



MINUTES OF THE  
ORDINARY COUNCIL MEETING  
HELD ON  
WEDNESDAY  
14<sup>TH</sup> DECEMBER 2016



WILDFLOWER COUNTRY

## SHIRE OF THREE SPRINGS

### MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 14<sup>th</sup> DECEMBER 2016 COMMENCING AT 1.39 PM.

#### Table of Contents

#### Contents

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE .....	1
2.1. PRESENT .....	1
2.2. APOLOGIES.....	1
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	1
4. PUBLIC QUESTION TIME.....	1
5. APPLICATIONS FOR LEAVE OF ABSENCE.....	1
6. CONFIRMATION OF PREVIOUS MEETING MINUTES.....	2
6.1. Confirmation of Minutes of Ordinary Meeting held 16 <sup>th</sup> November 2016.....	2
7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	2
8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	2
9. OFFICERS REPORTS .....	3
a) Community Emergency Services Manager Report December 2016 .....	3
b) Works Supervisor Report December 2016 .....	6
c) Parks and Gardens Report December 2016.....	6
d) Mechanic Report December 2016.....	6
e) Community Development Officer .....	2
f) Club Development Officer.....	2
9.1. HEALTH, BUILDING AND TOWN PLANNING .....	2
9.1.1. NIL.....	2
9.2. ADMINISTRATION .....	3
9.2.1. PLANWEST – THREE SPRINGS SOLAR FARM DEVELOPMENT APPLICATION.....	3
9.2.2 REVIEW OF DELEGATIONS REGISTER .....	6
9.2.3 PROPOSED RESTRICTED ACCESS VEHICLE (RAV) INCLUSION .....	8
9.3. FINANCE .....	10
9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 NOVEMBER 2016 .....	10
9.3.2. ACCOUNTS FOR PAYMENT – 30 NOVEMBER 2016 .....	43
10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	54
11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING .....	54
11.1. ELECTED MEMBERS .....	54
11.2. STAFF .....	54
12. QUESTIONS BY MEMBERS WITHOUT NOTICE.....	54
13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	54
14. TIME AND DATE OF NEXT MEETING .....	54
15. CONFIDENTIAL ITEMS .....	54
15.1.1. CONTRACT AGREEMENT – THREE SPRINGS MEDICAL CENTRE .....	54
16. MEETING CLOSURE.....	55

# SHIRE OF THREE SPRINGS

## MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE THREE SPRINGS COUNCIL CHAMBERS ON 14<sup>th</sup> DECEMBER 2016 COMMENCING AT 1:39PM.

### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Anthony Thomas declared the Meeting open at 1.39pm.

### 2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

#### 2.1. PRESENT

AEC Thomas	Shire President
RJ Thorpe	Deputy President
RW Hunt	Councillor
C Lane	Councillor
J Lake	Councillor
RN Hebiton	Councillor

#### STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance
J Clifford	Works Supervisor

#### MEMBERS OF THE PUBLIC

Nil

#### 2.2. APOLOGIES

Nil

#### 2.3. LEAVE OF ABSENCE

C Connaughton

### 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

### 4. PUBLIC QUESTION TIME

Nil.

### 5. APPLICATIONS FOR LEAVE OF ABSENCE

#### 140194 COUNCIL RESOLUTION – ITEM 5

MOVED: Cr Lane  
SECONDED: Cr Hebiton

That Council approve Leave of Absence for Cr Thomas and Cr Thorpe for the February 2017 ordinary meeting of Council.

CARRIED  
Voted: 6/0

**6. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**6.1. Confirmation of Minutes of Ordinary Meeting held 16<sup>th</sup> November 2016**

**140195 COUNCIL RESOLUTION – ITEM 6.1**

**MOVED:** Cr Hunt

**SECONDED:** Cr Lake

**That the Minutes of the Ordinary Council Meeting held on the 16<sup>th</sup> of November 2016 be confirmed as a true and accurate record of proceedings.**

**CARRIED**

**Voted: 6/0**

**7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

17/11/16 Wildflower Country Meeting – Cr Connaughton and CEO  
17/11/16 Wildflower Country Midlands Route Project site meeting – Cr Hunt,  
CEO, Works Supervisor and Maintenance Officer  
06/12/2016 PACE meeting – Cr Lane

**8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

## 9. OFFICERS REPORTS

*R Ryan Community Emergency Services Manager entered meeting at 1.58pm and left at 2.11pm*

### a) Community Emergency Services Manager Report December 2016

Issue	Activity	Officer	COMMENTS
LEMC	Followed up with Telstra regarding the phone outages following the power outage on Tuesday 15 <sup>th</sup> November	CESM	With our next Live Ex planned for Feb 2017 which will involve setting up of a Evac centre Complete follow ups and meetings with stakeholders  calls and emails Telstra MO CBFCO FCO and other stakeholders
Meetings	Brigade meetings Perenjori Three Springs Touch base with all CBFCO and some Captain regarding extreme weather days Tele conference Meeting with Mt Gibson mine staff	CESM	
ESL	Orders placed and delivered to brigades spending tracked	CESM	fire season orders for Foam, PPE & PPC for Perenjori Shires Mingenew  Uniforms /PPC delivered
Deployment	Pre formed IMT  On call for the region	CESM	Pre formed Level 2 & 3 IMT (incident Management Teams) these are formed on days/times of extreme weather and are made up of both DFES & P&W members I fill the Planning officers role  Form part of the Midwest on call roster this is for a 7 day period Must be available 24/7 and able to turn out within 10mins
Brigade vehicles	Preseason services completed	CESM	
Fire Hazard inspections	Town inspections by Ranger and myself	CESM	First inspections held on the 7 <sup>th</sup> October with follow up

	Follow up where needed		planned for the first week of November Letters and follow up phone calls & emails to outstanding property's
Training	<p>Vehicle training/refresher</p> <p>Hydrant work requests sent in for work required</p> <p>Attended a full day session at the DFES Academy</p> <p>Follow up on ladies day and further improvement of the presentation</p>	CESM	<p>Vehicle hand over conducted for Greenhead 3.4 U Leeman 4.4 B Vehicles delivered and training conducted Three Springs Town BFB With further training completed Working with the new Town Captain in Mingenew regarding training on appliance and town hydrant checks Regarding the new E Academy and how to use the new system Review of the ladies day presentation with Vicki Booth comments were made about the lead time this was due to having to wait for Vicki to return from holidays as this is her presentation and had never been trialled so the Three Springs ladies were the first and Vicki was called away the day before to attend training</p>
Hydrants	New hydrant applied for installed & repair request entered and sent off		New hydrant installed by the PJ school and PECC A number of work requests done
Mitigation works	<p>Answer questions &amp; follow up regarding farmers questions Plantation inspection</p> <p>Walton wells plantation</p> <p>Canna Reserve</p> <p>Caron Reserve</p> <p>Charles Darwin Reserve</p>	CESM	<p>Currently working with Charles Darwin reserve this is ongoing and Working with Kent Broad re Wilton wells plantation, Auscarbon are looking at providing a 20Lper second stand pipe for use by our fire fighters. Held meetings and site inspections regarding the fire management of the reserve with P&amp;W With ongoing meetings with stakeholders</p>

Grants	Local Government Grants Scheme grants  Three Springs  Latham  Working with Emily Sutherland  Following up with S Fletcher regarding power source for the Morawa Office	CESM	Funding has been granted and works (PJ shed) on the improvements to start soon. Site for the Three Springs Shed is finalised and construction to start soon. Construction to start soon on the Latham shed. Assisting Emily regarding the Caron Dam funding application Looking at options for power for the Morawa Shire Office
Vehicles	All vehicles ready	CESM	Fittings added to the Mingenew 3.4
Fire permits	No permits as now in prohibited season		refreshing FCO on their responsibility's Ordered new books for Three Springs FCOs
Complete fire reports	On going This is done on line following information coming from the FCOs	CESM	Follow up where needed. Fires
BFB vehicle Radios	Complete ICT requests and co-ordinate contractors to complete repairs and change overs where needed	CESM	On going
Mobile phone towers			
Karara Mine	MOU	CESM	Follow up on MOU bits
Reviewed new Policies' and manuals	On going Reviewed New planning reforms regarding Bushfire Prone Planning New IAP forms (incident forms)  New E-learning system is up and running	CESM	DFES new E learning & training system is now up and running. Members need to register on the system
<b>Completed tasks allocated to me by DFES DO (District Officer)</b>		DO, AO, CESM	As per CESM B P  Level 3 IMT & Level 2 2017 Training calendar Review policies Review SOPs & changes to TRKs Reviewed curing rates Vehicle hand overs

*Cr Lake left chambers at 2.01 pm and returned at 2.03pm*

**b) Works Supervisor Report December 2016**

**Reference:** Works Supervisor  
**Location:** Shire of Three Springs  
**Date:** 5 Dec 2016  
**Author:** Joe Clifford

**Maintenance Grading**

Skipper Road  
Bunney Road  
Nebru Road  
Wilton Well Road  
Robinson Road  
Kangaroo Flat Road  
Beekeeper Road  
Second Nth Road  
Some of these have also had shoulder clearing done

**Re- sheets**

Nebru Rd commenced

**Other**

Carey Road blowouts  
Tonkin Road Blowouts  
Turkey Flat Road Blowout  
Guide Posts  
Keep up with tip

**Private Works**

no works done

**c) Parks and Gardens Report December 2016**

**Reference:** Works Supervisor  
**Location:** Shire of Three Springs  
**Date:** 5 Dec 2016  
**Author:** Joe Clifford

Two gardeners commenced worked on 16 November and have started to make the town look tidy. First job was the Shire Office where the gardens were cleaned, plants pruned and leaves removed from the kerbline and garden beds. They steadily progressed along Railway Street tidying up all the gardens from one end of town to the other. They have commenced to mow the oval and hockey fields. Garden and lawn maintenance of the pool on will commence Wednesday 7<sup>th</sup> December.

Peter will continue to maintain the oval, hockey and pool reticulation systems



**d) Mechanic Report December 2016**

**Date:** 07-12-2016  
**Reference:** Works Depot  
**Author:** Malcolm Elliott

**PLANT MAINTENANCE & REPAIRS**

**P500509 120M grader**

Grease and check  
Change cutting edges  
Clean radiator and condenser

**P500306 Western Star**

Grease and check  
Service engine  
Fit new air cleaners  
Change gearbox oil  
Rebuild PTO hotshot  
Repair broken mounting bracket bonnet  
Repair wiring to DPF

**P50091 Backhoe**

Grease and check

**P5002 Cat**

Replace faulty beacon

**P50100 Canter tipper**

Grease  
Kingspins and tie-rod ends to be replaced –  
parts arrived yet to be completed  
Repair side gate to tray

**P7008 float**

Adjust and inspect brakes  
Grease  
Repair air leaks to brake boosters

**P5565 Bobcat**

Grease and check

**P500509 12m**

Repair wiring to rear beacon  
Replace headlight and repair wiring  
Replace broken rod to articulation sensor  
Check steering fault  
Puncture repair x 2  
Replace work lights x2

**P700101 Side tipper**

Grease and check  
Replace grease nipple

**P500802 Loader**

Top up hyd oil  
Repairs to wiring steering system fault  
Replace air cleaner  
Grease and check

**P50142 tractor**

Service mulcher  
Remove entangled fencing wire  
Replace grease nipples  
Install hose and nozzle to spray unit for  
watering trees  
Repair leaks boom spray

**P5013 vibe roller**

Grease  
Repair hose clamps, hyd hoses to drum  
Repair beacon and wiring  
Inspect and repair leaks hyd pump area  
Repair headlight bracket  
Top up engine oil

**P501204 multi tyre**

Check unit /grease  
Clean radiator/condenser  
Check A/C operation

**P500408 crew cab**

Check over unit

**5001 fire truck (TS-5022)**

Wiring repairs to tank level system

**P7002 TS-7002**

Puncture repair

**P000**

Repair hedge trimmer  
Change plug leaf blower and service  
Check chainsaws  
Repair starter recoil lawnmower

**Services**

P500306

**Other**

Maintain rubbish tip

*Works Supervisor J Clifford left the meeting at 1.57pm*

**e) Community Development Officer****f) Club Development Officer****Sports Club Development**

CLUB DEVELOPMENT OFFICER – Melissa Raffan

MEETINGS AND ACTIVITIES (November 2016)

Date	With Whom	Purpose
04/11/2016	Sports Community	Webinar – Training – Committee
17/11/2016	DSR	Meeting Manager and discuss Grant and role
18/11/2016	Three Springs Football Club	AGM
22/11/2016 – 23/11/2016	DSR	CDO Conference
24/11/2016	DSR	SafeClubs Training Session

The following Activities and/or projects have been progressed:

- Promote Training, Grants, and Events on the Sports Clubs Facebook Page
- Review and Promote Grants and training events to Clubs as required
- Working on Club Development Operational Plan
- Annual Club Connections Newsletter sent

**9.1. HEALTH, BUILDING AND TOWN PLANNING****9.1.1. NIL**

## 9.2. ADMINISTRATION

*Cr Thomas declared an interest in Item 9.2.1 and left Chambers at 2.17pm*

### 9.2.1. PLANWEST – THREE SPRINGS SOLAR FARM DEVELOPMENT APPLICATION

<b>Agenda Reference:</b>	CEO 12/16-01
<b>Location/Address:</b>	Lots M761, M762, M763 and M764 and Lot 50 Three Springs
<b>Name of Applicant:</b>	Shire of Three Springs
<b>File Reference:</b>	ADM0315
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	6th December 2016
<b>Author:</b>	Sylvia Yandle, CEO

**Signature of Author:** \_\_\_\_\_

#### SUMMARY

For Council to consider an application for Development Approval for a Solar Energy Facility to be established on Lots M761, M762, M763, M764 and 50 (503.3549ha). The whole concept of the proposal envisages a fully operational solar energy farm to be interconnected with the State's electricity grid.

#### ATTACHMENTS (Under separate cover)

- 9.2.1a Proposed Solar Farm document
- 9.2.1b Geotechnical Investigation Report
- 9.2.1c Technical feasibility report
- 9.2.1d Western Power Works Planning Report
- 9.2.1e Site Plan

#### BACKGROUND

A number of companies have expressed interest in establishing Solar Farms within the Shire of Three Springs and a formal proposal has been submitted by Planwest on behalf of Three Springs Solar Farm Pty Ltd for a development on Bruce Road, Three Springs. The development may occur in 2 stages of 50MW each with an ultimate capacity of 100MW. The proposal has had a preliminary geotechnical investigation and a technical feasibility study undertaken and has been the subject of a detailed enquiry assessment by Western Power (copies of all reports under separate cover).

The proposal supports the Governments Renewable Energy Targets to achieve large-scale generation of 33,000 GWh by 2020.

The infrastructure will incorporate state of the art components built in accordance with best practice standards. The solar farm will be able to operate in harmony within the existing environment without impact on the farming or living areas in the vicinity.

Whilst there remain some details of the proposal that need refinement the applicant requests the support of the Development Assessment Panel in order that the wheels of development process and funding can be secured to allow the project to be initiated.

#### COMMENT

Council is in the process of having WAPC recommend for approval Shire of Three Springs Local Planning Scheme No.2 (to supersede LPS No.1) and then progress for signing and gazettal by Minister for Planning.

The use of solar energy facility is not currently a listed use in Shire of Three Springs Local Planning Scheme No.1, however renewable energy facility is listed in Local Planning Scheme No.2 as follows:-

- ***renewable energy facility*** means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

Zoning table of proposed LPS No.2 only permits the Renewable Energy Facility use as an 'A' use which means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions (advertising).

The application will have to be referred to Development Assessment Panel for final assessment and approval. Rowe Group who have been handling Council's Planning issues and have been engaged for preliminary assistance, general advice and preparation of Responsible Authority Report required by Mid-West/Wheatbelt JDAP

After lodgement of the Development Application, Rowe Group would undertake all necessary follow up to the point of determination of the Development Application by the Midwest/Wheatbelt (Central) Joint Development Assessment Panel, including attendance at meetings with the Shire, provision of additional information in response to any issues that might arise during the assessment / advertising process, and generally monitoring the DA to point of determination by the JDAP.

Council are to determine if they support the proposal, accept the application and endorse the forwarding of the project to Development Assessment Panel for final assessment.

## CONSULTATION

CEO, Planwest Consultant, Rowe Group Planner and Department of Planning Officers

## STATUTORY ENVIRONMENT

The Shire of Three Springs Town Planning Scheme No 1 does not recognise this type of application in a Rural zone, Town Planning Scheme No.2 does recognise Renewable Energy Facility and is currently being processed for sign off by Minister for Planning.

### **Part 11A — Development Assessment Panels and development control**

#### **Division 1 — Functions of DAPs**

171A. Prescribed development applications, DAP to determine and regulations for

(1) In this section —

***planning instrument*** means —

- (a) a planning scheme; or
- (b) an interim development order;

## POLICY IMPLICATIONS

9000 Town Planning

***Scheme provisions: Clause 3.2, Zoning and Development Table, and Clause 7.6.***

## FINANCIAL IMPLICATIONS

Planning fees are applicable for this application and shire fee is \$34,196 and DAP fee is \$6,557. Consultant expenditure approximately \$14,000.

## **STRATEGIC IMPLICATIONS**

Strategic Community Plan – Economic

1.3.4 Support the provision of power, water and gas services to the region.

## **VOTING REQUIREMENT**

Simple Majority

### **140196 COUNCIL RESOLUTION – ITEM 9.2.1**

**MOVED:** Cr Hunt  
**SECONDED:** Cr Hebiton

**That Council:-**

- 1. Support the application from Planwest to develop Solar Energy Facility on behalf of Three Springs Solar Pty Ltd on Lots M761, M762, M763, M764 and Lot 50 Bruce Road, Three Springs;**
- 2. Endorse the engagement of Rowe Group for processing of development application from Planwest including preparation of submission to Development Assessment Panel.**

**CARRIED**  
**Voted: 5/0**

*Leah John Manager of Finance left chambers at 2.24pm and returned at 2.28pm*

*Cr Thomas returned to chambers at 2.32pm*

## **9.2.2 REVIEW OF DELEGATIONS REGISTER**

**Agenda Reference:** CEO 12/16-02  
**Location/Address:**  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0199  
**Disclosure of Interest:**  
**Date:** 7th December 2016  
**Author:** Sylvia Yandle, CEO

**Signature of Author:** \_\_\_\_\_

### **SUMMARY**

Council is required to review its Delegations Register once every 12 months.

### **ATTACHMENTS**

1. Current Delegations Register 16th April 2016.

### **BACKGROUND**

The Delegations Register was last reviewed in December 2014 and amended in April 2016 with reference to Deputy CEO changed to Manager of Finance.

### **COMMENT**

The Delegations Register has been reviewed and based on its current contents, no changes are required. Moore Stephens have recently done an Audit Regulation 17 review which may provide information on current delegations and registers. A further more comprehensive review of Council's Delegations Registers is intended to be undertaken in the coming 12 months where information from Moore Stephens and delegations from other shires will be looked at in detail to see if there is any justification in adding to the Three Springs register, or alternatively removing any delegations that may not be required. Many of the delegations are similar across shires.

### **CONSULTATION**

CEO, Manager of Finance, Moore Stephens staff.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 5.46 (2) states –

#### **5.46. Register of, and records relevant to, delegations to CEO and employees**

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

## **POLICY IMPLICATIONS**

Reference to delegated authority is made a number of times in Policy Manual - Adherence to the guidelines and procedures outlined in this document by all officers with delegated authority.

## **FINANCIAL IMPLICATIONS**

Nil.

## **STRATEGIC IMPLICATIONS**

Nil.

## **VOTING REQUIREMENTS**

Local Government Act 1995 Section 5.45 (1) (b) states –

*“any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.”*

### **140197 COUNCIL RESOLUTION – ITEM 9.2.2**

**MOVED:** Cr Hebiton

**SECONDED:** Cr Thorpe

**That Council endorse the Shire of Three Springs Delegations Register to that document listed at Attachment 1 “*Delegations Register 16th April 2016*”.**

**CARRIED**

**Voted: 6/0**

### 9.2.3 PROPOSED RESTRICTED ACCESS VEHICLE (RAV) INCLUSION

**Agenda Reference:** WS 12/16-01  
**Location/Address:** Carter Street (Three Springs)  
**Name of Applicant:** Clarkson Freightlines  
**File Reference:** ADM0171  
**Disclosure of Interest:**  
**Date:** 7th December 2016  
**Author:** Joe Clifford - Works Supervisor

**Signature of Author:** \_\_\_\_\_

#### SUMMARY

Council has been requested by Main Roads WA to assess Carter Street within the Shire of Three Springs for suitability as a Network 3 heavy haulage vehicle route. Should Carter Street be deemed suitable to accommodate Network 3 vehicles, that Council endorse an application to Main Roads WA to formalise the assessment.

#### ATTACHMENTS

- 9.2.3a Clarkson Freightlines Network 3 application
- 9.2.3b Letter Three Springs Primary School
- 9.2.3c Carter Street RAV assessment application

#### BACKGROUND

Clarkson Freightlines has requested to include a portion of Carter Street (Maley Street to Thomas Street) to be included on the MRWA Restricted Access Vehicle Policy as Network 3 roads.

A Road assessment has been carried out of Carter Street by the Works Supervisor as per guidelines set down by Main Roads of WA for assessing new RAV routes and it meets all requirements.

#### COMMENT

If the recommendations are adopted, MRWA will include that section of Carter Street as part of the RAV Network 3 route in Three Springs townsite.

#### CONSULTATION

Principal Three Springs Primary School Responses attached

#### STATUTORY ENVIRONMENT

MRWA – Restricted Access Vehicles Policy

#### STRATEGIC IMPLICATIONS

Nil

#### POLICY IMPLICATIONS



If the recommendation is adopted it will be added to the current RAV Policy.

## **FINANCIAL IMPLICATIONS**

Nil

## **OFFICERS COMMENT**

The proposed upgrade of Carter Street to accommodate RAV 3 vehicles is adjacent to the Three Springs Primary School. The upgrade will see that Carter Street is a RAV 3 road from Hall Street to Thomas Street

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION – ITEM 9.2.3**

That Council:-

1. Not approve the inclusion of Carter Street from Maley to Thomas Streets Three Springs into the RAV network on the grounds, that the Three Springs Primary School is adjacent to the proposed RAV upgrade. Potentially putting parents and children into conflict with large vehicles.

OR

2. That should Carter Street be deemed suitable to accommodate Network 3 vehicles, that Council endorse an application to Main Roads WA to formalize the position.

### **140198 COUNCIL RESOLUTION – ITEM 9.2.3**

**MOVED:** Cr Thorpe  
**SECONDED:** Cr Hebiton

That Council:-

1. That Carter Street be deemed suitable to accommodate Network 3 vehicles, that Council endorse an application to Main Roads WA to formalize the position, subject to the following conditions:-
  - a) Operation is not permitted between the hours of 7.30am to 9.00am and 2.30pm to 4.00pm;
  - b) Speed limit restricted to 20kph or less.

**CARRIED**  
**Voted: 6/0**

### **9.3. FINANCE**

#### **9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 NOVEMBER 2016**

**Agenda Reference:** Manager of Finance  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0243  
**Disclosure of Interest:**  
**Date:** 5<sup>th</sup> December, 2016  
**Author:** Leah John

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

The Monthly Statement of Financial Activity report for the month ending 30<sup>th</sup> November, 2016 is presented to Council for adoption.

#### **ATTACHMENT**

Finance Report ending 30<sup>th</sup> November, 2016.

#### **BACKGROUND**

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 34.

#### **POLICY IMPLICATIONS**

Nil.

#### **FINANCIAL IMPLICATIONS**

Financial implications are outlined in comments.

#### **STRATEGIC IMPLICATIONS**

Nil.

#### **OFFICER COMMENT**

Council's estimated Surplus C/FWD as at the 30<sup>th</sup> November, 2016 is \$2,920,772.

<b>SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS</b>	
Municipal Account	\$17,131.72
Business Cash Maximiser (Municipal Funds)	\$1,771,606.27
Grant Funds Holding Maximiser Account (Municipal Funds)	\$725,619.29
Trust Account	\$988.40
Reserve Maximiser	\$839,434.81
Police Licensing Account	\$95,965.83

Debtor's accounts as at 30<sup>th</sup> November, 2016 total \$82,907.65

Creditors as at 30<sup>th</sup> November, 2016 are \$431.52

The total outstanding Rates debt is \$382,152.53

#### VOTING REQUIREMENTS

Simple Majority.

#### **140199 COUNCIL RESOLUTION – ITEM 9.3.1**

**MOVED:** Cr Hebiton

**SECONDED:** Cr Thorpe

**That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30<sup>th</sup> November, 2016.**

**CARRIED**

**Voted: 6/0**

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**TABLE OF CONTENTS**

Statement of Financial Activity	2
Statement of Financial Activity Reportable Variances	3
Graphical Presentations	4
Notes to and Forming Part of the Statement	5 to 19
Works Programme Report	20
Building Maintenance	21 to 23
Debtor Information	24 to 28
Supplementary Information	29

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

	NOTE	30/11/16 Y-T-D Actual \$	30/11/16 Y-T-D Budget \$	2016/17 Total Budget \$	30/11/16 Y-T-D Variance \$	30/11/16 Y-T-D Variance %
<b>REVENUES/SOURCES</b>	1,2					
Governance		32,466	9,615	23,063	22,851	(238%)
General Purpose Funding		495,975	256,768	993,290	239,207	(93%)
Law, Order, Public Safety		534,581	508,005	773,990	26,576	(5%)
Health		8,181	10,460	25,100	(2,279)	22%
Education and Welfare		3,105	2,675	509,900	430	(16%)
Housing		38,813	46,080	110,583	(7,267)	16%
Community Amenities		79,260	75,633	86,425	3,628	(5%)
Recreation and Culture		40,328	10,030	56,066	30,298	(302%)
Transport		192,092	109,960	1,366,673	82,132	(75%)
Economic Services		8,160	8,216	20,232	(56)	1%
Other Property and Services		10,050	20,520	49,250	(10,470)	51%
		<u>1,443,011</u>	<u>1,057,961</u>	<u>4,014,572</u>	<u>(385,050)</u>	<u>36%</u>
<b>(EXPENSES)/(APPLICATIONS)</b>	1,2					
Governance		(120,919)	(122,465)	(293,885)	(1,546)	1%
General Purpose Funding		(13,575)	(15,925)	(38,207)	(2,350)	15%
Law, Order, Public Safety		(107,084)	(129,281)	(310,261)	(22,197)	17%
Health		(72,915)	(74,260)	(178,218)	(1,345)	2%
Education and Welfare		(2,090)	(4,448)	(10,680)	(2,358)	53%
Housing		(149,063)	(145,739)	(349,781)	3,324	(2%)
Community Amenities		(79,985)	(113,579)	(272,544)	(33,594)	30%
Recreation & Culture		(366,864)	(367,143)	(881,138)	(279)	0%
Transport		(278,436)	(296,634)	(704,170)	(18,198)	6%
Economic Services		(34,633)	(55,943)	(134,246)	(21,310)	38%
Other Property and Services		<u>131,886</u>	<u>(44,028)</u>	<u>(60,186)</u>	<u>(175,914)</u>	<u>400%</u>
		<u>(1,093,678)</u>	<u>(1,369,443)</u>	<u>(3,233,316)</u>	<u>(275,765)</u>	<u>(20%)</u>
<b>Net Result Excluding Rates</b>		349,333	(311,482)	781,256	(660,815)	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	0	8,200	11,950	(8,200)	100%
Rounding		0	0	0	0	0%
Depreciation on Assets	2(a)	289,276	405,170	972,424	(115,894)	29%
<b>Capital Expenditure and Income</b>						
Purchase Land held for resale	3		0	0	0	
Purchase Land and Buildings	3	(13,865)	(57,548)	(1,502,284)	(43,683)	76%
Purchase Furniture and Equipment	3	0	(11,802)	(90,342)	(11,802)	100%
Purchase Plant and Equipment	3	(499,050)	(639,970)	(684,970)	(140,920)	22%
Purchase of Motor Vehicles	3	0	0	(62,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(449,038)	(1,030,974)	(2,674,319)	(581,936)	56%
Purchase Infrastructure Assets - Footpaths	3	(5,400)	0	(50,000)	5,400	100%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(7,860)	0	0	7,860	100%
Proceeds from Disposal of Assets	4	0	(15,000)	20,000	(15,000)	100%
Repayment of Debentures	5	(64,709)	(64,709)	(149,073)	0	0%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(5,960)	(6,043)	(224,371)	(83)	1%
Transfers from Reserves (Restricted Assets)	6	0	0	300,000	0	0%
ADINet Current Assets July 1 B/Fwd	7	1,338,934	1,359,234	1,359,234	(20,300)	
LENet Current Assets Year to Date	7	<u>2,920,772</u>	<u>2,357,417</u>	<u>0</u>	<u>563,355</u>	<u>(24%)</u>
<b>Amount Req'd to be Raised from Rates</b>		<u>(1,989,111)</u>	<u>(1,992,495)</u>	<u>(1,992,495)</u>	<u>3,384</u>	<u>(0%)</u>
Rates per Note 8		1,989,111	1,992,495	1,992,495		
Variance		0	0	0		

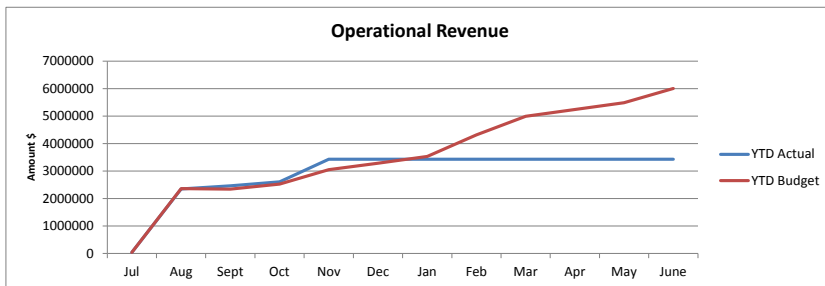
### Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

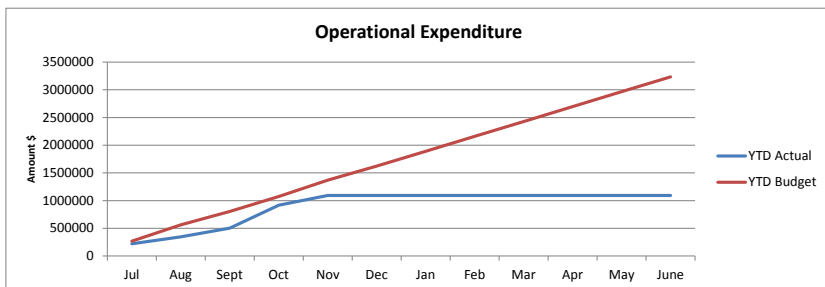
	%	\$	
<b>REVENUES/SOURCES</b>			<b>Explanation for Variances</b>
Governance	(238%)	\$ 22,851	Unbudgeted income - i.LGIS rebate on Workcare Policy based on actual salaries/wages for 2015/16 year were lower than anticipated. ii. Employer Incentive payment for a staff.
General Purpose Funding	(93%)	\$ 239,207	WA Grants Commission 2nd quarter payment, received ahead of budget.
Law, Order, Public Safety	(5%)	\$ 26,576	Value of DFES Fire Truck gifted to Shire is above budget expectation.
Health	22%	-\$ 2,279	Medical Center reimbursements low at this stage.
Housing	16%	-\$ 7,267	Lower income than expected due to a shire house and a pensioner unit currently unoccupied.
Community Amenities	(5%)	\$ 3,628	Refund of capital contribution from Western Power for old depot connection on West Yarra Rd - unbudgeted income.
Recreation and Culture	(302%)	\$ 30,298	Swimming pool grant from Dept of Sports & Recreation received ahead of budget.
Transport	(75%)	\$ 82,132	Final claim from WANDRRA for 2015/16 flood damage costs.
Other Property and Services	51%	-\$ 10,470	Less income received thus far in the year. A few private works picked up in the month - fire prevention clearings.
<b>(EXPENSES)/(APPLICATIONS)</b>			
General Purpose Funding	15%	-\$ 2,350	Rating valuations to occur second half of the year, budget phased monthly.
Law, Order, Public Safety	17%	-\$ 22,197	Low expenditure due to hold off on plant & equipment depreciation cost.
Education and Welfare	53%	-\$ 2,358	Generally low spending at this stage.
Housing	(2%)	\$ 3,324	Rate payments for joint housing scheme not budgeted coupled with increased cleaning costs for 58 Carter, left in poor state by previous tenant.
Community Amenities	30%	-\$ 33,594	Variance attributed by low salary costs due to CDO resigning and less spending on refuse site maintenance.
Transport	6%	-\$ 18,198	Plant operations cost low due to delay in plant depreciation and replacement.
Economic Services	38%	-\$ 21,310	Lower salaries/wages in community development area due to staff resignation.
Other Property and Services	400%	-\$ 175,914	Delays in vermin & weeds/pest plant control.
<b>CAPITAL EXPENDITURE AND INCOME</b>			
(Profit)/Loss on Asset Disposals	100%	-\$ 8,200	Plant & equipment depreciation delayed to adjust depreciation rates after asset revaluations carried out in FY2015/16.
Depreciation on Assets	29%	-\$ 115,894	Delay in plant replacement
Purchase Land and Buildings	76%	-\$ 43,683	Mainly driven by plant & equipment depreciation on hold till next month.
Purchase Furniture and Equipment	100%	-\$ 11,802	Building maintenance (capital) behind budget at this stage, will pick up in coming months now that the Maintenance Officer role has been filled.
Purchase Plant and Equipment	22%	-\$ 140,920	Expenditure planned for later in the year.
Purchase Infrastructure Assets - Roads	56%	-\$ 581,936	Fire Truck replaced by DFES. Backhoe and Free Roller pending at this stage.
Purchase Infrastructure Assets - Footpaths	100%	\$ 5,400	Capital road works behind budget thus far in the year.
Purchase Infrastructure Assets - Parks	100%	\$ 7,860	Additional expenditure on Hall Street footpath, work carried over from 2015/16 year.
Proceeds from Disposal of Assets	100%	-\$ 15,000	Expenditure carryover from 2015/16, part of town revitalisation project.
			Replacement for Mechanic's vehicle in progress, funds to be spent soon.

## General Income and Expenditure Graphs



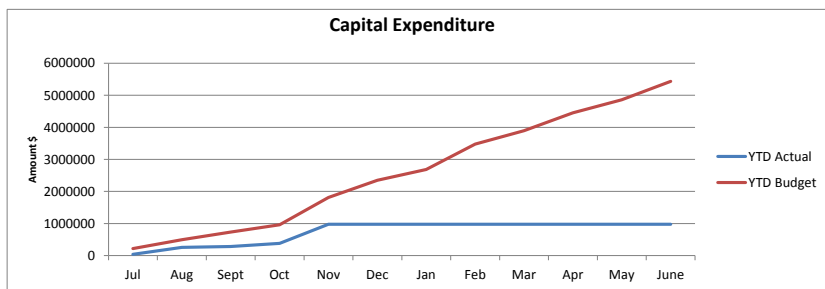
### Comment:

Rates Billing issued end of August. Received 1st & 2nd quarter of FAGS from Grants Commission. MRWA direct grants received in September. In the month, recognised as grant contribution value of New Fire Truck from DFES.



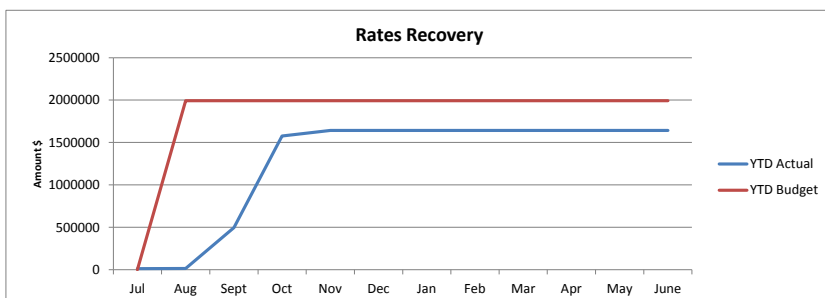
### Comment:

Operational costs being steady in the first few months. It will pick up soon when new staff come on board and start spending in their respective job/activities.



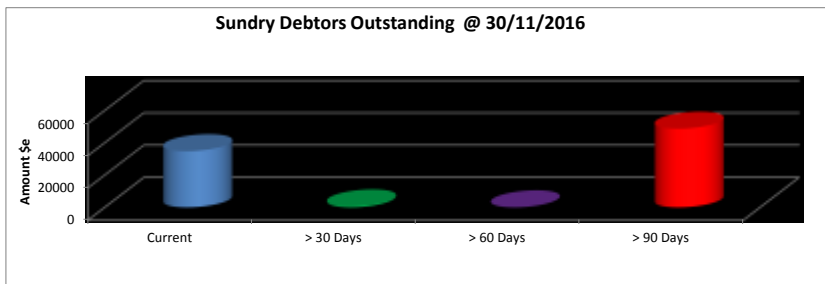
### Comment:

Road capital works progressed, invoices yet to be received for payment. New Fire Truck received in October from DFES. Other plant replacement in progress, spending to be incurred soon. Child Care Centre and admin office phased in second half of the year. Building maintenance behind schedule, will pick up soon.



### Comment:

More than 80% of total revenue on rates billing has been collected. Option 3 - Second instalment notices sent out, due 10th December.



### Comment:

Sundry Debtors - 80% of debtors in 90 days is from one debtor, expecting payment second half of the financial year.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. 131886

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(g) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:

Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

**EDUCATION AND WELFARE**

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

**HOUSING**

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

**COMMUNITY AMENITIES**

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

**RECREATION AND CULTURE**

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

**TRANSPORT**

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

**ECONOMIC SERVICES**

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

**OTHER PROPERTY & SERVICES**

Activities: Private works, plant repairs

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

		30 November, 2016 Actual \$	2016/17 Current Budget \$
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
Furniture & Equipment		0	30,000
Buildings	Chambers/Admin	0	330,000
<b>Law, Order, Public Safety</b>			
Firefighting Equipment	Fire Truck	494,910	450,000
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	0	165,784
<b>Health</b>			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings - Doctors House	Doctor's House	0	10,000
<b>Welfare Services</b>			
Buildings	Child Care Centre	0	850,000
<b>Housing</b>			
Buildings	Staff Housing	0	39,600
Buildings	Other Housing	0	53,900
<b>Community Amenities</b>			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	7,860	0
Buildings	Cemetery Shed	0	5,000
Furniture & Equipment	Trestles, Gazebo, Tables, etc	0	9,342
Plant & Equipment	Potable Water	500	
<b>Recreation and Culture</b>			
Buildings	Pool Shelter	0	8,000
<b>Transport</b>			
Infrastructure - Roads		405,718.23	2,474,319
Purchase Plant & Equipment	Backhoe/Free Roller	0	205,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	3,640	29,970
Purchase of Motor Vehicles	Mechanics vehicle	0	62,000
Furniture & Equipment	Office Equipment & Network	0	11,000
Building	Transportable Office	13,865	40,000
Footpaths	Slaughter Street	5,400	50,000
Drainage	Town Drainage	43,320	200,000
<b>Economic Services</b>			
Furniture & Equipment			10,000
		<b>975,213</b>	<b>5,063,915</b>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

	<b>30 November, 2016</b>	<b>2016/17</b>
	<b>Actual</b>	<b>Current Budget</b>
	<b>\$</b>	<b>\$</b>
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
 <u><b>By Class</b></u>		
Land Held for Resale	0	0
Land and Buildings	13,865	1,502,284
Furniture and Equipment	0	90,342
Plant and Equipment	499,050	684,970
Motor Vehicles	0	62,000
Infrastructure Assets - Roads	449,038.23	2,674,319
Infrastructure Assets - Footpaths	5,400	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	7,860	0
	<u><b>975,213</b></u>	<u><b>5,063,915</b></u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

975,213	5,063,915
975,213	5,063,915
0	0

**ACQUISITION OF ASSETS**
**2016/2017 BUDGET**
**By Program**

Trade-In

**Governance**

Building	Chambers/Admin	330,000	
Furniture & Equipment	IT	30,000	

**Law, Order, Public Safety**

Buildings	Fire Shed	165,784	
Plant & Equipment	Fire Truck	450,000	
Furniture & Equipment	CCTV Cameras	20,000	

**Health**

Buildings	Doctor's House	10,000	
Furniture & Equipment	M/Centre Equipment	10,000	

**Welfare Services**

Buildings	Child Centre Building	850,000	
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**Housing**

Buildings	Staff Housing	39,600	
Buildings	Other Housing	53,900	

**Community Amenities**

Buildings	Cemetery Shelter	5,000	
Furniture & Equipment	Trestles, Gazebo, Tables, etc	9,342	

**Recreation and Culture**

Buildings	Pool Shelter	8,000	
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**Transport**

Infrastructure - Roads	RRG, R2R, Own	2,474,319	
Infrastructure - Drainage	Drainage	200,000	
Plant & equipment	Backhoe	160,000	15,000
Plant & equipment	Free Roller	45,000	
	Traffic Lights, Welder, Genset, etc	29,970	
Motor Vehicles	Mechanic	62,000	5,000
Footpath	Slaughter Street	50,000	
Buildings	Transportable Office	40,000	
Furniture & Equipment	Office Equipment & Network	11,000	

**Economic Services**

Furniture & Equipment	V/Centre IT Equipment	10,000	
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Total by Program	<u>5,063,915</u>	<u>20,000</u>
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Land Held for Resale			
Land and Buildings	1,502,284		
Furniture and Equipment	90,342	15,000	
Plant and Equipment	684,970		
Motor Vehicles	62,000	5,000	
Infrastructure Assets - Roads	2,474,319		
Infrastructure Assets - Footpaths	50,000		
Infrastructure Assets - Airfield	0		
Infrastructure Assets - Parks and Ovals	0		
Infrastructure Assets - Drainage	200,000		

Total by Class	<u>5,063,915</u>	<u>20,000</u>
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**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b>By Program</b>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
<b>Transport</b>						
Mitsubishi Triton - Mechanic	8,750	0	5,000	0	-3,750	0
Case 580OLE Backhoe	23,200	0	15,000	0	-8,200	0
	31,950	0	20,000	0	(11,950)	0

<b>By Class</b>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2016/17	131886	2016/17	2016/17	2016/17	2016/17
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
<b>Plant &amp; Equipment</b>	0					
	23,200	0	15,000	0	(8,200)	0
<b>Vehicles</b>	8,750	0	5,000	0	(3,750)	0
	31,950	0	20,000	0	(11,950)	0

**Summary**

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2016/17	30/11/2016
BUDGET	ACTUAL
\$	\$
20,000	0
0	0
(11,950)	0
(11,950)	0

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**5. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
<b>Recreation &amp; Culture</b>									
Loan 156 - Swimming Pool Upgrad	49,949			7,788	15,784	42,161	34,165	1,329	2,796
Loan 160 - Swimming Pool	165,944			0	18,043	165,944	147,901	0	6,314
<b>Transport</b>									
Loan 157 - Grader	113,610			12,747	25,884	100,863	87,726	3,482	6,574
Loan 159 - Prime Mover	89,362			44,174	89,362	45,188	0	2,051	3,088
	418,865	0	0	64,709	149,073	354,156	269,792	6,863	18,772

All other loan repayments will be financed by general purpose revenue

**5. INFORMATION ON BORROWINGS (Continued) 131,886**

**(b) New Debentures - 2016/2017**

No new debentures are budgeted for the financial year ending 30 June 2017.

**(c) Unspent Debentures**

Council had no unspent debenture funds as at 30 June 2016 nor is it expected to have unspent debenture funds as at 30th June 2017

**(d) Overdraft**

Council did not utilise an overdraft facility during 2016/17

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

	30 November, 2016 Actual \$	2016/2017 Current Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	124,572	124,572
Amount Set Aside / Transfer to Reserve	891	3,613
Amount Used / Transfer from Reserve	-	-
	<u>125,463</u>	<u>128,185</u>
<b>(b) Plant Reserve</b>		
Opening Balance	131,199	131,199
Amount Set Aside / Transfer to Reserve	938	103,805
Amount Used / Transfer from Reserve	-	-
	<u>132,137</u>	<u>235,004</u>
<b>(c) Housing &amp; Development Reserve</b>		
Opening Balance	78,172	78,172
Amount Set Aside / Transfer to Reserve	559	42,267
Amount Used / Transfer from Reserve	-	-
	<u>78,731</u>	<u>120,439</u>
<b>(d) Local Gov Com Housing Reserve</b>		
Opening Balance	119,173	119,173
Amount Set Aside / Transfer to Reserve	852	38,656
Amount Used / Transfer from Reserve	-	-
	<u>120,025</u>	<u>157,829</u>
#####		
<b>(e) Gravel Pit Reserve</b>		
Opening Balance	45,315	45,315
Amount Set Aside / Transfer to Reserve	324	1,314
Amount Used / Transfer from Reserve	-	-
	<u>45,639</u>	<u>46,629</u>
<b>(f) Swimming Pool Rec Eq Reserve</b>		
Opening Balance	35,044	35,044
Amount Set Aside / Transfer to Reserve	251	1,016
Amount Used / Transfer from Reserve	-	-
	<u>35,295</u>	<u>36,060</u>
<b>(g) Day Care Centre Reserve</b>		
Opening Balance	300,000	300,000
Amount Set Aside / Transfer to Reserve	2,145	8,700
Amount Used / Transfer from Reserve	-	(300,000)
	<u>302,145</u>	<u>8,700</u>
<b>(h) Lovelocks Soak Reserve</b>		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
<b>Total Cash Backed Reserves</b>	<u>839,435</u>	<u>757,846</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

	30 November, 2016 Actual \$	2015/2016 Current Budget \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	891	3,613
Plant Reserve	938	103,805
Housing & Development Reserve	559	42,267
Local Gov Com Housing Reserve	852	38,656
Gravel Pit Reserve	324	1,314
Swimming Pool Rec Eq Reserve	251	1,016
Day Care Centre Reserve	2,145	8,700
Lovelocks Soak Reserve	-	25,000
	<u>5,960</u>	<u>224,371</u>
<b>Transfers from Reserves</b>		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	-
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(300,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(300,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>5,960</u>	<u>(75,629)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

- to be used to fund long service leave requirements

**Plant Reserve**

- to be used for the plant replacement, upgrade or purchase.

**Housing and Development Reserve**

- to be used to fund housing/accommodation projects

**Local Gov Com Housing Reserve**

- to be used to maintain the joint Ministry of Housing/Local Government Properties

**Gravel Pit Reserve**

- to be used for rehabilitation of disused gravel pits

**Swimming Pool Rec Eq Reserve**

- to be used to purchase recreational equipment for the swimming pool

**Child Centre Reserve**

- to be used to upgrade Child Care Building and equipments

**Lovelocks Soak Reserve**

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

	30 November, 2016 Actual \$	Brought Forward 1-Jul-16 \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,508,460	1,020,135
Cash - Restricted (Reserves)	839,435	833,475
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	346,819	24,942
- Excess Rates	(2,306)	(4,976)
- Sundry Debtors	95,213	434,573
- Emergency Services Levy	(14,770)	906
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(3,856)	(3,856)
- GST Receivable	57,895	983
Inventories	11,436	11,436
Land held for resale	-	-
	<u>3,838,326</u>	<u>2,317,618</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables		
- Sundry Creditors	(432)	(120,459)
- Accrued Expenditure	-	(11,374)
- GST Payable	(53,664)	-
- PAYG/Withholding Tax Payable	(23,826)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(4,836)
Accrued Salaries and Wages	-	(8,343)
Current Employee Benefits Provision	(117,875)	(117,875)
Current Loan Liability	(84,363)	(149,072)
	<u>(280,357)</u>	<u>(412,156)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>3,557,969</b>	<b>1,905,462</b>
Less: Cash - Reserves - Restricted	(839,435)	(833,475)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
- Lesser of Provision and Reserve	117,875	117,875
Add Back : Current Loan Liability	<u>84,363</u>	<u>149,072</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>2,920,772</u></b>	<b><u>1,338,934</u></b>



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

**8. RATING INFORMATION - 2015/2016 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2016/17 Rate Revenue \$</b>	<b>2016/17 Interim Rates \$</b>	<b>2016/17 Back Rates \$</b>	<b>2016/17 Total Revenue \$</b>	<b>2016/17 Budget \$</b>
<b>Differential General Rate</b>								
GRV - Residential	0.1161	208	1,990,280	231,072	0	0	231,072	231,129
GRV - Mining	0.2323	1	248,500	57,727	0	0	57,702	57,716
UV - Rural & Arrino	0.0162	183	100,865,700	1,634,024	0	0	1,634,024	1,637,353
UV - Mining	0.1192	14	338,534	40,353	0	0	40,353	40,337
Other		105	0	0			0	0
<b>Sub-Totals</b>		511	103,443,014	1,963,176	0	0	1,963,151	1,966,535
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	440	23	13,919	10,120	0	0	10,120	10,120
UV - Rural & Arrino	440	23	307,400	10,120	0	0	10,120	10,120
UV - Mining	440	13	25,459	5,720	0	0	5,720	5,720
<b>Sub-Totals</b>		59	346,778	25,960	0	0	25,960	25,960
							1,989,111	1,992,495
Discounts							0	0
<b>Totals</b>							1,989,111	1,992,495

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,723	91,179	(91,081)	1,821
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0			0
BRB Levy	0			0
RSL	0			0
Housing Bonds	280	400	(400)	280
Refuse site	0			0
Hall Hire Bond	0			0
Cat Trap Bond	0			0
Community Bus Bond	100			100
Sale of Books	0			0
Swimming Pool Inflatable	0			0
	<u>97,400</u>			<u>97,498</u>

## 10. CASH / INVESTMENTS SUMMARY

131,886

### Investments

#### Financial Institution

Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	30 November 2016 Actual \$
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### Cash at Bank

#### Financial Institution

Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	30 November 2016 Actual \$
National Australia Bank	Muni	17,132	490	(6,687)	10,934
National Australia Bank	Trust	988	-	(280)	708
National Australia Bank	Licensing	95,966	823	-	96,789

### Investments

			Credits	Debits		
National Australia Bank	Maxi Investm	1,771,606	-	-	-	1,771,606
National Australia Bank	Grant Acc	725,254	-	-	-	725,254
			Interest			
National Australia Bank	Reserve Max	839,435	-	-	-	839,435



**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

	NOTE	30/11/2016 Y-T-D Actual	30/11/2016 Y-T-D Current Budget	2016/17 Budget
		\$		\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	8	1,989,111	1,992,495	1,992,495
Grants and Subsidies - Operating		708,255	356,111	1,122,304
Grants and Subsidies - Non Operating		494,910	452,500	2,360,952
Contributions Reimbursements and Donations - Operating		59,409	61,878	172,500
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		-	15,000	20,000
Service Charges		-	-	-
Fees and Charges		139,652	146,910	257,470
Interest Earnings		18,945	23,583	60,596
Other Revenue		21,841	16,980	40,750
Realisation on Asset Disposal		-	(15,000)	(20,000)
		<u>3,432,123</u>	<u>3,050,457</u>	<u>6,007,067</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		(405,033)	(492,791)	(1,182,676)
Materials and Contracts		(160,880)	(263,889)	(633,200)
Utilities		(66,512)	(82,775)	(198,640)
Depreciation	##	(289,276)	(405,170)	(972,424)
Interest Expenses		(3,792)	(9,194)	(22,071)
Insurance		(155,855)	(91,596)	(174,381)
Other Expenditure		(12,331)	(15,828)	(37,976)
		<u>(1,093,679)</u>	<u>(1,361,243)</u>	<u>(3,221,368)</u>
Loss on Sale of Assets		-	(8,200)	(11,950)
Profit on Asset Disposal		-	-	-
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>		<u><b>2,338,444</b></u>	<u><b>1,681,014</b></u>	<u><b>2,773,749</b></u>

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY PROGRAM**

**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

	30/11/16 Y-T-D Actual	30/11/16 Y-T-D Current Budget	2016/17 Current Budget
	\$	\$	\$
<b>OPERATING REVENUES</b>			
Governance	32,466	9,615	23,063
General Purpose Funding	2,485,086	2,249,263	2,985,785
Law, Order, Public Safety	534,581	508,005	773,990
Health	8,181	10,460	25,100
Education and Welfare	3,105	2,675	509,900
Housing	38,813	46,080	110,583
Community Amenities	79,260	75,633	86,425
Recreation and Culture	40,328	10,030	56,066
Transport	192,092	109,960	1,366,673
Economic Services	8,160	8,216	20,232
Other Property and Services	10,050	20,520	49,250
	<u>3,432,122</u>	<u>3,050,456</u>	<u>6,007,067</u>
<b>OPERATING EXPENSES</b>			
Governance	(120,919)	(122,465)	(293,885)
General Purpose Funding	(13,575)	(15,925)	(38,207)
Law, Order, Public Safety	(107,084)	(129,281)	(310,261)
Health	(72,915)	(74,260)	(178,218)
Education and Welfare	(2,090)	(4,448)	(10,680)
Housing	(149,063)	(145,739)	(349,781)
Community Amenities	# (79,985)	(113,579)	(272,544)
Recreation & Culture	(366,864)	(367,143)	(881,138)
Transport	(278,436)	(296,634)	(704,170)
Economic Services	(34,633)	(55,943)	(134,246)
Other Property and Services	131,886	(44,028)	(60,188)
	<u>(1,093,678)</u>	<u>(1,369,443)</u>	<u>(3,233,318)</u>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<u><b>2,338,444</b></u>	<u><b>1,681,014</b></u>	<u><b>2,773,749</b></u>

# SHIRE OF THREE SPRINGS

## BALANCE SHEET

FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	30 November, 2016 ACTUAL \$	2015/16 \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,347,895	1,853,610
Trade and Other Receivables	478,995	452,573
Inventories	11,436	11,436
<b>TOTAL CURRENT ASSETS</b>	<b>3,838,326</b>	<b>2,317,619</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	18,227	18,227
Inventories - Refuse Land	-	-
Property, Plant and Equipment	15,116,684	14,892,894
Infrastructure	35,531,903	35,069,756
<b>TOTAL NON-CURRENT ASSETS</b>	<b>50,666,814</b>	<b>49,980,877</b>
<b>TOTAL ASSETS</b>	<b>54,505,140</b>	<b>52,298,496</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	78,118	145,209
Long Term Borrowings	84,363	149,072
Provisions	117,875	117,875
<b>TOTAL CURRENT LIABILITIES</b>	<b>280,356</b>	<b>412,156</b>
<b>NON-CURRENT LIABILITIES</b>	##	
Long Term Borrowings	269,793	269,793
Provisions	51,232	51,232
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>321,025</b>	<b>321,025</b>
<b>TOTAL LIABILITIES</b>	<b>601,381</b>	<b>733,181</b>
<b>NET ASSETS</b>	<b>53,903,759</b>	<b>51,565,315</b>
<b>EQUITY</b>		
Retained Profits (Surplus)	28,359,655	26,027,171
Reserves - Cash Backed	839,435	833,475
Reserves - Asset Revaluation	24,704,669	24,704,669
<b>TOTAL EQUITY</b>	<b>53,903,759</b>	<b>51,565,315</b>

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

	<b>30 November 2016 Actual \$</b>	<b>2016 \$</b>
<b>RETAINED PROFITS (SURPLUS)</b>		
Balance as at 1 July 2016	26,027,172	25,924,955
Change in Net Assets Resulting from Operations	2,338,444	417,270
Transfer from/(to) Reserves	<u>(5,960)</u>	<u>(315,053)</u>
Balance as at 30 June 2016	<u>28,359,656</u>	<u>26,027,172</u>
 <b>RESERVES - CASH BACKED</b>		
Balance as at 1 July 2016	833,475	518,422
Amount Transferred (to)/from Surplus	<u>5,960</u>	<u>315,053</u>
Balance as at 30 June 2016	<u>839,435</u>	<u>833,475</u>
 <b>RESERVES - ASSET REVALUATION</b>	<b>#</b>	
Balance as at 1 July 2016	24,704,668	24,346,032
Revaluation Increment		358,637
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 30 June 2016	<u>24,704,668</u>	<u>24,704,668</u>
 <b>TOTAL EQUITY</b>	 <u>53,903,759</u>	 <u>51,565,315</u>

**PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES**

General  
Ledger

	2016/17 Total Budget \$	30/11/16 Y-T-D Budget \$	30/11/16 Y-T-D Actual \$
<b><u>OPERATING EXPENDITURE</u></b>			
General purpose income	38,207	15,925	13,575
General administration	293,885	122,465	120,919
Law, order and public safety	310,261	129,281	107,084
Health	178,218	74,260	72,915
Welfare services	10,680	4,448	2,090
Housing	349,781	145,739	149,063
Community amenities	272,544	113,579	79,985
Recreation and culture	881,138	367,143	366,864
Transport	704,170	296,634	279,301
Economic services	134,246	55,943	34,633
Other property and services	60,188	44,028	(131,886)
<b>Total</b>	<b>3,233,318</b>	<b>1,369,443</b>	<b>1,094,544</b>
<b><u>CAPITAL EXPENDITURE</u></b>			
General purpose income	-	-	-
General administration	363,613	9,903	891
Law, order and public safety	615,784	450,000	494,910
Health	20,000	4,168	-
Welfare services	-	-	-
Housing	174,423	40,391	1,411
Community amenities	39,342	4,887	8,360
Recreation and culture	42,843	11,377	8,039
Transport	3,291,340	1,282,116	529,802
Economic services	11,314	3,329	324
Other property and services	-	-	-
<b>Total</b>	<b>4,558,659</b>	<b>1,806,170</b>	<b>1,043,737</b>
<b>TOTAL EXPENDITURE</b>	<b>7,791,977</b>	<b>3,175,612</b>	<b>2,138,281</b>
<b><u>OPERATING INCOME</u></b>			
General purpose income	(2,985,785)	(2,249,263)	(2,485,086)
General administration	(23,063)	(9,615)	(32,466)
Law, order and public safety	(773,990)	(508,005)	(534,581)
Health	(25,100)	(10,460)	(8,181)
Welfare services	(509,900)	(2,675)	(3,105)
Housing	(110,583)	(46,080)	(38,813)
Community amenities	(86,425)	(75,633)	(79,260)
Recreation and culture	(56,066)	(10,030)	(40,328)
Transport	(1,366,673)	(109,960)	(192,957)
Economic services	(20,232)	(8,216)	(8,160)
Other property and services	(49,250)	(20,520)	(10,050)
<b>Total</b>	<b>(6,007,067)</b>	<b>(3,050,456)</b>	<b>(3,432,988)</b>
<b><u>CAPITAL INCOME</u></b>			
General purpose income	-	-	-
General administration	-	-	-
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	-	-	-
Community amenities	-	-	-
Recreation and culture	-	-	-
Transport	-	-	-
Economic services	-	-	-
Other property and services	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INCOME</b>	<b>(6,007,067)</b>	<b>(3,050,456)</b>	<b>(3,432,988)</b>
<b>SURPLUS/DEFICIT</b>	<b>1,784,910</b>	<b>125,156</b>	<b>(1,294,707)</b>



Shire of Three Springs 2016/2017 Works Programme @ 30/11/2016																			
Road/Works	Job No	GL No	Works Program Progress												Financial Information				
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments	
Main Roads Projects																			
T/S Morawa Rd final Top Coat Seal SLK 10.622-12.631	MR02															94,563	39,400	0	
T/S Morawa Rd final Top Coat Seal SLK 13.067-15.630	MR03															120,437	50,180	0	
T/S Perenjori Rd Final Top Coat Seal SLK 0.507-4.436	MR04															149,000	62,085	0	
T/S Eneabba Road 7m wide PMB reseal SLK. 72 to 5.35	MR05															162,500	67,710	0	
																526,500	219,375	0	
Roads To Recovery																			
Construction - T/S Morawa Campbell Dudawa	RG03	3124			X		X									338,000	140,835	9,345	
T/S Eneabba Road realignment 15/16	RG04	3124		X	X		X									871,983	363,325	75,850	
																1,209,983	504,160	85,195	
Shire Projects																			
Bateman Rd re-sheet SLK	C1257	5274				X	X									83,864	34,944	85,825	
Beekeeper Rd re-sheet SLK5.0- 7.2	C1034	3164		X												85,738	35,725	2,275	
Broad Rd re-sheet SLK 0.0-2.0	C1013	3164	X	X	X	X										83,432	34,768	70,049	
Bunney Rd re-sheet SLK	C1050	3164		X		X										136,789	56,993	39,845	
Hydraulic Rd resheet SLK 8.35-10.35	C1028	3164														82,992	34,583	0	
Neburu Rd re-sheet SLK	C1003	3164					X									93,439	38,934	21,814	
Reed Rd re-sheet SLK 1.6-2.85	C1060	3164														58,057	24,194	0	
Weir Rd re-sheet SLK1.5-3.5	C1061	3164														78,140	32,558	0**	
Three Springs Eneabba Rd Shoulders	C1105	3164														35,385	14,743	0	
Drainage	1208	5594		X			X									200,000	0	43,320	
Tomkins Road - Capital Works	C1093		X	X												0	0	27,604	
Bunney Rd - Resheet	RR01	5274		X												0	0	527	
Weir Rd Resheet Slk	RR08	5274			X	X										0	0	72,585**	
																937,836	307,439	363,843	
Total Capital Works																2,674,319	1,030,974	449,038	
Operations and Maintenance Expenditure																			
Maintenance General		3352	X	X	X	X	X									0	0	54,113	individual road total
Town Street Maintenance	1201	3352	X	X	X	X	X									32,116	13,381	6,842	
Rural Road Maintenance	1202	3352	X	X	X	X	X									113,433	47,265	41,998	
Road Maintenance Grading	1229	3352			X	X	X									246,545	102,730	79,477	
Fire Control	5001	0692			X	X	X									11,890	4,960	7,138	
Refuse Site Maintenance	1001	1772	X	X	X	X	X									56,716	23,629	10,221	
Old Refuse Site Rehabilitation	1011	1772	X	X	X	X	X									0	0	0	
Parks & Gardens Maintenance	1105	2642	X	X	X	X	X									61,552	25,650	30,936	
Tree Pruning Town (Contract)	1322	3372	X	X	X	X	X									9,000	3,750	0	
Weed Spraying - Rural Roads (Contract)	1301		X													11,250	4,690	536	
Signage	1240		X	X	X	X	X									3,050	1,270	0	
Depot Maintenance	1230		X	X	X	X	X									56,070	23,358	13,716	
Total Operations and Maintenance																601,622	250,683	244,977	

Debtors Trial Balance								
As at 30.11.2016								
Debtor #	Name	Credit Limit	01.09.2016		01.10.2016	31.10.2016	30.11.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
Of								
Oldest								
Invoice								
(90Days)								
4			0.00	0	0.00	0.00	0.00	-40.00
A15			0.00	0	0.00	0.00	40.00	40.00
B33			0.00	0	0.00	0.00	30.00	30.00
B76			0.00	0	0.00	0.00	160.00	160.00
B80			198.54	895	0.00	0.00	0.00	198.54
B97			0.00	0	0.00	0.00	200.00	200.00
C93			47.30	422	42.51	0.00	0.00	89.81
C95			0.00	0	0.00	125.00	0.00	125.00
C98			5.60	519	0.00	0.00	0.00	5.60
D70			0.00	0	0.00	0.00	525.81	525.81
E26			0.00	0	0.00	0.00	255.00	255.00
E35			0.00	0	0.00	10.00	0.00	10.00
F14			0.00	0	20193.27	0.00	0.00	20193.27
F40			0.00	0	0.00	0.00	200.00	200.00
G53			0.00	0	0.00	0.00	117.50	117.50
G57			0.00	0	0.00	0.00	0.00	-40.00
H49			160.00	546	0.00	0.00	0.00	160.00
J1			0.00	0	0.00	0.00	0.00	-81.49
K20			0.00	0	0.00	0.00	0.00	-100.00
K23			42900.00	278	0.00	0.00	0.00	42900.00
L88			0.00	0	0.00	0.00	20.00	20.00
L89			0.00	0	0.00	0.00	111.80	111.80
M100			1746.06	243	0.00	0.00	0.00	1746.06
M115			1110.00	331	0.00	0.00	0.00	1110.00
N7			0.00	0	0.00	0.00	900.00	900.00
N42			2580.10	1308	0.00	0.00	0.00	2580.10
N46			0.00	0	0.00	0.00	335.00	335.00
O17			0.00	0	0.00	0.00	0.00	-360.00
P11			0.00	0	3166.60	0.00	480.00	3646.60
P50			0.00	0	0.00	0.00	2955.00	2955.00
S29			0.00	0	0.00	0.00	0.00	-331.97
S45			0.00	0	3646.60	0.00	0.00	3646.60
T15			0.00	0	0.00	0.00	90.00	90.00
T46			0.00	0	0.00	0.00	146.00	146.00
T52			0.00	0	0.00	68.84	800.00	868.84





		Debtors Trial Balance						
		As at 30.11.2016						
Debtor #	Name	Credit Limit	01.09.2016		01.10.2016	31.10.2016	30.11.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
		(90Days)						
T57			0.00	0	0.00	0.00	0.00	-50.00
T71			0.00	0	0.00	408.75	267.05	675.80
T81			0.00	0	0.00	0.00	60.00	60.00
W60			0.00	0	0.00	0.00	0.00	-308.72
W80			0.00	0	0.00	0.00	117.50	117.50
Totals --- Credit Balances:		-1312.18	48747.60		27048.98	612.59	7810.66	82907.65

### **9.3.2. ACCOUNTS FOR PAYMENT – 30 NOVEMBER 2016**

**Agenda Reference:** CEO  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0083  
**Disclosure of Interest:**  
**Date:** 5<sup>th</sup> December, 2016  
**Author:** Donna Newton

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

#### **ATTACHMENT**

Lists of creditors paid as at 30<sup>th</sup> November, 2016 is attached.

#### **BACKGROUND**

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

#### **POLICY IMPLICATIONS**

Payments have been made under delegation.

#### **FINANCIAL IMPLICATIONS**

Funds available to meet expenditure.

#### **STRATEGIC IMPLICATIONS**

Nil.

## **OFFICER COMMENT**

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

## **VOTING REQUIREMENTS**

Simple Majority

### **140200 COUNCIL RESOLUTION – ITEM 9.3.2**

**MOVED:** Cr Lake  
**SECONDED:** Cr Hebiton

**That Council notes the accounts for payment as presented for November, 2016 from the –**

**Municipal Fund totalling \$678,805.63 represented by Electronic Fund Transfers No's 13216 – 13277, Cheque No's 11327 – 11331 and Direct Debits 10588.1, 10599.1 – 10599.7, 10603.1, 10610.1 – 10610.7, 10624.1 – 10624.7 & 10627.1.**

**Licensing Fund totalling \$25,849.55 represented by Electronic Fund Transfer No 13278.**

**CARRIED**  
**Voted: 6/0**

Date: 05/12/2016  
Time: 3:24:11PM

**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of November 2016**

USER: Donna Newton  
PAGE: 1

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>City Of Greater Geraldton</b>				
11327	11/11/2016	Seniors Week and Regional Library Visit		548.00
INV 70869	28/10/2016	Tickets to Neil Diamond Tribute Seniors Week opening Event at Queens	320.00	
INV 71070	08/11/2016	In Region Visit to Three Springs Library as per Mid West Regional	228.00	
<b>Synergy</b>				
11328	11/11/2016	Electricity Usage Charges		12,458.70
INV	28/10/2016	Electricity Usage Charges 26/08/2016 to 25/10/2016 - Admin Office,	9,619.70	
INV	28/10/2016	Electricity Usage Charges 25/08/2016 to 25/10/2016 - 50 Carter Street	154.00	
INV	28/10/2016	Electricity Usage Charges 25/08/2016 to 25/10/2016 - Centenary Water	278.20	
INV	28/10/2016	Electricity Usage Charges 25/08/2016 to 25/10/2016 - Old Nurses	83.75	
INV	31/10/2016	Electricity Usage Charges 25/08/2016 to 25/10/2016 - 58 Carter Street	33.05	
INV	01/11/2016	Electricity Usage Charges from 25/09/2016 to 24/10/2016 - 132 Street	2,001.90	
INV	07/11/2016	Electricity Supply Charge 07/09/2016 to 04/11/2016 - Duffys Store	28.70	
INV	28/10/2016	Electricity Usage Charges from 25/08/2016 to 25/10/2016 - 21 Franklin	259.40	
<b>Telstra</b>				
11329	11/11/2016	Monthly Account		459.65
INV	05/11/2016	Mobile Phone Usage 05/10/16 to 04/11/16 - 0407 981 659 \$38.04, 0448	459.65	
<b>Water Corporation</b>				
11330	11/11/2016	Water Usage and Service Charges		1,991.70
INV	28/10/2016	Water Usage 28/09/2016 to 26/10/2016 - Oval (1493 kL), Monthly	1,991.70	
<b>Telstra</b>				
11331	28/11/2016	Monthly Account		1,377.22
INV	23/11/2016	Monthly Telephone Usage Charges to 15/11/2016, Service Charges to	1,106.17	
INV	27/11/2016	Text (SMS) Service for Fire & Harvest Ban Information to	271.05	
<b>Australian Services Union (A.S.U.)</b>				
EFT13216	11/11/2016	Payroll deductions		52.70
INV	01/11/2016	Payroll Deduction for 01/11/2016	52.70	
<b>BOC Gases</b>				
EFT13217	11/11/2016	Monthly Account		56.77
INV	29/10/2016	Daily Cylinder Tracking 28/09/2016 to 28/10/2016 - Oxygen Industrial	56.77	
<b>Office Max Australia Limited</b>				
EFT13218	11/11/2016	Stationery Order		346.70
INV	03/11/2016	OfficeMax Hard Cover Diaries 2017 A5, Day to a Page, Black Product	203.63	
INV	09/11/2016	Credit for Delivery Charge on Invoice 38654565	-6.95	
INV	09/11/2016	OfficeMax Hard Cover Diaries 2017 A4, Week to View, Black Product	-6.59	
INV	08/11/2016	OfficeMax Hard Cover Diaries 2017 A4, Week to View, Black Product	6.59	
INV	08/11/2016	Office Elements Copy Paper A4 80gsm White Ream/500 Product Code:	150.02	
<b>Batavia Coast Firearms &amp; Ammunition Sales</b>				
EFT13219	11/11/2016	Vermin Control		640.00
INV 74	28/10/2016	4 x 250 34 Gram 4 Shot for Vermin Control	640.00	
<b>Bob Waddell Consultant</b>				
EFT13220	11/11/2016	Professional Services		66.00
INV 1410	04/11/2016	Assistance with Financial Ratios for the 2015/16 Annual Financial Report	66.00	
<b>Child Support Agency</b>				
EFT13221	11/11/2016	Payroll deductions		604.07
INV	01/11/2016	Payroll Deduction for 01/11/2016	604.07	
<b>Courier Australia</b>				
EFT13222	11/11/2016	Freight Account Various		50.88
INV 0286	28/10/2016	Freight from Three Springs to State Library - Library books returned,	50.88	
<b>Staples Australia Pty Limited</b>				
EFT13223	11/11/2016	Meterplan Charges		1,101.16
INV	24/10/2016	Meterplan Charge MPC5502A 20/09/2016 - 20/10/2016 4273 Colour	782.13	
INV	03/11/2016	Sellotape 767 Packaging Tape Clear 48mmx75m Product Code:	133.13	
INV	01/11/2016	Travel Charge for Repairs to Lanier Photocopier 28/10/16 - Parts	185.90	

Date: 05/12/2016  
Time: 3:24:11PM

**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of November 2016**

USER: Donna Newton  
PAGE: 2

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>Canine Control (Trepheene Pty Ltd)</b>				
EFT13224	11/11/2016	Ranger Services		1,130.80
INV 978	29/10/2016	Ranger Services for Friday 28 October 2016. Patrols were conducted of	1,130.80	
<b>Commercial Hotel Three Springs</b>				
EFT13225	11/11/2016	Accommodation		285.00
INV 21817	02/11/2016	Accommodation for Auditors (James Arthur, Simon Doger and Stephanie	285.00	
<b>Geraldton Fuel Company Pty Ltd (Refuel Australia)</b>				
EFT13226	11/11/2016	Monthly Account		142.81
INV	28/10/2016	Liplex EP2 450gm x 24 Grease	142.81	
<b>Geraldton Mower &amp; Repair Specialist</b>				
EFT13227	11/11/2016	Parts Account		112.00
INV 59889 #	27/10/2016	2 x Blade 42 Cub Cadet 13A77T for Rover Ride on Mower, Deck	112.00	
<b>Hille, Thompson &amp; Delfos Surveyors &amp; Planners</b>				
EFT13228	11/11/2016	Contractor		20,031.00
INV	26/10/2016	Survey all Road Reserve Throughout Three Springs Townsite - Final	20,031.00	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT13229	11/11/2016	Payroll deductions		103.15
INV	01/11/2016	Payroll Deduction for 01/11/2016	103.15	
<b>Steve Hunter</b>				
EFT13230	11/11/2016	Contractor		1,663.50
INV 10038	31/10/2016	Repairs and Re-gas Air-conditioner at Three Springs Medical Centre for	524.00	
INV 10034	27/10/2016	Medical Centre - Find Fault with Air-conditioner. Repair - Re Gas and	1,139.50	
<b>Jupiter Health &amp; Medical Services (TS Family Practice)</b>				
EFT13231	11/11/2016	Management Fee		6,600.00
INV	01/11/2016	Management Fees 04/11/2016 to 03/12/2016 - Three Springs Medical	6,600.00	
<b>Landgate Midland</b>				
EFT13232	11/11/2016	Geospatial Products & Services		402.60
INV	08/11/2016	Cadastral Shape File data/extraction (Update for Synergy Rates Mapping	402.60	
<b>Moore Stephens</b>				
EFT13233	11/11/2016	Professional Services		4,015.00
INV 204159	31/10/2016	Strategic Resources Plan (LTFP and AMP Combined) - Final Billing in	4,015.00	
<b>Marketforce Pty Ltd</b>				
EFT13234	11/11/2016	Advertising Account		283.82
INV 22851	01/11/2016	September 2016 Early Settlement Discount for Advertisement Account	-46.55	
INV 10256	31/10/2016	Advertisement in the Geraldton Guardian on Friday 30/09/2016 for	330.37	
<b>North Midlands Maintenance</b>				
EFT13235	11/11/2016	Monthly Account		250.00
INV	31/10/2016	2x 45 Kg Gas Bottles Swimming Pool Mayrhofer Street	250.00	
<b>Shire of Perenjori</b>				
EFT13236	11/11/2016	Reimbursement of Overpayment of Debtor Invoice		480.00
INV P11	31/10/2016	Reimbursement of Overpayment of Debtor Invoice # 13217 (Paid Twice)	480.00	
<b>Perfect Computer Solutions</b>				
EFT13237	11/11/2016	Computer & IT Services		595.00
INV 21792	27/10/2016	14/10/2016 - Assist with issues Jessica was having trying to access Cats	297.50	
INV 21828	10/11/2016	Labour - 1/11/2016 - Update allway sync and test auto synchronisation	297.50	
<b>Pro - Lamps Pty Ltd</b>				
EFT13238	11/11/2016	Fluro Tubes and Starters		67.38
INV	02/11/2016	20 x TLD36w/840 4000k Alto Philips Fluro Tubes and 20 x S10 4-65w	67.38	
<b>Rumbold Ford Pty Ltd</b>				
EFT13239	11/11/2016	Repairs		386.00
INV R17952	26/10/2016	Remove Damaged Right hand canopy Window, Workshop Consumables,	386.00	
<b>Sigma Chemicals</b>				
EFT13240	11/11/2016	Swimming Pool Chemicals		3,836.58
INV	28/10/2016	Pool Slab 45kg- Pool Stabiliser 45kg Tub Fast Dissolving, Cal Hypo	3,836.58	

Date: 05/12/2016  
Time: 3:24:11PM

**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of November 2016**

USER: Donna Newton  
PAGE: 3

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>Sweetman's Hardware</b>				
EFT13241	11/11/2016	Monthly Account		550.20
INV 99A	31/10/2016	ULP for TS125 Dr's Vehicle for October 2016 28.29, 33.80, 28.05 Litres,	440.75	
INV 01	31/10/2016	ULP for TS125 Dr's Vehicle for October 2016 44.23 Litres, Grinding	109.45	
<b>Three Springs IGA</b>				
EFT13242	11/11/2016	Monthly IGA Account		221.65
INV 13726	31/10/2016	Allens Freckles 200gm, , Allens Minties 150gm, , Jellies 475g, Nat/Conf	221.65	
<b>Three Springs Rural Services</b>				
EFT13243	11/11/2016	Monthly Account		593.57
INV 33582	31/10/2016	EMP Rubber Tie Down for Rover Ride on Mower	6.30	
INV 33485	07/11/2016	Tech-Fert Turf Special 25Kg x 9.5	263.34	
INV 33696	08/11/2016	Cement Grey 20Kg DGRAY for 47 Williamson Street	10.50	
INV 33265	09/11/2016	Ball Valve Plastic Threaded 2" for Swimming Pool	56.85	
INV 33713	09/11/2016	Ladder Step D/S 120kg Alum 9m - Maintenance Shed	80.22	
INV 33727	10/11/2016	Ozcrop 24d Ester 680 20lt	166.94	
INV 33633	03/11/2016	Spot Marking All Colours 350G - Oval	9.42	
<b>Three Springs Family Practice</b>				
EFT13244	11/11/2016	Pre-Employment Medical		814.00
INV	04/11/2016	Pre-Employment Medical for - Assistant Gardener, , Audiometric Test	407.00	
INV	04/11/2016	Pre-Employment Medical for - Leading Hand Gardener, Audiometric	407.00	
<b>Van't Veer Services</b>				
EFT13245	11/11/2016	Monthly Account		159.89
INV 548	31/10/2016	Postage Charges for Dog and Cat Renewal Notices October 2016,	159.89	
<b>Wright Express Australia Pty Ltd (Puma Card)</b>				
EFT13246	11/11/2016	Monthly CESM Fuel Card Account		146.17
INV	31/10/2016	14/10/2016 - Diesel for 002TS CESM Vehicle 58.31 Ltrs,	146.17	
<b>Australian Taxation Office</b>				
EFT13247	18/11/2016	BAS Remittance for October 2016		2,110.00
INV BAS 10	31/10/2016	BAS Remittance for October 2016, BAS Remittance for October 2016,	2,110.00	
<b>Australian Services Union (A.S.U.)</b>				
EFT13248	28/11/2016	Payroll deductions		52.70
INV	15/11/2016	Payroll Deduction for 15/11/2016	52.70	
<b>Child Support Agency</b>				
EFT13249	28/11/2016	Payroll deductions		337.56
INV	15/11/2016	Payroll Deduction for 15/11/2016	337.56	
<b>Veolia Environmental Services</b>				
EFT13250	28/11/2016	Monthly Account		4,387.33
INV	20/11/2016	Weekly Bin Collection - 01/11/2016, 08/11/2016, 15/11/2016 &	4,387.33	
<b>Cunninghams Ag Services</b>				
EFT13251	28/11/2016	Parts Account		34.52
INV 179882	27/10/2016	Ambra LHM Mineral Brake Fluid 1L	34.52	
<b>Shire of Coorow</b>				
EFT13252	28/11/2016	Reimbursement		331.97
INV	14/11/2016	Reimbursement of Contribution to Medical Centre Credit from February	331.97	
<b>Staples Australia Pty Limited</b>				
EFT13253	28/11/2016	Meterplan Charge		941.06
INV	21/11/2016	Meterplan Charge MPC5502A 20/10/2016 - 20/11/2016 5337 Colour	941.06	
<b>Canine Control (Trepheene Pty Ltd)</b>				
EFT13254	28/11/2016	Ranger Services		2,261.60
INV 991	12/11/2016	Ranger Services for Friday 11 November 2016., Patrols were conducted	1,130.80	
INV 1001	23/11/2016	Ranger Services for Tuesday 22 November 2016. Patrols were conducted	1,130.80	
<b>Covs Parts Pty Ltd</b>				
EFT13255	28/11/2016	Monthly Account		464.71
INV 8042294	28/10/2016	Magic Tree Card - 60 Assorted, Super Wash 20lt, Lens Amber Suit 2143	388.81	
INV 8043136	28/10/2016	Imp Socket Set Deep Metric 10P	75.90	

Date: 05/12/2016  
Time: 3:24:11PM

**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of November 2016**

USER: Donna Newton  
PAGE: 4

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>Commercial Hotel Three Springs</b>				
EFT13256	28/11/2016	Accommodation		95.00
INV	16/11/2016	Accommodation for Auditor (Russell Barnes) of Moore Stephens (WA)	95.00	
<b>Joseph (Joe) Clifford</b>				
EFT13257	28/11/2016	Reimbursement		44.90
INV	21/11/2016	Reimbursement for National Police Certificate - WS	44.90	
<b>Department of Fire and Emergency Services (DFES)</b>				
EFT13258	28/11/2016	LGGS - Capital Grant		544,400.73
INV 143991	21/10/2016	LGGS - Capital Grant - TS5022 (1GCE851) Isuzu FTS800 Fire	544,400.73	
<b>Geraldton Fuel Company Pty Ltd (Refuel Australia)</b>				
EFT13259	28/11/2016	Monthly Account		10,420.12
INV	04/11/2016	Ultra L/Sulphur Diesel 8900.00 @ 1.1708 per litre	10,420.12	
<b>Greenfield Technical Services</b>				
EFT13260	28/11/2016	Professional Services		10,581.56
INV 4358	08/11/2016	Contract Supervision for the Intersection - Three Springs-Eneabba, Nebru	7,006.56	
INV 4362	08/11/2016	For the Provision of Professional Services under the WALGA Preferred	3,575.00	
<b>Rowe Group</b>				
EFT13261	28/11/2016	Professional Services		220.00
INV	10/11/2016	Local Planning Scheme Review - Various Lots, Three Springs - J:	220.00	
<b>GG Pumps And Electrical Pty Ltd</b>				
EFT13262	28/11/2016	Contractor		8,739.32
INV 9923	17/11/2016	Oval - Installed output module from original unit into refurbished unit	8,739.32	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT13263	28/11/2016	Payroll deductions		103.15
INV	15/11/2016	Payroll Deduction for 15/11/2016	103.15	
<b>Kleenheat Gas</b>				
EFT13264	28/11/2016	Annual Cylinder Fee		69.30
INV 4017480	01/11/2016	Yearly Facility Fee for 2 x 45KG Vap Cylinders - 2 Mayhofer Street	69.30	
<b>Midwest Aero Medical Air Ambulance P/I</b>				
EFT13265	28/11/2016	Pre-Employment Medical		203.40
INV	11/11/2016	Pre Employment Medical and Drug Screen for - Works Supervisor	203.40	
<b>Starick Tyres</b>				
EFT13266	28/11/2016	Monthly Account		125.52
INV 19495	31/10/2016	Order Number: 14218 Freight Costs - 235/65R18" Continental Cross	125.52	
<b>Perfect Computer Solutions</b>				
EFT13267	28/11/2016	Computer & IT Services		425.00
INV 21872	24/11/2016	24/10/2016 - Assist mws with not being able to open or print jpg's from	425.00	
<b>Peter Groom Settlements</b>				
EFT13268	28/11/2016	Transfer of Lot 201 Glyde Street, Three Springs.		388.90
INV 21384	19/10/2016	Transfer of Lot 201 Glyde Street Three Springs to Department of	388.90	
<b>Reliance Petroleum</b>				
EFT13269	28/11/2016	Monthly Account		438.53
INV	31/10/2016	ULP for OTS 130.08 Litres, ULP for 001TS 70.12 Litres, Diesel for	438.53	
<b>Kaiden Reid</b>				
EFT13270	28/11/2016	Reimbursement		52.60
INV	21/11/2016	Reimbursement for National Police Certificate – Assistant Gardiner	52.60	
<b>Sweetman's Hardware</b>				
EFT13271	28/11/2016	Monthly Account		195.40
INV 99B	30/10/2016	Roll of Mig Wire \$92.00 and Paint Primer \$15.95, Bolts x 10 for	114.45	
INV 99C	18/10/2016	Paint, Roller Cover and Plaster for 58 Carter Street	80.95	
<b>State Wide Turf Services</b>				
EFT13272	28/11/2016	Verti Draining N Sweep Oval		6,737.67
INV	28/10/2016	Verti Draining N Sweep, Hollow Tyne N Sweep	6,737.67	
<b>Three Springs Rural Services</b>				
EFT13273	28/11/2016	Monthly Account		1,622.22



Date: 05/12/2016  
Time: 3:24:11PM

**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of November 2016**

USER: Donna Newton  
PAGE: 5

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>Three Springs Rural Services</b>				
INV 33764	11/11/2016	Camlock Nyglas Type D 20mm 3/4"	10.50	
INV 33752	11/11/2016	2 x Grinding Disc 4" 115 x 6.0 x 22mm @\$2.61, 1 x Flap Disc 115 x	14.78	
INV 33789	15/11/2016	100208591 Ozcrop 24D ester 680 20LT	166.94	
INV 33768	14/11/2016	PX 10-200 GX 200 Recoil 2 Wheel Petrol Pressure Cleaner for Depot	1,430.00	
<b>Three Springs Motel (Barracks)</b>				
EFT13274	28/11/2016	Vacuum Cleaner Purchase		329.00
INV	11/11/2016	PacVac Glide 300 Barrel Vacuum Cleaner including Freight	329.00	
<b>Westrac Pty Ltd</b>				
EFT13275	28/11/2016	Parts Account		115.89
INV	08/11/2016	121-7746 Pre Clnr As	115.89	
<b>Afgri Equipment Pty Ltd</b>				
EFT13276	28/11/2016	Vehicle Servicing		261.31
INV 1269441	19/10/2016	Carry Out 20,000km Service on TS125 as per schedule - 92140004	261.31	
<b>WCC Electrical &amp; Air Conditioning</b>				
EFT13277	28/11/2016	Contractor		1,174.75
INV	04/11/2016	Inspect Cause of Shocks in Shower. HWS causing Voltage between earth	653.35	
INV	09/11/2016	Replacement of 3 x Faulty motion sensors in toilets. Fault find lights in	521.40	
<b>Department Of Transport - Daily Licensing</b>				
EFT13278	30/11/2016	POLICE LICENSING PAYMENTS FOR NOVEMBER 2016		25,849.55
INV T1	30/11/2016	POLICE LICENSING 28/10/2016, POLICE LICENSING 31/10/2016,	25,849.55	
<b>Commander Australia</b>				
DD10588.1	10/11/2016	Monthly Account		46.92
INV	26/10/2016	Commander Contract (System Rental) 16/11/2016 to 15/12/2016 - Depot	46.92	
<b>The Trustee for the RL &amp; JMA Ryan Superannuation Fund</b>				
DD10599.1	01/11/2016	Payroll deductions		461.42
INV SUPER	01/11/2016	Super. for 502 01/11/2016	302.31	
INV	01/11/2016	Payroll Deduction for 01/11/2016	159.11	
<b>WA Super</b>				
DD10599.2	01/11/2016	Payroll deductions		3,792.69
INV	01/11/2016	Payroll Deduction for 01/11/2016	207.69	
INV	01/11/2016	Payroll Deduction for 01/11/2016	121.04	
INV	01/11/2016	Payroll Deduction for 01/11/2016	194.80	
INV	01/11/2016	Payroll Deduction for 01/11/2016	37.07	
INV SUPER	01/11/2016	Super. for 01/11/2016	2,935.94	
INV	01/11/2016	Payroll Deduction for 01/11/2016	296.15	
<b>The Trustee for Every Superannuation Fund</b>				
DD10599.3	01/11/2016	Superannuation contributions		274.04
INV SUPER	01/11/2016	Super. for 01/11/2016	274.04	
<b>Cbus Super</b>				
DD10599.4	01/11/2016	Superannuation contributions		176.10
INV SUPER	01/11/2016	Super. for 01/11/2016	176.10	
<b>AMP Life Limited (AMP Flexible Super)</b>				
DD10599.5	01/11/2016	Superannuation contributions		176.10
INV SUPER	01/11/2016	Super. for 01/11/2016	176.10	
<b>Australian Super</b>				
DD10599.6	01/11/2016	Superannuation contributions		70.10
INV SUPER	01/11/2016	Super. for 01/11/2016	70.10	
<b>Sunsuper Superannuation Fund</b>				
DD10599.7	01/11/2016	Superannuation contributions		192.48
INV SUPER	01/11/2016	Super. for 01/11/2016	192.48	
<b>SG Fleet Pty Ltd</b>				
DD10603.1	15/11/2016	CESM Vehicle Lease		1,649.46
INV	31/10/2016	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	

Date: 05/12/2016  
Time: 3:24:11PM

**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of November 2016**

USER: Donna Newton  
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>The Trustee for the RL &amp; JMA Ryan Superannuation Fund</b>				
DD10610.1	15/11/2016	Payroll deductions		499.78
INV SUPER	15/11/2016	Super. for 15/11/2016	327.44	
INV	15/11/2016	Payroll 15/11/2016	172.34	
<b>WA Super</b>				
DD10610.2	15/11/2016	Payroll deductions		3,768.72
INV	15/11/2016	Payroll Deduction for 15/11/2016	207.69	
INV	15/11/2016	Payroll Deduction for 15/11/2016	121.04	
INV	15/11/2016	Payroll Deduction for 15/11/2016	37.07	
INV	15/11/2016	Payroll Deduction for 15/11/2016	148.30	
INV SUPER	15/11/2016	Super. for 15/11/2016	2,958.47	
INV	15/11/2016	Payroll Deduction for 15/11/2016	296.15	
<b>The Trustee for Every Superannuation Fund</b>				
DD10610.3	15/11/2016	Superannuation contributions		274.04
INV SUPER	15/11/2016	Super. for 15/11/2016	274.04	
<b>Cbus Super</b>				
DD10610.4	15/11/2016	Superannuation contributions		176.10
INV SUPER	15/11/2016	Super. for 15/11/2016	176.10	
<b>AMP Life Limited (AMP Flexible Super)</b>				
DD10610.5	15/11/2016	Superannuation contributions		176.10
INV SUPER	15/11/2016	Super. for 15/11/2016	176.10	
<b>Australian Super</b>				
DD10610.6	15/11/2016	Superannuation contributions		60.58
INV SUPER	15/11/2016	Super. for 15/11/2016	60.58	
<b>Sunsuper Superannuation Fund</b>				
DD10610.7	15/11/2016	Superannuation contributions		192.48
INV SUPER	15/11/2016	Super. for 15/11/2016	192.48	
<b>The Trustee for the RL &amp; JMA Ryan Superannuation Fund</b>				
DD10624.1	29/11/2016	Payroll deductions		470.84
INV SUPER	29/11/2016	Super. for 29/11/2016	308.48	
INV	29/11/2016	Payroll Deduction for 29/11/2016	162.36	
<b>WA Super</b>				
DD10624.2	29/11/2016	Payroll deductions		4,816.76
INV	29/11/2016	Payroll Deduction for 29/11/2016	207.69	
INV	29/11/2016	Payroll Deduction for 29/11/2016	500.00	
INV	29/11/2016	Payroll Deduction for 29/11/2016	121.04	
INV	29/11/2016	Payroll Deduction for 29/11/2016	37.07	
INV	29/11/2016	Payroll Deduction for 29/11/2016	148.30	
INV SUPER	29/11/2016	Super. for 29/11/2016	3,506.51	
INV	29/11/2016	Payroll Deduction for 29/11/2016	296.15	
<b>Australian Super</b>				
DD10624.3	29/11/2016	Superannuation contributions		404.81
INV	29/11/2016	Payroll Deduction for 29/11/2016	96.87	
INV SUPER	29/11/2016	Super. for 29/11/2016	307.94	
<b>The Trustee for Every Superannuation Fund</b>				
DD10624.4	29/11/2016	Superannuation contributions		274.04
INV SUPER	29/11/2016	Super. for 29/11/2016	274.04	
<b>Cbus Super</b>				
DD10624.5	29/11/2016	Superannuation contributions		176.10
INV SUPER	29/11/2016	Super. for 29/11/2016	176.10	
<b>AMP Life Limited (AMP Flexible Super)</b>				
DD10624.6	29/11/2016	Superannuation contributions		176.10
INV SUPER	29/11/2016	Super. for 29/11/2016	176.10	

Date: 05/12/2016  
Time: 3:24:11PM

**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of November 2016**

USER: Donna Newton  
PAGE: 7

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>Sunsuper Superannuation Fund</b>				
DD10624.7	29/11/2016	Superannuation contributions		192.48
INV SUPER	29/11/2016	Super. for 29/11/2016	192.48	
<b>National Mastercard</b>				
DD10627.1	28/11/2016	Monthly Credit Card Account		18.00
INV	21/11/2016	Card Fee - SJY, Card Fee - LJ	18.00	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
L	POLICE LICENSING	25,849.55
M	MUNICIPAL BANK	678,805.63
<b>TOTAL</b>		<b>704,655.18</b>

## National Business Mastercard

21 October, 2016 to 21 November, 2016

### Chief Executive Officer

Nil	\$	-
	\$	-

### Deputy Chief Executive Officer

Nil	\$	-
	\$	-

Bank Charges	\$	18.00
	\$	<b>18.00</b>

Total Direct Debit Payment made on 28/11/2016	\$	<b>18.00</b>
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## Police Licensing

Direct Debits from Trust Account

1 November, 2016 to 30 November, 2016

Wednesday, 2 November 2016		1593.50
Thursday, 3 November 2016		4312.60
Friday, 4 November 2016		768.15
Monday, 7 November 2016		1510.10
Tuesday, 8 November 2016		181.00
Thursday, 10 November 2016		523.80
Friday, 11 November 2016		568.10
Monday, 14 November 2016		1487.70
Tuesday, 15 November 2016		1936.95
Wednesday, 16 November 2016		408.45
Thursday, 17 November 2016		1822.00
Friday, 18 November 2016		1635.80
Monday, 21 November 2016		1027.90
Tuesday, 22 November 2016		1892.45
Wednesday, 23 November 2016		986.90
Thursday, 24 November 2016		743.15
Friday, 25 November 2016		1625.25
Monday, 28 November 2016		1938.25
Tuesday, 29 November 2016		998.25
Wednesday, 30 November 2016		822.90
	\$	<b>26,783.20</b>

## Bank Fees

Direct Debits from Muni Account  
1 November, 2016 to 30 November, 2016

Total direct debited from Municipal Account	\$	<b>893.68</b>
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## Payroll

Direct Payments from Muni Account  
1 November, 2016 to 30 November, 2016

Wednesday, 2 November 2016	\$	29,636.73
Wednesday, 16 November 2016	\$	27,155.75
Wednesday, 30 November 2016	\$	32,202.24
	\$	<b>88,994.72</b>

*Council adjourned for Afternoon tea at 2.58pm and returned to Chambers at 3.26pm with all Councillors, CEO and Manager of Finance present.*

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11. BUSINESS OF AN URENT NATURE INTRODUCED BY DECISION OF MEETING**

- 11.1. ELECTED MEMBERS
- 11.2. STAFF

**12. QUESTIONS BY MEMBERS WITHOUT NOTICE**

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**14. TIME AND DATE OF NEXT MEETING**

The Next Ordinary Council Meeting will be held on Wednesday 15<sup>th</sup> February 2017 at 1.30pm.

**15. CONFIDENTIAL ITEMS**

**140201 COUNCIL RESOLUTION – Item 15**

**MOVED:** Cr Lane  
**SECONDED:** Cr Thorpe

That Council close the meeting to members of the public to discuss Confidential items.

**CARRIED**  
**Voted: 6/0**

*Cr Hunt declared an interest in Item 15.1.1 and left chambers at 4.00pm*

**15.1.1. CONTRACT AGREEMENT – THREE SPRINGS MEDICAL CENTRE**

**Agenda Reference:** 12/16-03  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Jupiter Health & Medical Services  
**File Reference:** ADM0204  
**Disclosure of Interest:** Cr Hunt  
**Date:** 6th December 2016  
**Author:** Sylvia Yandle CEO

**Signature of Author:** \_\_\_\_\_

**CONFIDENTIAL ITEM**

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

*Cr Hunt returned to chambers at 4.15pm*

**140203 COUNCIL RESOLUTION – Item 15.1**

**MOVED:** Cr Hebiton

**SECONDED:** Cr Lake

**That Council re-open the meeting to members of the public after discussion of Confidential items.**

**CARRIED**

**Voted: 6/0**

**16. MEETING CLOSURE**

There being no further business the Presiding Officer closed the meeting at 4.16pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_

Presiding Officer

Date: 15th February 2017