



MINUTES OF THE  
ORDINARY COUNCIL MEETING  
HELD ON  
WEDNESDAY  
15<sup>TH</sup> AUGUST 2018



WILDFLOWER COUNTRY

## SHIRE OF THREE SPRINGS

### MINUTES FOR ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 15<sup>th</sup> AUGUST 2018 COMMENCING AT 1.33 PM.

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# SHIRE OF THREE SPRINGS

## MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 15<sup>th</sup> AUGUST 2018 COMMENCING AT 1:33PM.

### 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Chris Lane declared the Meeting open at 1.33pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### 2.1. PRESENT

C Lane	President
C Connaughton	Deputy President
J Lake	Councillor
R Thorpe	Councillor

#### STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance

#### MEMBERS OF THE PUBLIC

Nil

#### 2.2 APOLOGIES

Cr Anthony Thomas

#### 2.3 LEAVE OF ABSENCE

Cr Jenny Mutter and Cr Jim Heal

### 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

### 4. PUBLIC QUESTION TIME

### 5. APPLICATIONS FOR LEAVE OF ABSENCE

#### 140371 COUNCIL RESOLUTION /OFFICER RECOMMENDATION – ITEM 5.1

MOVED: Cr Thorpe  
SECONDED: Cr Connaughton

That Council approve Leave of Absence for Cr Jenny Lake for the September and October 2018 ordinary meetings of Council.

CARRIED  
Voted: 4/0

## **6. CONFIRMATION OF PREVIOUS MEETING MINUTES**

### **6.1. Confirmation of Minutes of Ordinary Meeting held 18<sup>th</sup> July 2018**

#### **140372 COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 6.1**

**MOVED:** Cr Connaughton

**SECONDED:** Cr Thorpe

**That the Minutes of the Ordinary Council Meeting held on the 18<sup>th</sup> of July 2018 be confirmed as a true and accurate record of proceedings.**

**CARRIED**

**Voted: 4/0**

Council acknowledged the passing of Mr Simon Bennier

President Cr Lane acknowledged the WALGA Life Membership awarded to Cr Karen Chappell at 2018 WALGA Convention

## **7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

## **8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

## **9. OFFICERS REPORTS**

### **9.1. HEALTH, BUILDING AND TOWN PLANNING**

#### **9.1.1. Nil**

## **9.2. ADMINISTRATION**

### **9.2.1 Capital Works Program Change - Nebru Rd To Bunney Rd**

**Agenda Reference:** Works Supervisor 08/18-1  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** N/A  
**File Reference:** ADM0205  
**Disclosure of Interest:** Nil  
**Date:** 9 August 2018  
**Author:** Greg Stephens

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

That Council consider changing the capital works project from the Nebru Road to Bunney Road due to insufficient funds to complete the programmed works for the project.

#### **BACKGROUND**

At the Three Springs Council budget workshop held on the 4<sup>th</sup> July 2018 the proposed capital works program was discussed.

Council had considered the Nebru Road and other capital works projects to be presented for the 2018/19 budget.

At the ordinary council meeting held on the 18<sup>th</sup> July 2018 council adopted the budget for the 2018/19 year, with the Nebru Road capital works project.

#### **COMMENT**

Council had approved the works on the Nebru Road from SLK 0.20 to SLK 4.30, the works were to re-construct the existing gravel section of the road and seal with bitumen and aggregate, the funds provided for the project are insufficient and would barely cover the costs to reconstruct the sub-base and base course, let alone bitumen seal the road as well.

Inspections on the Shires road network recently uncovered some major road defects, low lying areas where water pools on the road carriageway, loss of gravel, bitumen defects (including pavement failures and pot holes).

Bunney Road near the intersection of Robinson Road has a storm water issue, the road is low on the inside of the bend and water pools virtually across the whole road, as there is nowhere for the water to go and the water issue is there for a long time, there have been some complaints and requests for this section to be rectified.

The allocated funds would be sufficient to rectify this water issue in this section of road and gravel resheet around 3 kilometres of roadway within the area.

#### **CONSULTATION**

CEO, D/CEO and Works Supervisor

#### **STATUTORY ENVIRONMENT**

Nil

#### **POLICY IMPLICATIONS**

Nil

## FINANCIAL IMPLICATIONS

This proposal will have nil effect on budget allocation for works program 2018/19.

## STRATEGIC IMPLICATIONS

### Strategic Community Plan

2.8.7 Maintain and develop appropriate infrastructure assets (i.e. roads) in line with Council's Asset Management Plans

## VOTING REQUIREMENTS

Simple Majority

### **140373 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.1**

**MOVED:** Cr Thorpe  
**SECONDED:** Cr Lake

**That Council:-**

- 1. Reallocate the capital roadworks funds from the Nebru Road to the Bunney Road and carry out the required works.**

**CARRIED:**  
**Voted: 4/0**

### **Council information Only - Breakdown of costs for Nebru Road**

Vegetation Management (verge clearing and permits)	Lump Sum	= \$7,000
Sub-base	40,000 M <sup>2</sup> @ \$1.50	= \$ 60,000
Base	40,000 M <sup>2</sup> @ \$4.50	= \$ 140,000
Bitumen seal	28,800 M <sup>2</sup> @ \$6.50	= \$ 187,200
Signs and GP	Lump Sum	= \$ 1,000
<b>Total</b>		<b>= \$395,200</b>

### **Council information Only - Breakdown of costs for Bunney Road**

#### ***Gravel Resheet and stormwater works***

Vegetation Management (verge clearing and permits)	Lump Sum	= \$ 3,000
Sub-base & Base	30,000 M <sup>2</sup> @ \$3.00	= \$ 90,000
Storm water area	Lump Sum	= \$ 18,000
Signs and GP	Lump Sum	= \$ 800
MISC	Lump Sum	= \$ 5,000

**Total = \$116,800**



**Shire of Three Springs**  
2018/2019 Works Programme @ 31/07/2018

Road/Works	Job No	GL No	Works Program Progress													Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments	
Main Roads Projects																			
Three Springs Morawa Rd slk15.71-20.35 Pre seal	3154	MR09													267,000	0	0	Tender process - January-2019 start	
Three Spring - Enneabba Road 10mm PMB re-seal SLK 12-19	3154	MR10													320,000	0	0	Tender process - January-2019 start	
Three Spring - Perenjori 10mm PMB re-seal SLK8.4-14.8	3154	MR11													266,500	0	0	Tender process - January-2019 start	
Black Spot - Midlands Arrino intersection	3104	1252													225,000			Tender process - January-2019 start	
															1,078,500	0	0		
Roads To Recovery																			
Dudawa Road Various locations Pavement Repairs	3134	RR09													50,868	0	0	Tender process - November -2018 start	
Arrino South Road Various locations Pavement Repairs	3134	RR10													155,444	0	0	Tender process - November -2018 start	
Nebru Road Bitumise - 4kms	3134	RR01													117,633	0	0	Shire to carryout work - Sep' 2018 start	
															323,945	0	0		
Shire Projects																			
Strutton RoadResheet 1km	3164	C1095													34,876	0	0	Shire to carryout works - Jan 2019	
First North gravel resheeting	3164	C1010													104,633	0	0	Shire to carryout works - Oct 2018	
Beekeeper Resheet 3km	3164	C1034													104,633	0	0	Shire to carryout works - Nov 2018	
Simpson Road Resheet 1km & pruning	3164	C1007													44,876	0	0	Shire to carryout works - Feb 2019	
Kangaroo Road Resheet 3km	3164	C1091													104,633	0	0	Shire to carryout works - Nov/Dec	
Arrino West shoulders and reseal	3164	C1024													82,538	0	0	Shire /Contractor - Mar 2019	
Broad Road resheet bends 1km	3164	C1013													36,136	0	0	Shire to carryout works - Feb 2019	
Drainage	1208	5594													102,606	0	0	Shire /Contractor - Jan/Feb 2019	
Footpath	1262	3224													80,000	0	0		
															695,031	0	0		
Total Capital Works															2,097,476	0	0		
WANDRRA PROJECTS																			
MRWA/DOWNER MOUCHEL - FUTURE WORKS		3322													537,311	0	0	Various roads	
															537,311	0	0		
Operations and Maintenance Expenditure																			
Maintenance General		3352													0	0	60,876	Total made up of individual road maintenance costings.	
Town Street Maintenance	1201	3352	X												32,116	2,677	2,671		
Rural Road Maintenance	1202	3352	X												113,433	9,454	2,168		
Road Maintenance Grading	1229	3352													305,471	25,456	0	Costs against individual roads -see row 41	
Fire Control	5001	0692													99,017	8,253	3,500		
Refuse Site Maintenance	1001	1772	X												35,428	2,953	1,123		
Old Refuse Site Rehabilitation	1011	1772													0	0	0		
Tree Pruning Rural Roads (Contract)	1324	3372													100,000	8,333	0		
Tree Pruning Town (Contract)	1322	3372													15,000	1,250	0		
Traffic Signs & Control	1240	3442													5,000	500	0		
Parks and Garden Maintenance																			
other Parks & Gardens Maintenance	1105	2642	X												89,017	8,252	3,800	Most costs captured in activity areas.	
Street Trees & Watering	1232	3362	X												6,650	555	107		
Street Cleaning	1231	3432	X												19,720	1,644	755		
Oval Maintenance	1107	2652	X												112,315	9,365	5,854		
Stormwater Drain Maintenance	1003	2002	X												9,950	830	646		
Centenary Water Feature	1120	3132	X												7,950	663	319		

Verge Spraying - Weed control	1301	3842	X												15,900	1,325	2,445
Depot Maintenance	1230		X												34,391	2,866	3,964
Total Operations and Maintenance															913,339	76,122	84,727



### **9.3. FINANCE**

#### **9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 JULY 2018**

**Agenda Reference:** MoF  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0243  
**Disclosure of Interest:**  
**Date:** 8<sup>th</sup> August, 2018  
**Author:** Leah John

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

The Monthly Statement of Financial Activity report for the month ending 31<sup>st</sup> July, 2018 is presented to Council for adoption.

#### **ATTACHMENT**

Finance Report ending 31<sup>st</sup> July, 2018.

#### **BACKGROUND**

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 34.

#### **POLICY IMPLICATIONS**

Nil.

#### **FINANCIAL IMPLICATIONS**

Financial implications are outlined in comments.

#### **STRATEGIC IMPLICATIONS**

Nil.

#### **OFFICER COMMENT**

Council's estimated Surplus C/FWD as at the 31<sup>st</sup> July, 2018 is \$1 447,433.

<b>SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS</b>	
Municipal Account	\$55,981
Business Cash Maximiser (Municipal Funds)	\$150,109
Grant Funds Holding Maximiser Account (Municipal Funds)	\$807,872
Trust Account	\$988
Reserve Maximiser	\$1,724,052
Police Licensing Account	\$94,967

Debtor's accounts as at 31<sup>st</sup> July, 2018 total \$475,251

Creditors as at 31<sup>st</sup> July, 2018 are \$30,896

The total outstanding Rates debt is \$65,637

#### VOTING REQUIREMENTS

Simple Majority.

#### **140374 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.3.1**

**MOVED:** Cr Connaughton

**SECONDED:** Cr Lake

**That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 31<sup>st</sup> July, 2018.**

**CARRIED**

**Voted: 4/0**

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

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**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

	NOTE	31/07/18 Y-T-D Actual \$	31/07/18 Y-T-D Budget \$	2018/19 Original Budget \$	31/07/18 Y-T-D Variance \$	31/07/18 Y-T-D Variance %
<b>REVENUES/SOURCES</b>	1,2					
Governance		5,725	1,908	22,913	3,817	(200%)
General Purpose Funding		1,143	1,807	514,530	(664)	37%
Law, Order, Public Safety		0	167	41,000	(167)	100%
Health		1,300	1,342	16,100	(42)	3%
Education and Welfare		0	1,147	1,063,762	(1,147)	100%
Housing		5,450	8,101	97,209	(2,651)	33%
Community Amenities		520	2,483	77,101	(1,963)	79%
Recreation and Culture		206	3,970	47,654	(3,764)	95%
Transport		270,333	268,266	1,531,740	2,067	(1%)
Economic Services		30	779	9,369	(749)	96%
Other Property and Services		91	5,120	61,450	(5,029)	98%
		<u>284,798</u>	<u>295,090</u>	<u>3,482,828</u>	<u>10,292</u>	<u>(3%)</u>
<b>(EXPENSES)/(APPLICATIONS)</b>	1,2					
Governance		(95,122)	(63,187)	(268,130)	31,935	(51%)
General Purpose Funding		0	(3,330)	(39,961)	(3,330)	100%
Law, Order, Public Safety		(25,056)	(15,176)	(182,091)	9,880	(65%)
Health		(4,023)	(9,744)	(116,905)	(5,721)	59%
Education and Welfare		(273)	(1,066)	(12,810)	(793)	74%
Housing		(9,355)	(28,537)	(342,311)	(19,182)	67%
Community Amenities		(6,654)	(26,859)	(322,233)	(20,205)	75%
Recreation & Culture		(19,032)	(73,903)	(892,279)	(54,871)	74%
Transport		(79,077)	(71,356)	(1,406,786)	7,721	(11%)
Economic Services		(4,879)	(10,064)	(120,780)	(5,185)	52%
Other Property and Services		(40,899)	(3,831)	(45,936)	37,068	(968%)
		<u>(284,370)</u>	<u>(307,053)</u>	<u>(3,750,222)</u>	<u>(22,683)</u>	<u>(7%)</u>
<b>Net Result Excluding Rates</b>		428	(11,963)	(267,394)	(12,391)	
<b>Adjustments for Non-Cash</b>						
<b>(Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	0	0	5,750	0	0%
Depreciation on Assets	2(a)	0	72,607	871,290	(72,607)	100%
<b>Capital Expenditure and Income</b>						
Purchase Land and Buildings	3	(140,744)	(145,000)	(2,067,500)	(4,256)	3%
Purchase Furniture and Equipment	3	0	0	(122,500)	0	0%
Purchase Plant and Equipment	3	0	0	(490,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(2,015)	0	(2,017,476)	2,015	0%
Purchase Infrastructure Assets - Footpaths	3	0	0	(80,000)	0	0%
Purchase Infrastructure Assets - Parks	3	0	0	(53,600)	0	0%
Proceeds from Disposal of Assets	4	0	0	100,000	0	0%
Repayment of Debentures	5	0	0	(66,233)	0	0%
Transfers to Reserves (Restricted Assets)	6	0	0	(168,240)	0	0%
Transfers from Reserves (Restricted Assets)	6	0	0	760,000	0	0%
AD  Net Current Assets July 1 B/Fwd	7	1,589,764	1,555,477	1,555,477	34,287	
LE  Net Current Assets Year to Date	7	<u>1,447,433</u>	<u>1,471,121</u>	<u>0</u>	<u>(23,688)</u>	<u>2%</u>
<b>Amount Req'd to be Raised from Rates</b>		<u>0</u>	<u>0</u>	<u>(2,040,426)</u>	<u>0</u>	<u>0%</u>
Rates per Note 8 budgeted for August		2,040,426	2,040,426	2,040,426		

**Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget**

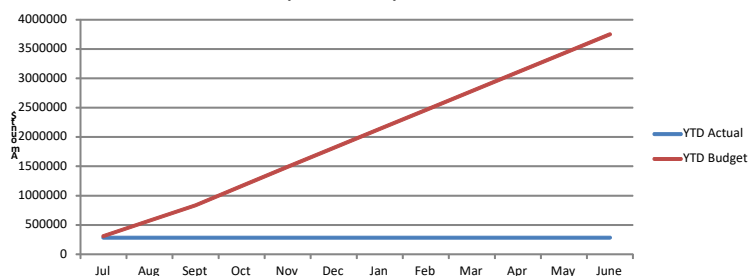
Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
<b><u>REVENUES/SOURCES</u></b>			
	<b>Explanation for Variances</b>		
Governance	(200%)	\$ 3,817	Credit received from LGIS Insurance scheme.
Recreation and Culture	95%	-\$ 3,764	Less income in the month.
Other Property and Services	98%	-\$ 5,029	Workers comp reimbursement yet to be claimed.
<b><u>(EXPENSES)/(APPLICATIONS)</u></b>			
Governance	(51%)	\$ 31,935	Admin allocations & recovery delayed till 2017/18 accounts finalised.
Law, Order, Public Safety	(65%)	\$ 9,880	First instalment of insurance costs paid in July, second instalment due in October.
Health	59%	-\$ 5,721	Budget phasing to be adjusted in next report.
Housing	59%	-\$ 5,721	Admin allocation and asset depreciation on hold till prior year accounts finalised
Community Amenities	67%	-\$ 19,182	Admin allocation and asset depreciation on hold till prior year accounts finalised
Recreation & Culture	75%	-\$ 20,205	Admin allocation and asset depreciation on hold till prior year accounts finalised
Transport	74%	-\$ 54,871	Admin allocation and asset depreciation on hold till prior year accounts finalised
Economic Services	(11%)	\$ 7,721	Road maintenance costs ahead of budget at this stage.
Other Property and Services	52%	-\$ 5,185	Attributed by low salary costs, new CDO starting in September.
	(968%)	\$ 37,068	First instalment of insurance costs paid in July, second instalment due in October.
			Budget phased over 12 months.
<b><u>CAPITAL EXPENDITURE AND INCOME</u></b>			
Depreciation on Assets	100%	-\$ 72,607	Asset Depreciation run for July on hold till 2017/18 accounts finalised.
Purchase Land and Buildings	3%	-\$ 4,256	Purchase of new staff house - 41 Slaughter Street settled in July. Variance due to nil expenditure on Early childhood Development Centre against budget.

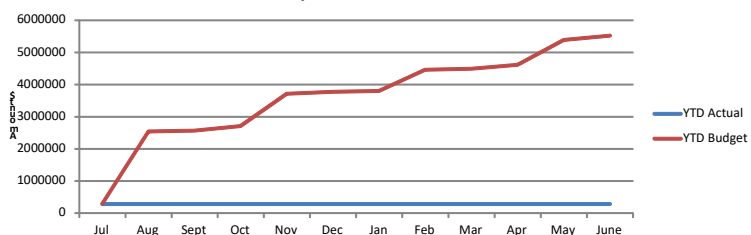
## General Income and Expenditure Graphs

**Operational Expenditure**



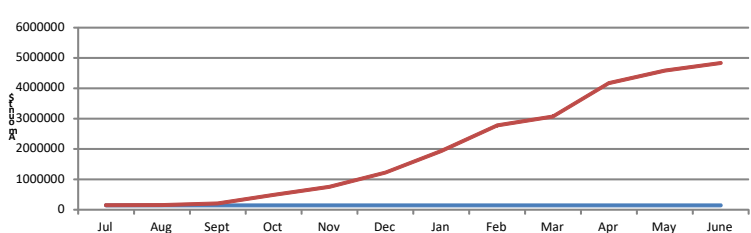
Comment: Asset depreciation run on hold till asset accounts for 2017/18 finalised. With the continuous rainy weather, road maintenance forecast to be ahead of budget..

**Operational Revenue**



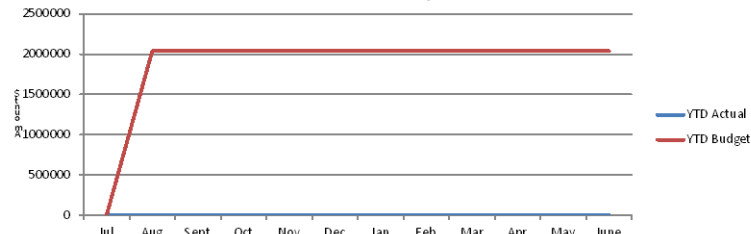
Comment: First 40% Regional Road Group funding and Direct Grants claim ed in advance during the month.

**Capital Expenditure**



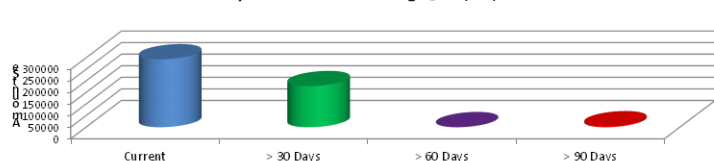
Comment: Purchased of new Staff Housing at 41 Slaughter Street, Three Springs completed in the month. Major projects including road works to start incurring costs in September.

**Rates Recovery**



Comment: Rate Billing for 2018/19 year in progress, to be issued mid-August 2018.

**Sundry Debtors Outstanding @ 31/07/2018**



Comment: Current and 30 Days balance comprise of first 40% claim of MRWA road funding and DFES grant funding respectively,

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(g) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:  
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

**EDUCATION AND WELFARE**

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

**HOUSING**

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

**COMMUNITY AMENITIES**

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

**RECREATION AND CULTURE**

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

**TRANSPORT**

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

**ECONOMIC SERVICES**

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

**OTHER PROPERTY & SERVICES**

Activities: Private works, plant repairs

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

		31 July, 2018 Actual \$	2018/19 Original Budget \$
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
Furniture & Equipment		0	30,000
<b>Law, Order, Public Safety</b>			
Furniture & Equipment	CCTV Cameras	0	20,000
<b>Health</b>			
Furniture & Equipment (Medical Centre)		0	30,000
<b>Welfare Services</b>			
Buildings	Child Care Centre	92	1,630,000
<b>Housing</b>			
Buildings	Staff Housing	0	47,000
Buildings	Purchase New Staff Housing	140,633	140,000
Buildings	Other Housing	19	65,000
<b>Community Amenities</b>			
Buildings	Thrity Shop	0	5,000
<b>Recreation and Culture</b>			
Buildings	Pool Paint, Lane Ropes & Shelter	0	158,000
Furniture & Equipment (Pool)	Pool Large Inflater	0	20,000
Infrastructure - Parks & Oval	Hockey Lights	0	30,000
Infrastructure - Parks & Oval	Skate Park revamp	0	10,000
Infrastructure - Parks & Oval	Park BBQ	0	5,000
Building - Pavilion		0	7,500
Buildings - Public Halls/Civic Centre		0	5,000
<b>Transport</b>			
Infrastructure - Roads		2,015.07	1,914,870
Purchase Plant & Equipment	Cat Grader/Skid Steere	0	430,000
	Free Roller / Dolly		40,000
Tools & Equipment	Traffic Lights	0	20,000
Footpaths	Town	0	80,000
Drainage	Town Drainage	0	102,606
Furniture & Equipment	Office Equipment & Network	0	10,000
<b>Economic Services</b>			
Furniture & Equipment		0	12,500
Furniture & Equipment		0	
Buildings	Visitor Centre	0	10,000
Infrastructure - Parks & Oval		0	8,600
		<b>142,759</b>	<b>4,831,076</b>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

	31 July, 2018 Actual \$	2018/19 Original Budget \$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land Held for Resale	0	0
Land and Buildings	140,744	2,067,500
Furniture and Equipment	0	122,500
Plant and Equipment	0	490,000
Motor Vehicles	0	0
Infrastructure Assets - Roads	2,015	2,017,476
Infrastructure Assets - Footpaths	0	80,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	0	53,600
	<b><u>142,759</u></b>	<b><u>4,831,076</u></b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

142,759	4,831,076
142,759	4,831,076
0	0

ACQUISITION OF ASSETS		2018/2019 ORIGINAL BUDGET	
<b><u>By Program</u></b>			Trade-In
<b>Governance</b>			
Furniture & Equipment	Website upgrade & IT equipment:	30,000	
<b>Law, Order, Public Safety</b>			
Furniture & Equipment	CCTV Cameras	20,000	
<b>Health</b>			
Furniture & Equipment	Medical system - IT Upgrade & Equipment	20,000 10,000	
<b>Welfare Services</b>			
Buildings	Child Centre Building	1,630,000	
<b>Housing</b>			
Buildings	Staff Housing	47,000	
	New House	140,000	
Buildings	Other Housing	65,000	
<b>Community Amenities</b>			
Buildings	Thrifty Shop	5,000	
<b>Recreation and Culture</b>			
	Pool Shelter & Bowl		
Buildings	repaint, new ropes	158,000	
Furniture & Equipment	Pool large Inflatable	20,000	
Buildings - Pavillion	Sport Pavillion	7,500	
Furniture & Equipment			
Buildings - Public Halls/Civic Centre	Community Hall	5,000	
Infrastructure-Parks & Oval	Hockey Lights	30,000	
	Skate Park & Park BBQ	10,000	
	Skate Park & Park BBQ	5,000	
<b>Transport</b>			
Infrastructure - Roads	RRG, R2R, Own	1,914,870	
Infrastructure - Drainage	Drainage	102,606	
Plant & equipment	Grader 12M Cat	330,000	80,000
Plant & equipment	Skid Steerer Cat	100,000	20,000
	Dolly	25,000	
	Auto Traffic Lights	20,000	
Motor Vehicles	Free Roller	15,000	
Footpath	Town	80,000	
Buildings			
Furniture & Equipment	Office Equipment & Network	10,000	
<b>Economic Services</b>			
Furniture & Equipment	V/Centre IT Equipment	5,000	
	FM Tourist Radio	7,500	
Building	Visitor Centre	10,000	
Infrastructure-Other	Signs/Notice Board	8,600	
Total by Program		<u>4,831,076</u>	<u>100,000</u>
Land Held for Resale			
Land and Buildings		2,067,500	
Furniture and Equipment		122,500	
Plant and Equipment		490,000	100,000
Motor Vehicles			
Infrastructure Assets - Roads		1,914,870	
Infrastructure Assets - Footpaths		80,000	
Infrastructure Assets - Drainage		102,606	
Infrastructure-Parks & Oval		53,600	
Total by Class		<u>4,831,076</u>	<u>100,000</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b>By Program</b>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2018/19	2018/19		2018/19	2018/19		2018/19	2018/19
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
<b>Transport</b>								
2009 Caterpillar Skid Steere	15,750	0		20,000	0		4,250	0
Caterpillar 12M Motor Grader	90,000	0		80,000	0		(10,000)	0
	105,750	0		100,000	0		(5,750)	0

<b>By Class</b>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2018/19	2018/19		2018/19	2018/19		2018/19	2018/19
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
<b>Plant &amp; Equipment</b>	0							
	105,750	0		100,000	0		(5,750)	0
	105,750	0		100,000	0		(5,750)	0

**Summary**

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2018/19	31/7/2018
BUDGET	ACTUAL
\$	\$
100,000	0
4,250	0
(10,000)	0
(5,750)	0

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

**5. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
<b>Recreation &amp; Culture</b>									
Loan 156 - Swimming Pool Upgrad	17,531	0	0	0	17,531	17,531	0	0	703
Loan 160 - Swimming Pool	129,146	0	0	0	19,496	129,146	109,650	0	4,861
<b>Transport</b>									
Loan 157 - Grader	60,230	0	0	0	29,206	60,230	31,024	0	3,251
	206,907	0	0	0	66,233	206,907	140,674	0	8,815

All other loan repayments will be financed by general purpose revenue

**Principal  
Accounts**

2894

"

3584

5694.34

**Interest  
Accounts**

2732

"

3502

**5. INFORMATION ON BORROWINGS (Continued)**

**(b) New Debentures - 2018/19**

No new debentures are budgeted for the financial year ending 30 June 2019.

**(c) Unspent Debentures**

Council had no unspent debenture funds as at 30 June 2018 nor is it expected to have unspent debenture funds as at 30th June 2019

**(d) Overdraft**

Council do not anticipate having an overdraft facility during 2018/19



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

	31 July, 2018 Actual \$	2018/19 Original Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	131,141	131,141
Amount Set Aside / Transfer to Reserve		3,213
Amount Used / Transfer from Reserve	-	
	<u>131,141</u>	<u>134,354</u>
<b>(b) Plant Reserve</b>		
Opening Balance	240,654	240,654
Amount Set Aside / Transfer to Reserve		61,896
Amount Used / Transfer from Reserve	-	
	<u>240,654</u>	<u>302,550</u>
<b>(c) Housing &amp; Development Reserve</b>		
Opening Balance	123,308	123,308
Amount Set Aside / Transfer to Reserve	-	23,021
Amount Used / Transfer from Reserve	-	(100,000)
	<u>123,308</u>	<u>46,329</u>
<b>(d) Local Gov Com Housing Reserve</b>		
Opening Balance	161,548	161,548
Amount Set Aside / Transfer to Reserve	-	3,958
Amount Used / Transfer from Reserve	-	(60,000)
	<u>161,548</u>	<u>105,506</u>
<b>(e) Gravel Pit Reserve</b>		
Opening Balance	47,703	47,703
Amount Set Aside / Transfer to Reserve	-	1,169
Amount Used / Transfer from Reserve	-	
	<u>47,703</u>	<u>48,872</u>
<b>(f) Swimming Pool Rec Eq Reserve</b>		
Opening Balance	136,891	136,891
Amount Set Aside / Transfer to Reserve	-	3,354
Amount Used / Transfer from Reserve	-	(100,000)
	<u>136,891</u>	<u>40,245</u>
<b>(g) Day Care Centre Reserve</b>		
Opening Balance	520,893	520,893
Amount Set Aside / Transfer to Reserve	-	12,762
Amount Used / Transfer from Reserve	-	(500,000)
	<u>520,893</u>	<u>33,655</u>
<b>(h) Lovelocks Soak Reserve</b>		
Opening Balance	50,635	50,635
Amount Set Aside / Transfer to Reserve	-	26,241
Amount Used / Transfer from Reserve	-	
	<u>50,635</u>	<u>76,876</u>
<b>(i) Road Project Reserve</b>		
Opening Balance	25,000	25,000
Amount Set Aside / Transfer to Reserve	-	25,612
Amount Used / Transfer from Reserve	-	
	<u>25,000</u>	<u>50,612</u>
<b>(i) Drainage Project Reserve</b>		
Opening Balance	286,279	286,279
Amount Set Aside / Transfer to Reserve	-	7,014
Amount Used / Transfer from Reserve	-	
	<u>286,279</u>	<u>293,293</u>
<b>Total Cash Backed Reserves</b>	<u>1,724,052</u>	<u>1,132,291</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

6. RESERVES (Continued)	31 July, 2018 Actual \$	2018/19 Original Budget \$
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	-	3,213
Plant Reserve	-	61,896
Housing & Development Reserve	-	23,021
Local Gov Com Housing Reserve	-	3,958
Gravel Pit Reserve	-	1,169
Swimming Pool Rec Eq Reserve	-	3,354
Day Care Centre Reserve	-	12,762
Lovelocks Soak Reserve	-	26,241
Roads Reserve	-	25,612
Drainage Reserve	-	7,014
	<u>-</u>	<u>168,240</u>
<b>Transfers from Reserves</b>		
Housing & Development Reserve	-	(100,000)
Local Gov Com Housing Reserve	-	(60,000)
Swimming Pool Rec Eq Reserve	-	(100,000)
Day Care Centre Reserve	-	(500,000)
Drainage Reserve	-	-
	<u>-</u>	<u>(760,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>-</u>	<u>(591,760)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

- Leave Reserve
  - to be used to fund long service leave requirements
- Plant Reserve
  - to be used for the plant replacement, upgrade or purchase.
- Housing and Development Reserve
  - to be used to fund housing/accommodation projects
- Local Gov Com Housing Reserve
  - to be used to maintain the joint Ministry of Housing/Local Government Properties
- Gravel Pit Reserve
  - to be used for rehabilitation of disused gravel pits
- Swimming Pool Rec Eq Reserve
  - to be used to purchase recreational equipment for the swimming pool
- Child Centre Reserve
  - to be used to upgrade Child Care Building and equipments
- Lovelocks Soak Reserve
  - to be used for future upgrade of Water Infrastructure.
- Road Reserve
  - to be used for future Road upgrade/reconstruction.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

	31 July, 2018 Actual \$	Brought Forward 1-Jul-18 \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	1,013,985	1,511,157
Cash - Restricted (Reserves)	1,724,052	1,724,052
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	35,929	38,547
- Excess Rates	(7,064)	(6,742)
- Sundry Debtors	489,499	224,525
- Emergency Services Levy	2,306	2,503
- Accrued income	-	2,412
- Prepayments	-	-
- Provision for doubtful debt	(1,008)	(1,008)
- GST Receivable	19,141	-
Inventories	5,497	5,497
Land held for resale	-	-
	<u>3,282,337</u>	<u>3,500,943</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables		
- Sundry Creditors	(30,896)	(139,158) *
- Accrued Expenditure	-	(5,671)
- GST Payable	(21,538)	-
- PAYG/Withholding Tax Payable	(16,120)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	(1,608)	(1,608)
Accrued Salaries and Wages	(11,508)	(11,508)
Current Employee Benefits Provision	(160,323)	(160,323)
Current Loan Liability	(66,233)	(66,233)
	<u>(308,226)</u>	<u>(384,501)</u>
<b>NET CURRENT ASSET POSITION</b>	2,974,111	3,116,442
Less: Cash - Reserves - Restricted	(1,724,052)	(1,724,052)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	131,141	131,141
Add Back : Current Loan Liability	66,233	66,233
	<u>1,447,433</u>	<u>1,589,764</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>1,447,433</u>	<u>1,589,764</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

**8. RATING INFORMATION - 2018/2019 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2018/19 Rate Revenue \$</b>	<b>2018/19 Interim Rates \$</b>	<b>2018/19 Back Rates \$</b>	<b>2018/19 Total Revenue \$</b>	<b>2018/19 Original Budget \$</b>
<b>Differential General Rate</b>								
GRV - Residential	0.119606	208	2,041,052	244,122	0	0	244,122.07	244,122
GRV - Mining	0.239212	1	252,500	60,401	0	0	60,401.03	60,401
UV - Rural & Arrino	0.015334	184	111,030,000	1,702,534	0	0	1,702,534.02	1,702,534
UV - Mining	0.030667	14	363,228	11,139	0	0	11,139.11	11,139
Other		67						
<b>Sub-Totals</b>		474	113,686,780	2,018,196	0	0	2,018,196.23	2,018,196
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	455	20	13,439	9,100	0	0	9,100.00	9,100
UV - Rural & Arrino	455	21	280,150	9,555	0	0	9,555.00	9,555
UV - Mining	275	13	31,985	3,575	0	0	3,575.00	3,575
<b>Sub-Totals</b>		54	325,574	22,230	0	0	22,230.00	22,230
		528	114,012,354	2,040,426	0	0	2,040,426	2,040,426
Discounts								0
<b>Totals</b>							2,040,426	2,040,426

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/2018 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**2018/19 Rates Billing to be issued mid August 2018**

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$	
Police Licensing	786	19,546	(17,937)	2,395	
Three Springs LCDC	4,334			4,334	
Arrowsmith Catchment	77,393			77,393	
Arrowsmith Rates	11,556			11,556	
Nomination Fees	0			0	
East Three Springs Catchment	2,014			2,014	
BCITF Levy	91		(91)	0	
BRB Levy	63		(63)	0	
Cat Trap Bond	0			0	
Housing Bonds	280			280	
Community Bus Bond	100			100	
	<u>96,617</u>			<u>98,072</u>	6630519.89
					6629733.44
					786.45

## 10. CASH / INVESTMENTS SUMMARY

### Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	31 July 2018 Actual \$
National Australia Bank	Reserve Maxi	19/06/2018	1,724,052	2.45% 10,864	19/09/2018	1,734,916
National Australia Bank	Maxi Investment	1/07/2018	504,651	Credits 141	Debits (354,683)	150,109
National Australia Bank	Grant Acc	1/07/2018	986,369	413	(178,910)	807,872

### Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	31 July 2018 Actual \$
National Australia Bank	Muni	55,981	302	(579)	-	55,704
National Australia Bank	Trust	988		(280)	-	708
National Australia Bank	Licensing	94,967	2,396		-	97,363

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY PROGRAM**

**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

	<b>31/07/18</b>	<b>31/07/18</b>	<b>2018/19</b>
	<b>Y-T-D Actual</b>	<b>Y-T-D Current</b>	<b>Original</b>
		<b>Budget</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OPERATING REVENUES</b>			
Governance	5,725	1,908	22,913
General Purpose Funding	1,143	1,807	2,554,956
Law, Order, Public Safety	-	167	41,000
Health	1,300	1,342	16,100
Education and Welfare	-	1,147	1,063,762
Housing	5,450	8,101	97,209
Community Amenities	520	2,483	77,101
Recreation and Culture	206	3,970	47,654
Transport	270,333	268,266	1,531,740
Economic Services	30	779	9,369
Other Property and Services	91	5,120	61,450
	<u>284,798</u>	<u>295,090</u>	<u>5,523,254</u>
<b>OPERATING EXPENSES</b>			
Governance	(95,122)	(63,187)	(268,130)
General Purpose Funding	-	(3,330)	(39,961)
Law, Order, Public Safety	(25,056)	(15,176)	(182,091)
Health	(4,023)	(9,744)	(116,905)
Education and Welfare	(273)	(1,066)	(12,810)
Housing	(9,355)	(28,537)	(342,311)
Community Amenities	# (6,654)	(26,859)	(322,233)
Recreation & Culture	(19,032)	(73,903)	(892,279)
Transport	(79,077)	(71,356)	(1,406,786)
Economic Services	(4,879)	(10,064)	(120,780)
Other Property and Services	(40,899)	(3,831)	(45,936)
	<u>(284,370)</u>	<u>(307,053)</u>	<u>(3,750,222)</u>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<u><u>428</u></u>	<u><u>(11,963)</u></u>	<u><u>1,773,032</u></u>

**SHIRE OF THREE SPRINGS**

**BALANCE SHEET**

**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

	<b>31 July, 2018 ACTUAL \$</b>	<b>2017/18 \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	2,738,037	3,235,209
Trade and Other Receivables	538,804	260,238
Inventories	5,497	5,497
<b>TOTAL CURRENT ASSETS</b>	<u>3,282,338</u>	<u>3,500,944</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	19,717	19,717
Property, Plant and Equipment	14,439,918	14,299,174
Infrastructure	35,522,794	35,520,779
<b>TOTAL NON-CURRENT ASSETS</b>	<u>49,982,429</u>	<u>49,839,670</u>
<b>TOTAL ASSETS</b>	<u>53,264,767</u>	<u>53,340,614</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	81,670	157,944
Long Term Borrowings	66,233	66,233
Provisions	160,323	160,323
<b>TOTAL CURRENT LIABILITIES</b>	<u>308,226</u>	<u>384,500</u>
<b>NON-CURRENT LIABILITIES</b>		
Long Term Borrowings	140,675	140,675
Provisions	41,366	41,366
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>182,041</u>	<u>182,041</u>
<b>TOTAL LIABILITIES</b>	<u>490,267</u>	<u>566,541</u>
<b>NET ASSETS</b>	<u>52,774,500</u>	<u>52,774,073</u>
<b>EQUITY</b>		
Retained Profits (Surplus)	29,122,994	29,122,567
Reserves - Cash Backed	1,724,052	1,724,052
Reserves - Asset Revaluation	21,927,454	21,927,454
<b>TOTAL EQUITY</b>	<u>52,774,500</u>	<u>52,774,073</u>

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

	31 July 2018 Actual \$	2018 \$
<b>RETAINED PROFITS (SURPLUS)</b>		
Balance as at 1 July 2017	29,122,567	27,646,814
Change in Net Assets Resulting from Operations	428	1,943,700
Transfer from/(to) Reserves	-	(467,947)
Balance as at 31 July 2018	<u>29,122,995</u>	<u>29,122,567</u>
 <b>RESERVES - CASH BACKED</b>		
Balance as at 1 July 2017	1,724,052	1,256,105
Amount Transferred (to)/from Surplus	-	467,947
Balance as at 31 July 2018	<u>1,724,052</u>	<u>1,724,052</u>
 <b>RESERVES - ASSET REVALUATION</b>	#	
Balance as at 1 July 2017	21,927,453	21,927,453
Revaluation Increment		-
Revaluation Decrement	-	-
Balance as at 31 July 2018	<u>21,927,453</u>	<u>21,927,453</u>
 <b>TOTAL EQUITY</b>	 <u>52,774,500</u>	 <u>52,774,072</u>



**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE PERIOD 1 JULY, 2018 TO 31 JULY, 2018**

	NOTE	31/07/2018 Y-T-D Actual	31/07/2018 Y-T-D Current Budget	2018/19 Original Budget
		\$		\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	8	-	-	2,040,426
Grants and Subsidies - Operating		62,171	59,798	967,047
Grants and Subsidies - Non Operating		206,909	208,575	2,129,101
Contributions Reimbursements and Donations - Operating		116	3,400	49,250
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		-	-	100,000
Service Charges		-	-	-
Fees and Charges		9,559	15,055	227,990
Interest Earnings		1,143	4,826	63,940
Other Revenue		4,900	3,436	41,250
Realisation on Asset Disposal		0	0	(100,000)
		<u>284,798</u>	<u>295,090</u>	<u>5,519,004</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		(86,770)	(99,234)	(1,190,640)
Materials and Contracts		(71,440)	(96,812)	(1,227,516)
Utilities		(1,430)	(19,118)	(229,363)
Depreciation		-	(72,607)	(871,290)
Interest Expenses		(120)	(292)	(12,314)
Insurance		(123,753)	(14,665)	(175,916)
Other Expenditure		(857)	(4,325)	(33,183)
		<u>(284,370)</u>	<u>(307,053)</u>	<u>(3,740,222)</u>
Loss on Sale of Assets		-	-	(10,000)
Profit on Asset Disposal		-	-	4,250
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>		<u><b>428</b></u>	<u><b>(11,963)</b></u>	<u><b>1,773,032</b></u>
Income Statement by Nature & Type		428	(11,963)	1,773,032
Income Statement by Program		428	(11,963)	1,773,032
		-		-

# - Figure will be reported here if Proceeds have been received for an asset that has not been disposed of at time of producing this report.

Shire of Three Springs																			
2018/2019 Works Programme @ 31/07/2018																			
Road/Works	Job No	GL No	Works Program Progress												Financial Information				
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments	
Main Roads Projects																			
Three Springs Morawa Rd slk15.71-20.35 Pre seal	3154	MR09														267,000	0	0	Tender process - January-2019 start
Three Spring - Enneabba Road 10mm PMB re-seal SLK 12-19	3154	MR10														320,000	0	0	Tender process - January-2019 start
Three Spring - Perenjori 10mm PMB re-seal SLK8.4-14.8	3154	MR11														266,500	0	0	Tender process - January-2019 start
Black Spot - Midlands Arrino intersection	3104	1252														225,000			Tender process - January-2019 start
																1,078,500	0	0	
Roads To Recovery																			
Dudawa Road Various locations Pavement Repairs	3134	RR09														50,868	0	0	Tender process - November -2018 start
Arrino South Road Various locations Pavement Repairs	3134	RR10														155,444	0	0	Tender process - November -2018 start
Nebru Road Bitumise - 4kms	3134	RR01														117,633	0	0	Shire to carryout work - Sep' 2018 start
																323,945	0	0	
Shire Projects																			
Strutton RoadResheet 1km	3164	C1095														34,876	0	0	Shire to carryout works -Jan 2019
First North gravel resheeting	3164	C1010														104,633	0	0	Shire to carryout works -Oct 2018
Beekeeper Resheet 3km	3164	C1034														104,633	0	0	Shire to carryout works -Nov 2018
Simpson Road Resheet 1km & pruning	3164	C1007														44,876	0	0	Shire to carryout works -Feb 2019
Kangaroo Road Resheet 3km	3164	C1091														104,633	0	0	Shire to carryout works - Nov/Dec
Arrino West shoulders and reseal	3164	C1024														82,638	0	0	Shire /Contractor - Mar 2019
Broad Road resheet bends 1km	3164	C1013														36,136	0	0	Shire to carryout works -Feb 2019
Drainage	1208	5594														102,606	0	0	Shire /Contractor - Jan/Feb 2019
Footpath	1262	3224														80,000	0	0	
																695,031	0	0	
Total Capital Works																2,097,476	0	0	

<b>WANDRRA PROJECTS</b>																			
MRWA/DOWNER MOUCHEL - FUTURE WORKS		3322														537,311	0	0	Various roads
																537,311	0	0	
<b>Operations and Maintenance Expenditure</b>																			
<b>Maintenance General</b>		3352														0	0	60,876	Total made up of individual road maintenance costings.
Town Street Maintenance	1201	3352	X													32,116	2,677	2,671	
Rural Road Maintenance	1202	3352	X													113,433	9,454	2,168	
Road Maintenance Grading	1229	3352														305,471	25,456	0	Costs against individual roads - see row 41
Fire Control	5001	0692																	
Refuse Site Maintenance	1001	1772	X													35,426	2,952	1,123	
Old Refuse Site Rehabilitation	1011	1772														0	0	0	
Tree Pruning Rural Roads (Contract)	1324	3372														100,000	8,333	0	
Tree Pruning Town (Contract)	1322	3372														15,000	1,250	0	
Traffic Signs & Control	1240	3442														6,000	500	0	
<b>Parks and Garden Maintenance</b>																			
Other Parks & Gardens Maintenance	1105	2642	X													99,017	8,252	3,800	Most costs captured in activity areas.
Street Trees & Watering	1232	3362	X													6,650	555	107	
Street Cleaning	1231	3432	X													19,720	1,644	755	
Oval Maintenance	1107	2652	X													112,315	9,365	5,854	
Stormwater Drain Maintenance	1003	2002	X													9,950	830	646	
Centenary Water Feature	1120	3132	X													7,950	663	319	
Verge Spraying - Weed control	1301	3842	X													15,900	1,325	2,445	
Depot Maintenance	1230		X													34,391	2,866	3,964	
Total Operations and Maintenance																913,339	76,122	84,727	

		Debtors Trial Balance									
		As at 31.07.2018									
Debtor #	Name	Credit Limit	02.05.2018		01.06.2018	01.07.2018	31.07.2018	Total			
			GT	90 days	Age	GT	60 days		GT	30 days	Current
					Of						
					Oldest						
					Invoice						
				(90Days)							
A7			0.00	0	0.00	120.00	0.00	120.00			
A76			315.57	105	0.00	0.00	0.00	315.57			
C102			0.00	0	0.00	257.24	0.00	257.24			
D72			283.90	280	0.00	0.00	0.00	283.90			
D87			0.00	0	0.00	0.00	640.00	640.00			
E30			0.00	0	0.00	0.00	480.00	480.00			
F14			0.00	0	0.00	176862.40	0.00	176862.40			
G57			0.00	0	0.00	0.00	0.00	-40.00			
G64			0.00	0	0.00	0.00	132.00	132.00			
J1			0.00	0	0.00	0.00	0.00	-281.49			
J17			0.00	0	0.00	0.00	1430.00	1430.00			
K20			0.00	0	0.00	0.00	0.00	-100.00			
K32			425.70	355	0.00	0.00	0.00	425.70			
L20			0.00	0	0.00	0.00	40.00	40.00			
M5			0.00	0	0.00	0.00	289771.00	289771.00			
M100			0.00	0	0.00	0.00	0.00	-0.02			
M113			0.00	0	0.00	0.00	480.00	480.00			
M126			0.00	0	0.00	0.00	80.00	80.00			
M135			155.38	127	0.00	0.00	0.00	155.38			
N44			0.00	0	0.00	0.00	0.00	0.00			
N46			190.00	628	0.00	0.00	0.00	190.00			
O17			0.00	0	0.00	0.00	0.00	-600.00			
P11			0.00	0	0.00	0.00	120.00	120.00			
S99			43.40	90	0.00	49.35	0.00	92.75			
T14			600.00	127	0.00	0.00	0.00	600.00			
T52			2195.44	145	416.26	640.00	640.00	3891.70			
T57			0.00	0	0.00	10.00	40.00	50.00			
V11			0.00	0	0.00	0.00	100.00	100.00			
W60			0.00	0	0.00	0.00	0.00	-244.80			
Totals --- Credit Balances:		-1266.31	4209.39		416.26	177938.99	293953.00	475251.33			

### **9.3.2. ACCOUNTS FOR PAYMENT – 31 July 2018**

**Agenda Reference:** CEO  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0083  
**Disclosure of Interest:**  
**Date:** 7<sup>th</sup> August, 2018  
**Author:** Tanya O'Donnell

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

#### **ATTACHMENT**

Lists of creditors paid as at 31<sup>st</sup> July, 2018 is attached.

#### **BACKGROUND**

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

#### **POLICY IMPLICATIONS**

Payments have been made under delegation.

#### **FINANCIAL IMPLICATIONS**

Funds available to meet expenditure.

#### **STRATEGIC IMPLICATIONS**

Nil.

## **OFFICER COMMENT**

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

## **VOTING REQUIREMENTS**

Simple Majority

### **140375 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.3.2**

**MOVED:** Cr Thorpe

**SECONDED:** Cr Lake

**That Council notes the accounts for payment as presented for July, 2018 from the –**

**Municipal Fund totalling \$477,941.25 represented by Electronic Fund Transfers No's 14650 – 14689, Cheque No's 11478 – 11483 and Direct Debits 11455.1, 11456.1 – 11456.2, 11469.1 – 11469.4, 11492.1 – 11492.5 & 11496.1**

**Licensing Fund totalling \$17,936.65 represented by Direct Debit No 11499.1.**

**And**

**Trust Fund totalling \$153.57 represented by Electronic Fund Transfers No's 14615 & 14616.**

**CARRIED**

**Voted: 4/0**

Date: 02/08/2018  
Time: 11:21:00AM

**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of July 2018**

USER: Donna Newton  
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>Shire of Chapman Valley</b>				
11478	13/07/2018	Contractor		320.00
INV 8472	28/06/2018	Planning Services Undertaken on The Shire of Three Springs Behalf for	320.00	
<b>Synergy</b>				
11479	13/07/2018	Electricity Usage Charges		4,737.50
INV	28/06/2018	Electricity Usage Charges 17/05/2018 to 20/06/2018 - Aquatic Centre,	1,416.45	
INV	02/07/2018	Credit For Over payment -Electricity Usage Charges 25/04/2018 to	69.05	
INV	05/07/2018	Electricity Usage Charges 02/05/2018 to 30/06/2018- Old Nurses	78.50	
INV	05/07/2018	Electricity Usage Charges 03/06/2018 to 30/06/2018 - 19 Gooch Street ,	89.50	
INV	05/07/2018	Electricity Usage Charges 05/05/2018 to 30/06/2018 - Water Feature , ,	306.25	
INV	05/07/2018	Electricity Usage Charges 02/05/2018 to 30/06/2018 - 5 Glyde Street , ,	59.00	
INV	05/07/2018	Electricity Usage Charges 03/05/2018 to 30/06/2018- Unit 1 (A) 66	142.40	
INV	05/07/2018	Electricity Usage Charges 03/05/2018 to 30/06/2018- 89 Williamson	62.00	
INV	05/07/2018	Electricity Usage Charges 03/05/2018 to 30/06/2018 - Fire Shed , ,	42.00	
INV	05/07/2018	Electricity Usage Charges 02/05/2018 to 30/06/2018 - 50 Carter Street , ,	179.00	
INV	05/07/2018	Electricity Usage Charges 02/05/2018 to 30/06/2018- 46 Carter Street , ,	224.70	
INV	05/07/2018	Electricity Usage Charges 02/05/2018 to 30/06/2018 - Medical Centre , ,	2,068.65	
<b>Telstra</b>				
11480	13/07/2018	Monthly Account		1,980.42
INV	05/07/2018	Purchase of Samsung Galaxy S7 BLACK - Bill to : Account Number :	1,980.42	
<b>Western Diagnostic Pathology</b>				
11481	13/07/2018	Pre-Employment Drug Screen		35.04
INV	21/06/2018	Pre-Employment Drug Screen	35.04	
<b>City Of Greater Geraldton</b>				
11482	23/07/2018	Building Certification Services Jan-June 2018		862.99
INV 81608	03/07/2018	Assessing Building Applications 8.25 @ 88.15ea, Phone Correspondence	862.99	
<b>Commissioner of State Revenue</b>				
11483	23/07/2018	Payment of Stamp Duty on Transfer of Land		17.10
INV STAMP	23/07/2018	Stamp Duty on Road Reserve Land Transfer to CS & PF Connaughton	17.10	
<b>BCITF</b>				
EFT14615	09/07/2018	BCITF LEVY COLLECTED JUNE 2018		90.75
INV TBCITF	09/07/2018	Building Permit 06/18 BCITF Levy	90.75	
<b>Building Commission</b>				
EFT14616	09/07/2018	BRB LEVY COLLECTED JUNE 2018		62.82
INV TBRB	09/07/2018	Building Permit 06/18 Building Services Levy	62.82	
<b>BOC Gases</b>				
EFT14650	13/07/2018	Monthly Account		43.37
INV	28/06/2018	Daily Cylinder Tracking 29/05/2018 to 27/06/2018 - Oxygen Industrial	43.37	
<b>Bunnings Group Limited</b>				
EFT14651	13/07/2018	Monthly Account		45.64
INV	27/06/2018	0080182 TAS OAK DAR 30X12MM 1.2M DAR3012TOSL12, 0021195	45.64	
<b>Blackwoods</b>				
EFT14652	13/07/2018	Monthly Account		30.67
INV	20/06/2018	4 x Castor Wheels for Table at Community Hall	30.67	
<b>Child Support Agency</b>				
EFT14653	13/07/2018	Payroll deductions		337.56
INV	10/07/2018	Payroll Deduction 10/07/2018	337.56	
<b>Courier Australia</b>				
EFT14654	13/07/2018	Freight Account Various		89.75
INV 0368	29/06/2018	Freight from Three Springs to Brenda at WALGA - Banners in the	23.60	
INV 0369	06/07/2018	Library Exchange sent from Three Springs to State Library, Stationery	66.15	
<b>Veolia Environmental Services</b>				
EFT14655	13/07/2018	Monthly Account		6,225.74
INV	30/06/2018	240 Litre Green Wheel Bins - Domestic Refuse Replacements	650.00	
INV	30/06/2018	Weekly Bin Collection - 05/06/2018, 12/06/2018, 19/06/2018,	5,575.74	

Date: 02/08/2018  
Time: 11:21:00AM

**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of July 2018**

USER: Donna Newton  
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>WINC Australia Pty Limited</b>				
EFT14656	13/07/2018	Meterplan Charges		847.47
INV	26/06/2018	Meterplan Charge MPC6004EXSP 20/05/2018 - 20/06/2018 - 7010	847.47	
<b>Central Earthmoving Company Pty Ltd</b>				
EFT14657	13/07/2018	Contractor		93,377.90
INV 4127	27/06/2018	Stabilisation Pavement Repairs Dudawa Road 695sq metre, Stabilisation	93,377.90	
<b>Eneabba Smash Repairs</b>				
EFT14658	13/07/2018	Insurance Excess Claim		300.00
INV	02/07/2018	Excess on Insurance Claim 633596457	300.00	
<b>LGIS Risk Management</b>				
EFT14659	13/07/2018	LGISWA Mid-West Regional Risk Coordination Programme		2,361.70
INV	25/06/2018	LGISWA Mid-West Regional Risk Coordination Programme - Project	2,361.70	
<b>GH Country Couriers</b>				
EFT14660	13/07/2018	Freight		30.80
INV 238479	07/06/2018	Freight from Midwest Mowers to Three Springs	30.80	
<b>Great Southern Fuel Supplies</b>				
EFT14661	13/07/2018	Monthly Fuel Card Account		572.46
INV JUNE	30/06/2018	07/06/2018- ULP for OTS 64.00 Litres, 29/06/2018- ULP for OTS 62.52	572.46	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT14662	13/07/2018	Payroll deductions		120.20
INV	10/07/2018	Payroll Deduction 10/07/2018	120.20	
<b>Harcourts Dongara Real Estate</b>				
EFT14663	13/07/2018	Deposit for 41 Slaughter Street		1,000.00
INV 41	19/06/2018	Deposit for Purchase of 41 Slaughter Street Three Springs	1,000.00	
<b>Leeman Plumbing &amp; Excavation</b>				
EFT14665	13/07/2018	Contractor		308.00
INV	09/07/2018	Labour - Investigate blocked drain, found blockage on ISRS	308.00	
<b>LGISWA Liability</b>				
EFT14666	13/07/2018	Annual Insurance		7,378.31
INV	05/07/2018	Annual Crime Insurance (Replaces Fidelity Guarantee Insurance)	1,743.83	
INV	05/07/2018	LGIS Bushfire Cover 30/06/2018 to 30/06/2019,	3,712.50	
INV	05/07/2018	LGIS Liability Cover (1st Instalment) 30/06/2018 to 30/06/2019 (55% of	6,043.14	
INV	06/07/2018	2018/19 Contributions Credit Note - First Instalment	-4,121.16	
<b>LGISWA Workcare</b>				
EFT14667	13/07/2018	Annual Insurance		19,980.26
INV	05/07/2018	LGIS Workcare Insurance (1st Instalment) 30/06/2018 to 30/06/2019	19,980.26	
<b>LGIS Insurance Broking</b>				
EFT14668	13/07/2018	Annual Motor Vehicle Insurance 2018/2019		77,557.04
INV	04/07/2018	Marine Cargo Insurance (Transport Insurance) 30/06/2018 to 30/06/2019	275.00	
INV	04/07/2018	Travel Insurance 30/06/2018 to 30/06/2019 - 20% (Previously formed	825.00	
INV	04/07/2018	Cyber Liability 30/06/2018 to 30/06/2019,	1,100.00	
INV	04/07/2018	Personal Accident Insurance 30/06/2018 to 30/06/2019 (80% of \$374.00)	467.50	
INV	04/07/2018	Annual Motor Vehicle Insurance Charges for 2018/2019 - Plant and	66,130.24	
INV	04/07/2018	Management Liability 30/06/2018 to 30/06/2019 - 47.5% (Replaces and	8,759.30	
<b>LGISWA Property Scheme</b>				
EFT14669	13/07/2018	Annual Property Insurance 1st Instalment 2018/2019		26,376.97
INV	05/07/2018	Annual Property Insurance 1st Instalment 2018/2019, Annual Property	26,376.97	
<b>Marketforce Pty Ltd</b>				
EFT14670	13/07/2018	Advertising Account		462.58
INV 22344	25/06/2018	Town Planning Scheme Amendment No.1 advert in the Midwest Times	462.58	
<b>Mitchell and Brown Communications - Vidguard</b>				
EFT14671	13/07/2018	Security Monitoring Fees		135.00
INV 83494	02/07/2018	Vidguard Monitoring -Permaconn - Quarterly GST, , , Vidguard	135.00	
<b>Purcher-International Pty Ltd</b>				
EFT14672	13/07/2018	Freight		11.00
INV 511600	20/06/2018	Freight for Fuel Filer with key - TS5004	11.00	



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**SHIRE OF THREE SPRINGS**  
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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>Perfect Computer Solutions Pty Ltd</b>				
EFT14673	13/07/2018	Computer & IT Services		2,360.00
INV 23752	28/06/2018	Supply Comact Computer HP i5 3.2GHz, 8Gb RAM, 256Gb SSD, Win	2,360.00	
<b>RAMM Software Pty Ltd</b>				
EFT14674	13/07/2018	Annual Maintenance Fee		6,447.49
INV	01/07/2018	RAMM Annual Support and Maintenance Fee for the period 1 July 2018	6,447.49	
<b>Shire of Three Springs</b>				
EFT14675	13/07/2018	Management Fee		3,396.60
INV 13866	29/06/2018	Management Fee on Rental Income for 2017/2018 - Kadathinni Units,	2,689.40	
INV 13865	29/06/2018	Management Fee on Rental Income for 2017/2018 - Lot 54 Glyde Street,	707.20	
<b>Sweetman's Ampol Cafe</b>				
EFT14676	13/07/2018	Catering		129.00
INV 90	28/06/2018	2 X Tray of assorted sandwiches- Wildflower Country., 1 X Tray of	129.00	
<b>Three Springs IGA</b>				
EFT14677	13/07/2018	Monthly Account		181.46
INV JUNE	30/06/2018	Nobbies Mixed Nuts 375gm Councillors Meeting June 2018., , Allens	181.46	
<b>Three Springs Rural Services</b>				
EFT14678	13/07/2018	Monthly Account		405.76
INV 42160	27/06/2018	Rapidset Concrete 20KG Dgray x 2	20.00	
INV 42189	28/06/2018	Repair kit for AR30	380.77	
INV 42321	10/07/2018	Toggle Switch 12V 20A- TS5004	4.99	
<b>Van't Veer Services</b>				
EFT14679	13/07/2018	Monthly Account		44.00
INV 740	29/06/2018	Large Letter 0 - 125g x 19 - Yakabout, Pre-Paid Registered Labels x 1 =	44.00	
<b>Westrac Pty Ltd</b>				
EFT14680	13/07/2018	Monthly Account		1,023.33
INV	04/07/2018	154-5020 Hose - Skid Steere	69.67	
INV	03/07/2018	1G-8878 Filter - Roller	244.40	
INV	05/07/2018	2x Elc Coolant 18L	193.82	
INV	28/06/2018	166-0344 Seal Shaft- Roller TS5013, 5T-9598 Ring - Roller TS5013,	178.86	
INV	15/06/2018	218-0001 Hose - Loader TS5008	57.02	
INV	15/06/2018	9C-6783 Hose - Loader TS5008, 122-6220 Hose - Loader TS5008	289.11	
INV	15/06/2018	Credit for 125-7873 Adapter for Roller TS5013	-71.81	
INV	15/06/2018	9X2207 Adapter Kit for Roller TS5013	62.26	
<b>Landmark Operations Ltd</b>				
EFT14681	13/07/2018	Monthly Account		224.98
INV	19/06/2018	Lrur National Agfoam maxi pink 20L, Nufa Gladiator ct 20L	224.98	
<b>Wurth Australia Pty Ltd</b>				
EFT14682	13/07/2018	Monthly Account		211.11
INV	04/07/2018	6x DPF Cleaner Filter	211.11	
<b>IT Vision Australia Pty Ltd</b>				
EFT14683	13/07/2018	Renew SynergySoft & Universal Annual Licncse Fees 01 July 2018 - 30		28,982.45
INV 29988	30/06/2018	Altus Enablement for SynergySoft (for the Provision of Single Touch	1,100.00	
INV 29876	01/07/2018	Renew SynergySoft & Universal Annual Licncse Fees 01 July 2018 - 30	27,882.45	
<b>Australian Taxation Office</b>				
EFT14684	23/07/2018	BAS Remittance for June 2018		18,098.00
INV BAS 06	30/06/2018	BAS Remittance for June 2018, BAS Remittance for June 2018, BAS	18,098.00	
<b>WINC Australia Pty Limited</b>				
EFT14685	23/07/2018	Stationery and Cleaning Products Order		635.33
INV	14/07/2018	Avery Address Labels with Quick Peel for Laser Printers - 99.1 x 34 mm	324.61	
INV	16/07/2018	Esselte 37745 Key Tags Kevron Orange Bag 50 Product Code:	36.81	
INV	14/07/2018	Bastion Disposable Nitrile Blue Powder Free Gloves Micro Textured	264.92	
INV	16/07/2018	Ansell 8745 Disposable Gloves Vinyl Food Safe Blue Powdered Large	8.99	
<b>Jason Signmakers</b>				
EFT14686	23/07/2018	Signage Order		699.60
INV 188773	12/07/2018	1 x Christie Street 150mm Black on White Class 1 D/Sided Streetname	699.60	

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<b>Peter Groom Settlements</b>				
EFT14687	23/07/2018	Purchase of Property at Lot 10, 41 Slaughter Street		140,720.26
INV REF:	12/07/2018	Purchase Price for Lot 10, 41 Slaughter Street, Three Springs, Less	140,720.26	
<b>IT Vision User Group (Inc.)</b>				
EFT14688	23/07/2018	Annual Subscription		748.00
INV	02/07/2018	IT Vision User Group Member Subscriptions 2018/2019	748.00	
<b>WA Local Government Association (WALGA)</b>				
EFT14689	23/07/2018	Annual Membership Subscription		17,145.83
INV	16/07/2018	Annual WALGA Membership, Subscription & Service Fees, Association	17,145.83	
<b>Commander Australia</b>				
DD11455.1	10/07/2018	Monthly Account		46.92
INV	04/07/2018	Commander Contract (System Rental) 16/07/2018 to 15/08/2018 - Depot	46.92	
<b>Westnet Pty Ltd</b>				
DD11456.1	01/07/2018	Annual Charge		209.95
INV	01/07/2018	Annual charge for Dialup Essentials service	209.95	
<b>iiNet Limited</b>				
DD11456.2	01/07/2018	Monthly Internet Access Coorow Medical Centre		54.95
INV	01/07/2018	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	
<b>WA Super</b>				
DD11469.1	10/07/2018	Payroll deductions		3,925.70
INV SUPER	10/07/2018	Super. 10/07/2018	3,158.28	
INV	10/07/2018	Payroll Deduction 10/07/2018	148.30	
INV	10/07/2018	Payroll Deduction 10/07/2018	296.15	
INV	10/07/2018	Payroll Deduction 10/07/2018	207.69	
INV	10/07/2018	Payroll Deduction 10/07/2018	78.21	
INV	10/07/2018	Payroll Deduction 10/07/2018	37.07	
<b>Australian Super</b>				
DD11469.2	10/07/2018	Superannuation contributions		1,006.37
INV	10/07/2018	Payroll Deduction 10/07/2018	189.56	
INV	10/07/2018	Payroll Deduction 10/07/2018	111.22	
INV SUPER	10/07/2018	Super. 10/07/2018	705.59	
<b>The Trustee for Every Superannuation Fund</b>				
DD11469.3	10/07/2018	Superannuation contributions		229.14
INV SUPER	10/07/2018	Super 10/07/2018	229.14	
<b>Sunsuper Superannuation Fund</b>				
DD11469.4	10/07/2018	Superannuation contributions		196.91
INV SUPER	10/07/2018	Super 10/07/2018	196.91	
<b>WA Super</b>				
DD11492.1	24/07/2018	Payroll deductions		3,881.25
INV SUPER	24/07/2018	Super 24/07/2018	3,157.82	
INV	24/07/2018	Payroll Deduction 24/07/2018	37.07	
INV	24/07/2018		148.30	
INV	24/07/2018	Payroll Deduction 24/07/2018	296.15	
INV	24/07/2018	Payroll Deduction 24/07/2018	207.69	
INV	24/07/2018	Payroll Deduction 24/07/2018	34.22	
<b>Australian Super</b>				
DD11492.2	24/07/2018	Superannuation contributions		845.53
INV	24/07/2018	Payroll Deduction 24/07/2018	143.60	
INV	24/07/2018	Payroll Deduction 24/07/2018	111.22	
INV SUPER	24/07/2018	Super 24/07/2018	590.71	
<b>The Trustee for Every Superannuation Fund</b>				
DD11492.3	24/07/2018	Superannuation contributions		229.14
INV SUPER	24/07/2018	Super 24/07/2018	229.14	
<b>MLC Masterkey Personal Super</b>				
DD11492.4	24/07/2018	Superannuation contributions		51.81
INV SUPER	24/07/2018	Super 24/07/2018	51.81	

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>Sunsuper Superannuation Fund</b>				
DD11492.5	24/07/2018	Superannuation contributions		196.91
INV SUPER	24/07/2018	Super 24/07/2018	196.91	
<b>National Mastercard</b>				
DD11496.1	25/07/2018	Monthly Credit Card Account		68.00
INV JULY	20/07/2018	Card Fee - SJY, Vehicle Permit Reissue for TS5002 Cat Tip Truck, Card	68.00	
<b>Department Of Transport - Daily Licensing</b>				
DD11499.1	31/07/2018	POLICE LICENSING PAYMENTS FOR JULY 2018		17,936.65
INV T1	31/07/2018	POLICE LICENSING 28/06/2018, POLICE LICENSING 29/06/2018,	17,936.65	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
L	POLICE LICENSING	<b>17,936.65</b>
M	MUNICIPAL BANK	<b>477,941.25</b>
T	TRUST BANK	<b>153.57</b>
<b>TOTAL</b>		<b>496,031.47</b>

## National Business Visa Card

21 June, 2018 to 20 July, 2018

### Chief Executive Officer

Nil	\$	-
	\$	-

### Deputy Chief Executive Officer

Vehicle Permit Reissue Advice- TS5002	\$	50.00
	\$	<b>50.00</b>
Bank Charges	\$	18.00
	\$	<b>18.00</b>
<b>Total Direct Debit Payment made on 25/07/2018</b>	<b>\$</b>	<b>68.00</b>

## Police Licensing

### Direct Debits from Trust Account

1 July, 2018 to 31 July, 2018

Monday, 2 July 2018	\$	35.40
Tuesday, 3 July 2018	\$	60.35
Wednesday, 4 July 2018	\$	1,520.75
Thursday, 5 July 2018	\$	1,745.75
Friday, 6 July 2018	\$	476.55
Monday, 9 July 2018	\$	448.70
Tuesday, 10 July 2018	\$	4,320.75
Wednesday, 11 July 2018	\$	3,201.75
Thursday, 12 July 2018	\$	88.10
Friday, 13 July 2018	\$	565.40
Monday, 16 July 2018	\$	1,495.50
Tuesday, 17 July 2018	\$	422.40
Thursday, 19 July 2018	\$	877.70
Friday, 20 July 2018	\$	616.30
Tuesday, 24 July 2018	\$	958.65
Wednesday, 25 July 2018	\$	178.80
Thursday, 26 July 2018	\$	110.50
Friday, 27 July 2018	\$	26.85
Monday, 30 July 2018	\$	2,381.80
Tuesday, 31 July 2018	\$	13.95
	<b>\$</b>	<b>19,545.95</b>

## Bank Fees

### Direct Debits from Muni Account

1 July, 2018 to 31 July, 2018

Total direct debited from Municipal Account	\$	<b>147.79</b>
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## Payroll

### Direct Payments from Muni Account

1 July, 2018 to 31 July, 2018

Wednesday, 11 July 2018	\$	28,962.99
Wednesday, 25 July 2018	\$	31,128.48
	\$	<b>60,091.47</b>

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

11.1. ELECTED MEMBERS - Nil

11.2. STAFF - Nil

**12. QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**14. TIME AND DATE OF NEXT MEETING**

The Next Ordinary Council Meeting will be held on Wednesday 19<sup>th</sup> September 2018 at 1.30pm.

**15. CONFIDENTIAL ITEMS**

Nil

**16. MEETING CLOSURE**

There being no further business the Presiding Officer closed the meeting at 1.41pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_

Presiding Officer

Date: 19th September 2018