 2016	Office Closed – Time in Lieu/RDO/Annual Leave
Monday 2 nd January 2017	Office Closed – (P/Holiday in lieu of New Year's Day)

A Christmas Function is usually arranged for Councillors, Staff and their families during December. The type of function varies from a more relaxed Barbecue to a sit down meal at the local Hotel. To assist with catering arrangements Council are requested to set a date, type and venue for 2016 Christmas Function.

CONSULTATION

CEO, Works Supervisor and Administration Staff

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

During December each year, Council shall conduct a Staff Christmas Function with the appropriate level of refreshments.

FINANCIAL IMPLICATIONS

Functions and Refreshments 2016/17 full budget amount is \$5,000

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

140189 COUNCIL RESOLUTION – ITEM 9.2.4

MOVED: Cr Hebiton
SECONDED: Cr Hunt

That Council:-

- 1. Approve closure of Shire Office at midday on Friday 23rd December 2016 and reopen on Tuesday 3rd January 2017;**
- 2. Approve closure of Depot from 3.00pm Thursday 22nd December with staggered return to work by outside crew in January 2017 depending on leave entitlements; and**
- 3. Date for Councillor/Staff Christmas function set at Thursday 22nd December with a barbecue format at Council Administration Centre.**

CARRIED
Voted: 7/0

Cr Connaughton declared an interest in Item 9.2.5 and left the chambers at 2.13pm

9.2.5 OWNERSHIP LOVELOCK and CONNAUGHTON SOAK

Agenda Reference: CEO 11/16 - 04
Location/Address: Lot 11133 on Plan 180825
Name of Applicant: Water Corporation
File Reference: ADM0196
Disclosure of Interest: Nil
Date: 11th November 2016
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

For Council to consider the acquisition of Connaughton Soak (Lot 11133 on Plan 180825) and Tank to be included in agreement to transfer ownership of both Lovelock and Connaughton Soaks to Shire of Three Springs.

ATTACHMENT

9.2.5a Letter Water Corporation
9.2.5b Draft Contract for sale of land

BACKGROUND

The Shire of Three Springs over a period of time has paid a monthly capacity fee (\$1,216 in 2010 increased to \$1,363 in 2016) and usage charge (36.71cents per kl in 2010 increased to 41.13cents per kl in 2016) for supply of Non Potable water, based on annual volume of 30,000 kilolitres per year. In April 2015 a letter was written to Water Corporation expressing an interest in transferring ownership of Lovelocks Soak and Storage Complex to Three Springs Shire Council.

Having finalised its due diligence investigations into the possible disposal of Lot 13 and Lot 1, the Corporation was prepared to negotiate with Council for the sale of the land for the cost of \$1.00, which Council agreed to at its June 2016 meeting.

Water Corporation Customer Relationship Manager met with Chief Executive Officer and Works Supervisor on 2nd November regarding transfer of ownership documentation for Lovelock Soak and enquired if Council would be interested in also taking ownership of Connaughton Soak.

CONSULTATION

CEO, Works Supervisor, Water Corporation Customer Relationship Manager and Property Project Officer.

COMMENT

Council resolved at June 2016 meeting the following:-

- 1. Enter into a Contract for Sale of Lovelocks Soak (Lot 13 on Plan 7670) and Tank (Lot 1 on Diagram 70176) and associated access easement 28807/1964 for \$1.00 plus GST;***

2. ***Pay costs associated with the proposed transfer, including buyers stamp duty on the transfer of the Water Corporation's land and a \$500.00 plus GST contribution towards development of a suitable contract of sale; and***
3. ***Include funds in lieu of annual Non Potable Water expenditure in 2016/17 budget to be held in Reserve for capital expenditure in future years.***

In December 2015 an inspection was made by Councillors and staff of the soak pits, water was running into the supply however the meter at the soak site did not appear to be working and it was requested that the meter be replaced.

John D'arcy Water Corporation Regional Stakeholder Manager informed Council in January 2016 that the soaks were producing less water than is required by the Shire and issued a work order for meter to be replaced and the soaks to be rodded/jet washed. A smart meter reading device was installed to measure the flow rate and the jet washing was done in March, which definitely increased the flow rate.

During visit to Shire on 2nd November 2016 by John Darcy a flow chart was presented showing flow rates going through meter for water used on recreation grounds. At the time he also enquired if Council would be interested in taking ownership of Connaughton Soak and associated assets on an as is basis.

Draft Contract documentation has been prepared by Water Corporation for the sale of Lovelocks Soak and can be amended to include the land and assets comprising Connaughtons Soak and Tank. The cost to prepare the Contract for Sale has already been paid and no additional fees will be necessary to amend the Contract.

The Water Corporation monthly capacity charges of \$1,373 raised and paid to date for 2016/17 financial year are being negotiated to be refunded.

Council may recall it was pointed out that if Water Corporation retained control and should they invest \$100,000.00 in upgrading the infrastructure then this amount would be on charged to the Shire at \$10,000.00 per year. At present Council is paying \$16,356 capacity charge and approximately \$9,000 water use charges per year, along with an upgrade cost the annual payment would then be \$35,356.00.

By taking ownership of the soaks the annual saving on current charges equates to \$25,356.00. An amount of \$25,000 is to be included in budget to enable the infrastructure to be upgraded, over a four year period this will amount to \$100,000 which can be expended as a Council asset. Whereas payment to Water Corporation over 10years would be \$353,560.00 and then not owned by Council at the end of that period.

STATUTORY ENVIRONMENT

A formal Contract for Sale of the Land to be entered into between Water Corporation and Shire of Three Springs.

POLICY IMPLICATIONS

Asset Management 7007.1

To provide the basis for and to guide the strategic management of the Shire's infrastructure assets in order to deliver the Shire's long term strategic objectives.

FINANCIAL IMPLICATIONS

The purchase of Lot 11133 on Plan 180825 for \$1.00 plus GST, proposed transfer, stamp duty and contract of sale costs have been paid.

STRATEGIC IMPLICATIONS **Strategic Community Plan 2.6**

Efficient usage of resources

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION - Item No. 9.2.5

That Council:

- 1. Approve the purchase of Lot 11133 on Deposited Plan 180825 for Connaughtons Soak and associated assets for \$1.00 plus GST; and**
- 2. Approve Contract documentation for the Sale of Lovelocks Soak to be amended to include Connaughtons Soak (Lot 11133 on Deposited Plan 180825).**

COUNCIL RESOLUTION – Item 9.2.5 N/A

MOVED: Cr Hebiton
SECONDED: Cr Thorpe

The item was tabled pending further information on the agreement between Water Corporation and Paul and Christopher Connaughton regarding provision of stock water from the Soak being Lot 11133 on Deposited Plan 180825.

Cr Connaughton returned to chambers at 2.17pm

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 OCTOBER 2016

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 9th November, 2016
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31st October, 2016 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31st October, 2016.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 31st October, 2016 is \$2,816,844.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$58,726.59
Business Cash Maximiser (Municipal Funds)	\$1,591,365.88
Grant Funds Holding Maximiser Account (Municipal Funds)	\$725,253.69
Trust Account	\$988.40
Reserve Maximiser	\$839,434.81
Police Licensing Account	\$95,041.13

Debtor's accounts as at 31st October, 2016 total \$48,897.98

Creditors as at 31st October, 2016 are \$18,208.80

The total outstanding Rates debt is \$432,472.54

VOTING REQUIREMENTS

Simple Majority.

140190 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr Hunt
SECONDED: Cr Hebiton

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 31st October, 2016,

CARRIED
Voted: 7/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	NOTE	31/10/16 Y-T-D Actual \$	31/10/16 Y-T-D Budget \$	2016/17 Total Budget \$	31/10/16 Y-T-D Variance \$	31/10/16 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		29,083	7,692	23,063	21,391	(278%)
General Purpose Funding		259,100	252,544	993,290	6,556	(3%)
Law, Order, Public Safety		10,559	54,404	773,990	(43,845)	81%
Health		6,166	8,368	25,100	(2,202)	26%
Education and Welfare		3,105	2,575	509,900	530	(21%)
Housing		30,133	36,864	110,583	(6,731)	18%
Community Amenities		79,001	74,091	86,425	4,910	(7%)
Recreation and Culture		2,239	8,024	56,066	(5,785)	72%
Transport		191,283	108,168	1,366,673	83,115	(77%)
Economic Services		3,928	6,638	20,232	(2,710)	41%
Other Property and Services		6,627	16,416	49,250	(9,789)	60%
		621,224	575,784	4,014,572	(45,440)	8%
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(103,955)	(97,972)	(293,885)	5,983	(6%)
General Purpose Funding		(10,666)	(12,740)	(38,207)	(2,074)	16%
Law, Order, Public Safety		(83,488)	(103,425)	(310,261)	(19,937)	19%
Health		(59,577)	(59,408)	(178,218)	169	(0%)
Education and Welfare		(2,012)	(3,558)	(10,680)	(1,546)	43%
Housing		(128,193)	(116,591)	(349,781)	11,602	(10%)
Community Amenities		(67,641)	(90,863)	(272,544)	(23,222)	26%
Recreation & Culture		(290,086)	(293,714)	(881,138)	(3,628)	1%
Transport		(195,601)	(230,747)	(704,170)	(35,146)	15%
Economic Services		(31,313)	(44,754)	(134,246)	(13,441)	30%
Other Property and Services		56,957	(41,712)	(60,186)	(98,669)	237%
		(915,575)	(1,095,484)	(3,233,316)	(179,909)	(16%)
Net Result Excluding Rates		(294,351)	(519,700)	781,256	(225,349)	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	0	0	11,950	0	0%
Rounding		0	0	0	0	0%
Depreciation on Assets	2(a)	232,555	324,136	972,424	(91,581)	28%
Capital Expenditure and Income						
Purchase Land held for resale	3		0	0	0	
Purchase Land and Buildings	3	(13,865)	(44,838)	(1,502,284)	(30,973)	69%
Purchase Furniture and Equipment	3	0	(7,868)	(90,342)	(7,868)	100%
Purchase Plant and Equipment	3	(4,140)	(10,000)	(684,970)	(5,860)	59%
Purchase of Motor Vehicles	3	0	0	(62,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(347,471)	(824,779)	(2,674,319)	(477,308)	58%
Purchase Infrastructure Assets - Footpaths	3	(5,400)	0	(50,000)	5,400	100%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(7,860)	0	0	7,860	100%
Proceeds from Disposal of Assets	4	0	0	20,000	0	0%
Repayment of Debentures	5	(64,709)	(64,709)	(149,073)	0	0%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(5,960)	(6,043)	(224,371)	(83)	1%
Transfers from Reserves (Restricted Assets)	6	0	0	300,000	0	0%
AD/Net Current Assets July 1 B/Fwd	7	1,338,934	1,359,234	1,359,234	(20,300)	
LE/Net Current Assets Year to Date	7	2,816,844	1,787,062	0	1,029,783	(58%)
Amount Req'd to be Raised from Rates		<u>(1,989,111)</u>	<u>(1,992,495)</u>	<u>(1,992,495)</u>	<u>3,384</u>	<u>(0%)</u>
Rates per Note 8		1,989,111	1,992,495	1,992,495		
Variance		0	0	0		

Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
REVENUES/SOURCES			Explanation for Variances
Governance	(278%)	\$ 21,391	Unbudgeted income - i.LGIS rebate on Workcare Policy based on actual salaries/wages for 2015/16 year were lower than anticipated. ii. Employer Incentive payment for a staff.
Law, Order, Public Safety	81%	-\$ 43,845	First quarter contribution from other Shires & DFES for shared CESM - invoice delayed to next month.
Health	26%	-\$ 2,202	Medical Center reimbursements low at this stage.
Housing	18%	-\$ 6,731	Income lower than expected due to a shire house and a pensioner unit currently unoccupied.
Community Amenities	(7%)	\$ 4,910	Refund of capital contribution from Western Power for old depot connection on West Yarra Rd - unbudgeted income.
Recreation and Culture	72%	-\$ 5,785	Less usage of shire recreational facilities thus far, partly attributed by pool closure. Pool expected to open in November.
Transport	(77%)	\$ 83,115	Final claim from WANDRRA for 2015/16 flood damage costs.
Economic Services	41%	-\$ 2,710	Less income received thus far in the year.
Other Property and Services	60%	-\$ 9,789	No private works done to date. Other income not received thus far in the year.

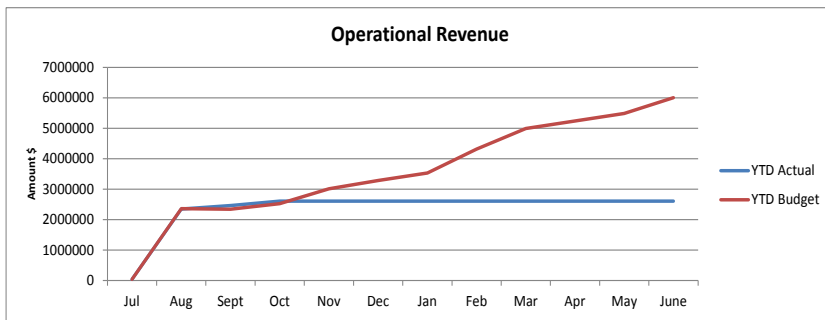
(EXPENSES)/(APPLICATIONS)

Governance	(6%)	\$ 5,983	Timing difference - actual expenditure ahead of budget phase for subscription fees, long term financial plan costs and insurance premiums.
General Purpose Funding	16%	-\$ 2,074	Rating valuations to occur second half of the year, budget phased monthly.
Law, Order, Public Safety	19%	-\$ 19,937	Low expenditure to date, mainly driven by hold off on plant & equipment depreciation cost.
Housing	(10%)	\$ 11,602	Expenditure ahead of budget schedule. Rate payments for joint housing scheme not budgeted.
Community Amenities	26%	-\$ 23,222	Expenditure low at this stage for refuse site maintenance.
Recreation & Culture	1%	-\$ 3,628	Low costs in pool maintenance at this stage, will pick up when pool is open for use in November.
Transport	15%	-\$ 35,146	General spending under budget at this stage for general road maintenance, depot maintenance, tree pruning and plant depreciation.
Economic Services	30%	-\$ 13,441	Lower salaries/wages in community development area due to staff resignation.
Other Property and Services	237%	-\$ 98,669	Delays in vermin & weeds/pest plant control.
			Mainly driven by plant & equipment depreciation on hold till next month.

CAPITAL EXPENDITURE AND INCOME

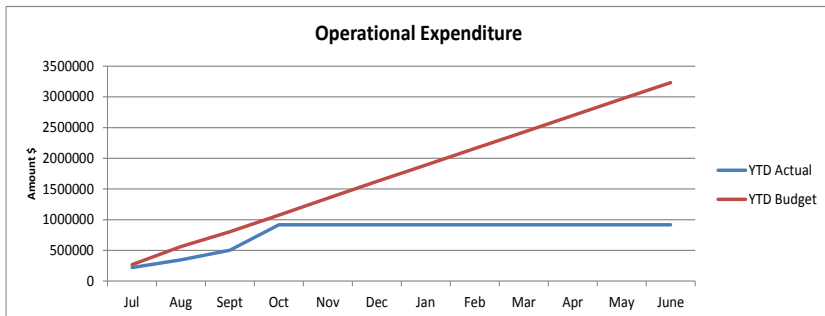
Depreciation on Assets	28%	-\$ 91,581	Depreciation on assets updated accept for Plants & Equipments, delayed to determine depreciation rates for each item after revaluations done in 2015/16 financial year.
Purchase Land and Buildings	69%	-\$ 30,973	Building maintenance (capital) behind budget at this stage due to staff shortage.
Purchase Furniture and Equipment	100%	-\$ 7,868	Expenditure planned for later in the year.
Purchase Plant and Equipment	59%	-\$ 5,860	Purchase of light equipment - genset and welding unit under budget.
Purchase Infrastructure Assets - Roads	58%	-\$ 477,308	Capital road works behind budget thus far in the year.
Purchase Infrastructure Assets - Footpaths	100%	\$ 5,400	Additional expenditure on Hall Street footpath, work carried over from 2015/16 year.
Purchase Infrastructure Assets - Parks	100%	\$ 7,860	Expenditure carryover from 2015/16, part of town revitalisation project.

General Income and Expenditure Graphs



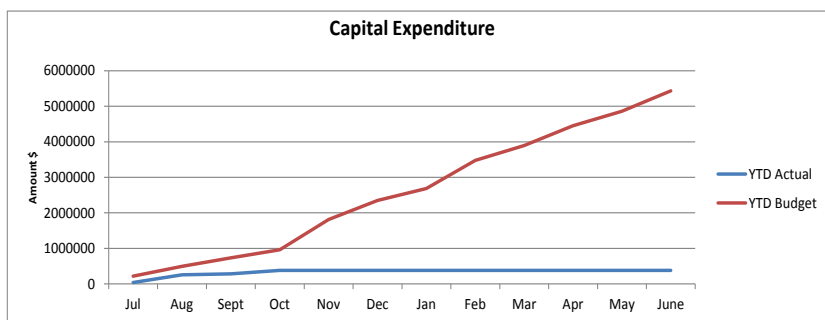
Comment:

Rates Billing issued end of August. Received first quarter of FAGS from Grants Commission. MRWA direct grants received in September.



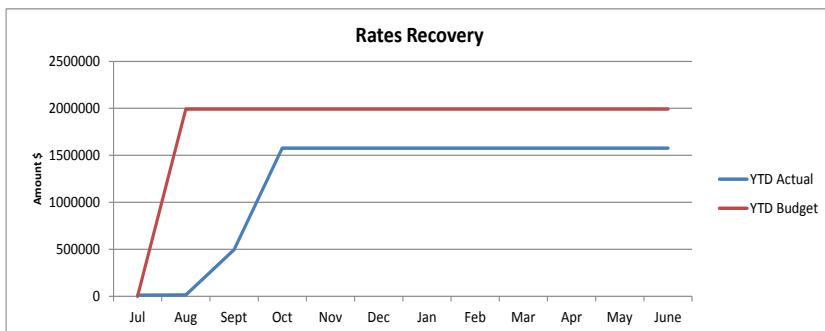
Comment:

Operational costs being steady in the first few months. It will pick up soon when new staff come on board and start spending in their respective job/activities.



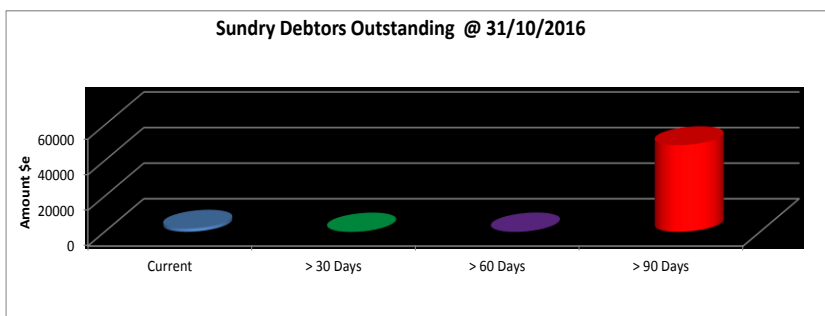
Comment:

Road capital works progressed, expenditure to pick up speed as funds become available. Plant & Equipment replacement planned for second quarter. Child Care Centre and admin office phased in second half of the year.



Comment:

Rates Billing issued last week of August. More than 75% of total income on rates has been collected. Option 3 - Second instalment notices sent out, due 10th December.



Comment:

Sundry Debtors - 80% of debtors in 90 days is from one debtor, expecting payment late in the year.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

		31 October, 2016 Actual \$	2016/17 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		0	30,000
Buildings	Chambers/Admin	0	330,000
Law, Order, Public Safety			
Firefighting Equipment	Fire Truck	0	450,000
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	0	165,784
Health			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings - Doctors House	Doctor's House	0	10,000
Welfare Services			
Buildings	Child Care Centre	0	850,000
Housing			
Buildings	Staff Housing	0	39,600
Buildings	Other Housing	0	53,900
Community Amenities			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	7,860	0
Buildings	Cemetery Shed	0	5,000
Furniture & Equipment	Trestles, Gazebo, Tables, etc	0	9,342
Plant & Equipment	Potable Water	500	
Recreation and Culture			
Buildings	Pool Shelter	0	8,000
Transport			
Infrastructure - Roads		322,360.76	2,474,319
Purchase Plant & Equipment	Backhoe/Free Roller	0	205,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	3,640	29,970
Purchase of Motor Vehicles	Mechanics vehicle	0	62,000
Furniture & Equipment	Office Equipment & Network	0	11,000
Building	Transportable Office	13,865	40,000
Footpaths	Slaughter Street	5,400	50,000
Drainage	Town Drainage	25,110	200,000
Economic Services			
Furniture & Equipment			10,000
		378,736	5,063,915

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	31 October, 2016 Actual \$	2016/17 Current Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
 <u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	13,865	1,502,284
Furniture and Equipment	0	90,342
Plant and Equipment	4,140	684,970
Motor Vehicles	0	62,000
Infrastructure Assets - Roads	347,470.76	2,674,319
Infrastructure Assets - Footpaths	5,400	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	7,860	0
	<u>378,736</u>	<u>5,063,915</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

378,736	5,063,915
378,736	5,063,915
0	0

ACQUISITION OF ASSETS
2016/2017 BUDGET
By Program

Trade-In

Governance

Building	Chambers/Admin	330,000	
Furniture & Equipment	IT	30,000	

Law, Order, Public Safety

Buildings	Fire Shed	165,784	
Plant & Equipment	Fire Truck	450,000	
Furniture & Equipment	CCTV Cameras	20,000	

Health

Buildings	Doctor's House	10,000	
Furniture & Equipment	M/Centre Equipment	10,000	

Welfare Services

Buildings	Child Centre Building	850,000	
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Housing

Buildings	Staff Housing	39,600	
Buildings	Other Housing	53,900	

Community Amenities

Buildings	Cemetery Shelter	5,000	
Furniture & Equipment	Trestles, Gazebo, Tables, etc	9,342	

Recreation and Culture

Buildings	Pool Shelter	8,000	
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Transport

Infrastructure - Roads	RRG, R2R, Own	2,474,319	
Infrastructure - Drainage	Drainage	200,000	
Plant & equipment	Backhoe	160,000	15,000
Plant & equipment	Free Roller	45,000	
	Traffic Lights, Welder, Genset, etc	29,970	
Motor Vehicles	Mechanic	62,000	5,000
Footpath	Slaughter Street	50,000	
Buildings	Transportable Office	40,000	
Furniture & Equipment	Office Equipment & Network	11,000	

Economic Services

Furniture & Equipment	V/Centre IT Equipment	10,000	
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Total by Program		<u>5,063,915</u>	<u>20,000</u>
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Land Held for Resale			
Land and Buildings	1,502,284		
Furniture and Equipment	90,342		15,000
Plant and Equipment	684,970		
Motor Vehicles	62,000		5,000
Infrastructure Assets - Roads	2,474,319		
Infrastructure Assets - Footpaths	50,000		
Infrastructure Assets - Airfield	0		
Infrastructure Assets - Parks and Ovals	0		
Infrastructure Assets - Drainage	200,000		

Total by Class	<u>5,063,915</u>	<u>20,000</u>	
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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2016/17	2016/17		2016/17	2016/17		2016/17	2016/17
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Transport								
Mitsubishi Triton - Mechanic	8,750	0		5,000	0		-3,750	0
Case 580OLE Backhoe	23,200	0		15,000	0		-8,200	0
	31,950	0		20,000	0		(11,950)	0
By Class	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2016/17	2016/17		2016/17	2016/17		2016/17	2016/17
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Plant & Equipment	0							
	23,200	0		15,000	0		(8,200)	0
Vehicles	8,750	0		5,000	0		(3,750)	0
	31,950	0		20,000	0		(11,950)	0

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2016/17	31/10/2016
BUDGET	ACTUAL
\$	\$
20,000	0
0	0
(11,950)	0
<u>(11,950)</u>	<u>0</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	49,949			7,788	15,784	42,161	34,165	1,329	2,796
Loan 160 - Swimming Pool	165,944			0	18,043	165,944	147,901	0	6,314
Transport									
Loan 157 - Grader	113,610			12,747	25,884	100,863	87,726	3,482	6,574
Loan 159 - Prime Mover	89,362			44,174	89,362	45,188	0	2,051	3,088
	418,865	0	0	64,709	149,073	354,156	269,792	6,863	18,772

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2016/2017

No new debentures are budgeted for the financial year ending 30 June 2017.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2016 nor is it expected to have unspent debenture funds as at 30th June 2017

(d) Overdraft

Council did not utilise an overdraft facility during 2016/17

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	31 October, 2016 Actual \$	2016/2017 Current Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	124,572	124,572
Amount Set Aside / Transfer to Reserve	891	3,613
Amount Used / Transfer from Reserve	-	-
	<u>125,463</u>	<u>128,185</u>
(b) Plant Reserve		
Opening Balance	131,199	131,199
Amount Set Aside / Transfer to Reserve	938	103,805
Amount Used / Transfer from Reserve	-	-
	<u>132,137</u>	<u>235,004</u>
(c) Housing & Development Reserve		
Opening Balance	78,172	78,172
Amount Set Aside / Transfer to Reserve	559	42,267
Amount Used / Transfer from Reserve	-	-
	<u>78,731</u>	<u>120,439</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	119,173	119,173
Amount Set Aside / Transfer to Reserve	852	38,656
Amount Used / Transfer from Reserve	-	-
	<u>120,025</u>	<u>157,829</u>
(e) Gravel Pit Reserve		
Opening Balance	45,315	45,315
Amount Set Aside / Transfer to Reserve	324	1,314
Amount Used / Transfer from Reserve	-	-
	<u>45,639</u>	<u>46,629</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	35,044	35,044
Amount Set Aside / Transfer to Reserve	251	1,016
Amount Used / Transfer from Reserve	-	-
	<u>35,295</u>	<u>36,060</u>
(g) Day Care Centre Reserve		
Opening Balance	300,000	300,000
Amount Set Aside / Transfer to Reserve	2,145	8,700
Amount Used / Transfer from Reserve	-	(300,000)
	<u>302,145</u>	<u>8,700</u>
(h) Lovelocks Soak Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
Total Cash Backed Reserves	<u>839,435</u>	<u>757,846</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	31 October, 2016 Actual \$	2015/2016 Current Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	891	3,613
Plant Reserve	938	103,805
Housing & Development Reserve	559	42,267
Local Gov Com Housing Reserve	852	38,656
Gravel Pit Reserve	324	1,314
Swimming Pool Rec Eq Reserve	251	1,016
Day Care Centre Reserve	2,145	8,700
Lovelocks Soak Reserve	-	25,000
	<u>5,960</u>	<u>224,371</u>
Transfers from Reserves		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	-
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(300,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(300,000)</u>
Total Transfer to/(from) Reserves	<u>5,960</u>	<u>(75,629)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	31 October, 2016 Actual \$	Brought Forward 1-Jul-16 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,375,923	1,020,135
Cash - Restricted (Reserves)	839,435	833,475
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	394,003	24,942
- Excess Rates	(2,235)	(4,976)
- Sundry Debtors	76,685	434,573
- Emergency Services Levy	(12,442)	906
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(3,856)	(3,856)
- GST Receivable	14,086	983
Inventories	11,436	11,436
Land held for resale	-	-
	<u>3,693,035</u>	<u>2,317,618</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(18,209)	(120,459)
- Accrued Expenditure	-	(11,374)
- GST Payable	(2,267)	-
- PAYG/Withholding Tax Payable	(16,083)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(4,836)
Accrued Salaries and Wages	-	(8,343)
Current Employee Benefits Provision	(117,875)	(117,875)
Current Loan Liability	(84,363)	(149,072)
	<u>(238,994)</u>	<u>(412,156)</u>
NET CURRENT ASSET POSITION	3,454,041	1,905,462
Less: Cash - Reserves - Restricted	(839,435)	(833,475)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
- Lesser of Provision and Reserve	117,875	117,875
Add Back : Current Loan Liability	84,363	149,072
	<u>2,816,844</u>	<u>1,338,934</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>2,816,844</u>	<u>1,338,934</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

8. RATING INFORMATION - 2015/2016 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Rate Revenue \$	2016/17 Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Budget \$
Differential General Rate								
GRV - Residential	0.1161	208	1,990,280	231,072	0	0	231,072	231,129
GRV - Mining	0.2323	1	248,500	57,727	0	0	57,702	57,716
UV - Rural & Arrino	0.0162	183	100,865,700	1,634,024	0	0	1,634,024	1,637,353
UV - Mining	0.1192	14	338,534	40,353	0	0	40,353	40,337
Other		105	0	0			0	0
Sub-Totals		511	103,443,014	1,963,176	0	0	1,963,151	1,966,535
Minimum Rates	Minimum \$							
GRV - Residential	440	23	13,919	10,120	0	0	10,120	10,120
UV - Rural & Arrino	440	23	307,400	10,120	0	0	10,120	10,120
UV - Mining	440	13	25,459	5,720	0	0	5,720	5,720
Sub-Totals		59	346,778	25,960	0	0	25,960	25,960
							1,989,111	1,992,495
Discounts							0	0
Totals							1,989,111	1,992,495

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,723	72,761	(65,231)	9,252
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0			0
BRB Levy	0			0
RSL	0			0
Housing Bonds	280	400	(400)	280
Refuse site	0			0
Hall Hire Bond	0			0
Cat Trap Bond	0			0
Community Bus Bond	100			100
Sale of Books	0			0
Swimming Pool Inflatable	0			0
	<u>97,400</u>			<u>104,929</u>

10. CASH / INVESTMENTS SUMMARY

Investments

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	31 October 2016 Actual \$
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Cash at Bank

Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	31 October 2016 Actual \$
National Australia Bank	Muni	58,727	501	(225)		59,003
National Australia Bank	Trust	988	-	(280)		708
National Australia Bank	Licensing	95,041	814	-		95,855

Investments

			Credits	Debits		
National Australia Bank	Maxi Investm	540,654	1,050,712	-	-	1,591,366
National Australia Bank	Grant Acc	725,254	431	-	-	725,685
			Interest			
National Australia Bank	Reserve Max	839,435	-	-	-	839,435

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	NOTE	31/10/2016 Y-T-D Actual	31/10/2016 Y-T-D Current Budget	2016/17 Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	1,989,111	1,992,495	1,992,495
Grants and Subsidies - Operating		437,063	352,218	1,122,304
Grants and Subsidies - Non Operating		-	2,000	2,360,952
Contributions Reimbursements and Donations - Operating		30,817	57,502	172,500
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		-	-	20,000
Service Charges		-	-	-
Fees and Charges		119,761	131,113	257,470
Interest Earnings		17,123	19,367	60,596
Other Revenue		16,460	13,584	40,750
Realisation on Asset Disposal		-	0	(20,000)
		<u>2,610,335</u>	<u>2,568,279</u>	<u>6,007,067</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(299,601)	(394,233)	(1,182,676)
Materials and Contracts		(149,645)	(211,111)	(633,200)
Utilities		(62,691)	(66,220)	(198,640)
Depreciation		(232,555)	(324,136)	(972,424)
Interest Expenses		(2,916)	(7,355)	(22,071)
Insurance		(155,855)	(79,767)	(174,381)
Other Expenditure		(12,313)	(12,662)	(37,976)
		<u>(915,576)</u>	<u>(1,095,484)</u>	<u>(3,221,368)</u>
Loss on Sale of Assets		-	-	(11,950)
Profit on Asset Disposal		-	-	-
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u>1,694,759</u>	<u>1,472,795</u>	<u>2,773,749</u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	31/10/16 Y-T-D Actual	31/10/16 Y-T-D Current Budget	2016/17 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	29,083	7,692	23,063
General Purpose Funding	2,248,211	2,245,039	2,985,785
Law, Order, Public Safety	10,559	54,404	773,990
Health	6,166	8,368	25,100
Education and Welfare	3,105	2,575	509,900
Housing	30,133	36,864	110,583
Community Amenities	79,001	74,091	86,425
Recreation and Culture	2,239	8,024	56,066
Transport	191,283	108,168	1,366,673
Economic Services	3,928	6,638	20,232
Other Property and Services	6,627	16,416	49,250
	<u>2,610,335</u>	<u>2,568,279</u>	<u>6,007,067</u>
OPERATING EXPENSES			
Governance	(103,955)	(97,972)	(293,885)
General Purpose Funding	(10,666)	(12,740)	(38,207)
Law, Order, Public Safety	(83,488)	(103,425)	(310,261)
Health	(59,577)	(59,408)	(178,218)
Education and Welfare	(2,012)	(3,558)	(10,680)
Housing	(128,193)	(116,591)	(349,781)
Community Amenities	(67,641)	(90,863)	(272,544)
Recreation & Culture	(290,086)	(293,714)	(881,138)
Transport	(195,601)	(230,747)	(704,170)
Economic Services	(31,313)	(44,754)	(134,246)
Other Property and Services	56,956	(41,712)	(60,188)
	<u>(915,576)</u>	<u>(1,095,484)</u>	<u>(3,233,318)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,694,759</u>	<u>1,472,795</u>	<u>2,773,749</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	31 October, 2016 ACTUAL \$	2015/16 \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,215,358	1,853,610
Trade and Other Receivables	466,241	452,573
Inventories	11,436	11,436
TOTAL CURRENT ASSETS	3,693,035	2,317,619
NON-CURRENT ASSETS		
Other Receivables	18,227	18,227
Inventories - Refuse Land	-	-
Property, Plant and Equipment	14,675,777	14,892,894
Infrastructure	35,433,054	35,069,756
TOTAL NON-CURRENT ASSETS	50,127,058	49,980,877
TOTAL ASSETS	53,820,093	52,298,496
CURRENT LIABILITIES		
Trade and Other Payables	36,756	145,209
Long Term Borrowings	84,363	149,072
Provisions	117,875	117,875
TOTAL CURRENT LIABILITIES	238,994	412,156
NON-CURRENT LIABILITIES		
Long Term Borrowings	269,793	269,793
Provisions	51,232	51,232
TOTAL NON-CURRENT LIABILITIES	321,025	321,025
TOTAL LIABILITIES	560,019	733,181
NET ASSETS	53,260,074	51,565,315
EQUITY		
Retained Profits (Surplus)	27,715,970	26,027,171
Reserves - Cash Backed	839,435	833,475
Reserves - Asset Revaluation	24,704,669	24,704,669
TOTAL EQUITY	53,260,074	51,565,315

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	31 October 2016 Actual \$	2016 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2016	26,027,172	25,924,955
Change in Net Assets Resulting from Operations	1,694,759	417,270
Transfer from/(to) Reserves	(5,960)	(315,053)
Balance as at 30 June 2016	<u>27,715,971</u>	<u>26,027,172</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2016	833,475	518,422
Amount Transferred (to)/from Surplus	5,960	315,053
Balance as at 30 June 2016	<u>839,435</u>	<u>833,475</u>
 RESERVES - ASSET REVALUATION		
Balance as at 1 July 2016	24,704,668	24,346,032
Revaluation Increment		358,637
Revaluation Decrement	-	-
Balance as at 30 June 2016	<u>24,704,668</u>	<u>24,704,668</u>
 TOTAL EQUITY	 <u>53,260,074</u>	 <u>51,565,315</u>

PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES

General
Ledger

	2016/17 Total Budget \$	31/10/16 Y-T-D Budget \$	31/10/16 Y-T-D Actual \$
<u>OPERATING EXPENDITURE</u>			
General purpose income	38,207	12,740	10,666
General administration	293,885	97,972	103,955
Law, order and public safety	310,261	103,425	83,488
Health	178,218	59,408	59,577
Welfare services	10,680	3,558	2,012
Housing	349,781	116,591	128,193
Community amenities	272,544	90,863	67,641
Recreation and culture	881,138	293,714	290,086
Transport	704,170	230,747	196,466
Economic services	134,246	44,754	31,313
Other property and services	60,188	41,712	(56,956)
Total	3,233,318	1,095,484	916,441
<u>CAPITAL EXPENDITURE</u>			
General purpose income	-	-	-
General administration	363,613	6,903	891
Law, order and public safety	615,784	-	-
Health	20,000	3,334	-
Welfare services	-	-	-
Housing	174,423	32,599	1,411
Community amenities	39,342	3,536	8,360
Recreation and culture	42,843	10,710	8,039
Transport	3,291,340	894,851	428,235
Economic services	11,314	2,329	324
Other property and services	-	-	-
Total	4,558,659	954,262	447,260
TOTAL EXPENDITURE	7,791,977	2,049,746	1,363,701
<u>OPERATING INCOME</u>			
General purpose income	(2,985,785)	(2,245,039)	(2,248,211)
General administration	(23,063)	(7,692)	(29,083)
Law, order and public safety	(773,990)	(54,404)	(10,559)
Health	(25,100)	(8,368)	(6,166)
Welfare services	(509,900)	(2,575)	(3,105)
Housing	(110,583)	(36,864)	(30,133)
Community amenities	(86,425)	(74,091)	(79,001)
Recreation and culture	(56,066)	(8,024)	(2,239)
Transport	(1,366,673)	(108,168)	(192,148)
Economic services	(20,232)	(6,638)	(3,928)
Other property and services	(49,250)	(16,416)	(6,627)
Total	(6,007,067)	(2,568,279)	(2,611,200)
<u>CAPITAL INCOME</u>			
General purpose income	-	-	-
General administration	-	-	-
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	-	-	-
Community amenities	-	-	-
Recreation and culture	-	-	-
Transport	-	-	-
Economic services	-	-	-
Other property and services	-	-	-
Total	-	-	-
TOTAL INCOME	(6,007,067)	(2,568,279)	(2,611,200)
SURPLUS/DEFICIT	1,784,910	(518,534)	(1,247,499)

		Debtors Trial Balance						
		As at 31.10.2016						
Debtor #	Name	Credit Limit	02.08.2016		01.09.2016	01.10.2016	31.10.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of Oldest Invoice (90Days)						
4		0.00	0	0.00	0.00	0.00	-40.00	
B80		198.54	865	0.00	0.00	0.00	198.54	
C93		47.30	392	0.00	42.51	0.00	89.81	
C95		0.00	0	0.00	0.00	25.00	25.00	
C98		5.60	489	0.00	0.00	0.00	5.60	
C102		0.00	0	0.49	0.00	134.81	135.30	
E35		0.00	0	0.00	0.00	20.00	20.00	
F41		0.00	0	0.00	0.00	200.00	200.00	
G57		0.00	0	0.00	0.00	0.00	-40.00	
H49		160.00	516	0.00	0.00	0.00	160.00	
J1		0.00	0	0.00	0.00	0.00	-181.49	
K20		0.00	0	0.00	0.00	0.00	-200.00	
K23		42900.00	248	0.00	0.00	0.00	42900.00	
L91		0.00	0	0.00	0.00	48.10	48.10	
M100		1745.05	213	1.01	0.00	0.00	1746.06	
M115		1110.00	301	0.00	0.00	0.00	1110.00	
N42		2580.10	1278	0.00	0.00	0.00	2580.10	
O17		0.00	0	0.00	0.00	0.00	-480.00	
P11		0.00	0	0.00	0.00	0.00	-480.00	
P43		0.00	0	60.00	0.00	0.00	60.00	
R2		0.00	0	0.00	0.00	40.00	40.00	
S29		0.00	0	0.00	0.00	0.00	-331.97	
S97		0.00	0	0.00	0.00	80.00	80.00	
T15		0.00	0	0.00	180.00	180.00	360.00	
T52		0.00	0	214.88	0.00	640.00	854.88	
T57		0.00	0	0.00	0.00	40.00	40.00	
T71		0.00	0	0.00	0.00	408.75	408.75	
W60		0.00	0	0.00	0.00	0.00	-410.70	
Totals --- Credit Balances:		-2164.16	48746.59	276.38	222.51	1816.66	48897.98	

9.3.2. ACCOUNTS FOR PAYMENT – 31 OCTOBER 2016

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 9th November, 2016
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 31st October, 2016 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140191 COUNCIL RESOLUTION – ITEM 9.3.2

MOVED: Cr Hebiton
SECONDED: Cr Thorpe

That Council notes the accounts for payment as presented for October, 2016 from the –

Municipal Fund totalling \$213,254.98 represented by Electronic Fund Transfers No's 13143 – 13214, Cheque No's 11320 – 11326 and Direct Debits 10544.1, 10559.1 – 10559.8, 10563.1, 10575.1 – 10575.7 & 10582.1

Licensing Fund totalling \$17,813.85 represented by Electronic Fund Transfer No 13215.

CARRIED
Voted: 7/0

Date: 09/11/2016
Time: 10:34:10AM

Shire of THREE SPRINGS
Statement of Payments for the Month of October 2016

USER: Donna Newton
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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Synergy		
11320	03/10/2016	Electricity Usage Charges Various		5,870.30
INV	28/09/2016	Electricity Usage Charges 17/03/2016 to 14/09/2016 - Admin Office,	5,870.30	
		Synergy		
11321	13/10/2016	Electricity Usage Charges		2,095.10
INV	03/10/2016	Electricity Usage Charges from 25/08/2016 to 24/09/2016 - 132 Street	2,095.10	
		Telstra		
11322	13/10/2016	Monthly Account		418.73
INV	05/10/2016	Mobile Phone Usage 05/09/16 to 04/10/16 - 0407 981 659 \$11.18, 0448	418.73	
		Water Corporation		
11323	13/10/2016	Water Usage and Service Charges		12,136.65
INV	30/09/2016	Monthly Capacity Charge - Oval Tanks	1,373.00	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - 5 Howard (Dr's House), Water	131.30	
INV	06/10/2016	Water Usage 03/08/2016 to 05/10/2016 - Arrino Rest Area (7kL)	15.79	
INV	06/10/2016	Water Usage Charges 03/08/2016 to 05/10/2016 - Arrino Stand Pipe	221.09	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Unit 1 (A) 66 Williamson	432.11	
INV	28/10/2016	Water Usage Charges 03/08/2016 - 06/10/2016 - Glyde Street Standpipe	2,127.41	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 17 Glyde Street	103.26	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 5 Glyde Street	103.20	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 19 Gooch Street, Water Service	126.32	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 5 Gooch Street, Water Service	131.27	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 3 Howard Place	103.20	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Garden at 128 Railway Road	145.97	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 21 Franklin Street (WS), Water	146.02	
INV	24/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 89 Williamson Street (CESM),	296.69	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 47 Williamson Street, Water	436.23	
INV	07/10/2016	Water Usage 03/08/2016 - 03/10/2016 - 44 Williamson Street, Water	238.01	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - 85 Slaughter Street (Depot)	60.91	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Park at Railway Road Lot 301	162.43	
INV	07/10/2016	Water Usage 03/08/2016 to 03/10/2016 - Park at Railway Road Lot	2.26	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Garden at 134 Railway Road	351.94	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Tourist Centre, Water Service	59.59	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Toilets at 96L Mayrhofer Street	60.91	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - Duffy's Store	39.81	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Lot 1-2 Maley Street Garden,	130.05	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Community Hall, Water Service	1,109.95	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - 65 Carter Street, Water Service	184.78	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 58 Carter Street	103.20	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 50 Carter Street, Water Service	136.50	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 46 Carter Street, Water Service	120.65	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Swimming Pool, Water Service	1,923.69	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Sports Oval	155.66	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 5 Kadathinni	39.81	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 6 Kadathinni	39.81	
INV	07/10/2016	Water Usage Charges 03/08/2016 to 06/10/2016 - 8 Carter Street	294.98	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Child Care Centre 4 Mayrhofer	47.38	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 2 Mayrhofer Street	106.03	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 (45%) Medical Centre, Water	106.39	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Picnic Area at midlands Road	356.45	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 1 Kadathinni	39.81	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 3 Kadathinni	39.81	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 4 Kadathinni	39.81	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 2 Kadathinni	39.81	
INV	10/10/2016	Water Service Charges 01/09/2016 - 31/10/2016 - 30 Touche Street	251.10	
INV	11/10/2016	Water Usage 04/08/2016 to 10/10/2016 (1kL) - Dudawa Rd Arrowsmith	2.26	
		Shire of Three Springs - Department Of Transport		
11324	28/10/2016	Transfer of New Isuzu Fire Truck		16.40
INV	20/10/2016	Transfer Fee for 2015 Isuzu Fire Engine plate Number 1GCE851	16.40	

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Statement of Payments for the Month of October 2016

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Telstra				
11325	28/10/2016	Monthly Account		1,100.22
INV	23/10/2016	Monthly Telephone Usage Charges to 15/10/2016, Service Charges to	1,100.22	
Water Corporation				
11326	28/10/2016	Water Usage and Service Charges		57.11
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - 2 Hunt Street Water Service	57.11	
Jupiter Health & Medical Services (Landsdale Medical Centre)				
EFT13143	03/10/2016	Long Service Leave Entitlement		7,743.02
INV LSL	14/09/2016	Provision of Long Service Leave Entitlement for Practice Manager to	7,743.02	
WA Treasury Corporation				
EFT13144	03/10/2016	Loan No. 156 Interest payment - Principal on Loan 156 - Pool		9,116.89
INV 156	27/09/2016	Loan No. 156 Principal payment - Principal on Loan 156 - Pool	9,116.89	
Australian Taxation Office				
EFT13146	13/10/2016	BAS Remittance for September 2016		9,104.05
INV BAS 09	30/09/2016	BAS Remittance for September 2016, BAS Remittance for September	9,104.05	
Australian Services Union (A.S.U.)				
EFT13147	13/10/2016	Payroll deductions		52.70
INV	04/10/2016	Payroll Deduction for 04/10/2016	52.70	
BOC Gases				
EFT13148	13/10/2016	Monthly Account		58.13
INV	28/09/2016	Daily Cylinder Tracking 29/08/2016 to 27/09/2016 - Oxygen Industrial	58.13	
Office Max Australia Limited				
EFT13149	13/10/2016	Stationery Order Various		200.53
INV	04/10/2016	Post-It® Durable Tabs 50X38M Flat, Assorted 24 tabs per pack Product	168.19	
INV	05/10/2016	HP No.901 CC653AA Ink Cartridge, Black Product Code: 2110628 (WS	32.34	
Bunnings Group Limited				
EFT13150	13/10/2016	Monthly Account		18.98
INV	28/09/2016	Fertiliser Liquid Manutec 2l Potash MTO3424 x1 for Parks and Gardens	18.98	
Bob Waddell Consultant				
EFT13151	13/10/2016	Professional Services		330.00
INV 1391	07/10/2016	Assistance with Fair Value Asset Valuation Report & Assistance with	330.00	
B W McGree				
EFT13152	13/10/2016	Contractor		90.00
INV	28/09/2016	19 Gooch Street - Check Poor TV Reception, Supply and Fit Mast Head	90.00	
Child Support Agency				
EFT13153	13/10/2016	Payroll deductions		648.49
INV	04/10/2016	Payroll Deduction for 04/10/2016	648.49	
Courier Australia				
EFT13154	13/10/2016	Freight Account Various		740.90
INV 0282	30/09/2016	Freight from Abco to Three Springs - Cleaning Products, Freight from	57.66	
INV 0283	07/10/2016	Freight from Three Springs to Dalwallinu Discovery Centre - Wildflower	81.29	
INV 0281	23/09/2016	Freight from Mower Repairs to Three Springs - Parts, Freight from	275.18	
INV 0280	16/09/2016	Freight from Scavenger FS to Three Springs - Fire Retardant Foam,	326.77	
Cunninghams Ag Services				
EFT13155	13/10/2016	Parts Account		431.30
INV 178117	13/09/2016	GME Compact 5W 80Ch UHF Radio for TS5004 Fuso Crew Cab,	431.30	
Staples Australia Pty Limited				
EFT13156	13/10/2016	Meterplan Charges		1,344.19
INV	27/09/2016	Meterplan Charge MPC5502A 20/08/2016 - 20/09/2016 4190 Colour	1,344.19	
Covs Parts Pty Ltd				
EFT13157	13/10/2016	Monthly Account		762.75
INV 7919441	15/09/2016	PCL/ PEM Challenger Air Gauge, Tyre Repair Kit Replacement x 2,	520.55	
INV 7921386	16/09/2016	Valve Cap Plastic Soft Ea x 100	9.90	
INV 7989140	30/09/2016	Non-Contact IR Thermometer for Depot Workshop	75.90	
INV 7956993	29/09/2016	Optima B/Y Airline 10mmx20m, Blow Gun Blue 07-0770, Hammer	156.40	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		LP Downing Plant Repairs & Maintenance		
EFT13158	13/10/2016	Contractor		320.00
INV 0480	04/10/2016	Padlocks x 5 @ \$30.00 each (W/Shop x1, Gardeners Shed x 1, Chemical	320.00	
		Department of Fire and Emergency Services (DFES)		
EFT13159	13/10/2016	2016/17 Emergency Services Levy		2,343.00
INV 143844	29/09/2016	2016/17 Emergency Services Levy - Public Toilets, 2016/17 Emergency	2,343.00	
		Frontline Fire & Rescue Equipment (Bluesteel Enterprises Pty Ltd)		
EFT13160	13/10/2016	Monthly Account		20.33
INV 54875	15/09/2016	Correction of short paid amount on Invoice 54875 (GST of \$20.33) for 3	20.33	
		Geraldton Fuel Company Pty Ltd (Refuel Australia)		
EFT13161	13/10/2016	Monthly Account		8,941.14
INV	06/10/2016	7,800.00 Litres Ultra L/Sulphur Diesel @ 1.1463 p/l	8,941.14	
		Geraldton Mower & Repair Specialist		
EFT13162	13/10/2016	Parts Account		171.60
INV 59345#0	19/09/2016	GOBNC3620 19/21" Honda Blade & Bolt Set x 4, HOP17210 ZE1 505	171.60	
		Health Insurance Fund (HIF) of WA (Inc)		
EFT13163	13/10/2016	Payroll deductions		103.15
INV	04/10/2016	Payroll Deduction for 04/10/2016	103.15	
		Steve Hunter		
EFT13164	13/10/2016	Contractor		240.00
INV 10031	03/10/2016	Install Bench Seats (1 @ Chemist, 1 @ Post Office)	240.00	
		Jupiter Health & Medical Services (TS Family Practice)		
EFT13165	13/10/2016	Management Fee		6,600.00
INV	04/10/2016	Management Fees 04/10/2016 to 03/11/2016	6,600.00	
		Kamma's Bulldozing		
EFT13166	13/10/2016	Contractor		12,265.00
INV 779	03/10/2016	Dozer Hire to Push Gravel Bateman Road, Low Loader Shift for Dozer	12,265.00	
		Leeman Plumbing & Excavation		
EFT13167	13/10/2016	Contractor		1,138.28
INV	03/10/2016	Investigate Blockage of Waste Pipe at 47 Williamson Street - 19/9 -	923.78	
INV	08/10/2016	Investigate Blocked Urinal at Public Toilets in Main Street Three	214.50	
		Vidguard Security Systems		
EFT13168	13/10/2016	Security Monitoring Fees		135.00
INV	01/10/2016	Security Monitoring Fees 01/10/2016 to 31/12/2016 - Shire Admin	135.00	
		Starick Tyres		
EFT13169	13/10/2016	Monthly Account		1,153.57
INV 19436	30/09/2016	Supply and Fit Two New Tyres to CEO Vehicle 0TS - 23/09/2016 -	1,153.57	
		Moore Stephens		
EFT13170	13/10/2016	Professional Services		6,490.00
INV 203701	30/09/2016	Strategic Resources Plan (LTFP and AMP Combined)	6,490.00	
		Marketforce Pty Ltd		
EFT13171	13/10/2016	Monthly Account		1,236.72
INV 22418	04/10/2016	August 2016 Early Settlement Discount 8977	-36.17	
INV 9649	30/09/2016	Works Supervisor Advert - West Australian 10/09/16	942.52	
INV 9648	30/09/2016	Works Supervisor Advert - Geraldton Guardian 16/09/16	330.37	
		North Midlands Maintenance		
EFT13172	13/10/2016	Monthly Account		125.00
INV	31/08/2016	Supply 1 x 45 kg Gas bottle for 21 Franklin Street	125.00	
		Northern Country Zone Of Walga		
EFT13173	13/10/2016	Annual Subscription		1,700.00
INV 0010	07/10/2016	Annual Subscription to Northern Country Zone of WALGA for the	1,700.00	
		OSA Productions Trust		
EFT13174	13/10/2016	Free Family Concert		550.00
INV 00779A	10/09/2016	Free Family Concert - Ray Ryder & Band for Friday 24th February 2017	550.00	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Phonographic Performance Company of Australia Ltd (PPCA)				
EFT13175	13/10/2016	Annual Fee		172.88
INV 996749	01/10/2016	94 Capacity & 10 Nights of Operation Licence for 01/11/2016 -	172.88	
Rossiter & Co				
EFT13176	13/10/2016	Monthly Account		135.10
INV SEPT	30/09/2016	21/09/2016 - 90 Sausages for BFB Training, 22/09/2016 - 24 Sausages	135.10	
Rays Farm Services				
EFT13177	13/10/2016	Contractor		3,606.90
INV 55	05/10/2016	Supply and Erect Prefabricated Steel Fence. 15 Panels of 1.8 High and 2	3,606.90	
Sweetman's Hardware				
EFT13178	13/10/2016	Monthly Account Various		889.01
INV 96	30/09/2016	ULP for Doctors Vehicle TS125 for the Month of September 2016 Litres	715.37	
INV 97	30/09/2016	ULP for Doctors Vehicle TS125 for the Month of September 2016 Litres	173.64	
Three Springs IGA				
EFT13179	13/10/2016	Monthly Account		372.45
INV	30/09/2016	Allens Freckles 200gm, Allens Minties 150gm, Allens Party Mix Retro	372.45	
Truckline				
EFT13180	13/10/2016	Parts Account		390.50
INV 5756644	10/10/2016	Tarp Box 900mm x 500mm x 500mm for Custom Made Trailer TS7007	390.50	
Three Springs Rural Services				
EFT13181	13/10/2016	Monthly Account		386.46
INV 33187	29/09/2016	Spot Marking All Colors 350G x 4	37.68	
INV 33161	28/09/2016	Bit Bulk Phillips Head 2 89mm, Tape Measure Impact 8m	10.08	
INV 33225	04/10/2016	1 x AC Delco Battery S95D13RHD for TS5592 Community Bus	211.20	
INV 33224	04/10/2016	Assorted Nylon Fittings for Skid Mounted Spray Unit	2.50	
INV 33194	30/09/2016	606HPC HP Junior Pressure Cleaner for Swimming Pool	125.00	
Van't Veer Services				
EFT13182	13/10/2016	Monthly Account		169.00
INV 536	30/09/2016	Postage Charges for September 2016 - Large Letter x 3, Postage Charges	169.00	
Westrac Pty Ltd				
EFT13183	13/10/2016	Parts Account		721.60
INV	07/09/2016	107-1719 Switch for Vibe Roller TS5013	75.47	
INV	23/09/2016	Filters for TS5005 12M Grader - 1 462-1171 FILTER-LUBE S, 1	344.93	
INV	22/09/2016	1 x 115-0535 Scraper for TS5013 Cat Vibe Roller	301.20	
Wright Express Australia Pty Ltd (Puma Card)				
EFT13184	13/10/2016	Monthly CESM Fuel Card Account		76.70
INV	30/09/2016	18/09/2016 - Diesel for 002TS CESM Vehicle - 61.89 Litres, Card Fee	76.70	
Australian Services Union (A.S.U.)				
EFT13185	28/10/2016	Payroll deductions		52.70
INV	18/10/2016	Payroll Deduction for 18/10/2016	52.70	
Burgess Rawson (WA) Pty Ltd				
EFT13186	28/10/2016	Water Usage Charges		47.15
INV 463092	14/10/2016	Water Usage Charges 03/08/2016 to 06/10/2016 - Railway Station (Lease	47.15	
Batavia Coast Trimmers				
EFT13187	28/10/2016	Contractor		148.50
INV	20/10/2016	Re-Install Shade Sail at Main Street Playground	148.50	
Bob Waddell Consultant				
EFT13188	28/10/2016	Professional Services		495.00
INV 1401	24/10/2016	Assistance with Fair Value Asset Valuation - Valuation of Assets	495.00	
Child Support Agency				
EFT13189	28/10/2016	Payroll deductions		648.49
INV	18/10/2016	Payroll Deduction for 18/10/2016	648.49	
Courier Australia				
EFT13190	28/10/2016	Freight Account Various		159.90
INV 0284	14/10/2016	Freight from Three Springs to WA Visitor Centre - Wildflower Brochures	109.18	

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Courier Australia				
INV 0285	21/10/2016	Freight from Westrac to Three Springs - Parts, Freight from Truckline to	50.72	
Veolia Environmental Services				
EFT13191	28/10/2016	Monthly Account		4,387.33
INV	23/10/2016	Weekly Bin Collection - 04/10/2016, 11/10/2016, 18/10/2016 &	4,387.33	
Staples Australia Pty Limited				
EFT13192	28/10/2016	Office and Maintenance Shed White Boards		215.40
INV	17/10/2016	Penrite Premium Aluminium Frame Whiteboard 1200x900mm for Admin	215.40	
Canine Control (Trepheene Pty Ltd)				
EFT13193	28/10/2016	Ranger Services		1,130.80
INV 958	13/10/2016	Ranger Services for Friday 7 October 2016 Patrols were conducted of the	1,130.80	
Covs Parts Pty Ltd				
EFT13194	28/10/2016	Parts Account		425.99
INV	20/10/2016	Credit for Invoice 7989140 dated 30/09/2016 - Non-Contact IR	-75.90	
INV 7958909	19/09/2016	2 x MIT09 Springs Assembly; Front for TS5010 Canter, 4 x TR916*14	501.89	
LP Downing Plant Repairs & Maintenance				
EFT13195	28/10/2016	Contractor		275.50
INV 0481	24/10/2016	2 x Night Latches @ \$50.00 ea, 6 x Mastering of Flyscreen & New Locks	275.50	
Direct Communications Pty Ltd				
EFT13196	28/10/2016	Contractor		2,910.60
INV 104624	05/10/2016	2 x Technicians /2 Hours Labour Test/Check Airstrip Lights System,	616.00	
INV 104667	12/10/2016	6 LAB-Tech Labour Communications Technician, 2 CD-17-27-50	2,294.60	
LGIS Risk Management				
EFT13197	28/10/2016	Regional Risk Coordination Program 2016/17		2,315.50
INV	28/09/2016	LGISWA Mid-West Regional Risk Coordination Programme - Project	2,315.50	
Rowe Group				
EFT13198	28/10/2016	Professional Services		990.00
INV	14/10/2016	Local Planning Scheme Review - Various Lots, Three Springs - J:	990.00	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13199	28/10/2016	Payroll deductions		103.15
INV	18/10/2016	Payroll Deduction for 18/10/2016	103.15	
Ashdown Ingram				
EFT13200	28/10/2016	Monthly Account		493.02
INV	22/09/2016	Radio 12/24V with USB & Bluetooth for Cat Vibe Roller TS5013	155.10	
INV	13/10/2016	Manifold Gauge Set R13A - Depot Workshop, 886 Type Globe 12V 50W	318.12	
INV	08/08/2016	Battery Box High Top for CESM Vehicle 002TS	19.80	
Kamma's Bulldozing				
EFT13201	28/10/2016	Contractor		24,365.00
INV 780	24/10/2016	20/10/2016 - Dozer Hire to Push Gravel - Bunney Road Re-Sheet,	24,365.00	
Lgis Liability				
EFT13202	28/10/2016	LGIS Liability Cover (2nd Instalment) 30/06/2016 to 30/06/2017		5,232.49
INV	14/10/2016	LGIS Liability Cover (2nd Instalment) 30/06/2016 to 30/06/2017 (60% of	5,232.49	
LGIS Workcare				
EFT13203	28/10/2016	LGIS Workcare Insurance (2nd Instalment) 30/06/2016 to 30/06/2017		19,985.14
INV	14/10/2016	LGIS Workcare Insurance (2nd Instalment) 30/06/2016 to 30/06/2017	19,985.14	
LGIS Property Scheme				
EFT13204	28/10/2016	Property Insurance 30/06/2016 to 30/06/2017 - 2nd Instalment		27,068.05
INV	14/10/2016	Property Insurance 30/06/2016 to 30/06/2017 - 2nd Instalment, Property	27,068.05	
Moore Stephens				
EFT13205	28/10/2016	Nuts & Bolts Workshop Registration		1,564.20
INV	10/10/2016	Nuts & Bolts & Finance Essentials Workshop 2016 to be held in Perth	1,564.20	
Perfect Computer Solutions				
EFT13206	28/10/2016	Computer and IT Services		467.50
INV 21768	13/10/2016	19/09/2016 - Reset Councillor password and repaired email account from	467.50	

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Perenjori Medical Centre				
EFT13207	28/10/2016	Pre-Employment Medical		120.00
INV	20/10/2016	Pre-Employment Medical for Customer Service Officer	120.00	
The Royal Life Saving Society Australia				
EFT13208	28/10/2016	Watch Around Water Re-Registration 2016/2017		150.00
INV 63170	12/10/2016	Watch Around Water Re-Registration 2016/2017 Three Springs Aquatic	150.00	
Reliance Petroleum				
EFT13209	28/10/2016	Monthly Account		240.23
INV	04/10/2016	Credit Adjustment - Discount Granted on Fuel Costs (D000064)	-2.24	
INV	30/09/2016	ULP for OTS 63.61 Litres (Includes BP Plus Fee of \$0.38), ULP for	242.47	
Truckline				
EFT13210	28/10/2016	Parts Account		179.85
INV 5762481	14/10/2016	"DO NOT OVERTAKE" 400x400 Decal for TS7002 Pig Trailer,	179.85	
Three Springs Rural Services				
EFT13211	28/10/2016	Monthly Account		461.63
INV 33376	14/10/2016	Socket 1" Threaded Poly for Oval Retic	3.99	
INV 33372	14/10/2016	Spot Marking All Colours 350G x 1 for Marking Oval Retic Prior to	9.42	
INV 33488	24/10/2016	AC Delco SUI60 Battery for Pool Ride on Mower (Rover)	111.47	
INV 33080	20/09/2016	Battery for 002TS CESM Vehicle	295.00	
INV 33504	25/10/2016	Orbit Voyager 2 Professional Gear Drive x 1 for retic at 89 Williamson	41.75	
Westrac Pty Ltd				
EFT13212	28/10/2016	Service		1,384.99
INV	14/10/2016	3658396D ELC Coolant 18L x 2, 304-3885 Cap-Fuel for Skid Steer	223.36	
INV	18/10/2016	4 243-6652 COVER S for TS5005 12M Grader, 2 446-1526	517.33	
INV	23/10/2016	Carry out Initial 500hr Service in Three Springs for Cat 120M Grader	644.30	
Landmark Operations Ltd				
EFT13213	28/10/2016	Monthly Account		408.17
INV	19/09/2016	Nufa Pulse 5L x 2 for Road Side Spraying	408.17	
Wilsons Sign Solutions				
EFT13214	28/10/2016	Niche Wall Plaque		610.50
INV 70419	21/10/2016	Niche Wall Plaque, Niche Wall Plaque 295mm x 205mm (Niche Wall	610.50	
Department Of Transport - Daily Licensing				
EFT13215	31/10/2016	POLICE LICENSING PAYMENTS FOR OCTOBER 2016		17,813.85
INV T1	31/10/2016	POLICE LICENSING 29/09/2016, POLICE LICENSING 30/09/2016,	17,813.85	
Commander Australia				
DD10544.1	12/10/2016	Monthly Account		46.92
INV	27/09/2016	Commander Contract (System Rental) 16/10/2016 to 15/11/2016 - Depot	46.92	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10559.1	04/10/2016	Payroll deductions		438.94
INV SUPER	04/10/2016	Super. for 502 04/10/2016	287.58	
INV	04/10/2016	Payroll Deduction for 04/10/2016	151.36	
WA Super				
DD10559.2	04/10/2016	Superannuation contributions		4,221.45
INV	04/10/2016	Payroll Deduction for 04/10/2016	296.15	
INV	04/10/2016	Payroll Deduction for 04/10/2016	207.69	
INV	04/10/2016	Payroll Deduction for 04/10/2016	121.04	
INV	04/10/2016	Payroll Deduction for 04/10/2016	303.29	
INV	04/10/2016	Payroll Deduction for 04/10/2016	37.07	
INV SUPER	04/10/2016	Super. for 04/10/2016	3,256.21	
The Trustee for Every Superannuation Fund				
DD10559.3	04/10/2016	Superannuation contributions		274.04
INV SUPER	04/10/2016	Super. for 04/10/2016	274.04	
Cbus Super				
DD10559.4	04/10/2016	Superannuation contributions		176.10
INV SUPER	04/10/2016	Super. for 04/10/2016	176.10	

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AMP Life Limited (AMP Flexible Super)				
DD10559.5	04/10/2016	Superannuation contributions		176.10
INV SUPER	04/10/2016	Super. for 04/10/2016	176.10	
Australian Super				
DD10559.6	04/10/2016	Superannuation contributions		76.67
INV SUPER	04/10/2016	Super. for 04/10/2016	76.67	
Netwealth Superannuation Master Fund				
DD10559.7	04/10/2016	Superannuation contributions		76.10
INV SUPER	04/10/2016	Super. for 04/10/2016	76.10	
Sunsuper Superannuation Fund				
DD10559.8	04/10/2016	Superannuation contributions		192.48
INV SUPER	04/10/2016	Super. for 04/10/2016	192.48	
SG Fleet Pty Ltd				
DD10563.1	15/10/2016	CESM Vehicle Lease		1,649.46
INV	30/09/2016	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10575.1	18/10/2016	Payroll deductions		461.42
INV SUPER	18/10/2016	Super. for 18/10/2016	302.31	
INV	18/10/2016	Payroll Deduction for 18/10/2016	159.11	
WA Super				
DD10575.2	18/10/2016	Payroll deductions		4,243.99
INV	18/10/2016	Payroll Deduction for 18/10/2016	207.69	
INV	18/10/2016	Payroll Deduction for 18/10/2016	121.04	
INV	18/10/2016	Payroll Deduction for 18/10/2016	299.77	
INV	18/10/2016	Payroll Deduction for 18/10/2016	37.07	
INV SUPER	18/10/2016	Super. for 18/10/2016	3,282.27	
INV	18/10/2016	Payroll Deduction for 18/10/2016	296.15	
The Trustee for Every Superannuation Fund				
DD10575.3	18/10/2016	Superannuation contributions		274.04
INV SUPER	18/10/2016	Super. for 18/10/2016	274.04	
Cbus Super				
DD10575.4	18/10/2016	Superannuation contributions		176.10
INV SUPER	18/10/2016	Super. for 18/10/2016	176.10	
AMP Life Limited (AMP Flexible Super)				
DD10575.5	18/10/2016	Superannuation contributions		176.10
INV SUPER	18/10/2016	Super. for 18/10/2016	176.10	
Australian Super				
DD10575.6	18/10/2016	Superannuation contributions		57.98
INV SUPER	18/10/2016	Super. for 18/10/2016	57.98	
Sunsuper Superannuation Fund				
DD10575.7	18/10/2016	Superannuation contributions		192.48
INV SUPER	18/10/2016	Super. for 18/10/2016	192.48	
National Mastercard				
DD10582.1	26/10/2016	Monthly Credit Card Account		518.00
INV	20/10/2016	Gift Voucher - 30 Years' Service as Gardener, Card Fee - SJY, LJ	268.00	
INV	20/10/2016	Gift Voucher - 30 Years' Service as Gardener	250.00	

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REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	17,813.85
M	MUNICIPAL BANK	213,254.98
TOTAL		231,068.83

National Business Mastercard

21 September, 2016 to 20 October, 2016

Chief Executive Officer

Harvey Norman Gift Certificate - 30 Years of Service	\$	250.00
Bunnings Gift Certificate - 30 Years of Service	\$	250.00
	\$	500.00

Deputy Chief Executive Officer

Nil	\$	-
	\$	-

Bank Charges	\$	18.00
	\$	18.00

Total Direct Debit Payment made on 26/10/2016	\$	518.00
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Police Licensing

Direct Debits from Trust Account

1 July, 2014 to 31 July, 2014

Monday, 3 October 2016	1937.95
Tuesday, 4 October 2016	330.60
Wednesday, 5 October 2016	2325.90
Thursday, 6 October 2016	1984.35
Friday, 7 October 2016	1012.25
Monday, 10 October 2016	577.45
Tuesday, 11 October 2016	132.95
Wednesday, 12 October 2016	29.05
Thursday, 13 October 2016	388.25
Monday, 17 October 2016	422.75
Tuesday, 18 October 2016	717.25
Wednesday, 19 October 2016	525.00
Thursday, 20 October 2016	872.50
Friday, 21 October 2016	3711.20
Monday, 24 October 2016	500.00
Tuesday, 25 October 2016	186.20
Wednesday, 26 October 2016	228.15
Thursday, 27 October 2016	429.65
Friday, 28 October 2016	73.55
Monday, 31 October 2016	813.95
	\$ 17,198.95

Bank Fees

Direct Debits from Muni Account

1 July, 2014 to 31 July, 2014

Total direct debited from Municipal Account	\$	312.54
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Payroll

Direct Payments from Muni Account

1 July, 2014 to 31 July, 2014

Wednesday, 5 October 2016	\$	31,198.89
Wednesday, 19 October 2016	\$	30,453.83
	\$	61,652.72

Council adjourned for Afternoon Tea and 3.03pm and returned at Chambers at 3.35pm with all Councillors and CEO present.

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- 11.1. ELECTED MEMBERS
- 11.2. STAFF

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 14th December 2016 at 1.30pm.

15. CONFIDENTIAL ITEMS

140192 COUNCIL RESOLUTION – Item 15

MOVED: Cr Connaughton
SECONDED: Cr Lane

That Council close the meeting to members of the public to discuss Confidential items.

CARRIED
Voted: 7/0

Cr Hunt declared an interest in Item 15.1.1 and left the chambers at 3.53pm

15.1.1. CONTRACT AGREEMENT - THREE SPRINGS MEDICAL CENTRE

Agenda Reference: CEO 10/16-04
Location/Address: Shire of Three Springs
Name of Applicant: Jupiter Health & medical Services
File Reference: ADM0204
Disclosure of Interest:
Date: 11th November 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

CONFIDENTIAL ITEM

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting."

Cr Hunt returned to Chambers at 4.19pm

140193 COUNCIL RESOLUTION – Item 15.1

MOVED: Cr Hebiton
SECONDED: Cr Connaughton

That Council re-open the meeting to members of the public after discussion of Confidential items.

CARRIED
Voted: 7/0

16. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 4.20pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 14th December 2016