



MINUTES OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
15TH JUNE 2016



WILDFLOWER COUNTRY

SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS ON 15th JUNE 2016 COMMENCING AT 1.39 PM.

Table of Contents

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	1
2.1. PRESENT	1
2.2. APOLOGIES.....	1
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	1
4. PUBLIC QUESTION TIME.....	1
5. APPLICATIONS FOR LEAVE OF ABSENCE.....	1
6. CONFIRMATION OF PREVIOUS MEETING MINUTES.....	2
6.1. Confirmation of Minutes of Ordinary Meeting held on 18 th May 2016.....	2
7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	2
8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	2
9. OFFICERS REPORTS	3
a) Community Emergency Services Manager	3
b) Works Supervisor Report	5
c) Parks and Gardens Report	5
d) Mechanics Report	6
e) Community Development Officer.....	1
9.1. HEALTH, BUILDING AND TOWN PLANNING	2
9.1.1. NIL.....	2
9.2. ADMINISTRATION	1
9.2.1 ARRINO COMMUNITY CROPPING - Pt. Reserve 2326	1
9.2.2 OWNERSHIP LOVELOCKS SOAK	6
9.2.3 COMMON SEAL – ENDORSEMENT.....	11
9.2.4 GENERAL POLICY MANUAL ADDITION	21
9.3. FINANCE	30
9.3.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 MAY 2016.....	30
9.3.2 ACCOUNTS FOR PAYMENT – 31 MAY 2016.....	58
9.3.3 BUDGET ADJUSTMENT 2015/16	69
9.3.4 2016/17 FEES AND CHARGES SCHEDULE	71
10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	78
11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	78
11.1. ELECTED MEMBERS	79
11.2. STAFF	79
12. QUESTIONS BY MEMBERS WITHOUT NOTICE.....	79
13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	79
14. TIME AND DATE OF NEXT MEETING	80
15. CONFIDENTIAL ITEMS	80
16. MEETING CLOSURE.....	80

SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE THREE SPRINGS COUNCIL CHAMBERS ON 15TH JUNE 2016 COMMENCING AT 1:39PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Anthony Thomas declared the Meeting open at 1.39pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1. PRESENT

AEC Thomas	Shire President
RJ Thorpe	Deputy President
RN Hebiton	Councillor
RW Hunt	Councillor
C Lane	Councillor
J Lake	Councillor
C Connaughton	Councillor

STAFF

S Yandle	Chief Executive Officer
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2.2. APOLOGIES

Nil

2.3. LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

140131 COUNCIL RESOLUTION – Item 5

MOVED: Cr Connaughton
SECONDED: Cr Hunt

That Council approve Leave of Absence for Cr Thomas for the July 2016 ordinary meeting of Council.

CARRIED
Voted: 7/0

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1. Confirmation of Minutes of Ordinary Meeting held on 18th May 2016

140132 COUNCIL RESOLUTION – ITEM 6.1

MOVED: Cr Lane
SECONDED: Cr Thorpe

That the Minutes of the Ordinary Council Meeting held on the 18th May 2016 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 7/0

A minute's silence was held in respect of bereavement for Nikki Udell and the passing of John Morgan.

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

26/05/16 Wildflower Country Inc. meeting at Moora – CEO and CDO attending
02/06/16 Meeting with Water Corporation regarding Lovelock Soak
09/06/16 North Midlands Strategic Group meeting – President and CEO

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

a) Community Emergency Services Manager

Issue	Activity	Officer	COMMENTS
Radio upgrade	Manage installation work on radio system upgrade for Three Springs Assisting Ken with upgrade to Perenjori radio system Follow up on question regarding coverage issues	CESM	The radio system installation progressing well with only two units left for Three Springs Perenjori installation starting next week Letters have gone off to P&W
LEMC	Working with K Shaw DCPFS regarding evacuation centre set up training	CESM	Looking at completing this training in July
Meetings	Morawa VFS will soon be a VFES	CESM	Meetings with John Roberts Kim Lambkin members of both the VFS & SES where the two are joining to become a VFES unit (Volunteer Fire Emergency Services) this is where both units join and come under the one banner. Currently the SES are operating at very low numbers
Training		CESM	
Mitigation works	Answer questions & follow up regarding farmers questions Plantation inspection	CESM	Currently working with Charles Darwin reserve this is ongoing and looking at Blues in the Bush Looked at plantation with Peter Money regarding fire break size
Grants	Working with the members of Perenjori town brigade in regards to improvements to fire Shed Local Government Grants Scheme grants Volunteer grants are in for Perenjori Three Springs Town Morawa SES	CESM	Funding has been granted and works (PJ shed) on the improvements to start soon. Currently waiting on site for the Three Springs Shed. Quotes are all in and as soon as site is confirmed decision on construction company can be made & building can start. The grants for the Perenjori & Three Springs BFB we were granted and the equipment will be delivered and training completed on the AED & Oxysock. Still awaiting on the SES grant for Morawa

Vehicles	Three Springs 3.4U Looking at replacing second pump on the PJ 2.4 from petrol to Diesel	CESM	Three Springs 3.4 Is ready The TRK (Training Resource Kit) is ready and final adjustment are being completed the vehicle will be delivered now looking at July. Mingenew Lt Tanker to be completed Pricing/quotes are in for the replacement motor
Complete fire reports	On going	CESM	Follow up where needed. Fires
Bushfire prone mapping			Completed all Updates and confirmed BFP mapping for the 2016 year this will be a yearly occurrence these are now on the DFES web site Work completed and follow up on BAL assessment for MO shire
Fire permits		CESM	Further work is being done on the new permit system
BFB vehicle Radios	Complete ICT requests and co-ordinate contractors to complete repairs and change overs were needed	CESM	On going
Karara Mine		CESM	
Reviewed new Policies' and manuals	On going Reviewed PIR Esperance fire New Land bill 2016 New planning reforms regarding Bushfire Prone Planning	CESM	A bill is currently going to parliament called the land use bill this will/may assist mitigation works DFES new E learning & training system is now up and running member need to register on the system Briefing season on changes to planning re the BFP & BFV
Completed tasks allocated to me by DFES DO (District Officer)		DO, AO, CESM	As per CESM B P

b) Works Supervisor Report

Location: Shire of three springs
Date: 8 June 2016
Author: Peter Every

MAINTENANCE GRADING

Natta rd
Natta rd drains
Carey rd
Strutton rd
Broad rd
Nebru rd
Wilton Well rd
Thomas rd
Beekeeper rd
Oval

RE- SHEETS

Hydraulic rd – complete
Tomkins rd – started
Bunney rd blowouts
Hydraulic rd blowouts

OTHER

Signs, Pot holes, Guide posts – ongoing
Depot ramp demolished and removed
Depot clean up
Get front of workshop ready for concrete apron
Cleaning of vehicles and machines

c) Parks and Gardens Report

Location: Shire of Three Springs
Date: 8 June 2016
Author: Peter Every

OVALS

Mowing
Whipper snip surrounds
Replace sprinklers
Rubbish bins weekly
town
PARKS AND GARDENS
Pruning, weeding & raking
De- head roses
General clean-up of all gardens
Pruning of bouganvillea's
Water feature maintenance

GENERAL

Main street bins weekly
Clean up rubbish in laneways
Try to clear town drains
Pick up branches etc. around

We have finally been able to appoint a gardener to assist Nereida. Her name is Deb Mercer and she started with us on Tuesday 7 June

d) Mechanics Report

Date: 09/06/2016
Reference: Works Depot
Author: Malcolm Elliott

PLANT MAINTENANCE & REPAIRS

P500509 12M grader

6000hr service
Repair electrical faults after magnetic switch failed
Repair oil leak engine
Change cutting edges
Grease and check unit
Puncture repair

P500606 120M grader

Check and grease unit
Change cutting edges
Fit rear number plate

P500306 Western Star

Check unit /grease
Install new fire ext

P50091 Backhoe

Repair tyre
Repair exhaust
Repair door
Clean and grease

P5002 Cat truck

Clean filters
Check /grease unit

P5565 Bobcat

Grease, inspect and clean

P700101 Side tipper

Adjust brakes and grease unit

P500802 Loader

Repair oil leak engine
Replace hyd lift hose
Quote and order replacement tyres
Rotate bucket gum protectors
Grease

P7008 beavertail trailer

Replace tyre, adjust brakes
Grease

P5013 vibe roller

Top up hyd oil
Inflate tyres
Repair wiring

P5592 Hiace bus

Clean unit

P50042 crew cab truck

Check over

P50100 mitsubishi tipper

Order new window winder

P7002 End tipping trailer

Repair water spray pump

P502006 Toro mower

Check and grease unit, Install new blades

P50142 tractor/slasher

Install UHF radio and Install fire ext
Install chem tap in cab for spray operations
Manufacture "scrub" bar to protect front of unit
Manufacture rack to hang signs
Test operation of unit
Clean and grease

P50114 mech ute

Install ext speaker shire radio
Install hose reel for air compressor

P000

Replace ignition module and primer button
ext saw
Repair bar and chain –small chain saw
Replace shovel handles
Repair ride on mower (pool) broken cable and fix punctures 3 wheels
Straighten pitch forks

Services

P500509 grader
Pool mower

Other

Maintain rubbish tip
Attend Safety committee
Small amount slashing
Assist demolish ramp building
Assist dig grave
Some electrical test and tagging

e) **Community Development Officer**

GRANT	DATE	GRANT	CURRENT STATUS	ACTION CURRENT
1	17-09-2014	CSRFF Basketball/Netball Court	Investigating and Research	Upgrade to netball courts (marking and goal changes) to be considered as part of a joint upgrade with Basketball. Lighting of courts being investigated.
2	24-10-2014	Heritage Trail Implementation.	Acquitted	Interpretative signs installed, project completed.
3	09-12-2014	Shire Office and Chambers.	Approved \$312,000.	Famlonga completed works 10/4/15. Eaves paining 15/4/15. Lights replace 16/4/15. Internal ceilings to be assessed. Next is internal changes and quote rendering. Architect is doing specifications to allow tender process to start. To be reassessed.
4	4/8/2015	Community Pool Revitalisation Project.	Acquitted	Portable steps received. Hand rails on outside of building completed, project acquitted 1 st June
5	30-11-2014	Work Places (Office furniture fit out).	Investigating.	Lotteries -. Will be pending concept plan and design for office internal upgrade.
6	30-11-2014	Community Child Care Centre.	Underway.	Stage 1 acquitted. Concept plan first draft provided 14/7/2015. Waiting on opening of relevant Grants. Seeking modular type floorplans.
7	15-12-2014	Department of Transport Footpath Program 2015/16.	Acquitted	Grant successful \$28,000 for Maley Street and Hall Street. Paths completed, project acquitted in May, however minor work to be undertaken.
8	15-12-2014	Arrino Community Garden.	Underway	Local Government and Communities

				application successful. Waiting on settlement of Lot 52 Arrino pending Probate. Meeting on 14 th April to plan how to proceed, plants and benches ordered .
9	25-11-2015	Volunteer Grant	Approved	Grant application for Defibrillator for Town Fire Brigade – paperwork signed off.
10	30/11/2015	Volunteer Grant	Approved	New computer to replace existing computer at Visitors Centre – paperwork signed off.
11	01/07/2015	Midwest Development Commission	Granted \$40,325	Extension and variance requested to July 2016 from MWDC. Benches, pathwork to be finished.
12	10/03/2016	Melissa Price- Building Stronger Futures Grant	Successful \$6000	Grant successful for purchase of gazebos and chairs for community use. Awaiting paperwork
13	1/02/2016	Coalition's Safer Streets Programme	Submitted	Application submitted for four (4) CCTV cameras to be placed in Three Springs town site.

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. NIL

9.2. ADMINISTRATION

Cr Thomas and Cr Hebiton declared an Impartiality Interest as they are both members of Three Springs Golf Club.

Cr Thomas vacated chair and Cr Thorpe occupied Chair as Presiding Officer.

9.2.1 ARRINO COMMUNITY CROPPING - Pt. Reserve 2326

Agenda Reference:	CEO 06/16-1
Location/Address:	Arrino Pt Reserve- 2326
Name of Applicant:	Three Springs Golf Club
File Reference:	ADM0326
Disclosure of Interest:	Nil
Date:	8 th June 2016
Author:	Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to consider the application from the Three Springs Golf Club to crop the Arrino Reserve for the 2017- 2019 season.

ATTACHMENT

1. Letter from Three Springs Golf Club
2. Reserve 2326 Arrino.
3. Yakabout Advertisement – 9th and 23rd May 2016.

BACKGROUND

Currently the Three Springs Sporting Club have permission to crop this land until 2016. A letter was received from Three Springs Golf Club and an enquiry from Neill Reed on behalf of Visitors' Centre seeking permission to crop the land during 2017 season.

COMMENT

An Expression of Interest was called for in Yakabout on 9th and 23rd May with submissions to be received by 8th June 2016.

One submission was received from the Three Springs Golf Club seeking permission to crop the land to assist with two projects that they have earmarked. Funds to go towards the purchase of new mowers and the long term project of replacing current kitchen facilities.

President David Mutter advised the cropping would be done on a "rotating" basis; i.e. legume or canola then cereal crop.

CONSULTATION

CEO, David Mutter and Neill Reed.

STATUTORY ENVIRONMENT

The Reserve is vested in the Shire of Three Springs and Council has the care, control and management responsibilities for this land and can use it for any public purpose.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

The Strategic Community Plan (2012) has as one of its Strategies 3.1.6 “Continue to support community organisations”.

OFFICER’S COMMENT

In the past there has generally been a three year tenure on this land so that a good crop rotation can be established. The Three Springs Golf Club have previously submitted an application for the Arrino Community Cropping project, however were unsuccessful. They would now like to be considered for the 2017-2019 seasons to fundraise for future improvements.

VOTING REQUIREMENTS

Simple Majority

140133 COUNCIL RESOLUTIONTION – ITEM 9.2.1

MOVED: Cr Lane
SECONDED: Cr Thorpe

- 1. That Council grant permission to the Three Springs Golf Club to utilise Part Reserve 2326 Arrino for cropping during the 2017-2019 seasons.**

CARRIED
Voted: 5/0



SHIRE OF THREE SPRINGS	
FILE: ADMO 326	
100161778	
31 MAR 2016	
CEO <input type="checkbox"/>	ADMIN <input type="checkbox"/>
DCED <input type="checkbox"/>	W/S <input type="checkbox"/>
EHO <input type="checkbox"/>	MECH <input type="checkbox"/>
ACTION:	

3/23/2016

Dear Council,

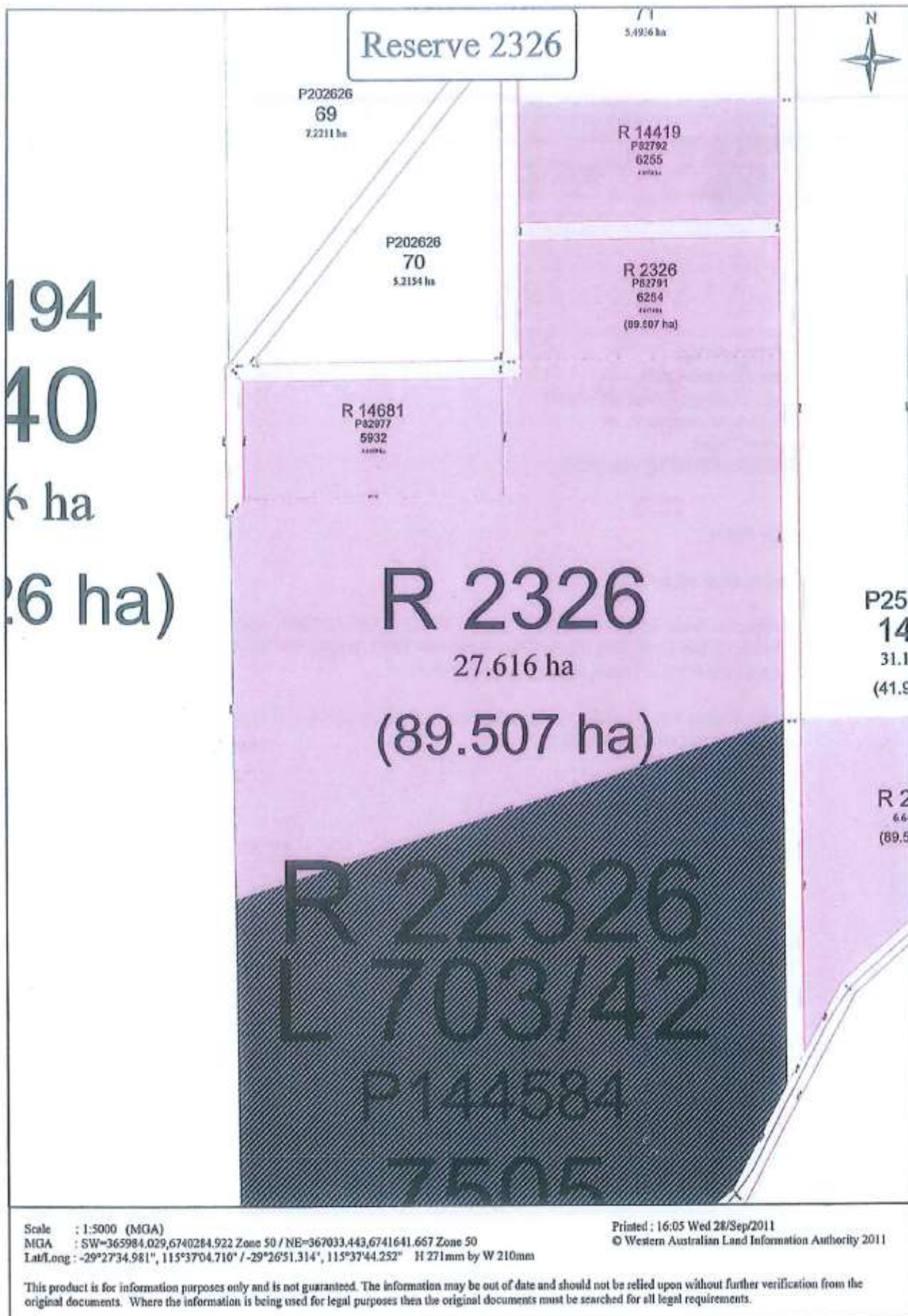
We are writing to you to express our interest in acquiring the Arrino Community Cropping Program, for 2017 as we do believe that is currently in the last year with the Sporting Club.

As a small group of golfers we need to raise funds for 2 projects that we have earmarked. We will be using the funds to go towards the purchase of new Mowers, and also a long term project of re placing our current Kitchen facilities. Both projects will be off great value to our club.

We would appreciate your consideration of our request, and notification so we can plan for the 2017 season.

Kind Regards,

David Mutter
President
Three Springs Golf Club
PO Box 93
0427 547 035
dandjmutter@bigpond.com





Expressions of Interest



ARRINO COMMUNITY CROPPING PROGRAM

The Shire of Three Springs would like to invite Expressions of Interest for the Arrino Community Cropping Program on portion of Reserve 2326 for the 2017 season.

In the past there has generally been a three year tenure on this land so that a good crop rotation can be established. The current tenure expires in 2016 and submissions are invited from interested organisations for either a one or three year period.

This is an opportunity for local organisations to fundraise for future needs; eg purchase of new equipment or improvements to infrastructure.

Please provide any relevant details with your submission before 8th June 2016 to the Chief Executive Officer Box 117 Three Springs or email ceo@threesprings.wa.gov.au

Sylvia Yandle
CEO

9.2.2 OWNERSHIP LOVELOCKS SOAK

Agenda Reference: CEO 06/16-2
Location/Address: Lot 13 on Plan 7670
Name of Applicant: Water Corporation
File Reference: ADM0196
Disclosure of Interest: Nil
Date: 9th June 2016
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

For Council to consider the acquisition of Lovelocks Soak (Lot 13 on Plan 7670) and Tank (Lot 1 on Diagram 70176)

ATTACHMENT

Letter Water Corporation

BACKGROUND

The Shire of Three Springs over a period of time has paid a monthly capacity fee (\$1,216 in 2010 increased to \$1,363 in 2016) and usage charge (36.71cents per kl in 2010 increased to 41.13cents per kl in 2016) for supply of Non Potable water, based on annual volume of 30,000 kilolitres per year. In April 2015 a letter was written to Water Corporation expressing an interest in transferring ownership of Lovelocks Soak and Storage Complex to Three Springs Shire Council.

Having finalised its due diligence investigations into the possible disposal of Lot 13 and Lot 1, the Corporation was prepared to negotiate with Council for the sale of the land for the cost of \$1.00.

COMMENT

During 2015 the then Water Corporation Regional Stakeholder Manager Con Novatscou visited Three Springs to discuss transfer of ownership. The Corporation seemed keen to go ahead with the transfer on an "as is" basis. The cost of future maintenance and capital expenditure was sought, plus weekly meter readings were to be taken. Concern was expressed regarding the "as is" basis and it was agreed that jet washing of the pipes would be undertaken before any decision was made.

During 2015/16 summer period the gardeners were experiencing problems with water for oval and hockey field. Charlie Strahan made regular checks on output from meter on outskirts of town along with trying to ascertain if there was a leakage between meter and holding tanks at the oval. During that time no leaks were found and the calculations done by Charlie as to the amount of water required for each reticulation cycle was far greater than what was going through meter. The holding tanks were not filling quickly enough and at times water had to be used from back-flow of swimming pool.

In December 2015 an inspection was made by Councillors and staff of the soak pits, water was running into the supply however the meter at the soak site did not appear to be working and it was requested that the meter be replaced.

John D'arcy took over position as Water Corporation Regional Stakeholder Manager in January 2016 and informed Council that the soaks were producing less water than is required by the Shire and issued a work order for meter to be replaced and the soaks to be rodded/jet washed. A smart meter reading device was installed to measure the flow rate and the jet washing was done in March, which definitely increased the flow rate.

Following a meeting with John D'arcy and Councillors on 2nd June it was decided Council should consider the offer of taking on ownership of the soak for the cost of \$1.00. It was pointed out that if Water Corporation retained control and should they invest \$100,000.00 in upgrading the infrastructure then this amount would be on charged to the Shire at \$10,000.00 per year. At present Council is paying \$16,356 capacity charge and approximately \$9,000 water use charges per year, along with an upgrade cost the annual payment would then be \$35,356.00.

By taking ownership of the soak the annual saving on current charges equates to \$25,356.00, if this amount was included in budget as is the present case, the infrastructure could be upgraded over a four year period, or over 10years at \$10,000.00 per year and remain as a Council asset. Whereas payment to Water Corporation over 10 years would be \$353,560.00 and then not owned by Council at the end of that period.

CONSULTATION

CEO, Works Supervisor, Councillors, Regional and local Water Corporation Managers.

STATUTORY ENVIRONMENT

A formal Contract for Sale of the Land to be entered into between Water Corporation and Shire of Three Springs.

POLICY IMPLICATIONS

Asset Management 7007.1

To provide the basis for and to guide the strategic management of the Shire's infrastructure assets in order to deliver the Shire's long term strategic objectives.

FINANCIAL IMPLICATIONS

The purchase of Lot 3 on Plan 4578 for \$1.00 plus GST, \$550.00 proposed transfer, stamp duty and contract of sale costs.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2.6

Efficient usage of resources

VOTING REQUIREMENTS

Absolute Majority

140134 COUNCIL RESOLUTION - Item No. 9.2.2

**MOVED: Cr Thorpe
SECONDED: Cr Hebiton**

That Council:

- 1. Enter into a Contract for Sale of Lovelocks Soak (Lot 13 on Plan 7670) and Tank (Lot 1 on Diagram 70176) and associated access easement 28807/1964 for \$1.00 plus GST;**
- 2. Pay costs associated with the proposed transfer, including buyers stamp duty on the transfer of the Water Corporation's land and a \$500.00 plus GST contribution towards development of a suitable contract of sale; and**
- 3. Include funds in lieu of annual Non Potable Water expenditure in 2016/17 budget to be held in Reserve for capital expenditure in future years.**

**CARRIED
Voted: 7/0**



Our Ref: A7259 / JT1 2015 05237 V01
 Your Ref: ADM0158
 Enquiries: Brian Handcock
 Telephone: 9420 3356
 Email: brian.handcock@watercorporation.com.au



15 September 2015

Kirsten Smith
 Community Development Officer
 Three Springs Shire Council
 PO Box 117
 THREE SPRINGS WA 6519

Dear Kirsten,

**EXPRESSION OF INTEREST – LOVELOCKS SOAK (LOT 13 ON PLAN 7670) & TANK
 (LOT 1 ON DIAGRAM 70176) - SHIRE OF THREE SPRINGS**

Thank you for your Expression of Interest (EOI) received 28 April 2015 regarding the Shire's proposal to acquire the above mentioned land and associated assets containing 'Lovelocks Soak' and the associated Tank.

The Water Corporation has finalised its due diligence investigations into the possible disposal of Lot 13 and Lot 1. As a result of those investigations, I am pleased to advise that the Corporation is now in a position to enter into negotiations with the Shire of Three Springs for the sale of the subject land (and associated access easement 28807/1964) for \$1.00 (plus GST).

Please note that any sale of the subject land is conditional upon, but not limited to the following:

1. Prior to entering into a Contract for Sale of the land, the Shire is to advise the adjoining landowner, Lot 3 on Plan 4578 of the proposed land and asset transfer;
2. The Shire accepts full responsibility and liability for all land-uses and infrastructure located on the transferred land.
3. The Shire agrees that any residual Water Corporation infrastructure contained on Lot 1 and/or Lot 13 is being sold on an "as is basis" in its current state of repair, order and condition.

Prior to entering into a Contract for Sale of the land, we recommend that the Shire contact the Water Corporation's Regional Capability Manager, Mr. Gavin Dunlop (9923 4940) to discuss the current condition of the assets that are situated on the subject land.

4. The Water Corporation takes no responsibility for the quantity or quality of water from the Lovelocks Soak and tank site.
5. Once transferred, the Shire of Three Springs is to ensure the water from the Lovelocks Soak remains strictly for non-potable supply.
6. The Shire accepts full responsibility for meeting all applicable regulatory requirements and guidelines in relation to the Lovelocks Soak water source, including transfer of an existing Department of Water (DoW) Licence to Take Water (Licence Number GWL65325) from the Water Corporation to the Shire.

7. In addition to the Purchase price of \$1.00 (plus GST), the Shire agrees to cover costs associated with the proposed transfer, including buyers stamp duty on the transfer of the Water Corporation's land and a \$500 (plus GST) contribution towards development of a suitable contract of sale.

We will now await contact from the Shire confirming that the Council resolves to accept the above purchase price and conditions. If the Shire wishes to pursue the acquisition of the land, please forward a cheque for \$550 (GST inclusive) payable to the Water Corporation. Upon receipt of this written notification, the Water Corporation can initiate and formalise the Contract for Sale.

Please note, that all negotiations conducted by Water Corporation staff are conditional upon the final approval of the Water Corporation's Executive officers.

Should you require further information please contact the Manager Property Portfolio, Mr Brian Handcock on (08) 9420 3356 or email to: brian.handcock@watercorporation.com.au.

Yours sincerely



Brian Handcock
Manager
Property Portfolio

Cr Thomas and Cr Connaughton declared a financial interest and left the meeting at 2.32pm

Cr Thomas vacated the Chair and Cr Thorpe occupied the Chair as Presiding Officer.

9.2.3 COMMON SEAL – ENDORSEMENT

Agenda Reference: CEO 06/16 - 03
Location/Address: Three Springs
Name of Applicant:
File Reference: ADM0050
Disclosure of Interest:
Date: 10th June 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

Seeking Council endorsement for the affixing of the Shire of Three Springs Common Seal and authorising signing of various documents.

ATTACHMENT

9.2.3a Proposed Subdivision - Notification Under Section 70A Transfer of Land Act
9.2.3b PTAWA Licence to Occupy L2198 Three Springs
9.2.3c Agreement for the Acquisition of Land for Intersection Improvements

BACKGROUND

Due to the urgency of progressing projects prior to end of financial year it was important the Shire of Three Springs Common Seal be affixed to documents to be executed by the Shire where such documents are consistent and in accordance with Council resolution.

Council is to be notified of executed documents via a report submitted to a Council meeting.

COMMENT

During the period between May and June 2016 Council meetings, the Shire President and/or Chief Executive Officer witnessed the affixing of the Shire of Three Springs Common Seal and signing of the following document(s):

- 27th May – Section 70A Notification on the Certificate of Title for Lot 102 West Yarra Road to advise WAPC that there is no electricity service for the proposed subdivision lot, signed by Deputy President and CEO
- 10th June – PTAWA Licence to Occupy L2198 Three Springs, variation of area to include Rail Corridor land – by way of Exchange of Letters, signed by CEO
- 7th June – Agreement for the Acquisition of Land for Intersection Improvements between Shire of Three Springs, Christopher Shaun Connaughton and Paul Fergus Connaughton, signed by Shire President and CEO.

With regards to the Section 70A Notification document, the affixing of the Common Seal was witnessed by Deputy President Richard Thorpe due to President Anthony Thomas having a conflict of interest being the owner of land to be sub-divided.

CONSULTATION

Chief Executive Officer, Councillors, McLeods Barristers & Solicitors, Hille Thompson and Delfos Surveyors and PTAWA

STATUTORY ENVIRONMENT

Local Government Act 1995.

9.49A. Execution of documents

- (1) A document is duly executed by a local government if —
 - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
 - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
 - (a) the mayor or president; and
 - (b) the chief executive officer or a senior employee authorised by the chief executive officer,each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATION

Nil

STRATEGIC IMPLICATIONS

The Three Springs Strategic Community Plan reflects the vision for the future and is the principal strategic guide for our future planning and activities. The Shire of Three Springs is to use the Strategic Community Plan to guide Council's priority-setting and decision-making and as a mechanism for the on-going interaction of local planning initiatives;

VOTING REQUIREMENT

Simple Majority

140135 COUNCIL RESOLUTION – Item 9.2.3

MOVED: Cr Lane
SECONDED: Cr Lake

That Council endorses the affixing of the Shire of Three Springs Common Seal and the signing of the following documents:

- 1. 27th May – Section 70A Notification on the Certificate of Title for Lot 102 West Yarra Road to advise WAPC that there is no electricity service for the proposed subdivision lot, signed by Deputy President and CEO;**
- 2. 10th June – PTAWA Licence to Occupy L2198 Three Springs, variation of area to include Rail Corridor land – by way of Exchange of Letters, signed by CEO;**
- 3. 7th June – Agreement for the Acquisition of Land for Intersection Improvements between Shire of Three Springs, Christopher Shaun Connaughton and Paul Fergus Connaughton, signed by Shire President and CEO; and**
- 4. Endorse Cr Richard Thorpe Deputy President as witness to affixing Common Seal for Item 1.**

CARRIED
Voted: 5/0

Cr Lane left the meeting at 2.36pm.

Cr Connaughton returned to the meeting at 2.36pm.

Cr Thomas returned to the meeting at 2.38pm and resumed Chair as Presiding Officer.

Cr Lane returned to the meeting at 2.38pm.

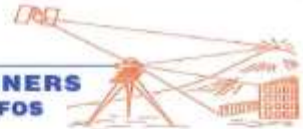


ISO 9001
FS 520743

HTD

SURVEYORS & PLANNERS
HILLE, THOMPSON & DELFOS

ABN 20 082 302 100



24 Durlacher Street, Geraldton
PO Box 820, GERALDTON WA 6531
Ph: (08) 9921 3111 Fax: (08)9921 8072
Email: htdsurveys@htds.com.au
Website: www.htds.com.au



Our Ref: 141/15
Enquiries: Kelsey McCagh

12th May 2016

Shire of Three Springs
P.O Box 117
THREE SPRINGS WA 6519
Attention: Sylvia Yandle

Dear Madam,

PROPOSED SUBDIVISION: WAPC Ref 150286
Lots 16 & 101 West Yarra Road, Three Springs

Please find enclosed a draft copy of the Deposited Plan 406330 for your review.

As per your discussions with Kelsey, the WA Planning Commission require a Section 70A Notification on the Certificate of Title for Lot 102 to advise that there is no electricity service for the lot. Please find enclosed the Section 70A Notification document which will need to be endorsed by the Shire where indicated. The signed copy can then be returned to our office where we will arrange for it to be endorsed by Western Power.

If you have any queries or require additional information please do not hesitate to contact us.

Yours faithfully,

Brad Collard
Director
brad@htds.com.au

(Enclosures)
DP406330
Section 70A Notification

**NOTIFICATION
UNDER SECTION 70A**

DESCRIPTION OF LAND (Note 1)

Lot 102 on Deposited Plan 406330

EXTENT

Whole

VOLUME

FOLIO

REGISTERED PROPRIETOR (Note 2)

SHIRE OF THREE SPRINGS of PO Box 117, Three Springs WA 6519

LOCAL GOVERNMENT / PUBLIC AUTHORITY (Note 3)

ELECTRICITY NETWORKS CORPORATION

FACTOR AFFECTING USE OR ENJOYMENT OF LAND (Note 4)

LOT 102 DOES NOT HAVE AN ELECTRICITY NETWORK CONNECTION OR A RETICULATED ELECTRICITY SUPPLY.

IF A RETICULATED ELECTRICITY SUPPLY IS REQUIRED TO LOT 102 AN APPLICATION MUST BE MADE BY THE
OWNER TO WESTERN POWER FOR A NEW CONNECTION. WESTERN POWER'S TERMS AND CONDITIONS WILL APPLY.

Dated this 9 day of May Year 2016

LOCAL GOVERNMENT/PUBLIC AUTHORITY ATTESTATION (Note 5)

Signed on behalf of ELECTRICITY NETWORKS
CORPORATION by persons authorised by its board in
accordance with section 135(4) of the Electricity Corporations
Act 2005;.....
Signature of Authorised Officer.....
Signature of Authorised Officer

REGISTERED PROPRIETOR/S SIGN HERE (Note 6)

The Common Seal of the Shire of Three Springs
was hereunto affixed in the presence of:

.....
Shire President

.....
Chief Executive Officer

INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet Form B1, should be used with appropriate headings. The boxed sections should only contain the words "see page....."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initiated by the persons signing this document and their witnesses.

NOTES

1. **DESCRIPTION OF LAND**
Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.
Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.
The Volume and Folio number to be stated.
2. **REGISTERED PROPRIETOR**
State full name and address of the Registered Proprietors as shown on the Certificate of Title and the address / addresses to which future Notices can be sent.
3. **LOCAL GOVERNMENT / PUBLIC AUTHORITY**
State the name of the Local Government or the Public Authority preparing and lodging this notification.
4. **FACTOR AFFECTING THE USE AND ENJOYMENT OF LAND**
Describe the factor affecting the use or enjoyment of land.
5. **ATTESTATION OF LOCAL GOVERNMENT / PUBLIC AUTHORITY**
To be attested in the manner prescribed by the Local Government Act or as prescribed by the Act constituting the Public Authority.
6. **REGISTERED PROPRIETOR'S EXECUTION**
A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The full name, address and occupation of the witness must be stated.



EXAMINED

OFFICE USE ONLY

NOTIFICATION

LODGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING-BOX No.

PREPARED BY Hille Thompson & Delfos
Surveyors & Planners
PO Box 820
ADDRESS GERALDTON WA 6531

PHONE No. 08 9921 3111 FAX No. 08 9921 8072

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1. _____	Received Items
2. _____	Nos.
3. _____	
4. _____	
5. _____	Receiving Clerk
6. _____	

Lodged pursuant to the provisions of the **TRANSFER OF LAND ACT 1893** as amended on the day and time shown above and particulars entered in the Register.

REF JPM/PTAWA/ L2198

Monday, 30 May 2016

**Sylvia Yandle (CEO)
Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519**

Burgess Rawson (WA) Pty Ltd
ABN 74 172 857 543 ACN 009 109 648
Commercial Property Consultants
Level 7, 221 St Georges Terrace, Perth WA 6000
PO Box 7658 Cloisters Square, Perth WA 6850
T 08 9286 0268 F 08 9481 5353
E perth@burgessrawson.com.au
burgessrawson.com.au

Dear Sylvia

Re **PTAWA Licence to Occupy L2198 Three Springs
Variation of Area to Include Rail Corridor land - by way of an Exchange of Letters**

Further to previous correspondence with the Shire of Three Springs PTA has today agreed to the variation of the area of L2198 Three Springs to include the additional corridor area

Rather than go to the expense of having lawyers draw up a new Licence - PTA has agreed to vary the area by way of an exchange of letters

If the Shire of Three Springs is in agreement with these terms, kindly sign this letter, initial the plan attached, and scan both back to this office.

PTAWA (as Licensor) formally offers the Shire of Three Springs (as Licensee) a Variation of the Area of PTAWA Licence to Occupy L2198 Three Springs (by way of an exchange of letters) to include the section of Rail Corridor Land (approx 540 m2 – coloured dark blue on the attached plan) subject to the specific terms as insisted upon by Brookfield Rail (as the Rail Freight Operator) namely

- 1 L2198 Three Springs REMAINS subject to a six month break clause as per Additional Term 14 of the Licence to Occupy***
- 2 No Shrubs/Trees are to be planted nor any Light Towers erected in the Corridor area shaded dark blue by the Shire of Three Springs***

Accepted for and on behalf of the Shire of Three Springs

.....
(Sylvia Yandle CEO Shire of Three Springs)

Dated

Should Shire of Three Springs have any queries or wish to discuss any aspect of this exchange of letters – or alternatively feel that the Shire of Three Springs can only agree to a completely new Licence to Occupy – please feel free to contact me to discuss

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Jim Mullins', with a long horizontal flourish extending to the right.

Jim Mullins
Senior Property Manager
PTAWA

E-MAIL jmullins@burgessrawson.com.au



Additional lease area increases total leased area to 2.034 hectares
With approximately 540sqm within rail corridor

Public Transport Authority

THREE SPRINGS

Lease of Land and rail corridor to Shire of Three Springs

Corporate - Leasing

Scale NTS

Date: 30/5/16

Drawn: LW

Plan No. 2198(4)

9.2.4 GENERAL POLICY MANUAL ADDITION

Agenda Reference: CEO 06/16 - 04
Location/Address: Three Springs
Name of Applicant:
File Reference: ADM0200
Disclosure of Interest:
Date: 10th June 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to consider the adoption of an Occupational Safety and Health Drug and Alcohol Policy.

ATTACHMENT

9.2.4a Drug and Alcohol Policy.

BACKGROUND

A review of Council's Policy Manual has revealed reference to Drug and Alcohol issues as being inadequate under Occupational Safety and Health standards. The policy manual is a living document and should be updated and amended regularly as deficiencies are identified and organisational requirements change.

COMMENT

Over recent months concerns have been expressed on the use of drugs or alcohol in the workplace (as a whole not specifically Shire of Three Springs) and the fact that Council's current policy is not acceptable under the Occupational Safety and Health Act.

Alcohol and other drug usage become an occupational safety and health issue if a worker's ability to exercise judgment, coordination, motor control, concentration and alertness at the workplace is impaired. Council is committed to providing the safest possible workplace for its employees, visitors and contractors, to enable this to happen employees are expected to be free of alcohol and/or drugs.

To assist Council in achieving an alcohol and drug free environment, employees may be required to undergo drug and alcohol tests from time to time. To enable correct procedures to occur it is imperative that an acceptable Drug and Alcohol Policy be implemented.

After an extensive consultation process with Risk Co-ordinator Monty Archdale and WALGA Employees Relations Officers a draft Drug and Alcohol Policy has been compiled. Related documents are also being reviewed by both parties and will be presented for adoption in the new financial year.

CONSULTATION

Chief Executive Officer, Works Manager, Monty Archdale LGIS Risk Co-ordinator and WALGA Employees Relations Officers.

STATUTORY ENVIRONMENT

Occupational Safety and Health Act 1984, National Association of Testing Authorities and Australian Standard AS/NZS 4308:2008

POLICY IMPLICATIONS

8000 Occupational Safety and Health - New Policy 8000.4 Drug and Alcohol Policy

FINANCIAL IMPLICATION

Cost of testing apparatus and staff training – this can be funded through LGIS Three Springs Funding Pool entitlement.

STRATEGIC IMPLICATIONS **Strategic Community Plan**

Improved Workforce planning; continue to provide staff training and development

VOTING REQUIREMENT

Simple Majority

140136 COUNCIL RESOLUTION – Item 9.2.4

MOVED: Cr Thorpe
SECONDED: Cr Hebiton

That Council adopt an Occupational Safety and Health Drug and Alcohol Policy as per draft Policy compiled by WALGA Employees Relations.

CARRIED
Voted: 7/0

Drug and Alcohol Policy

Policy Statement

The Shire of Three Springs's Commitment

The Shire of Three Springs and its employees must take all reasonable care not to endanger the safety of themselves or others (including customers) in the workplace. Alcohol and other drug usage become an occupational safety and health issue if a worker's ability to exercise judgment, coordination, motor control, concentration and alertness at the workplace is impaired. For the purposes of this policy, the term "employee/s" shall extend to cover contractors, volunteers and any person performing work for or with the Shire of Three Springs in any capacity.

The Shire of Three Springs is committed to providing the safest possible workplace for its employees, visitors and contractors. complies with or exceeds legislative requirements. All employees are encouraged and expected to be free of alcohol and or other drugs in excess of specified standards whilst at work. The underlying principles of the Shire of Three Springs are fairness and transparency and providing a safe workplace that promotes and protects the well-being of all employees within the shire

The Individual's Responsibility

Under the *Occupational Safety and Health Act 1984* (the OSH Act), workers must take reasonable care of their own safety and health and not endanger the safety and health of others at the workplace. The consumption of alcohol and/or drugs while at work is unacceptable. The hazard extends to the possibility of being adversely effected from pre-work consumption (i.e. from activities the night before) in addition to consumption at work. An exception exists in relation to any authorised and responsible use of alcohol at workplace or shire endorsed and controlled social functions.

Employees are required to present themselves for work and remain, while at work, capable of performing their work duties safely. An employee who is under the influence of alcohol and/or drugs at the workplace, or is impaired, may face disciplinary action including possible termination of employment.

Permitted Blood Concentrations

Alcohol: BAC (Blood Alcohol Content) for any person engaged in work must be 0.0 mg/L

Drugs: as per the Australian Standard for illicit drugs.

All employees are expected to comply with the Shire of Three Springs's Code of Conduct at all times. They should carry out their duties in a professional, responsible and conscientious manner and refrain from any conduct (including alcohol abuse or substance misuse) which could adversely affect their personal work performance or the safety and well-being of others.

Reporting Requirements

Under the Occupational Safety and Health Act 1984, Employees must report to their employer any situation where they genuinely believe that an employee may be affected by alcohol and/or other drugs, as this presents a hazard in the workplace.

Drug Use on the Premises

Employees who buy, take, or sell drugs on Shire of Three Springs premises), may be found to have engaged in serious misconduct. Such behaviour may result in disciplinary action up to and including dismissal and may be referred to the relevant authorities.

Prescribed and Over the Counter Medications:

The Employee must follow the instructions in respect of prescribed or over the counter medications. If the medication affects their ability to perform a task they must advise their supervisor or manager. Employees taking prescribed or over the counter medication must not commence duties if their doctor or pharmacist indicates that it would not be safe to do so.

The categories of drugs and substances prohibited by the Shire of Three Springs are outlined as per the Australian Standard AS 4308 for drugs of abuse.

Consumption of Alcohol on the Premises

Except in situations where the Shire of Three Springs holds a function on the premises and alcohol is provided, employees must not bring in and/or consume/or sell alcohol in the workplace. Routine shire endorsed activities are, but not limited to, council meeting attendance, Christmas parties, leaving and work anniversary parties, project conclusions, and routine social club functions/meetings.

Drug/Alcohol Treatment Programs

Where an employee acknowledges that they have an alcohol or drug problem and are receiving help and treatment, the Local Government will provide assistance to the employee.

- The Shire of Three Springs will allow an employee to access any accrued personal or annual leave they are undergoing treatment and;
- The Shire of Three Springs will take steps to return an employee to their employment position after completion of the treatment program, if practicable in the circumstances.

Where an employee acknowledges that they have an alcohol or drug problem and are receiving help and treatment, the line manager or members of senior management, will review the full circumstances and agree on a course of action to be taken. This may include redeployment to suitable alternative employment, or possible termination from employment if the employee is unable to safely carry out the requirements of their role.

Responsibilities

The Shire of Three Springs considers that the use of alcohol or other drugs is primarily a health issue for individual employees, however, where an employee's performance or conduct affects his/her health and safety, and/or others in the workplace, the Shire of Three Springs is committed to appropriately managing the issue.

A likely outcome of any breach of this policy will be disciplinary action (up to and including termination of employment); however the Shire of Three Springs may also manage the issue by:

- Providing appropriate education and training to employees;
- Providing professional counselling and support where needed.

Managers' Responsibilities - Consumption of Alcohol at Work Sponsored Functions

Team managers shall:

- Ensure cessation of all
 - Physical and computer based work;
 - Use of equipment and machinery (including plant and mobile plant);
 - Dealing with enquiries and advisory functions to the members of the public

- Encourage their people to make alternative arrangements for transport to and from work prior to the function;
- Ensure that the following is made available: - Low alcohol beer, soft drinks and water - Beverages: Tea, Coffee and Food;
- If the manager believes a person may be over the BAC 0.05 limit, assist the person with safe transport home (including contacting a family member or arranging a taxi); and
- If the manager has to leave the function early, appoint a delegate to oversee the rest of the function.

Pre-Employment Medical Tests

As part of the recruitment selection criteria, preferred candidates for employment positions may be required to attend a medical assessment which includes drug and alcohol testing.

Identification of Impairment & Testing

If the Shire of Three Springs has reasonable grounds to believe that an employee is affected by drugs and/or alcohol it will take steps to address the issue.

Reasonable grounds may include (but are not limited to), where an employee's coordination appears affected, has red or bloodshot eyes or dilated pupils, smells of alcohol, acts contrary to their normal behaviour, or otherwise appears to be affected by drugs and/or alcohol.

Testing may be carried out as a result of all incidents (including, but not limited to near miss, injury, property damage, and personal altercations).

Random testing may also be conducted. Random testing may utilise a variety of methods for randomly selecting names such as software, lottery of selection through coloured marbles in a bag drawn by each employee. All staff on site must participate in the random selection.

If the Shire of Three Springs suspects that an employee is under the influence of drugs and/or alcohol it may pursue any or all of the following actions:

- Direct an employee to attend a medical practitioner and submit to a medical assessment to determine whether the employee is fit to safely perform their duties;

- Require that an employee undergo drug and alcohol testing administered by a representative of the Shire of Three Springs. (The Shire of Three Springs person conducting the testing must be appropriately trained/qualified); A non-negative oral drug test result, administered by a trained Shire Representative may result in a referral to an independent NATA (National Association of Testing Authorities) accredited laboratory nominated by the Shire for a urine test confirmation.

Direct an employee to go home. (*see Consequences of Breaching this policy*)

A medical assessment may include a drug and/or alcohol test. Testing shall be conducted in accordance with the Australian Standard AS/NZS 4308:2008 - Procedures for specimen collection and the detection and quantitation of drugs of abuse in urine. Other testing may be used if urine samples are unattainable.

In circumstances where an employee indicates the consumption of prescription or pharmacy drugs, the Shire of Three Springs may request further information from the medical practitioner conducting the assessment about the effects and proper usage of the prescription or pharmacy drugs being taken. The Shire of Three Springs may direct the employee to go home following the medical assessment until it can be established that they are fit to undertake their duties.

If an employee refuses to attend a medical examination or refuses to submit to an alcohol or drug test, the employee will be immediately directed to go home. Refusal to attend a medical assessment or refusal to go home constitutes a breach of this policy and may result in disciplinary action being taken against the employee up to and including the termination of employment.

The following steps are to be taken where an employee who has submitted to a medical assessment returns a positive test result for alcohol and/or drugs:

- The employee tested and the supervisor (or respective employer) will be informed of the result;
- A disciplinary discussion will take place in accordance with the disciplinary policies and procedures of the Shire of Three Springs.

An employee who returns a positive test will be in breach of this policy. A breach of this policy may result in disciplinary action being taken against the employee up to and including the termination of employment.

Self-Testing

The shire will make self-testing available.

Alcohol

Breathalyser devices will be available for all workers to self-test prior to engaging in shire work. The Breathalyser will be kept either within the Shire Administration or the Works Managers Office and can be requested for use by any worker prior to their shift commencing. The test results will be known only to the individual and will not be recorded. Where an individual decides not to attend work as a result of the test the absence will be taken as unpaid leave and documented and recorded by the shire as 'unpaid leave due to self testing.'

Drugs

Any worker can volunteer to have an independent Drug Analysis conducted prior to engaging in work for the shire. The worker must contact their line supervisor to request a voluntary test (at their own expense). The line supervisor will then arrange to have the confidential test conducted by either an independent NATA accredited laboratory or use approved self-testing kit under the supervision of trained shire employee.

The test results will be known only to the individual and will not be recorded. Where an individual decides not to attend work as a result of the test the absence will be taken as unpaid leave and documented and recorded by the shire as 'unpaid leave due to self-testing.'

If a pattern is perceived, or significant concern raised with an employees' self-tests occasioning the use of unpaid leave, the shire may review the employees frequency of absenteeism and/or risk of the behaviour in disciplinary terms and over all work performance.

Education, Training & Awareness

Employees who recognise that they have a drink or drug problem, or that they are at risk of developing one, are encouraged to come forward so that they can be assisted to get the appropriate help.

The Shire of Three Springs engages the services of an external Employee Assistance Provider who can provide the organisation's people with free and confidential counselling.

Consequences of Breaching this Policy

An employee engaged by the **Shire of Three Springs** who breaches the provisions of this policy may face disciplinary action including possible termination of employment.

Subsequent consequences aside from potential discipline to positive tests and non-negative tests (for Drugs)

- Non negative drug test result: Pay will continue until the National Association of Testing Authorities (NATA) Laboratory analysis result is confirmed; disciplinary action cannot progress until a positive result is proven and on confirmation pay may cease. The employee cannot return to work until an independent test (NATA) verifies the result is negative, at which point from return to work (subject to disciplinary action) pay may resume.
- A positive Blood Alcohol Concentration (BAC) reading may require the employee to be sent home and subject to a disciplinary procedure. Pay may cease until the employee presents for work the next work day and produces a clear reading.
- Any person yielding a positive Drug test result (i.e. NATA Laboratory confirmed positive reading) for drugs or a reading above zero on the calibrated hand held BAC test for alcohol may be automatically tested the next three screening sessions (making them subject to compulsory rather than random).

Variation to this Policy

This policy may be cancelled or varied from time to time. All the organisation's employees will be notified of any variation to this policy by the normal correspondence method.

Related Corporate Documents

- Disciplinary Policy
- Grievances, Investigations, & Resolutions Procedure (where applicable)
- Absenteeism Policy

Policy Number

Policy Version

CEO left chambers at 2.44pm and returned at 2.45pm, Manager of Finance entered chambers at 2.45pm.

9.3. FINANCE

9.3.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 MAY 2016
--

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 09th June, 2015
Author: Donna Newton

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31st May, 2016 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31st May, 2016.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 31st May, 2016 is \$ 1,775,920.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$41,345.78
Business Cash Maximiser (Municipal Funds)	\$608,747.57
Grant Funds Holding Maximiser Account (Municipal Funds)	\$928,814.40
Trust Account	\$50,738.40
Reserve Maximiser	\$529,557.61
Police Licensing Account	\$95,714.68

Debtor's accounts as at 31st May, 2016 total \$61,534.34

Creditors as at 31st May, 2016 are \$498.33

The total outstanding Rates debt is \$95,238.80

VOTING REQUIREMENTS

Simple Majority.

140137 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr Hebiton

SECONDED: Cr Hunt

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 31st May, 2016.

CARRIED

Voted: 7/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Activity Reportable Variances	3
Graphical Presentations	4
Notes to and Forming Part of the Statement	5 to 19
Works Programme Report	20
Building Maintenance	21 to 23
Debtor Information	24 to 28
Supplementary Information	29

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

	NOTE	31/05/16 Y-T-D Actual \$	31/05/16 Y-T-D Budget \$	2015/16 Total Budget \$	2015/16 Revised Budget \$	31/05/16 Y-T-D Variance \$	31/05/16 Y-T-D Variance %
REVENUES/SOURCES	1,2						
Governance		20,160	23,606	25,800	23,250	(3,446)	15%
General Purpose Funding		509,122	464,508	506,779	508,259	44,614	(10%)
Law, Order, Public Safety		97,290	622,259	678,862	692,500	(524,969)	84%
Health		21,878	19,745	21,560	21,560	2,133	(11%)
Education and Welfare		750	1,375	1,500	1,500	(625)	45%
Housing		106,458	97,966	106,920	107,080	8,492	(9%)
Community Amenities		208,515	118,910	125,525	212,075	89,605	(75%)
Recreation and Culture		71,818	62,788	68,545	71,600	9,030	(14%)
Transport		876,705	1,520,705	1,651,384	1,658,185	(644,000)	42%
Economic Services		14,381	6,116	6,700	8,250	8,265	(135%)
Other Property and Services		32,520	62,315	68,000	72,500	(29,795)	48%
		<u>1,959,597</u>	<u>3,000,293</u>	<u>3,261,575</u>	<u>3,376,759</u>	<u>1,040,696</u>	<u>(35%)</u>
(EXPENSES)/(APPLICATIONS)	1,2						
Governance		(191,542)	(233,057)	(258,063)	(216,423)	(41,515)	18%
General Purpose Funding		(22,850)	(28,072)	(30,648)	(30,648)	(5,222)	19%
Law, Order, Public Safety		(261,501)	(271,568)	(296,362)	(324,762)	(10,067)	4%
Health		(191,420)	(209,704)	(228,911)	(232,712)	(18,284)	9%
Education and Welfare		(9,464)	(20,614)	(30,000)	(30,000)	(11,150)	54%
Housing		(283,066)	(313,643)	(342,240)	(338,240)	(30,577)	10%
Community Amenities		(205,557)	(186,197)	(203,357)	(199,700)	19,360	(10%)
Recreation & Culture		(821,255)	(818,862)	(893,520)	(858,821)	2,393	(0%)
Transport		(874,974)	(968,649)	(1,056,966)	(1,100,996)	(93,675)	10%
Economic Services		(64,439)	(109,340)	(119,461)	(116,461)	(44,901)	41%
Other Property and Services		101,619	(46,266)	(50,584)	(42,085)	(147,885)	320%
		<u>(2,824,449)</u>	<u>(3,205,972)</u>	<u>(3,510,113)</u>	<u>(3,490,848)</u>	<u>(381,523)</u>	<u>(12%)</u>
Net Result Excluding Rates		(864,852)	(205,679)	(248,538)	(114,089)	659,173	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	4	35,519	54,076	59,000	59,000	(18,557)	34%
Movement in Employee Benefit Provisions (non-current)		0	0	0	0	0	0%
Movement in Deferred Pensioner Rates/ESL (non-current)		0	0	0	0	0	0%
Movement in Leave Reserve (Added Back)		0	0	300	0	0	
Movement in Work in Progress		0	0	0	0	0	
Rounding		0	0	0	0	0	
Depreciation on Assets	2(a)	856,366	820,831	895,500	895,500	35,535	(4%)
Capital Expenditure and Income							
Purchase Land held for resale	3	0	0	0	0	0	
Purchase Land and Buildings	3	(53,560)	(497,750)	(560,800)	(560,800)	(444,190)	89%
Purchase Furniture and Equipment	3	(9,548)	(35,046)	(38,245)	(38,245)	(25,498)	73%
Purchase Plant and Equipment	3	(406,341)	(775,951)	(836,500)	(836,500)	(369,610)	48%
Purchase of Motor Vehicles	3	(76,218)	(125,939)	(140,100)	(140,100)	(49,721)	39%
Purchase Infrastructure Assets - Roads	3	(648,742)	(1,550,874)	(1,627,288)	(1,633,386)	(902,132)	58%
Purchase Infrastructure Assets - Footpaths	3	(55,234)	(57,174)	(57,174)	(57,174)	(1,940)	3%
Purchase Infrastructure Assets - Airfields	3	0	0	(2,500)	(2,500)	0	0%
Purchase Infrastructure Assets - Parks	3	0	(69,795)	(189,741)	(189,741)	(69,795)	100%
Proceeds from Disposal of Assets	4	132,060	150,200	150,200	150,200	18,140	12%
Repayment of Debentures	5	(133,171)	(130,240)	(142,099)	(142,099)	2,931	(2%)
Proceeds from New Debentures	5	0	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(11,136)	(11,990)	(434,600)	(434,600)	(854)	7%
Transfers from Reserves (Restricted Assets)	6	0	0	0	0	0	0%
ADI Net Current Assets July 1 B/Fwd	7	1,072,482	0	1,119,700	1,072,482	1,072,482	
LEI Net Current Assets Year to Date	7	<u>1,775,920</u>	<u>4,582,874</u>	<u>(111,019)</u>	<u>(34,563)</u>	<u>(2,806,954)</u>	<u>61%</u>
Amount Req'd to be Raised from Rates		<u>(1,938,295)</u>	<u>(1,941,865)</u>	<u>(1,941,866)</u>	<u>(1,937,489)</u>	<u>3,570</u>	<u>(0%)</u>
Rates per Note 8		1,938,295	1,941,865	1,941,865			
Variance		0	0				

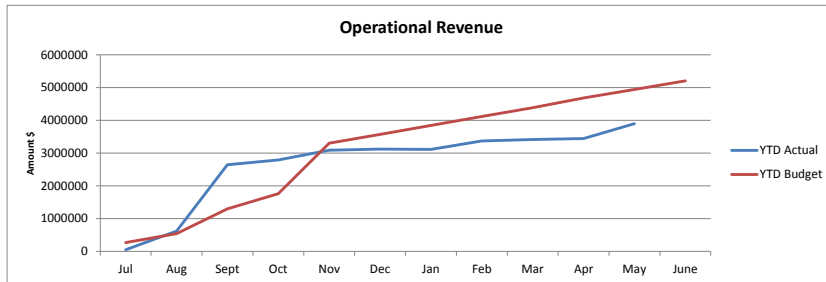
Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

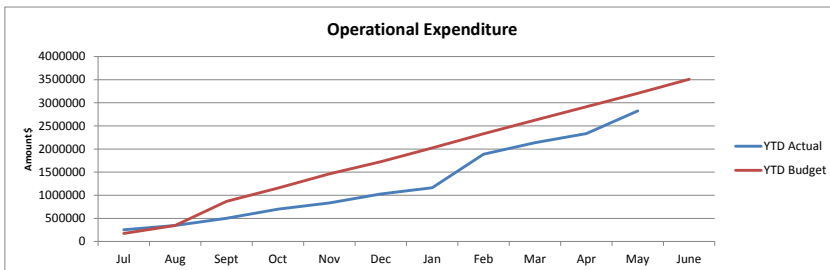
	%	\$	
REVENUES/SOURCES			
Governance	15%	-\$ 3,446	
General Purpose Funding	(10%)	\$ 44,614	Received 4th quarter payment for General Purpose grants and Local Road grants in May. YTD Budget phasing lower.
Law, Order, Public Safety	84%	-\$ 524,969	Grant for replacement truck and shed not received
Health	(11%)	\$ 2,133	
Education and Welfare	45%	-\$ 625	
Housing	(9%)	\$ 8,492	Mainly attributed by payment received from Ausco Modular for lease agreement for Three Springs village - income not budgeted
Community Amenities	(75%)	\$ 89,605	Unbudgeted Income: 1. Invoiced Karara Mine Ltd for construction of 1 trench and roadway - funds to be transferred to Trust when received. 2. Payment received from Western Power for use of Easement Lot 101. 3. Payment received for Duffy's Store.
Recreation and Culture	(14%)	\$ 9,030	Pool grant and Heritage grant received early as opposed to budget spread over 12 months.
Transport	42%	-\$ 644,000	Roads to Recovery less claimed to date. No payment received for RRG funding.
Economic Services	(135%)	\$ 8,265	Higher than expected income on charges for demolition waste disposed at refuse site.
Other Property and Services	48%	-\$ 29,795	Less private works done to date than budgeted.
(EXPENSES)/(APPLICATIONS)			
Governance	18%	-\$ 41,515	Lower costs in admin salaries, legal fees and admin allocations.
General Purpose Funding	19%	-\$ 5,222	Admin allocations lower than budget due to reduced spending in Governance area.
Law, Order, Public Safety	4%	-\$ 10,067	Generally lower expenses in Fire Prevention & Animal Control Areas
Health	9%	-\$ 18,284	Admin allocations and depreciation costs lower in Health Inspection and Administration area.
Education and Welfare	54%	-\$ 11,150	Early childhood centre less expenses to date
Housing	10%	-\$ 30,577	Housing maintenance behind schedule due to staff shortage.
Community Amenities	(10%)	\$ 19,360	Revitalisation project expenditure higher than expected budget.
Recreation & Culture	(0%)	\$ 2,393	
Transport	10%	-\$ 93,675	Wandrra program commenced in May with recent bad weather causing floods.
Economic Services	41%	-\$ 44,901	Underspending; in weed control and vermin control, area promotions and employment expenses
Other Property and Services	320%	-\$ 147,885	Plant consumables & parts/repairs, employee costs, and admin allocations under budget.
Capital Expenditure and Income			
(Profit)/Loss on Asset Disposals	34%	-\$ 18,557	Loss on asset disposals below budget resulting from lower written down value for plant & vehicle disposed
Depreciation on Assets	(4%)	\$ 35,535	Depreciation budget under estimated
Purchase Land and Buildings	89%	-\$ 444,190	Admin Building project not commenced to date
Purchase Furniture and Equipment	73%	-\$ 25,498	Computer upgrade not commenced
Purchase Plant and Equipment	48%	-\$ 369,610	Major plant replacement have been completed apart from Fire Truck pending grant funds.
Purchase of Motor Vehicles	39%	-\$ 49,721	DCEO vehicle not changed over yet.
Purchase Infrastructure Assets - Roads	58%	-\$ 902,132	Works program - behind schedule with contract work
Purchase Infrastructure Assets - Footpaths	3%	-\$ 1,940	Footpath program completed April/May.
Purchase Infrastructure Assets - Airfields	0%	\$ -	
Purchase Infrastructure Assets - Parks	100%	-\$ 69,795	Heritage, Arrino Garden, Revitalisation projects in progress, expenditure yet to be incurred.

General Income and Expenditure Graphs



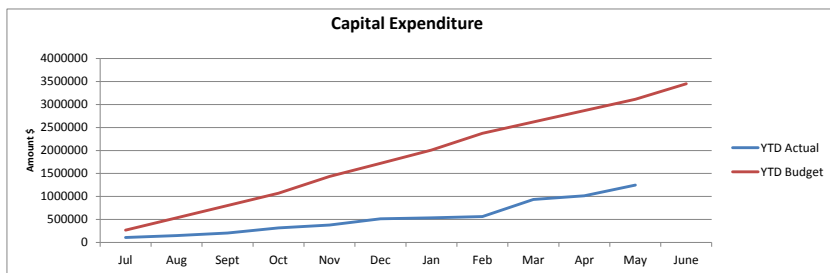
Comment:

Road funding not claimed to date and funding for Fire Truck delayed.



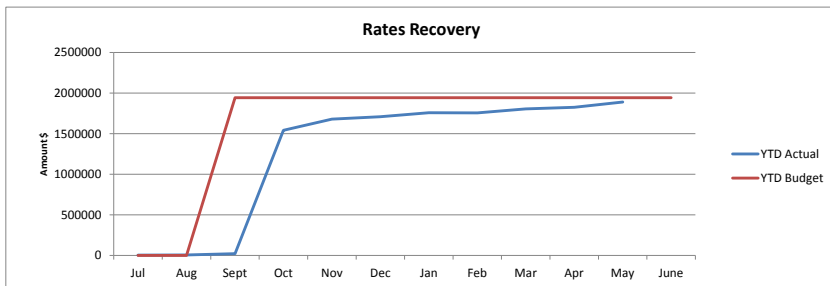
Comment:

Maintenance program behind schedule, Wandrra contract commenced in May and several other projects not commenced.



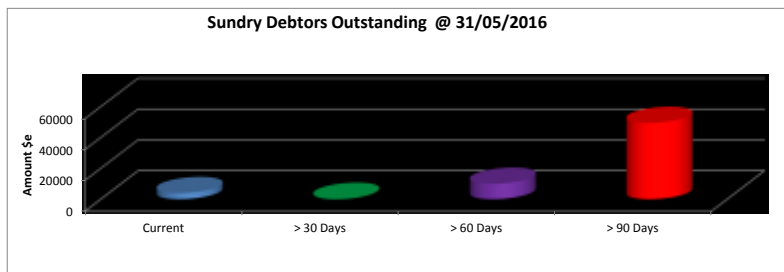
Comment:

Two Motor vehicles, Grader, Tractor & Lipa replaced. Outstanding are Fire Truck delayed due to funding and two other motor vehicles. Road projects - R2R, RRFG and muni have commenced but under budget. Admin building project won't occur this year due to funding.



Comment:

Recovery procedure commenced on outstanding rates.



Comment:

Sundry Debtors - 90 day debtors in hands of Debt Collection Agency. Debtor in 60 days mainly represents one account.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2016.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

		31 May, 2016 Actual \$	2015/16 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		3,048	28,245
M/V Purchase		0	33,000
Buildings	Chambers/Admin	0	330,000
Law, Order, Public Safety			
Firefighting Equipment		0	360,000
Buildings - New Pound		0	0
Fire Prevention Buildings		0	160,800
Health			
Furniture & Equipment (Medical Centre)		0	0
Buildings	Dental Surgery	0	0
Motor Vehicles	Dr Vehicle	27,110	27,500
Buildings - Medical Centre	Carport	0	0
Housing			
Buildings	Staff Housing	35,017	35,000
Buildings	HWS	0	0
Buildings	Other Housing	5,830	0
Community Amenities			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	0	113,591
Plant & Equipment	Can Crusher	0	
New Refuse Site		263	
Duffy's store		0	0
Recreation and Culture			
Buildings	Multi purpose building	-0	0
Furniture & Equipment	Tanks	6,500	10,000
Infrastructure - Parks & Ovals		0	0
Townscape	Car Park/ Heritage	0	76,150
Buildings	Hall	12,450	35,000
Transport			
Infrastructure - Roads		648,742	1,627,288
Purchase Plant & Equipment	Slasher/Grader/Tractor/Two-ways	406,341	476,500
Tools & Equipment		0	0
Purchase of Motor Vehicles		49,108	79,600
Airstrip Upgrade		0	2,500
Footpaths		55,234	57,174
Economic Services			
Buildings			0
		1,249,643	3,452,348

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

	31 May, 2016	2015/16
	Actual	Current Budget
	\$	\$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
 <u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	53,560	560,800
Furniture and Equipment	9,548	38,245
Plant and Equipment	406,341	836,500
Motor Vehicles	76,218	140,100
Infrastructure Assets - Roads	648,742	1,627,288
Infrastructure Assets - Footpaths	55,234	57,174
Infrastructure Assets - Airfield	0	2,500
Infrastructure Assets - Parks and Ovals	0	189,741
	<u>1,249,643</u>	<u>3,452,348</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

1,249,643	3,452,348
1,249,643	3,452,348
0	0

ACQUISITION OF ASSETS
2015/2016 BUDGET
By Program

Trade-In

Governance

Motor Vehicle	DCEO Vehicle	33,000	13,000
Building	Chambers/Admin	330,000	
Furniture & Equipment	IT	28,245	

Law, Order, Public Safety

Plant & Equipment	Fire Truck	445,000	
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Health

Motor Vehicle	Dr Vehicle	27,500	12,000
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Housing

Buildings	Staff Housing	10,000	
Buildings	HWS		
Buildings	Other Housing		
Buildings	New Units	10,000	

Community Amenities

Furniture & Equipment	Tanks	10,000	
Infrastructure - Parks & Oval	Revitalisation	75,617	

Recreation and Culture

Buildings	Hall	27,000	
Infrastructure	Pool Car Park	30,000	
Plant & equipment	Slasher	16,300	
Infrastructure - Parks & Oval	Heritage Trail	46,150	

Transport

Infrastructure - Roads	RRG, R2R, Own	1,514,720	
Infrastructure - Drainage	Drainage	80,000	
Plant & equipment	Grader	330,000	55,000
Plant & equipment	Backhoe	165,000	18,000
Plant & equipment	Tractor	68,200	24,200
Motor Vehicles	MWS	47,200	34,000
Motor Vehicles	Mechanic	32,400	12,000
Footpath	Hall/Maley	57,174	
Depot Yard	Ramp and apron	20,425	
Infrastructure Airfield	Windsock Lights	2,500	
Plant & equipment	Two-way radios	62,000	

Economic Services

Infrastructure -Parks & Ovals	Arrino Garden	37,974	
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Total by Program		<u>3,506,405</u>	<u>168,200</u>
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Land Held for Resale			
Land and Buildings		377,000	
Furniture and Equipment		38,245	97,200
Plant and Equipment		1,086,500	71,000
Motor Vehicles		140,100	
Infrastructure Assets - Roads		1,535,145	
Infrastructure Assets - Footpaths		57,174	
Infrastructure Assets - Airfield		2,500	
Infrastructure Assets - Parks and Ovals		189,741	
Infrastructure Assets - Drainage		80,000	

Total by Class		<u>3,506,405</u>	<u>168,200</u>
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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2015/16 BUDGET \$	2015/16 ACTUAL \$		2015/16 BUDGET \$	2015/16 ACTUAL \$		2015/16 BUDGET \$	2015/16 ACTUAL \$
Administration Santa Fe	20,800			13,000	0		-7,800	
Law Order & Public Safety Fire Truck								
Health Toyota Rav4	19,500	18,335.78		12,000	8,181.82		-7,500	-10,153.96
Housing								
Transport 120 H Grader	100,700	95,345		55,000	62,238		-45,700	-33,107
Branson Tractor	39,000	36,848		24,200	31,640		-14,800	-5,208
Ford Ranger - Works Supervisor	18,200	17,049		34,000	30,000		15,800	12,951
Mitsubishi Triton - Mechanic	11,000	0		12,000	0		1,000	0
	209,200	167,578		150,200	132,060		(59,000)	(35,519)
<u>By Class</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2015/16 BUDGET \$	2015/16 ACTUAL \$		2015/16 BUDGET \$	2015/16 ACTUAL \$		2015/16 BUDGET \$	2015/16 ACTUAL \$
Land								
Buildings								
Plant & Equipment	139,700	132,193		79,200	93,878		(60,500)	(38,315)
Vehicles	69,500	35,385		71,000	38,182		1,500	2,797
Furniture & Equipment								
	209,200	167,578		150,200	132,060		(59,000)	(35,519)
<u>Summary</u>							2015/16 BUDGET \$	31/5/2016 ACTUAL \$
Profit on Asset Disposals							16,800	12,951
Loss on Asset Disposals							(75,800)	(48,469)
							<u>(59,000)</u>	<u>(35,519)</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1 Jul 15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Health									
Housing									
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	64,926			14,976	14,976	34,974	49,950	3,005	3,257
Loan 160 - Swimming Pool	183,302			8,430	17,358	174,872	165,944	3,748	6,999
Transport									
Loan 157 & 159 - Grader	137,977			24,368	24,368	89,241	113,609	5,389	8,090
Plant Loan (159)	174,758			85,397	85,397	3,964	89,361	3,724	7,053
	560,963	0	0	133,171	142,099	303,051	418,864	15,866	25,399

All other loan repayments will be financed by general purpose revenue

SHIRE OF THREE SPRINGS

FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2015/2016

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
										0

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2015 nor is it expected to have unspent debture funds as at 30th June 2016

(d) Overdraft

Council did not utilise an overdraft facility during 2015/2016

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

	31 May, 2016 Actual \$	2015/2016 Current Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	121,059	121,059
Amount Set Aside / Transfer to Reserve	2,600	3,200
Amount Used / Transfer from Reserve	-	-
	<u>123,659</u>	<u>124,259</u>
(b) Plant Reserve		
Opening Balance	127,497	127,497
Amount Set Aside / Transfer to Reserve	2,739	324,500
Amount Used / Transfer from Reserve	-	-
	<u>130,236</u>	<u>451,997</u>
(c) Housing & Development Reserve		
Opening Balance	75,966	75,966
Amount Set Aside / Transfer to Reserve	1,632	2,000
Amount Used / Transfer from Reserve	-	-
	<u>77,598</u>	<u>77,966</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	115,810	115,810
Amount Set Aside / Transfer to Reserve	2,488	3,000
Amount Used / Transfer from Reserve	-	-
	<u>118,298</u>	<u>118,810</u>
(e) Gravel Pit Reserve		
Opening Balance	44,036	44,036
Amount Set Aside / Transfer to Reserve	946	1,000
Amount Used / Transfer from Reserve	-	-
	<u>44,982</u>	<u>45,036</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	34,055	34,055
Amount Set Aside / Transfer to Reserve	732	900
Amount Used / Transfer from Reserve	-	-
	<u>34,787</u>	<u>34,955</u>
(g) Day Care Centre Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	100,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>100,000</u>
Total Cash Backed Reserves	<u>529,559</u>	<u>953,023</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

6. RESERVES (Continued)	31 May, 2016 Actual \$	2015/2016 Current Budget \$
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,600	3,200
Plant Reserve	2,739	324,500
Housing & Development Reserve	1,632	2,000
Local Gov Com Housing Reserve	2,488	3,000
Gravel Pit Reserve	946	1,000
Swimming Pool Rec Eq Reserve	732	900
Day Care Centre Reserve	-	100,000
	<u>11,136</u>	<u>434,600</u>
Transfers from Reserves		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	-
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	-
	<u>-</u>	<u>-</u>
Total Transfer to/(from) Reserves	<u>11,136</u>	<u>434,600</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Mobile Phone Reserve

- to be used to fund final contribution for mobile phone network

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

	31 May, 2016 Actual \$	Brought Forward 1-Jul-15 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,577,208	1,000,335
Cash - Restricted (Reserves)	529,558	518,422
Cash - Restricted (Unspent Grants)	-	50,000
Receivables		
- Rates Outstanding	70,008	35,010
- Excess Rates	(4,086)	(7,185)
- Sundry Debtors	76,369	76,627
- Emergency Services Levy	1,696	1,753
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(3,187)	(3,187)
- GST Receivable	54,139	106
Inventories	7,358	7,358
Land held for resale	-	-
	<u>2,309,063</u>	<u>1,679,239</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	498	(36,144)
- Accrued Expenditure	-	(62,028)
- GST Payable	(3,486)	3,637
- PAYG/Withholding Tax Payable	(14,790)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(7,993)
Accrued Salaries and Wages	-	-
Current Employee Benefits Provision	(106,669)	(106,669)
Current Loan Liability	(8,927)	(142,098)
	<u>(133,571)</u>	<u>(351,492)</u>
NET CURRENT ASSET POSITION	2,175,492	1,327,747
Less: Cash - Reserves - Restricted	(529,558)	(518,422)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
- Lesser of Provision and Reserve	121,059	121,059
Add Back : Current Loan Liability	8,927	142,098
	<u>1,775,920</u>	<u>1,072,482</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,775,920</u>	<u>1,072,482</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

8. RATING INFORMATION - 2015/2016 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2015/16 Rate Revenue \$	2015/16 Interim Rates \$	2015/16 Back Rates \$	2015/16 Total Revenue \$	2015/16 Budget \$
Differential General Rate								
GRV - Residential	0.116100	208	2,004,055	231,127			231,127	231,127
GRV - Mining	0.387900	1	248,500	96,395	0		96,395	96,395
UV - Rural & Arrino	0.016200	183	95,399,900	1,543,669	189	17	1,543,875	1,543,669
UV - Mining	0.119200	18	409,801	47,353	617		47,971	47,353
Other		107	0	0			0	0
Sub-Totals		517	98,062,256	1,918,545	806	17	1,919,368	1,918,545
Minimum Rates	Minimum \$							
GRV - Residential	440	22	0	9,680		0	9,680	9,680
UV - Rural & Arrino	440	23	39,300	10,120		0	10,120	10,120
UV - Mining	440	8	0	3,520	0	0	3,520	3,520
Sub-Totals		53	39,300	23,320	0	0	23,320	23,320
Discounts							1,942,688 (4,393) 0	1,941,865 0
Totals							1,938,295	1,941,865

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/2016 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	5,123	256,447	(260,823)	747
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0	480	(480)	0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0	283	(283)	0
BRB Levy	0			0
RSL	0			0
Housing Bonds	280	900	(900)	280
'Free' Blocks	0			0
Refuse site	50,000			50,000
Hall Hire Bond	0			0
Cat Trap Bond	0			0
Community Bus Bond	0	300	(200)	100
Sale of Books	0			0
Swimming Pool Inflatable	0	30	0	30
	<u>150,700</u>			<u>146,454</u>

10. CASH / INVESTMENTS SUMMARY

Investments						31 May 2016 Actual \$
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	
Cash at Bank						31 May 2016 Actual \$
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	
National Australia Bank	Muni	43,009	1,126	(2,790)		41,346
National Australia Bank	Trust	51,018	-	(280)		50,738
National Australia Bank	Licensing	94,645	1,070	-		95,715
National Australia Bank	TD House	313,386	4,691	-	(318,077)	-
Investments			Credits	Debits	-	
National Australia Bank	Maxi Investm	926,814	-	-		926,814
National Australia Bank	Grant Acc	608,748	-	-		608,748
			Interest			
National Australia Bank	Reserve Max	529,558	-	-		529,558

11. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

	NOTE	31/05/2016 Y-T-D Actual	31/05/2016 Y-T-D Current Budget	2015/16 Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	1,938,294	1,941,865	1,941,865
Grants and Subsidies - Operating		609,748	564,464	608,211
Grants and Subsidies - Non Operating		825,955	1,624,524	1,772,229
Contributions Reimbursements and Donations - Operating		117,173	455,499	496,980
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		-	-	-
Service Charges		-	-	-
Fees and Charges		242,033	265,639	285,745
Interest Earnings		45,338	44,979	49,110
Other Revenue		106,400	29,788	32,500
Realisation on Asset Disposal		0	0	0
		<u>3,884,941</u>	<u>4,926,758</u>	<u>5,186,640</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(788,534)	(967,604)	(1,056,097)
Materials and Contracts		(747,939)	(986,040)	(1,076,251)
Utilities		(174,606)	(157,685)	(172,150)
Depreciation		(856,366)	(820,831)	(895,500)
Interest Expenses		(16,974)	(30,415)	(33,199)
Insurance		(162,917)	(149,765)	(163,531)
Other Expenditure		(28,644)	(31,141)	(34,000)
		<u>(2,775,980)</u>	<u>(3,143,481)</u>	<u>(3,430,728)</u>
Loss on Sale of Assets		(48,469)	(69,476)	(75,800)
Profit on Asset Disposal		12,951	15,400	16,800
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u><u>1,073,443</u></u>	<u><u>1,729,201</u></u>	<u><u>1,696,912</u></u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

	31/05/16 Y-T-D Actual	31/05/16 Y-T-D Current Budget	2015/16 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	20,160	23,606	25,800
General Purpose Funding	2,447,417	2,406,373	2,448,644
Law, Order, Public Safety	97,290	622,259	678,862
Health	21,878	19,745	21,560
Education and Welfare	750	1,375	1,500
Housing	106,458	97,966	106,920
Community Amenities	208,515	118,910	125,525
Recreation and Culture	71,818	62,788	68,545
Transport	876,705	1,520,705	1,651,384
Economic Services	14,381	6,116	6,700
Other Property and Services	32,520	62,315	68,000
	<u>3,897,892</u>	<u>4,942,158</u>	<u>5,203,440</u>
OPERATING EXPENSES			
Governance	(191,542)	(233,057)	(254,478)
General Purpose Funding	(22,850)	(28,072)	(30,648)
Law, Order, Public Safety	(261,501)	(271,568)	(296,362)
Health	(191,420)	(209,704)	(228,911)
Education and Welfare	(9,464)	(20,614)	(30,000)
Housing	(283,066)	(313,643)	(342,240)
Community Amenities	(205,557)	(186,197)	(203,357)
Recreation & Culture	(821,255)	(818,862)	(893,520)
Transport	(874,974)	(968,649)	(1,056,966)
Economic Services	(64,439)	(109,340)	(119,461)
Other Property and Services	101,619	(46,266)	(50,584)
	<u>(2,824,449)</u>	<u>(3,205,972)</u>	<u>(3,506,528)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,073,443</u>	<u>1,736,186</u>	<u>1,696,912</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

	31 May, 2016 ACTUAL \$	2014/15 \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,106,765	1,568,756
Trade and Other Receivables	194,939	106,761
Inventories	7,358	7,358
TOTAL CURRENT ASSETS	<u>2,309,062</u>	<u>1,682,875</u>
NON-CURRENT ASSETS		
Other Receivables	16,089	16,089
Inventories - Refuse Land	-	-
Property, Plant and Equipment	14,509,719	14,962,935
Infrastructure	35,631,000	34,952,086
TOTAL NON-CURRENT ASSETS	<u>50,156,806</u>	<u>49,931,110</u>
TOTAL ASSETS	<u>52,465,868</u>	<u>51,613,985</u>
CURRENT LIABILITIES		
Trade and Other Payables	17,975	106,363
Long Term Borrowings	8,927	142,098
Provisions	106,669	106,669
TOTAL CURRENT LIABILITIES	<u>133,571</u>	<u>355,130</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	418,865	418,865
Provisions	50,582	50,582
TOTAL NON-CURRENT LIABILITIES	<u>469,447</u>	<u>469,447</u>
TOTAL LIABILITIES	<u>603,018</u>	<u>824,577</u>
NET ASSETS	<u>51,862,851</u>	<u>50,789,408</u>
EQUITY		
Retained Profits (Surplus)	26,987,261	25,924,953
Reserves - Cash Backed	529,558	518,423
Reserves - Asset Revaluation	24,346,032	24,346,032
TOTAL EQUITY	<u>51,862,851</u>	<u>50,789,408</u>

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2015 TO 31 MAY, 2016

	31 May 2016 Actual \$	2015 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2015	25,924,955	24,759,172
Change in Net Assets Resulting from Operations	1,073,443	1,186,982
Transfer from/(to) Reserves	<u>(11,136)</u>	<u>(21,199)</u>
Balance as at 31 March 2016	<u>26,987,262</u>	<u>25,924,955</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2015	518,422	497,223
Amount Transferred (to)/from Surplus	<u>11,136</u>	<u>21,199</u>
Balance as at 31 March 2016	<u>529,558</u>	<u>518,422</u>
 RESERVES - ASSET REVALUATION		
Balance as at 1 July 2015	24,346,032	24,164,465
Revaluation Increment		181,567
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 31 March 2016	<u>24,346,032</u>	<u>24,346,032</u>
 TOTAL EQUITY	 <u><u>51,862,852</u></u>	 <u><u>50,789,409</u></u>

PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES

General
Ledger

	2015/16 Total Budget \$	31/05/16 Y-T-D Budget \$	31/05/16 Y-T-D Actual \$
<u>OPERATING EXPENDITURE</u>			
General purpose income	30,648	28,072	22,850
General administration	254,478	233,057	191,542
Law, order and public safety	296,362	271,568	261,501
Health	228,911	209,704	191,420
Welfare services	30,000	20,614	9,464
Housing	342,240	313,643	283,066
Community amenities	203,357	186,197	205,557
Recreation and culture	893,520	818,862	821,255
Transport	1,056,966	968,649	874,974
Economic services	119,461	109,340	64,439
Other property and services	50,584	46,266	(101,619)
Total	3,506,528	3,205,972	2,824,449
<u>CAPITAL EXPENDITURE</u>			
General purpose income	-	-	-
General administration	394,445	361,559	5,649
Law, order and public safety	520,800	330,000	-
Health	27,500	25,201	27,110
Welfare services	-	-	-
Housing	40,000	36,652	44,967
Community amenities	113,591	104,115	263
Recreation and culture	158,814	141,493	43,088
Transport	2,675,127	2,154,658	1,271,928
Economic services	625	913	946
Other property and services	-	-	-
Total	3,930,902	3,154,591	1,393,949
TOTAL EXPENDITURE	7,437,430	6,360,563	4,218,398
<u>OPERATING INCOME</u>			
General purpose income	(2,448,644)	(2,406,373)	(2,447,417)
General administration	(25,800)	(23,606)	(20,160)
Law, order and public safety	(678,862)	(622,259)	(97,290)
Health	(21,560)	(19,745)	(21,878)
Welfare services	(1,500)	(1,375)	(750)
Housing	(106,920)	(97,966)	(106,458)
Community amenities	(125,525)	(118,910)	(208,515)
Recreation and culture	(68,545)	(62,788)	(71,818)
Transport	(1,651,384)	(1,520,705)	(876,705)
Economic services	(6,700)	(6,116)	(14,381)
Other property and services	(68,000)	(62,315)	(32,520)
Total	(5,203,440)	(4,942,158)	(3,897,892)
<u>CAPITAL INCOME</u>			
General purpose income	-	-	-
General administration	-	-	-
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	-	-	-
Community amenities	-	-	-
Recreation and culture	-	-	-
Transport	-	-	-
Economic services	-	-	-
Other property and services	-	-	-
Total	-	-	-
TOTAL INCOME	(5,203,440)	(4,942,158)	(3,897,892)
SURPLUS/DEFICIT	2,233,990	1,418,405	320,506

		Debtors Trial Balance						
		As at 31.05.2016						
Debtor #	Name	Credit Limit	02.03.2016		01.04.2016	01.05.2016	31.05.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
		(90Days)						
A27		0.00	0	0.00	0.00	0.00	-300.00	
B33		0.00	0	0.00	0.00	20.00	20.00	
B80		198.54	712	0.00	0.00	0.00	198.54	
B90		0.00	0	0.00	0.00	0.00	-24.00	
C31		0.00	0	0.00	0.00	20.00	20.00	
C93		775.02	669	5.39	5.39	0.00	785.80	
C98		5.60	336	0.00	0.00	0.00	5.60	
C102		199.46	96	0.00	0.00	0.00	199.46	
E33		0.00	0	0.00	0.00	40.00	40.00	
G57		0.00	0	0.00	0.00	0.00	-40.00	
H37		0.00	0	0.00	0.00	40.00	40.00	
H49		160.00	363	0.00	0.00	0.00	160.00	
J1		0.00	0	0.00	0.00	0.00	-181.49	
J17		0.00	0	0.00	0.00	1430.00	1430.00	
K23		42900.00	95	0.00	0.00	0.00	42900.00	
L98		0.00	0	0.00	0.00	40.00	40.00	
M99		0.00	0	0.00	0.00	0.00	0.00	
M100		0.00	0	402.70	0.00	640.00	1042.70	
M115		1110.00	148	0.00	0.00	0.00	1110.00	
N7		0.00	0	0.00	0.00	720.00	720.00	
N41		0.00	0	0.00	0.00	160.00	160.00	
N42		2580.10	1125	0.00	0.00	0.00	2580.10	
O17		0.00	0	0.00	0.00	0.00	-240.00	
P50		0.00	0	9390.00	0.00	0.00	9390.00	
Q3		1593.75	95	0.00	0.00	0.00	1593.75	
S9		0.00	0	0.00	0.00	40.00	40.00	
S29		0.00	0	0.00	0.00	0.00	-331.97	
S93		0.00	0	0.00	0.00	0.00	-400.00	
S98		0.00	0	0.00	0.00	0.00	-320.00	
T15		0.00	0	0.00	270.00	90.00	360.00	
T52		0.00	0	260.06	0.00	640.00	900.06	
T57		0.00	0	0.00	0.00	30.00	30.00	
V11		0.00	0	0.00	0.00	99.85	99.85	
W60		0.00	0	0.00	0.00	0.00	-494.06	
Totals --- Credit Balances:		-2331.52	49522.47	10058.15	275.39	4009.85	61534.34	

9.3.2 ACCOUNTS FOR PAYMENT – 31 MAY 2016

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 8th June, 2016
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 31st May, 2016 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.

Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140138 COUNCIL RESOLUTION – ITEM 9.3.2

MOVED: Cr Hunt
SECONDED: Cr Connaughton

That Council notes the accounts for payment as presented for May, 2016 from the –

Municipal Fund totalling \$597,312.18 represented by Electronic Fund Transfers No's 12763 – 12825, Cheque No's 11285 – 11291 and Direct Debits 10348.1- 10348.7, 10356.1, 10360.1 – 10360.7, 10372.1, 10375.1 – 10375.7

Licensing Fund totalling \$20,039.70 represented by Electronic Fund Transfer No 12825.

CARRIED
Voted: 7/0

Date: 08/06/2016
Time: 4:59:03PM

Shire of THREE SPRINGS
Statement of Payments for the Month of May 2016

USER: Donna Newton
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Synergy				
11285	13/05/2016	Electricity Usage Charges 17/02/16 - 20/04/16		10,561.15
INV	03/05/2016	Electricity Usage Charges 26/02/2016 to 28/04/2016 - Duffy's Store,	29.70	
INV	03/05/2016	Electricity Usage Charges 25/02/2016 to 27/04/2016 - CEO House,	216.35	
INV	03/05/2016	Electricity Usage Charges 25/02/2016 to 28/04/2016 - Old Nurses	55.45	
INV	03/05/2016	Electricity Usage Charges 25/02/2016 to 28/04/2016 - Water Feature,	312.40	
INV	02/05/2016	Electricity Usage Charges from 25/03/2016 to 24/04/2016 - 132 Street	2,185.80	
INV	28/04/2016	Electricity Usage Charges from 17/03/2016 to 20/04/2016 - Swimming	7,761.45	
Telstra				
11286	13/05/2016	Mobile Phones - Various		1,736.15
INV	05/05/2016	Mobile Phone Usage 05/04/16 to 04/05/16 & Samsung Galaxy A3 x 3	1,736.15	
Three Springs Engineering				
11287	13/05/2016	Tool		550.00
INV P34/63	02/03/2016	1 x set HD Circlip Pliers 16"	550.00	
Water Corporation				
11288	26/05/2016	Water Usage Charges		516.09
INV	10/05/2016	Overdue Water Usage Charges for 17 Glyde Street - Charged to Tenant	516.09	
Shire of Moora				
11289	30/05/2016	Reimbursement of MEU Portable Sick Leave Entitlement		2,253.12
INV 26005	12/05/2016	Reimbursement of MEU Portable Sick Leave Entitlement PPE 17/05/2016	469.40	
INV 26011	20/05/2016	Reimbursement of MEU Portable Sick Leave Entitlement PPE 31/05/2016	1,783.72	
Telstra				
11290	30/05/2016	Monthly Account		1,089.93
INV	23/05/2016	Monthly Telephone Usage Charges to 15/05/2016, Service Charges to	1,089.93	
Water Corporation				
11291	30/05/2016	Water Usage and Service Charges		1,720.01
INV	13/05/2016	Water Usage from 01/03/2016 to 11/05/2016 - Oval (868 kL), Monthly	1,720.01	
Cunninghams Ag Services Machinery				
EFT12763	09/05/2016	Purchase of 2016 Case IH Farmall JX90 4WD Cab Tractor & Lipa		60,813.50
INV 76425	20/04/2016	Purchase of 2016 Case IH Farmall JX90 4WD Cab Tractor & Lipa	60,813.50	
Australian Services Union (A.S.U.)				
EFT12764	13/05/2016	Payroll deductions		51.60
INV	03/05/2016	Payroll Deduction for 03/05/2016	51.60	
AMPAC Debt Recovery (WA) Pty Ltd				
EFT12765	13/05/2016	Debt Recovery C93		7.31
INV 28124	30/11/2015	Commission of 7.7% on amounts paid 10/11/2015 & 24/11/2015 being	-14.25	
INV 29263	31/12/2015	Commission of 7.7% on amounts paid 08/12/2015 & 22/12/2015 being	5.39	
INV 29566	31/01/2016	Credit for Commission Charged on Invoice 29263 as Debtor C93	-2.70	
INV 30030	29/02/2016	Commission of 7.7% on amounts paid 01/02/2016 & 19/02/2016 being	5.39	
INV 31848	31/03/2016	Commission of 7.7% on amounts paid 04/03/2016 & 18/03/2016 being	5.39	
INV 32351	30/04/2016	Commission of 7.7% on amounts paid 01/04/16, 15/04/16 & 29/04/16	8.09	
Aussie IT - WA Ink Supplies				
EFT12766	13/05/2016	Yakabout Machine Ink		115.86
INV 513142	05/05/2016	893780: PRIPORT BLK INK TYPE JP-12 (5X500ML)	115.86	
BOC Gases				
EFT12767	13/05/2016	Cylinder Tracking		54.94
INV	28/04/2016	Daily Cylinder Tracking 29/03/16 to 27/04/16 - Oxygen Industrial E2	54.94	
Child Support Agency				
EFT12768	13/05/2016	Payroll deductions		648.49
INV	03/05/2016	Payroll Deduction for 03/05/2016	648.49	
Courier Australia				
EFT12769	13/05/2016	Freight		170.92
INV 0261	06/05/2016	Freight from Westrac Perth to Three Springs, 04/05/16 - Parts, Freight	63.95	
INV 0260	29/04/2016	Freight from Staples Australia to Three Springs, 22/04/2016 - Batteries,	36.81	
INV 0257	08/04/2016	Freight from Westrac to Three Springs, 07/04/2016 - Parts, Freight from	70.16	

Date: 08/06/2016
Time: 4:59:03PM

Shire of THREE SPRINGS
Statement of Payments for the Month of May 2016

USER: Donna Newton
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Staples Australia Pty Limited				
EFT12770	13/05/2016	Meterplan Charges		434.98
INV	26/04/2016	Meterplan Charge MPC5502A 20/03/2016 - 20/04/2016 2156 Colour	434.98	
Canine Control (Trepheene Pty Ltd)				
EFT12771	13/05/2016	Ranger Services 25/02/16		2,233.00
INV 629	29/02/2016	Ranger Services for 25/02/16 - Patrols conducted of Town Site and	1,116.50	
INV 715	04/05/2016	Ranger Services for 04/05/16 - Patrols conducted of Town Site and	1,116.50	
Covs Parts Pty Ltd				
EFT12772	13/05/2016	Parts Account		290.55
INV 7514237	06/05/2016	M1 Metric Drill Set Window	29.70	
INV 7511124	05/05/2016	6 x Dustpan & Brush Set Plastic, Gloves Disp. Nitrile 100, Bag of Rag	260.85	
Commercial Hotel Three Springs				
EFT12773	13/05/2016	Anzac Day Refreshments		183.98
INV	07/05/2016	RSL Refreshments for Anzac Day - 1 x Block of Emu Export, RSL	183.98	
Geraldton Fuel Company Pty Ltd				
EFT12774	13/05/2016	Fuel Account		9,605.00
INV	26/04/2016	20L Kerosene	110.00	
INV	21/04/2016	9,000 Litres Ultra L/Sulphur Diesel @ 1.0550 p/l,	9,495.00	
Greenfield Technical Services				
EFT12775	13/05/2016	Professional Services		11,375.76
INV 4225	04/05/2016	Provision of Engineering Services, Issue Tender Documents, Site	5,340.50	
INV 4221	04/05/2016	For the Provision of Professional Services under the WALGA Preferred	6,035.26	
Health Insurance Fund (HIF) of WA (Inc)				
EFT12776	13/05/2016	Payroll deductions		103.15
INV	03/05/2016	Payroll Deduction for 03/05/2016	103.15	
Ashdown Ingram				
EFT12777	13/05/2016	Parts Account		162.75
INV	06/04/2016	12V Turbo Timer (12-99012)	96.80	
INV	06/04/2016	LED Red/Amb Side Marker	65.95	
Shire of Irwin				
EFT12778	13/05/2016	Professional Services		158.12
INV 13894	03/05/2016	Building Consultancy from 30/03/2016 to 31/03/2016 - 2 hours @ 79.06	158.12	
Jason Signmakers				
EFT12779	13/05/2016	Signage		237.60
INV 169146	05/05/2016	6 x Floodway Signs	237.60	
Kamma's Bulldozing				
EFT12780	13/05/2016	Contractor		13,200.00
INV 772	09/05/2016	Dozer Hire to Push Gravel for Tomkins Road - 50 Hours @ \$264.00 per	13,200.00	
Leeman Plumbing & Excavation				
EFT12781	13/05/2016	Contractor		435.16
INV	22/04/2016	Investigate blocked drainage at Administration building. Unable to	435.16	
Midwest Mowers & Small Engines				
EFT12782	13/05/2016	Monthly Account		1,140.20
INV 109557	21/03/2016	HU445E Chainsaw, Saw Chain Cut Loop & Chain File 3/16	965.40	
INV 109506	18/03/2016	3/8 Low Profile Saw Chain & 5/32 Chainsaw Sharpening Kit	174.80	
Moore Stephens				
EFT12783	13/05/2016	Audit Services		14,932.50
INV 201436	02/05/2016	Moore Stephens Financial Reporting Workshop - 23/05/2016 for CEO & MOF	3,850.00	
INV 201315	29/04/2016	Interim Billing in respect of the audit for the year ended 30 June 2016 in	11,082.50	
McLeods				
EFT12784	13/05/2016	Professional Services		552.78
INV 92204	29/04/2016	Acquisition of land for intersection improvements: Three Springs -	552.78	
Marketforce Pty Ltd				
EFT12785	13/05/2016	Advertising - Gardener		252.67
INV 6409	29/04/2016	Advertisment for "Gardener" in Friday 01/04/2016 Geraldton Guardian	252.67	

Date: 08/06/2016
Time: 4:59:03PM

Shire of THREE SPRINGS
Statement of Payments for the Month of May 2016

USER: Donna Newton
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Northern Country Zone Of Walga				
EFT12786	13/05/2016	Conference & Training		125.00
INV 0019	27/04/2016	Elected Members Training Day 1st April 2016 - Social Evening Meal, ,	125.00	
Perfect Computer Solutions				
EFT12787	13/05/2016	Computer and IT Support		2,297.50
INV 21410	12/05/2016	New 1.5Kva True Online Rack Mountable U.P.S. for Server, Expense	1,915.00	
INV 21411	12/05/2016	03/05/16 - Investigate why backup drives won't show on server and why	212.50	
INV 21401	06/05/2016	27/04/16 - Set up CSO PC, cso2 with access to Synergy & 28/04/16 -	170.00	
Rossiter & Co				
EFT12788	13/05/2016	Anzac Day Supplies		129.85
INV APRIL	30/04/2016	10 x Porterhouse Steaks, 10 x Chicken Breasts & 3 Kg Sausages - Anzac	129.85	
Reliance Petroleum				
EFT12789	13/05/2016	Fuel Account		375.96
INV	03/05/2016	Credit Adjustment - Discount Granted on Fuel Costs (D000013)	-1.31	
INV APRIL	30/04/2016	Diesel Fuel for OTS - 60.05 Litres 02/04/16 & 58.66 Litres 23/04/16 , ,	377.27	
Robbro (WA) Pty Ltd				
EFT12790	13/05/2016	Flood Damage Repairs		185,605.75
INV 2435	11/05/2016	Supply of Hired Road Construction Plant with Operators to undertake	185,605.75	
Sweetman's Hardware				
EFT12791	13/05/2016	Monthly Account		140.00
INV 90B	04/04/2016	Battery 542B19RS for Toro Ride on Mower	140.00	
Sweetman's Ampol Cafe				
EFT12792	13/05/2016	Catering		150.00
INV 66	03/05/2016	Platter of Half Sandwiches and Half Wraps for 20 People - LEMC	150.00	
Three Springs Sand Blasting				
EFT12793	13/05/2016	Hall & Maley St Footpaths		57,926.00
INV 1207	09/05/2016	Construction of Dual Use Footpath - Hall & Maley Street	57,926.00	
Three Springs IGA				
EFT12794	13/05/2016	Monthly IGA Account		371.42
INV APRIL	30/04/2016	Apples - Anzac Day Dinner for TS Morrow Cadets, B/Gold Serviettes -	301.58	
INV APRIL	19/04/2016	Coffee - Local Emergency Management Committee 20/04/2016, Sugar -	16.50	
INV APRIL	19/04/2016	Allens Freckles, Allens Minties, Allens Party Mix, Asst Creams, Tim	53.34	
Three Springs Rural Services				
EFT12795	13/05/2016	Monthly Account		222.20
INV 31245	03/05/2016	Ice King Jug with Cup 2.5L Esky Water Bottles for Staff - J Clayton & J	50.00	
INV 31367	10/05/2016	3 x Neta Goof Plug Repair 4mm (Rack of 10)	4.50	
INV 31168	27/04/2016	2 x Hypro Boomless Nozzle XT010,	140.00	
INV 31167	27/04/2016	Heavy Duty Primer Step 2 300g & Killrust All Colours Spray Can 300g	27.70	
Three Springs Family Practice				
EFT12796	13/05/2016	Pre-Employment Medical		407.00
INV	05/05/2016	Pre Employment Medical for Gardener, Audiometric Test for Gardener	407.00	
Van't Veer Services				
EFT12797	13/05/2016	Monthly Postage Charges		53.45
INV 474	30/04/2016	Postage Charges for April - 3 x Large Letters, Postage Charges for	53.45	
WCC Electrical & Air Conditioning				
EFT12798	13/05/2016	Contractor		553.30
INV	27/04/2016	Inspect Power Fault at Netball Courts - Replace Fuse & Tighten all	339.90	
INV	23/04/2016	Replacement of Faulty Smoke Alarm at Child Care Centre	213.40	
Australian Taxation Office				
EFT12799	19/05/2016	BAS Remittance for April 2016		7,299.00
INV BAS 04	30/04/2016	BAS Remittance for April 2016, BAS Remittance for April 2016, BAS	7,299.00	
Three Springs Rural Services				
EFT12800	19/05/2016	Hardware Account		69.95
INV 31440	13/05/2016	Killrust Spray Can 300g, 40mb Med Gal Pipe PE 48.3 x 3.2 - 6.5 Metre	69.95	
Westline Contracting				
EFT12801	19/05/2016	Contractor		2,831.40

Date: 08/06/2016
Time: 4:59:03PM

Shire of THREE SPRINGS
Statement of Payments for the Month of May 2016

USER: Donna Newton
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Westline Contracting				
INV	12/05/2016	Pathway Marking of New Dual Footpath on Hall and Maley Streets.,	2,831.40	
Australian Services Union (A.S.U.)				
EFT12802	30/05/2016	Payroll deductions		51.60
INV	17/05/2016	Payroll Deduction for 17/05/2016	51.60	
Bridgestone Service Centre				
EFT12803	30/05/2016	Tyres and Alignment		995.00
INV 204893	21/04/2016	4 x 215/70R160C 108T BS R623 Tyres for TS5023, 4 x Disposal of	995.00	
Child Support Agency				
EFT12804	30/05/2016	Payroll deductions		648.49
INV	17/05/2016	Payroll Deduction for 17/05/2016	648.49	
Courier Australia				
EFT12805	30/05/2016	Freight Charges		49.01
INV 0262	13/05/2016	Freight from Westrac to Three Springs - Parts	8.64	
INV 0263	20/05/2016	Freight from Three Springs to State Library - Books, Freight from	40.37	
Veolia Environmental Services				
EFT12806	30/05/2016	Monthly Account		4,331.05
INV	22/05/2016	Weekly Bin Collection - 03/05/2016, 10/05/2016, 17/05/2016 &	4,331.05	
Canine Control (Trepheene Pty Ltd)				
EFT12807	30/05/2016	Ranger Services		1,116.50
INV 754	26/05/2016	Ranger Services for Friday 20 May 2016 - Patrols of Townsite and	1,116.50	
Department of Fire and Emergency Services (DFES)				
EFT12808	30/05/2016	Emergency Services Levy - Quarter 4		3,019.20
INV 143047	20/05/2016	2015/16 Emergency Services Levy - Quarter 4	3,019.20	
Geraldton Fuel Company Pty Ltd				
EFT12809	30/05/2016	Monthly Account		9,379.80
INV	19/05/2016	8,100.00 Litres Ultra L/Sulpher Diesel @ 1.1580 p/l	9,379.80	
Health Insurance Fund (HIF) of WA (Inc)				
EFT12810	30/05/2016	Payroll deductions		103.15
INV	17/05/2016	Payroll Deduction for 17/05/2016	103.15	
RN & LM Hebiton				
EFT12811	30/05/2016	Contractor		2,695.00
INV 178	19/04/2016	Excavation of Refuse Dump Site	2,695.00	
Steve Hunter				
EFT12812	30/05/2016	Contractor		2,500.00
INV 10019	25/05/2016	Replace Fused Compressor to Two Door Fridge at Canteen in Pavilion	660.00	
INV 10020	25/05/2016	Assemble and Install Bin Surrounds 06/05/2016 - Main Street	1,840.00	
Leeman Plumbing & Excavation				
EFT12813	30/05/2016	Contractor		451.22
INV	18/05/2016	Three Springs Shire Depot - Investigate Broken Water Pipe. Repair	451.22	
Starick Tyres				
EFT12814	30/05/2016	Monthly Account		124.41
INV 19033	29/04/2016	14.00R24" TL Tyre Puncture Repair, 24" O' Ring Seal Fitted, CT-80	124.41	
Moore Stephens				
EFT12815	30/05/2016	Financial Management Review		5,500.00
INV 201522	06/05/2016	Financial Management Review as per Local Government Financial	5,500.00	
Shire of Perenjori				
EFT12816	30/05/2016	Club Development Officer		11,000.00
INV 11534	15/05/2016	Club Development Officer Contribution 2015/2016, Club Development	11,000.00	
Perfect Computer Solutions				
EFT12817	30/05/2016	Computer and IT Support		255.00
INV 21441	26/05/2016	22/05/2016 - Perform SynergySoft upgrade for Three Springs and update	255.00	
Robbro (WA) Pty Ltd				
EFT12818	30/05/2016	Contractor		103,848.25
INV 2442	19/05/2016	Supply of Hired Road Construction Plant with Operators to undertake	103,848.25	

Date: 08/06/2016
Time: 4:59:03PM

Shire of THREE SPRINGS
Statement of Payments for the Month of May 2016

USER: Donna Newton
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Remote Roads				
EFT12819	30/05/2016	Contractor		35,503.49
INV	15/05/2016	For the Supply of Contract Supervisor for Flood Damage Repairs	24,601.72	
INV	17/05/2016	For the Supply of Contract Supervisor for Flood Damage Repairs	10,901.77	
Three Springs Primary School P & C Association				
EFT12820	30/05/2016	Catering		450.00
INV 274826	29/02/2016	Catering for Council Meeting held 17th February 2016	112.50	
INV 274827	31/03/2016	Catering for Council Meeting held 16th March 2016	112.50	
INV 274828	30/04/2016	Catering for Council Meeting held 20th April 2016	112.50	
INV 274829	19/05/2016	Catering for Council Meeting held 18th May 2016	112.50	
T Quip				
EFT12821	30/05/2016	Parts Account		77.35
INV 60175#5	04/04/2016	3 x Blade - Med (72 Inch Rec/Rear) - Toro Mower	77.35	
Three Springs Rural Services				
EFT12822	30/05/2016	Hardware Account		361.50
INV 31378	10/05/2016	Steel Blue Argyle Boots (Jason)	149.26	
INV 30797	08/04/2016	20 x Steel Post Black 150Cm (5FT) - Rural Road Numbering	151.00	
INV 31594	25/05/2016	Assorted Camlock, Elbow, Bush Reducing and Ball Valve for Skid	61.24	
Westrac Pty Ltd				
EFT12823	30/05/2016	Parts Account		649.64
INV	04/05/2016	302-4393 Cover As - TS5008 Cat Loader, 224-2263 Valve - Dust -	209.51	
INV	13/05/2016	9C-6783 Hose A - TS5008 Cat Loader	143.13	
INV	19/05/2016	S40 SOS Kit I/R (Oil Test Kits)	297.00	
Dave Watson Contracting Pty Ltd				
EFT12824	30/05/2016	Contractor		2,200.00
INV	11/05/2016	Lower, Underprune and Shape River Gum and Coral Gum on Hall Street.	2,200.00	
Department Of Transport - Daily Licensing				
EFT12825	31/05/2016	POLICE LICENSING PAYMENTS FOR MAY 2016		20,039.70
INV T1	31/05/2016	POLICE LICENSING 28/04/2016, POLICE LICENSING 29/04/21016,	20,039.70	
Commander Australia				
DD10340.1	12/05/2016	Monthly Account		46.92
INV	26/04/2016	Commander Contract (System Rental) 15/05/2016 to 15/06/2016 - Depot	46.92	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10348.1	03/05/2016	Payroll deductions		496.02
INV SUPER	03/05/2016	Super. for 502 03/05/2016	324.98	
INV	03/05/2016	Payroll Deduction for 03/05/2016	171.04	
WA Super				
DD10348.2	03/05/2016	Payroll deductions		4,224.42
INV	03/05/2016	Payroll Deduction for 03/05/2016	207.69	
INV	03/05/2016	Payroll Deduction for 03/05/2016	292.45	
INV	03/05/2016	Payroll Deduction for 03/05/2016	36.55	
INV SUPER	03/05/2016	Super. for 03/05/2016	3,245.83	
INV	03/05/2016	Payroll Deduction for 03/05/2016	441.90	
The Trustee for Every Superannuation Fund				
DD10348.3	03/05/2016	Superannuation contributions		274.04
INV SUPER	03/05/2016	Super. for 03/05/2016	274.04	
Cbus Super				
DD10348.4	03/05/2016	Superannuation contributions		173.63
INV SUPER	03/05/2016	Super. for 03/05/2016	173.63	
AMP Life Limited (AMP Flexible Super)				
DD10348.5	03/05/2016	Superannuation contributions		173.63
INV SUPER	03/05/2016	Super. for 03/05/2016	173.63	
Australian Super				
DD10348.6	03/05/2016	Superannuation contributions		68.33
INV SUPER	03/05/2016	Super. for 03/05/2016	68.33	

Date: 08/06/2016
Time: 4:59:03PM

Shire of THREE SPRINGS
Statement of Payments for the Month of May 2016

USER: Donna Newton
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Sunsuper Superannuation Fund				
DD10348.7	03/05/2016	Superannuation contributions		190.01
INV SUPER	03/05/2016	Super. for 03/05/2016	190.01	
SG Fleet Pty Ltd				
DD10356.1	15/05/2016	CESM Vehicle Lease		1,649.46
INV	30/04/2016	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10360.1	17/05/2016	Payroll deductions		480.39
INV SUPER	17/05/2016	Super. for 17/05/2016	314.74	
INV	17/05/2016	Payroll Deduction for 17/05/2016	165.65	
WA Super				
DD10360.2	17/05/2016	Payroll deductions		3,920.75
INV	17/05/2016	Payroll Deduction for 17/05/2016	207.69	
INV	17/05/2016	Payroll Deduction for 17/05/2016	292.44	
INV	17/05/2016	Payroll Deduction for 17/05/2016	36.55	
INV SUPER	17/05/2016	Super. for 17/05/2016	3,013.72	
INV	17/05/2016	Payroll Deduction for 17/05/2016	370.35	
The Trustee for Every Superannuation Fund				
DD10360.3	17/05/2016	Superannuation contributions		274.04
INV SUPER	17/05/2016	Super. for 17/05/2016	274.04	
Cbus Super				
DD10360.4	17/05/2016	Superannuation contributions		173.63
INV SUPER	17/05/2016	Super. for 17/05/2016	173.63	
AMP Life Limited (AMP Flexible Super)				
DD10360.5	17/05/2016	Superannuation contributions		173.63
INV SUPER	17/05/2016	Super. for 17/05/2016	173.63	
Australian Super				
DD10360.6	17/05/2016	Superannuation contributions		62.86
INV SUPER	17/05/2016	Super. for 17/05/2016	62.86	
Sunsuper Superannuation Fund				
DD10360.7	17/05/2016	Superannuation contributions		190.01
INV SUPER	17/05/2016	Super. for 17/05/2016	190.01	
National Mastercard				
DD10372.1	26/05/2016	Monthly Credit Card Account		155.36
INV MAY	20/05/2016	Plate Change from TS5014 to 1ETB694 Prior to Trade In (Branson	155.36	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10375.1	31/05/2016	Payroll deductions		483.10
INV SUPER	31/05/2016	Super. for 502 31/05/2016	316.51	
INV	31/05/2016	Payroll Deduction for 31/05/2016	166.59	
WA Super				
DD10375.2	31/05/2016	Payroll deductions		3,777.20
INV	31/05/2016	Payroll Deduction for 31/05/2016	207.69	
INV	31/05/2016	Payroll Deduction for 31/05/2016	292.45	
INV	31/05/2016	Payroll Deduction for 31/05/2016	36.55	
INV SUPER	31/05/2016	Super. for 31/05/2016	2,890.00	
INV	31/05/2016	Payroll Deduction for 31/05/2016	350.51	
The Trustee for Every Superannuation Fund				
DD10375.3	31/05/2016	Superannuation contributions		274.04
INV SUPER	31/05/2016	Super. for 31/05/2016	274.04	
Cbus Super				
DD10375.4	31/05/2016	Superannuation contributions		173.63
INV SUPER	31/05/2016	Super. for 31/05/2016	173.63	
AMP Life Limited (AMP Flexible Super)				
DD10375.5	31/05/2016	Superannuation contributions		173.63

Date: 08/06/2016
Time: 4:59:03PM

Shire of THREE SPRINGS
Statement of Payments for the Month of May 2016

USER: Donna Newton
PAGE: 7

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		AMP Life Limited (AMP Flexible Super)		
INV SUPER	31/05/2016	Super. for 31/05/2016	173.63	
		Australian Super		
DD10375.6	31/05/2016	Superannuation contributions		58.73
INV SUPER	31/05/2016	Super. for 31/05/2016	58.73	
		Sunsuper Superannuation Fund		
DD10375.7	31/05/2016	Superannuation contributions		190.01
INV SUPER	31/05/2016	Super. for 31/05/2016	190.01	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	20,039.70
M	MUNICIPAL BANK	597,312.18
TOTAL		617,351.88

National Business Mastercard

21 April, 2016 to 20 May, 2016

Chief Executive Officer

Plate Change for Branson Tractor prior to Trage in	\$	24.70
Licence & TP Insurance for New Case Tractor	\$	59.95
Piezo Ignitor for Oven at Unit 2 Kadathinni	\$	61.71
	\$	146.36

Deputy Chief Executive Officer

NIL	\$	-
	\$	-
Bank Charges	\$	9.00
	\$	9.00

Total Direct Debit Payment made on 26/05/2016	\$	155.36
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Police Licensing

Direct Debits from Trust Account

1 May, 2016 to 31 May, 2016

Monday, 2 May 2016	\$	305.60
Tuesday, 3 May 2016	\$	757.85
Wednesday, 4 May 2016	\$	338.60
Thursday, 5 May 2016	\$	809.20
Friday, 6 May 2016	\$	2,309.80
Monday, 9 May 2016	\$	1,200.60
Tuesday, 10 May 2016	\$	958.10
Wednesday, 11 May 2016	\$	80.50
Thursday, 12 May 2016	\$	1,298.40
Friday, 13 May 2016	\$	264.85
Monday, 16 May 2016	\$	16.75
Tuesday, 17 May 2016	\$	2,235.10
Wednesday, 18 May 2016	\$	332.35
Thursday, 19 May 2016	\$	409.15
Friday, 20 May 2016	\$	2,926.85
Monday, 23 May 2016	\$	1,833.25
Tuesday, 24 May 2016	\$	457.35
Wednesday, 25 May 2016	\$	490.75
Thursday, 26 May 2016	\$	17.00
Friday, 27 May 2016	\$	638.10
Monday, 30 May 2016	\$	240.60
Tuesday, 31 May 2016	\$	506.50
	\$	18,427.25

Bank Fees

Direct Debits from Muni Account

1 May, 2016 to 31 May, 2016

Total direct debited from Municipal Account	\$	173.95
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Payroll

Direct Payments from Muni Account

1 May, 2016 to 31 May, 2016

Wednesday, 4 May 2016	\$	28,911.42
Wednesday, 18 May 2016	\$	27,839.49
	\$	56,750.91

9.3.3 BUDGET ADJUSTMENT 2015/16

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0130
Disclosure of Interest: Nil
Date: 8 June 2016
Author: Sylvia Yandle

Signature of Author: _____

SUMMARY

For Council to approve the re-allocation of Budgeted funds from Plant Reserve to be allocated to Day Care Centre Reserve of \$200,000.

ATTACHMENT

Nil

BACKGROUND

When the 2015-6 Budget was adopted, Council approved funds to be allocated to Reserve Accounts namely:

1. Plant Reserve of \$320,000
2. Day Care Centre Reserve of \$100,000

Funds budgeted to plant reserves were required for major plant replacement program. During the year, two major plant replacements were carried out ahead of these funds being transferred. A value of more than \$360,000 had been utilised out of Municipal Account.

Transfer of \$100,000 to Day Care Centre Reserve should occur at 30 June 2016. With increasing costs for labour and materials each year, the current transfer is not sufficient to cover any significant improvements or expansion of the facility in the future. There is now an opportunity to reallocate the budgeted plant reserves transfer of \$200,000 to Day Care Centre Reserve.

CONSULTATION

Works Manager, Manager of Finance

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

** Absolute majority required.*

(1a)In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2)Where expenditure has been incurred by a local government —

(a)pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b)pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

The proposed budget amendments will have no impact on current budget's position.

STRATEGIC IMPLICATIONS

Nil

OFFICERS COMMENT

The budget adjustments will have no impact on the bottom line and effectively utilises funds needed to be allocated appropriately reflecting an increase Day Care Centre Reserve and a decrease in Plant Reserve.

VOTING REQUIREMENTS

Absolute Majority

140139 COUNCIL RESOLUTION – ITEM 9.3.3

MOVED: Cr Lake
SECONDED: Cr Hebiton

That Council amends the 2015/2016 Budget as follows:

- 1. \$200,000 Transfer to Reserve (Plant Reserve) – Credit account 135740**
- 2. \$200,000 Transfer to Reserve (Day Care Centre) – Debit account 116640**

CARRIED
Voted: 7/0

9.3.4 2016/17 FEES AND CHARGES SCHEDULE

Agenda Reference: Finance Manager
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0130
Disclosure of Interest: Nil
Date: 8th June 2016
Author: Leah John

SUMMARY

Council is requested to adopt the proposed 2016/17 Fees and Charges Schedule as presented. The proposal is required to be advertised for a period of seven days and will become effective from the start of 2016/17 financial year.

ATTCHMENT

Fees and Charges Schedule 2016/2017

BACKGROUND

The Budget preparation schedule for 2016/2017 includes the provision of budget components prior to the formal adoption of the entire budget document. This allows councillors' additional time to review each component prior to the formal adoption deadline.

The Fees and Charges Schedule has been prepared in consultation with staff providing relevant services to the community and ensuring appropriate levels of income are generated for the Shire whilst encouraging community usage of the shire properties and facilities.

Most Fees and Charges have remained same as in financial year 2015/16 taking into consideration increases in prior years. Programs that have proposed increases include General Purpose Funding (Rates Enquiry fees) and Economic Services (Building Statutory Fees).

CONSULTATION

Chief Executive Officer, Senior Finance Officer, Works Manager and Pool Manager.

STATUTORY ENVIRONMENT

Local Government Act 1995, Local Government (Finance) Regulations 1996

6.16. Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

(2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;

- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Fees and Charges schedules proposed for the 2016/2017 will have minimal impact on revenue.

STRATEGIC IMPLICATIONS

The modest increase in Fees and Charges will have minimal impact on the 2016/2017 Budget.

OFFICERS COMMENT

Fees and Charges Schedule were increased in prior years 2014/2015 and 2015/16 budgets and on review of these charges it is recommended that no increases occur in 2016/17 year apart from the proposed increase in rate enquiry fees.

Generally pricing for these charges are set below the financial cost of providing the service as there is an expected community service obligation for the provision of community/recreation services. In these instances fees received are expected to make minimal contribution towards the total cost of the service provision, with the balance being met from general rates revenue.

VOTING REQUIREMENTS



Absolute Majority

140140 COUNCIL RESOLUTION - ITEM 9.3.4

MOVED: Cr Lane
SECONDED: Cr Thorpe

That Council adopts the proposed Fees & Charges per the attachment.

CARRIED
Voted: 7/0

<div>  <div> Shire of Three Springs Schedule of Fees and Charges </div>  </div>					
PROGRAMS	Proposed Fees 2016/2017	Cost	GST	2015/2016	2014/2015
	Total Cost			Total Cost	Total Cost
ADMINISTRATION					
COUNCILLOR MEETING FEE					
Ordinary Meeting:					
President	\$ 264.00	\$ 264.00		\$ 264.00	\$ 264.00
Councillors	\$ 132.00	\$ 132.00		\$ 132.00	\$ 132.00
Committee/Special Meetings:					
President	\$ 66.00	\$ 66.00		\$ 66.00	\$ 66.00
Councillors	\$ 33.00	\$ 33.00		\$ 33.00	\$ 33.00
Other Payments					
Presidents Allowance	\$ 7,500.00	\$ 7,500.00		\$ 7,500.00	\$ 7,500.00
Deputy Presidents Allowance	\$ 1,375.00	\$ 1,375.00		\$ 1,375.00	\$ 1,375.00
PHOTOCOPYING					
A4 1 - 20 copies simultaneously (per copy)	\$ 0.50	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50
A4 21 copies or more simultaneously (per copy)	\$ 0.25	\$ 0.23	\$ 0.02	\$ 0.25	\$ 0.25
A3 (per copy)	\$ 0.60	\$ 0.55	\$ 0.05	\$ 0.60	\$ 0.60
Own paper supplied (per copy)	\$ 0.15	\$ 0.14	\$ 0.01	\$ 0.15	\$ 0.15
Coloured Printing (per copy)	\$ 0.60	\$ 0.55	\$ 0.05	\$ 0.60	\$ 0.60
Binding (per document)	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00
LAMINATING					
A4 (per page)	\$ 1.50	\$ 1.36	\$ 0.14	\$ 1.50	\$ 1.50
A3 (per page)	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00
INTERNET ACCESS POINT COMPUTERS					
General usage and internet access (per 1/2 hour)	\$ 3.00	\$ 2.73	\$ 0.27	\$ 3.00	\$ 3.00
Printing (per page)	\$ 0.50	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50
FACSIMILE					
Per page	\$ 3.00				
	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00
Service charge	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00
COUNCIL MINUTES					
	N/C			N/C	N/C
ELECTORAL ROLLS					
	\$ 11.00	\$ 10.00	\$ 1.00	\$ 11.00	\$ 11.00
YAKABOUT					
Sale Price					
Per Issue	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00
Advertising Charges - Local					
Prepared					
Full Page (Black and White)	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00	\$ 30.00
Full Page (Colour)	\$ 120.00	\$ 109.09	\$ 10.91	\$ 120.00	\$ 120.00
Half Page (Black and white)	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00	\$ 15.00
Half Page (Colour)	\$ 60.00	\$ 54.55	\$ 5.45	\$ 60.00	\$ 60.00
Quarter Page (Black and White)	\$ 7.50	\$ 6.82	\$ 0.68	\$ 7.50	\$ 7.50
Quarter Page (Colour)	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00	\$ 30.00
Attachment (copies provided)	\$ 7.50	\$ 6.82	\$ 0.68	\$ 7.50	\$ 7.50
Not Prepared					
Full Page (Black and White)	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00
Full Page (Colour)	\$ 160.00	\$ 145.45	\$ 14.55	\$ 160.00	\$ 160.00
Half Page (Black and white)	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00
Half Page (Colour)	\$ 80.00	\$ 72.73	\$ 7.27	\$ 80.00	\$ 80.00
Quarter Page (Black and White)	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00
Quarter Page (Colour)	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00
Advertising Charges - Non - Local					
Prepared					
Full Page (Black and White)	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00
Full Page (Colour)	\$ 160.00	\$ 145.45	\$ 14.55	\$ 160.00	\$ 160.00
Half Page (Black and white)	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00
Half Page (Colour)	\$ 80.00	\$ 72.73	\$ 7.27	\$ 80.00	\$ 80.00
Quarter Page (Black and White)	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00
Quarter Page (Colour)	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00
Attachment (copies provided)	\$ 7.50	\$ 6.82	\$ 0.68	\$ 7.50	\$ 7.50
Not Prepared					
Full Page (Black and White)	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00
Full Page (Colour)	\$ 200.00	\$ 181.82	\$ 18.18	\$ 200.00	\$ 200.00
Half Page (Black and white)	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00	\$ 25.00
Half Page (Colour)	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00	\$ 100.00
Quarter Page (Black and White)	\$ 12.50	\$ 11.36	\$ 1.14	\$ 12.50	\$ 12.50
Quarter Page (Colour)	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00

GENERAL PURPOSE FUNDING				
RATES ENQUIRIES				
Change of ownership advices	\$ 65.00	\$ 65.00	\$ 60.00	\$ 40.00
Instalment - administration fee	\$ 12.00	\$ 12.00	\$ 10.00	\$ 10.00
LAW, ORDER AND PUBLIC SAFETY				
DOG REGISTRATION FEES (set by Dog Act)				
Sterilised Dog				
One Year				
Normal Fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Pensioner Concession	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Working Dogs	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Three Years				
Normal Fee	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50
Pensioner Concession	\$ 21.25	\$ 21.25	\$ 21.25	\$ 21.25
Working Dogs	\$ 10.63	\$ 10.63	\$ 10.63	\$ 10.63
Unsterilised Dog				
One Year				
Normal Fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Pensioner Concession	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Working Dogs	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
Three Years				
Normal Fee	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00
Pensioner Concession	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Working Dogs	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
DOG IMPOUNDING FEES				
1st Day	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Additional days	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Kennel Registration	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
SCHEDULE OF DOG INFRINGEMENT FEES				
Charged in accordance with the Dog Act 1976				
CAT REGISTRATION FEES (set by Cat Act)				
Sterilised Cat				
One Year				
Normal Fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Three Years				
Normal Fee	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50
Cat Traps - refundable bond, no daily hire fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
HEALTH				
SEPTIC TANK FEES				
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs		as per Regs	as per Regs
HEALTH (PET MEAT) AMENDMENT REGULATIONS 2007				
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs		as per Regs	as per Regs
HEALTH (OFFENSIVE TRADES FEES) REGULATIONS 1976				
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs		as per Regs	as per Regs
HEALTH (PUBLIC BUILDING) AMENDMENT REGULATIONS 2007				
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs		as per Regs	as per Regs
HEALTH (TREATMENT OF SEWAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) AMENDMENT REGULATIONS 2007 (Schedule 1)				
Application for the approval of an apparatus by relevant local governments	as per Regs		as per Regs	\$ 113.00
Application for the approval of an apparatus by the Executive Director-				
a) with a local government report	as per Regs		as per Regs	\$ 35.00
b) without a local government report	as per Regs		as per Regs	\$ 113.00
Issuing of a 'Permit to Use an Apparatus'	as per Regs		as per Regs	\$ 113.00
FOOD PREMISES				
Registration - All premises including mobile and itinerant				
Annual renewal fee				
- High Risk Premises	as per Regs		as per Regs	\$ 200.00
- Medium Risk Premises	as per Regs		as per Regs	\$ 100.00
- Low Risk Premises	as per Regs		as per Regs	\$ 50.00

HOUSING										
RENTALS (per week)										
Staff Housing	\$	80.00	\$	80.00		\$	80.00	\$	80.00	
Non - Staff Housing/ or as negotiated (3 Bedroom)	\$	160.00	\$	160.00		\$	160.00	\$	160.00	
Non - Staff Housing/ or as negotiated (4 Bedroom/ 2 Bathroom)	\$	255.00	\$	255.00		\$	255.00	\$	255.00	
Kadathinni Units (2 Tenants)	\$	120.00	\$	120.00		\$	120.00	\$	120.00	
Kadathinni Units (1 Tenant)	\$	100.00	\$	100.00		\$	100.00	\$	100.00	
54 & 60 Glyde Street	\$	160.00	\$	160.00		\$	160.00	\$	160.00	
223 Mayrhofer Street (NMHS)	\$	180.00	\$	180.00		\$	180.00	\$	160.00	
3 Howard Street (Dentist)	\$	200.00	\$	200.00		\$	200.00	\$	200.00	
If Residential Rent - GST exempt										
COMMUNITY AMENITIES										
REFUSE CHARGES										
240 Litre Bin Collection	\$	220.00	\$	220.00		\$	220.00	\$	200.00	
Additional 240 Litre Bin Collection	\$	220.00	\$	220.00		\$	220.00	\$	200.00	
1500 Litre Bin Collection	\$	1,085.00	\$	1,085.00		\$	1,085.00	\$	1,065.00	
Additional 1500 Litre Bin Collection	\$	1,085.00	\$	1,085.00		\$	1,085.00	\$	1,065.00	
3000 Litre Bin Collection	\$	1,935.00	\$	1,935.00		\$	1,935.00	\$	1,915.00	
Additional 3000 Litre Bin Collection	\$	1,935.00	\$	1,935.00		\$	1,935.00	\$	1,915.00	
Asbestos Waste (per cubic metre)	\$	150.00	\$	136.36	\$	13.64	\$	150.00	\$	100.00
Demolition rubble / refuse (per cubic metre)	\$	150.00	\$	136.36	\$	13.64	\$	150.00	\$	100.00
PLANNING APPROVAL FEES (MINIMUM)		as per regs					as per regs		as per regs	
Refer to Regulations for statutory fees										
COMMUNITY AMENITIES										
THREE SPRINGS CEMETERY										
Burial Fee	\$	450.00	\$	450.00		\$	450.00	\$	450.00	
Reservation Fee	\$	40.00	\$	40.00		\$	40.00	\$	40.00	
Permission to erect headstone etc	\$	50.00	\$	50.00		\$	50.00	\$	50.00	
Undertakers license fee	\$	30.00	\$	30.00		\$	30.00	\$	30.00	
Permission to inter ashes in grave	\$	45.00	\$	45.00		\$	45.00	\$	45.00	
Reservation Fee for Niche Wall	\$	110.00	\$	110.00		\$	110.00	\$	110.00	
PLANNING FEES										
Development Applications:										
Home Occupation										
(a) Initial Fee		as per regs					as per regs	\$	209.00	
(b) Renewal Fee		as per regs					as per regs	\$	69.00	
Advertising Signs		as per regs					as per regs	\$	100.00	
All Other Development - Where the Estimated Cost of Development is:										
(a) Not More than \$50,000.00		as per regs					as per regs	\$	139.00	
(b) \$50,000.00 - \$500,000.00 (0.32% of Estimated Development Cost)		as per regs					as per regs			
(c) \$500,000.00 - \$2.5m (\$1,600.00 + 0.257% for every \$1 in excess of \$500,000)		as per regs					as per regs			
(d) \$2.5m and above		as per regs					as per regs		as per regs	
Lodging House Operation	\$	80.00	\$	80.00	\$	-	\$	80.00		
Hawkers Licence (Per Day)	\$	30.00	\$	30.00	\$	-	\$	30.00		
RECREATION & CULTURE										
THREE SPRINGS COMMUNITY HALL/PAVILION										
COMMERCIAL										
Whole Facility/Main Hall										
Touring Artists, Performing Artists, Films etc.	\$	350.00	\$	318.18	\$	31.82	\$	350.00	\$	350.00
Commercial Displays, Luncheons, Presentations, Seminars	\$	250.00	\$	227.27	\$	22.73	\$	250.00	\$	250.00
Red Room/Pavilion/ Multi Purpose Function Room										
Touring Artists, Performing Artists, Films etc.	\$	150.00	\$	136.36	\$	13.64	\$	150.00	\$	150.00
Commercial Displays, Luncheons, Presentations, Seminars	\$	80.00	\$	72.73	\$	7.27	\$	80.00	\$	80.00
SPORTING / COMMUNITY GROUPS										
Whole Facility/Main Hall										
Cabarets, Balls, Champagne Breakfasts, Weddings, 21st	\$	190.00	\$	172.73	\$	17.27	\$	190.00	\$	190.00
Luncheons, Presentations, Seminars, School Concerts	\$	70.00	\$	63.64	\$	6.36	\$	70.00	\$	70.00
Dance Classes, Yoga, Meetings (Per hour)	\$	20.00	\$	18.18	\$	1.82	\$	20.00	\$	20.00
Rehearsals, Preparations, Indoor Bowls, Badminton	\$	10.00	\$	9.09	\$	0.91	\$	10.00	\$	10.00
Cleaning of/ Damage to Facilities										
All venues should be in a clean state before hire. Hirer's who do not leave the facility in the same state will be charged to clean the facility and cost of any damage.										
Hourly Rate	\$	100.00	\$	90.91	\$	9.09	\$	100.00	\$	55.00
EQUIPMENT HIRE										
PA System / Projector	\$	20.00	\$	18.18	\$	1.82	\$	20.00	\$	20.00
Bond for use of PA System / Projector	\$	50.00	\$	45.45	\$	4.55	\$	50.00	\$	50.00
Trestles	\$	2.00	\$	1.82	\$	0.18	\$	2.00	\$	2.00
Chairs	\$	1.00	\$	0.91	\$	0.09	\$	1.00	\$	1.00
HIRE BOND FEES										
Venues where liquor is provided - Commercial	\$	500.00	\$	500.00		\$	500.00	\$	500.00	
Venues where liquor is provided-Local Organisations	\$	250.00	\$	250.00		\$	250.00	\$	250.00	

SWIMMING POOL						
Daily Entrance Fees						
Adults	\$ 3.50	\$ 3.18	\$ 0.32	\$ 3.50	\$ 3.50	
Children/Students and Aged Pensioners	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	
Children 4 years and under/ Spectators	Free			Free	Free	
Monthly Tickets						
Family	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	
Double	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00	
Single	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00	\$ 30.00	
Children/Student and Aged Pensioners	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	
Season Tickets						
Family	\$ 160.00	\$ 145.45	\$ 14.55	\$ 160.00	\$ 160.00	
Double	\$ 120.00	\$ 109.09	\$ 10.91	\$ 120.00	\$ 120.00	
Single	\$ 70.00	\$ 63.64	\$ 6.36	\$ 70.00	\$ 70.00	
Children/Students and Aged Pensioners	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	
Pool Party Hire	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	
SPORTING CLUB LEASES						
Football Club (per annum)	\$ 2,500.00	\$ 2,272.73	\$ 227.27	\$ 2,500.00	\$ 2,200.00	
Netball Club (per annum)	\$ 300.00	\$ 272.73	\$ 27.27	\$ 300.00	\$ 260.00	
Hockey Club (per annum)	\$ 600.00	\$ 545.45	\$ 54.55	\$ 600.00	\$ 560.00	
TRANSPORT						
TALC AND COCKY COUNTRY PLATES						
Fees set by the Department of Planning and Infrastructure						
ECONOMIC SERVICES						
BUILDING LICENSE FEES						
Set by Other Legislation: Building Regulation 2012						
Class 1 & 10 Buildings						
Uncertified Building Licence - 0.32% of Project Value (min \$95)	as per regs			as per regs	\$ -	
Certified Building Licence - 0.19% of Project Value (min \$95)						
BCITF Levy - Total Value of Construction x 0.2% (Over \$20,000)	0.20%			as per regs	\$ -	
Class 2 - 9 Buildings						
Building Licence - 0.09% of Project Value (min \$95)	as per regs			as per regs	\$ -	
BCITF Levy - Total Value of Construction x 0.2% (Over \$20,000)	0.20%			0.20%	\$ -	
Application for a demolition permit						
(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
(b) for demolition work in respect of a Class 2 to Class 9 building (per Storey)	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application for an occupancy permit for a completed building (s. 46)	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application for a temporary occupancy permit for an incomplete building (s. 47)	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))for each strata unit covered by the application, but not less than \$105.80	\$ 10.60	\$ 10.60	\$ 10.50	\$ 10.50		
Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2)) of the estimated value of the unauthorised work, but not less than \$96						
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3)) of the estimated value of the unauthorised work, but not less than \$95	\$ 96.00	\$ 96.00	0.18%	0.18%		
Application to replace an occupancy permit for an existing building (s52(1))	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	\$ 96.00	\$ 96.00	\$ 95.00	\$ 92.00		
Application as defined in regulation 31(for each building standard in respect of which a declaration is sought)	\$ 2,123.00	\$ 2,123.00				
BUILDING REGISTRATION BOARD LEVIS						
Builders Registration Board Levy (Under \$45,000)	\$ 61.65	\$ 40.50	\$ -	\$ 61.65	\$ 40.50	
Builders Registration Board Levy (Over \$45,000) - 0.137% of the value of the work	0.137%	\$ -	\$ -	0.14%	0.09%	
Application for Demolition License (Under \$45,000)	\$ 61.65	\$ 40.50	\$ -	\$ 61.65	\$ 40.50	
Application for Demolition License (Over \$45,000)	0.137%	\$ -	\$ -	0.14%	as per regs	
Occupancy Permit or Building Approval Certificate for Unauthorised Work under s. 51 of the Building Act 2011						
a) value of work \$45,000 or less	\$ 123.20	\$ 91.00	\$ 123.20	\$ 81.00		
b) Value of work over \$45,000	0.0274%	0.18%	0.18%	0.18%		
Occupancy permit under S46 of the Building Act						
Modification of occupancy permit for additional use of building on temporary basis under S48 of the Building Act.	No Levy					
BUILDING INSPECTION/PLANNING FEE (EHO/BS - per hr)						
	\$ 88.50	\$ 80.45	\$ 8.05	\$ 88.50	\$ 88.50	
Hawker License	\$ 30.00	\$ 30.00	\$ -	\$ 30.00	\$ 30.00	
STANDPIPE WATER (per kilo litres)						
	\$ 3.50	\$ 3.18	\$ 0.32	\$ 3.50	\$ 3.50	

OTHER PROPERTY AND SERVICES

PLANT HIRE

Minimum charge of 1 hour per plant hired						
Rate includes operator	Per Hour			Per Hour	Per Hour	
Grader - Contractor	\$ 150.00	\$ 136.36	\$ 13.64	\$ 150.00	\$ 150.00	
Grader - Ratepayer	\$ 130.00	\$ 118.18	\$ 11.82	\$ 130.00	\$ 130.00	
Tractor/ Roller - Contractor	\$ 115.00	\$ 104.55	\$ 10.45	\$ 115.00	\$ 115.00	
Tractor/ Roller - Ratepayer	\$ 95.00	\$ 86.36	\$ 8.64	\$ 95.00	\$ 95.00	
Backhoe - Contractor	\$ 140.00	\$ 127.27	\$ 12.73	\$ 140.00	\$ 140.00	
Backhoe - Ratepayer	\$ 120.00	\$ 109.09	\$ 10.91	\$ 120.00	\$ 120.00	
Loader - Contractor	\$ 150.00	\$ 136.36	\$ 13.64	\$ 150.00	\$ 150.00	
Loader - Ratepayer	\$ 130.00	\$ 118.18	\$ 11.82	\$ 130.00	\$ 130.00	
Prime Mover plus Side Tipper - Contractor	\$ 155.00	\$ 140.91	\$ 14.09	\$ 155.00	\$ 155.00	
Prime Mover plus Side Tipper - Ratepayer	\$ 135.00	\$ 122.73	\$ 12.27	\$ 135.00	\$ 135.00	
Prime Mover plus Low Loader - Rate per Km	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00	
Tip Truck - Contractor (large truck)	\$ 145.00	\$ 131.82	\$ 13.18	\$ 145.00	\$ 145.00	
Tip Truck - Ratepayer (large truck)	\$ 125.00	\$ 113.64	\$ 11.36	\$ 125.00	\$ 125.00	
Truck & Trailer - Contractor	\$ 155.00	\$ 140.91	\$ 14.09	\$ 155.00	\$ 155.00	
Truck & Trailer - Ratepayer	\$ 135.00	\$ 122.73	\$ 12.27	\$ 135.00	\$ 135.00	
Tractor - Contractor	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00	\$ 100.00	
Tractor - Ratepayer	\$ 85.00	\$ 77.27	\$ 7.73	\$ 85.00	\$ 85.00	
Rubbered Tyred Roller - Contractor	\$ 120.00	\$ 109.09	\$ 10.91	\$ 120.00	\$ 120.00	
Rubbered Tyred Roller - Ratepayer	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00	\$ 100.00	
Vibratory Roller - Contractor	\$ 140.00	\$ 127.27	\$ 12.73	\$ 140.00	\$ 140.00	
Vibratory Roller - Ratepayer	\$ 120.00	\$ 109.09	\$ 10.91	\$ 120.00	\$ 120.00	
Small Truck - Contractor	\$ 110.00	\$ 100.00	\$ 10.00	\$ 110.00	\$ 110.00	
Small Truck - Ratepayer	\$ 90.00	\$ 81.82	\$ 8.18	\$ 90.00	\$ 90.00	
Skid Steer - Contractor	\$ 110.00	\$ 100.00	\$ 10.00	\$ 110.00	\$ 110.00	
Skid Steer - Ratepayer	\$ 90.00	\$ 81.82	\$ 8.18	\$ 90.00	\$ 90.00	
Bus Hire - Commercial (charge per kilometre), BOND \$200	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	
Bus Hire - Community (charge per kilometre), BOND \$100	\$ 0.50	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50	
SUPERVISOR (per hour)	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00	\$ 100.00	
Penalty rates will apply if overtime is involved						
LABOURER (per hour)	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00	\$ 55.00	
Penalty rates will apply if overtime is involved						
SAND/GRAVEL/BLUE METAL Flat rate of:						
Small Truck (approx. 3 to 4 metres) - per load	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00	\$ 100.00	
Large Truck (approx. 10m3) per load	\$ 170.00	\$ 154.55	\$ 15.45	\$ 170.00	\$ 170.00	
Sale of:						
SAND/GRAVEL/BLUE METAL BY 6x4 TRAILER LOAD	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00	\$ 30.00	
SMALL ITEMS						
Minimum charge of 1 day per items hired						
Verticutter - per day	\$ 45.00	\$ 40.91	\$ 4.09	\$ 45.00	\$ 45.00	
Plate Compactor - per day	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00	\$ 55.00	
Cement Mixer - per day	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	
Other minor plant at the discretion of CEO or WS						

Manager of Finance left meeting at 3.08pm

Meeting adjourned for afternoon tea at 3.08pm and resumed at 3.23pm with all Councillors and CEO present

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

140141 COUNCIL RESOLUTION

**MOVED: Cr Connaughton
SECONDED: Cr Hunt**

That Council accept item of an urgent nature relating to Chief Executive Officer's Contract.

**CARRIED
Voted: 7/0**

Chief Executive Officer Sylvia Yandle declared an interest and left the chambers at 3.30pm.

140142 COUNCIL RESOLUTION

**MOVED: Cr Hunt
SECONDED: Cr Hebiton**

That Council close the meeting to members of the public to discuss Confidential Item.

**CARRIED
Voted: 7/0**

140143 COUNCIL RESOLUTION

**MOVED: Cr Lane
SECONDED: Cr Connaughton**

That Council renew the contract of the Chief Executive Officer for two years effective 18th September 2016, remuneration cash component increased as per Council's decision and provision for CPI increase (of the quarter) or 2.5% whichever is the greater, dependant on satisfactory annual performance appraisal.

**CARRIED
Voted: 7/0**

140144 COUNCIL RESOLUTION – Item 11.1

**MOVED: Cr Hunt
SECONDED: Cr Hebiton**

That Council reopen the meeting to members of the public.

**CARRIED
Voted: 7/0**

Chief Executive Officer returned to meeting at 3.49pm

- 11.1. ELECTED MEMBERS**
- 11.2. STAFF**

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

140145 COUNCIL RESOLUTION – Item 12

**MOVED: Cr Hebiton
SECONDED: Cr Lake**

That Council consider:-

Implementing a policy for closing of unsealed roads to all vehicles over 3.5 tonne due to inclement weather (to be determined by consultation with CEO, Works Supervisor and Council);

Letters to be written to all ratepayers informing them of the policy;

Text messages to be sent via SMS Harvest Ban Hotline on day of closure informing road users of details and sent again when roads reopened;

Notices to be inserted on Council website and notice boards within townsite; and

Subject to clarification - Offending motorists to be issued with infringement notices and fined for the offence.

**CARRIED
Voted: 7/0**

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

NIL

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 20th July 2016 at 1.30pm.

15. CONFIDENTIAL ITEMS

16. MEETING CLOSURE

There being no further business the Presiding member closed the meeting at 4.05pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 20th July 2016