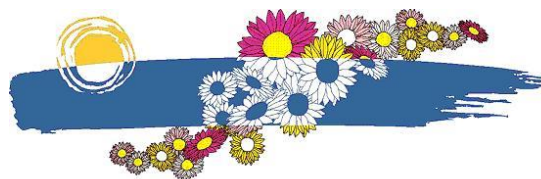




ATTACHMENT BOOK

ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
27 APRIL 2022



WILDFLOWER COUNTRY



CONTENTS OF ATTACHMENTS ORDINARY COUNCIL MEETING 27 APRIL 2022

	Ordinary Council Agenda - Attachments	Pages
10.3	New Procurement Policy	003-013
10.4.1	Draft Heritage Report April 2022	014-031
10.4.2	Appendices 1 LHS 2022	032-049
10.4.3	Appendices 2 LHS 2022	050-067
10.4.4	Guidelines for establishing a heritage list	068-082
10.4.5	Criteria for the Assessment of Local Heritage Places	083-107
10.4.6	The Burra Charter	108-120
10.4	Capital Works Report 2021-2022	121-122
10.7	Monthly Financial Report 31 March 2022	123-151
10.8	List of Creditors paid as of 31 March 2022	152-160



WILDFLOWER COUNTRY

1. COUNCIL POLICIES - LEGISLATIVE

1.5 Procurement Policy

Adoption		
Date	Meeting	Council Decision
27.04.22	OCM	
Review		
Date	Meeting	Council Decision
	OCM	
No.	Title	
Legislative Reference		

PURPOSE

The Shire of Three Springs (the "**Shire**") is committed to applying the objectives, principles, and practices outlined in this Policy, to all purchasing activity and to ensuring alignment with the Shire's strategic and operational objectives.

POLICY

1.1 OBJECTIVES

The Shire's purchasing activities will:

- (a) Achieve the best value for money that considers sustainable benefits, such as; environmental, social, and local economic factors;
- (b) Foster economic development by maximising the participation of local businesses in the delivery of goods and services;
- (c) Use consistent, efficient, and accountable purchasing processes and decision-making, including; competitive quotation processes, assessment of best value for money, and sustainable procurement outcomes for all purchasing activity, including tender exempt arrangements;
- (d) Apply fair and equitable competitive purchasing processes that engage potential suppliers impartially, honestly, and consistently;
- (e) Commit to probity and integrity, including the avoidance of bias and perceived and actual conflicts of interest;
- (f) Comply with the *Local Government Act 1995*, *Local Government (Functions and General) Regulations 1996*, other relevant legislation, Codes of Practice, Standards and the Shire's Policies and procedures;
- (g) Ensure purchasing outcomes contribute to efficiencies (time and resources) for the Shire of Three Springs.
- (h) Identify and manage risks arising from purchasing processes and purchasing outcomes in accordance with the Shire's Risk Management framework;
- (i) Ensure records evidence purchasing activities in accordance with the *State Records Act 2000* and the Shire's Record Keeping Plan;
- (j) Ensure confidentiality protects commercial-in-confidence information and only releases information when approved by the Chief Executive Officer.

1.2 ETHICS & INTEGRITY

The Shire's Code of Conduct applies when undertaking purchasing activities and decision making, requiring Council Members and employees to observe the highest standards of ethics and integrity and act honestly and professionally.

1.3 VALUE FOR MONEY

The Shire will apply value for money principles in critically assessing purchasing decisions and acknowledges that the lowest price may not always be the most advantageous.

1.3.1 Assessing Value for Money

Value for money assessment will consider:

- (a) All relevant Total Costs of Ownership (TCO) and benefits including; transaction costs associated with acquisition, delivery, distribution, and other costs such as, but not limited to; holding costs, consumables, deployment, training, maintenance, and disposal;
- (b) The technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality. This includes but is not limited to an assessment of compliances, the supplier's resource availability, capacity and capability, value-adds offered, warranties, guarantees, repair and replacement policies and response times, ease of inspection and maintenance, ease of after-sales service, ease of communications, etc.
- (c) The supplier's financial viability and capacity to supply without the risk of default, including the competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history;
- (d) A strong element of competition by obtaining a sufficient number of competitive quotations consistent with this Policy, where practicable;
- (e) The safety requirements and standards associated with both the product design and the specification offered by suppliers and the evaluation of risk arising from the supply, operation, and maintenance;
- (f) The environmental, economic and social benefits arising from the goods, services or works required, including consideration of these benefits regarding the supplier's operations, in accordance with this Policy and any other relevant Shire Policy including Local Economic Benefit; and

1.4 PURCHASING THRESHOLDS AND PRACTICES

1.4.1 Defining the Purchasing Value

The Shire will apply reasonable and consistent methodologies to assess and determine Purchasing Values, which ensure:

- (a) The appropriate purchasing threshold and practice are applied in all purchasing activities; and
- (b) Wherever possible, purchasing activity for the same category of supply is aggregated into single contract arrangements to achieve the best value and efficiency in future purchasing activities where the requirements are able to be provided by a single supplier.

A **category of supply** can be defined as groupings of similar goods or services with common: supply and demand drivers, market characteristics, or suppliers.

1) Strategic Purchasing Value Assessments

The Shire will periodically review recent past purchasing activity across its operations to identify categories of supply for which the Shire will have continuing need and which can be aggregated into single contract arrangements in order to achieve the best value for money and efficiency in future purchasing activity.

The assessment of aggregated expenditure for the same category of supply capable of being supplied by a single supplier will determine the Purchasing Value threshold applicable to the future purchasing activity.

2) Individual Purchasing Value Assessments

In any case, where there is no relevant current contract, each purchasing activity is to assess the Purchasing Value based upon the following considerations:

- (a) Exclusive of Goods and Services Tax (GST); and
- (b) The estimated total expenditure for the proposed supply including the value of all contract extension options and where applicable, the total cost of ownership considerations.
- (c) The appropriate length of a contract is to be determined based on market volatility, ongoing nature of supply, historical purchasing evidence and estimated future purchasing requirements.
- (d) Requirements must not be split to avoid purchasing or tendering thresholds [F&G Reg. 12].

The calculated estimated Purchasing Value will determine the applicable threshold and purchasing practice to be undertaken.

1.4.2 Table of Purchasing Thresholds and Practices

(1) Supplier Order of Priority

The Shire will consider and apply, where applicable, the following Supplier Order of Priority:

Priority 1:	<p>Existing Pre-qualified Supplier Panel or other Contract</p> <p>Current contracts, including a Panel of Pre-qualified Suppliers or contracted suppliers, must be used where the Shire's supply requirements can be met through the existing contract.</p> <p>If the Shire does not have a current contract relevant to the required supply, then a relevant WALGA PSA is to be used.</p>
Priority 2:	<p>Local Suppliers</p> <p>Where the Purchasing Value does not exceed the tender threshold and a relevant local supplier is capable of providing the required supply, the Shire will ensure that wherever possible quotations are obtained from local suppliers permanently located within the District as a first priority, and those permanently located within surrounding Districts as the second priority.</p> <p>If no relevant local supplier is available, then a relevant WALGA PSA may be used.</p>
Priority 3:	<p>Tender Exempt - WALGA Preferred Supplier Arrangement (PSA)</p> <p>Use a relevant WALGA PSA regardless of whether or not the Purchasing Value will exceed the tender threshold.</p> <p>However, if a relevant PSA exists but an alternative supplier is considered to provide the best value, then the CEO, must approve the alternative supplier. Reasons for not using a PSA may include:</p> <ul style="list-style-type: none">i. Local supplier availability (that are not within the PSA); or,ii. Social procurement – preference to use Aboriginal business or Disability Enterprise. <p>If no relevant WALGA PSA is available, then a relevant State Government CUA may be used.</p>
Priority 4:	<p>Tender Exempt - WA State Government Common Use Arrangement (CUA).</p> <p>Use a relevant CUA regardless of whether or not the Purchasing Value will exceed the tender threshold.</p> <p>However, if a relevant CUA exists, but an alternative supplier is considered to provide best value for money, then the proposed alternative supplier must be approved by the CEO.</p>

	If no relevant CUA is available, then a Tender Exempt [F&G Reg.11(2)] arrangement may be used.
Priority 5:	Other Tender Exempt arrangement [F&G Reg. 11(2)] Regardless of whether or not the Purchasing Value will exceed the tender threshold, the Shire will investigate and seek quotations from tender exempt suppliers and will specifically ensure that wherever possible, quotations are obtained from a WA Disability Enterprise and / or an Aboriginal Owned Business that is capable of providing the required supply.
Priority 6:	<u>Other Suppliers</u> Where there is no relevant existing contract or tender exempt arrangement available, purchasing activity from any other supplier is to be in accordance with relevant Purchasing Value Threshold and Purchasing Practice specified in the table below.

(2) Purchasing Practice Purchasing Value Thresholds

The Purchasing Value, assessed in accordance with clause 1.4.1, determines the Purchasing Practice to be applied to the Shire's purchasing activities.

Purchase Value Threshold (ex GST)	Purchasing Practice Requirements
Up to \$150 (ex GST)	Three Springs Local Trading Monthly Accounts are approved. Individual purchases up to \$150.00 can be charged to the monthly account. There is no requirement for requesting quotes and recording on the Electronic Procurement System.
Up to \$5,000 (ex GST)	Purchase directly from a supplier using a Purchase Order or Corporate Credit Card. One (1) verbal or written quotation from a suitable supplier. The quotes are to be recorded/evidenced using the Electronic Procurement System.
From \$5,001 and up to \$20,000 (ex GST)	Two (2) written quotations from suitable suppliers. If purchasing from a WALGA PSA, CUA or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained. Confirmed via Purchase Order or Contract/Agreement. The purchasing decision is to be based upon assessment of the supplier's response to: <ul style="list-style-type: none"> a brief outline of the specified requirement for the goods; services or works required; and Value for Money criteria, not necessarily the lowest price. The quotes are to be recorded/evidenced using the Electronic Procurement System.
From \$20,001 and up to \$50,000 (ex GST)	Three (3) written quotations from suitable suppliers. Purchasing from a WALGA PSA, CUA or other tender exempt arrangement, where a minimum of one (1) written quotation is to be obtained.

Purchase Value Threshold (ex GST)	Purchasing Practice Requirements
	<p>Confirmed via Purchase Order or Contract/Agreement.</p> <p>The purchasing decision is to be based upon an assessment of the suppliers' responses to:</p> <ul style="list-style-type: none"> • a brief outline of the specified requirement for the goods; services or works required; and • Value for Money criteria, not necessarily the lowest quote. <p>The quotes are to be recorded/evidenced using the Electronic Procurement system.</p>
From \$50,001 and up to \$250,000 (ex GST)	<p>Three (3) written responses from suppliers.</p> <p>The purchasing decision is to be based upon assessment of the supplier's response to:</p> <ul style="list-style-type: none"> • a detailed written specification for the goods, services or works required; and • pre-determined selection criteria that assess all best and sustainable value considerations. <p>The quotes are to be recorded/evidenced using the Electronic Procurement system Confirmed via Purchase Order or Contract/Agreement.</p>
Over \$250,000 (ex GST)	<p>Tender Exempt arrangements (i.e. WALGA PSA, CUA or other tender exemption under <i>F&G Reg.11(2)</i>) require at least three (3) written responses from suppliers by invitation under a formal Request for Quotation in accordance with the Supplier Order of Priority detailed in clause 1.4.2(1).</p> <p><u>OR</u></p> <p>Public Tender undertaken in accordance with the <i>Local Government Act 1995</i> and relevant Shire Policy and procedures.</p> <p>The Tender Exempt or Public Tender purchasing decision is to be based on the suppliers' response to:</p> <ul style="list-style-type: none"> • A detailed specification; and • Pre-determined selection criteria that assesses all best and sustainable value considerations.
Emergency Purchases (Within Budget) Refer to Clause 1.4.3	<p>Where goods or services are required for emergency response and are within the scope of an established Panel of Pre-qualified Supplier or existing contract, the emergency supply must be obtained from the Panel or existing contract using relevant unallocated budgeted funds.</p> <p>If there is no existing Panel or contract, then clause 1.4.2(1) Supplier Order of Priority will apply wherever practicable.</p> <p>However, where due to the urgency of the situation, a contracted or tender exempt supplier is unable to provide the emergency supply <u>OR</u> compliance with this Purchasing Policy would cause unreasonable delay, the supply may be obtained from any supplier capable of providing the emergency supply. However, an emergency supply is only to be obtained to the extent</p>

Purchase Value Threshold (<i>ex GST</i>)	Purchasing Practice Requirements
	<p>necessary to facilitate the urgent emergency response and must be subject to due consideration of best value and sustainable practice.</p> <p>The rationale for policy non-compliance and the purchasing decision must be evidenced in accordance with the Shire's Record Keeping Plan.</p>
<p>Emergency Purchases (<i>No budget allocation available</i>)</p> <p>Refer for Clause 1.4.3</p>	<p>Where no relevant budget allocation is available for an emergency purchasing activity, then, in accordance with s.6.8 of the <i>Local Government Act 1995</i>, the President must authorise, in writing, the necessary budget adjustment prior to the expense being incurred.</p> <p>The CEO is responsible for ensuring that an authorised emergency expenditure under s.6.8 is reported to the next ordinary Council Meeting.</p> <p>The Purchasing Practices prescribed for Emergency Purchases (within budget) above, then apply.</p>
<p>LGIS Services Section 9.58(6)(b) Local Government Act 1995</p>	<p>The suite of LGIS insurances are established in accordance with s.9.58(6)(b) of the <i>Local Government Act 1995</i> and are provided as part of a mutual, where WALGA Member Local Governments are the owners of LGIS. Therefore, obtaining LGIS insurance services is available as a member-based service and is not defined as a purchasing activity subject to this Policy.</p> <p>Should Council resolve to seek quotations from alternative insurance suppliers, compliance with this Policy is required.</p>

The Chief Executive Officer is authorised to approve purchase orders for the purchasing of goods and services and acquiring and disposing of any property to the value of \$250,000.

Where the minimum purchasing requirements cannot be met, a non-conforming file note needs to be completed detailing the reasons for not meeting the requirement and signed by the Chief Executive Officer.

1.4.3 Emergency Purchases

Emergency purchases are defined as the supply of goods or services associated with:

- (a) A local emergency and the expenditure is required (within existing budget allocations) to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets;
OR
- (b) A local emergency and the expenditure is required (with no relevant available budget allocation) to respond to an imminent risk to public safety or to protect or make safe property or infrastructure assets in accordance with s.6.8 of the *Local Government Act 1995* and Functions and General Regulation 11(2)(a); OR
- (c) A State of Emergency declared under the *Emergency Management Act 2005* and therefore, Functions and General Regulations 11(2)(aa), (ja) and (3) apply to vary the application of this Policy.

Time constraints, administrative omissions and errors do not qualify for definition as an emergency purchase. Instead, every effort must be made to research and anticipate purchasing requirements in advance and to allow sufficient time for planning and scoping proposed purchases and to then obtain quotes or tenders, as applicable.

1.4.4 Public Tender Exemptions

An exemption from the requirement to publicly invite tenders may apply when the purchase is:

- a) obtained from a pre-qualified supplier under the WALGA Preferred Supplier Arrangement or other suppliers that are accessible under another tender exempt arrangement.
- b) from a pre-qualified supplier under a Panel established by the Shire;
- c) from a Regional Local Government or another Local Government;
- d) acquired from an Australian Disability Enterprise and represents Value for Money;
- e) the purchase is authorised under action by Council under delegated authority;
- f) within six months of no tender being accepted;
- g) where the contract is for petrol, oil, or other liquid or gas used for internal combustion engines; or
- h) the purchase is covered by any of the other exclusions under Regulation 11 of the Regulations.

1.4.5 Inviting Tenders Though not Required to do so

The Shire may determine to invite Public Tenders, despite the estimated Purchase Value being less than the \$250,000 prescribed tender threshold, but only where an assessment determines that the purchasing requirement cannot be met through a tender exempt arrangement and the use of a public tender process will enhance; value for money, efficiency, risk mitigation and sustainable procurement benefits.

In such cases, the tender process must comply with the legislative requirements and the Shire's tendering procedures *[F&G Reg.13]*.

1.4.6 Expressions of Interest

Expressions of Interest (EOI) will be considered as a prerequisite to a tender process *[F&G Reg.21]* where the required supply evidences one or more of the following criteria:

- (a) Unable to sufficiently scope or specify the requirement;
- (b) There is significant variability for how the requirement may be met;
- (c) There is potential for suppliers to offer unique solutions and/or multiple options for how the purchasing requirement may be obtained, specified, created or delivered;
- (d) Subject to a creative element; or
- (e) Provides a procurement methodology that allows for the assessment of a significant number of potential tenderers leading to a shortlisting process based on non-price assessment.

All EOI processes will be based upon qualitative and other non-price information only.

1.4.7 Unique Nature of Supply (Sole Supplier)

An arrangement with a supplier based on the unique nature of the goods or services required or for any other reason, where it is unlikely that there is more than one potential supplier may only be approved where the:

- (a) purchasing value is estimated to be over \$5,000; and
- (b) purchasing requirement has been documented in a detailed specification; and
- (c) the specification has been extensively market-tested, and only one potential supplier has been identified as being capable of meeting the specified purchase requirement; and
- (d) market testing process and outcomes of supplier assessments have been evidenced in records, inclusive of a rationale for why the supply is determined as unique and why quotations/tenders cannot be sourced through more than one potential supplier.

An arrangement of this nature will only be approved for a period not exceeding one (1) year. For any continuing purchasing requirement, the approval must be re-assessed before expiry to evidence that only one potential supplier still genuinely exists.

1.4.8 Anti-Avoidance

The Shire will not conduct multiple purchasing activities with the intent (inadvertent or otherwise) of "splitting" the purchase value or the contract value so that the effect is to avoid a particular purchasing threshold or the need to call a Public Tender. This includes the creation of two or more contracts or creating multiple purchase order transactions of a similar nature.

1.4.9 Contract Renewals, Extensions and Variations

Where a contract has been entered into as the result of a publicly invited tender process, then *Functions and General Regulation 21A* applies.

For any other contract, the contract must not be varied unless

- (a) The variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract; or
- (b) The variation is a renewal or extension of the term of the contract where the extension or renewal options were included in the original contract.

Upon expiry of the original contract, and after any options for renewal or extension included in the original contract have been exercised, the Shire is required to review the purchasing requirements and commence a new competitive purchasing process in accordance with this Policy.

2.0 LOCAL ECONOMIC BENEFIT

The Shire promotes economic development through the encouragement of competitive participation in the delivery of goods and services by local suppliers permanently located within its District first, and secondly, those permanently located within its broader region. As much as practicable, the Shire will:

- (a) consider buying practices, procedures and specifications that encourage the inclusion of local businesses and the employment of local residents;
- (b) consider indirect benefits that have flow-on benefits for local suppliers (i.e. servicing and support);
- (c) ensure that procurement plans and analysis is undertaken prior to developing Requests to understand the local business capability and local content availability where components of goods or services may be sourced from within the District for inclusion in selection criteria;
- (d) explore the capability of local businesses to meet requirements and ensure that Requests for Quotation and Tenders are designed to accommodate the capabilities of local businesses;
- (e) avoid bias in the design and specifications for Requests for Quotation and Tenders – all Requests must be structured to encourage local businesses to bid;

To this extent, a weighted qualitative criterion will be included in the selection criteria for Requests for Quotation and Tenders where suppliers are located within the boundaries of the Shire, or substantially demonstrate a benefit or contribution to the local economy.

The Shire has adopted a Regional Price Preference Policy, which will be applied when undertaking all purchasing activities.

2.2 SOCIALLY SUSTAINABLE PROCUREMENT

The Shire will support the purchasing of requirements from socially sustainable suppliers such as Australian Disability Enterprises and Aboriginal businesses wherever a value for money assessment demonstrates benefit towards achieving the Shire's strategic and operational objectives.

A qualitative weighting will be used in the evaluation of Requests for Quotes and Tenders to provide advantages to socially sustainable suppliers in instances where the below tender exemptions are not exercised.

(1) Aboriginal Businesses

Functions and General Regulation 11(2)(h) provides a tender exemption if the goods or services are supplied by a person on the Aboriginal Business Directory WA published by the Chamber of Commerce and Industry of Western Australia, or Australian Indigenous Minority Supplier Office Limited (trading

as Supply Nation), where the consideration under contract is \$250,000 or less, or worth \$250,000 or less.

The Shire will first consider undertaking a quotation process with other suppliers (which may include other registered Aboriginal Businesses as noted in *F&G Reg.11(2)(h)*) to determine the overall value for money for the Shire.

Where the Shire makes a determination to contract directly with an Aboriginal Business for any amount up to and including \$250,000 (ex GST), it must be satisfied through alternative means that the offer truly represents value for money.

If the contract value exceeds \$50,000 (ex GST), a formal Request for Quotation will be issued to the relevant Aboriginal business. The rationale for making the purchasing decision must be recorded in accordance with the Shire's Record Keeping Plan.

(2) Australian Disability Enterprises

Functions and General Regulation 11(2)(i) provides a tender exemption if the goods or services are supplied by an Australian Disability Enterprise.

The Shire will first consider undertaking a quotation process with other suppliers (which may include other Australian Disability Enterprises) to determine the overall value for money for the Shire.

Where the Shire makes a determination to contract directly with an Australian Disability Enterprise for any amount, including an amount over the Tender threshold of \$250,000 (ex GST), it must be satisfied through alternative means that the offer truly represents value for money.

If the contract value exceeds \$50,000 (ex GST), a formal Request for Quotation will be issued to the relevant Aboriginal business. The rationale for making the purchasing decision must be recorded in accordance with the Shire's Record Keeping Plan.

1. PANELS OF PRE-QUALIFIED SUPPLIERS

3.1 OBJECTIVES

The Shire will consider creating a Panel of Pre-qualified Suppliers ("Panel") when a range of similar goods and services are required to be purchased on a continuing and regular basis.

Part of the consideration of establishing a panel includes:

- (a) there are numerous potential suppliers in the local and regional procurement-related market sector(s) that satisfy the test of 'value for money';
- (b) the Panel will streamline and will improve procurement processes; and
- (c) the Shire has the capability to establish a Panel, and manage the risks and achieve the benefits expected of the proposed Panel through a Contract Management Plan.

3.2 ESTABLISHING AND MANAGING A PANEL

If the Shire decides that a Panel is to be created, it will establish the panel in accordance with the Regulations.

Panels will be established for one supply requirement, or a number of similar supply requirements under defined categories. This will be undertaken through an invitation procurement process advertised via a state-wide notice.

Panels may be established for a maximum of three (3) years. The length of time of a Local Panel is decided with the approval of the CEO.

Evaluation criteria will be determined and communicated in the application process by which applications will be assessed and accepted.

In each invitation to apply to become a pre-qualified supplier, the Shire will state the expected number of suppliers it intends to put on the panel.

If a Panel member leaves the Panel, the Shire will consider replacing that organisation with the next ranked supplier that meets/exceeds the requirements in the value for money assessment – subject to that supplier agreeing. The Shire will disclose this approach in the detailed information when establishing the Panel.

A Panel contract arrangement needs to be managed to ensure that the performance of the Panel Contract and the Panel members under the contract are monitored and managed. This will ensure that risks are managed and expected benefits are achieved. A Contract Management Plan should be established that outlines the requirements for the Panel Contract and how it will be managed.

3.3 DISTRIBUTING WORK AMONGST PANEL MEMBERS

To satisfy Regulation 24AD(5) of the Regulations, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel will prescribe one of the following as to whether the Shire intends to:

- (a) obtain quotations from each pre-qualified supplier on the Panel with respect to all discreet purchases; or
- (b) purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances; or
- (c) develop a ranking system for selection to the Panel, with work awarded in accordance with the Regulations.

In considering the distribution of work among Panel members, the detailed information will also prescribe whether:

- (a) each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance; or
- (b) work will be awarded on a ranked basis, which is to be stipulated in the detailed information set out under *Functions and General Regulation 24AD(5)(f)* when establishing the Panel.
 - i. The Shire will invite the highest ranked Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken.
 - ii. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract.
 - iii. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the Shire may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Thresholds stated in clause 1.4.2(2) of this Policy.
 - iv. When a ranking system is established, the Panel will not operate for a period exceeding 12 months.

In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

3.4 PURCHASING FROM THE PANEL

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every Panel member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

2. RECORD KEEPING

All Local Government purchasing activity, communications and transactions must be evidenced and retained as local government records in accordance with the *State Records Act 2000* and the Shire's Record Keeping Plan.

In addition, the Shire must consider and will include in each contract for the provision of works or services, the contractor's obligations for creating, maintaining and where necessary the transferral of records to the Shire relevant to the performance of the contract.

3. PURCHASING POLICY NON-COMPLIANCE

The Purchasing Policy is mandated under the *Local Government Act 1995* and Regulation 11A of the *Local Government (Functions and General) Regulations 1996* and therefore the policy forms part of the legislative framework in which the Local Government is required to conduct business.

Where legislative or policy compliance is not reasonably able to be achieved, records must evidence the rationale and decision-making processes that substantiate the non-compliance.

Purchasing activities are subject to internal and external financial and performance audits, which examine compliance with legislative requirements and the Shire's policies and procedures.

If non-compliance with; legislation, this Purchasing Policy or the Code of Conduct, is identified it must be reported to the Chief Executive Officer.

A failure to comply with legislation or policy requirements, including compliance with the Code of Conduct when undertaking purchasing activities, may be subject to investigation, with findings to be considered in context of the responsible person's training, experience, seniority and reasonable expectations for performance of their role.

Where a breach is substantiated it may be treated as:

- (a) an opportunity for additional training to be provided;
- (b) a disciplinary matter, which may or may not be subject to reporting requirements under the *Public Sector Management Act 1994*; or
- (c) where the breach is also identified as potentially serious misconduct, the matter will be reported in accordance with the *Corruption, Crime and Misconduct Act 2003*.

SHIRE OF THREE SPRINGS

LOCAL HERITAGE SURVEY 2022

Primary Report: refer to Appendices 1 and 2

A review of the Shire of Three Springs'
1996 Municipal Inventory of Heritage Places

DRAFT April 2022



HERITAGE INTELLIGENCE (WA)

Laura Gray JP M.ICOMOS B.Arch (hons)

Contents

Executive summary: Draft to date

1.0	Introduction	3
2.0	Criteria for significance	4
3.0	Levels of significance	5
4.0	Categories	6
5.0	Local Heritage Survey list	10
6.0	Heritage List	13
7.0	Aboriginal Heritage	16
8.0	Conclusion	16
9.0	References	16
10.0	Appendices	17

Appendix 1

Appendix 2

Appendix 3

Appendix 4

Appendix 5

Local Heritage Survey 2022 (DRAFT recommendations)

Heritage List 2022 (DRAFT recommendations)

DPLH guidelines for Local Heritage Surveys

DPLH Criteria for assessment of Local Places and Heritage areas

Burra Charter – Foundation of heritage and conservation

Executive summary: Draft to date

Thank you for the privilege of preparing Three Springs' survey of heritage places.

The Local Heritage Survey is a review and update of the Shire's 1996 Municipal Inventory of Heritage Places.

The review is the result of Heritage Council directive arising from the Heritage Act 2018, whereby they are trying to get all local governments to prepare a 'Heritage List'. To identify a 'Heritage List', a review and update of the heritage Inventory (1996) is necessary in order to be informed of, and understand, the places of heritage value in the local government area to that community. The 'Heritage List' has implications and needs to be understood and substantiated.

Any place, including sites, that the community think is of heritage value, is worth consideration for inclusion in the Local Heritage Survey.

The most significant places in the Local Heritage Survey are then recommended for the 'Heritage List', which includes the places already included on the State's Heritage Register. For each heritage place (including ruins and sites), a level of significance and consequent category is applied. The places with the highest level of significance are recommended for inclusion in the Shire of Three Springs' 'Heritage List' that provides policies and the provisions of the Local Planning Policy for future conservation.

Almost every place in this draft review has been photographed, and some historical research has been undertaken beyond the existing documentation, the information has been interpreted and formatted to the relevant place records, physically described from the photograph, cross referenced with other places, and documented in the formatted table of places, with references to the Department of Planning, Lands and Heritage's inHerit database number, and arranged in alphabetical order as the primary index.

Sixty eight places have been identified in this draft of the Local Heritage Survey 2022.

There are gaps in information, and undoubtedly some errors in my interpretation of information, identification and locations of places, and dare I say I have probably missed a number of places of significance such as other important sites, and homesteads.

There are a number of homesteads that may be worthy of a Category 2, but need a site visit and more documentary evidence is required to substantiate a Category 2, all are recommended as category 3 places for the draft.

So, the compilation of historical places and sites needs you as the community to contribute, correct, and own the final outcomes of this draft report.

Approximately 16 places more than were already recorded on the 1996 Municipal Inventory and the Heritage Council database have been identified.

Of the 68 places, 25 are recommended for the Heritage List (categories 1 and 2). Of those, 15 are in Railway Road, and three are the Catholic places.

So, the compilation of historical places and sites needs you as the community to contribute, correct, and own the final outcomes of this draft report.

It's your heritage.

1.0 INTRODUCTION

A review of the Heritage Inventory is a requirement of the Heritage Act 2018. Inventories have been renamed “Local Heritage Surveys”. This review is in accordance with the Part 8 of the Heritage Act 2018 that is essentially the same guidelines as the 1990 Act requirements, including the identification of the “Heritage List”.

The review is undertaken in consideration of the Department of Planning, Lands and Heritage’s guidelines; *Criteria for the assessment of local heritage places and areas* as recommended in *State Planning Policy 3.5 Historic Heritage Conservation*.

Assessments determine levels of significance for each place in consideration of the overall context of the Shire’s towns and district. The levels of significance are consistent with the required categories (Heritage Act 2018).

2.0 CRITERIA for SIGNIFICANCE

Every place previously listed in the original 1996 Heritage inventory has been assessed within the Heritage Council's guidelines; *Criteria for the assessment of local heritage places and areas*. The four criteria for the assessment are summarised hereunder:

Assessment of significance

Aesthetic value*

Criterion 1 It is significant in exhibiting particular aesthetic characteristic.

Historic value

Criterion 2 It is significant in the evolution or pattern of the history of the local district.

Research value

Criterion 3A: It has demonstrable potential to yield information that will contribute to an understanding of the natural or cultural history of the local district.

Criterion 3B: It is significant in demonstrating a high degree of technical innovation or achievement.

Social value

Criterion 4 It is significant through association with a community or cultural group in Western Australia for social, cultural, education or spiritual reasons.

Degree of significance

Rarity

Criterion 5 It demonstrates rare, uncommon or endangered aspects of the cultural heritage of the local district.

Representativeness

Criterion 6 It is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

Condition refers to the current state of the place in relation to each of the values for which the place has been assessed. Condition reflects the cumulative effects of management and environmental effects.

Integrity is a measure of the likely long-term viability or sustainability of the values identified, or the ability of the place to restore itself or be restored, and the time frame for any restorative process.

* For consistency, all references to architectural style are taken from Apperly, R., Irving, R., Reynolds, P. *A Pictorial Guide to Identifying Australian Architecture. Styles and Terms from 1788 to the Present*, Angus and Robertson, North Ryde, 2002.

Authenticity refers to the extent to which the fabric is in its original state.

Substantiation of the heritage value of heritage places is the foundation for understanding a place and inclusion in the Local Heritage Survey. Almost every place in the review has been photographed, some historical research has been undertaken beyond the existing documentation, the information has been interpreted and formatted to the relevant place records, physically described from the photograph, cross referenced with other places, and documented in the formatted table of places, with references to the Department of Planning, Lands and Heritage's inHerit database number, and arranged in alphabetical order as the primary index.

There are 68 places listed in the draft Local Heritage Survey 2022.

For each place deemed to be of heritage value, a level of significance and consequent category is applied. The places with the highest level of significance are recommended for inclusion in the Shire of Three Springs' draft 'Heritage List' that provides policies and the provisions of the Local Planning Policy for future conservation.

3.0 LEVELS OF SIGNIFICANCE

For each place deemed to be of heritage value, a level of significance and consequent category is applied.

The following table from the Heritage Council's *Criteria for the assessment of local heritage places and areas* illustrates the details, and the amendments to facilitate the draft proposed categories are listed against them.

In line with Heritage Council's guidelines, Categories 1 and 2 places are recommended to be included in the Local Government's Heritage List to provide a level of management through Local Planning Schemes.

Each place was categorised on the basis of the following levels of significance:

LEVELS OF SIGNIFICANCE	DESCRIPTION	DESIRED OUTCOME
Category 1 Exceptional significance	Essential to the heritage of the locality Rare or outstanding example.	HERITAGE LIST Register of Heritage Places The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan (if one exists for the place). Refer to Heritage Council. Planning Scheme provisions
Category 2 Considerable significance	Very important to the heritage of the locality. High degree of integrity/ authenticity.	HERITAGE LIST Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place. Planning Scheme provisions
Category 3 Some/Moderate significance	Contributes to the heritage of the local some altered or modified elements, not necessarily detracting from the overall significance of the item.	NO CONSTRAINTS Conservation of the place is desirable. Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item. Any alterations or extensions should reinforce the significance of the place. Original fabric should be retained where possible.
Category 4 Little significance	Some community interest to the history/heritage of the locality. .	NO CONSTRAINTS Contributes to the history of the locality. Photographically record prior to any major development or demolition. Recognise and interpret the site.

4.0 CATEGORIES

Further to Heritage Council's *Criteria for the assessment of local heritage places and areas*, an important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers, and statutory authority, to respond to that assessed significance.

Categories have been determined relevant to the assessed level of significance for each place. Implications for each recommendation are also summarised.

Category 1 A place of exceptional cultural heritage significance to Shire of Three Springs and the state of Western Australia, that is either in the Heritage Council of Western Australia's Register of Heritage Places, or worthy of consideration for entry into the Register.

A place worthy of recognition and protection through provisions of the Shire of Three Springs' Planning Scheme.

Planning application needs to be submitted to Shire of Three Springs for any proposed development. A Heritage Impact Statement may be required.

Planning application referred for heritage comment and background information for Heritage Council of Western Australia (HCWA).

The development application needs to be submitted to HCWA for support for any proposed development, and Shire of Three Springs cannot approve contrary to HCWA recommendation.

Recommend: Maximum encouragement to owners to retain and conserve the place. Full consultation with property owner prior to making the recommendation.

IMPLICATIONS of REGISTRATION:

A Memorial is lodged on the Certificate of Title of the Registered place under the provisions of the *Heritage Act (2018)*.

By virtue of the *Heritage Act (2018)*, the owner is bound to conserve the place.

ALL development (including demolition) MUST be referred to Heritage Council for consideration PRIOR to undertaking any works.

The Shire of Three Springs cannot approve anything contrary to Heritage Council recommendations.

Private owners of Registered places qualify for the Heritage Council's Conservation Grants Funding. A Conservation Management Plan or Conservation Management Strategy is a pre-requisite for conservation works funding assistance from the Heritage Council.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is a pre-requisite for conservation works funding, and can also be funded.

Local Government owned Registered places qualify to claim for \$10,000 per annum 'Disability allowance' through the Grants Commission. Up to a maximum of \$50,000 is allowed for 5 buildings or more.

Category 2 A place of considerable cultural heritage significance to Shire of Three Springs that is worthy of recognition and protection through provisions of the Shire of Three Springs' Planning Scheme.

Planning application needs to be submitted to Shire of Three Springs for any proposed development for particular consideration of the heritage impact.

Recommend:

Inclusion in the Heritage List

Retain and conserve the place.

Document the place prior to any development; and photographic archive report if retention is not possible.

IMPLICATIONS:

Planning applications must be submitted to Shire of Three Springs for approval prior to undertaking any works.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding, and may also be funded on same basis as works funding assistance.

Category 3

A place (including a site with no built remains) of some /moderate cultural heritage significance to Shire of Three Springs.

No constraints.

Some/moderate contribution to the heritage of the Shire of Three Springs.

No constraints.

Recommend: Encourage retention of the place, or where there are ruins, archaeological findings or no built remains: Interpret the place.

IMPLICATIONS:

If a planning application is submitted to the Shire of Three Springs for approval, if approved a condition of development will require documentation and a photographic record of the place prior to any development or if retention is not possible.

There are **no statutory requirements** pertaining to heritage issues.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding, although at a lower priority. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding and may also be funded on same basis as works funding assistance.

Category 4

A place (including a site with no built remains) of little cultural heritage significance to Shire of Three Springs.

No constraints.

Recommend: Encourage retention of the place, or where there are ruins, archaeological findings or no built remains: Interpret the place.

IMPLICATIONS:

If a planning application is submitted to the Shire of Three Springs for approval, if approved a condition of development will require documentation and a photographic record of the place prior to any development or if retention is not possible.

There are **no statutory requirements** pertaining to heritage issues.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding, although at a lower priority. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding and may also be funded on same basis as works funding assistance.

Of the 68 identified places, there is 1 registered 'place' entered onto the Heritage Council's Register of Heritage Places: Category 1. That place together with 24 places recommended for Category 2, forms the "Heritage List".

This review recommends that Category 1 and 2 places, of the highest level of cultural heritage significance to the Shire of Three Springs, form the "Heritage List" that is relevant to the provisions of the Local Planning Policy.

The places recommended for the 2022 Heritage List are comprised of categories 1 and 2 in the Local Heritage Survey.

The 81 Category 3 and 4 places are not included in the Heritage List and consequently have no implications.

Refer to:

Appendix 1 Local Heritage Survey, in detail

Appendix 2 Heritage List recommended for Local Planning Policy and relevant to Planning Scheme.

Community consultation is invaluable in providing local input to places and their histories to further build on the Local Heritage Survey and to engage and empower the community in recognition of their heritage.

5.0 LOCAL HERITAGE SURVEY

No.	inHerit	Place Name	Address	Category
	5277	Three Springs School (former Kadathinni School)	Carter Street	2
	5268	Three Springs Trinity Church	43 Carter Street	2
	5280	Shire Residence	37 Carter Street	3
	5272	Lady Brand Lodge	Carter Street	3
	5274	Nurses Quarters (former)	Carter & Thomas streets	3
	10887	SITE APB building	Carter & Thomas streets	3
	17333	Three Springs Police Station	Carter & Maley streets	3
	5266	Three Springs Community Centre	Hall Street	3
	5267	Three Springs Olympic Pool	Hall & Mayrhofer streets	3
	5276	Child Health Centre (former)	Mayrhofer Street	3
	5256	Three Springs Shire Office & Council Chambers	Railway Road	3
	5257	SITE Three Springs Hall	Railway Road & Hall Street	4
		CWA (former)	Railway Road	2
	2555	English, Scottish and Australian Bank Ltd & Quarters (former)	Railway Road	2
	5258	North Midlands Farmers' Co-operative Store	Railway Road & Maley Street	2
	5265	Three Springs War Memorial	Railway Road	2
		Three Springs Railway Station	Railway Road	2
		Railway crane	Railway Road	2
	5259	Three Springs Post Office	Railway Road & Maley Street	2
	5260	Drapery & Pharmacy Shop (former)	Railway Road	2
		Shop	Railway Road	3

	2556 5261	Duffy's Store & Billiard Saloon (former)	Railway Road	1
	2555	National Quarters (former) and residence	Railway Road	2
		Café (former)	Railway Road	2
		Café (former)	Railway Road	2
	5263	Three shops	Railway Road	2
	2557	Commercial Hotel	Railway Road & Station Street	2
	5264	Sweetman's Garage (former)	Railway Road & Thomas Street	2
	5279	Kia-Ora	47 Railway Road	4
	5281	Residence	Slaughter & Kadathinni streets	3
		SITE Red Bow cool drink factory	Slaughter & Touche streets	4
	5278	CBH Silos	Slaughter Street	2
		Railway shed /weighbridge?	Slaughter Street	3
		Garage (former)	Slaughter Street	3
		Garage (former)	Slaughter Street	3
	5282	Residence	41 Slaughter Street	3
	5275	North Midlands District Hospital	Thomas Street	3
	5274	Nurses Quarters (former)	Thomas Street	3
	5269 24411	St Paul's Catholic Church	Touche & Williamson Street	2
		Dominican Convent (former)	Touche Street	3
	24443	St Paul's School	Touche Street	2
	24514	Presbytery	Williamson Street	2
	5283	Residence	51 Williamson Street	3
	5284	Residence	81 Williamson Street	3
		Railway barracks (former)	Williamson Street	3

		Three Springs Sporting Club	28 Victoria Road SE cnr Irwin St	3
		THREE SPRINGS DISTRICT		
		SITE Kadathinni Agricultural Area		4
		Three Springs Golf Club	Three Springs-Perenjori Road	3
	5289	Three Springs Cemetery	Three Springs-Perenjori Road	2
	5285	The Oaks	Three Springs-Morawa Road	3
		Homestead	Three Springs-Morawa Road	3
		Sporting Clays Club	Three Springs-Morawa Road	3
	5288	Three Springs Talc Mine	Three Springs-Perenjori Road	3
	5287	SITE Well	Three Springs-Morawa Road	2
		Homestead	Three Springs-Eneabba Road	3
		Homestead		3
	15605	Yarra Yarra Lakes Railway Bridge		4
		ARRINO		
	5292 5294	SITE Arrino Townsite	Midlands Road	2
		SITE Arrino Railway Siding and Station	Midlands Road	4
	5293	SITE Arrino Silos	Midlands Road	4
	5291	Earra Homestead	Midlands Road	3
	5290	Parakalia	Three Springs-Eneabba Road	4
	5286	Caldow's House	Three Springs-Morawa Road	3
		DUDAWA		
	5296	SITE Dudawa Public Reserve	Dudawa Road	2
	5270	SITE Dudawa Water Reserve-Dam	Dudawa Road	4

6.0 HERITAGE LIST

Categories 1 & 2 places

An important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers and statutory authority, to respond to that assessed significance.

Categories have been determined relevant to the assessed level of significance for each place. Implications for each recommendation are also summarised. The Heritage List is subject to the provisions of the Local Planning Policy.

The Heritage List is comprised of:

- Category 1** A place of exceptional cultural heritage significance to Shire of Three Springs and the state of Western Australia, that is either in the Heritage Council of Western Australia's (HCWA) Register of Heritage Places (R) or worthy of consideration for entry into the Register.

- Category 2** A place of considerable cultural heritage significance to Shire of Three Springs that is worthy of recognition and protection through provisions of the Shire of Three Springs' Local Planning Scheme.

No.	inHerit	Place Name	Address	Category
	5277	Three Springs School (former Kadathinni School)	Carter Street	2
	5268	Three Springs Trinity Church	43 Carter Street	2
		CWA (former)	Railway Road	2
	2555	English, Scottish and Australian Bank Ltd & Quarters (former)	Railway Road	2
	5258	North Midlands Farmers' Co-operative Store	Railway Road & Maley Street	2
	5265	Three Springs War Memorial	Railway Road	2
		Three Springs Railway Station	Railway Road	2
		Railway crane	Railway Road	2
	5259	Three Springs Post Office	Railway Road & Maley Street	2
	5260	Drapery & Pharmacy Shop (former)	Railway Road	2
	2556 5261	Duffy's Store & Billiard Saloon (former)	Railway Road	1
	2555	National Quarters (former) and residence	Railway Road	2
		Café (former)	Railway Road	2
		Café (former)	Railway Road	2
	5263	Three shops	Railway Road	2
	2557	Commercial Hotel	Railway Road & Station Street	2
	5264	Sweetman's Garage (former)	Railway Road & Thomas Street	2
	5278	CBH Silos	Slaughter Street	2
	5269 24411	St Paul's Catholic Church	Touche & Williamson Street	2
	24443	St Paul's School	Touche Street	2
	24514	Presbytery	Williamson Street	2

		THREE SPRINGS DISTRICT		
	5289	Three Springs Cemetery	Three Springs-Perenjori Road	2
	5287	SITE Well	Three Springs-Morawa Road	2
		ARRINO		
	5292 5294	SITE Arrino Townsite	Midlands Road	2
		DUDAWA		
	5296	SITE Dudawa Public Reserve	Dudawa Road	2

7.0 ABORIGINAL HERITAGE

The Heritage Inventory under the requirements of the Heritage Act (2018) is relevant to places of Aboriginal significance of the post-contact period only.

The Department of Aboriginal Affairs (DAA) oversees an “Aboriginal Sites Database” and works with Aboriginal people to protect their culture and to protect and manage sites, places and objects of significance to Aboriginal heritage.

8.0 CONCLUSION

The 2022 Local Heritage Survey (draft) reiterates the considerable significance of the rich heritage and history of Three Springs’ town and districts, and will provide strategic guidance to conserve those places assessed as having a high level of cultural significance.

9.0 REFERENCES

Shire of Three Springs Municipal Inventory of Heritage Places. 1996.

Heritage Council Registration documentation: Duffy’s Shop and Billiard Saloon (former)

10.0 APPENDICES (attached)

Appendix 1	<u>Local Heritage Survey 2022</u> (DRAFT recommendations)
Appendix 2	<u>Heritage List 2022</u> (DRAFT recommendations)
Appendix 3	DPLH guidelines for Local Heritage Surveys
Appendix 4	DPLH Criteria for assessment of Local Places and Heritage areas
Appendix 5	Burra Charter – Foundation of heritage and conservation

SHIRE OF THREE SPRINGS

LOCAL HERITAGE SURVEY 2022

Primary Report: refer to Appendices 1 and 2

A review of the Shire of Three Springs'
1996 Municipal Inventory of Heritage Places

DRAFT April 2022



HERITAGE INTELLIGENCE (WA)

Laura Gray JP M.ICOMOS B.Arch (hons)

Contents

Executive summary: Draft to date

1.0	Introduction	3
2.0	Criteria for significance	4
3.0	Levels of significance	5
4.0	Categories	6
5.0	Local Heritage Survey list	10
6.0	Heritage List	13
7.0	Aboriginal Heritage	16
8.0	Conclusion	16
9.0	References	16
10.0	Appendices	17

Appendix 1

Appendix 2

Appendix 3

Appendix 4

Appendix 5

Local Heritage Survey 2022 (DRAFT recommendations)

Heritage List 2022 (DRAFT recommendations)

DPLH guidelines for Local Heritage Surveys

DPLH Criteria for assessment of Local Places and Heritage areas

Burra Charter – Foundation of heritage and conservation

Executive summary: Draft to date

Thank you for the privilege of preparing Three Springs' survey of heritage places.

The Local Heritage Survey is a review and update of the Shire's 1996 Municipal Inventory of Heritage Places.

The review is the result of Heritage Council directive arising from the Heritage Act 2018, whereby they are trying to get all local governments to prepare a 'Heritage List'. To identify a 'Heritage List', a review and update of the heritage Inventory (1996) is necessary in order to be informed of, and understand, the places of heritage value in the local government area to that community. The 'Heritage List' has implications and needs to be understood and substantiated.

Any place, including sites, that the community think is of heritage value, is worth consideration for inclusion in the Local Heritage Survey.

The most significant places in the Local Heritage Survey are then recommended for the 'Heritage List', which includes the places already included on the State's Heritage Register. For each heritage place (including ruins and sites), a level of significance and consequent category is applied. The places with the highest level of significance are recommended for inclusion in the Shire of Three Springs' 'Heritage List' that provides policies and the provisions of the Local Planning Policy for future conservation.

Almost every place in this draft review has been photographed, and some historical research has been undertaken beyond the existing documentation, the information has been interpreted and formatted to the relevant place records, physically described from the photograph, cross referenced with other places, and documented in the formatted table of places, with references to the Department of Planning, Lands and Heritage's inHerit database number, and arranged in alphabetical order as the primary index.

Sixty eight places have been identified in this draft of the Local Heritage Survey 2022.

There are gaps in information, and undoubtedly some errors in my interpretation of information, identification and locations of places, and dare I say I have probably missed a number of places of significance such as other important sites, and homesteads.

There are a number of homesteads that may be worthy of a Category 2, but need a site visit and more documentary evidence is required to substantiate a Category 2, all are recommended as category 3 places for the draft.

So, the compilation of historical places and sites needs you as the community to contribute, correct, and own the final outcomes of this draft report.

Approximately 16 places more than were already recorded on the 1996 Municipal Inventory and the Heritage Council database have been identified.

Of the 68 places, 25 are recommended for the Heritage List (categories 1 and 2). Of those, 15 are in Railway Road, and three are the Catholic places.

So, the compilation of historical places and sites needs you as the community to contribute, correct, and own the final outcomes of this draft report.

It's your heritage.

1.0 INTRODUCTION

A review of the Heritage Inventory is a requirement of the Heritage Act 2018. Inventories have been renamed “Local Heritage Surveys”. This review is in accordance with the Part 8 of the Heritage Act 2018 that is essentially the same guidelines as the 1990 Act requirements, including the identification of the “Heritage List”.

The review is undertaken in consideration of the Department of Planning, Lands and Heritage’s guidelines; *Criteria for the assessment of local heritage places and areas* as recommended in *State Planning Policy 3.5 Historic Heritage Conservation*.

Assessments determine levels of significance for each place in consideration of the overall context of the Shire’s towns and district. The levels of significance are consistent with the required categories (Heritage Act 2018).

2.0 CRITERIA for SIGNIFICANCE

Every place previously listed in the original 1996 Heritage inventory has been assessed within the Heritage Council's guidelines; *Criteria for the assessment of local heritage places and areas*. The four criteria for the assessment are summarised hereunder:

Assessment of significance

Aesthetic value*

Criterion 1 It is significant in exhibiting particular aesthetic characteristic.

Historic value

Criterion 2 It is significant in the evolution or pattern of the history of the local district.

Research value

Criterion 3A: It has demonstrable potential to yield information that will contribute to an understanding of the natural or cultural history of the local district.

Criterion 3B: It is significant in demonstrating a high degree of technical innovation or achievement.

Social value

Criterion 4 It is significant through association with a community or cultural group in Western Australia for social, cultural, education or spiritual reasons.

Degree of significance

Rarity

Criterion 5 It demonstrates rare, uncommon or endangered aspects of the cultural heritage of the local district.

Representativeness

Criterion 6 It is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

Condition refers to the current state of the place in relation to each of the values for which the place has been assessed. Condition reflects the cumulative effects of management and environmental effects.

Integrity is a measure of the likely long-term viability or sustainability of the values identified, or the ability of the place to restore itself or be restored, and the time frame for any restorative process.

* For consistency, all references to architectural style are taken from Apperly, R., Irving, R., Reynolds, P. *A Pictorial Guide to Identifying Australian Architecture. Styles and Terms from 1788 to the Present*, Angus and Robertson, North Ryde, 2002.

Authenticity refers to the extent to which the fabric is in its original state.

Substantiation of the heritage value of heritage places is the foundation for understanding a place and inclusion in the Local Heritage Survey. Almost every place in the review has been photographed, some historical research has been undertaken beyond the existing documentation, the information has been interpreted and formatted to the relevant place records, physically described from the photograph, cross referenced with other places, and documented in the formatted table of places, with references to the Department of Planning, Lands and Heritage's inHerit database number, and arranged in alphabetical order as the primary index.

There are 68 places listed in the draft Local Heritage Survey 2022.

For each place deemed to be of heritage value, a level of significance and consequent category is applied. The places with the highest level of significance are recommended for inclusion in the Shire of Three Springs' draft 'Heritage List' that provides policies and the provisions of the Local Planning Policy for future conservation.

3.0 LEVELS OF SIGNIFICANCE

For each place deemed to be of heritage value, a level of significance and consequent category is applied.

The following table from the Heritage Council's *Criteria for the assessment of local heritage places and areas* illustrates the details, and the amendments to facilitate the draft proposed categories are listed against them.

In line with Heritage Council's guidelines, Categories 1 and 2 places are recommended to be included in the Local Government's Heritage List to provide a level of management through Local Planning Schemes.

Each place was categorised on the basis of the following levels of significance:

LEVELS OF SIGNIFICANCE	DESCRIPTION	DESIRED OUTCOME
Category 1 Exceptional significance	Essential to the heritage of the locality Rare or outstanding example.	HERITAGE LIST Register of Heritage Places The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan (if one exists for the place). Refer to Heritage Council. Planning Scheme provisions
Category 2 Considerable significance	Very important to the heritage of the locality. High degree of integrity/ authenticity.	HERITAGE LIST Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place. Planning Scheme provisions
Category 3 Some/Moderate significance	Contributes to the heritage of the locality Has some altered or modified elements, not necessarily detracting from the overall significance of the item.	NO CONSTRAINTS Conservation of the place is desirable. Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item. Any alterations or extensions should reinforce the significance of the place. Original fabric should be retained where possible.
Category 4 Little significance	Some community interest in the history/heritage of the locality.	NO CONSTRAINTS Contributes to the history of the locality. Photographically record prior to any major development or demolition. Recognise and interpret the site.

4.0 CATEGORIES

Further to Heritage Council's *Criteria for the assessment of local heritage places and areas*, an important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers, and statutory authority, to respond to that assessed significance.

Categories have been determined relevant to the assessed level of significance for each place. Implications for each recommendation are also summarised.

Category 1 A place of exceptional cultural heritage significance to Shire of Three Springs and the state of Western Australia, that is either in the Heritage Council of Western Australia's Register of Heritage Places, or worthy of consideration for entry into the Register.

A place worthy of recognition and protection through provisions of the Shire of Three Springs' Planning Scheme.

Planning application needs to be submitted to Shire of Three Springs for any proposed development. A Heritage Impact Statement may be required.

Planning application referred for heritage comment and background information for Heritage Council of Western Australia (HCWA).

The development application needs to be submitted to HCWA for support for any proposed development, and Shire of Three Springs cannot approve contrary to HCWA recommendation.

Recommend: Maximum encouragement to owners to retain and conserve the place. Full consultation with property owner prior to making the recommendation.

IMPLICATIONS of REGISTRATION:

A Memorial is lodged on the Certificate of Title of the Registered place under the provisions of the *Heritage Act (2018)*.

By virtue of the *Heritage Act (2018)*, the owner is bound to conserve the place.

ALL development (including demolition) MUST be referred to Heritage Council for consideration PRIOR to undertaking any works.

The Shire of Three Springs cannot approve anything contrary to Heritage Council recommendations.

Private owners of Registered places qualify for the Heritage Council's Conservation Grants Funding. A Conservation Management Plan or Conservation Management Strategy is a pre-requisite for conservation works funding assistance from the Heritage Council.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is a pre-requisite for conservation works funding, and can also be funded.

Local Government owned Registered places qualify to claim for \$10,000 per annum 'Disability allowance' through the Grants Commission. Up to a maximum of \$50,000 is allowed for 5 buildings or more.

Category 2 A place of considerable cultural heritage significance to Shire of Three Springs that is worthy of recognition and protection through provisions of the Shire of Three Springs' Planning Scheme.

Planning application needs to be submitted to Shire of Three Springs for any proposed development for particular consideration of the heritage impact.

Recommend:

Inclusion in the Heritage List

Retain and conserve the place.

Document the place prior to any development; and photographic archive report if retention is not possible.

IMPLICATIONS:

Planning applications must be submitted to Shire of Three Springs for approval prior to undertaking any works.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding, and may also be funded on same basis as works funding assistance.

Category 3

A place (including a site with no built remains) of some /moderate cultural heritage significance to Shire of Three Springs.

No constraints.

Some/moderate contribution to the heritage of the Shire of Three Springs.

No constraints.

Recommend: Encourage retention of the place, or where there are ruins, archaeological findings or no built remains: Interpret the place.

IMPLICATIONS:

If a planning application is submitted to the Shire of Three Springs for approval, if approved a condition of development will require documentation and a photographic record of the place prior to any development or if retention is not possible.

There are **no statutory requirements** pertaining to heritage issues.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding, although at a lower priority. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding and may also be funded on same basis as works funding assistance.

Category 4

A place (including a site with no built remains) of little cultural heritage significance to Shire of Three Springs.

No constraints.

Recommend: Encourage retention of the place, or where there are ruins, archaeological findings or no built remains: Interpret the place.

IMPLICATIONS:

If a planning application is submitted to the Shire of Three Springs for approval, if approved a condition of development will require documentation and a photographic record of the place prior to any development or if retention is not possible.

There are **no statutory requirements** pertaining to heritage issues.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding, although at a lower priority. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding and may also be funded on same basis as works funding assistance.

Of the 68 identified places, there is 1 registered 'place' entered onto the Heritage Council's Register of Heritage Places: Category 1. That place together with 24 places recommended for Category 2, forms the "Heritage List".

This review recommends that Category 1 and 2 places, of the highest level of cultural heritage significance to the Shire of Three Springs, form the "Heritage List" that is relevant to the provisions of the Local Planning Policy.

The places recommended for the 2022 Heritage List are comprised of categories 1 and 2 in the Local Heritage Survey.

The 81 Category 3 and 4 places are not included in the Heritage List and consequently have no implications.

Refer to:

Appendix 1 Local Heritage Survey, in detail

Appendix 2 Heritage List recommended for Local Planning Policy and relevant to Planning Scheme.

Community consultation is invaluable in providing local input to places and their histories to further build on the Local Heritage Survey and to engage and empower the community in recognition of their heritage.

5.0 LOCAL HERITAGE SURVEY

No.	inHerit	Place Name	Address	Category
	5277	Three Springs School (former Kadathinni School)	Carter Street	2
	5268	Three Springs Trinity Church	43 Carter Street	2
	5280	Shire Residence	37 Carter Street	3
	5272	Lady Brand Lodge	Carter Street	3
	5274	Nurses Quarters (former)	Carter & Thomas streets	3
	10887	SITE APB building	Carter & Thomas streets	3
	17333	Three Springs Police Station	Carter & Maley streets	3
	5266	Three Springs Community Centre	Hall Street	3
	5267	Three Springs Olympic Pool	Hall & Mayrhofer streets	3
	5276	Child Health Centre (former)	Mayrhofer Street	3
	5256	Three Springs Shire Office & Council Chambers	Railway Road	3
	5257	SITE Three Springs Hall	Railway Road & Hall Street	4
		CWA (former)	Railway Road	2
	2555	English, Scottish and Australian Bank Ltd & Quarters (former)	Railway Road	2
	5258	North Midlands Farmers' Co-operative Store	Railway Road & Maley Street	2
	5265	Three Springs War Memorial	Railway Road	2
		Three Springs Railway Station	Railway Road	2
		Railway crane	Railway Road	2
	5259	Three Springs Post Office	Railway Road & Maley Street	2
	5260	Drapery & Pharmacy Shop (former)	Railway Road	2
		Shop	Railway Road	3

	2556 5261	Duffy's Store & Billiard Saloon (former)	Railway Road	1
	2555	National Quarters (former) and residence	Railway Road	2
		Café (former)	Railway Road	2
		Café (former)	Railway Road	2
	5263	Three shops	Railway Road	2
	2557	Commercial Hotel	Railway Road & Station Street	2
	5264	Sweetman's Garage (former)	Railway Road & Thomas Street	2
	5279	Kia-Ora	47 Railway Road	4
	5281	Residence	Slaughter & Kadathinni streets	3
		SITE Red Bow cool drink factory	Slaughter & Touche streets	4
	5278	CBH Silos	Slaughter Street	2
		Railway shed /weighbridge?	Slaughter Street	3
		Garage (former)	Slaughter Street	3
		Garage (former)	Slaughter Street	3
	5282	Residence	41 Slaughter Street	3
	5275	North Midlands District Hospital	Thomas Street	3
	5274	Nurses Quarters (former)	Thomas Street	3
	5269 24411	St Paul's Catholic Church	Touche & Williamson Street	2
		Dominican Convent (former)	Touche Street	3
	24443	St Paul's School	Touche Street	2
	24514	Presbytery	Williamson Street	2
	5283	Residence	51 Williamson Street	3
	5284	Residence	81 Williamson Street	3
		Railway barracks (former)	Williamson Street	3

		Three Springs Sporting Club	28 Victoria Road SE cnr Irwin St	3
		THREE SPRINGS DISTRICT		
		SITE Kadathinni Agricultural Area		4
		Three Springs Golf Club	Three Springs-Perenjori Road	3
	5289	Three Springs Cemetery	Three Springs-Perenjori Road	2
	5285	The Oaks	Three Springs-Morawa Road	3
		Homestead	Three Springs-Morawa Road	3
		Sporting Clays Club	Three Springs-Morawa Road	3
	5288	Three Springs Talc Mine	Three Springs-Perenjori Road	3
	5287	SITE Well	Three Springs-Morawa Road	2
		Homestead	Three Springs-Eneabba Road	3
		Homestead		3
	15605	Yarra Yarra Lakes Railway Bridge		4
		ARRINO		
	5292 5294	SITE Arrino Townsite	Midlands Road	2
		SITE Arrino Railway Siding and Station	Midlands Road	4
	5293	SITE Arrino Silos	Midlands Road	4
	5291	Earra Homestead	Midlands Road	3
	5290	Parakalia	Three Springs-Eneabba Road	4
	5286	Caldow's House	Three Springs-Morawa Road	3
		DUDAWA		
	5296	SITE Dudawa Public Reserve	Dudawa Road	2
	5270	SITE Dudawa Water Reserve-Dam	Dudawa Road	4

6.0 HERITAGE LIST

Categories 1 & 2 places

An important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers and statutory authority, to respond to that assessed significance.

Categories have been determined relevant to the assessed level of significance for each place. Implications for each recommendation are also summarised. The Heritage List is subject to the provisions of the Local Planning Policy.

The Heritage List is comprised of:

- Category 1** A place of exceptional cultural heritage significance to Shire of Three Springs and the state of Western Australia, that is either in the Heritage Council of Western Australia's (HCWA) Register of Heritage Places (R) or worthy of consideration for entry into the Register.

- Category 2** A place of considerable cultural heritage significance to Shire of Three Springs that is worthy of recognition and protection through provisions of the Shire of Three Springs' Local Planning Scheme.

No.	inHerit	Place Name	Address	Category
	5277	Three Springs School (former Kadathinni School)	Carter Street	2
	5268	Three Springs Trinity Church	43 Carter Street	2
		CWA (former)	Railway Road	2
	2555	English, Scottish and Australian Bank Ltd & Quarters (former)	Railway Road	2
	5258	North Midlands Farmers' Co-operative Store	Railway Road & Maley Street	2
	5265	Three Springs War Memorial	Railway Road	2
		Three Springs Railway Station	Railway Road	2
		Railway crane	Railway Road	2
	5259	Three Springs Post Office	Railway Road & Maley Street	2
	5260	Drapery & Pharmacy Shop (former)	Railway Road	2
	2556 5261	Duffy's Store & Billiard Saloon (former)	Railway Road	1
	2555	National Quarters (former) and residence	Railway Road	2
		Café (former)	Railway Road	2
		Café (former)	Railway Road	2
	5263	Three shops	Railway Road	2
	2557	Commercial Hotel	Railway Road & Station Street	2
	5264	Sweetman's Garage (former)	Railway Road & Thomas Street	2
	5278	CBH Silos	Slaughter Street	2
	5269 24411	St Paul's Catholic Church	Touche & Williamson Street	2
	24443	St Paul's School	Touche Street	2
	24514	Presbytery	Williamson Street	2

		THREE SPRINGS DISTRICT		
	5289	Three Springs Cemetery	Three Springs-Perenjori Road	2
	5287	SITE Well	Three Springs-Morawa Road	2
		ARRINO		
	5292 5294	SITE Arrino Townsite	Midlands Road	2
		DUDAWA		
	5296	SITE Dudawa Public Reserve	Dudawa Road	2

7.0 ABORIGINAL HERITAGE

The Heritage Inventory under the requirements of the Heritage Act (2018) is relevant to places of Aboriginal significance of the post-contact period only.

The Department of Aboriginal Affairs (DAA) oversees an “Aboriginal Sites Database” and works with Aboriginal people to protect their culture and to protect and manage sites, places and objects of significance to Aboriginal heritage.

8.0 CONCLUSION

The 2022 Local Heritage Survey (draft) reiterates the considerable significance of the rich heritage and history of Three Springs’ town and districts, and will provide strategic guidance to conserve those places assessed as having a high level of cultural significance.

9.0 REFERENCES

Shire of Three Springs Municipal Inventory of Heritage Places. 1996.

Heritage Council Registration documentation: Duffy’s Shop and Billiard Saloon (former)

10.0 APPENDICES (attached)

Appendix 1	<u>Local Heritage Survey 2022</u> (DRAFT recommendations)
Appendix 2	<u>Heritage List 2022</u> (DRAFT recommendations)
Appendix 3	DPLH guidelines for Local Heritage Surveys
Appendix 4	DPLH Criteria for assessment of Local Places and Heritage areas
Appendix 5	Burra Charter – Foundation of heritage and conservation

SHIRE OF THREE SPRINGS

Appendix 2 Heritage List- places

A review of the Shire of Three Springs'
1996 Municipal Inventory of Heritage Places

DRAFT April 2022



HERITAGE INTELLIGENCE (WA)

Laura Gray JP M.ICOMOS B.Arch (hons)

HERITAGE LIST

Recommended (DRAFT)

Refer to primary report for the overall context and further details pertaining to the relevant categories



An important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers and statutory authority, to respond to that assessed significance.


In line with Heritage Council's guidelines, Categories 1 and 2 places are recommended to be included in the Shire of Three Springs' Heritage List to provide a level of management through the Shire's Planning Scheme and local planning policies



The Heritage List is comprised of:



- Category 1** A place of exceptional cultural heritage significance to Shire of Three Springs and the state of Western Australia, that is either in the Heritage Council of Western Australia's (HCWA) Register of Heritage Places (R) or worthy of consideration for entry into the Register.
- Category 2** A place of considerable cultural heritage significance to Shire of Three Springs that is worthy of recognition and protection through provisions of the Shire of Three Springs' Local Planning Scheme.



There are a number of homesteads that may be worthy of a Category 2, but need a site visit and more documentary evidence is required to substantiate a Category 2, all are recommended as category 3 places for the draft.



Photograph	No.	inHerit	Place Name	Address	Cat	Significance
		5277	Three Springs School (includes the original Kadathinni School)	Carter Street	2	<p><u>Significance</u></p> <p>The Three Springs Primary School has historic significance for the original 1908 Kadathinni School that is representative of country school construction style pre World War One. The continued development of the school on the site in 1980 and 1993 is a testament to the importance of its role in the education of the children of the Three Springs district.</p> <p><u>History</u></p> <p>The original Kadathinni school was completed and opened on 2 November 1908 on this site. The builder was M. McKesy and the contract price for the school and teacher's quarters was £99. Miss Dagmar Koch was the first teacher. Further development of the school took place in 1980 and 1993.</p>
		5268	Three Springs Trinity Church Former Anglican and Methodist (Uniting) Church	43 Carter Street	2	<p><u>Significance</u></p> <p>Three Springs Trinity Church has social and historical significance for the associations with the Anglican, Methodist and Presbyterian denominations who formed the Trinity Church in 1972. The worship, events and community service are of considerable significance for its role in the religious life of the community. The dramatic form of the Architecture is a landmark that makes a contribution to the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>The Anglican members of St. Pauls Church granted the members of the Methodist and Presbyterian congregations the use of that church for worship for</p>


						<p>many years. The congregations joined together to build a new church in 1972 on land owned by the Methodist Church. A hall for fellowship, youth work and related occasions has also been constructed to the north side of the church.</p> <p>Trinity Church was dedicated on 18 November 1972.</p>
			CWA (former)	Railway Road	2	<p><u>Significance</u></p> <p>The former CWA Rest rooms represents the considerable historical and social significance of the Country Women's Association (CWA) and their members. The community services that the CWA provide were invaluable, particularly in the post World War Two development in Three Springs. It represents an association with the significant institution that is the CWA.</p> <p>It evokes a sense of place for generations of women who have been involved in the CWA and experienced their ever-present support to the community, particularly country women and their families.</p> <p>The domestic scale and form of the 1950s building typifies the CWA's modest presence in the community that is important in the streetscape and its contribution to the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>The CWA rest room was an important social and support service for mothers and children throughout the district.</p>
		2555	English, Scottish and Australian Bank Ltd & Quarters ES&A Bank (former)	Railway Road	2	<p><u>Significance</u></p> <p>The former ES&A Bank and residence has historical and social significance for its association with the commercial activities of the region for many years. It is a fine example of Interwar Free Classical architecture that makes a considerable significance to the Railway Street streetscape and the historic townscape of Three Springs.</p>



					<p><u>History</u></p> <p>Established in c.1925, the E.S.A. Bank closed in 1941. Goldsborough, Mort (Stock & Station Agents) acquired the bank building in 1944 and operated from 1946 until 1962 when Elders took over and was subsequently leased out. Between c.1985 and 1989, it was the Homeswest office. The former bank building has been in private ownership as a residence since that time.</p>
	5258	North Midlands Farmers' Co-operative Store (Three Springs General Store)	Railway Road & Maley Street	2	<p><u>Significance</u></p> <p>The former North Midland Cooperative Store has historic and social significance as a place of social connections, provision of goods and services, and for its role in the commercial development of the district. Its expansive frontage and prominent location makes a considerable significance to the Railway Street streetscape and the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>Built in 1941 as the North Midlands Cooperative Society store, it was and taken over in 1959 by Wesfarmers Cooperative Ltd.</p>



		5265	Three Springs War Memorial	Railway Road	2	<p><u>Significance</u></p> <p>The War Memorial has historical significance as it commemorates those who sacrificed during times of war. It is historically significant for its association with the two world wars and other conflicts.</p> <p>The social significance as a sense of place and remembrance for the Three Springs community. It is central in the main street and contributes to the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>The 3.5 metre granite obelisk is flanked by flag poles and located at the end of a pathway off Railway Road.</p>
			Three Springs Railway Station	Railway Road	2	<p><u>Significance</u></p> <p>Three Springs Railway Station is historically significant in representing the site of the original and this subsequent station in Three Springs, evidencing the importance of the railway in the development of the town and district.</p> <p><u>History</u></p> <p>Arrino Railway Station was the centre for the railway construction in the 1890s and was the main station on the line, handling the mail and goods, from the Midland Railway opening in 1894. Three Springs was only a siding until it was upgraded to a station in 1910, with a building in c.1913. That station building was replaced by the existing in c.1970s.</p> <p>The railway station closed in 1994.</p>


			Railway crane	Railway Road	2	<p><u>Significance</u> The railway crane is of historical significance in association with the operation of the railway facility and the handling of goods, and a landmark informing of the railway connection.</p> <p><u>History</u> Three Springs was only a railway siding from 1894 until it was upgraded to a station in 1910, with a building in c.1913. That station building was replaced by the existing in c.1970s.</p>
	5259		Three Springs Post Office	Railway Road & Maley Street	2	<p><u>Significance</u> Three Springs Post Office has considerable historic and social significance for its important role in communications in the district since 1939, and as a place where people meet.</p> <p>The post office building is a good representative of a typical country post office building of the period, in its Government scale, and design and construction.</p> <p>Located central in the main street, opposite the railway station, it makes a significant contribution to the historic townscape of Three Springs.</p> <p><u>History</u> From 1910 until the construction of the Post Office in 1939, mail services were provided at several stores and houses. The district's first automatic telephone exchange was installed in 1940. The Post office was privatised in 1995 as part of an overall Australia Post privatisation program.</p>



		5260	Drapery & Pharmacy Shop (former)	Railway Road	2	<p><u>Significance</u></p> <p>The former 1950s Drapery & Pharmacy Shop has historic and social significance as a place of social connections, provision of goods and services, and for its role in the Post World War Two commercial development of the town. It typifies 1950s aesthetic and makes a considerable significance to the Railway Street streetscape and the historic townscape of Three Springs.</p> <p><u>History</u></p>
			Shop	Railway Road	3	<p><u>Significance</u></p> <p>The shop has some historic significance, typifying 1970s development in the town that makes a significance to the Railway Street streetscape and the historic townscape of Three Springs.</p> <p><u>History</u></p>


	2556 5261	Duffy's Store & Billiard Saloon (former)	Railway Road	1	<p><u>Significance</u></p> <p>The former Duffy's Store and Billiard Saloon has considerable cultural significance as a rare intact example of a c.1910 timber framed and clad general store still evidencing original commercial fittings.</p> <p>It represents a mode of trading no longer practiced, where goods and were offered over the counter from displays and shelving behind.</p> <p>It is a rare remaining example of a billiard saloon associated with a retail premises.</p> <p>It is highly valued by the community of the Shire of Three Springs, for its social value as a community focus and provider of goods and services from 1909 to 2000, as evidenced by its retention and conservation.</p> <p>The vernacular aesthetic of the 1910s makes a substantial contribution to Railway Road streetscape and is a standout in the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>Built by a Mr Ryan as a general store in 1910, it has been owned by the Duffy family since 1912. It was last used in 1990.</p> <p><i>Refer to Register documentation for full history.</i></p>
--	--------------	--	--------------	---	--


		5262	National Bank (former) and residence	Railway Road	2	<p><u>Significance</u></p> <p>The former National Bank and residence has historical and social significance for its association with the commercial activities of the region for many years. It is a representation of Interwar Free Classical architecture that makes a considerable significance to the Railway Street streetscape and the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>The National Bank was established as a receiving office in August 1909. The construction of the bank in 1926 established it as branch status. During the period between 1942 and 1946 it ran the Mingenew office that had been downgraded to receiving status.</p>
			Café (former)	Railway Road	2	<p><u>Significance</u></p> <p>The former 1950s Drapery & Pharmacy Shop has historic and social significance as a place of social connections, provision of goods and services, and for its role in the Post World War Two commercial development of the town. It typifies 1950s aesthetic and makes a considerable significance to the Railway Street streetscape and the historic townscape of Three Springs.</p> <p><u>History</u></p>


			Café (former)	Railway Road	2	<p><u>Significance</u></p> <p>The former 1950s Drapery & Pharmacy Shop has historic and social significance as a place of social connections, provision of goods and services, and for its role in the Post World War Two commercial development of the town. It typifies 1950s aesthetic and makes a considerable significance to the Railway Street streetscape and the historic townscape of Three Springs.</p> <p><u>History</u></p>
	5263	Three shops		Railway Road	2	<p><u>Significance</u></p> <p>The site is historically significant as the original hotel. The establishment and subsequent development of the three shops from c.1909 is historically and socially significant for the social connections and the provision of a range of goods and services to the town and district, including as the Farmers Co-op for over 20 years. Despite the changes since 1909, it has survived to contribute to the Railway Street streetscape and the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>Originally the hotel was located on this site, before three shops were constructed and later joined together.</p> <p>One store was opened in c.1909 by Brown and Sheridan, later the business was run by W. Harris and subsequently J. A. Whitelaw. Other occupants of the site were (south) Goldsborough Mort, and an accountancy business, (centre), a cafe, and (north), and a chemist shop. In 1919 this building was the first premises of the North Midlands Farmers Co-operative Limited that relocated the corner of Maley Street in the 1941.</p>

		2557	Commercial Hotel	Railway Road & Thomas Street	2	<p><u>Significance</u></p> <p>The Commercial Hotel has considerable social and historical significance for the continuous hospitality function, events and socialising that provides a sense of place for generations of Three Springs community members, and associations with various owners, licensees, travellers and tenants since c.1910.</p> <p>It is a good, relatively intact example of Federation Filigree architecture that, although it has developed over time, it is one of the few remaining operational hotels that has retained its original double height corner verandas.</p> <p>The Commercial Hotel is a dominant corner landmark in the Railway Road streetscape that makes a significant contribution to the historic townscape of three Springs.</p> <p><u>History</u></p> <p>The hotel is traditionally built on a significant corner in the main street in proximity to the railway station. There is some mention of .c1925, when alterations or additions may have taken place, possibly with John McNeece Architect.</p> <p>In 1942, It is recorded that Architects Allen & Nicholas had some involvement in 1941. Nancy Allen was a renowned woman Architect of the Interwar period</p> <p>In 2021 part of its roof and Station Road veranda roof were damaged by the Seroja Cyclone that swept through the Midwest region.</p>
---	--	------	------------------	------------------------------	---	--

		5264 Sweetman's Garage (former)	Railway Road & Thomas Street	2	<p><u>Significance</u></p> <p>The former Sweetman's Garage has historical significance for association with the development of commercial activities and of motor transport in the district, and is one a very few garages of the 1930s period still existing in Western Australia. The interwar aesthetic is significant, located on a dominant corner, it is a landmark in the Railway Road streetscape and makes a significant contribution to the historic townscape of three Springs.</p> <p><u>History</u></p> <p>Constructed in 1939, the garage building has had several businesses occupying the premises, including a cafe, machinery dealership, stock agency and rural agency.</p>
	5269 24411	St Paul's Catholic Church	Touche Street	2	<p><u>Significance</u></p> <p>St Paul's Catholic Church has historical and social significance for its role in the religious life of the community. The worship, events and community service are of considerable significance for its role in the religious life of the community as also demonstrated by its association with the Presbytery, Dominican Convent and St Paul's School.</p> <p>It is significant within the St Paul's cultural environment that comprises the site of the 1911 church, Presbytery (1946), school (1948), Dominican Convent (c.1950) and St Paul's Church 1958. It is of aesthetic significance as a good example of Post-war ecclesiastical architecture featuring the vertical square form bell tower as a landmark that makes a contribution to the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>The first Catholic Church was built in 1911 and the Rev. Fr. O'Heir was the priest.</p>

						<p>From 1917, Sisters of the Dominican order were running a convent school in that church. They continued to do so until St Paul's School was built in 1947.</p> <p>The parish of Three Springs was created in 1921. The church was constructed in 1958 and opened and dedicated on the 21 October by the Most Reverend A J Gummer.</p>
		24443	St Paul's School	Touche Street	2	<p><u>Significance</u></p> <p>St Paul's School is historically and socially significant for its role in education, religion, and the association with the Sisters of the Dominican Order, serving the Three Springs town and district. It is significant within the St Paul's cultural environment that comprises the site of the 1911 church, Presbytery (1946), school (1948), Dominican Convent (c.1950) and St Paul's Church 1958. It is of considerable aesthetic significance as an excellent example of Interwar Georgian Revival architecture in the immediate post World War Two period. It makes a considerable contribution to the historic townscape of Three Springs.</p> <p><u>History</u></p> <p>The original Catholic Church was built in 1911. The parish of Three Springs was created in 1921. After the appointment of Rev. Fr. Gallagher in 1946 to the Three Springs Parish it was decided to build a new presbytery and school. The presbytery was built in 1946 and St Paul's School was opened in 1947. The school was staffed by sisters of the Dominican Order after they had established a school in the original church in 1917, and continued to do so until St Paul's School was built in 1947.</p>

						The school was closed in 1974. The church was constructed in 1958.
		24514	Presbytery	Williamson Street	2	<p><u>Significance</u></p> <p>The former Presbytery has historical and social significance for its role in the religious life of the community.</p> <p>It is significant within the St Paul's cultural environment that comprises the 1911 church site, Presbytery (1946), school (1948), Dominican Convent (c.1950) and St Paul's Church 1958.</p> <p>It is of aesthetic significance as a fine example of Interwar architecture in the immediate post World War Two period with particular emphasis on the parapet entry that faces Touche Street. It makes a considerable contribution to the historic townscape of Three Springs enhanced by its location, being in the vicinity of St Paul's Church.</p> <p><u>History</u></p> <p>The original Catholic Church was built in 1911. The parish of Three Springs was created in 1921. The presbytery was built in 1946 and St Paul's School was opened in 1947. The school was staffed sisters by of the Dominican Order. The school was closed in 1974. The church was constructed in 1958.</p>

			THREE SPRINGS DISTRICT			
		5289	Three Springs Cemetery	Three Springs-Perenjori Road	2	<p><u>Significance</u></p> <p>Three Springs Cemetery is a significant record of the early settlers and generations of residents of Three Springs town and district.</p> <p>The Cemetery evokes a sense of place, of reverence and commemoration. The memorials, palisades and railings evidence a range of designs and emotive inscriptions that contribute to the reverence and sense of place.</p> <p><u>History</u></p> <p>The cemetery, comprising approximately 400 burials, is divided into four sections for Roman Catholic, Uniting and Anglican burials with river gums along the north side of the central entry and access. An Aboriginal burial site is located to the west. A niche wall is located on the north side.</p>
		5287	SITE Well	Three Springs-Morawa Road	2	<p><u>Significance</u></p> <p>The well site has considerable historic significance for its connection with the early exploration settlement of the district. And one of the three 'springs' that gives its name to Three Springs.</p> <p><u>History</u></p> <p>One of the original 'three springs' for which the town was named. The c.1860 well was close to the 'Old North Road' and was used for stock watering for early travellers and settlers. In the 1930's, the hotel owner took over rights to the well and a mill and storage tank was constructed. Water was pumped some 50 metres to the storage tank for exclusive use by the hotel, farmers were only permitted water directly from the well. In winter water came to the surface and ran along the road.</p>

						A concrete pipe now stands above the well. A plaque has been erected on the site.
			ARRINO			
		5292 5294	SITE Arrino Townsite	Midlands Road	2	<p><u>Significance</u> The Arrino Townsite has social and historical significance for its role in the development of the Three Springs district. In particular its connection to the building of the Midland Railway line, the copper mining industry, the store and refreshment room, schools and associated quarters, and hall, all of which are sites identified with plaques.</p> <p><u>History</u> The Arrino Townsite was gazetted in April 1904. Due to its location close to good water supplies, it was originally a camp-site for the workers constructing the Midland Railway. Edwin and Emily Dodd opened the first store "Dodds United Grocery and Refreshment Room" in 1896. The store was located near the present Midlands Road and was closed in 1981. The site is marked with a plaque.</p> <p>Commencing in 1868, expanding in the 1890's until 1910, copper mining took place at several sites close to the town site.</p> <p>The first Arrino school, about 2.5 km south of the townsite was opened in September 1906 and operated until 1920. A teachers quarters was attached to the schoolroom. The school was moved to a site just south of the townsite, close to the Midlands Road and operated from 1920 to 1952.</p> <p>In 1932, a branch of the CWA was formed in Arrino. A new teachers quarters was built on the same site in 1937-38, this building was subsequently used to house army personnel who built a telegraph line between Three Springs and the coast during World War Two.</p> <p>The Arrino Hall was built in 1922 on lot 91, financed by public subscription at a cost of £750.</p>
			DUDAWA			

		5296	SITE Dudawa Public Reserve	Dudawa Road	2	<p><u>Significance</u></p> <p>The Dudawa Public Reserve has considerable historic significance for the establishment of the Dudawa Community in c.1905.</p> <p><u>History</u></p> <p>A 10 acre area of land was reserved in c.1905 to provide public amenities to the Dudawa area, including a dam, well, school and quarters, tennis courts, community dip for sheep, and water stand pipe.</p> <p>Dudawa School opened on 25 July 1923, and closed temporarily between 19 July 1925 and 17 May 1926. It then continued to operate until December 1938. The first teacher was Mr Walter Henderson boarded with a local farming family until the teacher's quarters were built on the same site in the late 1920's, Mr Sawyer and his family being the first teacher to use the house. The school was the centre of community activities such as the annual 'Christmas Tree' celebrations. From c.1944 the teachers quarters was privately occupied.</p> <p>The Tennis Courts were constructed c.1922 using a red clay surface. There were two courts and a bush shelter shed nearby.</p> <p>The Community Dip was paid for by local farmers and constructed by K & N H Stokes in about 1950. Water was supplied from an overhead tank, the facility was last used in about 1962.</p> <p>The Stand Pipe was constructed in about 1970.</p>
--	--	------	----------------------------	-------------	---	--

Guidelines for establishing a heritage list

1. Introduction

1.1 Background

“Heritage supports urban and rural amenity by providing familiarity and the presence of landmarks, by underpinning our ‘sense of place’, and by enhancing the quality of our built environment generally.” (State Planning Policy 3.5; Historic Heritage Conservation (SPP3.5))

Local governments, in close engagement with their communities, perform an important role in the identification and protection of places of cultural heritage significance.

Identifying the heritage values of a place is the first step in the process of heritage management, which aims to respect and retain those qualities and characteristics that contribute to a place’s significance. This is followed by the establishment of policies and processes that allow for appropriate consideration and controls.

The deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* require that local governments establish and maintain a heritage list to identify places that are of cultural heritage significance and worthy of built heritage conservation (s.8(1)). As with all parts of the deemed provisions, this becomes a requirement of each local planning scheme.

Including a place on the heritage list gives the place recognition and protection under the local planning scheme. It requires the local government to give due regard to the heritage significance of the listed place when determining a related development application.

It also means that owners are must submit development applications for proposals that would otherwise be exempt from the requirement for development approval under the deemed provisions. This includes demolition, applications for internal building works, single dwellings, ancillary buildings, and outbuildings and other external structures.

Including a place on the heritage list may also assist in defending a subsequent appeal to the State Administrative Tribunal for a refused development application or a condition of approval imposed on heritage grounds.

Importantly, including a place on a heritage list does not limit or restrict how a local government is to determine an application, or prohibit building works or other development from occurring.

1.2 Purpose of guidelines

These guidelines have been prepared to support local governments in conserving local heritage places through the establishment of heritage lists.

To enable a consistent and transparent framework for the operation and administration of local heritage lists, local governments are encouraged to adopt a local planning policy (LPP) under their local planning scheme. These guidelines provide direction for preparing a LPP for heritage lists, including sample text for a LPP (refer Appendix 1), which local governments may modify and adapt as necessary to suit local circumstances.

1.3 When to use the guidelines

These guidelines are primarily to be used to assist local governments in determining the content of related LPPs for heritage lists, including the discretionary elements of the policy. They also provide supporting information for local governments when considering local heritage management processes and instruments. They may be used to inform decision-makers, assist with training of staff or elected members, and as reference material for ongoing use.

Use of the guidelines will assist local governments in supporting the outcomes and processes identified in SPP3.5.

Many elements of the LPP can be tailored to meet local needs, particularly when establishing thresholds for the inclusion of places in the heritage list. Each local government should ensure that the proposed LPP meets its requirements and is consistent with the local planning scheme, the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. Relationship between the Heritage List and the Local Heritage Survey

The *Heritage Act 2018* (Heritage Act) requires each local government to identify places of cultural heritage significance in a local heritage survey (LHS) (previously referred to as a municipal or local government inventory). Part 8, section 104 of the Heritage Act states that the purposes of a LHS for a local government include:

- a) *identifying and recording places that are, or may become, of cultural heritage significance in its district; and*
- b) *assisting the local government in making and implementing decisions that are in harmony with cultural heritage values; and*
- c) *providing a cultural and historical record of places of cultural heritage significance to its district; and*
- d) *providing an accessible public record of places of cultural heritage significance to its district; and*
- e) *assisting the local government in preparing its heritage list or list of heritage areas under a local planning scheme.*

The LHS is important as a first point of identification of heritage places and is used, among other functions, to inform the preparation of a heritage list. However, the LHS itself has no specific planning or legal weight.

In contrast, the heritage list is an instrument that is afforded powers under the *Planning and Development Act 2005* and therefore carries statutory weight when determining planning outcomes for heritage places.

It is recommended that local governments adopt a LPP for heritage lists before initiating a review of their LHS. This sequence of events allows local government officers and elected members to consider the strategic implications of the LPP in a neutral context.

Furthermore, this approach allows local governments to clearly explain to constituents the rationale for, and implications of the policy, without the potential distractions of individual place nominations.

3. The Heritage Framework

A local planning policy for a heritage list will be most effective when integrated with a wider heritage framework that includes an overall strategy for providing assistance and incentives towards heritage conservation, as well as the policy and procedures to ensure good advice and development controls. This recognises that retention and conservation of heritage places provides a community benefit, and that local government acts for the community when aiding owners to deliver this benefit.

Assistance measures, such as specialised services, grants, rates concessions and development incentives, are practical and accessible ways local governments can recognise owner contributions to the conservation of heritage places, and can encourage participation in an optional listing if used.

Further information and assistance in development of a heritage framework is available from the Department of Planning, Lands and Heritage. Resources include:

- Guidelines for assessment of local heritage places (expected Autumn 2021)
- Guidelines for local heritage surveys (July 2019)
- Guidelines and model LPP for identifying and creating heritage areas (expected Autumn 2021)
- Guidelines and model LPP for development of heritage places (expected Autumn 2021)

Appendix 1. SAMPLE TEXT FOR A LOCAL PLANNING POLICY – THE HERITAGE LIST	EXPLANATORY NOTES
<p>Statutory Background</p> <p>This Policy is made pursuant to Schedule 2, Part 2, Division 2 of the <i>Planning and Development (Local Planning Schemes) Regulations, 2015</i> relating to local planning policies. Schedule 2 of the Regulations contains the deemed provisions for local planning schemes (Deemed Provisions). Clause 8 of the Deemed Provisions makes provision for the establishment and maintenance of a heritage list.</p> <p>The heritage list identifies places that are of cultural heritage significance and worthy of built heritage conservation, so that development can, as far as possible, be consistent with the [City/Town/Shire]’s heritage conservation values and objectives.</p> <p>The [City/Town/Shire] will not enter a place in the heritage list without first consulting affected owners and occupiers of the place and considering any submissions received on the proposed listing.</p> <p>Inclusion of a place in a heritage list does not limit the ability of a property owner to propose any works or other development, nor does it expect or require the [City/Town/Shire] to determine an application solely on heritage grounds. However, proposals that respect and retain the heritage values of the place are likely to be encouraged and may, where appropriate, be required.</p>	<p><i>Explanatory Notes – Statutory Background</i></p> <p>These notes do not form part of the policy and are intended to assist the local government in tailoring the policy text to meet its own needs. They may also assist in developing supporting material for heritage matters, but should be removed before publication of the LPP.</p> <p>The LPP for heritage lists should take the format and approach developed for LPPs by each local government and be adopted and maintained consistent with the local planning scheme.</p>

Application

This policy applies to the administration and operation of the heritage list established pursuant to clause 8, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and associated with the local planning scheme.

Note that the heritage provisions of the local planning scheme may be applied to some places that are not included in a heritage list but are considered to have cultural heritage significance.

Objectives

The objectives of the policy are to:

- achieve transparency and consistency in the designation of places on the heritage list
- provide clear guidance on how objections to a proposed inclusion on the heritage list will be assessed
- ensure that the heritage list is maintained in a manner and form that is consistent with the local planning scheme
- provide clear guidance on the criteria for including and excluding a place from the heritage list.

Use of terms

Unless otherwise noted, terms used in this policy have common meanings and include those defined in the *Planning and Development Act 2005*, *Planning and Development (Local Planning Schemes) Regulations 2015*, and the *Heritage Act 2018*.

Explanatory Notes - Application

Clause 13A of the deemed provisions confirms that, for new schemes coming into operation after 15 February 2021, a heritage list established under a former scheme is taken to be the heritage list established under cl.8.

The deemed provisions cl.67(k) require that the local government has due regard to the built heritage conservation of any place that is of cultural significance. While there are no stated restrictions on this, the recommended approach is that heritage provisions are primarily applied to places already identified in a heritage list or heritage area.

Policy

1. *Format of the heritage list*

The definitive version of the heritage list is the most recent dated document that has been adopted by a resolution of Council. The heritage list is available on the [City/Town/Shire]'s website and for inspection during business hours at the [City/Town/Shire] offices.

The heritage list will set out a description of each place and the reason for its entry in the heritage list, and be presented in a format consistent with the template at Schedule 1 of this policy.

The place name and location details are considered sufficient to describe each place. A statement of significance drawn from the place's entry in the local heritage survey is considered sufficient to provide the reason for its inclusion in the heritage list.

Further information on each place will be maintained in the Heritage Council's online database *inHerit* (www.inherit.stateheritage.wa.gov.au). If there is any inconsistency between sources, the [City/Town/Shire]'s hard copy of the heritage list shall be determined the correct version. The inclusion of a link to the *inHerit* entry for each place should be included in electronic versions of the heritage list.

Explanatory Notes – 1. Format of the heritage list

The LPS requires that the heritage list is available on the local government website, and if it is reasonably practicable to do so, making a copy available for public inspection at a nominated place.

The LPS requires the heritage list to 'set out a description of each place and the reason for its entry in the heritage list' (clause 8(2) of the deemed provisions). The content identified in Schedule 1 is considered sufficient to describe the place and identify key heritage values leading to its inclusion in the heritage list.

It is open to the local government in forming its policy to determine alternative means of meeting the requirements of the deemed provisions.

The Heritage Council's online database, *inHerit*, provides a centralised resource that enables local governments to manage and publish both their LHS and heritage list. An *inHerit* entry can be used to note whether a place is included in the heritage list and provides all data that has been entered for the place.

2. *Threshold for inclusion in the heritage list.*

Level of significance to local area	Category	Description	Heritage list
Exceptional significance	1	Essential to the heritage of the locality. Rare or outstanding example.	All places included in heritage list.
Considerable significance	2	Very important to the heritage of the locality.	All places included in heritage list.
Some / Moderate significance	3	Contributes to the heritage of the locality.	Places may be included in the heritage list
Little significance	4	Has elements or values worth noting for historical interest but otherwise makes little contribution.	Below the threshold for the heritage list.

Table 1. Heritage significance and inclusion in the heritage list

Establishment and maintenance of the heritage list is a requirement of the deemed provisions contained in the *Planning and Development (Local Planning Scheme) Regulations 2015*. Inclusion in the heritage list will be based on an assessment of cultural heritage significance of a place and the [City/Town/Shire]'s opinion as to whether it is worthy of built heritage conservation.

The designation of cultural heritage significance for local heritage places will be taken from the [City/Town/Shire]'s local heritage survey (LHS). The assessment and designation of significance will be carried out in line with the *Guidelines for Local Heritage Surveys* (Heritage Council of Western Australia, July 2019).

Explanatory Notes – 2. Threshold for inclusion

Each local government should determine the threshold of significance that will be applied when considering whether a place should be included in the heritage list. All places in the LHS have been assessed as having cultural heritage significance. The further threshold for inclusion in the heritage list is whether the place is 'worthy of built heritage conservation', also referred to here as simply 'conservation'.

As a minimum, it is recommended that all places in the State Register, and those identified in the LHS as having 'Exceptional' or 'Considerable' (Category 1 and 2) significance for the local area should be considered worthy of conservation and therefore warrant inclusion in the heritage list.

Places in Category 3 often make up most of the entries in a LHS, but local governments may hold different views as to whether they should be included in the heritage list. The model LPP gives the option that determination as to whether these places are worthy of conservation is made in consultation with the owner. This recognises that the objective of conservation of these places will be more readily achieved when actively supported by the owner.

This mechanism allows the local government to determine the weight they give to the owner's views, potentially allowing those owners in Category 3 who do not agree that their property is worthy of conservation to have a greater influence on the local government's own opinion.

It would also be a valid option for Category 3 places to be established by default as worthy of conservation, as with Category 1 and 2, or not, as with Category 4.

A place may be considered worthy of built heritage conservation irrespective of its current state of repair; ongoing requirements for conservation, care and maintenance; or economic worth.

The [City/Town/Shire] is of the opinion that all places included in the State Register of Heritage Places have cultural heritage significance and are worthy of built heritage conservation, and will be added to the heritage list.

The [City/Town/Shire] is of the opinion that all places designated as having 'exceptional' or 'considerable' significance to the local area (Category 1 or 2) are worthy of built heritage conservation and should in all cases be included in the heritage list.

The [City/Town/Shire]'s opinion as to whether places designated as having 'some/moderate' significance (Category 3) are worthy of built heritage conservation will be formed in consultation with the property owner.

Places designated as having little significance to the local area are not considered to be worthy of built heritage conservation and will not be included in the heritage list.

A place that is not individually considered to be worthy of built heritage conservation may still be included in a heritage area adopted under the local planning scheme.

Note that, in all cases, while the owner's submissions should be taken into account, the local government must still independently determine whether the place is of cultural heritage significance and worthy of conservation.

Places included in the LHS as Category 4 would commonly be considered 'below threshold' and not included in the heritage list. These are places of little significance that are worthy of noting for reference, or for community interest, but do not need to be monitored and controlled through the planning framework. They may be sites of earlier buildings, places of some local interest, or places that are otherwise useful to note but not retain. Information on these places is still of value and data in the LHS may inform other heritage initiatives such as heritage trails, creation of heritage areas, research projects into local histories, and educational activities.

It is worth noting that an historic site may have a high level of significance and should not always be assumed to be a Category 4 place. The significance may relate to identified or potential archaeology, a high level of historic or social significance, or other factors that do not rely on the presence of physical remains.

It is important to note that identification of a heritage area is a separate process, and the inclusion or exclusion of an individual place in the heritage list does not affect the potential for adoption of a heritage area.

3. Changes to the heritage list

3.1 Consultation

Consultation on changes to the heritage list, including addition, variation or removal of any entry, will meet or exceed the minimum requirements of the local planning scheme.

Consultation in relation to specific actions is identified in the relevant section of this policy.

The [City/Town/Shire] will give written notification of any changes to the heritage list to the Heritage Council of Western Australia and the affected owner and occupier.

3.2 Entry of a place in the heritage list

The LHS prepared by the [City/Town/Shire] will be used as the basis for establishing cultural heritage significance for each place. Accordingly, requests for the assessment of heritage values of a place shall be processed as a nomination for the LHS. The request should provide a sufficient description to enable accurate identification of the place, and give reasons why the nominee believes the place is of cultural heritage significance.

If a place is adopted in the LHS by resolution of Council and its assigned level of significance meets the threshold for possible inclusion in the heritage list as defined in Table 1, and the [City/Town/Shire] considers that the place is worthy of conservation, the [City/Town/Shire] will begin the consultation process to consider inclusion of the place in the heritage list.

Explanatory Notes – 3.1 Consultation

Minimum consultation requirements for modifying the heritage list are set out in clause 8(3) of the deemed provisions and include notification to each owner and occupier, and a minimum 21 days submission period. The consultation requirements in the policy may be varied as needed to meet local conditions, but should not be less than the minimum.

The policy should note any group or body (such as a local history society or heritage advisory group), that will be included in the consultation process.

The preferred method of notification is in writing, submitted to HCWArefferrals@dplh.wa.gov.au. The local government is also encouraged to update the relevant entries in the inHerit database.

Explanatory Notes – 3.2 Entry of a place in the heritage list

The trigger for considering inclusion of a place on a heritage list will generally be a decision on its level of cultural heritage significance, usually associated with adoption or review of a LHS. It is therefore recommended that nominations of a heritage place are invited only in relation to assessment for inclusion in the LHS. If separate information, guidelines or forms are available for nominating a place to the LHS, this should be referenced in the LPP.

Assessment of cultural heritage significance is a substantial exercise that is usually undertaken during the drafting and adoption of a LHS. Development of a heritage list should not generally require a separate exercise to determine significance as the LHS will already contain this information.

An objection to the level of cultural heritage significance identified for a place should be accompanied by supporting material to clearly articulate any errors or omissions in the assessment documentation that may indicate why a different conclusion on the significance of the place should be reached.

3.3 Modifying an entry in the heritage list

Changes to an entry in the heritage list may be initiated by the [City/Town/Shire] as part of the administration of the list, or by nomination using the form in Schedule 2 of this policy. The [City/Town/Shire] will consider all requests for change, but is not obliged to make such a change.

A decision on progressing the change will take into account the relevance, necessity and benefits of updated information and the administrative requirements of the consultation process. In general, minor and inconsequential changes to the heritage list will not be progressed immediately, but may be deferred for later consideration as part of a broader update.

Some local governments, however, have identified that they prefer to undertake additional assessment of places proposed for the heritage list. This is a matter for each local government to consider and determine based on its individual needs and resources.

Where the local government has any doubt about the validity, currency or completeness of information used to establish the LHS, consideration of a place for inclusion in the heritage list should include a full review of this data.

An underlying principle is that inclusion in the heritage list should be derived from the assessment of significance, both directly in identifying the cultural heritage significance of the place, and indirectly in defining whether it has been designated within a category that the local government considers worthy of conservation.

Explanatory Notes – 3.3 Modifying an entry in the heritage list

Proposals for changes to the heritage list can result from new research (for example, undertaken during a LHS review), completion of approved development works, or updated information from the owner, community or other source. In some cases this will result in a re-assessment of the heritage values of a place, with the potential for this to be reflected in the heritage list entry for the place.

Regardless of the extent or type of proposed change to the heritage list, each owner and occupier must be given written notice and allowed a period of at least 21 days to make a submission. The policy therefore notes that requests for change will be considered on an individual basis with discretion exercised as to whether, and when, the change is progressed.

3.4 *Removing an entry from the heritage list*

Removal of a place from the heritage list may be appropriate where the [City/Town/Shire] considers that the cultural heritage significance of a place has substantially changed, to the extent that it no longer displays the values for which it was included in the heritage list and/or is no longer considered worthy of built heritage conservation. This may be the result of substantial demolition of, or damage to, a place, or presentation of new evidence about the place.

A proposal to remove a place may be made by the [City/Town/Shire]'s Council or its officers, or by the owner or occupier of a place. If proposed by an owner or occupier, the onus will be on them to demonstrate that the cultural heritage significance of the place and/or the extent to which it is considered worthy of built heritage conservation is below the threshold for inclusion in the heritage list.

In addition to consultation with owners and occupiers for each place for which removal is requested, consultation on such an action may be carried out by inviting comment:

- from the general community through the [City/Town/Shire] website
- from the local historical society
- as part of a community forum or workshop held for that purpose or
- in any other manner that may reasonably result in providing relevant information on the cultural heritage values of the place.

The [City/Town/Shire]'s opinion as to the cultural heritage significance of a place is determined solely by a resolution of Council at a properly convened meeting.

Substantial development, demolition or loss of fabric will not automatically result in removal from the heritage list, as the place may still retain sufficient cultural heritage significance to support inclusion in the heritage list, particularly if the heritage values relate to social or historical significance.

The form in Schedule 2 may be revised and adapted as needed, or deleted if a standard form is not required.

Explanatory Notes – 3.4 Removing an entry in the heritage list

As with objections to inclusion in the heritage list, requests to remove a place should be based primarily on consideration of its cultural heritage significance, but also take into account whether the place is still considered worthy of conservation.

A proposal to remove an entry would also be a change to the heritage list and therefore triggers the need for consultation as specified in clause 8(3) of the deemed provisions.

While the minimum requirement for consultation is an invitation to each owner and occupier to make a submission, wider consultation is considered appropriate and is recommended for the proposed removal of a place. This reflects the consultation process for determining significance for initial adoption in the LHS.

The policy can also note grounds it considers reasonable for removal of a place from the heritage list. In general, it would not be sufficient to argue for removal simply because of economic factors or to allow demolition. If the Council wishes to support the demolition of a heritage place, it can do so, but should acknowledge that it is placing other priorities ahead of conservation outcomes.

A record of places removed from the heritage list could form part of the Local Heritage Survey, or form a separate table within the heritage list document. This information may also be retained within the inHerit database.

The [City/Town/Shire] will retain a record of all places removed from the heritage list.

4. Specifying an interior as not of cultural heritage significance

Development approval for internal building works to a place on the heritage list is required unless the place is designated in the heritage list as having ‘*an interior that is not of cultural heritage significance*’.

The determination as to whether any interior is of cultural heritage significance will be based on the assessment of significance associated with the place, and will be noted as part of the entry of the place in the heritage list. The entry will describe which interior elements or objects, if any, have been assessed as contributing to the cultural heritage significance of the place, and will therefore be considered when determining proposals relating to the place. However, the absence of such description should not be taken as specification that the interior is not of cultural heritage significance.

Where an assessment of the interior of a place has been prevented through refusal of access, or other action or inaction by or on behalf of the property owner, an application for development approval for interior building work may require the applicant to provide a heritage assessment from a competent heritage professional. Such an assessment will be required only where there are reasonable grounds to consider that the interior may be of cultural heritage significance.

Adding the designation that ‘*the interior is not of cultural heritage significance*’ constitutes a modification to the place’s entry in the heritage list and must therefore follow the consultation process set out in this policy.

Explanatory Notes – 4. Specifying an interior as not of cultural heritage significance

Clause 61 of the deemed provisions allows internal building work to be carried out without development approval where the work relates to a place identified in the heritage list **only** if the heritage lists specifies that the interior is not of cultural heritage significance.

Designation that an interior is not of cultural heritage significance should be clear and unambiguous and is best achieved by notation in a specified field in the heritage list.

Note that it is not sufficient simply to adopt a general policy or approach that all places, or a selection of places, on the heritage list are considered not to have significant interiors. The deemed provisions require that the designation is specified in the heritage list itself.

The Heritage Council’s *inHerit* online database provides a simple option for this designation – when noting a place as being included in the heritage list, it can be associated with a status of ‘Interior not of cultural heritage significance’.

The sample text notes that, where the owner has blocked access to survey an interior, they may be required to commission and submit their own heritage survey with a development application. This is consistent with clause 11 of the deemed provisions and notes that, while the local government should make every effort to undertake a heritage assessment, it is reasonable to require that this is provided by the owner in circumstances where the local government is prevented from completing a full assessment.

Schedule 1. Heritage List Template

Place number	Place name	Address	Location	Significant interior	Statement of significance	Further information
00000	<i>Text</i>	<i>Street No, Name</i>	<i>Suburb</i>	<i>Y / N If Y, detail</i>	<i>Text</i>	<i>Hyperlink to inHerit record</i>

Definitions:

Place number:	Unique reference number assigned by the Heritage Council.
Place name:	Identifier based on primary use or other designation, as used in the Local Heritage Survey.
Address:	Registered property address or other land information as determined by Landgate. For precincts list boundary roads or other descriptive text.
Location:	Suburb, plus any additional information required to determine location.
Significant interior:	Indicates whether place has been assessed as having an interior with cultural heritage significance. If 'Y', interior elements or objects must be described here. Note that a 'N' or 'No' must be entered for the interior to be designated as 'not of cultural heritage significance'.
Statement of significance:	Reason(s) for inclusion in the heritage list. Statement of significance as identified in the Local Heritage Survey, or a summary if extensive.

Schedule 2. Heritage List change request form

This form may be used to request a change to the entry of a place already on the heritage list, or to nominate a place for inclusion in the heritage list, where it is already included in the local heritage survey. To nominate a place for inclusion in the local heritage survey please use the form [LHS Nomination] / contact the [City/Town/Shire].

Section 1 - Details of nominee

1. Your details*

Name	
Address	
Phone	
Email	

*this section is mandatory

2. Please indicate your preferred method of contact

☐ Phone ☐ Email

3. Please indicate your association with the heritage listed place

☐ Owner

☐ Occupier (tenant, or user of building)

☐ Other (please state)

--

Section 2 – Place information

1. Subject property information*

Place information should be taken from the entry in the heritage list or local heritage survey. If not stated, the Heritage Council WA (HCWA) Place no. can be found via the inHerit database. <http://inherit.stateheritage.wa.gov.au/public>

Place no. (HCWA)	
Place name	
Address	

*this section is mandatory

2. Please indicate the purpose of the heritage list change request.

- ☐ Proposal for entry of a place in the heritage list (Please complete section 4)
- ☐ Proposal to modify heritage list entry information (Please complete section 5)
- ☐ Proposal to remove a place from the heritage list (Please complete section 6)

Section 4 – Proposal for entry of a place in the heritage list

A place may be considered for inclusion on the heritage list where [City/Town/Shire] considers that the cultural heritage significance of the place and/or the extent to which it is considered worthy of built heritage conservation is above the threshold for inclusion in the heritage list.

1. **Please provide reasons why you believe this to be true for the nominated place with any supporting evidence. Include details such as new evidence about the place.**

Provide details here

Section 5 – Proposal to modify heritage list entry information

1. **Please indicate why modifications are requested.**

- ☐ Inaccurate or incomplete information represented in the heritage list

Provide details here

- ☐ New evidence about the place (provide historical source information below)

Provide details here

- ☐ Other

Provide details here

2. **Please fill the below relevant fields with the proposed information to be changed.**

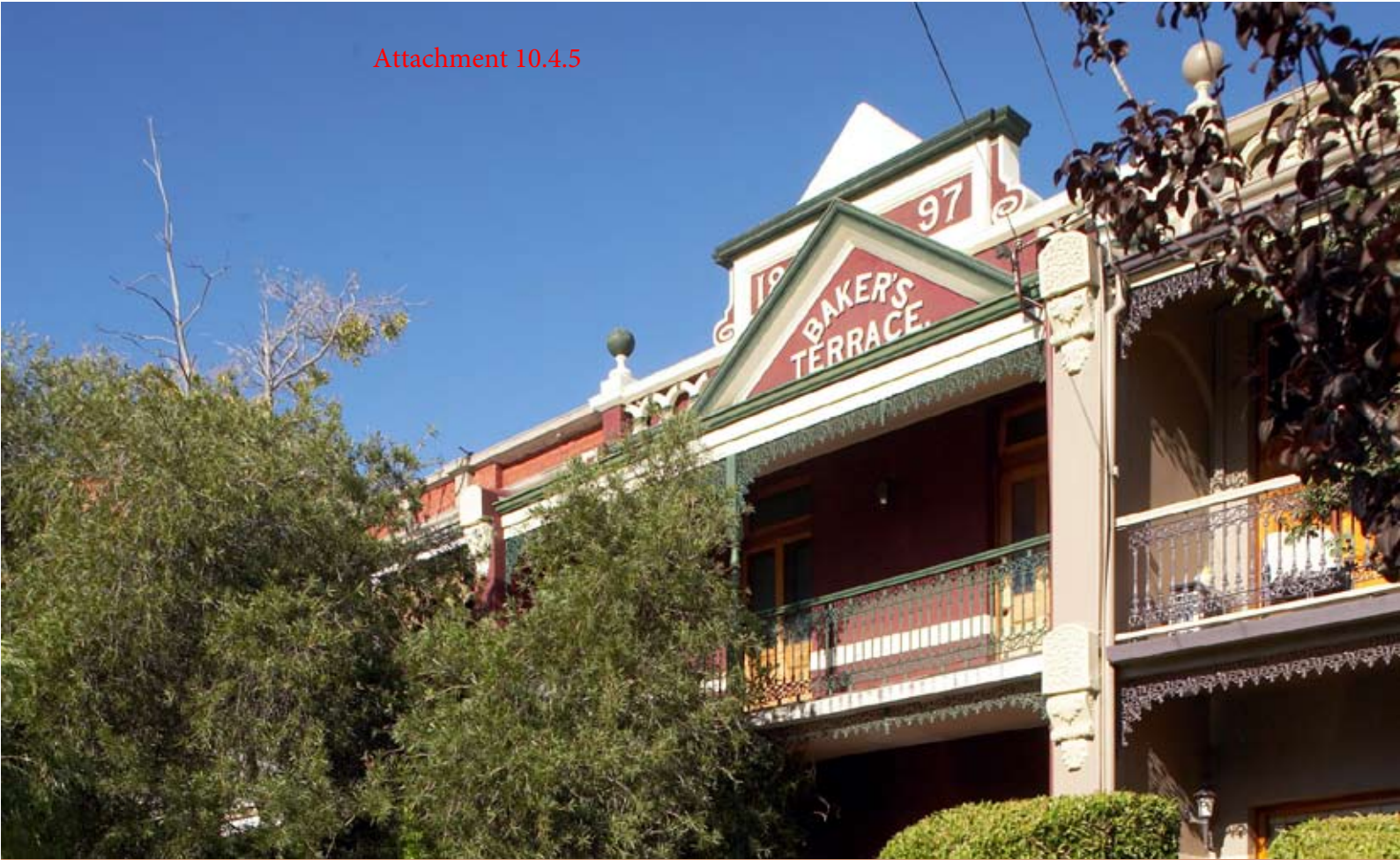
Field	Proposed heritage list data
Place no. (HCWA)	(if incorrect only)
Place name	
Address (Street no.)	
Location (Suburb)	
Significant interior (Y/N)	
Additional details	
Statement of significance	
Further information (optional)	

Section 6 – Proposal to remove a place from the heritage list

Removal of a place from the heritage list may be appropriate where the [City/Town/Shire] considers that the cultural heritage significance of a place has substantially changed, to the extent that it no longer displays the values for which it was included in the heritage list and/or is no longer considered worthy of built heritage conservation.

1. **Please provide reasons why you believe this to be true for the nominated place with any supporting evidence. Include details regarding any physical changes to the place, or new evidence about the place.**

Provide details here



Criteria for the Assessment of Local Heritage Places and Areas

A PRACTICAL GUIDE TO IDENTIFYING, GRADING
AND DOCUMENTING PLACES AND AREAS IN LOCAL
GOVERNMENT INVENTORIES.

Contents

1.	INTRODUCTION	
1.1	Legislative and policy background	4
1.2	Why do we need standard assessment criteria	4
1.3	When to use these assessment criteria.....	4
1.4	How to use these assessment criteria.....	4
1.5	Skills required.....	5
1.6	Assessing heritage places	5
1.7	Assessing heritage areas	5
2.	THE ASSESSMENT CRITERIA	
2.1	Aesthetic Value	6
2.2	Historic Value	8
2.3	Research Value	10
2.4	Social Value.....	12
2.5	Rarity.....	14
2.6	Representativeness.....	16
2.7	Condition, Integrity, Authenticity.....	18
2.8	Heritage Areas	20
3.	GRADING THE LEVELS OF SIGNIFICANCE	
3.1	Heritage Places.....	22
3.2	Heritage Areas	23
4.	DOCUMENTING PLACE AND AREAS	
4.1	Heritage Places.....	24
4.2	Heritage Areas	24
4.3	Place Record Form	25
4.4	Example Place Record Form.....	26

1. INTRODUCTION

1.1 Legislative and policy background

The *Heritage of Western Australia Act 1990* requires local governments to identify places and areas of cultural heritage significance through Local Government Inventories.

State Planning Policy 3.5 Historic Heritage Conservation recommends measures for local governments to “identify and protect heritage places and areas that are important to ... local communities”.

An inventory may be used to identify places for inclusion in a Heritage List under the local planning scheme. The inventory itself does not have statutory force and effect in terms of planning controls. A local government may elect to include all of the inventoried places surveyed within its Heritage List, or may include a smaller sub-set of places.

In other words, an inventory forms the underlying information base on which to support heritage protection provisions in a local planning scheme.

1.2 Why do we need standard assessment criteria?

It is recommended that all assessments of local heritage places be carried out in accordance with the procedures described in this document so that assessments are:

- accountable and can be tested
- comparable
- consistent.

These criteria adhere to well-established ‘best practice’ in the identification and assessment of heritage places in WA and throughout Australia, both at the State and local levels.

1.3 When to use these assessment criteria

The assessment of significance – understanding the values and importance of a place or area – is the basis of all good heritage decisions.

The most common situations in which these criteria will be used is in assessing places or areas for entry in a Local Government Inventory.

Other situations may include:

- undertaking an assessment of a non-listed item in response to a development proposal
- preparing a heritage impact statement
- preparing a Conservation Plan.

1.4 How to use these assessment criteria

A place or area will be of significance to the locality if it meets one or more of the criteria in section 2 under the headings of Aesthetic, Historic, Research or Social value.

Significance in this context is a question of value for the local government district, and not value for the State or the region. A place should not be excluded from an inventory, or deemed non-significant, simply because there are similar examples in other local government districts (nor should it necessarily be excluded because there are similar examples within the local district).

Typically, the place or area will be assessed in the context of the history and development of the district as identified in the Thematic History – an important base document in a local inventory.

The degree or ‘level’ of significance can be determined with reference to the issues of Rarity, Representativeness and Condition/Integrity, as set out below.

Non-prescriptive guidance notes and examples are provided for the benefit of local governments, local planners, consultants, and also to explain the concepts involved to the wider public.

The inclusion and exclusion guidelines should be used as a ‘checklist’ to aid analysis and judgement, not as a substitute for them.

1.5 Skills required

Heritage assessments can be carried out by anyone with training and experience in the field.

Professional heritage consultants, trained local government staff, or local heritage advisers can undertake assessments, or offer valuable assistance to others. It is generally preferable to seek at least some input from such sources before completing an assessment.

1.6 Assessing Heritage Places

Heritage places comprise individual buildings, structures or other places in the historic environment that have cultural heritage significance in their own right.¹

All heritage places should be assessed in accordance with the criteria in section II, and also assigned a level of significance in accordance with the gradings set out at the end of section III.

1.7 Assessing Heritage Areas

The assessment of Heritage Areas requires a slightly different approach. Areas need to meet an additional test as described in section II.8 below.

Heritage significance needs to be clearly distinguished from the broader concept of urban character, given that all areas or localities demonstrate some form of urban character.

Heritage Areas are select areas with special qualities, and will generally be quite rare within a locality. There is generally no need to assign a level of significance to a Heritage Area as a whole (in terms of exceptional, considerable, some/moderate significance).

However, all the places within a Heritage Area should be assigned a level of ‘Contribution’, in accordance with the gradings set out at the end of section III.

¹ ‘Places’ may include buildings, structures, archaeological or historic sites, gardens, man-made parks, man-made landscapes, and trees or landscape features in or adjacent to a man-made setting.

This guide does not apply to the assessment of Aboriginal sites, which are registered under the *Aboriginal Heritage Act 1972*. Guidance on how to identify and assess Aboriginal sites can be obtained from the Department of Indigenous Affairs.

2. THE ASSESSMENT CRITERIA

Nature of Significance

2.1 Aesthetic Value

Criterion 1: It is significant in exhibiting particular aesthetic characteristics.

Guidelines for Inclusion

A place or area included under this criterion will have characteristics of scale, composition, materials, texture and colour that are considered to have value for the local district.

This may encompass:

- creative or design excellence
- the contribution of a place to the quality of its setting
- landmark quality
- a contribution to important vistas.

A place will not necessarily need to conform to prevailing 'good taste', or be designed by architects, to display aesthetic qualities. Vernacular buildings that sit well within their cultural landscape due to the use of local materials, form, scale or massing, may also have aesthetic value.

For a place to be considered a local landmark, it will need to be visually prominent and a reference point for the local district.

In the case of a heritage area, the individual components will collectively form a streetscape, townscape or cultural environment with significant aesthetic characteristics.

Guidelines for Exclusion

A place or area is not normally included under this criterion if:

- its distinguishing features have been lost, degraded or compromised
- landmark or scenic qualities have been irreversibly degraded by surrounding or infill development
- it has only a loose association with creative or artistic excellence or achievement.

Examples (Inclusion)

Former Commercial Bank of Australia (1911) cnr Parade and Pasture Sts, Pingelly, is a fine example of the Federation Academic Classical style, featuring rusticated stucco, windows decorated with moulded hoods, and a parapet with balustrading. It stands out from its neighbours, and its grand form makes an important contribution to the streetscape in both Parade and Pasture Streets.



Liveringa Homestead Group, south east of Derby (1904) is situated in an attractive setting, with the homestead overlooking a billabong on a branch of the Fitzroy River. To the west of the homestead, the Ranges form an impressive backdrop. Terraced gardens and lawns contribute to the aesthetic appeal of the place.



The AMP Building (1927) at 36 Fairway St, Narrogin, is a two-storey brick and stone building featuring a curved corner entry with Tuscan columns, detailed pediment, and a lavish use of rendered stone. Erected by the AMP Society as only their second country office in WA, it is a landmark that anchors the bottom end of one of Narrogin's main streets.



Fothergill Street Heritage Area, Fremantle, comprises brick, limestone and iron houses in a narrow range of architectural styles, dating from the turn of the 20th century. Collectively they form a strong and cohesive streetscape.



Examples (Exclusion)

This small Federation cottage in Kensington has lost its original exterior walls, timber windows and verandah detailing. Only the exterior roof form remains.



St George's Terrace between William Street and Barrack Street formerly comprised a highly coherent streetscape of commercial buildings constructed in the late 19th and early 20th century, in a consistent style and scale. All of the buildings in this 1960s photo were demolished in the last decades of the 20th century and the aesthetic values of the area were lost.



2.2 Historic Value

Criterion 2: It is significant in the evolution or pattern of the history of the local district.

Guidelines for Inclusion

A place or area included under this criterion should:

- Be closely associated with events, developments or cultural phases that have played an important part in the locality's history.
- Have a special association with a person, group of people or organisation important in shaping the locality (either as the product or workplace of a person or group, or the site of a particular event connected with them).
- Be an example of technical or creative achievement from a particular period.

Contributions can be made in all walks of life including commerce, community work and local government. Most people are associated with more than one place during their lifetime and it must be demonstrated why one place is more significant than others.

The associations should be strong and verified by evidence and, ideally, demonstrated in the fabric of the place.

Guidelines for Exclusion

A place or area will generally be excluded if:

- it has brief, incidental or distant association with historically important activities, processes, people or event
- it is associated with events of interest only to a small number of people
- it retains no physical trace of the event or activity.

A place reputed to be the scene of an event, but for which there is no evidence to support the claim, is not normally considered under this criterion.

Examples (Inclusion)

Model Timber Home, Floreat (1934) is significant for its associations with the development of Floreat Park in the 1930s. It was one of the first houses constructed in Floreat Park No 1 Estate, the first subdivision in the area.



Mundaring Hotel (1898) was the first building in Mundaring to be associated with the development of Mundaring as a tourist and holiday destination.



Former Road Board Office (1909), 21 Park St, Pingelly, is the second-oldest extant public building in Pingelly, post-dating the town hall by two years. It was built to accommodate the Pingelly Roads Board which had operated since 1902 from the local hotel and other private buildings. It helped confirm the role of Pingelly at that time as the service center of the district ahead of Mourambine, and as a key town on the Great Southern Railway line.



One Mile Jetty and Tramway, Carnarvon (1899) formed an integral part of the working economy of Carnarvon from 1899 to 1984, and was initially the only means of getting goods in and out of the area. The layout of the town reflects the importance of the tramway during this period.



© Tourism WA

Gwalia Townsite Heritage Area, near Leonora (1890s-1920s+), comprises a collection of early 20th century corrugated iron, hessian and timber miners' shacks and camps, laid out in an improvised township. It shows the distinctive way of life of the gold miners, many of them Italian and Austrian immigrants, who made a new life for themselves in WA's eastern goldfields at the beginning of the 20th century, working and living with low wages, hazardous conditions and primitive accommodation.



Examples (Exclusion)

The site of a town's first bakery would not be included if there is no physical trace of the bakery left.

The temporary offices of a prominent architectural firm would not be included.

2.3 Research Value

Criterion 3A: It has demonstrable potential to yield information that will contribute to an understanding of the natural or cultural history of the local district.

Guidelines for Inclusion

A place included under this criterion may be a standing structure or archaeological deposit and will generally be an important benchmark or reference site.

A place of research value should provide, or demonstrate a likelihood of providing, evidence about past activity. This may include important information about construction technology, land use or industrial processes not available anywhere else.

The information should be inherent in the fabric of the place.

Guidelines for Exclusion

A place will not normally be included under this criterion if:

- there is little evidence to suggest the presence of archaeological deposits
- the place is not able to provide useful information through the fabric
- it is likely to yield similar information to other places
- it is likely to yield information that could easily be obtained from documentary sources.

Criterion 3B: It is significant in demonstrating a high degree of technical innovation or achievement.

Guidelines for Inclusion

A place included under this criterion should:

- Show qualities of innovation or represent a new achievement for its time.
- Demonstrate breakthroughs in design or places that extend the limits of technology.
- Show a high standard of design skill and originality, or innovative use of materials, in response to particular climatic or landform conditions, or a specific functional requirement, or to meet challenge of a particular site.

Many of the places included under this criterion are industrial sites, though examples of engineering (such as bridge construction and road design) might also meet this criterion.

Guidelines for Exclusion

A place would not normally be considered under this criterion if its authenticity were so diminished that while the achievement was documented, it was no longer apparent in the place.

Examples (Inclusion)

Northampton State Battery (1954) has potential as a research site for industrial archaeologists. The gravity separation plant remains in operating configuration and reveals information about the layout and method of heavy mineral extraction from poor grade mineral ore.



Yarloop Timber Mill Workshops (1895) provides evidence of the development of technological processes associated with the manufacture and maintenance of machinery, equipment and railway stock for the timber industry.



Wallcliffe Homestead, Prevelly (1865) demonstrates a high level of technical accomplishment in design and craftsmanship in construction, having set a benchmark for homestead construction in the Margaret River region.



Bullabulling Rock Water Catchment and Dams (1894-1898) is an extensive granite outcrop and soak south of Coolgardie, adapted with a network of rock catchment walls, various slab-rock channels and two dams. It is an innovative design and construction solution to water collection, storage and supply in a harsh environment.



2.4 Social Value

Criterion 4: It is significant through association with a community or cultural group in the local district for social, cultural, educational or spiritual reasons.

Guidelines for Inclusion

Most communities will have a special attachment to particular places. A place would be considered for inclusion under this criterion if it were one that the community, or a significant part of the community, has held in high regard for an extended period.

Places of social value tend to be public places, or places distinctive in the local landscape, and generally make a positive contribution to the local 'sense of place' and local identity.

They may be symbolic or landmark places, and may include places of worship, community halls, schools, cemeteries, public offices, or privately owned places such as hotels, cinemas, cafes or sporting venues.

Places need not be valued by the entire community to be significant. A significant group within the community may be defined by ethnic background, religious belief or profession.

Guidelines for Exclusion

A place will not normally be considered if its association is commonplace; or of recent origin; is recognised by only a small number of people; or if the associations are not held very strongly or cannot be demonstrated satisfactorily to others.

Of all the criteria, social value is the hardest to identify and substantiate. Care should be taken not to confuse cultural heritage significance with amenity or utility. There must be evidence that the building/place is valued over and above the activities that occur there.

Examples (Inclusion)

The Obelisks and Memorial Plaque, Port Denison (1896; 1979), with its high vantage point and views of Point Denison, is highly valued by the community as an important landmark and popular tourist destination.



Eastern Railway Deviation, John Forrest National Park (1894-96) is highly valued by the local and wider community as a walking, cycling and bridle trail. The trail is extensively used for recreational purposes and provides important historical reminders of the time when the hills community was linked to Midland by railway.



Victoria Park Primary School (1894) is the first school constructed in the suburb and has played a major role in community life in the district. It continues to be valued for its educational role and associated activities.



Bassendean Oval and reserve (c.1934-1960) is valued by the local community as the venue for a wide range of sporting and community activities.



Degree/Level of Significance

2.5 Rarity

Criterion 5: It demonstrates rare, uncommon or endangered aspects of the cultural heritage of the local district.

Guidelines for Inclusion

This criterion encompasses places that either are rare from the time of their construction, or subsequently become rare due to the loss of similar places or areas.

A place or area of rarity value should:

- (a) provide evidence of a defunct custom, way of life or process; or
- (b) demonstrate a custom, way of life or process that is in danger of being lost; or
- (c) demonstrate a building function, design or technique of exceptional interest.

Guidelines for Exclusion

A place or area will not normally be considered under this criterion if:

- it is not rare in the locality
- it appears rare only because research has not been undertaken to determine otherwise
- its distinguishing features have been degraded or compromised.

Examples (Inclusion)

3 Durdham Crescent, Bicton (1927) is one of a diminishing number of substantial Inter-War California Bungalow style residences in Bicton, a suburb developed in the inter-war period.



Railway Ganger's House, Mt Helena (c.1896) is one of the few remaining examples of typical accommodation provided by the Railways Department for workers on the Eastern Railway in the area.



Prisoner of War Hut, Bruce Rock (1944) is one of the few known remaining huts built for Italian prisoners of war working on farms in the district during World War II.



Caron Coal Stage (1931) was the only mechanised coaling stage constructed of concrete by the WA Government Railways. Other stages of similar design were built of timber.



2.6 Representativeness

Criterion 6: It is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

Guidelines for Inclusion

A place included under this criterion should provide a good example of its type.

A place may be representative of a common building or construction type, a particular period or way of life, the work of a particular builder or architect, or an architectural style.

To be considered a good representative example, the place should have a high level of authenticity.

Guidelines for Exclusion

Places will be excluded if their characteristics do not clearly typify their class, or if the representative qualities have been degraded or lost.

Examples (Inclusion)

Dingup Anglican Church, Balbarrup (1895) is a fine example of a small rural church built in late nineteenth century of vernacular design using local materials



Roleystone Theatre (1922) is representative of a community hall of timber construction, built in the early to mid 1900s.



The houses and terraces in Goderich Street, East Perth are representative of typical housing conditions for lower income families in Perth during the last quarter of the 19th century, and of vernacular Victorian Georgian architecture as constructed in Perth in those decades.



Road Board Office (former), Nanson (1913) is representative of the Public Works Department's design for small administrative buildings for local government.



2.7 Condition, Integrity and Authenticity

While Condition and Integrity are considerations in assessing the significance of a place, it is possible for a place of poor condition or poor integrity to be identified as significant on the basis of a value to which Condition and Integrity are relatively unimportant (eg. a ruin with high historic value).

Places identified in an inventory will usually have a Medium to High degree of Authenticity.

However it is possible to include places of low Authenticity if they exhibit evolution of use and change that is harmonious with the original design and materials.

The three terms are defined as follows:

Condition	The current state of the place in relation to the values for which that place has been assessed, and is generally graded on the scale of Good, Fair or Poor.
Integrity	The extent to which a building retains its original function, generally graded on a scale of High, Medium or Low.
Authenticity	The extent to which the fabric is in its original state, generally graded on a scale of High, Medium or Low.

Examples

High Integrity - purpose-built funeral parlour constructed in the 1930s, still retains its original function.



Low Integrity - former Salvation Army Citadel, well conserved and in Good condition, but now converted as part of a residential complex, with no public access or civic use.



High Authenticity - highly intact 1899 Federation Arts and Crafts Bungalow. While some parts of the fabric may need repair, little has been lost.



Low Authenticity - Former Soldiers' Memorial Hall constructed 1936, later converted for squash courts in the 1950s and re-adapted for commercial offices in the early 1990s. Much of the interior fabric and the exterior detailing has been removed.



Heritage Areas - an extra criterion:

2.8 Heritage Areas

A Heritage Area will be of significance for the local district if:

- (a) it meets one or more of the criteria in section 2 under the headings of Aesthetic, Historic, Research or Social significance; and
- (b) it demonstrates a unified or cohesive physical form in the public realm with an identifiable aesthetic, historic or social theme associated with a particular period or periods of development.

This extra test [clause (b)] sets Heritage Areas apart from heritage places.

Heritage Areas typically exist on a much larger scale than individual places, contain a large number of built elements and property holdings, and their designation potentially has more far-reaching planning implications than the listing of a single place. Areas require a commensurate level of care in their assessment and documentation.

Guidelines for Inclusion

A Heritage Area should always be established on the basis of a clear statement of significance, and a clear identification of the significant physical fabric in the area.

The individual components of an area will collectively form a streetscape, townscape or cultural environment with significant heritage characteristics, which may include architectural style, town planning or urban design excellence, landscape qualities, or strong historic associations.

In some cases, the development of a heritage area may span an extended period and some of the characteristics of the area may be composite or varied. In such cases it may be worthwhile to analyse the different phases of growth as part of the assessment, while also demonstrating the 'unifying thread' that holds the area together as a meaningful whole.

Guidelines for Exclusion

Heritage significance needs to be clearly distinguished from the broader concept of urban character, given that all areas or localities demonstrate some form of urban character.

Heritage values can be conserved, diminished, destroyed, or restored, but (unlike other amenity values), cannot be improved or replicated.

An entire local government area can be divided into 'urban character areas' or planning precincts. However, Heritage Areas are select areas with special qualities and will generally be quite rare.

Examples (Inclusion)

Mount Lawley Estates 1 & 2 – an area bound by Walcott St to Regent St, the river to Alexander Dr, subdivided in two stages, the first in 1902 and the second in 1912. It provides a rare example in Perth of a substantially intact residential layout from the first decades of the 20th century.

It is characterized by an innovative layout based on the natural topography, together with a traditional streetscape of wide grassed verges and regular street-tree plantings. The housing stock is predominantly Federation Bungalow or Queen Anne in style, with some excellent examples also of Arts and Crafts or Californian bungalow styles.



West End Conservation Area, Fremantle - Three significant periods of activity in the district's earlier periods of development are well represented (colonial settlement, the convict era and the gold rush).

However the predominant character of the area is generated by buildings from the gold rush era, which are mainly in Free Classical style, and mainly at a consistent scale of two or three storeys. The area features a number of distinctive landmarks that are visible throughout the West End, and it bears a very strong imprint from the City's main historic themes (particularly shipping and penal history).



Examples (Exclusion)

Wembley 'Precinct No 6' (pictured below) is one of the townscape precincts identified in the Town of Cambridge heritage inventory and townscape study (1997). Bound by Herdsman Pde, Selby St, Grantham St, Gregory St and Dodd St, it comprises mainly single housing constructed progressively over a fifty year period from c.1912 to 1960. Older housing stock is mainly in Californian Bungalow style, with a gradual transition in styles through later decades to Art Deco and modernist styles. New infill housing continues to be constructed through the first decade of the 2000s.

This is arguably not a Heritage Area because of the extent of loss of historic housing stock, limiting the degree to which it demonstrates a 'unified or consistent physical form in the public realm'.



3. GRADING THE LEVELS OF SIGNIFICANCE

3.1 Heritage Places (ie. places listed individually in their own right)

For each place that meets one or more of the above criteria (in the Values section), the Degree/ Level of Significance section should be applied. Each heritage place can then be graded with one of the following levels of significance:

Level of Significance	Description	Desired outcome
Exceptional significance	Essential to the heritage of the locality. Rare or outstanding example.	The place should be retained and conserved unless there is no feasible and prudent alternative to doing otherwise. Any alterations or extensions should reinforce the significance of the place, and be in accordance with a Conservation Plan (if one exists for the place).
Considerable significance	Very important to the heritage of the locality. High degree of integrity/ authenticity.	Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place.
Some/Moderate significance	Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item.	Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place, and original fabric should be retained wherever feasible.
Little significance	Does not fulfil the criteria for entry in the local Heritage List.	Photographically record prior to major development or demolition. Recognise and interpret the site if possible.

In most cases the level of significance will be the last question that needs to be addressed in the assessment process (following documentary research, physical inspection, determining which values apply, and so on).

3.2 Heritage Areas

Heritage Areas are select areas with special qualities, and will generally be quite rare within a locality. There is generally no need to assign a level of significance to a Heritage Area as a whole (in terms of Exceptional, Considerable, Some/Moderate significance).

However each place within the area should be graded according to the level of contribution that it makes to the significance of the area.

Level of Significance	Description	Desired outcome
Considerable contribution	Very important to the significance of the Heritage Area; recommended for entry in the Heritage List.	Conservation of the place is highly desirable. Any external alterations or extensions should reinforce the significance of the area, in accordance with the Design Guidelines.
Some/Moderate contribution	Contributes to the significance of the Heritage Area.	Conservation of the place is desirable. Any external alterations or extensions should reinforce the significance of the area, in accordance with the Design Guidelines.
No contribution	Does not contribute to the significance of the Heritage Area.	Existing fabric does not need to be retained. Any new (replacement) development on the site should reinforce the significance of the area, in accordance with the Design Guidelines.

4. DOCUMENTING PLACES AND AREAS

Where a Local Government Inventory includes both places and areas, they should be documented in separate 'chapters' of the inventory, in accordance with the following standards.

4.1 Heritage Places

Each assessment of a place (usually in the context of a local inventory) should be recorded with its own place record, and should include the minimum information outlined in the following table.

The optional information is also desirable, but not essential.

4.2 Heritage Areas

As a minimum, an assessment of a Heritage Area should identify its boundaries, describe its key features and elements, and establish a Statement of Significance (that explains what is significant about an area and why).

If a local government chooses to designate the Heritage Area under the local planning scheme, a much more detailed assessment and planning policy for the area will be required, including:

- A list of all the buildings or places within the area that make a Considerable Contribution or Some/Moderate Contribution.
- A set of Design Guidelines for alterations, extensions and new buildings within the area.
- A statement of the matters Council will consider in assessing planning applications within the area.

[For further detail see the Guidance Notes for Local Planning Policies for Heritage Areas.]

4.3 Place Record Form

Minimum Information	Explanatory Notes
Name of Place	Current name.
Other names	Former or other names.
PIN Number	If available, cite the Parcel Identifier Number ascribed to the land by Landgate.
Land description	Where available, cite the Lot-on-Plan number and Certificate of Title number; or the Reserve number/CLR in the case of Crown land.
Location/Address	
Construction date(s)	Original construction year; or if constructed in stages, specify additional relevant year(s).
Place type	Use Heritage Council codes (eg. Individual Bldg, Precinct, Urban Park, Tree etc).
Use (original/current)	Use Heritage Council codes. State both Original and Current Uses if possible.
Other Listings	Show any other listings that apply to the place at the time of the survey or assessment, eg. 'State Register', 'Classified by the National Trust'.
Physical description	Provide a brief description of the place, its component elements, and any important features of its context or setting.
Historical notes	Provide a brief history of the place relevant to its significance. Detail the historical evolution of the place, including dates of importance, past and current uses, and associated persons or events.
Historic theme	Select from standard themes (Heritage Council codes).
Construction materials	Select from standard construction materials (Heritage Council codes).
Statement of significance	Provide a concise statement of the place's significance with reference to the Assessment Criteria published by the Heritage Council.
Level of significance	State whether the place is considered of Exceptional, Considerable or Some significance.
Management category (desired outcome)	State the Management Category associated with the Level of Significance assigned to the place.
Main sources	List any written records, maps, plans, photographs or other sources used in the assessment of the place.
Date of survey/assessment	
Photograph	Include one photograph that clearly depicts the place.
Optional Information	
Architect	
Architectural style	Select from standard styles.
Condition (and condition date)	State whether the place is in Good, Fair or Poor condition, and if available, a summary of major works required to conserve or restore the place.

4.5 Example Place Record Form

NAME: Barrington Bridge

OTHER NAMES:

PIN No: 000332200

LAND DESCRIPTION: Lot 4 on Plan 2065, CLR 2034/47

LOCATION: Pacific Road, Anytown

CONST'N DATE: 1920

PLACE TYPE: Individual Building

USE: Original Use TRANSPORT/COMMUNICATION: Bridge
Current Use TRANSPORT/COMMUNICATION: Bridge

OTHER LISTINGS: Classified by the National Trust

PHYSICAL DESCRIPTION:

Barrington Bridge is an Allan-type timber truss road bridge. It has two timber truss spans, each of 27 metres, and a timber approach span at each end, giving the bridge an overall length of 83 metres.

The superstructure is supported by timber trestles covering a single-lane carriageway. The guardrail is of post and rail construction over the approaches, with Armco fixed to the timber truss sections.

HISTORICAL NOTES:

Allan trusses were the first scientifically engineered timber truss bridges, and incorporated American design ideas in Australian bridges for the first time. The high quality and low cost of the Allan truss design entrenched the dominance of timber truss designs in WA roads for several decades in the early 20th century.

Percy Allan was the designer of the Allan truss and was a senior engineer in the Public Works Department in the late 19th century and early 20th century.

HISTORIC THEME: Transport and Communications: Road Transport

CONSTRUCTION MATERIALS: Timber

STATEMENT OF SIGNIFICANCE:

The bridge has Historic significance as an example of the Allan truss bridges, which played an important role in the expansion of the WA road network in the early 20th century. It is an example of Percy Allan's work for the Public Works Department.

The bridge has Aesthetic significance: it is set in an impressive rural landscape, it is visible from a long distance as one of the few man-made landmarks in the area, and its design sits comfortably with its surroundings. The bridge exhibits the technical excellence of its design, as all of the structural details are clearly visible.

The bridge has Social significance as it is a landmark well known to local residents and to travellers in the region, and is held in esteem by those groups.

The bridge has Rarity value, as there are only 16 surviving bridges of the 67 that were built in the State, and post WWI examples such as this are particularly rare.

LEVEL OF SIGNIFICANCE: Considerable

MANAGEMENT CATEGORY (Desired Outcome):

Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place.

MAIN SOURCES:

Institution of Engineers (WA), Large Timber Structures in WA (1999).

National Trust Classification Exposition Sheet.

Le Page, Building a State: The History of the PWD (1986)

SURVEY/ASSESSMENT DATE: 11/11/2006



THE BURRA CHARTER

The Australia ICOMOS Charter for
Places of Cultural Significance 2013



Australia ICOMOS Incorporated
International Council on Monuments and Sites

ICOMOS

ICOMOS (International Council on Monuments and Sites) is a non-governmental professional organisation formed in 1965, with headquarters in Paris. ICOMOS is primarily concerned with the philosophy, terminology, methodology and techniques of cultural heritage conservation. It is closely linked to UNESCO, particularly in its role under the World Heritage Convention 1972 as UNESCO's principal adviser on cultural matters related to World Heritage. The 11,000 members of ICOMOS include architects, town planners, demographers, archaeologists, geographers, historians, conservators, anthropologists, scientists, engineers and heritage administrators. Members in the 103 countries belonging to ICOMOS are formed into National Committees and participate in a range of conservation projects, research work, intercultural exchanges and cooperative activities. ICOMOS also has 27 International Scientific Committees that focus on particular aspects of the conservation field. ICOMOS members meet triennially in a General Assembly.

Australia ICOMOS

The Australian National Committee of ICOMOS (Australia ICOMOS) was formed in 1976. It elects an Executive Committee of 15 members, which is responsible for carrying out national programs and participating in decisions of ICOMOS as an international organisation. It provides expert advice as required by ICOMOS, especially in its relationship with the World Heritage Committee. Australia ICOMOS acts as a national and international link between public authorities, institutions and individuals involved in the study and conservation of all places of cultural significance. Australia ICOMOS members participate in a range of conservation activities including site visits, training, conferences and meetings.

Revision of the Burra Charter

The Burra Charter was first adopted in 1979 at the historic South Australian mining town of Burra. Minor revisions were made in 1981 and 1988, with more substantial changes in 1999.

Following a review this version was adopted by Australia ICOMOS in October 2013.

The review process included replacement of the 1988 Guidelines to the Burra Charter with Practice Notes which are available at: australia.icomos.org

Australia ICOMOS documents are periodically reviewed and we welcome any comments.

Citing the Burra Charter

The full reference is *The Burra Charter: The Australia ICOMOS Charter for Places of Cultural Significance, 2013*. Initial textual references should be in the form of the *Australia ICOMOS Burra Charter, 2013* and later references in the short form (*Burra Charter*).

© Australia ICOMOS Incorporated 2013

The Burra Charter consists of the Preamble, Articles, Explanatory Notes and the flow chart.

This publication may be reproduced, but only in its entirety including the front cover and this page. Formatting must remain unaltered. Parts of the Burra Charter may be quoted with appropriate citing and acknowledgement.

Cover photograph by Ian Stapleton.

Australia ICOMOS Incorporated [ARBN 155 731 025]
Secretariat: c/o Faculty of Arts
Deakin University
Burwood, VIC 3125
Australia

<http://australia.icomos.org/>

ISBN 0 9578528 4 3

The Burra Charter

(The Australia ICOMOS Charter for Places of Cultural Significance, 2013)

Preamble

Considering the International Charter for the Conservation and Restoration of Monuments and Sites (Venice 1964), and the Resolutions of the 5th General Assembly of the International Council on Monuments and Sites (ICOMOS) (Moscow 1978), the Burra Charter was adopted by Australia ICOMOS (the Australian National Committee of ICOMOS) on 19 August 1979 at Burra, South Australia. Revisions were adopted on 23 February 1981, 23 April 1988, 26 November 1999 and 31 October 2013.

The Burra Charter provides guidance for the conservation and management of places of cultural significance (cultural heritage places), and is based on the knowledge and experience of Australia ICOMOS members.

Conservation is an integral part of the management of places of cultural significance and is an ongoing responsibility.

Who is the Charter for?

The Charter sets a standard of practice for those who provide advice, make decisions about, or undertake works to places of cultural significance, including owners, managers and custodians.

Using the Charter

The Charter should be read as a whole. Many articles are interdependent.

The Charter consists of:

- Definitions Article 1
- Conservation Principles Articles 2–13
- Conservation Processes Articles 14–25
- Conservation Practices Articles 26–34
- The Burra Charter Process flow chart.

The key concepts are included in the Conservation Principles section and these are further developed in the Conservation Processes and Conservation Practice sections. The flow chart explains the Burra Charter Process (Article 6) and is an integral part of

the Charter. Explanatory Notes also form part of the Charter.

The Charter is self-contained, but aspects of its use and application are further explained, in a series of Australia ICOMOS Practice Notes, in *The Illustrated Burra Charter*, and in other guiding documents available from the Australia ICOMOS web site: australia.icomos.org.

What places does the Charter apply to?

The Charter can be applied to all types of places of cultural significance including natural, Indigenous and historic places with cultural values.

The standards of other organisations may also be relevant. These include the *Australian Natural Heritage Charter*, *Ask First: a guide to respecting Indigenous heritage places and values* and *Significance 2.0: a guide to assessing the significance of collections*.

National and international charters and other doctrine may be relevant. See australia.icomos.org.

Why conserve?

Places of cultural significance enrich people's lives, often providing a deep and inspirational sense of connection to community and landscape, to the past and to lived experiences. They are historical records, that are important expressions of Australian identity and experience. Places of cultural significance reflect the diversity of our communities, telling us about who we are and the past that has formed us and the Australian landscape. They are irreplaceable and precious.

These places of cultural significance must be conserved for present and future generations in accordance with the principle of inter-generational equity.

The Burra Charter advocates a cautious approach to change: do as much as necessary to care for the place and to make it useable, but otherwise change it as little as possible so that its cultural significance is retained.

Articles

Article 1. Definitions

For the purposes of this Charter:

- 1.1 *Place* means a geographically defined area. It may include elements, objects, spaces and views. Place may have tangible and intangible dimensions.
- 1.2 *Cultural significance* means aesthetic, historic, scientific, social or spiritual value for past, present or future generations.

Cultural significance is embodied in the *place* itself, its *fabric*, *setting*, *use*, *associations*, *meanings*, *records*, *related places* and *related objects*.

Places may have a range of values for different individuals or groups.
- 1.3 *Fabric* means all the physical material of the *place* including elements, fixtures, contents and objects.
- 1.4 *Conservation* means all the processes of looking after a *place* so as to retain its *cultural significance*.
- 1.5 *Maintenance* means the continuous protective care of a *place*, and its *setting*.

Maintenance is to be distinguished from repair which involves *restoration* or *reconstruction*.
- 1.6 *Preservation* means maintaining a *place* in its existing state and retarding deterioration.
- 1.7 *Restoration* means returning a *place* to a known earlier state by removing accretions or by reassembling existing elements without the introduction of new material.
- 1.8 *Reconstruction* means returning a *place* to a known earlier state and is distinguished from *restoration* by the introduction of new material.
- 1.9 *Adaptation* means changing a *place* to suit the existing *use* or a proposed use.
- 1.10 *Use* means the functions of a *place*, including the activities and traditional and customary practices that may occur at the place or are dependent on the place.

Explanatory Notes

Place has a broad scope and includes natural and cultural features. Place can be large or small: for example, a memorial, a tree, an individual building or group of buildings, the location of an historical event, an urban area or town, a cultural landscape, a garden, an industrial plant, a shipwreck, a site with in situ remains, a stone arrangement, a road or travel route, a community meeting place, a site with spiritual or religious connections.

The term cultural significance is synonymous with cultural heritage significance and cultural heritage value.

Cultural significance may change over time and with use.

Understanding of cultural significance may change as a result of new information.

Fabric includes building interiors and sub-surface remains, as well as excavated material.

Natural elements of a place may also constitute fabric. For example the rocks that signify a Dreaming place.

Fabric may define spaces and views and these may be part of the significance of the place.

See also Article 14.

Examples of protective care include:

- maintenance — regular inspection and cleaning of a place, e.g. mowing and pruning in a garden;
- repair involving restoration — returning dislodged or relocated fabric to its original location e.g. loose roof gutters on a building or displaced rocks in a stone bora ring;
- repair involving reconstruction — replacing decayed fabric with new fabric

It is recognised that all places and their elements change over time at varying rates.

New material may include recycled material salvaged from other places. This should not be to the detriment of any place of cultural significance.

Use includes for example cultural practices commonly associated with Indigenous peoples such as ceremonies, hunting and fishing, and fulfillment of traditional obligations. Exercising a right of access may be a use.

Articles

- 1.11 *Compatible use* means a *use* which respects the *cultural significance* of a *place*. Such a use involves no, or minimal, impact on cultural significance.
- 1.12 *Setting* means the immediate and extended environment of a *place* that is part of or contributes to its *cultural significance* and distinctive character.
- 1.13 *Related place* means a *place* that contributes to the *cultural significance* of another place.
- 1.14 *Related object* means an object that contributes to the *cultural significance* of a *place* but is not at the place.
- 1.15 *Associations* mean the connections that exist between people and a *place*.
- 1.16 *Meanings* denote what a *place* signifies, indicates, evokes or expresses to people.
- 1.17 *Interpretation* means all the ways of presenting the *cultural significance* of a *place*.

Conservation Principles

Article 2. Conservation and management

- 2.1 *Places of cultural significance* should be conserved.
- 2.2 The aim of *conservation* is to retain the *cultural significance* of a *place*.
- 2.3 *Conservation* is an integral part of good management of *places of cultural significance*.
- 2.4 *Places of cultural significance* should be safeguarded and not put at risk or left in a vulnerable state.

Article 3. Cautious approach

- 3.1 *Conservation* is based on a respect for the existing *fabric, use, associations* and *meanings*. It requires a cautious approach of changing as much as necessary but as little as possible.
- 3.2 Changes to a *place* should not distort the physical or other evidence it provides, nor be based on conjecture.

Article 4. Knowledge, skills and techniques

- 4.1 *Conservation* should make use of all the knowledge, skills and disciplines which can contribute to the study and care of the *place*.

Explanatory Notes

Setting may include: structures, spaces, land, water and sky; the visual setting including views to and from the place, and along a cultural route; and other sensory aspects of the setting such as smells and sounds. Setting may also include historical and contemporary relationships, such as use and activities, social and spiritual practices, and relationships with other places, both tangible and intangible.

Objects at a place are encompassed by the definition of place, and may or may not contribute to its cultural significance.

Associations may include social or spiritual values and cultural responsibilities for a place.

Meanings generally relate to intangible dimensions such as symbolic qualities and memories.

Interpretation may be a combination of the treatment of the fabric (e.g. maintenance, restoration, reconstruction); the use of and activities at the place; and the use of introduced explanatory material.

The traces of additions, alterations and earlier treatments to the fabric of a place are evidence of its history and uses which may be part of its significance. Conservation action should assist and not impede their understanding.

Articles

- 4.2 Traditional techniques and materials are preferred for the *conservation* of significant *fabric*. In some circumstances modern techniques and materials which offer substantial conservation benefits may be appropriate.

Article 5. Values

- 5.1 *Conservation* of a *place* should identify and take into consideration all aspects of cultural and natural significance without unwarranted emphasis on any one value at the expense of others.
- 5.2 Relative degrees of *cultural significance* may lead to different *conservation* actions at a place.

Article 6. Burra Charter Process

- 6.1 The *cultural significance* of a *place* and other issues affecting its future are best understood by a sequence of collecting and analysing information before making decisions. Understanding cultural significance comes first, then development of policy and finally management of the place in accordance with the policy. This is the Burra Charter Process.
- 6.2 Policy for managing a *place* must be based on an understanding of its *cultural significance*.
- 6.3 Policy development should also include consideration of other factors affecting the future of a *place* such as the owner's needs, resources, external constraints and its physical condition.
- 6.4 In developing an effective policy, different ways to retain *cultural significance* and address other factors may need to be explored.
- 6.5 Changes in circumstances, or new information or perspectives, may require reiteration of part or all of the Burra Charter Process.

Article 7. Use

- 7.1 Where the *use* of a *place* is of *cultural significance* it should be retained.
- 7.2 A *place* should have a *compatible use*.

Explanatory Notes

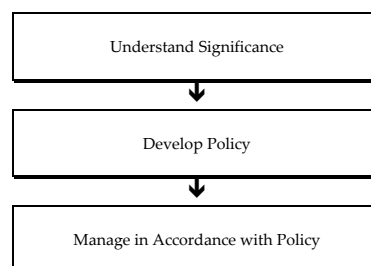
The use of modern materials and techniques must be supported by firm scientific evidence or by a body of experience.

Conservation of places with natural significance is explained in the Australian Natural Heritage Charter. This Charter defines natural significance to mean the importance of ecosystems, biodiversity and geodiversity for their existence value or for present or future generations, in terms of their scientific, social, aesthetic and life-support value.

In some cultures, natural and cultural values are indivisible.

A cautious approach is needed, as understanding of cultural significance may change. This article should not be used to justify actions which do not retain cultural significance.

The Burra Charter Process, or sequence of investigations, decisions and actions, is illustrated below and in more detail in the accompanying flow chart which forms part of the Charter.



Options considered may include a range of uses and changes (e.g. adaptation) to a place.

The policy should identify a use or combination of uses or constraints on uses that retain the cultural significance of the place. New use of a place should involve minimal change to significant fabric and use; should respect associations and meanings; and where appropriate should provide for continuation of activities and practices which contribute to the cultural significance of the place.

Articles

Article 8. Setting

Conservation requires the retention of an appropriate *setting*. This includes retention of the visual and sensory setting, as well as the retention of spiritual and other cultural relationships that contribute to the *cultural significance* of the *place*.

New construction, demolition, intrusions or other changes which would adversely affect the setting or relationships are not appropriate.

Article 9. Location

- 9.1 The physical location of a *place* is part of its *cultural significance*. A building, work or other element of a place should remain in its historical location. Relocation is generally unacceptable unless this is the sole practical means of ensuring its survival.
- 9.2 Some buildings, works or other elements of *places* were designed to be readily removable or already have a history of relocation. Provided such buildings, works or other elements do not have significant links with their present location, removal may be appropriate.
- 9.3 If any building, work or other element is moved, it should be moved to an appropriate location and given an appropriate *use*. Such action should not be to the detriment of any *place* of *cultural significance*.

Article 10. Contents

Contents, fixtures and objects which contribute to the *cultural significance* of a *place* should be retained at that place. Their removal is unacceptable unless it is: the sole means of ensuring their security and *preservation*; on a temporary basis for treatment or exhibition; for cultural reasons; for health and safety; or to protect the place. Such contents, fixtures and objects should be returned where circumstances permit and it is culturally appropriate.

Article 11. Related places and objects

The contribution which *related places* and *related objects* make to the *cultural significance* of the *place* should be retained.

Article 12. Participation

Conservation, *interpretation* and management of a *place* should provide for the participation of people for whom the place has significant *associations* and *meanings*, or who have social, spiritual or other cultural responsibilities for the place.

Article 13. Co-existence of cultural values

Co-existence of cultural values should always be recognised, respected and encouraged. This is especially important in cases where they conflict.

Explanatory Notes

Setting is explained in Article 1.12.

For example, the repatriation (returning) of an object or element to a place may be important to Indigenous cultures, and may be essential to the retention of its cultural significance.

Article 28 covers the circumstances where significant fabric might be disturbed, for example, during archaeological excavation.

Article 33 deals with significant fabric that has been removed from a place.

For some places, conflicting cultural values may affect policy development and management decisions. In Article 13, the term cultural values refers to those beliefs which are important to a cultural group, including but not limited to political, religious, spiritual and moral beliefs. This is broader than values associated with cultural significance.

Conservation Processes

Article 14. Conservation processes

Conservation may, according to circumstance, include the processes of: retention or reintroduction of a *use*; retention of *associations* and *meanings*; *maintenance*, *preservation*, *restoration*, *reconstruction*, *adaptation* and *interpretation*; and will commonly include a combination of more than one of these. Conservation may also include retention of the contribution that *related places* and *related objects* make to the *cultural significance* of a *place*.

Article 15. Change

15.1 Change may be necessary to retain *cultural significance*, but is undesirable where it reduces cultural significance. The amount of change to a *place* and its *use* should be guided by the *cultural significance* of the place and its appropriate *interpretation*.

15.2 Changes which reduce *cultural significance* should be reversible, and be reversed when circumstances permit.

15.3 Demolition of significant *fabric* of a *place* is generally not acceptable. However, in some cases minor demolition may be appropriate as part of *conservation*. Removed significant fabric should be reinstated when circumstances permit.

15.4 The contributions of all aspects of *cultural significance* of a *place* should be respected. If a place includes *fabric*, *uses*, *associations* or *meanings* of different periods, or different aspects of cultural significance, emphasising or interpreting one period or aspect at the expense of another can only be justified when what is left out, removed or diminished is of slight cultural significance and that which is emphasised or interpreted is of much greater cultural significance.

Article 16. Maintenance

Maintenance is fundamental to *conservation*. Maintenance should be undertaken where *fabric* is of *cultural significance* and its maintenance is necessary to retain that *cultural significance*.

Article 17. Preservation

Preservation is appropriate where the existing *fabric* or its condition constitutes evidence of *cultural significance*, or where insufficient evidence is available to allow other *conservation* processes to be carried out.

Conservation normally seeks to slow deterioration unless the significance of the place dictates otherwise. There may be circumstances where no action is required to achieve conservation.

When change is being considered, including for a temporary use, a range of options should be explored to seek the option which minimises any reduction to its cultural significance.

It may be appropriate to change a place where this reflects a change in cultural meanings or practices at the place, but the significance of the place should always be respected.

Reversible changes should be considered temporary. Non-reversible change should only be used as a last resort and should not prevent future conservation action.

Maintaining a place may be important to the fulfilment of traditional laws and customs in some Indigenous communities and other cultural groups.

Preservation protects fabric without obscuring evidence of its construction and use. The process should always be applied:

- where the evidence of the fabric is of such significance that it should not be altered; or
- where insufficient investigation has been carried out to permit policy decisions to be taken in accord with Articles 26 to 28.

New work (e.g. stabilisation) may be carried out in association with preservation when its purpose is the physical protection of the fabric and when it is consistent with Article 22.

Articles

Article 18. Restoration and reconstruction

Restoration and reconstruction should reveal culturally significant aspects of the *place*.

Article 19. Restoration

Restoration is appropriate only if there is sufficient evidence of an earlier state of the *fabric*.

Article 20. Reconstruction

20.1 *Reconstruction* is appropriate only where a *place* is incomplete through damage or alteration, and only where there is sufficient evidence to reproduce an earlier state of the *fabric*. In some cases, reconstruction may also be appropriate as part of a *use* or practice that retains the *cultural significance* of the place.

20.2 *Reconstruction* should be identifiable on close inspection or through additional *interpretation*.

Article 21. Adaptation

21.1 *Adaptation* is acceptable only where the adaptation has minimal impact on the *cultural significance* of the *place*.

21.2 *Adaptation* should involve minimal change to significant *fabric*, achieved only after considering alternatives.

Article 22. New work

22.1 New work such as additions or other changes to the *place* may be acceptable where it respects and does not distort or obscure the *cultural significance* of the place, or detract from its *interpretation* and appreciation.

22.2 New work should be readily identifiable as such, but must respect and have minimal impact on the *cultural significance* of the *place*.

Article 23. Retaining or reintroducing use

Retaining, modifying or reintroducing a significant *use* may be appropriate and preferred forms of *conservation*.

Article 24. Retaining associations and meanings

24.1 Significant *associations* between people and a *place* should be respected, retained and not obscured. Opportunities for the *interpretation*, commemoration and celebration of these associations should be investigated and implemented.

24.2 Significant *meanings*, including spiritual values, of a *place* should be respected. Opportunities for the continuation or revival of these meanings should be investigated and implemented.

Explanatory Notes

Places with social or spiritual value may warrant reconstruction, even though very little may remain (e.g. only building footings or tree stumps following fire, flood or storm). The requirement for sufficient evidence to reproduce an earlier state still applies.

Adaptation may involve additions to the place, the introduction of new services, or a new use, or changes to safeguard the place. Adaptation of a place for a new use is often referred to as 'adaptive re-use' and should be consistent with Article 7.2.

New work should respect the significance of a place through consideration of its siting, bulk, form, scale, character, colour, texture and material. Imitation should generally be avoided.

New work should be consistent with Articles 3, 5, 8, 15, 21 and 22.1.

These may require changes to significant fabric but they should be minimised. In some cases, continuing a significant use, activity or practice may involve substantial new work.

For many places associations will be linked to aspects of use, including activities and practices.

Some associations and meanings may not be apparent and will require research.

Articles

Article 25. Interpretation

The *cultural significance* of many *places* is not readily apparent, and should be explained by *interpretation*. Interpretation should enhance understanding and engagement, and be culturally appropriate.

Conservation Practice

Article 26. Applying the Burra Charter Process

26.1 Work on a *place* should be preceded by studies to understand the place which should include analysis of physical, documentary, oral and other evidence, drawing on appropriate knowledge, skills and disciplines.

26.2 Written statements of *cultural significance* and policy for the *place* should be prepared, justified and accompanied by supporting evidence. The statements of significance and policy should be incorporated into a management plan for the place.

26.3 Groups and individuals with *associations* with the *place* as well as those involved in its management should be provided with opportunities to contribute to and participate in identifying and understanding the *cultural significance* of the place. Where appropriate they should also have opportunities to participate in its *conservation* and management.

26.4 Statements of *cultural significance* and policy for the *place* should be periodically reviewed, and actions and their consequences monitored to ensure continuing appropriateness and effectiveness.

Article 27. Managing change

27.1 The impact of proposed changes, including incremental changes, on the *cultural significance* of a *place* should be assessed with reference to the statement of significance and the policy for managing the place. It may be necessary to modify proposed changes to better retain cultural significance.

27.2 Existing *fabric*, *use*, *associations* and *meanings* should be adequately recorded before and after any changes are made to the *place*.

Article 28. Disturbance of fabric

28.1 Disturbance of significant *fabric* for study, or to obtain evidence, should be minimised. Study of a *place* by any disturbance of the fabric, including archaeological excavation, should only be undertaken to provide data essential for decisions on the *conservation* of the place, or to obtain important evidence about to be lost or made inaccessible.

Explanatory Notes

In some circumstances any form of interpretation may be culturally inappropriate.

The results of studies should be kept up to date, regularly reviewed and revised as necessary.

Policy should address all relevant issues, e.g. use, interpretation, management and change.

A management plan is a useful document for recording the Burra Charter Process, i.e. the steps in planning for and managing a place of cultural significance (Article 6.1 and flow chart). Such plans are often called conservation management plans and sometimes have other names.

The management plan may deal with other matters related to the management of the place.

Monitor actions taken in case there are also unintended consequences.

Articles

28.2 Investigation of a *place* which requires disturbance of the *fabric*, apart from that necessary to make decisions, may be appropriate provided that it is consistent with the policy for the place. Such investigation should be based on important research questions which have potential to substantially add to knowledge, which cannot be answered in other ways and which minimises disturbance of significant fabric.

Article 29. Responsibility

The organisations and individuals responsible for management and decisions should be named and specific responsibility taken for each decision.

Article 30. Direction, supervision and implementation

Competent direction and supervision should be maintained at all stages, and any changes should be implemented by people with appropriate knowledge and skills.

Article 31. Keeping a log

New evidence may come to light while implementing policy or a plan for a *place*. Other factors may arise and require new decisions. A log of new evidence and additional decisions should be kept.

Article 32. Records

32.1 The records associated with the *conservation* of a *place* should be placed in a permanent archive and made publicly available, subject to requirements of security and privacy, and where this is culturally appropriate.

32.2 Records about the history of a *place* should be protected and made publicly available, subject to requirements of security and privacy, and where this is culturally appropriate.

Article 33. Removed fabric

Significant *fabric* which has been removed from a *place* including contents, fixtures and objects, should be catalogued, and protected in accordance with its *cultural significance*.

Where possible and culturally appropriate, removed significant fabric including contents, fixtures and objects, should be kept at the place.

Article 34. Resources

Adequate resources should be provided for *conservation*.

Words in italics are defined in Article 1.

Explanatory Notes

New decisions should respect and have minimal impact on the cultural significance of the place.

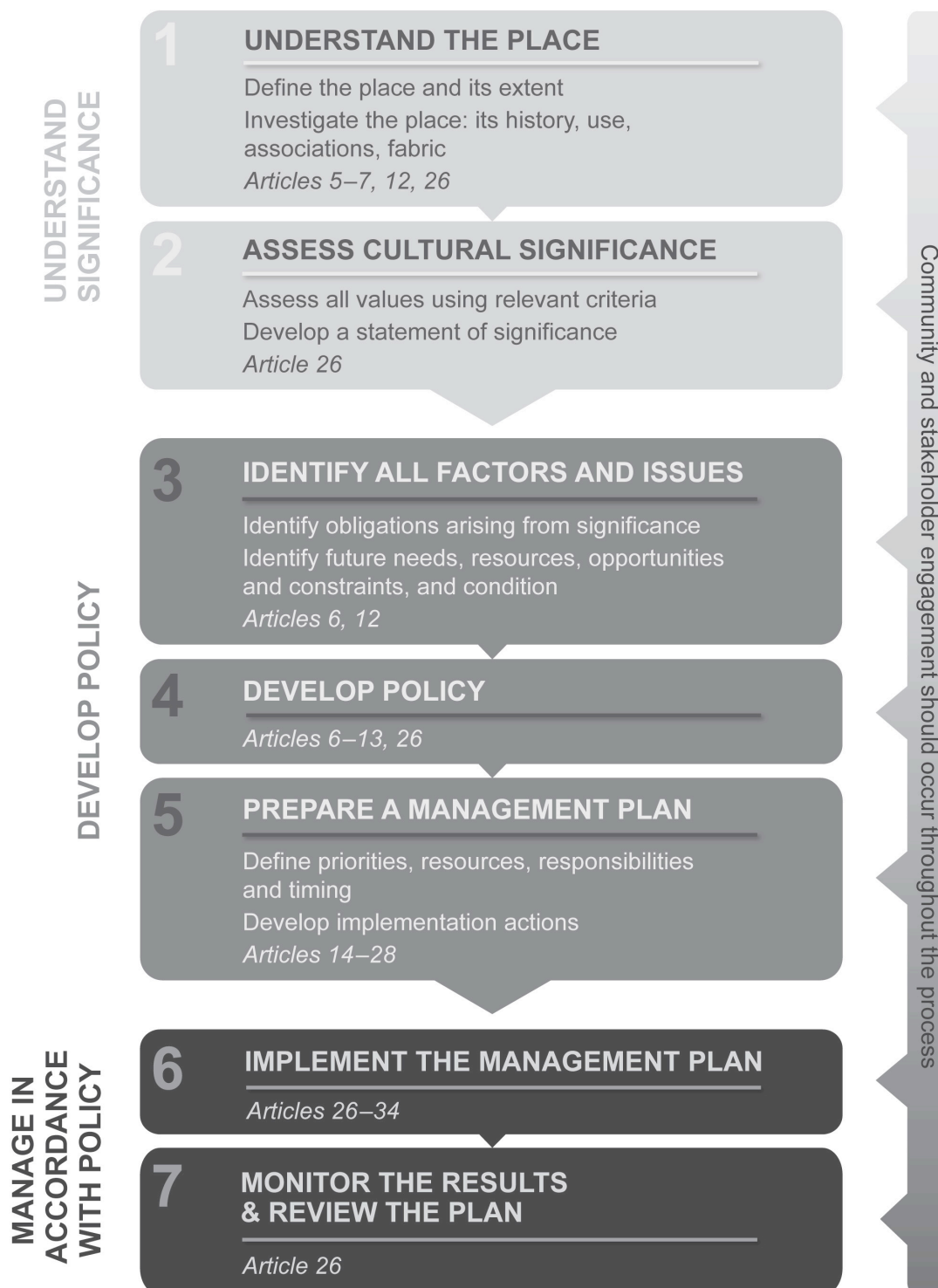
The best conservation often involves the least work and can be inexpensive.

The Burra Charter Process

Steps in planning for and managing a place of cultural significance

The Burra Charter should be read as a whole.

Key articles relevant to each step are shown in the boxes. Article 6 summarises the Burra Charter Process.





Heritage Council of Western Australia
108 Adelaide Terrace, East Perth WA 6004
Telephone: (08) 9221 4177
Freecall: 1800 644 177
Fax: (08) 9221 4151
Email: heritage@hc.wa.gov.au
Website: www.heritage.wa.gov.au

© Heritage Council of Western Australia
November 2007

Disclaimer: This publication is produced and distributed by the Heritage Council as an information guide only. Neither the State of Western Australia nor the Heritage Council represents that this publication is error-free, comprehensive or suitable for the reader's purpose and therefore disclaims all liability for any loss, damage or liability suffered by the reader directly or indirectly.

Shire of Three Springs						
Capital Works 2021-22						
			Budget	% Complete	Expected Completion Date	Comment
1	Infrastructure - Roads	Sunset Road SLK 0-5100	\$90,620.00	5%	Jun-22	The project will consist of drainage reformation and gravel Re-sheet (100mm) with gravel sourced from gravel pit on Nebru road. Sunset road is part of The Strategic Resource Plan 2016-2031 priorities a number of roads currently utilised as grain freight routes resulting in an increased frequency of maintenance and renewal and is funded through Roads to Recovery.
2	Infrastructure - Roads	McKenzie Road (Talc Lookout)	\$45,600.00	0%	Jun-22	The project will consist of drainage reformation and gravel Re-sheet (100mm) with gravel sourced from gravel pit on Nebru road. McKenzie road is part of The Strategic Resource Plan 2016-2031 priorities a number of roads currently utilised as grain freight routes resulting in an increased frequency of maintenance and renewal and is funded through Roads to Recovery.
3	Infrastructure - Roads	Lynch Road SLK 3520-11210	\$156,876.00	100%	Feb-22	The project will consist of drainage reformation and gravel Re-sheet (200mm) with gravel sourced from gravel pit on Nebru road. Lynch road is part of The Strategic Resource Plan 2016-2031 priorities a number of roads currently utilised as grain freight routes resulting in an increased frequency of maintenance and renewal and is funded through Roads to Recovery.
4	Infrastructure - Roads	Morawa Road SLK 24.50-29.86	\$300,000.00	100%	Mar-22	This Project funded as part of the Regional Road Group and is part of the shires Regional Roads Resealing 15 year plan. The scope of works is box out shoulders and reform reseal 14mm full length.
5	Infrastructure - Roads	Arrino South Road SLK 9.75-13.96	\$300,000.00	100%	Apr-22	This Project funded as part of the Regional Road Group and is part of the shires Regional Roads Resealing 15 year plan. The scope of works is to Cement stabilize SLK 10.17-10.26, 9.75 - 10.07, reseal 14mm full length.
6	Infrastructure - Roads	Dudawa Road SLK 3.53-8.39	\$300,000.00	95%	May-22	This Project funded as part of the Regional Road Group and is part of the Shires Regional Roads Resealing 15 year plan. Install new culvert at SLK 8.25.
7	Plant & equipment	Plant Trailer	\$18,000.00	100%	Feb-22	Received
8	Plant & equipment	Building Maintenance Trailer	\$12,000.00	100%	Mar-22	Received
9	Plant & equipment	Loader	\$300,000.00	50%	Apr-22	Loader ordered. Expected arrival April 222
	Grant Funding					
10	Infrastructure - Parks & Oval	Love Locks	\$32,370.00	0%	TBC	This project is to replace plumbing system and install monitoring boars
	Total		\$1,555,466.00			





SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 March 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	3 - 5
Key Terms and Descriptions - Statutory Reporting Programs	6
Statement of Financial Activity by Program	7
Key Terms and Descriptions - Nature or Type Descriptions	8
Statement of Financial Activity by Nature or Type	9
Note 1 Adjusted Net Current Assets	10
Note 2 Cash and Financial Assets	11
Note 3 Receivables	12
Note 4 Other Current Assets	13
Note 5 Payables	14
Note 6 Rating Revenue	15
Note 7 Disposal of Assets	16
Note 8 Capital Acquisitions	17
Note 9 Borrowings	19
Note 10 Reserves	20
Note 11 Other Current Liabilities	21
Note 12 Operating Grants and Contributions	22
Note 13 Non-Operating Grants and Contributions	23
Note 14 Bonds & Deposits and Trust Fund	24
Note 15 Explanation of Material Variances	25
Note 16 Budget Amendments	26

THIS PAGE INTENTIONALLY LEFT BLANK

Items of Significance

The material variance adopted by the Shire for the 2021/22 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
New Caterpilalr Loader	0%	305,600	203,732	0	203,732
Sunset Road (R2R) 2021-22 Gravel Sheet SLK 0-5100	0%	90,620	90,615	317	90,298
McKenzie Road (R2R) 2021-22 Gravel resheet SLK 0-3800	0%	45,600	0	225	(225)
Dudawa Road Sealed 2021-22 SLK 3.53 - 8.39	29%	300,000	299,994	86,266	213,728
Arrino South Road Sealed 2021-22 SLK 9.75-13.96	42%	300,000	299,994	125,513	174,481
Skate Park	100%	30,051	0	30,051	(30,051)
Lovelock Soak Plumbings	100%	251	251	251	(0)
Dominican Park	100%	175,393	175,380	175,393	(13)
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	79%	976,017	742,403	775,681	33,278
Non-operating Grants, Subsidies and Contributions	37%	1,160,785	1,160,785	430,166	(730,620)
	56%	2,136,802	1,903,188	1,205,847	(697,341)
Rates Levied	100%	2,236,356	2,236,355	2,238,589	2,234

% Compares current ytd actuals to annual budget

		Prior Year 31 March 2021	Current Year 31 March 2022
Financial Position			
Adjusted Net Current Assets	73%	\$ 852,437	\$ 620,403
Cash and Equivalent - Unrestricted	60%	\$ 1,030,238	\$ 616,483
Cash and Equivalent - Restricted	113%	\$ 1,867,418	\$ 2,118,064
Receivables - Rates	155%	\$ 89,800	\$ 139,402
Receivables - Other	94%	\$ 53,310	\$ 50,343
Payables	64%	\$ 61,480	\$ 39,590

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 March 2022
Prepared by: Bob Waddell - Consultant
Reviewed by: Keith Woodward (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

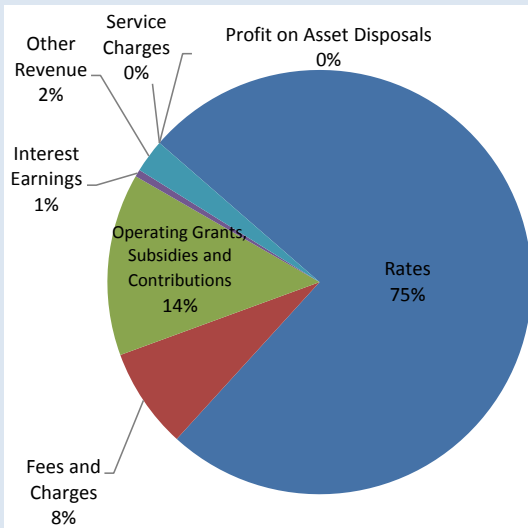
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

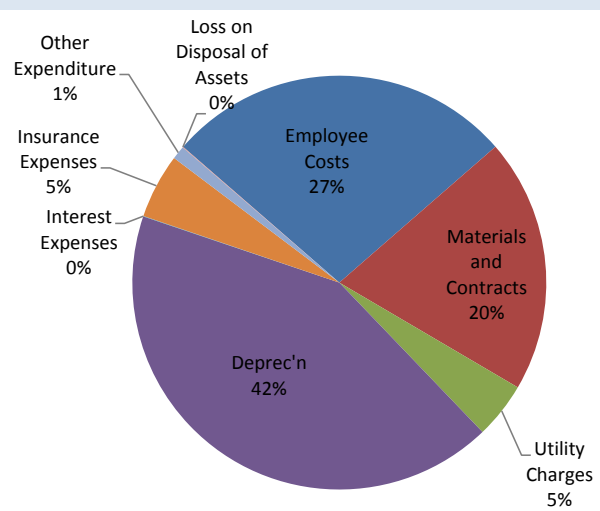
**SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2022**

SUMMARY GRAPHS

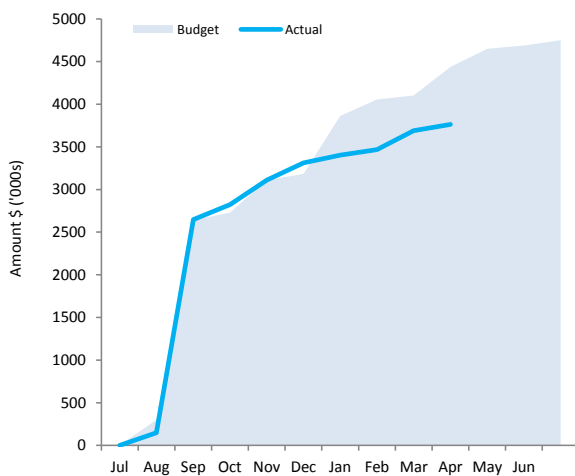
OPERATING REVENUE



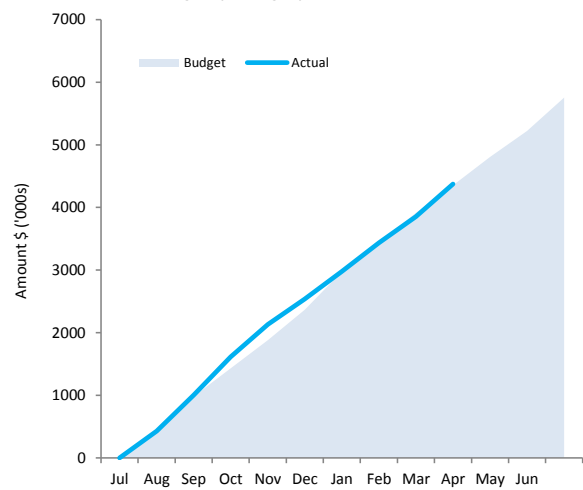
OPERATING EXPENSES



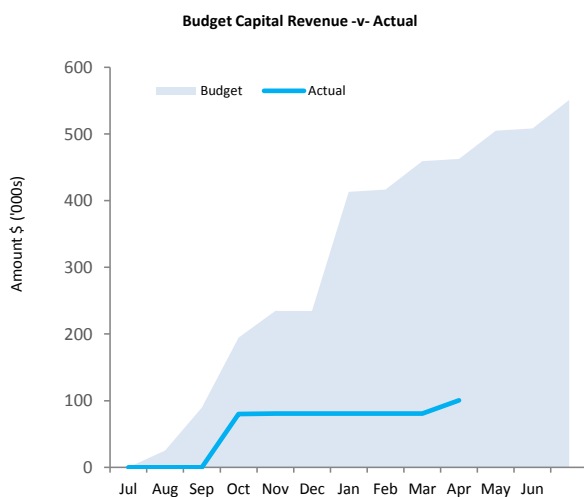
Budget Operating Revenues -v- Actual



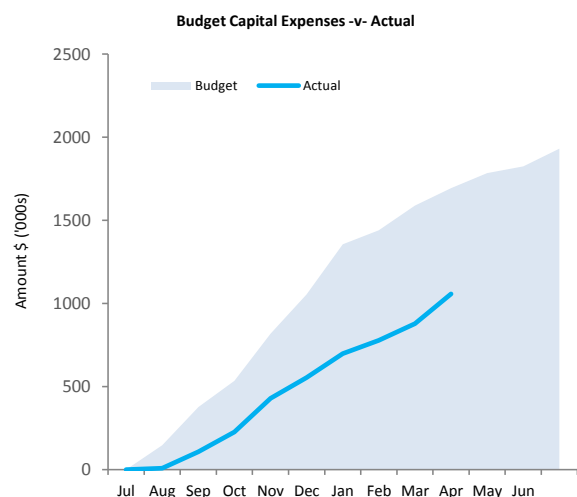
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>ACTIVITIES</p> <p>Administration and operation of facilities to members of council: Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.</p>
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to fund the provision of services.</p>	<p>Rates, general purpose government grants and interest revenue</p>
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To ensure a safer community in which to live.</p>	<p>Supervision of various local laws, fire prevention, emergency services and animal control.</p>
<p>HEALTH</p> <p>To provide an operational framework for good community health.</p>	<p>'Food quality and pest control, maintenance of child health centre, medical centre, dental clinic and administration of group health scheme.</p>
<p>EDUCATION AND WELFARE</p> <p>To support the needs of the community in education and welfare.</p>	<p>Assistance to Day Care Centre, Playgroup, Youth activities and other voluntary services.</p>
<p>HOUSING</p> <p>Provide adequate housing to attract and retain staff and non-staff.</p>	<p>Maintenance of council owned staff and non-staff housing.</p>
<p>COMMUNITY AMENITIES</p> <p>Provide services required by the community.</p>	<p>Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, rest centres, storm water drainage and FM radio retransmitter.</p>
<p>RECREATION AND CULTURE</p> <p>To establish and effectively manage infrastructure and resources that help the social wellbeing of the community.</p>	<p>Maintenance of the swimming pool, recreation centre, library, parks, gardens and reserves.</p>
<p>TRANSPORT</p> <p>To provide effective and efficient transport services to the community.</p>	<p>Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic lights, cycleways, depot maintenance and airstrip maintenance.</p>
<p>ECONOMIC SERVICES</p> <p>To help promote the Shire and improve its economic wellbeing.</p>	<p>The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes.</p>
<p>OTHER PROPERTY AND SERVICES</p> <p>To monitor and control overheads and operating accounts.</p>	<p>Private works operations, plant repairs and operations and engineering costs.</p>

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	1	478,209	412,740	412,740	412,740	0	0%		
Revenue from operating activities									
Governance		40,600	25,600	17,476	12,303	(5,173)	(30%)	▼	
General Purpose Funding - Rates	6	2,237,195	2,236,356	2,236,355	2,238,589	2,234	0%	▲	
General Purpose Funding - Other		575,554	697,188	521,245	521,772	527	0%	▲	
Law, Order and Public Safety		41,513	43,800	32,700	45,436	12,736	39%	▲	\$
Health		77,500	81,344	76,920	72,922	(3,998)	(5%)	▼	
Education and Welfare		2,000	2,000	1,663	475	(1,188)	(71%)	▼	
Housing		82,700	98,200	73,430	77,820	4,390	6%	▲	
Community Amenities		112,720	114,929	98,278	88,261	(10,017)	(10%)	▼	\$
Recreation and Culture		15,168	29,585	23,659	31,127	7,468	32%	▲	
Transport		121,990	147,094	137,028	141,811	4,783	3%	▲	
Economic Services		4,000	23,000	12,206	22,814	10,608	87%	▲	\$
Other Property and Services		90,000	91,642	44,048	79,999	35,951	82%	▲	\$
		3,400,940	3,590,737	3,275,008	3,333,330				
Expenditure from operating activities									
Governance		(601,153)	(515,382)	(405,446)	(391,890)	13,556	3%	▲	
General Purpose Funding		(115,336)	(110,771)	(82,563)	(78,890)	3,673	4%	▲	
Law, Order and Public Safety		(217,629)	(214,239)	(162,495)	(152,440)	10,055	6%	▲	
Health		(262,075)	(266,607)	(171,696)	(227,642)	(55,946)	(33%)	▼	\$
Education and Welfare		(132,404)	(93,503)	(69,471)	(53,501)	15,970	23%	▲	\$
Housing		(268,340)	(256,270)	(191,592)	(186,597)	4,995	3%	▲	
Community Amenities		(430,480)	(354,833)	(258,429)	(224,180)	34,249	13%	▲	\$
Recreation and Culture		(1,237,099)	(1,201,748)	(939,823)	(788,258)	151,565	16%	▲	\$
Transport		(1,758,306)	(2,441,441)	(1,825,685)	(1,872,063)	(46,378)	(3%)	▼	
Economic Services		(297,751)	(280,631)	(210,200)	(197,732)	12,468	6%	▲	
Other Property and Services		(28,300)	(19,066)	(37,084)	(200,997)	(163,913)	(442%)	▼	\$
		(5,348,874)	(5,754,490)	(4,354,484)	(4,374,189)				
Operating activities excluded from budget									
Add back Depreciation		1,844,742	2,491,957	1,868,922	1,852,012	(16,910)	(1%)	▼	
Adjust (Profit)/Loss on Asset Disposal	7	2,307	9,219	9,218	2,313	(6,905)	(75%)	▼	
Movement in Leave Reserve (Added Back)		553	553	0	383	383		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		(100,332)	337,977	798,664	813,848				
Investing Activities									
Non-operating Grants, Subsidies and Contributions	13	1,206,785	1,160,785	1,160,785	430,166	(730,620)	(63%)	▼	\$
Proceeds from Disposal of Assets	7	80,000	75,945	75,944	545	(75,399)	(99%)	▼	\$
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(240,821)	(115,277)	(75,966)	(102,383)	(26,417)	(35%)	▼	\$
Plant and Equipment	8	(382,500)	(366,075)	(258,943)	(60,474)	198,469	77%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(1,193,096)	(1,193,096)	(1,147,470)	(651,618)	495,852	43%	▲	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	(187,370)	(205,695)	(175,631)	(205,695)	(30,064)	(17%)	▼	\$
Infrastructure Assets - Airfield	8	0	0	0	0	0			
Amount attributable to investing activities		(717,002)	(643,413)	(421,281)	(589,460)				
Financing Activities									
Proceeds from New Debentures	9	80,000	80,000	80,000	80,000	0	0%		
Repayment of Debentures	9	(61,835)	(41,847)	(30,897)	(30,792)	105	0%	▲	
Repayment of Lease Financing	9	0	0	0	0	0			
Advances to Community Groups		(80,000)	(80,000)	(80,000)	(80,000)	0	0%		
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		39,938	19,949	9,972	19,949	9,977	100%	▲	
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	369,522	375,122	296,586	0	(296,586)	(100%)	▼	\$
Transfer to Reserves	10	(8,500)	(8,500)	(4,250)	(5,883)	(1,633)	(38%)	▼	
Amount attributable to financing activities		339,125	344,725	271,411	(16,725)				
Closing Funding Surplus(Deficit)	1	(0)	452,029	1,061,534	620,403				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF THREE SPRINGS

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MARCH 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

BY NATURE OR TYPE

	Note	Adopted Annual Budget \$	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
Opening Funding Surplus (Deficit)	1	478,209	412,740	412,740	412,740	0	0%		
Revenue from operating activities									
Rates	6	2,237,195	2,236,356	2,236,355	2,238,589	2,234	0%	▲	
Operating Grants, Subsidies and Contributions	12	837,447	976,017	742,403	775,681	33,278	4%	▲	
Fees and Charges		218,620	252,280	204,467	227,631	23,164	11%	▲	\$
Service Charges		0	0	0	0	0			
Interest Earnings		23,518	21,835	14,210	16,325	2,115	15%	▲	
Other Revenue		81,750	103,850	77,174	75,104	(2,070)	(3%)	▼	
Profit on Disposal of Assets	7	2,410	400	399	0	(399)	(100%)	▼	
Gain FV Valuation of Assets		0	0	0	0	0			
		3,400,940	3,590,737	3,275,008	3,333,330				
Expenditure from operating activities									
Employee Costs		(1,561,778)	(1,564,557)	(1,166,925)	(1,190,257)	(23,332)	(2%)	▼	
Materials and Contracts		(1,495,417)	(1,175,476)	(879,062)	(868,289)	10,773	1%	▲	
Utility Charges		(174,600)	(258,302)	(204,715)	(192,105)	12,610	6%	▲	
Depreciation on Non-Current Assets		(1,844,742)	(2,491,957)	(1,868,922)	(1,852,012)	16,910	1%	▲	
Interest Expenses		(2,678)	(2,594)	(1,295)	(1,561)	(266)	(21%)	▼	
Insurance Expenses		(152,967)	(162,009)	(151,223)	(221,653)	(70,430)	(47%)	▼	\$
Other Expenditure		(111,975)	(89,975)	(72,725)	(46,001)	26,724	37%	▲	\$
Loss on Disposal of Assets	7	(4,717)	(9,619)	(9,617)	(2,313)	7,304	76%	▲	
Loss FV Valuation of Assets		0	0	0	0	0			
		(5,348,874)	(5,754,490)	(4,354,484)	(4,374,189)				
Operating activities excluded from budget									
Add back Depreciation		1,844,742	2,491,957	1,868,922	1,852,012	(16,910)	(1%)	▼	
Adjust (Profit)/Loss on Asset Disposal	7	2,307	9,219	9,218	2,313	(6,905)	(75%)	▼	
Movement in Leave Reserve (Added Back)		553	553	0	383	383		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		(100,332)	337,977	798,664	813,848				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	1,206,785	1,160,785	1,160,785	430,166	(730,620)	(63%)	▼	\$
Proceeds from Disposal of Assets	7	80,000	75,945	75,944	545	(75,399)	(99%)	▼	\$
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(240,821)	(115,277)	(75,966)	(102,383)	(26,417)	(35%)	▼	\$
Plant and Equipment	8	(382,500)	(366,075)	(258,943)	(60,474)	198,469	77%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(1,193,096)	(1,193,096)	(1,147,470)	(651,618)	495,852	43%	▲	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	(187,370)	(205,695)	(175,631)	(205,695)	(30,064)	(17%)	▼	\$
Infrastructure Assets - Airfield	8	0	0	0	0	0			
Amount attributable to investing activities		(717,002)	(643,413)	(421,281)	(589,460)				
Financing Activities									
Proceeds from New Debentures		80,000	80,000	80,000	80,000	0	0%		
Repayment of Debentures	9	(61,835)	(41,847)	(30,897)	(30,792)	105	0%	▲	
Repayment of Lease Financing	9	0	0	0	0	0			
Advances to Community Groups		(80,000)	(80,000)	(80,000)	(80,000)	0	0%		
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	39,938	19,949	9,972	19,949	9,977	100%	▲	
Transfer from Reserves	10	369,522	375,122	296,586	0	(296,586)	(100%)	▼	\$
Transfer to Reserves	10	(8,500)	(8,500)	(4,250)	(5,883)	(1,633)	(38%)	▼	
Amount attributable to financing activities		339,125	344,725	271,411	(16,725)				
Closing Funding Surplus (Deficit)	1	(0)	452,029	1,061,534	620,403				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

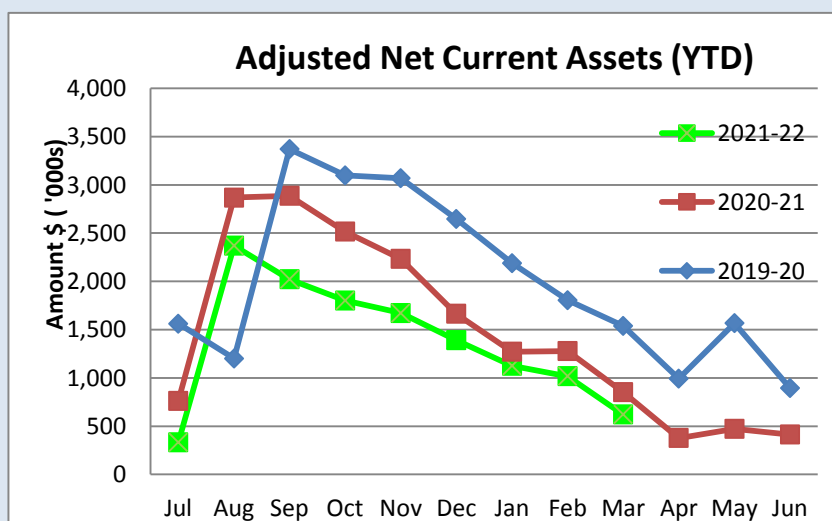
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2021	This Time Last Year 31/03/2021	Year to Date Actual 31/03/2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	724,025	1,030,238	616,483
Cash Restricted - Reserves	2	2,112,181	1,867,418	2,118,064
Cash Restricted - Bonds & Deposits	2	680	12,428	12,089
Receivables - Rates	3	49,011	89,800	139,402
Receivables - Other	3	104,334	53,310	50,343
Other Assets Other Than Inventories	4	3,194	0	0
Inventories	4	2,305	5,043	14,666
		2,995,730	3,058,237	2,951,046
Less: Current Liabilities				
Payables	5	(225,592)	(61,480)	(39,590)
Contract Liabilities	11	(88,136)	(179,006)	(4,964)
Bonds & Deposits	14	(100,857)	(112,884)	(112,185)
Loan and Lease Liability	9	(21,897)	(10,634)	(11,054)
Provisions	11	(193,700)	(122,394)	(193,700)
		(630,182)	(486,398)	(361,493)
Less: Cash Reserves	10	(2,112,181)	(1,867,418)	(2,118,064)
Add Back: Component of Leave Liability not Required to be funded		137,477	137,381	137,859
Add Back: Loan and Lease Liability		21,897	10,634	11,054
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		412,740	852,437	620,403

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$.62 M****Last Year YTD****Surplus(Deficit)****\$.85 M**

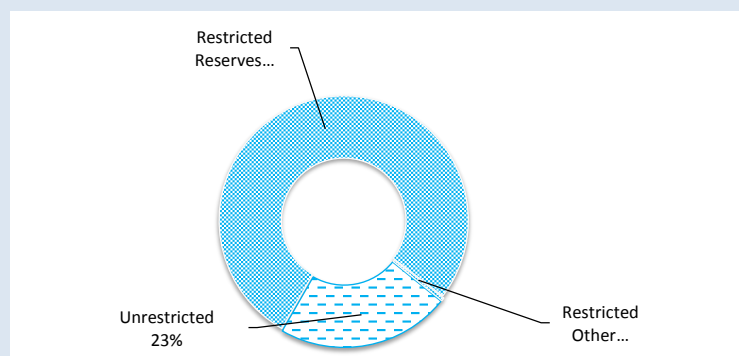
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash On Hand - Admin	27			27	Cash on Hand	Nil	On Hand
At Call Deposits							
** DO NOT USE** Municipal Bank Account - N	(354)			(354)	NAB	0.10%	Ongoing
Municipal Bank Account - CBA	17,209			17,209	CBA	0.10%	Ongoing
** DO NOT USE** Police Licensing Bank Account - NAB *Account Closed*			0	0	NAB	Variable	Ongoing
Police Licensing Account - CBA			12,089	12,089	CBA	Variable	Ongoing
DO NOT USE Trust Cash at Bank *Account Closed*			0	0	NAB	Variable	Ongoing
Term Deposits							
** DO NOT USE** Cash at Bank Grant Holding ,	0			0	NAB	0.10%	Ongoing
** DO NOT USE** Municipal Investment Bank	0			0	NAB	0.10%	Ongoing
Business Maximiser Account - CBA	599,601			599,601	CBA	0.10%	Ongoing
Cash Deposit Account CDA Investment - CBA		2,118,064		2,118,064	CBA	0.32%	31/03/2022
Investments							
Total	616,483	2,118,064	12,089	2,746,635			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$2.75 M	\$2.12 M

SHIRE OF THREE SPRINGS

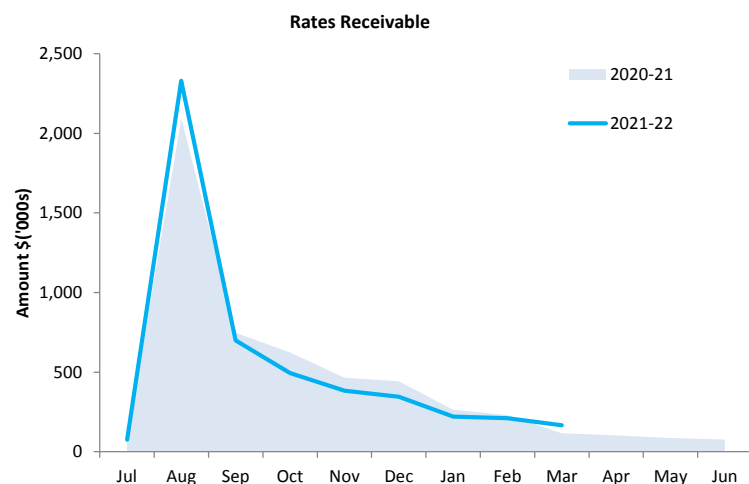
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Receivables - Rates & Rubbish	30 June 2021	31 Mar 22
	\$	\$
Opening Arrears Previous Years	76,668	76,633
Levied this year	2,215,050	2,311,794
Less Collections to date	(2,215,086)	(2,221,404)
Equals Current Outstanding	76,633	167,023
Net Rates Collectable	76,633	167,023
% Collected	96.66%	93.01%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected

93%

Rates Due

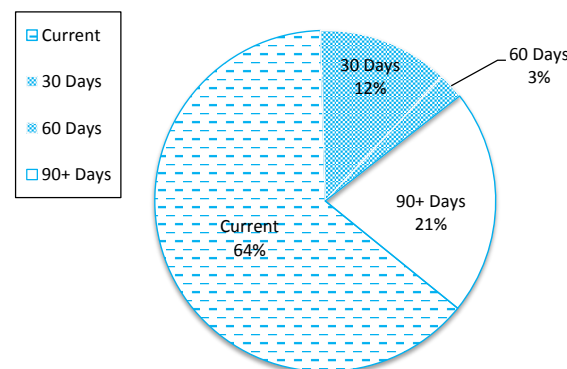
\$167,023

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	15,537	3,032	600	5,214	24,383
Percentage	64%	12%	2%	21%	
Balance per Trial Balance					
Sundry Debtors					24,383
Receivables - Other					25,960
Total Receivables General Outstanding					50,343
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)



Debtors Due

\$50,343

Over 30 Days

36%

Over 90 Days

21%

	Opening Balance 1 Jul 2021	Asset Increase	Asset Reduction	Closing Balance 31 Mar 2022
Other Current Assets	\$	\$	\$	\$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	0	60,051	0	60,051
Inventory				
Fuel, Visitor and Rec Centres stock on hand	2,305	12,362	0	14,666
Land held for resale	0	0	0	0
Accrued income and prepayments				
Accrued income and prepayments	3,194	0	(3,194)	0
Contract assets				
Contract assets	0	0	0	0
Total Other Current assets				74,717
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

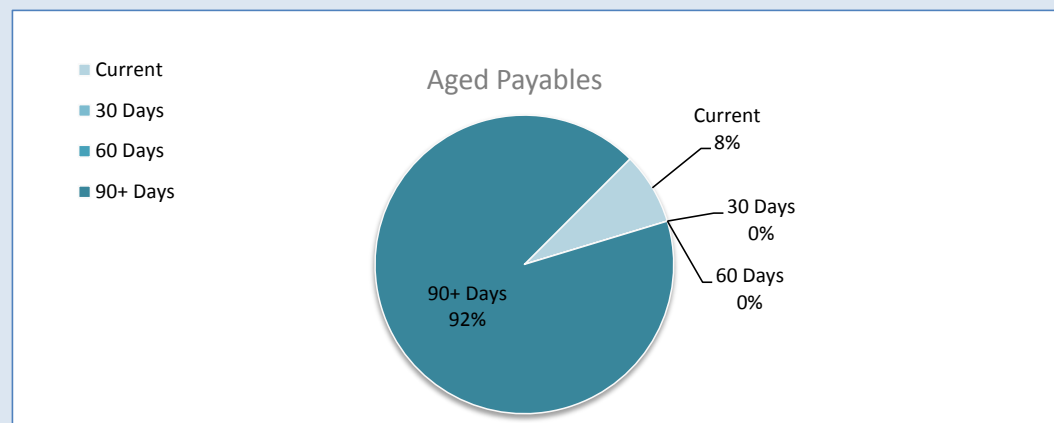
CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

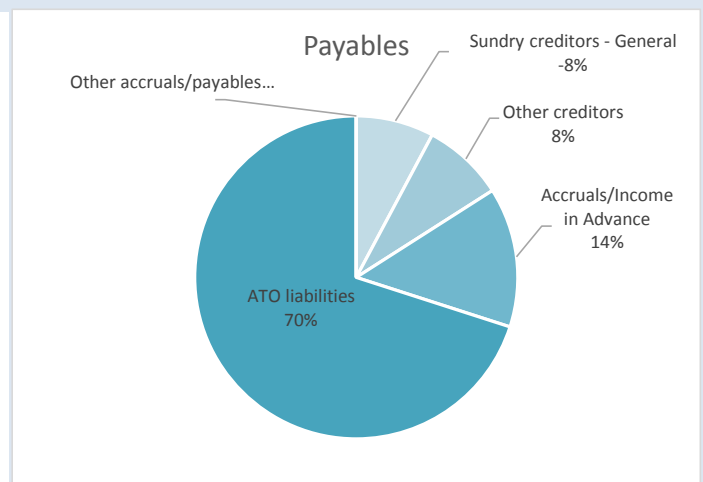
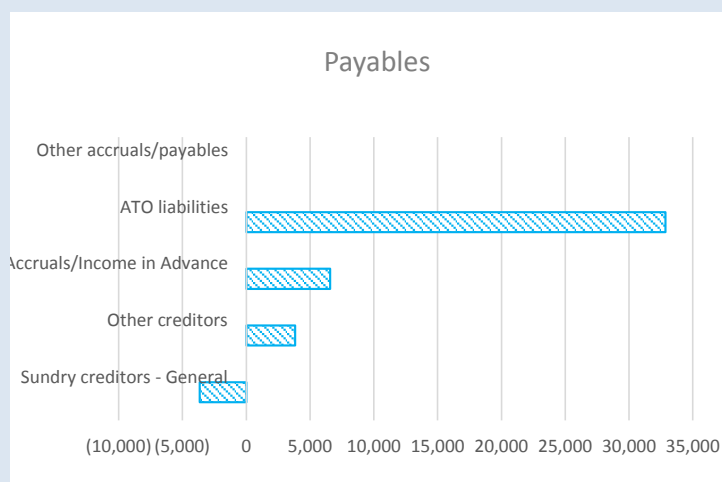
Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	39	0	0	464	504
Percentage	7.8%	0%	0%	92.2%	
Balance per Trial Balance					
Sundry creditors - General					(3,656)
Other creditors					3,828
Accruals/Income in Advance					6,566
ATO liabilities					32,852
Other accruals/payables					0
Total Payables General Outstanding					39,590
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$39,590
Over 30 Days
92%
Over 90 Days
92.2%



SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES

NOTE 6

RATE REVENUE

RATE TYPE	Rate in	Number of Properties	Rateable Value	Budget				YTD Actual			
				Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross rental valuations											
GRV Residential	0.123195	206	2,021,136	248,994	0	0	248,994	248,993.82	0	0	248,994
GRV Mining	0.123195	1	252,500	31,107	0	0	31,107	31,106.74	0	0	31,107
Unimproved valuations											
UV Rural and Arrino Town	0.013861	183	138,087,000	1,914,024	0	0	1,914,024	1,914,023.94	1,608	0	1,915,632
UV Mining	0.013861	5	253,954	3,520	0	0	3,520	3,520.06	626	0	4,146
Sub-Totals		395	140,614,590	2,197,645	0	0	2,197,645	2,197,645	2,234	0	2,199,878
Minimum Payment											
	\$										
Gross rental valuations											
GRV Residential	470	20	13,439	9,400	0	0	9,400	9,400	0	0	9,400
GRV Mining	470	0	0	0	0	0	0	0	0	0	0
Unimproved valuations											
UV Rural and Arrino Town	470	23	330,950	10,810	0	0	10,810	10,810	0	0	10,810
UV Mining	470	22	210,533	10,340	0	0	10,340	10,340	0	0	10,340
Sub-Totals		65	554,922	30,550	0	0	30,550	30,550	0	0	30,550
		460	141,169,512	2,228,195	0	0	2,228,195	2,228,195	2,234	0	2,230,428
Amount from General Rates											
Ex-Gratia Rates							2,228,195				2,230,428
							8,161				8,161
Total Rates							2,236,356				2,238,589

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2022

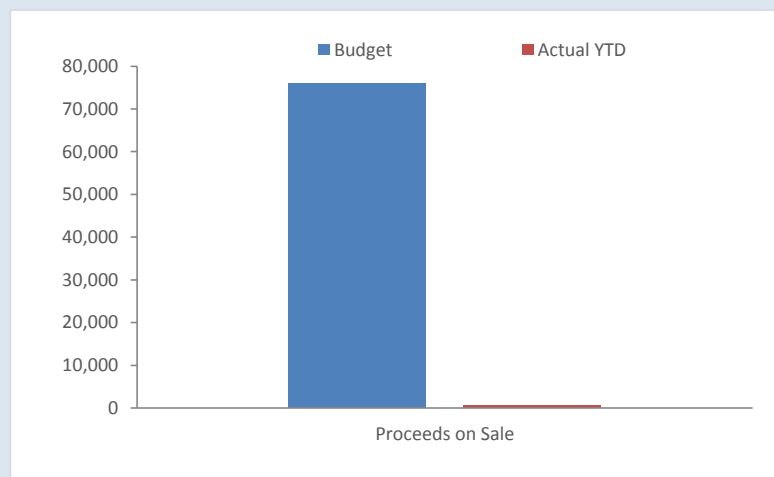
OPERATING ACTIVITIES

NOTE 7

DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Furniture and Equipment								
FE006	New Ricoh Mpc6004Exsp Multi-Purposer Printe	2,858	545		(2,313)	2,858	545		(2,313)
	Plant and Equipment								
P500802	Caterpillar 2011 Loader 928Zq 2011(Ts5008)	74,717	70,000		(4,717)	0	0		
100	Toro Mower Gm 7200 72 S/D	7,590	5,000		(2,590)	0	0		
P7126	Custom Tilt Trailer To Suite Toro Mower	0	200	200		0	0		
P1416	Custom Built 8 X 5 Tandem Tradesman Trailer (0	200	200		0	0		
		85,165	75,945	400	(9,619)	2,858	545	0	(2,313)

KEY INFORMATION



Proceeds on Sale

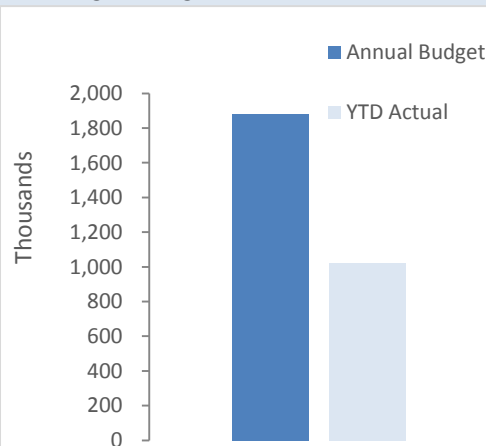
Budget	YTD Actual	%
\$75,945	\$545	1%

Capital Acquisitions	Adopted		Amended		YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget	YTD Actual Total	
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	240,821	75,966	115,277	102,383	26,417
Plant and Equipment	382,500	258,943	366,075	60,474	(198,469)
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	1,193,096	1,147,470	1,193,096	651,618	(495,852)
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Parks and Ovals	187,370	175,631	205,695	205,695	30,064
Infrastructure Assets - Airfield	0	0	0	0	0
Capital Expenditure Totals	2,003,787	1,658,010	1,880,143	1,020,171	(637,839)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	1,206,785	1,160,785	1,160,785	430,166	(730,620)
Borrowings	80,000	80,000	80,000	80,000	0
Other (Disposals & C/Fwd)	80,000	75,944	75,945	545	(75,399)
Council contribution - Cash Backed Reserves					
Various Reserves	375,122	296,586	375,122	0	(296,586)
Council contribution - operations	261,880	44,695	188,291	509,460	464,765
Capital Funding Total	2,003,787	1,658,010	1,880,143	1,020,171	(637,839)

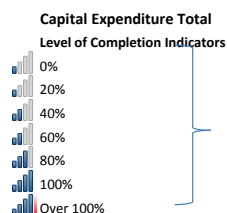
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



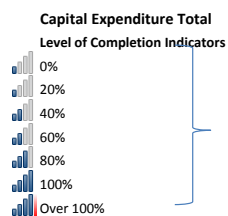
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$1.88 M	\$1.02 M	54%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.16 M	\$0.43 M	37%



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Completion Level of completion indicator, please see table at the top of this note for further detail.

Item	<div><div></div><div></div><div></div></div>	Level of completion indicator, please see table at the top of this note for further detail.				Adopted	Amended		Total YTD	Variance	
		Assets		Number	Sheet	Number	Budget	Budget			YTD Budget
							\$	\$			\$
		Buildings									
		Housing									
1.00	<div><div></div><div></div><div></div></div>	House - (Lot 74) 5 Gooch St - Building (Capital)	4090110	510	BC9002	(18,400)	(2,899)	(2,895)	(2,899)	(4)	
1.00	<div><div></div><div></div><div></div></div>	House - (Lot 35) 47 Williamson St - Building (Capital)	4090110	510	BC9009	(30,770)	(19,831)	0	(19,831)	(19,831)	
1.00	<div><div></div><div></div><div></div></div>	House - (Lot 157) 65 Carter St - Building (Capital)	4090110	510	BC9011	(17,200)	0	0	0	0	
1.00	<div><div></div><div></div><div></div></div>	Unit 1 - 66A Williamson St - Building (Capital)	4090110	510	BC9015	(6,500)	(5,500)	(4,122)	(5,495)	(1,373)	
1.00	<div><div></div><div></div><div></div></div>	House - (Lot 67) 19 Gooch St - Building (Capital)	4090110	510	BC9061	(31,200)	(11,452)	(8,586)	(11,452)	(2,866)	
1.00	<div><div></div><div></div><div></div></div>	House - (Lot 173) 50 Carter St - Building (Capital)	4090110	510	BC9079	(9,400)	0	0	0	0	
1.00	<div><div></div><div></div><div></div></div>	House - (Lot 214) 21 Franklin St - Building (Capital)	4090210	510	BC9003	(15,744)	(756)	(756)	(756)	(0)	
1.00	<div><div></div><div></div><div></div></div>	House - (Lot 16) 30 Touche St (Child Care) - Building (Capital)	4090210	510	BC9052	(4,126)	(1,884)	(1,884)	(1,884)	0	
1.00	<div><div></div><div></div><div></div></div>	House - (Lot 54) 17 Glyde St (LGCHP) - JV - Building (Capital)	4090210	510	BC9054	(3,914)	0	0	0	0	
1.00	<div><div></div><div></div><div></div></div>	Kadathinni Unit 1 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90491	(1,200)	0	0	0	0	
1.00	<div><div></div><div></div><div></div></div>	Kadathinni Unit 2 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90492	(1,200)	0	0	0	0	
1.00	<div><div></div><div></div><div></div></div>	Kadathinni Unit 3 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90493	(5,400)	0	0	0	0	
1.00	<div><div></div><div></div><div></div></div>	Kadathinni Unit 4 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90494	(5,400)	0	0	0	0	
1.00	<div><div></div><div></div><div></div></div>	Kadathinni Unit 5 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90495	(7,570)	0	0	0	0	
1.00	<div><div></div><div></div><div></div></div>	Kadathinni Unit 6 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90496	(5,400)	0	0	0	0	
		Total - Housing				(163,424)	(42,322)	(18,243)	(42,316)	(24,073)	
		Recreation And Culture									
0.41	<div><div></div><div></div><div></div></div>	Swimming Pool - Mayrhofer Street - Building (Capital)	4110210	510	BC1104	(12,000)	(12,000)	0	(4,919)	(4,919)	
1.00	<div><div></div><div></div><div></div></div>	Pavillion - Oval - Building (Capital) (NEW GYM)	4110310	510	BC1103	(6,937)	(6,455)	(3,225)	(6,455)	(3,230)	
1.00	<div><div></div><div></div><div></div></div>	Sporting Club - Slaughter Street - Building (Capital) (AIR-CON)	4110310	510	BC1106	(3,960)	0	0	(3,600)	(3,600)	
		Total - Recreation And Culture				(22,897)	(18,455)	(3,225)	(14,974)	(11,749)	
		Economic Services									
1.00	<div><div></div><div></div><div></div></div>	Duffy's Store Redevelopment Intial Planning Costs	4130810	510	BC1021	0	0	0	(7,500)	(7,500)	
0.00	<div><div></div><div></div><div></div></div>	Westrail Building - Railway Road - Building (Capital)	4130810	510	BC013	(9,500)	(9,500)	(9,498)	0	9,498	
0.84	<div><div></div><div></div><div></div></div>	Duffy Store Redevelopment 2021/22 Capex	4130810	510	BC1021A	(45,000)	(45,000)	(45,000)	(37,593)	7,407	
		Total - Economic Services				(54,500)	(54,500)	(54,498)	(45,093)	9,405	
0.89	<div><div></div><div></div><div></div></div>	Total - Buildings				(240,821)	(115,277)	(75,966)	(102,383)	(26,417)	
		Plant & Equipment									
		Governance									
1.00	<div><div></div><div></div><div></div></div>	New Copier Ricoh IM C6000	4040130	530	CA001	(9,500)	(8,215)	(8,215)	(8,215)	0	
		Total - Governance				(9,500)	(8,215)	(8,215)	(8,215)	0	
		Recreation & Culture									
1.00	<div><div></div><div></div><div></div></div>	HALLS - Plant & Equipment (Capital)	4110130	530		(8,000)	(2,682)	(2,682)	(2,682)	0	
		Total - Recreation & Culture				(8,000)	(2,682)	(2,682)	(2,682)	0	
		Transport									
0.00	<div><div></div><div></div><div></div></div>	New Caterpilalr Loader	4120330	530	PA5008	(300,000)	(305,600)	(203,732)	0	203,732	
1.00	<div><div></div><div></div><div></div></div>	New Ride on Mower	4120330	530	PA5020	(35,000)	(31,806)	(31,806)	(31,806)	(0)	
1.00	<div><div></div><div></div><div></div></div>	3.6 x 19.20 HD Bob Cat Tailler	4120330	530	PA7126	(18,000)	(12,508)	(12,508)	(12,508)	0	
1.00	<div><div></div><div></div><div></div></div>	8x5 HD Tradesman Trailer with full length sheel from the roof	4120330	530	PA7223	(12,000)	(5,264)	0	(5,264)	(5,264)	
		Total - Transport				(365,000)	(355,178)	(248,046)	(49,578)	198,468	
0.17	<div><div></div><div></div><div></div></div>	Total - Plant & Equipment				(382,500)	(366,075)	(258,943)	(60,474)	198,469	
		Infrastructure - Roads									
		Transport									
1.03	<div><div></div><div></div><div></div></div>	Lynch Road 2021-22 Gravel resheet SLK 3520-11210	4120146	540	R2R014	(156,876)	(156,876)	(156,873)	(162,123)	(5,250)	
0.00	<div><div></div><div></div><div></div></div>	Sunset Road (R2R) 2021-22 Gravel Sheet SLK 0-5100	4120146	540	R2R037	(90,620)	(90,620)	(90,615)	(317)	90,298	
0.00	<div><div></div><div></div><div></div></div>	McKenzie Road (R2R) 2021-22 Gravel resheet SLK 0-3800	4120146	540	R2R056	(45,600)	(45,600)	0	(225)	(225)	
0.29	<div><div></div><div></div><div></div></div>	Dudawa Road Sealed 2021-22 SLK 3.53 - 8.39	4120149	540	RRG002	(300,000)	(300,000)	(299,994)	(86,266)	213,728	
0.42	<div><div></div><div></div><div></div></div>	Arrino South Road Sealed 2021-22 SLK 9.75-13.96	4120149	540	RRG006	(300,000)	(300,000)	(299,994)	(125,513)	174,481	
1.00	<div><div></div><div></div><div></div></div>	Three Springs-Morawa Rd (RRG)	4120149	540	RRG106	0	0	0	0	0	
0.92	<div><div></div><div></div><div></div></div>	Three Springs-Morawa Rd (RRG) 2020-21 SLK 24.50 - 29.86	4120149	540	RRG106A	(300,000)	(300,000)	(299,994)	(277,174)	22,820	
		Total - Transport				(1,193,096)	(1,193,096)	(1,147,470)	(651,618)	495,852	
0.55	<div><div></div><div></div><div></div></div>	Total - Infrastructure - Roads				(1,193,096)	(1,193,096)	(1,147,470)	(651,618)	495,852	
		Infrastructure - Parks & Ovals									
		Recreation And Culture									
1.00	<div><div></div><div></div><div></div></div>	Skate Park	4110370	570	PC005	(30,000)	(30,051)	0	(30,051)	(30,051)	
1.00	<div><div></div><div></div><div></div></div>	Lovelock Soak Plumblings	4110370	570	PC006	(32,370)	(251)	(251)	(251)	(0)	
1.00	<div><div></div><div></div><div></div></div>	Dominican Park	4110370	570	PC007	(125,000)	(175,393)	(175,380)	(175,393)	(13)	
		Total - Recreation And Culture				(187,370)	(205,695)	(175,631)	(205,695)	(30,064)	
1.00	<div><div></div><div></div><div></div></div>	Total - Infrastructure - Parks & Ovals				(187,370)	(205,695)	(175,631)	(205,695)	(30,064)	



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Completion		Assets		Number	Sheet	Number	Adopted	Amended		Total YTD	Variance
							Budget	Budget	YTD Budget		
							\$	\$	\$	\$	\$
0.54		Grand Total					(2,003,787)	(1,880,143)	(1,658,010)	(1,020,171)	637,839

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2021	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture													
Loan 160 - Swimming Pool	68,320	0	0	0	10,843	21,897	21,897	57,477	46,422	46,422	1,165	2,459	2,459
	68,320	0	0	0	10,843	21,897	21,897	57,477	46,422	46,422	1,165	2,459	2,459
Self supporting loans													
Recreation and Culture													
Loan 161 - Bowling Green Resurface	0	80,000	80,000	80,000	19,949	19,949	39,938	60,051	60,051	40,062	396	135	218
	0	80,000	80,000	80,000	19,949	19,949	39,938	60,051	60,051	40,062	396	135	218
Total	68,320	80,000	80,000	80,000	30,792	41,847	61,835	117,528	106,473	86,485	1,561	2,594	2,678
Current loan borrowings	21,897							11,054					
Non-current loan borrowings	46,423							106,473					
	68,320							117,528					

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

The Shire of Three Springs do not have any operating or finance leases to be reported.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

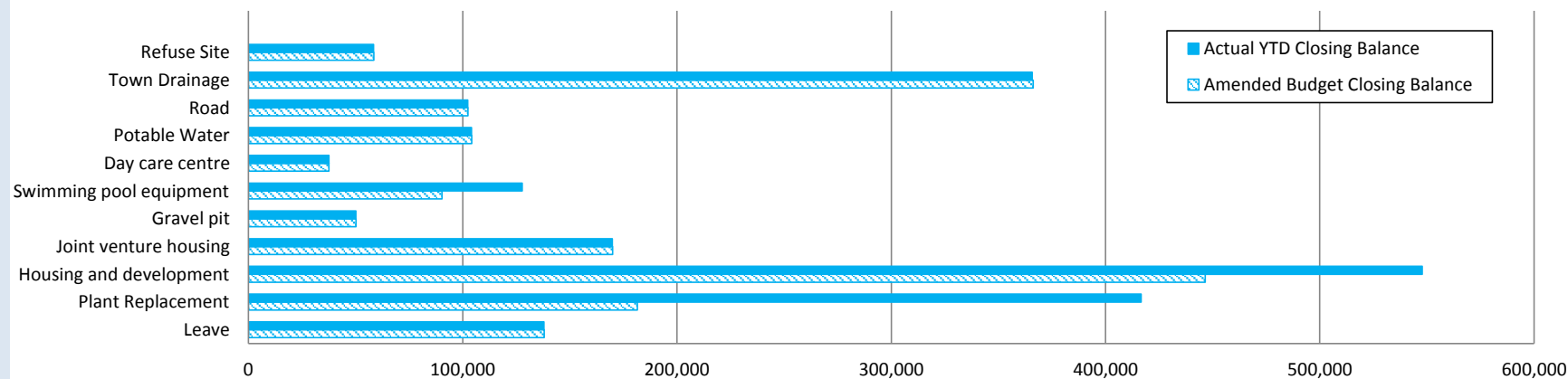
OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave	137,477	553	383	0	0	0	0	138,030	137,859
Plant Replacement	415,416	1,672	1,157	0	0	(235,600)	0	181,488	416,573
Housing and development	546,222	2,198	1,521	0	0	(101,941)	0	446,479	547,744
Joint venture housing	169,349	682	472	0	0	0	0	170,031	169,821
Gravel pit	50,007	201	139	0	0	0	0	50,208	50,146
Swimming pool equipment	127,409	513	355	0	0	(37,581)	0	90,341	127,764
Day care centre	37,430	151	104	0	0	0	0	37,581	37,534
Potable Water	103,786	418	289	0	0	0	0	104,204	104,075
Road	102,057	411	284	0	0	0	0	102,468	102,341
Town Drainage	364,747	1,468	1,016	0	0	0	0	366,215	365,763
Refuse Site	58,282	233	162	0	0	0	0	58,515	58,445
	2,112,181	8,500	5,883	0	0	(375,122)	0	1,745,559	2,118,064

KEY INFORMATION

Note 9 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2021	Liability Increase	Liability Reduction	Closing Balance 31 Mar 2022
		\$	\$	\$	\$
Contract Liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	47,970	40,633	(83,639)	4,964
- non-operating	13	98,666	240,000	(280,166)	58,500
Total unspent grants, contributions and reimbursements		146,636	280,633	(363,804)	63,464
Less non-current unspent grants, contributions and reimbursements		(58,500)	0	0	(58,500)
Total current unspent grants, contributions and reimbursements		88,136	280,633	(363,804)	4,964
Provisions					
Annual leave		142,888	0	0	142,888
Long service leave		50,813	0	0	50,813
Total Provisions		193,700	0	0	193,700
Total Other Current Liabilities					257,164
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2021	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2022	Current Liability 31 Mar 2022	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	344,064	394,530	295,896	295,898
Grants Commission - Roads (WALGGC)	0	0	0	0	0	194,490	269,258	201,942	201,944
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	12,970	25,633	(38,603)	0	0	35,813	38,000	28,500	38,603
Seniors Week Grant (Council on the Ageing)	0	0	0	0	0	1,000	1,000	999	0
Recreation and culture						0	0	0	0
NADC National Australia Day Grant	0	15,000	(10,036)	4,964	4,964	0	8,000	8,000	10,036
Transport						0	0	0	0
Direct Grant (MRWA)	0	0	0	0	0	119,330	119,330	119,330	119,330
Street Lighting Subsidy (MRWA)	0	0	0	0	0	250	250	250	233
Other property and services									
DPRID Traineeship Grant	35,000	0	(35,000)	0	0	35,000	35,000	0	35,000
	47,970	40,633	(83,639)	4,964	4,964	729,947	865,368	654,917	701,043
Operating Contributions									
Health									
Medical Centre Contribution	0	0	0	0	0	60,000	60,000	60,000	55,858
Landcare Group - Transfer from Bonds	0	0	0	0	0	32,000	33,149	16,572	0
Recreation and culture									
Recreation miscellaneous contribution	0	0	0	0	0	2,500	4,500	2,250	4,477
Library miscellaneous contributions	0	0	0	0	0	0	0	0	128
International Women's Day Event contributions	0	0	0	0	0	0	0	0	191
Other property and services									
Administration miscellaneous contributions	0	0	0	0	0	13,000	13,000	8,664	13,985
	0	0	0	0	0	107,500	110,649	87,486	74,639
TOTALS	47,970	40,633	(83,639)	4,964	4,964	837,447	976,017	742,403	775,681

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Jnspent Non Operating Grants, Subsidies and Contributions Liabilit					Non Operating Grants, Subsidies and Contributions Revenue			
	Liabi	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2022	Current Liability 31 Mar 2022	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies									
General purpose funding									
Drought Community Program		0	0	0	0	150,000	150,000	150,000	150,000
Recreation and culture									
LRCIP Domincian Park		0	(40,166)	0	0	118,785	118,785	118,785	40,166
Transport									
RTR Grant - Nebru Road Gravel		0	0	0	0	156,876	156,876	156,876	0
RTR Grant - Sheppard Road		0	0	0	0	90,620	90,620	90,620	0
RTR Grant - Hydraulic Road		0	0	0	0	44,504	44,504	44,504	0
RRG Grant - Dudawa Rd		80,000	(80,000)	0	0	200,000	200,000	200,000	80,000
RRG Grant - Arrino South Rd		80,000	(80,000)	0	0	200,000	200,000	200,000	80,000
RRG Grant - Three Springs-Morawa Rd		80,000	(80,000)	0	0	200,000	200,000	200,000	80,000
WABN Grant - Dual Use Path Construction		0	0	0	0	46,000	0	0	0
		240,000	(280,166)	0	0	1,206,785	1,160,785	1,160,785	430,166
Non-Operating Contributions									
Community amenities									
Karara Mining Refuse Site Contribution		0	0	58,500	58,500	0	0	0	0
		0	0	58,500	58,500	0	0	0	0
Total Non-operating grants, subsidies and contributions		240,000	(280,166)	58,500	58,500	1,206,785	1,160,785	1,160,785	430,166

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	Closing Balance 31 Mar 2022
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
BCITF Levy	46.87	0.00	(46.87)	0.00
BSL Levy	113.30	56.65	(113.30)	56.65
Community Bus Bonds	100.00	0.00	0.00	100.00
Crossover/Footpath Bonds	0.00	0.00	0.00	0.00
Developer Bonds	0.00	0.00	0.00	0.00
Keys, Hall and Equipment Bonds	0.00	0.00	0.00	0.00
Landcare Groups	95,295.98	0.00	0.00	95,295.98
Other Bonds	0.00	0.00	0.00	0.00
Police Licensing	300.50	155,740.15	(146,168.70)	9,871.95
Rehabilitation Bonds	0.00	0.00	0.00	0.00
Roadworks Bonds	0.00	0.00	0.00	0.00
Public Standpipe System Access Card	0.00	0.00	0.00	0.00
Housing Bonds	0.00	0.00	0.00	0.00
Councillor Nomination Fees	0.00	240.00	(240.00)	0.00
Transportable Buildings Bonds	5,000.00	0.00	0.00	5,000.00
Visitor Centre	0.00	1,628.50	(1,628.50)	0.00
Community GYM Bond	0.00	2,280.00	(420.00)	1,860.00
Sub-Total	100,856.65	159,945.30	(148,617.37)	112,184.58
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	0.00
	100,856.65	159,945.30	(148,617.37)	112,184.58

KEY INFORMATION

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	▲▼	Var.	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
Law, Order and Public Safety	12,736	39%	▲	S	Timing	ESL funding received early Plus balance from 2020-21.
Community Amenities	(10,017)	(10%)	▼	S	Timing	ENVIRON Contribution not yet received.
Economic Services	10,608	87%	▲	S	Timing	Standpipe Income lower in second half of year to date.
Other Property and Services	35,951	82%	▲	S	Timing	Dprid Grant for Mechanic Trainee budgeted for final quarter of
Expenditure from operating activities						
Health	(55,946)	(33%)	▼	S	Timing	Timing of Payment to the Doctor services second instalment
Education and Welfare	15,970	23%	▲	S	Timing	Timing - The Early Learning Childhood Centre building maintenance is running behind budget
Community Amenities	34,249	13%	▲	S	Timing	Storm Water Drainage works yet to commence. Refuse Site Maintenance tracking higher than budget.
Recreation and Culture	151,565	16%	▲	S	Timing	Swimming Pool - Building Operations phased November 21 - February 2022, should be full year.
Other Property and Services	(163,913)	(442%)	▼	S	Timing	Public Work Overheads recoveries tracking lower the budget.
Investing Activities						
Non-operating Grants, Subsidies and	(730,620)	(63%)	▼	S	Timing	Road program funding and LRCIP funding behind budget
Proceeds from Disposal of Assets	(75,399)	(99%)	▼	S	Timing	The disposal of assets behind budget.
Land and Buildings	(26,417)	(35%)	▼	S	Timing	Capital works - Refer to Note 8 Capital details
Plant and Equipment	198,469	77%	▲	S	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	495,852	43%	▲	S	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Parks and Ovals	(30,064)	(17%)	▼	S	Timing	Capital works - Refer to Note 8 Capital details
Financing Activities						
Self-Supporting Loan Principal	9,977	100%	▲		Permanent	Only one principal receivable on self supporting loans will occur
Transfer from Reserves	(296,586)	(100%)	▼	S	Timing	Transfers from reserve budget phasing is ahead of actuals.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

NOTE 16
BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Budget Adoption		Closing Surplus/(Deficit)	\$	\$	\$	\$
							0	0
		Opening surplus adjustment		Opening Surplus/(Deficit)			(65,469)	(65,469)
2140205		ADMIN - Recruitment	084/2021	Operating Expenses			(20,000)	(85,469)
2040104		MEMBERS - Training & Development	084/2021	Operating Expenses		5,000		(80,469)
2040109		MEMBERS - Members Travel and Accommodation	084/2021	Operating Expenses		2,000		(78,469)
2040116		MEMBERS - Election Expenses	084/2021	Operating Expenses		7,000		(71,469)
2140204		ADMIN - Training & Development	084/2021	Operating Expenses		6,000		(65,469)
2070721		OTH HEALTH - Information Technology	085/2021	Operating Expenses			(20,000)	(85,469)
2040252		OTH GOV - Other Consultancy	085/2021	Operating Expenses		10,000		(75,469)
2120252		ROADM - Consultants	085/2021	Operating Expenses		10,000		(65,469)
2070721		OTH HEALTH - Information Technology	085/2021	Operating Expenses			(3,844)	(69,313)
3070701		OTH HEALTH - Reimbursements	085/2021	Operating Revenue		3,844		(65,469)
4110370	PC007	Dominican Park	094/2021	Operating Expenses			(35,000)	(100,469)
2120211	KM000	Kerb Maintenance General (Budget Only)	094/2021	Operating Expenses		35,000		(65,469)
2030114		RATES - Debt Collection Expenses	021/2022	Operating Expenses		4,500.00		(60,969)
2030116		RATES - Postage and Freight	021/2022	Operating Expenses			(300.00)	(61,269)
2030199		RATES - Administration Allocated	021/2022	Operating Expenses		81.00		(61,188)
2030120		RATES - Instalment Admin Fee Received	021/2022	Operating Revenue		200.00		(60,988)
3030121		RATES - Account Enquiry Charges	021/2022	Operating Revenue		1,800.00		(59,188)
3030122		RATES - Reimbursement of Debt Collection Costs	021/2022	Operating Revenue			(4,500.00)	(63,688)
3030140		RATES - Ex-Gratia Rates (CBH, etc.)	021/2022	Operating Revenue			(839.00)	(64,527)
3030146		RATES - Instalment Interest Received	021/2022	Operating Revenue		1,200.00		(63,327)
3030147		RATES - Pensioner Deferred Interest Received	021/2022	Operating Revenue			(300.00)	(63,627)
2030212		GEN PUR - Public Relations - Yakabout	021/2022	Operating Expenses		250.00		(63,377)
2030299		GEN PUR - Administration Allocated	021/2022	Operating Expenses		34.00		(63,343)
3030210		GEN PUR - Financial Assistance Grant - General	021/2022	Operating Revenue		50,466.00		(12,877)
3030211		GEN PUR - Financial Assistance Grant - Roads	021/2022	Operating Revenue		74,768.00		61,891
3030224		GEN PUR - Contributions Yakabout	021/2022	Operating Revenue		500.00		62,391
3030246		GEN PUR - Interest Earned - Municipal Funds	021/2022	Operating Revenue			(2,500.00)	59,891
2040104		MEMBERS - Training & Development	021/2022	Operating Expenses		23,000.00		82,891
2040116		MEMBERS - Election Expenses	021/2022	Operating Expenses			(1,541.00)	81,350
2040129		MEMBERS - Donations to Community Groups	021/2022	Operating Expenses		20,000.00		101,350
2040141		MEMBERS - Subscriptions & Publications	021/2022	Operating Expenses		1,000.00		102,350
2040187		MEMBERS - Other Expenses	021/2022	Operating Expenses			(1,000.00)	101,350
2040188	BO4001	Council Chambers - Building Operations	021/2022	Operating Expenses			(316.00)	101,034
2040189	BM4001	Council Chambers - Building Maintenance	021/2022	Operating Expenses		20,253.00		121,287
2040191		MEMBERS - Loss on Disposal of Asset	021/2022	Operating Expenses	(2,312.64)			121,287
2040199		MEMBERS - Administration Allocated	021/2022	Operating Expenses		229.00		121,516
4040130	CA001	New Copier Ricoh Im C6000	021/2022	Capital Expenses		1,285.00		122,801
5040150		MEMBERS - Proceeds on Disposal of Assets	021/2022	Capital Revenue		545.45		123,347
5040151		MEMBERS - Realisation on Disposal of Assets	021/2022	Capital Revenue	(545.45)			123,347
2040206		OTH GOV - Fringe Benefits Fax (FBT)	021/2022	Operating Expenses			(3,000.00)	120,347
2040208		OTH GOV - Other Employee Expenses	021/2022	Operating Expenses			(500.00)	119,847
2040211		OTH GOV - Civic Functions, Refreshments & Receptions	021/2022	Operating Expenses		1,500.00		121,347
2040250		OTH GOV - Consultancy - Statutory	021/2022	Operating Expenses		30,000.00		151,347
2040251		OTH GOV - Consultancy - Strategic	021/2022	Operating Expenses		3,000.00		154,347
2040252		OTH GOV - Other Consultancy	021/2022	Operating Expenses			(38,554.00)	115,793
2040285		OTH GOV - Legal Expenses	021/2022	Operating Expenses		10,000.00		125,793
2040299		OTH GOV - Administration Allocated	021/2022	Operating Expenses		13.00		125,806
3040201		OTH GOV - Reimbursements	021/2022	Operating Revenue			(10,000.00)	115,806
3040235		OTH GOV - Other Income	021/2022	Operating Revenue			(5,000.00)	110,806
2050110		FIRE - Motor Vehicle Expenses	021/2022	Operating Expenses			(25.00)	110,781
2050192		FIRE - Depreciation	021/2022	Operating Expenses	2,262.00			110,781
2050199		FIRE - Administration Allocated	021/2022	Operating Expenses		16.00		110,797
2050215		ANIMAL - Printing and Stationery	021/2022	Operating Expenses			(20.00)	110,777
2050216		ANIMAL - Relief Ranger Services	021/2022	Operating Expenses		2,000.00		112,777
2050289		ANIMAL - Animal Pound Maintenance	021/2022	Operating Expenses		392.00		113,169
2050299		ANIMAL - Administration Allocated	021/2022	Operating Expenses		34.00		113,203
3050220		ANIMAL - Pound Fees	021/2022	Operating Revenue		100.00		113,303
2050311		OLOPS - CCTV Maintenance	021/2022	Operating Expenses		576.00		113,879
2050399		OLOPS - Administration Allocated	021/2022	Operating Expenses		8.00		113,887
2050586		ESL BFB - Plant & Equipment < \$1,200 per item	021/2022	Operating Expenses			(1,086.36)	112,800
2050589	BM5001	Fire Shed New - Lot 24 Franklin Street - Building Maintenance	021/2022	Operating Expenses		4,460.00		117,260
2050590	BO5001	Fire Shed New - Lot 24 Franklin Street - Building Operations	021/2022	Operating Expenses			(1,116.00)	116,144
2050592	W5001	Fire Control Expenses - Three Springs Maintenance	021/2022	Operating Expenses			(4,111.00)	112,033
2050510	ESL0001	Est Bfb - Operating Grant Income	021/2022	Operating Revenue		2,187.00		114,220
2070412		HEALTH - Analytical Expenses	021/2022	Operating Expenses			(10.00)	114,210
2070492		HEALTH - Depreciation	021/2022	Operating Expenses	1,896.00			114,210
2070499		HEALTH - Administration Allocated	021/2022	Operating Expenses		10.00		114,220
2070720		OTH HEALTH - Communication Expenses	021/2022	Operating Expenses		200.00		114,420
2070787		OTH HEALTH - Other Expenses	021/2022	Operating Expenses		250.00		114,670
2070788	BO7016	Dental Surgery - New - Building Operations	021/2022	Operating Expenses			(175.00)	114,495
2070789	BM7016	Dental Surgery - New - Building Maintenance	021/2022	Operating Expenses		4,110.00		118,605
2070792		OTH HEALTH - Depreciation	021/2022	Operating Expenses	13,018.00			118,605
2070799		OTH HEALTH - Administration Allocated	021/2022	Operating Expenses		13.00		118,618
2080388	BO028	Early Learning Childhood Centre - 19 Maryhofer Street - Building C	021/2022	Operating Expenses			(2,237.00)	116,381
2080392		FAMILIES - Depreciation	021/2022	Operating Expenses	37,141.00			116,381
2080399		FAMILIES - Administration Allocated	021/2022	Operating Expenses		4.00		116,385
2080792		WELFARE - Depreciation	021/2022	Operating Expenses	3,981.00			116,385
2080799		WELFARE - Administration Allocated	021/2022	Operating Expenses		12.00		116,397
2090188	BO9009	House - (Lot 35) 47 Williamson St - Building Operations	021/2022	Operating Expenses			(3,292.00)	113,105
2090188	BO9061	House - (Lot 67) 19 Gooch St - Building Operations	021/2022	Operating Expenses			(281.00)	112,824
2090188	BO9079	House - (Lot 173) 50 Carter St - Building Operations	021/2022	Operating Expenses			(105.00)	112,719
2090189	BM9000	House - (Lot 10) 41 Slaughter St - Building Maintenance	021/2022	Operating Expenses		2,478.00		115,197
2090189	BM9002	House - (Lot 74) 5 Gooch St - Building Maintenance	021/2022	Operating Expenses		2,223.00		117,420
2090189	BM9004	House - (Lot 30) 3 Howard St - Building Maintenance	021/2022	Operating Expenses			(600.00)	116,820
2090189	BM9006	House - (Lot 58) 44 Williamson St - Building Maintenance	021/2022	Operating Expenses			(17,095.00)	99,725
2090189	BM9007	House - (Lot 29) 5 Howard St - Building Maintenance	021/2022	Operating Expenses		2,683.00		102,408
2090189	BM9009	House - (Lot 35) 47 Williamson St - Building Maintenance	021/2022	Operating Expenses			(2,000.50)	100,408
2090189	BM9011	House - (Lot 157) 65 Carter St - Building Maintenance	021/2022	Operating Expenses			(8,158.00)	92,250
2090189	BM9012	House - (Lot 222) 46 Carter St - Building Maintenance	021/2022	Operating Expenses		2,210.00		94,460
2090189	BM9015	Unit 1 - 66A Williamson St - Building Maintenance	021/2022	Operating Expenses		1,988.00		96,448
2090189	BM9016	Unit 2 - 66B Williamson St - Building Maintenance	021/2022	Operating Expenses		1,608.00		98,056
2090189	BM9056	House - (Lot 217) 89 Williamson St - Building Maintenance	021/2022	Operating Expenses		2,920.00		100,976
2090189	BM9061	House - (Lot 67) 19 Gooch St - Building Maintenance	021/2022	Operating Expenses			(3,239.00)	97,737
2090189	BM9079	House - (Lot 173) 50 Carter St - Building Maintenance	021/2022	Operating Expenses		2,098.00		99,835
2090199		STF HOUSE - Administration Allocated	021/2022	Operating Expenses		32.00		99,867
2090198		STF HOUSE - Staff Housing Costs Recovered	021/2022	Operating Expenses		3,395.00		103,262
2090120		STF HOUSE - Fees & Charges	021/2022	Operating Revenue		8,000.00		111,262
4090110	BC9002	House - (Lot 74) 5 Gooch St - Building (Capital)	021/2022	Capital Expenses		15,501.00		126,763

4090110	BC9009	House - (Lot 35) 47 Williamson St - Building (Capital)	021/2022	Capital Expenses	10,939.00		137,702
4090110	BC9011	House - (Lot 157) 65 Carter St - Building (Capital)	021/2022	Capital Expenses	17,200.00		154,902
4090110	BC9015	Unit 1 - 66A Williamson St - Building (Capital)	021/2022	Capital Expenses	1,000.00		155,902
4090110	BC9061	House - (Lot 67) 19 Gooch St - Building (Capital)	021/2022	Capital Expenses	19,748.00		175,650
4090110	BC9079	House - (Lot 173) 50 Carter St - Building (Capital)	021/2022	Capital Expenses	9,400.00		185,050
2090288	BO9003	House - (Lot 214) 21 Franklin St - Building Operations	021/2022	Operating Expenses		(1,131.00)	183,919
2090288	BO9054	House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Operations	021/2022	Operating Expenses	2,080.00		185,999
2090288	BO9081	House - 3 (Lot 30) Howard Place - Dentist Rental - Building Opera	021/2022	Operating Expenses	2,383.00		188,382
2090289	BM9003	House - (Lot 214) 21 Franklin St - Building Maintenance	021/2022	Operating Expenses	1,071.00		189,453
2090289	BM9052	House - (Lot 16) 30 Touche St (Child Care) - Building Maintenance	021/2022	Operating Expenses	187.00		189,640
2090289	BM9053	House - (Lot 223) 2 Maryhofer St (Nmhs) - Building Maintenance	021/2022	Operating Expenses	1,672.00		191,312
2090289	BM9054	House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Maintenance	021/2022	Operating Expenses		(4,813.00)	186,499
2090289	BM9055	House - (Lot 60) 5 Glyde St (Lgchp) - Jv - Building Maintenance	021/2022	Operating Expenses		(2,013.00)	184,486
2090289	BM9081	House - 3 (Lot 30) Howard Place - Dentist Rental - Building Mainte	021/2022	Operating Expenses		(813.00)	183,673
2090289	BM9099	House - Other Housing - Building Maintenance	021/2022	Operating Expenses		(200.00)	183,473
2090292		OTH HOUSE - Depreciation	021/2022	Operating Expenses	29,639.00		183,473
2090299		OTH HOUSE - Administration Allocated	021/2022	Operating Expenses		25.00	183,498
3090201		OTH HOUSE - Rental Reimbursements	021/2022	Operating Revenue		(1,500.00)	181,998
3090220		OTH HOUSE - Fees & Charges	021/2022	Operating Revenue		9,000.00	190,998
4090210	BC9003	House - (Lot 214) 21 Franklin St - Building (Capital)	021/2022	Capital Expenses	14,988.00		205,986
4090210	BC9052	House - (Lot 16) 30 Touche St (Child Care) - Building (Capital)	021/2022	Capital Expenses	2,242.00		208,228
4090210	BC9054	House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building (Capital)	021/2022	Capital Expenses	3,914.00		212,142
2090388	BO90491	Kadathinni Unit 1 - (Lot 235) Carter St - Building Operations	021/2022	Operating Expenses		(86.00)	212,056
2090388	BO90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building Operations	021/2022	Operating Expenses		(86.00)	211,970
2090388	BO90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building Operations	021/2022	Operating Expenses		(86.00)	211,884
2090388	BO90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building Operations	021/2022	Operating Expenses		(86.00)	211,798
2090388	BO90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building Operations	021/2022	Operating Expenses		(86.00)	211,712
2090388	BO90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building Operations	021/2022	Operating Expenses		(86.00)	211,626
2090389	BM9049	Kadathinni Units - Building Maintenance	021/2022	Operating Expenses		(4,000.00)	207,626
2090389	BM90491	Kadathinni Unit 1 - (Lot 235) Carter St - Building Maintenance	021/2022	Operating Expenses		(887.50)	206,738
2090389	BM90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building Maintenance	021/2022	Operating Expenses	682.50		207,421
2090389	BM90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building Maintenance	021/2022	Operating Expenses	522.50		207,943
2090389	BM90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building Maintenance	021/2022	Operating Expenses	892.50		208,836
2090389	BM90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building Maintenance	021/2022	Operating Expenses		(274.50)	208,561
2090389	BM90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building Maintenance	021/2022	Operating Expenses	695.50		209,257
2090399		COM HOUSE - Administration Allocated	021/2022	Operating Expenses		4.00	209,261
4090310	BC90491	Kadathinni Unit 1 - (Lot 235) Carter St - Building (Capital)	021/2022	Capital Expenses	1,200.00		210,461
4090310	BC90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building (Capital)	021/2022	Capital Expenses	1,200.00		211,661
4090310	BC90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building (Capital)	021/2022	Capital Expenses	5,400.00		217,061
4090310	BC90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building (Capital)	021/2022	Capital Expenses	5,400.00		222,461
4090310	BC90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building (Capital)	021/2022	Capital Expenses	7,570.00		230,031
4090310	BC90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building (Capital)	021/2022	Capital Expenses	5,400.00		235,431
2100111		SAN - Waste Collection	021/2022	Operating Expenses		8,918.00	244,349
2100117	W1001	Refuse Site Maintenance	021/2022	Operating Expenses	18,167.00		262,516
2100165	W1024	Waste Oil Facility Maintenance	021/2022	Operating Expenses	285.75		262,802
2100189	BM1009	Recycling Depot - Water Street - Building Maintenance	021/2022	Operating Expenses	773.45		263,575
2100192		SAN - Depreciation	021/2022	Operating Expenses		(2,045.00)	263,575
2100199		SAN - Administration Allocated	021/2022	Operating Expenses		9.00	263,584
2100211		SAN OTH - Waste Collection	021/2022	Operating Expenses	9,000.00		272,584
2100299		SAN OTH - Administration Allocated	021/2022	Operating Expenses		7.00	272,591
3100200		SAN OTH - Commercial Collection Charge	021/2022	Operating Revenue	1,270.00		273,861
2100311	W1002	Sewerage Scheme Maintenance	021/2022	Operating Expenses		(700.00)	273,161
2100399		SEW - Administration Allocated	021/2022	Operating Expenses		2.00	273,163
3100321		SEW - Septic Tank Inspection Fees	021/2022	Operating Revenue		(210.00)	272,953
2100411	W1003	Stormwater Drainage Maintenance	021/2022	Operating Expenses	33,072.00		306,025
2100555		ENVIRON - Contribution to Landcare	021/2022	Operating Expenses		(1,149.00)	304,876
3100500		ENVIRON - Contributions & Donations	021/2022	Operating Revenue	1,149.00		306,025
2100653		PLAN - Scheme Amendments	021/2022	Operating Expenses	2,500.00		308,525
2100699		PLAN - Administration Allocated	021/2022	Operating Expenses		17.00	308,542
2100710		COM AMEN - Motor Vehicle Expenses	021/2022	Operating Expenses		(2,579.00)	305,963
2100711	W1006	Cemetery Maintenance	021/2022	Operating Expenses		(4,871.00)	301,092
2100711	W1008	Arrino Cemetery Maintenance	021/2022	Operating Expenses	13,526.00		314,618
2100788	BO1008	Public Conveniences - Railway Road - Building Operations	021/2022	Operating Expenses		(4,320.00)	310,298
2100789	BM1006	Cemetery Buildings - Building Maintenance	021/2022	Operating Expenses	292.00		310,590
2100789	BM1008	Public Conveniences - Railway Road - Building Maintenance	021/2022	Operating Expenses	2,280.25		312,870
2100789	BM1114	Public Conveniences - Hockey Ground - Building Maintenance	021/2022	Operating Expenses	2,418.00		315,288
2100799		COM AMEN - Administration Allocated	021/2022	Operating Expenses		44.00	315,332
2110165	W1102	Community Hall Maintenance (Works Crew)	021/2022	Operating Expenses		(1,872.00)	313,460
2110165	W1018	Entrance Statement (Town Oval) Maintenance	021/2022	Operating Expenses	2,118.00		315,578
2110188	BO1101	Community Hall - Carter Street - Building Operations	021/2022	Operating Expenses		(5,719.00)	309,859
2110189	BM1101	Community Hall - Carter Street - Building Maintenance	021/2022	Operating Expenses	1,525.00		311,384
2110199		HALLS - Administration Allocated	021/2022	Operating Expenses		17.00	311,401
4110130		HALLS - Plant & Equipment (Capital)	021/2022	Capital Expenses	5,318.00		316,719
2110200		SWIM AREAS - Salaries	021/2022	Operating Expenses	10,177.00		326,896
2110289	BM1104	Swimming Pool - Maryhofer Street - Building Maintenance	021/2022	Operating Expenses	8,884.00		335,780
2110298		SWIM AREAS - Staff Housing Costs Allocated	021/2022	Operating Expenses	2,478.00		338,258
2110299		SWIM AREAS - Administration Allocated	021/2022	Operating Expenses	31.00		338,289
3110220		SWIM AREAS - Admissions	021/2022	Operating Revenue		(3,000.00)	335,289
2110365	W1105	Other Parks & Gardens Maintenance	021/2022	Operating Expenses		(15,092.00)	320,197
2110365	W1120	Centenary Water Feature Maintenance	021/2022	Operating Expenses	5,740.00		325,937
2110365	W210	Jack Thorpe Gardens Maintenance	021/2022	Operating Expenses		(3,373.00)	322,564
2110365	W220	Byrne Park Maintenance	021/2022	Operating Expenses		(5,373.00)	317,191
2110365	W230	Dominican Park Maintenance	021/2022	Operating Expenses		(34,286.00)	282,905
2110365	W260	Maryhofer Park Maintenance	021/2022	Operating Expenses	627.00		283,532
2110365	W290	Federation Park Maintenance	021/2022	Operating Expenses		(5,373.00)	278,159
2110366	W1107	Oval Maintenance	021/2022	Operating Expenses	21,066.00		299,225
2110366	W1113	Hockey Grounds Maintenance	021/2022	Operating Expenses	20,174.00		319,399
2110366	W1132	Basketball Courts Maintenance	021/2022	Operating Expenses	1,698.00		321,097
2110366	W1133	Netball Shed & Courts Maintenance	021/2022	Operating Expenses	1,268.00		322,365
2110367	W1110	Rollerblade Facility Maintenance	021/2022	Operating Expenses	698.00		323,063
2110368	W1134	Main/Railway Road Park And Playground Maintenance	021/2022	Operating Expenses	16,133.00		339,196
2110370		REC - Loan 161 Interest Repayments (SSL)	021/2022	Operating Expenses	83.48		339,280
2110388	BO1103	Pavillion - Oval - Building Operations	021/2022	Operating Expenses		(6,193.00)	333,087
2110388	BO1105	Gym - Slaughter Street - Building Operations	021/2022	Operating Expenses		(8,003.00)	325,084
2110388	BO1111	Pottery Shed - Building Operations	021/2022	Operating Expenses	629.00		325,713
2110388	BO1112	Playground Building - Hockey Ground - Building Operations	021/2022	Operating Expenses	2,133.00		327,846
2110388	BO1113	Hockey Shed - Building Operations	021/2022	Operating Expenses	1,186.00		329,032
2110389	BM1103	Pavillion - Oval - Building Maintenance	021/2022	Operating Expenses	1,526.00		330,558
2110389	BM1105	Gym- Slaughter Street - Building Maintenance	021/2022	Operating Expenses	2,076.00		332,634
2110389	BM1106	Sporting Club - Slaughter Street - Building Maintenance	021/2022	Operating Expenses	11,699.00		344,333
2110389	BM1111	Pottery Shed - Building Maintenance	021/2022	Operating Expenses	2,521.00		346,854
2110389	BM1113	Hockey Shed - Building Maintenance	021/2022	Operating Expenses	1,240.00		348,094
2110389	BM1133	Netball Shed - Oval - Building Maintenance	021/2022	Operating Expenses	238.50		348,332
2110392		REC - Depreciation	021/2022	Operating Expenses		(14,714.00)	348,332
2110399		REC - Administration Allocated	021/2022	Operating Expenses		23.00	348,355
3110310	LRCPI02	Lrcip Dominican Park Income (Phase 2)	021/2022	Operating Revenue	2,000.00		350,355
3110320		REC - Fees & Charges	021/2022	Operating Revenue	7,500.00		357,855
3110336		REC - Loan 161 Interest Received	021/2022	Operating Revenue		(83.48)	357,772
4110310	BC1103	Pavillion - Oval - Building (Capital) (New Gym)	021/2022	Capital Expenses	482.00		358,254
4110310	BC1106	Sporting Club - Slaughter Street - Building (Capital) (Air-Con)	021/2022	Capital Expenses	3,960.00		362,214
4110370	PC005	Skate Park	021/2022	Capital Expenses		(51.00)	362,163
4110370	PC006	Lovelock Soak Plumblings	021/2022	Capital Expenses	32,119.00		394,282

4110370	PC007	Dominican Park	021/2022	Capital Expenses		(15,393.00)	378,889
4110382		REC - Loan 161 Principal Repayments (SSL)	021/2022	Capital Expenses	19,988.20		398,877
5110358		REC - Self Supporting Loan 161 Principal Received	021/2022	Capital Revenue		(19,988.20)	378,889
2110465	W1007	Fm Transmitter Maintenance	021/2022	Operating Expenses		(1,000.00)	377,889
2110488	BO1007	Fm Radio Transmitter Buildings - Nebru Road - Bulding Operation	021/2022	Operating Expenses	939.00		378,828
2110516		LIBRARY - Postage and Freight	021/2022	Operating Expenses		(500.00)	378,328
2110541		LIBRARY - Subscriptions & Memberships	021/2022	Operating Expenses		(500.00)	377,828
2110599		LIBRARY - Administration Allocated	021/2022	Operating Expenses			377,871
2110688	BO1311	Old Nurses Quarter - Thomas Street - Building Operations	021/2022	Operating Expenses	1,921.00		379,792
2110689	BM1311	Old Nurses Quarter - Thomas Street - Building Maintenance	021/2022	Operating Expenses	898.00		380,690
2110689	BM1313	Nurses Quarters Ground Maintenance	021/2022	Operating Expenses	2,548.00		383,238
2110711	EV0005	Nadc National Australia Day Expenditure	021/2022	Operating Expenses		(8,000.00)	375,238
2110725	EV0003	Western Desert Race	021/2022	Operating Expenses	15,659.00		390,897
2110725	EV0004	Christmas Decorations	021/2022	Operating Expenses	1,634.00		392,531
2110765	W1323	Arrino Community Gardens Maintenance	021/2022	Operating Expenses	5,697.00		398,228
2110799		OTH CUL - Administration Allocated	021/2022	Operating Expenses	21.00		398,249
3110710	EV10005	Nadc National Australia Day Income	021/2022	Operating Revenue	8,000.00		406,249
3120114	WABNI002	Wabn Dual Use Path Construction Income 2021-22 Income	021/2022	Operating Revenue		(46,000.00)	360,249
2120231	SWEEP	Street Sweeping/Cleaning	021/2022	Operating Expenses	20,792.00		381,041
2120235		ROADM - Traffic Signs/Equipment (Safety)	021/2022	Operating Expenses	2,000.00		383,041
2120288	BO1230	Shire Depot - Talc Road - Building Operations	021/2022	Operating Expenses		(8,982.00)	374,059
2120289	BM1230	Shire Depot - Talc Road - Building Maintenance	021/2022	Operating Expenses	11,215.00		385,274
2120289	BM1231	Depot Grounds Maintenance	021/2022	Operating Expenses		(22,000.00)	363,274
2120292		ROADM - Depreciation	021/2022	Operating Expenses	(1,517,870.00)		363,274
2120299		ROADM - Administration Allocated	021/2022	Operating Expenses	5.00		363,279
3120230		ROADM - Other Grants - Flood Damage	021/2022	Operating Revenue	13,114.00		376,393
2120380		PLANT - Depreciation	021/2022	Operating Expenses	787,376.00		376,393
2120391		PLANT - Loss on Disposal of Assets	021/2022	Operating Expenses	(2,589.52)		376,393
2120399		PLANT - Administration Allocated	021/2022	Operating Expenses	15.00		376,408
3120390		PLANT - Profit on Disposal of Assets	021/2022	Operating Revenue	(2,010.48)		376,408
4120330	PA5008	New Caterplair Loader	021/2022	Capital Expenses		(5,600.00)	370,808
4120330	PA5020	New Ride On Mower	021/2022	Capital Expenses	3,194.00		374,002
4120330	PA7126	3.6 X 19.20 Hdb Bob Cat Tailer	021/2022	Capital Expenses	5,492.00		379,494
4120330	PA7223	8X5 Hd Tradesman Trailer With Full Length Sheel From The Roof	021/2022	Capital Expenses	6,736.00		386,230
5120350		PLANT - Proceeds on Disposal of Assets	021/2022	Capital Revenue		(4,600.00)	381,630
5120351		PLANT - Realisation on Disposal of Assets	021/2022	Capital Revenue	4,600.00		381,630
5120381		PLANT - Transfers from Reserve	021/2022	Capital Revenue	5,600.00		387,230
2120516		LICENSING - Postage and Freight	021/2022	Operating Expenses		(30.00)	387,200
2120520		LICENSING - Communication Expenses	021/2022	Operating Expenses		(450.00)	386,750
2120599		LICENSING - Administration Allocated	021/2022	Operating Expenses	78.00		386,828
3120502		LICENSING - Transport Licensing Commission	021/2022	Operating Revenue	14,000.00		400,828
2120689	BM1312	Airstrip Shed - Building Maintenance	021/2022	Operating Expenses	2,298.00		403,126
2120699		AERO - Administration Allocated	021/2022	Operating Expenses	8.00		403,134
2130111		RURAL - Noxious Weed Control	021/2022	Operating Expenses	3,629.00		406,763
2130112		RURAL - Vermin Control	021/2022	Operating Expenses		(140.00)	406,623
2130199		RURAL - Administration Allocated	021/2022	Operating Expenses	1.00		406,624
2130265	W270	Information Bay Maintenance Railway Rd (Town)	021/2022	Operating Expenses	6,094.00		412,718
2130265	W1136	Camp (Glyde St) Maintenance	021/2022	Operating Expenses	1,841.25		414,559
2130265	W1310	Information Bay & Arrino Rest Area Maintenance	021/2022	Operating Expenses		(3,749.00)	410,810
2130266	W1032	Caravan Park Maintenance	021/2022	Operating Expenses	6,745.00		417,555
2130266	W1137	Caravan Park (Temporary) Old Drive In Site Maintenance	021/2022	Operating Expenses	359.00		417,914
2130288	BO1303	Tourist Centre - Lot 90 Railway Road - Building Operations	021/2022	Operating Expenses	643.00		418,557
2130289	W1303	Visitor Centre Maintenance	021/2022	Operating Expenses	814.00		419,371
2130292		TOUR - Depreciation	021/2022	Operating Expenses	1,626.00		419,371
2130299		TOUR - Administration Allocated	021/2022	Operating Expenses	64.00		419,435
3130221		TOUR - Caravan Park Fees	021/2022	Operating Revenue		(1,000.00)	418,435
2130352		BUILD - Consultants	021/2022	Operating Expenses	3,000.00		421,435
2130399		BUILD - Administration Allocated	021/2022	Operating Expenses	34.00		421,469
2130699		ECON DEV - Administration Allocated	021/2022	Operating Expenses	46.00		421,515
2130865	W1201	Lovelock Soak Maintenance/Operations	021/2022	Operating Expenses	9,224.00		430,739
2130865	W1202	Glyde Street Standpipe Maintenance/Operations	021/2022	Operating Expenses		(25,316.00)	405,423
2130865	W1203	Arrino Standpipe Maintenance/Operations	021/2022	Operating Expenses	14,084.00		419,507
2130889	BM013	Westrail Building - Railway Road - Building Maintenance	021/2022	Operating Expenses		(6,000.00)	413,507
2130889	BM1021	Duffy'S Store - Railway Road - Building Maintenance	021/2022	Operating Expenses	2,096.00		415,603
2130889	BM1027	Thrift Shop - Maley Street - Building Maintenance	021/2022	Operating Expenses	2,013.00		417,616
2130899		OTH ECON - Administration Allocated	021/2022	Operating Expenses	12.00		417,628
3130821		OTH ECON - Standpipe Income	021/2022	Operating Revenue	20,000.00		437,628
2140187	PW004	Private Works - General	021/2022	Operating Expenses	4,375.00		442,003
2140187	PW005	Private Works - Talc Mine	021/2022	Operating Expenses	4,860.00		446,863
2140199		PRIVATE - Administration Allocated	021/2022	Operating Expenses	1.00		446,864
3140120		PRIVATE - Private Works Income	021/2022	Operating Revenue		(11,000.00)	435,864
2140400		POC - Internal Plant Repairs - Wages & O/Head	021/2022	Operating Expenses	86,608.00		522,472
2140412		POC - Fuels and Oils	021/2022	Operating Expenses		(4,750.00)	517,722
2140492		POC - Depreciation	021/2022	Operating Expenses	(8,805.00)		517,722
2140494		POC - LESS Plant Operation Costs Allocated to Works	021/2022	Operating Expenses		(73,053.00)	444,669
2140203		ADMIN - Uniforms	021/2022	Operating Expenses	3,750.00		448,419
2140210		ADMIN - Motor Vehicle Expenses	021/2022	Operating Expenses		(15,199.00)	433,220
2140216		ADMIN - Postage and Freight	021/2022	Operating Expenses	1,000.00		434,220
2140220		ADMIN - Communication Expenses	021/2022	Operating Expenses	6,000.00		440,220
2140221		ADMIN - Information Technology	021/2022	Operating Expenses		(10,000.00)	430,220
2140230		ADMIN - Insurance Expenses (Other than Bld and W/Comp)	021/2022	Operating Expenses		(3,436.64)	426,784
2140240		ADMIN - Advertising and Promotion	021/2022	Operating Expenses		(7,000.00)	419,784
2140252		ADMIN - Consultants	021/2022	Operating Expenses	50,000.00		469,784
2140288	BO4002	Admin Office - 132 Railway Rd - Building Operations	021/2022	Operating Expenses		(15,707.00)	454,077
2140289	BM4002	Admin Office - 132 Railway Rd - Building Maintenance	021/2022	Operating Expenses		(6,302.00)	447,775
2140292		ADMIN - Depreciation	021/2022	Operating Expenses	19,280.00		447,775
2140298		ADMIN - Admin Staff Housing Costs Allocated	021/2022	Operating Expenses		(7,002.00)	440,773
2140299		ADMIN - Administration Overheads Recovered	021/2022	Operating Expenses		(1,385.00)	439,388
2140304		PWO - Training & Development	021/2022	Operating Expenses		(31,600.00)	407,788
2140307		PWO - Protective Clothing	021/2022	Operating Expenses	9,000.00		416,788
2140308		PWO - Other Employee Expenses	021/2022	Operating Expenses	4,282.00		421,070
2140310		PWO - Motor Vehicle Expenses	021/2022	Operating Expenses	15,682.00		436,762
2140318		PWO - Expendable Tools / Consumables	021/2022	Operating Expenses	12,600.00		449,362
2140323		PWO - Sick Pay	021/2022	Operating Expenses		(9,038.00)	440,324
2140330		PWO - OHS and Toolbox Meetings	021/2022	Operating Expenses		(400.00)	439,924
2140398		PWO - Staff Housing Costs Allocated	021/2022	Operating Expenses	1,129.00		441,053
2140399		PWO - Administration Allocated	021/2022	Operating Expenses	392.00		441,445
2140393		PWO - Less - Allocated to Works (PWO's)	021/2022	Operating Expenses		(2,056.89)	439,388
3140502		SAL - Reimbursement - Parental Leave	021/2022	Operating Revenue	12,641.73		452,029
				(650,073)	1,193,816	(741,787)	452,029

KEY INFORMATION

		Debtors Trial Balance						
		As at 31.03.2022						
Debtor #	Name	Credit Limit	31.12.2021		30.01.2022	01.03.2022	31.03.2022	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
		(90Days)						
C102		5455.22	407	0.00	0.00	0.00	5455.22	
C117		0.00	0	0.00	0.00	600.00	600.00	
F14		0.00	0	0.00	0.00	13114.49	13114.49	
F29		0.00	0	0.00	0.00	0.00	-320.00	
H48		0.00	0	200.00	200.00	400.00	800.00	
H54		0.00	0	0.00	100.00	0.00	100.00	
I17		0.00	0	0.00	10.00	0.00	10.00	
J23		492.22	101	0.00	0.00	0.00	492.22	
M19		0.00	0	0.00	256.17	0.00	256.17	
N26		0.00	0	0.00	0.00	1200.00	1200.00	
O17		0.00	0	0.00	0.00	0.00	-120.00	
T8		0.00	0	0.00	2174.55	0.00	2174.55	
T52		0.00	0	0.00	0.00	0.00	-332.20	
T57		0.00	0	0.00	0.00	30.00	30.00	
T78		0.00	0	0.00	0.00	192.50	192.50	
W60		0.00	0	0.00	34.43	0.00	34.43	
W101		38.50	114	400.00	257.14	0.00	695.64	
Totals --- Credit Balances:		-772.20	5985.94	600.00	3032.29	15536.99	24383.02	

Commonwealth Corporate Charge Card

1 March, 2022 to 29 March, 2022

Chief Executive Officer

Annual Charge for Grammarly	\$	813.81
International Transer Fee for Grammarly	\$	20.35
	\$	834.16

Deputy Chief Executive Officer

EXETEL PTY LTD Monthly Charge	\$	287.90
	\$	-
	\$	287.90

Annual Card Fees	\$	-
------------------	----	---

Total Direct Debit Payment made on 01/04/2022	\$	1,122.06
---	----	-----------------

Police Licensing

Direct Debits from Trust Account

01/03/2022 - 31/03/2022

CBA Police Licensing Account

Wednesday, 2 March 2022	-\$	212.10
Thursday, 3 March 2022	-\$	909.60
Tuesday, 8 March 2022	-\$	802.85
Wednesday, 9 March 2022	-\$	189.35
Thursday, 10 March 2022	-\$	1,369.40
Tuesday, 15 March 2022	-\$	128.90
Wednesday, 16 March 2022	-\$	951.70
Thursday, 17 March 2022	-\$	8,513.65
Tuesday, 22 March 2022	-\$	10,843.30
Wednesday, 23 March 2022	-\$	330.35
Thursday, 24 March 2022	-\$	856.80
Thursday, 31 March 2022	-\$	7,604.00
Thursday, 31 March 2022	-\$	1,482.65
	\$	-
Total Direct Debits	-\$	34,194.65

Bank Fees

Direct Debits from Muni Account
01/03/2022 - 31/03/2022

Total direct debited from Municipal Account	\$	196.47
---	----	--------

Payroll

01/03/2022 - 31/03/2022

Tuesday, 1 March 2022	\$	34,549.62
Tuesday, 15 March 2022	\$	37,735.76
Tuesday, 29 March 2022	\$	38,461.52
	\$	110,746.90

Date: 19/04/2022
Time: 3:43:34PM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of March 2022

USER: Donna Newton
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Batavia Coast Trimmers		
EFT17862	04/03/2022	Contractor		10,897.00
		Bob Waddell & Associates Pty Ltd		
EFT17863	04/03/2022	Consultant		123.75
		Robert Ross Waddell T/A Bob Waddell Consultant		
EFT17864	04/03/2022	Consultant		3,671.25
		Toll Transport Pty Ltd		
EFT17865	04/03/2022	Monthly Account		12.25
		The Trustee For Danblue Family Trust T/a Commercial Hotel Three Springs		
EFT17866	04/03/2022	Monthly Account		220.00
		Mitchell & Brown RetraVision		
EFT17867	04/03/2022	Monthly Account		1,175.00
		INFINITUM TECHNOLOGIES PTY LTD		
EFT17868	04/03/2022	Contractor		1,219.13
		Local Government Professionals Australia WA		
EFT17869	04/03/2022	Membership Fee		75.00
		Perfect Computer Solutions Pty Ltd		
EFT17870	04/03/2022	Monthly Account		170.00
		Rebecca Edwards		
EFT17871	04/03/2022	Refund of Community Gym Membership		190.00
		Sweetman's Ampol Cafe		
EFT17872	04/03/2022	Monthly Account		162.00
		Three Springs IGA		
EFT17873	04/03/2022	Monthly Account		93.26
		Three Springs Rural Services		
EFT17874	04/03/2022	Monthly Account		134.94
		The Trustee For Lotsu Family Trust T/as Shire Of Three Springs Medical Centre		
EFT17875	04/03/2022	Contract Payment		55,000.00
		Van't Veer Services		
EFT17876	04/03/2022	Monthly Account		151.45
		WA Treasury Corporation		
EFT17877	04/03/2022	Loan No. 161 Interest payment - Loan 161 - Self Supporting Loan TSSC		20,084.40
		Australian Taxation Office		
EFT17878	11/03/2022	BAS Remittance for Feb 2022		7,814.00
		Screenlink Pty Ltd T/A Aussie IT, WA Ink and Batteries Plus		
EFT17879	11/03/2022	Monthly Account		169.46
		BOC Gases		
EFT17880	11/03/2022	Monthly Account		32.93
		B W McGree		
EFT17881	11/03/2022	Contractor		70.00
		Breeze Connect Pty Ltd		
EFT17882	11/03/2022	Monthly Account		87.09
		Toll Transport Pty Ltd		
EFT17883	11/03/2022	Monthly Account		78.78
		Redmach Pty Ltd T/A Redmac Ag Services		
EFT17884	11/03/2022	Monthly Account		844.21
		Cleanaway Pty Ltd		
EFT17885	11/03/2022	Monthly Refuse Collection		9,419.86
		Exetel Pty Ltd		

Date: 19/04/2022
Time: 3:43:34PM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of March 2022

USER: Donna Newton
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT17886	11/03/2022	Exetel Pty Ltd Monthly Account		3,344.70
EFT17887	11/03/2022	Geraldton Lock & Key Specialists Monthly Account		26.40
EFT17888	11/03/2022	Landgate Midland Monthly Account		130.41
EFT17889	11/03/2022	Sweetman's Ampol Cafe Monthly Account		393.00
EFT17890	11/03/2022	Westrac Pty Ltd Monthly Account		2,567.40
EFT17891	11/03/2022	WA Contract Ranger Services Pty Ltd Contract Ranger Services		561.00
EFT17892	17/03/2022	Bob Waddell & Associates Pty Ltd Consultant		907.50
EFT17893	17/03/2022	Robert Ross Waddell T/A Bob Waddell Consultant Consultant		11,426.25
EFT17894	17/03/2022	Toll Transport Pty Ltd Monthly Account		87.77
EFT17895	17/03/2022	Evolution Traffic Management Pty Ltd Consultant		330.00
EFT17896	17/03/2022	The Trustee For The A & V Giltrow Family Trust T/as Geraldton Trophy & Engraving Centre Monthly Account		235.95
EFT17897	17/03/2022	The Trustee For The Singleton Family Trust T/a N & M Industries Monthly Account		880.00
EFT17898	17/03/2022	Officeworks Monthly Account		543.64
EFT17899	17/03/2022	Perfect Computer Solutions Pty Ltd Contractor		425.00
EFT17900	17/03/2022	The Royal Life Saving Society WA Monthly Account		77.00
EFT17901	17/03/2022	Sam Watts REFUND OF GYM FOB BOND TO SAM WATTS		30.00
EFT17902	17/03/2022	Three Springs Rural Services Monthly Account		1,254.43
EFT17903	17/03/2022	Top-Flight Roof Restoration & Painting Services Contractor		8,888.00
EFT17904	17/03/2022	The Trustee For Lotsu Family Trust T/as Shire Of Three Springs Medical Centre Pre Employment Medical		902.00
EFT17905	17/03/2022	Tahlia Grace Faux REFUND OF GYM FOB BOND - TAHLIA FAUX		30.00
EFT17906	25/03/2022	Bob Waddell & Associates Pty Ltd Consultant		123.75
EFT17907	25/03/2022	Robert Ross Waddell T/A Bob Waddell Consultant Consultant		330.00
EFT17908	25/03/2022	Toll Transport Pty Ltd Monthly Account		46.71
EFT17909	25/03/2022	Winc Australia Pty Limited Monthly Account		297.76
EFT17910	25/03/2022	Christopher Shaun Connaughton Councillor Sitting Fees		2,237.50

Date: 19/04/2022
Time: 3:43:34PM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of March 2022

USER: Donna Newton
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT17911	25/03/2022	Nadine Eva Councillor Sitting Fees		1,300.00
EFT17912	25/03/2022	Julia Ennor Councillor Sitting Fees		1,300.00
EFT17913	25/03/2022	Robert James Heal Councillor Sitting Fees		1,300.00
EFT17914	25/03/2022	Joseph Desire Clency Sampson Employee Expense Claim		57.60
EFT17915	25/03/2022	Jorge El Khouri T/as Khouri Engineering Services Contractor		9,416.00
EFT17916	25/03/2022	Chris Lane Councillor Sitting Fees		5,850.00
EFT17917	25/03/2022	Medelect Biomedical Services Monthly Account		467.50
EFT17918	25/03/2022	Jennifer Dorothy Mutter Councillor Sitting Fees		1,500.00
EFT17919	25/03/2022	Midwest Turf Supplies Contractor		2,516.00
EFT17920	25/03/2022	Zachary Thomas Kennedy Mills Councillor Sitting Fees		1,300.00
EFT17921	25/03/2022	J M & S Enterprises Pty Ltd T/As RBC Rural Monthly Account		315.00
EFT17922	25/03/2022	Perfect Computer Solutions Pty Ltd Contractor		382.50
EFT17923	25/03/2022	QTM Pty Ltd Quality Traffic Management Consultant		990.00
EFT17924	25/03/2022	Three Springs - Arrino Rsl (wa) Sub-branch Grant Funding for Anzac Day		3,300.00
EFT17925	25/03/2022	Geraldton SPECIALIST WHOLESALERS PTY LTD T/A TRUCKLINE Monthly Account		2,274.09
EFT17926	25/03/2022	Three Springs Rural Services Monthly Account		1,055.59
EFT17927	25/03/2022	Keith Alan Woodward Employee Expense Claim		279.28
EFT17928	30/03/2022	BOC Gases Monthly Cylinder Tracking Charges		36.46
EFT17929	30/03/2022	Robert Ross Waddell T/A Bob Waddell Consultant Consultant		1,113.75
EFT17930	30/03/2022	Toll Transport Pty Ltd Monthly Account		11.46
EFT17931	30/03/2022	INTERACOUSTICS PTY LTD T/A DiaTec Service Provider		308.00
EFT17932	30/03/2022	Geraldton Fuel Company Pty Ltd (Refuel Australia) Fuel Account		22,820.73
EFT17933	30/03/2022	The Trustee For McAuliffe Family Trust T/A Mingenew Tyre Services Pty Ltd Monthly Account		730.40
EFT17934	30/03/2022	Office of the Auditor General Fee for Audit Year End 30 June 2021		43,780.00
EFT17935	30/03/2022	Perfect Computer Solutions Pty Ltd Contractor		765.00
		Dudawa Haulage		

Date: 19/04/2022
Time: 3:43:34PM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of March 2022

USER: Donna Newton
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT17936	30/03/2022	Dudawa Haulage Contractor		33,401.94
EFT17937	30/03/2022	Sigma Companies Group PTY. LTD. T/a Sigma Chemicals Monthly Account		4,532.00
EFT17938	30/03/2022	The Trustee For Lotsu Family Trust T/as Shire Of Three Springs Medical Centre Pre Employment Medical		429.00
EFT17939	30/03/2022	Westrac Pty Ltd Machinery Repair		12,844.36
EFT17940	30/03/2022	WA Contract Ranger Services Pty Ltd Contract Ranger Services		561.00
EFT17941	30/03/2022	Western Stabilisers Pty Ltd Contractor - Tender RFQ-2021-22-5.		43,766.26
EFT17942	30/03/2022	Zed Elect Contractor		1,837.22
DD13587.1	01/03/2022	Water Corporation Water Use and Service Charge Account		6,807.05
DD13597.1	02/03/2022	Water Corporation Water Use and Service Charge Account		16,298.48
DD13602.1	01/03/2022	Westnet Pty Ltd Annual DNS Mail Relay Charges		90.00
DD13613.1	02/03/2022	Telstra Monthly Account		25.00
DD13621.1	10/03/2022	Telstra Monthly Telephone Account		1,339.70
DD13630.1	01/03/2022	The Trustee For Aware Super T/a Aware Super Pty Ltd Payroll deductions		5,253.36
DD13630.2	01/03/2022	ANZ Smart Choice Super Superannuation contributions		261.79
DD13630.3	01/03/2022	Retail Employees Superannuation Pty Ltd (REST) Superannuation contributions		227.41
DD13630.4	01/03/2022	Cbus Super Superannuation contributions		222.89
DD13638.1	03/03/2022	Commonwealth Bank of Australia Monthly Credit Card Account		245.90
DD13639.1	18/03/2022	Telstra Monthly Telephone Account		152.36
DD13640.1	21/03/2022	Synergy Electricity Usage Charges		5,619.68
DD13648.1	02/03/2022	Department Of Transport - Daily Licensing POLICE LICENSING DIRECT DEBIT PAYMENT FOR 02/03/2022		212.10
DD13649.1	24/03/2022	Telstra Monthly Mobile Account		502.13
DD13650.1	25/03/2022	Synergy Monthly Account		2,375.88
DD13654.1	03/03/2022	Department Of Transport - Daily Licensing POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 03/03/2022		909.60
DD13655.1	28/03/2022	Synergy Monthly Electricity Account		1,448.65
DD13658.1	08/03/2022	Department Of Transport - Daily Licensing POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 08/03/2022		802.85
DD13664.1	30/03/2022	Telstra Monthly Account		25.00

Date: 19/04/2022
Time: 3:43:34PM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of March 2022

USER: Donna Newton
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Synergy		
DD13665.1	31/03/2022	Monthly Electricity Account		593.18
		The Trustee For Aware Super T/a Aware Super Pty Ltd		
DD13669.1	15/03/2022	Payroll deductions		4,913.40
		ANZ Smart Choice Super		
DD13669.2	15/03/2022	Superannuation contributions		261.79
		Retail Employees Superannuation Pty Ltd (REST)		
DD13669.3	15/03/2022	Superannuation contributions		227.41
		Cbus Super		
DD13669.4	15/03/2022	Superannuation contributions		222.89
		Amp Limited		
DD13669.5	15/03/2022	Superannuation contributions		138.67
		Australian Super		
DD13669.6	15/03/2022	Superannuation contributions		222.89
		Department Of Transport - Daily Licensing		
DD13670.1	09/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 09/03/2022		189.35
		Department Of Transport - Daily Licensing		
DD13675.1	10/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 10/03/2022		1,369.40
		Department Of Transport - Daily Licensing		
DD13682.1	15/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 15/03/2022		128.90
		Department Of Transport - Daily Licensing		
DD13685.1	16/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 16/03/2022		951.70
		Department Of Transport - Daily Licensing		
DD13685.2	17/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 17/03/2022		8,513.65
		Department Of Transport - Daily Licensing		
DD13690.1	22/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 22/03/2022		10,843.30
		Department Of Transport - Daily Licensing		
DD13695.1	23/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 23/03/2022		330.35
		Department Of Transport - Daily Licensing		
DD13702.1	24/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 24/03/2022		856.80
		The Trustee For Aware Super T/a Aware Super Pty Ltd		
DD13707.1	29/03/2022	Payroll deductions		4,503.20
		ANZ Smart Choice Super		
DD13707.2	29/03/2022	Superannuation contributions		322.18
		Retail Employees Superannuation Pty Ltd (REST)		
DD13707.3	29/03/2022	Superannuation contributions		227.41
		Cbus Super		
DD13707.4	29/03/2022	Superannuation contributions		222.89
		Amp Limited		
DD13707.5	29/03/2022	Superannuation contributions		118.08
		Australian Super		
DD13707.6	29/03/2022	Superannuation contributions		372.46
		Department Of Transport - Daily Licensing		
DD13711.1	31/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 31/03/2022		7,604.00
		Department Of Transport - Daily Licensing		
DD13730.2	31/03/2022	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 31/03/2022		1,482.65

Date: 19/04/2022
Time: 3:43:34PM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of March 2022

USER: Donna Newton
PAGE: 6

Cheque /EFT	Name	INV	
No	Date	Invoice Description	Amount
			Amount

REPORT TOTALS

Bank Code	Bank Name	TOTAL
CBA-LIC	POLICE LICENSING BANK ACCOUNT - CB	34,194.65
CBA-MUNI	MUNICIPAL BANK ACCOUNT - CBA	401,754.80
TOTAL		435,949.45