ATTACHMENT BOOK

ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
24 SEPTEMBER 2025

Heart of North Midlands

CONTENTS OF ATTACHMENTS
ORDINARY COUNCIL MEETING
24 SEPTEMBER 2025

tpdrafting

DESIGN & DRAFTING SERVICES

16 Cousins Street
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Planning Support Letter

Proposed Short Stay Accommodation – Three Springs Hotel
Lots 70, 71 & 72, Corner of Thomas Street & Carter Road, Three Springs WA

To Whom It May Concern,

I am writing in support of the proposed development at the **Three Springs Hotel**, which seeks approval for the installation of **six (6) additional short stay accommodation buildings** on Lots 70, 71 and 72 at the corner of Thomas Street and Carter Road.

The proposal involves:

- Delivery of 6 Total **transportable 4 man single-person cabins with ensuites**;
- Removal of **two (2) existing units** to allow for the development; and
- A staged approach, whereby **two (2) of the new buildings will be removed upon completion of the associated project**, ensuring the long-term built form outcome remains consistent with the local planning framework.

Alignment with Local and State Planning Objectives

The proposal is consistent with the objectives of the **Planning and Development (Local Planning Schemes) Regulations 2015** and the **Shire of Three Springs Local Planning Scheme No. 2**, as it:

- Provides **short-term worker accommodation** to meet a demonstrated demand generated by an upcoming **18-month commercial project** of regional benefit;
- Supports the **economic growth and vitality** of the Three Springs townsite by increasing local patronage of shops, services, and hospitality venues;
- Maintains compatibility with the existing land use of the Three Springs Hotel site, where short stay accommodation is already an established and appropriate use.

Traffic, Access and Parking Considerations

Recognising the site's **limited parking capacity**, the applicant has incorporated measures to responsibly manage transport demand, including:

- **Bus transfers** for accommodated workers, with designated pick-up and drop-off along Thomas Street to reduce individual vehicle use;
- **Additional parking provision** to the rear of the hotel; and
- The opportunity for **overflow street parking** along Thomas Street.

These measures will ensure traffic and parking impacts are minimised, in line with the intent of **State Planning Policy 7.3 – Residential Design Codes (R-Codes)** to balance functional outcomes with the amenity of the local community.

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Community and Economic Benefit

The proposed development responds to a **short-term but critical accommodation need**, ensuring the region is well-positioned to support the delivery of the commercial project. The flow-on benefits will extend to local businesses, tourism, and services, reinforcing Three Springs' role as an important regional centre.

Conclusion

The proposal represents a practical and well-considered short stay accommodation solution that:

- Aligns with the intent of the local planning scheme;
- Manages potential amenity and parking impacts; and
- Delivers clear **economic and social benefits** to the town of Three Springs & surrounding areas.

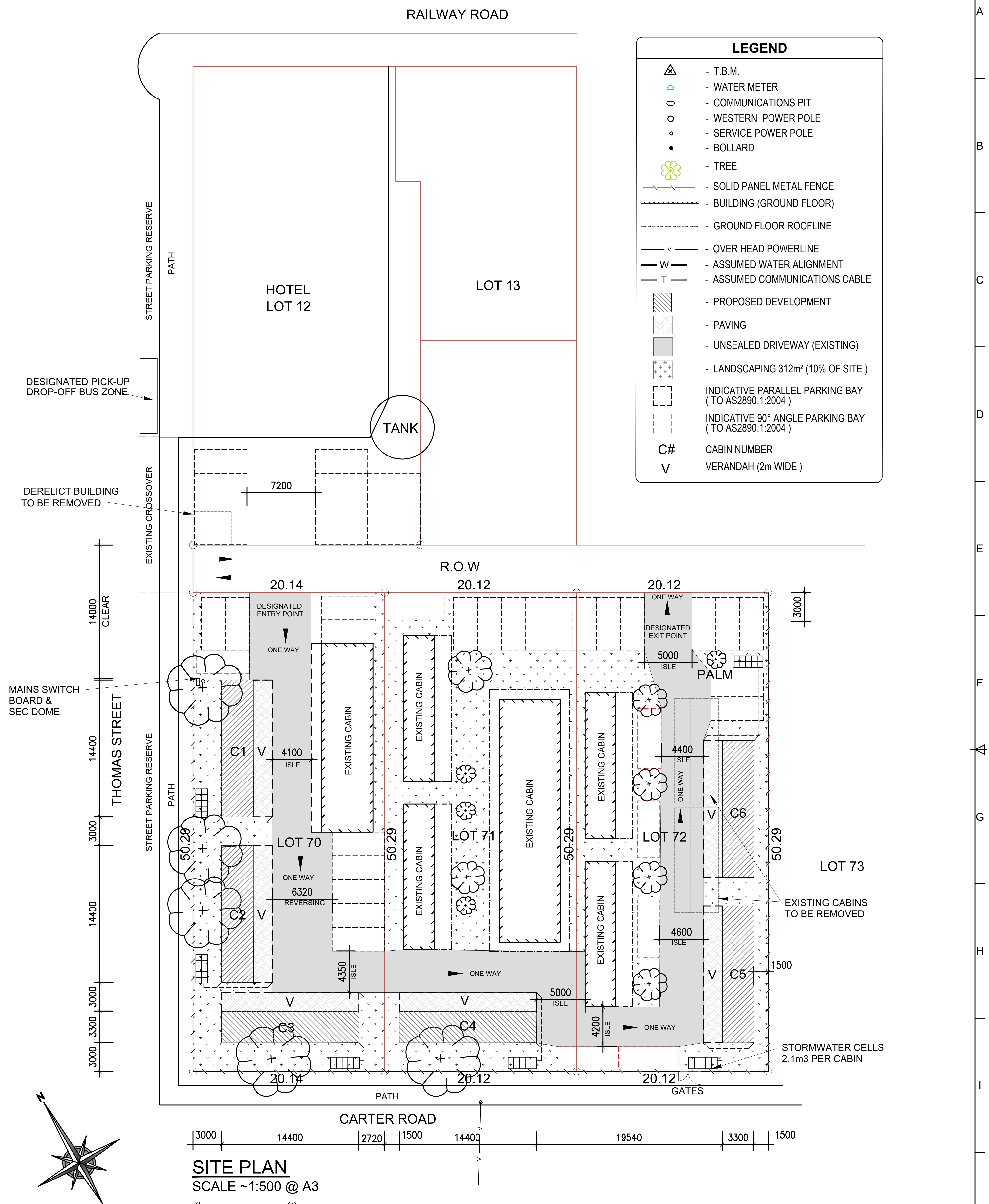
On this basis, I respectfully request that the Shire provide **favourable consideration** to this application.

Yours sincerely,

Todd Parker

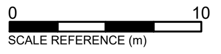
TPDrafting

21.08.2025



SITE PLAN

SCALE ~1:500 @ A3



PLANNING CALCULATIONS

- LOT AREAS - COMMERCIAL ZONING

LOT 70 - 1012m²
LOT 71 - 1012m²
LOT 72 - 1012m²
TOTAL - 3036m²

- OPEN SPACE

EXISTING CABINS - 465m²
PROPOSED CABINS - 285m²
TOTAL - 750m²

750 / 3036 x 100 = 24.70 %
TOTAL OPEN SPACE = 75.30 %

- LANDSCAPING = 841m² = 841/3036 x100 = 27.70 OF TOTAL SITE
- CARPARKING 29 TOTAL BAYS (70,71,72)
  11 TOTAL BAYS (REAR HOTEL)
  13 TOTAL BAYS (THOMAS STREET)

AVAILABLE PARKING 53 TOTAL BAYS

- ROOMS - 48 TOTAL 1 PARKING SPACE PER ROOM AS PER LOCAL PLANNING SCHEME NUMBER 3

STORMWATER CALCULATIONS

FORMULA FOR SANDY SUBSOILS (COMMERCIAL)

= TOTAL IMPERVIOUS AREA * in m² x 0.9 x 0.031
= STORAGE VOLUME REQUIRED IN m³
* TOTAL IMPERVIOUS AREA (ROOFS, PAVING ETC.)

CALCULATION

TOTAL IMPERVIOUS AREA = (ROOF) 76m² = 76m²
76 x 0.9 x 0.031 = 2.12m³ OF STORAGE REQUIRED (PER CABIN)
1 x 600 x 400 x 400 CELL = 0.10m³ OF STORAGE
EG. 21 CELLS = 2.10m³ OF STORAGE
IT IS THE BUILDERS RESPONSIBILITY TO ENSURE THAT
ALL STORM WATER IS RETAINED WITH-IN THE LOT

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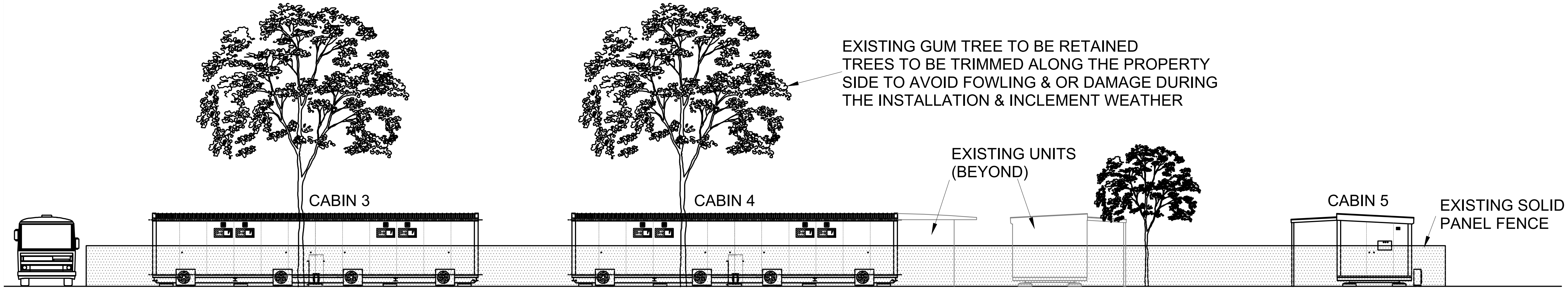
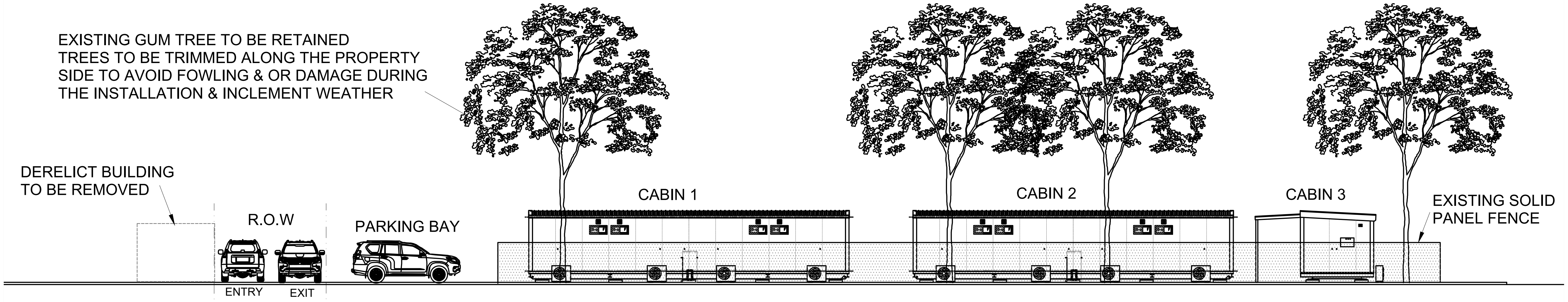
RevNo	Revision note	Date	Signature	Checked
A	ISSUE DEVELOPMENT APPROVAL	21.08.25		TPD

Itemref	Quantity	Title/Name, designation, material, dimension etc	Article No./Reference
Designed by: TPD	Checked by	Approved by - date	Filename	Date: 21.08.2025	Scale: 1:500@A3
Project: PROPOSED x6 ACCOMMODATION BUILDINGS LOTS 70 71 & 72 CARTER RD THREE SPRINGS FOR THE THREE SPRINGS HOTEL		Description: SITE LAYOUT	Job#: 25-38	Edition: RevA	Sheet: 1OF3



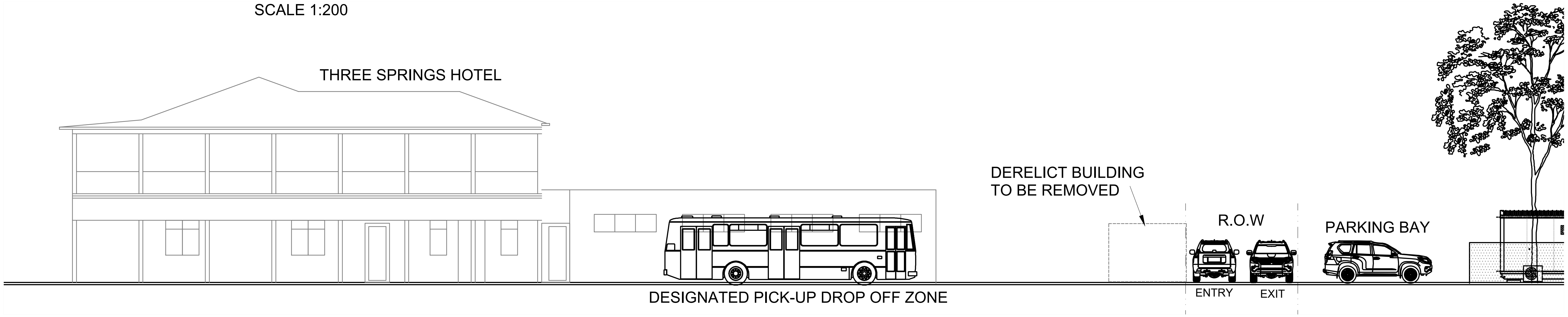
CARTER ROAD ELEVATION

SCALE 1:200



THOMAS STREET (SOUTH) ELEVATION

SCALE 1:200



THOMAS STREET (NORTH) ELEVATION

SCALE 1:200

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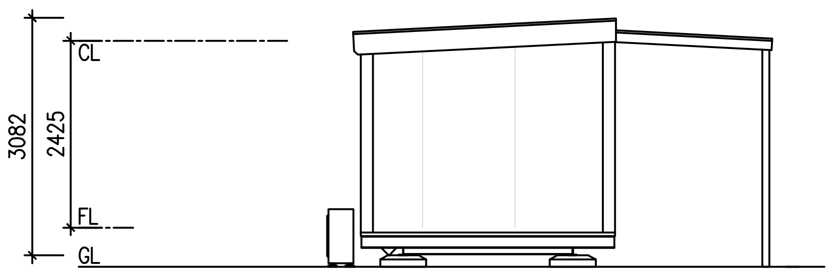
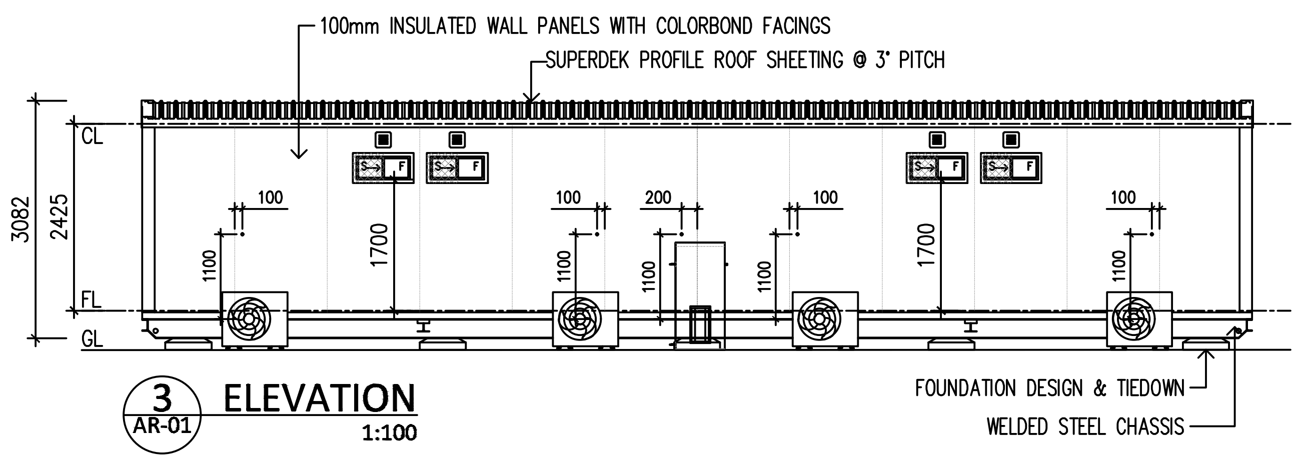
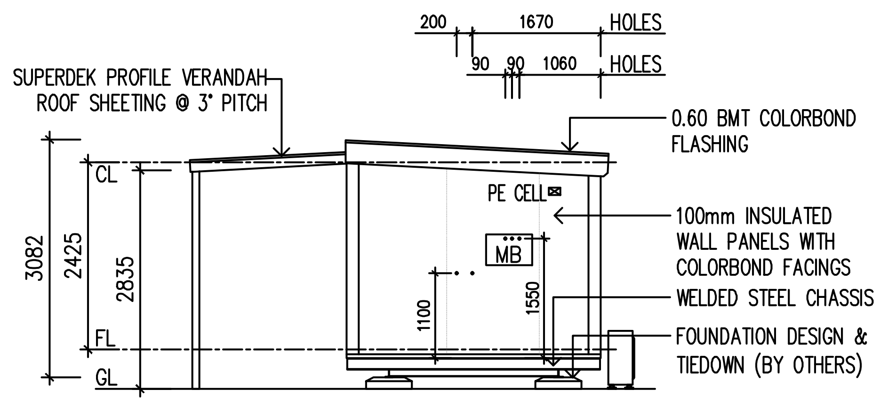
Date: 21.08.2025	Scale: 1:200@A3		
Project: PROPOSED x6 ACCOMMODATION BUILDINGS LOTS 70 71 & 72 CARTER RD THREE SPRINGS FOR THE THREE SPRINGS HOTEL		Description: STREET ELEVATIONS	
Job#: 25-38	Edition: RevA	Sheet: 2OF3	



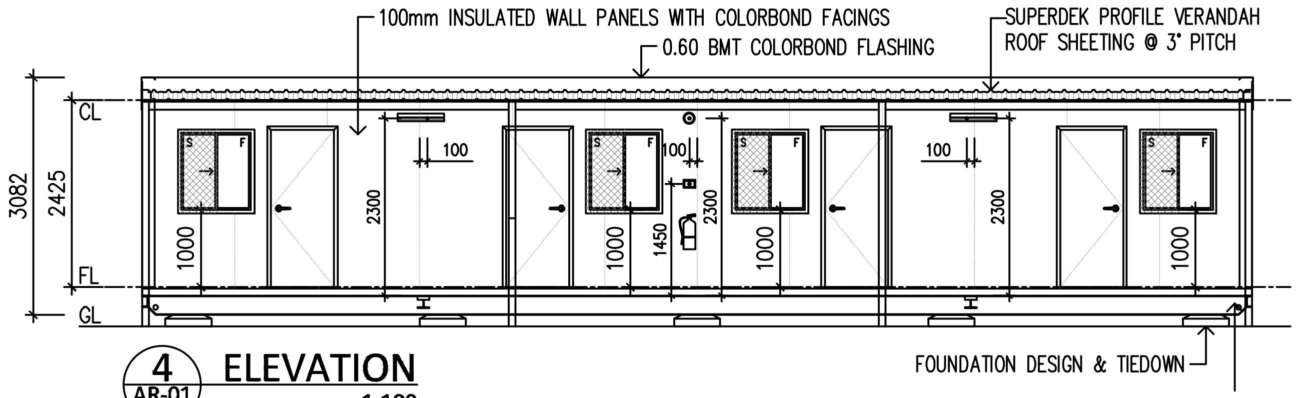
1 ELEVATION
AR-01
1:100



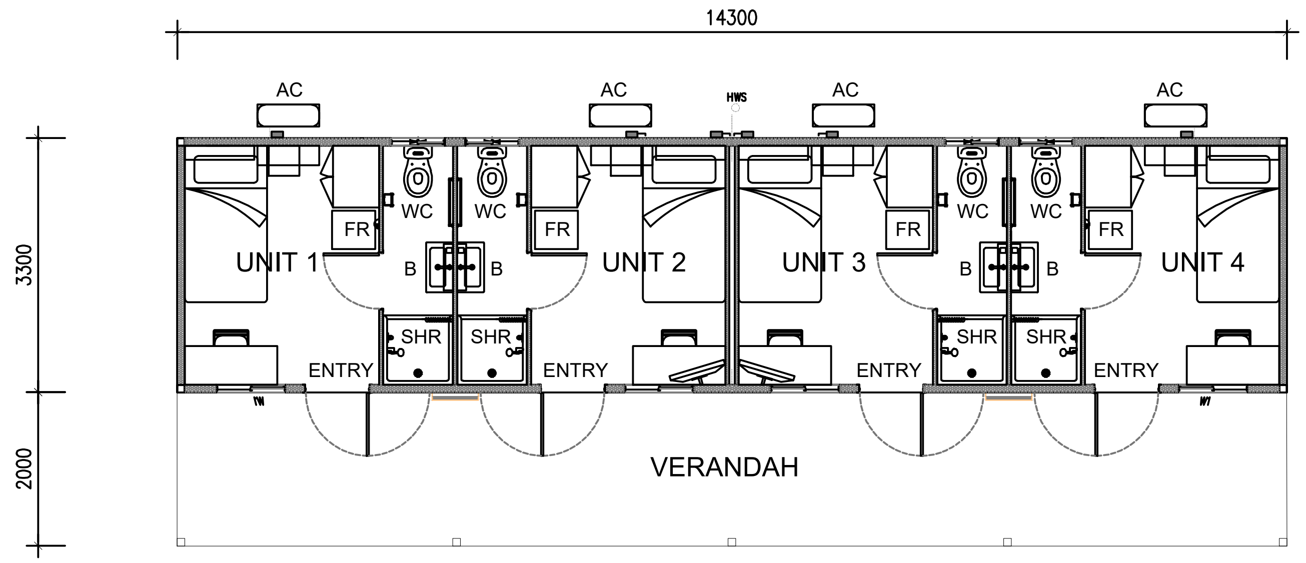
3 ELEVATION
AR-01
1:100



2 ELEVATION
AR-01
1:100



4 ELEVATION
AR-01
1:100



FLOOR PLAN

SCALE 1:100

COLOR SCHEDULE

EXTERNAL WALL	: SURFMIST
INTERNAL WALL	: SURFMIST
EXTERNAL CORNER FLASHING	: SHALE GREY
WINDOW FRAMES	: WHITE
EXTERNAL DOORS	: SHALE GREY
INTERNAL DOORS	: SURFMIST
ROOF SHEETS	: SHALE GREY
ROOF FLASHING	: SHALE GREY
CEILING	: MIRAGE PEARL
CORNICE	: WHITE
NON-SLIP VINYL	: COLLINS GREY
COMMERCIAL VINYL	: NEUTRAL GREY
SKIRTING	: WHITE
FURNITURE TOP & FRONT	: NATURAL OAK
FURNITURE CARCASS	: IRONSTONE
BLIND	: SUNSET PEPPER

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Designed by: TPD	Checked by:
Approved by - date:	Filename:
Date: 21.08.2025	Scale: 1:100@A3
Project: PROPOSED x6 ACCOMMODATION BUILDINGS LOTS 70 71 & 72 CARTER RD THREE SPRINGS FOR THE THREE SPRINGS HOTEL	Description: TYPICAL CABIN DETAILS
Job#: 25-38	Edition: RevA
Sheet: 3OF3	

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T.N.

INFORMATION ONLY
NOT TO BE USED
FOR CONSTRUCTION

SITE ACCESS LAYOUT

GENERAL NOTES

1. REFER TO FEC STANDARD NOTES F1/1/SN.

DRAWING No.	DESCRIPTION	DRAWING No.	DESCRIPTION	DRAWING No.	DESCRIPTION	REF	DESCRIPTION	DATE	APPv.
F1/1/SN	FEC STANDARD NOTES								

REFERENCE DRAWINGS

REVISIONS

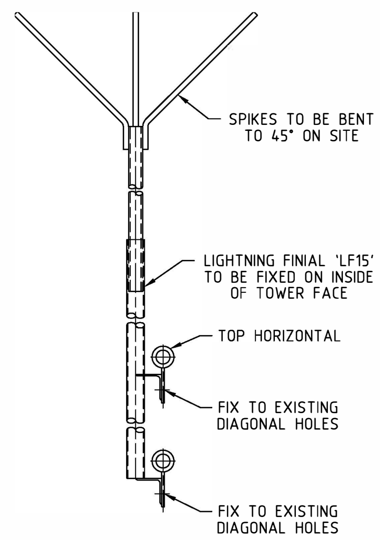
FUTURE
ENGINEERING & COMMUNICATION
E: ENGINEERING@FUTUREAU.COM.AU T: +61 8 9417 4999

This design or drawing is not sold but lent. It remains the property of this company and is subject to recall. Its contents must not be communicated to any person whatsoever without the written consent of FEC.

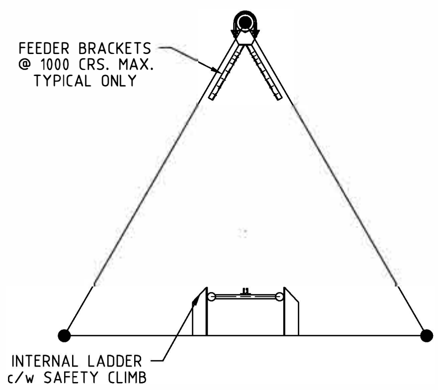
DRAWN: MP
ENG.:
CHECKED:
APPv.:

LOGIC IT
THREE SPRINGS
40m TRINAGULAR S.S.TOWER
SITE LAYOUT

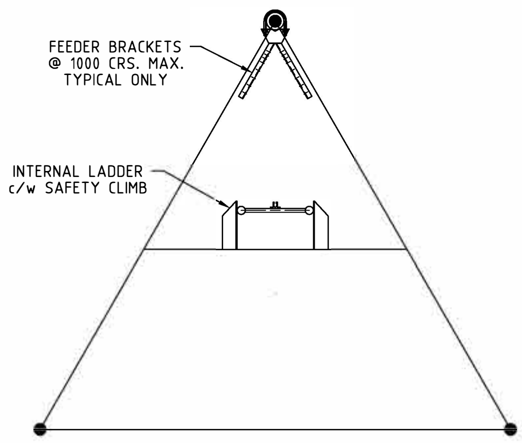
DATE: 17-09-25
SHEET: A1
SCALE: NTS
DWG No. : Q8617/2/1
REV:



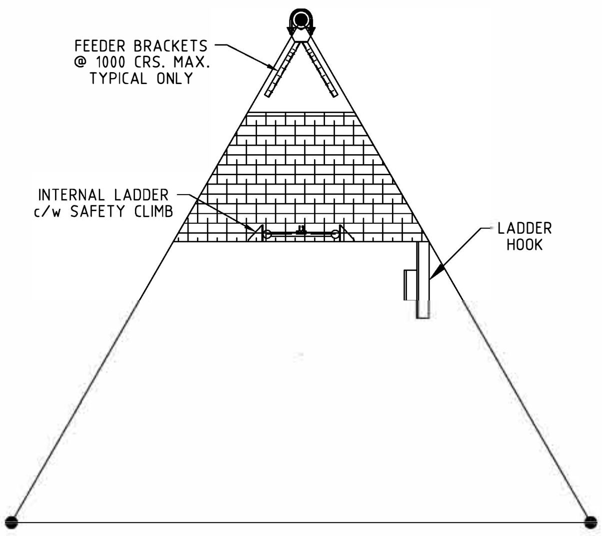
LIGHTNING FINIAL FIXING DETAILS



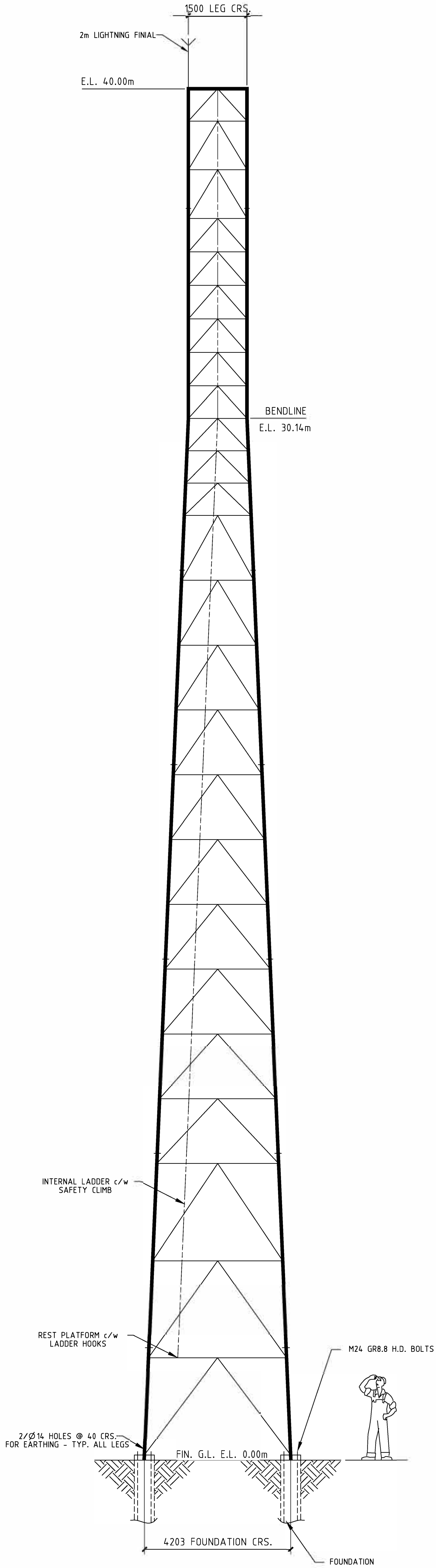
TYPICAL PLAN @ TOP



TYPICAL PLAN BELOW BENDLINE



PLAN @ BASE OF LADDER



ELEVATION

A | AA | B | C | D | E | F | MODULE

GENERAL NOTES

1. REFER TO FEC STANDARD NOTES DWG. F1/1/SN

INFORMATION ONLY NOT TO BE USED FOR CONSTRUCTION

REFERENCE DRAWINGS	
F1/1/SN	FEC STANDARD NOTES

REF	REVISION	DATE	APP'V.

MATERIAL LIST

DRG. No.	MK. No.	ITEM No.	OFF	DESCRIPTION	CUT LG.	MATERIAL/DRG. No.

FUTURE ENGINEERING & COMMUNICATION PTY LTD
29 Spencer Street, Cockburn Central WA 6164
Ph: +61 8 9417 4999 - Fax: +61 8 9417 5666
Email: admin@futureau.com.au

DRAWN: CLD | ENG.: | CHECKED: | APP'V.: | DATE: 12-06-12 | REV.:

LOGIC IT
40m TRIANGULAR S.S. TOWER
GENERAL ARRANGEMENT DRAWING

SCALE: NTS | DWG No.: Q8617/1/1 | A1

Attachment 10.3

Interface Agreement

Rail Safety National Law

Public Road and Rail Crossing at Grade Interfaces Version 10

Arc Infrastructure Pty Ltd
ABN 42 094 721 301

The Shire of Three Springs
ABN 37 687 605 692

The Commissioner of Main Roads / Main Roads Western Australia
ABN 50 860 676 021

24/09/2025

Document Control

Version	Date	Amended By	Details of Amendment
1.0	15/01/2013	Not Applicable	Original Issue
2.0	20/01/2014	Brookfield Rail	General revision. Responsibilities clarified. Background information added. Demarcation diagram revised. Reformatted
2.1	Not issued	Brookfield Rail	Insertion of definition for Non-Operational Line Amendment to the clauses 1.4, 5.2 & 13.5. Insertion of additional clause 9.4 and consequential numbering amendments.
2.2	Not issued	Brookfield Rail	Amended to incorporate changes to legislation
2.3	10/10/2016	Brookfield Rail	General revision. Further clarifications added to clause 5.
2.4	Not issued	Arc Infrastructure	Amended to incorporate Rail Infrastructure Manager. Rebranding. General revision.
3.0	Not issued	Arc Infrastructure	ALCAM separated as own heading and consequential numbering amendments. Updated Definitions, Appendix A, Appendix B. Added Schedule 2 – Interface Risk. Amendments to clauses 9, 10, 14, 15.
3.1	04/08/2022	Arc Infrastructure	Updated Non-operational Line and Danger Zone definition. Amended Appendix B.
4	13/06/2023	Arc Infrastructure	Reformatted the document. Departures from MRWA/WALGA discussion.
5	23/10/2023	Arc Infrastructure	Final comments included
6	01/03/2024	Arc Infrastructure	Diagram updated
7	04/04/2024	Arc Infrastructure	Final comments from WALGA included
8	30/04/2024	Arc Infrastructure	Adjustment made to Risk Table
9	30/01/2025	Arc Infrastructure	RSNL updated throughout document & update to 5.2 (1) (d)

Table of Contents

Between the parties:

Arc		**Arc Infrastructure Pty Ltd** ABN 42 094 721 301 of Level 3, 1 George Wiencke Drive, Perth Airport, Western Australia 6105.
Shire of Three Springs		**Shire of Three Springs** ABN 37 687 605 692 of 132 Railway Road, Three Springs, Western Australia 6519
MRWA		**Commissioner of Main Roads/Main Roads Western Australia** ABN 50 860 676 021 of Waterloo Crescent, East Perth, Western Australia, 6004.
Background	1.	Arc Infrastructure Pty Ltd (Arc) is the Rail Infrastructure Manager for the Network and an accredited Rail Transport Operator pursuant to the Rail Safety National Law. Arc manages and is responsible for rail safety in respect of the Corridor Land and the maintenance of Rail Infrastructure comprised in the Network.
	2.	The Shire of Three Springs is the local government having charge of the declared roads and streets in its district and as such is the Road Manager of the local Public Roads (defined as Secondary Roads for the purposes of the *Main Roads Act 1930*).
	3.	The Commissioner of Main Roads has charge of Main Roads and Highways (as defined in the *Main Roads Act 1930*) in Western Australia and as such is the Road Manager of Main Roads and Highways. The Commissioner of Main Roads also has certain powers under the Road Traffic Code 2000 with respect to the erection of traffic control signals and road signs (including road markings).
	4.	Clause 107 of the Rail Safety National Law requires the Rail Infrastructure Manager and the Road Manager of prescribed Public Roads to identify and assess, so far as reasonably practicable, risks to safety that may arise from Railway operations or the existence or use of any rail or road crossing and determine measures to manage, so far as reasonably practicable, those risks. The parties seek to enter into an Interface Agreement to record the terms on which they agree to manage those risks.
	5.	This Agreement comprises the Interface Agreement between the parties.

The parties agree as follows:

1 Purpose

1.1 The parties to this Agreement recognise the need for an open and collaborative approach to identify, assess and manage risks to safety associated with road and rail interfaces, and commit to fully co-operate in all aspects of that need.

1.2 This Agreement:

(a) Provides a framework within which the parties commit to co-operatively manage the identified safety risks;

(b) Sets out and describes the responsibilities of the respective parties to this Agreement relating to the Interfaces specified in Schedule 1; and

(c) Provides the mechanism to jointly manage risks for the safe operation of rail and road movements at the Interfaces specified in Schedule 1.

1.3 This Agreement primarily relates to the responsibilities of each party in managing the safety risks at the Interfaces identified in Schedule 1 of this Agreement as amended from time to time. It is not intended to address cost, or cost distribution of compliance. To the extent that any cost is referred to in this Agreement, it is for general guidance only. Existing agreements relating to liability for cost remain unchanged and include, but are not limited to, the agreements listed in Schedule 6.

1.4 This Agreement relates to At Grade Crossing Interfaces only. Where a grade separated Interface exists (i.e. where a Road or Footpath crosses over or passes under any Railway by means of a bridge, overpass, tunnel or subway), this will be dealt with by a separate Interface Agreement.

1.5 Unless otherwise provided for in Schedule 1, this Agreement relates to Public Roads only. Where an Interface exists with a road other than a Public Road, a separate Interface Agreement may be entered into with the Road Manager of that private road under clause 108 of the Act.

2 Definitions and Interpretation

The meanings of the terms used in this Agreement are set out below:

(1) **Act** means the *Rail Safety National Law (WA) as applied by the Rail Safety National Law Application Act 2024 (WA) and includes the Rail Safety National Law (WA) (Alcohol and Drug Testing) Regulations 2024 and the Rail Safety National Regulations (WA)* (as amended from time to time).

(2) **Agreement** means this document including any schedules and annexures.

(3) **ALCAM** means the Australian Level Crossing Assessment Model – a tool used in the risk assessment of a Level Crossing.

(4) **At Grade Crossing** means where a Road or Footpath crosses a rail line at the same level.

(5) **Carriageway** means the trafficable surface of a Road, ordinarily used for vehicular traffic.

(6) **Change of Circumstance** means any material change to an Interface which may affect its operation including, but not limited to:

(a) change in RAV network classification;

(b) change in Road Manager;

(c) change in signposted road speeds;

(d) change in rail speed;

(e) change in road and rail traffic volumes; and

(f) any change in legislation affecting the Interface or this Agreement.

(7) **Corridor Land** means land designated as corridor land under Part 3 of the Rail Freight System Act 2000,

(8) **Danger Zone** means, as applicable:

(a) for all personnel, everywhere within three (3) metres horizontally from the nearest rail and any distance above or below this three (3) metres (**3m Danger Zone)**; and

(b) for all plant and machinery, everywhere within five (5) metres horizontally from the outer rail and any distance above or below this five (5) metres (**5m Danger Zone**).

(9) **Disused (Non-Operational)** means a Railway line with Rail Infrastructure that remains in place which under current Network operations no rail traffic is expected but which may carry machines, vehicles and equipment for minimal Railway maintenance and/or Inspection.

(10) **Dormant (Non-Operational)** means a Railway line with Rail Infrastructure that remains in place which under current Network operations does not carry routine freight or passenger rail traffic but which does regularly carry machines, vehicles and equipment for Railway maintenance and/or Inspection.

(11) **Footpath** means an area that is open to the public that is designated for, or has as one of its main uses, use by pedestrians. This includes, but is not limited to, a shared path, dual use path and bicycle path.

(12) **Highway** means a road declared by proclamation to be a highway for the purposes of the *Main Roads Act 1930* and includes any part thereof.

(13) **Incident** means an occurrence at or affecting an Interface, which has the potential to adversely impact or has resulted in an adverse impact to the safety of persons or infrastructure or Road or Railway operations.

(14) **Inspection** means an inspection carried out by a party based on their responsibility towards the Interface, as deemed appropriate by the party and in accordance with their processes or procedures.

(15) **Interface** means the location where a Railway line intersects or interacts with a Road or Footpath. For the purposes of this Agreement, this includes Level Crossings, Pedestrian Crossings and Mid-block Crossings.

(16) **Interface Agreement** means an agreement in writing about managing risks associated with the Interface identified and assessed under Schedule Part 3 Division 6 Subdivision 2 of the Act that includes provisions for –

(a) implementing and maintaining measures to manage those risks; and

(b) the evaluation, testing and, where appropriate, revision of those measures; and

(c) the respective roles and responsibilities of each party to the agreement in relation to those measures; and

(d) procedures by which each party to the agreement will monitor compliance with the obligations under the agreement; and

(e) a process for keeping the agreement under review and its revision.

(17) **Level Crossing** means an area where a Road and a Railway meet at substantially the same level, whether or not there is a "level crossing" sign on the road at all or any of the entrances to the area.

(18) **Main Road** means a road declared by proclamation to be a main road for the purpose of the *Main Roads Act 1930* and includes any part thereof.

(19) **Mid-block Crossing** means an area where a Footpath not located adjacent to a Main Road, Highway or Secondary Road crosses a Railway.

(20) **Network** means that part of the Railway network and associated infrastructure in Western Australia under the control or management of Arc or its related bodies corporate.

(21) **Observation Report** means a report or similar that details specific actions designed to reinstate or maintain safety at a crossing and which identifies the entity responsible for the actions.

(22) **Pedestrian Crossing** means an area where a Footpath located adjacent to a Main Road, Highway or Secondary Road crosses a Railway.

(23) **Public Road** means a Road as defined below.

(24) **Rail Infrastructure** means all facilities in Corridor Land in connection with the operation of a Railway including:

(a) Railway track, ballast, sleepers, associated track structures, over and under track structures, supports (including supports for equipment or items associated with the use of a Railway);

(b) tunnels, bridges, viaducts, culverts, pipes, conduits and drains;

(c) stations and platforms;

(d) train control systems, signalling systems and communication systems;

(e) electric traction infrastructure;

(f) buildings and workshops; and

(g) associated plant machinery and equipment.

(25) **Rail Infrastructure Manager** means in relation to rail infrastructure of a Railway, means the person who has effective control and management of the Rail Infrastructure, whether or not the person:

(a) owns the Rail Infrastructure; or

(b) has a statutory or contractual right to use the Rail Infrastructure or to control, or provide, access to it.

(26) **Rail Safety Work** has the meaning described in the Rail Safety National Law.

(27) **Railway** means a guided system, or proposed guided system, designed for the movement of rolling stock having the capability of transporting passengers or freight (or both) on a railway track with a gauge of 600 millimetres or more, together with its Rail Infrastructure and rolling stock, and includes the following:

(a) a heavy railway;

(b) a light railway;

(c) a monorail;

(d) an inclined railway;

(e) a tramway;

(f) a railway within a marshalling yard or a passenger or freight terminal;

(g) a private siding;

(h) a guided system, or guided system of a class, prescribed by the national regulations to be a railway.

(28) **Road** means any Highway, road or street open to, or used by, the public and includes every carriageway, footway, reservation, median strip and traffic island thereon.

(29) **Road Infrastructure** means:

(a) a road, including its surface or pavement;

(b) anything under or supporting a road or its surface or pavement;

(c) any bridge, tunnel, causeway, road-ferry, ford or other work or structure forming part of a road system or supporting a road;

(d) any bridge or other work structure located above, in or on a road;

(e) any traffic control devices, electricity equipment, emergency telephone systems or any other facilities (whether the same or a different kind) in, on, over, under or connected with anything referred to in paragraphs (a) to (d); and

(f) anything prescribed by national regulations to be road infrastructure but does not include Rail Infrastructure or anything that is prescribed by the national regulations not to be road infrastructure.

(30) **Road Manager** means:

(a) in relation to a private road, means the owner, or other person responsible for the care, control and management of the road; or

(b) in relation to a Public Road, means an authority, person or body responsible for the care, control or management of the road**.**

(31) **Safety Management System** means the safety management system required to be established and maintained by an accredited Rail Transport Operator under the Rail Safety National Law as varied from time to time.

(32) **Secondary Road** means a road declared to be a secondary road for the purposes of the *Main Roads Act 1930* and includes any part thereof.

A reference to a statute, ordinance, code, plan or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them.

3 Scope of the Agreement

3.1 This Agreement applies to the management of risks identified and associated with the Interfaces specified in Schedule 1 and includes provision for the requirements of clause 107 of the Act.

4 Term of Agreement

4.1 This Agreement will commence on the date of execution by the last party.

4.2 This Agreement will be reviewed by the parties upon the earlier of:

(a) a Change in Circumstance occurring in relation to any of the Interfaces specified in Schedule 1; or

(b) the 5 year anniversary of the date of commencement of this Agreement,

and in any event will be subject to the continued cooperation between the parties to conduct a review of the Agreement at least once every 5 years.

5 Responsibilities of Parties

5.1 **Primary sources of responsibility**

(1) In addition to the Act, the parties to this Agreement have responsibilities for Interfaces which are derived from various sources and which include:

(a) Railway Crossing Control in Western Australia – Policy and Guidelines: This document (prepared by Main Roads WA) outlines the level of control required at all Railway Level Crossings in Western Australia;

(b) Public Works Act 1902 (WA): This document sets out requirements for the maintenance of public roads at Railway crossings and near Railway stations specifically:-

(i) Section 103(1) of the *Public Works Act 1902* provides that where a road or a street crosses a railway on the level, the Public Transport Authority shall, until the Railway is opened for traffic, maintain the road and crossing on the Railway, and for a distance on each side of 10 metres outside the Railway so crossed; but the local authority having charge of the roads or streets in the district shall maintain and metal the same when the railway is open for traffic;

(c) Road Traffic Code 2000 (WA): Power to erect traffic-control signals and road signs, specifically:-

(i) Regulation 297(1) of the *Road Traffic Code 2000 (WA)* empowers the Commissioner of Main Roads to erect, establish or display, and may alter or take down any road sign, road marking or traffic control signal.

(ii) In the context of a Level Crossing, Regulation 297(1) referred to above includes approval for the level of control of:

(A) the regulatory GIVE WAY and STOP signs at passive crossings;

(B) regulatory traffic control signals including flashlights or boom barriers at active crossings;

(C) all warning signs including static and active advance warning signs;

(D) all road markings including holding lines, barrier centre lines and yellow box markings; and

(E) other complimentary signage such as speed zones, adjacent regulatory signs or traffic signals on roads.

(d) Local Government Act 1995: Notices requiring certain things to be done by the owner or occupier of land, specifically:

(i) Section 3.25 of the *Local Government Act 1995* empowers a Local Government to give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice in writing relating to the land requiring the person to do anything specified in the notice that is prescribed in Schedule 3.1, Division 1;

(e) The Act: which regulates rail safety in Australia;

(f) Arc Safety Management System, specifically:

(i) Arc is an accredited rail transport operator under the Act and as such has statutory obligations under the Act and Regulations, including responsibility for ensuring the compliance of all rail related works on Corridor Land with the Act and Regulations. Arc's activities are regulated by the Office of the National Rail Safety Regulator. In accordance with clause 99 of the Act, Arc has in place a Safety Management System in respect of its Railway operations. It is a requirement of that Safety Management System that, where necessary, persons carrying out Rail Safety Work in the vicinity of the Network comply with the requirements of Arc's Safety Management System.

5.2 Allocation of specific actions and activities

(1) Where not otherwise subject to separate agreement, the parties agree that each party to this Agreement will undertake the following actions/activities in respect of the Interfaces specified in Schedule 1.

(a) Main Roads Western Australia/Commissioner of Main Roads (MRWA):

(i) Install and maintain the appropriate regulatory signs, warning signs, road markings and advance flashing warning panels on Public Road approaches to Level Crossings – excludes signage affixed to active level crossing controls.

(b) Road Manager – Local Government:

(i) Maintain the Road approaches up to three metres (3m) either side from the outside running rail.

(ii) Maintain approach paths associated with Pedestrian Crossings or Mid-Block Crossings.

(iii) Arrange, undertake and maintain any vegetation clearing and/or removal of other physical obstructions on Roads to provide requisite driver visibility sightlines on the approaches to Level Crossings (including any negotiations with private property owners if required).

(iv) Notify the Rail Infrastructure Manager of any road works planned, either of a temporary or permanent nature, in the vicinity of a crossing. (See section 10 of this Agreement).

(v) Notify the Rail Infrastructure Manager of any change in land use or development causing a substantive change to road traffic to an Interface or any change in Level Crossing use, where the Road Manager is aware of the change.

(vi) Report to MRWA any damaged and unserviceable road marking and signage associated with a Level Crossing identified during Inspection of the local road network in accordance with normal maintenance regimes.

(c) Rail Infrastructure Manager:

(i) Arrange and coordinate installation of flashing lights, boom barriers, audible warning bells, pedestrian mazes, gates and crossing paths (not approach paths) and advance warning sign control devices (in accordance with MRWA's renewal and upgrade programme).

(ii) Construct, install and maintain Rail Infrastructure within the Level Crossing and undertake any associated works to the roadway.

(iii) Maintenance of above equipment and devices in conjunction with MRWA.

(iv) Undertake and maintain any vegetation clearing and/or removal of other physical obstructions within the Corridor Land to provide adequate visibility on the approaches to Level Crossings.

(v) Maintain the roadway within the 3m Danger Zone to the approval of the Road Manager.

(vi) Notify the Road Manager of any works in the vicinity of an Interface that will impact upon the safety of the road, or any change to rail traffic which shall impact upon the Level Crossing use, where the Rail Infrastructure Manager is aware of the change.

(d) Only accredited personnel holding a Track Access Permit are permitted to perform certain work within the Corridor Land or within the Danger Zone (see diagram annexed as Schedule 4). Works within the Danger Zone are generally undertaken by the Rail Infrastructure Manager due to the rail safety risks associated with works within the Danger Zone. However, subject to the necessary approvals from the Rail Infrastructure Manager works may be undertaken by the Road Manager. Accordingly, unless otherwise agreed and subject to prior written agreement between and as required by the parties, the following activities are carried out by the Rail Infrastructure Manager at the cost of either the Local Government or MRWA as indicated in brackets below[1]:

(i) Level Crossings - Maintain the roadway within the 3m Danger Zone (Local Government).

(ii) Pedestrian Crossings - Install and maintain flashing lights, warning bells, pedestrian mazes, gates and crossing paths (not approach paths) as applicable, including any signage affixed to these devices. (MRWA or Local Government in accordance with renewal and upgrade programme).[2]

(iii) Mid-block Crossings - Install and maintain flashing lights, warning bells, pedestrian mazes, gates and crossing paths (not approach paths) as applicable, including any signage affixed to these devices. (Local Government).[2]

(iv) Crossing Control Upgrades – Installation of flashing lights, boom barriers, warning bells and advanced warning sign control devices (MRWA in accordance with MRWA's renewal and upgrade programme).

(e) The following activities are carried out by the Rail Infrastructure Manager at the cost of the Rail Infrastructure Manager:

(i) Construct, install and maintain Rail Infrastructure within the Level Crossing; and

(ii) works to the roadway which are required due to works to construct, install or maintain Rail Infrastructure within the Level Crossing.

5.3 **Reciprocal action for all parties**

(1) Notify each other party of any Change of Circumstance to an Interface of which a party is aware. If the parties identify a new risk (or increased level of an existing risk), the parties must, as appropriate reassess and manage these risks so far as is reasonably practicable.

(2) All works undertaken by the parties are to be undertaken in accordance with all current standards, policies and codes of practice.

6 Agreement of Parties

6.1 Each party agrees to:

(1) Commit to the highest standards of safety in performing its functions or conducting its business so far as is reasonably practicable;

(2) Work co-operatively with the other parties, and with third party entities whose activities may give rise to risks at or near an Interface, to identify and assess risks at Interfaces and develop, implement and monitor measures to manage the risks;

[1] The indication of party responsible for cost should be used as a general guide only. All works are site and case specific.

[2] There may be instances where the distinction between Pedestrian and Midblock Crossings is unclear, in such cases works required and division of cost must be negotiated and agreed between the Local Government and MRWA prior to the works being undertaken.

(3) Carry out the identification, assessment, allocation and management of risk in accordance with accepted risk management practice as described in Schedule 2;

(4) Commit to continued management of the Interface; and

(5) Conform to the appropriate standards, policies and guidelines relevant to their respective operations.

7 Identification, Assessment and Management of Risk

7.1 The Rail Infrastructure Manager and Road Manager have an ongoing obligation to identify and assess, so far as is reasonably practicable, risks to safety that may arise in relation to the Interfaces the subject of this Agreement.

7.2 Clause 109 of the Act provides that for the purpose of identifying and assessing the risks to safety that may arise from operations at an Interface, a party may:

(1) by itself identify and assess those risks; or

(2) identify and assess those risks jointly with another party; or

(3) adopt the identification and assessment of those risks carried out by another party to this Agreement.

7.3 As a minimum, the following must be carried out in respect of each Interface:

(1) Identify the type of Interface;

(2) Identify the location of the Interface;

(3) Identify the risks to safety that may arise from operations at the Interface;

(4) Determine measures to manage, so far as is reasonable practicable, those risks; and

(5) Assign responsibility for the management measures determined to the appropriate party.

8 ALCAM – Risk Assessment Tool

8.1 ALCAM has been designed for and is used as a tool for risk assessment of Level Crossings. Save as otherwise provided in sub-clause 8.2 below, each crossing is assessed uniformly using a standardised procedure to gather crossing data. The assessment data is input into the ALCAM LXM portal which then provides a risk score for each Level Crossing. This enables the comparison of relative risk across all crossings within a given group (locality/line etc.).

8.2 Level Crossings which, at the time of assessment are on a Disused (Non-operational) Railway line or Dormant (Non-operational) Railway line, will be assessed differently on the basis of the lower volumes of rail traffic expected. The method of assessment for these Level Crossings will satisfy the requirements of clause 109 of the Act and sub-clause 7.3 above. All data collected will be loaded into the ALCAM LXM portal.

8.3 Where there has been a Change of Circumstance in relation to an Interface and such change is likely to affect the ALCAM assessment obtained in respect of an Interface, then the parties must arrange for the Interface to be re-assessed.

8.4 Following an ALCAM assessment, if any corrective action is required in respect of an Interface, an Observation Report (or similar) may be prepared and shall be provided to the party responsible for actioning the corrective action.

8.5 The party responsible for carrying out the action must notify all parties once required actions are completed, in a reasonable timeframe.

8.6 ALCAM reassessments of Level Crossings located on operational rail lines shall be completed by MRWA or the Rail Infrastructure Manager on a 5 yearly basis as agreed between the parties.

9 Incident Management

9.1 Rail Infrastructure Managers and Road Managers shall manage incidents wholly within their area of responsibility in accordance with each party's incident management plan.

9.2 The parties shall jointly and cooperatively work together in the instance an Incident affecting both Rail Infrastructure and Road Infrastructure across an Interface occurs.

9.3 The established information sharing protocols shall be followed during an Incident.

9.4 Unless required by law or to ensure safety, the parties shall not engage in any conduct that is likely to prejudice an investigation into an Incident and reserve the right to undertake timely inspection of any Rail or Road Infrastructure, rolling stock or other property of the respective parties damaged as a result of an Incident.

9.5 The Rail Infrastructure Manager shall report rail safety Incidents to the Office of the National Rail Safety Regulator under the terms of its accreditation.

9.6 In the case of major Incidents involving serious injury or death, the activities of the parties will come under the control of the relevant Hazard Management Authority as detailed in the State Hazard Plan – Crash Emergency.

9.7 The State Hazard Plan – Crash Emergency is available on the State Emergency Management Committee website (www.semc.wa.gov.au).

10 Works

10.1 The parties acknowledge that any road, rail works or other works conducted in the vicinity of Interfaces can adversely affect the level of safety at that Interface.

10.2 All parties may need to be notified in the event of any road, rail works or other works conducted in the vicinity of Interfaces. The need for such notification will depend on the level of risk of the works to be undertaken in the vicinity to the Interface and the impact the works may have upon the Level Crossing. Any road or other works located within 200m of the Interface should not proceed without prior notification to the Rail Infrastructure Manager. Contact details are provided in Item 1 of Schedule 3 - Rail Infrastructure Manager Details section of this Agreement.

10.3 Urgent Works

Urgent Works shall be works of an immediate or time critical nature such as potholes or rail repairs, which impact the Road or Rail Infrastructure, where the works are required to avoid potential safety issues causing fatality, injury, or damage to infrastructure, and to ensure continuity of services on Road and Rail Infrastructure (**Urgent Works**).

Works cannot be classified as Urgent Works if there is no inherent risks to safety or continuity of service, such as project investigation works and other works which may cause delays to the program of projects.

Regardless of the type of works or the party conducting the Urgent Works, all parties must act in good faith to meet the response times of each respective agency and work co-operatively with all parties of this Agreement to minimise response times where possible.

Contact details for notifications of Urgent Works are outlined in Schedule 3 – Contact Details.

10.4 Planned Works

Planned Works shall be works of a recurring or proactive nature such as road resurfacing programs, line marking renewal or infrastructure upgrades, where the works are not required to rectify inherent safety issues, damage to infrastructure or to ensure the continuity of services on Road and Rail Infrastructure (**Planned Works**).

The party conducting the Planned Works shall notify the other parties to this Agreement in writing of the need to undertake works at an Interface or any Planned Works which have the potential to impact the operation or safety of the Interface, Road Infrastructure or Rail Infrastructure, including works which may affect the traffic flow through the Interface.

Where the Planned Works will impact the Road Infrastructure, the Rail Infrastructure Manager shall notify the Road Manager in writing with the notice period in accordance with the Road Manager's relevant processes and procedures.

Where the Planned Works will impact the Rail Infrastructure, the Road Manager shall notify the Rail Infrastructure Manager in writing with the notice period in accordance with the Rail Infrastructure Managers relevant processes and procedures.

Contact details for notifications of Planned Works are outlined in Schedule 3 – Contact Details.

11 Personnel Management

11.1 Competency

(1) Each party shall ensure that its workers carrying out activities in the vicinity of the Interface comply with the relevant safe working procedures, rules and policies developed by the party or as detailed in their organisation specific conditions. Such procedures, rules and policies must be consistent with the party's obligations under all applicable law.

12 Safe Access by other parties

12.1 Each party may make use of third parties under contract or otherwise to deliver any aspect of its operational or infrastructure obligations at or affecting the Interface.

12.2 The party engaging the service of a third party shall ensure that any personnel working in the vicinity of an interface is fully informed as to the requirements of working in such a locality including any required accreditation, documentation, training, site induction or similar provisions.

12.3 The parties will ensure that their respective contractors and subcontractors will comply with this Agreement when engaged in works to which this Agreement relates. In particular third parties must be made aware of the requirements relating to working in the Danger Zone as shown in Schedule 4.

13 Amendment

13.1 The parties may without formal amendment to this Agreement, amend Schedule 1 from time to time by written agreement to allow for Interfaces to be added or removed as required. An updated Schedule becomes effective when it is dated and signed by all parties.

13.2 The parties may without formal amendment to this Agreement, amend the Document Control table in accordance with clause 15.7(3).

14 Change of Ownership

14.1 A party to this Agreement undergoing a change in ownership shall notify the other parties as soon as practicable. Contact details for each party are as specified in Schedule 3 of this Agreement.

14.2 For the purposes of this clause, a change in ownership includes:

(1) a Secondary Road has been re-classified as a Main Road or Highway; or

(2) the boundary of a local government has been adjusted resulting in a change to the Secondary Road.

14.3 Where a change of ownership occurs, the Rail Infrastructure Manager or the Road Manager (as applicable) shall advise the parties to this Agreement to identify the new owners and inform them of their responsibilities.

14.4 Rail Infrastructure Managers are obliged to meet all regulatory requirements for transfer or assignment of accreditation, including clauses 79 and 80 of the Act.

15 Auditing and Compliance

15.1 Maintaining and Monitoring Compliance

(1) The parties shall be jointly responsible through their nominated representatives for ensuring and monitoring compliance with this Agreement.

(2) In the event of an emergency, and it is not possible to comply with this Agreement, every effort shall be made by the non-complying party to consult with other parties to the Agreement to determine the best course of action to ensure the safest conduct of activities at the Interface.

15.2 Register of Interface Agreements

(1) In accordance with clause 111 of the Act, each party shall maintain a register of the Interface Agreements to which they are a party using their existing internal information and/or document management systems.

15.3 Record of Observation Reports

(1) The parties shall keep a record of all Observation Reports.

15.4 Reporting Instances of Non-Compliance

(1) Instances of non-compliance shall be brought to the attention of relevant compliance officers of each party to be dealt with in accordance with their internal procedures.

15.5 Safety Auditing Compliance

(1) The Rail Infrastructure Manager shall conduct Inspections as required by its Safety Management System.

(2) The Road Manager shall conduct Inspections to ensure the safety performance of the approach roads to an Interface are assessed as part of maintenance responsibilities in the context of the Local Government's road network, as required.

(3) The parties shall review the risk to safety of an Interface after a major Incident as per clause 9.

(4) Should a party discover a defect in another party's infrastructure, the party making the discovery will use best endeavours to share the relevant details via use of an Observation Report with the other party as soon as is reasonably practicable.

15.6 Reciprocal Inspections and Audits

(1) In the event the parties agree there is an issue adversely affecting Interface safety, the parties shall allow the conduct of relevant reciprocal Inspections or audits to facilitate remedial action.

15.7 Communications

(1) The parties shall promptly notify each other of any occurrence or Incident which affects the responsibilities of any of the other parties to this Agreement in respect of an Interface.

(2) Contact details for each party as identified in Schedule 3 are to be used in emergency situations or during normal course of business as appropriate.

(3) All parties agree to regularly update Schedule 3 as changes occur. Updating of Schedule 3 can be carried out at any time by any party for its own organisation without requiring approval from the other parties. The party amending its contact details shall forward to the other parties updated copies of Schedule 3 ensuring the Document Control table is appropriately updated prior to forwarding.

16 Dispute Resolution

16.1 The parties agree to resolve all disputes in good faith.

16.2 Should a dispute arise between the parties in connection to this Agreement, a party may issue a written notice of dispute to the other party or parties.

16.3 Within 14 days, or as otherwise agreed by the parties, of receipt of a dispute notice, senior officers of each party shall meet or communicate to resolve the dispute.

16.4 If the senior officers are unable to resolve the dispute, Executive Level Officers or their nominated representative or equivalent of the parties shall meet or communicate as soon as is practicable to attempt to resolve the dispute.

16.5 If the dispute is not resolved, then either party may refer the dispute to mediation by a single mediator by giving notice in writing to the other party or parties. If the parties are unable to agree upon the mediator and the mediator's remuneration, the mediator will be the person appointed by and the remuneration of the mediator is the amount determined by, the President of the Resolution Institute. Each party will bear its own costs relating to preparation and attendance at mediation, with the costs of the mediator being borne equally by the parties.

16.6 Failing resolution of the dispute at mediation, it will be open to any party to the dispute to commence legal proceedings.

Signing page

Executed as an agreement

This Agreement is signed and witnessed on behalf of **Arc Infrastructure Pty Ltd** by the following authorised representative/s:

Signed	**Witnessed**
Name	**Name**
Position	**Position**
Date	**Date**

This Agreement is signed and witnessed on behalf of the **Shire of Three Springs of 132 Railway Road, Three Springs, Western Australia 6519** by the following authorised representative/s:

Signed	**Witnessed**
Name	**Name**
Position	**Position**
Date	**Date**

This Agreement is signed and witnessed on behalf of **Main Roads Western Australia** by the following authorised representative/s:

Signed	**Witnessed**
Name	**Name**
Position	**Position**
Date	**Date**

Schedule 1 List of Rail and Road Interfaces

No	Road Name	LXM Id	Type of Interface	Road Number	Road SLK	Rail Line and Kms from datum of the crossing	Description of the crossing	Rail Infrastructure Manager responsible	Road Manager Responsible	Road Reserve/Rail Corridor	PTA
1	Talc Road	424	Road/rail crossing	515 0085	0.04	Line 3 – 283.872km	Boom Gates	Arc Infrastructure	Shire of Three Springs	Road Reserve	Public
2	Mid-Block PED	28390	PED/rail crossing	N/A		Line 3 – 284.490km	Mazes	Arc Infrastructure	Shire of Three Springs	Crown Land	
3	Three Springs Morawa Road	347	Road/ rail crossing	515 0106	0.04	Line 3 – 284.708km	Flash Lights	Arc Infrastructure	Shire of Three Springs	Road Reserve	Public
4	Franklin Road	2405	Road/rail crossing	515 0033	0.30	Line 3 – 288.937km	Stop Signs	Arc Infrastructure	Shire of Three Springs	Rail Corridor	Public
5	Bastian Road	8000	Road/rail crossing	515 0091	3.22	Line 3 – 296.040km	Stop Signs	Arc Infrastructure	Shire of Three Springs	Rail Corridor	Private
6	Lynch Road	2407	Road/rail crossing	515 0014	3.22	Line 3 – 297.473km	Stop Signs	Arc Infrastructure	Shire of Three Springs	Rail Corridor	Public
7	Rothsay Road	2408	Road/rail crossing	515 0026	1.96	Line 3 – 300.676km	Stop Signs	Arc Infrastructure	Shire of Three Springs	Rail Corridor	Public
8	Malry Road	2409	Road/rail crossing	515 0062	0.04	Line 3 – 301.675km	Stop Signs	Arc Infrastructure	Shire of Three Springs	Rail Corridor	Public
9	Dudawa Road	2410	Road/rail crossing	515 0002	0.04	Line 3 – 302.471km	Stop Signs	Arc Infrastructure	Shire of Three Springs	Rail Corridor	Public

Schedule 2 Interface Risks

The risks to safety that may arise from Operations at this interface are identified and the responsibility to manage those risk controls are listed below:

Risk (Hazard)	Control(s)	Responsible Party
Level crossing collision vehicle vs. train	Rolling stock operators accredited with ONRSR.	RIM
	Arc Infrastructure Network Safeworking Rules and Procedures.	All parties
	General Operational Instructions.	RIM
	Undertake ALCAM assessments	RIM/MRWA in accordance with clause 8.6
	Rectification of any corrective actions identified via a Corrective Action Report	All Parties
	Compliance with relevant Australian Standards	All parties
	Compliance with the Road Traffic Code 2000	All parties
Level crossing collision pedestrian vs. train	Above rail operators accredited with ONRSR.	RIM
	Arc Infrastructure Network Safeworking Rules and Procedures.	All parties
	Undertake ALCAM assessments	RIM/MRWA in accordance with clause 8.6
	Rectification of any corrective actions identified via a Corrective Action Report	All parties
	Compliance with relevant Australian Standards	All parties
Inadequate warnings at active level crossings	Undertake ALCAM assessments	RIM/MRWA in accordance with clause 8.6
	Rectification of any corrective actions identified via a Corrective Action Report	All Parties
	Compliance with Australian Standards	All parties
	Codes of Practice related to Signalling discipline at Arc Infrastructure.	RIM
	Maintenance program completed on level crossings.	RIM
	Designed and constructed in accordance with Australian Standards	RIM
	Ensure warning times are in line with Code of Practice for Active Level Crossing Warning Systems	RIM
	Vegetation clearing within Corridor Land to ensure sufficient sighting of level crossing controls on all road approaches	RIM

	Vegetation clearing within road reserve to ensure sufficient sighting of level crossing controls on all road approaches	RM
Inadequate warnings at passive level crossings	Undertake ALCAM assessments	RIM/MRWA in accordance with clause 8.6
	Rectification of any corrective actions identified via a Corrective Action Report	All parties
	Compliance with Road Traffic Code 2000	All parties
	Vegetation clearing within Corridor Land to ensure sufficient sighting of level crossing controls and approaching rolling stock on all road approaches	RIM
	Vegetation clearing within road reserve to ensure sufficient sighting of level crossing controls and approaching rolling stock on all road approaches	RM
	Relevant Codes of Practice	RIM
Active Level crossing equipment failure	Compliance with relevant Australian Standards.	RIM
	Codes of Practice related to Signalling discipline at Arc Infrastructure.	RIM
	Maintenance program complete on level crossings.	RIM
	Healthy state monitoring for active controls	RIM
Passive level crossing equipment failure	Compliance with relevant Australian Standards.	RIM
	Review of signage at level crossings	All parties
	Maintenance program complete on level crossings.	MRWA
Level crossing train detection not operating as intended or inadequate warning time	Codes of Practice related to Signalling discipline at Arc Infrastructure.	RIM
	Compliance with Australian Standards.	All parties
	Healthy state monitoring	RIM
	Rolling stock operators to report issues	RIM
	Members of public reporting issues	All parties
	Maintenance program complete on level crossings	RIM
	Compliance with Arc Network Safe Working Rules and Procedures	RIM
Road vehicles damage Rail Infrastructure at level crossing	Inspections completed by Arc Infrastructure personnel.	RIM
	Reporting any damage to Network Control.	All parties
Road vehicles damage to level crossing protection equipment	Inspections completed by Arc Infrastructure personnel.	RIM
	Reporting any damage to Network Control.	All parties
Road vehicles foul the running line at level crossing	Immediately report any vehicle fouling running lines to Network Control.	All parties

	Arc Infrastructure Network Safeworking Rules and Procedures.	RIM
Any works completed around the level crossing interface by Road Manager	Where the RM is undertaking works that affect the Corridor Land, compliance with Arc Infrastructure Network Safeworking Rules and Procedures, Rail Safety Management Plan and Construction Licences, where applicable. RM must process an application through Arc's Third Party Projects process, available through Arc's website, where applicable.	RM
	Report to MRWA any damaged and unserviceable line marking and signage associated with a Level Crossing identified during inspection of the local road network in accordance with normal maintenance regimes.	RIM and RM (Local Government)
	Install and maintain the appropriate regulatory signs, warning signs, road markings and advance flashing warning panels on Public Road approaches to Level Crossings	RM (MRWA)
Any works completed around the level crossing by the Rail Infrastructure Manager	Compliance with Arc Infrastructure Network Safeworking Rules and Procedures and Traffic Management Plan	RIM
	Notify RM of works affecting the Interface where applicable.	RIM

Schedule 3 Contact Details

Item 1 Rail Infrastructure Manager Details

Arc Infrastructure Pty Ltd
Level 3, 1 George Wiencke Drive
PERTH AIRPORT, WA 6105

General:	08 9212 2800
Email:	Interface.Agreements@arcinfra.com
Emergency:	1300 987 246 (Metro Control Centre)
Network Control:	08 9274 9797 (Metro Control Centre)
Rail Safety and Investigation:	08 9212 2800

Item 2 Road Manager Details

Shire of Three Springs
132 Railway Road,
Three Springs, WA 6519

General:	08 9954 1001
Email:	general@threesprings.wa.gov.au
Emergency:	08 9954 1001
Rail Safety and Investigation:	

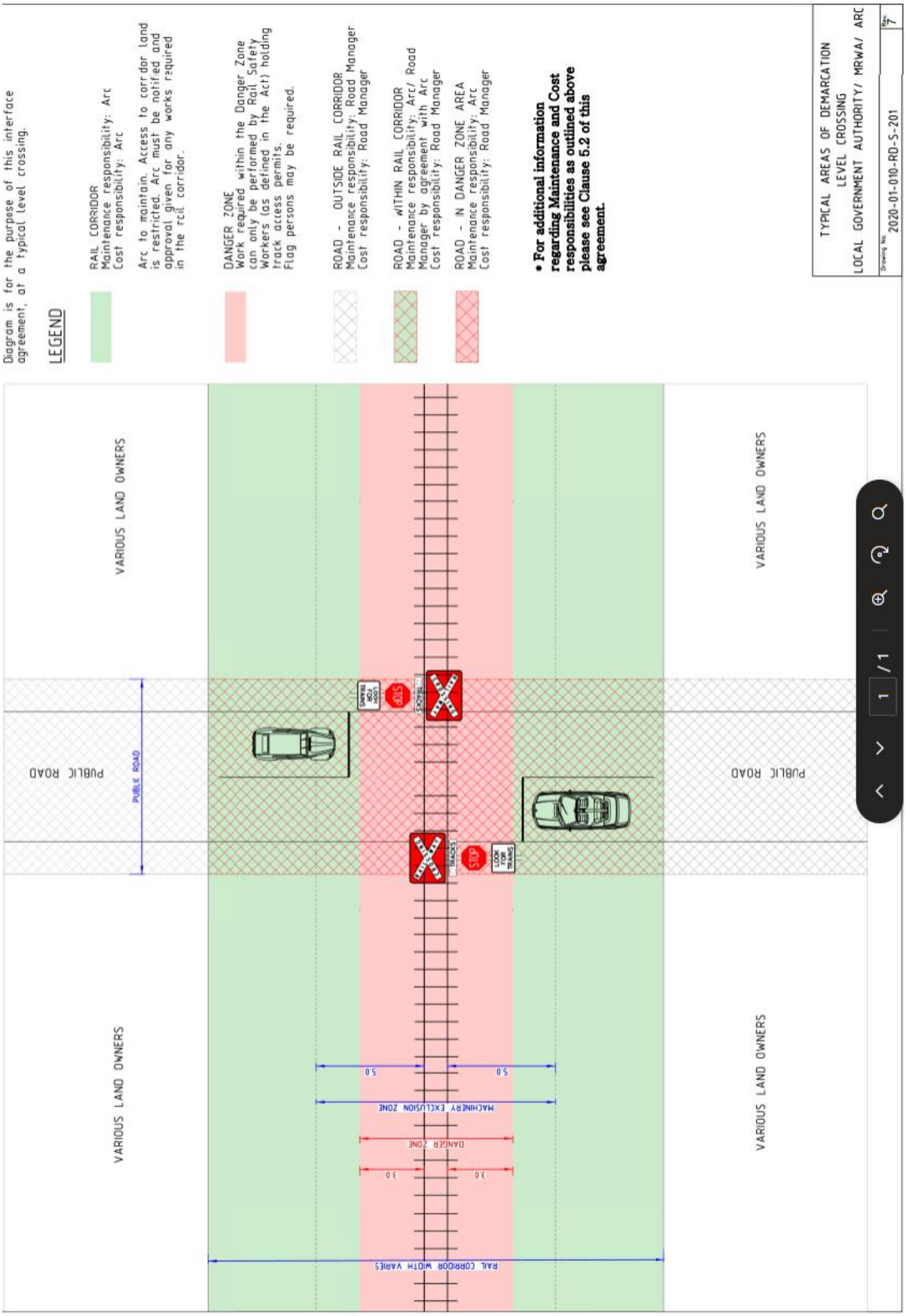
Item 3 MRWA Details

Main Roads Western Australia
Waterloo Crescent
EAST PERTH, WA 6004

General:	13 81 38
Email:	
Emergency:	13 81 38
Rail Safety and Investigation:	

Schedule 4 Areas of Demarcation

Drawing 2020-01-010-RD-S-201 Rev 7



Schedule 5 Reference Documents

(1) Rail Safety National Law (WA) as applied by the Rail Safety National Law Application Act 2024

(2) Rail Safety National Law Regulations (WA) 2024

(3) Rail Safety National Law (WA) (Alcohol and Drug Testing) Regulations 2024

(4) AS1742.7: 2016 – Manual of Uniform Traffic Control Devices - Railway Crossings

(5) AS 1742.3: 2019 – Manual of Uniform Traffic Control Devices – Traffic control for works on roads

(6) AS 4292.2: 2006 – Railway Safety Management – track, civil and electrical infrastructure

(7) Main Roads WA – Railway Crossing Control in Western Australia – Policy and Guidelines

(8) Road Traffic Code 2000

(9) Road Traffic Act 1974

(10) Main Roads Act 1930

(11) Public Works Act 1902

(12) Local Government Act 1995

(13) AS/NZS ISO 31000: 2009 – Risk Management – Principles and guidelines

(14) AS/NZISO 4801:2001 - OSH

(15) Main Roads WA – Traffic Management for Works on Roads – Code of Practice

(16) Rail Infrastructure Manager Operating Rules (Arc Network Safe Working Rules and Procedures).

(17) State Hazard Plan – Crash Emergency – Version 02.00, Date of effect: 21 October 2021.

(18) Rail Freight System Act 2000

Schedule 6 Existing Agreements

20150710 Interface Agreement Shire of Three Springs

1. COUNCIL POLICIES - GOVERNANCE

1.27 Conducting Electronic Meetings and Attendance by Electronic Means

Adoption		
Date	Meeting	Council Decision
24/09/2025	OCM	
Review		
Date	Meeting	Council Decision
	OCM	
No.	Title	
Legislative Reference		

PURPOSE

To establish the Local Government's decision making framework enabling electronic attendance at in-person meetings and for the conduct of meetings by electronic means.

This policy is to be read in conjunction with the *Local Government Act 1995* ('the Act') and Regulations 14C, 14CA, 14D and 14E of the *Local Government (Administration) Regulations 1996.*

SCOPE

- **Electronic Means** refers to the approved electronic requirements to access an in-person meeting or attend an electronic meeting, encompassing hardware and software requirements to enable instantaneous communication (Admin.r.14CA(3)). The electronic means must be determined before the suitability of a location and equipment can be assessed as part of a request to attend electronically to an in-person meeting or to an electronic meeting.

- **Members** refers to a council member and any other person appointed as a member of a committee under Section 5.10 of the Act.

Objectives

1. Electronic Attendance at an In-Person Meeting (Administration Regulations 14C and 14CA)

(1) For efficiency and the avoidance of unnecessary inconvenience, Members must submit requests to attend electronically as early as possible, and no later than two business days before the meeting where practicable.

(2) A request for electronic attendance at an in-person meeting:

a. Is to be provided to the President;
b. Where the President is unavailable to approve a request, the request is to be considered by Council (the request is to be moved, seconded and approved);
c. Where the President rejects a request, the requester may ask Council to re-consider the request; and
d. The President may refer their own request to the Deputy President, (acting under Section 5.34 of the Act); or alternatively, may refer the request to Council for decision.

Note: for committees, a request for electronic attendance to an in-person committee meeting can only be approved by the President or Council (not the relevant committee). Similarly, a request for a committee to be held as an electronic meeting (outside of a declared emergency) must first be approved by Council.

(3) Where a request **meets** the following criteria, approval will not be unreasonably withheld:

a. The electronic means of instantaneous communication, and the location and equipment from which the Member seeks to attend the meeting, are determined as suitable for the Member to effectively engage in deliberations and communications throughout the meeting (Admin.r.14C(5));
b. The Member has made a declaration prior to the meeting, or that part of the meeting, that will be closed, that confidentially can be maintained. In the absence of such a declaration, the Member is prohibited from participation in the meeting, or that part of the meeting, that is closed (Admin.r.14CA(5)); and
c. The approval does not exceed prescribed limitations for the number of meetings attended by that Member by electronic means (Admin.r.14C(3) and r.14C(4)) i.e. a member must not attend more than half of statutory meetings electronically in the previous 12 months (excludes emergencies).

(4) Records of requests and decisions about requests must be retained:

a. Where the President makes the decision, the record is retained as a Local Government record (e.g. email communication) in accordance with the Local Government's Record Keeping Plan and protocols established by the CEO; and
b. Where Council makes the decision, the decision must be recorded in the minutes (Admin.r.11(d)).

(5) The CEO shall ensure that necessary administrative and technological support is readily available to facilitate attendance by electronic means at any meeting, on the basis that approvals may be given at any reasonable time prior to commencement of the meeting by the President or during the meeting itself by Council for a Council meeting.

2. Conducting a Meeting by Electronic Means (Administration Regulation 14D and 14E)

(1) Ordinary meetings will primarily be held as in-person meetings.

(2) Where a declared public health or state of emergency, or associated directions, are in effect that prevent an in-person meeting being held, the President or the Council can approve a meeting to be held by electronic means:

- Meetings held by electronic means in these circumstances are not subject to, or included in, the prescribed limitation on the number of meetings held by electronic means (Admin.r.14D(2)(a)(b)).

(3) Where it is otherwise considered expedient or necessary (and there is no declared emergency), the Council may resolve to authorise the meeting to be held by electronic means (Admin.r.14D(2)(c)), subject to:

a. The prescribed limitation is not exceeded on the number of electronic meetings allowed (Admin.r.14D(2A));
b. The CEO has been consulted, before the electronic means by which the meeting is to be held is determined by the President or Council resolution (Admin.r.14D(3)(4));
c. The decision has given due regard to whether the location from which each Member seeks to attend the meeting and the equipment each Member intends to use, are suitable to ensure each Member is able to effectively engage in deliberations and communications throughout the meeting; and
d. Each Member has made a declaration prior to the meeting, or that part of the meeting, that is closed, that confidentially can be maintained (Admin.r.14D(6)). In the absence of such a declaration, a Member is prohibited from participation in the meeting, or that part of the meeting, that is closed.

(4) Where a meeting is authorised to be held as an electronic meeting, the CEO must ensure details are:
   a. published on the Local Government's Official webpage (Admin.r.12);
   b. provided in the Notice of Meeting/Agenda; and
   c. broadly promoted to ensure community awareness, such as through social media, newsletters, on noticeboards, etc.

Note: In the case of a Band 1 or 2 council or committee, where the meeting must be 'open to members of the public', then the council or committee must *'publicly broadcast the meeting on a website or the meeting or a broadcast of the meeting is otherwise accessible to the public'* (Admin.r.14E(3A)(b)).

3. Participating in Meetings by Electronic Means

(1) **Presiding at Meeting** – Where the President is approved to attend an in-person meeting by electronic means, the President may choose to defer to the Deputy President (acting under Section 5.34 of the Act) for the purpose of presiding at the meeting.

(2) **Conduct** – Members are to be familiar with their Meeting Procedure/Standing Orders and Code of Conduct requirements, in particular, protecting confidential information and appropriate communication practices, when participating in a meeting by electronic means.

(3) **Meeting Procedures** – Where provisions of a Meeting Procedures/Standing Orders are not applicable to an electronic meeting environment, the Presiding Member may need to consider modification or suspension of the inconsistent subject provisions.

(4) **External Parties Participating in Closed Meetings** – Where external parties are invited to participate in a closed part of an electronic meeting (such as auditor attending an Audit Committee electronic meeting), before being approved to attend by a resolution of the meeting, they are to first confirm they have met the electronic means, location and equipment suitability requirements of this policy, including maintaining confidentiality.

4. Confidentiality Declaration for Closed Sessions

Prior to entering a closed meeting, members attending electronically must declare:

"I, [Member Name], declare that I am able to maintain confidentiality during the closed part of this meeting. If I am no longer able to maintain confidentiality, I will excuse myself from the meeting."

This declaration must be recorded in the minutes.

5. Suitable Location

The member attending the meeting electronically must be in a quiet and private indoor location. They must have the option to 'go behind closed doors' to reduce noise and maintain privacy.

6. Suitable Networks and Equipment

Members must use a reliable network and suitable equipment.

Acceptable networks include private home internet or WiFi, or a trusted personal mobile device's hotspot. Public WiFi networks in places like cafes, airports, restaurants are not acceptable due to cyber security risks and potential for an unstable connection.

Suitable equipment includes the Shire of Three Springs provided devices, personal computers or laptops. Mobile phones are not suitable for electronic attendance. Fully charged headphones are to be used where possible.

If a Member has an unstable connection during a meeting, resulting in disruptions or difficulties, particularly in casting clear votes, the Presiding Member will request the Elected Member to leave the meeting or the connection will be terminated.

1. COUNCIL POLICIES - GOVERNANCE

3.10 Employee Health and Fitness Policy – Free Gym and Pool Access

Adoption		
Date	Meeting	Council Decision
24/09/2025	OCM	
Review		
Date	Meeting	Council Decision
	OCM	
No.	Title	
Legislative Reference		

PURPOSE

The Shire of Three Springs recognises the importance of supporting the health, wellbeing, and fitness of its employees. This policy provides full-time employees with free access to the Shire's gym and aquatic facilities as part of the organisation's commitment to fostering a healthy and active workplace.

SCOPE

This policy applies to all full-time employees of the Shire of Three Springs.

Objectives

1. Eligibility

- All full-time employees are entitled to free use of the Shire's gym and aquatic centre during operating hours.
- Use is for the employee only and is non-transferable.

2. Conditions of Use

- Employees must comply with all facility rules, procedures, and directions from Shire employees while using the gym or aquatic centre.
- Access is for personal health and fitness purposes only. Facilities are not to be used for commercial gain, coaching, or training others.
- Employees are encouraged to utilise the facilities outside of normal working hours to avoid disruption to Shire operations.

3. Access

- Eligible employees will be provided with a employees access card or pass upon commencement of employment.
- Misuse of access privileges may result in disciplinary action and/or withdrawal of access rights.

4. Health and Safety

- Employees are responsible for using the facilities in a safe and responsible manner.
- Participation is voluntary, and employees accept that use of the gym and aquatic facilities is at their own risk.
- Any injury sustained must be reported immediately in accordance with the Shire's workplace health and safety procedures.

Attachment 10.6

SHIRE OF THREE SPRINGS

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

For the Period Ended 31 August 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire for the 2025/26 year is $10,000 or 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects (above $30,000)					
Community Hall - Carter Street - Emergency Evac Cntre (Capital)	70%	85,221	0	59,404	(59,404)
Pavilion - Oval - Building (Capital) (incl NEW GYM postings - use BC11	0%	100,000	0	0	0
Sporting Club - Slaughter Street - Building (Capital)	0%	70,000	0	0	0
Duffy Store Redevelopment Capex	0%	1,000,000	0	0	0
Admin Office - 132 Railway Rd - Building (Capital)	0%	40,000	0	0	0
CCTV equipment	31%	66,000	0	20,442	(20,442)
Communication Equipment &, Digital Information sign	0%	45,000	0	0	0
TS5006 New Grader	100%	424,788	424,788	424,787	1
Roads - Bitumen Sealing Towns Streets - General (Budgeting Only)	0%	84,000	0	0	0
Simpson Road (Capital)	0%	134,658	0	0	0
Skipper Road (R2R)	0%	138,031	0	0	0
Arrino West Road Sealed (R2R)	0%	315,000	0	0	0
First North Road (R2R)	0%	138,031	0	0	0
Hydraulic Road (R2R)	0%	138,031	0	0	0
2024-25 Dudawa Road Sealed SLK 8.5 - 12.5 Project 30003111	1%	394,326	0	4,404	(4,404)
Perenjori - Three Springs Road - Mid West Secondary Grain Freight P	0%	406,609	135,534	0	135,534
Inering Road - Mid West Secondary Grain Freight Project	0%	132,116	44,036	0	44,036
Three Springs - Eneabba Road - Mid West Secondary Grain Freight Pr	0%	4,098,358	1,366,118	0	1,366,118
Main Street Beautification	0%	70,000	0	0	0
Pavilion Playground Capital Works	0%	102,472	0	0	0
Grants, Subsidies and Contributions					
Grants, Subsidies and Contributions	21%	1,793,531	475,367	381,837	(93,530)
Capital Grants, Subsidies and Contributions	1%	7,558,346	0	63,807	63,807
	5%	9,351,878	475,367	445,644	(29,723)
Rates Levied	100%	3,066,690	3,056,464	3,055,072	(1,392)

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 31 August 2024	Current Year 31 August 2025
Adjusted Net Current Assets	88%	$ 6,059,915	$ 5,318,560
Cash and Equivalent - Unrestricted	52%	$ 4,131,274	$ 2,137,253
Cash and Equivalent - Restricted	113%	$ 2,132,702	$ 2,414,923
Receivables - Rates	110%	$ 3,007,856	$ 3,305,744
Receivables - Other	690%	$ 95,582	$ 659,323
Payables	145%	$ 122,729	$ 178,117

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

BY NATURE

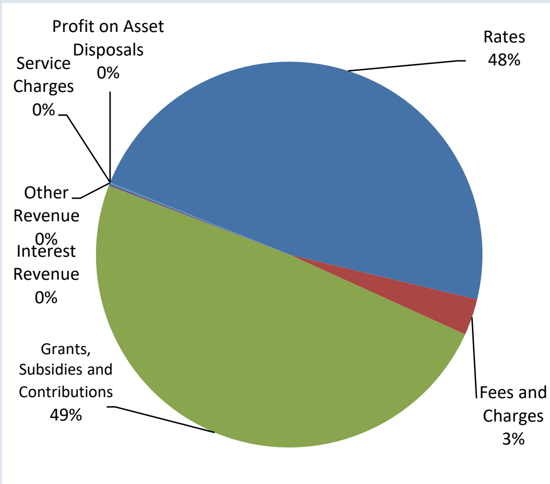
	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		$	$	$	$	$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Rates	6	3,066,690	3,066,690	3,056,464	**3,055,072**	(1,392)	(0%)	▼	
Grants, Subsidies and Contributions	12	1,793,531	1,793,531	475,367	**381,837**	(93,530)	(20%)	▼	S
Fees and Charges		281,867	281,867	132,105	**195,360**	63,255	48%	▲	S
Service Charges		0	0	0	**0**	0			
Interest Revenue		228,418	228,418	18,390	**11,617**	(6,773)	(37%)	▼	
Other Revenue		125,396	125,396	11,395	**7,282**	(4,113)	(36%)	▼	
Profit on Disposal of Assets	7	5,650	5,650	440	**0**	(440)	(100%)	▼	
		5,501,552	5,501,552	3,694,161	**3,651,168**				
Expenditure from operating activities									
Employee Costs		(2,458,327)	(2,458,327)	(380,820)	**(483,083)**	(102,263)	(27%)	▼	S
Materials and Contracts		(2,472,791)	(2,472,791)	(348,632)	**(247,290)**	101,342	29%	▲	S
Utility Charges		(402,594)	(402,594)	(67,042)	**(27,909)**	39,133	58%	▲	S
Depreciation		(2,733,772)	(2,733,772)	(450,872)	**0**	450,872	100%	▲	S
Finance Costs		(20,000)	(20,000)	0	**0**	0			
Insurance Expenses		(195,676)	(195,676)	(141,925)	**(136,221)**	5,704	4%	▲	
Other Expenditure		(108,822)	(108,822)	(7,948)	**(705)**	7,243	91%	▲	
Loss on Disposal of Assets	7	(2,464)	(2,464)	0	**0**	0			
		(8,394,447)	(8,394,447)	(1,397,239)	**(895,210)**				
Operating activities excluded from budget									
Add back Depreciation		2,733,772	2,733,772	450,872	**0**	(450,872)	(100%)	▼	S
Adjust (Profit)/Loss on Asset Disposal	7	(3,186)	(3,186)	(440)	**0**	440	(100%)	▲	
Movement in Leave Reserve (Added Back)		(76,614)	(76,614)	(76,614)	**0**	76,614	(100%)	▲	
Adjustment in Fixed Assets		0	0	0	**0**	0			
		2,653,973	2,653,973	373,818	**0**				
Amount attributable to operating activities		**(238,922)**	**(238,922)**	**2,670,740**	**2,755,958**				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	7,558,346	7,558,346	0	**63,807**	63,807		▲	S
Proceeds from Disposal of Assets	7	203,650	203,650	203,650	**0**	(203,650)	(100%)	▼	S
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	**0**	0			
		7,761,996	7,761,996	203,650	**63,807**				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	**0**	0			
Land and Buildings	8	(2,339,383)	(2,339,383)	0	**(59,519)**	(59,519)		▼	S
Plant and Equipment	8	(1,383,088)	(1,383,088)	(424,788)	**(445,230)**	(20,442)	(5%)	▼	
Furniture and Equipment	8	0	0	0	**0**	0			
Infrastructure Assets - Roads	8	(7,254,193)	(7,254,193)	(1,568,690)	**(4,804)**	1,563,886	100%	▲	S
Infrastructure Assets - Drainage	8	0	0	0	**0**	0			
Infrastructure Assets - Footpaths	8	(27,418)	(27,418)	0	**0**	0			
Infrastructure Assets - Parks and Ovals	8	(327,472)	(327,472)	0	**(586)**	(586)		▼	
Infrastructure Assets - Airfield	8	0	0	0	**0**	0			
Payments for financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		(11,331,554)	(11,331,554)	(1,993,478)	**(510,138)**				
Amount attributable to investing activities		**(3,569,558)**	**(3,569,558)**	**(1,789,828)**	**(446,331)**				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from New Borrowings		1,000,000	1,000,000	333,332	**0**	(333,332)	(100%)	▼	S
Transfer from Reserves	10	781,195	781,195	0	**0**	0			
		1,781,195	1,781,195	333,332	**0**				
Outflows from financing activities									
Repayment of Borrowings	9	(1,000,000)	(1,000,000)	(333,332)	**0**	333,332	100%	▲	S
Payments for principal portion of lease liabilities	9	0	0	0	**0**	0			
Transfer to Reserves	10	(277,912)	(277,912)	0	**(135,194)**	(135,194)		▼	
		(1,277,912)	(1,277,912)	(333,332)	**(135,194)**				
Amount attributable to financing activities		**503,283**	**503,283**	**0**	**(135,194)**				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	3,305,197	3,305,197	3,144,127	**3,144,127**	0	0%		
Amount attributable to operating activities		(238,922)	(238,922)	2,670,740	**2,755,958**				
Amount attributable to investing activities		(3,569,558)	(3,569,558)	(1,789,828)	**(446,331)**				
Amount attributable to financing activities		503,283	503,283	0	**(135,194)**				
Surplus or deficit at the end of the financial year	1	**0**	**0**	**4,025,039**	**5,318,560**				

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2025/26 year is $10,000 and 10%.

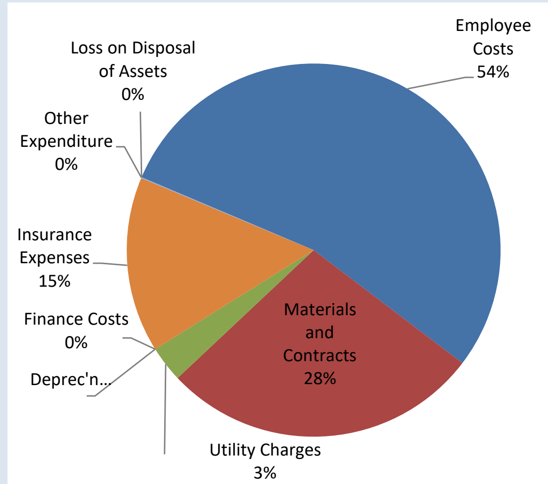
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

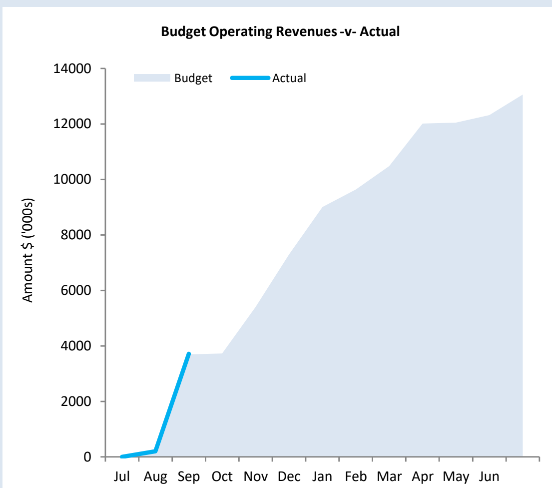
SUMMARY GRAPHS

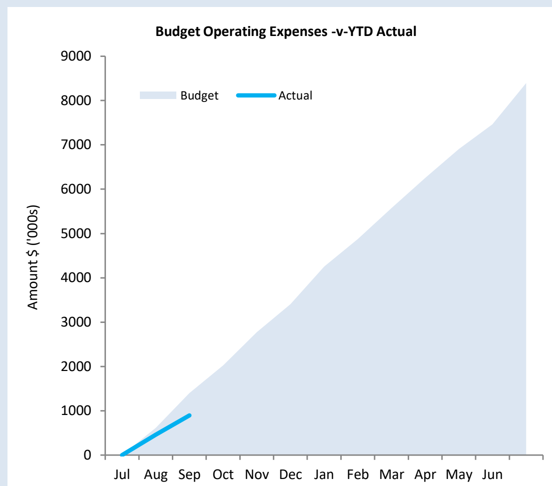
OPERATING REVENUE



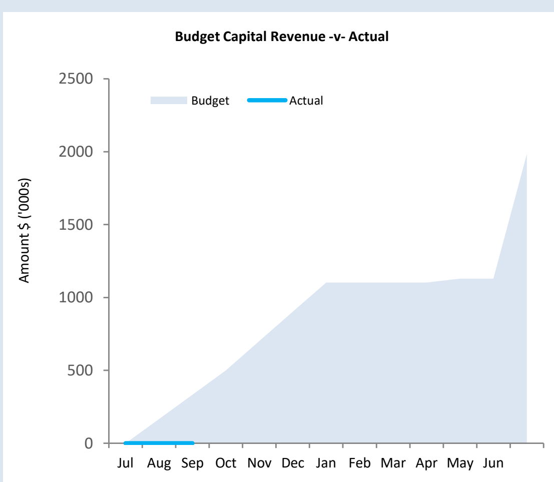
OPERATING EXPENSES



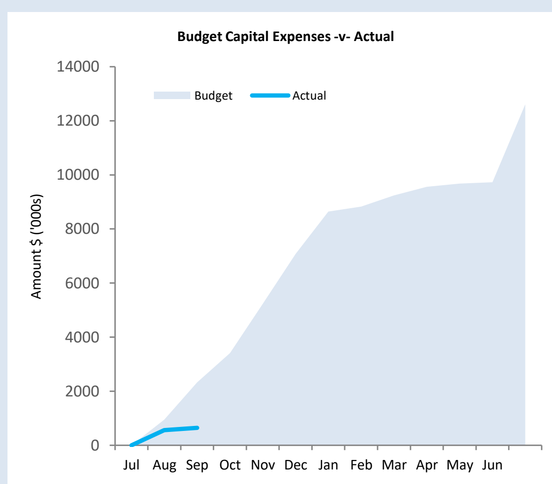




CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	**ACTIVITIES**
To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities to members of council: Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSEFUNDING	
To collect revenue to fund the provision of services.	Rates, general purpose government grants and interest revenue
LAW, ORDER, PUBLIC SAFETY	
To ensure a safer community in which to live.	Supervision of various local laws, fire prevention, emergency services and animal control.
HEALTH	
To provide an operational framework for good community health.	'Food quality and pest control, maintenance of child health centre, medical centre, dental clinic and administration of group health scheme.
EDUCATION AND WELFARE	
To support the needs of the community in education and welfare.	Assistance to Day Care Centre, Playgroup, Youth activities and other voluntary services.
HOUSING	
Provide adequate housing to attract and retain staff and non-staff.	Maintenace of council owned staff and non-staff housing.
COMMUNITY AMENITIES	
Provide services required by the community.	Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, rest centres, storm water drainage and FM radio retransmitter.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resources that help the social wellbeing of the community.	Maintenance of the swimming pool, recreation centre, library, parks, gardens and reserves.
TRANSPORT	
To provide effective and efficient transport services to the community.	Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic lights, cycleways, depot maintenance and airstrip maintenance.
ECONOMIC SERVICES	
To help promote the Shire and improve its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes.
OTHER PROPERTY AND SERVICES	
To monitor and control overheads and operating accounts.	Private works operations, plant repairs and operations and engineering costs.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		$	$	$	$	$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Governance		480	480	66	**0**	(66)	(100%)	▼	
General Purpose Funding - Rates	6	3,066,690	3,066,690	3,056,464	**3,055,072**	(1,392)	(0%)	▼	
General Purpose Funding - Other		1,109,622	1,109,622	236,666	**221,670**	(14,996)	(6%)	▼	
Law, Order and Public Safety		648,899	648,899	7,846	**627**	(7,219)	(92%)	▼	
Health		95,292	95,292	80,479	**3,182**	(77,297)	(96%)	▼	S
Education and Welfare		1,000	1,000	0	**0**	0			
Housing		100,440	100,440	16,650	**12,110**	(4,540)	(27%)	▼	
Community Amenities		120,840	120,840	109,209	**112,865**	3,656	3%	▲	
Recreation and Culture		54,971	54,971	2,404	**2,863**	459	19%	▲	
Transport		195,901	195,901	174,553	**174,364**	(189)	(0%)	▼	
Economic Services		32,341	32,341	5,037	**63,541**	58,504	1161%	▲	S
Other Property and Services		75,076	75,076	4,787	**4,875**	88	2%	▲	
		5,501,552	5,501,552	3,694,161	**3,651,168**				
Expenditure from operating activities									
Governance		(545,244)	(545,244)	(69,996)	**(58,641)**	11,355	16%	▲	S
General Purpose Funding		(175,257)	(175,257)	(29,116)	**(23,770)**	5,346	18%	▲	
Law, Order and Public Safety		(460,992)	(460,992)	(64,031)	**(23,158)**	40,873	64%	▲	S
Health		(393,548)	(393,548)	(35,480)	**(32,500)**	2,980	8%	▲	
Education and Welfare		(193,093)	(193,093)	(33,039)	**(11,812)**	21,227	64%	▲	S
Housing		(357,338)	(357,338)	(65,144)	**(35,417)**	29,727	46%	▲	S
Community Amenities		(761,141)	(761,141)	(122,542)	**(38,564)**	83,978	69%	▲	S
Recreation and Culture		(1,909,573)	(1,909,573)	(292,518)	**(129,192)**	163,326	56%	▲	S
Transport		(3,060,990)	(3,060,990)	(489,434)	**(144,920)**	344,514	70%	▲	S
Economic Services		(470,046)	(470,046)	(80,110)	**(38,961)**	41,149	51%	▲	S
Other Property and Services		(67,224)	(67,224)	(115,829)	**(358,273)**	(242,444)	(209%)	▼	S
		(8,394,447)	(8,394,447)	(1,397,239)	**(895,210)**				
Non-cash amounts excluded from operating activities									
Add back Depreciation		2,733,772	2,733,772	450,872	**0**	(450,872)	(100%)	▼	S
Adjust (Profit)/Loss on Asset Disposal	7	(3,186)	(3,186)	(440)	**0**	440	(100%)	▲	
Movement in Leave Reserve (Added Back)		(76,614)	(76,614)	(76,614)	**0**	76,614	(100%)	▲	
Adjustment in Fixed Assets		0	0	0	**0**	0			
		2,653,973	2,653,973	373,818	**0**				
Amount attributable to operating activities		**(238,922)**	**(238,922)**	**2,670,740**	**2,755,958**				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	7,558,346	7,558,346	0	**63,807**	63,807		▲	S
Proceeds from Disposal of Assets	7	203,650	203,650	203,650	**0**	(203,650)	(100%)	▼	S
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		7,761,996	7,761,996	203,650	**63,807**				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	**0**	0			
Land and Buildings	8	(2,339,383)	(2,339,383)	0	**(59,519)**	(59,519)		▼	S
Plant and Equipment	8	(1,383,088)	(1,383,088)	(424,788)	**(445,230)**	(20,442)	(5%)	▼	
Furniture and Equipment	8	0	0	0	**0**	0			
Infrastructure Assets - Roads	8	(7,254,193)	(7,254,193)	(1,568,690)	**(4,804)**	1,563,886	100%	▲	S
Infrastructure Assets - Drainage	8	0	0	0	**0**	0			
Infrastructure Assets - Footpaths	8	(27,418)	(27,418)	0	**0**	0			
Infrastructure Assets - Parks and Ovals	8	(327,472)	(327,472)	0	**(586)**	(586)		▼	
Infrastructure Assets - Airfield	8	0	0	0	**0**	0			
Payments for financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		(11,331,554)	(11,331,554)	(1,993,478)	**(510,138)**				
Amount attributable to investing activities		**(3,569,558)**	**(3,569,558)**	**(1,789,828)**	**(446,331)**				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from New Debentures	9	1,000,000	1,000,000	333,332	**0**	(333,332)	(100%)	▼	S
Transfer from Reserves	10	781,195	781,195	0	**0**	0			
		1,781,195	1,781,195	333,332	**0**				
Outflows from financing activities									
Repayment of Borrowings	9	(1,000,000)	(1,000,000)	(333,332)	**0**	333,332	100%	▲	S
Payments for principal portion of lease liabilities	9	0	0	0	**0**	0			
Transfer to Reserves	10	(277,912)	(277,912)	0	**(135,194)**	(135,194)		▼	S
		(1,277,912)	(1,277,912)	(333,332)	**(135,194)**				
Amount attributable to financing activities		**503,283**	**503,283**	**0**	**(135,194)**				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	3,305,197	3,305,197	3,144,127	**3,144,127**	0	0%		
Amount attributable to operating activities		(238,922)	(238,922)	2,670,740	**2,755,958**				
Amount attributable to investing activities		(3,569,558)	(3,569,558)	(1,789,828)	**(446,331)**				
Amount attributable to financing activities		503,283	503,283	0	**(135,194)**				
Surplus or deficit at the end of the financial year	1	**0**	**0**	**4,025,039**	**5,318,560**				

KEY INFORMATION
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2025/26 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION
Depreciation expense raised on all classes of assets.

FINANCE COSTS
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF THREE SPRINGS

STATEMENT OF FINANCIAL POSITION

FOR THE PERIOD ENDED 31 AUGUST 2025

	30 June 2025	31 August 2025
	$	$
CURRENT ASSETS		
Cash and cash equivalents	5,955,850	4,562,888
Trade and other receivables	656,816	3,965,067
Other financial assets	0	0
Inventories	5,508	7,685
Contract assets	0	0
Other assets	2,658	2,658
TOTAL CURRENT ASSETS	6,620,832	8,538,298
NON-CURRENT ASSETS		
Trade and other receivables	9,339	9,339
Other financial assets	79,620	79,620
Property, plant and equipment	18,527,603	19,032,352
Infrastructure	53,282,250	53,287,640
TOTAL NON-CURRENT ASSETS	71,898,812	72,408,950
TOTAL ASSETS	78,519,645	80,947,249
CURRENT LIABILITIES		
Trade and other payables	828,818	223,731
Other liabilities	253,748	466,674
Borrowings	0	0
Employee related provisions	227,056	227,056
TOTAL CURRENT LIABILITIES	1,309,623	917,461
NON-CURRENT LIABILITIES		
Other liabilities	58,500	58,500
Employee related provisions	56,275	56,275
TOTAL NON-CURRENT LIABILITIES	114,775	114,775
TOTAL LIABILITIES	1,424,397	1,032,236
NET ASSETS	**77,095,247**	**79,915,013**
EQUITY		
Retained surplus	37,698,508	40,383,080
Reserve accounts	2,279,729	2,414,923
Revaluation surplus	37,117,010	37,117,010
TOTAL EQUITY	**77,095,247**	**79,915,013**

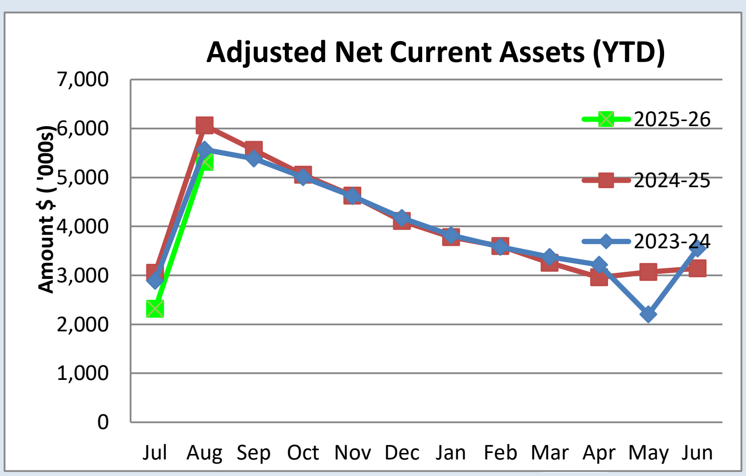
This statement is to be read in conjunction with the accompanying notes.

OPERATING ACTIVITIES
NOTE 1
ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Note	Last Years Closing 30/06/2025	This Time Last Year 31/08/2024	Year to Date Actual 31/08/2025
		$	$	$
Current Assets				
Cash Unrestricted	2	3,656,048	4,131,274	2,137,253
Cash Restricted - Reserves	2	2,279,729	2,132,702	2,414,923
Cash Restricted - Bonds & Deposits	2	20,073	3,975	10,713
Receivables - Rates	3	117,591	3,007,856	3,305,744
Receivables - Other	3	539,226	95,582	659,323
Other Assets Other Than Inventories	4	2,658	0	2,658
Inventories	4	5,508	15,127	7,685
		6,620,832	9,386,515	8,538,298
Less: Current Liabilities				
Payables	5	(804,180)	(122,729)	(178,117)
Contract Liabilities	11	(253,748)	(973,524)	(466,674)
Bonds & Deposits	14	(24,638)	(10,434)	(45,613)
Loan and Lease Liability	9	0	0	0
Provisions	11	(227,056)	(194,473)	(227,056)
		(1,309,623)	(1,301,161)	(917,461)
Less: Cash Reserves	10	(2,279,729)	(2,132,702)	(2,414,923)
Add Back: Component of Leave Liability not Required to be funded		112,646	107,263	112,646
Add Back: Loan and Lease Liability		0	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		**3,144,127**	**6,059,915**	**5,318,560**

SIGNIFICANT ACCOUNTING POLICIES
Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION
The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
$5.32 M

Last Year YTD
Surplus(Deficit)
$6.06 M

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

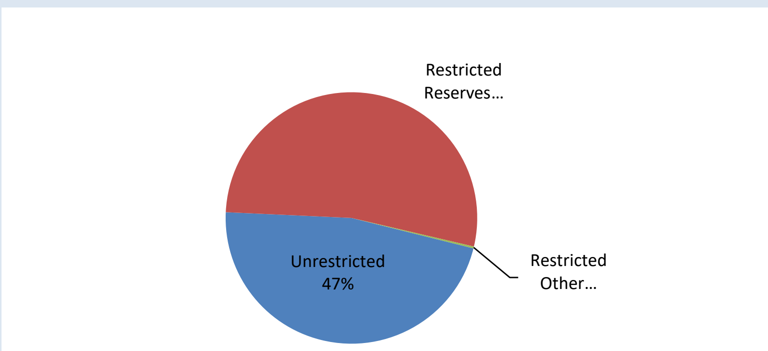
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	$	$	$	$			
Cash on Hand							
Cash On Hand - Library	100.00			100	Cash on Hand	Nil	On Hand
Petty Cash - Admin	26.80			27	Cash on Hand	Nil	On Hand
Cash On Hand - Swimming Pool	200.00			200	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Bank Account - CBA	781,926.01			781,926	CBA	0.10%	Ongoing
Police Licensing Account - CBA			10,712.63	10,713	CBA	Variable	Ongoing
Term Deposits							
Business Maximiser Account - CBA	1,354,999.84			1,355,000	CBA	0.10%	Ongoing
Cash Deposit Account CDA Investment - CBA		2,414,923.04		2,414,923	CBA	0.25%	Ongoing
Investments							
Total	**2,137,253**	**2,414,923**	**10,713**	**4,562,888**			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



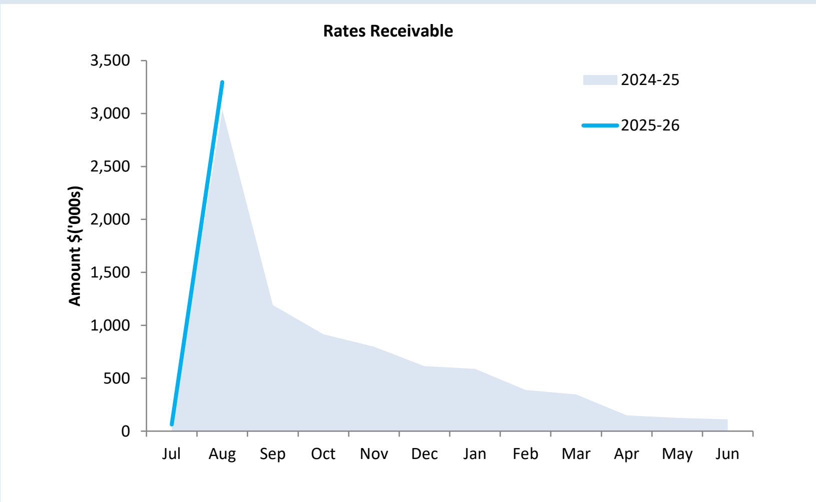
Total Cash	Unrestricted
$4.56 M	**$2.41 M**

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2025	31 Aug 25
	$	$
Opening Arrears Previous Years	91,769	111,165
Levied this year	3,005,319	3,167,151
Less Collections to date	(2,985,923)	18,548
Equals Current Outstanding	111,165	3,296,865
Net Rates Collectable	**111,165**	**3,296,865**
% Collected	96.41%	-0.57%

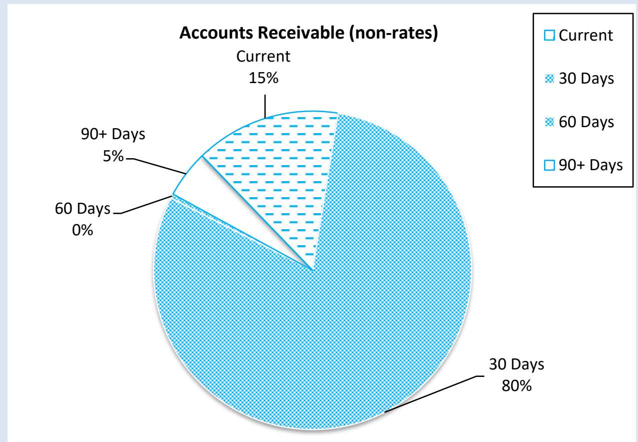
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Receivables - General	88,055	476,274	2,620	28,784	595,733
Percentage	15%	80%	0%	5%	
Balance per Trial Balance					
Sundry Debtors					595,733
Receivables - Other					63,590
Total Receivables General Outstanding					**659,323**
Amounts shown above include GST (where applicable)					

KEY INFORMATION
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected	Rates Due
-1%	**$3,296,865**

SIGNIFICANT ACCOUNTING POLICIES
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
$659,323

Over 30 Days
85%

Over 90 Days
5%

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other Current Assets	Opening Balance 1 Jul 2025	Asset Increase	Asset Reduction	Closing Balance 31 Aug 2025
	$	$	$	$
Inventory				
Fuel, Visitor and Rec Centres stock on hand	5,508	2,177	0	7,685
Contract assets				
Contract assets	0	0	0	0
Total Other Current assets				**10,343**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

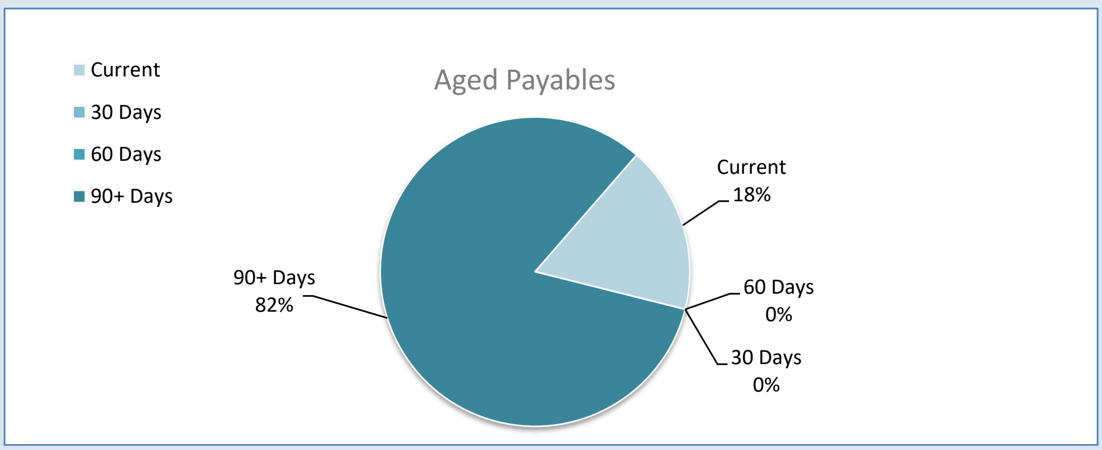
CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Payables (Sundry Creditors) - General	271	0	0	1,275	1,546.00
Percentage	17.5%	0%	0%	82.5%	
Balance per Trial Balance					
Sundry creditors - General					1,546.00
Other creditors					75,996
Accruals/Income in Advance					18,218
ATO liabilities					82,357
Total Payables General Outstanding					**178,117**
Amounts shown above include GST (where applicable)					

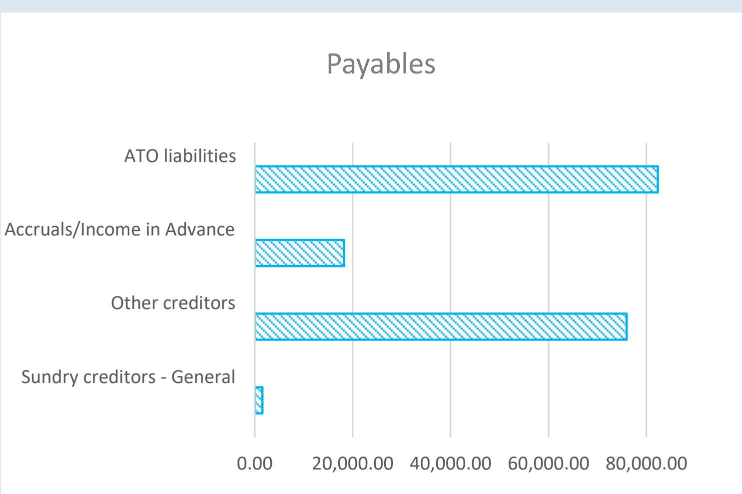
KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

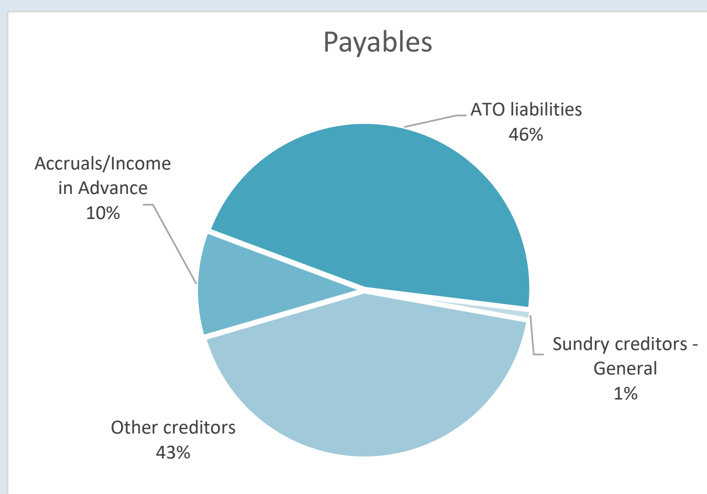


Creditors Due
$178,117

Over 30 Days
83%

Over 90 Days
82.5%





OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

				Budget				YTD Actual			
RATE TYPE	**Rate in**	**Number of Properties**	**Rateable Value**	**Rate Revenue**	**Interim Rate**	**Back Rate**	**Total Revenue**	**Rate Revenue**	**Interim Rates**	**Back Rates**	**Total Revenue**
	$			$	$	$	$	$	$	$	$
General Rate											
Gross rental valuations											
GRV Residential	0.127549	201	2,256,572	289,216	0	0	289,216	287,824	-	-	287,824
GRV Mining	0.239212	1	247,000	59,085	0	0	59,085	59,085	-	-	59,085
Unimproved valuations											
UV Rural and Arrino Town	0.007964	182	327,542,000	2,608,544	0	0	2,608,544	2,608,544	-	-	2,608,544
UV Mining	0.060800	20	880,239	53,519	0	0	53,519	53,519	-	-	53,519
Sub-Totals		**404**	**330,925,811**	3,010,364	0	0	3,010,364	**3,008,972**	**-**	**-**	**3,008,972**
	Minimum										
Minimum Payment	**$**										
Gross rental valuations											
GRV Residential	750	23	29,414	17,250	0	0	17,250	17,250	-	-	17,250
GRV Mining	750	0	0	0	0	0	0	-	-	-	0
Unimproved valuations											
UV Rural and Arrino Town	750	26	817,050	19,500	0	0	19,500	19,500	-	-	19,500
UV Mining	550	17	67,507	9,350	0	0	9,350	9,350	-	-	9,350
Sub-Totals		**66**	**913,971**	46,100	0	0	46,100	**46,100**	**-**	**-**	**46,100**
		470	**331,839,782**	**3,056,464**	**0**	**0**	**3,056,464**	**3055072**	**0**	**0**	**3,055,072**
Amount from General Rates							**3,056,464**				**3,055,072**
CBH Tonnage	0.054350	1	0	8,213	0	0	**8,213**	0	0	0	
MRAC GRV	0.127549	1	0.00	0.00	0.00	0.00	**0.00**	0	0.00	0.00	
DBNGPC As advised by DPNG	0.127549	1		2,013.00	0.00	0.00	**2,013.00**	0	0.00	0.00	0.00
Total Rates							**3,066,690**				**3,055,072**

SHIRE OF THREE SPRINGS

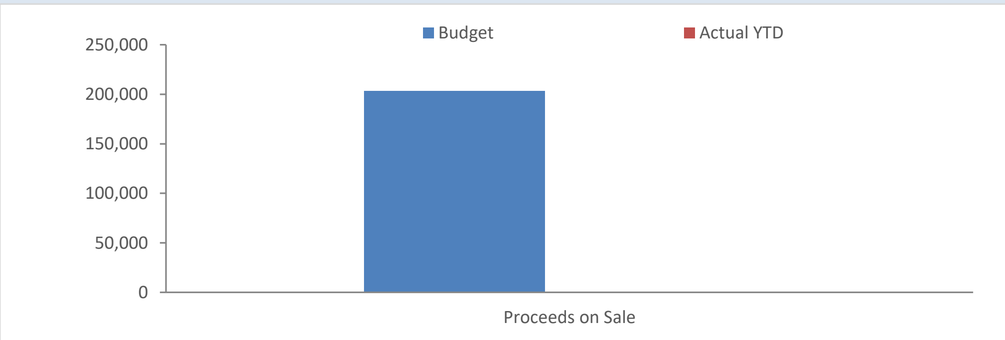
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2025

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

		Amended Budget				YTD Actual			
Asset Number	Asset Description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
			0						
	Plant and Equipment								
P5017	2013 Toyota Landcruiser Fire Unit (Arrino Bfb) Ts 5017	75,000	75,000	0	0	0	0	0	0
PEH001	2016 Caterpillar 120M Motor Grader (P500606)	102,464	100,000	0	(2,464)	0	0	0	0
P1421	Skid Mounted Retraspray 500Lt Sprayer With Boom & Spot Gun	0	3,000	3,000	0	0	0	0	0
PM005A	2020 Mitsubishi Qf Pajero Sport Exceed 2.4L Dsl 2020 (0Ts) Ceo	23,000	25,650	2,650	0	0	0	0	0
		200,464	**203,650**	**5,650**	**(2,464)**	**0**	**0**	**0**	**0**

KEY INFORMATION



Proceeds on Sale		
Budget	**YTD Actual**	**%**
$203,650	**$0**	**0%**

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

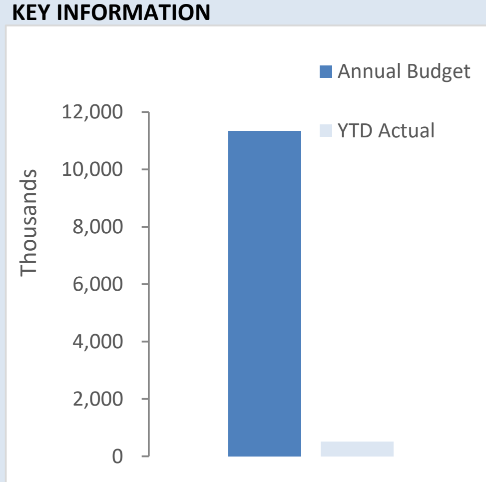
Capital Acquisitions	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	$	$	$	$	$
Land and Buildings	2,339,383	2,339,383	0	**59,519**	59,519
Plant and Equipment	1,383,088	1,383,088	424,788	**445,230**	20,442
Furniture and Equipment	0	0	0	**0**	0
Infrastructure Assets - Roads	7,254,193	7,254,193	1,568,690	**4,804**	(1,563,886)
Infrastructure Assets - Drainage	0	0	0	**0**	0
Infrastructure Assets - Footpaths	27,418	27,418	0	**0**	0
Infrastructure Assets - Parks and Ovals	327,472	327,472	0	**586**	586
Infrastructure Assets - Airfield	0	0	0	**0**	0
Capital Expenditure Totals	11,331,554	11,331,554	1,993,478	**510,138**	(1,483,340)

Capital acquisitions funded by:					
	$	$	$	$	$
Capital Grants and Contributions	7,558,346	7,558,346	0	**63,807**	63,807
Borrowings	1,000,000	1,000,000	333,332	**0**	(333,332)
Other (Disposals & C/Fwd)	203,650	203,650	203,650	**0**	(203,650)
Council contribution - Cash Backed Reserves					
Various Reserves	781,195	700,000	0	**0**	0
Council contribution - operations	**1,788,363**	**1,869,558**	**1,456,496**	**446,331**	(1,010,165)
Capital Funding Total	**11,331,554**	**11,331,554**	**1,993,478**	**510,138**	**(1,483,340)**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	$11.33 M	**$.51 M**	**5%**

Capital Grant	Annual Budget	YTD Actual	% Received
	$7.56 M	**$.06 M**	**1%**

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2025

Capital Expenditure Total

Level of Completion Indicators

0%

20%

40%

60%

80%

100%

Over 100%

Percentage YTD Actual to Annual Budget

Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	YTD Budget	Total YTD
				$	$	$	$
Council Chambers - Building (Capital)	4040110	510	BC4001	(15,000)	(15,000)	0	0
Total - Governance				**(15,000)**	**(15,000)**	**0**	**0**
Medical Centre - Thomas Street - Building (Capital)	4070710	510	BC1584	(20,000)	(20,000)	0	0
Total - Health				**(20,000)**	**(20,000)**	**0**	**0**
Early Learning Childhood Centre - Building (Capital)	4080310	510	BC0801	(8,000)	(8,000)	0	0
Total - Education & Welfare				**(8,000)**	**(8,000)**	**0**	**0**
Staff House - (Lot 10) 41 Slaughter St - Building (Capital)	4090110	510	BC9000	(18,162)	(18,162)	0	0
Staff House - (Lot 182) 58 Carter St - Building (Capital)	4090110	510	BC9001	(46,000)	(46,000)	0	(850)
Staff House - (Lot 74) 5 Gooch St - Building (Capital)	4090110	510	BC9002	(28,500)	(28,500)	0	0
Staff House - (Lot 30) 3 Howard St - Building (Capital)	4090110	510	BC9004	(10,000)	(10,000)	0	0
Staff House - (Lot 29) 5 Howard St - Building (Capital)	4090110	510	BC9007	(30,000)	(30,000)	0	0
Staff House - (Lot 35) 47 Williamson St - Building (Capital)	4090110	510	BC9009	0	0	0	850
Staff House - (Lot 157) 65 Carter St - Building (Capital)	4090110	510	BC9011	(7,500)	(7,500)	0	0
Staff House - (Lot 54) 17 Glyde St (LGCHP) - JV - Building (Capital)	4090110	510	BC9014	(36,000)	(36,000)	0	0
Staff House - (Lot 217) 89 Williamson St - Building (Capital)	4090110	510	BC9056	(7,500)	(7,500)	0	0
New staff housing	4090110	510	BC9017	(600,000)	(600,000)	0	0
Staff House - (Lot 173) 50 Carter St - Building (Capital)	4090110	510	BC9079	(15,000)	(15,000)	0	0
Non-staff House - (Lot 223) 2 Maryhofer St (NMHS) - Building (Capital)	4090210	510	BC9053	(15,000)	(15,000)	0	0
Non-staff House - (Lot 60) 5 Glyde St (LGCHP) - JV - Building (Capital)	4090210	510	BC9055	(10,000)	(10,000)	0	(115)
Non-Staff House - (Lot 222) 46 Carter St - Building (Capital)	4090210	510	BC9058	(10,000)	(10,000)	0	0
Kadathinni Unit 1 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90491	(10,000)	(10,000)	0	0
Kadathinni Unit 2 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90492	(10,000)	(10,000)	0	0
Total - Housing				**(853,662)**	**(853,662)**	**0**	**(115)**
Swimming Pool Solar panels	4110210	510	BC1104B	(40,000)	(40,000)	0	0
Golf Club Building - Three-Perenjori Road - Building (Capital)	4110310	510	BC026	(8,000)	(8,000)	0	0
Community Hall - Carter Street - Building Renovations (Capital)	4110110	510	BC1101	(30,000)	(30,000)	0	0
Community Hall - Carter Street - Emergency Evac Cntre (Capital)	4110110	510	BC1101A	(85,221)	(85,221)	0	(59,404)
Community Hall - Carter Street - Wood floor resand and finish (Capital)	4110110	510	BC1101B	(30,000)	(30,000)	0	0
Pavilion - Oval - Building (Capital) (incl NEW GYM postings - use BC1105 for	4110310	510	BC1103	(100,000)	(100,000)	0	0
Sporting Club - Slaughter Street - Building (Capital)	4110310	510	BC1106	(70,000)	(70,000)	0	0
Total - Recreation And Culture				**(363,221)**	**(363,221)**	**0**	**(59,404)**
Westrail Building - Railway Road - Building (Capital)	4130810	510	BC013	(29,500)	(29,500)	0	0
Duffy Store Redevelopment Capex	4130810	510	BC1021A	(1,000,000)	(1,000,000)	0	0
Tourist Centre - Lot 90 Railway Road - Building (Capital)	4130210	510	BC1303	(10,000)	(10,000)	0	0
Total - Economic Services				**(1,039,500)**	**(1,039,500)**	**0**	**0**
Admin Office - 132 Railway Rd - Building (Capital)	4140210	510	**BC4002**	(40,000)	(40,000)	0	0
Total - Other Property & Services				**(40,000)**	**(40,000)**	**0**	**0**
Total - Buildings				**(2,339,383)**	**(2,339,383)**	**0**	**(59,519)**
CCTV equipment	4050330	530	PE0501	(66,000)	(66,000)	0	(20,442)
TS5017 New Fire Unit (Arrino BFB)	4050530	530	PA5017	(614,300)	(614,300)	0	0
Total - Other Law, Order & Public Safety				**(680,300)**	**(680,300)**	**0**	**(20,442)**
New Fogger	4070530	530	PA006	(8,000)	(8,000)	0	0
Total - Health				**(8,000)**	**(8,000)**	**0**	**0**
Pool Cleaner/Vacuum	4110230	530	PE1102	(26,000)	(26,000)	0	0
Communication Equipment &, Digital Information sign	4110130	530	PE1106	(45,000)	(45,000)	0	0
2300l Water Tank - supply & install for Incident Control Centre	4110130	530	PE1112	(5,000)	(5,000)	0	0
Pool Sand Filter	4110230	530	PE1101	(52,000)	(52,000)	0	0
Large projector screen for Hall	4110330	530	PE1111	(10,000)	(10,000)	0	0
Total - Recreation & Culture				**(138,000)**	**(138,000)**	**0**	**0**
TS5730 Ride-on Lawnmower 42"	4120330	530	PA5730	(5,000)	(5,000)	0	0
110kVA Diesel Generator & Customisable Dual Axle Trailer	4120330	530	PE1205	(35,000)	(35,000)	0	0
Unlicensed New Skid/Tractor mounted Spray Unit	4120330	530	PA1421	(15,000)	(15,000)	0	0
Road Traffic Counters	4120330	530	PE1206	(12,000)	(12,000)	0	0
TS5006 New Grader	4120330	530	PA5006	(424,788)	(424,788)	(424,788)	(424,787)
Total - Transport				**(491,788)**	**(491,788)**	**(424,788)**	**(424,787)**
0TS New CEO Vehicle (Formerly PA0)	4140230	530	PA000	(65,000)	(65,000)	0	0
Total - Other Property & Services				**(65,000)**	**(65,000)**	**0**	**0**
Total - Plant & Equipment				**(1,383,088)**	**(1,383,088)**	**(424,788)**	**(445,230)**
Roads - Bitumen Sealing Towns Streets - General (Budgeting Only)	4120140	540	RC000A	(84,000)	(84,000)	0	0
Simpson Road (Capital)	4120142	540	RC007	(134,658)	(134,658)	0	0
Skipper Road (R2R)	4120146	540	R2R004	(138,031)	(138,031)	0	0
Arrino West Road Sealed (R2R)	4120146	540	R2R005	(315,000)	(315,000)	0	0

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2025

Capital Expenditure Total

Level of Completion Indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	YTD Budget	Total YTD
				$	$	$	$
First North Road (R2R)	4120146	540	R2R010	(138,031)	(138,031)	0	0
Hydraulic Road (R2R)	4120146	540	R2R028	(138,031)	(138,031)	0	0
Kangaroo Road (R2R)	4120146	540	R2R094	(138,031)	(138,031)	(23,002)	0
Perenjori-Three Springs Road (RRG)	4120149	540	RRG001	(1,034,001)	(1,034,001)	0	0
2024-25 Dudawa Road Sealed SLK 8.5 - 12.5 Project 30003111	4120149	540	RRG002E	(394,326)	(394,326)	0	(4,404)
Perenjori - Three Springs Road - Mid West Secondary Grain Freight Project	4120153	540	GFR001	(406,609)	(406,609)	(135,534)	0
Inering Road - Mid West Secondary Grain Freight Project	4120153	540	GFR024	(132,116)	(132,116)	(44,036)	0
Three Springs - Eneabba Road - Mid West Secondary Grain Freight Project	4120153	540	GFR105	(4,098,358)	(4,098,358)	(1,366,118)	0
Drainage Construction General (Budgeting Only)	4120165	540	DC000	(103,000)	(103,000)	0	0
Total - Transport				**(7,254,193)**	**(7,254,193)**	**(1,568,690)**	**(4,804)**
Total - Infrastructure - Roads				**(7,254,193)**	**(7,254,193)**	**(1,568,690)**	**(4,804)**
Footpath Construction General (Budgeting Only)	4120170	560	FC000	(3,418)	(3,418)	0	0
Thomas Street - Footpath Capital	4120170	560	FC104	(24,000)	(24,000)	0	0
Total - Transport				**(27,418)**	**(27,418)**	**0**	**0**
Total - Infrastructure - Footpaths				**(27,418)**	**(27,418)**	**0**	**0**
Cemetery Other Infrastructure (Capital)	4100770	570	OC002	(30,000)	(30,000)	0	0
Total - Community Amenities				**(30,000)**	**(30,000)**	**0**	**0**
Main Street Beautification	4110370	570	PC004	(70,000)	(70,000)	0	0
Dominican Park	4110370	570	PC007	(17,000)	(17,000)	0	(320)
Jack Thorpe Gardens Capital Works	4110370	570	PC210	(8,000)	(8,000)	0	(266)
Byrne Park Capital Works	4110370	570	PC220	(15,000)	(15,000)	0	0
Hockey Ground Capital Works	4110370	570	PC1113	(8,000)	(8,000)	0	0
Oval Capital Works	4110370	570	PC1107	(15,000)	(15,000)	0	0
Picnic Area, Shade & BBQ for Pool grounds	4110290	570	OC003	(10,000)	(10,000)	0	0
Railway Road Playground	4110290	570	PC1135	(8,000)	(8,000)	0	0
Pavilion Playground Capital Works	4110290	570	PC1134	(102,472)	(102,472)	0	0
Total - Recreation And Culture				**(253,472)**	**(253,472)**	**0**	**(586)**
Depot Staff Parking Shade Sail	4120190	570	OC1205	(22,000)	(22,000)	0	0
Total - Transport				**(22,000)**	**(22,000)**	**0**	**0**
Shade sail for staff parking	4140290	570	OC1401	(22,000)	(22,000)	0	0
Total - Other Property & Services				**(22,000) 0**	**(22,000)**	**0**	**0**
Total - Infrastructure - Parks & Ovals				**(327,472)**	**(327,472)**	**0**	**(586)**
Grand Total				**(11,331,554)**	**(11,331,554)**	**(1,993,478)**	**(510,138)**

LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

		New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
Particulars/Purpose	01 Jul 2025	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		$	$	$	$	$	$	$	$	$	$	$	$
Transport													
Loan 163 - Short-term loan	0	0	1,000,000	1,000,000	0	1,000,000	1,000,000	0	0	0	0	20,000	20,000
	0	0	1,000,000	1,000,000	0	1,000,000	1,000,000	0	0	0	0	20,000	20,000
Total	0	0	1,000,000	1,000,000	0	1,000,000	1,000,000	0	0	0	0	20,000	20,000
Current loan borrowings	0							0					
Non-current loan borrowings	0							0					
	0							0					

All debenture repayments were financed by general purpose revenue.

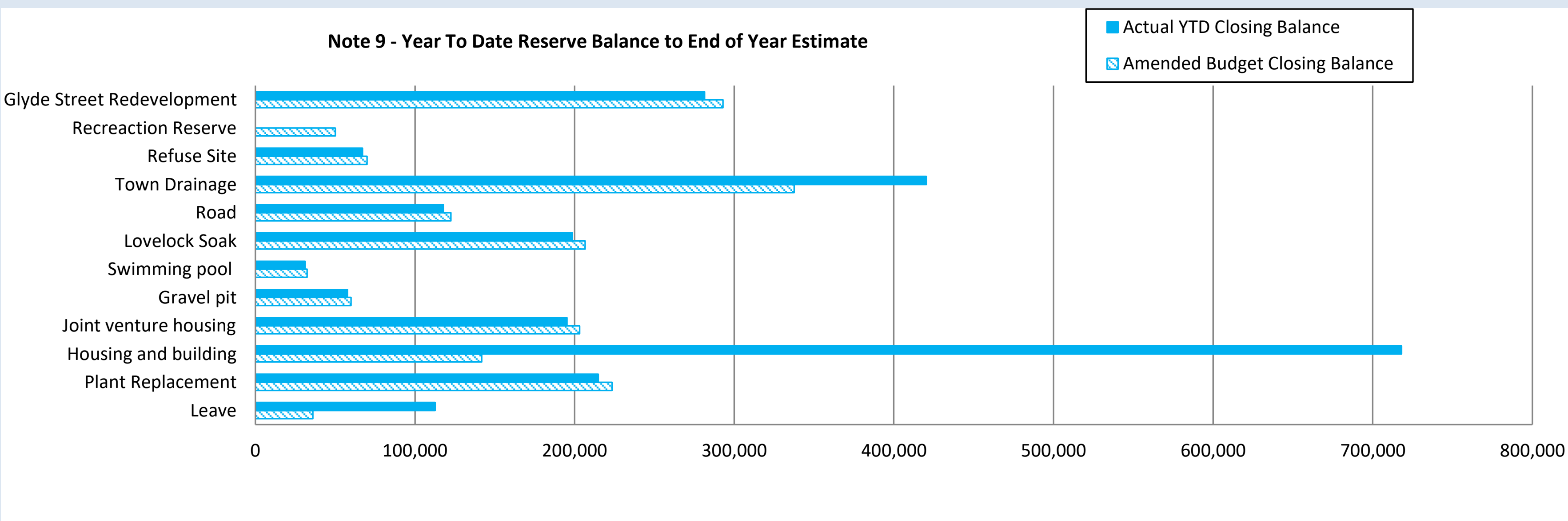
(b) Information on Financing

The Shire of Three Springs do not have any operating or finance leases to be reported.

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Leave	112,646	4,581	0	0	0	(81,195)	0	36,032	112,646
Plant Replacement	214,798	8,736	0	0	0	0	0	223,534	214,798
Housing and building	582,930	23,708	0	135,194	135,194	(600,000)	0	141,832	718,124
Joint venture housing	195,227	7,940	0	0	0	0	0	203,167	195,227
Gravel pit	57,648	2,345	0	0	0	0	0	59,993	57,648
Swimming pool	31,172	1,268	0	0	0	0	0	32,440	31,172
Lovelock Soak	198,547	8,075	0	0	0	0	0	206,622	198,547
Road	117,652	4,785	0	0	0	0	0	122,437	117,652
Town Drainage	420,482	17,101	0	0	0	(100,000)	0	337,583	420,482
Refuse Site	67,188	2,733	0	0	0	0	0	69,921	67,188
Recreaction Reserve	0	0	0	50,000	0	0	0	50,000	0
Glyde Street Redevelopment	281,438	11,446	0	0	0	0	0	292,884	281,438
	2,279,729	**92,718**	**0**	**185,194**	**135,194**	**(781,195)**	**0**	**1,776,446**	**2,414,923**

KEY INFORMATION



OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2025	Liability Increase	Liability Reduction	Closing Balance 31 Aug 2025
		$	$	$	$
Other liabilities					
- Contract liabilities	**12**	11,760	1,000	0	12,760
- Capital grant/contribution liabilities	**13**	300,488	275,734	(63,807)	512,414
Total other liabilities		312,248	276,734	(63,807)	**525,174**
Less non-current unspent capital grants, contributions and reimbursements		(58,500)	0	0	**(58,500)**
Total current other liabilities		253,748	276,734	(63,807)	**466,674**
Provisions					
Annual leave		97,987	0	0	97,987
Annual leave oncosts		14,796	0	0	14,796
Long service leave		96,868	0	0	96,868
Long service leave oncosts		17,405	0	0	17,405
Total Provisions		227,056	0	0	**227,056**
Total Other Current Liabilities					**752,231**

Amounts shown above include GST (where applicable)

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFIT PROVISIONS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2025

NOTE 12
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability				Grants, Subsidies and Contributions Revenue			
	Liability 45,839.00	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Aug 2025	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	$	$	$	$	$	$	$	$
Grants and Subsidies								
General purpose funding								
Grants Commission - General (WALGGC)	0.00	0	0	0	523,661	523,661	130,915	132,282
Grants Commission - Roads (WALGGC)	0.00	0	0	0	344,284	344,284	86,071	76,963
Law, order, public safety								
DFES Grant - Operating Bush Fire Brigade	0.00	0	0	0	26,299	26,299	6,574	0
DFES Grant -Aware Grant	10,250.00	0	0	10,250	0	0	0	0
Education and welfare								
Seniors Week Grant (Council on the Ageing)	0.00	0	0	0	1,000	1,000	0	0
Recreation and culture								
Regional Arts Grant - Mural - Income	0.00	0	0	0	6,667	6,667	0	0
NADC National Australia Day Grant	0.00	0	0	0	10,000	10,000	0	0
Volunteer Week Grant	1,000.00	0	0	1,000	0	0	0	0
Harmony Week Event Income	0.00	0	0	0	1,000	1,000	0	0
Be Connected - Get online week Grant	509.93	1,000	0	1,510	1,000	1,000	0	0
Transport								0
Direct Grant (MRWA)	0.00	0	0	0	172,139	172,139	172,139	172,139
Street Lighting Subsidy (MRWA)	0.00	0	0	0	262	262	0	0
Economic services								
Community Heritage Grant	0.00	0	0	0	12,000	12,000	2,000	0
	11,759.93	**1,000**	**0**	**12,760**	**1,098,311**	**1,098,311**	**397,699**	**381,383**
Contributions								
Law, order, public safety								
Contribution of New BFB Vehicle	0.00	0	0	0	614,300	614,300	0	0
Health								
Medical Centre Contribution	0.00	0	0	0	77,520	77,520	77,520	0
Recreation and culture								
Recreation miscellaneous contribution	0.00	0	0	0	2,500	2,500	0	0
Library miscellaneous contributions	0.00	0	0	0	200	200	32	64
OTH CUL - Contributions & Donations - Other Culture	0.00	0	0	0	700	700	116	389
	0.00	**0**	**0**	**0**	**695,220**	**695,220**	**77,668**	**453**
TOTALS	**11,759.93**	**1,000**	**0**	**12,760**	**1,793,531**	**1,793,531**	**475,367**	**381,837**

NOTE 13
CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability				Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2025	Increase in Liability	Liability Reduction (As revenue)	Current Liability 31 Aug 2025	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	$	$	$	$	$	$	$	$
Capital Grants and Subsidies								
Recreation and culture								
DFES Cyclone Seroja Local Government Resilience Fund	130,221	0	(59,404)	70,817	130,221	130,221	0	59,404
DFES Disaster Relief Grant Funding 2 Income	0	0	0	0	31,500	31,500	0	0
Dlgsc Grant - Sporting Club Bowls Lights - Income - 1/3	0	0	0	0	23,333	23,333	0	0
Transport								
RTR Grant - Skipper Road	0.00	0	0	0	138,031	138,031	0	0
RTR Grant - Arrino West Road Sealed	0	0	0	0	315,000	315,000	0	0
RTR Grant - First North Road	0.00	0	0	0	138,031	138,031	0	0
RTR Grant - Hydraulic Road	0.00	0	0	0	138,031	138,031	0	0
RTR Grant - Strutton Road	0	0	0	0	138,031	138,031	0	0
RRG Grant - Dudawa Road (E)	91,017	0	(4,404)	86,613	256,417	256,417	0	4,404
RRG Grant - Arrino West Road	0	275,734	0	275,734	689,334	689,334	0	0
Perenjori - Three Springs Road - Mid West Secondary Grain Freight Project	4,415	0	0	4,415	406,609	406,609	0	0
Inering Road - Mid West Secondary Grain Freight Project	1,283	0	0	1,283	132,116	132,116	0	0
Three Springs - Eneabba Road - Mid West Secondary Grain Freight Project	15,052	0	0	15,052	4,098,358	4,098,358	0	0
Economic services								
Duffy Store Redevelopment Capex	0	0	0	0	900,000	900,000	0	0
	241,988	**275,734**	**(63,807)**	**453,914**	**7,535,013**	**7,535,013**	**0**	**63,807**
Capital Contributions								
Community amenities								
Karara Mining Refuse Site Contribution	58,500	0	0	58,500.00	0	0	0	0
Recreation and culture								
Sporting Club contribution for Bowls Lights 1/3 Council, 1/3 Grant, 1/3 Sporting Club	0	0	0	0.00	23,333	23,333	0	0
	58,500	**0**	**0**	**58,500**	**23,333**	**23,333**	**0**	**0**
Total Non-operating grants, subsidies and contributions	**300,488**	**275,734**	**(63,807)**	**512,414**	**7,558,346**	**7,558,346**	**0**	**63,807**

NOTE 14
BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2026	Amount Received	Amount Paid	Closing Balance 31 Aug 2025
	$	$	$	$
Restricted Cash - Bonds and Deposits				
BCITF Levy	117.75	0.00	0.00	**117.75**
BSL Levy	241.60	61.65	(56.65)	**246.60**
Community Bus Bonds	1,000.00	600.00	0.00	**1,600.00**
Crossover/Footpath Bonds	0.00	0.00	0.00	**0.00**
Developer Bonds	0.00	0.00	0.00	**0.00**
Keys, Hall and Equipment Bonds	650.00	0.00	(150.00)	**500.00**
Landcare Groups	0.00	0.00	0.00	**0.00**
Other Bonds	6,100.00	0.00	0.00	**6,100.00**
Police Licensing	10,118.55	28,370.35	(37,797.60)	**691.30**
Rehabilitation Bonds	0.00	0.00	0.00	**0.00**
Roadworks Bonds	0.00	0.00	0.00	**0.00**
Public Standpipe System Access Card	1,450.00	0.00	0.00	**1,450.00**
Housing Bonds	0.00	0.00	0.00	**0.00**
Councillor Nomination Fees	0.00	0.00	0.00	**0.00**
Transportable Buildings Bonds	0.00	0.00	0.00	**0.00**
Visitor Centre	0.00	271.00	(271.00)	**0.00**
Community GYM Bond	4,960.00	200.00	(160.00)	**5,000.00**
3rd Party EFTPos Usage	0.00	0.00	0.00	**0.00**
Treasury Unpaid Monies	0.00	29,907.46	0.00	**29,907.46**
Sub-Total	24,637.90	59,410.46	(38,435.25)	**45,613.11**
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	**0.00**
	24,637.90	**59,410.46**	**(38,435.25)**	**45,613.11**

KEY INFORMATION

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2025/26 year is $10,000 and 10%.

Reporting Program	Var. $	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	$	%				
Health	(77,297)	(96%)	▼	S	Timing	Medical Centre Contribution budgeted for July 25, not yet received.
Economic Services	58,504	1161%	▲	S	Permanent	Increase due to Water Corporation taking water from standpipe corresponds increase in Ultilies expenditure.
Expenditure from operating activities						
Law, Order and Public Safety	40,873	64%	▲	S	Timing	Positive variance due to Admin Allocation, Plant Operating Costs not being run for August 25 and Depreciation not run in 25/26.
Education and Welfare	21,227	64%	▲	S	Timing	Positive variance due to Admin Allocation, Plant Operating Costs not being run for August 25 and Depreciation not run in 25/26.
Community Amenities	83,978	69%	▲	S	Timing	Positive variance due to Refuse site maintenance tracking lower than budgeted.
Recreation and Culture	163,326	56%	▲	S	Timing	Positive variance due to Admin Allocation, Plant Operating Costs not being run for August 25 and Depreciation not run in 25/26.
Transport	344,514	70%	▲	S	Timing	Positive variance due to Depreciation yet to be run for 25-26 and Road Maintenance Gravel Outside BUA currently tracking lower than budgeted.
Economic Services	41,149	51%	▲	S	Timing	Positive variance to GL & Job generally currently tracking lower than budgeted and the impact of Depreciation not being run in the current year.
Other Property and Services	(242,444)	(209%)	▼	S	Timing	2025-26 Budget not yet adopted
INVESTING ACTIVITIES						
Capital Grants, Subsidies and Contributions	63,807		▲	S	Timing	DFES State Government Grant received ahead of budget.
Proceeds from Disposal of Assets	(203,650)	(100%)	▼	S	Timing	2025-26 Budget not yet adopted
Land and Buildings	(59,519)		▼	S	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	1,563,886	100%	▲	S	Timing	Capital works - Refer to Note 8 Capital details
FINANCING ACTIVITIES						
Transfer to Reserves	(135,194)		▼	S		Transfer to Reserves is lower than expected to date. This will be corrected by EOFY.

Printed on : 16.09.25 at 12:42 SHIRE OF THREE SPRINGS

Debtors Trial Balance

As at 31.08.2025

Debtor #	Name	Credit Limit	02.06.2025 GT 90 days	Age Of Oldest Invoice (90Days)	02.07.2025 GT 60 days	01.08.2025 GT 30 days	31.08.2025 Current	Total
A18			0.00	0	0.00	828.00	23568.00	24396.00
B85			0.00	0	0.00	0.00	785.00	785.00
W60			0.00	0	0.00	0.00	92.09	92.09
E42			0.00	0	54.89	0.00	0.00	54.89
T74			81.72	703	0.00	0.00	0.00	81.72
H54			0.00	0	0.00	0.00	100.00	100.00
H62			88.00	0	0.00	0.00	0.00	88.00
M6			490.00	129	0.00	0.00	0.00	490.00
C102			1191.96	207	825.06	0.00	0.00	2017.02
M146			200.00	1053	0.00	0.00	0.00	200.00
K37			143.30	199	0.00	0.00	0.00	143.30
C121			0.00	0	320.87	0.00	0.00	320.87
M138			0.00	0	0.00	475445.96	0.00	475445.96
B109			90.20	990	0.00	0.00	0.00	90.20
N7			549.05	452	0.00	0.00	0.00	549.05
F29			0.00	0	0.00	0.00	0.00	-23.98
P43			23.00	179	0.00	0.00	0.00	23.00
B111			250.00	628	0.00	0.00	0.00	250.00
O17			0.00	0	0.00	0.00	0.00	-300.00
T52			0.00	0	0.00	0.00	0.00	-1000.00
J17			25838.62	563	0.00	0.00	1546.59	27385.21
T10			0.00	0	0.00	0.00	20.45	20.45
T94			550.00	192	0.00	0.00	0.00	550.00
C117			200.00	1269	0.00	0.00	0.00	200.00
V11			0.00	0	0.00	0.00	200.00	200.00
W57			1112.26	123	1419.18	0.00	61742.40	64273.84
B101			0.00	0	0.00	0.00	0.00	-1100.00
H48			400.00	951	0.00	0.00	0.00	400.00
	Totals --- Credit Balances:	-2423.98	31208.11		2620.00	476273.96	88054.53	595732.62

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT21032	05/08/2025	**Patricia McKeon** Staff Reimbursement - Patricia McKeon (Catering)		175.07
EFT21033	07/08/2025	Fringe Benefits Tax **FBT Return Australian Taxation Office**		39,360.25
EFT21034	07/08/2025	**Bob Waddell & Associates Pty Ltd** Financial Consultant Services		1,892.00
EFT21035	07/08/2025	**Team Global Express Pty Ltd (TOLL)** Freight and Delivery		117.79
EFT21036	07/08/2025	**City Rubber Stamps And Trophies** Admin Stationery		72.55
EFT21037	07/08/2025	**City of Lights** Shire Website - Webpage creation		143.00
EFT21038	07/08/2025	**Farnel Contracting Pty Ltd** Contracted Maintenance Services (various)		781.00
EFT21039	07/08/2025	**Krystyna East** Staff Reimbursement - Krys East (DCEO)		1,488.72
EFT21040	07/08/2025	**Local Health Authorities Analytical Committee (LHAAC)** LHAAC Analytical Services 2025/26		414.93
EFT21041	07/08/2025	**Mitchell and Brown Communications Pty Ltd - Vidguard** Quarterly Security Monitoring Fee 25/26		127.40
EFT21042	07/08/2025	**Officeworks** Admin Stationery		330.86
EFT21043	07/08/2025	**AUSTRALASIAN PERFORMING RIGHT ASSOCIATION T/A ONEMUSIC AUSTRALIA** Councils Rural Music Annual 2025/26 Subscription		387.64
EFT21044	07/08/2025	**Omnicom (Marketforce) Media Group Australia Pty Ltd** Careers at Council Subscription 2025/26		550.00
EFT21045	07/08/2025	**Perfect Computer Solutions (PCS)** Information Technology Services (various)		925.17
EFT21046	07/08/2025	**Total Uniforms** Staff Uniform - Krys East (DCEO)		404.95
EFT21047	07/08/2025	**The Trustee For Lotsu Family Trust T/as Shire Of Three Springs Medical Centre** Pre-Employment Medical (Gardener position)		584.00
EFT21048	07/08/2025	**Zane Long** COMMUNITY GYM FOB BOND REFUND - ZANE LONG		100.00
EFT21049	11/08/2025	**Beam International PTY LTD** Payroll Super PPE29/07/2025		12,141.34
EFT21050	15/08/2025	**Airport Lighting Specialists** AirStrip Lighting		448.25
EFT21051	15/08/2025	**BOC Gases** Oxygen		33.17
EFT21052	15/08/2025	**Coates Hire Operations Pty Limited** Traffic Lights for Dudawa Road		564.26
EFT21053	15/08/2025	**Winc Australia Pty Limited** Depot Cleaning - Minor Assets		2,110.04
EFT21054	15/08/2025	**Corsign WA Pty Ltd** Safety Signs (various)		381.70

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
		Digga Civil Pty Ltd		
EFT21055	15/08/2025	Culvert Installation on Nebru Road		10,807.50
		Geraldton Fuel Company Pty Ltd T/as Refuel Australia		
EFT21056	15/08/2025	Diesel Fuel for Depot		19,212.60
		Incite Security Pty Ltd		
EFT21057	15/08/2025	CCTV		21,824.00
		Lucro Pty Ltd		
EFT21058	15/08/2025	Plant Maintenance and Servicing		9,486.86
		The Lawn Ranger Midwest		
EFT21059	15/08/2025	Gutter Clean		1,050.00
		Geraldton Totally Workwear		
EFT21060	15/08/2025	Staff Uniform (Phillip Berry)		166.60
		Midwest Windscreens Pty Ltd		
EFT21061	15/08/2025	Plant Maintenance and Servicing (various)		1,240.00
		The Trustee For McAuliffe Family Trust T/A Mingenew Tyre Services Pty Ltd		
EFT21062	15/08/2025	Tyres and Tubes		292.02
		Morawa Trade Alliance		
EFT21063	15/08/2025	Gutter Cleaning		759.39
		PJC Services & Co Pty Ltd		
EFT21064	15/08/2025	Plumbing and Gas Services (various)		9,004.16
		QHSE Integrated Solutions Pty Ltd		
EFT21065	15/08/2025	SkyTrust Intelligence System		1,288.10
		Dudawa Haulage		
EFT21066	15/08/2025	Heavy Machinery Services		440.00
		Westrac Pty Ltd		
EFT21067	15/08/2025	Purchase of New CAT140 Motor Grader		467,413.39
		Young Motors Pty Ltd		
EFT21068	15/08/2025	Plant Maintenance and Servicing		1,245.00
		Zed Elect		
EFT21069	15/08/2025	Electrician Services		1,754.42
		Ausrecord Pty Ltd		
EFT21070	20/08/2025	Records Stationery		66.00
		The Trustee For Burgess Rawson Wa Unit Trust T/as Burgess Rawson Pty Ltd		
EFT21071	20/08/2025	Railway Road - Water usage Costs		35.56
		Department of Mines, Industry Regulation & Safety (previously Building Commission)		
EFT21072	20/08/2025	BSL PAYMENT TS24/002 PERMIT#240152		56.65
		Bob Waddell & Associates Pty Ltd		
EFT21073	20/08/2025	Consultant Services (financial)		1,452.00
		Book Mark Library Services Pty Ltd		
EFT21074	20/08/2025	Annual 25/26 BookMark Support		295.00
		Breeze Connect Pty Ltd		
EFT21075	20/08/2025	Monthly Account - Communication Expenses		446.49
		Robert Ross Waddell T/A Bob Waddell Consultant		
EFT21076	20/08/2025	Financial Consultant Services		9,856.00
		Team Global Express Pty Ltd (TOLL)		
EFT21077	20/08/2025	Freight and Delivery		32.97

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
		Winc Australia Pty Limited		
EFT21078	20/08/2025	Shire Admin Printing Charges		543.86
		Coral Coast Homes And Construction		
EFT21079	20/08/2025	Construction of the Three Springs Incident Control Centre		125,765.94
		Cloud Collections Pty Ltd		
EFT21080	20/08/2025	Debt Collection		3,025.00
		Eftsure Pty Ltd		
EFT21081	20/08/2025	Annual Eftsure Subscription 2025/26		8,118.00
		The trustee for ENNIS FAMILY INVESTMENT TRUST T/A GUARDIAN PRINT		
EFT21082	20/08/2025	Tourist Brochures and Heritage Trail Booklets		2,630.00
		Grete Pall		
EFT21083	20/08/2025	COMMUNITY HALL HIRE BOND REFUND - GRETE PALL - ZUMBA		217.50
		David Ruxton Hadden		
EFT21084	20/08/2025	Environmental Health Services		3,533.75
		Jb Hi-fi Group Pty Ltd		
EFT21085	20/08/2025	IT Hardware		662.50
		Shire of Mingenew		
EFT21086	20/08/2025	Damstra Online Training Platform Quarterly Fee for April - June 2025		694.38
		Midwest Auto Group		
EFT21087	20/08/2025	DCEO Vehicle (001TS) 45,000km Service		653.55
		J M & S Enterprises Pty Ltd T/As RBC Rural		
EFT21088	20/08/2025	Depot Printing Charges		49.39
		Officeworks		
EFT21089	20/08/2025	Shire Admin Stationery (various)		56.59
		Ohura Group Pty Ltd T/A Ohura Consulting		
EFT21090	20/08/2025	Consulting Services (Relating to Staff)		4,953.75
		Omnicom (Marketforce) Media Group Australia Pty Ltd		
EFT21091	20/08/2025	Newspaper Advertisement - Proposed Renewable Energy		712.02
		Perfect Computer Solutions (PCS)		
EFT21092	20/08/2025	IT Services (various)		2,115.14
		Precision Acoustics		
EFT21093	20/08/2025	Audiometer Equipment for the Medical Centre		5,330.60
		Perth Rentokil Initial Pty Ltd		
EFT21094	20/08/2025	Annual Sanitary Disposal Fee 2025/26		5,208.68
		SEEK Limited		
EFT21095	20/08/2025	Employment Vacancy Advertisement (Manager Infrastructure Services)		445.50
		Total Uniforms		
EFT21096	20/08/2025	Staff Uniforms (Krys East DCEO)		168.75
		The Trustee For Lotsu Family Trust T/as Shire Of Three Springs Medical Centre		
EFT21097	20/08/2025	Pre-Employment Medical (Gardener position)		1,672.00
		Van't Veer Services		
EFT21098	20/08/2025	Postage and Freight Services		23.70
		Ramandeep Singh Virdi		
EFT21099	20/08/2025	Staff Reimbursement for Raman S Virdi (CDO) Ignite Leadership Training Pe		805.94
		ReadyTech User Group WA INC (IT Vision)		
EFT21100	20/08/2025	ReadyTech User Group Membership Fees for 2025/26		847.00

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
		Western Australian Local Government Association (WALGA)		
EFT21101	20/08/2025	WALGA Subscriptions 2025-2026		22,327.60
		WA Contract Ranger Services Pty Ltd		
EFT21102	20/08/2025	Ranger Services		2,769.25
		Coral Coast Homes And Construction		
EFT21103	20/08/2025	Construction of the Three Springs Incident Control Centre		65,343.96
		Beam International PTY LTD		
EFT21104	21/08/2025	Payroll Super One off Pay Keith PPE 12/08/2025		8,490.65
		Department Of Transport - Daily Licensing		
DD17238.1	05/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 04/08/2025		1,221.25
		Department Of Transport - Daily Licensing		
DD17239.1	01/08/2025	POLICE LICENSING DIRECT DEBIT FOR 01/08/2025		2,345.05
		Department Of Transport - Daily Licensing		
DD17243.1	07/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 05/08/2025		1,738.55
		Department Of Transport - Daily Licensing		
DD17259.1	11/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENT FOR 07/08/2025		3,809.85
		Water Corporation		
DD17265.1	11/08/2025	Trade Waste Account		258.62
		West Australian Newspapers Limited		
DD17266.1	13/08/2025	Newspaper Subscription 25/26 (6 Months)		208.00
		Telstra		
DD17267.1	07/08/2025	Monthly Account - Communication expenses (various)		858.20
		Synergy		
DD17268.1	06/08/2025	Monthly Account - Electricity (various)		3,239.31
		Synergy		
DD17269.1	05/08/2025	Monthly Account - Electricity (various)		1,641.00
		Synergy		
DD17270.1	04/08/2025	Monthly Account - Electricity (various)		641.12
		Exetel Pty Ltd		
DD17271.1	01/08/2025	Monthly Account - Internet		1,400.00
		Commonwealth Bank of Australia		
DD17275.1	04/08/2025	Credit Card Purchases for July 2025 (various)		1,633.03
		Department Of Transport - Daily Licensing		
DD17285.1	18/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 14/08/2025		2,235.40
		Telstra		
DD17286.1	15/08/2025	Monthly Account - Communication Expenses (TIMS)		964.59
		Department Of Transport - Daily Licensing		
DD17287.1	15/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 13/08/2025		455.75
		Department Of Transport - Daily Licensing		
DD17294.1	14/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 14/08/2025		333.50
		Telstra		
DD17296.1	19/08/2025	Monthly Account - Communication Expenses (various)		670.95
		Synergy		
DD17297.1	15/08/2025	Monthly Account - Electricity (various)		17,676.53
		Telstra		
DD17306.1	24/08/2025	Monthly Account - Communication Expenses (various)		274.94
		Synergy		
DD17307.1	22/08/2025	Monthly Account - Electricity (various)		2,343.04

Cheque /EFT No	Date	Name / Invoice Description	INV Amount	Amount
		Synergy		
DD17308.1	25/08/2025	Monthly Account - Electricity (various)		350.88
		Department Of Transport - Daily Licensing		
DD17315.1	25/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 21/08/2025		148.30
		Department Of Transport - Daily Licensing		
DD17316.1	21/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 19/08/2025		1,040.25
		Department Of Transport - Daily Licensing		
DD17317.1	22/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 20/08/2025		179.20
		Beam International PTY LTD		
DD17318.1	12/08/2025	Payroll Super PPE 12/08/2025		11,982.44
		Beam International PTY LTD		
DD17318.2	26/08/2025	Payroll Super PPE 26/08/2025		12,947.24
		Water Corporation		
DD17321.1	22/08/2025	Monthly Account - Water (various)		2,895.63
		Water Corporation		
DD17322.1	21/08/2025	Monthly Account - Water (various)		6,586.38
		Department Of Transport - Daily Licensing		
DD17324.1	28/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 26/08/2025		585.80
		Water Corporation		
DD17325.1	27/08/2025	Monthly Account - Water (various)		10,036.32
		Water Corporation		
DD17326.1	26/08/2025	Monthly Account - Water (various)		1,585.04
		Water Corporation		
DD17330.1	26/08/2025	Credit note - incorrect amount entered		-1,410.22
		Water Corporation		
DD17331.1	26/08/2025	Monthly Account - Water (various)		297.96
		Department Of Transport - Daily Licensing		
DD17338.1	29/08/2025	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 27/08/2025		4,845.85
		Commonwealth Bank of Australia		
DD17339.1	29/08/2025	Monthly Credit Card Purchases (various)		200.26

REPORT TOTALS

Bank Code	Bank Name	TOTAL
CBA-LIC	POLICE LICENSING BANK ACCOUNT - CB	**18,938.75**
CBA-MUNI	MUNICIPAL BANK ACCOUNT - CBA	**966,205.06**
TOTAL		**985,143.81**

Attachment 10.7

Commonwealth Corporate Charge Card

01 August 2025 - 31 August 2025

Deputy Chief Executive Officer

Bissell vacuum head for Shire Admin Office vacuum	$	67.95
Reward Hospitality oven rack for Three Springs Community Hall	$	132.31
	$	**200.26**
Annual Card Fees	**$**	**-**
Total Direct Debit Payment made on 02/09/2025	**$**	**200.26**

Fuel Cards - Refuel Australia (Ampol Distributor)

1 August 2025 - 31 August 2025

CEO 0TS Keith Woodward Card No. 6796			
Wednesday, 6 August 2025	35.77L @ $1.8322/L	$	**65.54**
DCEO 001TS Krys East Card No. 90869131			
Friday, 1 August 2025	56.89L @ $1.8122/L	$	**103.10**
Friday, 8 August 2025	57.41L @ $1.8322/L	$	**105.19**
Saturday, 16 August 2025	68.24L @ $1.8280/L	$	**124.74**
Saturday, 23 August 2025	47.98L @ $1.6922/L	$	**81.19**
Doctor TS125 Dr Olatoye Lotsu Card No. 90869149			
Wednesday, 13 August 2025	45.88L @ $2.0080/L	$	**92.13**
Friday, 15 August 2025	50.37L @ $1.7990/L	$	**90.62**
Sunday, 17 August 2025	25.62L @ $1.6990/L	$	**43.53**
Thursday, 21 August 2025	51.51L @ $1.7640/L	$	**90.86**
Friday, 22 August 2025	50.85L @ $1.8390/L	$	**93.51**
Sunday, 24 August 2025	49.90L @ $1.6790/L	$	**83.78**
Thursday, 28 August 2025	39.56L @ $1.7640/L	$	**69.78**
Sunday, 31 August 2025	41.60L @ $1.6590/L	$	**69.01**
Sunday, 31 August 2025	52.41L @ $1.7640/L	$	**92.45**
MI TS5001 Seeko Johnson Card No. 01675733			
Sunday, 3 August 2025	53.91L @ $1.8122/L	$	**97.70**
Wednesday, 6 August 2025	37.83L @ $1.8490/L	$	**69.95**
Saturday, 9 August 2025	38.01L @ $1.9990/L	$	**75.98**
Tuesday, 12 August 2025	34.96L @ $1.8322/L	$	**64.05**
Tuesday, 12 August 2025	34.66L @ $1.8322/L	$	**63.50**
Wednesday, 20 August 2025	40.21L @ $1.8990/L	$	**76.36**
Sunday, 24 August 2025	49.98L @ $1.7722/L	$	**88.57**
Wednesday, 27 August 2025	60.30L @ $1.7722/L	$	**106.86**
Friday, 29 August 2025	52.84L @ $1.9590/L	$	**103.51**
Saturday, 30 August 2025	46.98L @ $1.9590/L	$	**92.03**
Risk Coordinator TS423 Richard Denny Card No. 01675741			
Saturday, 2 August 2025	58.02L @ $1.8122/L	$	**105.14**
Sunday, 3 August 2025	52.94L @ $1.8122/L	$	**95.94**
Monday, 4 August 2025	50.70L @ $1.8122/L	$	**91.88**
Thursday, 14 August 2025	37.31L @ $1.8390/L	$	**68.61**
Tuesday, 19 August 2025	65.09L @ $1.7922/L	$	**116.65**
Thursday, 21 August 2025	40.28L @ $1.8390/L	$	**74.07**
Friday, 22 August 2025	52.28L @ $1.8390/L	$	**96.14**
Friday, 22 August 2025	82.07L @ $1.8280/L	$	**150.02**
Tuesday, 26 August 2025	59.25L @ $1.7722/L	$	**105.00**
Wednesday, 27 August 2025	59.03L @ $1.7722/L	$	**104.61**
Friday, 29 August 2025	59.15L @ $1.7822/L	$	**105.42**
Sunday, 31 August 2025	54.78L @ $1.8280/L	$	**100.14**
Total for Card Purchases		$	**3,257.56**
Service charges and adjustments		$	**44.66**
Total of Monthly Invoice		$	**3,302.22**

Police Licensing

Direct Debits from Trust Account

1 August 2025 - 31 August 2025

CBA Police Licensing Account	
Tuesday, 1 July 2025	-287.45
Friday, 1 August 2025	-33.71
Tuesday, 5 August 2025	-1738.55
Thursday, 7 August 2025	-3779.85
Friday, 8 August 2025	-30
Tuesday, 12 August 2025	-333.5
Wednesday, 13 August 2025	-455.75
Thursday, 14 August 2025	-2235.4
Tuesday, 19 August 2025	-1040.25
Wednesday, 20 August 2025	-179.2
Thursday, 21 August 2025	-148.3
Tuesday, 26 August 2025	-585.8
Wednesday, 27 August 2025	-4845.85
Thursday, 28 August 2025	-691.3
Total Direct Debits	**-$16,384.91**

Bank Fees

Direct Debits from Muni Account

1 August 2025 - 31 August 2025

Total direct debited from Municipal Account	**$**	**258.53**

Payroll

1 August 2025 - 31 August 2025

Tuesday, 12 August 2025	$	33,705.02
Wednesday, 13 August 2025	$	58,055.94
Wednesday, 27 August 2025	$	62,301.88
	$	**154,062.84**