



ATTACHMENT BOOK

ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
23 JUNE 2021



WILDFLOWER COUNTRY



CONTENTS OF ATTACHMENTS ORDINARY COUNCIL MEETING 23 JUNE 2021

	Ordinary Council Agenda - Attachments	Pages
10.2	Minutes of Shire of Three Springs Community Fund Assessment Committee Minutes of 15 June 2021	003-013
10.3	New Management Policy – 2021 Employee Code of Conduct	014-021
	New Council Policy – Acting and Temporary CEO	022-024
	New Council Policy – Councillor Development	025-032
10.6	Capital Status Report	033-034
	Maintenance Grading Map April 2021	035
10.7	Fees and Charges Schedule 2021-2022	036-050
10.8	Monthly Financial Report 31 May 2021	051-080
10.9	List of Creditors paid as of 30 April 2021	081-091
10.5	Proposed Outbuilding Extension at 26 Touche Street	092-117



WILDFLOWER COUNTRY

**MINUTES
FOR
SHIRE OF THREE SPRINGS COMMUNITY FUND ASSESSMENT COMMITTEE
HELD ON
TUESDAY
15 JUNE 2021 @11AM
SHIRE CHAMBERS**



WILDFLOWER COUNTRY

Disclosure of Interest Form
(Elected Members/Committee Members/Employees/Contractors)

Local Government Act 1995 (Section 5.65, 5.70 & 5.71)

To: Chief Executive Officer

☐ Ordinary Council Meeting held
on

☐ Special Council Meeting held
on

☐ Committee Meeting held on

☐ Other

Report No

Report Title

Name

☐ Elected
Member

☐
Committee

☐ Employee

☐ Contractor

Type of Interest (*see overleaf for further information)

☐ Proximity

☐ Financial

☐ Impartiality

Nature of Interest

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

Name: _____ Signed: _____ Date: _____

Note 1: For Ordinary meetings of Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.

Note 2: Employees or Contractors disclosing an interest in any matter apart from at meetings, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.

OFFICE USE ONLY

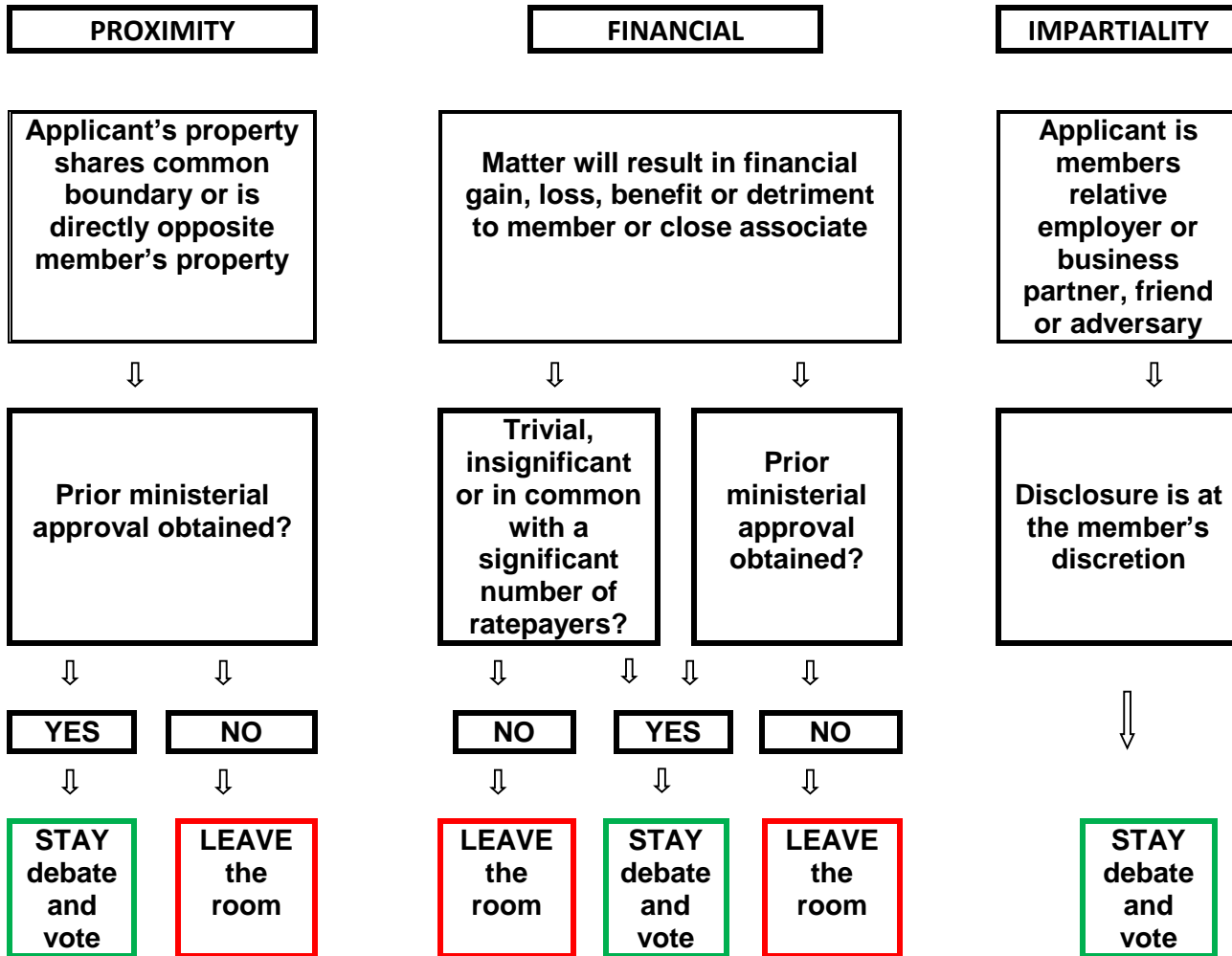
CEO

:

Signed:

Date:

* Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

(a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).

(2) It is a defence to a prosecution under this section if the member proves that he or she did not know:

(a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.

(3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

(2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.

(3) An employee who discloses an interest under this section must, if required to do so by the council or Committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

(a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

**MINUTES OF
SHIRE OF THREE SPRINGS COMMUNITY
FUND ASSESSMENT COMMITTEE
HELD IN THE COUNCIL CHAMBERS, THREE SPRINGS
ON TUESDAY 15 JUNE 2021**

Contents

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	5
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE.....	5
3. CONFIRMATION OF PREVIOUS MEETING MINUTES	5
4. ANNOUNCEMENTS/REPORTS OF COMMITTEE MEMBERS.....	5
5. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	5
6. REPORTS.....	6
6.1 Election of Chairperson and Deputy Chairperson	
6.2 Assessment of Community Small Grant Applications	

AGENDA

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 11.02am

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

	Attendance	Apologies	Approved Leave of Absences
Councillor Ennor	Present		
Councillor Eva	Present		
Chief Executive Officer	Present		

3. CONFIRMATION OF PREVIOUS MEETING MINUTES

Nil

That the Minutes of the previous Committee meeting are confirmed as true and accurate record of proceedings.

	Date	Moved	Seconded	Vote

4. ANNOUNCEMENTS/REPORTS OF COMMITTEE MEMBERS

Nil

Committee Member	Activity
Councillor Ennor	
Councillor Eva	
Chief Executive Officer	

5. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

6.1 REPORTS

Election of Chairperson and Deputy Chairperson	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0410
Disclosure of Interest:	Nil
Date:	15 June 2021
Author:	Keith Woodward , Chief Executive Officer
Attachment (s):	

Committee Role:

- ☐ Advocacy When Committee advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Committee e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Committee reviews decisions made by Officers.

Report Purpose:

The Committee Elect the Chair Person and the Deputy Chair Person.

Background:

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

- (2) A committee is to comprise —
- (a) council members only; or
 - (b) council members and employees; or
 - (c) council members, employees and other persons; or
 - (d) council members and other persons; or
 - (e) employees and other persons; or
 - (f) other persons only.

Officer's Comment:

1. The members of a committee are to elect a presiding member from amongst themselves.

2. The members of a committee may elect a deputy presiding member from amongst themselves.
3. The CEO is to preside at the meeting until the presiding member office is filled.

Consultation:

The Three Springs Shire Council.

Statutory Environment:

Local Government Act 1995, Part 5, Division 2, Subdivision 2, Section 5.8.

Local Government (Administration) Regulation 1996, Part 2

Policy Implications:

Council Policy 1100 Risk Management. The risk management objectives of this policy are:

1. *Optimise the achievement of our vision, mission, strategies, goals and objectives.*
2. *Provide transparent and formal oversight of the risk and control environment to enable effective decision making.*
3. *Enhance risk versus return within our risk appetite.*
4. *Embed appropriate and effective controls to mitigate risk.*
5. *Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.*
6. *Enhance organisational resilience.*
7. *Identify and provide for the continuity of critical operations*

The Good Governance in Practice Principles 'compliance and reporting' align with Council policy and legislation reducing organisation's risk.

Financial/Resources Implications:

Nil

Strategic Implications:

This item is relevant to the Councils approved Strategic Community Plan 2018-2028

Strategic Community Plan 2018-2028	
Council Objectives:	Outcome:
4. A long term strategically focused Shire that is efficient, respected and accountable.	4.3.2 Ensure compliance with all relevant legislation.

This item is relevant to the Councils approved Corporate Business Plan 2020-2024

Corporate Business Plan 2020-2024	
Scope Statement:	Project Outputs:
Nil	Nil

Voting Requirements:

Election of Presiding Member:

Election of Deputy Presiding Member:

Officer's Recommendation:

160601 OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION		6.1
		<p><u>MOVED:</u> Cr. Eva</p> <p><u>SECONDED:</u> Cr. Ennor</p>
The Committee:		
Elect the Presiding Member: Cr. Ennor		
Elect the Deputy Presiding Member: Cr. Eva		
		<p>CARRIED:</p> <p>VOTED: 3/0</p>

6.2 Reports

Assessing Community Small Grant Applications	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0410
Disclosure of Interest:	Nil
Date:	05 February 2021
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	1. Confidential

Committee Role:

- ☐ Advocacy When Committee advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Committee e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Committee reviews decisions made by Officers.

Report Purpose:

The committee review the Community Small Grant submissions and make recommendations to Council.

Background:

The Shire has received four Community Small Grant submissions from:

1. Three Springs Primary School
2. Three Springs Wildflower Show and Art Exhibition
3. Three Springs Visitors Centre
4. Three Springs Golf Club

Officer's Comment:

The purpose of the Shire of Three Springs Community Small Grant committee is to assess the submissions against the CF Guidelines and make recommendations to Council.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Part 5, Division 2, Subdivision 2, Section 5.8.
Local Government (Administration) Regulation 1996, Part 2

Policy Implications:

Policy 28: Community Small Grant Fund
The Community Grants program Guidelines

Financial/Resources Implications:

	Request	Budget
		<u>\$30,000.00</u>
Three Springs Primary School	\$3,000.00	\$27,000.00
Three Springs Wildflower Show and Art Exhibition	\$1,350.00	\$25,650.00
Three Springs Visitors Centre	\$1,207.92	\$24,442.08
Three Springs Golf Club	\$2,482.00	\$21,960.08
	\$8,039.92	

Strategic Implications:

This item is relevant to the Council's approved Strategic Community Plan 2018-2028

Strategic Community Plan 2018-2028	
Council Objectives:	Outcome:
4. A long term strategically focused Shire that is efficient, respected and accountable.	4.3.2 Ensure compliance with all relevant legislation.

This item is relevant to the Council's approved Corporate Business Plan 2020-2024

Corporate Business Plan 2020-2024	
Scope Statement:	Project Outputs:
Nil	Nil

Voting Requirements:

Simple

Officer's Recommendation:

OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION	6.2								
<p style="text-align: right;"><u>MOVED:</u> Cr. Eva <u>SECONDED:</u> Keith Woodward</p> <p>The Committee supports the submission from:</p> <table> <tr> <td>1. Three Springs Primary School</td><td>No</td></tr> <tr> <td>2. Three Springs Wildflower Show and Art Exhibition</td><td>Yes</td></tr> <tr> <td>3. Three Springs Visitors Centre</td><td>Yes</td></tr> <tr> <td>4. Three Springs Golf Club</td><td>Yes</td></tr> </table> <p style="text-align: right;">CARRIED: VOTED: 3/0</p> <p><i>Cr. Eva declared an Impartiality Interest</i></p>		1. Three Springs Primary School	No	2. Three Springs Wildflower Show and Art Exhibition	Yes	3. Three Springs Visitors Centre	Yes	4. Three Springs Golf Club	Yes
1. Three Springs Primary School	No								
2. Three Springs Wildflower Show and Art Exhibition	Yes								
3. Three Springs Visitors Centre	Yes								
4. Three Springs Golf Club	Yes								

17. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 11.52am

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 23 June 2021

TIME AND DATE OF NEXT MEETING

The date and time of the next Committee will be advised

Management Policy

Code of Conduct for Employees

Adoption		
		Management Policy
23 June 2021		
Review		
Date		
Legislative Reference		
Local Government Act 1995, Part 5, Division 4, section 5.39C		

PURPOSE

The Shire of Three Springs Code of Conduct (the Code) provides employees with clear guidelines for the standards of professional conduct expected of them in carrying out their functions and responsibilities.

POLICY

The Code addresses the broader issue of ethical responsibility and encourages transparency and accountability. The Code expresses the Shire of Three Springs commitment to high standards of ethical and professional behaviour and outlines the principles in which individual responsibilities are based.

The Code is complementary to the principles adopted in the *Local Government Act 1995* (the Act) and associated regulations, which incorporate four fundamental aims:

- (a) *better decision-making by local governments;*
- (b) *greater community participation in the decisions and affairs of local governments;*
- (c) *greater accountability of local governments to their communities; and*
- (d) *more efficient and effective local government.*

1.1 Statutory environment

The Code addresses the requirement in section 5.51A of the Act for the CEO to prepare and implement a code of conduct to be observed by employees of the Local Government, and includes the matters prescribed in Part 4A of the *Local Government (Administration) Regulations 1996*.

The Code should be read in conjunction with the Act and associated regulations. Employees should ensure that they are aware of their statutory responsibilities under this and other legislation.

1.2 Application

For the purposes of the Code, the term employees includes persons employed by the Shire of Three Springs or engaged by the Shire of Three Springs under a contract for services. The Code applies to all employees, including the CEO, while on the Local Government's premises or while engaged in Local Government related activities. Clause 3.15 of this Code (Gifts), does not apply to the CEO.

2 Code of Conduct

2.1 Role of Employees

The role of employees in Local Government is determined by the functions of the CEO as set out in section 5.41 of the Act.

5.41. Functions of CEO

The CEO's functions are to:

- (a) advise the council in relation to the functions of a local government under this Act and other written laws;*
- (b) ensure that advice and information is available to the council so that informed decisions can be made;*
- (c) cause council decisions to be implemented;*
- (d) manage the day to day operations of the local government;*
- (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions;*
- (f) speak on behalf of the local government if the mayor or president agrees;*
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees);*
- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.*

Local Government Act 1995

2.2 Principles affecting employment by the Shire of Three Springs

The principles set out in section 5.40 of the Act apply to the employment of the Shire of Three Springs employees:

5.40. Principles affecting employment by local governments

The following principles apply to a local government in respect of its employees —

- (a) employees are to be selected and promoted in accordance with the principles of merit and equity; and*
- (b) no power with regard to matters affecting employees is to be exercised on the basis of nepotism or patronage; and*
- (c) employees are to be treated fairly and consistently; and*
- (d) there is to be no unlawful discrimination against employees or persons seeking employment by the City on a ground referred to in the Equal Opportunity Act 1984 or on any other ground; and*

(e) *employees are to be provided with safe and healthy working conditions in accordance with the Occupational Safety and Health Act 1984; and*

(f) *such other principles, not inconsistent with this Division, as may be prescribed.*

Local Government Act 1995

2.3 Personal Behaviour

Employees will:

- (a) act, and be seen to act, properly, professionally and in accordance with the requirements of the law, the terms of this Code and all policies of the Shire of Three Springs;
- (b) perform their duties impartially and in the best interests of the Shire of Three Springs uninfluenced by fear or favour;
- (c) act in good faith (i.e. honestly, for the proper purpose, and without exceeding their powers) in the interests of the Shire of Three Springs and the community;
- (d) make no allegations which are improper or derogatory (unless true and in the public interest);
- (e) refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment; and
- (f) always act in accordance with their obligation of fidelity to the Shire of Three Springs.

2.4 Honesty and Integrity

Employees will:

- (a) observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards;
- (b) be frank and honest in their official dealing with each other; and
- (c) report any dishonesty or possible dishonesty on the part of any other employee to their Line Manager or the CEO in accordance with this Code and the Shire of Three Springs policies.

2.5 Performance of Duties

While on duty, employees will give their whole time and attention to the Shire of Three Springs business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Shire of Three Springs.

2.6 Compliance with Lawful and Reasonable Directions, Decisions and Policies

- (a) Employees will comply with any lawful and reasonable direction given by any person having authority to make or give such an order, including but not limited to their Line Manager, Manager or the CEO.
- (b) Employees will give effect to the lawful decisions and policies of the Shire of Three Springs whether or not they agree with or approve of them.

2.7 Administrative and Management Practices

Employees will ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

2.8 Intellectual Property

The title to Intellectual Property in all duties relating to contracts of employment will be assigned to the Shire of Three Springs upon its creation unless otherwise agreed by separate contract.

2.9 Recordkeeping

Employees will ensure complete and accurate local government records are created and maintained in accordance with the Shire of Three Springs Recordkeeping Plan.

2.10 Dealing with Other Employees

- (a) Employees will treat other employees with respect, courtesy and professionalism, and refrain from behaviour that constitutes discrimination, bullying or harassment.
- (b) Employees must be aware of, and comply with their obligations under relevant law and the Shire of Three Springs policies regarding workplace behaviour and occupational safety and health.
- (c) Employee behaviour should reflect the Shire of Three Springs values and contribute towards creating and maintaining a safe and supportive workplace.

2.11 Dealing with community

- (a) Employees will treat all members of the community with respect, courtesy and professionalism.
- (b) All Shire of Three Springs services must be delivered in accordance with relevant policies and procedures, and any issues resolved promptly, fairly and equitably.

2.12 Professional Communications

- (a) All aspects of communication by employees (including verbal, written and electronic), involving the Shire of Three Springs activities should reflect the status, values and objectives of the Shire of Three Springs.
- (b) Communications should be accurate, polite and professional.

2.13 Personal Communications and Social Media

- (a) Personal communications and statements made privately in conversation, written, recorded, emailed or posted in personal social media, have the potential to be made public, whether intended or not.
- (b) Employees must not, unless undertaking a duty in accordance with their employment, disclose information, make comments or engage in communication activities about or on behalf of the Shire of Three Springs its Council Members, employees or contractors, which breach this Code.
- (c) Employee comments which become public and breach the Code of Conduct, or any other operational policy or procedure, may constitute a disciplinary matter and may also be determined as misconduct and be notified in accordance with the *Corruption, Crime and Misconduct Act 2003*.

2.14 Personal Presentation

Employees are expected to comply with professional, neat and responsible dress standards at all times, in accordance with the Shire of Three Springs relevant policies and procedures.

2.15 Gifts

(a) Application

This clause does not apply to the CEO.

(b) Definitions

In this clause –

activity involving a local government discretion has the meaning given to it in the *Local Government (Administration) Regulations 1996*;

associated person has the meaning given to it in the *Local Government (Administration) Regulations 1996*;

gift has the meaning given to it in the *Local Government (Administration) Regulations 1996*;

prohibited gift has the meaning given to it in the *Local Government (Administration) Regulations 1996*;

threshold amount has the meaning given to it in the *Local Government (Administration) Regulations 1996*, subject to the CEO's determination under subclause (c);

(c) Determination

In accordance with Regulation 19AF of the *Local Government (Administration) Regulations 1996* the CEO has determined \$0 as the threshold amount for prohibited gifts is \$0.

(d) Employees must not accept a prohibited gift from an associated person.

2.16 Conflict of Interest

(a) Employees will ensure that there is no actual (or perceived) conflict of interest between their personal interests and the impartial fulfilment of their professional duties.

(b) Employees will not engage in private work with or for any person or body with an interest in a proposed or current contract with the Shire of Three Springs without first disclosing the interest to the CEO. In this respect, it does not matter whether advantage is in fact obtained, as any appearance that private dealings could conflict with performance of duties must be scrupulously avoided.

(c) Employees will lodge written notice with the CEO describing an intention to undertake a dealing in land which is within the district of the Shire of Three Springs or which may otherwise be in conflict with the Local Government's functions (other than purchasing the principal place of residence).

(d) Employees who exercise a recruitment or any other discretionary function will disclose any actual (or perceived) conflict of interest to the CEO before dealing with relatives or friends and will disqualify themselves from dealing with those persons.

(e) Employees will conduct themselves in an apolitical manner and refrain from political activities which could cast doubt on their neutrality and impartiality in acting in their professional capacity.

2.17 Secondary Employment

An employee must not engage in secondary employment (including paid and unpaid work) without receiving the prior written approval of the CEO.

2.18 Disclosure of Financial Interests

- (a) All employees will apply the principles of disclosure of financial interest as contained within the Act.
- (b) Employees who have been delegated a power or duty, have been nominated as 'designated employees' or provide advice or reports to Council or Committees, must ensure that they are aware of, and comply with, their statutory obligations under the Act.

2.19 Disclosure of Interests Relating to Impartiality

- (a) In this clause, **interest** has the meaning given to it in the *Local Government (Administration) Regulations 1996*.
- (b) An employee who has an interest in any matter to be discussed at a Council or Committee meeting attended by the employee is required to disclose the nature of the interest:
 - (i) in a written notice given to the CEO before the meeting; or
 - (ii) at the meeting immediately before the matter is discussed.
- (c) An employee who has given, or will give, advice in respect of any matter to be discussed at a Council or Committee meeting not attended by the employee is required to disclose the nature of any interest the employee has in the matter:
 - (i) in a written notice given to the CEO before the meeting; or
 - (ii) at the time the advice is given.
- (d) A requirement described under (b) and (c) excludes an interest referred to in Section 5.60 of the Act.
- (e) An employee is excused from a requirement made under (b) or (c) to disclose the nature of an interest because they did not now and could not reasonably be expected to know:
 - (i) that they had an interest in the matter; or
 - (ii) that the matter in which they had an interest would be discussed at the meeting and they disclosed the nature of the interest as soon as possible after the discussion began.
- (f) If an employee makes a disclosure in a written notice given to the CEO before a meeting to comply with requirements of (b) or (c), then:
 - (i) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (ii) at the meeting the person presiding must bring the notice and its contents to the attention of persons present immediately before a matter to which the disclosure relates is discussed.
- (g) If:
 - (i) to comply with a requirement made under item (b), the nature of an employee's interest in a matter is disclosed at a meeting; or
 - (ii) a disclosure is made as described in item (e)(ii) at a meeting; or
 - (iii) to comply with a requirement made under item (f)(ii), a notice disclosing the nature of an employee's interest in a matter is brought to the attention of the persons present at a meeting, the nature of the interest is to be recorded in the minutes of the meeting.

2.20 Use and Disclosure of Information

- (a) Employees must not access, use or disclose information held by the Shire of Three Springs except as directly required for, and in the course of, the performance of their duties.
- (b) Employees will handle all information obtained, accessed or created in the course of their duties responsibly, and in accordance with this Code, the Shire of Three Springs policies and procedures.
- (c) Employees must not access, use or disclose information to gain improper advantage for themselves or another person or body, in ways which are inconsistent with their obligation to act impartially and in good faith, or to improperly cause harm, detriment or impairment to any person, body, or the Shire of Three Springs.
- (d) Due discretion must be exercised by all employees who have access to confidential, private or sensitive information.
- (e) Nothing in this section prevents an employee from disclosing information if the disclosure:
 - (i) is authorised by the CEO or the CEO's delegate; or
 - (ii) is permitted or required by law.

2.21 Improper or Undue Influence

- (a) Employees will not take advantage of their position to improperly influence Council Members or employees in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.
- (b) Employees must not take advantage of their position to improperly influence any other person in order to gain undue or improper (direct or indirect) advantage or gain, pecuniary or otherwise, for themselves or for any other person or body.
- (c) Employees must not take advantage of their positions to improperly disadvantage or cause detriment to the local government or any other person.

2.22 Use of Shire of Three Springs Resources

- (a) In this clause –

Shire of Three Springs *resources* includes local government property and services provided or paid for by the Shire of Three Springs;

local government property has the meaning given to it in the Act.

- (b) Employees will:
 - (i) be honest in their use of the Shire of Three Springs resources and must not misuse them or permit their misuse (or the appearance of misuse) by any other person or body;
 - (ii) use the Shire of Three Springs resources entrusted to them effectively, economically, in the course of their duties and in accordance with relevant policies and procedures; and
 - (iii) not use the Shire of Three Springs resources (including the services of employees) for private purposes (other than when supplied as part of a contract of employment), unless properly authorised to do so, and appropriate payments are made (as determined by the CEO).

2.23 Use of Shire of Three Springs Finances

- (a) Employees are expected to act responsibly and exercise sound judgment with respect to matters involving the Shire of Three Springs finances.
- (b) Employees will use Shire of Three Springs finances only within the scope of their authority, as defined in position descriptions, policies and procedures, and administrative practices.
- (c) Employees with financial management responsibilities will comply with the requirements of the *Local Government (Financial Management) Regulations 1996*.
- (d) Employees exercising purchasing authority will comply with the Shire of Three Springs Purchasing Policy, and the systems and procedures established by the CEO in accordance with regulation 5 of the *Local Government (Financial Management) Regulations 1996*.
- (e) Employees will act with care, skill, diligence, honesty and integrity when using local government finances.
- (f) Employees will ensure that any use of Shire of Three Springs finances is appropriately documented in accordance with the relevant policy and procedure, including the Shire of Three Springs Recordkeeping Plan.

2.24 Reporting of Suspected Breaches of the Code of Conduct

Employees may report suspected breaches of the Code to their Line Manager, any Executive Manager or the CEO.

2.25 Handling of Suspected Breaches of the Code of Conduct

Suspected breaches of the Code will be dealt with in accordance with the relevant Shire of Three Springs policies and procedures, depending on the nature of the suspected breach.

2.26 Reporting Suspected Unethical, Fraudulent, Dishonest, Illegal or Corrupt Behaviour

- (a) Employees may report suspected unethical, fraudulent, dishonest, illegal or corrupt behaviour to their supervisor, Manager, or the CEO.
- (b) In accordance with the *Corruption, Crime and Misconduct Act 2003*, if the CEO suspects on reasonable grounds that the alleged behaviour may constitute misconduct as defined in that Act, the CEO will notify:
 - (i) the Corruption and Crime Commission, in the case of serious misconduct; or
 - (ii) the Public Sector Commissioner, in the case of minor misconduct.
- (a) Employees, or any person, may also report suspected serious misconduct to the Corruption and Crime Commission or suspected minor misconduct to the Public Sector Commissioner.
- (d) Employees, or any person, may also make a Public Interest Disclosure to report suspected unethical, fraudulent, dishonest, illegal or corrupt behaviour, using the Shire of Three Springs's Public Interest Disclosure Procedures, published on the Shire of Three Springs website.

2.27 Handling of Suspected Unethical, Fraudulent, Dishonest, Illegal or Corrupt Behaviour

Suspected unethical, fraudulent, dishonest, illegal or corrupt behaviour will be dealt with in accordance with the appropriate Shire of Three Springs policies and procedures, and where relevant, in accordance with the lawful directions of the appropriate statutory body.

Governance

40. Appointment of Acting or Temporary Chief Executive Officer

Adoption		
Date	Meeting	Council Decision
24 June 2021	OCM	
Review		
Date	Meeting	Council Decision
	OCM	
Delegation		
No.	Title	
Legislative Reference		
Local Government Act 1995, 5.39C		

PURPOSE

To establish policy, in accordance with Section 5.39C of the *Local Government Act 1995* ('the Act'), that details the Shire of Three Springs processes for appointing an Acting or Temporary Chief Executive Officer (CEO) for periods of less than 12 months of planned or unplanned leave or an interim vacancy in the substantive office.

POLICY SCOPE

This policy applies to the statutory position of Chief Executive Officer (CEO) of the Shire of Three Springs.

Definitions:

- (1) **Acting CEO** means a person employed or appointed to fulfill the statutory position of CEO during a period where the substantive CEO remains employed, but is on planned or unplanned leave.
- (2) **Temporary CEO** means a person employed or appointed to fulfill the statutory position of CEO for the period of time between the end of the substantive CEO's employment and the appointment and commencement of a newly appointed substantive CEO.

Acting and Temporary CEO Requirements and Qualification

- (1) When the CEO is on planned or unplanned leave, or the CEO's employment with the Local Government has ended, an Acting or Temporary CEO is to be appointed in accordance with this Policy to fulfill the functions of CEO as detailed in Section 5.41 of the *Local Government Act 1995*, and other duties as set out in the Act and associated Regulations.
- (2) Through this policy and in accordance with section 5.36(2)(a) of the Act, the Council determines that employees appointed to the substantive position(s) of CEO are considered suitably qualified to perform the role of Acting or Temporary CEO.
- (3) A person appointed to act in the position of CEO is not included in the determination set out in Clause 3 (2).

Appoint Acting CEO – Planned and unplanned leave for periods up to 6 weeks

- (1) The CEO is authorised to appoint the Deputy CEO in writing as Acting CEO, where the CEO is on planned or unplanned leave for periods not exceeding 6 weeks, subject to the CEO's consideration of the Deputy CEO performance, availability, operational requirements and where appropriate, the equitable access to the professional development opportunity.
- (2) The CEO must appoint an Acting CEO for any leave periods greater than 48 hours and less than 6 weeks.
- (3) The CEO is to immediately advise all Council Members when and for what period of time the Deputy CEO is appointed as Acting CEO.
- (4) If the CEO is unavailable or unable to make the decision to appoint an Acting CEO in accordance with (2), then the following line of succession shall apply:
 - a. The Deputy CEO will be appointed as Acting CEO; or
 - b. If the Deputy CEO is unable to act, the Manager of Works will be appointed as Acting CEO; or
 - c. If the Manager of Works is unable to act, the Council will engage a contract CEO will be appointed as Acting CEO.
- (5) Council may, by resolution, extend an Acting CEO period under subclause (4) beyond 6 weeks if the substantive CEO remains unavailable or unable to perform their functions and duties.

Appoint Acting CEO for extended leave periods greater than 6 weeks but less than 12 months.

- (1) This clause applies to the following periods of extended leave:
 - Substantive CEO's Extended Planned Leave which may include accumulated annual leave, long service leave or personal leave; and
 - Substantive CEO's Extended Unplanned Leave which may include any disruption to the substantive CEO's ability to continuously perform their functions and duties.
- (2) The Council will, by resolution, appoint an Acting CEO for periods greater than 6 weeks but less than 12 months, as follows:
 - a. Appoint one employee, or multiple employees for separate defined periods, as Acting CEO to ensure the CEO position is filled continuously for the period of extended leave; or
 - b. Conduct an external recruitment process in accordance with clause 5(1)(c)(iii).
- (3) The President will liaise with the CEO, or in their unplanned absence the Deputy CEO to coordinate Council reports and resolutions necessary to facilitate an Acting CEO appointment.
- (4) Subject to Council's resolution, the President will execute in writing the Acting CEO appointment with administrative assistance from the Executive Secretary.

Appoint Temporary CEO – Substantive Vacancy

- (1) In the event that the substantive CEO's employment with the Shire of Three Springs is ending, the Council when determining to appoint a Temporary CEO may either:
 - a. by resolution, appoint the Deputy CEO as the Temporary CEO for the period of time until the substantive CEO has been recruited and commences their employment with the Local Government; or
 - b. by resolution, appoint a Contract CEO as the interim Temporary CEO for the period of time until an external recruitment process for a Temporary CEO can be completed; or
 - c. following an external recruitment process in accordance with the principles of merit and equity prescribed in section 5.40 of the Act, appoint a Temporary CEO for the period of time until the substantive CEO has been recruited and commences employment with the Local Government.
- (2) The President will liaise with the Deputy CEO or Acting CEO to coordinate Council reports and resolutions necessary to facilitate a Temporary CEO appointment.
- (3) The President is authorised to execute in writing the appointment of a Temporary CEO in accordance with Councils resolution/s, with administrative assistance from the Executive Secretary.

Remuneration and conditions of Acting or Temporary CEO

- (1) Unless Council otherwise resolves, an employee appointed as Acting CEO shall be remunerated at 75% of the cash component only of the substantive CEO's total reward package.
- (2) Council will determine by resolution, the remuneration and benefits to be offered to a Temporary CEO when entering into a contract in accordance with the requirements of Sections 5.39(1) and (2)(a) of the Act.
- (3) Subject to relevant advice, the-Council retains the right to terminate or change, by resolution, any Acting or Temporary CEO appointment.

Governance

29. Council Member Continuing Professional Development

Adoption		
Date	Meeting	Council Decision
24 June 2021	OCM	
Review		
Date	Meeting	Council Decision
	OCM	
Delegation		
No.	Title	
Legislative Reference		

PURPOSE

To give effect to the Shire of Three Springs commitment to facilitate continuing professional development of Council Members, which enhances their knowledge and develops their skills, thus augmenting Council's capacity for well-informed decision-making and the provision of good government for our community.

This policy provides a framework to assist Council Members to identify and access relevant training and defines the expenses that will be paid by the Shire of Three Springs.

This policy supports compliance with sections 5.127 and 5.128 of the *Local Government Act 1995* (the Act), which require Local Governments to prepare and adopt a policy in relation to the continuing professional development of Council Members, and to provide annual reports on training.

POLICY SCOPE

This policy applies to Council Member training and continuing professional development, including mandatory training required under s.5.126 of the Act.

POLICY

Budget Allocations

The Shire of Three Springs Annual Budget will include:

a. Whole of Council Training and Development

An allocation for Council as a whole, to be used for:

- Council Member Induction, dealt with under this Policy;
- Mandatory Council Member Training, dealt with under this Policy, and
- Council Capacity Building, dealt with under this Policy.

b. Council Member Professional Development

An allocation for each Council Member to be used for individual Continuing Professional Development, as specified under this Policy. Council Members may select training and professional development to be funded from this allocation, subject to approval in accordance with this Policy.

Unexpended allocations at the end of a financial year will not be carried forward to the next financial year.

Any professional development proposal that exceeds an individual Council Member's allocation will be referred for Council decision. Alternatively, the Council Member may choose to privately fund any shortfall. This will not be eligible for reimbursement from a future budget allocation.

Council Member Induction

Following each election, the Shire of Three Springs will conduct a comprehensive induction program, providing newly elected Council Members with information that will support them to understand Council Member roles and responsibilities; legislative obligations; personal responsibilities; and strategic direction of the Local Government. Continuing/previously elected Council Members are encouraged to participate in nominated elements of the induction program, to assist in fostering a team culture and to refresh their understanding.

Mandatory Council Member Training

Council Members are required to complete the Council Member Essentials Course within 12-months from the day on which they are elected, unless exempt under Regulation 36 of the *Local Government (Administration) Regulations 1996*. Council Members should confirm with the Chief Executive Officer whether they are eligible for an exemption.

The Shire of Three Springs preferred provider is WALGA, and course delivery is available online, face to face. Council Members will be provided with enrolment options and the Shire of Three Springs will coordinate bookings and arrangements to implement their selection.

Where a majority of Council Members would prefer face to face training, the The Shire of Three Springs may arrange on-site delivery and may coordinate this in cooperation with neighbouring Local Governments to achieve cost savings.

Council Members who are not yet required to complete the Mandatory Training may still choose to participate, with associated costs attributed to the Whole of Council Training and Development budget allocation.

Council Capacity Building

Within 6 months after an election, a Council Workshop will be convened to enable Council Members to collaboratively develop a program of Council Capacity Building.

The program developed at the workshop will form the basis for regular training provided to all Council Members as a group, to encourage Council to focus on continuous improvement in its function as a governing body and to address the outcomes set out in this policy.

The CEO will coordinate training in accordance with the agreed program, with details of dates and delivery modes to be determined in consultation with Council Members.

Continuing Professional Development

Formats

Eligible Continuing Professional Development formats include, but are not limited to:

- Short courses;
- Training courses;
- Workshops;
- Seminars;
- Conferences;
- Formal qualifications, or individual units or modules as components of formal qualifications; and
- Membership of professional development organisation, where the membership incorporates access to Continuing Professional Development.

Providers

Continuing Professional Development should be delivered by industry recognised training providers, peak bodies or professional organisations.

Outcomes

In order to be eligible for approval under this policy, Continuing Professional Development must be relevant to the role of a Council Member, and offer demonstrable benefit to the Council as a governing body, the The Shire of Three Springs as an organisation, and the broader community.

This includes Continuing Professional Development that:

- Enhances the understanding of Council Member roles and responsibilities, and/or the role and function of Local Government;
- Assists Council Members to develop knowledge and skills in relation to the strategic objectives of the The Shire of Three Springs;
- Enables Council Members to further develop personal and professional skills necessary for excellence in performance of the Council Member role; or
- Supports Council Members in developing and maintaining positive and healthy communication, team culture and relationships, to facilitate excellent teamwork to achieve outcomes that deliver good government for the The Shire of Three Springs community.

Eligible Continuing Professional Development activities include:

- WA Local Government Association Council (WALGA) and Australian Local Government Association (ALGA) conferences.
- Special 'one off' conferences called for or sponsored by WALGA and/or ALGA on important Local Government issues.
- Annual conferences of the major professions in Local Government and other institutions of relevance to Local Government activities.
- Other Local Government-specific training courses, workshops and forums, relating to the outcomes listed above.
- Training relevant to the outcomes listed above offered by accredited organisations.

- Conferences, training, workshops or seminars that address the initiatives and projects identified in the Shire of Three Springs Strategic Community Plan, Corporate Business Plan or other strategic documents.

Council Members are encouraged to identify and share relevant Continuing Professional Development opportunities with Council and the CEO. The CEO will also identify and inform Council Members of relevant opportunities.

5.1 Application and Approval

Request for approval

Council Members who wish to attend training or professional development may make application by providing the following details to the CEO in writing:

- a) Course or event title, provider or organiser name, location and date;
- b) Copy of, or link to program, course outline or other summary of content;
- c) An outline of the anticipated benefits of attendance, with reference to the eligibility criteria in this policy; and
- d) Total estimated costs including accommodation, travel and sundry expenses.

Applications, including all required details, are to be submitted in reasonable time for registration. Where possible, the Shire of Three Springs will seek to take advantage of reduced prices for early registration.

Approval

Approval for Council Member attendance may be granted by:

- (a) the Chief Executive Officer where the:
 - (i) application complies with this policy;
 - (ii) event is to be held within Australia; and
 - (iii) the Council Member has sufficient funds available in their professional development allocation to meet all costs of attendance.
- (b) resolution of Council where the:
 - (i) application has been refused by the Chief Executive Officer;
 - (ii) application does not comply with this policy;
 - (iii) estimated costs of attendance exceed the available balance of the Council Member's annual professional development allocation; or
 - (iv) event is to be held outside of Australia or New Zealand.

Limitations

Training and continuing professional development is for the purpose of enhancing a Council Member's performance of their role. Therefore, in some instances, approval may not be granted where attendance conflicts with scheduled Council or Committee meetings (i.e. a meeting where important strategic decisions are required or where the meeting may lack a quorum), unless Council has otherwise resolved.

Where attendance at a particular training or professional development event would require an extended absence, no more than two Council Members may attend, unless Council has otherwise resolved.

Approval will not be granted for training or continuing professional development that is scheduled to occur in the last six months of a Council Member's term of office.

5.2 Sharing of knowledge

In order to realise the maximum benefit for the Shire of Three Springs Council Members will provide a report on their attendance, key features and benefits of the training or professional development within one month after completion. Council Members may include ideas and innovations identified through the professional development for discussion at future Council Member workshops, where the matter relates to the Shire of Three Springs strategic objectives.

Knowledge sharing may be provided as a presentation or verbal update to an informal Council workshop, or a written report provided to the Chief Executive Officer and circulated to all Council Members. Where relevant, copies of resources obtained at the event may also be provided to the Chief Executive Officer for circulation to all Council Members.

Registration, travel and expenses

The Shire of Three Springs will be responsible for the costs associated with training or professional development approved in accordance with this policy, as detailed in this section.

Event Registration and Bookings

Travel, registration fees and accommodation are to be arranged directly by the Shire of Three Springs administration.

Council Members are not to pay such costs and seek reimbursement, except in the case of an emergency or unique circumstances and subject to the Chief Executive Officer's prior approval.

Travel

Where travel is involved, the actual costs of travel to and from the event venue are to be met by the Shire of Three Springs in accordance with the current WA Salaries and Allowances Tribunal Determination for Local Government CEOs and Elected Members (the Determination).

Travel arrangements are to be by the most cost effective and reasonably convenient mode.

Air travel is to be by Economy Class at a time that is convenient to the Council Member. As far as is practicable, tickets will be purchased well in advance, and take advantage of available discount fares.

A Council Member may seek approval to travel within Western Australia by private motor vehicle and be reimbursed for vehicle costs in accordance with the Determination. Approval may only be granted where the cost is approximately equivalent to the most cost effective mode of travel.

A Council Member may choose to upgrade the mode of travel, however additional costs incurred are to be paid to the Shire of Three Springs by the Council Member before the Shire of Three Springs confirms the booking/s.

Registration

Registration fees may include, where applicable, event registration, conference program dinners, technical tours and accompanying workshops identified within the event program.

Accommodation

Reasonable accommodation will be booked for the Council Member for a room at or in close proximity to the event venue and within the expenditure limitations prescribed in the Determination.

If it is not reasonable to expect travel to occur on the day of the event, the booking may allow for arrival the day prior to commencement, and departure the day following the close of the event.

A Council Member may choose to upgrade their accommodation standard or extend their visit for personal reasons, however additional costs are to be paid to the Shire of Three Springs by the Council Member (including any additional associated or travel costs) prior to the Shire of Three Springs confirming the booking.

Loyalty Program and Reward Points

Council Members are not to obtain personal benefit from expenditure of Shire of Three Springs funds and must not claim personal frequent flyer or accommodation loyalty points for air travel or accommodation paid for by the Shire of Three Springs.

Meals and Incidental Expenses

Funding for meals and incidental expenses is to be provided in accordance with the Determination.

Meal expenses are to be interpreted as reasonable expenses incurred for the purchase of breakfast, lunch and dinner where these meals are not provided at the event or in travel. When meals are included and have been paid for as part of the registration fee or accommodation costs, claims for alternative meals at venues other than the event will not to be paid by the Shire of Three Springs.

Incidental taxi, economy ride share or public transport modes of transport (i.e. to / from airport, event venue) may be claimed for reimbursement on submission of receipts.

In lieu of reimbursement, Council Members may request a cash advance prior to departure. This is conditional upon the Council Member providing a written acquittal and supporting receipts to the CEO within 7 days of return from travel. If a Council Member fails to provide a reasonable and satisfactory acquittal inclusive of unspent funds, the value of the un-acquitted funds will be incurred as a debt invoiced to the Council Member.

Travel Insurance – Intrastate, Interstate and International

Subject to policy wording and conditions, Council Members are covered by the Shire of Three Springs's corporate travel protection for the duration of their travel relevant to attendance at the approved event, including any incidental private travel taken either side or during the event.

Council Members should review the conditions of the Shire of Three Springs corporate travel protection policy and member certificate to determine whether it is adequate for their personal needs and circumstances, and so that the Shire of Three Springs and/or the Council Member can make any necessary alternative arrangements.

Accompanying persons/entertainment costs

Council Members are responsible and will be required to pay all costs associated with an accompanying person attending an event (including conference dinners and functions).

The Shire of Three Springs may coordinate accompanying person bookings and registrations for travel, accommodation and the event / function, with costs incurred to be paid to Shire of Three Springs by the Council Member prior to the Shire of Three Springs confirming the booking/s.

Booking Change / Modification Costs

Costs incurred for changing or modifying a booking for travel or accommodation, where the change or modification is:

- a. At the request of the Council Member, are to be paid by the Council Member; or
- b. A requirement or for the convenience of the Shire of Three Springs, are to be paid by the Shire of Three Springs.

Cancellations

Costs incurred for cancellation of registration, travel or accommodation, where the cancellation is:

- a. At the request of the Council Member, are to be attributed to the Council Member's individual allocation; or
- b. A requirement or for the convenience of the Shire of Three Springs, are to be paid by the Shire of Three Springs.

[Report on training](#)

The Shire of Three Springs is required to produce a report detailing the training completed by Council Members during each financial year, in accordance with s.5.127 of the Act.

The report will include the following details of both mandatory training and continuing professional development completed by Council Members:

- Name of Council Member;
- Date of election;
- Whether the Council Member is required to complete Mandatory Training, and if applicable, the due date for completion and date of completion;
- Title of each training course or module completed or event/conference attended;
- The date attended or completed;
- The training provider or event/conference organiser;

- The cost of attendance; and
- Location of the training or event.

The report will be provided to Council Members for their information, before being published on the Shire of Three Springs website within one month of the end of the financial year.

Council Member Commitment

Council Members are committed to:

- a. Take a positive approach to identifying opportunities for improvement and professional development.
- b. Prepare for, participate in and complete professional development and training approved/booked under this policy.
- c. Apply the benefits of professional development to fulfilling their Council Member role, including by sharing their knowledge with other Council Members.
- d. Make reasonable efforts to confirm their availability, or otherwise, to the CEO before booking deadlines.
- e. When requested, advise the CEO of alternative dates / times that they would be available to facilitate their participation in training.
- f. Advise the CEO, at the earliest opportunity, if they are unable to attend planned / booked training. Where training costs are unable to be refunded, applicable costs will be debited to the individual Council Member's allocation.

Policy Review

In accordance with s.5.128 of the Act, this policy will be provided for Council's review following each ordinary election. The Shire of Three Springs will ensure the policy review occurs within the first 12-months following each ordinary election.

Shire of Three Springs Capital Works 2020/21			Budget	Actual Cost	Variation	% Complete	Completion Date	Comment
1	Buildings	Staff House Capital Maintenance	\$ 62,900.00	\$ 33,500.00	\$ 29,400.00	50%	Jun-21	Part of the Shires staff housing Capital Program
2	Buildings	Old Forman's office	\$ 10,000.00	\$ 10,000.00	\$ -	100%	Dec-20	Demolition of old Forman's office
3	Building	Duffy Stores	\$ 10,000.00	\$ 10,000.00		0%	Jun-21	According to the Strategic Community Plan community consultation, over 90% of the community ranked heritage as extremely or moderately important.
5	Buildings	Pavilion	\$ 5,000.00	\$ 5,000.00		100%	Jun-20	Capital for replacement of equipment
6	Buildings	Workshop Shed Extension	\$ 50,000.00	\$ 48,240.00	\$ 1,760.00	100%	Jan-21	This project is to extend the Worksoop allowing the mechanic to work indoors all year round. It will give us the ability to fit a car hoist and to fit full length trucks and graders over the pit. application received for building permit
7	Furniture & Equipment	Pool Cleaner	\$ 12,000.00	\$ 13,612.50	-\$ 1,612.50	100%	Dec-20	As per the Plant Replacement Schedule for the period 2016-2026
8	Infrastructure - Parks & Oval	Skate Park revamp	\$ 20,000.00	\$ 9,220.00	\$ 10,780.00	50%	Mar-21	According to the Strategic Community Plan community consultation, 100% of the community ranked playgrounds as either very important or moderately important. The Skate Park is 20 years old, and is in need of upgrading. The company that did the original installation is no longer in operation. This has made sourcing spare parts difficult, as most skate parks are now constructed using concrete.
9	Infrastructure - Roads Black Spot	Midlands - Arrino Intersection	\$ 706,000.00	\$ 706,000.00	\$ 93,000.00	0%	Nov-00	Application to retain money spent made to Main Roads
10	Infrastructure - Roads	Neburu Road second coat seal	\$ 100,575.00	\$ 66,658.89	\$ 33,916.11	100%	Feb-21	This project is part of a 2 year program. The first year will consist of construction of 4.2 km sealed road SLK 0.37-4.58 and the second year being the second coat seal.
11	Infrastructure - Roads	TS - Morawa Road SLK 22.80 - 26.45	\$ 369,688.00	\$ 365,681.83	\$ 4,006.17	100%	Feb-21	This Project funded as part of the Regional Road Group and is part of the shires Regional Roads Resealing 15 year plan. The scope of works is to trim encroaching vegetation, shoulder grade and drainage reformation. 14mm re-seal
12	Infrastructure - Roads	Arrino west road second coat seal	\$ 102,000.00	\$ 73,576.47	\$ 28,423.53	100%	Dec-20	Second coat seal from reconstruction in 2019/2020 SLK - 5.30 -8.15
13	Infrastructure - Roads	Shepard Road Re-sheet	\$ 131,828.00	\$ 110,667.97	\$ 21,160.03	90%	May-21	The project will consist of drainage reformation and gravel Re-sheet (200mm) for 3km with gravel sourced from gravel pit at pit field. Sheppard road is part of The Strategic Resource Plan 2016-2031 priorities a number of roads currently utilised as grain freight routes resulting in an increased frequency of maintenance and renewal.
14	Infrastructure - Roads	Neburu Road Re-sheet	\$ 131,828.00	\$ 152,831.00	-\$ 21,003.00	100%	Mar-21	The project will consist of drainage reformation and gravel Re-sheet (200mm) of 3km SLK 21.12-24.12 with gravel sourced from gravel pit on Neburu road. Neburu road is part of The Strategic Resource Plan 2016-2031 priorities a number of roads currently utilised as grain freight routes resulting in an increased frequency of maintenance and renewal.
15	Infrastructure - Roads	Mayle Street Re-seal	\$ 25,025.00	\$ 11,472.16	\$ 13,552.84	100%	Dec-20	The Project is part of the shires 15 year roads resealing program.Savings from using Blue metal already in stock
16	Infrastructure - Roads	Water Street Re-seal	\$ 28,025.00	\$ 26,480.21	\$ 1,544.79	100%	Dec-20	The Project is part of the shires 15 year roads resealing program
17	Infrastructure - Roads	Hydraulic Road Re-sheet	\$ 131,828.00	\$ 134,783.65	-\$ 2,955.65	100%	Jan-21	The project will consist of drainage reformation and gravel re-sheet (200mm) of 3km SLK 4.10-8.10 with gravel sourced from gravel pit on Neburu road. Hydraulic road is part of The Strategic Resource Plan 2016-2031 priorities a number of roads currently utilised as grain freight routes resulting in an increased frequency of maintenance and renewal.
18	Infrastructure - Drainage	Drainage & Kerbing	\$ 59,125.00	\$ 59,125.00	\$ -	100%	Feb-20	This project is to replace kerb on various streets in town
19	Infrastructure - Footpaths	Footpath	\$ 62,750.00	\$ 64,991.64	-\$ 2,241.64	100%	Sep-20	This project is part of the Shires footpath replacement program and is part funded through Western Australian Bicycle Network Grant Program
20	Plant & equipment	CEO Car	\$ 47,000.00	\$ 46,772.00	\$ 228.00	100%	Aug-20	As per the Plant Replacement Schedule for the period 2016-2026
21	Plant & equipment	MWS Car	\$ 49,000.00	\$ 46,140.00	\$ 2,860.00	100%	Aug-20	As per the Plant Replacement Schedule for the period 2016-2026
22	Plant & equipment	Gardens Truck	\$ 60,000.00	\$ 49,644.20	\$ 10,355.80	100%	Aug-20	As per the Plant Replacement Schedule for the period 2016-2026
23	Plant & equipment	Ford Escape (Sell)	\$ 18,000.00	\$ 24,500.00	\$ 6,500.00	100%	Aug-20	As per the Plant Replacement Schedule for the period 2016-2026
24	Plant & equipment	Western Star Prime Mover (Sell)	\$ 80,000.00	\$ -	\$ 80,000.00	0%	May-20	As per the Plant Replacement Schedule for the period 2016-2026
25	Plant & equipment	Holden Calais (Sell)	\$ 20,000.00	\$ 27,000.00	\$ 7,000.00	100%	Aug-20	As per the Plant Replacement Schedule for the period 2016-2027
26	Plant & equipment	Amorok (Sell)	\$ 20,000.00	\$ 28,000.00	\$ 8,000.00	100%	Aug-20	As per the Plant Replacement Schedule for the period 2016-2026
27	Plant & equipment	Truck Body (Sell)	\$ 6,000.00	\$ 13,350.00	\$ 7,350.00	100%	Aug-20	As per the Plant Replacement Schedule for the period 2016-2026
28	Plant & equipment	Mitsubishi Canter (Sell)	\$ 5,000.00	\$ 17,000.00	\$ 12,000.00	100%	Sep-20	As per the Plant Replacement Schedule for the period 2016-2026
29	Plant & equipment	Fuel System	\$ 40,000.00	\$ 42,000.00	-\$ 2,000.00	90%	May-21	As per the Plant Replacement Schedule for the period 2016-2026
Grant Funding								
1	Infrastructure - Parks & Oval	Main Street Revitalisation	\$ 479,104.00	\$ 503,254.63	-\$ 24,150.63	100%	Apr-21	
2	Building	New Gym	\$ 100,000.00	\$ 96,317.00	\$ 3,683.00	95%	May-21	24 hour gym
3	Building	Air con Sports Club	\$ 30,000.00	\$ 16,554.00	\$ 13,446.00	100%	Oct-20	Replace old aircon system
4	Building	Solar ECLC	\$ 25,000.00	\$ 7,750.00	\$ 17,250.00	100%	Jul-21	

5	Infrastructure - Parks & Oval	Love Locks	\$ 100,000.00	\$ 55,000.00	\$ 95,000.00	90%	Apr-21	This project is to replace plumbing system and install monitoring boars
6	Infrastructure - Parks & Oval	Dominican Park	\$ 289,465.00	\$ 258,478.00	\$ 30,987.00	80%	Apr-21	This Project is to construct a BMX track, get water and power connected and to construct off street parking
7	Building	Lights Pool	\$ 40,000.00	\$ 45,577.21	-\$ 5,577.21	100%	Jan-21	
8								
9								
	Total		\$ 3,427,141.00	\$ 3,179,178.36	\$ 472,662.64			

Notes: Line item 9. Return to Main Roads

Balance

-93,000
379,663



Shire of Three Springs

Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
GOVERNANCE						
Freedom of Information						
Application Fees	\$ 30.00	N	Set by FOI Regs 1993	\$ 30.00	\$ -	3140235
Charge of Staff Members' time dealing with Application - Per Hour (Pro rata)	\$ 30.00	N	Set by FOI Regs 1993	\$ 30.00	\$ -	3140235
Changes for Access - Time supervised by Staff Member - Per Hour (Pro rata)	\$ 30.00	N	Set by FOI Regs 1993	\$ 30.00	\$ -	3140235
Photocopy charges - staff time Per Hour (Pro rata)	\$ 30.00	N	Set by FOI Regs 1993	\$ 30.00	\$ -	3140235
Photocopy charges	\$ 0.20	N	Set by FOI Regs 1993	\$ 0.20	\$ -	3140235
Charges for time taken by staff to transcribe data between media	\$ 30.00	N	Set by FOI Regs 1993	\$ 30.00	\$ -	3140235
Photocopy charges	\$ 0.20	N	Set by FOI Regs 1993	\$ 0.20	\$ -	3140235
Photocopy charges	\$ 0.20	N	Set by FOI Regs 1993	\$ 0.20	\$ -	3140235
Photocopy charges	\$ 0.20	N	Set by FOI Regs 1993	\$ 0.20	\$ -	3140235
GENERAL PURPOSE FUNDING						
Rates						
Late Payment Penalty Interest	7.00%	N	Set by LGA 6.13	0.00%	11.00%	3030145
Instalment Option Interest	5.50%	N	Set by LGA 6.45	0.00%	5.50%	3030146
Instalment Option Admin Fees - Per Instalment	\$ 12.00	N	Set by LGA 6.45	\$ -	\$ 12.00	3030120
Enquiry/Orders/Requisition Fee	\$ 99.00	Y	Council	\$ 75.00	\$ 75.00	3030121
Rate payment by special arrangement	\$ 22.00	Y	Council	\$ -	\$ 22.00	3030121
Dishonour Cheque Processing fee	Actual Cost	Y	Council	Actual Cost	\$ -	3030201
Sale of Council Publications						
Electoral Roll (Email PDF Copy)	\$ 11.00	Y	Subject to LGA Admin Reg 29B	\$ 11.00	\$ 11.00	3030221
Council Minutes	NC			NC		
Printing/Photocopying/Facsimile/Email						
Black Only						
Photocopying per single sheet A4 B&W	\$ 0.35	Y	Council	\$ 0.35	\$ 0.50	3030220
Photocopying per double sided A4 B&W	\$ 0.60	Y	Council	\$ 0.60	\$ -	3030220
Photocopying per single sheet A3 B&W	\$ 0.60	Y	Council	\$ 0.60	\$ 0.65	3030220
Photocopying per double sided A3 B&W	\$ 1.15	Y	Council	\$ 1.15	\$ -	3030220
Colour						



Shire of Three Springs

Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
Photocopying per single sheet A4 Colour	\$ 0.60	Y	Council	\$ 0.60	\$ 0.60	3030220
Photocopying per double sided A4 Colour	\$ 1.00	Y	Council	\$ 1.00	\$ -	3030220
Photocopying per single sheet A3 Colour	\$ 0.95	Y	Council	\$ 0.95	\$ -	3030220
Photocopying per double sided A3 Colour	\$ 1.65	Y	Council	\$ 1.65	\$ -	3030220
Facsimile						
Facsimile (Outgoing) per minute 1 Page	\$ 1.10	Y	Council	\$ 1.10	\$ 1.00	3030220
Facsimile (Outgoing) Additional Page	\$ 1.10	Y	Council	\$ 1.10	\$ -	3030220
Facsimile (Incoming) Additional Page	\$ 1.10	Y	Council	\$ 1.10	\$ -	3030220
Laminating & Binding						
Laminating A4 Per Page	\$ 2.00	Y	Council	\$ 2.00	\$ 2.00	3030220
Laminating Business Card - ID Cards	\$ 0.50	Y	Council			3030220
Laminating A3 Per Page	\$ 2.75	Y	Council	\$ 2.75	\$ 2.50	3030220
Binding Per Document	\$ 5.50	Y	Council	\$ 5.50	\$ 5.50	3030220
Email						
Send Scan EMAIL - 1st Page	\$ 2.20	Y	Council	\$ 2.20	\$ -	3030220
Send Scan EMAIL - Additional Page	\$ 0.55	Y	Council	\$ 0.55	\$ -	3030220
INTERNET ACCESS POINT COMPUTERS						
Internet Access - 1/2 Hour	\$ 3.30	Y	Council	\$ 3.30	\$ 3.00	3030220
Internet Access - 1 Hour	\$ 5.50	Y	Council	\$ 5.50	\$ 5.00	3030220
Printing per page A4 B&W	\$ 0.55	Y	Council	\$ 0.55	\$ 0.50	3030220



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
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YAKABOUT - LOCAL NEWS

Sale Price

Per Issue	\$ -		Council		\$ 1.00	3040200
Annual Subscription (Electronic Copy - FREE) Link via EMAIL.	\$ -		Council			3040200
Annual Subscription (hard copy)	\$ -		Council			3040200

Advertising Charges - Business/Commercial

Prepared

Full Page (Black and White)	\$ 40.00	Y	Council	\$ 40.00	\$ 40.00	3040200
Full Page (Colour)	\$ 160.00	Y	Council	\$ 160.00	\$ 160.00	3040200
Half Page (Black and white)	\$ 20.00	Y	Council	\$ 20.00	\$ 20.00	3040200
Half Page (Colour)	\$ 80.00	Y	Council	\$ 80.00	\$ 80.00	3040200
Quarter Page (Black and White)	\$ 10.00	Y	Council	\$ 10.00	\$ 10.00	3040200
Quarter Page (Colour)	\$ 40.00	Y	Council	\$ 40.00	\$ 40.00	3040200
Attachment (copies provided)	\$ 8.00	Y	Council	\$ 8.00	\$ 8.00	3040200

Advertising Charges - Non Business/Commercial

Prepared

Full Page (Black and White)	\$ 30.00	Y	Council	\$ 30.00	\$ 30.00	3040200
Full Page (Colour)	\$ 80.00	Y	Council	\$ 80.00	\$ 80.00	3040200
Half Page (Black and white)	\$ 15.00	Y	Council	\$ 15.00	\$ 15.00	3040200
Half Page (Colour)	\$ 40.00	Y	Council	\$ 40.00	\$ 40.00	3040200
Quarter Page (Black and White)	\$ 8.00	Y	Council	\$ 8.00	\$ 8.00	3040200
Quarter Page (Colour)	\$ 20.00	Y	Council	\$ 20.00	\$ 20.00	3040200
Attachment (copies provided)	\$ 8.00	Y	Council	\$ 8.00	\$ 8.00	3040200

Not for Profit organisations and Community groups FREE page each edition
Copy available on website after a week's release



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
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LAW, ORDER AND PUBLIC SAFETY

DOG REGISTRATION FEES (set by Dog Act)

Sterilised Dog - One Year

Normal Fee	\$ 20.00	N	Dog Regs 2013	\$ 20.00	\$ 20.00	3050221
Pensioner Concession - 50% fees otherwise payable	\$ 10.00	N	Dog Regs 2013	\$ 10.00	\$ 10.00	3050221
Working Dogs - 25% of Fees otherwise payable	\$ 5.00	N	Dog Regs 2013	\$ 5.00	\$ 5.00	3050221

Sterilised Dog - Three Years

Normal Fee	\$ 42.50	N	Dog Regs 2013	\$ 42.50	\$ 42.50	3050221
Pensioner Concession - 50% fees otherwise payable	\$ 21.25	N	Dog Regs 2013	\$ 21.25	\$ 21.25	3050221
Working Dogs - 25% of Fees otherwise payable	\$ 10.63	N	Dog Regs 2013	\$ 10.63	\$ 10.63	3050221

Sterilised Dog - LifeTime

Normal Fee	\$ 100.00	N	Dog Regs 2013	\$ 100.00	\$ 100.00	3050221
Pensioner Concession - 50% fees otherwise payable	\$ 50.00	N	Dog Regs 2013	\$ 50.00	\$ 50.00	3050221
Working Dogs - 25% of Fees otherwise payable	\$ 25.00	N	Dog Regs 2013	\$ 25.00	\$ -	3050221

Unsterilised Dog - One Year

Normal Fee	\$ 50.00	N	Dog Regs 2013	\$ 50.00	\$ 50.00	3050221
Pensioner Concession - 50% fees otherwise payable	\$ 25.00	N	Dog Regs 2013	\$ 25.00	\$ 25.00	3050221
Working Dogs - 25% of Fees otherwise payable	\$ 12.50	N	Dog Regs 2013	\$ 12.50	\$ 12.50	3050221

Unsterilised Dog - Three Years

Normal Fee	\$ 120.00	N	Dog Regs 2013	\$ 120.00	\$ 120.00	3050221
Pensioner Concession - 50% fees otherwise payable	\$ 60.00	N	Dog Regs 2013	\$ 60.00	\$ 60.00	3050221
Working Dogs - 25% of Fees otherwise payable	\$ 30.00	N	Dog Regs 2013	\$ 30.00	\$ 30.00	3050221

Unsterilised Dog - LifeTime

Normal Fee	\$ 250.00	N	Dog Regs 2013	\$ 250.00	\$ 250.00	3050221
Pensioner Concession - 50% fees otherwise payable	\$ 125.00	N	Dog Regs 2013	\$ 125.00	\$ 120.00	3050221
Working Dogs - 25% of Fees otherwise payable	\$ 62.50	N	Dog Regs 2013	\$ 62.50		3050221



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
DOG & CAT IMPOUNDING FEES						
1st Day	\$ 100.00	N	Council	\$ 100.00	\$ 100.00	3050220
Additional days	\$ 30.00	N	Council	\$ 30.00	\$ 30.00	3050220
ANIMAL BREEDING LICENSE						
Approved Cat Breeder - Annual Fee	\$ 100.00	N	Cat Regs 2012 - Council			3050235
Kennel Registration - Annual Fee	\$ 200.00	N	Dog Act 1976 - Council			3050235

SCHEDULE OF DOG INFRINGEMENT FEES

Charged in accordance with the Dog Act 1976

CAT REGISTRATION FEES (set by Cat Act)

Sterilised Cat

One Year Normal Fee	\$ 20.00	N	Cat Regs 2012	\$ 20.00	\$ 20.00	3050221
Pensioner Concession	\$ 10.00	N	Cat Regs 2012	\$ 10.00	\$ -	3050221
Three Years Normal Fee	\$ 42.50	N	Cat Regs 2012	\$ 42.50	\$ 42.50	3050221
Pensioner Concession	\$ 21.25	N	Cat Regs 2012	\$ 21.25	\$ -	3050221
Lifetime	\$ 100.00	N	Cat Regs 2012	\$ 100.00	\$ -	3050221
Pensioner Concession	\$ 50.00	N	Cat Regs 2012	\$ 50.00	\$ -	3050221
Cat Traps - refundable bond, no daily hire fee (Cash Only)	\$ 100.00	N	Cat Regs 2012	\$ 50.00	\$ 50.00	3050221



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
HEALTH						
SEPTIC TANK FEES						
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs			as per Regs	as per Regs	3070420
HEALTH (PET MEAT) AMENDMENT REGULATIONS 2007						
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs			as per Regs	as per Regs	3070420
HEALTH (OFFENSIVE TRADES FEES) REGULATIONS 1976						
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs			as per Regs	as per Regs	3070420
HEALTH (PUBLIC BUILDING) AMENDMENT REGULATIONS 2007						
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs			as per Regs	as per Regs	3070420
HEALTH (TREATMENT OF SEWAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) AMENDMENT REGULATIONS 2007 (Schedule 1)						
Application for the approval of an apparatus by relevant local governments	as per Regs			as per Regs	as per Regs	3070420
Application for the approval of an apparatus by the Executive Director-						
a) with a local government report	as per Regs			as per Regs	as per Regs	3070420
b) without a local government report	as per Regs			as per Regs	as per Regs	3070420
Issuing of a 'Permit to Use an Apparatus'	as per Regs			as per Regs	as per Regs	3070420
FOOD PREMISES						
Registration - All premises including mobile and itinerant						
Annual renewal fee						
- High Risk Premises	as per Regs			as per Regs	as per Regs	3070421
- Medium Risk Premises	as per Regs			as per Regs	as per Regs	3070421
- Low Risk Premises	as per Regs			as per Regs	as per Regs	3070421



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
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HOUSING

RENTALS (per week)

Staff Housing	\$ 80.00	N	Council	\$ 80.00	\$ 80.00	3090101
Non - Staff Housing/ or as negotiated (3 Bedroom)	\$ 160.00	N	Council	\$ 160.00	\$ 160.00	3090201
Non - Staff Housing/ or as negotiated (4 Bedroom)	\$ 200.00	N	Council	\$ 200.00	\$ 200.00	3090201
Non - Staff Housing/ or as negotiated (4 Bedroom plus & 2 Bathroom)	\$ 250.00	N	Council	\$ 250.00	\$ 250.00	3090201
Kadathinni Units (2 Tenants)	\$ 120.00	N	Council	\$ 120.00	\$ 120.00	3090401
Kadathinni Units (1 Tenant)	\$ 100.00	N	Council	\$ 100.00	\$ 100.00	3090401
54 & 60 Glyde Street (negotiable)	Negotiable	N	Council	Negotiable	\$ 160.00	3090301
223 Mayrhofer Street (NMHS)	\$ 180.00	N	Council	\$ 180.00	\$ 180.00	3090201
3 Howard Street (Dentist)	\$ 200.00	N	Council	\$ 200.00	\$ 200.00	3090201
Bond Deposit of 4 weeks rent required for all housing (including Senior Staff)	per above	N	Council	per above		

If Residential Rent - Input Taxed sales

COMMUNITY AMENITIES

REFUSE CHARGES

240 Litre Bin Collection	\$ 270.00	N	Council - WARR ACT	\$ 220.00	\$ 220.00	3100120
Additional 240 Litre Bin Collection	\$ 270.00	N	Council - WARR ACT	\$ 220.00	\$ 220.00	3100121
1500 Litre Bin Collection	\$ 1,135.00	N	Council - WARR ACT	\$ 1,085.00	\$ 1,085.00	3100200
Additional 1500 Litre Bin Collection	\$ 1,135.00	N	Council - WARR ACT	\$ 1,085.00	\$ 1,085.00	3100201
3000 Litre Bin Collection	\$ 1,985.00	N	Council - WARR ACT	\$ 1,935.00	\$ 1,935.00	3100200
Additional 3000 Litre Bin Collection	\$ 1,985.00	N	Council - WARR ACT	\$ 1,935.00	\$ 1,935.00	3100201
Asbestos Waste (per cubic metre)	\$ 200.00	Y	Council	\$ 150.00	\$ 150.00	3100202
Demolition rubble / refuse (per cubic metre)	\$ 200.00	Y	Council	\$ 150.00	\$ 150.00	3100202



Shire of Three Springs

Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
THREE SPRINGS CEMETERY						
Cemetery Fee (Burial)	\$ 450.00	N	Council	\$ 450.00	\$ 450.00	3100720
Reservation Fee (Burial)	\$ 40.00	N	Council	\$ 40.00	\$ 40.00	3100720
Cemetery Fee (Monuments/Headstone)	\$ 50.00	N	Council	\$ 50.00	\$ 50.00	3100722
Undertakers license fee	\$ 30.00	N	Council	\$ 30.00	\$ 30.00	3100720
Permission to inter ashes in Occupied grave site.	\$ 45.00	N	Council	\$ 45.00	\$ 45.00	3100720
Reservation Fee (Niche Wall)	\$ 110.00	N	Council	\$ 110.00	\$ 110.00	3100721
Niche Wall Plaque - At cost (Wilson Sign Solutions)	Actual Cost	N	Council	Actual Cost	Actual Cost	3100721
Additional work as per request (Per Hour)	\$ 60.00	N	Council			3100720

PLANNING FEES

Development Applications:

Home Occupation

(a) Initial Fee	as per regs		Planning & Development Regs 2009 Schd. 2	as per regs	as per regs	3100620
(b) Renewal Fee	as per regs		Planning & Development Regs 2009 Schd. 2	as per regs	as per regs	3100620
Advertising Signs	as per regs		Planning & Development Regs 2009 Schd. 2	as per regs	as per regs	3100620

All Other Development - Where the Estimated Cost of Development is:

(a) Not More than \$50,000.00	as per regs		Planning & Development Regs 2009 Schd. 2	as per regs	as per regs	3100620
(b) \$50,000.00 - \$500,000.00 (0.32% of Estimated Development Cost)	as per regs		Planning & Development Regs 2009 Schd. 2	as per regs	as per regs	3100620
(c) \$500,000.00 - \$2.5m (\$1,600.00 + 0.257% for every \$1 in excess of \$500,000)	as per regs		Planning & Development Regs 2009 Schd. 2	as per regs	as per regs	3100620
(d) \$2.5m and above	as per regs		Planning & Development Regs 2009 Schd. 2	as per regs	as per regs	3100620
Lodging House Operation	\$ 80.00	N	Health(Misc Provision) Act 1911 Part V - Dwellings, Division 2	\$ 80.00	\$ 80.00	3070620
Hawkers Fee(Per Day)	\$ 10.00	N	Council	\$ 30.00	\$ 30.00	3070620
Trading in Public Places {Per Day}- Rate per square meter	\$ 0.60	N	Council			3070620
Trading in Public Places {Per Day}- Power	\$ 10.00	N	Council			3070620



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
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RECREATION & CULTURE

THREE SPRINGS COMMUNITY HALL/PAVILION

[Community Groups must seek PRIOR exemptions -Non- Commercial Activity Only]

COMMERCIAL

Whole Facility/Main Hall

Touring Artists, Performing Artists, Films etc.	\$ 350.00	Y	Council	\$ 350.00	\$ 350.00	3100121
Commercial Displays, Luncheons, Presentations, Seminars	\$ 250.00	Y	Council	\$ 250.00	\$ 250.00	3100121

Red Room/Pavilion/ECLC/ Multi Purpose Function Room

Room Hire - ECLC - Hourly Rate {Minimum 4 Hours}	\$ 27.50	Y	Council	\$ 27.50	\$ -	3100122
Room Hire - Swimming Pool - Hourly Rate {Minimum 4 Hours}	\$ 27.50	Y	Council	\$ 27.50	\$ -	3100122
Touring Artists, Performing Artists, Films etc.	\$ 150.00	Y	Council	\$ 150.00	\$ 150.00	3100121
Commercial Displays, Luncheons, Presentations, Seminars	\$ 80.00	Y	Council	\$ 80.00	\$ 80.00	3100121

SPORTING / COMMUNITY GROUPS

Whole Facility/Main Hall

Cabarets, Balls, Champagne Breakfasts, Weddings, 21st	\$ 190.00	Y	Council	\$ 190.00	\$ 190.00	3100121
Luncheons, Presentations, Seminars, School Concerts	\$ 70.00	Y	Council	\$ 70.00	\$ 70.00	3100121
Dance Classes, Yoga, Meetings (Per hour)	\$ 20.00	Y	Council	\$ 20.00	\$ 20.00	3100121
Rehearsals, Preparations, Indoor Bowls, Badminton	\$ 10.00	Y	Council	\$ 10.00	\$ 10.00	3100121

Cleaning of/ Damage to Facilities

All venues should be in a clean state before hire. Hirer's who do not leave the facility in the same state will be charged to clean the

facility and cost of any damage. Hourly Rate	\$ 100.00	Y	Council	\$ 100.00	\$ 100.00	3100121
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EQUIPMENT HIRE

PA System / Projector	\$ 30.00	Y	Council	\$ 30.00	\$ 30.00	3100121
Bond for use of PA System / Projector	\$ 50.00	Y	Council	\$ 50.00	\$ 50.00	3100121
Trestles	\$ 2.00	Y	Council	\$ 2.00	\$ 2.00	3100121
Chairs	\$ 1.00	Y	Council	\$ 1.00	\$ 1.00	3100121



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
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HIRE BOND FEES

Venues where liquor is provided - Commercial	\$ 500.00	N	Council	\$ 500.00	\$ 500.00	3100135
Venues where liquor is provided-Local Organisations	\$ 250.00	N	Council	\$ 250.00	\$ 250.00	3100135

SWIMMING POOL

Daily Entrance Fees

Adults	\$ 3.50	Y	Council	\$ 3.50	\$ 3.50	3110220
Children/Students and Aged Pensioners	\$ 2.00	Y	Council	\$ 2.00	\$ 2.00	3110220
Children 4 years and under	Free			Free	Free	

Monthly Tickets

Family - 2 Adults plus 2 Kids	\$ 50.00	Y	Council	\$ 50.00	\$ 50.00	3110220
Double	\$ 40.00	Y	Council	\$ 40.00	\$ 40.00	3110220
Single	\$ 30.00	Y	Council	\$ 30.00	\$ 30.00	3110220
Children/Student and Aged Pensioners	\$ 20.00	Y	Council	\$ 20.00	\$ 20.00	3110220

Season Tickets

Family - 2 Adults plus 2 Kids	\$ 160.00	Y	Council	\$ 160.00	\$ 160.00	3110220
Double	\$ 120.00	Y	Council	\$ 120.00	\$ 120.00	3110220
Single	\$ 70.00	Y	Council	\$ 70.00	\$ 70.00	3110220
Children/Students and Aged Pensioners	\$ 50.00	Y	Council	\$ 50.00	\$ 50.00	3110220

Pool Party Hire	\$ 30.00	Y	Council	\$ 30.00	\$ 30.00	3110235
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GYM FEES - Individual Gym Membership

Annual Membership - Includes 20% Discount	\$ 192.00	Y	Council			3110320
Annual Membership {Concessional **}	\$ 120.00	Y	Council			3110320
6 Months Membership - Includes 20% Discount	\$ 108.00	Y	Council			3110320
6 Months Membership {Concessional **}	\$ 60.00	Y	Council			3110320
3 Months Membership - Includes 20% Discount	\$ 48.00	Y	Council			3110320
3 Months Membership {Concessional **}	\$ 30.00	Y	Council			3110320
1 Months Membership	\$ 20.00	Y	Council			3110320



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
1 Months Membership {Concessional **}	\$ 10.00	Y	Council			3110320
Weekly Membership	\$ 5.00	Y	Council			3110320
Gym Key Bond (Cash Only)	\$ 30.00	N	Council			3110335
<i>** Concessional fees is only applicable on sighting of a valid Health Care Card by Shire Staffs.</i>						
## Access is restricted to adults 18 years and older ##						

SPORTING CLUB LEASES

Football Club (per annum)	\$ 2,500.00	Y	Council	\$ 2,500.00	\$ 2,500.00	3110231
Netball Club (per annum)	\$ 300.00	Y	Council	\$ 300.00	\$ 300.00	3110231
Hockey Club (per annum)	\$ 600.00	Y	Council	\$ 600.00	\$ 600.00	3110231
Cricket Club (per annum)	\$ 600.00	Y	Council	\$ 600.00	\$ 600.00	3110231

TRANSPORT

TALC AND COCKY COUNTRY PLATES

Fees set by the Department of Planning and Infrastructure

ECONOMIC SERVICES

TOURISM & AREA PROMOTION

Caravan Park - Ablution Block key deposit/refund	\$ 10.00	N	Council	\$ 10.00	\$ 10.00	3130221
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BUILDING FEES

Building Construction Industry Training Fund (CTF Levy)

The rate of Levy is 0.2% of the total value of construction (GST inclusive) over \$20,000.	as per calc.	N	Building reg 2012	as per regs	as per regs	3120302
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Building Services Levy

Set by Other Legislation: Building Regulation 2012

Application for Building Permit:

- Estimated value of work (incl gst) of Over \$45,000	0.137%	N	Building reg 2012	0.137%	0.137%	3130320
- Estimated value of work (incl gst) of \$45,000 or Less	\$ 61.65	N	Building reg 2012	\$ 61.65	61.65	3130320



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
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Application for Demolition Permit:

- Estimated value of work (incl gst) of Over \$45,000	0.137%	N	Building reg 2012	0.137%	0.137%	3130320
- Estimated value of work (incl gst) of \$45,000 or Less	\$ 61.65	N	Building reg 2012	\$ 61.65	61.65	3130320
Occupancy permit or building approval certificate for approved building work under ss47, 49, 50 or 52 of the building Act	\$ 61.65	N	Building reg 2012	\$ 61.65	61.65	3130320
Occupancy permit or building approval certificate for unauthorised building work under s51 of the building Act: Value of work over \$45,000	0.274%	N	Building reg 2012	0.274%	0.2740%	3130320
Occupancy permit or building approval certificate for unauthorised building work under s51 of the building Act: Value of work \$45,000 or Less	\$ 123.30	N	Building reg 2012	\$ 123.30	123.3	3130320
Occupancy permit under S46 of the Building Act	No Levy	N	Building reg 2012	No Levy	No Levy	3130320
Modification of occupancy permit for additional use of building on temporary basis under S48 of the Building Act.	No Levy	N	Building reg 2012	No Levy	No Levy	3130320

Building Act Fees

Division 1 - Application for building permits, demolition permits

Certified application for a building permit (s.16(1))

(a) for a building work for a Class 1 or Class 10 building or incidental structure:		N	Building reg 2012			
0.19% of the estimated value of the building work, but less than \$110	as per regs	N	Building reg 2012	as per regs	as per regs	3130320
(a) for a building work for a Class 2 to Class 9 building or incidental structure:		N	Building reg 2012			
0.09% of the estimated value of the building work, but less than \$110	as per regs	N	Building reg 2012	as per regs	as per regs	3130320

Uncertified application for a building permit (s.16(1))

0.32% of the estimated value of the building work, but less than \$110	as per regs	N	Building reg 2012	as per regs	as per regs	3130320
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Application for a demolition permit

(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
(b) for demolition work in respect of a Class 2 to Class 9 building or incidental structure. \$110.00 for each storey of the building	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320

Division 2 - Application for occupancy permits, building approval certificates

Application for an occupancy permit for a completed building (s. 46)	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
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Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
Application for a temporary occupancy permit for an incomplete building (s. 47)	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2)). \$11.60 for each strata unit covered by the application, but not less than \$115.	as per regs	N	Building reg 2012	as per regs	as per regs	3130320
Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2)): 0.18% of the estimated value of the unauthorised work as determined by the permit authority, but not less than \$110.00	as per regs	N	Building reg 2012	as per regs	as per regs	3130320
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3)): 0.38% of the estimated value of the unauthorised work as determined by the permit authority, but not less than \$110.00.	as per regs	N	Building reg 2012	as per regs	as per regs	3130320
Application to replace an occupancy permit for an existing building (s52(1))	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	\$ 110.00	N	Building reg 2012	\$ 105.00	\$ 105.00	3130320
Application as defined in regulation 31(for each building standard in respect of which a declaration is sought)	\$ 2,160.15	N	Building reg 2012	\$ 2,160.15	\$ 2,160.15	3130320
Inspection of pool enclosures (regulation 53)	\$ 58.45	N	Building reg 2012	\$ 58.45		3130321
Application for approval of battery powered smoke alarms (regulation 61)	\$ 179.40	N	Building reg 2012	\$ 179.40		3130335
BUILDING INSPECTION/PLANNING FEE (EHO/BS - per hr)	\$ 88.50	Y	Council	\$ 88.50	\$ 88.50	3130322



Shire of Three Springs Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
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STANDPIPE WATER

Public Standpipe System Access Card Bond	\$ 50.00	N	Council	\$ 50.00	\$ -	3130821
Public Standpipe water charges Per Kilolitre (1,000 Litres)	\$ 8.35	N	Council	\$ 8.35	\$ 8.35	3130821

OTHER PROPERTY AND SERVICES

PLANT HIRE

Minimum charge of 1 hour per plant hired

<i>Rate includes operator</i>	Per Hour			Per Hour	Per Hour	
Grader - Contractor	\$ 174.00	Y	Council	\$ 174.00	\$ 174.00	3140120
Grader - Ratepayer	\$ 154.00	Y	Council	\$ 154.00	\$ 154.00	3140120
Tractor/ Roller - Contractor	\$ 139.00	Y	Council	\$ 139.00	\$ 139.00	3140120
Tractor/ Roller - Ratepayer	\$ 119.00	Y	Council	\$ 119.00	\$ 119.00	3140120
Backhoe - Contractor	\$ 164.00	Y	Council	\$ 164.00	\$ 164.00	3140120
Backhoe - Ratepayer	\$ 144.00	Y	Council	\$ 144.00	\$ 144.00	3140120
Loader - Contractor	\$ 174.00	Y	Council	\$ 174.00	\$ 174.00	3140120
Loader - Ratepayer	\$ 154.00	Y	Council	\$ 154.00	\$ 154.00	3140120
Prime Mover plus Side Tipper - Contractor	\$ 179.00	Y	Council	\$ 179.00	\$ 179.00	3140120
Prime Mover plus Side Tipper - Ratepayer	\$ 159.00	Y	Council	\$ 159.00	\$ 159.00	3140120
Prime Mover plus Low Loader - Rate per Km	\$ 5.00	Y	Council	\$ 5.00	\$ 5.00	3140120
Tip Truck - Contractor (large truck)	\$ 169.00	Y	Council	\$ 169.00	\$ 169.00	3140120
Tip Truck - Ratepayer (large truck)	\$ 149.00	Y	Council	\$ 149.00	\$ 149.00	3140120
Truck & Trailer - Contractor	\$ 179.00	Y	Council	\$ 179.00	\$ 179.00	3140120
Truck & Trailer - Ratepayer	\$ 159.00	Y	Council	\$ 159.00	\$ 159.00	3140120
Tractor - Contractor	\$ 124.00	Y	Council	\$ 124.00	\$ 124.00	3140120
Tractor - Ratepayer	\$ 109.00	Y	Council	\$ 109.00	\$ 109.00	3140120
Rubbered Tyred Roller - Contractor	\$ 144.00	Y	Council	\$ 144.00	\$ 144.00	3140120
Rubbered Tyred Roller - Ratepayer	\$ 124.00	Y	Council	\$ 124.00	\$ 124.00	3140120
Vibratory Roller - Contractor	\$ 164.00	Y	Council	\$ 164.00	\$ 164.00	3140120



Shire of Three Springs

Schedule of Fees and Charges - 2021-2022

PROGRAMS	Proposed Fees 2021-2022 Total Cost	GST INC. Y/N	Authority to set fee	2020/2021 Total Cost	2019/2020 Total Cost	General Ledger Code
Vibratory Roller - Ratepayer	\$ 144.00	Y	Council	\$ 144.00	\$ 144.00	3140120
Small Truck - Contractor	\$ 134.00	Y	Council	\$ 134.00	\$ 134.00	3140120
Small Truck - Ratepayer	\$ 114.00	Y	Council	\$ 114.00	\$ 114.00	3140120
Skid Steer - Contractor	\$ 134.00	Y	Council	\$ 134.00	\$ 134.00	3140120
Skid Steer - Ratepayer	\$ 114.00	Y	Council	\$ 114.00	\$ 114.00	3140120
Bus Hire - Commercial (charge per kilometre), BOND \$200	\$ 1.20	Y	Council	\$ 1.20	\$ 1.20	3100735
Bus Hire - Community (charge per kilometre), BOND \$100	\$ 0.60	Y	Council	\$ 0.60	\$ 0.60	3100735
SUPERVISOR (per hour)	\$ 100.00	Y	Council	\$ 100.00	\$ 100.00	3140120
Penalty rates will apply if overtime is involved						
LABOURER (per hour)	\$ 55.00	Y	Council	\$ 55.00	\$ 55.00	3140120
Penalty rates will apply if overtime is involved						
SAND/GRAVEL/BLUE METAL Flat rate of:						
Small Truck (approx. 3 to 4 metres) - per load	\$ 100.00	Y	Council	\$ 100.00	\$ 100.00	3140120
Large Truck (approx. 10m3) per load	\$ 170.00	Y	Council	\$ 170.00	\$ 170.00	3140120
Sale of:						
SAND/GRAVEL/BLUE METAL BY 6x4 TRAILER LOAD	\$ 30.00	Y	Council	\$ 30.00	\$ 30.00	3140120
SMALL ITEMS -Minimum charge of 1 day per items hired						
Verticutter - per day	\$ 45.00	Y	Council	\$ 45.00	\$ 45.00	3140120
Plate Compactor - per day	\$ 55.00	Y	Council	\$ 55.00	\$ 55.00	3140120
Cement Mixer - per day	\$ 50.00	Y	Council	\$ 50.00	\$ 50.00	3140120
Other Minor plant at the discretion of CEO or WS						



SHIRE OF THREE SPRINGS

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 May 2021

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	3 - 5
Key Terms and Descriptions - Statutory Reporting Programs	6
Statement of Financial Activity by Program	7
Key Terms and Descriptions - Nature or Type Descriptions	8
Statement of Financial Activity by Nature or Type	9
Note 1 Adjusted Net Current Assets	10
Note 2 Cash and Financial Assets	11
Note 3 Receivables	12
Note 4 Other Current Assets	13
Note 5 Payables	14
Note 6 Rating Revenue	15
Note 7 Disposal of Assets	16
Note 8 Capital Acquisitions	17
Note 9 Borrowings	20
Note 10 Reserves	21
Note 11 Other Current Liabilities	22
Note 12 Operating Grants and Contributions	23
Note 13 Non-Operating Grants and Contributions	24
Note 14 Bonds & Depoits and Trust Fund	25
Note 15 Explanation of Material Variances	26
Note 16 Budget Amendments	27

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Items of Significance

The material variance adopted by the Shire of Irwin for the 2020/21 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
Early Learning Childhood Centre - Building (Capital) Solar Par	98%	8,000	7,998	7,869	129
Swimming Pool Lights	99%	46,000	46,000	45,577	423
Pavillion - Oval - Building (Capital) (NEW GYM)	44%	100,000	83,330	44,463	38,867
Sporting Club - Slaughter Street - Building (Capital) (AIR-CON	84%	30,000	30,000	25,322	4,678
Shire Depot - Talc Road - Building (Capital)	99%	24,000	23,994	23,792	202
Pool Sand Filter	Unbudgeted	0	0	0	0
OTS New CEO Vehicle	100%	47,000	47,000	46,962	38
TS5001 New MWS Vehicle	99%	47,000	47,000	46,325	675
TS5010 New Tip Truck	100%	45,000	45,000	45,131	(131)
Maley Road (Capital)	99%	10,500	10,500	10,429	71
Water Street (Capital)	100%	24,025	24,025	24,073	(48)
Nebru Road Sealed (Capital)	99%	75,575	75,573	74,576	997
Arrino West Road Sealed (Capital)	99%	81,000	81,000	80,204	796
Nebru Road Gravel (R2R)	117%	132,378	132,378	155,123	(22,745)
Sheppard Road (R2R)	29%	132,378	88,436	38,085	50,351
Hydraulic Road (R2R)	113%	131,828	131,827	148,806	(16,980)
Three Springs-Morawa Rd (RRG)	99%	369,688	369,688	366,310	3,378
Drainage Construction General (Budgeting Only)	100%	6,381	6,381	6,354	27
Footpath Construction General (Budgeting Only)	104%	62,750	62,750	64,992	(2,242)
Main Street Beautification	99%	503,104	461,142	500,315	(39,173)
Skate Park	0%	20,000	13,332	0	13,332
Lovelock Soak Plumbings	45%	100,000	100,000	45,351	54,649
Dominican Park	38%	289,465	241,215	109,010	132,205
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	94%	884,541	652,421	827,987	175,566
Non-operating Grants, Subsidies and Contributions	68%	1,632,027	1,360,671	1,104,733	(255,938)
	77%	2,516,568	2,013,092	1,932,721	(80,371)
Rates Levied	100%	2,157,341	2,157,341	2,156,151	(1,190)

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 31 May 2020	Current Year 31 May 2021
Adjusted Net Current Assets	30%	\$ 1,567,831	\$ 470,876
Cash and Equivalent - Unrestricted	33%	\$ 1,616,513	\$ 531,250
Cash and Equivalent - Restricted	125%	\$ 1,497,460	\$ 1,867,418
Receivables - Rates	82%	\$ 73,234	\$ 60,218
Receivables - Other	505%	\$ 16,052	\$ 81,000
Payables	63%	\$ 41,672	\$ 26,443

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 May 2021
Prepared by: Rajinder Sunner (DCEO)
Reviewed by: Keith Woodward (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

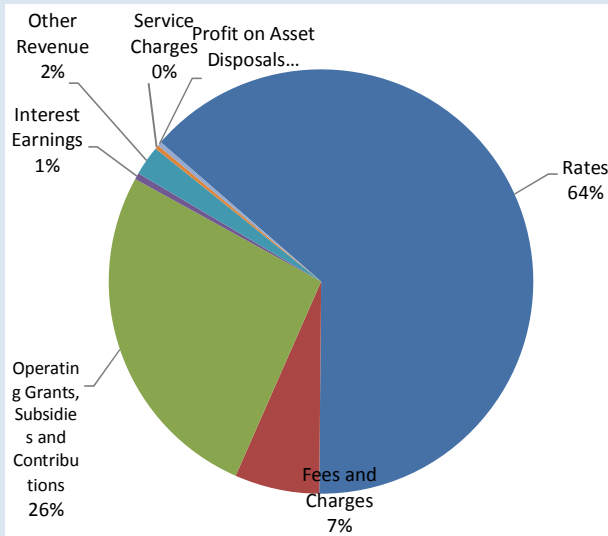
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

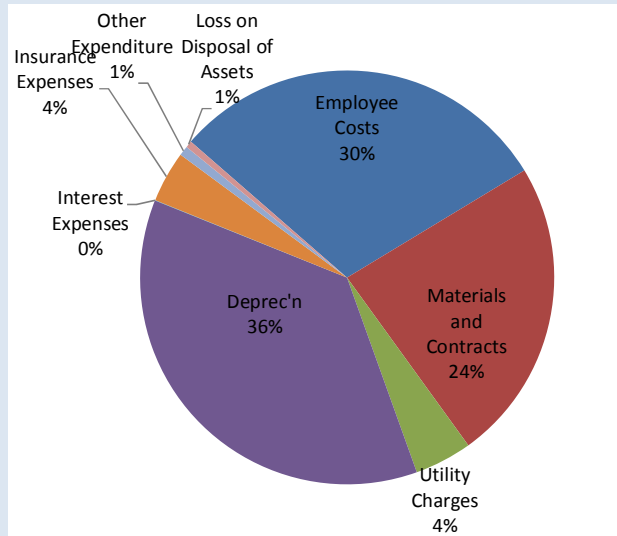
SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2021

SUMMARY GRAPHS

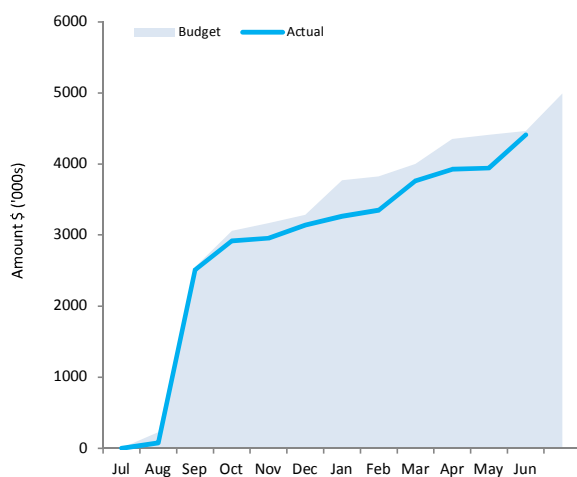
OPERATING REVENUE



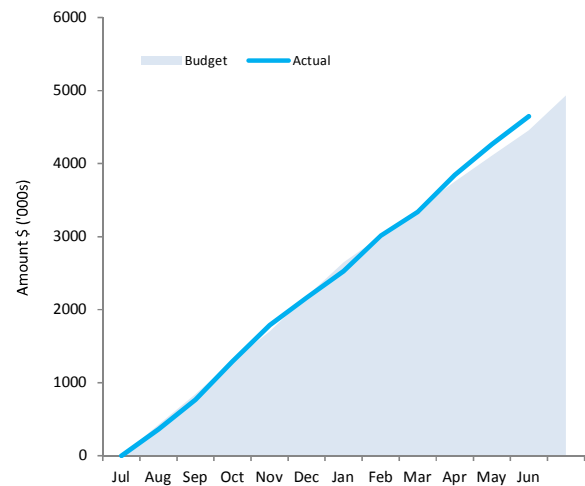
OPERATING EXPENSES



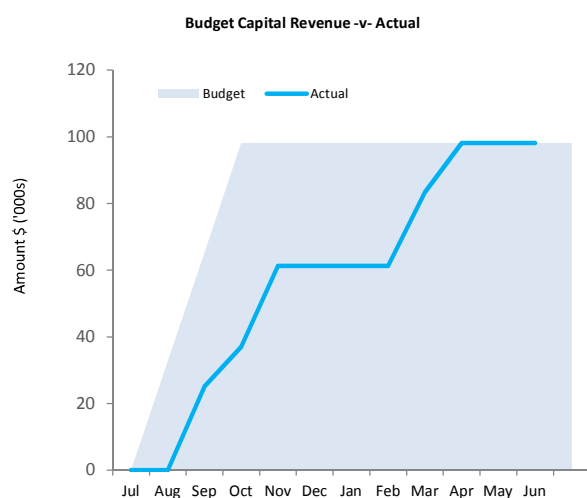
Budget Operating Revenues -v- Actual



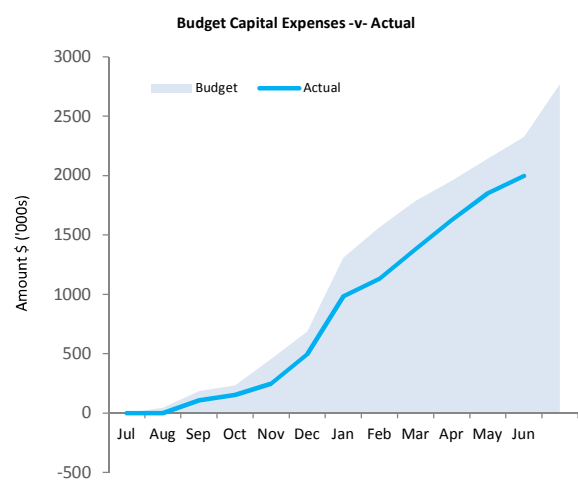
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities to members of council: Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING To collect revenue to fund the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To ensure a safer community in which to live.	Supervision of various local laws, fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for good community health.	Food quality and pest control, maintenance of child health centre, medical centre, dental clinic and administration of group health scheme.
EDUCATION AND WELFARE To support the needs of the community in education and welfare.	Assistance to Day Care Centre, Playgroup, Youth activities and other voluntary services.
HOUSING Provide adequate housing to attract and retain staff and non-staff.	Maintenance of council owned staff and non-staff housing.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, rest centres, storm water drainage and FM radio retransmitter.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources that help the social wellbeing of the community.	Maintenance of the swimming pool, recreation centre, library, parks, gardens and reserves.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic lights, cycleways, depot maintenance and airstrip maintenance.
ECONOMIC SERVICES To help promote the Shire and improve its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes.
OTHER PROPERTY AND SERVICES To monitor and control overheads and operating accounts.	Private works operations, plant repairs and operations and engineering costs.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	1	1,012,765	894,358	894,358	894,358	0	0%		
Revenue from operating activities									
Governance		14,500	18,200	15,176	25,181	10,005	66%	▲	\$
General Purpose Funding - Rates	6	2,148,202	2,157,341	2,157,341	2,156,151	(1,190)	(0%)	▼	
General Purpose Funding - Other		668,658	655,014	493,760	669,993	176,233	36%	▲	\$
Law, Order and Public Safety		31,957	46,100	35,825	36,621	796	2%	▲	
Health		78,573	78,573	15,400	16,084	684	4%	▲	
Education and Welfare		1,800	2,800	2,600	2,818	218	8%	▲	
Housing		107,260	107,260	98,318	103,445	5,127	5%	▲	
Community Amenities		77,475	77,475	75,150	74,716	(434)	(1%)	▼	
Recreation and Culture		13,400	39,186	38,017	42,169	4,152	11%	▲	
Transport		122,385	129,739	129,189	132,041	2,852	2%	▲	
Economic Services		5,640	11,040	8,777	8,197	(580)	(7%)	▼	
Other Property and Services		80,086	39,000	32,825	38,584	5,759	18%	▲	
		3,349,936	3,361,728	3,102,378	3,305,999				
Expenditure from operating activities									
Governance		(641,243)	(572,196)	(492,423)	(421,875)	70,548	14%	▲	\$
General Purpose Funding		(142,289)	(132,237)	(119,853)	(105,129)	14,724	12%	▲	\$
Law, Order and Public Safety		(395,155)	(177,721)	(160,191)	(174,298)	(14,107)	(9%)	▼	
Health		(253,233)	(262,554)	(199,128)	(191,336)	7,792	4%	▲	
Education and Welfare		(46,183)	(55,864)	(51,272)	(102,203)	(50,931)	(99%)	▼	\$
Housing		(399,163)	(397,005)	(363,183)	(330,310)	32,873	9%	▲	
Community Amenities		(342,988)	(317,866)	(290,414)	(236,101)	54,313	19%	▲	\$
Recreation and Culture		(936,423)	(904,095)	(835,928)	(916,711)	(80,783)	(10%)	▼	
Transport		(1,543,928)	(1,654,263)	(1,516,625)	(1,646,107)	(129,482)	(9%)	▼	
Economic Services		(234,465)	(209,262)	(191,932)	(197,343)	(5,411)	(3%)	▼	
Other Property and Services		(134,587)	(252,121)	(233,110)	(326,602)	(93,492)	(40%)	▼	\$
		(5,069,656)	(4,935,183)	(4,454,059)	(4,648,015)				
Operating activities excluded from budget									
Add back Depreciation		1,671,065	1,704,065	1,562,022	1,697,347	135,325	9%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	26,218	14,275	14,274	14,275	1	0%	▲	
Movement in Leave Reserve (Added Back)		0	550	0	692	692		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		(22,437)	145,436	224,615	370,299				
Investing Activities									
Non-operating Grants, Subsidies and Contributions	13	1,397,562	1,632,027	1,360,671	1,104,733	(255,938)	(19%)	▼	\$
Proceeds from Disposal of Assets	7	143,000	98,115	98,115	98,115	0	0%	▲	
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(474,695)	(363,800)	(332,713)	(201,117)	131,596	40%	▲	\$
Plant and Equipment	8	(238,000)	(193,000)	(179,666)	(152,047)	27,619	15%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(1,087,276)	(963,751)	(919,807)	(903,960)	15,847	2%	▲	
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	(62,750)	(62,750)	(62,750)	(64,992)	(2,242)	(4%)	▼	
Infrastructure Assets - Parks and Ovals	8	(644,104)	(912,569)	(815,689)	(654,675)	161,014	20%	▲	\$
Infrastructure Assets - Airfield	8	0	0	0	0	0			
Amount attributable to investing activities		(966,263)	(765,728)	(851,838)	(773,942)				
Financing Activities									
Proceeds from New Debentures	9	0	0	0	0	0			
Repayment of Debentures	9	(21,066)	(21,066)	(10,532)	(10,431)	101	1%	▲	
Repayment of Lease Financing	9	0	0	0	0	0			
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		0	0	0	0	0			
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	50,000	0	0	0	0			
Transfer to Reserves	10	(53,000)	(253,000)	(5,156)	(9,407)	(4,251)	(82%)	▼	
Amount attributable to financing activities		(24,066)	(274,066)	(15,688)	(19,838)				
Closing Funding Surplus(Deficit)	1	(1)	0	251,447	470,876				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020/21 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF THREE SPRINGS

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MAY 2021

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

BY NATURE OR TYPE

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	1	1,012,765	894,358	894,358	894,358	0	0%		
Revenue from operating activities									
Rates	6	2,148,202	2,157,341	2,157,341	2,156,151	(1,190)	(0%)	▼	
Operating Grants, Subsidies and Contributions	12	870,759	884,541	652,421	827,987	175,566	27%	▲	S
Fees and Charges		242,375	228,568	211,817	218,657	6,840	3%	▲	
Service Charges		0	0	0	0	0			
Interest Earnings		30,600	18,500	13,875	16,551	2,676	19%	▲	
Other Revenue		58,000	62,424	56,571	76,299	19,728	35%	▲	S
Profit on Disposal of Assets	7	0	10,354	10,353	10,354	1	0%	▲	
Gain FV Valuation of Assets		0	0	0	0	0			
		3,349,936	3,361,728	3,102,378	3,305,999				
Expenditure from operating activities									
Employee Costs		(1,530,490)	(1,532,928)	(1,403,310)	(1,392,492)	10,818	1%	▲	
Materials and Contracts		(1,336,088)	(1,228,267)	(1,083,343)	(1,101,327)	(17,984)	(2%)	▼	
Utility Charges		(233,355)	(183,044)	(166,709)	(209,180)	(42,471)	(25%)	▼	S
Depreciation on Non-Current Assets		(1,671,065)	(1,704,065)	(1,562,022)	(1,697,347)	(135,325)	(9%)	▼	
Interest Expenses		(6,795)	(3,295)	(1,648)	(1,672)	(24)	(1%)	▼	
Insurance Expenses		(182,545)	(171,654)	(168,428)	(186,908)	(18,480)	(11%)	▼	S
Other Expenditure		(83,100)	(87,300)	(43,972)	(34,460)	9,512	22%	▲	
Loss on Disposal of Assets	7	(26,218)	(24,630)	(24,627)	(24,630)	(3)	(0%)	▼	
Loss FV Valuation of Assets		0	0	0	0	0			
		(5,069,656)	(4,935,183)	(4,454,059)	(4,648,015)				
Operating activities excluded from budget									
Add back Depreciation		1,671,065	1,704,065	1,562,022	1,697,347	135,325	9%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	26,218	14,275	14,274	14,275	1	0%	▲	
Movement in Leave Reserve (Added Back)		0	550	0	692	692		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		(22,437)	145,436	224,615	370,299				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	1,397,562	1,632,027	1,360,671	1,104,733	(255,938)	(19%)	▼	S
Proceeds from Disposal of Assets	7	143,000	98,115	98,115	98,115	0	0%	▲	
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(474,695)	(363,800)	(332,713)	(201,117)	131,596	40%	▲	S
Plant and Equipment	8	(238,000)	(193,000)	(179,666)	(152,047)	27,619	15%	▲	S
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(1,087,276)	(963,751)	(919,807)	(903,960)	15,847	2%	▲	
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	(62,750)	(62,750)	(62,750)	(64,992)	(2,242)	(4%)	▼	
Infrastructure Assets - Parks and Ovals	8	(644,104)	(912,569)	(815,689)	(654,675)	161,014	20%	▲	S
Infrastructure Assets - Airfield	8	0	0	0	0	0			
Amount attributable to investing activities		(966,263)	(765,728)	(851,838)	(773,942)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Repayment of Debentures	9	(21,066)	(21,066)	(10,532)	(10,431)	101	1%	▲	
Repayment of Lease Financing	9	0	0	0	0	0			
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	0	0	0	0	0			
Transfer from Reserves	10	50,000	0	0	0	0			
Transfer to Reserves	10	(53,000)	(253,000)	(5,156)	(9,407)	(4,251)	(82%)	▼	
Amount attributable to financing activities		(24,066)	(274,066)	(15,688)	(19,838)				
Closing Funding Surplus (Deficit)	1	(1)	0	251,447	470,876				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020/21 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

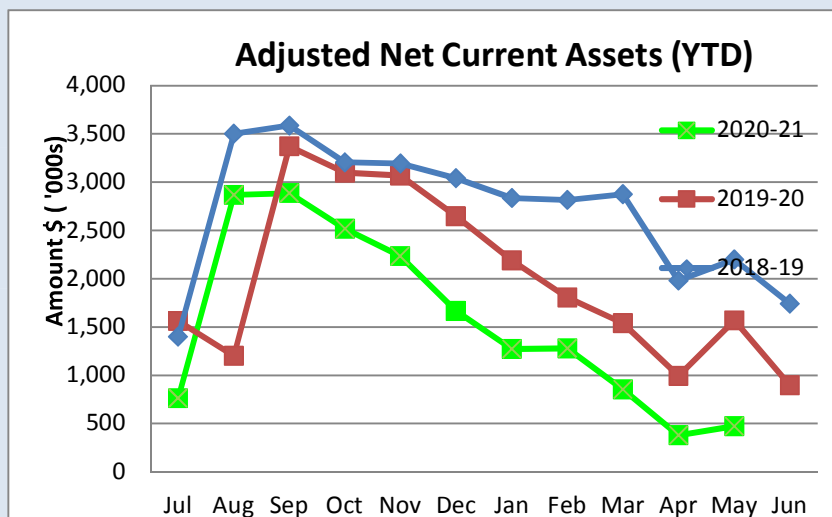
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2020	This Time Last Year 31/05/2020	Year to Date Actual 31/05/2021
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	1,053,310	1,616,513	531,250
Cash Restricted - Reserves	2	1,858,011	1,497,460	1,867,418
Cash Restricted - Bonds & Deposits	2	1,149	96,757	380
Receivables - Rates	3	50,723	73,234	60,218
Receivables - Other	3	75,399	16,052	81,000
Other Assets Other Than Inventories	4	62,813	0	0
Inventories	4	4,805	993	9,761
		3,106,211	3,301,010	2,550,025
Less: Current Liabilities				
Payables	5	(248,860)	(41,672)	(26,443)
Contract Liabilities	11	(17,832)	0	(99,880)
Bonds & Deposits	14	(101,445)	(101,757)	(100,396)
Loan and Lease Liability	9	(21,065)	(10,231)	(10,634)
Provisions	11	(122,394)	(92,289)	(122,394)
		(511,596)	(245,949)	(359,747)
Less: Cash Reserves	10	(1,858,011)	(1,497,460)	(1,867,418)
Add Back: Component of Leave Liability not Required to be funded		136,689	0	137,381
Add Back: Loan and Lease Liability		21,065	10,231	10,634
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		894,358	1,567,831	470,876

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$.47 M

Last Year YTD

Surplus(Deficit)

\$1.57 M

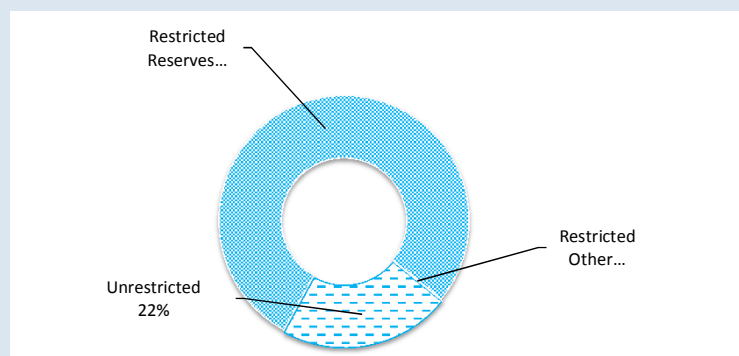
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash On Hand - Admin	27			27	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Bank Account	143,196			143,196	NAB	0.10%	Ongoing
Police Licensing Bank Account			380	380	NAB	Variable	Ongoing
Trust Cash at Bank			0	0	NAB	Variable	Ongoing
Term Deposits							
Cash at Bank Grant Holding A/C Muni	284,223			284,223	NAB	0.10%	Ongoing
Municipal Investment Bank Account (Maxi)	103,804			103,804	NAB	0.10%	Ongoing
Reserve Bank Account		1,867,418		1,867,418	NAB	0.22%	28/06/2021
Investments							
Total	531,250	1,867,418	380	2,399,047			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$2.4 M	\$1.87 M

SHIRE OF THREE SPRINGS

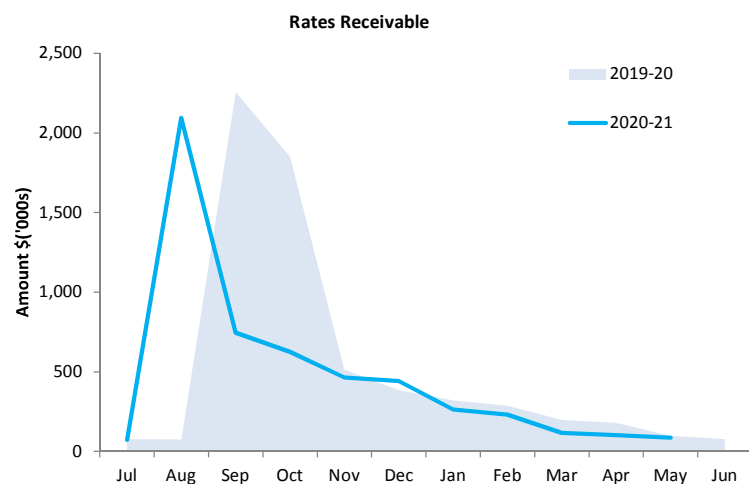
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Receivables - Rates & Rubbish	30 June 2020	31 May 21
	\$	\$
Opening Arrears Previous Years	82,187	76,668
Levied this year	2,216,999	2,215,050
Less Collections to date	(2,222,518)	(2,205,556)
Equals Current Outstanding	76,668	86,162
Net Rates Collectable	76,668	86,162
% Collected	96.67%	96.24%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected

96%

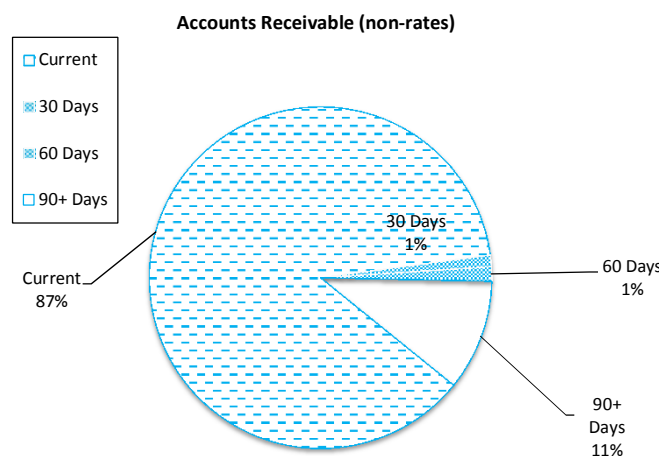
Rates Due

\$86,162

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	51,006	640	800	6,156	58,602
Percentage	87%	1%	1%	11%	
Balance per Trial Balance					
Sundry Debtors					58,602
Receivables - Other					22,398
Total Receivables General Outstanding					81,000
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due

\$81,000

Over 30 Days

13%

Over 90 Days

11%

	Opening Balance 1 Jul 2020	Asset Increase	Asset Reduction	Closing Balance 31 May 2021
Other Current Assets	\$	\$	\$	\$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	0	0	0	0
Inventory				
Fuel, Visitor and Rec Centres stock on hand	4,805	4,956	0	9,761
Land held for resale	0	0	0	0
Accrued income and prepayments				
Accrued income and prepayments	62,813	0	(62,813)	0
Contract assets				
Contract assets	0	0	0	0
Total Other Current assets				9,761
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 5
Payables

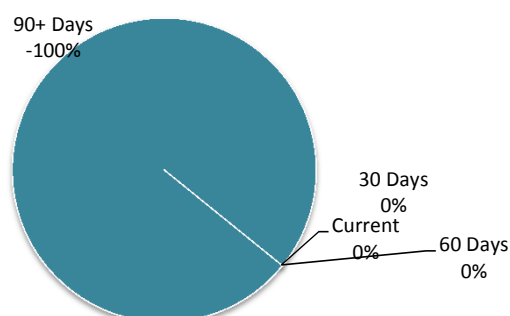
Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	0	0	0	(262)	(262)
Percentage	0%	0%	0%	100%	
Balance per Trial Balance					
Sundry creditors - General					(262)
Other creditors					343
Accruals/Income in Advance					10,683
ATO liabilities					15,679
Other accruals/payables					0
Total Payables General Outstanding					26,443
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Current
- 30 Days
- 60 Days
- 90+ Days

Aged Payables



Creditors Due

\$26,443

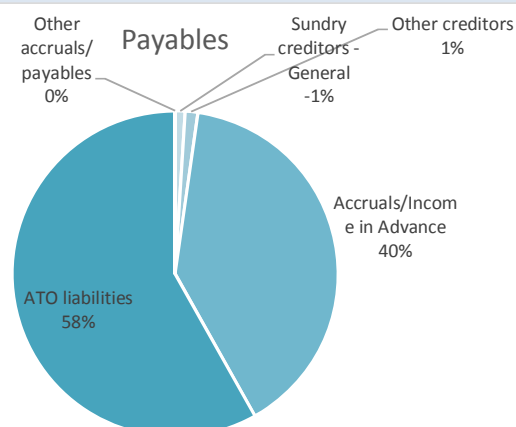
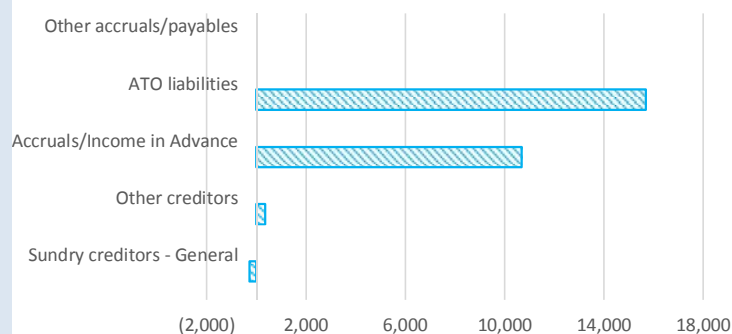
Over 30 Days

100%

Over 90 Days

100%

Payables



SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES

NOTE 6

RATE REVENUE

RATE TYPE	Rate in	Number of Properties	Rateable Value	Budget				YTD Actual			
				Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross rental valuations											
GRV Residential	0.119607	206	2,021,136	241,742	0	0	241,742	241,742.01	0	0	241,742
GRV Mining	0.119607	1	252,500	30,201	0	0	30,201	30,200.77	0	0	30,201
Unimproved valuations											
UV Rural and Arrino Town	0.014416	182	127,974,498	1,844,880	0	0	1,844,880	1,844,880.33	0`	0	1,844,880
UV Mining	0.014416	5	251,386	3,624	0	0	3,624	3,623.98	0`	0	3,624
Sub-Totals		394	130,499,520	2,120,447	0	0	2,120,447	2,120,447	0	0	2,120,447
Minimum Payment											
	\$										
Gross rental valuations											
GRV Residential	455	20	13,439	8,645	0	0	8,645	9,100	0	0	9,100
GRV Mining	455	0	0	0	0	0	0	0	0	0	0
Unimproved valuations											
UV Rural and Arrino Town	455	23	333,752	10,920	0	0	10,920	10,465	(829)	(1,112)	8,525
UV Mining	455	18	158,826	8,190	0	0	8,190	8,190	750	0	8,940
Sub-Totals		61	506,017	27,755	0	0	27,755	27,755	(78)	(1,112)	26,565
		455	131,005,537	2,148,202	0	0	2,148,202	2,148,202	(78)	(1,112)	2,147,012
Amount from General Rates											
Ex-Gratia Rates							2,148,202				2,147,012
							9,139				9,139
Total Rates							2,157,341				2,156,151

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2021

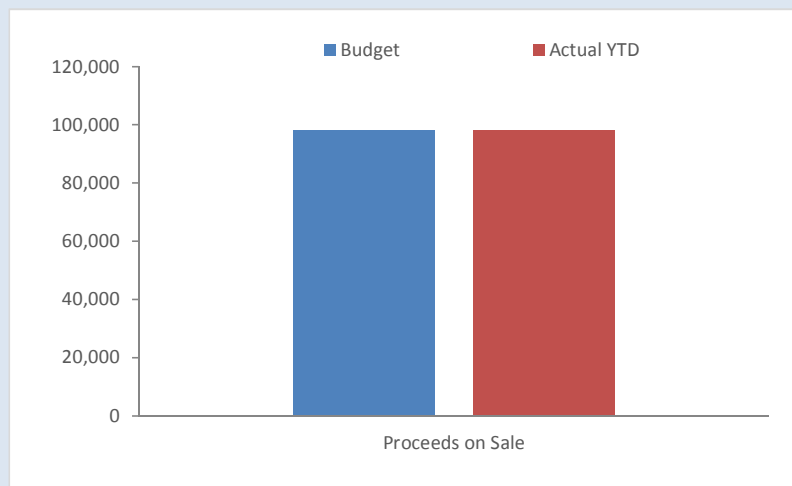
OPERATING ACTIVITIES

NOTE 7

DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and Equipment									
P500306	Western Star Prime Mover	0	0			0	0		
P50100	Mitsubishi Canter Fe647E	6,779	14,802	8,023		6,779	14,802	8,023	
PM005	2017 Holden Calais V6 Auto White Sedan (0Ts)	27,575	24,318		(3,257)	27,575	24,318		(3,257)
PM001A	Ford Escape 2019.25 Suv Ambiente Fwd (Ts125	19,714	22,045	2,331.57		19,714	22,045	2,332	
PM003	2017 Volkswagen Amarok Dual/Cab Ute (Ts500	30,830	25,142		(5,688)	30,830	25,142		(5,688)
P50022	Caterpillar Highway Tip Truck Ct610B li (2015)	27,492	11,808		(15,684)	27,492	11,808		(15,684)
		112,391	98,115	10,354	(24,630)	112,391	98,115	10,354	(24,630)

KEY INFORMATION



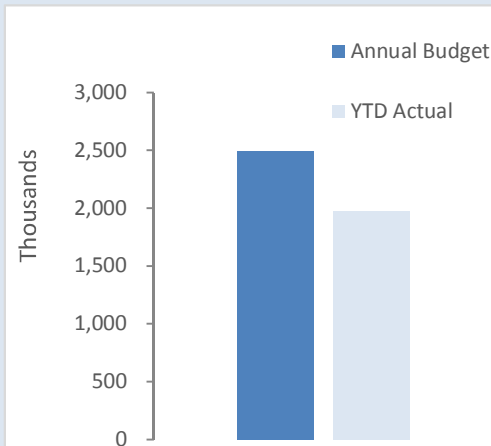
Proceeds on Sale		
Budget	YTD Actual	%
\$98,115	\$98,115	100%

Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	474,695	332,713	363,800	201,117	(131,596)
Plant and Equipment	238,000	179,666	193,000	152,047	(27,619)
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	1,087,276	919,807	963,751	903,960	(15,847)
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	62,750	62,750	62,750	64,992	2,242
Infrastructure Assets - Parks and Ovals	644,104	815,689	912,569	654,675	(161,014)
Infrastructure Assets - Airfield	0	0	0	0	0
Capital Expenditure Totals	2,506,825	2,310,624	2,495,870	1,976,791	(333,833)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	1,397,562	1,360,671	1,632,027	1,104,733	(255,938)
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	143,000	98,115	98,115	98,115	0
Council contribution - Cash Backed Reserves					
Various Reserves	0	0	0	0	0
Council contribution - operations	966,263	851,838	765,728	773,942	(77,896)
Capital Funding Total	2,506,825	2,310,624	2,495,870	1,976,791	(333,833)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

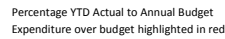


Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.5 M	\$1.98 M	79%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.63 M	\$1.1 M	68%

INVESTING ACTIVITIES

NOTE 8

CAPITAL ACQUISITIONS



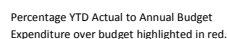
Completion

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INVESTING ACTIVITIES

NOTE 8

CAPITAL ACQUISITIONS



Completion

Adopted

Amended

Assets				Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over
							\$	\$	\$	\$	\$
Infrastructure - Footpaths											
Transport											
1.04			Footpath Construction General (Budgeting Only)	4120170	560	FC000	(62,750)	(62,750)	(62,750)	(64,992)	(2,242)
Total - Transport							(62,750)	(62,750)	(62,750)	(64,992)	(2,242)
1.04			Total - Infrastructure - Footpaths				(62,750)	(62,750)	(62,750)	(64,992)	(2,242)
Infrastructure - Parks & Ovals											
Recreation And Culture											
0.99			Main Street Beautification	4110370	570	PC004	(479,104)	(503,104)	(461,142)	(500,315)	(39,173)
0.00			Skate Park	4110370	570	PC005	(10,000)	(20,000)	(13,332)	0	13,332
0.45			Lovelock Soak Plumblings	4110370	570	PC006	(100,000)	(100,000)	(100,000)	(45,351)	54,649
0.38			Dominican Park	4110370	570	PC007	(55,000)	(289,465)	(241,215)	(109,010)	132,205
Total - Recreation And Culture							(644,104)	(912,569)	(815,689)	(654,675)	161,014
0.72			Total - Infrastructure - Parks & Ovals				(644,104)	(912,569)	(815,689)	(654,675)	161,014
0.79			Grand Total				(2,506,825)	(2,495,870)	(2,310,624)	(1,976,791)	333,833

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2020	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture													
Loan 160 - Swimming Pool	89,385	0	0	0	10,431	21,066	21,066	78,954	68,320	68,320	1,671	3,295	3,295
	89,385	0	0	0	10,431	21,066	21,066	78,954	68,320	68,320	1,671	3,295	3,295
Total	89,385	0	0	0	10,431	21,066	21,066	78,954	68,320	68,320	1,671	3,295	3,295
Current loan borrowings	21,065							10,634					
Non-current loan borrowings	68,320							68,320					
	89,385							78,954					

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

The Shire of Three Springs do not have any operating or finance leases to be reported.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

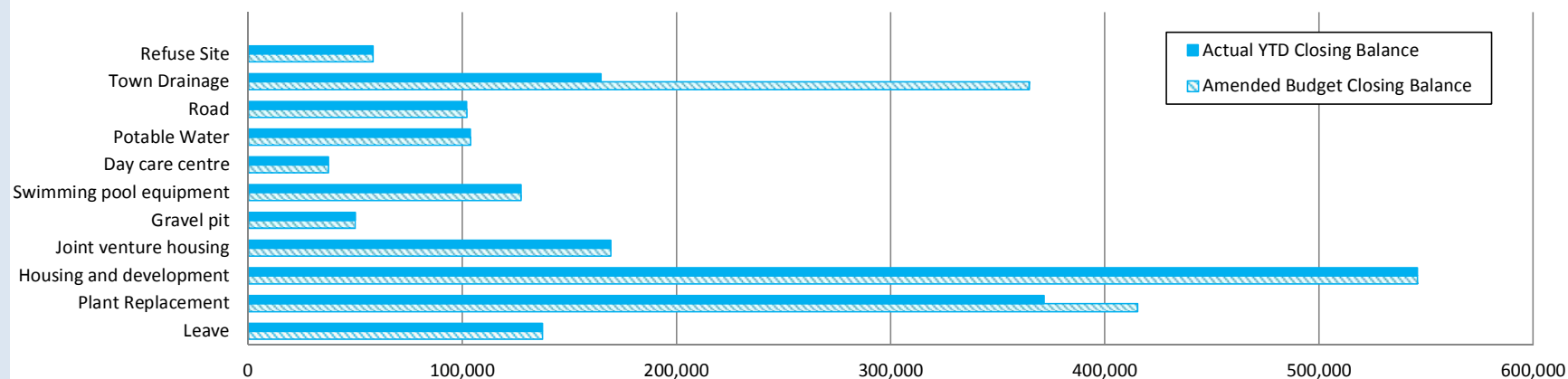
OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave	136,689	698	692	0	0	0	0	137,387	137,381
Plant Replacement	369,793	1,891	1,872	43,500	0	0	0	415,184	371,665
Housing and development	543,104	2,777	2,750	0	0	0	0	545,881	545,854
Joint venture housing	168,382	861	853	0	0	0	0	169,243	169,235
Gravel pit	49,721	254	252	0	0	0	0	49,975	49,973
Swimming pool equipment	126,682	648	641	0	0	0	0	127,330	127,323
Day care centre	37,216	190	188	0	0	0	0	37,406	37,405
Potable Water	103,193	528	522	0	0	0	0	103,721	103,716
Road	101,474	519	514	0	0	0	0	101,993	101,988
Town Drainage	163,806	838	829	200,000	0	0	0	364,644	164,636
Refuse Site	57,950	296	293	0	0	0	0	58,246	58,243
	1,858,011	9,500	9,407	243,500	0	0	0	2,111,011	1,867,418

KEY INFORMATION

Note 9 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2020	Liability Increase	Liability Reduction	Closing Balance 31 May 2021
		\$	\$	\$	\$
Contract Liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	17,832	65,609	(78,757)	4,684
- non-operating	13	58,500	764,290	(669,095)	153,696
Total unspent grants, contributions and reimbursements		76,332	829,899	(747,852)	158,380
Less non-current unspent grants, contributions and reimbursements		(58,500)	0	0	(58,500)
Total current unspent grants, contributions and reimbursements		17,832	829,899	(747,852)	99,880
Provisions					
Annual leave		92,050	0	0	92,050
Long service leave		30,344	0	0	30,344
Total Provisions		122,394	0	0	122,394
Total Other Current Liabilities					280,774
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2021	Current Liability 31 May 2021	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	374,113	374,113	280,584	417,809
Grants Commission - Roads (WALGGC)	0	0	0	0	0	251,001	251,001	188,250	219,604
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	10,286	42,600	(48,202)	4,684	4,684	30,857	40,000	30,000	48,202
DFES Grant - Specific Purpose	0	0	0	0	0	0	0	0	(17,542)
Education and welfare									
Seniors Week Grant (Council on the Ageing)	1,000	0	(1,000)	0	0	1,000	1,000	1,000	1,000
DDWA Development Disbaility WA Grant	0	1,000	(1,000)	0	0	0	1,000	1,000	1,000
Recreation and culture									
DLGC Empowering Women Grant	6,546	0	(6,546)	0	0	0	6,546	6,546	6,546
NADC National Australia Day Grant	0	21,100	(21,100)	0	0	0	17,440	17,440	21,100
NAIDOC Week Grant	0	909	(909)	0	0	1,000	1,000	924	909
Transport									
Direct Grant (MRWA)	0	0	0	0	0	112,685	112,685	112,685	112,685
Street Lighting Subsidy (MRWA)	0	0	0	0	0	200	200	200	226
	17,832	65,609	(78,757)	4,684	4,684	770,856	804,985	638,629	811,539
Operating Contributions									
General purpose funding									
Ex-Gratia Rates (CBH, etc.)	0	0	0	0	0	8,844	0	0	0
Health									
Medical Centre Contribution	0	0	0	0	0	61,773	61,773	0	0
Recreation and culture									
Recreation miscellaneous contribution	0	0	0	0	0	2,500	2,500	2,500	2,500
Library miscellaneous contributions	0	0	0	0	0	200	2,000	1,332	2,037
Other property and services									
Administration miscellaneous contributions	0	0	0	0	0	26,586	13,283	9,960	11,911
	0	0	0	0	0	99,903	79,556	13,792	16,448
TOTALS	17,832	65,609	(78,757)	4,684	4,684	870,759	884,541	652,421	827,987

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2021	Current Liability 31 May 2021	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies									
General purpose funding									
Drought Community Program	0	350,000	(350,000)	0	0	500,000	500,000	350,000	350,000
Recreation and culture									
LRCIP Mains Street Beautification	0	164,552	(164,552)	0	0	329,104	329,104	246,828	164,552
LRCIP Domincian Park	0	149,205	(54,010)	95,196	95,196	0	234,465	195,385	54,010
Transport									
RTR Grant - Nebru Road Gravel	0	0	0	0	0	132,378	132,378	132,378	132,378
RTR Grant - Sheppard Road	0	0	0	0	0	132,378	132,378	132,378	132,378
RTR Grant - Hydraulic Road	0	0	0	0	0	27,244	27,244	27,243	27,245
RRG Grant - Three Springs-Morawa Rd	0	100,533	(100,533)	0	0	246,458	246,458	246,459	244,170
WABN Grant - Dual Use Path Construction	0	0	0	0	0	30,000	30,000	30,000	0
	0	764,290	(669,095)	95,196	95,196	1,397,562	1,632,027	1,360,671	1,104,733
Non-Operating Contributions									
Community amenities									
Karara Mining Refuse Site Contribution	58,500	0	0	58,500	58,500	0	0	0	0
	58,500	0	0	58,500	58,500	0	0	0	0
Total Non-operating grants, subsidies and contributions	58,500	764,290	(669,095)	153,696	153,696	1,397,562	1,632,027	1,360,671	1,104,733

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2020	Amount Received	Amount Paid	Closing Balance 31 May 2021
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
BCITF Levy	0.00	595.77	(595.77)	0.00
BSL Levy	0.00	505.77	(505.77)	0.00
Community Bus Bonds	0.00	100.00	0.00	100.00
Crossover/Footpath Bonds	0.00	0.00	0.00	0.00
Developer Bonds	0.00	0.00	0.00	0.00
Keys, Hall and Equipment Bonds	0.00	0.00	0.00	0.00
Landcare Groups	95,295.98	0.00	0.00	95,295.98
Other Bonds	0.00	0.00	0.00	0.00
Police Licensing	769.00	176,961.70	(177,730.70)	0.00
Rehabilitation Bonds	0.00	0.00	0.00	0.00
Roadworks Bonds	0.00	0.00	0.00	0.00
Housing Bonds	380.00	0.00	(380.00)	0.00
Councillor Nomination Fees	0.00	0.00	0.00	0.00
Transportable Buildings Bonds	5,000.00	0.00	0.00	5,000.00
Sub-Total	101,444.98	178,163.24	(179,212.24)	100,395.98
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	0.00
	101,444.98	178,163.24	(179,212.24)	100,395.98

KEY INFORMATION

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
Governance	10,005	66%	▲	\$	Permanent	Employment Subsidy not budgeted
General Purpose Funding - Other	176,233	36%	▲	\$	Permanent	FAGS payment received in May 21 instead of June 21
Recreation and Culture	4,152	11%	▲		Permanent	Extar funds received than budget
Other Property and Services	5,759	18%	▲		Permanent	Fuel Tax Credit and Course reimbursement.
Expenditure from operating activities						
Governance	70,548	14%	▲	\$	Timing	Various accounts under budget including consultancy expenditure and members training expenditure.
General Purpose Funding	14,724	12%	▲	\$	Timing	Changes to administration costs allocated during the Shire's chart of accounts conversion has resulted in a reduced allocation to this program.
Education and Welfare	(50,931)	(99%)	▼	\$	Timing	Changes to administration costs allocated during the Shire's chart of accounts conversion has resulted in a over allocation to this program.
Community Amenities	54,313	19%	▲	\$	Timing	Various accounts under budget
Recreation and Culture	(80,783)	(10%)	▼		Timing	Changes to administration costs allocated during the Shire's chart of accounts conversion has resulted in a over allocation to this program.
Other Property and Services	(93,492)	(40%)	▼	\$	Timing	PWO and plant recovery rates to be checked
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(255,938)	(19%)	▼	\$	Timing	Changes to accounting standards AASB 15 and 1058 have resulted in the recognition of road grants received being postponed until the relating road construction job is completed.
Land and Buildings	131,596	40%	▲	\$	Timing	Timing of building capital expenditure running behind budget.
Plant and Equipment	27,619	15%	▲	\$	Permanent	Net Saving in Plant purchases
Infrastructure Assets - Parks and Ovals	161,014	20%	▲	\$	Timing	Dominican park behind budget
Financing Activities						
Transfer to Reserves	(4,251)	(82%)	▼		Permanent	Actual interest less than budgeted

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 16
BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		Budget Adoption		Closing Surplus/(Deficit)			0	0
		Opening surplus adjustment					(118,407)	(118,407)
								(118,407)
2110200.2000		SWIM AREAS - Salaries	066/2020	Operating Expenses		35,000		(83,407)
2110252.2100		SWIM AREAS - Contract Services	066/2020	Operating Expenses			(35,000)	(118,407)
2030114		RATES - Debt Collection Expenses	030/2021	Operating Expenses			(3,500)	(121,907)
3030122		RATES - Reimbursement of Debt Collection Costs	030/2021	Operating Revenue		5,300		(116,607)
3030140		RATES - Ex-Gratia Rates (CBH, etc.)	030/2021	Operating Revenue		295		(116,312)
2030211		GEN PUR - Bank Fees & Charges	030/2021	Operating Expenses			(1,200)	(117,512)
2030299		GEN PUR - Administration Allocated	030/2021	Operating Expenses		14,752		(102,760)
3030201		GEN PUR - Reimbursements	030/2021	Operating Revenue		2,000		(100,760)
3030245		GEN PUR - Interest Earned - Reserve Funds	030/2021	Operating Revenue			(11,100)	(111,860)
3030246		GEN PUR - Interest Earned - Municipal Funds	030/2021	Operating Revenue			(1,000)	(112,860)
2040104		MEMBERS - Training & Development	030/2021	Operating Expenses		13,000		(99,860)
2040109		MEMBERS - Members Travel and Accommodation	030/2021	Operating Expenses			(1,000)	(100,860)
2040111		MEMBERS - Mayors/Presidents Allowance	030/2021	Operating Expenses		11,500		(89,360)
2040112		MEMBERS - Deputy Mayors/Presidents Allowance	030/2021	Operating Expenses			(1,875)	(91,235)
2040113		MEMBERS - Members Sitting Fees	030/2021	Operating Expenses		5,375		(85,860)
2040114		MEMBERS - Communications Allowance	030/2021	Operating Expenses			(14,000)	(99,860)
2040130		MEMBERS - Insurance Expenses	030/2021	Operating Expenses			(600)	(100,460)
2040199		MEMBERS - Administration Allocated	030/2021	Operating Expenses		32,346		(68,114)
3040101		MEMBERS - Reimbursements	030/2021	Operating Revenue			(1,800)	(69,914)
2040221		OTH GOV - Information Systems	030/2021	Operating Expenses		10,000		(59,914)
2040251		OTH GOV - Consultancy - Strategic	030/2021	Operating Expenses		35,300		(24,614)
2040252		OTH GOV - Other Consultancy	030/2021	Operating Expenses			(21,000)	(45,614)
3040235		OTH GOV - Other Income	030/2021	Operating Revenue		5,500		(40,114)
2050110		FIRE - Motor Vehicle Expenses	030/2021	Operating Expenses			(4,000)	(44,114)
2050199		FIRE - Administration Allocated	030/2021	Operating Expenses		1,019		(43,095)
2050216		ANIMAL - Relief Ranger Services	030/2021	Operating Expenses			(3,000)	(46,095)
2050299		ANIMAL - Administration Allocated	030/2021	Operating Expenses		2,513		(43,581)
2050311		OLOPS - CCTV Maintenance	030/2021	Operating Expenses		1,450		(42,131)
2050387		OLOPS - Other Expenditure	030/2021	Operating Expenses		200,000		157,869
2050399		OLOPS - Administration Allocated	030/2021	Operating Expenses		1,002		158,871
2050520		ESL BFB - Communication Expenses	030/2021	Operating Expenses			(150)	158,721
2050530		ESL BFB - Insurance Expenses	030/2021	Operating Expenses		17,100		175,821
3050502		ESL BFB - Admin Fee/Commission	030/2021	Operating Revenue		5,000		180,821
3050510		ESL BFB - Operating Grant	030/2021	Operating Revenue		9,143		189,963
2050752		EM - Consultants	030/2021	Operating Expenses		1,500		191,463
2070412		HEALTH - Analytical Expenses	030/2021	Operating Expenses			(350)	191,113

2070499	HEALTH - Administration Allocated	030/2021	Operating Expenses	1,494		192,608
2070710	OTH HEALTH - Motor Vehicle Expenses	030/2021	Operating Expenses		(6,640)	185,968
2070721	OTH HEALTH - Information Technology	030/2021	Operating Expenses		(9,000)	176,968
2070741	OTH HEALTH - Subscriptions & Membership	030/2021	Operating Expenses	1,000		177,968
2070787	OTH HEALTH - Other Expenses	030/2021	Operating Expenses	1,500		179,468
2070788	OTH HEALTH - Building Operations	030/2021	Operating Expenses	2,650		182,118
2070789	OTH HEALTH - Building Maintenance	030/2021	Operating Expenses		(2,650)	179,468
2070799	OTH HEALTH - Administration Allocated	030/2021	Operating Expenses	2,675		182,142
2080388	FAMILIES - Building Operations	030/2021	Operating Expenses		(8,900)	173,242
2080389	FAMILIES - Building Maintenance	030/2021	Operating Expenses		(1,800)	171,442
2080399	FAMILIES - Administration Allocated	030/2021	Operating Expenses	9,283		180,725
4080310	Early Learning Childhood Centre - Building (Capital) Solar	030/2021	Capital Expenses	17,000		197,725
2080713	WELFARE - Grants General Expense	030/2021	Operating Expenses		(1,500)	196,225
2080753	WELFARE - Events	030/2021	Operating Expenses	1,500		197,725
2080799	WELFARE - Administration Allocated	030/2021	Operating Expenses		(8,263)	189,462
3080710	WELFARE - Grants	030/2021	Operating Revenue	1,000		190,462
4080781	WELFARE - Transfers to Reserve	030/2021	Capital Expenses	219		190,682
2090188	STF HOUSE - Staff Housing Building Operations	030/2021	Operating Expenses		(6,500)	184,182
2090189	STF HOUSE - Staff Housing Building Maintenance	030/2021	Operating Expenses		(6,780)	177,402
2090199	STF HOUSE - Administration Allocated	030/2021	Operating Expenses	4,189		181,591
4090110	House - (Lot 35) 47 Williamson St - Building (Capital)	030/2021	Capital Expenses	10,000		191,591
4090181	STF HOUSE - Transfers to Reserve	030/2021	Capital Expenses	3,197		194,788
2090289	OTH HOUSE - Building Maintenance	030/2021	Operating Expenses	8,600		203,388
2090289	OTH HOUSE - Building Maintenance	030/2021	Operating Expenses		(4,985)	198,403
2090289	OTH HOUSE - Building Maintenance	030/2021	Operating Expenses	4,300		202,703
2090299	OTH HOUSE - Administration Allocated	030/2021	Operating Expenses	3,334		206,037
4090281	OTH HOUSE - Transfers to Reserve	030/2021	Capital Expenses	991		207,028
2100111	SAN - Waste Collection	030/2021	Operating Expenses	5,000		212,028
2100199	SAN - Administration Allocated	030/2021	Operating Expenses	1,002		213,030
2100211	SAN OTH - Waste Collection	030/2021	Operating Expenses	12,000		225,030
2100299	SAN OTH - Administration Allocated	030/2021	Operating Expenses	838		225,868
4100281	SAN OTH - Infrastructure Other (Capital)	030/2021	Capital Expenses	341		226,209
2100399	SEW - Administration Allocated	030/2021	Operating Expenses	181		226,390
4100481	STORM - Transfers to Reserve	030/2021	Capital Expenses		(200,838)	25,552
2100699	PLAN - Administration Allocated	030/2021	Operating Expenses	2,350		27,901
2100710	COM AMEN - Motor Vehicle Expenses	030/2021	Operating Expenses		(3,500)	24,401
2100711	COM AMEN - Cemetery Maintenance/Operations	030/2021	Operating Expenses	8,000		32,401
2100789	COM AMEN - Public Conveniences Maintenance	030/2021	Operating Expenses		(3,590)	28,811
2100799	COM AMEN - Administration Allocated	030/2021	Operating Expenses	2,841		31,652
4100781	COM AMEN - Transfers to Reserve	030/2021	Capital Expenses	607		32,260
2110165	HALLS - Maintenance/Operations	030/2021	Operating Expenses	3,000		35,260
2110188	HALLS - Town Halls and Public Bldg Operations	030/2021	Operating Expenses	2,000		37,260
2110189	HALLS - Town Halls and Public Bldg Maintenance	030/2021	Operating Expenses	2,000		39,260
2110199	HALLS - Administration Allocated	030/2021	Operating Expenses	2,186		41,445
2110289	SWIM AREAS - Building Maintenance	030/2021	Operating Expenses	10,000		51,445
2110299	SWIM AREAS - Administration Allocated	030/2021	Operating Expenses	3,369		54,814
4110210	Swimming Pool - Mayrhofer Street - Building (Capital)	030/2021	Capital Expenses	10,000		64,814
4110210	Swimming Pool Lights	030/2021	Capital Expenses		(6,000)	58,814
4110230	Pool Sand Filter	030/2021	Capital Expenses	50,000		108,814
4110230	Pool Cleaner	030/2021	Capital Expenses		(2,000)	106,814

4110281	SWIM AREAS - Transfers to Reserve	030/2021	Capital Expenses	746		107,559
5110281	SWIM AREAS - Transfers from Reserve	030/2021	Capital Expenses		(50,000)	57,559
2110365	REC - Parks & Gardens Maintenance/Operations	030/2021	Operating Expenses		(5,215)	52,344
2110366	REC - Town Oval Maintenance/Operations	030/2021	Operating Expenses	23,000		75,344
2110367	REC - Sundry Dry Parks/Reserves Maintenance/Operations	030/2021	Operating Expenses	6,000		81,344
4110370	Main Street Beautification	030/2021	Capital Expenses		(24,000)	57,344
4110370	Skate Park	030/2021	Capital Expenses		(10,000)	47,344
4110370	Dominican Park	030/2021	Capital Expenses		(234,465)	(187,121)
2110389	REC - Other Rec Facilities Building Maintenance	030/2021	Operating Expenses		(23,500)	(210,621)
2110399	REC - Administration Allocated	030/2021	Operating Expenses	3,170		(207,451)
3110310	REC - Grants	030/2021	Operating Revenue	234,465		27,014
4110310	Pavillion - Oval - Building (Capital) (NEW GYM)	030/2021	Capital Expenses	85,000		112,014
2110588	LIBRARY - Library Building Operations	030/2021	Operating Expenses		(500)	111,514
2110599	LIBRARY - Administration Allocated	030/2021	Operating Expenses	5,027		116,541
3110500	LIBRARY - Contributions & Donations	030/2021	Operating Revenue	1,800		118,341
2110688	HERITAGE - Building Operations	030/2021	Operating Expenses		(500)	117,841
2110689	HERITAGE - Building Maintenance	030/2021	Operating Expenses	500		118,341
2110725	OTH CUL - Festival & Events	030/2021	Operating Expenses		(6,546)	111,795
2110725	OTH CUL - Festival & Events	030/2021	Operating Expenses	5,200		116,995
2110765	OTH CUL - Maintenance/Operations	030/2021	Operating Expenses		(2,490)	114,505
2110799	OTH CUL - Administration Allocated	030/2021	Operating Expenses	5,627		120,133
3110710	OTH CUL - Grants - Other Culture	030/2021	Operating Revenue	6,546		126,679
3110710	OTH CUL - Grants - Other Culture	030/2021	Operating Revenue	17,440		144,119
4120110	Shire Depot - Talc Road - Building (Capital)	030/2021	Capital Expenses	21,000		165,119
4120110	Depot Signage	030/2021	Capital Expenses	28,895		194,014
4120140	Maley Road (Capital)	030/2021	Capital Expenses	14,525		208,539
4120140	Water Street (Capital)	030/2021	Capital Expenses	4,000		212,539
4120141	Nebru Road Sealed (Capital)	030/2021	Capital Expenses	25,000		237,539
4120141	Arrino West Road Sealed (Capital)	030/2021	Capital Expenses	21,000		258,539
4120165	Drainage Construction General (Budgeting Only)	030/2021	Capital Expenses	59,000		317,539
4120181	ROADC - Transfers to Reserve	030/2021	Capital Expenses	2,399		319,938
2120211	ROADM - Road Maintenance - Built Up Areas	030/2021	Operating Expenses		(74,987)	244,951
2120252	ROADM - Consultants	030/2021	Operating Expenses		(6,200)	238,751
2120289	ROADM - Depot Building Operations	030/2021	Operating Expenses		(47,000)	191,751
2120299	ROADM - Administration Allocated	030/2021	Operating Expenses	6,720		198,471
2120391	PLANT - Loss on Disposal of Assets	030/2021	Operating Expenses	1,588		198,471
2120399	PLANT - Administration Allocated	030/2021	Operating Expenses	1,840		200,310
3120390	PLANT - Profit on Disposal of Assets	030/2021	Operating Revenue	10,354		200,310
4120330	TS5001 New MWS Vehicle	030/2021	Capital Expenses	2,000		202,310
4120330	TS5010 New Tip Truck	030/2021	Capital Expenses	15,000		217,310
4120330	New Fuel System	030/2021	Capital Expenses		(25,000)	192,310
4120330	Others	030/2021	Capital Expenses	5,000		197,310
4120381	PLANT - Transfers to Reserve	030/2021	Capital Expenses	0	(8,761)	188,549
5120350	PLANT - Proceeds on Disposal of Assets	030/2021	Capital Revenue		(44,885)	143,664
5120351	PLANT - Realisation on Disposal of Assets	030/2021	Capital Revenue	44,885		143,664
2120599	LICENSING - Administration Allocated	030/2021	Operating Expenses	6,703		150,367
3120502	LICENSING - Transport Licensing Commission	030/2021	Operating Revenue		(3,000)	147,367
2120699	AERO - Administration Allocated	030/2021	Operating Expenses	1,002		148,369
2130111	RURAL - Noxious Weed Control	030/2021	Operating Expenses	9,000		157,369
2130199	RURAL - Administration Allocated	030/2021	Operating Expenses	150		157,519

2130240	TOUR - Public Relations & Area Promotion	030/2021	Operating Expenses		(5,000)	152,519
2130265	TOUR - Maintenance/Operations	030/2021	Operating Expenses		(7,450)	145,069
2130265	TOUR - Maintenance/Operations	030/2021	Operating Expenses		(2,000)	143,069
2130288	TOUR - Building Operations	030/2021	Operating Expenses		(600)	142,469
2130299	TOUR - Administration Allocated	030/2021	Operating Expenses	6,232		148,701
3130221	TOUR - Caravan Park Fees	030/2021	Operating Revenue	2,000		150,701
2130352	BUILD - Consultants	030/2021	Operating Expenses		(4,500)	146,201
2130399	BUILD - Administration Allocated	030/2021	Operating Expenses	3,005		149,206
3130320	BUILD - Fees & Charges (Licences)	030/2021	Operating Revenue	3,400		152,606
2130699	ECON DEV - Administration Allocated	030/2021	Operating Expenses	5,882		158,488
2130865	OTH ECON - Standpipe Maintenance/Operations	030/2021	Operating Expenses	7,400		165,888
2130865	OTH ECON - Standpipe Maintenance/Operations	030/2021	Operating Expenses	8,550		174,438
2130889	OTH ECON - Building Maintenance	030/2021	Operating Expenses		(565)	173,873
2130889	OTH ECON - Building Maintenance	030/2021	Operating Expenses	1,910		175,783
2130889	OTH ECON - Building Maintenance	030/2021	Operating Expenses	2,170		177,953
2130899	OTH ECON - Administration Allocated	030/2021	Operating Expenses	1,019		178,972
4130810	Duffy's Store - Railway Road - Building (Capital)	030/2021	Capital Expenses		(55,000)	123,972
4130881	OTH ECON - Transfers to Reserve	030/2021	Capital Expenses	293		124,265
2140187	PRIVATE - Other Expenses	030/2021	Operating Expenses	17,000		141,265
2140199	PRIVATE - Administration Allocated	030/2021	Operating Expenses	163		141,428
3140120	PRIVATE - Private Works Income	030/2021	Operating Revenue		(20,000)	121,428
2140221	ADMIN - Information Technology	030/2021	Operating Expenses	30,000		151,428
2140230	ADMIN - Insurance Expenses (Other than Bld and W/Con	030/2021	Operating Expenses		(2,300)	149,128
2140299	ADMIN - Administration Overheads Recovered	030/2021	Operating Expenses		(135,397)	13,731
3140235	ADMIN - Other Income Relating to Administration	030/2021	Operating Revenue		(12,086)	1,645
4140281	ADMIN - Transfers to Reserve	030/2021	Capital Expenses	806		2,451
2140307	PWO - Protective Clothing	030/2021	Operating Expenses		(3,000)	(549)
2140329	PWO - Insurance Expenses (Except Workers Comp)	030/2021	Operating Expenses		(1,700)	(2,249)
2140399	PWO - Administration Allocated	030/2021	Operating Expenses	102,779		100,530
2140393	PWO - Less - Allocated to Works (PWO's)	030/2021	Operating Expenses		(98,479)	2,051
2140412	POC - Fuels and Oils	030/2021	Operating Expenses	15,000		17,051
2140413	POC - Tyres and Tubes	030/2021	Operating Expenses	3,000		20,051
2140416	POC - Licences/Registrations	030/2021	Operating Expenses	5,000		25,051
2140492	POC - Depreciation	030/2021	Operating Expenses	(33,000)		25,051
2140494	POC - LESS Plant Operation Costs Allocated to Works	030/2021	Operating Expenses		(16,600)	8,451
3140410	POC - Fuel Tax Credits Grant Scheme	030/2021	Operating Revenue		(9,000)	(549)
	Movement in Leave Reserve Balance	030/2021	Operating Expenses	550		1
			23,827	1,431,655	(1,431,654)	

KEY INFORMATION

		Debtors Trial Balance						
		As at 31.05.2021						
Debtor #	Name	Credit Limit	02.03.2021		01.04.2021	01.05.2021	31.05.2021	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
		(90Days)						
B33			40.00	178	0.00	0.00	0.00	40.00
B59			0.00	0	0.00	0.00	1656.00	1656.00
B101			0.00	0	0.00	0.00	250.00	250.00
C102			2752.22	103	0.00	0.00	0.00	2752.22
D14			0.00	0	0.00	0.00	0.00	-20.00
E2			2750.00	96	0.00	0.00	0.00	2750.00
E41			0.00	0	0.00	0.00	222.00	222.00
F29			0.00	0	0.00	0.00	160.00	160.00
H54			0.00	0	0.00	0.00	200.00	200.00
M5			0.00	0	0.00	0.00	47414.89	47414.89
M109			0.00	0	0.00	0.00	80.00	80.00
O17			0.00	0	0.00	0.00	0.00	-120.00
P43			0.00	0	0.00	0.00	40.00	40.00
S115			0.00	0	0.00	0.00	0.00	-200.00
T52			726.90	147	800.00	640.00	640.00	2806.90
T57			0.00	0	0.00	0.00	20.00	20.00
V11			0.00	0	0.00	0.00	0.00	0.00
W60			0.00	0	0.00	0.00	0.00	-72.84
W101			0.00	0	0.00	0.00	322.94	322.94
W102			300.00	237	0.00	0.00	0.00	300.00
Totals --- Credit Balances:		-412.84	6569.12		800.00	640.00	51005.83	58602.11

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		AMPAC Debt Recovery (WA) Pty Ltd		
EFT17058	06/05/2021	Debt Recovery Cost		635.23
		BOC Gases		
EFT17059	06/05/2021	Monthly Account		61.15
		Burgess Rawson (WA) Pty Ltd		
EFT17060	06/05/2021	Water Usage 11/02/2021 to 16/04/2021 Railway Station (Lease# 2198-2)		29.28
		Bunnings Group Limited		
EFT17061	06/05/2021	Monthly Account		110.12
		P.D. & J.L. Spencer & The Trustee For Broadbanks Trading Trust		
EFT17062	06/05/2021	Monthly Account		220.00
		Breeze Connect Pty Ltd		
EFT17063	06/05/2021	Monthly Account		54.39
		Robert Ross Waddell T/A Bob Waddell Consultant		
EFT17064	06/05/2021	Consultant		2,475.00
		Toll Transport Pty Ltd		
EFT17065	06/05/2021	Monthly Freight Account		97.69
		Redmach Pty Ltd T/A Redmac Ag Services		
EFT17066	06/05/2021	Monthly Account		229.87
		Coates Hire Operations Pty Limited		
EFT17067	06/05/2021	Hire Of Equipment		200.57
		Winc Australia Pty Limited		
EFT17068	06/05/2021	Monthly Meterplan Charge		747.53
		Geraldton Fuel Company Pty Ltd (Refuel Australia)		
EFT17069	06/05/2021	Monthly Account		12,780.41
		Mitchell & Brown		
EFT17070	06/05/2021	Monthly Account		3,210.00
		WR & BD BOVELL T/A GERALDTON MOWER AND REPAIR SPECIALIST		
EFT17071	06/05/2021	Monthly Account		670.00
		Health Insurance Fund (HIF) Of Australia Ltd		
EFT17072	06/05/2021	Payroll deductions		158.70
		Stephen Walter Hunter		
EFT17073	06/05/2021	Contractor		1,737.00
		Irwin Plumbing Services		
EFT17074	06/05/2021	Contractor		10,249.80
		IP Cameras Australia Pty Ltd		
EFT17075	06/05/2021	Contractor		14,971.00
		INFINITUM TECHNOLOGIES PTY LTD		
EFT17076	06/05/2021	Contractor		1,093.95
		LR & BJ Jones		
EFT17077	06/05/2021	Contractor		1,045.00
		Landgate Valuations		
EFT17078	06/05/2021	Valuations		40.60
		LG Best Practices		
EFT17079	06/05/2021	Contractor		1,540.00
		Momar Australia Pty Ltd		
EFT17080	06/05/2021	Monthly Account		660.00
		Marketforce Pty Ltd		
EFT17081	06/05/2021	Advertising Account		1,391.91
		The Trustee For McAuliffe Family Trust T/A Mingenew Tyre Services Pty Ltd		

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		The Trustee For McAuliffe Family Trust T/A Mingenew		
		Tyre Services Pty Ltd		
EFT17082	06/05/2021	Monthly Account		276.53
		Perfect Computer Solutions Pty Ltd		
EFT17083	06/05/2021	Contractor		212.50
		The Royal Life Saving Society WA		
EFT17084	06/05/2021	Contractor		6,270.00
		Dudawa Haulage		
EFT17085	06/05/2021	Contractor		109,282.53
		A. Richards Pty Ltd T/as Richgro Garden Products		
EFT17086	06/05/2021	Monthly Account		6,370.00
		Sweetman's Ampol Cafe		
EFT17087	06/05/2021	Monthly Account		156.00
		Silverwing Holding Pty Ltd t/a Three Springs		
		Sandblasting		
EFT17088	06/05/2021	Contractor		2,750.00
		Three Springs IGA		
EFT17089	06/05/2021	Monthly Account		404.05
		Three Springs Rural Services		
EFT17090	06/05/2021	Monthly Account		1,126.97
		Twinkarri Pty Ltd		
EFT17091	06/05/2021	Contractor		49,999.99
		Van't Veer Services		
EFT17092	06/05/2021	Monthly Account		146.05
		Westrac Pty Ltd		
EFT17093	06/05/2021	Monthly Account		1,396.38
		Woodlands Distributors Pty Ltd		
EFT17094	06/05/2021	Monthly Account		349.80
		WA Contract Ranger Services Pty Ltd		
EFT17095	06/05/2021	Monthly Account		635.25
		Western Geotechnics Pty Ltd T/As Clockwork Print		
EFT17096	06/05/2021	Monthly Account		517.00
		David Glenn James Myles		
EFT17097	06/05/2021	Rates refund for assessment A433 18 TOUCHE STREET THREE SPRINGS V		500.00
		Australian Taxation Office		
EFT17098	14/05/2021	Bas Remittance for April 2021		760.00
		BP Medical		
EFT17099	14/05/2021	Medical Equipment		3,844.50
		B W McGree		
EFT17100	14/05/2021	Contractor		420.00
		Robert Ross Waddell T/A Bob Waddell Consultant		
EFT17101	14/05/2021	Consultant		2,178.00
		Winc Australia Pty Limited		
EFT17102	14/05/2021	Monthly Account		690.74
		Commercial Hotel Three Springs		
EFT17103	14/05/2021	Monthly Account		289.96
		Cleanaway Pty Ltd		
EFT17104	14/05/2021	Monthly Refuse Collection		4,103.94
		Dormakaba Australia		
EFT17105	14/05/2021	Contractor		665.50
		Health Insurance Fund (HIF) Of Australia Ltd		
EFT17106	14/05/2021	Payroll deductions		158.70
		Harbour Software Pty Ltd		

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT17107	14/05/2021	Harbour Software Pty Ltd Annual Subscription Fee		3,960.00
EFT17108	14/05/2021	The Trustee For Frank Lewis Family Trust T/A Frank Lewis Holden & Moora Toyota Moora Auto Parts & Moora Exhaust Ctre Parts Account		206.34
EFT17109	14/05/2021	Somerbank Pty Ltd as Trustee for Franco Family Trust T/A Midwest Windscreens Contractor		1,935.00
EFT17110	14/05/2021	The Trustee For McAuliffe Family Trust T/A Mingenew Tyre Services Pty Ltd Monthly Account		1,890.35
EFT17111	14/05/2021	Rossiter & Co Monthly Account		174.00
EFT17112	14/05/2021	Australian Communications And Media Authority (ACMA) Annual Licence Fee		45.00
EFT17113	14/05/2021	Three Springs Rural Services Monthly Account		197.00
EFT17114	14/05/2021	Dave Watson Contracting Pty Ltd Contractor		2,310.00
EFT17115	31/05/2021	CTF (BCITF Levy Payment) Building & Construction Industry Training Fund BCITF LEVY COLLECTED MAY 2021		46.87
EFT17116	31/05/2021	Department of Mines, Industry Regulation & Safety (previously Building Commission) BSL LEVY COLLECTED FOR MARCH - 11TH MAY 2021		392.47
EFT17117	31/05/2021	Bunnings Group Limited Monthly Account		26.03
EFT17118	31/05/2021	BAGOC Health Group T/A Three Springs Medical Centre Influenza Vaccinations		605.00
EFT17119	31/05/2021	Robert Ross Waddell T/A Bob Waddell Consultant Consultant		1,287.00
EFT17120	31/05/2021	Toll Transport Pty Ltd Monthly Freight Account		649.34
EFT17121	31/05/2021	Shire of Carnamah Contribution Towards Suite of Legal Documents		1,378.17
EFT17122	31/05/2021	Winc Australia Pty Limited Monthly Meterplan Account		659.35
EFT17123	31/05/2021	Commercial Hotel Three Springs Catering		320.00
EFT17124	31/05/2021	Corsign WA Pty Ltd Monthly Account		2,860.00
EFT17125	31/05/2021	Dallcon Monthly Account		6,872.80
EFT17126	31/05/2021	Department of Fire and Emergency Services (DFES) 20/21 ESL Quarter 4		3,645.60
EFT17127	31/05/2021	Geraldton Fuel Company Pty Ltd (Refuel Australia) Monthly Account		13,131.27
EFT17128	31/05/2021	Geraldton Signmakers Monthly Account		3,449.60
EFT17129	31/05/2021	Health Insurance Fund (HIF) Of Australia Ltd Payroll deductions		158.70
		Stephen Walter Hunter		

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT17130	31/05/2021	Stephen Walter Hunter Contractor		4,875.00
EFT17131	31/05/2021	Andrea Sheldon T/As Hinterland Collaborative Contractor		2,250.00
EFT17132	31/05/2021	INFINITUM TECHNOLOGIES PTY LTD Contractor		1,705.00
EFT17133	31/05/2021	LGISWA Workcare Annual Insurance Charges		1,581.82
EFT17134	31/05/2021	Perfect Computer Solutions Pty Ltd Monthly Account		680.00
EFT17135	31/05/2021	Pneumatic Solutions Australia Monthly Account		151.25
EFT17136	31/05/2021	The Royal Life Saving Society WA Contractor		6,888.75
EFT17137	31/05/2021	Dudawa Haulage Contractor		836.00
EFT17138	31/05/2021	A. Richards Pty Ltd T/as Richgro Garden Products Monthly Account		3,120.00
EFT17139	31/05/2021	Three Springs Rural Services Monthly Account		262.94
EFT17140	31/05/2021	Three Springs Motel (Barracks) Catering		625.00
EFT17141	31/05/2021	Top-Flight Roof Restoration & Painting Services Contractor		5,390.00
EFT17142	31/05/2021	Talis Consultants Pty Ltd Consultant		3,142.67
EFT17143	31/05/2021	Westrac Pty Ltd Monthly Account		1,004.40
EFT17144	31/05/2021	WA Contract Ranger Services Pty Ltd Contractor		1,289.75
DD12923.1	07/05/2021	Water Corporation Water Use Charges		7,346.54
DD12924.1	10/05/2021	Water Corporation Water Use and Service Charges		12,262.48
DD12928.1	05/05/2021	Water Corporation Water Use and Service Charges		3,513.48
DD12929.1	03/05/2021	Water Corporation Water Use and Service charges		4,574.35
DD12942.1	18/05/2021	Synergy Electricity Usage		5,428.26
DD12943.1	05/05/2021	Water Corporation Water Use Charges		40.19
DD12944.1	16/05/2021	Telstra Monthly Account		364.65
DD12946.1	10/05/2021	Telstra Monthly Account		1,344.09
DD12952.1	24/05/2021	Synergy Electricity Usage		2,312.50
DD12960.1	24/05/2021	Telstra Monthly Mobile Account		458.17
DD12966.1	11/05/2021	The Trustee For Aware Super T/a Aware Super Pty Ltd Payroll deductions		5,292.42

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Colonial First State - FirstChoice Wholesale Personal Super				
DD12966.2	11/05/2021	Payroll deductions		527.81
Australian Super				
DD12966.3	11/05/2021	Superannuation contributions		352.07
ANZ Smart Choice Super				
DD12966.4	11/05/2021	Superannuation contributions		209.46
Retail Employees Superannuation Pty Ltd (REST)				
DD12966.5	11/05/2021	Superannuation contributions		211.35
Cbus Super				
DD12966.6	11/05/2021	Superannuation contributions		207.26
Telstra				
DD12967.1	30/05/2021	Monthly Telephone Account		25.00
Synergy				
DD12968.1	31/05/2021	Electricity Usage		3,329.28
Water Corporation				
DD12974.1	10/05/2021	Water Usage and Service Charges		-2.66
Water Corporation				
DD12975.1	10/05/2021	Water Usage and Service Charges		2,855.13
The Trustee For Aware Super T/a Aware Super Pty Ltd				
DD12986.1	25/05/2021	Payroll deductions		5,458.62
Colonial First State - FirstChoice Wholesale Personal Super				
DD12986.2	25/05/2021	Superannuation contributions		527.81
Australian Super				
DD12986.3	25/05/2021	Superannuation contributions		352.07
ANZ Smart Choice Super				
DD12986.4	25/05/2021	Superannuation contributions		209.46
Retail Employees Superannuation Pty Ltd (REST)				
DD12986.5	25/05/2021	Superannuation contributions		211.35
Cbus Super				
DD12986.6	25/05/2021	Superannuation contributions		207.26
Amp Limited				
DD12986.7	25/05/2021	Superannuation contributions		54.67
National Mastercard				
DD12991.1	25/05/2021	Monthly Credit Card Account		1,274.40
Department Of Transport - Daily Licensing				
DD12994.1	31/05/2021	POLICE LICENSING PAYMENTS FOR MAY 2021		5,770.65

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	5,770.65
M	MUNICIPAL BANK	386,863.53
TOTAL		392,634.18

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		AMPAC Debt Recovery (WA) Pty Ltd		
EFT17058	06/05/2021	Debt Recovery Cost		635.23
		BOC Gases		
EFT17059	06/05/2021	Monthly Account		61.15
		Burgess Rawson (WA) Pty Ltd		
EFT17060	06/05/2021	Water Usage 11/02/2021 to 16/04/2021 Railway Station (Lease# 2198-2)		29.28
		Bunnings Group Limited		
EFT17061	06/05/2021	Monthly Account		110.12
		P.D. & J.L. Spencer & The Trustee For Broadbanks Trading Trust		
EFT17062	06/05/2021	Monthly Account		220.00
		Breeze Connect Pty Ltd		
EFT17063	06/05/2021	Monthly Account		54.39
		Robert Ross Waddell T/A Bob Waddell Consultant		
EFT17064	06/05/2021	Consultant		2,475.00
		Toll Transport Pty Ltd		
EFT17065	06/05/2021	Monthly Freight Account		97.69
		Redmach Pty Ltd T/A Redmac Ag Services		
EFT17066	06/05/2021	Monthly Account		229.87
		Coates Hire Operations Pty Limited		
EFT17067	06/05/2021	Hire Of Equipment		200.57
		Winc Australia Pty Limited		
EFT17068	06/05/2021	Monthly Meterplan Charge		747.53
		Geraldton Fuel Company Pty Ltd (Refuel Australia)		
EFT17069	06/05/2021	Monthly Account		12,780.41
		Mitchell & Brown		
EFT17070	06/05/2021	Monthly Account		3,210.00
		WR & BD BOVELL T/A GERALDTON MOWER AND REPAIR SPECIALIST		
EFT17071	06/05/2021	Monthly Account		670.00
		Health Insurance Fund (HIF) Of Australia Ltd		
EFT17072	06/05/2021	Payroll deductions		158.70
		Stephen Walter Hunter		
EFT17073	06/05/2021	Contractor		1,737.00
		Irwin Plumbing Services		
EFT17074	06/05/2021	Contractor		10,249.80
		IP Cameras Australia Pty Ltd		
EFT17075	06/05/2021	Contractor		14,971.00
		INFINITUM TECHNOLOGIES PTY LTD		
EFT17076	06/05/2021	Contractor		1,093.95
		LR & BJ Jones		
EFT17077	06/05/2021	Contractor		1,045.00
		Landgate Valuations		
EFT17078	06/05/2021	Valuations		40.60
		LG Best Practices		
EFT17079	06/05/2021	Contractor		1,540.00
		Momar Australia Pty Ltd		
EFT17080	06/05/2021	Monthly Account		660.00
		Marketforce Pty Ltd		
EFT17081	06/05/2021	Advertising Account		1,391.91
		The Trustee For McAuliffe Family Trust T/A Mingenew Tyre Services Pty Ltd		

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		The Trustee For McAuliffe Family Trust T/A Mingenew Tyre Services Pty Ltd		
EFT17082	06/05/2021	Monthly Account		276.53
		Perfect Computer Solutions Pty Ltd		
EFT17083	06/05/2021	Contractor		212.50
		The Royal Life Saving Society WA		
EFT17084	06/05/2021	Contractor		6,270.00
		Dudawa Haulage		
EFT17085	06/05/2021	Contractor		109,282.53
		A. Richards Pty Ltd T/as Richgro Garden Products		
EFT17086	06/05/2021	Monthly Account		6,370.00
		Sweetman's Ampol Cafe		
EFT17087	06/05/2021	Monthly Account		156.00
		Silverwing Holding Pty Ltd t/a Three Springs Sandblasting		
EFT17088	06/05/2021	Contractor		2,750.00
		Three Springs IGA		
EFT17089	06/05/2021	Monthly Account		404.05
		Three Springs Rural Services		
EFT17090	06/05/2021	Monthly Account		1,126.97
		Twinkarri Pty Ltd		
EFT17091	06/05/2021	Contractor		49,999.99
		Van't Veer Services		
EFT17092	06/05/2021	Monthly Account		146.05
		Westrac Pty Ltd		
EFT17093	06/05/2021	Monthly Account		1,396.38
		Woodlands Distributors Pty Ltd		
EFT17094	06/05/2021	Monthly Account		349.80
		WA Contract Ranger Services Pty Ltd		
EFT17095	06/05/2021	Monthly Account		635.25
		Western Geotechnics Pty Ltd T/As Clockwork Print		
EFT17096	06/05/2021	Monthly Account		517.00
		David Glenn James Myles		
EFT17097	06/05/2021	Rates refund for assessment A433 18 TOUCHE STREET THREE SPRINGS V		500.00
		Australian Taxation Office		
EFT17098	14/05/2021	Bas Remittance for April 2021		760.00
		BP Medical		
EFT17099	14/05/2021	Medical Equipment		3,844.50
		B W McGree		
EFT17100	14/05/2021	Contractor		420.00
		Robert Ross Waddell T/A Bob Waddell Consultant		
EFT17101	14/05/2021	Consultant		2,178.00
		Winc Australia Pty Limited		
EFT17102	14/05/2021	Monthly Account		690.74
		Commercial Hotel Three Springs		
EFT17103	14/05/2021	Monthly Account		289.96
		Cleanaway Pty Ltd		
EFT17104	14/05/2021	Monthly Refuse Collection		4,103.94
		Dormakaba Australia		
EFT17105	14/05/2021	Contractor		665.50
		Health Insurance Fund (HIF) Of Australia Ltd		
EFT17106	14/05/2021	Payroll deductions		158.70
		Harbour Software Pty Ltd		

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT17107	14/05/2021	Harbour Software Pty Ltd Annual Subscription Fee		3,960.00
EFT17108	14/05/2021	The Trustee For Frank Lewis Family Trust T/A Frank Lewis Holden & Moora Toyota Moora Auto Parts & Moora Exhaust Ctre Parts Account		206.34
EFT17109	14/05/2021	Somerbank Pty Ltd as Trustee for Franco Family Trust T/A Midwest Windscreens Contractor		1,935.00
EFT17110	14/05/2021	The Trustee For McAuliffe Family Trust T/A Mingenew Tyre Services Pty Ltd Monthly Account		1,890.35
EFT17111	14/05/2021	Rossiter & Co Monthly Account		174.00
EFT17112	14/05/2021	Australian Communications And Media Authority (ACMA) Annual Licence Fee		45.00
EFT17113	14/05/2021	Three Springs Rural Services Monthly Account		197.00
EFT17114	14/05/2021	Dave Watson Contracting Pty Ltd Contractor		2,310.00
EFT17115	31/05/2021	CTF (BCITF Levy Payment) Building & Construction Industry Training Fund BCITF LEVY COLLECTED MAY 2021		46.87
EFT17116	31/05/2021	Department of Mines, Industry Regulation & Safety (previously Building Commission) BSL LEVY COLLECTED FOR MARCH - 11TH MAY 2021		392.47
EFT17117	31/05/2021	Bunnings Group Limited Monthly Account		26.03
EFT17118	31/05/2021	BAGOC Health Group T/A Three Springs Medical Centre Influenza Vaccinations		605.00
EFT17119	31/05/2021	Robert Ross Waddell T/A Bob Waddell Consultant Consultant		1,287.00
EFT17120	31/05/2021	Toll Transport Pty Ltd Monthly Freight Account		649.34
EFT17121	31/05/2021	Shire of Carnamah Contribution Towards Suite of Legal Documents		1,378.17
EFT17122	31/05/2021	Winc Australia Pty Limited Monthly Meterplan Account		659.35
EFT17123	31/05/2021	Commercial Hotel Three Springs Catering		320.00
EFT17124	31/05/2021	Corsign WA Pty Ltd Monthly Account		2,860.00
EFT17125	31/05/2021	Dallcon Monthly Account		6,872.80
EFT17126	31/05/2021	Department of Fire and Emergency Services (DFES) 20/21 ESL Quarter 4		3,645.60
EFT17127	31/05/2021	Geraldton Fuel Company Pty Ltd (Refuel Australia) Monthly Account		13,131.27
EFT17128	31/05/2021	Geraldton Signmakers Monthly Account		3,449.60
EFT17129	31/05/2021	Health Insurance Fund (HIF) Of Australia Ltd Payroll deductions		158.70
		Stephen Walter Hunter		

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
EFT17130	31/05/2021	Stephen Walter Hunter Contractor		4,875.00
EFT17131	31/05/2021	Andrea Sheldon T/As Hinterland Collaborative Contractor		2,250.00
EFT17132	31/05/2021	INFINITUM TECHNOLOGIES PTY LTD Contractor		1,705.00
EFT17133	31/05/2021	LGISWA Workcare Annual Insurance Charges		1,581.82
EFT17134	31/05/2021	Perfect Computer Solutions Pty Ltd Monthly Account		680.00
EFT17135	31/05/2021	Pneumatic Solutions Australia Monthly Account		151.25
EFT17136	31/05/2021	The Royal Life Saving Society WA Contractor		6,888.75
EFT17137	31/05/2021	Dudawa Haulage Contractor		836.00
EFT17138	31/05/2021	A. Richards Pty Ltd T/as Richgro Garden Products Monthly Account		3,120.00
EFT17139	31/05/2021	Three Springs Rural Services Monthly Account		262.94
EFT17140	31/05/2021	Three Springs Motel (Barracks) Catering		625.00
EFT17141	31/05/2021	Top-Flight Roof Restoration & Painting Services Contractor		5,390.00
EFT17142	31/05/2021	Talis Consultants Pty Ltd Consultant		3,142.67
EFT17143	31/05/2021	Westrac Pty Ltd Monthly Account		1,004.40
EFT17144	31/05/2021	WA Contract Ranger Services Pty Ltd Contractor		1,289.75
DD12923.1	07/05/2021	Water Corporation Water Use Charges		7,346.54
DD12924.1	10/05/2021	Water Corporation Water Use and Service Charges		12,262.48
DD12928.1	05/05/2021	Water Corporation Water Use and Service Charges		3,513.48
DD12929.1	03/05/2021	Water Corporation Water Use and Service charges		4,574.35
DD12942.1	18/05/2021	Synergy Electricity Usage		5,428.26
DD12943.1	05/05/2021	Water Corporation Water Use Charges		40.19
DD12944.1	16/05/2021	Telstra Monthly Account		364.65
DD12946.1	10/05/2021	Telstra Monthly Account		1,344.09
DD12952.1	24/05/2021	Synergy Electricity Usage		2,312.50
DD12960.1	24/05/2021	Telstra Monthly Mobile Account		458.17
DD12966.1	11/05/2021	The Trustee For Aware Super T/a Aware Super Pty Ltd Payroll deductions		5,292.42

Date: 01/06/2021
Time: 11:26:37AM

SHIRE OF THREE SPRINGS
Statement of Payments for the Month of May 2021

USER: Donna Newton
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Colonial First State - FirstChoice Wholesale Personal Super				
DD12966.2	11/05/2021	Payroll deductions		527.81
Australian Super				
DD12966.3	11/05/2021	Superannuation contributions		352.07
ANZ Smart Choice Super				
DD12966.4	11/05/2021	Superannuation contributions		209.46
Retail Employees Superannuation Pty Ltd (REST)				
DD12966.5	11/05/2021	Superannuation contributions		211.35
Cbus Super				
DD12966.6	11/05/2021	Superannuation contributions		207.26
Telstra				
DD12967.1	30/05/2021	Monthly Telephone Account		25.00
Synergy				
DD12968.1	31/05/2021	Electricity Usage		3,329.28
Water Corporation				
DD12974.1	10/05/2021	Water Usage and Service Charges		-2.66
Water Corporation				
DD12975.1	10/05/2021	Water Usage and Service Charges		2,855.13
The Trustee For Aware Super T/a Aware Super Pty Ltd				
DD12986.1	25/05/2021	Payroll deductions		5,458.62
Colonial First State - FirstChoice Wholesale Personal Super				
DD12986.2	25/05/2021	Superannuation contributions		527.81
Australian Super				
DD12986.3	25/05/2021	Superannuation contributions		352.07
ANZ Smart Choice Super				
DD12986.4	25/05/2021	Superannuation contributions		209.46
Retail Employees Superannuation Pty Ltd (REST)				
DD12986.5	25/05/2021	Superannuation contributions		211.35
Cbus Super				
DD12986.6	25/05/2021	Superannuation contributions		207.26
Amp Limited				
DD12986.7	25/05/2021	Superannuation contributions		54.67
National Mastercard				
DD12991.1	25/05/2021	Monthly Credit Card Account		1,274.40
Department Of Transport - Daily Licensing				
DD12994.1	31/05/2021	POLICE LICENSING PAYMENTS FOR MAY 2021		5,770.65

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	5,770.65
M	MUNICIPAL BANK	386,863.53
TOTAL		392,634.18

From: [Three Springs Senior Finance Officer](#)
To: [Executive Secretary](#)
Cc: [Keith Woodward](#)
Subject: ICR2115393 - FW: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs
Date: Friday, 25 June 2021 2:38:52 PM
Attachments: [image001.png](#)
[Incorrect Site Plan - 26 \(Lot 15\) Touche St.pdf](#)
[Resubmitted Plans - 26 \(Lot 15\) Touche St.pdf](#)
[image009.png](#)
[image011.png](#)
[image012.png](#)
[image022.png](#)

Good Afternoon Keith,

In relation to the previous email please see below the INCORRECT site map that was submitted to Council Meeting 23/06/2021 for the Proposed Outbuilding Extension at 26 (Lot 15) Touche Street, Three Springs



Please find below the resubmitted site map that was submitted by Brodie Harvey of Aussie Sheds group for the Proposed Outbuilding Extension at 26 (Lot 15) Touche Street, Three Springs



I believe that there are no changes other than the Proposed Outbuilding Extension being placed on the other side of the existing shed.

Simon has advised that we can send this revised plan out to our councillors to make sure that none of them have any issues with the new placement and if accepted then we can add a correction to the minutes of the meeting with the correct details and site plan referenced.

Thank you

Kind Regards,

Jessica Parker
 Senior Finance/Administration Officer
 Shire of Three Springs

Phone: (08) 9954 1001
 Fax: (08) 9954 1183
 Email: admin@threesprings.wa.gov.au
 Website: www.threesprings.wa.gov.au

<https://www.facebook.com/ShireofThreeSprings/>
 A message from the Shire President

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This notice should not be removed.

From: SFO - Jessica Parker
Sent: Thursday, 24 June 2021 4:15 PM
To: Keith Woodward
Cc: Executive Secretary
Subject: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs

Good Afternoon Keith,

We have today been contacted by the Ratepayer who currently has a pending application for planning approval for a Proposed Outbuilding Extension at 26 (Lot 15) Touche Street, Three Springs.

He has called to let us know that the site plan submitted by Aussie Sheds on his behalf is incorrect. The site plan shows the proposed carport on the incorrect side of the existing shed. The existing carport is to be demolished and the proposed carport is to go in its place.

I have contacted Aussie Sheds requesting a corrected site plan ASAP. I have also spoken to Simon and he has advised that once the plan has been received we can send it to all of the councillors to make sure that none of them have any issues with the new placement and if it is all good then we can add a correction to the minutes of the meeting with the correct details and site plan referenced.

Kind Regards,

Jessica Parker
Senior Finance/Administration Officer
Shire of Three Springs

Phone: (08) 9954 1001

Fax: (08) 9954 1183

Email: admin@threesprings.wa.gov.au

Website: www.threesprings.wa.gov.au

<https://www.facebook.com/ShireofThreeSprings/>

[A message from the Shire President](#)

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PROPOSED CARPORT
LOT 15 (26) TOUCHE STREET
THREE SPRINGS, WA
SITE PLAN

DRAWN	LS	PRINCIPAL	REDUCTION
DESIGNED	LS	LS	0 25
SCALE	1:200	DATE	MAY 2021
ERWA PROJ No.	21145	ERWA Job No.	
			DRAWING No.
			A.01

LOT 15
2408m²

EXISTING RESIDENCE

EXISTING SHED

Proposed
carport

BOUNDARY 50.29m

BOUNDARY 47.88m

BOUNDARY 50.29m


SITE PLAN

SCALE 1:200

9000
ED CARPORT

Efficient Ratings W.A.
Creating a Sustainable Future

PROPOSED CARPORT
LOT 15 (26) TOUCHE STREET
THREE SPRINGS, WA
SITE PLAN

DRAWN LS		PRINCIPAL	REDUCTION
DESIGNED LS			
SCALE 1:200		DATE MAY 2021	DRAWING No. A.01
ERWA PROJ No. 21145		ERWA Job No.	

THIS IS A CADD DRAWING
DO NOT AMEND MANUALLY

21 PIAVE STREET (PO BOX 7024) GERALDTON WA 6530

From: [Keith Woodward](#)
To: [Executive Secretary](#)
Subject: FW: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs
Date: Friday, 25 June 2021 2:49:02 PM
Attachments: [image001.png](#)
[Incorrect Site Plan - 26 \(Lot 15\) Touche St.pdf](#)
[Resubmitted Plans - 26 \(Lot 15\) Touche St.pdf](#)
[image011.png](#)
[image002.png](#)
[image004.png](#)
[image006.png](#)
[image014.png](#)
[image018.png](#)

Dear Councillors,

1. At the June 2021, OCM Council passed a resolution regarding the construction of a shed at 26 Touche St.
2. The Shed company and applicant provided the wrong shed drawing.



3. The Shed company and applicant have now (26/6/21) provided the correct shed drawing.



4. To correct this issue, Simon our Town Planner has suggested the following: *"has advised that we can send this revised plan out to our councillors to make sure that none of them have any issues with the new placement and if accepted then we can add a correction to the minutes of the meeting with the correct details and site plan referenced"*.
5. Can Council please advise us if they are ok with the revised shed location?

Regards,

Keith Woodward PSM
Chief Executive Officer
Shire of Three Springs
Ph: 08 9954 1001
Fax: 08 9954 1183
ceo@threesprings.wa.gov.au

www.threesprings.wa.gov.au
<https://www.facebook.com/ShireofThreeSprings/>
[A message from the Shire President](#)

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This notice should not be removed

From: Three Springs Senior Finance Officer
Sent: Friday, 25 June 2021 2:39 PM
To: Executive Secretary <es@threesprings.wa.gov.au>
Cc: Keith Woodward <ceo@threesprings.wa.gov.au>
Subject: FW: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs

Good Afternoon Keith,

In relation to the previous email please see below the INCORRECT site map that was submitted to Council Meeting 23/06/2021 for the Proposed Outbuilding Extension at 26 (Lot 15) Touche Street, Three Springs

Please find below the resubmitted site map that was submitted by Brodie Harvey of Aussie Sheds group for the Proposed Outbuilding Extension at 26 (Lot 15) Touche Street, Three Springs



I believe that there are no changes other than the Proposed Outbuilding Extension being placed on the other side of the existing shed.

Thank you

Kind Regards,

Jessica Parker
 Senior Finance/Administration Officer
 Shire of Three Springs

Phone: (08) 9954 1001
 Fax: (08) 9954 1183
 Email: admin@threesprings.wa.gov.au
 Website: www.threesprings.wa.gov.au

<https://www.facebook.com/ShireofThreeSprings/>
 A message from the Shire President

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This notice should not be removed.

From: SFO - Jessica Parker
Sent: Thursday, 24 June 2021 4:15 PM
To: Keith Woodward
Cc: Executive Secretary
Subject: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs

Good Afternoon Keith,

We have today been contacted by the Ratepayer who currently has a pending application for planning approval for a Proposed Outbuilding Extension at 26 (Lot 15) Touche Street, Three Springs.

He has called to let us know that the site plan submitted by Aussie Sheds on his behalf is incorrect. The site plan shows the proposed carport on the incorrect side of the existing shed. The existing carport is to be demolished and the proposed carport is to go in its place.

I have contacted Ausie Sheds requesting a corrected site plan ASAP. I have also spoken to Simon and he has advised that once the plan has been received we can send it to all of the councillors to make sure that none of them have any issues with the new placement and if it is all good then we can add a correction to the minutes of the meeting with the correct details and site plan referenced.

Kind Regards,

Jessica Parker
Senior Finance/Administration Officer
Shire of Three Springs

Phone: (08) 9954 1001

Fax: (08) 9954 1183

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Website: www.threesprings.wa.gov.au

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[A message from the Shire President](#)

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This notice should not be removed.

From: [CR. Chris Lane](#)
To: [Executive Secretary](#)
Subject: ICR2115372 - RE: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs
Date: Monday, 28 June 2021 7:52:24 AM
Attachments: [image002.png](#)
[image004.png](#)
[image006.png](#)
[image008.png](#)
[image010.jpg](#)
[image011.jpg](#)
[image013.jpg](#)
[image014.jpg](#)
[image015.jpg](#)
[image016.jpg](#)

Good morning Tricia,

I support the revised shed location changes.

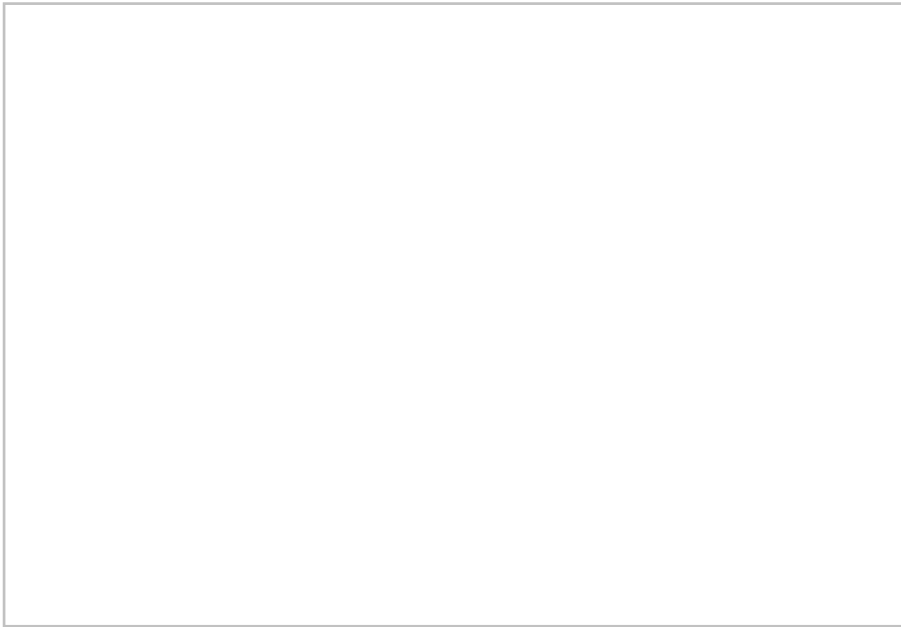
Regards

Chris Lane
President
Shire of Three Springs

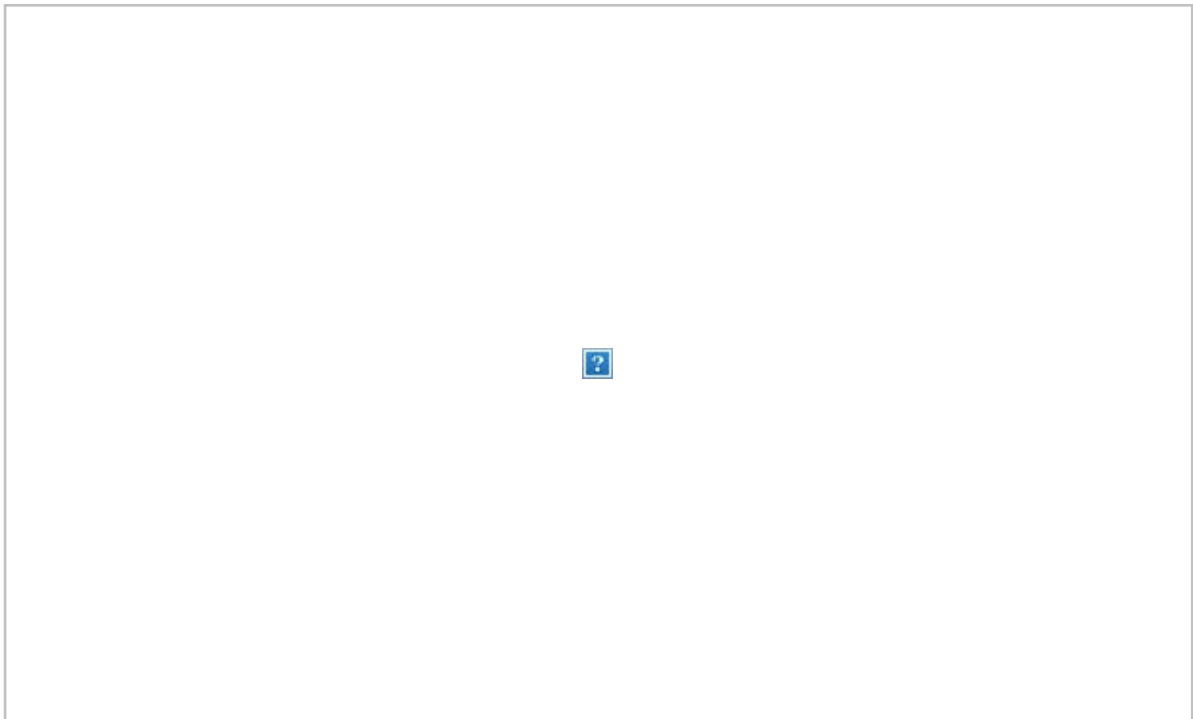
From: Executive Secretary
Sent: Friday, 25 June 2021 3:01 PM
To: Cr Julia Ennor <cr.juliaennor@threesprings.wa.gov.au>; Cr Nadine Eva <cr.nadineeva@threesprings.wa.gov.au>; Cr Zachary Mills <cr.zacharymills@threesprings.wa.gov.au>; CR. Chris Connaughton <cr.chrisconnaughton@threesprings.wa.gov.au>; CR. Chris Lane <cr.chrislane@threesprings.wa.gov.au>; CR. Jenny Mutter <cr.jennymutter@threesprings.wa.gov.au>; CR. Jim Heal <cr.jimheal@threesprings.wa.gov.au>
Cc: Keith Woodward <ceo@threesprings.wa.gov.au>
Subject: FW: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs

Dear Councillors,

1. At the June 2021, OCM Council passed a resolution regarding the construction of a shed at 26 Touche St. (See attached unconfirmed Minutes)
2. The Shed company and applicant provided the wrong shed drawing.



3. The Shed company and applicant have now (26/6/21) provided the correct shed drawing.



4. To correct this issue, Simon our Town Planner has suggested the following: *“has advised that we can send this revised plan out to our councillors to make sure that none of them have any issues with the new placement and if accepted then we can add a correction to the minutes of the meeting with the correct details and site plan referenced”*.
5. Can Council please advise if they are ok with the revised shed location?

Regards,

Keith Woodward PSM
Chief Executive Officer
Shire of Three Springs
Ph: 08 9954 1001
Fax: 08 9954 1183
ceo@threesprings.wa.gov.au

www.threesprings.wa.gov.au

<https://www.facebook.com/ShireofThreeSprings/>

[A message from the Shire President](#)

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From: [CR. Chris Connaughton](#)
To: [Executive Secretary](#)
Subject: ICR2115370 - RE: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs
Date: Monday, 28 June 2021 7:33:07 AM
Attachments: [image009.png](#)
[image012.jpg](#)
[image019.jpg](#)
[image020.jpg](#)
[image006.png](#)
[image008.png](#)

Hi Keith,

Looked at the revised shed location and have no issues with the amended plans.

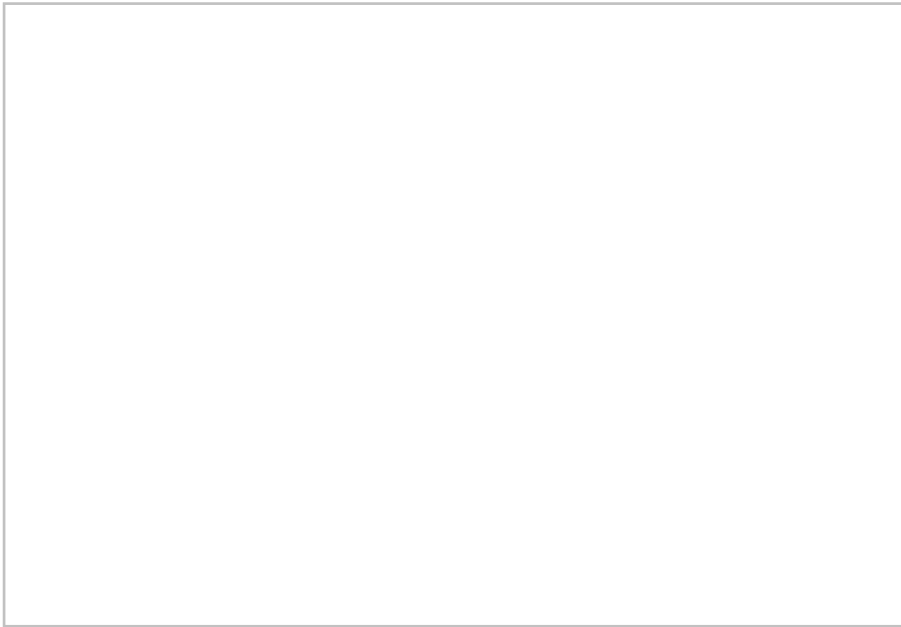
Regards
Cr Chris Connaughton

----- Original message -----

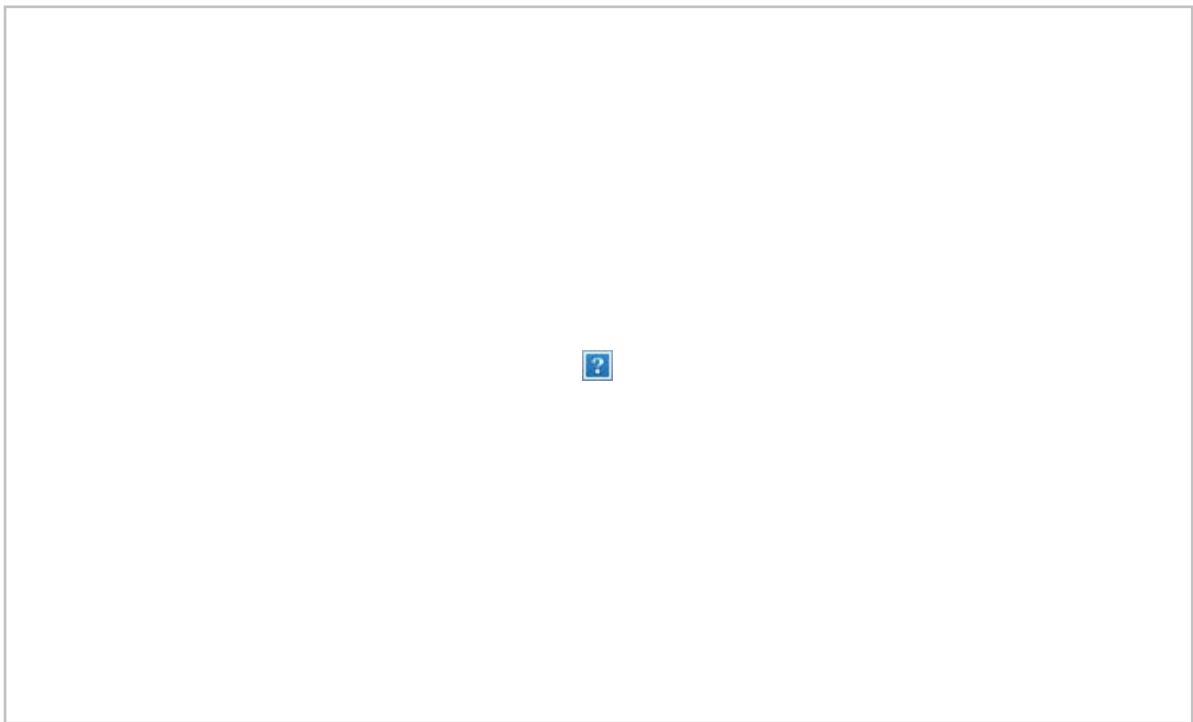
From: Executive Secretary <es@threesprings.wa.gov.au>
Date: 25/6/21 3:01 pm (GMT+08:00)
To: Cr Julia Ennor <cr.juliaennor@threesprings.wa.gov.au>, Cr Nadine Eva <cr.nadineeva@threesprings.wa.gov.au>, Cr Zachary Mills <cr.zacharymills@threesprings.wa.gov.au>, "CR. Chris Connaughton" <cr.chrisconnaughton@threesprings.wa.gov.au>, "CR. Chris Lane" <cr.chrislane@threesprings.wa.gov.au>, "CR. Jenny Mutter" <cr.jennymutter@threesprings.wa.gov.au>, "CR. Jim Heal" <cr.jimheal@threesprings.wa.gov.au>
Cc: Keith Woodward <ceo@threesprings.wa.gov.au>
Subject: FW: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs

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5. Can Council please advise if they are ok with the revised shed location?

Regards,

Keith Woodward PSM
Chief Executive Officer
Shire of Three Springs
Ph: 08 9954 1001
Fax: 08 9954 1183
ceo@threesprings.wa.gov.au



www.threesprings.wa.gov.au

<https://www.facebook.com/ShireofThreeSprings/>

[A message from the Shire President](#)

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From: [CR. Jenny Mutter](#)
To: [Executive Secretary](#); [Cr Julia Ennor](#); [Cr Nadine Eva](#); [Cr Zachary Mills](#); [CR. Chris Connaughton](#); [CR. Chris Lane](#); [CR. Jim Heal](#)
Cc: [Keith Woodward](#)
Subject: ICR2115374 - RE: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs
Date: Monday, 28 June 2021 8:28:29 AM
Attachments: [image002.png](#)
[image004.png](#)
[image006.png](#)
[image008.png](#)
[image010.jpg](#)
[image011.jpg](#)
[image013.jpg](#)
[image014.jpg](#)
[image015.jpg](#)
[image016.jpg](#)

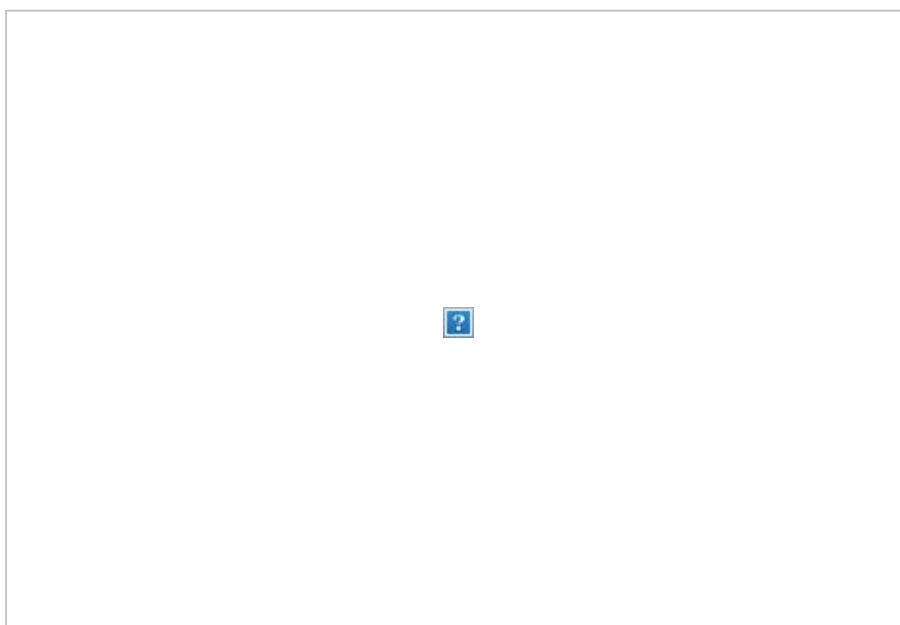
Yes happy with the new location

Regards
Jenny

From: Executive Secretary
Sent: Friday, 25 June 2021 3:01 PM
To: Cr Julia Ennor <cr.juliaennor@threesprings.wa.gov.au>; Cr Nadine Eva <cr.nadineeva@threesprings.wa.gov.au>; Cr Zachary Mills <cr.zacharymills@threesprings.wa.gov.au>; CR. Chris Connaughton <cr.chrisconnaughton@threesprings.wa.gov.au>; CR. Chris Lane <cr.chrislane@threesprings.wa.gov.au>; CR. Jenny Mutter <cr.jennymutter@threesprings.wa.gov.au>; CR. Jim Heal <cr.jimheal@threesprings.wa.gov.au>
Cc: Keith Woodward <ceo@threesprings.wa.gov.au>
Subject: FW: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs

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drawing.



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5. Can Council please advise if they are ok with the revised shed location?

Regards,

Keith Woodward PSM
Chief Executive Officer
Shire of Three Springs
Ph: 08 9954 1001
Fax: 08 9954 1183
ceo@threesprings.wa.gov.au

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[A message from the Shire President](#)

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return email and delete the email document.
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From: [CR. Jim Heal](#)
To: [Executive Secretary](#); [Cr Julia Ennor](#); [Cr Nadine Eva](#); [Cr Zachary Mills](#); [CR. Chris Connaughton](#); [CR. Chris Lane](#); [CR. Jenny Mutter](#)
Cc: [Keith Woodward](#)
Subject: ICR2115379 - RE: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs
Date: Monday, 28 June 2021 9:52:09 AM
Attachments: [image002.png](#)
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[image006.png](#)
[image008.png](#)
[image010.jpg](#)
[image011.jpg](#)
[image013.jpg](#)
[image014.jpg](#)
[image015.jpg](#)
[image016.jpg](#)

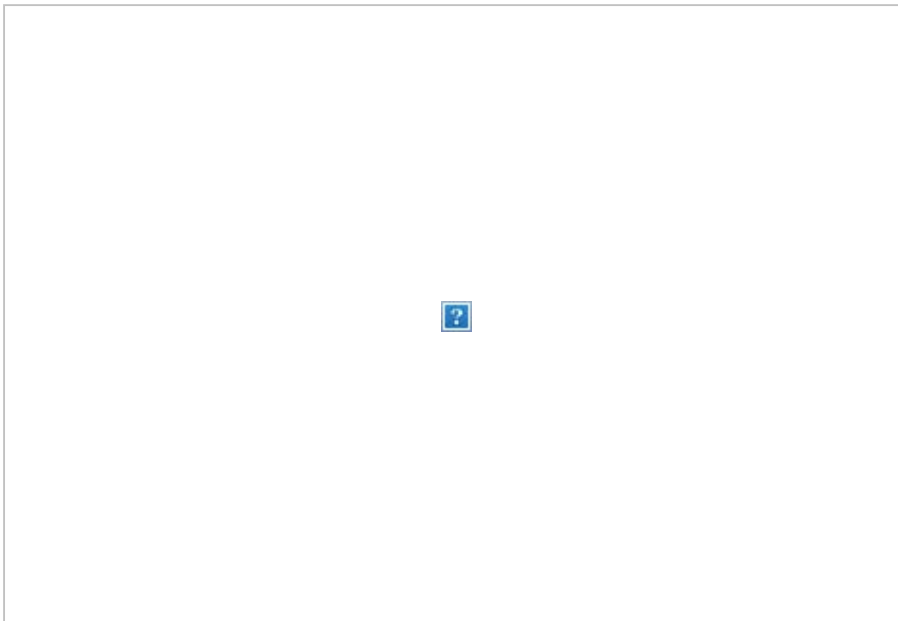
Yes I agree with the amended application.

Regards Jim

From: Executive Secretary
Sent: Friday, 25 June 2021 3:01 PM
To: Cr Julia Ennor; Cr Nadine Eva; Cr Zachary Mills; CR. Chris Connaughton; CR. Chris Lane; CR. Jenny Mutter; CR. Jim Heal
Cc: Keith Woodward
Subject: FW: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs

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5. Can Council please advise if they are ok with the revised shed location?

Regards,

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From: [Cr Zachary Mills](#)
To: [Executive Secretary](#)
Subject: ICR2115380 - RE: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs
Date: Monday, 28 June 2021 9:55:26 AM
Attachments: [image002.png](#)
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[image006.png](#)
[image008.png](#)
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[image014.jpg](#)
[image015.jpg](#)
[image016.jpg](#)

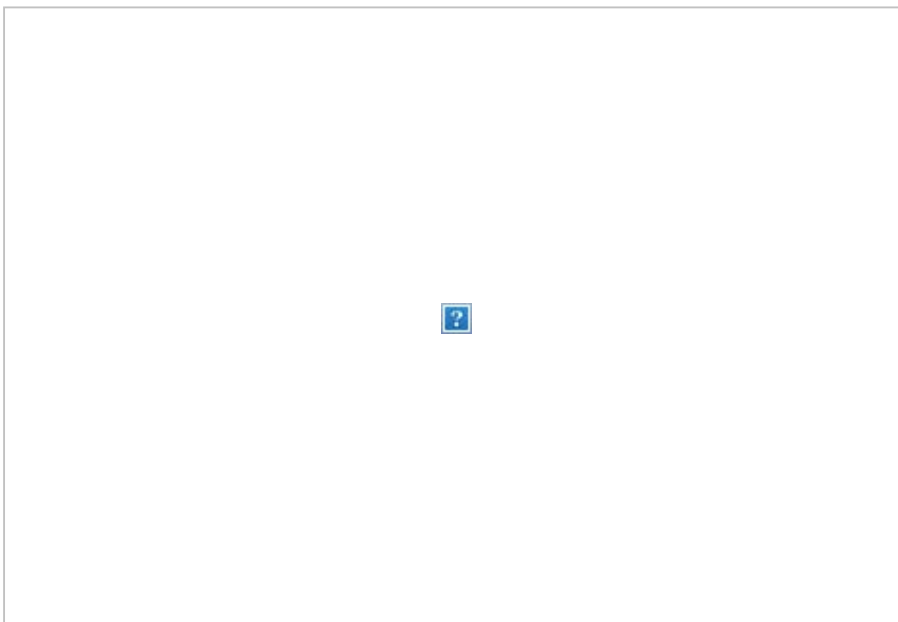
Hi Trish,

I agree with the relocation of shed extension.

From: Executive Secretary
Sent: Friday, 25 June 2021 3:01 PM
To: Cr Julia Ennor <cr.juliaennor@threesprings.wa.gov.au>; Cr Nadine Eva <cr.nadineeva@threesprings.wa.gov.au>; Cr Zachary Mills <cr.zacharymills@threesprings.wa.gov.au>; CR. Chris Connaughton <cr.chrisconnaughton@threesprings.wa.gov.au>; CR. Chris Lane <cr.chrislane@threesprings.wa.gov.au>; CR. Jenny Mutter <cr.jennymutter@threesprings.wa.gov.au>; CR. Jim Heal <cr.jimheal@threesprings.wa.gov.au>
Cc: Keith Woodward <ceo@threesprings.wa.gov.au>
Subject: FW: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs

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Regards,

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10.5.j.

From: [Nadine Eva](#)
To: [Executive Secretary](#)
Subject: ICR2115378 - Clayton Dennis's shed
Date: Monday, 28 June 2021 9:46:38 AM

Hi Trish

I am happy with the amended placement of Clayton Dennis's shed

Cr Nadine Eva

Sent from my iPhone

From: [Cr Julia Ennor](#)
To: [Executive Secretary](#); [Cr Nadine Eva](#); [Cr Zachary Mills](#); [CR Chris Connaughton](#); [CR Chris Lane](#); [CR Jenny Mutter](#); [CR Jim Heal](#)
Cc: [Keith Woodward](#)
Subject: ICR2115390 - RE: Proposed Outbuilding Extension - 26 (Lot 15) Touche Street, Three Springs
Date: Monday, 28 June 2021 1:55:08 PM
Attachments: [image002.png](#)
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[image008.png](#)
[image010.jpg](#)
[image011.jpg](#)
[image013.jpg](#)
[image014.jpg](#)
[image015.jpg](#)
[image016.jpg](#)

Good Afternoon,

I have no issues with the amendment.

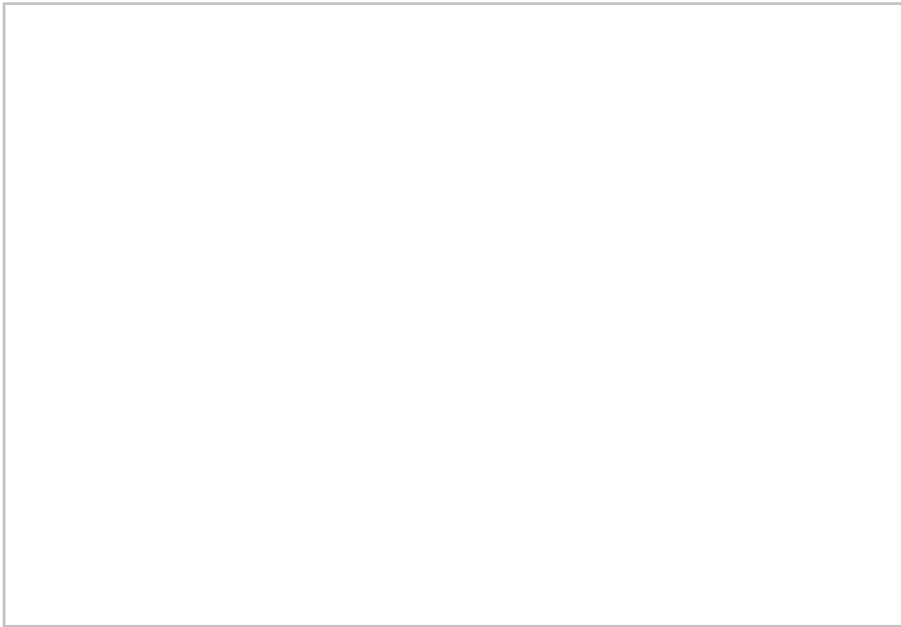
Regards,

Julia

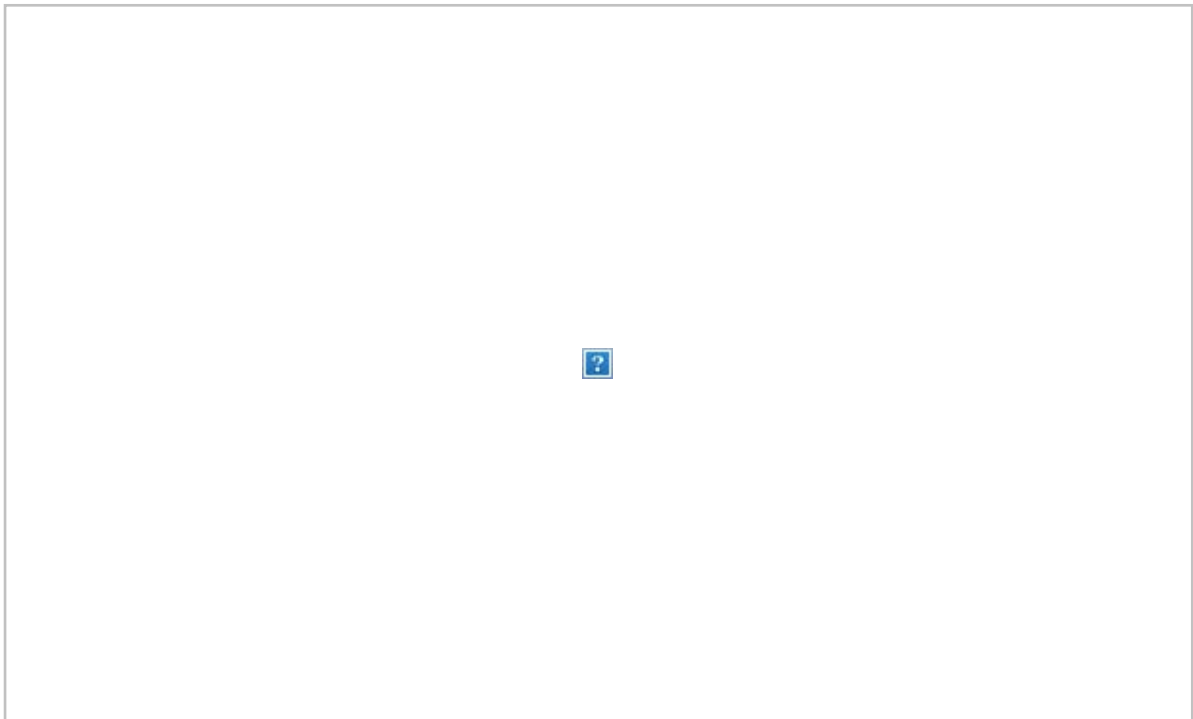
From: Executive Secretary
Sent: Friday, 25 June 2021 3:01 PM
To: Cr Julia Ennor <cr.juliaennor@threesprings.wa.gov.au>; Cr Nadine Eva <cr.nadineeva@threesprings.wa.gov.au>; Cr Zachary Mills <cr.zacharymills@threesprings.wa.gov.au>; CR Chris Connaughton <cr.chrisconnaughton@threesprings.wa.gov.au>; CR Chris Lane <cr.chrislane@threesprings.wa.gov.au>; CR Jenny Mutter <cr.jennymutter@threesprings.wa.gov.au>; CR Jim Heal <cr.jimheal@threesprings.wa.gov.au>
Cc: Keith Woodward <ceo@threesprings.wa.gov.au>
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