



AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
21ST MARCH 2018

SHIRE OF THREE SPRINGS
PROGRAM FOR WEDNESDAY 21ST MARCH 2018

11:30 - 1:30PM	NETWORK/BRIEFING SESSION
1:30PM	COUNCIL MEETING COMMENCES
3:00PM	AFTERNOON TEA



WILDFLOWER COUNTRY

**SHIRE OF THREE SPRINGS
ORDINARY COUNCIL MEETING NOTICE PAPER
21ST MARCH 2018**

President and Councillors,

An ordinary meeting of Council is called for Wednesday, 21st March 2018, in the Council Chambers, Railway Road, Three Springs commencing at 1:30pm.

**Sylvia Yandle
Chief Executive Officer**

16th March 2018

THREE SPRINGS SHIRE COUNCIL

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Three Springs for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Three Springs during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Three Springs. The Shire of Three Springs warns that anyone who has an application lodged with the Three Springs Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Three Springs in respect of the application.

SHIRE OF THREE SPRINGS

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 21st MARCH 2018 COMMENCING AT 1.30 PM.

Table of Contents

Contents

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	1
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	1
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	1
4. PUBLIC QUESTION TIME	1
5. APPLICATIONS FOR LEAVE OF ABSENCE	1
6. CONFIRMATION OF PREVIOUS MEETING MINUTES.....	1
6.1. Confirmation of Minutes of Ordinary Meeting held 21 st February 2018	1
6.2. Confirmation of Minutes of Annual Electors Meeting held 7 th February 2018.....	1
7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	1
8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	1
9. OFFICERS REPORTS	2
9.1. HEALTH, BUILDING AND TOWN PLANNING	2
9.1.1 Health/Building And Planning Report – 2017/2018	2
9.2. ADMINISTRATION	3
9.2.1 Annual Compliance Audit Return 2018	3
9.2.2 Local Emergency Management Committee	5
9.3. FINANCE	8
9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 28 FEBRUARY 2018	8
9.3.2. ACCOUNTS FOR PAYMENT – 28 th FEBRUARY 2018	37
9.3.3. BUDGET REVIEW 2017/2018 FINANCIAL YEAR.....	47
9.3.4. RATES DEBTOR WRITE OFF.....	70
10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	73
11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	73
11.1. ELECTED MEMBERS	73
11.2. STAFF	73
12. QUESTIONS BY MEMBERS WITHOUT NOTICE.....	73
13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	73
14. TIME AND DATE OF NEXT MEETING	73
15. CONFIDENTIAL ITEMS	73
16. MEETING CLOSURE.....	73

- 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
- 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**
- 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4. PUBLIC QUESTION TIME**
- 5. APPLICATIONS FOR LEAVE OF ABSENCE**
- 6. CONFIRMATION OF PREVIOUS MEETING MINUTES**

6.1. Confirmation of Minutes of Ordinary Meeting held 21st February 2018

OFFICER RECOMMENDATION – ITEM 6.1

That the Minutes of the Ordinary Council Meeting held on the 21st of February 2018 be confirmed as a true and accurate record of proceedings.

6.2 Confirmation of Minutes of Annual Electors Meeting held 7th February 2018

OFFICER RECOMMENDATION – ITEM 6.2

That the Minutes of the Annual Electors Meeting held on the 7th of February 2018 be confirmed as a true and accurate record of proceedings.

- 7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**
- 8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

9. OFFICERS REPORTS

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1 Health/Building And Planning Report – 2017/2018

DATE OF REPORT:		December 2017 to February 2018
Date		
05.12.2017	Building	Installation of solar panels administration building
17.01.2018	Health	Hawkers permit x 7 visits
06.02.2018	Building	Alterations to residential building
06.02.2018	Building	Alterations to residential building

For Council's Information

9.2. ADMINISTRATION

9.2.1 Annual Compliance Audit Return 2018

9.2.1 ANNUAL COMPLIANCE AUDIT RETURN 2017
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Agenda Reference:	CEO 03/18-01
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0057
Disclosure of Interest:	
Date:	15th March 2018
Author:	Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

Council to adopt the Annual Compliance Audit Return (CAR) for the 2017 year as presented.

ATTACHMENT

9.2.1a Completed 2017 Compliance Audit Return.

BACKGROUND

The Annual Compliance Audit Return was introduced into Local Government in 1995 and is now a requirement of all Local Governments.

COMMENT

It is required that the printed copy of the 2017 CAR is to be:

- 1) Presented to Council at a meeting of the Council,
- 2) Adopted by the Council,
- 3) An extract of the Minutes of the meeting at which the CAR is adopted by Council is to be provided to the Department along with the report.

The report was completed by the CEO and there are no items in the Compliance Audit Return that are to be brought to Council's notice.

CONSULTATION

CEO

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Audit) Regulations 1996.

POLICY IMPLICATIONS

7007.6 ROLES AND RESPONSIBILITIES

Chief Executive Officer - Ensures compliance with legislative requirements.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER RECOMMENDATION – ITEM 9.2.1

That Council adopts the Compliance Audit Return as presented as the official return of Council for the period 1st January 2017 to 31st December 2017.

9.2.2 Local Emergency Management Committee

9.2.2 Local Emergency Management Committee

Agenda Reference: CEO 03/18-02
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0093
Disclosure of Interest:
Date: 15th March 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

Each local government is required, under the *Emergency Management Act 2005*, to establish at least one local emergency management committee for its district. Two or more local governments, may, with the approval of the State Emergency Management Committee (SEMC), agree to unite for the purposes of emergency management. This report is to endorse the inclusion of Shire of Carnamah into Shires of Mingenew, Morawa, Perenjori and Three Springs Local Emergency Management Committee.

BACKGROUND

Under Section 41 of the Emergency Management Act 2005 a local government is to ensure that emergency management arrangements are in place for that local government district. The formation of a joint LEMC allows the members to participate in joint meetings, exercises and ensures that the individual arrangements are reasonably consistent with each other. As well as Local Governments, other organisations that are likely to respond to emergencies have representative who participate in the LEMC meetings and exercises.

In November 2011 the Shires of Mingenew, Morawa, Perenjori and Three Springs formed a LEMC (known as the Big Four). Shire of Carnamah has previously been included in a LEMC with Shires of Coorow and Irwin.

In August 2017 Three Springs did not renew the MOU with DFES, Mingenew, Morawa and Perenjori for the provision of a Community Emergency Services Manager and entered into a MOU with Carnamah and Mingenew for the provision of Emergency and Ranger Services. In view of this a number of meetings have been held with representatives from Mingenew, Morawa, Perenjori, Three Springs and Carnamah with the intention of forming a LEMC for all five shires.

In line with State Emergency Management Procedures there is a process for local governments to follow for amalgamation or separation of combined LG's for the purpose of Emergency Management.

ATTACHMENT

9.2.2a State EM Preparedness Procedures - 14. Amalgamation Of Local Governments For The Purpose Of Emergency management.

9.2.2b State EM Preparedness Procedures - 15. Separation Of Combined Local Governments For The Purpose Of Emergency management.

COMMENT

Contact has been made with all 5 CEO's with varying opinions and options being discussed.

- Morawa at its December meeting approved subject to shires of Mingenew, Perenjori and Threes Springs approval to endorse the request from Shire of Carnamah to become a member of the joint LEMC with 5 shires.
- Mingenew at its December 2017 meeting resolved that their preference was to form a group of 5, being the existing 4 shires plus Carnamah pending agreement to do the same from all of the other Shire's.
- Perenjori resolved their preferred option was to proceed with a separation process to separate from Mingenew and Three Springs and develop a LEMC with Morawa. In the event that Morawa does not support their approach, then PJ would opt for a 5 Shire LEMC supporting amalgamation of Carnamah with current arrangements.
- Carnamah preference is to form a group of 5, being the existing 4 shire plus Carnamah pending agreement of all 4 shires, with second option to form a LEMC with Three Springs and Mingenew in the event that Perenjori and Morawa wanted to opt out.

It is recommended that Three Springs resolve to amalgamate Carnamah with the 4 shires, however should this not be acceptable, separate from Perenjori and Morawa and form complete new LEMC with Mingenew and Carnamah. I believe there is an issue with the executive officer role as to which shire would be responsible for EO duties for the 5 shire LEMC due to MI, TS and CA employ a joint Emergency/Ranger Office and PJ and MO employ a CESM. The Executive duties could rotate with the Chairperson as is the practice with the current LEMC.

CONSULTATION

CEO's Shire of Carnamah, Mingenew, Morawa, Perenjori and Shire of Three Springs, Acting Emergency Management District Advisory, Merle Isbister Chairperson North Midlands SJA, representatives from all 5 shires and members of Carnamah inaugural LEMC.

STATUTORY ENVIRONMENT

Emergency Management Act 2005 – s 34

34. Local governments may combine

- (1) Two or more local governments may, with the approval of the SEMC, agree to unite for the purposes of emergency management under this Part.
- (2) If 2 or more local governments (the ***combined local government***) unite as mentioned in subsection (1), the provisions of this Part apply as if —
 - (a) a reference to a local government were a reference to the combined local government; and
 - (b) a reference to the local government's district were a reference to the districts of the combined local government; and
 - (c) a reference to the local government's offices were a reference to the office of each local government that is part of the combined local government.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Cost of hosting one quarterly meeting per year.

STRATEGIC IMPLICATIONS

Strategic Community Plan

- 3.9 Maintain and improve the provision of emergency services
- 3.9.1 Continue to support and fund the community and emergency services management for the region
- 3.9.2 Update and implement Emergency Management Plans.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION 9.2.2

1. That pursuant to section 34 of the Emergency Management Act 2005 and subject to the approval of the Shires of Mingenew, Morawa and Perenjori, that Council resolve to endorse the request from the Shire of Carnamah to become a member of the joint Local Emergency Management Committee of the Shires of Morawa, Mingenew, Perenjori and Three Springs.
2. In the instance that the Shires of Morawa and Perenjori do not support the approach to opt for the five Shire option, Council resolves to amalgamate with the Shire's of Mingenew and Carnamah as a new three Shire LEMC.

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 28 FEBRUARY 2018

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 12th March, 2018
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 28th February, 2018 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 28th February, 2018.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 28th February, 2018 is \$2,011,765.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$45,065
Business Cash Maximiser (Municipal Funds)	\$565,163
Grant Funds Holding Maximiser Account (Municipal Funds)	\$1,255,634
Trust Account	\$2,605
Reserve Maximiser	\$1,277,483
Police Licensing Account	\$95,452

Debtor's accounts as at 28th February, 2018 total \$52,818

Creditors as at 28th February, 2018 are \$2,801

The total outstanding Rates debt is \$159,730

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION – ITEM 9.3.1

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 28th February, 2018

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Activity Reportable Variances	3
Graphical Presentations	4
Notes to and Forming Part of the Statement	5 to 22
Works Programme Report	23
Building Maintenance	24 to 25
Debtor Information	26
Supplementary Information	27

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	NOTE	28/02/18 Y-T-D Actual \$	28/02/18 Y-T-D Budget \$	2017/18 Original Budget \$	28/02/18 Y-T-D Variance \$	28/02/18 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		22,439	18,620	27,947	3,819	(21%)
General Purpose Funding		389,334	358,297	477,239	31,036	(9%)
Law, Order, Public Safety		26,559	211,120	226,284	(184,561)	87%
Health		10,970	13,008	19,500	(2,038)	16%
Education and Welfare		9,647	284,664	563,900	(275,017)	97%
Housing		63,635	72,424	108,625	(8,789)	12%
Community Amenities		73,985	74,781	78,100	(796)	1%
Recreation and Culture		16,137	36,400	54,599	(20,263)	56%
Transport		287,521	639,492	1,460,985	(351,971)	55%
Economic Services		6,743	7,880	11,813	(1,137)	14%
Other Property and Services		21,177	30,568	45,850	(9,391)	31%
		<u>928,147</u>	<u>1,747,254</u>	<u>3,074,842</u>	<u>819,108</u>	<u>(47%)</u>
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(146,705)	(192,050)	(288,039)	(45,345)	24%
General Purpose Funding		(19,458)	(23,984)	(35,974)	(4,526)	19%
Law, Order, Public Safety		(135,567)	(159,632)	(239,400)	(24,065)	15%
Health		(76,996)	(73,104)	(109,640)	3,892	(5%)
Education and Welfare		(11,508)	(7,896)	(11,850)	3,612	(46%)
Housing		(207,444)	(230,464)	(345,627)	(23,020)	10%
Community Amenities		(174,214)	(193,896)	(290,750)	(19,682)	10%
Recreation & Culture		(504,951)	(636,604)	(954,870)	(131,653)	21%
Transport		(485,379)	(803,696)	(1,474,189)	(318,317)	40%
Economic Services		(65,933)	(73,380)	(110,076)	(7,447)	10%
Other Property and Services		(22,167)	(29,652)	(44,466)	(7,485)	25%
		<u>(1,850,322)</u>	<u>(2,424,358)</u>	<u>(3,904,881)</u>	<u>(574,036)</u>	<u>(24%)</u>
Net Result Excluding Rates		(922,176)	(677,104)	(830,039)	245,072	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	5,195	7,016	10,530	(1,821)	26%
Movement in Leave Reserve (Added Back)		2,177	0	0	0	(100%)
Movement in Work in Progress			0	0	0	0%
Rounding			0	0	0	0%
Depreciation on Assets	2(a)	541,194	405,375	972,894	135,819	(34%)
Capital Expenditure and Income						
Purchase Land held for resale	3	0	0	0	0	
Purchase Land and Buildings	3	(353,960)	(498,905)	(1,754,151)	(144,945)	29%
Purchase Furniture and Equipment	3	(49,732)	(46,500)	(120,000)	3,232	(7%)
Purchase Plant and Equipment	3	(259,977)	(168,300)	(278,300)	91,677	(54%)
Purchase of Motor Vehicles	3	(73,851)	(126,000)	(126,000)	(52,149)	41%
Purchase Infrastructure Assets - Roads	3	(560,311)	(1,374,504)	(2,115,356)	(814,193)	59%
Purchase Infrastructure Assets - Footpaths	3	0	(50,000)	(50,000)	(50,000)	100%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(6,083)	0	0	6,083	(100%)
Proceeds from Disposal of Assets	4	42,273	40,000	80,000	(2,273)	(6%)
Repayment of Debentures	5	(44,990)	(44,990)	(62,885)	0	0%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(21,379)	(20,366)	(81,396)	1,013	(5%)
Transfers from Reserves (Restricted Assets)	6	0	0	600,000	0	0%
AD/Net Current Assets July 1 B/Fwd	7	1,675,808	1,714,991	1,714,991	(39,183)	
LE/Net Current Assets Year to Date	7	<u>2,011,765</u>	<u>2,878,998</u>	<u>0</u>	<u>(867,233)</u>	<u>30%</u>
Amount Req'd to be Raised from Rates		<u>(2,037,577)</u>	<u>(2,039,712)</u>	<u>(2,039,712)</u>	<u>2,135</u>	<u>(0%)</u>
Rates per Note 8		2,037,576	2,039,712	2,039,712		
Variance		(0)	0	0		

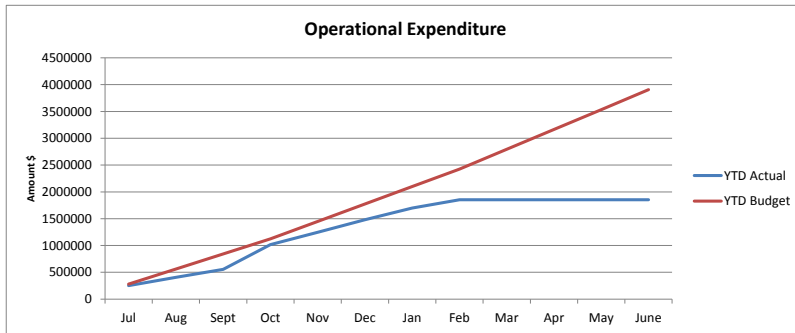
Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

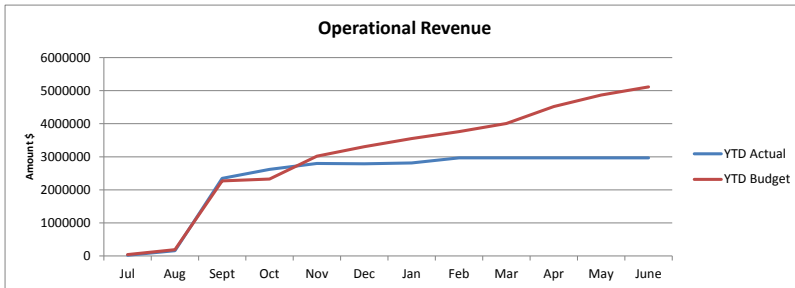
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
REVENUES/SOURCES			Explanation for Variances
General Purpose Funding	(9%)	\$ 31,036	Financial Assistance Grants (FAGs) received to date, is higher than budget
5 Law, Order, Public Safety	87%	-\$ 184,561	DFES funding for new Fire Shed to be made available after project is completed in Feb/March 2018.
Education and Welfare	97%	-\$ 275,017	Combined Child Care funding of \$500k is yet to be received from Department of Regional Development (DRD) and Lotterywest. Budget is evenly phased in the last six months
9 Housing	12%	-\$ 8,789	Housing income below budget at this stage- major refurbishment of 5 Glyde completed and would be available for rent soon.
11 Recreation and Culture	56%	-\$ 20,263	Dept of Sports & Recreation ceased, yearly community pool grant of \$32k, early in the financial year. An unfavourable permanent difference to the budget.
12 Transport	55%	-\$ 351,971	First 40% of Regional Road Group funding claimed early in the financial year and rest to progress after project completion. WANDRRA and Roads to Recovery funds on hold till nominated projects commenced.
Other Property and Services	31%	-\$ 9,391	Lower fuel rebate due to low fuel consumption, coupled with lower income in some activities.
(EXPENSES)/(APPLICATIONS)			Mainly driven by low salaries in admin due to reduced staff levels and lesser working hours. Expenditure yet to be incurred for activities such as corporate business plan, asset management & fair valuations and staff training. FBT quarterly payments deferred to be included in FBT yearly returns.
Governance	24%	-\$ 45,345	
General Purpose Funding	19%	-\$ 4,526	Rating valuations (UV) expected in the period March to May 2018.
Law, Order, Public Safety	15%	-\$ 24,065	CES resource sharing expense under budget - invoice pending from service provider.
Health	(5%)	\$ 3,892	Health services expenditure higher driven mostly by admin allocations.
Housing	10%	-\$ 23,020	Depreciation lower than budget due to drop in housing values resulting from 2016/17 land & building revaluations carried out per reporting requirements.
Community Amenities	10%	-\$ 19,682	Town planning expenses high due to a DAP payment for a Solar Farm assessment - funds received in 2016/17 financial year.
Recreation & Culture	21%	-\$ 131,653	Mainly driven by low depreciation costs on pool assets and low costs in pool salary, parks & gardens and reserves .
Transport	40%	-\$ 318,317	General road maintenance and Wandrra work behind schedule. Works crew assigned to capital projects which were initially budgeted to be contracted out.
Economic Services	10%	-\$ 7,447	Reduced spending in tourism and promotion activities as the tourist season ended, forecast to pick up in winter months.
Other Property and Services	25%	-\$ 7,485	Generally low spending.
CAPITAL EXPENDITURE AND INCOME			
Depreciation on Assets	(34%)	\$ 135,819	Buildings depreciation have been lower than budget due to council asset revaluations in 2016/17 year.
Purchase Land and Buildings	29%	-\$ 144,945	Admin Building upgrade and refurbishment completed, expenditure under budget at this stage. Fire Shed project is ongoing, interior fittings in progress by contractor . Child Care Centre building likely to be deferred to 2018/19 year, awaiting extra grant application - round 2 of BBRF.
Purchase Furniture and Equipment	(7%)	\$ 3,232	Purchase of automated pool dosing system ahead of budget.
Purchase Plant and Equipment	(54%)	\$ 91,677	Purchase of Fuso Tipper Truck ahead of budget, planned for March.
Purchase of Motor Vehicles	41%	-\$ 52,149	Purchase of Works Supervisor and commute vehicles came under budget. CEO's vehicle payment delayed to March, vehicle received during February.
Purchase Infrastructure Assets - Roads	59%	-\$ 814,193	RRG funding - T/S Eneabba Rd resealing (7,SLK) & T/S Morawa Rd resealing (6,SLK) completed under budget. Unit rate calculated for cost of materials was higher than actual cost. Perenjori Road progressing, expect to be finished in April. High variance is due to invoice outstanding for these jobs.
Purchase Infrastructure Assets - Footpaths	100%	-\$ 50,000	Footpaths works scheduled for March/April 2018.
Purchase Infrastructure Assets - Parks	(100%)	\$ 6,083	Unbudgeted expenditure - New Cricket wicket

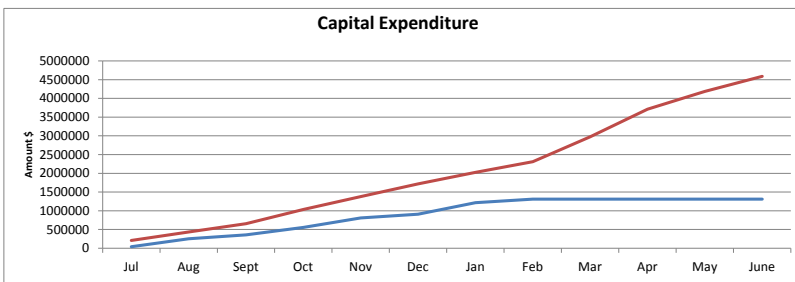
General Income and Expenditure Graphs



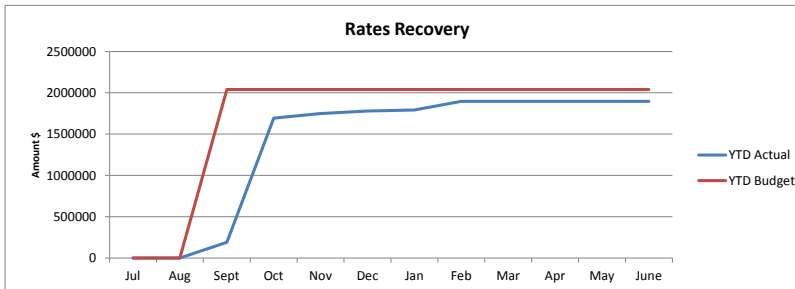
Comment: Rural tree pruning advanced ahead of budget, most road sides covered. Pruning in town centre done in November/ December periods. Road maintenance work behind budget at this stage as work crew are have been assigned to capital road projects. Housing maintenance costs picking up against budget.



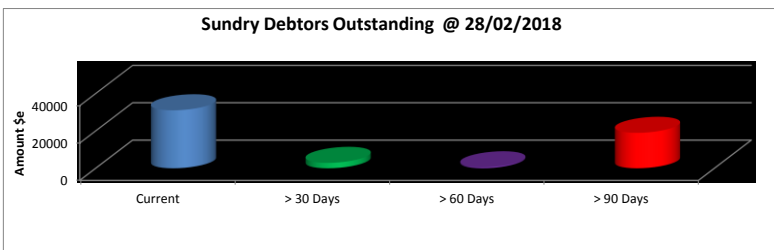
Comment: Received 1st & 2nd quarter FAGS. First 40% claimed on RRG funding. Second and Final claim awaiting completion of Perenjori road. Expenditure is anticipated to be lower than budget, actual unit rate is lower than budget calculation. Yearly grant of \$32,000 for Community Pools Revitalisation Program has ceased and no longer available in 2017/18 year. This creates a shortfall in anticipated revenue for the operating budget. Wandrra and RTR funding on hold till proposed road works start and completed.



Comment: Admin Building interior upgrade and refurbishment completed with purchase of new furniture and office equipments. Fire Shed construction completed, interior works ongoing. Child Care Building on hold till feedback is received for grant application on 2nd round of BBRF. Two Regional Road Group projects completed to date, invoice to be paid in March. Road works to Recovery and Municipal road works behind schedule at this stage. Works supervisor vehicle and outside crew commute vehicle, Backhoe & Fuso Tipper truck purchased to date per budget. CEO vehicle replaced in February, payment in March.



Comment: Rates Billing for 2017/18 year issued September 2017. About 93% of rates revenue has been collected to date at February close. Third instalment was due on 22 February 2018.



Comment: 90 Days - ATO delaying settlement of June 2017 BAS payment.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

		28 February, 2018 Actual \$	2017/18 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		14,046	30,000
M/V Purchase		0	40,000
Buildings	Chambers/Admin	128,343	160,767
Law, Order, Public Safety			
Firefighting Equipment	Fire Truck	0	0
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	138,830	185,784
Health			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings cap - Doctors House	Doctor's House	1,922	6,000
Welfare Services			
Buildings	Child Care Centre	80	1,130,000
Housing			
Buildings	Staff Housing	22,660	34,100
Buildings	Other Housing	51,325	108,000
Community Amenities			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	2,707	0
Land	Land - Arrino gardens	2,410	0
Buildings	Thrity Shop	3,618	2,500
Recreation and Culture			
Buildings	Pool Shelter	0	108,000
Furniture & Equipment (Pool)		30,543	35,000
Infrastructure - Parks & Oval	Cricket wicket	3,376	0
Furniture & Equipment		3,256	4,000
Building - Pavilion		0	2,500
Buildings - Public Halls/Civic Centre		0	4,000
Transport			
Infrastructure - Roads		546,657.91	1,815,356
Purchase Plant & Equipment	Backhoe/Free Roller	249,101	267,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	10,876	11,300
Purchase of Motor Vehicles	Mechanics vehicle	73,851	86,000
Furniture & Equipment	Office Equipment & Network	1,452	11,000
Building	Transportable Office	4,772	10,000
Footpaths	Slaughter Street	0	50,000
Drainage	Town Drainage	13,653	300,000
Economic Services			
Furniture & Equipment			10,000
Buildings			2,500
		1,303,916	4,443,807

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	28 February, 2018 Actual \$	2017/18 Current Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	353,960	1,754,151
Furniture and Equipment	49,732	120,000
Plant and Equipment	259,977	278,300
Motor Vehicles	73,851	126,000
Infrastructure Assets - Roads	560,311	2,115,356
Infrastructure Assets - Footpaths	0	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	6,083	0
	<u>1,303,916</u>	<u>4,443,807</u>
		0

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

1,303,916	4,443,807
1,303,916	4,443,807
0	0

ACQUISITION OF ASSETS
2017/2018 ORIGINAL BUDGET
By Program

Trade-In

Governance

Building	Chambers/Admin	160,767	
Plant & Equipment	Vehicle	40,000	20,000
Furniture & Equipment	IT	30,000	

Law, Order, Public Safety

Buildings	Fire Shed	185,784	
Furniture & Equipment	CCTV Cameras	20,000	

Health

Buildings	Doctor's House	6,000	
Furniture & Equipment	M/Centre Equipment	10,000	

Welfare Services

Buildings	Child Centre Building	1,130,000	
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Housing

Buildings	Staff Housing	34,100	
Buildings	Other Housing	108,000	

Community Amenities

Buildings	Thrifty Shop	2,500	
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Recreation and Culture

Buildings	Pool Shelter & Bowl		
Furniture & Equipment	repaint, Solar Energy	108,000	
Buildings - Pavillion	Pool equipment / dozing system	35,000	
Furniture & Equipment	Sport Pavillion	2,500	
Buildings - Public Halls/Civic Centre	X-mas Decorations	4,000	
	Community Hall	4,000	

Transport

Infrastructure - Roads	RRG, R2R, Own	1,815,356	
Infrastructure - Drainage	Drainage	300,000	
Plant & equipment	Backhoe	157,000	15,000
Plant & equipment	Fuel Bowser	5,000	
	Minor Plant & Equipment	6,300	
	Tipper Truck	110,000	
Motor Vehicles	W/Supv. & Road Crew	86,000	45,000
Footpath	Town	50,000	
Buildings	Transportable Office	10,000	
Furniture & Equipment	Office Equipment & Network	11,000	

Economic Services

Furniture & Equipment	V/Centre IT Equipment	10,000	
Building	V/Centre	2,500	

Total by Program		<u>4,443,807</u>	<u>80,000</u>
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Land Held for Resale			
Land and Buildings		1,754,151	
Furniture and Equipment		120,000	
Plant and Equipment		278,300	15,000
Motor Vehicles		126,000	65,000
Infrastructure Assets - Roads		1,815,356	
Infrastructure Assets - Footpaths		50,000	
Infrastructure Assets - Drainage		300,000	

Total by Class		<u>4,443,807</u>	<u>80,000</u>
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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

	Net Book Value	Net Book Value	Sale Proceeds		Profit(Loss)	
	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
<u>By Program</u>	\$	\$	\$	\$	\$	\$
Transport						
Ford PX Ranger XL 4X2 Single Cab Chas	13,126	13,614	10,000	10,909	(3,126)	(2,705.32)
CEO Holden Calais	20,914	0	20,000	0	(914)	0
Case 580OLE Backhoe	18,434	0	15,000	0	(3,434)	0
Works Manager - Ford PX MKII Ranger X	38,056	33,853	35,000	31,364	(3,056)	(2,489.71)
	90,530	47,468	80,000	42,273	(10,530)	(5,195)
<u>By Class</u>	Net Book Value	Net Book Value	Sale Proceeds		Profit(Loss)	
	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Plant & Equipment	0	0	15,000	0	(3,434)	0
Vehicles	18,434	0	65,000	42,273	(7,096)	(5,195)
	72,096	47,468	80,000	42,273	(10,530)	(5,195)
	90,530	47,468	80,000	42,273	(10,530)	(5,195)

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2017/18	28/2/2018
BUDGET	ACTUAL
\$	\$
80,000	42,273
0	0
(10,530)	(5,195)
(10,530)	(5,195)

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrade	34,165	0	0	8,208	16,635	25,957	17,530	909	1,599
Loan 160 - Swimming Pool	147,901	0	0	9,287	18,755	138,614	129,146	2,891	5,601
Transport									
Loan 157 - Grader	87,726	0	0	27,495	27,495	60,231	60,231	2,689	4,963
	269,792	0	0	44,990	62,885	224,802	206,907	6,489	12,163

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2017/2018

No new debentures are budgeted for the financial year ending 30 June 2018.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2017 nor is it expected to have unspent debenture funds as at 30th June 2018

(d) Overdraft

Council do not anticipate having an overdraft facility during 2017/18

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	28 February, 2018 Actual \$	2017/2018 Original Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	127,916	127,916
Amount Set Aside / Transfer to Reserve	2,177	3,197
Amount Used / Transfer from Reserve	-	-
	<u>130,093</u>	<u>131,113</u>
(b) Plant Reserve		
Opening Balance	234,736	234,736
Amount Set Aside / Transfer to Reserve	3,995	5,867
Amount Used / Transfer from Reserve	-	-
	<u>238,731</u>	<u>240,603</u>
(c) Housing & Development Reserve		
Opening Balance	120,276	120,276
Amount Set Aside / Transfer to Reserve	2,047	3,006
Amount Used / Transfer from Reserve	-	-
	<u>122,323</u>	<u>123,282</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	157,575	157,575
Amount Set Aside / Transfer to Reserve	2,682	3,939
Amount Used / Transfer from Reserve	-	(100,000)
	<u>160,257</u>	<u>61,514</u>
(e) Gravel Pit Reserve		
Opening Balance	46,530	46,530
Amount Set Aside / Transfer to Reserve	792	1,163
Amount Used / Transfer from Reserve	-	-
	<u>47,322</u>	<u>47,693</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	35,984	35,984
Amount Set Aside / Transfer to Reserve	612	899
Amount Used / Transfer from Reserve	-	-
	<u>36,596</u>	<u>36,883</u>
(g) Day Care Centre Reserve		
Opening Balance	508,083	508,083
Amount Set Aside / Transfer to Reserve	8,647	12,700
Amount Used / Transfer from Reserve	-	(500,000)
	<u>516,731</u>	<u>20,783</u>
(h) Lovelocks Soak Reserve		
Opening Balance	25,004	25,004
Amount Set Aside / Transfer to Reserve	426	25,625
Amount Used / Transfer from Reserve	-	-
	<u>25,430</u>	<u>50,629</u>
(i) Road Project Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
Total Cash Backed Reserves	<u>1,277,483</u>	<u>737,501</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	28 February, 2018 Actual \$	2017/18 Original Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,177	3,197
Plant Reserve	3,995	5,867
Housing & Development Reserve	2,047	3,006
Local Gov Com Housing Reserve	2,682	3,939
Gravel Pit Reserve	792	1,163
Swimming Pool Rec Eq Reserve	612	899
Day Care Centre Reserve	8,647	12,700
Lovelocks Soak Reserve	426	25,625
Roads Reserve		25,000
	<u>21,379</u>	<u>81,396</u>
Transfers from Reserves		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	(100,000)
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(500,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(600,000)</u>
Total Transfer to/(from) Reserves	<u>21,379</u>	<u>(518,604)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	28 February, 2018 Actual \$	Brought Forward 1-Jul-17 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,789,138	1,543,716
Cash - Restricted (Reserves)	1,277,483	1,256,105
Cash - Restricted (Unspent Grants)	76,500	160,767
Receivables		
- Rates Outstanding	124,693	29,700
- Excess Rates	(5,533)	(4,530)
- Sundry Debtors	86,292	79,838
- Emergency Services Levy	(7,250)	1,782
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(395)	(5,096)
- GST Receivable	7,599	-
Inventories	1,905	1,905
Land held for resale	-	-
	<u>3,350,432</u>	<u>3,064,187</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(2,801)	(74,280) *
- Accrued Expenditure	-	-
- GST Payable	(1,088)	(1,050)
- PAYG/Withholding Tax Payable	(15,528)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	-	(2,435)
Accrued Salaries and Wages	-	(10,565)
Current Employee Benefits Provision	(171,860)	(171,860)
Current Loan Liability	(17,895)	(62,885)
	<u>(209,172)</u>	<u>(323,075)</u>
NET CURRENT ASSET POSITION	3,141,260	2,741,112
Less: Cash - Reserves - Restricted	(1,277,483)	(1,256,105)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	130,093	127,916
Add Back : Current Loan Liability	17,895	62,885
	<u>2,011,765</u>	<u>1,675,808</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	2,011,765	1,675,808

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

8. RATING INFORMATION - 2017/2018 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Original Budget \$
Differential General Rate								
GRV - Residential	0.117261	208	2,032,466	238,329	138	0	238,466.80	238,329
GRV - Mining	0.234522	1	252,500	59,217	0	0	59,216.81	59,217
UV - Rural & Arrino	0.01503	183	111,440,040	1,675,278	(1,542)	0	1,673,736.19	1,675,278
UV - Mining	0.11917	14	349,826	41,688	0	0	41,687.71	41,688
Other		66						
Sub-Totals		472	114,074,832	2,014,512	(1,404)	0	2,013,107.51	2,014,512
Minimum Rates	Minimum \$							
GRV - Residential	450	20	13,445	9,000	0	0	9,000.00	9,000
UV - Rural & Arrino	450	22	294,860	9,900	0	0	9,900.00	10,350
UV - Mining	450	13	27,000	5,850	(281)	0	5,568.90	5,850
Sub-Totals		55	335,305	24,750	(281)	0	24,468.90	25,200
							2,037,576	2,039,712
Discounts							0.00	0
Totals							2,037,576	2,039,712

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/2018 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,197	164,395	(164,400)	1,192
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0	240		240
East Three Springs Catchment	2,014			2,014
BCITF Levy	0	619	(112)	507
BRB Levy	56	540	(227)	369
RSL	0			0
Housing Bonds	280	400	(400)	280
Refuse site	0			0
Hall Hire Bond	0	500		500
Cat Trap Bond	0	0		0
Community Bus Bond	100			100
Sale of Books	0			0
Swimming Pool Inflatable	0			0
	<u>96,930</u>			<u>98,485</u>

10. CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	28 February 2018 Actual \$
National Australia Bank	Reserve Maxi	19/10/2017	1,266,811	2.5% 10,672	19/02/2018	1,277,483
National Australia Bank	Maxi Investment	1/02/2018	524,961	Credits 50,202	Debits (10,000)	565,163
National Australia Bank	Grant Acc	1/02/2018	1,255,158	481	-	1,255,639

<u>Cash at Bank</u>	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	28 February 2018 Actual \$
National Australia Bank	Muni	44,066	708	(1,238)	-	43,535
National Australia Bank	Trust	2,605	-	(280)	-	2,325
National Australia Bank	Licensing	95,452	708	-	-	96,160

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	28/02/18 Y-T-D Actual	28/02/18 Y-T-D Current Budget	2017/18 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	22,439	18,620	27,947
General Purpose Funding	2,426,910	2,398,009	2,516,951
Law, Order, Public Safety	26,559	211,120	226,284
Health	10,970	13,008	19,500
Education and Welfare	9,647	284,664	563,900
Housing	63,635	72,424	108,625
Community Amenities	73,985	74,781	78,100
Recreation and Culture	16,137	36,400	54,599
Transport	287,521	639,492	1,460,985
Economic Services	6,743	7,880	11,813
Other Property and Services	21,177	30,568	45,850
	<u>2,965,723</u>	<u>3,786,966</u>	<u>5,114,554</u>
OPERATING EXPENSES			
Governance	(146,705)	(192,050)	(288,039)
General Purpose Funding	(19,458)	(23,984)	(35,974)
Law, Order, Public Safety	(135,567)	(159,632)	(239,400)
Health	(76,996)	(73,104)	(109,640)
Education and Welfare	(11,508)	(7,896)	(11,850)
Housing	(207,444)	(230,464)	(345,627)
Community Amenities	# (174,214)	(193,896)	(290,750)
Recreation & Culture	(504,951)	(636,604)	(954,870)
Transport	(485,379)	(803,696)	(1,474,189)
Economic Services	(65,933)	(73,380)	(110,076)
Other Property and Services	(23,940)	(29,652)	(44,468)
	<u>(1,852,095)</u>	<u>(2,424,358)</u>	<u>(3,904,883)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,113,628</u>	<u>1,362,608</u>	<u>1,209,671</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	28 February, 2018 ACTUAL \$	2016/17 \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,143,121	2,960,587
Trade and Other Receivables	205,405	100,645
Inventories	1,905	1,905
TOTAL CURRENT ASSETS	3,350,431	3,063,137
NON-CURRENT ASSETS		
Other Receivables	19,717	19,717
Property, Plant and Equipment	14,505,882	14,417,419
Infrastructure	34,525,418	33,900,399
TOTAL NON-CURRENT ASSETS	49,051,017	48,337,535
TOTAL ASSETS	52,401,448	51,400,672
CURRENT LIABILITIES		
Trade and Other Payables	19,417	87,281
Long Term Borrowings	17,895	62,885
Provisions	171,860	171,860
TOTAL CURRENT LIABILITIES	209,172	322,026
NON-CURRENT LIABILITIES		
Long Term Borrowings	206,908	206,908
Provisions	41,366	41,366
TOTAL NON-CURRENT LIABILITIES	248,274	248,274
TOTAL LIABILITIES	457,446	570,300
NET ASSETS	51,944,002	50,830,372
EQUITY		
Retained Profits (Surplus)	28,739,065	27,646,814
Reserves - Cash Backed	1,277,483	1,256,105
Reserves - Asset Revaluation	21,927,454	21,927,454
TOTAL EQUITY	51,944,002	50,830,373

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	28 February 2018 Actual \$	2017 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2017	27,646,814	26,027,171
Change in Net Assets Resulting from Operations	1,113,630	2,042,273
Transfer from/(to) Reserves	<u>(21,379)</u>	<u>(422,630)</u>
Balance as at 28 February 2018	<u>28,739,065</u>	<u>27,646,814</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2017	1,256,105	833,475
Amount Transferred (to)/from Surplus	<u>21,379</u>	<u>422,630</u>
Balance as at 28 February 2018	<u>1,277,484</u>	<u>1,256,105</u>
 RESERVES - ASSET REVALUATION	#	
Balance as at 1 July 2017	21,927,453	24,704,669
Revaluation Increment		(2,777,216)
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 28 February 2018	<u>21,927,453</u>	<u>21,927,453</u>
 TOTAL EQUITY	 <u>51,944,002</u>	 <u>50,830,372</u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2017 TO 28 FEBRUARY, 2018

	NOTE	28/02/2018 Y-T-D Actual	28/02/2018 Y-T-D Current Budget	2017/18 Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	2,037,576	2,039,712	2,039,712
Grants and Subsidies - Operating		442,841	594,307	931,202
Grants and Subsidies - Non Operating		215,792	861,545	1,745,189
Contributions Reimbursements and Donations - Operating		16,873	36,712	52,050
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		42,273	53,336	80,000
Service Charges		-	-	-
Fees and Charges		175,665	188,489	245,555
Interest Earnings		38,660	38,660	58,546
Other Revenue		38,315	28,192	42,300
Realisation on Asset Disposal		(42,273)	(53,336)	(80,000)
		<u>2,965,722</u>	<u>3,787,617</u>	<u>5,114,554</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(626,954)	(789,784)	(1,184,567)
Materials and Contracts		(349,805)	(678,227)	(1,284,944)
Utilities		(126,967)	(153,688)	(230,515)
Depreciation		(541,194)	(648,600)	(972,894)
Interest Expenses		(8,915)	(10,448)	(15,663)
Insurance		(173,156)	(110,736)	(166,037)
Other Expenditure		(19,908)	(26,510)	(39,733)
		<u>(1,846,899)</u>	<u>(2,417,993)</u>	<u>(3,894,353)</u>
Loss on Sale of Assets		(5,195)	(7,016)	(10,530)
Profit on Asset Disposal		-	-	-
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u>1,113,628</u>	<u>1,362,608</u>	<u>1,209,671</u>
		1113628	1362608	1209671
		(0)	-	-
Income Statement by Nature & Type		1,113,628		
Income Statement by Program		1,113,628		
		(0)	-	-

- Figure will be reported here if Proceeds have been received for an asset that has not been disposed of at time of producing this report.

THREE SPRINGS SHIRE COUNCIL			Shire of Three Springs																	
2017/2018 Works Programme @ 28/02/2018																				
Road/Works	Job No	GL No	Works Program Progress														Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments		
Main Roads Projects																				
T/S Perenjori Rd Final Top Coat Seal SLK 0.507-4.436	MR04	3154		X												28,000	28,000	28,000	Complete	
T/S Eneabba Road 7mm PMB, reseal SLK 5.325-SLK 12.10	MR06	3154			X		X	X								290,500	193,664	37,096	Project completed in November/December under budget. Invoice delayed till March	
T/S Morawa Road 7mm PMB, reseal SLK 0 -SLK 6.0	MR07	3154		X	X		X	X								272,500	181,664	97,870	Refer to above, same comment	
Perenjori Road, Widening and Reconstruction	MR08	3154		X	X	X	X		X	X						342,386	228,256	127,248	Work in Progress - ongoing	
																933,386	631,584	290,214		
Roads To Recovery																				
Wilton Well Road re-sheet SLK 0-3.0	RR06	3124				X										104,943	69,952	6,850	Commence April/May 2018	
Maley Rd re-sheet SLK 0-3.0	RR07	3124														104,943	69,952	0	Planned to commence in March, estimate 5 weeks to complete	
Dudawa Road Various Location Pavement Repairs	RR09	3124														50,868	33,920	0	Equotes closed and contractor to be appointed as soon as acting Works Supervisor onsite.	
Arrino South Road Various Locations Pavement Repairs	RR10	3124				X										155,444	103,624	2,530	Equotes closed and contractor to be appointed as soon as acting Works Supervisor onsite.	
																416,198	277,448	9,380		
Shire Projects																				
Tompkin Road re-sheet SLK 2.38-5.38	C1093	3164				X	X									104,943	69,952	70,192	Complete under budget	
Carey Rd resheet SLK 4.43 - 7.43	C1059	3164				X	X	X								104,943	69,952	57,845	Complete under budget	
Robinson Road re-sheet SLK 6.12 - 9.12	C1082	3164			X	X										104,943	69,952	108,090	complete	
Turkey Flat Rd re-sheet SLK 7.83-10.83	C1012	3164														104,943	69,952	0	Planned for April/May 2018	
Hunt Street SLK 0- Slk 0.13 10mm PMB Re-seal	C1096	3164														7,000	4,664	0		
Williamson Street- Reseal	C1066	3164														34,000	22,664	0	complete	
West Yarra Road - Survey	C1021	3164														5,000	3,336	0	Planned for March 2018	
Drainage	1208	5594	X	X												300,000	105,000	13,653	To be discussed with Council	
Footpath	1262	3224														50,000	50,000	0	Planned for March/April 2018 - awaiting grant from Dept of Transport (WA Bike Network path funding)	
																815,772	465,472	249,782		
Total Capital Works																2,165,356	1,374,504	549,376		
WANDRRA PROJECTS																				
MRWA/DOWNER MOUCHEL - FUTURE WORKS		3322														537,311	179,104	0	Work has not been progressed with WANDRRA, most likely to be deferred to next financial year.	
																537,311	179,104	0		
Operations and Maintenance Expenditure																				
Maintenance General		3352	X	X	X	X	X	X	X							0	0	146,316	Works crew re-assigned to capital projects.	
Town Street Maintenance	1201	3352	X	X	X	X	X	X	X	X						32,116	21,412	3,882	"	
Rural Road Maintenance	1202	3352	X	X	X	X	X	X	X	X						113,433	75,628	11,186	"	
Road Maintenance Grading	1229	3352														305,471	203,648	0	Costs against individual roads -see above	
Fire Control	5001	0692	X	X	X	X	X	X	X	X						46,344	34,224	23,424		
Refuse Site Maintenance	1001	1772	X	X	X	X	X	X	X	X						0	0	0		
Old Refuse Site Rehabilitation	1011	1772														0	0	0		
Tree Pruning Rural Roads (Contract)	1324	3372	X	X	X	X		X								155,949	103,328	121,111	Completed - remaining funds to be utilised later as required.	

Tree Pruning Town (Contract)	1322	3372														15,000	10,000	7,204	Completed - remaining funds to be utilised later as required.
Traffic Signs & Control	1240	3442		X		X	X	X								5,000	3,336	3,354	
Sealed Road condition pickup & report		3302			X											15,000	0	9,547	complete- remaining funds to use for 5 year road works program (asset management plan)
Parks and Garden Maintenance																			
other Parks & Gardens Maintenance	1105	2642	X	X	X	X	X	X	X							109,516	78,960	1,674	Actuals costs captured under new codes ('W' codes), to be included in March's report
Street Trees & Watering	1232	3362	X	X	X	X	X	X	X							3,196	600	951	
Street Cleaning	1231	3432	X	X	X	X	X	X	X							19,687	10,380	11,105	
Oval Maintenance	1107	2652	X	X	X	X	X	X	X							64,103	40,352	19,128	Actuals costs partially captured under new code ('W' code), to be included in March's report
Stormwater Drain Maintenance	1003	2002	X	X	X	X	X	X	X							9,589	7,400	1,815	
Centenary Water Feature	1120	3132	X	X	X	X	X	X	X							8,491	6,720	3,391	
Verge Spraying - Weed control	1301	3842		X	X											11,250	7,504	4,452	
Depot Maintenance	1230		X	X	X	X	X	X	X							56,000	40,976	26,565	
Total Operations and Maintenance																970,145	644,468	395,105	

		Debtors Trial Balance						
		As at 28.02.2018						
Debtor #	Name	Credit Limit	30.11.2017		30.12.2017	29.01.2018	28.02.2018	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
		(90Days)						
A15			0.00	0	0.00	0.00	40.00	40.00
A18			16733.00	160	0.00	0.00	18399.00	35132.00
B33			40.00	98	0.00	0.00	0.00	40.00
B85			0.00	0	0.00	0.00	450.00	450.00
B97			100.00	475	0.00	0.00	0.00	100.00
C13			0.00	0	0.00	0.00	30.00	30.00
C95			0.00	0	0.00	25.00	0.00	25.00
D14			0.00	0	0.00	0.00	680.00	680.00
D72			283.90	127	0.00	0.00	0.00	283.90
G57			0.00	0	0.00	0.00	0.00	-40.00
H51			0.00	0	36.26	0.00	0.00	36.26
H54			0.00	0	0.00	0.00	100.00	100.00
J1			0.00	0	0.00	0.00	0.00	-181.49
J17			0.00	0	0.00	1430.00	1430.00	2860.00
K32			425.70	202	0.00	0.00	0.00	425.70
L97			0.00	0	0.00	0.00	2135.00	2135.00
M100			0.00	0	0.00	0.00	0.00	-0.02
M115			1110.00	786	0.00	0.00	0.00	1110.00
N7			0.00	0	0.00	0.00	720.00	720.00
N46			190.00	475	0.00	0.00	0.00	190.00
O17			0.00	0	0.00	0.00	0.00	-240.00
P11			0.00	0	0.00	500.00	0.00	500.00
P55			0.00	0	0.00	0.00	60.00	60.00
R8			0.00	0	0.00	0.00	480.00	480.00
S99			0.00	0	0.00	0.00	6.76	6.76
S100			100.00	253	0.00	0.00	0.00	100.00
T12			0.00	0	0.00	0.00	2500.00	2500.00
T13			0.00	0	0.00	0.00	600.00	600.00
T25			0.00	0	0.00	0.00	300.00	300.00
T42			0.00	0	0.00	0.00	11.00	11.00
T52			0.00	0	502.27	800.00	640.00	1942.27
V11			0.00	0	0.00	150.00	400.00	550.00
W28			0.00	0	0.00	0.00	1575.28	1575.28
W60			0.00	0	0.00	0.00	0.00	-183.46
W96			0.00	0	0.00	0.00	480.00	480.00

		Debtors Trial Balance						
		As at 28.02.2018						
Debtor #	Name	Credit Limit	30.11.2017	30.12.2017	29.01.2018	28.02.2018	Total	
			GT 90 days	Age	GT 60 days	GT 30 days		
				Of				
				Oldest				
				Invoice				
				(90Days)				
Totals --- Credit Balances:		-644.97	18982.60		538.53	2905.00	31037.04	52818.20

9.3.2. ACCOUNTS FOR PAYMENT – 28th FEBRUARY 2018

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 14th March, 2018
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 28th February, 2018 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.

Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.2

That Council notes the accounts for payment as presented for February, 2018 from the –

Municipal Fund totalling \$117,699.31 represented by Electronic Fund Transfers No's 14274 – 14319, Cheque No's 11444 – 11446 and Direct Debits 11215.1, 11216.1, 11219.1 – 11219.4, 11234.1 – 11234.4 & 11238.1

Licensing Fund totalling \$22,268.70 represented by Electronic Fund Transfer No 14320

Date: 01/03/2018
Time: 4:55:19PM

Shire of THREE SPRINGS
Statement of Payments for the Month of February 2018

USER: Donna Newton
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Synergy		
11444	19/02/2018	Electricity Usage Charges		11,905.80
INV	01/02/2018	Electricity Charges 25/12/2017 to 24/01/2018 for 133 Street Lights	2,140.95	
INV	25/01/2018	Electricity Usage Charges 27/10/2017 to 28/12/2017, Electricity Usage	9,764.85	
		Telstra		
11445	19/02/2018	Monthly Account		424.70
INV	05/02/2018	Mobile Phone Usage 05/02/18 to 04/03/18 - 0407 981 659 \$50.47, 0448	424.70	
		Water Corporation		
11446	19/02/2018	Water Usage & Service Charges		13,936.66
INV	09/02/2018	Water Usage Charges - overdue - uncharged to Tenant, Water Usage	392.75	
INV	15/02/2018	Water Service Charges 11/12/2017 to 12/02/2018	40.82	
INV	09/02/2018	Water Usage Charges 08/12/2017 - 08/02/2018, Water Service Charges	235.72	
INV	12/02/2018	Water Usage Charges 08/12/2017 to 09/02/2018 - (47 Williamson St),	410.26	
INV	12/02/2018	Water Usage & Service Charges 08/12/2017 to 08/02/2018- (Stand Pipe	954.01	
INV	12/02/2018	Water Usage Charges 08/12/2017 to 09/02/2018 - (85 Slaughter St)	229.54	
INV	12/02/2018	Water Usage & Charges 08/12/2017 to 09/02/2018 - (44 Williamson St),	399.68	
INV	12/02/2018	Water Usage Charges 08/12/2017 to 09/02/2018- (5 Howard Pl), Water	228.64	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (118 Railway Rd),	70.74	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (Railway Rd Lot 301	365.82	
INV	12/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (134 Railway Rd)	533.19	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (128 Railway Rd),	122.22	
INV	09/02/2018	Water Usage Charges 18/01/2018 to 08/02/2018 - (The Midlands Rd	57.39	
INV	09/02/2018	Water Usage Charges 08/12/2017 to 08/02/2018 - Water Service Charges	403.86	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (Lot Railway Rd	301.27	
INV	13/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (2 Mayrhofer St)	110.20	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (4 Mayrhofer St)	136.29	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (Midlands Rd Lot OPP	155.42	
INV	13/02/2018	Water Usage Charges 01/01/2018 to 28/02/2018- (OPP 27L Dudawa RD	4.78	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (Thomas St Lot 320	203.24	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (46 Carter St), Water	152.87	
INV	13/02/2018	Water Usage Charges 11/02/2017 to 12/02/2018- (Swimming Pool	3,366.81	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (96L Mayrhofer St)	62.17	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (58 Carter St), Water	194.89	
INV	09/02/2018	Water Usage Charges 07/12/2017 to 08/02/2018 Standpipe at NXT L54	344.30	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (50 Carter St), Water	700.92	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (65 Carter), Water	234.47	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (59 Carter St), Water	429.54	
INV	13/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (104 Railway Rd)	40.82	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (Medical Centre 45%),	71.99	
INV	13/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (Unit 1 Kadithinni 8	40.82	
INV	13/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (Unit 2 Kadithinni 8	40.82	
INV	13/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (Unit 3 Kadithinni 8	40.82	
INV	13/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (Unit 5 Kadithinni 8	40.82	
INV	13/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (Unit 4 Kadithinni, 8	40.82	
INV	09/02/2018	Water Usage Charges 08/12/2017 to 08/02/2018, Water Service Charges	212.43	
INV	13/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (Unit 6 Kadithinni, 8	12.90	
INV	13/02/2018	Water Usage Charges 11/12/2017 to 12/02/2018- (ADD Service RES at 8	1,552.10	
INV	12/02/2018	Water Usage Charges 08/12/2017 to 09/02/2018- (Unit 1(A) 66	253.33	
INV	09/02/2018	Water Usage Charges 08/12/2017 to 08/12/2018 (21 Franklin St), Water	110.84	
INV	09/02/2018	Water Usage Charges 08/12/2017 to 08/02/2018 - (19 Gooch St), Water	223.44	
INV	12/02/2018	Water Usage Charges 08/12/2017 to 09/02/2018- (30 Touche St), Water	304.71	
INV	12/02/2018	Water Service Charges 01/01/2018 to 28/02/2018- (3 Howard PL)	105.80	
INV	12/02/2018	Water Usage Charges 08/12/2017 to 09/02/2018- (MO/TS Rd Lot 4146	2.39	
		AV Truck Services Pty Ltd		
EFT14274	19/02/2018	Parts Account		316.80
INV 662834	11/12/2017	Sender Unit, Hand Feed Pump, Filter Lit - (3) Fuel DD 13/15	316.80	
		Advanced Air Filter Cleaning (Roellary Pty Ltd)		
EFT14275	19/02/2018	Monthly Account		453.20

Date: 01/03/2018
Time: 4:55:19PM

Shire of THREE SPRINGS
Statement of Payments for the Month of February 2018

USER: Donna Newton
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Advanced Air Filter Cleaning (Roellary Pty Ltd)				
INV	30/01/2018	Clean Air Filters 006 P534816 x 2, Clean Air Filters 003 3351814C1 x 1,	453.20	
BOC Gases				
EFT14276	19/02/2018	Monthly Account		46.00
INV	16/02/2018	Daily Cylinder Tracking (Date) to (Date) - Oxygen Industrial E2 Size,	46.00	
Blackwoods				
EFT14277	19/02/2018	Signage		67.89
INV	23/11/2017	Sign Chemical Storage Area Poly 225x300, Sign Corrosive 300x450 mtl,	67.89	
Batavia Coast Trimmers				
EFT14278	19/02/2018	Shade Sail Repair		165.00
INV	13/02/2018	Shade Sail Repair - Restitch as required	165.00	
Child Support Agency				
EFT14279	19/02/2018	Payroll deductions		337.56
INV	06/02/2018	Payroll Deduction for 06/02/2018	337.56	
Courier Australia				
EFT14280	19/02/2018	Freight Account Various		798.17
INV 0350	02/02/2018	Freight from Three Springs to Water Lab - Water Testing, Freight from	45.59	
INV 0348	19/01/2018	Freight from Three Springs to Midland DOT - TS plate transfer to	442.09	
INV 0351	09/02/2018	Freight to PCS form Three Springs - MC Computer for testing, Freight	252.20	
INV 0349	26/01/2018	Freight from State Library to Three Springs - Books, Freight from COVS	26.54	
INV 0352	16/02/2018	Freight from Jason Signs to Three Springs - Signage, Freight from PCS to	31.75	
Veolia Environmental Services				
EFT14281	19/02/2018	Monthly Account		5,575.74
INV	28/01/2018	Weekly Bin Collection - 02/01/2018, 09/01/2018, 16/01/2018,	5,575.74	
REDMACH Pty Ltd T/A RedMac Ag Services				
EFT14282	19/02/2018	Monthly Account		455.34
INV 195729	12/12/2017	Hydraulic Hose 1" per m, Crimp Fitting BSPPF 1"x1", Hyd Hose	310.71	
INV 196560	18/01/2018	CaseIH Engine Oil Filter, Separator, Freight Charge	144.63	
Cancer Council Western Australia				
EFT14283	19/02/2018	Sunscreen Order for Aquatic Centre		204.23
INV 6020102	09/02/2018	Swimming Pool Sunscreen Order- Everyday Sunscreen Range SPF 30+ 1	204.23	
WINC Australia Pty Limited				
EFT14284	19/02/2018	Meterplan Charge		749.09
INV	29/01/2018	Staples Lever Arch File A4 PVC Red Product Code: 35469905, Scotch	37.64	
INV	22/01/2018	Meterplan Charge MPC5502A 13/12/2017 - 12/01/2018 2394 Colour	371.82	
INV	24/01/2018	Meterplan Charge MPC6004EXSP 13/12/2017 - 20/01/2018 - 2686	339.63	
Covs Parts Pty Ltd				
EFT14285	19/02/2018	Monthly Account		1,564.33
INV	08/12/2017	Filter Kit Element x 2, Filter Kit Element x 2, Elem Asy Carb A/Cnr x 1,	607.13	
INV	22/01/2018	12/24v 3 KLED W/Light Amber, Coverall Disposable XX large x 2, 1/2	241.08	
INV	18/01/2018	Switch Battery Main H/Duty 250Amp, Switch Battery Main H/Duty	716.12	
Catwest Pty Ltd				
EFT14286	19/02/2018	Emulsion		572.00
INV	24/01/2018	Supply 400 litres Emulsion	572.00	
Clayton + Weir				
EFT14287	19/02/2018	Professional Services		7,920.00
INV 1042	06/02/2018	Write and Submit Building Better Regions Fund Round 2 Infrastructure	7,920.00	
Dennis Agri Services				
EFT14288	19/02/2018	Waste Oil Collection		60.00
INV	22/01/2018	2 x Empty IBC's (Collection of Waste Oil)	60.00	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT14289	19/02/2018	Monthly Account		11,725.72
INV	06/02/2018	AAL Kero Solvent 78 200L	650.00	
INV	14/02/2018	Textran TDH Premium 20ltr x 2, Liplex EP2 450gm x 24	374.81	
INV	13/02/2018	ULS/Diesel 8,100 litres @ 1.3211 per litre	10,700.91	
GNC Quality Precast Geraldton				

Date: 01/03/2018
Time: 4:55:19PM

Shire of THREE SPRINGS
Statement of Payments for the Month of February 2018

USER: Donna Newton
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
GNC Quality Precast Geraldton				
EFT14290	19/02/2018	Concrete Pipes		594.00
INV	09/02/2018	4 x 300mm diameter class 2 concrete pipe per 2.34 meter lengths 260kg	594.00	
JR & A Hersey Pty Ltd				
EFT14291	19/02/2018	Parts Account		80.74
INV	28/11/2017	Britex Wide Angle Mirror for TS5001, Britex Wide Angle Mirror for	80.74	
Steve Hunter				
EFT14292	19/02/2018	Contractor		510.00
INV 10144	15/02/2018	Supply and Fit Condensate Pump to Medical Centre Pharmacy	510.00	
Jason Signmakers				
EFT14293	19/02/2018	Signage		691.90
INV 184436	31/01/2018	Please supply 3 x signs with wording "CAUTION INSECTICIDE	561.00	
INV 184790	15/02/2018	MMS-ADV-47 Flagman Signs, MMS-REG-1 80 KM/H Sign,	130.90	
Kleenheat Gas				
EFT14294	19/02/2018	Yearly Facility Fee		75.90
INV 4116534	01/02/2018	Yearly Facility Fee for 2 x 45KG Vap Cylinders - 2 Mayhofer Street	75.90	
Leeman Plumbing & Excavation				
EFT14295	19/02/2018	Contractor		3,764.01
INV	14/02/2018	Supply, install and commission all sanitary waste fixtures including hot	3,441.71	
INV	12/12/2017	Investigate and Clear Blocked Main Drain at 44 Williamson Street	322.30	
Starick Tyres				
EFT14296	19/02/2018	Tyre Repairs and Purchases		6,437.80
INV 30421	29/12/2017	11R22.5 Giti GAM839 All Purpose Tyre fitted x 2, 19/12/2017	1,561.02	
INV 30300	14/12/2017	03/11/2017 215/70R16 TL B'Stone R623 Tyre Fitted and Balanced,	4,876.78	
Totally Workwear Geraldton				
EFT14297	19/02/2018	Uniform Order		530.39
INV	25/01/2018	2149SSROAS CC LDS EZLYN OVERBLOUSE ROYAL AS Size 18 -	67.80	
INV	22/01/2018	K47530NV06 KG LDS DRILL SHORT NAVY 06 - Joy Ridley	128.01	
INV	31/01/2018	5 x BW2560BL4XL Chambray Shirts 4XL - Blue, Shire Logo 55.5mm	106.25	
INV	09/02/2018	1 x pair Argyle Safety Boots Black, 5 x BW2560BL4XL Chambray	228.33	
Marketforce Pty Ltd				
EFT14298	19/02/2018	Advertising		452.61
INV 19409	24/01/2018	Advertising Annual Electors' Meeting - Geraldton Guardian 05/01/17	236.15	
INV 19408	24/01/2018	Advertising Meeting dates 2018 - Geraldton Guardian 05/01/17	216.46	
Mitchell and Brown Communications - Vidguard				
EFT14299	19/02/2018	Contractor		2,343.98
INV 81668	23/02/2018	For installation of 2 x Data Cables from ADSL & Phone System to New	2,343.98	
Merkanooka Haulage				
EFT14300	19/02/2018	Contractor		1,589.50
INV	30/01/2018	Supply 1 x Road Train 30/01/2018 Time 7.00 to 15.30	1,589.50	
Novus Autoglass Repairs & Replacement				
EFT14301	19/02/2018	Contractor		2,015.55
INV	06/02/2018	Supply and Fit Windscreen - Acoustic, Solar Glass, Mileage Recovery -	624.60	
INV	06/02/2018	Supply Cut & Fit LH Door Window, Tint LH Door Window, Mileage	1,390.95	
Newhills Plumbing & Gas ATA Midwest Solar & Water WA				
EFT14302	19/02/2018	Contractor		950.15
INV 292	05/02/2018	Annual Backflow Device Testing At The Property Boundary Lot Road	950.15	
Perfect Computer Solutions Pty Ltd				
EFT14303	19/02/2018	Computer and IT Services		470.00
INV 23230	25/01/2018	4/12/2017 - Talk Donna through changing IP address details for standpipe	127.50	
INV 23286	31/01/2018	Monthly fee for Daily Monitoring, Management and Resolution of	85.00	
INV 23325	15/02/2018	12/02/2018 - Generate Security Certificate, 13/02/2018 - Assist Sylvia	257.50	
Pro - Lamps Pty Ltd				
EFT14304	19/02/2018	Parts Account		110.22
INV	01/02/2018	F 14T5/840 PH HE 14w T5 840 Phillips x 12	110.22	

Date: 01/03/2018
Time: 4:55:19PM

Shire of THREE SPRINGS
Statement of Payments for the Month of February 2018

USER: Donna Newton
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Pixies Screen Prints				
EFT14305	19/02/2018	Uniforms		80.00
INV 5047	22/01/2018	Aussie Pacific Premier Polo Black/Red with Embroidery Shire Logo,	80.00	
Rossiter & Co				
EFT14306	19/02/2018	Australia Day Breakfast Meats		196.25
INV	25/01/2018	Sausages, Bacon 1kg x 4	196.25	
Rumbold Ford Pty Ltd				
EFT14307	19/02/2018	Parts Account		700.70
INV R20161	16/01/2018	Supply and Install New Lockset for TS5015	700.70	
Melissa Raffan				
EFT14308	19/02/2018	Reimbursement for Resources for Harmony Day		72.64
INV	21/01/2018	Reimbursement for Resources for Harmony Day - Map & Map Pins,	72.64	
Sigma Chemicals				
EFT14309	19/02/2018	Aquatic Centre		50.60
INV	16/02/2018	Custom 'Drop Off' Picto Diamond P4 Self Adhesive/Non Slip 230mm	50.60	
Sweetman's Hardware				
EFT14310	19/02/2018	Monthly Account		970.77
INV 34B	30/11/2017	Platform for Workshop	167.50	
INV 39B	31/01/2018	ETCH Primer, Top Coat, 3 x Expanda Foam for Perenjori Road Job	171.90	
INV 38B	31/01/2018	4 Litre Paint, Tap Set	113.00	
INV 39A	31/01/2018	Rake, Wire Cutters, Fertiliser for P & G	43.50	
INV	31/01/2018	ULP 42.35 litres for Doctors Vehicle TS125 for the Month of January	474.87	
Sweetman's Ampol Cafe				
EFT14311	19/02/2018	Catering		129.00
INV 86	07/02/2018	2 X Trays Assorted Sandwiches- Corporate Business Plan Workshop., , 1	129.00	
Shermac Engineered Equipment Transitions				
EFT14312	19/02/2018	Parts Account		202.40
INV 20028	08/12/2017	Seal Kit Suit M197A-15 Motor	202.40	
Three Springs IGA				
EFT14313	19/02/2018	Monthly IGA Account		333.10
INV	31/01/2018	Tetley T/Cup Bags 50s - Australia Day, Nescafe Blend 250gm - Australia	333.10	
Three Springs Rural Services				
EFT14314	19/02/2018	Monthly Account		792.78
INV 40222	09/02/2018	Hammer Clun 4LB (64OZ) Hickery Handle	44.53	
INV 39830	22/01/2018	RHS 25MM GAL 1.6 RHS 25 X 25 X 1.6 GALVANISED 6.5MTR 3 x	345.33	
INV 39853	19/01/2018	Padlock Steel Cover Shroud 44mm, Freight for Padlock Steel Cover	88.67	
INV 40112	02/02/2018	Supply 1 x Reticulation Control Box (6 Station)	186.49	
INV 40099	02/02/2018	7200-091014C RECIPRO SAW BLADE 228X19X0.9 10/14',	48.92	
INV 40322	16/02/2018	Thread Tape - Philmac Blue, Socket 15mm F-F	4.77	
INV 40327	16/02/2018	Compression Tee 20cx20cx20c, Nipple Brass 1", SocketBrass 1"	30.13	
INV 40328	16/02/2018	Elbow Brass FI X Fi 1", Nipple Brass 3/4"	43.94	
Van't Veer Services				
EFT14315	19/02/2018	Monthly Postage Account		151.61
INV 697	31/01/2018	Postage Charges for January 2018 - 100 Stamps and Large Letter x 3,	151.61	
Westrac Pty Ltd				
EFT14316	19/02/2018	Monthly Account		1,684.07
INV PI	19/01/2018	2 156-1200 ELEMENT S , 1 220-1523 FILTER OIL S , 2 1G-7206	379.32	
INV PI	25/01/2018	3E9840 DEO 15W.40 208L	897.66	
INV PI	05/02/2018	6Y-5230 Tooth x 20, 299-8229 Filter AS-FU	407.09	
Wildflower Country Incorporated				
EFT14317	19/02/2018	17/18 Annual Membership Contribution for Wildflower Country		4,950.00
INV 1803	05/02/2018	17/18 FY Annual Membership Contribution for Wildflower Country	4,950.00	
Child Support Agency				
EFT14318	23/02/2018	Payroll deductions		337.56
INV	20/02/2018	Payroll Deduction for 20/02/2018	337.56	

Date: 01/03/2018
Time: 4:55:19PM

Shire of THREE SPRINGS
Statement of Payments for the Month of February 2018

USER: Donna Newton
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA Treasury Corporation				
EFT14319	23/02/2018	Loan No. 157 Interest payment - Principal on Loan 157 - Grader		16,228.87
INV 157	05/02/2018	Loan No. 157 Principal payment - Principal on Loan 157 - Grader, Loan	16,228.87	
Department Of Transport - Daily Licensing				
EFT14320	28/02/2018	POLICE LICENSING PAYMENTS FOR FEBRUARY 2018		22,268.70
INV T1	28/02/2018	POLICE LICENSING 30/01/2018, POLICE LICENSING 31/01/2018,	22,268.70	
iiNet Limited				
DD11215.1	01/02/2018	Monthly M/C Coorow Account		54.95
INV	01/02/2018	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	
Commander Australia				
DD11216.1	13/02/2018	Monthly Account		46.92
INV	02/02/2018	Commander Contract (System Rental) 16/02/2018 to 15/03/2018 - Depot	46.92	
WA Super				
DD11219.1	06/02/2018	Payroll deductions		4,823.44
INV SUPER	06/02/2018	Super. for 06/02/2018	3,467.40	
INV	06/02/2018	Payroll Deduction for 06/02/2018	166.83	
INV	06/02/2018	Payroll Deduction for 06/02/2018	296.15	
INV	06/02/2018	Payroll Deduction for 06/02/2018	207.69	
INV	06/02/2018	Payroll Deduction for 06/02/2018	500.00	
INV	06/02/2018	Payroll Deduction for 06/02/2018	37.07	
INV	06/02/2018	Payroll Deduction for 06/02/2018	148.30	
Australian Super				
DD11219.2	06/02/2018	Superannuation contributions		730.72
INV	06/02/2018	Payroll Deduction for 06/02/2018	189.56	
INV SUPER	06/02/2018	Super. for 06/02/2018	541.16	
The Trustee for Every Superannuation Fund				
DD11219.3	06/02/2018	Superannuation contributions		231.47
INV SUPER	06/02/2018	Super. for 06/02/2018	231.47	
Sunsuper Superannuation Fund				
DD11219.4	06/02/2018	Superannuation contributions		196.91
INV SUPER	06/02/2018	Super. for 06/02/2018	196.91	
WA Super				
DD11234.1	20/02/2018	Payroll deductions		4,900.37
INV SUPER	20/02/2018	Super. for 20/02/2018	3,544.33	
INV	20/02/2018	Payroll Deduction for 20/02/2018	166.83	
INV	20/02/2018	Payroll Deduction for 20/02/2018	296.15	
INV	20/02/2018	Payroll Deduction for 20/02/2018	207.69	
INV	20/02/2018	Payroll Deduction for 20/02/2018	500.00	
INV	20/02/2018	Payroll Deduction for 20/02/2018	37.07	
INV	20/02/2018	Payroll Deduction for 20/02/2018	148.30	
Australian Super				
DD11234.2	20/02/2018	Superannuation contributions		730.72
INV	20/02/2018	Payroll Deduction for 20/02/2018	189.56	
INV SUPER	20/02/2018	Super. for 20/02/2018	541.16	
The Trustee for Every Superannuation Fund				
DD11234.3	20/02/2018	Superannuation contributions		231.47
INV SUPER	20/02/2018	Super. for 20/02/2018	231.47	
Sunsuper Superannuation Fund				
DD11234.4	20/02/2018	Superannuation contributions		196.91
INV SUPER	20/02/2018	Super. for 20/02/2018	196.91	
National Mastercard				
DD11238.1	26/02/2018	Monthly Credit Card Account		780.10
INV	20/02/2018	Licence and Motor Vehicle Injury insurance to 31/12/2018 for New	780.10	

Date: 01/03/2018
Time: 4:55:19PM

Shire of THREE SPRINGS
Statement of Payments for the Month of February 2018

USER: Donna Newton
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	22,268.70
M	MUNICIPAL BANK	117,699.31
TOTAL		139,968.01

National Business Visa Card

20 January, 2018 to 20 February, 2018

Chief Executive Officer

Licence for New Mitsubishi TipTruck TS5750	\$	380.75
Licence for New Holden Calais OTS	\$	381.35
	\$	762.10

Deputy Chief Executive Officer

NIL	\$	-
	\$	-

Bank Charges	\$	18.00
	\$	18.00

Total Direct Debit Payment made on 26/02/2018	\$	780.10
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Police Licensing

Direct Debits from Trust Account

1 February, 2018 to 28 February, 2018

Thursday, 1 February 2018	\$	889.45
Monday, 5 February 2018	\$	1,553.05
Wednesday, 7 February 2018	\$	1,634.00
Thursday, 8 February 2018	\$	449.45
Friday, 9 February 2018	\$	1,493.40
Monday, 12 February 2018	\$	927.75
Tuesday, 13 February 2018	\$	1,061.55
Wednesday, 14 February 2018	\$	429.40
Thursday, 15 February 2018	\$	407.05
Friday, 16 February 2018	\$	332.40
Monday, 19 February 2018	\$	21.20
Tuesday, 20 February 2018	\$	33.80
Wednesday, 21 February 2018	\$	1,273.25
Thursday, 22 February 2018	\$	604.30
Friday, 23 February 2018	\$	429.10
Monday, 26 February 2018	\$	2,213.45
Tuesday, 27 February 2018	\$	484.60
Wednesday, 28 February 2018	\$	707.85
	\$	14,945.05

Bank Fees

Direct Debits from Muni Account

1 February, 2018 to 28 February, 2018

Total direct debited from Municipal Account	\$	158.96
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Payroll

Direct Payments from Muni Account

1 February, 2018 to 28 February, 2018

Wednesday, 7 February 2018	\$	29,358.02
Wednesday, 21 February 2018	\$	30,567.33
	\$	59,925.35

9.3.3. BUDGET REVIEW 2017/2018 FINANCIAL YEAR

Agenda Reference: MoF 03/18 - 03
Location/Address:
Name of Applicant: Shire of Three Springs
File Reference: ADM0130
Disclosure of Interest:
Date: 14th March 2018
Author: Leah John

Signature of Author: _____

SUMMARY

This item presents the Budget Review for 2017/18 in accordance with the Local Government Act (Financial Management) Regulations 1996. The Review indicates that the Shire will be able to return a surplus position at 30 June 2018.

BACKGROUND

As required by Regulation 33A of the Local Government (Financial Management) Regulations 1996, a Budget Review must be completed and submitted to Council between 1 January and 31 March each financial year. Additionally budget reviews provide the opportunity to adjust budget forecast figures to reflect current expenditure patterns and business requirements.

The current budget review incorporates the following documents as attachments:

1. Statement of Financial Activity by Program
2. Statement of Financial Activity by Nature & Type
3. A detailed Financial Statement by Program

The Review was based on 31 December 2017 to January 2018 actual figures. The February 2018 actual figures are included in the review documents for comparison purposes and for necessary adjustments.

Particular issues arising from the budget review are:

- Opening funding surplus of \$1,714,992 for 2017/18 budget reduced by \$39,184. At the time of adopting the budget, calculations on staff leave provisions were outstanding and taken up in the finalisation of 2017/18 accounts.

Capital Expenditure

Total capital expenditure within the budget forecast to reduce by approximately \$570,000.

- RRG projects (\$603,591) - Resealing of Three Springs Eneabba road and Three Springs Morawa road completed under budget expectations. Perenjori road works progressing at the time of this review and total expenditure currently forecast to be less than budget. The unit rate applied in the funding submission for the three projects were much higher than actual rate. Total income is reduced by \$73,000 and this negative effect is offset by shire's contribution of \$100,000 returned to municipal pool. Other capital road works and funding projects remain unchanged at this stage.
- Plant replacement program progressed within budget timeframe. A total cost savings of \$40,000 achieved with purchases below budget.
- Drainage budget for (\$300,000) dropped off the capital list and noted to carry over to next year budget 2018/19. With recent staff changes, it is unlikely the project would commence soon. Cost incurred to date is at \$13,000.
- The allocation of \$100,000 for painting of pool bowl is insufficient to cover the whole pool. Quotes received for the job were way too high. It is suggested that budgeted funds be transferred and held in reserve account to build up for future spending.
- Major refurbishment and upgrade on Admin Office and Council Chamber completed under budget of some \$30,000.
- Purchase of CCTV cameras (\$20,000) carryover to next year. Shire was late in submitting grant application extra funding required, it will be pursued in next budget.

Operating Revenue

Total revenue projected to be low by \$440,000 mainly attributed by WANDRRA funding of \$384,000. Project removed from works program for the remaining months as to date, no work has been progressed. Yearly community pool grants of \$32,000 ceased in the beginning of the year. Additionally, capital funds reduced by cut in RRG project of (\$73,000). The only significant revenue forecast to increase is Financial Assistance Grant, by \$43,000, partially offsetting the huge drop in revenue. Other relating increases do not deviate much above budget to impact overall revenue.

Operating Expenditure

Adjustment to the operating expenditure results in significant savings of \$710,000. Approximately \$530,000 relates to WANDRRA project taken off to commence in 2018/19 year. Road maintenance cut by \$150,000 as works crew recently assigned to capital projects instead of use of contractor. Salary cost for admin staff reduced by \$40,000 due to staff returning to work on part-time hours and budget for relieving staff had not been fully utilised. Other adjustments include cut in resource sharing cost, public parks, gardens and reserves and licensing costs.

The savings is slightly reduced by increased activity in community amenities area mainly at the cemetery and lovelock soaks and increased costs in sporting amenities and salary for works supervisor. Repair works on housing forecast to remain per budget, contractor to be used for both any work till staff commences duty.

COMMENT

- The Carried Forward figure from 2016/17 has now been confirmed at audit as \$1,675,808 and amount on rate setting statement Estimated Surplus/Deficit for 30th June 2018 has been calculated as \$677,545 surplus according to budget review worksheets.

In accordance with *Financial Management Regulations* two Statement of Financial Activity incorporating year to date budget variations and forecasts to 30 June 2018 is presented for Council to consider.

The information attached provides details of the variations between the adopted budget and the revised budget.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

33A. Review of budget

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must — (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier

than 31 December in that financial year; and

(b) consider the local government's financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.
*[Regulation 33A inserted in Gazette 31 Mar 2005 p. 1048-9;
amended in Gazette 20 Jun 2008 p. 2723-4.]*

POLICY IMPLICATIONS

N/A.

FINANCIAL IMPLICATIONS

Refer comments made above.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION – ITEM 9.2.2

That Council adopts the mid-year budget review for the Shire of Three Springs for the period 1 July 2017 to 31 January 2018.

**Shire of Three Spring
STATEMENT OF BUDGET REVIEW
(Statutory Reporting Program)
For the Period Ended 28th February 2018**

	Budget v Actual		Predicted		Projected Yearend at 30 June 2017 (a)+(c)+	Variance
	Adopted Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)		
	\$	\$	\$	\$	\$	
Net current assets at start of financial year surplus/(deficit)	1,714,992	1,675,808	(39,184)		1,675,808	▼
Revenue from operating activities (excluding rates)						
Governance	27,947	22,439	(256)		27,691	▼
General Purpose Funding	477,239	389,333	37,473		514,712	▲
Law, Order and Public Safety	226,284	26,559	2,400		228,684	▲
Health	19,500	10,970	(2,400)		17,100	▼
Education and Welfare	563,900	9,647	(200)		563,700	▼
Housing	108,625	63,635	(11,972)		96,653	▼
Community Amenities	78,100	73,985	(320)		77,780	▼
Recreation and Culture	54,599	16,137	(27,950)		26,649	▼
Transport	1,460,985	287,521	(57,928)	(383,911)	1,019,146	▼
Economic Services	11,813	6,743	(864)		10,949	▼
Other Property and Services	45,850	21,177	6,510		52,360	▲
	3,074,842	928,147	(55,507)	(383,911)	2,635,424	
Expenditure from operating activities						
Governance	(288,039)	(146,705)	43,941		(244,098)	▼
General Purpose Funding	(35,974)	(19,458)	0		(35,974)	
Law, Order and Public Safety	(239,400)	(136,395)	11,369		(228,031)	▼
Health	(109,640)	(76,996)	(461)		(110,101)	▲
Education and Welfare	(11,850)	(11,508)	(2,200)		(14,050)	▲
Housing	(345,627)	(207,444)	(1,200)		(346,827)	▲
Community Amenities	(290,750)	(174,421)	(17,254)		(308,004)	▲
Recreation and Culture	(954,870)	(504,537)	10,265		(944,605)	▼
Transport	(1,474,189)	(485,379)	115,951	537,311	(820,927)	▼
Economic Services	(110,076)	(65,933)	2,380		(107,696)	▼
Other Property and Services	(44,468)	(21,547)	6,356		(38,112)	▼
	(3,904,883)	(1,850,324)	169,148	537,311	(3,198,424)	
Operating activities excluded from budget						
Add Back Depreciation	972,894	541,194	0		972,894	
Adjust (Profit)/Loss on Asset Disposal	10,530	5,195	1,996		12,526	▲
Adjust Provisions and Accruals	0	2,180	2,180		2,180	▲
Amount attributable to operating activities	1,868,375	1,302,200	78,633	153,400	2,100,408	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions						
Land and Buildings	(1,754,151)	(353,960)		136,947	(1,617,204)	▼
Plant and Equipment	(404,300)	(333,828)	41,288		(363,012)	▼
Furniture and Equipment	(120,000)	(49,732)		25,201	(94,799)	▼
Infrastructure Assets - Roads	(2,115,356)	(560,311)	85,270	300,000	(1,730,086)	▼
Infrastructure Assets - Parks	0	(6,083)		(17,876)	(17,876)	▲
Infrastructure Assets - Footpaths	(50,000)	0	0		(50,000)	
Infrastructure Assets - Airfield	0	0	0		0	
Proceeds from Disposal of Assets	80,000	42,273	(23,182)		56,818	▼
Amount attributable to investing activities	(4,363,807)	(1,261,643)	103,376	444,272	(3,816,159)	
FINANCING ACTIVITIES						
Repayment of Debentures	(62,884)	(44,990)	0		(62,884)	
Transfer to Reserves	(81,396)	(21,379)		(100,000)	(181,396)	▲
Transfer from Reserves	600,000	0	0		600,000	
Amount attributable to financing activities	455,720	(66,369)	0	(100,000)	355,720	
Budget deficiency before general rates	(2,039,712)	(25,812)	182,009	497,672	(1,360,031)	
Estimated amount to be raised from general rates	2,039,712	2,037,576	(2,136)		2,037,576	
Closing Funding Surplus(Deficit)	0	2,011,765	179,873	497,672	677,545	▲

**Shire of Three Springs
STATEMENT OF BUDGET REVIEW
(Nature or Type)
For the Period Ended 28th February 2018**

	Budget v Actual		Predicted		
	Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)-(d)
	\$	\$	\$	\$	\$
Net current assets at start of financial year surplus/(deficit)	1,714,992	1,675,808	(39,184)		1,675,808 ▼
Revenue from operating activities (excluding rates)					
Grants, Subsidies and Contributions	975,802	459,714	21,845	(383,911)	613,736 ▼
Profit on Asset Disposal	0	0	0		0
Fees and Charges	245,555	175,665	(14,240)		231,315 ▼
Service Charges	0	0			0
Interest Earnings	58,546	38,660	(4,934)		53,612 ▼
Other Revenue	49,750	38,315	15,104		64,854 ▲
	1,329,653	712,354	17,775	(383,911)	963,517
Expenditure from operating activities					
Employee Costs	(1,184,567)	(626,954)	94,978		(1,089,589) ▼
Materials and Contracts	(1,284,944)	(348,034)	70,746	537,311	(676,887) ▼
Utilities Charges	(230,515)	(126,967)	13,552		(216,963) ▼
Depreciation (Non-Current Assets)	(972,894)	(541,194)	0		(972,894)
Interest Expenses	(12,163)	(8,915)	0		(12,163)
Insurance Expenses	(166,037)	(173,156)	(8,632)		(174,669) ▲
Loss on Asset Disposal	(10,530)	(5,195)	(1,996)		(12,526) ▲
Other Expenditure	(43,233)	(19,908)	500		(42,733) ▼
	(3,904,883)	(1,850,323)	169,148	537,311	(3,198,424)
Funding Balance Adjustment					
Add Back Depreciation	972,894	541,194	0		972,894
Adjust (Profit)/Loss on Asset Disposal	10,530	5,195	1,996		12,526 ▲
Adjust Provisions and Accruals	0	2,180	2,180		2,180 ▲
Amount attributable to operating activities	123,186	1,086,408	151,915	153,400	428,501
INVESTING ACTIVITIES					
Grants, Subsidies and Contributions	1,745,189	215,792	(73,282)		1,671,907 ▼
Land Held for Resale	0	0			0
Land and Buildings	(1,754,151)	(353,960)		136,947	(1,617,204) ▼
Plant and Equipment	(404,300)	(333,828)	41,288		(363,012) ▼
Furniture and Equipment	(120,000)	(49,732)		25,201	(94,799) ▼
Infrastructure Assets - Roads	(2,115,356)	(560,311)	85,270	300,000	(1,730,086) ▼
Infrastructure Assets - Footpaths	(50,000)	0			(50,000)
Infrastructure Assets - Parks & Oval	0	(6,083)		(17,876)	(17,876)
Infrastructure Assets - Air Field	0	0			0
Proceeds from Disposal of Assets	80,000	42,273		(23,182)	56,818 ▼
Amount attributable to investing activities	(2,618,618)	(1,045,851)	53,276	421,090	(2,144,252)
FINANCING ACTIVITIES					
Proceeds from New Debentures	0	0			0
Transfer from Reserves	600,000	0			600,000
Repayment of Debentures	(62,884)	(44,990)			(62,884)
Transfer to Reserves	(81,396)	(21,379)		(100,000)	(181,396) ▲
Amount attributable to financing activities	455,720	(66,369)	0	(100,000)	355,720
Budget deficiency before general rates	(2,039,712)	(25,811)	205,191	474,490	(1,360,031)
Estimated amount to be raised from general rates	2,039,712	2,037,576	(2,136)		2,037,576 ▼
Closing Funding Surplus(Deficit)	0	2,011,765	203,055	474,490	677,545 ▲

Shire of Three Springs
2017/18 Budget Review

Account / Description	2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Schedule 3 - General Purpose Income				
Rate Revenue				
<u>Operating Income</u>				
100110 Rates Levied All Areas	2,039,712	2,037,576	2,037,576	(2,136) Reduction in rateable land for a farm. Advice from landgate was late for processing before billing so had to be adjusted after rates issued.
100210 Back-Rates Levied	0	0	0	0
100510 C.B.H. Agreement Payment	8,400	7,551	8,400	0
100610 Non-Payment Penalty	5,500	4,802	5,500	0
Operating Income Total	2,053,612	2,049,929	2,051,476	
Rate Revenue Total	2,053,612	2,049,929	2,051,476	
General Purpose Grants				
<u>Operating Income</u>				
100710 Formula Local Road Grant	188,137	149,375	199,166	11,029 Financial Assistance Grants received more (\$42,891) than advised by department at the time of budget setting.
100910 General Purpose Grant	247,352	209,411	279,214	31,862
Operating Income Total	435,489	358,785	478,380	
General Purpose Grants Total	435,489	358,785	478,380	
Other General Purpose Income				
<u>Operating Expenditure</u>				
105020 Rates recovery costs	(1,200)	0	(1,200)	0
102120 Administration Allocated	(30,274)	(19,296)	(30,274)	0
104720 Rating Valuations	(4,000)	(162)	(4,000)	0
104920 Title Search	(500)	0	(500)	0
Operating Expenditure Total	(35,974)	(19,458)	(35,974)	
<u>Operating Income</u>				
100810 Interest on Investment	15,500	8,265	12,500	(3,000) Bank interest rates very low. Budget based at 2%.
105430 Instalment Interest - Surcharge	6,000	4,066	4,066	(1,934) Reduction in rate payers opting for instalments.
105450 FESA Levy	4,000	4,000	4,000	0
105460 ESL Penalty Interest	150	149	150	0
105530 Installment Admin Fee - Surcharge	2,200	1,716	1,716	(484) Reduction in rate payers opting for instalments.
Operating Income Total	27,850	18,196	22,432	
Other General Purpose Income Total	(8,124)	(1,262)	(13,542)	
General Purpose Income Total	2,480,977	2,407,452	2,516,314	

Shire of Three Springs
2017/18 Budget Review

		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18		COMMENTS
Schedule 4 - General Administration						
Members Of Council						
Operating Expenditure						
100120	Conference Expenses	(8,898)	(9,573)	(9,573)	(675)	Increase in Councillors attending WALGA convention in September 2017
100220	Election Expenses	(2,000)	(1,060)	(1,060)	940	
100620	Admin - Alloc	(86,651)	(54,747)	(86,651)	0	
100720	Public Relations - Other	(5,500)	(3,241)	(4,800)	700	
100820	Public Relations -Yakabout	(4,000)	(1,316)	(2,750)	1,250	Yakabout printing reduced due to community members opting for soft copy via email.
101120	Admin Allocation - Yakabout	(3,586)	(1,984)	(3,586)	0	
101220	Refreshments & Functions	(5,000)	(2,661)	(5,000)	0	
101520	Entitlements - Councillors	(21,547)	(10,048)	(21,547)	0	
101720	Expenses - Other	(500)	0	0	500	miscellaneous budget remove
101820	Subscriptions	(18,050)	(17,678)	(18,050)	0	
102020	Insurance	(6,660)	(6,815)	(6,815)	(155)	
102220	Donations and Gifts	0	(210)	(210)	(210)	Donation to TPPS for presentation night
102320	Members Training	(750)	(936)	(1,000)	(250)	
102420	Grants Commission Expense	(3,000)	0	0	3,000	Funds not required
169520	Long Term Financial Plan	0	0	0	0	
169620	Corporate Business Plan	(18,000)	(342)	(18,000)	0	
Operating Expenditure Total		(184,142)	(110,610)	(179,042)		
Operating Income						
100230	Contributions Yakabout	11,500	4,993	10,000	(1,500)	Yakabout sales slow, may pick up in tourist season
100330	Reimbursements	0	0	0	0	
Operating Income Total		11,500	4,993	10,000		
Capital Expenditure						
100140	Furniture & Equipment	(30,000)	(14,046)	(30,000)	0	
100240	Buildings	(160,767)	(128,343)	(128,343)	32,424	Major Refurbishment/Upgrade of Admin Office & Council Chambers completed both internal & external
Capital Expenditure Total		(190,767)	(142,389)	(158,343)		
Members Of Council Total		(363,409)	(248,007)	(327,385)		
Administration General						
Operating Expenditure						
101020	Debt recovery expenses	(500)	(820)	(820)	(320)	Increase in debt recovery costs
102720	Salaries (Muni Fund)	(405,204)	(238,233)	(355,204)	50,000	Staff salaries reduced as staff returning from maternity leave opt to work less hours than anticipated. Also contract SFO worked less hours than budgeted.
102820	Superannuation	(53,646)	(33,232)	(53,646)	0	
102920	Insurance	(20,500)	(20,658)	(20,658)	(158)	Insurance adjustments per payment due
103020	Travelling and Accommodation	(3,000)	0	(3,000)	0	
103120	Vehicle Running Expenses	(10,000)	(6,964)	(10,000)	0	
103220	Staff Training	(8,500)	(135)	(6,500)	2,000	Staff attending workshops in March & May.
103320	Uniforms	(1,000)	(903)	(1,000)	0	
103620	Regional Risk Co-Ordinator	(5,000)	(2,147)	(4,500)	500	
103720	Bank Charges	(3,800)	(2,813)	(3,800)	0	
103820	Printing & Stationery	(12,700)	(7,779)	(12,700)	0	
103920	Telephone/Facsimile	(14,500)	(7,335)	(14,500)	0	
104020	Office Equipment & Repairs/Maintnce	(350)	0	(350)	0	
104120	Postage & Freight	(2,500)	(1,385)	(2,500)	0	
104220	Advertising	(5,650)	(802)	(5,650)	0	
104320	Office Expenses - Other	(500)	(78)	(500)	0	
104430	Solar Energy	0	(837)	(1,200)	(1,200)	Investigation costs for admin solar panels.
104520	Office Maintenance	(20,050)	(23,489)	(32,410)	(12,360)	Maintenance of admin office gardens -front & sides, codes created after budget adopted
104620	Audit Fees	(33,000)	(15,010)	(33,000)	0	
105220	Record Keeping Review	(2,000)	0	0	2,000	Funds not utilised.
105320	Asset Management Expenditure	(10,000)	(1,380)	(10,000)	0	Asset Valuation - Parks & Ovals and Airfield assets to be fair valued in 2017/18 year.
105620	Computer S/W & H/W Enhancement	(38,915)	(32,506)	(38,915)	0	
105720	Legal fees	(5,000)	0	(5,000)	0	Contingency budget

Shire of Three Springs
2017/18 Budget Review

		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Account / Description					
105820	Sundry Expense - F B Tax	(15,200)	6,282	(15,200)	ATO advised to hold off FBT instalments until certain fixes done to shire BAS portal. The credit is a reversal of FBT instalment in June BAS.
106020	Accounting Support	(5,000)	(1,050)	(5,000)	Technical advice and assistance required at year end reporting.
106120	Staff Recruitment/Subsidies	(2,000)	0	(2,000)	
106220	Conference Expenses	(2,500)	0	(2,500)	
106620	Staff Relocation Expenses	(4,000)	0	(4,000)	
106820	Less Admin Allocations	701,867	437,979	701,867	
107320	Adminstration Allocated	(64,135)	(41,195)	(64,135)	
107620	Website Maintenance	(700)	(325)	(325)	375
165300	Asset Depreciation (SCH4)	(55,000)	(41,280)	(55,000)	0
166410	Loss on Asset Disposal (S4)	(914)	0	(2,910)	Trade-in value of CEO's old car less than Budget.
	Operating Expenditure Total	(103,897)	(36,095)	(65,056)	
Operating Income					
100730	Sundry Income - Photo/Fax	750	439	750	0
101130	Sundry Income - Other	11,000	582	1,500	Budget was mainly for insurance Scheme credit - funds to be reallocated to new account.
101430	Legal Fees & Charges	1,500	0	1,500	0
		0	10,744	10,744	10,744 Insurance Scheme credit from LGIS.
105230	Staff Reimbursements	0	3,498	0	0
105330	Contributions & Donations	0	7	0	0 Donation for Australia day breakfast.
105950	Realisation Sale of Assets	(20,000)	0	(14,545)	5,455 Trade-in value of CEO vehicle was less than expected
106130	Interest on Reserves	3,197	2,177	3,197	0
166410	Sale of Assets Proceeds	20,000	0	14,545	(5,455)
	Operating Income Total	16,447	17,447	17,691	
Capital Expenditure					
105739	Reserves - Interest Transfer	(3,197)	(2,177)	(3,197)	0
106040	M/V Purchase	(40,000)	0	(35,060)	4,940 Cost savings on replacement of CEO vehicle.
	Capital Expenditure Total	(43,197)	(2,177)	(38,257)	
	Administration General Total	(130,647)	(20,825)	(85,622)	
	General Administration Total	(494,056)	(268,832)	(413,007)	

Shire of Three Springs
2017/18 Budget Review

Account / Description		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Schedule 5 - Law, Order, Public Safety					
Fire Prevention					
<u>Operating Expenditure</u>					
106420	Insurance	(20,150)	(24,729)	(24,728)	Insurance premium higher for new fire truck purchased in 2017.
106720	Communication Mtce & Reps	(500)	(379)	(500)	0
106920	Fire Control Other	(11,890)	(4,974)	(8,741)	3,149 Anticipate fire control expenses to be less.
107220	Admin Allocation	(25,102)	(15,123)	(25,102)	0
107720	Vehicle Operating Expenses (Fire)	0	(412)	(412)	(412)
165400	Asset Depreciation (SCH5)	(96,500)	(57,079)	(96,500)	0
	Operating Expenditure Total	(154,142)	(102,695)	(155,983)	
<u>Operating Income</u>					
107030	Fines and Penalties	500	0	500	0
107230	Grants	216,784	19,500	219,784	3,000 Increase in operating grant for 2017/18 year.
	Operating Income Total	217,284	19,500	220,284	
<u>Capital Expenditure</u>					
106940	Firefighting Equipment	0	0	0	0
106960	Fire Prevention Building	(185,784)	(138,830)	(185,784)	Contractor engaged to complete the outstanding work, total costs expected within budget.
	Capital Expenditure Total	(185,784)	(138,830)	(185,784)	0
	Fire Prevention Total	(122,642)	(222,024)	(121,483)	
Animal Control					
<u>Operating Expenditure</u>					
107420	Admin Allocation	(10,758)	(6,570)	(10,758)	0
108100	Resource Sharing (Ranger services)	(5,000)	0	(5,000)	0
108220	Dog Pound Maintenance	(500)	0	(500)	0
108730	Cat Act Implementation	(300)	0	(100)	200
108320	Control Expenses Other	(500)	(6)	(200)	300
	Operating Expenditure Total	(17,058)	(6,576)	(16,558)	500
<u>Operating Income</u>					
108330	Dog Registration Fees	1,500	760	1,000	(500)
108430	Fines and Penalties	400	0	400	0
108530	Impounding Fees	950	0	400	(550)
108630	Gate Fees	200	0	200	0
108740	Cat control income	950	301	400	(550)
	Operating Income Total	4,000	1,061	2,400	
	Animal Control Total	(13,058)	(5,515)	(14,158)	
Other Law, Order, Public Safety					
<u>Operating Expenditure</u>					
109220	Community Safety Programme	0	(1,481)	(1,500)	(1,500) Expenses for current CCTV fixes Budget reduced to reflect current expenditure
109310	Resource Sharing (CES)	(30,000)	(2,541)	(20,000)	10,000 forecast
109320	Emergency Officer (Morowa, Mingenew, Perenjori & F)	(18,800)	(12,319)	(19,220)	(420)
109930	Community Emergency Services - Salary	(14,000)	(10,370)	(10,370)	3,630 Budget over estimated for CESM payout
109340	Community Emergency Services - Superannuation	(1,000)	0	0	1,000 Budget over estimated for CESM payout Expense to be allocated after FBT Return
109360	Community Emergency Services - FBT Expense	(4,400)	0	(4,400)	0 completed in April/May
	Operating Expenditure Total	(68,200)	(26,711)	(55,490)	
<u>Operating Income</u>					
109730	Reimb, Emergency Officer (Morowa, Mingenew, Perer)	5,000	5,998	6,000	1,000
	Operating Income Total	5,000	5,998	6,000	
<u>Capital Expenditure</u>					
109400	Furniture & Equipment - CCTV Cameras	(20,000)	0	0	20,000 Late in submitting grant funding for extra funds required for CCTV project. Project carry over to new year 2018/19.
	Capital Expenditure Total	(20,000)	0	0	
	Other Law, Order, Public Safety Total	(83,200)	(20,713)	(49,490)	
	Law, Order, Public Safety Total	(218,900)	(248,253)	(185,131)	

Shire of Three Springs
2017/18 Budget Review

Account / Description		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Schedule 7 - Health					
Health Insp & Administration					
<u>Operating Expenditure</u>					
112820	EHO Expenses	0	(320)	(320)	(320)
113121	Admin Allocation	(3,586)	(4,047)	(4,586)	(1,000)
165600	Asset Depreciation (Sch 7)	(14,000)	(9,283)	(14,000)	0
	Operating Expenditure Total	(17,586)	(13,651)	(18,906)	
<u>Operating Income</u>					
113830	CHGS - Hawkers Licence	500	570	1,000	500
114230	CHGS - Other	500	0	500	0
	Operating Income Total	1,000	570	1,500	
	Health Insp & Administration Total	(16,586)	(13,081)	(17,406)	
Preventive Services - Other					
<u>Operating Expenditure</u>					
115520	Analytical Expenses	(350)	(354)	(354)	0
	Operating Expenditure Total	(350)	(354)	(354)	(4) One off payment in a year
	Preventive Services - Other Total	(350)	(354)	(354)	
Other Health					
<u>Operating Expenditure</u>					
115420	Admin Allocation	(7,172)	(4,380)	(6,172)	1,000
115820	Medical Surgery	0	0	(137)	
115930	Dental Surgery	(3,750)	(2,371)	(3,750)	0
	Operating Expenditure Total	(10,922)	(6,750)	(10,059)	
<u>Operating Income</u>					
115930	CHGS - Dental Surgery	16,500	10,400	15,600	(900) Timing difference in invoicing.
	Operating Income Total	16,500	10,400	15,600	
	Other Health Total	5,578	3,650	5,541	
Medical Centre					
<u>Operating Expenditure</u>					
111920	MC - Telephone, Facsimile & Internet	(1,050)	0	(1,050)	0
112320	MC - Medical Centre Maintenance	(18,160)	(15,668)	(18,160)	0
112420	MC - Vehicle Running Costs (TS 125)	(5,080)	(2,384)	(5,080)	0
113320	MC - Computer Systems	(2,500)	(1,789)	(2,500)	0
113420	MC - Postage & Freight	0	(28)	0	
113520	MC - Subscriptions	(100)	(91)	(100)	0
114120	MC - Doctors House Maintenance	(7,720)	(5,462)	(7,720)	0
114220	MC - Medical Equipment	(2,000)	0	(2,000)	0 Contingency budget
114420	Three Springs Contribution - Medical Centre	0	(75)	0	0 journal out
114520	Administrated Allocated	(7,172)	(6,031)	(7,172)	0
165500	Depreciation on Assets - MC & DS	(37,000)	(24,713)	(37,000)	0
	Operating Expenditure Total	(80,782)	(56,241)	(80,782)	
<u>Operating Income</u>					
111630	MC - Medical Centre Reimbursements	2,000	0	0	Remove budget - utility charges maintained by (2,000) Shire.
	Operating Income Total	2,000	0	0	
<u>Capital Expenditure</u>					
111040	Furniture & Equipment (Medical Centre)	(10,000)	0	(10,000)	Contingency budget for medical equipment 0 breakdown.
111240	Building (Doctors House)	(6,000)	(1,922)	(6,000)	House projects to be contracted in the absence 0 of Building Officer
	Capital Expenditure Total	(16,000)	(1,922)	(16,000)	
	Medical Centre Total	(94,782)	(58,163)	(96,782)	
	Health Total	(106,140)	(67,948)	(109,001)	

Shire of Three Springs
2017/18 Budget Review

Shire of Three Springs
2017/18 Budget Review

	2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18		COMMENTS
Account / Description					
Schedule 8 - Welfare Services					
Other Welfare					
Operating Expenditure					
116220 Dry season grant expenditure	0	0	0	0	
119220 Seniors Events expenses	(2,760)	(2,310)	(2,760)	0	
119420 Regional Education Strategy	(5,000)	(7,200)	(7,200)	(2,200)	Grant writing fee for Child Care Centre - 2nd round funding
116620 Day Care Centre	(3,090)	(1,406)	(3,090)	0	
165700 Asset Depreciation (SCH8)	(1,000)	(592)	(1,000)	0	
Operating Expenditure Total	(11,850)	(11,508)	(14,050)		
Operating Income					
116430 Grants - DayCare Centre	550,000	0	550,000	0	Midwest Development Commission R4R funding (\$300,000) and Lotterywest funding (\$250,000) on hold till project commences and
116630 Community Events Income	1,200	1,000	1,000	(200)	Senior's Grant received less
116660 Reserve Interest	12,700	8,647	12,700	0	
Operating Income Total	563,900	9,647	563,700		
Capital Expenditure					
116150 Child Care Facility	(1,130,000)	(80)	(1,130,000)	0	Project on hold, waiting on second round of funding BBRF to be
116540 Reserve - Interest Transfer	(12,700)	(8,647)	(12,700)	0	
Capital Expenditure Total	(1,142,700)	(8,727)	(1,142,700)		
Capital Income					
116650 Transfer From Reserve	500,000	0	500,000	0	
Capital Income Total	500,000	0	500,000		
Other Welfare Total	(90,650)	(10,588)	(93,050)		
Welfare Services Total	(90,650)	(10,588)	(93,050)		

Shire of Three Springs
2017/18 Budget Review

		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Schedule 9 - Housing					
Council Staff					
<u>Operating Expenditure</u>					
117120	Building Maintenance (Including Insurance)	(57,828)	(37,094)	(57,828)	Contractor required to carry out maintenance work while Building Officer is on worker's comp.
117420	Other Expenditure	0	(158)	(200)	(200)
118020	Admin Allocation	(27,688)	(17,519)	(27,688)	0
	Operating Expenditure Total	(85,516)	(54,771)	(85,716)	
<u>Operating Income</u>					
117230	Charges Rent / Leases	25,000	15,577	20,000	Income reduced as new operator has own accommodation (5,000)
117330	Other Minor Charges	1,200	0	1,200	Reimbursement of excessive use of water charges, review in March/April period.
	Operating Income Total	26,200	15,577	21,200	
<u>Capital Expenditure</u>					
117440	Buildings	(34,100)	(22,660)	(34,100)	Work to be contracted while Building officer on workers comp.
	Capital Expenditure Total	(34,100)	(22,660)	(34,100)	
	Council Staff Total	(93,416)	(61,855)	(98,616)	
Housing Other					
<u>Operating Expenditure</u>					
117020	Admin Allocation	(35,861)	(21,899)	(35,861)	Contractor required to carry out maintenance work while Building Officer is on worker's comp.
117220	Housing Other Maintenance	(64,100)	(42,261)	(64,100)	0
118420	Housing debts/Write off	0	0	(1,000)	provide for approved write offs (1,000)
165800	Asset Depreciation (SCH9)	(160,150)	(88,513)	(160,150)	0
	Operating Expenditure Total	(260,111)	(152,673)	(261,111)	
<u>Operating Income</u>					
174030	Contributions - Other	2,000	73	500	Reduced income (1,500)
117530	Charges - LGHCP Housing	13,320	6,465	13,320	Glyde 5 refurbishment completed - to be advertised for rental.
117730	Charges - Housing Other	6,500	4,362	6,500	0
117830	Charges - Rental Dental House	10,500	5,029	5,028	Drop in income- Dentist relocated to Perth and working 2 days in T/Springs and has own accommodation. (5,472)
117930	Charges -North Midland Health Service House	9,360	6,300	9,360	0
117330	LGCHP Reserve Interest	3,939	2,682	3,939	0
118530	Housing Reserve Interest	3,006	2,047	3,006	0
118830	Charges - Kadathinni Units	33,800	21,101	33,800	0
	Operating Income Total	82,425	48,058	75,453	Seniors units, all occupied.
<u>Capital Expenditure</u>					
117320	Buildings	(108,000)	(51,325)	(99,567)	Refurbishment of Glyde 5 - completed, total cost budget. Glyde 17 refurbishment to start soon by same contractor.
117840	Reserve - Interest Transfer	(3,939)	(2,682)	(3,939)	0
117940	Transfer to Reserves	(3,006)	(2,047)	(3,006)	0
	Capital Expenditure Total	(114,945)	(56,054)	(106,512)	
<u>Capital Expenditure</u>					
	Transfer from Reserves	100,000	0	100,000	Reserve transfer to municipal to occur in June once both Glydes completed.
	Housing Other Total	(192,631)	(160,668)	(192,170)	
	Housing Total	(286,047)	(222,523)	(290,786)	

Shire of Three Springs
2017/18 Budget Review

Shire of Three Springs
2017/18 Budget Review

	2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18		COMMENTS
Account / Description					
Schedule 10 - Community Amenities					
Sanitation - Household Refuse					
Operating Expenditure					
117620 Domestic Refuse Collection	(30,000)	(17,550)	(30,000)	0	
117720 Rubbish Site Maintenance	(51,344)	(23,424)	(51,344)	0	Refuse site rehabilitation delayed
117920 Recycling Depot	(300)	(164)	(300)	0	
118120 Admin Allocation	(10,758)	(6,363)	(10,758)	0	
165900 Asset Depreciation (SCH10)	(20,220)	(11,957)	(20,220)	0	
Operating Expenditure Total	(112,622)	(59,459)	(112,622)		
Operating Income					
118030 Domestic Refuse Removal	47,300	47,239	47,300	0	
Operating Income Total	47,300	47,239	47,300		
Sanitation - Household Refuse Total	(65,322)	(12,220)	(65,322)		
Other Sanitation					
Operating Expenditure					
118620 Commercial, Industrial Refuse Collection	(20,000)	(11,012)	(20,000)	0	
118720 Collection - Streets & Parks	(2,350)	(1,106)	(2,350)	0	
119020 Litter Control	(1,280)	(381)	(780)	500	No much activity during the period
Operating Expenditure Total	(23,630)	(12,499)	(23,130)		
Operating Income					
119230 Commercial Refuse Removal	15,105	16,215	16,215	1,110	Increase in commercial bins this year. Reduced activity for unplanned income, budget
119430 Sundry Income	2,000	0	1,000	(1,000)	overestimated
119530 Additional Refuse Removal Charges	5,720	4,840	4,840	(880)	Reduction in additional bins
119550 Disposal Site Fees	500	0	500	0	
Operating Income Total	23,325	21,055	22,555		
Other Sanitation Total	(305)	8,556	(575)		
Sewerage					
Operating Expenditure					
117820 Effluent Drainage Scheme	(750)	(204)	(750)	0	
Operating Expenditure Total	(750)	(204)	(750)	0	
Operating Income					
119730 Reimbursement	500	0	0	(500)	
Operating Income Total	500	0	0		
Sewerage Total	(250)	(204)	(750)		
Urban Stormwater Drainage					
Operating Expenditure					
120020 Stormwater Drain Maintenance	(11,088)	(1,815)	(11,088)	0	Expenses may pick up in wet season.
Operating Expenditure Total	(11,088)	(1,815)	(11,088)		
Urban Stormwater Drainage Total	(11,088)	(1,815)	(11,088)		
Town Planning & Reg Development					
Operating Expenditure					
121020 Townscape Project	0	(31)	0	0	Tidy town expenses journal out Unbudgeted DAP payment made for funds
121120 Town Planning /DAP	(20,000)	(23,623)	(24,500)	(4,500)	received last year.
121220 Admin Allocation	(17,930)	(10,330)	(17,930)	0	
121520 Town Planning Scheme	(8,000)	(1,060)	(5,000)	3,000	Reduce budget as some expenses captured in above account.
121720 Townsite Expansion Strategy	(5,000)	0	(5,000)	0	
121820 Glyde Street Feasibility Study	0	0	0	0	
Operating Expenditure Total	(50,930)	(35,044)	(52,430)		
Operating Income					
122530 Town Planning Assessment Fees	2,000	3,531	3,800	1,800	Increase in building/planning applications.
122630 Sundry Income	0	0	0	0	
Operating Income Total	2,000	3,531	3,800		
Town Planning & Reg Development Total	(48,930)	(31,513)	(48,630)		

Shire of Three Springs
2017/18 Budget Review

		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18		COMMENTS
Account / Description						
Other Community Amenties						
Operating Expenditure						
12130	Main Street Re-vitalisation Project	(5,000)	0	(5,000)	0	
121330	Railway Station Maintenance	(3,075)	(878)	(2,530)	545	
121420	FM Transmitter Maintenance	(3,960)	(1,267)	(3,180)	780	
						Increased in works program at site cemetery coupled with hire of contractor (plant/labor) for gravel digging.
123020	Cemetery Operation / Maintenance	(7,650)	(17,987)	(20,050)	(12,400)	
123120	Thrift Shop	(2,840)	(1,675)	(2,840)	0	
123220	Public Conveniences	(7,650)	(4,495)	(6,229)	1,421	Forecast reduced consumables.
123320	Duffy's Store Maintenance	(1,950)	(720)	(1,950)	0	
123620	Community Bus expenses	0	(207)	(300)	(300)	
123720	Youth Drop In Centre	(17,930)	(10,743)	(17,930)	0	
						New job created after budget adopted for Lovelock Soaks.
124100	Lovelocks Soak	0	(5,482)	(6,300)	(6,300)	
124319	Community Development Officer Wages	(38,675)	(21,900)	(38,675)	0	
124360	Staff Training Expenses	(3,000)	(45)	(3,000)	0	
	Operating Expenditure Total	(91,730)	(65,399)	(107,984)		
Operating Income						
123630	Cemetery Fees	2,850	960	2,000	(850)	
123640	Community Bus Charges	1,500	774	1,500	0	
123650	Community Grants	0	0	0	0	
124050	Interest Portable Water Reserve	625	426	625	0	
	Operating Income Total	4,975	2,160	4,125		
Capital Expenditure						
122740	Infrastructure - Parks & Gardens	0	(2,707)	(3,500)	(3,500)	to be journalled to opearting Purchases for community amenties -grant funding received in 2016/17.
						Roof top restoration and painting of Thrift shop - extra worked required than budgeted.
124040	Buildings	(2,500)	(3,618)	(4,000)	(1,500)	
124440	Furniture & Equipment	0	(435)	0	0	
127240	Reserve Transfers - Portable Water	(25,000)	0	(25,000)	0	
127240	Reserve Interest - Portable Water	(625)	(426)	(625)	0	
	Capital Expenditure Total	(28,125)	(7,185)	(33,125)		
	Other Community Amenties Total	(114,880)	(70,425)	(136,984)		
	Community Amenities Total	(240,775)	(107,622)	(263,349)		

Shire of Three Springs
2017/18 Budget Review

Account / Description		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Schedule 11 - Recreation And Culture					
Public Halls Civic Centres					
<u>Operating Expenditure</u>					
124220	Public Halls	(20,815)	(16,676)	(22,680)	(1,865) Forecast less spending, some maintenance work done by staff.
124620	Admin Allocation	(21,516)	(13,139)	(21,516)	0
Operating Expenditure Total		(42,331)	(29,815)	(44,196)	
<u>Operating Income</u>					
124130	Reimbursements	750	0	0	(750)
124530	Charges - Hall Hire	3,100	1,478	3,100	0
Operating Income Total		3,850	1,478	3,100	
<u>Capital Expenditure</u>					
124240	Furniture & Equipment	(4,000)	(3,256)	(3,256)	
124340	Buildings	(4,000)	0	(4,000)	
Public Halls Civic Centres Total		(46,481)	(31,593)	(48,352)	
Other Recreation And Sport					
<u>Operating Expenditure</u>					
126020	Swimming Pool Operating expenses	(129,390)	(79,929)	(129,390)	
126030	Solar Energy Pool	0	(341)	(340)	(340) New code created after budget in place
126100	Salaries/Wages Pool	(60,703)	(32,050)	(60,703)	0 Budget includes cost for relief pool manager
126120	Superannuation	(5,155)	(3,151)	(5,155)	0
126420	Public Parks, Gardens & Reserves	(118,447)	(33,980)	(83,007)	35,440 Less expenditure captured through this code. Work has been split into various new codes and captured in respective activity schedules. Expenditure on utilities and works program likely to increase with winter sports starting soon.
126520	Other Sporting Amenities	(92,295)	(69,359)	(113,008)	(20,713)
127020	Admin Allocation	(51,791)	(32,848)	(51,791)	0
127120	Admin Allocation - Pool	(25,102)	(15,329)	(25,102)	0
127320	Bank Charges - LGF	(1,348)	(634)	(1,348)	0
127310	Interest on Council Loan - Swimming Pool	(7,200)	(3,222)	(7,200)	0
166000	Asset Depreciation (Sch 11)	(348,200)	(165,580)	(348,200)	0
Operating Expenditure Total		(839,631)	(436,422)	(825,244)	
<u>Operating Income</u>					
127230	Interest on Reserves	899	612	899	0
127330	Contributions & Donations	1,500	0	1,500	0
127530	Charges - Rec Leases/Rentals	3,850	3,091	3,850	0
127830	Charges - Pool Admissions	8,500	5,575	8,500	0
127850	Charges - Training Room	0	0	0	0
127930	Contribution - Other (No gst)	2,500	0	2,500	0
128030	RLCLIP Grant	32,000	0	0	(32,000) Community Pool grant ceased in 2017/18 year.
128950	Reimbursements	0	491	500	500
129150	Contributions	1,000	374	1,000	0
Operating Income Total		50,249	10,143	18,749	
<u>Capital Expenditure</u>					
128140	Buildings Pavillion	(2,500)	0	(2,500)	0 Purchase of a plot of land within the Arrinno community garden.
128240	Land Purchase	0	(2,410)	(2,410)	(2,410)
128340	Buildings Pool Upgrade - Shelter left side	(108,000)	0	(8,000)	100,000 Budgeted funds for Painting of Pool bowl to be transferred and held in Reserve. Purchase of automated dozing system for pool
128540	Furniture & Equipment	(35,000)	(30,543)	(30,543)	4,457 less than budget cost.
128650	Infrastructure - Parks & Ovals	0	(3,376)	(14,376)	(14,376) Installation of New Hockey lights
128840	Reserve - Interest Transfer	(899)	(612)	(899)	0
128940	Principal on Loan - Swimming Pool	(35,389)	(17,495)	(35,389)	0
Capital Expenditure Total		(181,788)	(54,437)	(94,117)	
Other Recreation And Sport Total		(971,170)	(480,716)	(900,612)	

Shire of Three Springs
2017/18 Budget Review

Shire of Three Springs
2017/18 Budget Review

	2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18		COMMENTS
Account / Description					
Library Services					
Operating Expenditure					
129020 Salaries (Library)	(22,429)	(10,152)	(22,429)	0	
129220 Lost/Damaged Books	0	0	0	0	
129320 Library Operations	(3,190)	(604)	(2,550)	640	
129520 Admin Allocation	(28,348)	(17,519)	(28,348)	0	
Operating Expenditure Total	(53,967)	(28,275)	(53,327)		
Operating Income					
129630 Contributions & Donations	500	216	500	0	
Operating Income Total	500	216	500		
Libraries Total	(53,467)	(28,060)	(52,827)		
Other Culture					
Operating Expenditure					
131220 Heritage plan (Historical Well, Talc Mine, Dominic Park)	(7,500)	(337)	(1,500)	6,000	Funds allocated for Historical well works, no longer required.
131320 Centenary Park	(10,091)	(3,391)	(8,591)		
131450 RSL Carrier Shed	(750)	0	(500)		
131550 Community Events Expenses	0	(3,312)	(8,247)		
131350 Youth Week Celebrations	(600)	(2,984)	(3,000)		
Operating Expenditure Total	(18,941)	(10,025)	(21,838)		
Operating Income					
131360 Youth/Children Week Grant	0	2,000	2,000	2,000	Grant for children's week activities
131370 Community Grant	0	2,300	2,300	2,300	Grant for Harmony week activities
Operating Income Total	0	4,300	4,300		
Other Culture Total	(18,941)	(5,725)	(17,538)		
Recreation And Culture Total	(1,090,059)	(546,094)	(1,019,329)		

Shire of Three Springs
2017/18 Budget Review

		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Schedule 12 - Transport					
Const. Sts,Rds,Bridges,Depots					
<u>Capital Expenditure</u>					
131030	RRG Projects	(25,000)	0	(25,000)	o Reserve transfers to be done in June 2018
131240	RRG Projects	0	(5,000)	(5,000)	o Springs Road Re-alignment. Project completed in 2016/17 year.
131340	Roads to Recovery Projects	(416,198)	(9,380)	(416,198)	o Road projects to commence soon when new acting works supervisor starts in the role.
131540	MRWA - Fund Projects	(933,386)	(290,214)	(829,463)	103,923 T/S Eneabba road & T/S- Morawa road projects complete and both were under budget.
131640	Municipal Fund Projects	(465,772)	(242,064)	(465,772)	0 Perenjori road works in progress.
132240	Footpaths	(50,000)	0	(50,000)	0
152740	Bateman Road	0	0	0	0
155940	Town Streets - Kerbing & Drainage	(300,000)	(13,653)	(13,653)	286,347 Carry over project to next financial year 2018/19.
Capital Expenditure Total		(2,190,356)	(560,311)	(1,805,086)	
Const. Sts,Rds,Bridges,Depots Total		(2,190,356)	(560,311)	(1,805,086)	
Mtce Sts,Rds,Bridges,Depots					
<u>Operating Expenditure</u>					
133020	Sealed Road Condition Report	0	(9,547)	(9,547)	(9,547) Budget was grouped with Road maintenance
133220	Road Project WANDRRA	(537,311)	0	0	537,311 No progress on WANDRRA funding, carry over to next financial year.
133520	Maintenance General	(451,020)	(161,383)	(326,020)	125,000 Reduced work on road maintenance - work crew assigned to capital projects.
133620	Street Trees & Watering	(2,403)	(5,486)	(6,703)	(4,300) Increased activity
133720	Tree Pruning	(170,000)	(128,315)	(170,200)	(200)
134020	Depot Maintenance	(61,474)	(26,565)	(55,274)	6,200 Allocate funds to building maintenance
134040	Depot Building Maintenance	0	(4,266)	(5,700)	(5,700) New account for created Depot building maintenance
134120	Footpaths	(2,500)	0	(2,500)	0
134220	Lighting of Streets	(23,925)	(13,941)	(23,925)	0
134320	Street Cleaning	(15,561)	(11,105)	(15,561)	0
134420	Traffic Signs & Control Equipment	(5,000)	(3,354)	(5,000)	0
134620	Roman - Annual Maintenance	(9,250)	(5,752)	(5,752)	3,498 RAMM subscription for the year.
134720	Admin Allocations - Maintenance	(57,963)	(37,022)	(57,963)	0
Operating Expenditure Total		(1,336,407)	(406,735)	(684,145)	
<u>Operating Income</u>					
135230	Grants - RRG Projects - MRWA	603,591	215,792	530,309	(73,282) Up to \$70k of RRG funding may not be claimed as projects total expenditure, forecast to be less.
135330	Grants - Street Lighting	200	0	200	0 Subsidy received so far from Main Roads.
135530	Grants - Direct - MRWA	42,602	59,256	59,256	16,654 Budget under estimated
135630	WANDRA - Natural Disaster	383,911	0	0	(383,911) WANDRRA project deferred to next year.
136030	Grants - Roads To Recovery - DOTARS	410,814	0	410,814	0
136530	Contribution - Rural Road Maintenance	1,000	1,062	1,200	200
Operating Income Total		1,442,118	276,110	1,001,779	
<u>Capital Expenditure</u>					
134840	Furniture & Equipment	(11,000)	(1,452)	(11,000)	0
134940	Buildings	(10,000)	(4,772)	(10,000)	0 Utilities connection for transportable Office purchased in 2016/17. Some expenditure coded to operations, to be transferred.
Capital Expenditure Total		(21,000)	(6,225)	(21,000)	
Mtce Sts,Rds,Bridges,Depots Total		84,711	(136,850)	296,634	

Shire of Three Springs
2017/18 Budget Review

Account / Description	2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Road Plant Purchases				
<u>Operating Expenditure</u>				
135020 Interest on Loans	(4,963)	(3,106)	(4,963)	0
135010 Bank charges LGF	(788)	(307)	(788)	0
166200 Asset Depreciation (SCH12)	(60,000)	(37,494)	(60,000)	0
167210 Loss on Asset Disposal (S12)	(9,616)	(5,195)	(9,616)	0
Operating Expenditure Total	(75,367)	(46,101)	(75,367)	
<u>Operating Income</u>				
135550 Realisation sale of Asset	(60,000)	(42,273)	(42,273)	17,727
135610 Plant Reserve - Interest	5,867	3,995	5,867	0
135850 Proceeds Sale of Assets (S12), (Backhoe Loader & MV)	60,000	42,273	42,273	(17,727) Total Trade-in value of Works Supervisor and crew commute vehicle less than anticipated.
Operating Income Total	5,867	3,995	5,867	
<u>Capital Expenditure</u>				
135340 Loan Principal - 159	0	0	0	0
135440 Purchase of Motor Vehicles	(86,000)	(73,851)	(73,851)	12,149 Cost savings in purchase of W/Supervisor and commute vehicle
135540 Purchase Plant & Equipment (Case Loader & Free Roll	(267,000)	(249,101)	(249,101)	17,899 Plant purchases under budget especially, small tipper truck
135640 Tools & Equipment (minor plants)	(11,300)	(10,876)	(5,000)	6,300 Purchases less than capital expenditure threshold to be transferred to operating costs
135740 Transfer To Reserves	0	0	0	0
135840 Loan Principal	(27,495)	(27,495)	(27,495)	0
135940 Reserve - Interest Transfer	(5,867)	(3,995)	(5,867)	0
Capital Expenditure Total	(397,662)	(365,319)	(361,314)	
Road Plant Purchases Total	(467,162)	(407,425)	(430,814)	
Traffic Control				
<u>Operating Expenditure</u>				
137120 Salaries - Online Licensing	(33,835)	(19,365)	(33,835)	0
137320 Other - Online Licensing	(1,700)	(1,708)	(2,100)	(400)
137420 Admin Allocations	(17,930)	(10,743)	(17,930)	0
Operating Expenditure Total	(53,465)	(31,816)	(53,865)	
<u>Operating Income</u>				
143230 Commission - Online Licensing	11,500	7,417	11,500	0 Reduced demand for Licensing services
Operating Income Total	11,500	7,417	11,500	
Traffic Control Total	(41,965)	(24,399)	(42,365)	
Aerodromes				
<u>Operating Expenditure</u>				
137220 Airstrip Maintenance Expenses	(8,950)	(727)	(7,550)	1,400
Operating Expenditure Total	(8,950)	(727)	(7,550)	
<u>Operating Income</u>				
137830 Contribution - Airport	1,500	0	0	
Operating Income Total	1,500	0	0	
Aerodromes Total	(7,450)	(727)	(7,550)	
Transport Total	(2,622,222)	(1,129,712)	(1,989,181)	

Shire of Three Springs
2017/18 Budget Review

		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Account / Description					
Schedule 13 - Economic Services					
Rural Services					
<u>Operating Expenditure</u>					
138420	Noxious Weeds/Pest Plants	(11,250)	(4,452)	(10,500)	0
138520	Vermin Control	(1,000)	(124)	(250)	750
	Operating Expenditure Total	(12,250)	(4,576)	(10,750)	750
	Rural Services Total	(12,250)	(4,576)	(10,750)	
Tourism And Area Promotion					
<u>Operating Expenditure</u>					
139120	Area Promotion	(7,000)	(5,716)	(7,000)	0
139220	Visitors Centre	(5,650)	(2,372)	(5,650)	0
139320	Information Bay / Entrances	(7,670)	(2,506)	(6,970)	700
139420	Eco Caravan Park Maintenance	(1,340)	(105)	(900)	440
139520	Admin Allocations	(25,102)	(14,916)	(25,102)	0
139620	Historical Building (Old Nurses Quarters)	(2,350)	(1,584)	(2,300)	50
139720	TAP Phone & Internet	(700)	(415)	(700)	0
166300	Asset Depreciation (SCH13)	(5,624)	(4,013)	(5,624)	0
	Operating Expenditure Total	(55,436)	(31,628)	(54,246)	
<u>Operating Income</u>					
139430	Visitors Centre Income	1,000	0	1,000	0 Thank a Volunteer grant received
139830	Reimbursements	500	0	100	(400)
139930	CHGS - Caravan & Camping	800	830	1,000	200 Expect increase in visitors.
140030	Grants	0	0	0	0 Grant received was less than expected.
	Operating Income Total	2,300	830	2,100	
<u>Capital Expenditure</u>					
138040	Furniture & Equipment	(10,000)	0	(10,000)	Computer and internet connection for visitors centre
138140	Buildings	(2,500)	0	(2,500)	0 Visitor centre building works.
	Capital Expenditure Total	(12,500)	0	(12,500)	
	Tourism And Area Promotion Total	(65,636)	(30,798)	(64,646)	
Building Control					
<u>Operating Expenditure</u>					
140620	Building Control expenses	(3,000)	(1,670)	(3,000)	0
	Operating Expenditure Total	(3,000)	(1,670)	(3,000)	0
<u>Operating Income</u>					
141330	BRB Commission	100	27	100	0
141430	CHGS - Building Permits	500	536	550	50
141530	CHGS - Demolition Fees	2,750	0	2,000	(750)
141830	BCITF Commission	0	36	36	36
	Operating Income Total	3,350	599	2,686	
	Building Control Total	350	(1,071)	(314)	
Economic Development					
<u>Operating Expenditure</u>					
140920	Economic Development - Employment Expenses	(32,500)	(21,900)	(32,500)	0
	Operating Expenditure Total	(32,500)	(21,900)	(32,500)	
	Economic Development	(32,500)	(21,900)	(32,500)	
Other Economic Services					
<u>Operating Expenditure</u>					
142319	Water Supply Standpipes	(6,890)	(5,788)	(6,700)	190
142350	Campsite (Glyde St)	0	(371)	(500)	(500)
	Operating Expenditure Total	(6,890)	(6,159)	(7,200)	
<u>Operating Income</u>					
142530	Extractive Industry Licence	0	0	0	0
142730	Water Sales	5,000	4,522	5,000	0
142830	Interest on Gravel Reserve	1,163	792	1,163	0
	Operating Income Total	6,163	5,314	6,163	
<u>Capital Expenditure</u>					
139640	Reserve - Interest Transfer	(1,163)	(792)	(1,163)	0
	Capital Expenditure Total	(1,163)	(792)	(1,163)	
	Other Economic Services Total	(1,890)	(1,637)	(2,200)	
	Economic Services Total	(111,926)	(59,982)	(110,410)	

Shire of Three Springs
2017/18 Budget Review

		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18	COMMENTS
Schedule 14 - Other Property And Services					
Private Works					
<u>Operating Expenditure</u>					
142820	Private Works Various	(4,200)	(8,359)	(5,200)	(1,000) Other costing captured in private works, to be investigated and transferred out
149720	Admin Allocation	(7,172)	(4,380)	(7,172)	0
	Operating Expenditure Total	(11,372)	(12,739)	(12,372)	
<u>Operating Income</u>					
143330	Charges - Private Works Various	4,550	3,872	4,550	0
	Operating Income Total	4,550	3,872	4,550	
	Private Works Total	(6,822)	(8,866)	(7,822)	
Public Works Overheads					
<u>Operating Expenditure</u>					
143320	Works Supervisor Salary	(80,000)	(51,688)	(90,000)	(10,000) Salary cost increase for Temporary W/Supervisor through recruitment agent.
143420	Works Supervisor Superannuation	(10,000)	(6,539)	(10,000)	0
143520	Travelling & Conferences	(3,000)	0	(3,000)	0
143620	Superannuation O/S Worker	(60,185)	(31,945)	(60,185)	0 Employee changes to salary sacrifices
143720	Sick & Holiday Pay	(82,019)	(51,309)	(82,019)	0
143820	OHS Protective Clothing & Equipment	(7,500)	(4,461)	(7,500)	0
143920	W/Supervisor - Admin Allocated	(68,135)	(41,402)	(68,135)	0
144120	Staff Expenses Other - Medical, etc	(4,250)	(1,540)	(3,250)	1,000 Forecast low.
144220	Long Service Leave	0	(11,937)	(11,937)	(11,937) Payout of Long Service Leave for ex-employee
144320	Insurance on Works	(30,500)	(28,041)	(28,041)	2,459 Actual insurance premiums low.
144520	Staff Training (OHS, etc)	(10,500)	(5,901)	(10,500)	0
147820	Staff Allowances	(11,700)	(8,794)	(11,700)	0
144620	Vehicle Operating Expenses (PWO)	0	(1,804)	0	0
174220	Less PWO Allocated To W&S	368,000	229,372	393,767	25,767 Increased PWO allocation
174320	FBT (Outside Workers)	(6,500)	0	(6,500)	0 FBT Return to be done in April/May
174420	Staff Subsidies	(1,000)	(591)	(1,000)	0 Utility subsidy for staff with own accommodation
	Operating Expenditure Total	(7,289)	(16,580)	0	
<u>Operating Income</u>					
144230	Reimbursements	1,500	0	0	(1,500) remove budget
	Operating Income Total	1,500	0	0	
	Public Works Overheads Total	(5,789)	(16,580)	0	
Plant Operation Costs					
<u>Operating Expenditure</u>					
144420	Tool Maintenance	(1,800)	(186)	(600)	1,200 Less spending to date, reduce budget.
144720	Fuel & Oils	(95,000)	(66,486)	(95,000)	0
144920	Parts & Repairs	(72,070)	(48,472)	(72,070)	0
145020	Expendable Tools	(4,500)	(2,639)	(4,500)	0
145120	Repairs Wages	(84,682)	(47,252)	(84,682)	0
145220	Insurance & Licences	(57,200)	(42,190)	(44,040)	13,160 Removed extra provision for licensing increases, not applicable anymore.
145420	Less Allocation to W & S	360,200	247,383	361,097	897
145520	Consumables	(5,000)	(4,048)	(5,000)	0
143220	Vehicle Operating Expenses (Mechanic)	0	4,195	0	0
131740	Admin Allocation	(50,205)	(30,452)	(50,205)	0
162640	Minor Tool/Equip Purchases (<\$2500)	0	0	(5,000)	(5,000) New account created for items less than capital threshold.
166400	Asset Depreciation (SCH14)	(175,200)	(100,690)	(175,200)	0
168900	Depreciation Charged to Works & Services	175,200	101,504	175,200	0
	Operating Expenditure Total	(10,257)	10,668	0	
<u>Operating Income</u>					
144830	Diesel Fuel Rebate	22,250	11,745	22,250	0 Fuel consumption was low as staff were on holiday and grader was down for repair work.
144930	Reimbursements	5,000	0	5,000	0 Budget for insurance claims.
	Operating Income Total	27,250	11,745	27,250	
	Plant Operation Costs Total	16,993	22,412	27,250	

Shire of Three Springs
2017/18 Budget Review

Shire of Three Springs 2017/18 Budget Review		2017/18 ORIGINAL BUDGET	2017/18 ACTUAL YTD 28-Feb-18	2017/18 PROJECTED AT 30-Jun-18			COMMENTS
Account / Description							
Salaries And Wages							
<u>Operating Expenditure</u>							
145720	Gross Total Salaries & Wages	(1,220,265)	(722,047)	(1,220,265)	0		
145920	Workers Compensation	(5,000)	0	(15,000)	(10,000)		Expect to increase due to staff injury recently
146100	Paid Parental Leave Expense	* (7,550)	(5,257)	(5,560)	1,990		Not expecting any more PPL payments.
146120	RDO and Time In Lieu Accruals	(3,000)	2,361	(3,000)	0		
168020	Less Salaries & Wages Alloc - S20	1,220,265	722,047	1,220,265	0		
	Operating Expenditure Total	(15,550)	(2,896)	(23,560)			
<u>Operating Income</u>							
146130	Reimbursements - Workers Compensation	5,000	0	15,000	10,000		
146200	Income Paid Parental Leave	7,550	5,560	5,560	(1,990)		Not expecting any more PPL payments.
	Operating Income Total	12,550	5,560	20,560			
	Salaries And Wages Total	(3,000)	2,664	(3,000)			
	Other Property And Services Total	1,382	(370)	16,428			

9.3.4 RATES DEBTOR WRITE OFF

9.3.4 RATES DEBTOR WRITE OFF – ASSESSMENT # A161

Agenda Reference: MoF 03/18 - 04
Location/Address: Midlands Road Arrino
Name of Applicant: Shire of Three Springs
File Reference: A161
Disclosure of Interest: Nil
Date: 15 March 2018
Author: Leah John

Signature of Author: _____

SUMMARY

This report recommends that Council write off outstanding rates and penalty interest of \$1,545.81 for Lot 52 Midlands Road, Arrino – Rates Assessment # A161.

ATTACHMENT

9.3.4a Email from Kaye Thomas regarding Lot 52 Midlands Road Arrino

BACKGROUND

Lot 52 Midland Road, Arrino is one of the five blocks of land where Arrino Community Garden is located. The land was privately owned and recently in January 2018, Shire of Three Springs finalised purchase of the land and it is now registered in the Shire's name.

The Shire of Three Springs successfully received a grant from the Department of Local Government and Communities to establish a Community Garden at Arrino. Lot 52 Midlands road on land that was owned by Murray Hutchings (former Police Officer in Three Springs) and Council negotiated with Ms Kaye Thomas, daughter of the deceased estate to purchase Lot 52 Midlands Arrino with the purpose in mind of establishing a community garden.

The purchase price for Lot 52 was discussed at March, May and June 2015 Council meetings with final resolution being:-

140814 COUNCIL RESOLUTION – ITEM 9.2.2

That Council offer an amount of \$2,000 for the freehold purchase of Arrino Lot 52 to Ms Kaye Thomas.

MOVED: Cr R.W Hunt
SECONDED: Cr G.W Turley

CARRIED
Voted: 6/0

COMMENT

An application was submitted for funding through Department of Local Government and Communities – Community Grants Program (Community Gardens) in February 2014. The application for funding was successful and an amount of \$19,734 was granted for the project which commenced late in 2015/16 financial year on land at Lot 52 Midlands Road, Arrino

Due to issues with probate for Estate of Late M Hutchings, the transfer of land paperwork was not received until August 2017 and the title in Shire of Three Springs name was only issued in February 2018. As Council had use of the land and commenced the Arrino Garden project in June 2016, it is recommended that the rates raised for 2016/2017 and 2017/2018 financial years on Assessment A161, Lot 52 Midlands Road Arrino be written off.

CONSULTATION

CEO, Manager of Finance and Finance Officer

STATUTORY ENVIRONMENT

Local Government Act 1995 -

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
 - (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money,**which is owed to the local government.*
** Absolute majority required.*
- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

POLICY IMPLICATIONS

Policy 3006.1 Debt Collection – Rate

FINANCIAL IMPLICATIONS

Total amount of rates to be written off is \$1,545.81. A provision for doubtful rates was not allowed for in the budget, this will have a negative effect on the closing position of the Shire's Net Assets.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER RECOMMENDATION – ITEM 9.3.4

That Council authorise write off of rates and penalty interest of \$1,545.81 for Lot 52 Midlands Road, Arrino (Rates Assessment # A161) as recovery of the outstanding account as payment is not expected to be received. Land is now sold and registered in the name the Shire of Three Springs.

9.3.4a Email from Kay Thomas re Lot 52 Midlands Road Arrino

Hi Shane,

After discussion with my family we have decided we will sell Lot 52 Arrino to the Shire of Three Springs.

As the Shire values the land at \$2600 for rates we consider this an acceptable price for the sale.

We still consider it unfair that the shire appears to have been using the land without our knowledge whilst we have been paying rates on it .

Looking forward to your reply.

Cheers

Kaye Thomas

From: DCEO Three Springs [<mailto:dceo@threesprings.wa.gov.au>]

Sent: Friday, March 20, 2015 2:03 PM

To: Thomas

Subject: RE: attention Shane Collie

Hi Kaye and thanks for that information.

We are on the same page here and the Council made the following resolutions on Wednesday -

1. That Council, subject to the purchase of Arrino Lot 52, designate the area near the trees approximately in the centre of that property by installing signage indicating a school bus pick up and drop off point. (Indicated on Attachment 9.2.2.1 by an "X").
2. That Council consider as part of the 2015/16 budget signage not dissimilar to the current Heritage Trail signage being developed for placement at Arrino depicting the history of the area as well as encouraging the patronage of local businesses in Three Springs.
3. That Council consider as part of the 2015/16 budget an amount for "hard infrastructure" at the Arrino camping site such as additional picnic benches, dependant on the success or otherwise of the current Community Gardens grant.
4. That Council consider as part of the 2015/16 budget an amount for the purchase of Arrino Lot 52 based on the valuation of the property – amount to be determined.

Hence you can see by resolutions 2 and 4 that Council will be happy to denote the history of the area by way of signage or similar including your family connection to Lot 52. I do not think it can be a condition of sale from a legal viewpoint but we want to do it anyway and Council has formalised this by its decision above point 2. Point 4 the sale – we simply need to know the valuation and I expect our offer will be that. There does not seem any point in obtaining a valuation if one already exists. It is anticipated that Council would pay market value for the property.

Thanks Kaye hopefully this should be straight forward to finalise.

Kind regards,

Shane Collie Deputy CEO

Shire of Three Springs

Phone: 9954 1001

Fax: 9954 1183

Email: dceo@threesprings.wa.gov.au

Website: www.threesprings.wa.gov.au

From: **Thomas** [<mailto:gjandkithomas@bigpond.com>]
Sent: **Thursday, 19 March 2015 5:28 PM**
To: **DCEO Three Springs**
Subject: **attention Shane Collie**

Dear Shane,

Thank you for your inquiries with respect to Lot 52 Arrino.

After deliberation my family and I have decided to explore your offer to purchase such property.

As stated by you previously the reason for the purchase is to amalgamate several blocks to form a caravan/rest stop/bus turnaround. One condition of the sale would be that this rest stop be dedicated to the Hutchings family. With your intention to explore the history of families in the area and considering my late father was the local police officer for a number of years this seems a fitting tribute in keeping with your theme. This condition will be written in the sale contract.

Please forward me your best offer for consideration,

Kind regards,
Kaye Thomas (nee Hutchings)

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- 11.1. ELECTED MEMBERS**
- 11.2. STAFF**

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

<p>The Next Ordinary Council Meeting will be held on Wednesday 18th April 2018 at 1.30pm.</p>
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15. CONFIDENTIAL ITEMS

16. MEETING CLOSURE