



MINUTES OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
20TH MARCH 2019

**MINUTES OF ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS
ON 20th MARCH 2019 COMMENCING AT 1.30 PM.**

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SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 20TH MARCH 2019 COMMENCING AT 1.30 PM.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Chris Lane declared the Meeting open at 1.30pm and welcomed Andrew Farley.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

2.1. PRESENT

C Lane	President
C Connaughton	Deputy President
J Mutter	Councillor
AEC Thomas	Councillor
J Lake	Councillor
RJ Heal	Councillor

STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance
G Stephens	Works Supervisor

PUBLIC

Andrew Farley (Strike Energy Ltd)

2.2 APOLOGIES

Cr Richard Thorpe

2.3 LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1. Confirmation of Minutes of Ordinary Meeting held 20th February 2019

190301 COUNCIL RESOLUTION - ITEM 6.1

MOVED: Cr Mutter
SECONDED: Cr Connaughton

That the Minutes of the Ordinary Council Meeting held on the 20th of February 2019 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 6/0

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

- 09/03/19 Cr Lane attended 30year anniversary function for Michael Flanagan business Three Springs Engineering
- 22/02/19 Cr Mutter attended Wildflower Country meeting
- 12/03/19 Cr Mutter monthly CAG meeting
- 11/03/19 Cr Connaughton, Works Supervisor and CEO attended meeting with Main Roads Midwest to discuss Midlands/Arrino South road project
- 18/03/19 Cr Connaughton and Works Supervisor attended Regional Road Group North Midlands Sub-branch meeting

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

9.1. HEALTH, BUILDING AND TOWN PLANNING

Cr Thomas declared a financial interest in Item 9.1.1 and left chambers at 1.36pm.

9.1.1. PROPOSED WORKFORCE ACCOMMODATION

Agenda Reference: TP 1/19-03
Location/Address: Lots 10107 & 10938 Natta Road, Arrowsmith East
Name of Applicant: Strike Energy Pty Ltd & Warrego Energy Pty Ltd
File Reference: A766
Disclosure of Interest: Nil
Date: 14 March 2019
Author: Simon Lancaster, DCEO/Planning Advisor Shire of Chapman Valley and Sylvia Yandle, CEO

Signature of Author: _____

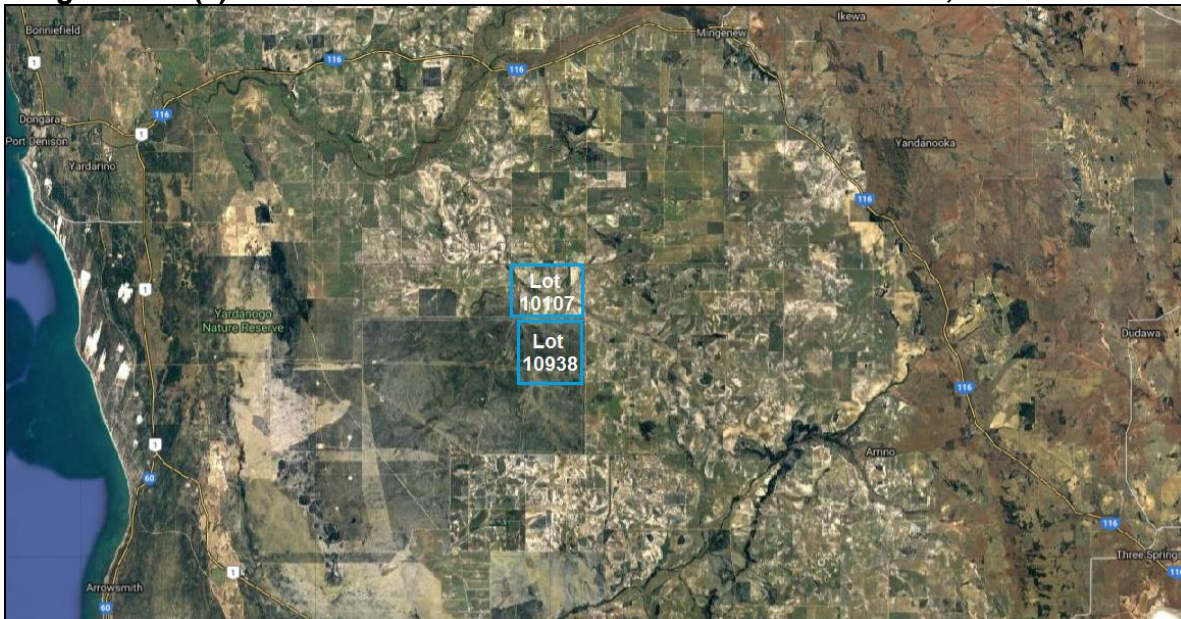
SUMMARY

Council is in receipt of an application for temporary workers accommodation camps upon Lot 10107 and Lot 10938 Natta Road, Arrowsmith East. The advertising period has concluded and the application, along with the received submissions, are now presented to Council for its consideration.

ATTACHMENT

- 9.1.1(a) Copy of main temporary workers accommodation camp application
- 9.1.1(b) Copy of drill site temporary workers accommodation camp application
- 9.1.1(c) Environment Plan Summary
- 9.1.1(d) Copy of received submissions
- 9.1.1(e) Copy of applicant's response to submissions

Figure 9.1.1(a) – Location Plan of Lots 10107 & Lot 10938 Natta Rd, Arrowsmith East



BACKGROUND

The applicant has been issued with a petroleum exploration permit by the Department of Mines, Industry Regulation & Safety under the *Petroleum and Geothermal Energy Resources Act 1967* and proposes to commence exploratory drilling of the West Erregulla tight gas field.

An application has been received for 2 temporary workers accommodation camps, one located at the drill site and the other on the lot immediately north of the drill site.

COMMENT

Lot 10107 is a 2,040ha freehold title located on the north-western side of the Natta Road and Carey Road intersection, the property has been largely cleared and is used for farming purposes with some remnant vegetation along a watercourse running through the property.

The applicant is proposing to site the main temporary accommodation camp within a 1ha footprint in the south-east corner of the lot. The camp would consist of 7 transportable accommodation buildings, transportable recreation building, transportable laundry building, transportable joined kitchen/dining/storage buildings and associated water storage and pump units, generator and fuel storage, waste disposal and car parking areas. The camp would accommodate 45-50 personnel and is proposed to be on-site from early April-late May for a 6-8 week period.

A copy of the main temporary workers accommodation camp application has been provided as **separate Attachment 9.1.1(a)** for Council's consideration.

Figure 9.1.1(b) – Aerial Photo of Lot 10107 Natta Road, Arrowsmith East



Lot 10938 is a 1,954ha parcel of Unallocated Crown Land located on the south-western side of the Natta Road and Carey Road intersection that contains remnant vegetation.

The applicant is proposing to site a smaller temporary workers accommodation camp at the exploration drill site within an approximately 3.7ha footprint that would be setback approximately 3km west of the road. The smaller camp would be sited immediately west of the drill pad and consist of 2 transportable accommodation buildings, 3 transportable office buildings, 3 transportable workshop/storage buildings and a transportable dining building, supporting the 24 hours a day/7 days a week drilling operations.

A copy of the drill site temporary workers accommodation camp application has been provided as **separate Attachment 9.1.1(b)** and a copy of the Environment Plan Summary has been provided as **separate Attachment 9.1.1(c)**.

Figure 9.1.1(c) – Aerial Photo of Lot 10938 Natta Road, Arrowsmith East

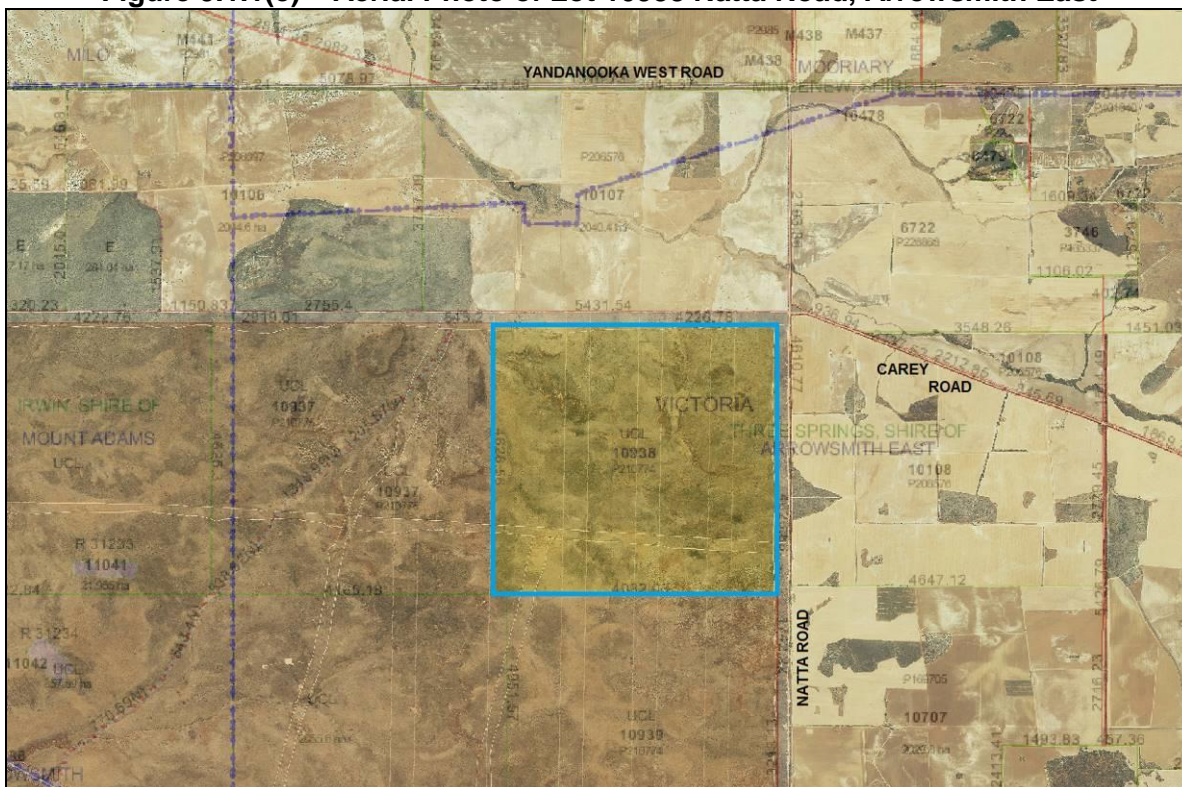


Figure 9.1.1(d) – Proposed location for 2 camps and access point onto Natta Road

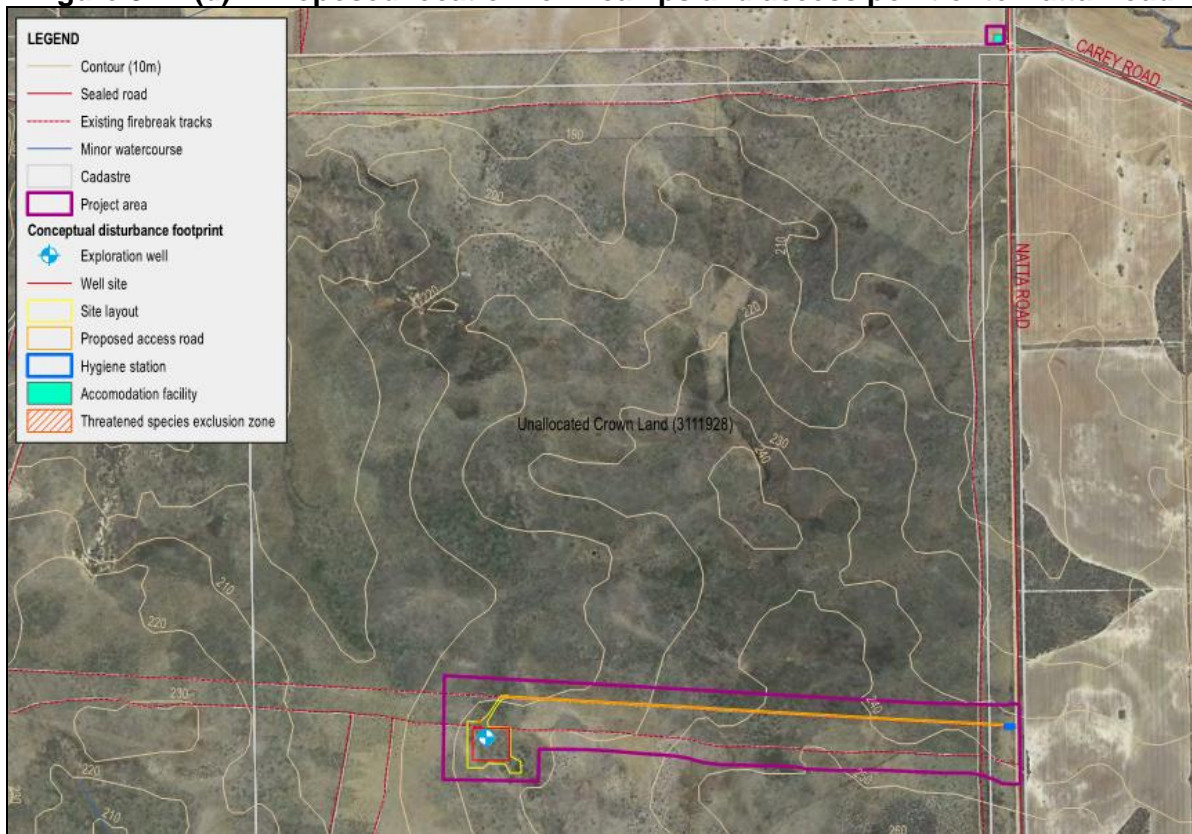


Figure 9.1.1(e) – Proposed main camp location looking north-west from Natta Road



Figure 9.1.1(f) – View looking south-west towards proposed drill site from Natta Road



CONSULTATION

The application was advertised for comment from 13 February 2019 until 2 March 2019 with the Shire undertaking the following actions:

- notice inviting comment being placed in the Mid West Times on 13 February 2019;
- correspondence inviting comment being sent to all landowners within 5km of the application site;
- correspondence inviting comment being sent to the following government agencies and service authorities:
 - ATCO Gas
 - Department of Aboriginal Affairs
 - Department of Biodiversity, Conservation & Attractions
 - Department of Fire & Emergency Services
 - Department of Health
 - Department of Jobs, Tourism, Science & Innovation
 - Department of Lands
 - Department of Mines, Industry Regulation & Safety
 - Department of Primary Industries & Regional Development
 - Department of Water & Environment Regulation
 - Horizon Power
 - Mid West Development Commission
 - Water Corporation
 - Western Power
- display of the application at the Shire office; &
- display of the application on the Shire website.

The Shire has received 8 submissions, with 6 of these being from government agencies either offering no objection or minor technical comment, 1 submission objecting on the basis that the workers should be housed in Three Springs to benefit local businesses, and 1 landowner submission in support of the application.

Copies of the received submissions have been included as **separate Attachment 9.1.1(d)**.

The applicant was invited to make comment in relation to the issues raised during the advertising period and a copy of their response has been included **separate Attachment 9.1.1(e)**.

STATUTORY ENVIRONMENT

Lots 10107 & 10938 Natta Road, Arrowsmith East are zoned 'Rural' under Shire of Three Springs Local Planning Scheme No.2.

The Scheme lists the objective of the 'Rural' zone as being:

"To provide for the sustainable use of land for the agricultural industry and other uses complementary to sustainable agricultural practices, which are compatible with the capability of the land and retain the rural character and amenity of the locality."

'Workforce Accommodation' is listed as an A (i.e. a use that must be advertised prior to determination) in the 'Rural' zone. The Scheme (and the Regulations) define 'Workforce Accommodation' as being:

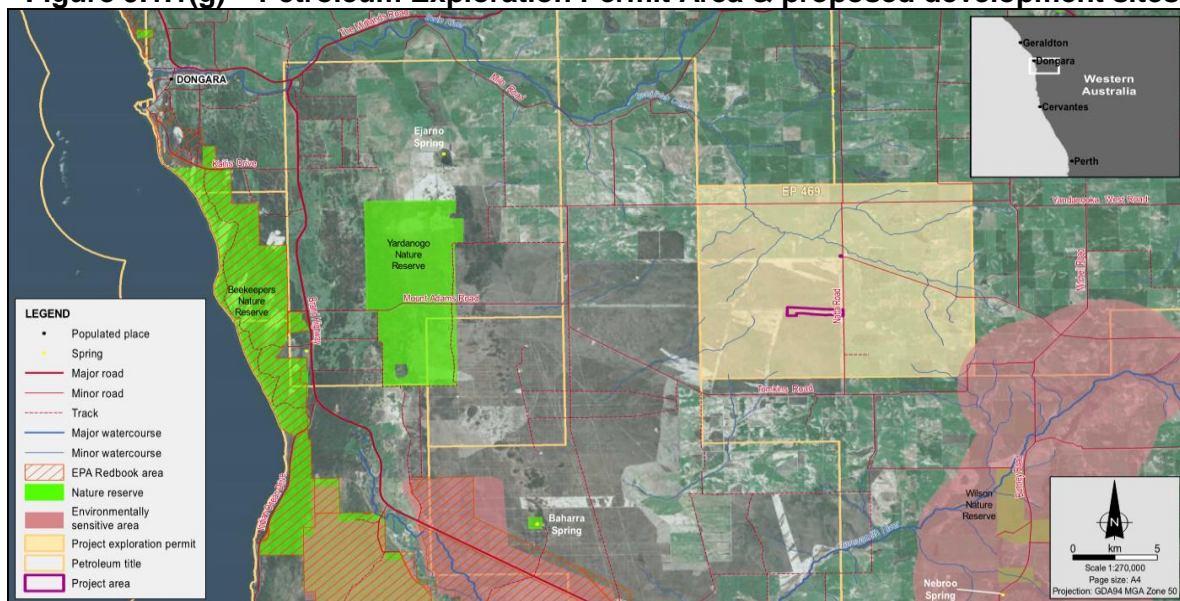
"workforce accommodation means premises, which may include modular or relocatable buildings, used –

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and*
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors."*

Section 38 of the *Petroleum and Geothermal Energy Resources Act 1967* allows the registered holder of a petroleum exploration permit to explore for petroleum and to carry on such operations and execute such works as are necessary for that purpose in the permit area. Under Section 5 of the Act petroleum is defined to include any naturally occurring hydrocarbon whether in gaseous, liquid or solid state.

The applicant has previously been issued with a petroleum exploration permit by the Department of Mines, Industry Regulation & Safety and the scope of this application to Council is limited to the matters of the 2 camps and the access point onto, and use of the local road network, and not the ultimate purpose for which these works are being undertaken as this is addressed by the overriding state approval.

Figure 9.1.1(g) – Petroleum Exploration Permit Area & proposed development sites



Lots 10107 and 10938 are located outside of the Arrowsmith Water Reserve.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

In the event that the applicant's operations have an impact on the condition of the local road network, it is considered reasonable that a contribution to maintenance be required of the applicant to avoid financial burden on the Shire, and ensure the applicant provides compensation commensurate with additional wear imposed by traffic movements associated with their operations.

The applicant has advised that the estimated cost of the camp developments are \$900,000 and has therefore been charged the relevant Shire development application fee of \$3,242.

STRATEGIC IMPLICATIONS

The Vision for the Shire of Three Springs Local Planning Strategy notes that:

"The Shire recognises the growth of the mining and resources industry within the Mid West region and considers this to be an opportunity to create new businesses and jobs. Three Springs will play a key role in providing infrastructure for industry, particularly in respect to power generation. It is noted, however, that the Shire will not encourage the extraction, storage or use of nuclear materials including power generation."

Section 3.3.1 of the Strategy lists the objective for the 'Rural Hinterland' objective as being "to support the sustainable continuation of primary industry and agriculture activity as key economic drivers for the Shire" and notes the following of relevance to this application:

Strategies	Actions
To only consider the establishment of Transient Workforce Accommodation facilities within the 'General Agriculture' zone when it can be demonstrated that there is no opportunity to house workers within an existing settlement.	Include 'Transient Workforce Accommodation' as an 'A' (discretionary subject to advertising) use in the 'General Agriculture' zone and a prohibited use in the 'Priority Agriculture' zone.

One of the received submissions during the advertising period made argument that "every effort should be made to utilise the camp being unused in Three Springs" on the basis that "Flow on benefits in an economic sense will flow to local business operators".

The applicant has responded as follows:

"During planning for the West Erregulla 2 well, Strike considered a variety of options for workforce accommodation, including being based in local communities such as Three Springs. Accommodation in Three Springs was considered unsuitable due to its distance from the well site (approximately 55km each way by road). As the drilling operations will be conducted on a 24/7 basis, Strike must, for safety reasons, minimise travel time between accommodation and the well site. In addition, shift changes at odd hours would likely introduce a noise and light impact on residents of Three Springs if the camp were to be located there. Strike recognises the opportunity to have a positive economic impact on Three Springs and will endeavour to source services and supplies from local communities wherever possible. If the West Erregulla 2 well is a success, there will be further opportunity to work with the local communities."

Council might consider that the temporary exploration drilling workers should be based in the Three Springs townsite or take the alternate view that given the property is located approximately 50km north-west of the Three Springs townsite (via Midlands Road, Arrino West Road and Carey Road) that this is not a viable proposition and they should be accommodated at, and immediately adjacent to, the drill site.

The Shire of Three Springs Strategic Community Plan 2018-2028 identifies the community's visions and is the Shire's principal strategic guide for future planning and activities, and lists the following outcomes:

Reference	Strategy	Still Relevant	Priority	Timeframe
1.3.1	Promote existing and new industry opportunities to increase employment	Yes	High	Ongoing
4.2.4	Encourage business to employ local where possible.	Yes	High	Ongoing

The exploration phase of this project is considered to have limited short-term economic benefit to the local area, but in the event that the applicant proceeds to a following stage then there would likely be local employment opportunities created.

VOTING REQUIREMENTS

Simple Majority

190302 COUNCIL RESOLUTION – ITEM 9.1.1

MOVED: Cr Connaughton
SECONDED: Cr Heal

That Council grant planning approval for the establishment of temporary (exploration phase) workforce accommodation camps upon Lots 10107 & 10938 Natta Road, Arrowsmith East subject to the following:

Conditions:

- 1 Development shall be in accordance with the approved plan(s) dated 20 March 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**
- 2 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) considered by the Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.**
- 3 The applicant is to prepare, submit and adhere to a Fire Management Plan (including a Bushfire Attack Level Assessment) that meets with the requirements of the Department of Fire & Emergency Services.**
- 4 The applicant is to adhere to the undertakings as outlined in the Environment Plan.**
- 5 The installation of any directional/traffic/warning/safety signage in the vicinity of the operation access points onto the wider road network and relating to the development shall be to the requirements of the local government, with all costs met by the applicant.**

- 6 All parking of vehicles associated with the development shall be provided for within the property boundary, and the road verge area shall be kept free of such vehicles.
- 7 The location, design and construction/upgrading of the access points onto Natta Road shall be to the requirements of the local government, with all costs met by the applicant.
- 8 Repairing of any damage to the road network is required by reason of use of the road(s) in connection with the development and associated operations to the requirements of the local government, with all costs met by the applicant.
- 9 The applicant is to prepare, submit and adhere to a Post Camp Rehabilitation Plan, that details post-closure obligations and clean-up and rehabilitation of the site, to the approval of the local government, with all costs met by the applicant.

Advice Notes:

- (a) The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation including but not limited to the obtaining of any required approvals from the Department of Health, the Department of Mines, Industry Regulation & Safety, the Department of Planning, Lands & Heritage, the Department of Racing, Gaming & Liquor, the Department of Water & Environment Regulation, and Main Roads WA. It is the applicant's responsibility to obtain any additional approvals required before the development/use lawfully commences.
- (b) If an applicant is aggrieved by this determination there is a right pursuant to the *Planning and Development Act 2005* to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

CARRIED
Voted: 5/0

Cr Thomas returned to Chambers at 1.37pm

Mr Andrew Farley left the meeting at 1.37pm

9.1.2 UNMANNED 24 HOUR FUEL FACILITY

Agenda Reference: TP 2/19-03
Location/Address: Lots 2 & 3 Water Street, Three Springs
Name of Applicant: Geraldton Fuel Company Pty Ltd for Dudawa Haulage Pty Ltd
File Reference: A840
Disclosure of Interest: Nil
Date: 15 March 2019
Author: Simon Lancaster, DCEO/Planning Advisor Shire of Chapman Valley and Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

Council resolved at its 20 February 2019 meeting to advertise the received application for an unmanned 24 hour fuel facility upon Lots 2 & 3 Water Street, Three Springs. The advertising period has concluded and the application, along with the received submissions, has now been returned to Council for its consideration.

ATTACHMENT

- 9.1.2(a) Copy of unmanned 24 hour fuel facility application
- 9.1.2(b) Copy of received submissions

BACKGROUND

Lots 2 & 3 are each 3,980m² in area and located on the south side of Water Street and are owned by Dudawa Haulage Pty Ltd and used for transport depot purposes along with adjoining Lots 4 & 5 to the west that are owned by Rowan Parker.

Figure 9.1.2(a) – Location Plan of Lots 2 & 3 Water Street, Three Springs



The applicant (Geraldton Fuel Company Pty Ltd) are seeking approval to develop an unmanned 24 hour fuel facility upon Lots 2 & 3 Water Street and a copy of the received application has been provided as **Attachment 9.1.2(a)** for Council's consideration.

Figure 9.1.2(b) – Lot Plan of Lots 2 & 3 Water Street, Three Springs



COMMENT

The unmanned 24 hour fuel facility is proposed to be located at the northern end of Lots 2 & 3 and would consist of the following:

- 55kL self bundled above-ground diesel storage tank and duel hose bowser;
- 16kL self bundled below-ground unleaded petrol tank and single hose bowser (shared with Ad-Blue);
- 10kL self bundled above-ground Ad-Blue storage tank and single hose bowser (shared with ULP);
- outdoor payment terminal; &
- 5m lighting pole.

The unmanned fuel facility would access Water Street via 2 x 8m wide vehicle access points with the fuel bowzers able to be accessed in both directions and bollards sited to protect infrastructure.

The fuel storage tanks would be setback approximately 3.8m from the front property boundary, and the fuel bowzers setback approximately 13.5m from the front property boundary. The facility would be fenced off from the remainder of the transport depot activities upon Lots 2 & 3.

Figure 9.1.2(c) – View of Lots 2 & 3 looking south-east from Water Street



Figure 9.1.2(d) – View of Lots 2 & 3 looking south-west from Water Street



CONSULTATION

The application was advertised for comment from 1 March 2019 until 15 March 2019 with the Shire undertaking the following actions:

- notice inviting comment being placed in the Geraldton Guardian on 1 March 2019;
- correspondence inviting comment being sent to all landowners along Water Street;
- correspondence inviting comment being sent to the following government agencies and service authorities:
 - ATCO Gas
 - Department of Aboriginal Affairs
 - Department of Fire & Emergency Services
 - Department of Health
 - Department of Mines, Industry Regulation & Safety
 - Department of Water & Environment Regulation

- Horizon Power
- Water Corporation
- Western Power
- display of the application at the Shire office.

At the close of the advertising period the Shire had received 5 submissions, with 4 of these being from government agencies, all offering no objection to the application, and 1 from a landowner offering support for the application.

Copies of the received submissions have been included as **separate Attachment 9.1.2(b)**.

STATUTORY ENVIRONMENT

Lots 2 & 3 Water Street are zoned 'Light Industry' under Shire of Three Springs Local Planning Scheme No.2.

The objectives listed in Table 2 of the Scheme for the 'Light Industry' zone are as follows:

- *To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones.*
- *To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity."*

'Fuel Depot' is listed as an X (i.e. not permitted use) in the 'Light Industry' zone. The Scheme (and the Regulations) define 'Fuel Depot' as being:

"fuel depot means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel but does not include premises used —

(a) as a service station; or

(b) for the sale of fuel by retail into a vehicle for use by the vehicle."

Given that the proposed development does involve the sale of fuel by retail into a vehicle for use by the vehicle then the proposed development should not be determined under the definition of a 'Fuel Depot'.

'Service Station' is listed as a 'D' (i.e. discretionary use) in the 'Light Industry' zone. The Scheme (and the Regulations) defines 'Service Station' as being:

"service station means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for —

(a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience nature; or

(b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles."

Given that the proposed development would involve the sale of fuel but not the associated retail sale of motor vehicle accessories and goods of an incidental or convenience nature, then the proposed development should not be determined under the definition of 'Service Station'.

It is recommended that this application be considered as an 'Unmanned 24 Hour Fuel Facility' which is a use not listed in the Scheme.

Section 18(4) of the Scheme notes that:

"The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table —

- (a) *determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or*
- (b) *determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
- (c) *determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone."*

Council resolved at its 20 February 2019 meeting that the application be addressed under Section 18(b) of the Scheme and be advertised for comment prior to being returned to Council for its consideration of the application and submissions received.

Lots 2 & 3 Water Street also fall within the 'Special Control Area 3 – Waste Water Treatment Plant Separation' zone which contains the below Scheme provisions. Council sought the comment of the Water Corporation during the advertising period who advised that the proposed land use was considered to be compatible with the buffer.

Name of Area	Purpose	Objectives	Additional Provisions
Special Control Area 3 – Waste Water Treatment Plant Separation (SCA3)	To ensure that the development and use of land is compatible with the Three Springs Waste Water Treatment Plant.	To determine suitable nominal separation distances around existing and proposed industrial uses prior to further detailed investigations in order to protect the amenity of sensitive land uses.	In determining proposals, the local government is to have due regard to the provisions of relevant State government policies including State Planning Policy 4.1 State Industrial Buffer Policy

Schedule 2 of the Scheme lists the minimum front boundary setback for the 'Light Industry' zone as being 7.5m and the proposed development would not comply with this requirement, proposing instead that the above-ground tanks would be located approximately 3.8m from the front property boundary. Part 4 Requirement (4) of Table 7 of the Scheme does make allowance for Council to consider, **by absolute majority**, a reduction to this setback distance, subject to the application being advertised (i.e. were Council to advertise the application and subsequently at a future meeting consider giving conditional approval to the application it would need to be by absolute majority).

Alternatively in the event that an absolute majority could not be obtained, Council could approve the application **by simple majority** subject to condition that the development was not sited closer than 7.5m from the front property boundary.

Description of Land	Requirement
General Industry and Light Industry Zones	<ol style="list-style-type: none"> 1) When considering any application for development approval for any industrial use, the local government may: <ol style="list-style-type: none"> a) require the applicant to provide a report on such matters as the effect of the proposal on the air quality, the levels of dust and other airborne pollutants, the quality of the ground water, road traffic and the amenity of the area as well as other matters which in the opinion of the local government need to be addressed. b) consult and shall have regard to the advice of the Department of Health, the Department of Parks and Wildlife, the Department of Environmental Regulation and the Environmental Protection Authority regarding any aspect of the proposal. 2) The maximum site coverage to be permitted for development on land zoned 'Light Industry' is 0.6. 3) The maximum site coverage to be permitted for development on land zoned 'General Industry' is 0.5. 4) The local government may by absolute majority vary the minimum setback

	<p>to less than that shown in Schedule 2 subject the application being publicly advertised as per clause 64 of the Deemed Provisions.</p> <p>5) A person may display finished goods for sale in the street setback area of a subject site, subject to the display area being limited to a maximum of 25% of any street setback area; and excluding the following:</p> <p>a) the dumping or storage of waste or raw materials; or</p> <p>b) the wreckage or storage of wrecked vehicles or parts thereof.</p> <p>6) The local government shall require the applicant to submit for approval a detailed landscaping plan showing all areas to be landscaped and the type of landscaping and / or treatments proposed.</p>
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POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

The Shire of Three Springs Strategic Community Plan 2018-2028 identifies the community's visions and is the Shire's principal strategic guide for future planning and activities, and lists the following outcomes:

Reference	Strategy	Still Relevant	Priority	Timeframe
1.3.1	Promote existing and new industry opportunities to increase employment	Yes	High	Ongoing
4.2.4	Encourage business to employ local where possible.	Yes	High	Ongoing

It may be considered that an unmanned 24 hour fuel facility whilst offering a new service to the residents of, and visitors to, Three Springs also has the potential to impact upon the existing Three Springs Roadhouse and may be considered contrary to these Strategic Community Plan Outcomes.

Competition and impact on existing local businesses is an issue that local governments have often been forced to grapple with, particularly where arguments have been mounted that an existing retailing operation offers multiple services and employment to a local community, and when faced with an arriving (often unmanned or non-locally employing) competitor that offers a single service that undermines their profitability, this can result in the existing multiple service provider no longer being viable and the local community resultantly losing those associated services and employment.

Council can have some regard for this issue under Clause 67 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* including the requirements of orderly and proper planning, having regard for the amenity of the locality including social impacts of the development, the amount of traffic likely to be generated by the development particularly in relation to the capacity of the local road system in the locality, the impact of the development on the community as a whole, and any submissions received on the application. However, it is noted that the Clause 67 of the Regulations also lists the following matter to be considered by local government:

“(v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses.”

This is also an issue that Section 3.3.7 ‘Economic Competition’ of the Western Australian Planning Commission publication ‘Development Assessment Panel Training Notes – Making Good Planning Decisions’ (2011) addresses as follows:

“The threat of competition to existing businesses is not a relevant planning consideration. It only becomes a relevant planning consideration if there is a prospect that there will be a reduction in the facilities available to the community.

This was made clear in the High Court decision of Kentucky Fried Chicken Pty Ltd v Gantidis (1979) 140 CLR 675. In that case, Barwick CJ at [681] said that: “economic competition feared or expected from a proposed use is not a planning consideration within the terms of the planning ordinance governing this matter”.

Stephen J at [687] noted that:

“...the mere threat of competition to existing businesses, if not accompanied by a prospect of a resultant overall adverse effect upon the extent and adequacy of facilities available to the local community if the development be proceeded with, will not be a relevant town planning consideration.”

However, it is also noted that Section 2.10 of the *Local Government Act 1995* lists one of the roles of a Councillor as being:

“A councillor —

(a) represents the interests of electors, ratepayers and residents of the district;”

The Three Springs Townsite Strategy (2014) identifies Lots 2 & 3 Water Street as being within ‘Precinct 5-Industrial’ and lists the following:

Objectives	Planning Provisions	Priority Level
5.1 Development will be predominantly light industrial in nature.	P5.1 To encourage further Light Industrial expansion, consideration should be given to the rezoning, subdivision and redevelopment of the Rural zoned land for industrial land uses.	Medium Term
	P5.2 Service Commercial and Light Industrial land uses are to be encouraged to locate in close proximity to the existing industrial lots on Water Street.	Medium Term
	P5.3 Further Rural Residential subdivision in this location should be discouraged.	Short Term
4.2 High quality built form is to be encouraged, notably in areas that are visible from West Yarra Road.	P5.4 New industrial development is encouraged to be constructed to a high standard and ensure the buildings facing the street maintain an attractive façade enhance the visual amenity of the streetscape.	Short – Medium Term
	P5.5 Any landscaping details are encouraged to be locally themed and of a species that is “water wise” and well represented throughout Three Springs.	Short – Medium Term
	P5.6 Any signage on the road frontage to Water Street should be in a style that is in keeping with other signage throughout the Town to provide an integrated theme within Three Springs.	Short Term

The Strategy also notes a key outcome as being:

“Diversify and expand employment opportunities, services and facilities for the benefit of residents and tourists.” (page 37)

Figure 9.1.2(e) – View looking west along Water Street frontage



Figure 9.1.2(f) – View looking east along Water Street frontage



VOTING REQUIREMENTS

Absolute Majority required if approved as per application (i.e. with above ground tank setback 3.8m from the front property boundary).

Simple Majority required if approved with condition that development be setback a minimum of 7.5 from front property boundary.

Note: Requirement for absolute majority to approve at lesser setback relates to Shire of Three Springs Local Planning Scheme No.2 Part 4, Table 7, No.4(4).

190303 SUSPENSION OF STANDING ORDERS

MOVED: Cr Lane
SECONDED: Cr Mutter

That Standing Orders be suspended at 1.39pm.

CARRIED
Voted: 6/0

190304 RESUMPTION OF STANDING ORDERS

That Standing Orders be resumed at 1.45pm.

MOVED: Cr Lane
SECONDED: Cr Connaughton

CARRIED
Voted: 5/0

190305 COUNCIL RESOLUTION – ITEM 9.1.2

MOVED: Cr Connaughton
SECONDED: Cr Heal

That Council resolve to grant formal planning consent for an Unmanned 24 Hour Fuel Facility as per application, upon Lots 2 & 3 Water Street, Three Springs subject to compliance with the following:

Conditions

- 1 Development shall be in accordance with the approved plan(s) dated 20 March 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan shall not be modified or altered without the prior written approval of the local government.
- 2 Any additions to or change of use of any part of the buildings or land (not the subject of this consent/approval) considered by the Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.
- 3 The applicant is to prepare, submit and adhere to a Management Plan to the approval of the local government, with all costs met by the applicant.
- 4 The proponent is to implement and maintain reporting mechanisms for complaints concerning the operation of the development. In the event of a substantiated complaint being received the applicant is required to demonstrate mitigation response(s) to the approval of the local government. Such response(s) will be treated as conditions of approval/required modifications to the Management Plan.
- 5 All parking of vehicles associated with the development shall be provided for within the property boundary, and the road verge area shall be kept free of such vehicles.
- 6 The location, design and construction/upgrading of the access points onto Water Street shall be to the requirements of the local government, with all costs met by the applicant.
- 7 The installation of any directional/traffic/advertising signage relating to the development shall be to the requirements of the local government, with all costs met by the applicant.
- 8 Repairing of any damage to the Water Street road surface or any other local government assets required by reason of the use of the development must be repaired by the applicant to the requirements of the local government, with all costs met by the applicant.

- 9 All lighting devices must be installed and shaded in such a way as to not cause undue light spill to passing motorists or neighbouring landowners to the approval of the local government.
- 10 The internal vehicle manoeuvring and parking areas shall be constructed and maintained to the approval of the local government with all costs met by the applicant.

Notes

- (a) In relation to conditions 3 & 4 the Management Plan is to include a section relating to Fire & Hazard Management prepared to the requirements of the Department of Fire and Emergency Services, and the approval of the Local Government.
- (b) In relation to conditions 3 & 4 the Management Plan is to include a section requiring that a "Complaints Register and Emergency Contacts List" be established and maintained by the operator of the 24 hour fuel facility.
- (c) The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation including (but not limited to) a Dangerous Goods Site Licence from the Department of Mines, Industry Regulation & Safety. It is the applicant's/landowner's responsibility to obtain any additional approvals required before the development/use lawfully commences.
- (d) Should the applicant be aggrieved by the decision of the Council (in part or whole) there is a right pursuant to the *Planning and Development Act 2005* to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of the decision.

CARRIED By Absolute Majority

Voted: 6/0



ABN 29 002 844 162 ACN 002 844 162

Chief Executive Officer
 Shire of Three Springs
 Administration Office
 132 Railway Road
 THREE SPRINGS WA 6519

Dear Ms Yandle

APPLICATION FOR PLANNING APPROVAL – LOT 203, WATER STREET, THREE SPRINGS

Please find attached and application for a "24 Hour Unmanned fuel Facility"

Included in the application is:

- 1 55KI Self Bunded aboveground diesel storage tank and bowser
- 2 16KI Self Bunded below ground ULP tank and bowser
- 3 Above ground Adblue tank and bowser
- 4 Outdoor payment terminal; and
- 5 Lighting pole.

This facility will be a general public retail site to provide a service to the community and our own trucks to enable them to have access to fuel 24 hours per day seven days per week. It will also benefit tourists and businesses that come through the Shire of Three Springs.

There are no other facilities allowing people access to fuel out of normal working hours.

It will also be the only site for Adblue between Moora and Dongara, assisting everyone in the area requiring Adblue, which lowers emission entering our atmosphere and improving our environment.

A Dangerous Goods Licence will be applied for, which has very strict regulations to adhere to, Fire Management and fuel spill management included and an Emergency Management Plan will be put in place as well.

Should you require any further information, please do not hesitate to contact me.

Yours faithfully

A handwritten signature in blue ink, appearing to read "IAN BURROWS".

IAN BURROWS
MANAGING DIRECTOR

Enc: Application, Drawings, Site Plan

27 November 2018

Freecall 1800 123 835

www.refuelaus.com.au

Head Office 120 Flores Rd, Geraldton, Western Australia



FORM OF APPLICATION FOR PLANNING APPROVAL

(PLEASE COMPLETE ALL BOXES)

OWNER DETAILS:

Name(s): DUDAWA HAULAGE PTY LTD
Postal Address: C/O POST OFFICE THREE SPRINGS Postcode: 6519
Contact Person: ROWAN PARKER
Phone: 0427 541 291 Email: _____
Signature: _____ Date: _____
Signature: _____ Date: _____

NOTE: The signatures of ALL the owner(s) is required to process this application.

APPLICANT DETAILS: (if different from owner)

Name: GERALTON FUEL COMPANY PTY LTD
Postal Address: PO BOX 119 GERALTON WA Postcode: 6531
Contact Person: IAN BULLANS
Phone: 041736766 Email: ianbarefuelus.com.au
Signature: _____ Date: 16/11/18

PROPERTY DETAILS:

Lot/Location No: LOT 223 House/Street No: _____
Street Name: WATGE ST Locality/Suburb: THREE SPRINGS
Diagram/Plan No: LOT 2 D065489 Volume No: 1654 Folio No: 95/94

Page 1 of 2

EXISTING DEVELOPMENT/LAND USE:

Nature of any Existing Development/Land Use: TRANSPORT YARD / WORKSHOP
TRUCK PARKING.

PROPOSED DEVELOPMENT/LAND USE:

Description of Proposed Development/Land Use: 24 HOUR REFUELLING
SITE - UNMANNED.

Approximate Cost: \$160,000

Estimated Time of Completion: MARCH 2019

REQUIRED INFORMATION & FEES:

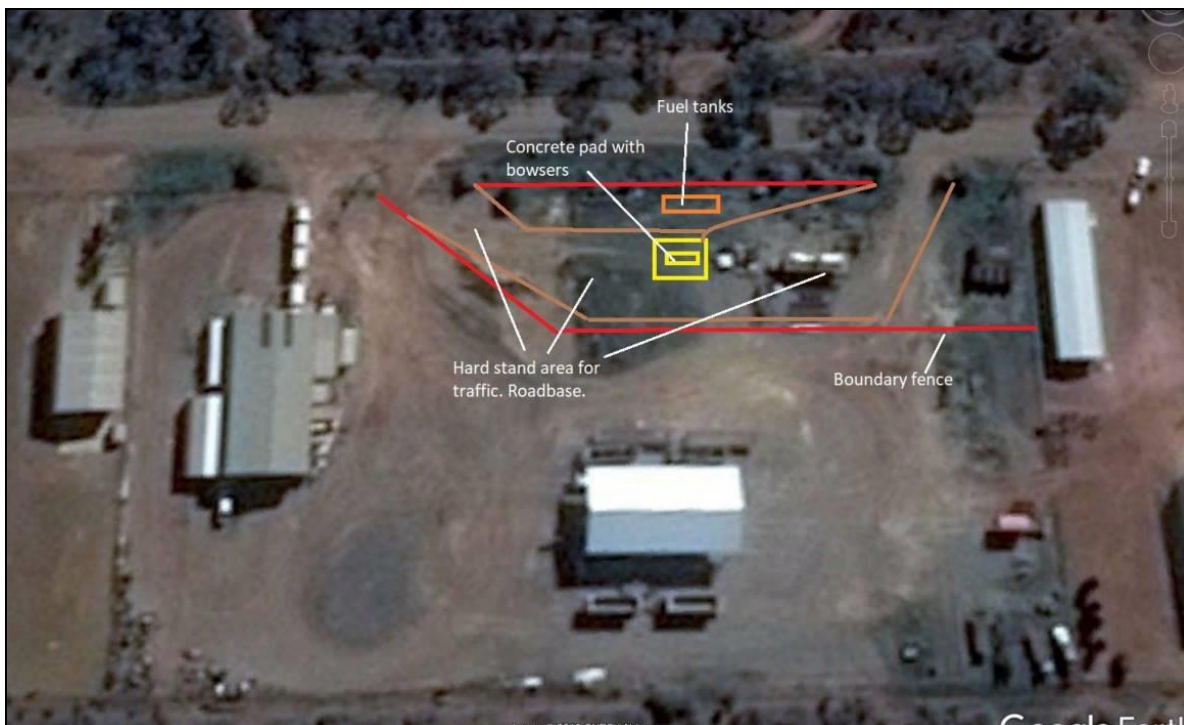
Please refer over for the information required to be submitted with this application and the schedule of fees. This application will not be processed without all required information including payment of the appropriate fee.

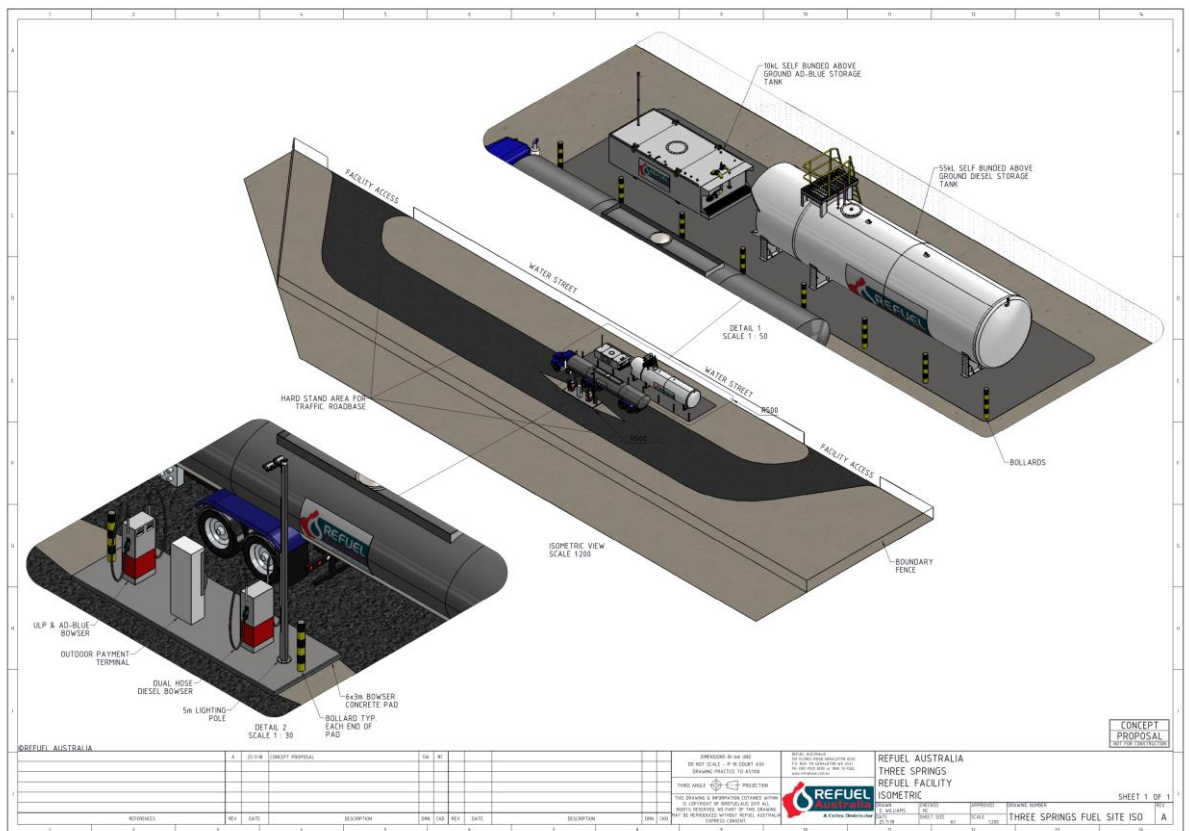
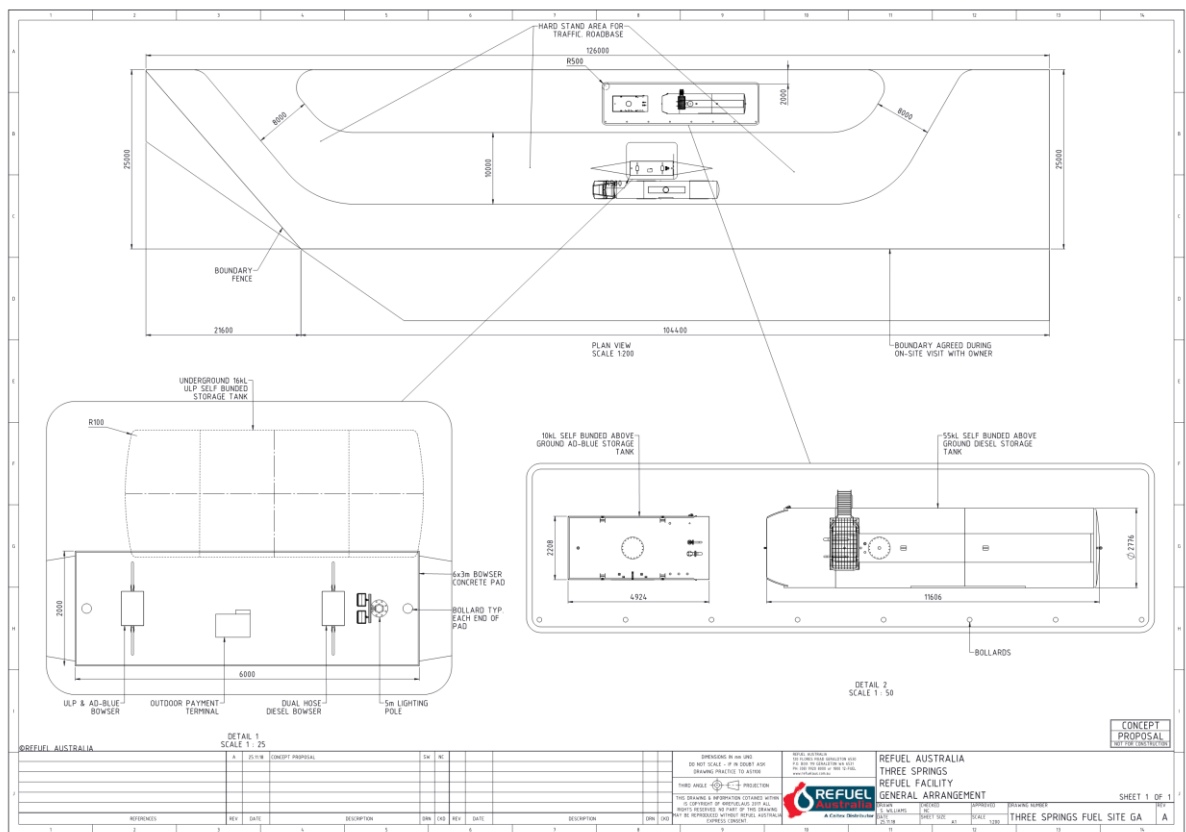
OFFICE USE ONLY:

Date Received: _____ Application No: _____

Accepting Officer's Initials: _____ File Number: _____

Required Fee: \$ _____ Date Paid: _____





9.2. ADMINISTRATION

9.2.1 SEPARATION - LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Agenda Reference: CEO 03/19 - 01
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0093
Disclosure of Interest: Nil
Date: 12th March 2019
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

This reports seeks Council's approval for the formal separation of Shire of Three Springs from the combined Local Emergency Management Arrangements with the Shires of Mingenew, Morawa, Perenjori and Three Springs.

ATTACHMENT

9.2.1a State EM Separation Procedures

BACKGROUND

Local governments are key players in the WA's emergency management arrangements and provide expert knowledge about their communities and environments. It is their role to ensure that local emergency management arrangements are prepared and maintained, as well as management recovery process following an emergency.

The Western Australian Emergency Management Act 2005 states where one or more local governments who have combined under s.34 of the EM Act for the purposes of emergency management wish to separate from the arrangement and undertake their responsibilities under section 38 as a single local government certain procedures are to be adopted.

COMMENT

Arrangements with the Shires of Mingenew, Morawa, Perenjori and Three Springs were due to be reviewed in June 2018 and a request was received from Shire of Carnamah to join this group.

In March 2018 Three Springs resolved to endorse the request from the Shire of Carnamah to become a member of the joint Local Emergency Management Committee of the Shires of Morawa, Mingenew, Perenjori and Three Springs and in the instance that the Shires of Morawa and Perenjori do not support the approach to opt for the five Shire option, Council resolves to amalgamate with the Shire's of Mingenew and Carnamah as a new three Shire LEMC.

At July 2018 Council meeting, in view of the fact that the status of the group (whether a 4 or 5 member group) had not been decided it was then resolved to reactivate Three Springs Local Emergency Management Committee to implement emergency management arrangements as per the Emergency Management Act 2005 and endorse the Shire of Three Springs draft Local Emergency Management Arrangements and forward to District Emergency Management Advisor (Office of Emergency Services) for approval.

Where a local government establishes that it will be able to more effectively comply with the provisions of the Emergency Management Act by undertaking its responsibilities as a single local government, a report advising of its intention to separate from a combined LG LEMC must be tabled to the relevant Local Emergency Management Committee.

The separation process should have been undertaken prior to establishing the Shire of Three Springs own LEMC, it is therefore a formality to finalise the separation.

CONSULTATION

CEO's from Shires of Carnamah, Mingenew, Morawa, Perenjori and Three Springs, Midwest DFES Officers and Acting Emergency Management District Advisor – Midwest OEM.

STATUTORY ENVIRONMENT

Emergency Management Act 2005

Section 38 of the *Emergency Management Act 2005*, a local government is required to establish one or more Local Emergency Management Committees (LEMCs) for the local government's district.

Under Section 41 of the Emergency Management Act 2005, a local government is to ensure that emergency management arrangements are in place for that local government district.

State Emergency Management Preparedness Procedures

15. Separation of Combined Local Governments For The Purpose Of Emergency Management

Where one or more local governments who have combined under s.34 of the EM Act for the purposes of emergency management wish to separate from the arrangement and undertake their responsibilities under section 38 as a single local government certain procedures are to be adopted.

POLICY IMPLICATIONS

Policy Manual 11.0003

Risk Management: Coordinated activities to direct and control an organisation with regard to risk.

FINANCIAL IMPLICATIONS

Provision of refreshments when conducting a Live Exercise or meetings with Joint Local Governments LEMC.

STRATEGIC IMPLICATIONS

Strategic Community Plan 3.9 Maintain and improve provision of emergency services

3.91 Continue to support and fund the community and emergency services management position for the region

3.9.2 Update and implement Emergency Management Plans

This will enable the Council to meet its obligations under the Emergency Management Act 2005

VOTING REQUIREMENTS

Simple Majority

190306 COUNCIL RESOLUTION – ITEM 9.2.1

MOVED: Cr Heal
SECONDED: Cr Mutter

That Council:-

- 1. Forward written advice that it has re-establish the Three Springs LEMC for the Local Government of Three Springs to the Executive Officer, State Emergency Management Committee.**
- 2. Proceeds through the separation process from the current LEMC, being the Shire's of Mingenew, Morawa, Perenjori and Three Springs; and**
- 3. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.**

CARRIED
Voted: 6/0

15. SEPARATION OF COMBINED LOCAL GOVERNMENTS FOR THE PURPOSE OF EMERGENCY MANAGEMENT

BACKGROUND

Where one or more local governments who have combined under s.34 of the EM Act for the purposes of emergency management wish to separate from the arrangement and undertake their responsibilities under section 38 as a single local government the following procedure will be adopted.

PROCEDURE

Each local government which is part of the 'combined local government' must conduct an analysis of its ability to comply with the provisions of the EM Act in respect to emergency management. This analysis should examine the local government's ability to provide both effective and efficient emergency management and identify any associated risks.

Where a local government establishes that it will be able to more effectively comply with the provisions of the EM Act by undertaking its responsibilities as a single local government, a report advising of its intention to separate must be tabled to the relevant Local Emergency Management Committee. This report must detail the rationale for the decision.

Following the decision to separate from a combined arrangement, the local government concerned should establish a working group to establish administration arrangements including:

- membership of the LEMC,
- appointment of a committee Chair,
- provision of secretariat support,
- Emergency Management Arrangements,
- Recovery Arrangements, and
- a community communication and marketing strategy.

The local government wishing to manage its emergency management responsibilities as a single local government must forward written advice of its intention to establish a Local Emergency Management Committee (LEMC) for its local government district to the Executive Officer, State Emergency Management Committee (SEMC). A copy must also be forwarded to the Chair of the relevant District Emergency Management Committee (DEMC).

This advice should include the following details:

- the name of the combined Local Emergency Management Committee,
- the name of the local government withdrawing from the arrangement,
- the outcome of risk assessments and the rationale for separation, and
- administrative arrangements.

The letter to the Executive Officer SEMC must be endorsed by the relevant local government Chief Executive Officer.

Following receipt of the advice by the SEMC, the Office of Emergency Management will:

- acknowledge receipt of the advice in writing, and
- list the correspondence for noting on the agenda of the next meeting of the SEMC.

The Office of Emergency Management will arrange for the revised arrangements to be included in all relevant policies and procedures.

9.2.2 ANNUAL COMPLIANCE AUDIT RETURN 2018

Agenda Reference: CEO 03/19-02
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0057
Disclosure of Interest:
Date: 13th March 2019
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

Council to adopt the Annual Compliance Audit Return (CAR) for the 2018 year as presented.

ATTACHMENT

9.2.2a Draft 2018 Compliance Audit Return.

BACKGROUND

The Annual Compliance Audit Return was introduced into Local Government in 1995 and is now a requirement of all Local Governments.

COMMENT

It is required that the printed copy of the 2018 CAR is to be:

- 1) Presented to Council at a meeting of the Council,
- 2) Adopted by the Council,
- 3) An extract of the Minutes of the meeting at which the CAR is adopted by Council is to be provided to the Department along with the report.

The report was completed by the CEO and reviewed by Manager of Finance, there are no items in the Compliance Audit Return that are to be brought to Council's notice.

CONSULTATION

CEO

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Audit) Regulations 1996.

POLICY IMPLICATIONS

7007.6 ROLES AND RESPONSIBILITIES

Chief Executive Officer - Ensures compliance with legislative requirements.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority.

190307 COUNCIL RESOLUTION – ITEM 9.2.2

MOVED: Cr Thomas

SECONDED: Cr Mutter

That Council adopts the Compliance Audit Return as presented as the official return of Council for the period 1st January 2018 to 31st December 2018.

CARRIED

Voted: 6/0



Three Springs - Compliance Audit Return 2018

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A		Sylvia Yandle
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A		Sylvia Yandle
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A		Sylvia Yandle
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A		Sylvia Yandle
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Sylvia Yandle

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Sylvia Yandle
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Sylvia Yandle
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Sylvia Yandle
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Sylvia Yandle
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	Yes		Sylvia Yandle
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Sylvia Yandle
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Sylvia Yandle
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Sylvia Yandle
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Sylvia Yandle



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10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A	Non revoked	Sylvia Yandle
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Sylvia Yandle
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes		Sylvia Yandle
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Sylvia Yandle

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Sylvia Yandle
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Sylvia Yandle
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Sylvia Yandle
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Sylvia Yandle
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Sylvia Yandle
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	No	One elected member return received after 31 August 2018	Sylvia Yandle
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		Sylvia Yandle
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Sylvia Yandle



9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Sylvia Yandle
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Sylvia Yandle
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Sylvia Yandle
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Sylvia Yandle
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Sylvia Yandle
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Sylvia Yandle
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Sylvia Yandle
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Sylvia Yandle

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A	No property disposed in 2018	Sylvia Yandle
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A	No property disposed in 2018	Sylvia Yandle



Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes	Full Council (7) elected as audit Committee	Sylvia Yandle
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes		Sylvia Yandle
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Sylvia Yandle
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	No	Auditor appointed by Office of the Auditor General	Sylvia Yandle
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes		Sylvia Yandle
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	Yes		Sylvia Yandle
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	N/A	No matters raised for action	Sylvia Yandle
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A	No matters raised for action	Sylvia Yandle
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A	No matters raised for action	Sylvia Yandle
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Sylvia Yandle
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Sylvia Yandle
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Sylvia Yandle



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13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Sylvia Yandle
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Sylvia Yandle
15	Audit Reg 17	Has the CEO reviewed the appropriateness and effectiveness of the local government's systems and procedures in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.	No		Sylvia Yandle
16	Audit Reg 17	If the CEO has not undertaken a review in accordance with regulation 17 of the Local Government (Audit) Regulations 1996, is a review proposed and when.	Yes	Prior to September 2019	Sylvia Yandle

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	20th June 2018	Sylvia Yandle
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	N/A		Sylvia Yandle
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	26th November 2018	Sylvia Yandle
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	N/A		Sylvia Yandle
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Incorporated with Strategic Resource plan 2016-2031	Sylvia Yandle



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6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Incorporated with Strategic Resource Plan 2016-2031	Sylvia Yandle
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Incorporate with Strategic Resource Plan 2016-2031	Sylvia Yandle

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A	CEO contract expired September 2018 and renewed	Sylvia Yandle
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Sylvia Yandle
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	Yes		Sylvia Yandle
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	Yes		Sylvia Yandle
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Sylvia Yandle

Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO complaints officer	Sylvia Yandle
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Sylvia Yandle
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	N/A	No complaints received about a council member in 2018	Sylvia Yandle



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4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Sylvia Yandle
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	N/A	No minor breach found in 2018	Sylvia Yandle
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	N/A	NO Minor breach found in 2018	Sylvia Yandle

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Sylvia Yandle
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A	Did not enter into multiple contracts	Sylvia Yandle
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Sylvia Yandle
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Sylvia Yandle
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Sylvia Yandle
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Sylvia Yandle
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Sylvia Yandle
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Sylvia Yandle
9	F&G Reg 17	Did the information recorded in the local government's tender register	Yes		Sylvia Yandle



		comply with the requirements of F&G Reg 17.			
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Sylvia Yandle
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Sylvia Yandle
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	Tenders only, no Expressions of interest	Sylvia Yandle
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A	Tenders only, no Expressions of interest	Sylvia Yandle
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A	Tenders only, no Expressions of interest	Sylvia Yandle
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	No		Sylvia Yandle
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A	No invite for a panel undertaken	Sylvia Yandle
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A	No invite for a panel undertaken	Sylvia Yandle
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A	No invite for a panel undertaken	Sylvia Yandle
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A	No invite for a panel undertaken	Sylvia Yandle
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A	No invite for a panel undertaken	Sylvia Yandle
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A	No invite for panel undertaken	Sylvia Yandle



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22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A	No invite for panel undertaken	Sylvia Yandle
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes		Sylvia Yandle
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	Yes		Sylvia Yandle
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Sylvia Yandle

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Three Springs

Signed CEO, Three Springs

9.2.3 ANNUAL ELECTORS MEETING 2017/2018

Agenda Reference: CEO 03/19-03
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0166
Disclosure of Interest:
Date: 13th March 2019
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to receive the Annual Electors Meeting minutes of 6th February 2019 and consider any decisions taken at that meeting.

ATTACHMENT

9.2.3 Annual Electors Meeting minutes 6th February 2019.

BACKGROUND

The Annual Meeting of Electors for the Shire of Three Springs for 2017/18 was held on Wednesday 6th February 2018.

COMMENT

There were no decisions made at the meeting that require Council's consideration. Some points were raised that will require administrative follow up which will occur.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995 s5.33

5.33. Decisions made at electors' meetings

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —
 - (a) at the first ordinary council meeting after that meeting; or
 - (b) at a special meeting called for that purpose,whichever happens first.
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority.

190308 COUNCIL RESOLUTION – ITEM 9.2.3

MOVED: Cr Connaughton
SECONDED: Cr Thomas

That Council receive the minutes of the 2017/2018 Annual Electors Meeting for the Shire of Three Springs held Wednesday 6th February 2019 noting that there were no decisions made at the meeting requiring Council's consideration.

CARRIED
Voted: 6/0



**MINUTES OF THE ANNUAL MEETING OF ELECTORS
HELD WEDNESDAY 6TH FEBRUARY 2019
IN THE COUNCIL CHAMBERS, RAILWAY ROAD THREE SPRINGS
COMMENCING AT 6.01PM**

1. Present

Chris Lane	Shire President
Chris Connaughton	Deputy President
Jim Heal	Councillor
Greg Stephens	Works Supervisor
Sharon Bell	Community Development Officer

Electors

Nil

2. Apologies

Cr Anthony Thomas
Cr Richard Thorpe
Cr Jenny Mutter
Cr Jennyfer Lake

Sylvia Yandle	Chief Executive Officer
Leah John	Manager of Finance

3. Confirmation of Minutes

MOVED Chris Connaughton SECONDED Jim Heal that the Minutes of the Annual Meeting of Electors held on the 7th February 2018 be confirmed as a true and correct record.

CARRIED

4. Business Arising

Nil.

5. 2017/2018 Annual Report

5.1 Shire President's Report

F:\04 Administration\4.10 Council Meetings\4.10.1 Annual Electors Meeting\2017.2018\Minutes of Annual Electors Meeting for 17.18 held 06.02.19.docx

Cr Chris Lane presented the President's Report for the Financial Year 2017/2018.

5.2 Chief Executive Officer's Report

Chief Executive Officer's report for the Financial Year 2017/2018 was tabled. The report included the statutory financial, audit and other compliance reports as required.

5.3 Financial Statements

The Financial Statements for the 2017/2018 financial year were tabled.

5.4 Independent Auditor's Report

The Independent Auditor's Report for the 2017/2018 financial year was tabled.

MOVED Jim Heal SECONDED Chris Connaughton that items:-

- 5.1 Shire President's Report
- 5.2 Chief Executive Officer's Report
- 5.3 Financial Statements for 2017/2018 financial year
- 5.4 Independent Auditor's Report for 2017/2018 financial year

as presented be moved en bloc.

CARRIED

6. General Business

Nil

7. Closure

There being no further business the Shire President Chris Lane thanked everyone for attending and declared the meeting closed at 6.06pm.

These Minutes were confirmed at the Ordinary Meeting of Council held .

Signed: _____

Presiding Person at the meeting at which the Minutes Were Confirmed

Date:

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 28 FEBRUARY 2019

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 8th March, 2019
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 28th February, 2019 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 28th February, 2019.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 28th February 2019, is \$2,949,549.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$185,464
Business Cash Maximiser (Municipal Funds)	\$1,702,349
Grant Funds Holding Maximiser Account (Municipal Funds)	\$974,979
Trust Account	\$708
Reserve Maximiser	\$1,745,729
Police Licensing Account	\$99,329

Account Balances as at February close:

- Sundry Debtor - \$18,033.
- Creditors - \$5,824.
- Rates Debtors - \$133,144.
- Other rates related debts, totalled to \$8,278.

VOTING REQUIREMENTS

Simple Majority.

190309 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr Mutter
SECONDED: Cr Heal

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 28th February 2019.

CARRIED
Voted: 6/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	NOTE	28/02/19 Y-T-D Actual \$	28/02/19 Y-T-D Budget \$	2018/19 Original Budget \$	28/02/19 Y-T-D Variance \$	28/02/19 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		39,901	15,269	22,913	24,632	(161%)
General Purpose Funding		512,512	386,902	514,530	125,610	(32%)
Law, Order, Public Safety		14,874	20,836	41,000	(5,962)	29%
Health		10,556	10,736	16,100	(180)	2%
Education and Welfare		158,549	759,176	1,063,762	(600,627)	79%
Housing		58,703	63,640	97,209	(4,937)	8%
Community Amenities		80,989	74,042	77,101	6,947	(9%)
Recreation and Culture		19,765	38,098	47,654	(18,333)	48%
Transport		355,087	1,021,314	1,531,740	(666,227)	65%
Economic Services		15,475	6,232	9,369	9,243	(148%)
Other Property and Services		24,012	40,960	61,450	(16,948)	41%
		<u>1,290,423</u>	<u>2,437,205</u>	<u>3,482,828</u>	<u>1,146,782</u>	<u>(47%)</u>
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(151,571)	(203,050)	(268,130)	(51,479)	25%
General Purpose Funding		(21,744)	(26,640)	(39,961)	(4,896)	18%
Law, Order, Public Safety		(135,638)	(129,648)	(182,091)	5,990	(5%)
Health		(81,444)	(77,952)	(116,905)	3,492	(4%)
Education and Welfare		(3,469)	(8,528)	(12,810)	(5,059)	59%
Housing		(233,685)	(228,296)	(342,311)	5,389	(2%)
Community Amenities		(149,110)	(214,872)	(322,233)	(65,762)	31%
Recreation & Culture		(522,365)	(594,215)	(892,279)	(71,850)	12%
Transport		(554,452)	(763,604)	(1,406,786)	(209,152)	27%
Economic Services		(79,421)	(80,512)	(120,780)	(1,091)	1%
Other Property and Services		<u>(129,915)</u>	<u>(53,048)</u>	<u>(45,936)</u>	<u>76,867</u>	<u>(145%)</u>
		<u>(2,062,814)</u>	<u>(2,380,365)</u>	<u>(3,750,222)</u>	<u>(317,551)</u>	<u>(13%)</u>
Net Result Excluding Rates		(772,391)	56,840	(267,394)	829,231	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	(5,250)	5,750	5,750	(11,000)	191%
Movement in Leave Reserve (Added Back)		1,649	0	0	1,649	(100%)
Depreciation on Assets	2(a)	758,206	580,856	871,290	177,350	(31%)
Capital Expenditure and Income						
Purchase Land and Buildings	3	(318,170)	(1,098,664)	(2,067,500)	(780,494)	71%
Purchase Furniture and Equipment	3	(3,524)	(77,500)	(122,500)	(73,976)	95%
Purchase Plant and Equipment	3	(103,869)	(381,110)	(490,000)	(277,241)	73%
Purchase Infrastructure Assets - Roads	3	(210,972)	(1,039,659)	(2,017,476)	(828,687)	80%
Purchase Infrastructure Assets - Footpaths	3	(959)	0	(80,000)	959	(100%)
Purchase Infrastructure Assets - Parks	3	0	(45,000)	(53,600)	(45,000)	100%
Proceeds from Disposal of Assets	4	21,000	100,000	100,000	79,000	79%
Repayment of Debentures	5	(47,510)	(47,510)	(66,233)	0	0%
Transfers to Reserves (Restricted Assets)	6	(21,677)	(21,186)	(168,240)	491	(2%)
Transfers from Reserves (Restricted Assets)	6	0	0	760,000	0	0%
AD: Net Current Assets July 1 B/Fwd	7	1,614,197	1,555,477	1,555,477	58,720	(4%)
LE: Net Current Assets Year to Date	7	<u>2,949,549</u>	<u>2,452,132</u>	<u>0</u>	<u>497,417</u>	<u>(20%)</u>
Amount Req'd to be Raised from Rates		<u>(2,038,819)</u>	<u>(2,040,426)</u>	<u>(2,040,426)</u>	<u>1,607</u>	<u>0%</u>
Variance		(0)	0	0	0	

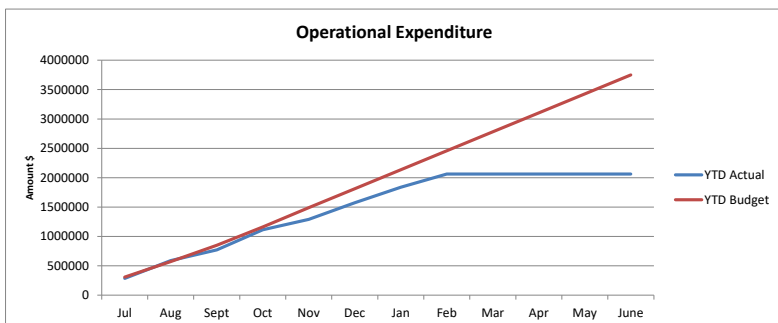
Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

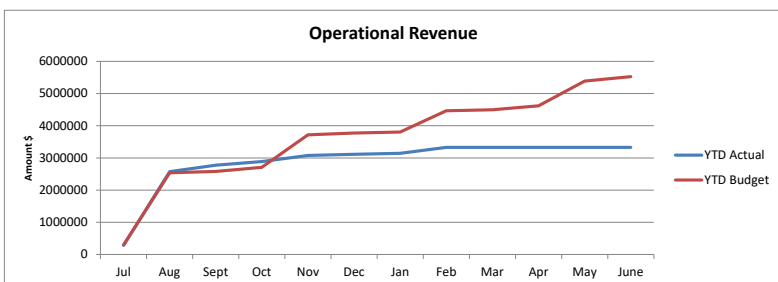
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
REVENUES/SOURCES			Explanation for Variances
Governance	(161%)	\$ 24,632	Unplanned income from premium adjustments for prior two financials years' actual wage/salary declarations, combined with credit received from LGIS Insurance scheme.
General Purpose Funding	(32%)	\$ 125,610	Increased FAG funding - budget was based on prior year allocations.
5 Law, Order, Public Safety	29%	-\$ 5,962	Emergency service grants reduced by 2016/17 adjustment of unspent funds.
Education and Welfare	79%	-\$ 600,627	First progress claim of \$150,000 from MWDC received, subsequent claims to follow when project actually starts.
9 Housing	8%	-\$ 4,937	Couple of shire properties vacant at this stage.
10 Community Amenities	(9%)	\$ 6,947	increased planning activity received in the month, includes rezoning and workforce accommodation planning.
11 Recreation and Culture	48%	-\$ 18,333	Grant funding for hockey field lighting was unsuccessful.
12 Transport	65%	-\$ 666,227	Next round of RRG claim to occur after road projects commenced. Black spot funding budget ahead of project schedule. Wandrra project cancelled, not happening this year.
Economic Services	(148%)	\$ 9,243	Related to unbudgeted income from Glyde campsite lease agreement renewal.
Other Property and Services	41%	-\$ 16,948	Workers compensation claims overestimated, coupled with low fuel rebates.
(EXPENSES)/(APPLICATIONS)			
Governance	25%	-\$ 51,479	Low salaries in administration driven by low CPI adjustments compared to budget. Funds for strategic plans-CBP yet to be utilised.
General Purpose Funding	18%	-\$ 4,896	Landgate valuation and admin costs low at this stage
Law, Order, Public Safety	(5%)	\$ 5,990	Increase in depreciation costs fire prevention assets with the inclusion of new fire shed.
Education and Welfare	59%	-\$ 5,059	Less expenses in seniors and child care operational costs at this stage.
Housing	(2%)	\$ 5,389	Increase in maintenance expenses for Glyde 5, Slaughter 41 and Williamson 47 - Backyard and retic work for both properties were not budgeted.
Community Amenities	31%	-\$ 65,762	Town planning and development activities low in the year - allocated funds for townscaping yet to be spent. Refuse site maintenance costs low at this stage. Salaries
Recreation & Culture	12%	-\$ 71,850	Attributed by low pool salary costs, low operational costs on sporting amenities and less expenditure in parks, gardens & reserves.
Transport	27%	-\$ 209,152	Variance mainly driven by delay in Tree pruning and cancelled Wandrra road works.
Other Property and Services	(145%)	\$ 76,867	Plant recovery rates less at this stage with low stage and plant usage. Recovery rates adjusted to pick up in March.
CAPITAL EXPENDITURE AND INCOME			
(Profit)/Loss on Asset Disposals	191%	-\$ 11,000	Skid Steer disposed ahead of budget.
Depreciation on Assets	(31%)	\$ 177,350	Review of economic useful life of major plants/equipment resulted in increased depreciation rates for assets, especially assets planned for replacement in current year.
Purchase Land and Buildings	71%	-\$ 780,494	Tender for new Childcare Facility closed end of January, evaluation and awarding of contract occurred February. Actual construction is likely to commence April/May.
Purchase Furniture and Equipment	95%	-\$ 73,976	Quotes sourced for pool inflatable, tourism radio and CCTV cameras.
Purchase Plant and Equipment	73%	-\$ 277,241	Replacement of 12M Motor Grader deferred to last quarter.
Purchase Infrastructure Assets - Roads	80%	-\$ 828,687	Contracts for major road projects awarded in February meeting, work to commence soon. Budget phase to be adjusted in budget review.
Purchase Infrastructure Assets - Parks	100%	-\$ 45,000	Major Hockey field lighting project cancelled due to insufficient funds. Shire to continue with replacement of current lightings. Purchase of park barbecue equipment will not go ahead as planned, funds to be reallocated to pool shelter project.
Proceeds from Disposal of Assets	79%	\$ 79,000	Delay in disposal of 12M Motor Grader.

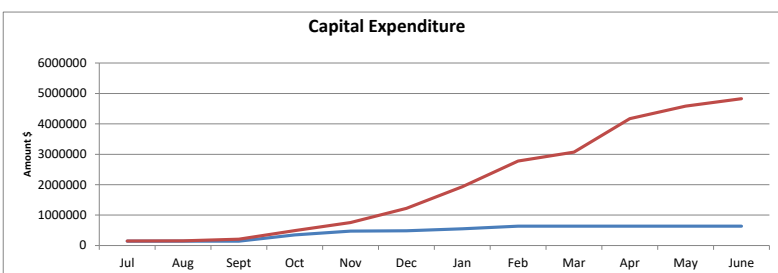
General Income and Expenditure Graphs



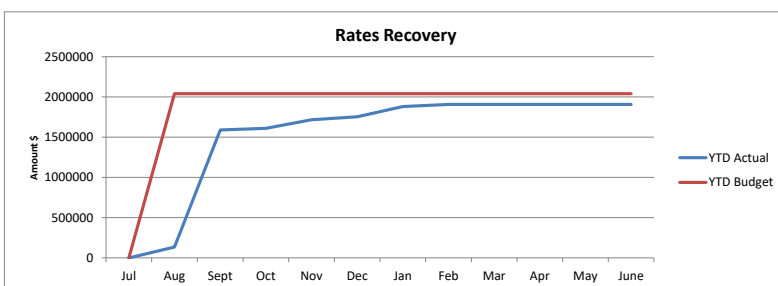
Comment: Road maintenance picked up and on track with budget. Pool opened in early December, delayed by capital works schedule hence operational costs under budget. Housing maintenance expenditure tracking well and above budget. Other maintenance costs low in areas including reserve, parks and gardens, sporting amenities, refuse site. Wandrra works cancelled for this year.



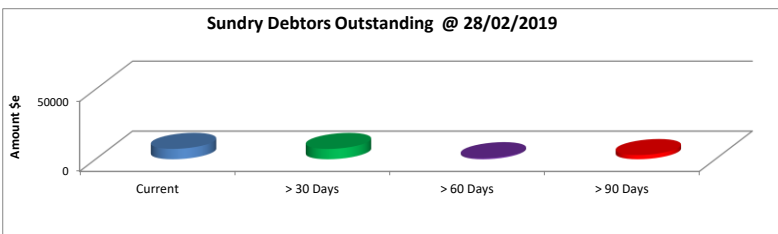
Comment: First 40% Regional Road Group funding and Direct Grants claimed in advance. FAGs received slightly over budgeted. First progress claim of \$150,000 received from MWDC.



Comment: Purchased of new Staff Housing at 41 Slaughter Street completed in first quarter. Major projects including road works to start incurring costs in last quarter of the year. Capital works on Simpson Rd and Bunney Rd completed. Services stallion for Child Care facility completed, actual construction to occur in June quarter. Pool bowl repatch and repainting completed well under budget.



Comment: About 7 % of total Rates billed for 2018/19 year was outstanding at February close.



Comment: A total of more than \$18,000 was outstanding at February 2019 close.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:

Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

		28 February, 2019 Actual \$	2018/19 Original Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment	IT equipments, Website Upgrade	2,860	30,000
Buildings		0	0
Law, Order, Public Safety			
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	0	0
Health			
Furniture & Equipment (Medical Centre)	Medical Centre equipment Upgrade IT system	0	30,000
Welfare Services			
Buildings	Early Childhood Learning Centre	95,340	1,630,000
Housing			
Buildings	Staff Housing	8,561	47,000
Buildings	Purchase New Staff Housing	140,633	140,000
Buildings	Other Housing	5,993	65,000
Community Amenities			
Buildings	Thrity Shop	83	5,000
Recreation and Culture			
Buildings	Pool Paint, Lane Ropes & Shelter	67,401	158,000
Furniture & Equipment (Pool)	Pool Large Inflater	0	20,000
Infrastructure - Parks & Oval	Hockey Lights	0	30,000
Infrastructure - Parks & Oval	Skate Park revamp	0	10,000
Infrastructure - Parks & Oval	Park BBQ	0	5,000
Building - Pavilion		53	7,500
Buildings - Public Halls/Civic Centre		53	5,000
Transport			
Infrastructure - Roads		210,972.19	1,914,870
Purchase Plant & Equipment	Cat Grader/Skid Steere	103,869	430,000
	Free Roller / Dolly	0	40,000
Tools & Equipment	Automated Traffic Lights	0	20,000
Footpaths	Town	959	80,000
Drainage	Town Drainage	0	102,606
Furniture & Equipment	Office Equipment & Network	0	10,000
Economic Services			
Furniture & Equipment	Tourist Radio / CV internet	664	12,500
Buildings	Visitor Centre Ceiling works	53	10,000
Infrastructure - Parks & Oval	Sign Board for Visitors	0	8,600
		637,494	4,831,076

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	28 February, 2019 Actual \$	2018/19 Original Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	318,170	2,067,500
Furniture and Equipment	3,524	122,500
Plant and Equipment	103,869	490,000
Motor Vehicles	0	0
Infrastructure Assets - Roads	210,972	2,017,476
Infrastructure Assets - Footpaths	959	80,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	0	53,600
	<u>637,494</u>	<u>4,831,076</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

637,494	4,831,076
637,494	4,831,076
0	0

ACQUISITION OF ASSETS		2018/2019 ORIGINAL BUDGET	
<u>By Program</u>			Trade-In
Governance			
Furniture & Equipment	Website upgrade & IT equipment	30,000	
Law, Order, Public Safety			
Furniture & Equipment	CCTV Cameras	20,000	
Health			
Furniture & Equipment	Medical system - IT Upgrade & Equipment	20,000 10,000	
Welfare Services			
Buildings	Child Centre Building	1,630,000	
Housing			
Buildings	Staff Housing	47,000	
	New House	140,000	
Buildings	Other Housing	65,000	
Community Amenities			
Buildings	Thrifty Shop	5,000	
Recreation and Culture			
Buildings	Pool Shelter & Bowl repaint, new ropes	158,000	
Furniture & Equipment	Pool large Inflatable	20,000	
Buildings - Pavillion	Sport Pavillion	7,500	
Furniture & Equipment			
Buildings - Public Halls/Civic Centre	Community Hall	5,000	
Infrastructure-Parks & Oval	Hockey Lights	30,000	
	Skate Park	10,000	
	Park BBQ	5,000	
Transport			
Infrastructure - Roads	RRG, R2R, Own	1,914,870	
Infrastructure - Drainage	Drainage	102,606	
Plant & equipment	Grader 12M Cat	330,000	80,000
Plant & equipment	Skid Steerer Cat	100,000	20,000
	Dolly	25,000	
	Auto Traffic Lights	20,000	
	Free Roller	15,000	
	Town Street	80,000	
Footpath			
Buildings			
Furniture & Equipment	Office Equipment & Network	10,000	
Economic Services			
Furniture & Equipment	V/Centre IT Equipment	5,000	
	FM Tourist Radio	7,500	
Building	Visitor Centre	10,000	
Infrastructure-Other	Signs/Notice Board	8,600	
Total by Program		<u>4,831,076</u>	<u>100,000</u>
Land Held for Resale			
Land and Buildings		2,067,500	
Furniture and Equipment		122,500	
Plant and Equipment		490,000	100,000
Motor Vehicles			
Infrastructure Assets - Roads		1,914,870	
Infrastructure Assets - Footpaths		80,000	
Infrastructure Assets - Drainage		102,606	
Infrastructure-Parks & Oval		53,600	
Total by Class		<u>4,831,076</u>	<u>100,000</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2018/19 BUDGET	2018/19 ACTUAL		2018/19 BUDGET	2018/19 ACTUAL		2018/19 BUDGET	2018/19 ACTUAL
	\$	\$		\$	\$		\$	\$
Transport								
2009 Caterpillar Skid Steere	15,750	15,750		20,000	21,000		4,250	5,250
Caterpillar 12M Motor Grader	90,000	0		80,000	0		(10,000)	0
	105,750	15,750		100,000	21,000		(5,750)	5,250
<u>By Class</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2018/19 BUDGET	2018/19 ACTUAL		2018/19 BUDGET	2018/19 ACTUAL		2018/19 BUDGET	2018/19 ACTUAL
	\$	\$		\$	\$		\$	\$
Plant & Equipment	0	0		100,000	21,000		(5,750)	21,000
	105,750	0		100,000	21,000		(5,750)	21,000

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2018/19 BUDGET	28/2/2019 ACTUAL
\$	\$
100,000	21,000
4,250	5,250
(10,000)	0
<u>(5,750)</u>	<u>5,250</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	17,531	0	0	8,651	17,531	8,880	0	466	703
Loan 160 - Swimming Pool	129,146	0	0	9,653	19,496	119,493	109,650	2,525	4,861
Transport									
Loan 157 - Grader	60,230	0	0	29,206	29,206	31,024	31,024	3,141	3,251
	206,907	0	0	47,510	66,233	159,397	140,674	6,132	8,815

excludes accrued interest

All other loan repayments will be financed by general purpose revenue

(b) New Debentures - 2018/19

No new debentures are budgeted for the financial year ending 30 June 2019.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2018 nor is it expected to have unspent debenture funds as at 30th June 2019

(d) Overdraft

Council do not anticipate having an overdraft facility during 2018/19

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	28 February, 2019 Actual \$	2018/19 Original Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	131,141	131,141
Amount Set Aside / Transfer to Reserve	1,649	3,213
Amount Used / Transfer from Reserve	-	-
	<u>132,790</u>	<u>134,354</u>
(b) Plant Reserve		
Opening Balance	240,654	240,654
Amount Set Aside / Transfer to Reserve	3,026	61,896
Amount Used / Transfer from Reserve	-	-
	<u>243,680</u>	<u>302,550</u>
(c) Housing & Development Reserve		
Opening Balance	123,308	123,308
Amount Set Aside / Transfer to Reserve	1,550	23,021
Amount Used / Transfer from Reserve	-	(100,000)
	<u>124,859</u>	<u>46,329</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	161,548	161,548
Amount Set Aside / Transfer to Reserve	2,031	3,958
Amount Used / Transfer from Reserve	-	(60,000)
	<u>163,579</u>	<u>105,506</u>
(e) Gravel Pit Reserve		
Opening Balance	47,703	47,703
Amount Set Aside / Transfer to Reserve	600	1,169
Amount Used / Transfer from Reserve	-	-
	<u>48,303</u>	<u>48,872</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	136,891	136,891
Amount Set Aside / Transfer to Reserve	1,721	3,354
Amount Used / Transfer from Reserve	-	(100,000)
	<u>138,612</u>	<u>40,245</u>
(g) Day Care Centre Reserve		
Opening Balance	520,893	520,893
Amount Set Aside / Transfer to Reserve	6,549	12,762
Amount Used / Transfer from Reserve	-	(500,000)
	<u>527,442</u>	<u>33,655</u>
(h) Lovelocks Soak Reserve		
Opening Balance	50,635	50,635
Amount Set Aside / Transfer to Reserve	637	26,241
Amount Used / Transfer from Reserve	-	-
	<u>51,271</u>	<u>76,876</u>
(i) Road Project Reserve		
Opening Balance	25,000	25,000
Amount Set Aside / Transfer to Reserve	314	25,612
Amount Used / Transfer from Reserve	-	-
	<u>25,314</u>	<u>50,612</u>
(i) Drainage Project Reserve		
Opening Balance	286,279	286,279
Amount Set Aside / Transfer to Reserve	3,600	7,014
Amount Used / Transfer from Reserve	-	-
	<u>289,879</u>	<u>293,293</u>
Total Cash Backed Reserves	<u>1,745,729</u>	<u>1,132,291</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	28 February, 2019 Actual \$	2018/19 Original Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	1,649	3,213
Plant Reserve	3,026	61,896
Housing & Development Reserve	1,550	23,021
Local Gov Com Housing Reserve	2,031	3,958
Gravel Pit Reserve	600	1,169
Swimming Pool Rec Eq Reserve	1,721	3,354
Day Care Centre Reserve	6,549	12,762
Lovelocks Soak Reserve	637	26,241
Roads Reserve	314	25,612
Drainage Reserve	3,600	7,014
	<u>21,677</u>	<u>168,240</u>
Transfers from Reserves		
Housing & Development Reserve	-	(100,000)
Local Gov Com Housing Reserve	-	(60,000)
Swimming Pool Rec Eq Reserve	-	(100,000)
Day Care Centre Reserve	-	(500,000)
Drainage Reserve	-	-
	<u>-</u>	<u>(760,000)</u>
Total Transfer to/(from) Reserves	<u>21,677</u>	<u>(591,760)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

- Leave Reserve
 - to be used to fund long service leave requirements
- Plant Reserve
 - to be used for the plant replacement, upgrade or purchase.
- Housing and Development Reserve
 - to be used to fund housing/accommodation projects
- Local Gov Com Housing Reserve
 - to be used to maintain the joint Ministry of Housing/Local Government Properties
- Gravel Pit Reserve
 - to be used for rehabilitation of disused gravel pits
- Swimming Pool Rec Eq Reserve
 - to be used to purchase recreational equipment for the swimming pool
- Child Centre Reserve
 - to be used to upgrade Child Care Building and equipments
- Lovelocks Soak Reserve
 - to be used for future upgrade of Water Infrastructure.
- Road Reserve
 - to be used for future Road upgrade/reconstruction.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	28 February, 2019 Actual \$	Brought Forward 1-Jul-18 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,824,510	1,511,157
Cash - Restricted (Reserves)	1,745,729	1,724,052
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	110,504	35,623
- Excess Rates	(2,613)	(6,742)
- Sundry Debtors	40,597	224,525
- Emergency Services Levy	1,586	2,503
- Accrued income	-	40,720
- Prepayments	-	-
- Provision for doubtful debt	(1,055)	(1,055)
- GST Receivable	8,116	1,633
Inventories	5,497	5,497
Land held for resale	-	-
	<u>4,732,871</u>	<u>3,537,913</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(5,824)	(139,158) *
- Accrued Expenditure	-	(28,755)
- GST Payable	(875)	(3,453)
- PAYG/Withholding Tax Payable	(15,462)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	-	(1,617)
Accrued Salaries and Wages	-	(9,600)
Current Employee Benefits Provision	(148,222)	(148,222)
Current Loan Liability	(18,723)	(66,233)
	<u>(189,106)</u>	<u>(397,038)</u>
NET CURRENT ASSET POSITION	4,543,765	3,140,875
Less: Cash - Reserves - Restricted	(1,745,729)	(1,724,052)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	132,790	131,141
Add Back : Current Loan Liability	18,723	66,233
	<u>2,949,549</u>	<u>1,614,197</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>2,949,549</u>	<u>1,614,197</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

8. RATING INFORMATION - 2018/2019 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2018/19 Rate Revenue \$	2018/19 Interim Rates \$	2018/19 Back Rates \$	2018/19 Total Revenue \$	2018/19 Original Budget \$
Differential General Rate								
GRV - Residential	0.119606	208	2,041,052	244,122	(1,275)	0	242,846.99	244,122
GRV - Mining	0.239212	1	252,500	60,401	0	0	60,401.03	60,401
UV - Rural & Arrino	0.015334	184	111,030,000	1,702,534	0	0	1,702,534.04	1,702,534
UV - Mining	0.030667	14	363,228	11,139	(481)	423	11,082.02	11,139
Other		67						
Sub-Totals		474	113,686,780	2,018,196	(1,756)	423	2,016,864.08	2,018,196
Minimum Rates	Minimum \$							
GRV - Residential	455	20	13,439	9,100	0	0	9,100.00	9,100
UV - Rural & Arrino	455	21	280,150	9,555	0	0	9,555.00	9,555
UV - Mining	275	13	31,985	3,575	(275)	0	3,300.00	3,575
Sub-Totals		54	325,574	22,230	(275)	0	21,955.00	22,230
		528	114,012,354	2,040,426	(2,031)	423	2,038,819	2,040,426
Discounts								0
Totals							2,038,819	2,040,426

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/2019 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	785	153,604	(148,755)	5,634
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	91		(91)	0
BRB Levy	63	113	(176)	0
Cat Trap Bond	0			0
Housing Bonds	280	1,760	(1,760)	280
Community Bus Bond	100			100
	<u>96,616</u>			<u>101,312</u>

10. CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	28 February 2019 Actual \$
National Australia Bank	Reserve Maxi	19/12/2018	1,745,729	2.55% 10,977	19/03/2019	1,756,706
National Australia Bank	Maxi Investment	1/02/2019	1,776,814	Credits 535	Debits (75,000)	1,702,349
National Australia Bank	Grant Acc	1/02/2019	974,680	299	-	974,979

Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	28 February 2019 Actual \$
National Australia Bank	Muni	185,464	5,519	(44,102)	-	146,881
National Australia Bank	Trust	708	-	-	-	708
National Australia Bank	Licensing	99,329	1,274	-	-	100,603

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	28/02/19 Y-T-D Actual	28/02/19 Y-T-D Budget	2018/19 Original Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	39,901	15,269	22,913
General Purpose Funding	2,551,331	2,425,721	2,554,956
Law, Order, Public Safety	14,874	20,836	41,000
Health	10,556	10,736	16,100
Education and Welfare	158,549	759,176	1,063,762
Housing	58,703	63,640	97,209
Community Amenities	80,989	74,042	77,101
Recreation and Culture	19,765	38,098	47,654
Transport	355,087	1,021,314	1,531,740
Economic Services	15,475	6,232	9,369
Other Property and Services	24,012	40,960	61,450
	<u>3,329,242</u>	<u>4,476,024</u>	<u>5,523,254</u>
OPERATING EXPENSES			
Governance	(151,571)	(203,050)	(268,130)
General Purpose Funding	(21,744)	(26,640)	(39,961)
Law, Order, Public Safety	(135,638)	(129,648)	(182,091)
Health	(81,444)	(77,952)	(116,905)
Education and Welfare	(3,469)	(8,528)	(12,810)
Housing	(233,685)	(228,296)	(342,311)
Community Amenities	# (149,110)	(214,872)	(322,233)
Recreation & Culture	(522,365)	(594,215)	(892,279)
Transport	(554,452)	(763,604)	(1,406,786)
Economic Services	(79,421)	(80,512)	(120,780)
Other Property and Services	(129,913)	(53,048)	(45,936)
	<u>(2,062,812)</u>	<u>(2,380,365)</u>	<u>(3,750,222)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,266,430</u>	<u>2,095,659</u>	<u>1,773,032</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	28 February, 2019 ACTUAL \$	2017/18 \$
CURRENT ASSETS		
Cash and Cash Equivalents	4,570,239	3,235,209
Trade and Other Receivables	157,135	293,755
Inventories	5,497	5,497
TOTAL CURRENT ASSETS	4,732,871	3,534,461
NON-CURRENT ASSETS		
Other Receivables	92,709	92,709
Investment		
Property, Plant and Equipment	14,069,088	14,300,079
Infrastructure	35,419,129	35,324,600
TOTAL NON-CURRENT ASSETS	49,580,926	49,717,388
TOTAL ASSETS	54,313,797	53,251,849
CURRENT LIABILITIES		
Trade and Other Payables	22,162	179,130
Long Term Borrowings	18,723	66,233
Provisions	148,222	148,222
TOTAL CURRENT LIABILITIES	189,107	393,585
NON-CURRENT LIABILITIES		
Long Term Borrowings	140,675	140,675
Provisions	32,228	32,228
TOTAL NON-CURRENT LIABILITIES	172,903	172,903
TOTAL LIABILITIES	362,010	566,488
NET ASSETS	53,951,787	52,685,361
EQUITY		
Retained Profits (Surplus)	29,848,587	28,603,836
Reserves - Cash Backed	1,745,729	1,724,052
Reserves - Asset Revaluation	22,357,471	22,357,473
TOTAL EQUITY	53,951,787	52,685,361

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	28 February 2019 Actual \$	2018 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2018	28,603,836	27,646,814
Change in Net Assets Resulting from Operations	1,266,428	1,424,969
Transfer from/(to) Reserves	<u>(21,677)</u>	<u>(467,947)</u>
Balance as at 28 February 2019	<u>29,848,587</u>	<u>28,603,836</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2018	1,724,052	1,256,105
Amount Transferred (to)/from Surplus	<u>21,677</u>	<u>467,947</u>
Balance as at 28 February 2019	<u>1,745,729</u>	<u>1,724,052</u>
 RESERVES - ASSET REVALUATION	 #	
Balance as at 1 July 2018	22,357,472	21,927,453
Revaluation Increment		430,019
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 28 February 2019	<u>22,357,472</u>	<u>22,357,472</u>
 TOTAL EQUITY	 <u>53,951,788</u>	 <u>52,685,360</u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2018 TO 28 FEBRUARY, 2019

	NOTE	28/02/2019 Y-T-D Actual	28/02/2019 Y-T-D Current Budget	2018/19 Original Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	2,037,708	2,040,426	2,040,426
Grants and Subsidies - Operating		597,241	633,877	967,047
Grants and Subsidies - Non Operating		383,600	1,519,000	2,129,101
Contributions Reimbursements and Donations - Operating		27,215	35,650	49,250
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		21,000	100,000	100,000
Service Charges		-	-	-
Fees and Charges		185,973	174,284	227,990
Interest Earnings		41,354	41,049	63,940
Other Revenue		50,901	27,488	41,250
Realisation on Asset Disposal		(21,000)	(100,000)	(100,000)
		<u>3,323,992</u>	<u>4,471,774</u>	<u>5,519,004</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(703,154)	(793,872)	(1,190,640)
Materials and Contracts		(316,382)	(667,051)	(1,227,516)
Utilities		(90,251)	(152,944)	(229,363)
Depreciation		(758,206)	(580,856)	(871,290)
Interest Expenses		(7,250)	(8,578)	(12,314)
Insurance		(174,521)	(147,960)	(175,916)
Other Expenditure		(13,048)	(19,104)	(33,183)
		<u>(2,062,812)</u>	<u>(2,370,365)</u>	<u>(3,740,222)</u>
Loss on Sale of Assets		-	(10,000)	(10,000)
Profit on Asset Disposal		5,250	4,250	4,250
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u>1,266,430</u>	<u>2,095,659</u>	<u>1,773,032</u>



Shire of Three Springs **2018/2019 Works Programme @ 28/02/2019**

Road/Works	Job No	GL No	Works Program Progress												Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments
Main Roads Projects																		
Three Springs Morawa Rd slk15.71-20.35 Pre seal	MR09	3154						X							267,000	148,335	409	Contract awarded - work to commence soon
Three Spring - Enneabba Road 10mm PMB re-seal SLK 12-19	MR10	3154						X							320,000	177,780	409	Contract awarded - work to commence soon
Three Spring - Perenjori 10mm PMB re-seal SLK8.4-14.8	MR11	3154						X							266,500	148,055	272	Contract awarded - work to commence soon
Black Spot - Midlands Arrino intersection	1252	3104													225,000	125,000	0	Contract awarded - work to commence soon
RG04 - Intersection - Three Springs-Eneabba, Nebru Rd	RG04	3124	X	X			X			X					0	0	37,231	Release of retention monies for past capital works done.
Perenjori Road -Widen, seal & reconstruct	MR08	3154		X											0	0	983	
															1,078,500	599,170	39,303	
Roads To Recovery																		
Dudawa Road Various locations Pavement Repairs	RR09	3134													50,868	28,260	145	Contract awarded
Arrino South Road Various locations Pavement Repairs	RR10	3134													155,444	86,360	145	Contract awarded
Bunney Road	RR01	3134				X	X	X							117,633	0	105,951	Work complete
															323,945	114,620	106,241	
Shire Projects																		
Strutton Road Resheet 1km	C1095	3164													34,876	19,375	0	Extend Road works to 4km @ total cost of \$139,509.
First North gravel resheeting	C1010	3164													104,633	58,135	0	Cancelled - funds allocated to Strutton Rd.
Beekeeper Resheet 3km	C1034	3164													104,633	58,135	0	Cancelled - funds allocated to Wilton Well Rd.
Simpson Road Resheet 1km & pruning	C1007	3164					X		X	X					44,876	24,930	65,429	Extend Road works from 1km to 4 km resheeting @ total cost of \$149,509.
Kangaroo Road Resheet 3km	C1091	3164													104,633	58,135	0	Cancelled - funds allocated to Simpson Rd.
Arrino West shoulders and reseal	C1024	3164													82,638	45,915	0	Council resolved to defer and carryover over to 2019/2020 budget and increase funds.
Broad Road resheet bends 1km	C1013	3164													36,136	20,080	0	Cancelled - funds allocated to Wilton Well Rd.
Drainage	1208	5594		X											102,606	57,005	0	Shire /Contractor
Footpath	1245	3224							X						80,000	40,000	959	Out for quotes - commence in March 2019
															695,031	381,710	66,387	
Total Capital Works															2,097,476	1,095,500	211,931	

WANDRRA PROJECTS																			
FLOOD DAMAGE WORKS		3322														537,311	179,505	0	Wandrra not happeninghis year - remove as part of Budget review
																537,311	179,505	0	
Operations and Maintenance Expenditure																			
Maintenance General		3352														0	0	295,759	Total made up of individual road maintenance costings.
Town Street Maintenance	1201	3352	X	X	X	X	X	X	X	X						32,116	21,416	22,268	
Rural Road Maintenance	1202	3352	X	X		X	X	X	X							113,433	75,632	9,815	
Road Maintenance Grading	1229	3352														305,471	203,648	0	Costs against individual roads -see row 43
Fire Control	5001	0692	X	X	X	X	X		X	X									
Refuse Site Maintenance	1001	1772	X		X	X	X	X	X	X						35,426	23,616	11,507	
Tree Pruning Rural Roads (Contract)	1324	3372														100,000	66,664	0	
Tree Pruning Town (Contract)	1322	3372				X										15,000	10,000	524	
Traffic Signs & Control	1240	3442							X							6,000	4,000	9	
Landscape and kerbing maintenance		2102														20,000	13,336	0	
Parks and Garden Maintenance																			
other Parks & Gardens Maintenance	1105	2642	X	X	X	X	X	X	X	X						99,017	66,016	40,614	Most costs captured in activity areas.
Street Trees & Watering	1232	3362	X	X	X	X	X	X	X	X						6,650	4,440	727	
Street Cleaning	1231	3432	X	X	X	X	X	X	X	X						19,720	13,152	25,056	
Oval Maintenance	1107	2652	X	X	X	X	X	X	X	X						112,315	74,920	50,024	
Stormwater Drain Maintenance	1003	2002	X	X	X		X									9,950	6,640	5,088	
Centenary Water Feature	1120	3132	X	X	X	X	X	X	X	X						7,950	5,304	4,559	
Verge Spraying - Weed control	1301	3842	X	X	X	X	X			X						15,900	10,600	11,710	
Cemetery Maintenance		2302	X	X	X	X	X	X	X	X						16,580	11,048	17,613	Clean up Arrino and T/Springs cemeteries
Depot Maintenance	1230	3402	X	X	X	X	X	X	X	X						34,391	22,928	27,302	
Total Operations and Maintenance																949,919	633,360	522,573	



Shire of Three Springs
2018/2019 Budget (Capital Maintenance)



Building or Council Facility	Job No	GL No	Budget (Full Year)				Actual (Full Year)		
			Labour	Over Heads	Materials and Contracts	Plant costs	YTD Budget	YTD Actual	Comments
Staff Housing									
Lot 157 (65) Carter Street - MoF	9111	1744			5,000		1,666	0	Fencing - north side
Lot 214 (21) Franklin Street - W/Supv	9103	1744			8,000		2,666	0	Carpet to vinyl plank (4 bedrooms), paint internal (\$3.5k)
Lot 36 (47) Williamson Street - Plant Operator	9109	1744			8,000		2,666	8,019	Paint ceiling & external - refurbishment & blinks for all rooms
Lot 173 (50) Carter Street - CEO	9179	1744			6,000		2,000	0	Patch and paint bathroom - floor vinyl
Lot 222 (46) Carter Street - Vacant	9112	1744			8,000		2,666	295	Minor Refurbish
Lot 182 (58) Carter Street - Plant Operator	9157	1744			6,000		2,000	53	External painting
Lot 29 (5) Howard Place - vacant (Dr House)	9107	1744			6,000		2,000	0	Power connection to shed
Purchase New House, 41 Slaughter Street		1750			140,000		140,000	140,633	Purchased New staff housing at 41 Slaughter St
			0	0	187,000		155,664	149,135	
Other Housing									
Lot 30 (3) Howard Place - Dentist	9082	1732			5,000		5,000	19	Continue from 2017/18 work -Bathroom -strip shower, retail and wall repair. Paint passage, patch & paint TV room ceiling. Patch & Paint Kitchen & living room-
Lot 54 (17) Glyde Street - Non staff	9080	1732			60,000		0	451	Major Refurbishment - work commenced in February 2019.
Lot 235 Carter Street - Kadathinni Units 1 to 6	9049		0	0	0		0	5,524	Capital works on Unit 1
			0	0	65,000		5,000	5,993	
Council Buildings									
Shire Office & Council Chambers	4024				0		0	0	
Community Hall		2434			5,000		5,000	0	Repair to ceiling entry, repair kitchen and paint change room
Pavilion		2814			7,500		0	0	Roof repair, paint & probably replace to away change room
Medical Centre							0	0	
Visitor Centre		3814			10,000		5,555	53	Remove ceilings & replace, patch & paint.
Thrift Shop	1027	2404			5,000		5,000	83	Replace interior flooring & repairs to verandah
Early Childhood Learning Centre		1615			1,630,000		770,000	95,340	Contract awarded - construction to commence soon
New Fire Shed		0696					0	0	
Swimming Pool		2834			8,000		0	0	Shelter left side
Swimming Pool		2834			150,000		158,000	67,401	Bowl repainting completed under purchase, including purchase of new cleaning machine
					1,815,500		943,555	162,877	
			0	0	2,067,500		1,104,219	318,005	



Shire of Three Springs
2018/2019 Budget (Operating)



Actual (Full Year)																	
Building or Council Facility	Job No	GL No	Full year Budget	YTD Budget	YTD Actual	Labour	Over Heads	Materials and Contracts	Contracts & Services	Utilities	Insurance	Plant Hire	Plant Deprecn	Total	Comments		
					28/02/2019	01	30	02	10	03	04	31	33		Request per Maintenance Form		
Staff Housing																	
Lot 10 (41) Slaughter Street - operator	B900	1712	0	0	9,379	1,925	1,994	1,631	651	1,552	0	911	717	9,379			
Lot 74 (5) Gooch Street - Mechanic	9002	1712	4,560	3,048	2,111	0	0	82	196	927	906	0	0	2,111			
Lot 214 (21) Franklin Street - W/supv	9003	1712	5,035	3,368	4,647	112	110	382	1,723	1,519	746	33	21	4,647	1. All door and window fly screens replace. 2. Replace carpets to Bedrooms. 3. Paint Internal Except Kitchen Dining		
Lot 58 (44) Williamson Street - operator (JC)	9006	1712	3,880	2,584	3,326	185	189	581	184	1,761	378	26	23	3,326			
Lot 36 (47) Williamson Street - vacant	9009	1712	5,770	3,840	7,877	2,125	2,042	443	196	801	456	1,021	794	7,877	\$250 each blinds x6		
Lot 157 (65) Carter Street - MoF	9011	1712	6,960	4,656	4,483	163	182	82	658	2,468	868	41	21	4,483	Replace fly wires on all doors, fix sliding door, kitchen cupboard door, calcium rust kitchen tap, etc		
Lot 222 (46) Carter Street - Cleaner	9012	1712	5,590	3,728	2,130	91	80	82	165	1,179	533	0	0	2,130			
U1, 66A Williamson Street - Doctor's Unit	9015	1712	3,455	2,312	1,087	31	13	20	165	305	552	0	0	1,087			
U2, 66B Williamson Street - Gardener	9016	1712	3,485	2,328	1,552	0	0	280	165	555	552	0	0	1,552	Hotwater system for all houses (\$600)		
Lot 217 (89) Williamson Street - vacant	9056	1712	6,100	4,080	4,303	733	637	130	195	1,139	940	315	215	4,303			
Lot 182 (58) Carter Street - Operator (JF)	9089	1722	6,950	4,624	1,370	0	0	0	0	934	436	0	0	1,370			
Lot 29 (5) Howard Place - Doctor (vacant)	9007	1712	9,110	6,080	5,265	126	126	539	1,930	1,777	766	0	0	5,265			
Lot 67 (19) Gooch Street - CDO	9061	1712	5,000	3,344	2,684	51	46	275	196	1,228	824	41	23	2,684	the bottom and loose. 2 -Two doorstops broken (front door & bathroom) - to be replaced with harder stoppers. Holes in walls		
Lot 173 (50) Carter Street - CEO	9079	1712	5,810	3,880	2,996	51	41	348	450	1,354	713	25	15	2,996	Dishwasher, Shelving in laundry area, repair flooring damage.		
Lot 29 (5) Howard Place - Doctor (vacant)		1412	0	0	1,520	0	0	7	0	1,513	0	0	0	1,520			
			71,705	47,872	54,729	5,593	5,459	4,881	6,872	19,011	8,671	2,412	1,829	54,729	0		
Other Housing																	
Lot 30 (3) Howard Place - Dentist	9081	1712	6,450	4,296	5,440	934	899	610	516	1,160	790	320	211	5,440			
Lot 16 (30) Touche Street - Day Care	9052	1722	5,550	3,704	3,357	287	267	82	308	1,414	958	25	15	3,357			
Lot 223 (2) Mayrhofer Street - NMHS	9053	1722	3,000	2,000	1,433	0	0	82	165	556	630	0	0	1,433			
Lot 54 (17) Glyde Street - T Taylor	9054	1722	5,080	3,392	3,269	119	119	1,409	176	796	649	0	0	3,269			
Lot 60 (5) Glyde Street - Vacant	9055	1722	5,270	3,520	12,563	2,736	2,904	2,551	397	1,312	630	1,106	927	12,563			
Lot 235 Carter Street - Kadathinni Units 1 to 6	9068	1722	29,984	20,000	19,711	2,651	2,652	5,759	1,571	3,868	1,956	720	534	19,711	Change TV- statelite to antenna, tenants various maintenance requests		
			55,334	36,912	45,772	6,728	6,842	10,493	3,133	9,105	5,614	2,171	1,686	45,772			
Council Buildings																	
Medical Centre		1232	24,210	16,144	15,909	75	68	54	7,703	6,439	1,572	0	0	15,909			
Day Care Centre		1662	4,050	2,696	2,707	581	596	151	450	345	546	37	0	2,707			
Depot Transportable Buildings		3404	5,200	3,472	0	0	0	0	0	0	0	0	0	0			
New Fire Shed		0773	1,500	1,000	4,700	852	974	872	970	412	379	240	0	4,700			
Council Chambers	4001		2,450	1,640	1,750	105	39	0	150	0	1,456	0	0	1,750			
Shire Office	4002		18,000	12,000	10,093	3,919	1,167	780	1,352	1,257	1,456	86	75	10,093			
Community Hall	1101		20,355	13,576	13,125	2,601	371	823	2,412	2,241	4,601	40	35	13,125			
Pavilion	1103		15,470	10,320	8,233	1,385	482	824	1,581	0	3,923	20	18	8,233			
Pottery Centre	1111		600	400	475	23	0	82	150	0	220	0	0	475			
Playgroup	1112		570	384	452	13	13	82	344	0	0	0	0	452			
Hockey Shed	1113		935	632	262	27	27	0	110	0	99	0	0	262			
Visitor Centre	1303		4,150	2,776	1,855	13	13	449	296	582	501	0	0	1,855			
Swimming Pool (includes Building & other)	1104		106,205	70,800	47,252	1,776	1,941	15,577	6,285	13,562	6,896	640	575	47,252			
Old Nurses Quarters	1311		2,300	1,536	1,691	186	0	82	200	483	740	0	0	1,691			
Duffy's Store	1021		1,870	1,248	1,509	121	145	82	0	401	722	20	18	1,509			
Public Toilets	1008		7,580	5,056	5,567	2,977	518	571	747	469	167	70	48	5,567			
Dental Surgery (old)	7003		0		0												
			215,445	143,680	115,578	14,654	6,354	20,430	22,749	26,193	23,278	1,153	768	115,578			
			342,484	228,464	216,078	27,800	11,071	39,782	36,376	45,189	44,059	2,029	1,536	216,078			

		Debtors Trial Balance						
		As at 28.02.2019						
Debtor #	Name	Credit Limit	30.11.2018		30.12.2018	29.01.2019	28.02.2019	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
			(90Days)					
C102			0.00	0	0.00	0.00	509.90	509.90
C108			0.00	0	0.00	0.00	27.41	27.41
D72			283.90	492	0.00	0.00	0.00	283.90
D87			400.00	92	0.00	0.00	80.00	480.00
E30			0.00	0	0.00	0.00	60.00	60.00
G64			0.00	0	0.00	0.00	230.00	230.00
H54			0.00	0	0.00	0.00	99.98	99.98
I17			0.00	0	0.00	0.00	80.00	80.00
J17			0.00	0	0.00	1430.00	1430.00	2860.00
K20			0.00	0	0.00	0.00	0.00	-200.00
K32			425.70	567	0.00	0.00	0.00	425.70
L91			25.03	176	0.00	0.00	0.00	25.03
L97			0.00	0	0.00	0.00	110.00	110.00
M100			0.00	0	0.00	0.00	0.00	-0.02
M103			0.00	0	0.00	0.00	10.00	10.00
M118			0.00	0	0.00	112.50	0.00	112.50
M135			155.38	339	0.00	0.00	0.00	155.38
N7			0.00	0	0.00	0.00	720.00	720.00
N46			190.00	840	0.00	0.00	0.00	190.00
O16			226.00	93	0.00	0.00	0.00	226.00
O17			0.00	0	0.00	0.00	0.00	-240.00
P57			0.00	0	0.00	0.03	0.00	0.03
S28			0.00	0	0.00	0.00	3242.00	3242.00
T8			0.00	0	0.00	1925.01	0.00	1925.01
T12			0.00	0	0.00	2500.00	0.00	2500.00
T25			0.00	0	0.00	300.00	0.00	300.00
T52			1189.65	150	777.21	1123.48	640.00	3730.34
T79			112.50	104	0.00	0.00	0.00	112.50
V11			0.00	0	0.00	0.00	50.00	50.00
W60			0.00	0	0.00	0.00	0.00	-133.05
W99			0.00	0	0.00	0.00	140.00	140.00
Totals --- Credit Balances:		-573.07	3008.16		777.21	7391.02	7429.29	18032.61

9.3.2. ACCOUNTS FOR PAYMENT – 28 FEBRUARY 2019

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 1st March 2019
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 28th February 2019 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

190310 COUNCIL RESOLUTION – ITEM 9.3.2

MOVED: Cr Connaughton

SECONDED: Cr Mutter

That Council notes the accounts for payment as presented for February, 2019 from the –

Municipal Fund totalling \$180,441.10 represented by Electronic Fund Transfers No's 15026 – 15097, Cheque No's 11526 – 11532 and Direct Debits 11762.1, 11763.1, 11767.1 – 11767.4, 11779.1 – 11779.4 and 11781.1 – 11781.11.

Licensing Fund totalling \$18,072.55 represented by Direct Debit No 11802.1.

CARRIED

Voted: 6/0

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SHIRE OF THREE SPRINGS
Statement of Payments for the Month of February 2019

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Commissioner of Police				
11526	15/02/2019	Annual Corporate Firearms Licence		126.00
INV	12/01/2019	Annual Corporate Gun Licence Fee (Shotgun Db Und/Over) Expires	126.00	
Synergy				
11527	15/02/2019	Electricity Usage Charges		11,388.75
INV	22/01/2019	Electricity Supply Charges 30/10/2018 to 28/12/2018 - Duffys Store , ,	63.05	
INV	25/01/2019	Electricity Usage Charges 31/10/2018 to 31/12/2018, Electricity Usage	9,145.40	
INV	01/02/2019	Electricity Charges 25/12/2018 to 24/01/2019- 133 Street Lights, Over	2,180.30	
Telstra				
11528	15/02/2019	Monthly Account		1,765.65
INV	23/01/2019	Monthly Telephone Usage Charges to 15/01/2019, Service Charges to	1,527.43	
INV	05/02/2019	Mobile Phone Usage 05/01/19 to 04/02/19 - 0448 070 406 (Internet)	184.96	
INV	05/02/2019	Mobile Phone Charges 05/01/2019 to 04/02/2019 - 0409 835 726,	3.26	
INV	11/02/2019	Mobile Phone Usage 11/01/2019 to 10/02/2019 - 0407 981 659 \$25.00	50.00	
Water Corporation				
11529	15/02/2019	Water Usage and Service Charges		9,269.93
INV	07/02/2019	Water Service Charges 01/01/2019 to 28/02/2019	111.82	
INV	07/02/2019	Water Usage 12/12/2018 to 06/02/2019 - Park at Railway Rd Railway	174.85	
INV	07/02/2019	Water Usage 12/12/2018 to 06/02/2019 251 KL	1,241.71	
INV	07/02/2019	Service Charge 01/01/2019 to 28/02/2019 - Unit 1, Water Usage	264.14	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	314.54	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019	177.38	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	332.06	
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019 Unit 6	43.27	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019, Water Usage 11/12/2018 to	666.44	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019 - Park at Lot 301 Res 47828	233.13	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	92.72	
INV	07/02/2019	Water Usage 12/12/2018 to 06/02/2019	76.02	
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019	43.27	
INV	07/02/2019		43.27	
INV	07/02/2019	Water Usage 12/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	139.69	
INV	07/02/2019	Water Usage 12/12/2019 to 06/02/2019	169.78	
INV	07/02/2019	Water Usage 12/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	244.94	
INV	07/02/2019		491.21	
INV	07/02/2019		369.28	
INV	07/02/2019	Water Usage 1/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	187.35	
INV	07/02/2019	Water Usage 12/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	271.87	
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019	43.27	
INV	07/02/2019	Service Charges 01/01/2019 28/02/2019	119.42	
INV	07/02/2019	Water Charges 12/12/2018 to 06/02/2019	108.96	
INV	07/02/2019	Water Usage 12/12/2018 to 28/02/2019	126.70	
INV	07/02/2019	Water Usage 12/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	184.90	
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019	116.54	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	300.05	
INV	07/02/2019		123.41	
INV	07/02/2019		128.17	
INV	07/02/2019		392.80	
INV	07/02/2019		463.65	
INV	07/02/2019		274.66	
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019 Unit 1 Kadathinni	43.27	
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019 Unit 4 Kadathinni	43.27	
INV	07/02/2019	Water Usage Charges 11/12/2018 to 06/02/2019 Picnic Area Opp	25.34	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019, Service Charges 01/01/2019 to	609.43	
INV	07/02/2019	Water Usage Charges 11/12/2018 to 06/02/2019, Service Charges	119.85	
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019	110.94	
INV	07/02/2019	Water Usage 11/12/2018 to 06/02/2019	48.15	
INV	07/02/2019		35.48	
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019 Unit 5 Kadathinni	43.27	

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Statement of Payments for the Month of February 2019

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Water Corporation				
INV	07/02/2019	Service Charges 01/01/2019 to 28/02/2019 Unit 2 Kadathinni	43.27	
INV	07/02/2019	Water Usage 12/12/2018 to 06/02/2019 - 2 Hunt Street DR Johnston,	73.86	
INV	08/02/2019	Water Usage 13/12/2018 to 07/02/2019	2.53	
Australia Post Office, Three Springs				
11531	21/02/2019	Annual Post Office Box Renewal		85.00
INV	06/02/2019	Annual Post Office Box Renewal (Box 117)	85.00	
Telstra				
11532	28/02/2019	Monthly Account		1,627.03
INV	23/02/2019	Monthly Telephone Usage Charges to 15/02/2019, Service Charges to	1,627.03	
AIT Specialists Pty Ltd				
EFT15026	15/02/2019	Contractor		657.53
INV	29/01/2019	Provision of professional services: Review of Fuel Tax Credits from	657.53	
BOC Gases				
EFT15027	15/02/2019	Monthly Account		44.81
INV	29/01/2019	Daily Cylinder Tracking 29/12/2018 to 28/01/2019 - Oxygen Industrial	44.81	
Burgess Rawson (WA) Pty Ltd				
EFT15028	15/02/2019	Water Usage Charges		13.94
INV 3607	12/02/2019	Water Usage Charges 11/12/2018 to 06/02/2019 - Railway Station	13.94	
Child Support Agency				
EFT15029	15/02/2019	Payroll deductions		675.12
INV	22/01/2019	Payroll Deduction for 22/01/2019	337.56	
INV	05/02/2019	Payroll Deduction for 05/02/2019	337.56	
Courier Australia				
EFT15030	15/02/2019	Freight Account Various		127.74
INV 0395	18/01/2019	Freight from Three Springs to Pathwest - Pool Water Samples, Freight	117.01	
INV 0397	01/02/2019	Freight From Westrac to Three Springs - Parts	10.73	
Veolia Environmental Services				
EFT15031	15/02/2019	Monthly Account		4,554.31
INV	27/01/2019	Weekly Bin Collection - 08/01/2019, 15/01/2019, 22/01/2019,	4,554.31	
Shire of Carnamah				
EFT15032	15/02/2019	Reimbursement of Costs for Ranger/Emergency Services Officer		3,422.21
INV 11858	14/01/2019	48.2 hours + 10.64 hours (being 20% of hours for 3 x Public Holidays	3,422.21	
WINC Australia Pty Limited				
EFT15033	15/02/2019	Meterplan Charges		433.95
INV	22/01/2019	Meterplan Charge MPC6004EXSP 14/12/2018 - 20/01/2019 - 1793	245.56	
INV	23/01/2019	Caprice Green Toilet Tissue Roll Recycled 2 Ply Jumbo White Carton 8	188.39	
Carnamah Tyre Sales				
EFT15034	15/02/2019	Tyre Repair		145.20
INV	16/01/2019	Repair tyre TS5005	145.20	
City of Lights				
EFT15035	15/02/2019	Six Monthly Web Site Hosting and Maintenance		462.00
INV 462.00	28/01/2019	Hosting on Hostaway Server and Maintenance 01/01/2019 to 30/06/2019	462.00	
Dean Contracting Pty Ltd				
EFT15036	15/02/2019	Contractor		40,111.85
INV 1092	05/02/2019	5% retention Withheld for the Provision of Services for the Re-Alignment	40,111.85	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT15037	15/02/2019	Monthly Account		11,611.32
INV	10/01/2019	Liplex Plus EP2 20k x 1	210.00	
INV	11/02/2019	ULS/Diesel 8,400 litres @ \$1.3573	11,401.32	
Geraldton Mower & Repair Specialist				
EFT15038	15/02/2019	Monthly Account		98.00
INV 68721#5	02/02/2019	G0PBEL954-04060 42 MTD DECK BELT, FREIGHT AND	98.00	
Great Southern Fuel Supplies				
EFT15039	15/02/2019	Monthly Fuel Card Account		315.98

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Great Southern Fuel Supplies				
INV	31/01/2019	ULP for OTS - 31/01/2019- 49.52 Litres, ULP for 001 TS - 03/01/2019	315.98	
Health Insurance Fund (HIF) of WA (Inc)				
EFT15040	15/02/2019	Payroll deductions		240.40
INV	22/01/2019	Payroll Deduction for 22/01/2019	120.20	
INV	05/02/2019	Payroll Deduction for 05/02/2019	120.20	
Kleenheat Gas				
EFT15041	15/02/2019	Annual Cylinder fee		84.24
INV 4184785	21/01/2019	45kg - Facility Fee - Cylinder Service Charge - 58 Carter Street, ,	84.24	
Moore Stephens				
EFT15042	15/02/2019	Auditing Services		602.50
INV 174B	19/12/2018	Original Invoice (174) did not Contain GST- , WALGA Tax Service	52.50	
INV 310755	08/02/2019	Audit Services Provided with respect to Deferred Pensioners for the Year	550.00	
M & B (Building Products) Sales Pty Ltd				
EFT15043	15/02/2019	Monthly Account		446.70
INV 1234005	14/01/2019	Gyprock, stud adhesive, screws, edging, Timber for back Patio	446.70	
Marketforce Pty Ltd				
EFT15044	15/02/2019	Advertising Account		428.42
INV 30497	03/01/2019	Nov - 18 Early Settlement Discount for Invoice 25132	-43.88	
INV 26050	29/01/2019	Geraldton Guardian Electors AGM, Geraldton Guardian 2019 meeting	472.30	
Officeworks				
EFT15045	15/02/2019	Certificate Frames		69.95
INV	18/01/2019	Promenade Frame - Australia Day Certificates, Delivery Fee	69.95	
Perfect Computer Solutions Pty Ltd				
EFT15046	15/02/2019	New Laptop for CEO including Configuration and Set up		2,112.50
INV 24334	17/01/2019	10/01/2019 - Set up Maintenance Officer Laptop on the domain.,	467.50	
INV 24349	24/01/2019	Supply 1 only Lenovo V330 - 15.6/i5 3.2GHz / 8Gb RAM /256Gb SSD	1,560.00	
INV 24382	31/01/2019	Monthly Fee for Daily Monitoring, Management and Resolution of	85.00	
Rossiter & Co				
EFT15047	15/02/2019	Australia Day		125.20
INV JAN	31/01/2019	Sausages - Australia Day, Bacon 1 kg - Australia Day	125.20	
Rays Farm Services				
EFT15048	15/02/2019	Contractor and Supplier		537.77
INV	23/01/2019	Supply Hex Netting 3 x Rolls 1800mm High, 30 x 2100mm High Black	537.77	
Sweetman's Hardware				
EFT15049	15/02/2019	Monthly Account		1,388.24
INV 62	15/01/2019	Screws fitting OVAL, Sprinklers and risers, pipe fittings and solinoid,	175.19	
INV 63	30/01/2019	Sprinkler for grass area, Sprinkler for Hockey oval, Drain Cleaner Crib	221.05	
INV 1	31/01/2019	Supply 6 x I-25 Hunter Sprinklers, Supply 2 packets of cable jouners for	992.00	
Signs Plus				
EFT15050	15/02/2019	Name Badge- S Bell		18.50
INV	25/01/2019	Supply name badge with magnetic clip - Sharon Bell, Postage Charge for	18.50	
Sweetman's Ampol Cafe				
EFT15051	15/02/2019	Catering for Network Meeting February 2019		87.00
INV 10	06/02/2019	1 X Tray of assorted sandwiches- Febuary 2019 Network Meeting, 1 X	87.00	
Scotty's Contracting				
EFT15052	15/02/2019	Contractor		1,009.25
INV 1077	23/01/2019	Remove wiring from evap system in roof for removal	88.00	
INV 1076	23/01/2019	Hall Check RCD - fridge tripping it out	88.00	
INV 1075	23/01/2019	Unit 5 Retic controller and solenoids, trace wiring	176.00	
INV 1074	23/01/2019	Investigate and Replace Pump	220.00	
INV 1089	08/02/2019	Replace Main Switch at Oval Pump Shed, repair Burnt Cabling and	437.25	
Three Springs IGA				
EFT15053	15/02/2019	Monthly Account		369.08
INV	31/01/2019	Nescafe Blend 250gm - Australia Day, B & Gold Sugar 2kg - Australia	259.08	
INV	31/01/2019	Fish Pellets for water feature	110.00	

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Truckline				
EFT15054	15/02/2019	Monthly Account		371.63
INV 6549362	05/02/2019	24X24TL MUDFLAP RUBBER "TRUCKLINE" 610MM X 610MM -	371.63	
Three Springs Rural Services				
EFT15055	15/02/2019	Monthly Account		360.54
INV 44587	11/01/2019	Neta end barbs	0.85	
INV 44609	11/01/2019	Retic joiner	3.70	
INV 44707	18/01/2019	Retic socket and part	5.01	
INV 44699	18/01/2019	Paint for kerbing	29.90	
INV 44708	19/01/2019		29.90	
INV 44717	22/01/2019	Toggle switch	9.98	
INV 44725	23/01/2019	Roof Gutter Silicon	10.00	
INV 44724	23/01/2019	12v pin and flasher	48.00	
INV 44731	24/01/2019	Fittings - cam lock and elbows	119.01	
INV 44736	24/01/2019	Steel Gutter prop	9.55	
INV 44765	29/01/2019	Sprinkler	34.74	
INV 44789	01/02/2019	Earmuff Professional 31DB CL5 x 1 - Gardener	27.50	
INV 44804	04/02/2019	Neta Joiner Barbed 13mm x 1 and Ratchet Clip 13mm Labelled 329172 x	4.90	
INV 44668	14/02/2019	Kingcrome Folding Utility Knife Delux - Maintenance Officer	27.50	
Van't Veer Services				
EFT15056	15/02/2019	Monthly Account		65.75
INV 805	31/01/2019	2x HP 62 Black Printer Cartridges- Maintenance Officer Printer	51.60	
INV 804	04/02/2019	02/01/2019 0-125g Large Letter, 07/01/2019 501g-1Kg Parcel 1x	14.15	
Visage Productions				
EFT15057	15/02/2019	Participation in the Our Town television series		4,400.00
INV 0996	04/02/2019	Participation in the Our Town television series 50% initial payment as per	4,400.00	
Westrac Pty Ltd				
EFT15058	15/02/2019	Monthly Account		289.69
INV PI	31/01/2019	8T-0860 Gage, 177-7860 Hose AS	206.83	
INV PI	05/02/2019	6V-4144 Coupler AS, 4S-6399 Fitting	82.86	
Western Power				
EFT15059	15/02/2019	New Connection for New Daycare Centre		15,232.00
INV	21/01/2019	New Connection for New Daycare Centre at NP029241 int Mayrhofer &	15,232.00	
Landmark Operations Ltd				
EFT15060	15/02/2019	Monthly Account		442.20
INV	11/01/2019	Purchase water pump for retic system - ONGA Hi-Flo 414 Centrifugal	442.20	
Australian Taxation Office				
EFT15061	21/02/2019	BAS Remittance for January 2019		3,485.00
INV BAS 01	31/01/2019	BAS Remittance for January 2019, BAS Remittance for January 2019,	3,485.00	
Child Support Agency				
EFT15062	21/02/2019	Payroll deductions		337.56
INV	19/02/2019	Payroll Deduction for 19/02/2019	337.56	
REDMACH Pty Ltd T/A RedMac Ag Services				
EFT15063	21/02/2019	Monthly Account		7.72
INV 207957	12/12/2019	NGK BM6A for Blower including freight charge	7.72	
Great Eastern Motor Lodge				
EFT15064	21/02/2019	Accommodation for Pool Manager		129.00
INV 73098	24/11/2018	1 Night Accommodation -23/11/2018, for Pool Manager	129.00	
Health Insurance Fund (HIF) of WA (Inc)				
EFT15065	21/02/2019	Payroll deductions		120.20
INV	19/02/2019	Payroll Deduction for 19/02/2019	120.20	
Starick Tyres				
EFT15066	21/02/2019	Monthly Account		162.80
INV 31368	31/12/2019	11.00c20" Compactor Tyre removed Off Damaged Rim, 11.00c20"	162.80	
Perfect Computer Solutions Pty Ltd				
EFT15067	21/02/2019	Computer & IT Services		427.50

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Perfect Computer Solutions Pty Ltd				
INV 24404	14/02/2019	Security Certificate Charge, 6/02/2019 - Sort out Error Message on CSO	427.50	
Sweetman's Ampol Cafe				
EFT15069	21/02/2019	Catering - LEMC Meeting 19/02/2019		129.00
INV 11	19/02/2019	2 X Tray of assorted sandwiches- LEMC Meeting Tuesday 19th February	129.00	
Afgri Equipment Pty Ltd				
EFT15070	21/02/2019	Licence Inspection		136.35
INV 1800677	07/12/2019	Carry out Annual Licence Inspection Prior to Licence Renewal	136.35	
WA Fire Protection				
EFT15071	21/02/2019	Six Monthly Extinguisher Service		1,923.02
INV 25816	04/02/2019	Service Fire equipment, Service Fire equipment, Service Fire equipment,	1,923.02	
Aquatic Services WA Pty Ltd				
EFT15072	28/02/2019	Contractor		415.80
INV	07/01/2019	Repair and Calibrate Palintest	415.80	
BOC Gases				
EFT15073	28/02/2019	Monthly Account		40.96
INV	26/02/2019	Daily Cylinder Tracking 29/01/2019 to 25/02/2019 - Oxygen Industrial	40.96	
Bunnings Group Limited				
EFT15074	28/02/2019	Monthly Account		268.11
INV	18/02/2019	Cornice, Turpentine, compound, plaster joiner, pine posts, plaster trim,	268.11	
Bridgestone Service Centre				
EFT15075	28/02/2019	Tyres and Wheel Alignment		1,521.00
INV 231537	05/02/2019	BRL2557016SD697 255/70R16LT 115S 8 BS D697 RBT Tyres for	1,521.00	
Courier Australia				
EFT15076	28/02/2019	Freight Account Various		125.75
INV 0396	25/01/2019	Freight from WINC to Three Springs - Cleaning Products, Freight from	93.56	
INV 0398	08/02/2019	Freight from Westrac Perth to Three Springs - Parts, Freight from	10.73	
INV 0399	15/02/2019	Freight from COVS to Three Springs - Safety Dust Masks, Freight from	21.46	
Veolia Environmental Services				
EFT15077	28/02/2019	Monthly Account		4,851.31
INV	24/02/2019	3 x 240L Rearlift Medical - Medical Centre	297.00	
INV	24/02/2019	Weekly Bin Collection - 05/02/2019, 12/02/2019, 19/02/2019 &	4,554.31	
WINC Australia Pty Limited				
EFT15078	28/02/2019	Meter Plan Charges		444.89
INV	20/02/2019	Meterplan Charge MPC6004EXSP 20/01/2019 - 20/02/2019 - 3441	444.52	
INV	21/02/2019	Meterplan Charge MPC5502A 19/02/2018 - 20/02/2019 2 Color Copies	0.37	
Covs Parts Pty Ltd				
EFT15079	28/02/2019	Monthly Account		254.06
INV	24/01/2019	CT18-20L TRUCK AND VEHICLE WASH - 20L, LCR100 BAG OF	135.85	
INV	25/01/2019	MN2420 MESH NET 2.4 X2.0 M GREEN	62.33	
INV	26/01/2019	BIC PROCUREMENT RECOVERY \$4.95, AB3917K740EA KIT	55.88	
Christopher Shaun Connaughton				
EFT15080	28/02/2019	Reimbursement for Shot Gun Ammunition		270.00
INV	04/02/2019	NSI 32Gram Classica #4 2 @ \$135.00	270.00	
Department of Fire and Emergency Services (DFES)				
EFT15081	28/02/2019	Emergency Services Levy 2018/19 3rd Quarter		11,020.80
INV 148794	21/02/2019		11,020.80	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT15082	28/02/2019	Monthly Account		30.00
INV	25/01/2019	Delo Silver SAE 30W ltr Oil for Workshop Compressor	30.00	
JR & A Hersey Pty Ltd				
EFT15083	28/02/2019	Monthly Account		461.59
INV	19/02/2019	1 X 15 m air hose, copper coat, roll brushcutter cord, vinyl reviver, safety	461.59	
Steve Hunter				
EFT15084	28/02/2019	Shire of Three Springs Minutes of Ordinary Council Meeting held on 20 th March 2019	Page 82	925.00

Date: 01/03/2019
Time: 11:30:59AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of February 2019

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Steve Hunter				
INV 10228	13/02/2019	Repairs to Air - cooler (supply and fit new pads)	545.00	
INV 10229	13/02/2019	Repairs to Airconditioner (Investigate and replace capacitor)	186.00	
INV 10230	13/02/2019	Repairs to Ice Machine at Depot	194.00	
Leeman Plumbing & Excavation				
EFT15085	28/02/2019	Contractor		256.30
INV	19/02/2019	Labour & Materials to Re-glue Swimming Pool Toilet	256.30	
M & B (Building Products) Sales Pty Ltd				
EFT15086	28/02/2019	Monthly Account		167.40
INV 1234005	14/01/2019	Plaster Board (Gyprock), Recess Edge, Laminex filler, Tec Screws	167.40	
Mitchell and Brown Communications - Vidguard				
EFT15087	28/02/2019	Contractor		292.40
INV 86233	15/02/2019	Attend Shire of Three Springs Admin Building and carry out Alarm	147.40	
INV 86252	20/02/2019	Attend Three Springs Medical Centre to carry out Maintenance on Alarm	145.00	
Three Springs Road House				
EFT15088	28/02/2019	Monthly Fuel Account for December 2018		794.92
INV 1902	21/02/2019	04/12/2018 - ULP 5.00 Litres for Mowers, 05/12/2018 - ULP 10.30 Litres	471.59	
INV 1905	27/02/2019	04/01/2019 - ULP 45.51 litres for OTS, 12/01/2019 - ULP 60.71 litres for	323.33	
Pneumatic Solutions Australia				
EFT15089	28/02/2019	Monthly Account		308.00
INV	14/11/2018	BFVK-080-DA Butterfly Valve 80mm 1/4 bsp Double Acting Rack &	308.00	
Sweetman's Ampol Cafe				
EFT15090	28/02/2019	Catering		129.00
INV 12	22/02/2019	Tray of assorted sandwiches - Wildflower Country Meeting 22/02/2019,	129.00	
Scotty's Contracting				
EFT15091	28/02/2019	Contractor		150.15
INV 1104	21/02/2019	Check Toilet Block at Shire Depot Yard, Found Fluoro in Men's Toilet	150.15	
Three Springs Primary School				
EFT15092	28/02/2019	2018 Three Springs Primary School Presentation Night Donation		210.00
INV 424	26/02/2019	2018 Three Springs Primary School Presentation Night Book Awards	210.00	
Three Springs Rural Services				
EFT15093	28/02/2019	Monthly Account		764.58
INV 44910	12/02/2019	Drill Bits Jobber Drill-Cad-Bright-2mm and Jobber	15.16	
INV 44919	13/02/2019	Retic parts - Neta Drip 360 Adjust Flow-Barb 4mm x 15	13.80	
INV 44831	13/02/2019	Retic parts - Beta Tee Barbed 13mm	2.10	
INV 44822	13/02/2019	Retic parts - Elbow Threaded oly MI x FI 1" x 10	49.90	
INV 44924	13/02/2019	Insecticide Ant Rid Bottle 50ML	6.84	
INV 44939	14/02/2019	Retic parts 125 100mm Pop Up Sprinklers x 4	484.00	
INV 44968	15/02/2019	Retic parts - Elbow Threaded Poly MI x FI 1"	9.98	
INV 44963	15/02/2019	Work Boots - Jeremy Clayton 312101 Steel Blue Boots - Hobart	172.00	
INV 44989	19/02/2019	Retic parts - Neta Joiner Barbed 13mm x 9	10.80	
Van't Veer Services				
EFT15094	28/02/2019	Monthly Account		155.00
INV 809	27/02/2019	01/02/2019 - Roll of 100 1\$ Stamps, 05/02/2019 - 0.125g Large Letter	155.00	
WA Treasury Corporation				
EFT15095	28/02/2019	Loan No. 157 Interest payment - Principal on Loan 157 - Grader		16,228.87
INV 157	07/02/2019	Loan No. 157 Principal payment - Principal on Loan 157 - Grader, Loan	16,228.87	
Dave Watson Contracting Pty Ltd				
EFT15096	28/02/2019	Contractor		1,760.00
INV	19/02/2019	Lower 3 York Gums to 3m for removal with loader, prune 3 remaining	1,760.00	
Wright-Way Glass & Mirrors Geraldton				
EFT15097	28/02/2019	Contractor		275.00
INV 5305	18/02/2019	Glass repairs, Glass repairs	275.00	
iiNet Limited				
DD11762.1	01/02/2019	Shire of Three Springs Monthly Medical Centre Coorow Account		54.95
INV	01/02/2019	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Commander Australia				
DD11763.1	12/02/2019	Monthly Account		46.92
INV	24/01/2019	Commander Contract (System Rental) 22/12/2018 to 21/01/2019 - Depot	46.92	
WA Super				
DD11767.1	05/02/2019	Payroll deductions		4,459.82
INV SUPER	05/02/2019	Super. for 05/02/2019	3,685.12	
INV	05/02/2019	Payroll Deduction for 05/02/2019	37.62	
INV	05/02/2019		150.47	
INV	05/02/2019	Payroll Deduction for 05/02/2019	311.15	
INV	05/02/2019	Payroll Deduction for 05/02/2019	207.69	
INV	05/02/2019	Payroll Deduction for 05/02/2019	67.77	
Australian Super				
DD11767.2	05/02/2019	Superannuation contributions		329.15
INV	05/02/2019	Payroll Deduction for 05/02/2019	94.04	
INV SUPER	05/02/2019	Super. for 05/02/2019	235.11	
Colonial First State - FirstChoice Wholesale Personal Super				
DD11767.3	05/02/2019	Payroll deductions		646.16
INV SUPER	05/02/2019	Super. for 05/02/2019	346.16	
INV	05/02/2019	Payroll Deduction for 05/02/2019	300.00	
Sunsuper Superannuation Fund				
DD11767.4	05/02/2019	Superannuation contributions		200.34
INV SUPER	05/02/2019	Super. for 05/02/2019	200.34	
WA Super				
DD11779.1	19/02/2019	Payroll deductions		6,305.59
INV SUPER	19/02/2019	Super. for 19/02/2019	5,530.89	
INV	19/02/2019	Payroll Deduction for 19/02/2019	37.62	
INV	19/02/2019		150.47	
INV	19/02/2019	Payroll Deduction for 19/02/2019	311.15	
INV	19/02/2019	Payroll Deduction for 19/02/2019	207.69	
INV	19/02/2019	Payroll Deduction for 19/02/2019	67.77	
Australian Super				
DD11779.2	19/02/2019	Superannuation contributions		329.15
INV	19/02/2019	Payroll Deduction for 19/02/2019	94.04	
INV SUPER	19/02/2019	Super. for 19/02/2019	235.11	
Colonial First State - FirstChoice Wholesale Personal Super				
DD11779.3	19/02/2019	Payroll deductions		646.16
INV SUPER	19/02/2019	Super. for 19/02/2019	346.16	
INV	19/02/2019	Payroll Deduction for 19/02/2019	300.00	
Sunsuper Superannuation Fund				
DD11779.4	19/02/2019	Superannuation contributions		240.60
INV SUPER	19/02/2019	Super. for 19/02/2019	240.60	
ANZ Smart Choice Super				
DD11781.1	21/02/2019	Super on Loading BackPay for Current and Previous Employees		45.92
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	45.92	
WA Super				
DD11781.2	21/02/2019	Super on Loading BackPay for Previous and Current Employees		1,111.76
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	308.98	
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	241.26	
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	160.41	
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	1.72	
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	145.32	
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	46.48	
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	110.92	
INV SOL J-C	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	96.67	

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SHIRE OF THREE SPRINGS
Statement of Payments for the Month of February 2019

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Australian Super				
DD11781.3	21/02/2019	Super on Loading BackPay for Previous and Current Employees		86.55
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018	25.47	
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	47.20	
INV SOL J-R	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	13.88	
AMP Life Limited				
DD11781.4	20/02/2019	Super on Loading BackPay for Previous and Current Employees		258.93
INV SOL	20/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	258.93	
The Trustee for Every Superannuation Fund				
DD11781.5	21/02/2019	Super on Loading BackPay for Previous and Current Employees		368.71
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	5.83	
INV SOL P-E	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	362.88	
Sunsuper Superannuation Fund				
DD11781.6	21/02/2019	Super on Loading BackPay for Previous and Current Employees		136.25
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	15.94	
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	120.31	
Cbus Super				
DD11781.7	21/02/2019	Super on Loading BackPay for Previous and Current Employees		26.72
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	26.72	
AMP Life Limited (AMP Flexible Super)				
DD11781.8	21/02/2019	Super on Loading BackPay for Previous and Current Employees		23.55
INV SOL J-S	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	23.55	
BT Super for Life				
DD11781.9	21/02/2019	Super on Loading BackPay for Previous and Current Employees		50.28
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	50.28	
National Mastercard				
DD11793.1	25/02/2019	Monthly Credit Card Account		18.00
INV FEB	20/02/2019	Card Fee - SJY, Card Fee - LJ	18.00	
Department Of Transport - Daily Licensing				
DD11802.1	28/02/2019	POLICE LICENSING PAYMENTS FOR FEBRUARY 2019		8,497.15
INV T1	28/02/2019	POLICE LICENSING 30/01/2019, POLICE LICENSING 31/01/2019,	8,497.15	
Romatim Superannuation Fund				
DD11781.10	21/02/2019	Super on Loading BackPay for Previous and Current Employees		315.05
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	315.05	
Oasis Asset Management Limited (Matrix)				
DD11781.11	21/02/2019	Super on Loading BackPay for Previous and Current Employees		143.92
INV SOL	21/02/2019	Super on Loading BackPay from 01/07/2009 to 30/06/2018 -	143.92	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	8,497.15
M	MUNICIPAL BANK	180,441.40
TOTAL		188,938.55

National Business Visa Card

22 January, 2019 to 20 February, 2019

Chief Executive Officer

Nil	\$	-
	\$	-

Deputy Chief Executive Officer

Nil	\$	-
	\$	-

Bank Charges	\$	18.00
	\$	18.00

Total Direct Debit Payment made on 25/02/2019	\$	18.00
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Police Licensing

Direct Debits from Trust Account

1 February, 2019 to 28 February, 2019

Friday, 1 February 2019	\$	394.30
Monday, 4 February 2019	\$	946.15
Tuesday, 5 February 2019	\$	429.75
Wednesday, 6 February 2019	\$	280.60
Thursday, 7 February 2019	\$	504.65
Friday, 8 February 2019	\$	408.20
Monday, 11 February 2019	\$	387.65
Wednesday, 13 February 2019	\$	354.60
Thursday, 14 February 2019	\$	458.65
Friday, 15 February 2019	\$	1,056.00
Monday, 18 February 2019	\$	151.90
Tuesday, 19 February 2019	\$	375.90
Wednesday, 20 February 2019	\$	281.60
Thursday, 21 February 2019	\$	269.40
Friday, 22 February 2019	\$	21.80
Monday, 25 February 2019	\$	1,347.95
Tuesday, 26 February 2019	\$	63.40
Wednesday, 27 February 2019	\$	4,361.20
Thursday, 28 February 2019	\$	1,274.50
	\$	13,368.20

Bank Fees

Direct Debits from Muni Account

1 February, 2019 to 28 February, 2019

Total direct debited from Municipal Account	\$	93.20
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Payroll

Direct Payments from Muni Account

1 February, 2019 to 28 February, 2019

Wednesday, 6 February 2019	\$	29,804.94
Wednesday, 20 February 2019	\$	29,501.43
	\$	59,306.37

9.3.3 BUDGET REVIEW 2018/2019

Agenda Reference: MoF 03/19 - 01
Location/Address:
Name of Applicant: Shire of Three Springs
File Reference: ADM0130
Disclosure of Interest:
Date: 13th March 2019
Author: Leah John

Signature of Author: _____

SUMMARY

This item presents the Budget Review for 2018/19 in accordance with the Local Government Act (Financial Management) Regulations 1996. The Review indicates that the Shire will be able to return a surplus position at 30 June 2019.

BACKGROUND

As required by Regulation 33A of the Local Government (Financial Management) Regulations 1996, a Budget Review must be completed and submitted to Council between 1 January and 31 March each financial year. Additionally budget reviews provide the opportunity to adjust budget forecast figures to reflect current expenditure patterns and business requirements and reflects a view of the position of the Shire's projected full year income and expenditure against full year original budget.

The current budget review incorporates the following documents as attachments:

1. Statement of Financial Activity by Program.
2. Detailed Financial Statements by programs with comments.

The Review is based on performance to 31 December 2018 and considers January 2019 actuals too. The February 2019 actual figures are included in the review document for comparison purposes.

DETAILS

Particular issues arising from the budget review are:

- Opening funding surplus of \$1,555,477 for 2018/19 budget increased by \$58,720. At the time of adopting the budget, calculations on staff leave provisions and payment of ATO liabilities were outstanding and taken up in the finalisation of 2017/18 accounts.

Capital Expenditure

Total capital expenditure within the budget forecast to reduce by \$139,258.

- All major capital road works funded by RRG & RTR grants progressing as per original budget. Municipal road works on Arrino West shoulders and resealing

put off to next year for increased funding. Current condition of the road is way past its reseal/enrichment life and therefore requires more than budgeted funds of \$82,683 to rework the base and surface to line and level then seal with new bitumen/aggregate.

- Drainage budget of \$102,606 cut by \$70,000 for contract services and returned to municipal to be carried over to next year. It seems unlikely that any contractor will be engaged soon, with current staff leaving and nil spending so far on the project.
- Pool bowl patching and repainting completed early in the year and came well under budget of \$100,000. A total of \$72,400 expended on the project and remaining funds of \$27,600 returned to municipal pool. This project was funded by reserve funds hence a transfer is required before 30 June.
- Shire has been very successful in its grant application for CCTV cameras. Federal grants granted to the value of \$107,613 approved. Despite funds split in two financial years, project is planned to commence and complete by 30 June at a total cost of \$108,819. Committed funds of \$20,000 already in the budget and this means an increase in cost of \$88,819, partially offset by 1st instalment grant of \$50,235.
- Plant program – purchase of Dolly deferred to next financial year and suggested, out of the allocated funds of 25,000, \$10,000 be used to purchase a specific Mower for maintaining the oval and hockey fields.
- Major lighting project for hockey fields at a total budget of \$30,000, cancelled due to unavailability of grant funds. Budget was based on \$10,000 contribution from each party including midwest DSR, Hockey club and Shire. Council has recently resolved to assist the Hockey club with a donation \$6,400 to purchase two lights. Worth \$12,800. Hockey club contribution is \$6,400.

Operating Revenue

The total revenue projected to be low by about \$150,000 resulting from a combination of significant increases and decreases in few program areas. Removal of WANDRRA project in this year's budget drives income down by \$383,911 combined with the removal of \$13,600 for Hockey field lighting and over forecast of workers compensation of \$23,245. Partially offsetting this huge drop are; the increase in FAGS by \$160,370, CCTV grants first instalment of \$50,235 and increase of 41,789 for road direct grants this year. Other increase worth noting includes, \$18,114 for insurance rebates and \$14,000 for renewal of campsite lease.

Operating Expenditure

Adjustment to the operating expenditure results cost savings of \$535,582 mainly attributable by cancellation of WANDRRA project worth \$537,311.

It is worth noting other cost increases and cost savings in this review as well. Salary costs savings of \$40,000 in total due to CPI adjustments and underutilised budget for relief staff. Pool maintenance cost savings of \$30,000 when pool closed down for capital works. About \$14,500 cut in the town planning/development costs to align to current activities to date, budget was based on prior year. Workers compensation claims adjusted by \$23,245 overestimated at budget. These savings are reduced by the increased activities in house repair/maintenance work of \$35,000, increased in

ITC expenses of \$11,000, and an increase in asset depreciation of \$40,000 due to recent asset valuations and review of plant useful lives.

COMMENT

- The Carried Forward figure from 2017/18 has now been confirmed at audit as \$1,614,197 and amount on rate setting statement Estimated Surplus/Deficit for 30th June 2019 has been calculated as \$682,268 surplus according to budget review worksheets.

In accordance with *Financial Management Regulations* a Statement of Financial Activity incorporating year to date budget variations and forecasts to 30 June 2019 is presented for Council to consider.

The information attached provides details of the variations between the adopted budget and the revised budget.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

33A. Review of budget

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must — (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier

than 31 December in that financial year; and

(b) consider the local government's financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

[Regulation 33A inserted in Gazette 31 Mar 2005 p. 1048-9; amended in Gazette 20 Jun 2008 p. 2723-4.]

POLICY IMPLICATIONS

N/A.

FINANCIAL IMPLICATIONS

The significant financial implications have been detailed in the report.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority.

190311 COUNCIL RESOLUTION – ITEM 9.3.3

MOVED: Cr Mutter
SECONDED: Cr Thomas

That Council adopts the 6 monthly budget review for the Shire of Three Springs for the period 1 July 2018 to 31 December 2018.

CARRIED BY Absolute Majority
Voted: 6/0

9.3.4 WRITE OFF BAD DEBTS - SUNDRY DEBTORS

Agenda Reference: MoF 03/19 - 02
Location/Address:
Name of Applicant: Shire of Three Springs
File Reference: ADM0044
Disclosure of Interest: N/A
Date: 11 March 2019
Author: Leah John

Signature of Author: _____

SUMMARY

Shire Admin has exhausted all means internally to recover outstanding debtor accounts and. has little recourse other than to propose to council to consider write off.

BACKGROUND

A schedule of sundry debts to be written off as detailed below:

1. Debtor No: D72 - \$283.90

Debt outstanding from October 2017. It relates to reimbursement of pre-employment medical check expense for a plant operator position. A job offer was made to the potential candidate and medical clearance required as per normal recruitment process. Upon completion of medical tests, the debtor turned down the job offer. Shire sent a bill for reimbursement of medical bills. Phone calls and several follow up done by Admin staff and to date debts have not been settled. It is uneconomical to take further action, thus write off as bad debts.

2. Debtor No: K32 - \$425.70

Debt outstanding from October 2017, similar to above. It relates to reimbursement of pre-employment medical bill for a plant operator position. A job offer was made to the potential candidate and medical clearance required as per normal recruitment process. Upon completion of medical tests, the debtor turned down job offer. Shire sent a bill for reimbursement of medical bills. No response had been received to date despite calls and follow up done by Admin staff. Amount is minimal to refer to debt recovery agent, thus write off as bad debt.

3. Debtor No: M135 - \$155.38

Debt outstanding from March 2018 and relates to reimbursement of water bills. A former employee was billed for excessive use of water while employed and living in shire provided house. Employee justified that water was used mainly to improve and maintain the gardens in the front yard as it was pretty bad when he moved into the property. It was agreed with Shire staff that a credit note be raised and charge reversed, to date has been missed. It is now included with the rest of the write offs to clear all overdue accounts for more than 12 months.

4. Debtor No: N46 - \$190

This debt relates to private works carried out by Shire staff at a property on Glyde street in November 2016. The owner agreed for property to be cleaned and bushes slashed and level for fire season. A total work of 2.5hrs of plant & staff time, spread over two days at a charge of \$335. Owner disputed invoice, claimed had only witnessed and is aware of the work carried out in the first day hence paid \$145. Debtor refused to pay charges for second day's work. Phone calls and several follow up done by Admin staff and to date debts have not been settled. It is uneconomical to take further action, thus write off as bad debts.

COMMENT

The shire has pursued recovery in accordance with Policy 3006.2 and all reasonable actions have been undertaken by staff to secure payment of the listed debts. It would be uneconomical and an inefficient use of Shire resources to continue to pursue this debt which have been outstanding for more than a year. It is recommended that listed debts be written off.

CONSULTATION

CEO, CSO

STATUTORY ENVIRONMENT

Local Government Act 1995 -

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money,*
- which is owed to the local government.*
- * Absolute majority required.*
- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

POLICY IMPLICATIONS

Policy 3006.2 Debt Collection – Sundry Debtors

FINANCIAL IMPLICATIONS

Total amount of debts to be written off as bad debts is \$1,054.98. Shire has a provision for doubtful debts of \$1,054.98 in the balance sheet.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority.

190312 COUNCIL RESOLUTION – ITEM 9.3.4

MOVED: Cr Mutter
SECONDED: Cr Connaughton

That Council authorise write off of the following debts:

1. D72: \$283.90
2. K32: \$425.70
3. M135:\$155.38
4. N46: \$190

CARRIED by Absolute Majority
Voted: 6/0

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1. ELECTED MEMBERS

Nil

11.2. STAFF

Nil

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 17th April 2019 at 1.30pm.

15. CONFIDENTIAL ITEMS

15.1. RECOMMENDATION TO CLOSE COUNCIL MEETING

In accordance with the *Local Government Act 1995* Section 5.23(2)(d) & (f) it is appropriate for Council to resolve “*the meeting be closed to members of the public*” for Agenda Item 15.1.1 to 15.1.3

It is a requirement of the *Freedom of Information Act 1992* that all this information is returned to the Chief Executive Officer at the completion of these items for appropriate filing to maintain confidentiality.

Once all negotiations have been completed for Agenda Item 15.1 this will be considered an “exempt document” in accordance with Schedule 1 of the *Freedom of Information Act 1992* denying public access.

190313 COUNCIL RESOLUTION – Item 15.1

MOVED: Cr Mutter
SECONDED: Cr Thomas

Council resolve the meeting be closed to members of the public to discuss Agenda Item 15.1 and 15.2 in accordance with the *Local Government Act 1995* Section 5.23(2)(d) & (f).

CARRIED
Voted: 6/0

Leah John Manager of Finance left chambers at 1.59pm.

15.1.1 THREE SPRINGS MEDICAL CENTRE – CONTRACT EXTENSION

Agenda Reference: CEO 03/19-04
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0204
Disclosure of Interest:
Date: 13th March 2019
Author: Sylvia Yandle CEO

Signature of Author: _____

CONFIDENTIAL ITEM

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Sylvia Yandle Chief Executive Officer declared an interest in items 15.1.1 and 15.1.2 left chambers at 2.09pm.

15.1.2 CHIEF EXECUTIVE OFFICER CONTRACT

Agenda Reference: 03/19-05
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: P5
Disclosure of Interest: CEO Sylvia Yandle
Date: 14th March 2019
Author: Chris Lane, Shire President

CONFIDENTIAL ITEM

Reason for Confidentiality – Council may close to members of the public the meeting, if the meeting deals with any of the following:

Local Government Act 1995: Section 5.23(2)

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

15.1.3 CHIEF EXECUTIVE OFFICER RECRUITMENT

Agenda Reference: 03/19-06
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: P5
Disclosure of Interest: CEO Sylvia Yandle
Date: 14th March 2019
Author: Chris Lane, Shire President

CONFIDENTIAL ITEM

Reason for Confidentiality – Council may close to members of the public the meeting, if the meeting deals with any of the following:

Local Government Act 1995: Section 5.23(2)

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

Sylvia Yandle returned to chambers at 2.20pm

15.2. RECOMMENDATION TO RE-OPEN COUNCIL MEETING

190317 COUNCIL RESOLUTION – ITEM 15.2.

MOVED: Cr Mutter
SECONDED: Cr Thomas

That Council re-open the meeting to members of the public after discussion of Confidential items.

CARRIED
Voted: 6/0

Leah John returned to chambers at 2.21pm

16. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 2.22pm

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____
Presiding Officer Date:
17th April 2019