



ATTACHMENT BOOK

ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
11 DECEMBER 2024



WILDFLOWER COUNTRY



CONTENTS OF ATTACHMENTS ORDINARY COUNCIL MEETING 11 DECEMBER 2024

	Ordinary Council Agenda - Attachments	Pages
	Proposed Power Transmission Line	
10.1.1	Application	003-056
10.1.2	Received Submissions	057-067
10.1.3	Schedule of Submissions	068-071
10.2	Delegation Register	072-137
10.4a	Local Emergency Management Plan	138-172
10.4b	Local Recovery Plan 2024	173-213
10.6	Monthly Financial Report 30 November 2024	214-241
10.7	List of creditors paid as at 30 November 2024	242-252
10.5	10.5.1 Audited Annual Financial Report 2023-2024	253-290
	10.5.2 Auditors Opinion	291-293
	10.5.3 Transmittal Letter to CEO - Shire of Three Springs - 30 June 2024	294-295



WILDFLOWER COUNTRY

**Power Poles, Power Line and Switchyard
Lot 10710 (No.1719) & Lot 1 (No.1543)
Tomkins Road; section of Tomkins Road
road reserve; Lot 10707 (No.290) Natta
Road; Lot 10108 (No.1001) Carey Road;
section of Carey Road road reserve;
section of unmade road reserve; and Lot
122 (No.442) Carey Road, Arrowsmith East**

Development Application

October 2024 | 24-215

element.

Acknowledgment of Country

We acknowledge the Whadjuk people of the Noongar nation as traditional owners of the land on which we live and work.

We acknowledge and respect their enduring culture, their contribution to the life of this city, and Elders, past and present.

Document ID: Graphics/2024/24-215 - Arrowsmith East, 1199 Tomkins Road - Planning Advice, DA/01 InDesign Report/03 Final 00 InDesign/24215 Power Poles , Line Switchyard Arrowsmith East DA F1 241007.ind						
Issue	Date	Status	Prepared by	Approved by	Graphics	File
1	07.10.24	Final	Renee Young	Claire Willey	CS	F1
This report has been prepared for the exclusive use of the Client, in accordance with the agreement between the Client and Element Advisory Pty Ltd (Element Advisory) ('Agreement'). Element Advisory accepts no liability or responsibility whatsoever in respect of any use of or reliance upon this report by any person who is not a party to the Agreement or an intended recipient. In particular, it should be noted that this report is a qualitative assessment only, based on the scope and timing of services defined by the Client and is based on information supplied by the Client and its agents. Element Advisory cannot be held accountable for information supplied by others and relied upon by Element Advisory. Copyright and any other Intellectual Property arising from the report and the provision of the services in accordance with the Agreement belongs exclusively to Element Advisory unless otherwise agreed and may not be reproduced or disclosed to any person other than the Client without the express written authority of Element Advisory.						

Contents

Key Application Details	1	Appendix A	33
Development Application Details	1	Certificates of Title	33
Planning Framework Details	2	Appendix B	35
Consultant List	3	Technical Drawings	35
1. Introduction	5		
1.1 Requirement for Planning Approval	5		
2. Subject Site	7		
2.1 Site Description and Context	7		
2.2 Environmental and Heritage	8		
2.3 Other Approvals	12		
3. Proposed Development	15		
3.1 Land Use	15		
3.2 Development Summary	15		
3.3 Operational	16		
3.4 Temporary Construction Laydown	16		
3.5 Traffic and Transport	16		
3.6 Stormwater	16		
3.7 Waste	16		
3.8 Sewerage	16		
3.9 Services	16		
3.10 Sewerage	17		
3.11 Acoustics and Air Quality	17		
4. Applicable Planning Framework and Technical Assessment	19		
4.1 State Planning Framework	19		
4.2 Local Planning Framework	25		
5. Orderly and Proper Planning	29		
6. Conclusion	31		

Key Application Details

Development Application Details

Proposed Development	Proposed new power poles, power lines and switchyard
Applicant	Element Advisory on behalf of Strike South Pty Ltd (Strike)
Landowner	Project Haber Pty Ltd Nari Plains Holdings Pty Ltd Sandplain Creek Pty Ltd Crown Road Reserve (care, control and management of the road reserves is the responsibility of the Shire of Three Springs)
Type of approval sought	Development Application to be determined by Development Assessment Panel (DAP Form 1)
Property Address	1719 Tomkins Road, Arrowsmith East 1543 Tomkins Road, Arrowsmith East Section of Tomkins Road road reserve 290 Natta Road, Arrowsmith East 1001 Carey Road, Arrowsmith East Section of Carey Road road reserve Section of unmade road reserve 442 Carey Road, Arrowsmith East
Legal property description	Lot 10710, Plan P209764, Volume 1644 Folio 605 Lot 1, Plan P045660, Volume 2586 Folio 392 Lot 10707, Plan P169705, Volume 1954 Folio 206 Lot 10108, Plan P206576, Volume 1485 Folio 127 Lot 122, Plan P207170, Volume 1731 Folio 543 Sections of Local Road Reserve – Tomkins Road, Carey Road and unmade road
Site area	91,455,285m ² (or 9,145.5ha) ¹
Development value	\$16 million

¹ The actual footprint of the development is much less, with the power line corridor limited to approximately 30 metres wide for a length of approximately 16.75 kilometres, which equates to approximately 502,500m² (50.25ha).

Planning Framework Details

Local Government Area	Shire of Three Springs (the Shire)
Region Scheme and Zoning	N/A
Local Planning Scheme and Zoning	Shire of Three Springs Local Planning Scheme No. 2 (LPS 2) – Rural
Aboriginal and/or Local Heritage Considerations	N/A
Environmental Considerations	N/A
Relevant State Planning Policy, Development Control Policy, Position Statements and/or Planning Bulletins	State Planning Policy 2.5 - Rural Planning
Relevant Local Planning Policy (LPP)	N/A

Consultant List

This development application has been prepared on behalf of Strike South Pty Ltd with input from the following technical consultants:

Consultant List

Discipline	Consultant
Typical Pole Detail and Switchyard Design	BEC Engineering Pty Ltd
Planning	Element Advisory

1. Introduction

This report has been prepared by Element Advisory (EA) on behalf of Strike South Pty Ltd (Strike) in support of a development application for proposed new power poles, power lines and a switchyard, which extend from Lot 10710 (No.1719) Tomkins Road, Arrowsmith East to the South West Interconnected System (SWIS) on Lot 122 (No.442) Carey Road, Arrowsmith East. The power poles and lines are located across multiple properties, which comprise the subject site. The power poles and line are proposed on the following land parcels:

- Lot 10710 (No.1719) Tomkins Road, Arrowsmith East;
- Lot 1 (No.1543) Tomkins Road, Arrowsmith East;
- Section of Tomkins Road road reserve;
- Lot 10707 (No.290) Natta Road, Arrowsmith East;
- Lot 10108 (No.1001) Carey Road, Arrowsmith East;
- Section of Carey Road road reserve;
- Section of unmade road reserve; and
- Lot 122 (No.442) Carey Road, Arrowsmith East.

The switchyard will be located on Lot 122 (No.442) Carey Road, Arrowsmith East.

The purpose of the proposed power poles, line and switchyard is to connect the power station which is proposed on No.1719 (Lot 10710) Tomkins Road, Arrowsmith East (which is the subject of Development Application DAP/24/02759) to the SWIS on Lot 122 (No.442) Carey Road, Arrowsmith East. The proposed power poles, power line and switchyard are being developed by Strike.

Strike is a Western Australian (WA) company which is focussed on building an integrated, low-carbon energy business, based on access to Perth Basin gas and new energy resources. Strike is an independent explorer and producer and is aspiring to be Australia's lowest cost onshore energy producer.

The primary objective of Strike is to provide sustainable, low-cost, and reliable gas in order to support the Western Australian energy transition away from coal fired power and to enable the growth of the critical minerals industry.

This report provides an overview of the subject site and the proposed development, along with a detailed assessment of the development against relevant planning requirements and an examination of the planning merits of the proposal.

This report is accompanied by all required information including plans and elevations, as well as supporting technical reports as follows:

- Appendix A – Certificates of Title; and
- Appendix B – Technical Drawings prepared by Kalgoorlie Power Group.

As detailed in this report, the development is considered appropriate for the location and will provide important new electricity infrastructure to enable the transmission and distribution of power to the network. Approval of the application is therefore sought subject to relevant and reasonable conditions.

1.1 Requirement for Planning Approval

The proposed development has an estimated cost of development of \$16 million. The applicant with consultation with the Shire has elected to 'opt-in' to have the Regional Development Assessment Panel (RDAP) determine the application.

2. Subject Site

2.1 Site Description and Context

The site is formally described as set out in Table 1 below.

Table 1. Site Particulars

Lot	Plan	Vol/Folio	Street Address	Landowner	Area
10710	P209764	1644/605	1719 Tomkins Road, Arrowsmith East	Project Haber Pty Ltd	20,204,029m ² (2020.4ha)
1	P045660	2586/392	1543 Tomkins Road, Arrowsmith East	Project Haber Pty Ltd	14,837,983m ² (1,483.798 ha)
Section of Tomkins Road, Road Reserve	N/A	N/A	N/A	State of WA Care, control and management of the local road is undertaken by the Shire as per section 55(2) of the <i>Land Administration Act 1997</i> .	6,036m ² (based on a 30m wide area being required)
10707	P169705	1954/206	290 Natta Road, Arrowsmith East	Nari Plains Holdings Pty Ltd	20,208,357m ² (2,020.836 ha)
10108	P206576	1485/127	1001 Carey Road, Arrowsmith East	Sandplain Creek Pty Ltd	19,907,365m ² (1,990.736 ha)
Section of Carey Road, Road Reserve	N/A	N/A	N/A	State of WA Care, control and management of the local road is undertaken by the Shire as per section 55(2) of the <i>Land Administration Act 1997</i> .	1,956m ² (based on a 30m wide area being required)
Section of unmade Road Reserve	N/A	N/A	N/A	State of WA Care, control and management of the local road is undertaken by the Shire as per section 55(2) of the <i>Land Administration Act 1997</i> .	2,106m ² (based on a 30m wide area being required)
122	P207170	1731/543	442 Carey Road, Arrowsmith East	Sandplain Creek Pty Ltd	16,287,453m ² (1,628.745 ha)

Please Refer to Appendix A – Certificates of Title

In a regional context, the subject site is located approximately 280 km north of Perth CBD, 45 km southeast of Dongara and 35 km southwest of Mingenew in the Shire of Three Springs (the Shire).

The subject site is predominantly used for agricultural purposes (cropping and grazing).

Lot 10710 (No.1719) Tomkins Road, Arrowsmith East is partially developed for petroleum including the South Erregulla-1 (SE-1) exploration well. This development has occurred under the provisions of the *Petroleum and Geothermal Energy Resources Act 1967 (PGER Act)*. Section 15(1) of the *PGER Act* is discussed further below at section 2.3.2.

The total area of the landholdings involved in the development application is 91,455,285m² or 9,145.5ha, although the actual footprint of the development is much less, with the power line corridor limited to approximately 30 metres wide for a length of approximately 16.75 kilometres, which equates to approximately 502,500m² (50.25ha).

The proposed power poles and lines are located on land that has been cropped and/or grazed by sheep and has been previously cleared for these agricultural operations. It has been designed to avoid impacting the existing dispersed areas of remnant vegetation that are located across the total landholdings.

Access to the proposed infrastructure will be via the existing access tracks utilised by the landowners and leaseholders for agricultural purposes with access available from Tomkins Road and Carey Road.

The topography of the subject site is generally flat, with gentle undulations. There are no significant water features within the subject site.

Land uses surrounding the subject site include other agricultural operations (grain and sheep farming), unallocated crown land (UCL), and carbon farming.

There are four (4) rural residences located on the subject site, one (1) on Lot 1 (No.1543) Tomkins Road, Arrowsmith East, one (1) on Lot 10707 (No.290) Natta Road, Arrowsmith East, one (1) on Lot 10108 (No. 1001) Carey Road, Arrowsmith East and one (1) on Lot 122 (No.442) Carey Road, Arrowsmith East. There is a further rural residence located in proximity of the subject site to the east on Lot 10 (No.1199) Tomkins Road, Arrowsmith East.

Refer to Figure 1 – Location Plan

Refer to Figure 2 – Aerial Plan

Refer to Figure 3 – Site Plan

2.2 Environmental and Heritage

2.2.1 Heritage

A search of the Department of Planning, Lands and Heritage (DPLH) Aboriginal Heritage Inquiry System (AHIS), the Heritage Council's State Heritage Register and the City's Local Heritage Survey indicates there are no listings of local, State or national significance at the site.

2.2.2 Threatened Ecological Communities

The subject site is not identified as being affected by any Threatened Ecological Communities (TECs). Notably, the development is not proposed to involve the clearing of vegetation.

2.2.3 Contamination

A desktop search of the Department of Water and Environmental Regulation's (DWER) Contaminated Sites database indicates that the site is not identified as being contaminated.

2.2.4 Acid Sulphate Soils

A desktop search of DWER's Acid Sulphate Soils Maps indicates that the site is not located within an area subject to acid sulphate soils.

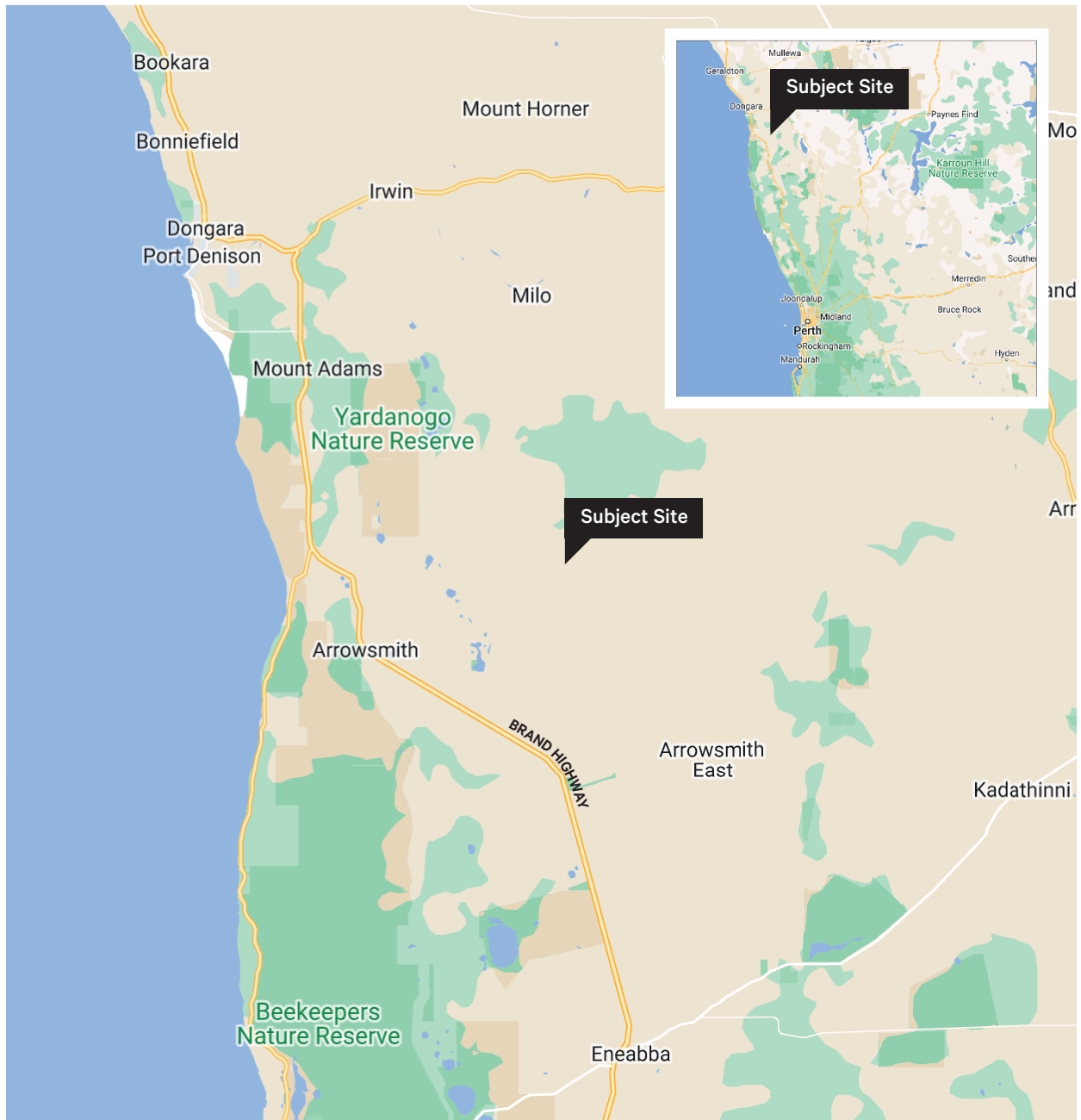


Figure 1. Location Plan

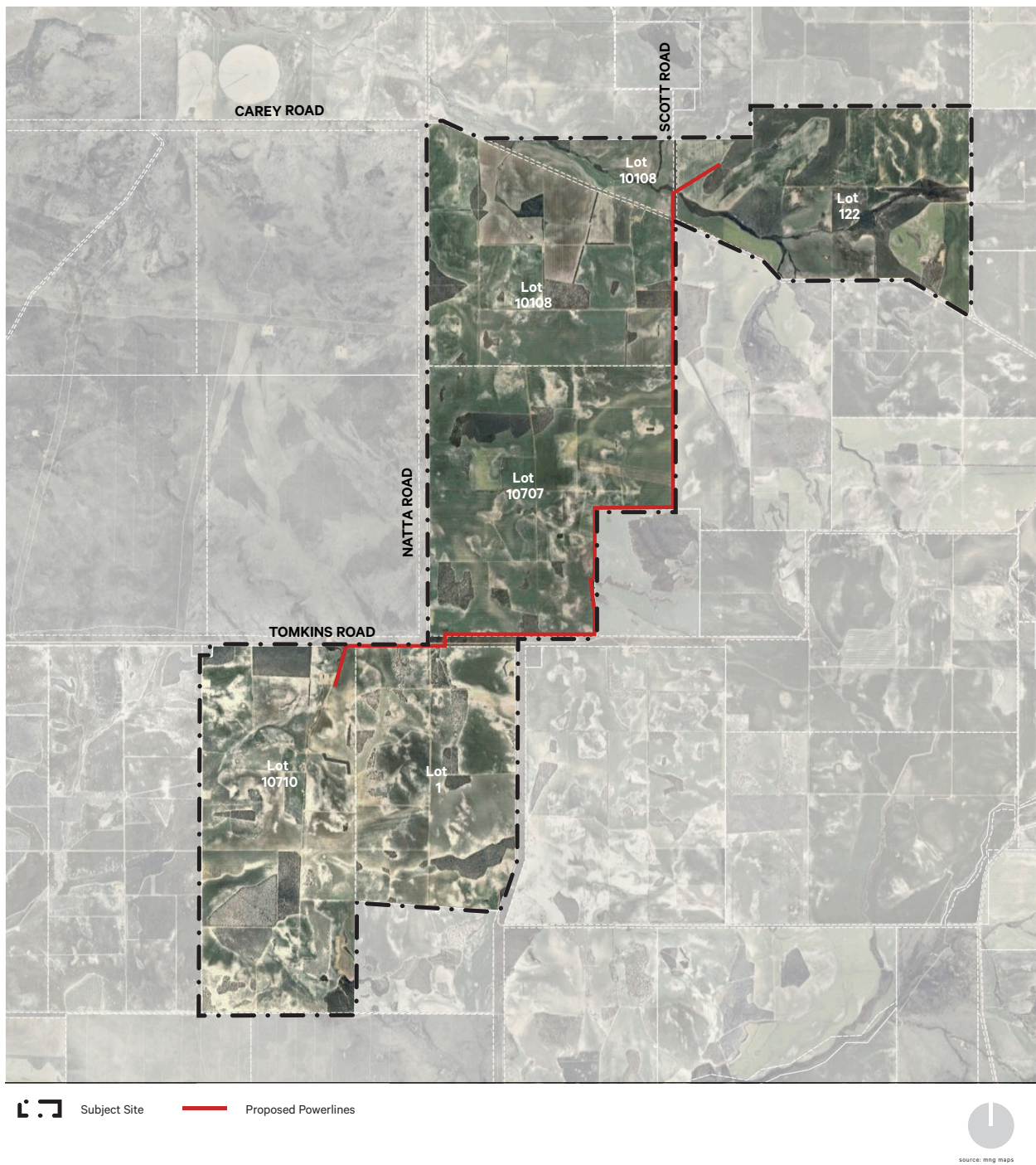


Figure 2. Aerial Plan

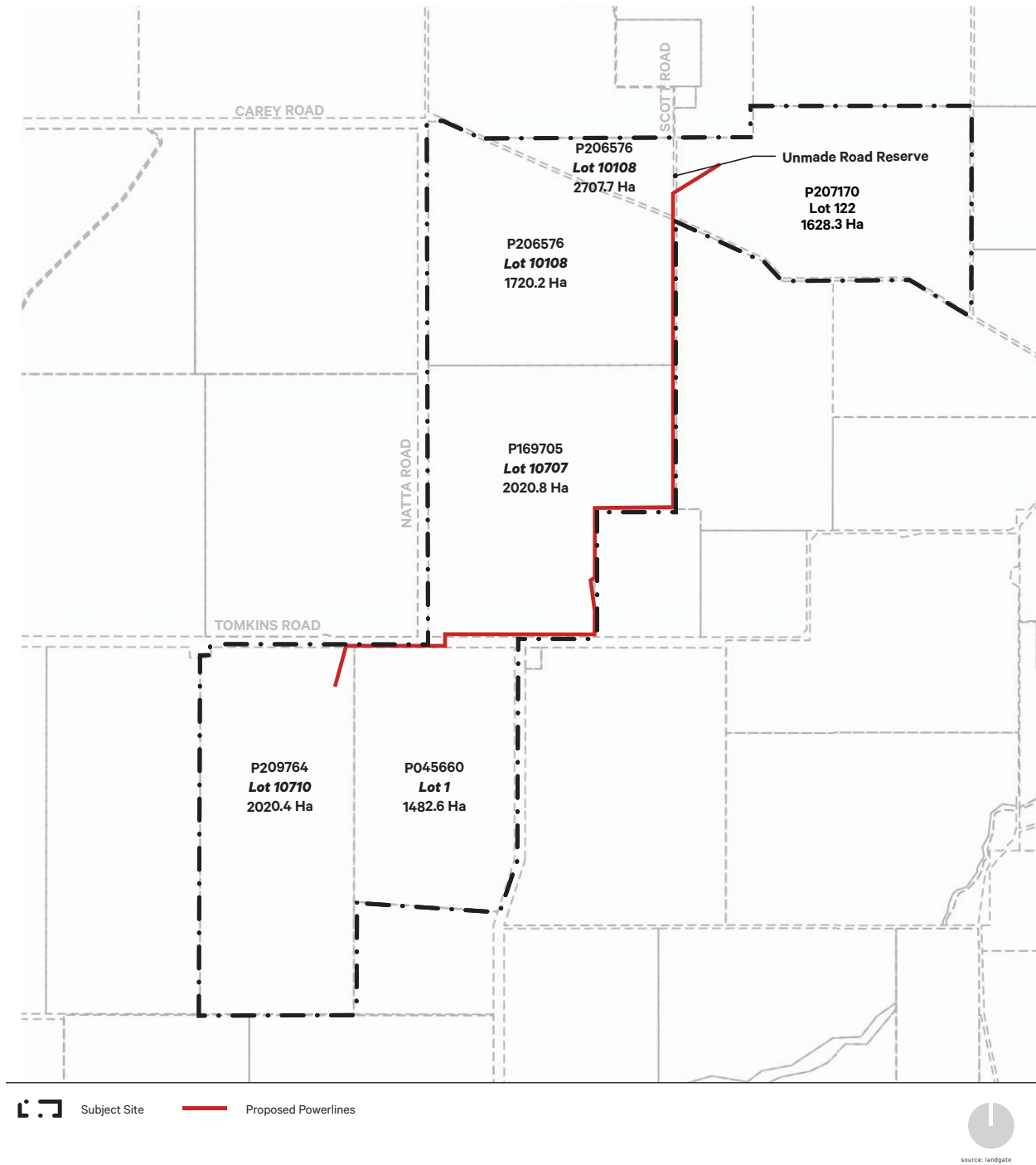


Figure 3. Site Plan

2.2.5 Bushfire

The subject site is partially mapped as being affected by bushfire prone vegetation. This is indicated in Figure 4, which illustrates the proposed development footprint and the closest areas of mapped bushfire prone vegetation.

Whilst the proposed power lines are partly located within an area designated as bushfire prone on the Map of Bush Fire Prone Areas, the proposed development does not trigger the application of State Planning Policy 3.7 - Planning in Bushfire Prone Areas (September 2024) (SPP 3.7), on the basis that the proposal does not involve a habitable building or is not for a caravan park or nature based camping ground. Therefore, the proposal does not necessitate an assessment against SPP 3.7.

Refer to Figure 4 – Bushfire Prone Vegetation Mapping

2.3 Other Approvals

2.3.1 DAP Development Application

A Development Application (DAP/24/02759) was lodged with the Shire in September 2024 to seek approval for the use of Lot 10710 (No.1719) Tomkins Road, Arrowsmith East for the purposes of a power station. This development application is currently being assessed by the Shire and is expected to be decided by the DAP in late November 2024.

The current development application will connect the proposed power station on Lot 10710 (No.1719) Tomkins Road, Arrowsmith East to the SWIS.

2.3.2 Works Approval Application

An application for works approval has been lodged with DWER to seek approval for a Prescribed Premises on Lot 10710 (No.1719) Tomkins Road, Arrowsmith East. This is for electric power generation premises, as listed in Part 1 of Schedule 1 of the *Environmental Protection Regulations 1987* (EP Regulations).

Table 2: Prescribed Premises Categories

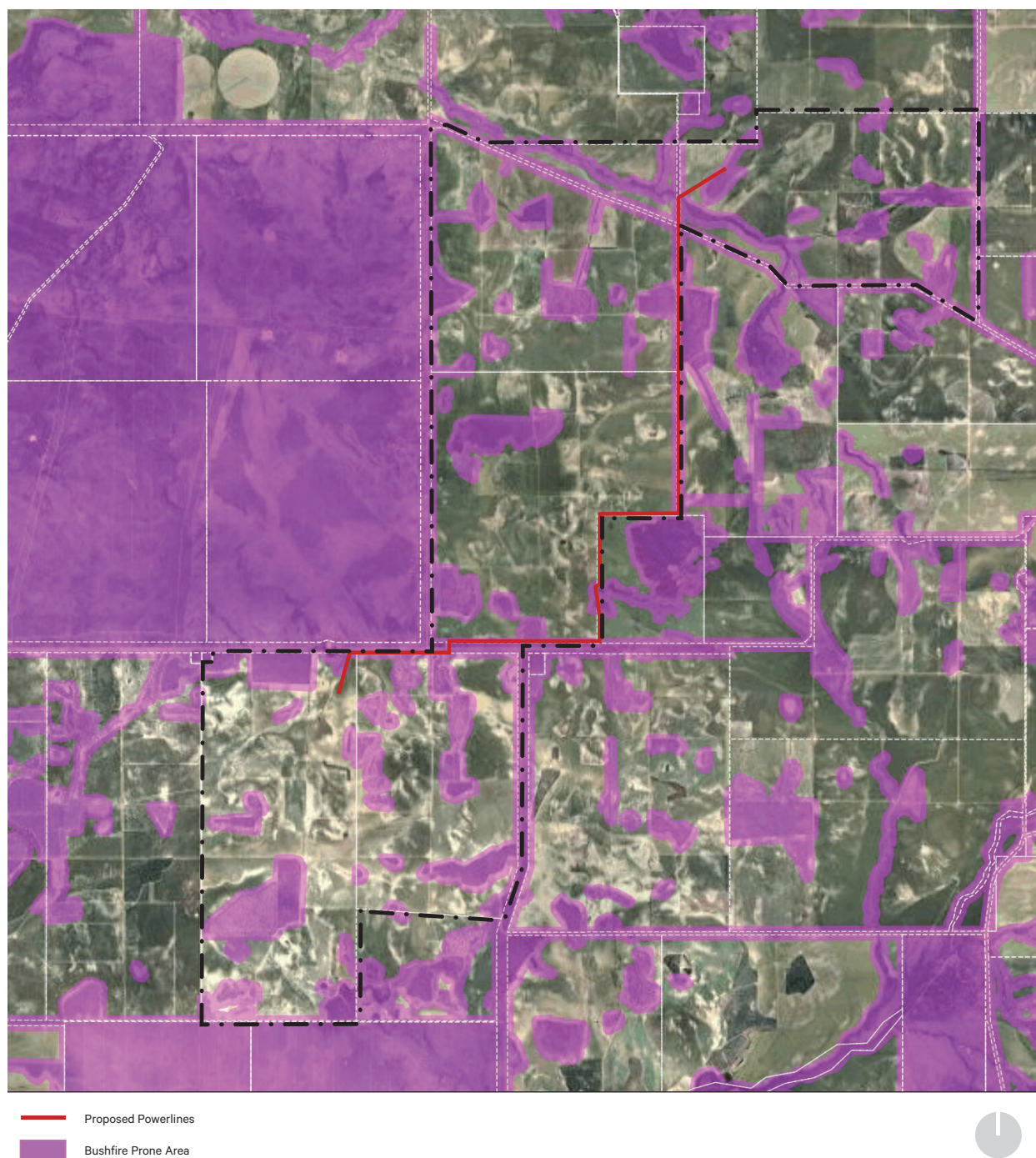
Category Number	Description of category	Category production or design capacity threshold	Facility production of design capacity
10	Oil or gas production from wells; premises, whether on land or offshore, on which crude oil, natural gas or condensate is extracted from below the surface of the land or the seabed, as the case requires, and is treated or separated to produce stabilised crude oil, purified natural gas or liquefied hydrocarbon gases.	5,000 tonnes or more per year	4 TJ/day (average) = 29,200 tonnes/year
52	<i>Electric power generation: premises (other than premises within category 53 or an emergency or standby power generating plant) on which electrical power is generated using a fuel.</i>	20 MW or more in aggregate (using natural gas)	90MW gas peaking power station

The approval of the DWER works application is an independent process to the separate development application (DAP/24/02759) that is currently afoot for the new power station land use and associated works on Lot 10710 (No.1719) Tomkins Road, Arrowsmith East.

2.3.3 Petroleum and Geothermal Energy Resources (PGER) Act 1967

Onshore petroleum exploration and development activities are subject to the *PGER Act* and associated regulations, administered by the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS). All petroleum activities must also be carried out in accordance with an approved Environment Plan (EP) with a publicly available disclosure that has appropriate risk-based environmental performance objectives and standards and that provides measurement criteria for determining whether the objectives and standards are met.

Strike has applied for approvals from DEMIRS to construct and operate the wellhead, gas conditioning unit and flowline on Lot 10710 (No.1719) Tomkins Road, Arrowsmith East in accordance with the *PGER Act*. Section 15 of the *PGER Act* provides that the rights under an exploration licence may be exercised on any land in the licence area “*notwithstanding the provisions of any other Act or law*”. It is understood that this provision exempts the requirement for development approval under the *Planning and Development Act 2005* (PD Act).



source: landgate

Figure 4. Bushfire Prone Vegetation Mapping

3. Proposed Development

3.1 Land Use

The proposed development is for proposed new power poles, power lines and a switchyard to connect a proposed power station (subject to a separate development application - DAP/24/02759) to the SWIS.

The proposal is to use the land for the transmission and distribution of power. It will not impact on the ongoing use of the land for agricultural purposes (cropping and grazing).

3.2 Development Summary

The development will consist of approximately 118 power poles and power lines over a distance of approximately 16.75 kilometres. A switchyard is located at the termination of the line before connecting to the SWIS.

The power poles / lines will commence at the power station proposed on Lot 10710 (No.1719) Tomkins Road, Arrowsmith East (Pole No. 1). The poles/line will extend from the site of the proposed power station to the north to sit just inside the property boundary on Tomkins Road from which the power line will run in an eastern direction parallel with Tomkins Road into Lot 1 (No.1543) Tomkins Road, Arrowsmith East. It is nominally proposed that Pole Nos. 1 to 8 will be in Lot 10710 (No.1719) Tomkins Road, Arrowsmith East. It is nominally proposed that Pole Nos.9 to 19 will be in Lot 1 (No.1543) Tomkins Road, Arrowsmith East.

The poles/line then cross over the Tomkins Road road reserve. Due to the width of the road reserve at this point it is proposed that up to one (1) pole (nominally Pole No.20) will be located within the road reserve. The location of this is nominally shown on the indicative pole alignment plan at Appendix B, however, is proposed to be refined and agreed with the Shire prior to construction.

Pole No. 21 is located within Lot 10707 (No.290) Natta Road, Arrowsmith East. The poles/line continue to run parallel to Tomkins Road inside the property boundary of Lot 10707 (No.290) Natta Road, Arrowsmith East (nominally Pole Nos.21 to 38) before heading in a north eastern direction, following the property boundary (nominally Pole Nos.38 to 55) before changing direction again to continue to follow the property boundary to the east (nominally Pole Nos.55 to 64) and then north east along the property boundary (nominally Pole Nos.64 to 79). The poles/line continue to the north east in Lot 10108 (No.1001) Carey Road, Arrowsmith East (nominally Pole Nos.80 to 96) before crossing/spanning the Carey Road road reserve. The poles/line continue into the northern part of Lot 10108 (No.1001) Carey Road, Arrowsmith East (nominally Pole Nos.97 to 102 and 108 to 112) before crossing/spanning a section of unmade road reserve to extend into Lot 122 (No.442) Carey Road, Arrowsmith East (nominally a further 12 poles)

The switchyard will be located within Lot 122 (No.442) Carey Road, Arrowsmith East.

Features of the proposal include:

- Intermediate poles with a height of generally between 18.5 and 21.5 metres. Selected poles may be up to 25 metres tall depending on the spans required. Final pole location and heights can be confirmed with the Shire at detailed design phase and prior to the commencement of construction.
- Vertical Termination Poles with a height of generally between 18.5 and 21.5 metres. Selected poles may be up to 25 metres tall depending on the spans required. Final pole location and heights can be confirmed with the Shire at detailed design phase and prior to the commencement of construction.
- A fully fenced 132 kV switchyard with an area of approximately 2,520m². The fence is proposed to be 4.7 metres high to secure the switchyard.
- The switchyard is responsible for transforming the electricity flow before it is directed onto the SWIS transmission line.

- The switchyard includes a range of power infrastructure of varying heights, including 6.5 metre high lighting poles to provide floodlighting to the switchyard and 15 metre tall lightening masts. A small relay room is included within the switchyard. Lighting is proposed to be intermittent; it will only be switched on when there is a fault at the switchyard and personnel are required to enter the switchyard.
- The switchyard includes a telecommunications monopole. This is used by Western Power for their communications on a closed network and therefore, is ancillary infrastructure to the switchyard. The final height of the monopole is not yet determined. Its effectiveness relies on line of sight to other Western Power communications monopole, and this will be refined during detailed design phase and can be confirmed with the Shire prior to the issue of a building permit. It is expected to be between 30 and 45 metres tall.

Please refer to the plans and elevations prepared by BEC Engineering Pty Ltd and provided at Appendix B.

3.3 Operational

The proposed switchyard will not require operation by staff. Maintenance staff may visit occasionally.

3.4 Temporary Construction Laydown

A temporary construction laydown area will be required to construct the switchyard. Following construction it will be returned to agricultural use.

3.5 Traffic and Transport

A Transport Impact Statement is not required as according to the WAPC Transport Impact Assessment Guidelines developments generating less than 10 vehicular trips in the peak hour have a low impact on the road network and do not warrant any further transport impact assessment.

3.6 Stormwater

There will be no runoff generated by the proposal as a result of the limited footprint and lack of roofed areas.

3.7 Waste

Given the switchyard will be unattended there will not be any generation of solid waste. It is proposed that any solid wastes generated on site by visiting maintenance staff be collected on-site and disposed of off-site by the visiting employee/s.

3.8 Sewerage

It is currently proposed that sewerage be contained within a chemical toilet onsite and trucked out as required and disposed at a licenced facility.

If, in the future, it is determined that an on-site effluent disposal system (i.e. septic system incorporating leech drain or similar) is required, the appropriate approvals will be sought from the Shire and Department of Health.

3.9 Services

The proposed land use does not necessitate the need for any site services.

Power from the transmission lines will be used to provide floodlighting and other power needs within the switchyard.

Non-potable water is required for the operation of the onsite toilet. Water will be transported to the site and stored in suitable storage tanks for use as required.

Non-potable water is also required for construction. This will be transported to the site as required during the construction phase.

3.10 Sewerage

A toilet will be provided on site in the switchyard. It is currently proposed that sewerage be contained within a chemical toilet onsite and trucked out as required and disposed at a licenced facility.

If, in the future, it is determined that an on-site effluent disposal system (i.e. septic system incorporating leech drain or similar) is required, the appropriate approvals will be sought from the Shire and Department of Health.

3.11 Acoustics and Air Quality

There is no audible noise generated by the proposed use and/or air emissions and therefore there is no specialist information necessitated in relation to either of these matters.

4. Applicable Planning Framework and Technical Assessment

4.1 State Planning Framework

4.1.1 State Planning Strategy 2050

The Western Australian Planning Commission (WAPC) is required to prepare and keep under review a planning strategy for WA. The State Planning Strategy 2050 is the highest-level strategic planning document in WA. It contemplates planning as part of its broader economic, social and environmental context, both in Australia and globally. The strategy provides a basis for Government to plan for the State's physical and social infrastructure, environment, food security, land availability, economic development, housing accessibility, security, education and training. There are six principles that underpin and inform the State Planning Strategy:

- Community - enable diverse, affordable, accessible and safe communities
- Economy - facilitate trade, investment, innovation, employment and community betterment
- Environment - conserve the State's natural assets through sustainable development
- Infrastructure - ensure infrastructure supports development
- Regional Development - build the competitive and collaborative advantages of the regions and
- Governance - build community confidence in the development processes and practices

Energy cost and supply is identified as a constraint to export driven economic development in WA.

Table 5 provides comment on the applicable objectives and aspirations of the Strategy relating to energy.

Table 5: Relevant Objectives and Aspirations of State Planning Strategy 2050 for Energy

Objective	Aspirations	Applicant Comment
To enable secure, reliable, competitive and clean energy that meets the State's growing demand. Enhanced infrastructure planning and coordination will lead the State into an era of increased energy security. More energy will be sourced from a diverse mix of affordable, low carbon sources. The State's buildings, businesses and industries will be more energy efficient.	• Energy provision remains reliable with, with few interruptions to service. • The use of offshore and onshore gas fields continues to reduce carbon emissions. • Source diversification and network security supply. • The energy supply is sufficient to meet demand over the longer term.	The proposed power poles, power lines and switchyard will support the transmission of electricity to the network from the gas fired peaking power station on Lot 10710 (No.1719) Tomkins Road, Arrowsmith East, to supply electricity to the network from onshore gas supply to meet the peak energy demands, assisting in meeting the State's aspirations for reliable supply and energy security whilst supporting decarbonisation.

The proposed development is consistent with the relevant objectives and aspirations of State Planning Strategy 2050 as it relates to energy.

4.1.2 Planning and Development (Local Planning Schemes) Regulations 2015

Clause 67(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Deemed Provisions), specifies matters which are to be given due regard when determining applications for development approval.

An assessment of the proposed development against the relevant matters outlined in Clause 67(2) of the Deemed Provisions has been undertaken. A summary of the assessment is provided in Table 6 below.

Table 6: Clause 67(2) assessment

Provision	Response	
(a) <i>the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;</i>	Please see below discussion at Section 5.2.2. In summary, the proposed development is consistent with the aims of the Shire's Local Planning Scheme No. 2 (LPS 2), as it – • Does not prejudice, and can co-exist with, the predominant use of the subject site for agricultural purposes (cropping and grazing); • Is characteristic of electricity infrastructure commonly seen throughout rural areas and will not adversely impact on the rural character of the area; • Comprises a small footprint across a vast site area and is not highly visible from the surrounds, so will not impact on the rural character of the area more generally; and • Will not result in any amenity impacts or land use conflict.	✓
(b) <i>the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;</i>	The requirements of orderly and proper planning are addressed at Section 6.	✓
(c) <i>any approved State planning policy;</i>	The proposed development has been assessed against and is considered to comply with the relevant provisions of State Planning Policy 2.5 – Rural Planning Refer to the additional comments in the section 6.1.3 for an assessment against the relevant provisions of the SPP below.	✓
(d) <i>any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d);</i>	N/A - the proposed development does not trigger significant thresholds for environmental factors.	N/A
(e) <i>any policy of the Commission</i>	N/A – there are no applicable WAPC policies or position statements.	N/A
(f) <i>any policy of the State;</i>	Please see below discussion in relation to the Government Sewerage Policy at Section 4.1.4.	✓
(fa) <i>any local planning strategy for this Scheme endorsed by the Commission;</i>	The proposed development has been considered against and found to be consistent with the intent and objectives of the Shire's Local Planning Strategy. Refer to Section 5.2.1.	✓
(g) <i>any local planning policy for the Scheme area;</i>	There are no relevant local planning policies.	N/A

Provision	Response	
(h) any structure plan or local development plan that relates to the development;	There is no applicable structure plan or local development plan.	✓
(i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015;	N/A	N/A
(j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;	N/A	N/A
(k) the built heritage conservation of any place that is of cultural significance;	There is no built heritage of significance identified in proximity to the subject site.	N/A
(l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;	There are no registered or lodged cultural heritage sites located on the subject site.	N/A
(m) the compatibility of the development with its setting, including — (i) the compatibility of the development with the desired future character of its setting; and (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;	Power transmission lines and switchyards are commonly found dispersed throughout rural areas associated with distributing power throughout regional and rural areas of the State. There are not expected to be any adverse impacts from the proposed development on neighbouring properties associated with height, bulk, scale, orientation or appearance due to the setbacks of the development from the subject site boundaries, the shielding that is provided by the existing remnant vegetation and the undulating landscape and due to the relatively isolated location of the development.	✓
(n) the amenity of the locality including the following — (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development;	The proposed development is not expected to have any off-site environmental impacts. Power transmission lines and switchyards are commonly found dispersed throughout rural areas associated with distributing power throughout regional and rural areas of the State. The proposed development is not expected to have any adverse environmental impacts or social impacts. The development supports further investment in the Shire and the broader region's contribution to gas and power generation needed to support the State's green energy transformation.	✓
(o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;	No clearing of existing trees or remnant vegetation is proposed. The proposed development will not impact on existing water sources.	✓

Provision	Response	
(p) <i>whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;</i>	No clearing of existing trees or remnant vegetation is proposed. The proposed development is located on existing cleared areas. Existing remnant vegetation near the proposed development will be retained.	✓
(q) <i>the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;</i>	The land is suitable for the development having regard to matters of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion and land degradation.	✓
(r) <i>the suitability of the land for the development taking into account the possible risk to human health or safety;</i>	The land is suitable for the development considering the possible risk to human health and safety given the separation distances between the development and sensitive receptors.	✓
(s) <i>the adequacy of —</i> (i) <i>the proposed means of access to and egress from the site; and</i> (ii) <i>arrangements for the loading, unloading, manoeuvring and parking of vehicles;</i>	The proposed switchyard will be unattended. When maintenance is required the maintenance staff will use the existing rural access tracks that are located on the subject site. Given the low impacts of the development on the transport network (less than 10 trips in the peak hour) no further assessment of transport impacts is necessitated as per the WAPC Transport Impact Assessment Guidelines.	✓
(t) <i>the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;</i>	As set out in this report the development will result in a very nominal and occasional amount of additional traffic which is expected to be readily accommodated within the existing road network, with intersection performance and network capacities able to operate effectively without modification.	✓
(u) <i>the availability and adequacy for the development of the following —</i> (i) <i>public transport services;</i> (ii) <i>public utility services;</i> (iii) <i>storage, management and collection of waste;</i> (iv) <i>access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);</i> (v) <i>access by older people and people with disability;</i>	The land use is not located nor appropriate to public transport access considerations. The availability of services is addressed in Section 3.6. Waste management is addressed in Section 3.5. Management of sewerage is addressed in Section 3.7. Access by pedestrians and cyclists and access for older people or people with a disability is not appropriate to the nature of the development nor its location.	✓
(v) <i>the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;</i>	The development will not result in the loss of any community service or benefit.	✓
(w) <i>the history of the site where the development is to be located;</i>	The site has been used for broadacre agriculture (cropping and grazing). The predominant part of the subject site will continue to be used for broadacre agriculture (cropping and grazing).	✓

Provision	Response	
(x) <i>the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;</i>	The proposed development is located appropriately within the subject site, adjacent to property boundaries wherever feasibly possible to limit the impact on the existing agricultural operations on the site. Where the line crosses road reserves, it is proposed that where practically possible, poles will be located outside of road reserves to limit impacts (with the lines spanning the road). It is anticipated one pole will be required in the Tomkins Road, road reserve, with the placement of this to be resolved to the Shire's satisfaction. It will not impact the community's use or access to these road reserves. Importantly, the proposal builds on existing infrastructure in the area and responds to strategies for the Mid-West Region to provide power generation infrastructure to support the growing demand for power in WA. The proposed development will play an important role in supporting the reduction in carbon usage by distributing power to meet peak demand in periods when renewable supply is intermittent or reduced. It is considered that the impact of the development on the community as a whole will be positive and is therefore desirable.	✓
(y) <i>any submissions received on the application;</i>	Any submissions received during advertising (if required) will be considered.	N/A
- <i>the comments or submissions received from any authority consulted under clause 66;</i>	Any comments or submissions received from authorities consulted under clause 66 will be considered.	N/A
(zb) <i>any other planning consideration the local government considers appropriate.</i>	N/A	N/A

4.1.3 State Planning Policy 2.5 - Rural Planning

State Planning Policy 2.5 – Rural Planning (SPP 2.5) applies to all rural zoned land in WA. The intent of SPP2.5 is to protect and preserve rural zoned land, to ensure its economic, natural resource, food production, environmental and landscape values are maintained.

Pursuant to the Shire of Three Springs Local Planning Scheme No. 2 (LPS 2), SPP 2.5 is read as part of LPS2.

Section 5.1 of SPP 2.5 sets out the provisions for the protection of rural land and land uses. Table 7 below provides an assessment of the proposal against the relevant provisions of Section 5.1 of SPP 2.5.

Table 7: Section 5.1 of SPP 2.5 assessment

Provision	Response	
<i>requiring that land use change from rural to all other uses be planned and provided for in a planning strategy or scheme;</i>	The subject site is large and comprises multiple lots currently used for rural purposes (cropping and grazing). The proposed development will be a nominal footprint (relative to the size of the subject site) and will not prejudice the ongoing use of the majority of the subject site for agricultural land use.	✓
<i>retaining land identified as priority agricultural land in a planning strategy or scheme for that purpose;</i>	The subject site is not identified as priority agricultural land in a planning strategy or scheme.	N/A
<i>ensuring retention and protection of rural land for biodiversity protection, natural resource management and protection of valued landscapes and views;</i>	The proposed development is not proposed to result in the clearing of any remnant vegetation. The proposal is characteristic of electricity infrastructure commonly seen throughout rural areas. There are not expected to be any adverse impacts from the proposed development on landscape or views given the vastness of the landscape within which the development is located, the screening that is provided by the existing remnant vegetation and the undulating landscape.	✓
<i>protecting land, resources and/or primary production activities through the State's land use planning framework;</i>	The proposal meets the relevant requirements of the land use planning framework and is consistent with the vision for the Shire articulated in their Local Planning Strategy to support power generation opportunities.	✓
<i>creating new rural lots only in accordance with the circumstances under which rural subdivision is intended in Development Control Policy 3.4: Subdivision of rural land;</i>	No new rural lots are proposed.	N/A
<i>preventing the creation of new or smaller rural lots on an unplanned or ad-hoc basis, particularly for intensive or emerging primary production land uses;</i>	No new rural lots are proposed.	N/A
<i>comprehensively planning for the introduction of sensitive land uses that may compromise existing, future and potential primary production on rural land; and</i>	The proposal is not for a sensitive land use.	✓
<i>accepting the impacts of well-managed primary production on rural amenity.</i>	The proposed development facilities continued use of the predominant part of the subject site for primary production. There is no change proposed to current primary production operations.	N/A

Section 5.5 of SPP 2.5 acknowledges that WA is a large and diverse State with regional variations and that the WAPC's decisions are to be guided by the need to provide economic opportunities for rural communities and to protect the State's primary production and natural resource assets. In this regard, State Planning Strategy 2050 and the LPS both identify the Shire's onshore gas production and power generation potential. This is considered to be consistent with the provisions of Section 5.5 (d) of SPP 2.5.

4.1.4 Government Sewerage Policy

The Government Sewerage Policy sets out the minimum requirements for on-site sewerage disposal. It is proposed that sewerage be contained within a chemical toilet onsite and trucked out as required and disposed at a licenced facility.

4.2 Local Planning Framework

4.2.1 Shire of Three Springs Local Planning Strategy

The Shire has prepared a Local Planning Strategy (LPS) to guide the growth and development of the Shire over the next 10 - 15 years. The LPS sets out a vision for the future and covers key issues such as urban development, rural residential development, tourism, sustainable agriculture, land management, heritage, transport, land management, environment and raw materials.

The LPS vision notes that the Shire will continue to recognise and protect its agricultural resources and rural hinterland through sustainable environmental practices including the management of salinity and the preservation of remnant vegetation. The vision also recognises the growth of the mining and resources industry within the Mid-West region and the key role that the Shire will play in providing infrastructure for industry, particularly in respect to power generation.

The proposed development is wholly consistent with the vision articulated for the Shire in the LPS with respect to power generation and distribution.

The proposed development is also consistent with the objectives in the LPS concerning the continuation of agriculture and protection of remnant vegetation. The subject site will continue to be predominantly used for cropping and grazing outside of the power pole and power line alignment (nominally a 30 metre wide corridor) and outside of the land required for the switchyard. It is proposed to avoid the clearing of any remnant vegetation located on the subject site.

Accordingly, the proposed development is considered to be consistent with the relevant provisions of the LPS.

4.2.2 Shire of Three Springs Local Planning Scheme No.2

The Shire of Three Springs Local Planning Scheme No. 2 (LPS 2) is the primary statutory instrument that controls land use and development within the Shire. The subject site is zoned 'Rural' under the provisions of LPS 2.

The objective of the Rural zone is:

“To provide for the sustainable use of land for the agricultural industry and other uses complimentary to sustainable agricultural practices, which are compatible with the capability of the land and retain the rural character and amenity of the locality.”

The proposed power poles, power lines and switchyard station are consistent with the objective of the zone as follows:

- The site will continue to be predominantly utilised for agricultural activities (cropping and grazing). The power poles and power lines have been aligned to be located just inside property boundaries wherever practically possible to limit their impact on agricultural operations. Only a limited area of the subject site will be removed from agricultural use where and this will not impact on the sustainability of agricultural operations. The proposed development is therefore compatible with ongoing sustainable agriculture.
- The proposed development will not result in off-site impacts that will jeopardise the use of the broader region for agricultural purposes nor the amenity of the area.
- The area of the subject site upon which the development is proposed has been previously cleared for agricultural activities. No loss of remnant vegetation is proposed which may affect the character or environmental values of the subject site.
- The proposal will not be highly visible from surrounding properties due to the separation distances between the proposed development and surrounding vantage points. The character of the area is one of broad scale cropping and grazing operations interspersed with stands of remnant vegetation in a gently undulating landscape. The proposal is characteristic of electricity infrastructure commonly seen throughout rural areas. It will therefore not impact on the rural character of the area.

Refer to Figure 5 – LPS2 Zoning

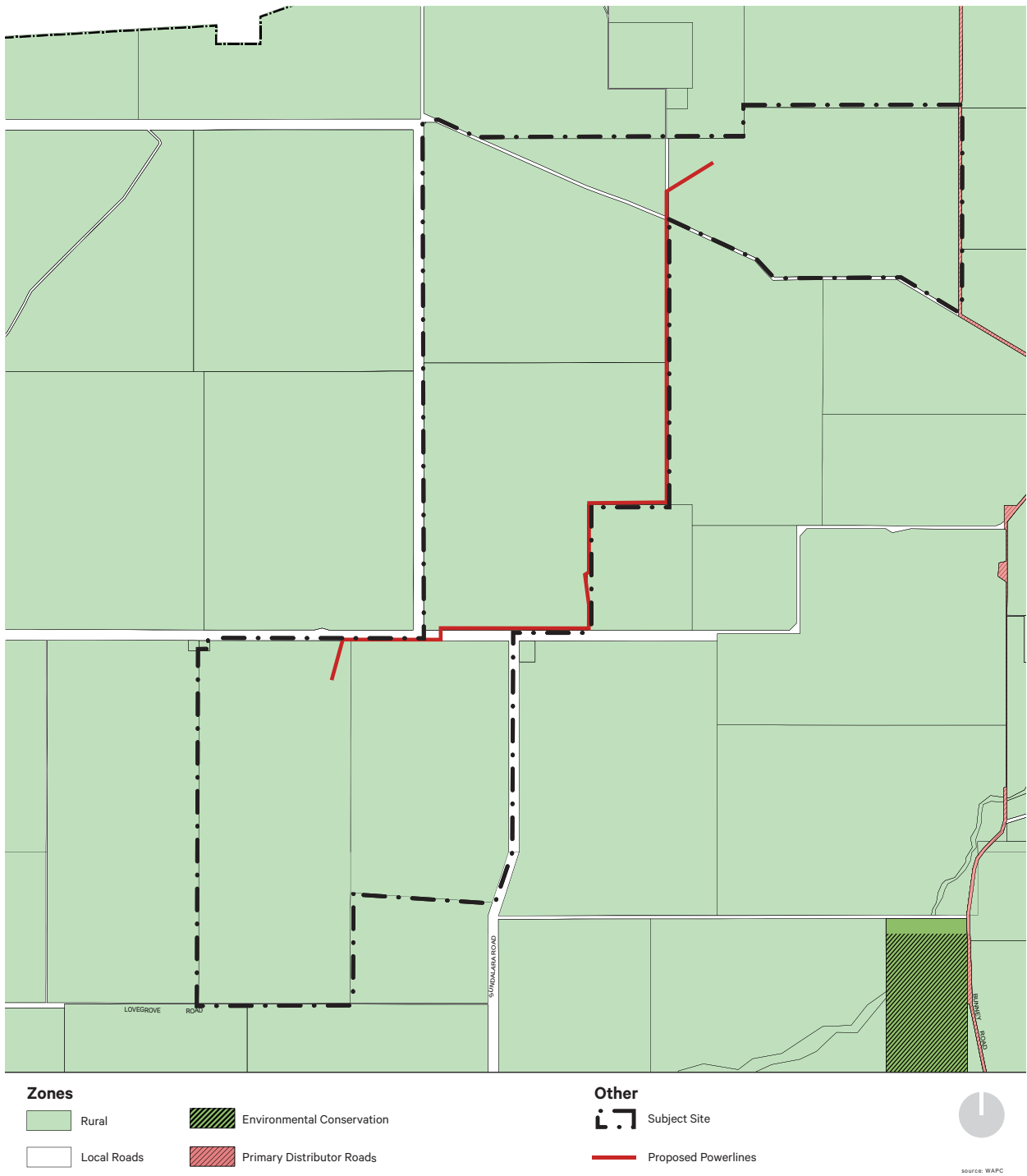


Figure 5. LPS2 Zoning

Land Use Permissibility is set out in the Zoning Table of the LPS2. Clause 18(3) provides that where a specific use is defined, it is excluded from general terms used to describe other uses.

The Zoning Table does not contain a use class specific to utility installation, or alternatively which provides for the transmission or distribution of power or electricity. Accordingly, the use is not considered to fall under any of the defined use classes under LPS2.

Clause 18(4) provides for the circumstances where a use does not fall under any of the defined use classes listed in the Zoning Table. It provides:

The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table —

(a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or

(b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land;

or

(c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.

The 'the transmission and distribution of power' land use is consistent with the Rural zone objectives as outlined above. It is therefore a permitted use per clause 18(4)(a) of LPS2.

The Shire may give notice of the application in accordance with Clause 64 of the deemed provisions (effectively public advertising) as set out at Clause 18(4)(b).

4.2.3 Development Controls

Table 7 of LPS2 sets out the Additional site and development requirements that apply to land in the LPS2 area.

In the Rural Zone, there are a number of specific requirements relating to nutrient run-off. These provide that:

In considering applications for development approval, the local government:

(a) shall ensure that the development proposed will not result in any net export of nutrients from the land to any wetland, watercourse or underground aquifer;

(b) may require no further clearing of vegetation;

(c) shall prohibit stormwater from draining directly into existing water bodies or watercourses; and

(d) may require all stormwater to be disposed of on-site.

The proposal will not collect stormwater.

Table 7 also contains general requirements in relation to:

- development in proximity to water resources and on land prone to the risk of flooding;
- effluent disposal;
- landscaping;
- car parking; and
- vehicle access.

In relation to these matters, it is noted that:

- The site is not within an area at risk of flooding and is not in close proximity to a water body.
- On site effluent disposal is not proposed. The switchyard will be unattended, and no amenities are proposed on site.
- The proposed switchyard will be unattended by staff and is not open to visitors, hence specific parking standards and rates are not applicable.
- Unsealed car parking and manoeuvring areas will be available on site for access by maintenance staff. These staff will use the existing rural access tracks that exist on site for use in the agricultural operations on site.
- Vehicles will enter and exit all parts of the site in a forward gear via the existing unsealed, 'rural standard' vehicle tracks on the subject site.

Schedule 2 or LPS2 identifies development standards that apply to development in the Rural zone. There is no applicable landscape requirement. The applicable setbacks are as follows:

- Front / Street – 20 metres
- Side – 10 metres
- Rear – 20 metres

It is proposed to vary the boundary setback controls for the proposed power lines and poles. These have been deliberately located within 1 to 7 metres of property boundaries to align the infrastructure adjacent to these boundaries. This minimises the impact of the infrastructure on the agricultural operations on the site (in terms of cropping). The switchyard is to be setback in excess of the 20 metre setback requirements to the unmade road reserve.

The proposal is characteristic of electricity infrastructure commonly seen throughout rural areas, which is generally located within road reserves and adjacent to property boundaries. Therefore, whilst not achieving the setback standards of LPS2, the proposed variation is not expected to adversely impact on the rural character of the area.

5. Orderly and Proper Planning

In addition to the assessment and justification provided in the planning assessment, the principles of orderly and proper planning require that new development is a logical and efficient extension of existing development and is consistent with the planning vision and strategic direction for the locality.

The key points regarding the proposed development are as follows:

- The proposed use is an extension of the existing gas infrastructure located on Lot 10710 (No.1719) Tomkins Road, Arrowsmith East, which has been approved under the PGER Act.
- The proposed distribution of power from the gas infrastructure located on Lot 10710 (No.1719) Tomkins Road, Arrowsmith East to the SWIS is consistent with the strategic direction identified for the Shire in the LPS with respect to onshore gas production.
- The proposed development will not compromise the predominant use of the subject site for agricultural (cropping and grazing) purposes.
- The scale of the proposed electricity infrastructure is consistent with the electricity infrastructure commonly seen throughout rural Western Australia.
- The proposal will not compromise the functionality or amenity of any existing rural residential properties or neighbouring agricultural operations in the vicinity of the subject site.
- The proposal will not compromise the functionality of the existing road network, other than where the Tomkins Road reserve is too wide, the power lines will span all road reserves without the need for poles in the road reserves. The proposal will also not generate any noticeable traffic other than during the construction period.
- The proposal provides for the connection of the proposed gas fired peaking power station (subject to DAP/24/02759) to the SWIS, which transmits power across the >4 GW primary electricity market to assist in meeting the growing electricity needs of WA.

Given the above, the proposed development is considered to be consistent with the principles of orderly and proper planning and should be supported on its planning merit.

6. Conclusion

This report has been prepared by Element Advisory on behalf of Strike in support of a development application for new power poles, power lines and a switchyard, which extend from Lot 10710 (No.1719) Tomkins Road, Arrowsmith East to the South West Interconnected System (SWIS) on Lot 122 (No.442) Carey Road, Arrowsmith East. The power poles and lines are located across multiple properties, which comprise the subject site.

This report sets out the development approval framework, project area description, proposed development and planning framework applicable to the proposal.

Based on the planning assessment set out in this report, it is considered that the proposed development will not compromise the strategic intent for the area and is consistent with development standards and requirements in the applicable statutory planning framework.

In conclusion, the proposed development provides for the connection of the proposed gas fired peaking power station (subject to DAP/24/02759) to the SWIS, which transmits power across the >4 GW primary electricity market to assist in meeting the growing electricity needs of WA and the state government's green energy transformation policy.

It will not impact on the landscape, the sustainable and ongoing agricultural use or the site's environmental qualities.

The proposed development is demonstrably consistent with the principles of orderly and proper planning. Accordingly, it is respectfully requested that the Shire support and recommend approval of the proposed development to the RDAP, subject to appropriate and reasonable conditions.

Appendix A

Certificates of Title

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

1644

605

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 10710 ON DEPOSITED PLAN 209764

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

PROJECT HABER PTY LTD OF LEVEL 2 66 KINGS PARK ROAD WEST PERTH WA 6005

(T P286240) REGISTERED 14/9/2022

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. P286241 MORTGAGE TO RABOBANK AUSTRALIA LTD REGISTERED 14/9/2022.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1644-605 (10710/DP209764)
PREVIOUS TITLE: 1564-256
PROPERTY STREET ADDRESS: 1719 TOMKINS RD, ARROWSMITH EAST.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF THREE SPRINGS





Page 1 (of 2 pages) 605

VOL. 1644

FOL.

VOL.

ORIGINAL - NOT TO BE REMOVED FROM OFFICE OF

IT 37

CT 1644 0605 F



Transfer C540093

Volume 1564 Folio 256

WESTERN



AUSTRALIA

1644 605

CERTIFICATE OF TITLE

UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

I certify that the person described in the First Schedule hereto is the registered proprietor of the undermentioned estate in the undermentioned land subject to the easements and encumbrances shown in the Second Schedule hereto.

Dated 29th April, 1983

REGISTRAR OF TITLES



ESTATE AND LAND REFERRED TO

Estate in fee simple in Victoria Location 10710, delineated and coloured green on the map in the Third Schedule hereto, limited however to the natural surface and therefrom to a depth of 12.19 metres.

FIRST SCHEDULE (continued overleaf)

~~Kevin George Ingham of Shackleton, Farmer.~~

SECOND SCHEDULE (continued overleaf)

~~1. MORTGAGE C540094 to The Commissioners of the Rural and Industries Bank of Western Australia. Registered 29.4.83 at 9.13 o.c.~~

Discharged D647448 11.1.88

~~2. MORTGAGE C540095 to Westralian Farmers Co-operative Limited. Registered 29.4.83 at 9.13 o.c.~~

Discharged D647451 11.1.88

~~3. MORTGAGE C540096 to Thomas George Ingham, Farmer and Nellie Ingham, his wife, both of 8 Mudalla Place, Wanneroo. Registered 29.4.83 at 9.13 o.c.~~

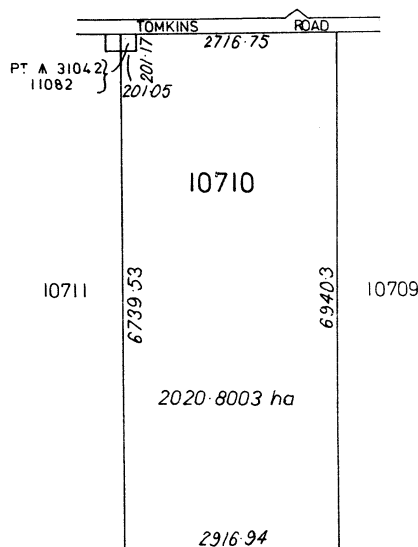
Discharged D647449 11.1.88

REGISTRAR OF TITLES

THIRD SCHEDULE

SCALE 1:75000
PUBLIC PLANS 94/80
123/80

LT.



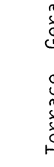
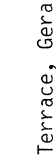
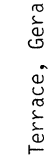
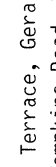
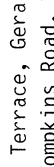
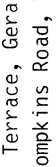
NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

72009/12/77-45M-S/2860

PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS CERTIFICATE OR ANY NOTIFICATION HEREON

FIRST SCHEDULE (continued)

NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

REGISTERED PROPRIETOR		INSTRUMENT		REGISTERED	TIME	SEAL	INITIALS
		NATURE	NUMBER				
John Stanley Hutchinson and Heather Irene Hutchinson, both of Post Office Box 182 Three Springs, Farmers.		Transfer	D647452	11.1.88	9.35		2
Bowkara Pty Ltd of care of PW Creek Pty Ltd, 171 Marine Terrace, Geraldton.		Transfer	F816335	27.2.95	15.33		2
Adrian John Morgan and Russell Stewart Morgan both of Tompkins Road, West Arrino as tenants in common in equal shares.		Transfer	H91834	28.4.99	8.20		2
The one undivided half share of Adrian John Morgan is transferred to Adrian John Morgan. The registered proprietors are now Adrian John Morgan and Russell Stewart Morgan both of Tompkins Road, West Arrino as tenants in common in equal shares.		Transfer	H91835	28.4.99	8.20		2
Adrian John Morgan of Tompkins Road, West Arrino.		Transfer	H91836	28.4.99	8.20		2
Mary Anne Brenkley of Post Office Box 300, Dongara.		Transfer	H91837	28.4.99	8.20		2
The correct address of the registered proprietor is now Post Office Box 79, Mingenew.		By	H694965	16.3.01	11.07		2

SECOND SCHEDULE (continued)

NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

INSTRUMENT		PARTICULARS	REGISTERED	TIME	SEAL	INITIALS	CANCELLATION	NUMBER	REGISTERED OR LODGED	SEAL	INITIALS
NATURE	NUMBER										
Mortgage	C749379	to The Rural Adjustment Authority.	12.4.84	9.44		<i>W</i>	Discharged	D647450	11.1.88		<i>Z</i>
Caveat	C790641	Lodged 12.6.1984 at 12.11 o'clock.				<i>Z</i>	Withdrawn	D647446	11.1.88		<i>Z</i>
Transfer	C912580	of Mortgage C540095 to Wesfarmers Ltd. (Dup C/T not paid)	15.12.84	10.41		<i>Z</i>	By Discharge	D647451	11.1.88		<i>Z</i>
Caveat	D5475	Lodged 22.4.1985 at 3.39 o'clock.				<i>Z</i>	Withdrawn	D647447	11.1.88		<i>Z</i>
Mortgage	D647453	to National Australia Savings Bank Ltd.	11.1.88	9.35		<i>Z</i>	Discharged	E534851	29.1.91		<i>Z</i>
Mortgage	D647454	to National Australia Bank Ltd.	11.1.88	9.35		<i>Z</i>	Discharged	F816334	27.2.95		<i>Z</i>
Mortgage	D750283	to Rural Adjustment & Finance Corporation of Western Australia.	12.5.88	10.36		<i>L</i>	Dup c/t not	prod.	24.11.94		<i>U</i>
Mortgage	H91838	to Bank of Western Australia Ltd.	28.4.99	8.20		<i>L</i>	Discharged	F738295			
Mortgage	H694965	to Country Housing Authority.	16.3.01	11.07		<i>L</i>					

CERTIFICATE OF TITLE VOL. 1644 605

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

2586

392

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 1 ON DEPOSITED PLAN 45660

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

PROJECT HABER PTY LTD OF LEVEL 2 66 KINGS PARK ROAD WEST PERTH WA 6005

(T P286240) REGISTERED 14/9/2022

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. P286241 MORTGAGE TO RABOBANK AUSTRALIA LTD REGISTERED 14/9/2022.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP45660
PREVIOUS TITLE: 2026-538
PROPERTY STREET ADDRESS: 1543 TOMKINS RD, ARROWSMITH EAST.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF THREE SPRINGS



WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

1954

206

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 10707 ON DEPOSITED PLAN 169705

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

PHILIP EDWARD RUSTAT DEMPSTER
ELIZABETH JANE DEMPSTER
BOTH OF POST OFFICE BOX 172, MINGENEW
AS TENANTS IN COMMON IN EQUAL SHARES

(T G368474) REGISTERED 9/1/1997

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. K913883 MORTGAGE TO RABOBANK AUSTRALIA LTD REGISTERED 20/4/2009.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1954-206 (10707/DP169705)
PREVIOUS TITLE: 1387-708
PROPERTY STREET ADDRESS: 290 NATTA RD, ARROWSMITH EAST.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF THREE SPRINGS

ORIGINAL—NOT TO BE REMOVED FROM OFFICE OF TITLES

Transfer F139861
Volume 1387 Folio 708

WESTERN



AUSTRALIA

REGISTER BOOK
VOL. FOL.

CT 1954 206



CERTIFICATE OF TITLE

UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

I certify that the person described in the First Schedule hereto is the registered proprietor of the undermentioned estate in the undermentioned land subject to the easements and encumbrances shown in the Second Schedule hereto.

Dated 19th March, 1993

REGISTRAR OF TITLES

ESTATE AND LAND REFERRED TO

Estate in fee simple in Victoria Location 10707, delineated on the map in the Third Schedule hereto, limited however to the natural surface and therefrom to a depth of 12.19 metres.

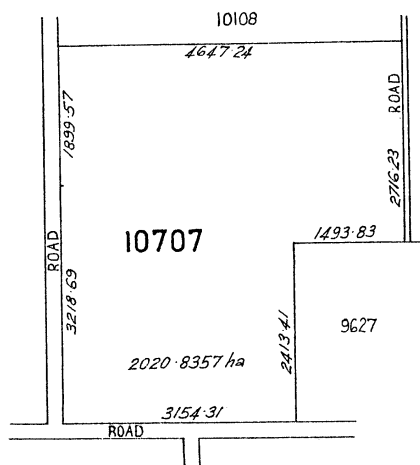
FIRST SCHEDULE (continued overleaf)

~~Hadera Pty. Ltd. of Post Office Box 17, Dongara.~~

SECOND SCHEDULE (continued overleaf)

1. ~~MORTGAGE F139862 to Anthony John Allan of 31 Waratah Avenue, Dalkeith. Registered 19.3.93 at 12.57.~~

Discharged F503217 31.3.94

THIRD SCHEDULESCALE 1:75 000
M.D.

NOTE: ENTRIES MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

E67590/3/89-20M-L/4664

Page 2 (of 2 pages)

LT. 37

FIRST SCHEDULE (continued)

NOTE: ENTRIES MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS

REGISTERED PROPRIETOR

INSTRUMENT		REGISTERED	TIME	SEAL	CERT. OFFICER
NATURE	NUMBER				
Philip Edward Rustat Dempster and Elizabeth Jane Dempster both of Mingenew, as tenants in common in equal shares.	Transfer G368474	9.1.97	8.18		

SECOND SCHEDULE (continued)

NOTE: ENTRIES MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS

INSTRUMENT		REGISTERED	TIME	SEAL	CERT. OFFICER	CANCELLATION	NUMBER	REGISTERED OR LODGED	SEAL	CERT. OFFICER
NATURE	NUMBER									
Mortgage	G368475	9.1.97	8.18							
Mortgage	H478862	21.6.00	8.29			Discharged	H462640	2.6.00		C7

CERTIFICATE OF TITLE VOL. 1954 FOL. 206

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

1485

127

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 10108 ON DEPOSITED PLAN 206576

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

SANDPLAIN CREEK PTY LTD OF 600 SOUTH ROAD MINGENEW WA 6522

(T 0039062) REGISTERED 27/11/2018

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE.
2. P546032 LEASE TO AMPLITEL PTY LTD OF CARE OF JLL, 242 EXHIBITION STREET MELBOURNE VIC 3000 EXPIRES: SEE LEASE. AS TO PORTION ONLY REGISTERED 16/11/2023.
3. P990601 CAVEAT BY PILOT ENERGY LIMITED LODGED 15/5/2024.
4. P990602 CAVEAT BY PILOT ENERGY LIMITED LODGED 15/5/2024.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1485-127 (10108/DP206576)
PREVIOUS TITLE: 1375-107
PROPERTY STREET ADDRESS: 1001 CAREY RD, ARROWSMITH EAST.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF THREE SPRINGS





1675/83

ORIGINAL - NOT TO BE REMOVED FROM OFFICE

CT 1485 0127 F



Application B415811

WESTERN

AUSTRALIA

Volume 1375 Folio 107

1485 127

CERTIFICATE OF TITLE

UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

I certify that the person described in the First Schedule hereto is the registered proprietor of the undermentioned estate in the undermentioned land subject to the easements and encumbrances shown in the Second Schedule hereto.

DATED 12th October, 1977

REGISTRAR OF TITLES

ESTATE AND LAND REFERRED TO

Estate in fee simple in portion of Victoria Location 10108, delineated and coloured green on the map in the Third Schedule hereto, limited however to the natural surface and therefrom to a depth of 60.96 metres.

FIRST SCHEDULE (continued overleaf)

John Stanley Hutchinson, Farmer and Heather Irene Hutchinson, Married Woman, both of Yorkrakine, as joint tenants.

SECOND SCHEDULE (continued overleaf)

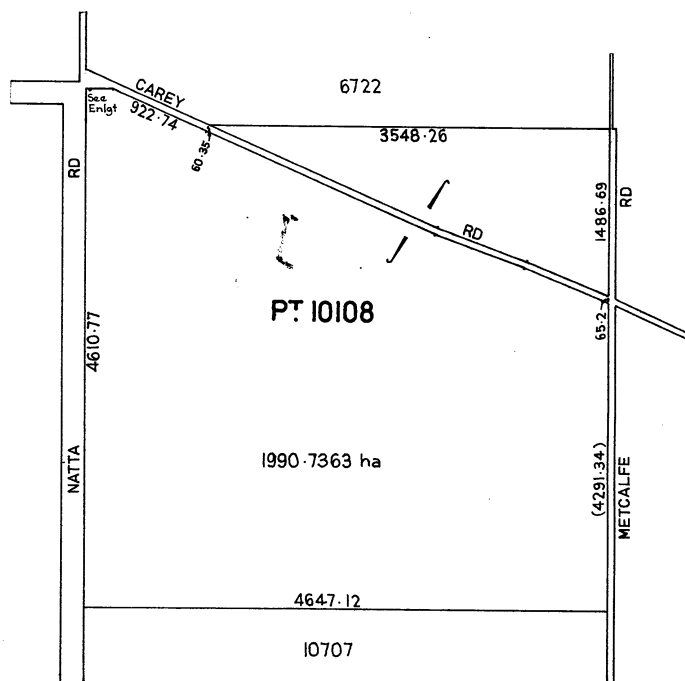
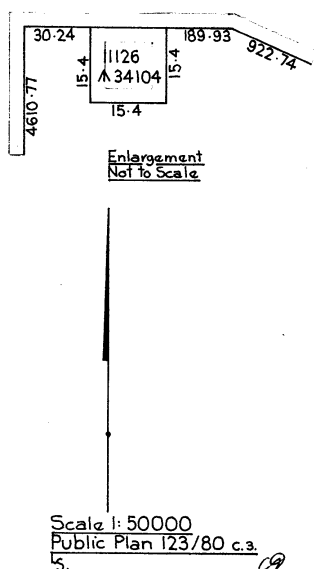
1. ~~MORTGAGE A793747 to Adrian Hackett Downes, Farmer and Maureen Barbara Downes, his wife, both of Arrino. Registered 7.3.74 at 2.8 o/c.~~

Discharged C931200 4.1.85

2. ~~MORTGAGE B415812 to Commonwealth Development Bank of Australia. Registered 12.10.77 at 2.14 o/c.~~

Discharged C657267 17.11.83

Dup C/T not prod.

REGISTRAR OF TITLESTHIRD SCHEDULE

NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

53083/12/75-20M-S/2860

PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS CERTIFICATE OR ANY NOTIFICATION HEREON

FIRST SCHEDULE (continued)						
NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.						
REGISTERED PROPRIETOR		INSTRUMENT		REGISTERED	TIME	INITIALS
NATURE	NUMBER	NATURE	NUMBER			
The correct address of the registered proprietors is now Post Office Box 182, Three Springs.		By	D647453	11.1.88	9.35	R

SECOND SCHEDULE (continued)						
NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.						
INSTRUMENT		PARTICULARS		REGISTERED	TIME	INITIALS
NATURE	NUMBER					
Caveat	B454448	Lodged by Commissioners instruction 22.12.77 at 1.35 p.m.		19.3.85	9.22	R
Mortgage	C981791	to National Australia Bank Ltd.				
Caveat	C993649	Lodged by Commissioners instruction 3.4.85 at 2.38 p.m.		11.1.88	9.35	R
Mortgage	D647453	to National Australia Savings Bank Ltd.				
Caveat	D657663	Lodged by Commissioners instruction 22.1.88 at 14.52 Hrs.				

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

1731

543

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 122 ON DEPOSITED PLAN 207170

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

SANDPLAIN CREEK PTY LTD OF PO BOX 82 MINGENEW WA 6522

(T P435444) REGISTERED 31/1/2023

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. P740389 MORTGAGE TO RABOBANK AUSTRALIA LTD REGISTERED 12/10/2023.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1731-543 (122/DP207170)
PREVIOUS TITLE: 1481-293
PROPERTY STREET ADDRESS: 442 CAREY RD, ARROWSMITH EAST.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF THREE SPRINGS

ORIGINAL - NOT TO BE REMOVED FROM OFFICE OF

CT 1731 0543 F



Sundry Document D267828

Volume 1481 Folio 293 WESTERN



AUSTRALIA



1731 543

CERTIFICATE OF TITLE

UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

I certify that the person described in the First Schedule hereto is the registered proprietor of the undermentioned estate in the undermentioned land subject to the easements and encumbrances shown in the Second Schedule hereto.

N. J. Smyth

REGISTRAR OF TITLES

Dated 12th June, 1986

ESTATE AND LAND REFERRED TO

Estate in fee simple in Yandanooka Estate Lot 122, delineated on the map in the Third Schedule hereto, limited however to the natural surface and therefrom to a depth of 60.96 metres.

FIRST SCHEDULE (continued overleaf)

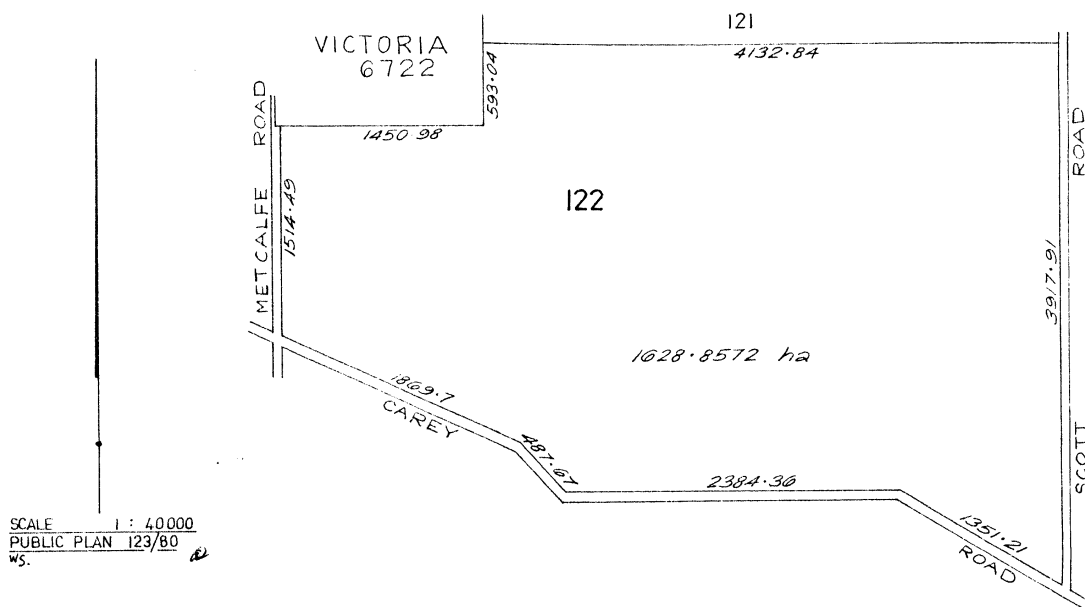
~~Jocelyn Hilda Mitchell, Married Woman, of one undivided half share, Hubert Murchison Mitchell, Farmer and the said Jocelyn Hilda Mitchell both of Post Office Box 88, Mingenew, as joint tenants, of one undivided half share, as tenants in common.~~

SECOND SCHEDULE (continued overleaf)

- ~~MORTGAGE B500780 to Commonwealth Development Bank of Australia. Registered 3.4.78 at 10.39 a.m.~~ Discharged E554261 25.2.91
- ~~MORTGAGE D265169 to Rural Adjustment & Finance Corporation of Western Australia. Registered 12.6.86 at 9.30 a.m.~~ Discharged D450869 6.4.87 (Dup. title not prod.)

N. J. Smyth

REGISTRAR OF TITLES

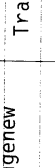
THIRD SCHEDULE

NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

72009/12/77-45M-S/2860

PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS CERTIFICATE OR ANY NOTIFICATION HEREON

FIRST SCHEDULE (continued)NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT.
ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.**REGISTERED PROPRIETOR**

FIRST SCHEDULE (continued)		REGISTERED PROPRIETOR				INSTRUMENT		REGISTERED	TIME	SEAL	INITIALS
						NATURE	NUMBER				
The one undivided half share of Hubert Murchison Mitchell and Jocelyn Hilda Mitchell, as joint tenants, is transferred to Meradale Pty. Ltd.											
The registered proprietors are now Jocelyn Hilda Mitchell of Post Office Box 88, Mingenew, of one undivided half share and Meradale Pty. Ltd. of Yangamoolloo Estate, Lot 123 Mitchell Road, Mingenew of one undivided half share, as tenants in common in equal shares.						Transfer	F688816	30.9.94	11.12		

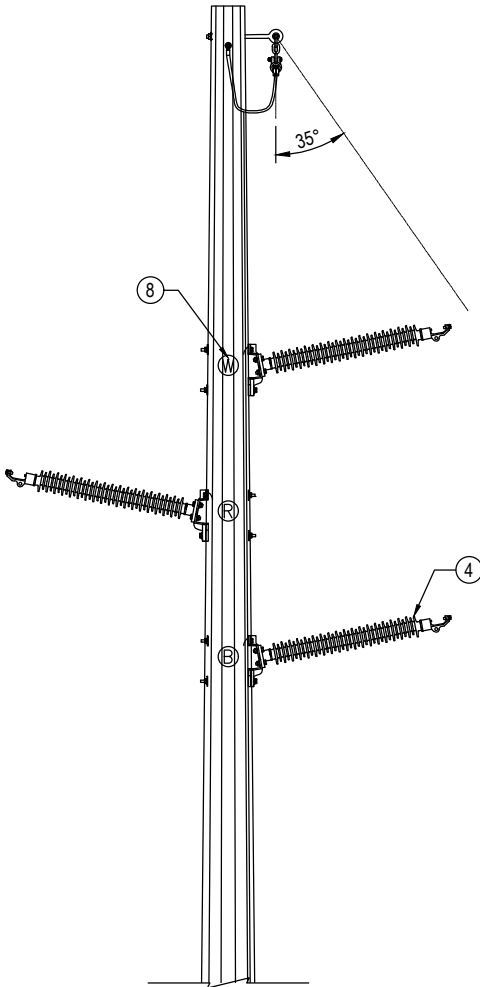
SECOND SCHEDULE (continued)NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT.
ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

INSTRUMENT		NATURE	NUMBER	PARTICULARS	REGISTERED	TIME	SEAL	INITIALS	CANCELLATION	NUMBER	REGISTERED OR LODGED	SEAL	INITIALS
NATURE	NUMBER												
Mortgage	H417966			to National Australia Bank Ltd.	13.4.00	8.17							

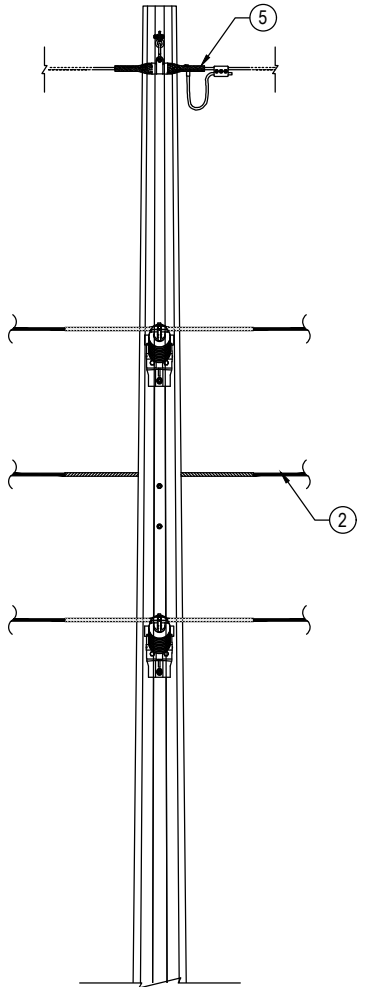
CERTIFICATE OF TITLE VOL. 1731 543

Appendix B

Technical Drawings



FRONT ELEVATION



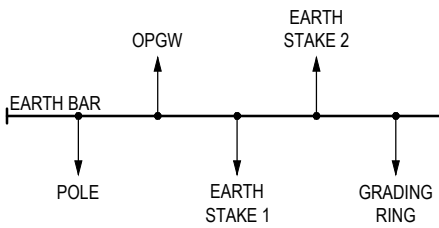
SIDE ELEVATION

ITEM	QTY	DESCRIPTION	STRG	MAT'L	REMARKS
1	1	STEEL POLE	24kN	GALVANISED	REFER TABLE BELOW
2	AR	O/H PHASE CONDUCTOR	73.6kN	AAAC/1120	OXYGEN (19/4.75)
3	AR	O/H EARTH CONDUCTOR	112kN	AL-SUS	ZTT 20-108653 48C OPGW
4	3	O/H PHASE FIR-TREE ASSEMBLY	-	-	-
5	1	O/H EARTH INTERMEDIATE ASSEMBLY	-	-	-
6	2	EARTH PIT ASSEMBLY WITH 3m Cu EARTH RODS	-	-	REFER NOTE 9
7	1	POLE No. & DANGER SIGN C/W FIXTURES	-	-	-
8	1 SET	PHASE IDENTIFICATION TAGS	-	-	-
9	AR	GRADING RING (CU BARE 120mm ²)	-	-	-
10	1	EARTH BAR C/W STAND-FF INSULATORS	-	Cu	-

NOTES:

1. THE MATERIALS LIST IS SPECIFIC TO THIS DRAWING ONLY AND THE CONTRACTOR SHALL AS-BUILD THE LIST UPON COMPLETION OF WORKS.
2. ALL STEELWORK TO BE HOT DIP GALVANISED ACCORDING TO AS4680/AS4792.
3. ALL DIMENSIONS ARE IN MILLIMETERS.
4. ALL BOLTS THROUGH POLE ARE TO BE FITTED WITH GALVANISED FLAT, SPRING AND CONICAL WASHERS.
5. DANGER SIGN AND POLE ID TAGS TO BE POSITIONED ON THE POLE FACING THE ACCESS TRACK OR ROAD WHERE POSSIBLE. APPROX. 1.8m ABOVE G.L.
6. POLE LENGTHS TO BE AS SPECIFIED IN THE POLE SCHEDULE.
7. ALL ELECTRICAL WORKS TO BE DONE TO AS/NZ7000, AS/NZ3000 AND WAER STANDARDS.
8. ALL OVERHEAD AND DOWN-TAP CONNECTIONS TO BE INSULATED OR PROTECTED WITH SUITABLY RATED INSULATION WHEN TAPPING ACROSS A CROSSARM WITHOUT AN INTERMEDIATE INSULATOR ASSEMBLY OR WHERE DEEMED NECESSARY BY THE CONSTRUCTION MANAGER BASED ON SITE CONDITIONS.
9. EARTH PITS ONLY REQUIRED AT EVERY 4th INTERMEDIATE POLE.

POLE HEIGHT	EMBEDMENT DEPTH, DIM 'A'
18 500mm	2900mm
21 500mm	3300mm



EARTHING SINGLE LINE DIAGRAM

[illegible]

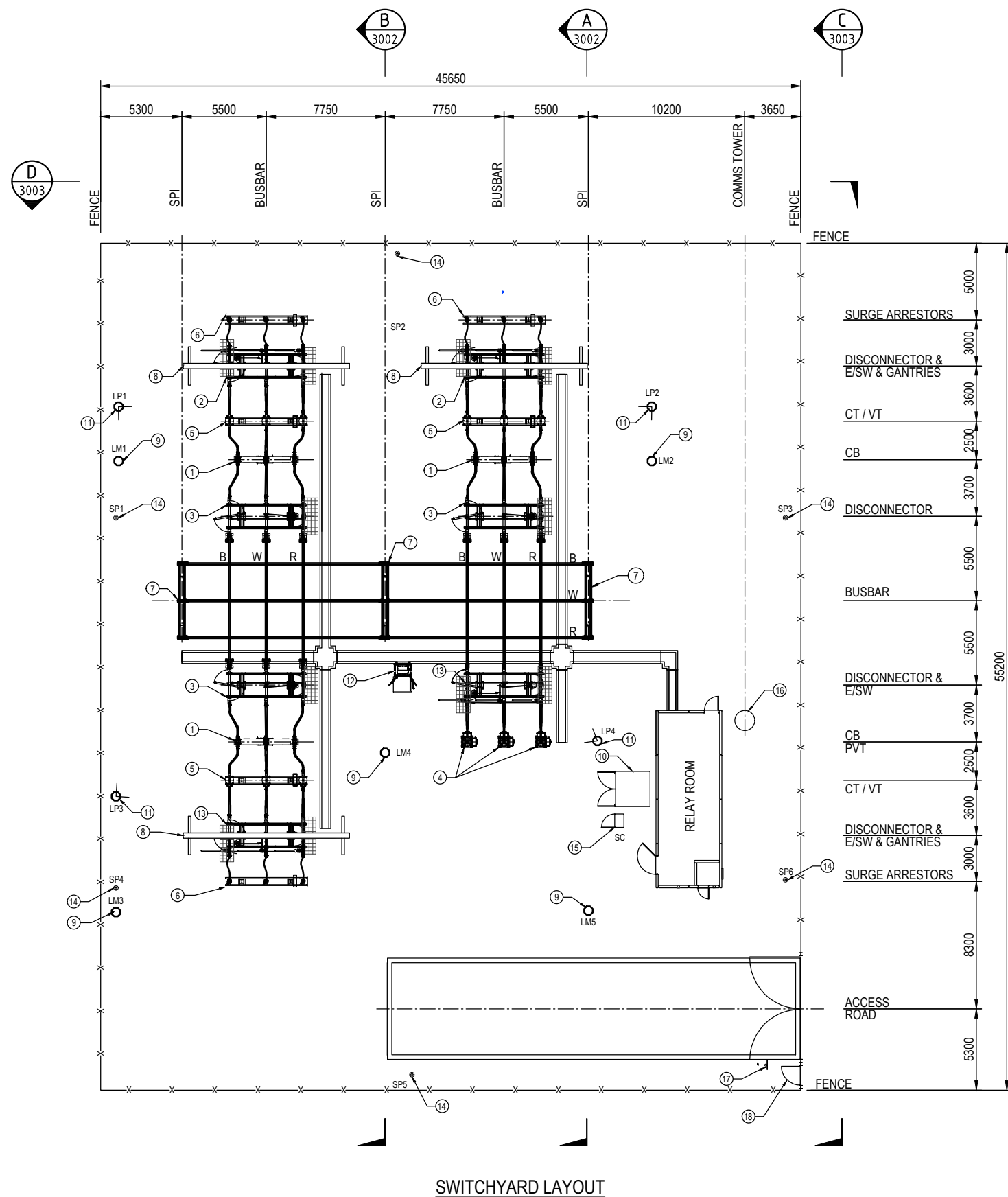


NOTES:

1. THE MATERIALS LIST IS SPECIFIC TO THIS DRAWING ONLY.
2. ALL STEELWORK TO BE HOT DIP GALVANISED ACC. TO AS4680/AS4792
3. REFER POLE FOUNDATION DRAWING SIPSGE-S01-0047.
4. ALL DIMENSIONS ARE IN MILLIMETRES.
5. POLE IS EARTHED VIA ONE EARTH ELECTRODE AS SHOWN AND TO BE VERIFIED AS BEING SUFFICIENT WITH STEP & TOUCH POTENTIAL MEASUREMENTS. EACH ELECTRODE TO HAVE A MINIMUM OF 10 OHMS RESISTANCE.
6. ALL BOLTS THROUGH POLE ARE TO BE FITTED WITH GALVANISED FLAT & SPRING WASHERS.
7. DANGER SIGN AND POLE ID TAGS TO BE POSITIONED ON THE POLE FACING THE ACCESS TRACK OR ROAD WHERE POSSIBLE. APPROX. ~1.8m ABOVE G.L.
8. WHERE THERE IS A RISK OF PHASE CONDUCTOR OVERHEAD CLASHING PRESENT, ALL OVERHEAD AND DOWN-TAP CONNECTIONS SHALL BE INSULATED OR PROTECTED WITH SUITABLY RATED INSULATION WHEN TAPPING ACROSS A CROSSARM WITHOUT INTERMEDIATE INSULATOR ASSEMBLY OR WHERE DEEMED NECESSARY BY THE CONSTRUCTION SUPERVISOR BASED ON SITE CONDITIONS.

POLE HEIGHT	EMBEDMENT DEPTH, DIM 'A'
18 500mm	2900mm
21 500mm	3300mm

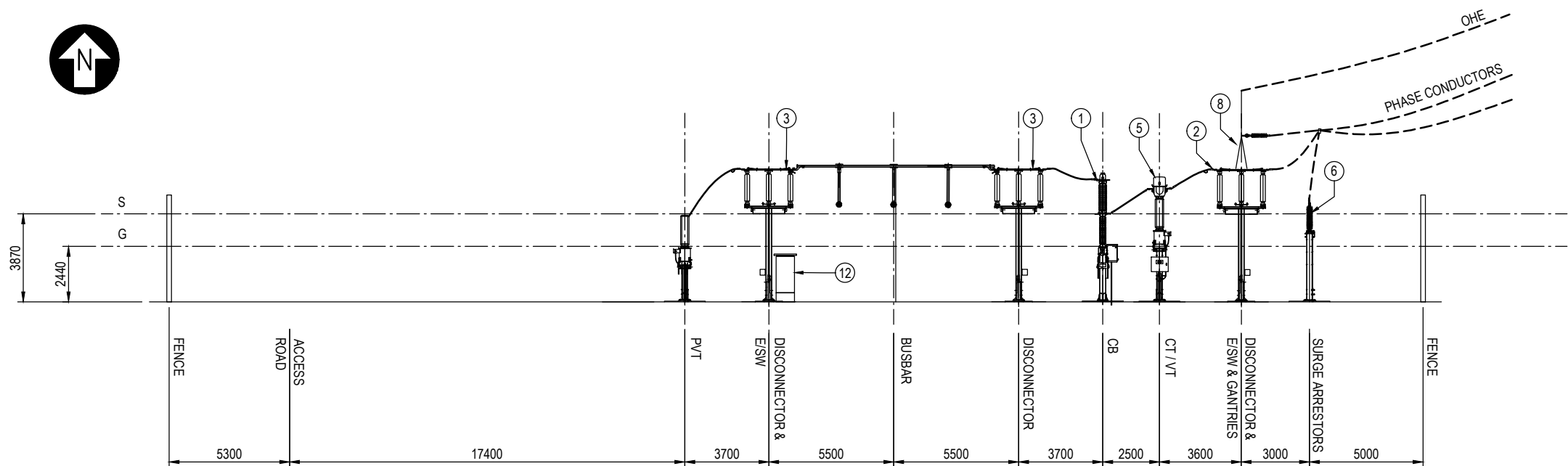
[illegible]



SWITCHYARD LAYOUT

1. ALL DIMENSIONS ARE INDICATIVE AND ARE SUBJECT TO DETAILED DESIGN; SO AS TO SATISFY ALL SAFETY CLEARANCE (SECTION, HORIZONTAL, VERTICAL) AND MAINTENANCE CLEARANCES IN ACCORDANCE WITH AS2067 AND WESTERN POWER ENGINEERING DESIGN INSTRUCTION.
2. THE LAYOUT OF EQUIPMENT WITHIN THE SUBSTATION IS SHOWN AS TYPICAL AND USED AS A GUIDE AND IS SUBJECT TO THE SIZE OF LAND AVAILABLE AND OTHER SITE CONSTRAINTS REFER TO WESTERN POWER ENGINEERING DESIGN INSTRUCTION
3. LOCATION OF LIGHTNING MASTS AND LIGHTING POSTS ARE INDICATIVE, AND ARE SUBJECT TO DETAILED LIGHTNING PROTECTION AND LIGHTING DESIGN IN ACCORDANCE WITH WESTERN POWER ENGINEERING DESIGN INSTRUCTION

CLIENT:		STRIKE ENERGY	
SOUTH ERREGULLA CONVENTIONAL GAS & POWER DEV. 132 kV SWITCHYARD ARRANGEMENT LAYOUT - CONCEPT			
SCALE: NTS	A1	DWG No. BP10707-EL-3001	REV. B

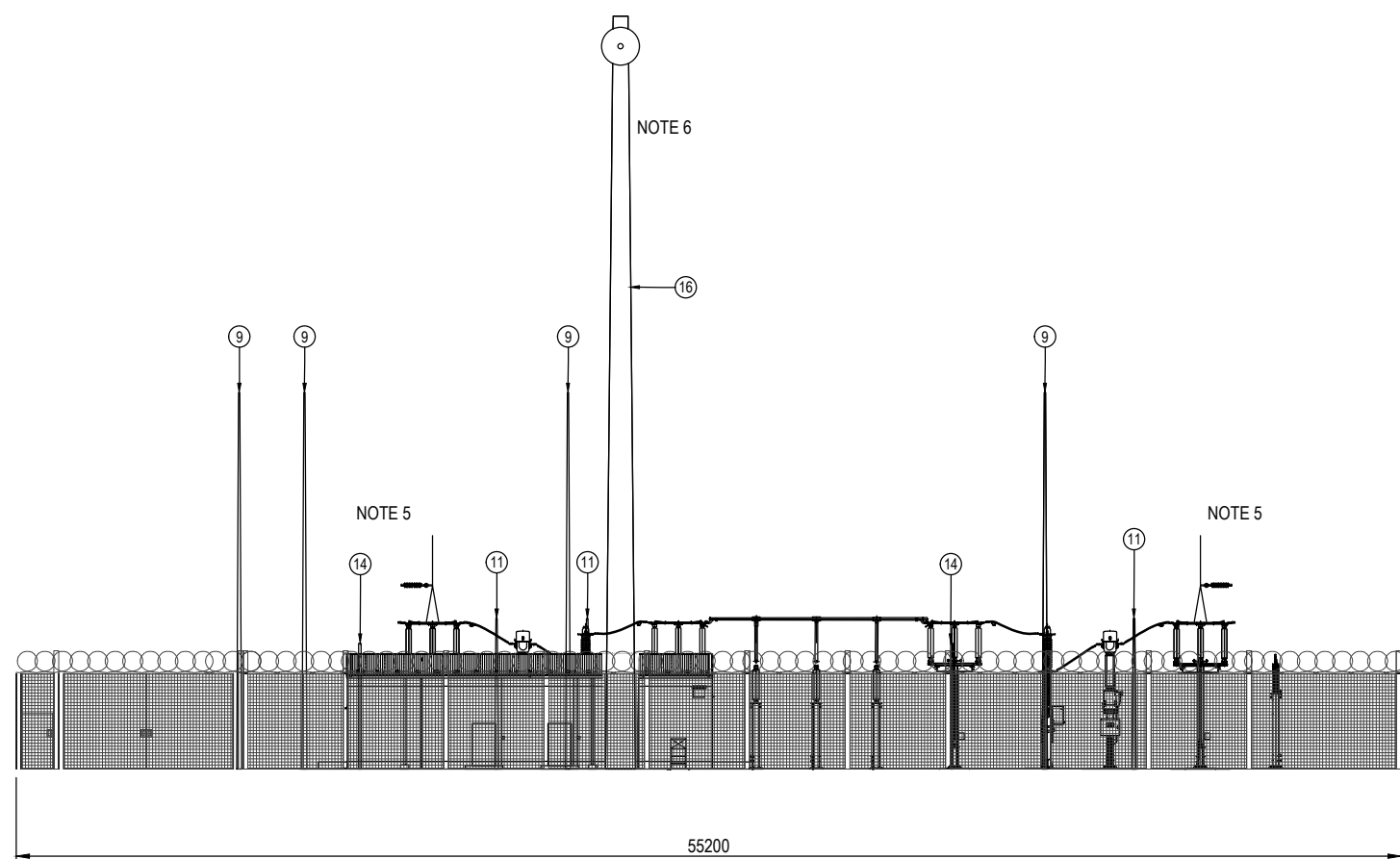


Technical drawing of a 110 kV substation layout. The drawing shows a side view of the substation with various equipment and dimensions. Key components and labels include:

- Equipment and Components:**
 - Surge Arrestors (9, 6)
 - Disconnectors & E/SW & GANTRIES (13, 2)
 - CT / VT (5, 5)
 - CB (1, 1)
 - Disconnectors (3, 3)
 - Busbar
- Dimensions (mm):**
 - 5300 (Fence to Access Road)
 - 8300 (Access Road to first Surge Arrestors)
 - 3000 (Surge Arrestors to first Disconnector)
 - 3600 (first Disconnector to CT/VT)
 - 2500 (CT/VT to CB)
 - 3700 (CB to second Disconnector)
 - 5500 (second Disconnector to Busbar)
 - 5500 (Busbar to third Disconnector)
 - 3700 (third Disconnector to CB)
 - 2500 (CB to CT/VT)
 - 3600 (CT/VT to second Disconnector)
 - 3000 (second Disconnector to Surge Arrestors)
 - 5000 (Surge Arrestors to Fence)
- Other Labels:**
 - OHE (Overhead Equipment)
 - PHASE CONDUCTORS
 - S (Structure)
 - G (Ground)
 - FENCE
 - ACCESS ROAD

1. ALL DIMENSIONS ARE INDICATIVE AND ARE SUBJECT TO DETAILED DESIGN; SO AS TO SATISFY ALL SAFETY CLEARANCE (SECTION, HORIZONTAL, VERTICAL) AND MAINTENANCE CLEARANCES IN ACCORDANCE WITH AS2067 AND WESTERN POWER ENGINEERING DESIGN INSTRUCTION.
2. THE LAYOUT OF EQUIPMENT WITHIN THE SUBSTATION IS SHOWN AS TYPICAL AND USED AS A GUIDE AND IS SUBJECT TO THE SIZE OF LAND AVAILABLE AND OTHER SITE CONSTRAINTS REFER TO WESTERN POWER ENGINEERING DESIGN INSTRUCTION
3. LOCATION OF LIGHTNING MASTS AND LIGHTING POSTS ARE INDICATIVE, AND ARE SUBJECT TO DETAILED LIGHTNING PROTECTION AND LIGHTING DESIGN IN ACCORDANCE WITH WESTERN POWER ENGINEERING DESIGN INSTRUCTION
4. REFER TO BP10707-EL-3001 FOR EQUIPMENT LIST.

CLIENT:		STRIKE ENERGY	
SOUTH ERREGULLA CONVENTIONAL GAS & POWER DEV. 132 kV SWITCHYARD ARRANGEMENT ELEVATION - CONCEPT SHEET 1 OF 2			
SCALE: NTS	A1	DWG No. BP10707-EL-3002	REV. A



SECTION C 3001

NOTE 6

NOTE 5

NOTE 5

4700

45650

14

9

16

14

9

14

9

COPYRIGHT © This drawing remains the property of BEC ENGINEERING P/L and shall be used solely for the project for which it has been originally produced and shall not be passed on in any electronic format to any third party without prior written approval from BEC ENGINEERING P/L

DRAWN:	M.CRUGNALE
CHECKED:	
DESIGNED:	
APPROVED:	
DATE:	30.09.24
FILE NAME:	BP10707-EL-3003.dwg
JOB No.:	BP10707

CLIENT:		STRIKE ENERGY	
SOUTH ERREGULLA CONVENTIONAL GAS & POWER DEV. 132 kV SWITCHYARD ARRANGEMENT ELEVATION - CONCEPT SHEET 2 OF 2			
SCALE: NTS	A1	DWG No	BP10707-EL-3003
		REV	A

element.

Level 18, 191 St Georges Tce, Perth WA 6000
T. (08) 9289 8300 – E. hello@elementadvisory.com.au

elementadvisory.com.au

From: JTSI Planning <planning@jtsi.wa.gov.au>
Sent: Friday, 25 October 2024 2:32 PM
To: Patricia Mckeen <es@threesprings.wa.gov.au>; General <general@threesprings.wa.gov.au>
Cc: JTSI Planning <planning@jtsi.wa.gov.au>
Subject: RE: Proposed Power Transmission Line - 1719 (Lot 10710) Tomkins Road, Arrowsmith East

Hi Patricia,

Thank you for reaching out.

The Department of Jobs, Tourism, Science and Innovation has no comment to provide on this matter.

All the best,

Tobias Langtry | Graduate Officer

Strategic Industrial Areas

Department of Jobs, Tourism, Science and Innovation

Level 11, 1 William Street, Perth WA 6000

Tel +61 8 9262 5063

[LinkedIn](#)

www.wa.gov.au/JTSI



We acknowledge the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of Aboriginal communities and their cultures, and to Elders both past and present.





SUBMISSION FORM

Planning and Development Act 2005
Planning and Development (Local Planning Schemes) Regulations 2015

Proposed Power Transmission Line
1719 (Lot 10710) Tomkins Road, Arrowsmith East
1543 (Lot 1) Tomkins Road, Arrowsmith East
Section of Tomkins Road road reserve
290 (Lot 10707) Natta Road, Arrowsmith East
1001 (Lot 10108) Carey Road, Arrowsmith East
Section of Carey Road road reserve
Section of unmade road reserve
442 (Lot 122) Carey Road, Arrowsmith East

Name: Neil Parry

Postal Address: PO Box Z5267 Perth St Georges Terrace WA 6381

Phone Number: 0457 519 191

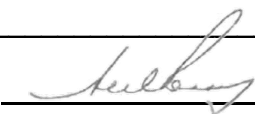
SUBJECT OF SUBMISSION (State how your interests are affected, whether as a private citizen, on behalf of a company or other organisation, or as an owner or occupier of property).

Australian Gas Infrastructure Group (AGIG)

ADDRESS OF PROPERTY AFFECTED (If applicable – include lot number and nearest street intersection) 1719 (Lot 10710) Tomkins Road, Arrowsmith East

SUBMISSION: ☒ Support ☐ Object ☐ Indifferent

Give in full your comments and any arguments supporting your comments (if insufficient space, please attach additional sheets) -

Signature:  Date: 25/10/2024

Please return to: Chief Executive Officer or general@threesprings.wa.gov.au
Shire of Three Springs
PO Box 117 or (fax) 9954 1183
THREE SPRINGS WA 6519

Note: This application will be determined by a Development Assessment Panel (DAP) that is administered by the State Department for Planning, Lands & Heritage. The local government's role is to formulate a recommendation to the DAP and is not the final determining authority on this application.

Submissions Close: 4:00pm Friday 22 November 2024

From: ATCO Engineering Enquiries <eservices@atco.com>

Sent: Tuesday, 29 October 2024 8:28 AM

To: Patricia Mckeen <es@threesprings.wa.gov.au>

Subject: ATCO Response - LM01417159 - RE: Proposed Power Transmission Line - 1719 (Lot 10710) Tomkins Road, Arrowsmith East

Good Morning,

Re: Proposed Power Transmission Line - 1719 (Lot 10710) Tomkins Road, Arrowsmith East
ATCO Reference: LM01417159

ATCO Gas Australia (ATCO) has **no objection** to the proposed application, based on the information and plan provided.

Advice notes:

- Anyone proposing to carry out construction or excavation works must contact 'Before You Dig Australia' (www.byda.com.au) to determine the location of buried gas infrastructure. Refer to ATCO document AGA-O&M-PR24- Additional Information for Working Around Gas Infrastructure <https://www.atco.com/en-au/for-home/natural-gas/wa-gas-network/working-around-gas.html>
- Proposed construction and excavation works need to be managed in accordance with the ATCO document Additional Information for Working Around Gas Infrastructure - AGA-O&M-PR24 <https://www.atco.com/en-au/for-home/natural-gas/wa-gas-network/working-around-gas.html>

Please accept this email as ATCO's written response.

Should you have any queries regarding the information above, please contact us on 13 13 56 or eservices@atco.com.

Kind Regards

Kim Hatcher

Engineering Coordinator

ATCO, Gas Division, Australia

A. 81 Prinsep Road, Jandakot, Western Australia, 6164

atco.com.au [LinkedIn](#) [Facebook](#) [X](#)

ATCO acknowledges the Traditional Owners of country throughout Australia and their continuing connection to land, sea and community. We pay respect to their Elders past, present and emerging, and in the spirit of reconciliation, we commit to working together for our shared future.

From: Planning and Land Development Referrals
<planning.land.development.referrals@westernpower.com.au>
Sent: Thursday, 7 November 2024 3:05 PM
To: General <general@threesprings.wa.gov.au>
Subject: Proposed Transmission Line Ref: OCR246557

Dear **Three Springs Shire Council**

Thank you for your submission to Western Power for Ref: **Proposed Transmission Line Ref: OCR246557**

I can advise that the project is known to Western Power. The customer has an application in with the correct team. The exact scope is close to being finalised but Western Power don't have any objections to what they are submitting to the Shire of Three Springs.

Kind Regards

Kate
Customer Service Coordinator – Planning and Land Development
Customer Connection Services

A 363 Wellington Street Perth 6000 | T 13 10 87
E planning.land.development.referrals@westernpower.com.au
Available – Monday to Friday 7am – 3pm | **WFH** Monday and Thursday
westernpower.com.au



Ngala kaaditj Noongar moort keyen kaadak nidja boodja.

Western Power acknowledges the Traditional Owners of the lands on which we operate, and recognises their continuing connection to lands, waters and communities.

Electricity Networks Corporation, trading as Western Power

ABN: 18 540 492 861

TO THE ADDRESSEE - this email is for the intended addressee only and may contain information that is confidential. If you have received this email in error, please notify us immediately by return email or by telephone. Please also destroy this message and any electronic or hard copies of this message.

Any claim to confidentiality is not waived or lost by reason of mistaken transmission of this email.

Unencrypted email is not secure and may not be authentic. Western Power cannot guarantee the accuracy, reliability, completeness or confidentiality of this email and any attachments.

VIRUSES - Western Power scans all outgoing emails and attachments for viruses, however it is the recipient's responsibility to ensure this email is free of viruses.



Your Ref: OCR246545
Our Ref: F-AA-90523-5 / D-AA-24/232773
Contact: Bethany Angus 9222 2000

Mr Keith Woodward
Chief Executive Officer
Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519

Via email: general@threesprings.wa.gov.au

Dear Mr Woodward,

PROPOSED POWER TRANSMISSION LINE, 1719 (LOT 10710) TOMKINS ROAD, ARROWSMITH EAST, 1543 (LOT 1) TOMKINS ROAD, ARROWSMITH EAST, SECTION OF TOMKINS ROAD ROAD RESERVE 290 (LOT 10707) NATTA ROAD, ARROWSMITH EAST, 1001 (LOT 10108) CAREY ROAD, ARROWSMITH EAST, SECTION OF CAREY ROAD ROAD RESERVE, SECTION OF UNMADE ROAD RESERVE, 442 (LOT 122) CAREY ROAD, ARROWSMITH EAST

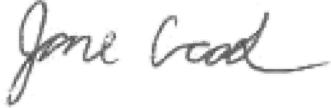
Thank you for your email dated 24 October 2024, requesting comment from the Department of Health (DoH) on the above proposal.

For both construction and operation stages, the DoH provides the following comment:

- All drinking water provided on site must meet the health-related requirements of the *Australian Drinking Water Guidelines 2011*.
- Any non-drinking water (i.e., water that is not intended or suitable for drinking) must be managed to ensure it cannot be confused with or contaminate the drinking water supply. This requires satisfactory labelling of non-drinking water taps and, depending on system configuration, suitable backflow prevention arrangements in accordance with Australian/New Zealand Standards AS3500 – Plumbing and Drainage.
- Disposal of wastewater generated on site is required to comply with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.

Should you have any queries or require further information, please contact System Performance on 9222 2000 or eh.eSubmissions@health.wa.gov.au.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Jane Cook', with a stylized, cursive script.

Jane Cook
A/EXECUTIVE DIRECTOR
ENVIRONMENTAL HEALTH DIRECTORATE

8 November 2024

From: Karen McKeough <karen.mckeough@dwer.wa.gov.au>
Sent: Wednesday, 20 November 2024 4:15 PM
To: General <general@threesprings.wa.gov.au>
Subject: Proposed power transmission line

Our ref: 67997 / DWERTV1081-5~5

Dear Keith,

Thank you for referring the proposed power transmission line to the Department of Water and Environmental Regulation (DWER) to consider.

DWER advises that there are no environment or water resource management issues associated with this planning proposal. As such, DWER has no objection to the proposal and no comments to make.

Please note that the preferred contact for DWER is through the Mid West Gascoyne regional office via email at midwestgascoyne@dwer.wa.gov.au

Kind Regards,

Karen McKeough
Program Manager Planning Advice
Mid West Gascoyne Region
Department of Water and Environmental Regulation
T: 9841 0128 (Mon-Thurs)
E: karen.mckeough@dwer.wa.gov.au | www.dwer.wa.gov.au



Disclaimer: This e-mail is confidential to the addressee and is the view of the writer, not necessarily that of the Department of Water and Environmental Regulation, which accepts no responsibility for the contents. If you are not the addressee, please notify the Department by return e-mail and delete the message from your system; you must not disclose or use the information contained in this email in any way. No warranty is made that this material is free from computer viruses.



Department of
**Primary Industries and
Regional Development**

Your reference: OCR246549
Our reference: LUP 2003
Enquiries: Greg Doncon

Keith Woodward
Chief Executive Officer
PO Box 117 Three Springs WA 6519

Email: general@threesprings.wa.gov.au

Date: 22 November 2024

Dear Keith

Proposed Power Transmission Line, 1719 (Lot 10710) Tomkins Road, Arrowsmith East 1543 (Lot 1) Tomkins Road, Arrowsmith East, Section of Tomkins Road reserve 290 (Lot 10707) Natta Road, Arrowsmith East, 1001 (Lot 10108) Carey Road, Arrowsmith East, Section, of Carey Road reserve, Section of unmade road reserve, 442 (Lot 122) Carey Road, Arrowsmith East

Thank you for inviting the Department of Primary Industries and Regional Development (DPIRD) to comment on the above proposal.

DPIRD has reviewed the proposal and offers the following comments.

General comments

DPIRD expects that the proponent and its subcontractors will:

- Observe biosecurity hygiene protocols to ensure they do not introduce or spread pests, weeds or diseases.
- Minimise land clearing and disturbance to avoid land degradation, such as erosion, and rehabilitate land disturbed during their construction and operational activities.
- Follow best practices in construction of infrastructure, including roads and access tracks, to minimise erosion.

For more information, please contact Greg Doncon on 90813117 or greg.doncon@dpird.wa.gov.au

Yours sincerely

A handwritten signature in black ink that reads "Timothy Overheu". The signature is written in a cursive style with a large, stylized 'T' and 'O'.

Mr Timothy Overheu
Acting Director
Agriculture Resource Management Assessment
Sustainability and Biosecurity



Department of **Biodiversity,
Conservation and Attractions**



Your ref: OCR246543
 Our ref: PRS 53075
 Enquiries: Jess Gillespie
 Phone: 9964 0901
 Email: jess.gillespie@dbca.wa.gov.au

Mr Keith Woodward PSM
 Chief Executive Officer
 Shire of Three Springs
 PO Box 117
 THREE SPRINGS WA 6519

Email: general@threesprings.wa.gov.au

Dear Mr Woodward

PROPOSED POWER TRANSMISSION LINE, 1719 (LOT 10710) TOMKINS ROAD, ARROWSMITH EAST, 1543 (LOT 1) TOMKINS ROAD, ARROWSMITH EAST, SECTION OF TOMKINS ROAD ROAD RESERVE, 290 (LOT 10707) NATTA ROAD, ARROWSMITH EAST, 1001 (LOT 10108) CAREY ROAD, ARROWSMITH EAST, SECTION OF CAREY ROAD ROAD RESERVE, SECTION OF UNMADE ROAD RESERVE, 442 (LOT 122) CAREY ROAD, ARROWSMITH EAST

Thank you for your letter of 24 October 2024 regarding the above proposal. The Department of Biodiversity, Conservation and Attractions (DBCA) has reviewed the documentation provided pursuant to DBCA's responsibilities under the *Biodiversity Conservation Act 2016* (BC Act) and provides the following comments for your consideration.

The application states that the development is not proposed to involve the clearing of vegetation; however, the map provided in Appendix B, *South Erregulla Conventional Gas and Power 132kV Transmission Overhead Powerline General Arrangement – Concept*, depicts poles 30, 31, 43 and 87-89 intersecting areas of remnant vegetation, which may be a result of the scaling on the map. DBCA notes that the pole alignment shown on the map is indicative and proposed to be refined and agreed with the Shire prior to construction.

Threatened flora species *Eucalyptus crispata*, *Eucalyptus leprophloia*, *Paracaleana dixonii* and *Thelymitra stellata* are known to occur in similar vegetation types within proximity to the proposed transmission line. Threatened flora are protected under the *Biodiversity Conservation Act 2016* (BC Act). To 'take' or 'disturb' threatened flora requires a Ministerial Authorisation under s40 of the BC Act. The definitions for 'take' and 'disturb' are provided in s5 of the BC Act.

DBCA recommends that if the proposal has potential to directly impact native vegetation, the proponent should contact DBCA's Species and Communities Branch (SpeciesandCommunities@dbca.wa.gov.au) to discuss the potential requirement to obtain a Ministerial Authorisation to 'take' or 'disturb' threatened flora.

Thank you for the opportunity to comment on this proposal. If you have any queries regarding this matter, please contact Jess Gillespie on 9964 0901.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Allison Donovan', with a stylized, cursive script.

Allison Donovan
REGIONAL MANAGER
Midwest Region

25 November 2024

Schedule of Submissions – Proposed Power Transmission Line & Switchyard, Arrowsmith East – DAP/24/02787

Submission & Date Received	Respondent	Summary of Submission	Applicant Comment	Shire Recommendation
1 (25/10/24)	Department of Jobs, Tourism, Science and Innovation (JTSI)	No comment.	No additional comment.	Note submission
2 (25/10/24)	Australian Gas Infrastructure Group (AGIG)	Supports proposal.	No additional comment.	Note submission
3 (29/10/24)	ATCO	ATCO has no objection to the proposal. Advice Notes: Anyone proposing to carry out construction or excavation works must contact 'Before You Dig Australia' (www.byda.com.au) to determine the location of buried gas infrastructure. Refer to ATCO document AGA-O&M-PR24-Additional Information for Working Around Gas Infrastructure https://www.atco.com/en-au/for-home/naturalgas/wa-gas-network/working-around-gas.html Proposed construction and excavation works need to be managed in accordance with the ATCO document Additional Information for Working Around Gas Infrastructure - AGA-O&M-PR24 https://www.atco.com/en-au/for-home/natural-gas/wa-gasnetwork/working-around-gas.html	Copy of ATCO submission was provided to the applicant to ensure they are aware of their Before Your Dig requirements prior to commencement. The applicant advised as follows in relation to this submission: <i>"Noted. The applicant accepts this advice being provided on a development approval as advice notes if required."</i> In the event that the application is approved it is recommended that the following advice note be included with the determination: <i>"The applicant is advised that this planning approval does not negate the requirement for any additional approvals, and adherence to due diligence, which may be required under separate legislation. This including, but not limited to, the obtaining of any required approvals from the Civil Aviation Safety Authority, Airservices Australia, Commonwealth Department of Defence. Department of Health, the Department of Energy, Mines, Industry Regulation & Safety, the Department of Water & Environment Regulation and Main Roads WA and consulting of Before You Dig Australia. It is the applicant's responsibility to obtain any additional approvals, and undertaking of due diligence, required before the development/use lawfully commences."</i>	Note submission and include advice note as outlined in comment section.
4 (7/11/24)	Western Power	Advise that the project is known to Western Power. The customer has an application in with the correct team. The exact scope is close to being finalised but Western Power don't have any objections to what they are submitting to the Shire of Three Springs.	The applicant will need to meet with the requirements of Western Power for it to grant connection into its South West Interconnected System network.	Note submission
5 (8/11/24)	Department of Health (DOH)	For both construction and operation stages DoH provides the following comment:	Copy of DoH submission was provided to the applicant to ensure they are aware of their requirements prior to commencement. The applicant advised as follows in relation to this submission:	Note submission and include

Schedule of Submissions – Proposed Power Transmission Line & Switchyard, Arrowsmith East – DAP/24/02787

Submission & Date Received	Respondent	Summary of Submission	Applicant Comment	Shire Recommendation
		All drinking water provided on site must meet the health-related requirements of the Australian Drinking Water Guidelines 2011. Any non-drinking water (i.e. water that is not intended or suitable for drinking) must be managed to ensure it cannot be confused with or contaminate the drinking water supply. This requires satisfactory labelling of non-drinking water taps and, depending on system configuration, suitable backflow prevention arrangements in accordance with Australian/New Zealand Standards AS3500 – Plumbing and Drainage. Disposal of wastewater generated on site is required to comply with the <i>Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974</i>.	<i>“DoH’s advice regarding water supply and wastewater disposal is noted. The applicant accepts this advice being provided on a development approval as advice notes if required.”</i> In the event that the application is approved it is recommended that the following condition be included with the determination: <i>“The design, location, installation and maintenance of on-site wastewater/effluent systems is to be to the approval of the local government and in accordance with relevant legislative requirements.”</i> In the event that the application is approved it is recommended that the following advice note be included with the determination: <i>“The applicant is advised that this planning approval does not negate the requirement for any additional approvals, and adherence to due diligence, which may be required under separate legislation. This including, but not limited to, the obtaining of any required approvals from the Civil Aviation Safety Authority, Airservices Australia, Commonwealth Department of Defence, Department of Health, the Department of Energy, Mines, Industry Regulation & Safety, the Department of Water & Environment Regulation and Main Roads WA and consulting of Before You Dig Australia. It is the applicant’s responsibility to obtain any additional approvals, and undertaking of due diligence, required before the development/use lawfully commences.”</i>	condition and advice note as outlined in comment section.
6 (20/11/24)	Department of Water and Environmental Regulation (DWER)	DWER advises that there are no environment or water resource management issues associated with this planning proposal. As such, DWER has no objection to the proposal and no comments to make.	No additional comment.	Note submission
7 (22/11/24)	Department of Primary Industries and Regional Development (DPIRD)	DPIRD offers general comments that it expects the proponent and its subcontractors will: • Observe biosecurity hygiene protocols to ensure they do not introduce or spread pests, weeds or diseases. • Minimise land clearing and disturbance to avoid land degradation, such as erosion, and rehabilitate land disturbed during their construction and operational activities. • Follow best practices in construction of infrastructure, including roads and access tracks, to minimise erosion.	Copy of DPIRD submission was provided to the applicant and the applicant advised as follows in relation to this submission: <i>“Noted. No response needed. The applicant accepts this advice being provided on a development approval as advice notes if required.”</i> In the event that the application is approved it is recommended that the following conditions be included with the determination: <i>“Prior to the commencement of the development a Construction Management Plan shall be submitted to the local government for approval.”</i>	Note submission and include conditions and advice notes as outlined in comment section.

Schedule of Submissions – Proposed Power Transmission Line & Switchyard, Arrowsmith East – DAP/24/02787

Submission & Date Received	Respondent	Summary of Submission	Applicant Comment	Shire Recommendation
			<i>“The landowner shall implement, and adhere to at all times during construction, the recommendations of the approved Construction Management Plan to the satisfaction of the local government.”</i> In the event that the application is approved it is recommended that the following advice notes be included with the determination: <i>“In relation to conditions 5 & 6 the Construction Management Plan shall address the following associated with the construction of the development or any other matters considered relevant by the local government.</i> <i>i) hours of construction;</i> <i>ii) heritage management protocols to mitigate potential risks linked to the exposure of Aboriginal artefacts during ground-disturbing activities;</i> <i>iii) temporary fencing, hoardings, gantries, and signage;</i> <i>iv) site access and egress;</i> <i>v) construction vehicle route and traffic management;</i> <i>vi) size and frequency of construction vehicles;</i> <i>vii) road upgrades/repairs and timing of works associated with the construction of the development;</i> <i>viii) parking arrangements for staff and contractors;</i> <i>ix) deliveries and storage of construction materials and machinery;</i> <i>x) management of vibration, dust, wind, and erosion;</i> <i>xi) management of any stormwater discharge;</i> <i>xii) management of construction noise and other site generated noise;</i> <i>xiii) demolition and construction waste management, recycling, and removal;</i> <i>xiv) protection of any public realm infrastructure;</i> <i>xv) public communication and complaint handling procedures;</i> <i>xvi) biosecurity protocols.”</i> <i>“The applicant is responsible to ensure that biosecurity protocols are maintained for the site to minimise biosecurity risks for the landowner, adjoining farms and along the transport route and should further information be required on appropriate practices the applicant should contact the Department of Primary Industries & Regional Development in this regard.”</i>	
8 (25/11/24)	Department of Biodiversity,	The application states that the development is not proposed to involve the clearing of vegetation; however, the map provided in Appendix B, South Erregulla	Copy of DBCA submission was provided to the applicant and the applicant advised as follows in relation to this submission:	Note submission and include advice note as

Schedule of Submissions – Proposed Power Transmission Line & Switchyard, Arrowsmith East – DAP/24/02787

Submission & Date Received	Respondent	Summary of Submission	Applicant Comment	Shire Recommendation
	Conservation and Attractions (DBCA)	Conventional Gas and Power 132kV Transmission Overhead Powerline General Arrangement–Concept depicts poles 30, 31, 43 & 87-89 intersecting areas of remnant vegetation, which may be a result of the scaling on the map. DBCA notes that the pole alignment shown on the map is indicative and proposed to be refined and agreed with the Shire prior to construction. Threatened flora species <i>Eucalyptus crispata</i>, <i>Eucalyptus leprophloia</i>, <i>Paracaleana dixonii</i> and <i>Thelymitra stellata</i> are known to occur in similar vegetation types within proximity to the proposed transmission line. Threatened flora are protected under the <i>Biodiversity Conservation Act 2016</i> (BC Act). To ‘take’ or ‘disturb’ threatened flora requires a Ministerial Authorisation under s40 of the BC Act. The definitions for ‘take’ and ‘disturb’ are provided in s5 of the BC Act. DBCA recommends that if the proposal has potential to directly impact native vegetation, the proponent should contact DBCA’s Species and Communities Branch (SpeciesandCommunities@dbca.wa.gov.au) to discuss the potential requirement to obtain a Ministerial Authorisation to ‘take’ or ‘disturb’ threatened flora.	<i>“Noted. The proponent is aware of their obligations under the Biodiversity Conservation Act 2016 with respect to the requirement for a Ministerial Authorisations to ‘take’ or ‘disturb’ threatened flora. As the design, pole location and construction methodology is refined, the proponent will complete their due diligence with respect to these obligations and undertake any required requests for the required authorisations.</i> <i>Power poles 30, 31 and 87-89 are within 5m firebreaks maintained on the land. Power pole 43 is west of the area of vegetation. Final pole alignment will be approved by the Shire prior to construction.</i> <i>If it is determined at the detailed design phase that clearing permits under Part V of the Environmental Protection Act 1986 are required these will also be sought at this time.”</i> On site inspection indicates that with the exception of power pole 24, which would be located in the Tomkins Road reserve, the power line alignment would run along existing boundary perimeter firebreaks. In the event that the application is approved it is recommended that the following advice note be included with the determination: <i>“The applicant is advised that this planning approval does not negate the requirement for any additional approvals, and adherence to due diligence, which may be required under separate legislation. This including, but not limited to, the obtaining of any required approvals from the Civil Aviation Safety Authority, Airservices Australia, Commonwealth Department of Defence. Department of Health, the Department of Energy, Mines, Industry Regulation & Safety, the Department of Water & Environment Regulation and Main Roads WA and consulting of Before You Dig Australia. It is the applicant’s responsibility to obtain any additional approvals, and undertaking of due diligence, required before the development/use lawfully commences.”</i>	outlined in comment section.

SHIRE OF THREE SPRINGS

DELEGATION REGISTER

Shire of Three Springs

Adopted by Council December 2019



[illegible]

CONTENTS

SCHEDULE OF DELEGATIONS.....	3
GO001- Appoint Authorised Persons.....	5
GO002- Property Acquisition and Disposal.....	6
GO003 -Public Notice of Council and Committee Meetings.....	7
GO004 –Execution of Contract Documents.....	8
CS001 - Cemeteries Act 1986 - Authorised Persons	9
CS002 - Payments from Municipal Fund and Trust Fund	10
CS003- Making a Cash Advance to a Person.....	11
CS004 - Investment of Surplus Funds.....	12
CS005 – Waiving & Granting of Concessions & Write-Off of Debts other than Rates & Service Charges...13	
CS006 - Reimbursement of Expenses Incurred by an Employee.....	14
CS007 - Reimbursement of Expenses Incurred by Councillors	15
CS008 – Authorised Purchasing Officers.....	16
CC001 - Sponsorships, Donations and Waiver of Fees.....	17
DS001 - Building Act 2011 - Appointment of Authorised Persons	18
DS002 - Issue Licence to Deposit Material on Street and Excavate on Land Abutting a Street.....	19
DS003 - Issue and Revocation of Building Orders	20
DS004 - Occupancy Permit or Building Approval Certificate.....	21
DS005 – Food Act 2008 – Food Business Registrations	22
DS006 - Authority to Issue a Prohibition Order (Food Act 2008).....	23
DS007 – Food Act 2008 – Appoint Authorised Officers.....	24
DS008 - Authority to Serve Infringement Notices (Food Act 2008).....	25
DS009– Public Health Act 2016.....	26
DS010 – Health (Asbestos) Regulations 1992.....	27
DS011 - Shire of Three Springs Town Planning Scheme No. 2 (Update 15/10/19).....	28
DS012 - Joint Development Assessment Panel Applications.....	29
DS013 - Infringements and Direction Notices.....	32
DS014 - Power of Entry	33
DS015 - Exemption from the Requirement to Pay a Fee – Trading in Thoroughfares and Public Places34	
DS016- Certain Things to be done in Respect of Land	35
DS017 - Response to Applications for Subdivision and Amalgamation.....	36
DS018- Response to Application for Public Works	37
DS019 - Control of Vehicles (Off-Road Areas) Act 1978 – Authorised Officer	38
DS020 - Permits for Heavy Haulage Vehicles	39
DS021- Temporary Road Closures.....	39
DS022 - Revocation of Temporary Road Closure to Vehicles.....	40
DS023 - Private Works.....	41
DS024 - Private Works On, Over or Under Public Places.....	42
DS025 - Gates and Other Devices Across Thoroughfares	43
DS026 - Plans, Thoroughfares Levels and Alignments	44
DS027 - Excavation on Public Thoroughfares	45
DS028 - Crossing from Public Thoroughfare to Private Land or Private Thoroughfare.....	46
DS029 - Bonds for Uncompleted Works	47
LO001 - Bushfires Act 1954 - Authorised Persons	48
LO002 - Cat Act 2011 - Authorised Persons	49
LO003 - Dog Act 1976 - Authorised Persons.....	50
LO004 - Prohibited and Restricted Burning Times Variation.....	51
LO005 - Notices of Legal Proceedings-Bush Fires	52

LO006 - Bushfires Act 1954 - Powers and Duties.....53

LO007 - Dog Act 1976-Infringements.....54

LO008 - Litter Act - Withdrawal of Infringement Notices55

SCHEDULE OF DELEGATIONS

No.	Delegation	CEO	DCEO	MI	SOPF	ESR	FO	ES	TP	BO	EHO	BMO	AFO	RC	CDO
GO001	Appoint Authorised Persons	X													
GO002	Property Acquisition and Disposal	X	X												
GO003	Public Notice of Council and Committee Meetings	X	X					X							
GO004	Execution of Documents and Affixing of Common Seal to Documents	X	X												
CS001	Cemeteries Act 1986 - Authorised Persons	X	X	X	X									X	
CS002	Payments from Municipal Fund and Trust Fund	X	X				X						X		
CS003	Making a Cash Advance to a Person	X	X				X						X		
CS004	Investment of Surplus Funds	X	X												
CS005	Waiving and Granting of Concessions and Write-Off of Debts other than Rates & Service Charges	X	X												
CS006	Reimbursement of Expenses Incurred by an Employee	X	X				X						X		
CS007	Reimbursement of Expenses Incurred by Councillors	X	X				X						X		
CS008	Authorised Purchasing Officer	X	X	X	X		X	X				X		X	
CC001	Sponsorship, Donations and Waiver of Fees	X	X												
DS001	Building Act 2011 – Appointment of Authorised Persons	X	X							X					
DS002	Issue Licence to Deposit Material on Street and Excavate on Land Abutting a Street	X	X		X					X				X	
DS003	Issue and Revocation of Building Orders	X	X	X						X					
DS004	Occupancy Permit or Building Approval Certificate	X	X							X					
DS005	Food Act 2008 – Food Business Registrations	X	X								X				

DS006	Authority to issue a Prohibition Order (Food Act 2008)	X	X								X				
DS007	Food Act 2008 – Appoint Authorised Officer	X	X								X				
DS008	Authority to serve Infringement Notices (Food Act 2008)	X	X								X				
DS009	Public Health Act 2016	X	X								X				
DS010	Health (Asbestos) Regulations 1992	X	X						X	X	X	X		X	
DS011	Shire of Three Springs Town Planning Scheme No. 3	X	X						X						
DS012	Joint Development Assessment Panel Applications	X	X						X						
DS013	Infringements and Direction Notices	X	X						X						
DS014	Power of Entry	X	X						X						
DS015	Exemption from the Requirement to Pay a Fee – Trading in Thoroughfares and Public Places	X	X						X						X
DS016	Certain Things to be done in Respect of Land	X	X		X				X						X
DS017	Response to Applications for Subdivision and Amalgamation	X	X						X						
DS018	Response to Application for Public Works	X	X	X	X	X								X	
DS019	Control of Vehicles (Off-Road)	X	X	X	X	X								X	
DS020	Permits for Heavy Haulage Vehicles	X	X	X										X	
DS021	Temporary Road Closures	X	X	X										X	
DS022	Revocation of Temporary Road Closure to Vehicles	X	X	X										X	
DS023	Private Works	X	X	X											
DS024	Private Works On, Over or Under Public Places	X	X	X											
DS025	Gates and Other Devices Across Thoroughfares	X	X	X	X									X	
DS026	Plans – Thoroughfares Levels & Alignments	X	X	X										X	
DS027	Excavation on Public Thoroughfares	X	X	X										X	

DS028	Crossing from Public Thoroughfare to Private Land or Private Thoroughfare	X	X	X										X	
DS029	Bonds for Uncompleted Works	X	X	X											
LO001	Bushfires Act 1954 – Authorised Persons	X	X	X	X	X								X	
LO002	Cat Act 2011 – Authorised Persons	X	X	X	X	X								X	
LO003	Dog Act 1976 – Authorised Persons	X	X	X	X	X								X	
LO004	Prohibited and Restricted Burning Times Variation	X	X	X	X	X								X	
LO005	Notices of Legal Proceedings - Bush Fires	X	X	X		X								X	
LO006	Bushfires Act – Powers and Duties	X	X	X	X	X								X	
LO007	Dog Act 1976 - Infringements	X	X	X	X	X								X	
LO008	Litter Act - Withdrawal of Infringement Notices	X	X												

Legend

CEO	Chief Executive Officer
DCEO	Deputy Chief Executive Officer
MI	Manager of Infrastructure
SOPF	Supervisor of Parks & Facilities
ESR	Emergency Services Ranger
FO	Finance Officer
ES	Executive Secretary
TP	Town Planner
BO	Building Surveyor
EHO	Environmental Health Officer
BMO	Building Maintenance Officer
AFO	Assistant Finance Officer
RC	Risk Coordinator
CDO	Community Development Officer

GOVERNANCE

GO001 – Appoint Authorised Persons

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2024	Sub-Delegated:	DCEO
Policy Reference:		Chief Executive	
		Instruction/Procedure:	

Legal (Parent): Power Enabling Delegation: - Local Government Act 1995, sections 5.42 Delegation of some powers or duties to the CEO 5.43 Limitations on delegations to the CEO Power Enabling Sub-Delegation: - Local Government Act 1995, s.5.44 CEO may delegate some powers and duties to other employees	Legal (Subsidiary): Power Delegated: - Local Government Act 1995 - s.3.24 Authorising persons under this subdivision (Part 3, Division 3, Subdivision 2 – Certain provisions about land)
--	---

Description of Functions Delegated

Council delegates its authority and power to the Chief Executive Officer to appoint persons or classes of persons as Authorised Persons in accordance with Section 9.10 of the *Local Government Act 1995*, for the purposes of fulfilling prescribed functions within the:

1. *Local Government Act 1995*, inclusive of Regulations;
2. Shire of Three Springs Local Laws made under the *Local Government Act 1995*;
3. *Graffiti Vandalism Act 2016*, s.15 Application; and
4. *Caravan Parks and Camping Grounds Act 1995*, s.17 Authorisations.

Subject to:

- (a) At least once each financial year, the CEO is required to circulate to Councillors a copy of the Shire of Three Springs's Schedule of Authorisations.

GO002 - Property Acquisition and Disposal

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Sections 5.42/5.43(d))

Legal (Subsidiary):

Description of Functions Delegated

The CEO is delegated authority to acquire or dispose of any land valued at an amount not exceeding \$250,000 provided that appropriate provision is made in Council's Budget where items are to be acquired, and Council is advised in advance of the intention to dispose of any land.

G0003 - Public Notice of Council and Committee Meetings

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO ES
Chief Executive Instruction/Procedure:	

Legal (Parent): 1. Local Government Act 1995, Section 5.42

Legal (Subsidiary): 1. Local Government (Administration) Regulation 1996 section 12.
--

Description of Functions Delegated

The Chief Executive Officer is delegated the authority to exercise any of its powers in accordance with *Local Government Act 1995* section 5.42.

GO004 – Execution of Contract Documents

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 9.49 A, B

Legal (Subsidiary):

Description of Functions Delegated

The Chief Executive Officer and Deputy Chief Executive Officer is delegated authority to execute documents.

CS001 - Cemeteries Act 1986 - Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI, SOPF, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Cemeteries Act 1986

Legal (Subsidiary):

Description of Functions Delegated

The Chief Executive Officer is delegated authority to appoint authorised persons to exercise the Powers and duties set out in respect of Sections 6 and 64 - *Cemeteries Act 1986* subject to:

1. A Schedule of Authorisations being submitted to Council from time to time; and
2. The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the delegation was exercised, when the delegation was exercised and the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

CS002 - Payments from Municipal Fund and Trust Fund

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	3007-Purchasing Policy

Delegate:	CEO
Sub-Delegated:	DCEO, FO, AFO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government (Financial Management) Regulations 1996, Regulation 12(1)(b)

Description of Functions Delegated

Council delegates its authority and power to the Chief Executive Officer to:

1. Authorise and make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund [FM r.12(1)(b)]

Subject to:

- a) The payment(s) only being for items of expenditure:
 - (i) detailed in the adopted annual budget, or
 - (ii) for payments that have been authorised by a resolution of Council in advance, or
 - (iii) authorised in advance by the President in an emergency; and
- b) Compliance with the requirements of Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

CEO Conditions on Sub-Delegation

- a) Two signatories are required on each Council cheque by either CEO, DCEO or FO.
- b) Where a payment is made electronically two signatures are required utilising payment tokens assigned to either, delegate or sub delegates.

CS003- Making a Cash Advance to a Person

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, FO, AFO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Section 5.102

Description of Functions Delegated

The Chief Executive Officer is delegated authority to make a cash advance to a person in respect of an expense for which the person can be reimbursed, subject to:

1. Compliance with Division 8 of Part 5 of the *Local Government Act 1995*; and
2. The Chief Executive Officer in exercising Delegation shall keep a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

CS004 - Investment of Surplus Funds

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	3002 Investment Policy

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Sections 6.14 and 6.15
2. Local Government (Financial Management Regulations) 1996, Regulation 19C
3. Trustees Act 1962, Part III

Description of Functions Delegated

The Chief Executive Officer is delegated authority Council delegates its authority and power to the Chief Executive Officer to invest money held in the Municipal or Trust funds that is not required for the time being for any purpose in accordance with Part III of the *Trustees Act 1962*, subject to:

1. Compliance with the established and documented internal control procedures to ensure control over the investments;
2. Compliance with Regulation 19C of the *Local Government (Financial Management) Regulations 1996*; and
3. Compliance with Council Policy – Investments.

**CS005 – Waiving & Granting of Concessions &
Write-Off of Debts other than Rates &
Service Charges**

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
On-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Sections 6.12

Description of Functions Delegated

The Chief Executive Officer is delegated authority to approve or refuse to approve applications or requests for:

1. A waiver of a debt other than rates or a service charge.
2. The write-off of a debt other than rates or a service charge.

Subject to:

- a) The amount of the request or application not exceeding \$1000.00; or
Cumulative debts of a debtor valued below \$1000.00. Write off a debt greater than these values must be referred for Council decisions.

CS006 - Reimbursement of Expenses Incurred by an Employee

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, FO, AFO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Section 5.101(2)

Description of Functions Delegated

The Chief Executive Officer is delegated authority to reimburse an employee for an expense incurred in relation to a matter affecting the local government, subject to the Chief Executive Officer in exercising delegation keeping a written record of details of how the delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

CS007 - Reimbursement of Expenses Incurred by Councillors

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	1005-Council Expenses

Delegate:	CEO
Sub-Delegated:	DCEO, FO, AFO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Section 5.98(2)(b)
2. Local Government Act 1995, Section 5.98(4)

Description of Functions Delegated

The Chief Executive Officer is delegated authority to approve the reimbursement of expenses to Councillors, subject to:

1. The expenses to be approved for reimbursement are those prescribed by the Act and the Regulations.
2. Compliance with Council Policy on Members – Reimbursement of Expenses Incurred.
3. The Chief Executive Officer in exercising delegation keeping a written record of details of how the delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

CS008 – Authorised Purchasing Officers

Date Adopted:	14 December 2022	Delegate:	CEO
Date Last Reviewed:	December 2024	Sub-Delegated:	DCEO, MI, SOPF, FO, BMO, ES, AFO, RC
Policy Reference:		Chief Executive Instruction/Procedure:	
Legal (Parent): 1. Local Government Act 1995 (Section 5.42 & 5.44 & 5.43 (b))		Legal (Subsidiary):	

Description of Functions Delegated

The Chief Executive Officer is delegated authority to sign Purchase Orders for items contained within the current budget.

This delegation includes authorisation for the Chief Executive Officer to accept a tender for purchase up to an amount of \$250,000 (Local Government Act 1995 section 5.43 (b)).

Delegated to:

Chief Executive Officer (Level 1)

On delegated to:

The Chief Executive Officer in exercising authority, under s5.44 of the Local Government Act, 1995, has delegated this power/duty to the following Officers.

Level 1 Chief Executive Officer
 Level 2 Deputy Chief Executive Officer
 Level 2 Manager of Infrastructure
 Level 3 Supervisor of Parks and Facilities
 Level 3 Executive Secretary
 Level 3 Risk Coordinator
 Level 4 Building Maintenance Officer
 Level 5 Finance Officer

Conditions:

Limits on amounts:

- Level 1 (CEO) - \$250,000 excluding the purchase of freehold land and real estate. When authorised by Council resolution, and subject to compliance with the relevant tender legislation, the CEO can issue Purchase Orders for amounts in excess of \$250,000.

- Level 2 – up to \$50,000 excluding the purchase of freehold land and real estate.
- Level 3 – Within area of responsibility up to a maximum of \$1,000.
- Level 4 – Within area of responsibility up to a maximum of \$300.
- Level 5 – In the absence of all other authorised officers when the requirement is urgent and with verbal approval of the CEO or a Level 2 officer – CEO to countersign order on return.

Corporate Credit Card authority is in accordance with Policy 1.16 Corporate Credit Cards

Record of Use:

Office copy of the Purchase Order to be handed to Finance Officer.

Records to be kept under the provisions of the Shire of Three Springs Record Keeping Plan and the General Disposal Authority for Local Government Records Legislation

CC001 - Sponsorships, Donations and Waiver of Fees

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.42)

Legal (Subsidiary):

Description of Functions Delegated

The Chief Executive Officer is delegated authority to consider applications received for financial assistance and make the appropriate donation or engage into a sponsorship arrangement in accordance with Council's budget.

The Chief Executive Officer is delegated authority to waive fees for the use of halls, rooms and areas within any of the Council buildings, grounds or facilities, advertising or ground transport operations to associations, committees or organisations in accordance with Council's budget.

DS001 - Building Act 2011 - Appointment of Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, BO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Building Act 2011, Section 127

Legal (Subsidiary):
1. Building Act 2011, Section 96(3)
2. Building Act 2011, Section 127
3. Building Regulations 2012

The delegation only applies to Local Government Officers

The Chief Executive Officer is delegated authority to appoint authorised persons for the purposes of the *Building Act 2011* and *Building Regulations 2012* in relation to buildings and incidental structures located, or proposed to be located in the Shire's district

DS002 - Issue Licence to Deposit Material on Street and Excavate on Land Abutting a Street

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI, SOPF, RC, BO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Building Act 2011, Section 127

Legal (Subsidiary):
1. Building Act 2011, Section 166(3)(g)
2. Building Regulations 2012, Regulation 64

Description of Functions Delegated

The Chief Executive Officer is delegated authority to issue licenses for:

1. The deposit of materials on a street, way or other public place; or
2. The excavation on land abutting or adjoining a street, way or other public place;

Subject to:

- a) The requirements of Regulation 64 of the *Building Regulation 2012*; and
- b) The relevant licence fee being set by Council annually.
- c) The delegation only applies to Local Government Officers.

DS003 - Issue and Revocation of Building Orders

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI BO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Building Act 2011, Section 127.

Legal (Subsidiary):
1. Building Act 2011, Section 110
2. Building Act 2011, Section 117
3. Building Regulations 2012

The Chief Executive Officer is delegated authority to:

1. Make a building order in respect of one or more of the following;
 - a) Particular building work;
 - b) Particular demolition work; or
 - c) A particular building or incidental structure.
2. Revoke a building order subject to Compliance with Section 117(1) of the *Building Act 2011* by serving written notice to each person to whom the order is directed.
3. The delegation only applies to Local Government Officers.

DS004 - Occupancy Permit or Building Approval Certificate

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, BO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Building Act 2011, Section 127

Legal (Subsidiary):
1. Building Act 2011, Section 58
2. Building Act 2011, Section 65
3. Building Act 2011, Section 65

The Chief Executive Officer is delegated authority to:

1. Approve, modify or refuse to approve applications submitted under Section 58 of the *Building Act 2011*.
2. Approve or refuse to approve applications submitted under Section 65 of the *Building Act 2011*.
3. The delegation only applies to Local Government Officers.

DS005 – Food Act 2008 – Food Business Registrations

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, EHO
Chief Executive Instruction/Procedure:	

Power Enabling Delegation:

- Food Act 2008, Section 118(2)(b) Functions of enforcement agencies and delegation
 - S.118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120]

S.118(4) Sub-delegation only permissible if expressly provided in regulations

Power Delegated:

- Food Act 2008, sections:
 - S.110(1) and (5) Registration of food business
 - S.112 Variation of conditions or cancellation of registration of food businesses.

Description of Functions Delegated

Council delegates its authority and power to:

1. Register a food business in respect of any premises for the purposes of Part 9 of the *Food Act 2008* and issue a certificate of registration, if approved [s.110(1)].
2. After considering an application, grant (with or without conditions) or refuse the application [s110(5)].
3. Vary the conditions imposed on Food Business Registration or cancel a Food Business Registration under Part 9 of the *Food Act 2008* [s.112(1)].

DS006 - Authority to Issue a Prohibition Order (Food Act 2008)

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, EHO
Chief Executive Instruction/Procedure:	

Legal (Parent): Power Enabling Delegation: 1. Food Act 2008, Section 118(2)(b) Functions of enforcement agencies and delegation a. 118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120] b. 118(4) Sub-delegation only permissible if expressly provided in regulations

Legal (Subsidiary): Power Delegated: • Food Act 2008, sections: • 65(1) Prohibition Order • 66 Certificate of Clearance • 67(4) Request for Re-Inspection
--

Description of Functions Delegated

Council delegates its authority and power to:

1. Serve a Prohibition Order on the proprietor of a food business in accordance with s.65 of the *Food Act 2008* [s.65].
2. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices [s.66].
3. Give written notice to proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].

DS007 – Food Act 2008 – Appoint Authorised Officers

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2024	Sub-Delegated:	DCEO, EHO
Policy Reference:		Chief Executive Instruction/Procedure:	

Legal (Parent):

Power Enabling Delegation:

- Food Act 2008, Section 118(2)(b) Functions of enforcement agencies and delegation
 - S.118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120]
 - S.118(4) Sub-delegation only permissible if expressly provided in regulations

Legal (Subsidiary):

Power Delegated:

- Food Act 2008, Sections:
 - S.122(1) Appointment of authorised officers
 - S.126(13) Infringement notices

Description of Functions Delegated

Council delegates authority and power to appoint persons to be:

1. An Authorised Officer for the purposes of the *Food Act 2008* [122(1)].
2. A Designated Officer for the purposes of the *Food Act 2008* [126(13)].

Generally subject to:

- (a) At least once each financial year, the CEO is required to circulate to Councillors a copy of the Shire's Schedule of Authorisations.

DS008 - Authority to Serve Infringement Notices (Food Act 2008)

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, EHO
Chief Executive Instruction/Procedure:	

Legal (Parent):

Power Enabling Delegation:

- Food Act 2008, Section 118(2)(b) Functions of enforcement agencies and delegation
 - S.118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120]
 - S.118(4) Sub-delegation only permissible if expressly provided in regulations

Power Enabling Sub-Delegation:

- Nil. Food Act / Regulations do not provide for sub-delegation.

Legal (Subsidiary):

Power Delegated:

- Food Act 2008:
 - S.125 Institution of proceeding

Description of Functions Delegated

Council delegates its authority and power to institute proceedings for an offence under the *Food Act 2008* [s.125].

DS009– Public Health Act 2016

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2024	Sub-Delegated:	DCEO, EHO
Policy Reference:		Chief Executive Instruction/Procedure:	
Legal (Parent): Power Enabling Delegation: - Public Health Act 2016: - s.21 Enforcement agency may delegate		Legal (Subsidiary): Power Delegated: - Public Health Act 2016: - s.24 Designation of authorised officers	

Description of Functions Delegated

Council delegates its authority and power to designate a person or class of persons as authorised officers:

1. for the purposes of the *Public Health Act 2016* or another specified Act; or
2. for the purposes of the specified provisions of this Act or another specified Act; or
3. for the purposes of the provisions of the *Public Health Act 2016* or another specified Act other than the specified provision of that Act [s.24(1)].

Subject to:

- a) The requirements of s.24(3), being that designated authorised officers may be either:
 - i. an environmental health officer or environmental health officers as a class; or
 - ii. a person who is not an environmental health officer or a class of persons who are not environmental health officers; or
 - iii. a mixture of the two.

- b) Compliance with any relevant conditions established by the Chief Health Officer under s.20 of the *Public Health Act 2016*.

DS010 – Health (Asbestos) Regulations 1992

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI , SOPF EHO, BO, RC
Chief Executive Instruction/Procedure:	

Legal (Parent): 1. Criminal Procedure Act 2004, Part 2

Legal (Subsidiary): 1. Health (Asbestos) Regulations 1992
--

1. The Chief Executive Officer is appointed as the approved officer for the purposes of Part 2 of the *Criminal Procedure Act 2004*. They are authorised to extend the period to pay or withdraw an infringement notice issued under the *Health (Asbestos) Regulations 1992*.
2. The following officers are authorised officers for the purpose of Part 2 of the *Criminal Procedure Act 2004*. They are authorised to issue infringement notices for breaches with the *Health (Asbestos) Regulations 1992*:
 - Deputy Chief Executive Officer
 - Environmental Health Officer
 - Building Surveyor

DS011 - Shire of Three Springs Town Planning Scheme No. 2 (Update 15/10/19)

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP,
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.41(i) & 5.42 & 5.44)
2. Shire of Three Springs Town Planning Scheme No. 2
3. Planning and Development (Local Planning Schemes) Regulations 2015

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to:

1. Hold in abeyance or return to an applicant for rectification, any development (planning) application that does not contain adequate or sufficient information necessary to properly assess, evaluate, and determine the application in accordance with the Scheme provisions, Council Policy provisions and the matters listed in clause 67 of the Deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, or any other information deemed necessary to properly assess and determine the application;
2. Determine the land use classification applicable to the proposed use/development for which approval is sought;
3. Determine whether the proposed use/works falls within the classes of development exempt from obtaining development approval pursuant to clause 61 of the Deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
4. Determine and effect the consultation of a development (planning) application pursuant to clause 64 of the Deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
5. Authority to determine non-planning related objections. Objections against compliant aspects of development (planning) applications or are non-planning related are considered to be non-valid objections to the proposal.
6. To refuse to a development (planning) application for a proposed development designated as a 'X' use, 'A' use, or 'D' use in the scheme, and is determined not to comply with relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
7. To grant approval to a development (planning) application for a development which is determined to comply with the design principles of the R-Codes and where no objections have been received.
8. To grant approval to a development (planning) application for a development designated as a 'P' use, 'I' use or 'A' use in the scheme, and is determined to comply with relevant provisions and standards

prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;

9. To grant approval to a development (planning) application for development which is not listed and/or designated with a permissibility in the scheme where the development is designated as a 'P' use , 'I' use or 'A' use, or the equivalent, by a lawfully adopted planning instrument;
10. In exceptional circumstances where a development application is determined not to have any adverse effect on the amenity of the locality, following its referral to surrounding affected land owners and no objecting submissions being received, approve a development (planning) application which varies site and development requirements relating to:
 - i. Side and rear setbacks;
 - ii. Front setback variations up to 0.5 metres;
 - iii. Wall height and/or maximum pitched roof height variations up to 0.5 metres;
 - iv. Outbuilding area variations up to 10%;
 - v. Signage dimension and/or maximum height variations up to 0.5 metres;
 - vi. Signage area variations up to 0.5m².
11. To grant approval to an annual permit application for a Holiday House, Holiday Accommodation, Bed and Breakfast, Guesthouse, Home Occupation and Home Business approved land use where no complaints have been received in the previous 12 months, and complies with all relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
12. To grant approval to a development (planning) application relating to a non-conforming use, and is determined to comply with relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
13. To refuse to a development (planning) application relating to a non-conforming use, and is determined not to comply with relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
14. Certify that any condition imposed on any development (planning) approval has been completed and fulfilled to the CEO,s satisfaction;
15. To grant approval to a development (planning) application for an advertising devise/sign in any zone listed in the scheme that complies with relevant provisions prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
16. To grant approval to a development (planning) application for an extension of time to commence development of a development (planning) approval;
17. To grant approval to amend or delete any condition to which development (planning) approval is granted under delegation, and/or to amend an aspect of the development approved which, if amended, would not substantially change the development approved under delegation or cancel a

development (planning) approval determined under delegation at request of the applicant/owner in accordance with clause 77 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and

18. Impose conditions and advice on the approval granted under delegation that are considered necessary to secure the relevant provisions prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable.
19. To grant approval to a development (planning) application for a 'Holiday Accommodation' land use where no submissions objecting to the proposal have been received and the proposal is determined to comply with relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
20. To grant approval to a development (planning) application for development on land classified as a local planning scheme reserve as follows:
 - i. Where the land is in the control and/or management of the Shire of Three Springs;
 - ii. The development is for a permitted use and/or purpose outlined in a lawfully executed lease issued by the Shire of Three Springs;
 - iii. The development is consistent with any objectives outlined for that reserve in the Scheme; and
 - iv. The value of any works is less than \$500,000;

DS012 - Joint Development Assessment Panel Applications

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.42 & 5.44)
2. Planning and Development Act 2005
3. Shire of Three Springs Town Planning Scheme No.3
4. Planning and Development (Development Assessment Panels) Regulations 2011

Legal (Subsidiary):
1. Local Government Act 1995, Section 6.50(1) and (2)

The Chief Executive Officer is delegated authority to:

1. Hold in abeyance or return to an applicant for rectification, any Form 1 or Form 2 application that does not contain adequate or sufficient information necessary to properly assess, evaluate, and determine the application in accordance with the Scheme provisions, Council Policy provisions, or any other information deemed necessary to properly assess and determine the application;
2. Prepare Responsible Authority Reports (RAR) making a recommendation to the Joint Development Assessment Panel based on the relevant provisions prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
3. Determine the land use classification applicable to the proposed use/development for which approval is sought;
4. Determine and effect the consultation of a Form 1 application;
5. Certify that any condition imposed on any Form 1 or Form 2 approval has been completed and fulfilled to the CEO's satisfaction; and
6. Impose conditions and advice that are considered necessary to secure the relevant provisions prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable.

DS013 - Infringements and Direction Notices

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.42 & 5.44) 2. Planning and Development Act 2005 (Sections 214, 218, 228, 229, 230 & 231) 3. Shire of Three Springs Town Planning Scheme 2 4. Planning and Development Regulations 2009 (Schedule 1)

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to and in accordance with the relevant sections of the *Planning and Development Act 2005*:

1. Issue a directions notice, pursuant to section 214 and 218.
2. Appoint a Shire of Three Springs employee to give an infringement notice in accordance with section 228.
3. Determine the content of an infringement notice in accordance with section 229.
4. Grant an extension of up to 28 days in exceptional circumstances for the alleged offender to pay the infringement notice in accordance with section 230.
5. Withdraw an infringement notice in exceptional circumstances in accordance with section 231.

*Please note the s. 234 of the *Planning and Development Act 2005* states:

"234. *Designated persons, appointment of*

- 1) *The chief executive officer of a responsible authority may, in writing, appoint persons or classes of persons to be designated persons for the purposes of section 228, 229, 230 or 231 or for the purposes of 2 or more of those sections.*
- 2) *A person who is authorised to give infringement notices under section 228 is not eligible to be a designated person for the purposes of any of the other sections."*

DS014 - Power of Entry

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2024	Sub-Delegated:	DCEO, TP,
Policy Reference:		Chief Executive Instruction/Procedure:	

Legal (Parent): 1. Local Government Act 1995 (Section 3.28 - 3.36) 2. Planning and Development (Local Planning Schemes) Regulations 2015 (Schedule 2 Clause 79)	Legal (Subsidiary):
--	---------------------

The Chief Executive Officer is delegated authority to exercise all of the powers and duties of the local government in respect to the powers of entry upon land as contained in the *Local Government Act 1995* Section 3.28 to 3.36 inclusive, and to exercise the entry and inspection powers as contained in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 Clause 79.

Any occasion where this delegation is exercised by an Executive Manager is to be reported to the Chief Executive Officer soon as possible.

DS015 - Exemption from the Requirement to Pay a Fee – Trading in Thoroughfares and Public Places

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	2008- Street Stall Permits

Delegate:	CEO
Sub-Delegated:	DCEO, CDO, TP
Chief Executive Instruction/Procedure:	

Legal (Parent):

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to:

- 1.Exempt a not for profit organisation from the requirement to pay an activity on local government property application or permit fee, under the Activities on Thoroughfares and Trading in Thoroughfares and Public Places subject to the waiving of the fee being recorded as a donation of Council.

DS016- Certain Things to be done in Respect of Land

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2024	Sub-Delegated:	DCEO, MI , SOPF, RC, TP,
Policy Reference:		Chief Executive Instruction/Procedure:	
Legal (Parent): 1. Local Government Act 1995 (Section 3.24 – 3.26 & 5.42)		Legal (Subsidiary):	

The Chief Executive Officer is delegated authority to authorise any person to:

1. exercise on behalf of the local government the powers given to a local government by Subdivision 2 (Certain Provisions about Land) of the *Local Government Act 1995*; and
2. to issue notices and take the necessary action to recover costs from the person who failed to comply with the notice. (Refer Section 3.24 to 3.26– Schedule 3.1.)

Subject to documenting how they formed the opinion that the things to be performed are necessary to protect and/or enhance the health, safety or amenity of the persons or property in the district or to remove a nuisance.

DS017 - Response to Applications for Subdivision and Amalgamation

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Planning and Development Act 2005
2. Strata Titles Act 1985
3. Shire of Three Springs Town Planning Scheme No. 2
4. Land Administration Act 1997

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to comment and/or make recommendation to the Western Australian Planning Commission and Department of Planning, Lands and Heritage on applications and proposals for subdivision, amalgamation, strata subdivision, survey-strata subdivision, crown subdivision and crown amalgamation as follows:

1. Proposals to amalgamate five (5) or less lots.
2. Proposals to create five (5) or less lots.

Subject to:

- a) the imposition of relevant conditions and advice on any proposal that are considered necessary to secure the objectives of any relevant planning document adopted by Council; and
- b) compliance with the relevant requirements of Town Planning Scheme 2, R-Codes, Local Area Plan, Structure Plan, Local Planning Strategy and Council Planning Policies.

The Chief Executive Officer is delegated authority to certify to the Western Australian Planning Commission that conditions imposed on an approval granted to subdivide, amalgamate, strata subdivide, survey-strata subdivide land contained within the municipality, that pertain to the Shire's jurisdiction, role and function, have been completed and fulfilled to the satisfaction of the Shire.

DS018- Response to Application for Public Works

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.42 & 5.44) 2. Planning and Development Act 2005 (Section 6) 3. Shire of Three Springs Town Planning Scheme 2 4. Public Works Act 1902

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to exercise discretion and make recommendations on applications referred to the Shire pursuant to section 6 of the *Planning and Development Act 2005* for public works subject to:

1. The notification of relevant provisions that are considered necessary to ensure compliance with the relevant requirements of Town Planning Scheme 2, R-Codes, Local Area Plan, Structure Plan, Local Planning Strategy and Council Planning Policies; and
2. The total value of works being less than \$1 million per application referred.

DS019 - Control of Vehicles (Off-Road Areas) Act 1978 – Authorised Officer

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2024	Sub-Delegated:	DCEO, MI , SOPF, RC, ESR
Policy Reference:		Chief Executive Instruction/Procedure:	
Legal (Parent): Control of Vehicles (Off-road Areas) Act 1978, Section 38(3)		Legal (Subsidiary): Control of Vehicles (Off-road Areas) Regulations 1979	

The Chief Executive Officer is delegated authority to perform the duties of an authorised officer under the *Control of Vehicles (Off-road Areas) Act 1978*, for the whole of the district of the Shire of Three Springs subject to:

1. A Schedule of Authorisations being submitted to Council from time to time; and
2. The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised and the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

DS020 - Permits for Heavy Haulage Vehicles

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI , SOPF, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42
2. Main Roads Act 1930, Part 4 13a
3. Roads Traffic Regulations 2014

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to determine any heavy haulage application and either recommend:

1. Approval of the application with conditions; or
2. Refusal of the application.

to Main Roads WA for heavy haulage vehicles to use any local road within the district, subject to the requirements of any relevant Council Policy as set and amended from time to time that specifies approved routes and conditions listed therein.

DS021- Temporary Road Closures

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI, SOPF, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Sections 3.50, 3.50A and 3.51
2. Local Government Functions and General Regulations 1996, Regulations 4, 5 and 6
3. Road Traffic (Events on Roads) Regulations 1991

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of a thoroughfare, and to undertake the necessary action for the closure of thoroughfares to vehicles:

1. In cases of emergency;
2. Where in the opinion of the CEO that due to heavy rain a thoroughfare is likely to be damaged by the passage of traffic of a particular class, or by the passage of traffic generally;
3. For the conduct of an Event in accordance with the *Road Traffic (Events on Roads) Regulations 1991*; and
4. Where the Council is undertaking repair and maintenance works to a thoroughfare,

Subject to:

- a) Having regard for the requirements of Sections 3.50 and 3.50A of the *Local Government Act 1995*, and for Clauses 4, 5 and 6 of the *Local Government (Functions and General) Regulations 1996*.
- b) The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of duty.

DS022 - Revocation of Temporary Road Closure to Vehicles

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI , SOPF, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government Act 1995, Sections 3.50(6)

The Chief Executive Officer is delegated authority to revoke an order to close a thoroughfare subject to the provisions of Section 3.50(6) of the *Local Government Act 1995*.

DS023 - Private Works

Date Adopted:	August 2019
Date Last Reviewed:	December 2024

Delegate:	CEO
Sub-Delegated:	DCEO, MI,
Chief Executive Instruction/Procedure:	Private works to be approved by the CEO.

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to approve all Private Works in accordance with any relevant Council policy and rates and charges as set by Council.

DS024 - Private Works On, Over or Under Public Places

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI ,
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3)
2. Local Government Act, Schedule 9.1(8)
3. Local Government (Uniform Provisions) Regulations, Regulation 17

The Chief Executive Officer is delegated authority to:

1. Grant permission to a person to construct anything on, over, or under a public thoroughfare or other public place that is Local Government property, and impose conditions in respect to the permission, subject to the requirements of Regulation 17 of the *Local Government (Uniform Provisions) Regulations 1996*.
2. Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1.0) above.
3. Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2.0) above.
4. Recover the cost of anything done under (3.0) above as a debt due from the person who failed to comply with the notice issued, subject to notification being given to Council prior to legal action commencing.

DS025 - Gates and Other Devices Across Thoroughfares

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI , SOPF, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3),
2. Local Government Act, Schedule 9.1(5)
3. Local Government Act, Schedule 3.1
4. Local Government (Uniform Provisions) Regulations, Regulation 9

The Chief Executive Officer is delegated authority to:

1. Grant permission to have a gate or other device across a public thoroughfare under the care, control and management of the Shire, and impose conditions in respect to the permission, subject to:
 - a) The requirements of Regulation 9 of the *Local Government (Uniform Provisions) Regulations 1996*; and
 - b) A register of gates and other devices being kept in accordance with Clause 9(8) of the *Local Government (Uniform Provisions) Regulations 1996*.
2. Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1.0) above.
3. Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2.0) above.
4. Recover the cost of anything done under (3.0) above as a debt due from the person who failed to comply with the notice issued subject to notification being given to Council prior to legal action commencing.

DS026 - Plans, Thoroughfares Levels and Alignments

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government Act 1995, Sections 3.52(4), 5.94 and 5.96

The Chief Executive Officer is delegated authority to keep plans of levels and alignments of public thoroughfares under the care, control and management of the Council and to ensure those plans are available for public inspection during office hours subject to the requirements of Sections 3.52(4), 5.94 and 5.96 of the *Local Government Act 1995*.

DS027 - Excavation on Public Thoroughfares

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI , SOPF, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):	
1.	Local Government Act 1995, Section 5.42

Legal (Subsidiary):	
1.	Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3)
2.	Local Government Act, Schedule 9.1(6)
3.	Local Government (Uniform Provisions) Regulations, Regulation 11

The Chief Executive Officer is delegated authority to:

1. Grant permission to a person to make or make and leave, an excavation of specified dimensions and in a specified way in a specified part of a public thoroughfare or on a specified part of land adjoining a public thoroughfare, and impose conditions in respect to the permission, subject to the requirements of Regulation 11 of the *Local Government (Uniform Provisions) Regulations 1996*;
2. Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1.0) above.
3. Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2.0) above.
4. Recover the cost of anything done under (3.0) above as a debt due from the person who failed to comply with the notice issued subject to notification being given to Council prior to legal action commencing.

DS028 - Crossing from Public Thoroughfare to Private Land or Private Thoroughfare

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI,
Chief Executive Instruction/Procedure:	

Legal (Parent):	
1.	Local Government Act 1995, Section 5.42.

Legal (Subsidiary):	
1.	Local Government (Uniform Provisions) Regulations, Regulations 12, 13 and 14
2.	Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3)
3.	Local Government Act, Schedule 9.1(7)

The Chief Executive Officer is delegated authority to:

1. Approve or refuse an application from an owner of land, to construct a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, and impose conditions in respect to the approval, subject to the requirements of Regulation 14(2) of the *Local Government (Uniform Provisions) Regulations 1996*.
2. Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1.0) above.
3. Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2.0) above.
4. Recover the cost of anything done under (3.0) above as a debt due from the person who failed to comply with the notice issued, subject to notification being given to Council prior to legal action commencing.
5. Issue a notice under Regulation 13(1) of the *Local Government (Uniform Provisions) Regulations 1996* to the owner or occupier of private land to construct or repair a crossing from a public thoroughfare to the land, or a private thoroughfare serving the land, subject to the requirements of Regulation 14(2) of the *Local Government (Uniform Provisions) Regulations 1996*.

DS029 - Bonds for Uncompleted Works

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Sections 5.42, 5.44, 5.45 and 5.46 of the Local Government Act 1995

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to determine the value of and conditions associated with the lodgement of cash bonds or other performance bonds for uncompleted works associated with the subdivision or development of land and to approve the return or payment of such bonds upon the completion of the works or event or any relevant Council policy.

LAW OR LAW ORDER AND PUBLIC SAFETY

LO001 - Bushfires Act 1954 - Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI, SOPF, RC ESR,
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Bushfires Act 1954, Sections 38, 59(3), 59(5), 59A(2)
2. Bushfires Infringement Regulations, Regulation 4

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to perform the specified duties under the *Bushfires Act 1954*, subject to:

1. A Schedule of Authorisations being submitted to Council from time to time; and
2. The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

LO002 - Cat Act 2011 - Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI , SOPF, RC
Chief Executive Instruction/Procedure:	

Legal (Parent): Power Enabling Delegation: • Cat Act 2011, section 44 Delegation by local government. Power Enabling Sub-Delegation: Cat Act 2011, section 45 Delegation by CEO of
--

Legal (Subsidiary): • Cat Act 2011, section 48 Authorised persons
--

Description of Functions Delegated

Council delegates its authority and power to:

1. Appoint persons or classes of persons to be authorised for the purposes of performing particular functions under this Act [s.48(1)].
2. Determine conditions on any authorisation [s.48(3)].
3. Cancel or vary an authorisation or a condition on an authorisation [s.48(4)].

Generally subject to:

- a) At least once each financial year, the CEO is required to circulate to Councillors a copy of the Shire of Three Springs Schedule of Authorisations.

LO003 - Dog Act 1976 - Authorised Persons

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2024	Sub-Delegated:	DCEO, MI, SOPF, RC, ESR, RC
Policy Reference:		Chief Executive Instruction/Procedure:	
Legal (Parent): 1. Dog Act 1976, Section 10AA.		Legal (Subsidiary): 1. Dog Act 1976, Sections 11, 29(1), 33E and 44(2) 2. Dog Regulations 2013.	

The Chief Executive Officer is delegated authority to:

1. Appoint persons as Registration Officers and Authorised Officers under the *Dog Act 1976*;
2. Commence legal proceedings for offences against the *Dog Act 1976*; and
3. Appoint persons to represent the Shire in legal proceedings for offences against the *Dog Act 1976*.

The above delegations are subject to:

- a) a Schedule of Authorisations being submitted to Council from time to time; and
- b) the Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

LO004 - Prohibited and Restricted Burning Times Variation

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI, SOPF, RC, ESR,
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Bushfires Act 1954, Section 17(10).
2. Bushfires Act 1954, Section 18(5c)

Legal (Subsidiary):
1. Bushfires Act 1954, Section 17(7) and (8)
2. Bushfires Act 1954, Section 18(5) and (5C)

Council delegates its authority and power to the President and Chief Bush Fire Control Officer jointly to-

1. Vary the prohibited burning times within the district of the Shire of Three Springs, subject to-
 - a) The appropriate notice being given as required by Section 17(8) of the *Bushfires Act 1954*.
2. Vary the restricted burning times within the district of the Shire of Three Springs-
 - b) The appropriate notice being given as required by Section 18(5C) of the *Bushfires Act 1954*.

Provided that the Officer in Charge of the Department of Parks and Wildlife (DPaW) is consulted before the authority under this delegation is exercised.

LO005 - Notices of Legal Proceedings-Bush Fires

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Bushfires Act 1954 s.59 (3)

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to:

1. Commence legal proceedings pursuant to offences against the *Bush Fires Act 1954*; and
2. Engage independent professional advice, including legal advice, where a decision made by the Council, or a condition or conditions associated with that decision, is substantially different from the Responsible Officer's recommendation.

LO006 - Bushfires Act 1954 - Powers and Duties

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI, SOPF, RC ESR,
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Bushfires Act 1954, Section 48.

Legal (Subsidiary):
.

The Chief Executive Officer is delegated authority to perform all the functions and duties of the local government under the *Bushfires Act 1954* subject to-

1. This power and authority cannot be sub-delegated by virtue of Section 48(3) of the *Bushfires Act, 1954*.
 - a) The exclusion of powers and duties that:
 - i. Are prescribed in the Act that require a resolution by the local government
 - ii. Are prescribed in the Act for performance by prescribed offices.
2. Where the exercise of authority relates to the determination of firebreaks in alternative positions, or alternative action to abate fire hazards, the CEO shall liaise with the Chief Bushfire Control Officer on each specific variation request.

LO007 - Dog Act 1976-Infringements

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, MI, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act (1995) & Dog Local Laws
2. Dog Act (1976)
3. Cat Act 2011

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to commence proceedings against a person who is reported to have:

1. Unlawfully rescued or released, or attempted to rescue or release, cats or dogs lawfully impounded or seized for the purpose of being impounded;
2. Damaged a Municipal Pound; or
3. Committed Pound breach by reason of which cats or dogs may escape from a Municipal Pound.

In all cases where the Chief Executive Officer instructs Council's solicitors to commence proceedings, the Chief Executive Officer shall report particulars to the next Council meeting.

LO008 - Litter Act - Withdrawal of Infringement Notices

Date Adopted:	December 2019
Date Last Reviewed:	December 2024
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Litter Act 1979, Section 30(4a).

Legal (Subsidiary):
1. Litter Regulations 1981.

The Chief Executive Officer is delegated authority to withdraw infringement notices under the *Litter Act, 1979*.

LEMA

LOCAL EMERGENCY
MANAGEMENT ARRANGEMENTS



GENERAL PLAN
2024



CONTENTS

CONTENTS	1
ADMINISTRATION	4
1.1 ENDORSEMENT OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS	4
1.2 DISTRIBUTION	5
<i>Full Unrestricted Version</i>	<i>5</i>
<i>Public Access Restricted Version.....</i>	<i>5</i>
1.3 DOCUMENT AVAILABILITY.....	6
1.4 AMENDMENT RECORD	7
1.5 GLOSSARY OF TERMS AND ACRONYM	8
1.6 RELATED DOCUMENTS & ARRANGEMENTS.....	8
1.6.1 <i>State Emergency Management Plans.....</i>	<i>8</i>
1.6.2 <i>Local Emergency Management Plans.....</i>	<i>8</i>
1.7 LOCAL EMERGENCY MANAGEMENT POLICIES.....	8
1.8 AGREEMENTS UNDERSTANDINGS AND COMMITMENTS	9
1.8.1 <i>Mid-West Gascoyne Region Mutual Aid Agreement.....</i>	<i>9</i>
1.9 SPECIAL CONSIDERATIONS	10
OVERVIEW	11
2.1 AREA COVERED	11
2.2 HISTORY AND CULTURE	12
2.3 POPULATION AND DEMOGRAPHICS	12
2.4 CLIMATE.....	13
2.5 TOPOGRAPHY	13
2.6 ECONOMIC PROFILE	14
2.7 CRITICAL INFRASTRUCTURE	14
2.7.1 <i>Electrical Supply.....</i>	<i>14</i>
2.7.2 <i>Gas Supply</i>	<i>14</i>
2.7.3 <i>Sewerage System.....</i>	<i>14</i>
2.7.4 <i>Water Supply</i>	<i>14</i>
2.7.5 <i>Medical Services</i>	<i>15</i>
2.7.6 <i>Transport & Airport Facilities.....</i>	<i>15</i>
2.7.3 <i>Communications.....</i>	<i>15</i>
2.7.4 <i>Public Facilities.....</i>	<i>16</i>
2.7.5 <i>Emergency Services</i>	<i>17</i>
EMERGENCY MANAGEMENT PLANNING	18
3.1 AIM AND PURPOSE.....	18
3.2 OBJECTIVES.....	18
3.3 SCOPE	19
3.4 ROLES AND RESPONSIBILITIES.....	19
3.5 RESOURCES.....	19
3.6 LOCAL MUTUAL AID.....	19
3.7 FINANCIAL ARRANGEMENTS.....	20



3.7.1	Authority to Incur Expense.....	20
3.7.2	Response.....	20
3.7.3	DRFAWA	20
LOCAL EMERGENCY MANAGEMENT COMMITTEE		21
4.1	INTRODUCTION.....	21
4.2	LEMC ROLE.....	21
4.3	LEMC PROCEDURES.....	22
4.4	LEMC MEMBERSHIP	22
4.4.1	LEMC Members.....	23
4.5	LEMC REPORTING	23
4.5.1	Annual Reporting.....	23
4.5.2	Preparedness Reporting	23
4.6	LEMC SPECIAL/EMERGENCY MEETINGS	24
MANAGING RISK		25
5.1	EMERGENCY RISK MANAGEMENT	25
5.2	RISKS IDENTIFIED.....	25
5.3	RISK MANAGEMENT PLANNING.....	25
RESPONSE & COORDINATION		26
EMERGENCY OPERATIONS.....		26
6.1	ACTIVATION OF LOCAL ARRANGEMENTS	26
6.2	INCIDENT SUPPORT GROUP	26
6.2.1	Triggers for Incident Support Group.....	27
6.2.2	Incident Support Group Membership	27
6.2.3	Incident Support Group Meeting Location and Frequency.....	27
6.3	EMERGENCY COORDINATION CENTRE.....	28
6.4	STATE OF EMERGENCY	28
MEDIA MANAGEMENT & PUBLIC INFORMATION		30
7.1	PUBLIC COMMUNICATION SYSTEMS	30
7.1.1	Local Government Local Communication Systems.....	30
7.1.2	Standard Emergency Warning Signal.....	31
7.1.3	Emergency Alert System	31
7.1.4	DFES Public Information Line.....	31
7.1.5	Additional Information Outlets.....	32
EVACUATION		33
8.1	EVACUATION MANAGEMENT	33
8.1.1	Decision	33
8.1.2	Timelines.....	34
8.1.3	Combat Agency for Evacuation	34
8.1.4	Evacuation Centres.....	34
8.2	HIGHER RISK PERSONS AND GROUPS.....	34
8.3	EVACUATION ROUTES	34
8.4	ISOLATION AND QUARANTINE	35
8.5	RETURN.....	35



EMERGENCY RELIEF & SUPPORT	36
9.1 COMMUNITIES LOCAL EVACUATION CENTRE COORDINATOR (LECC)	36
9.2 LOCAL GOVERNMENT LIAISON OFFICER (LGLO) (EMERGENCY RELIEF AND SUPPORT)	36
9.3 REGISTER FIND REUNITE.....	36
9.4 EVACUATION CENTRES	37
9.4.1 Animals	37
RECOVERY.....	38
EXERCISING & REVIEW	39
11.1 EXERCISING	39
11.1.1 Exercise Frequency.....	39
11.1.2 Exercise Reporting	39
11.2 REVIEW OF LEMA.....	39
APPENDICES.....	40

1. Glossary / Acronyms	5. Shire EM Policy & LEMC TOR	9. Emergency Evac. Centre/s
2. Roles & Responsibilities	6. At Risk Persons & Groups Plan	10. Three Springs Maps
3. Risk Management	7. Communities - Emergency Relief & Support Plan	11. Templates-Sitrep, Media Guide,LEMC special agenda
4. Contacts & Resources	8. Animal Support Plan	12. MOUs

1 ADMINISTRATION



1.1 Endorsement of Local Emergency Management Arrangements

These Local Emergency Management Arrangements have been produced and issued under the authority of S. 41(1) of the [Emergency Management Act 2005](#), endorsed by the Shire of Three Springs and have been tabled with the Local Emergency Management Committee.

Date: _____

Chair Local Emergency Management Committee

Jim Heal- Shire Councillor
Shire of Three Springs

Date: _____

Local Emergency Coordinator

Three Springs Police
Officer in Charge

Date: _____

Chief Executive Officer

Keith Woodward
Shire of Three Springs

Disclaimer: These arrangements have been produced by the Shire of Three Springs in good faith and are derived from sources believed to be reliable and accurate at the time of publication. Nevertheless, the reliability and accuracy of the information cannot be guaranteed, and the Shire of Three Springs expressly disclaims liability for any act or omission done or not done in reliance on the information and for any consequences, whether direct or indirect arising from such omission.

© Shire of Three Springs 2024



1.2 Distribution

Full Unrestricted Version

Chairperson LEMC
Executive Officer LEMC
Chief Executive Officer - Shire of Three Springs
WA Police – OIC Three Springs Station
Mid-West Gascoyne DEMC
Department of Communities
North Midlands Health Services
St John Ambulance - Three Springs Sub Centre
Community Paramedic St John Ambulance
Chief Bush Fire Control Officer - Shire of Three Springs
DFES Regional Office - Geraldton
Three Springs Primary School
Shire of Three Springs Administration Centre
State Emergency Services - Eneabba
Three Springs Volunteer Bush Fire Brigade
Arrino Volunteer Bush Fire Brigade
Three Springs East Volunteer Bush Fire Brigade
Three Springs West Volunteer Bush Fire Brigade
SEMC - Business Unit (Perth)
Shires of the Mid-West Gascoyne Region

Public Access Restricted Version

Shire of Three Springs Administration Offices – Front Counter/Reception
Shire of Three Springs Library
Shire of Three Springs Website: www.threesprings.wa.gov.au

1.3 Document Availability



Restricted copies of these arrangements are available free of charge and can be found at:

Hardcopy: Shire of Three Springs
132 Railway Road,
Three Springs (*During normal business hours*)

Online: Shire of Three Springs website: www.threesprings.wa.gov.au



1.4 Amendment Record

Suggestions and comments from the community and stakeholders can help improve these arrangements.

Feedback can include:

- What you do and don't like about the arrangements
- Unclear or incorrect expression
- Out of date information or practices
- Errors, omissions or suggested improvements.

To provide feedback, copy the relevant section/s with the proposed changes marked and forward to:

Chief Executive Officer
Shire of Three Springs
132 Railway Road
(PO Box 117)
THREE SPRINGS WA 6519
Ph: (08) 9954 1001
Email: general@threesprings.wa.gov.au

The Local Emergency Management Committee (LEMC) will be given any suggestions and/or comments for consideration. The LEMC must approve all amendments and enter them in the Amendment Register below:

Amendment		Details of Amendment	Author
No	Date		
1	September 2006	Original Document	
2	November 2007	Review	DCEO
3	August 2008	Review	DCEO
4	November 2011	Investigate Joint LEMC	CESM
5	April 2014	Update Version (Joint LEMC)	CESM
6	November 2015	Joint LEMC Review	CESM
7	January 2017	Updated to reflect current EM legislation	DA-OEM
8	May 2017	Review and Amendments	CESM
9	November 2018	Review	DA-OEM
10	April 2019	LEMC Review	LEMC
11	June 2019	Review and Amendments	DA-DFES
12	July 2024	Complete re-write and re-development	LR Winter



1.5 Glossary of Terms and Acronym

Refer *Appendix 1*.



1.6 Related Documents & Arrangements

To enable integrated and coordinated delivery of emergency management within the Shire of Three Springs, these arrangements, support plans and other related documents should be read in conjunction and are consistent with State Emergency Management Policies and State Emergency Management Plans.

1.6.1 *State Emergency Management Plans*

Copies of relevant [State Emergency Management Plans](#) including State Hazard Plans are available on the [WA Government Website](#), including:

- State EM Plans
- State Hazard Plans
- State Support Plans
 - State Health Response Plan
 - Emergency Relief and Support
 - Emergency Public Information
 - Animal Support in Emergencies
- National EM Plans.

1.6.2 *Local Emergency Management Plans*

The following emergency management plans support the Shire of Three Springs Local Emergency Management Arrangements (LEMAs) and should be read in conjunction with each other, these include:

- Three Springs Local Recovery Plan (LRP) – 2024 (*Separate Local Recovery Plan to LEMA*)
- Higher Risk Persons and Groups Plan 2024 (*see appendix 6*)
- Animal Support in Emergencies Plan 2024 (*see appendix 8*)



1.7 Local Emergency Management Policies

Policies for emergency management refer to any policies, which are unique to Three Springs being bylaws or operational policies. The Shire of Three Springs policies relating to emergency management include:

- Emergency Management Policy (*Appendix 5*)



1.8 Agreements Understandings and Commitments

1.8.1 *Northern Country Zone Mutual Aid Agreement*

The Shire of Three Springs along with 9 other local governments will investigate a Memorandum of Understanding (MOU) for the provision of mutual aid during emergencies and post incident recovery.

The purpose of this memorandum is to:

- Facilitate the provision of mutual aid between member Councils of the Northern Country Zone of the Western Australia Local Government Association during emergencies and post incident recovery.
- Enhance the capacity of your communities to cope in times of difficulty.
- Demonstrate the capacity and willingness of participating Councils to work cooperatively and share resources within the region.

The local governments zone signatories would include:

Shire of Three Springs	Shire of Mingenew
Shire of Carnamah	Shire of Morawa
Shire of Irwin	Shire of Perenjori
Shire of Northampton	Shire of Chapman Valley
City of Greater Geraldton	Shire of Coorow



1.9 Special Considerations

The Shire of Three Springs has a number of special considerations, which may contribute to the likelihood or severity of an emergency.

Consideration	Season
Bush Fire Season	November – April
Storm Season	May - October
Flooding Event	Riverine Flooding Downpour Flash Flooding
Public Events (Influx of People): ○ Tourists ○ Wildflower Season ○ Three Springs Wildflower Show and Art Exhibition ○ Off Road Racing	April – September May – September August September (Long weekend)
Road Transport (Accident and/or Closure) ○ Midlands Road and Brand Highway	All Year
Rail Transport (Accident and/or Closure) ○ Grain Trains	All Year
Seasonal Farming (Influx workers/ haulage) ○ Harvest ○ Seeding ○ Talc Mine	October - January April – June All Year
Hazmat (Chemical storage/ use) ○ Three Springs Aquatic Centre (Chlorine) ○ CBH (Explosive risk) ○ Agricultural Chemicals Stored at Nutrien Ag and at Three Springs Rural in townsite	All Year All Year All year
Bio Security & Health Hazards	All year



2.1 Area Covered

The area covered by this Plan is the geographic area covered by the Shire of Three Springs (Three Springs) under the Local Government Act (1995). The Three Springs occupies 2,656 square kilometres (km) in the Mid-West Region of Western Australia, 313 km north of Perth.

The Three Springs includes the townsites and localities of:

Kadathinni	Arrowsmith	Arrino (Townsite)
Womarden	Dudawa	

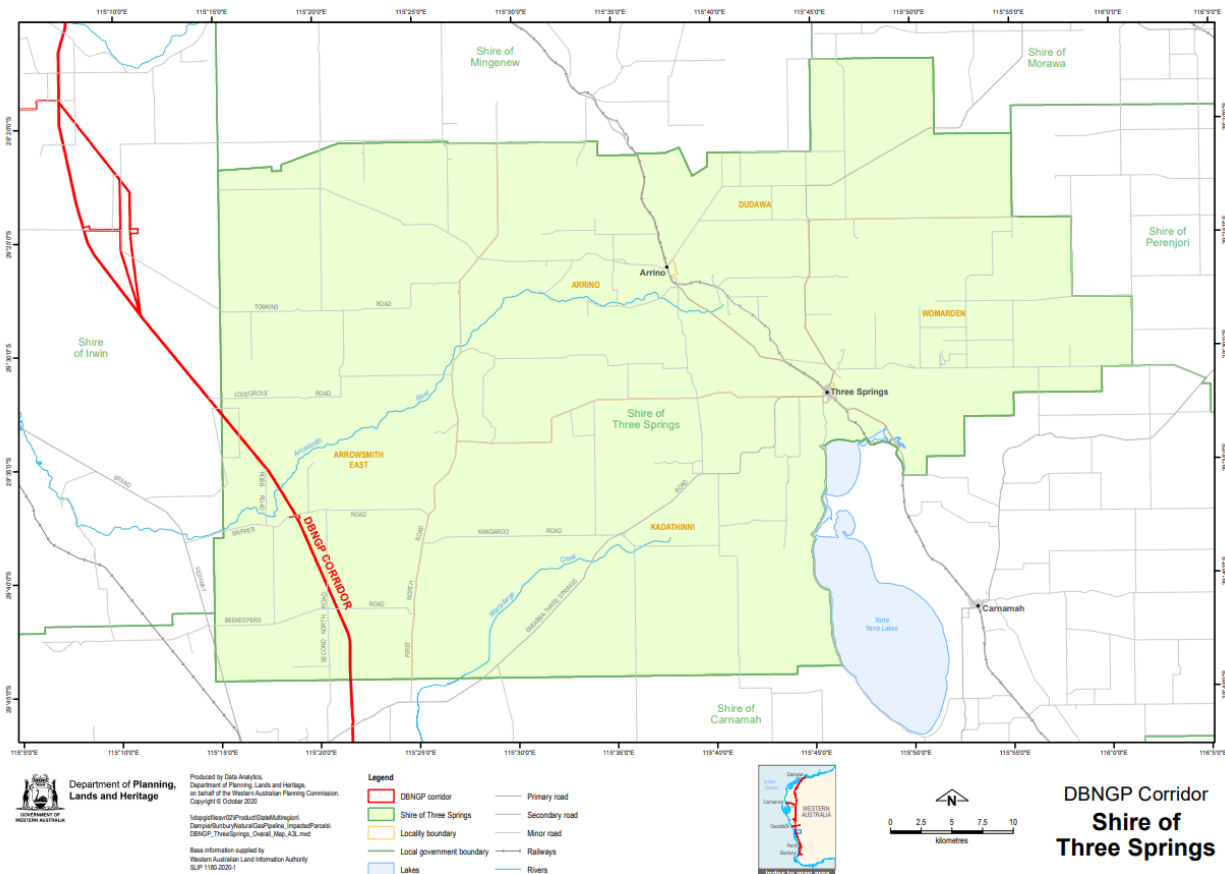


Figure 1: Location of the Shire of Three Springs

To view more detailed maps of Three Springs see **Appendix 10** or – [click here](#)



2.2 History and Culture

The Shire of Three Springs has a rich history rooted in agriculture. Originally inhabited by the Amangu people, it was explored by European settlers in the late 19th century and named after local springs. The town grew rapidly with the extension of the Midland Railway in 1910, becoming a key service hub for surrounding wheat and sheep farms. The local economy also benefited from gypsum and talc mining. Today, Three Springs remains an agricultural community and is known for its wildflower displays, attracting tourists each spring.

Two registered sites of Aboriginal heritage significance are located near the Three Springs townsite: the Yarra Yarra Lakes. Both sites are natural features with considerable mythological importance and encompass extensive land areas. Maps of Aboriginal Cultural Heritage can be viewed [here](#).



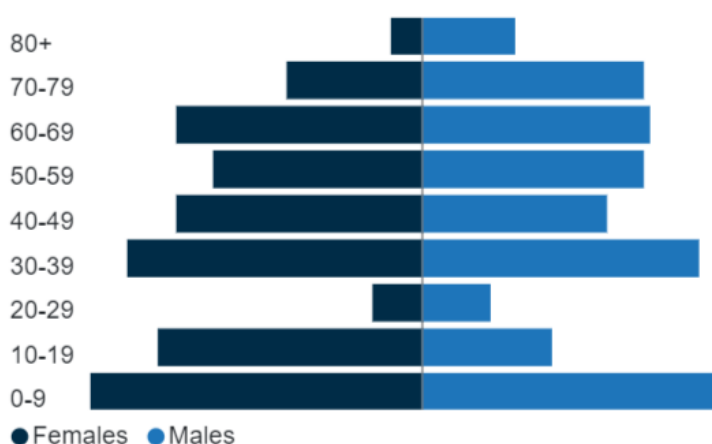
2.3 Population and Demographics

The Shire of Three Springs' population and demographics information is summarised below, more Census 2021 data for Three Springs can be found [here](#).

561 Population	-2.1% Annual Growth	0 Natural Increase	3 Net Overseas Migration	-15 Net Internal Migration
--------------------------	----------------------------------	---------------------------------	---------------------------------------	---

Age structure by sex for the year ending 30 June 2019

Chart	Table
--------------	--------------



51.3% of the population of Three Springs was female in June 2019.

For males, the largest age group was 30-39, with 48 people.

For females, the largest age group was 0-9, with 54 people.

Source: [Population in local government areas | Centre for Population](#)



2.4 Climate

The climate of the Mid-West Region is described as hot, dry summers and light winters. The average annual temperature ranges from 30-35 C in summer to 17-22 C in winter.

The average rainfall in Three Springs is estimated to be between 300ml and 400ml depending on location and occurs mainly in winter from May to October.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Ann
Mean Max (°C)	36.1	35.7	32.7	27.6	22.6	19.0	17.9	19.2	22.0	26.1	30.0	33.6	26.8
Mean Min (°C)	18.5	19.3	17.3	14.1	10.9	8.7	7.4	7.3	8.1	10.4	13.4	16.1	12.6
Mean Rain (mm)	12.5	15.8	19.8	23.0	48.0	71.6	67.8	51.4	25.6	15.8	10.3	8.2	369.8
Mean Rain Days	2.0	2.1	2.7	4.4	8.5	12.2	13.6	11.7	8.0	5.1	2.9	1.8	75.7



2.5 Topography

The Shire of Three Springs, located in the Mid-West region of Western Australia, features a predominantly flat to gently undulating topography. Soils in the Shire are generally sandy or loamy, with some areas of gravelly or clay soils. These soil types are well-suited for wheat and other grain crops.

The region includes several ephemeral lakes and waterways, such as the Yarra Yarra Lakes system, which lies to the west of the town of Three Springs. These lakes fill with water after heavy rains but remain dry for much of the year.

The Shire retains pockets of natural bushland, featuring native plants such as eucalypts, banksias, and acacias, particularly in reserves and along watercourses. During spring, the region is known for its vibrant wildflower displays.



2.6 Economic Profile

The Shire of Three Springs' economy is primarily agricultural, with 60-70% of output from wheat, barley, and canola farming. Around 20% of farms focus on livestock, particularly sheep and cattle. Mining also plays a significant role, with the Three Springs Talc Mine producing 250,000 tonnes of talc annually.

Tourism, particularly during the wildflower season, provides additional economic activity, though on a smaller scale. Employment is concentrated on agriculture (45%) and mining (20%), with other jobs in local services and government.

The Shire's economy benefits from its Midland Railway connection, facilitating transport of agricultural products and minerals to major hubs like Perth and Geraldton.



2.7 Critical Infrastructure

Critical infrastructure includes physical facilities, supply chains, systems, assets, information technologies and communication networks which, if destroyed, degraded or rendered unavailable for an extended time, would significantly affect the social or economic wellbeing of the Three Springs community.

2.7.1 *Electrical Supply*

Power to all developments within the Shire is supplied by Western Power. Current supplies are considered adequate however any major increase in demands may impact supply.

The proposed ERM gas-fired power station and 330/132kV substation as part of the Mid West Energy Project are expected to provide the Shire with reliable electricity infrastructure in the medium to long term.

2.7.2 *Gas Supply*

Gas is supplied to households and businesses in cylinders by a local distributor.

2.7.3 *Sewerage System*

Three Springs is currently provided with sewer reticulation which is conveyed to the Waste Water Treatment Plant to the south of the townsite. The only areas of the townsite that lack connection to sewer are east of the rail line

2.7.4 *Water Supply*

Water for the Three Springs townsite, surrounding farms and the nearby talc mine is supplied from two Water Corporation bores, located within the Dookanooka Water Reserve. The Water Corporation draws 240,000 kilolitres per annum from the Dookanooka Water Reserve for public water supply purposes.

2.7.5 *Medical Services*

Three Springs Medical Centre	12 Thomas Street, Three Springs	9954 1013
Three Springs Hospital	19 Thomas Street, Three Springs	9954 3200

2.7.6 *Transport & Airport Facilities*

The Shire has 168 km of sealed roads with over 434 km remaining unsealed. Main routes such as Midlands Road, which connects Three Springs to nearby towns like Moora and Geraldton, providing critical transport links for agriculture and local residents.

To see updates on current road conditions visit [Main Roads Travel Map - Map](#)

Three Springs has a local Air Strip located in Womarden (-29.53333282 115.84999847). The airstrip has a single, unsealed (gravel) runway (1.2km) and is primary used for supporting emergency services (RFDS) and agricultural aviation.

Other airports close to Three Springs include;

International airports

- 307 km: Perth Airport

Domestic airports

- 179 km: Geraldton Airport
- 307 km: Perth Airport

Local airports

- 143 km: Jurien Bay Airport

2.7.3 *Communications*

For maps of Telstra mobile coverage [click here](#).

2.7.4 Public Facilities

Three Springs has basic social infrastructure facilities that can assist with the response and recovery process, including:

Facility	Location	Description	Contact
Three Springs Administration Office	Railway Road, Three Springs	Meeting rooms, chambers, internet/ communication tower	9954 1001 admin@threesprings.wa.gov.au
Three Springs Community Hall	Carter Street, Three Springs	Hall area, stage, kitchen, ablutions, meeting room	9954 1001 admin@threesprings.wa.gov.au
Three Springs Recreation Centre and Sports Ground	Mayrhofer Street, Three Springs	Large Oval, swimming pool, meeting rooms, kitchen, PA System, ablutions, chairs/ tables	9954 1001 admin@threesprings.wa.gov.au
Three Springs Sporting Club	Slaughter Street, Three Springs		9954 1133
Three Springs Library	132 Railway Road, Three Springs	Meeting rooms, internet	9954 1001 library@threesprings.wa.gov.au
Shire Depot	1 Talc Road, Three Springs	Machinery yard	9954 1001

Contacts and other relevant information for listed facilities can be found in [Shire of Three Springs Online Directory](#) or Contacts and Resources Directory – see **Appendix 4**.

2.7.5 *Emergency Services*

The following emergency services are available and resourced to assist the Shire of Three Springs when responding to emergency incidents.

Agency	Location	Contact
Police	6 Thomas Street, Three Springs	9954 4222
Hospital	19 Thomas Street, Three Springs	9954 3200
St Johns Ambulance	124 Railway Road, Three Spring	9954 1745
Arrino Volunteer Bushfire Brigade	Ash Bone, Three Springs	0427 477 228 Captain
Three Springs East Volunteer Bushfire Brigade	Bateman Road, Three Springs	0429 954 506 Captain
Three Springs Town Volunteer Bushfire Brigade	5 Franklin Street, Three Springs	0458 246 531 Captain
Three Springs West Volunteer Bushfire Brigade	Arrino West Road, Three Springs	0429 165 235 Captain
Shire Depot (Equipment/ Machinery)	1 Talc Road, Three Springs	9954 1001
Three Springs Talc Mine (Equipment/ Machinery)	21 Glyde Street, Three Springs	9954 3000

EMERGENCY MANAGEMENT PLANNING



3.1 Aim and Purpose

Aim of this LEMA is to **minimise** the effects of, ensure a coordinated response to and provide an effective recovery from an emergency affecting Three Springs.

Purpose of this LEMA is to **maximise** safety and ensure sound recovery of Three Springs community, preserving lives, livelihoods and environment in the event of an emergency.



3.2 Objectives

Understand the roles and responsibilities of government and non-government agencies/ individuals involved in emergency management

Describe the provisions for coordinating emergency operations and activities relating to emergency management performed by persons/agencies within these LEMAs

Describe the emergencies likely to occur within or around Three Springs

Describe strategies and priorities for emergency management within Three Springs

Explain matters pertaining to emergency management within the Shire prescribed by the regulations and within (s.41(2)) of the Emergency Management Act (2005)

Promote a consistent multi-agency approach with community engagement, relating to emergencies within Three Springs



3.3 Scope

This document does not detail procedures for Hazard Management Agencies (HMAs) when dealing with an emergency. These should be detailed in the HMAs' individual plans. These arrangements are to ensure HMAs, Support Agencies and stakeholder parties are ready to deal with the identified emergencies in a coordinated manner should they arise.

These LEMAs only:

Apply to the area of Three Springs

Cover areas where the Shire of Three Springs provides support to HMAs at an emergency incident

Detail the Shire's capacity to provide resources to support an emergency, while still maintaining business continuity and responsibilities relating to recovery management



3.4 Roles and Responsibilities

See **Appendix 2** for details of specific roles and responsibilities for officers.



3.5 Resources

The HMAs or their Control Agency (CA) are responsible for determining the resources required for their specific hazards and operations.

Refer **Appendix 4** for the Shire of Three Springs' Contacts and Resources Directory information (confidential) for specific details of resources available.

Additional Community Contacts can be found in [Shire of Three Springs Online Directory](#)



3.6 Local mutual Aid

Authority to release resources to assist in other agencies will rest with the CEO (or delegate). *(See Example - Northern Country Zone MOU Appendix 12)*



3.7 Financial Arrangements

The emergency funding principle is to ensure accountability for the expenditure incurred. The organisation with operational control of any resource shall be responsible for paying all related expenses associated with its operation during emergencies, unless other arrangements are established.

[State EM Policy Section 5.12](#), [State EM Plan Sections 5.4, 6.10](#) and [State EM Recovery Procedures 1-2](#) outline the responsibilities for funding during multi-agency emergencies. The Shire of Three Springs recognises the above and is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors.

3.7.1 *Authority to Incur Expense*

The CEO, or delegate authority (e.g. Local Recovery Coordinator (LRC)), should be approached immediately when an emergency occurs that requires resourcing by the Shire of Three Springs, to ensure the desired level of support is achieved. EG: Local Recovery Coordinator- Local Liaison Officer- CESM

3.7.2 *Response*

All Shire of Three Springs resources are registered and identified in the Three Springs asset register located in the Contacts and Resource Directory (see **Appendix 4**).

Staff and resources are available for response to emergencies in accordance with Sections 38 and 42 of the [Emergency Management Act 2005](#). Where possible, a single person shall be appointed to the position of Finance Officer during an emergency.

3.7.3 *DRFAWA*

The [Disaster Recovery Funding Arrangements](#) (DRFA) is an arrangement, not an agreement, between the Commonwealth and states and territories. These arrangements identify the relief and recovery assistance that the Commonwealth will contribute financially. The DRFA determines the terms and conditions that must be met if states are to claim financial assistance from the Commonwealth.

See **Appendix 12** for the Local Recovery Plan 5.2 for further details.

ACTION

- SHIRE OF THREE SPRINGS TO APPOINT A SINGLE PERSON TO THE POSITION OF FINANCE OFFICER TO ENSURE IN-HOUSE ACCOUNTING AND DOCUMENTATION PROCESSES ARE IN-LINE WITH DRFAWA'S REPORTING AND CLAIM REQUIREMENTS.
- SHIRE OF THREE SPRINGS TO ALLOCATE AN ACCOUNT NUMBER IMMEDIATELY AN OPERATION IS MOUNTED TO PROVIDE AND RECORD THE NECESSARY FUNDING REQUIRED.
- IN A DECLARED STATE OF EMERGENCY WHEN THE INCIDENT MEETS DRFAWA ELIGIBILITY REQUIREMENTS THE SHIRE OF THREE SPRINGS IS TO SEEK RECOVERY FUNDING — SEE LOCAL RECOVERY PLAN APPENDIX 1.

LOCAL EMERGENCY MANAGEMENT COMMITTEE



4.1 Introduction

The Shire of Three Springs has established a LEMC under Section 38(1) of the [Emergency Management Act \(2005\)](#) to oversee, plan and test the LEMAs.

The LEMC is not an operational committee but a working group, which includes representatives from agencies, organisations and community groups that are relevant to the identified risks and LEMAs for the area. The LEMC will assist in developing LEMAs and coordinate its emergency management partners/stakeholders within its region.

For more information see the [LEMC Handbook](#) that provides a summary of the WA emergency management arrangements, key roles, and responsibilities and best practice advice for the administration of LEMC.



4.2 LEMC Role

The LEMC performs a vital role when assisting the Shire of Three Springs and its community to be prepared for major emergencies by:

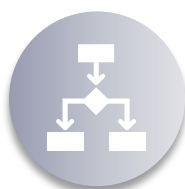
Developing, enhancing and testing preparedness planning from a multi-agency perspective having local knowledge of hazards, demographic and geographic issues

Providing advice to HMAs/CAs to develop localised hazard plans

Providing a multi-agency forum to analyse and treat local risk

Providing a forum for multi-agency stakeholders to share issues and learnings to ensure continuous improvement

Investigate community engagement initiatives towards emergency awareness and emergency management information



4.3 LEMC Procedures

The Executive Officer shall determine when the LEMC shall meet on the first Thursday of every February, May, August and November. Meetings

Each LEMC meeting should consider, but not be restricted to, the following matters:

Confirming local emergency management contact details of key stakeholders

Reviewing any post-incident reports and post exercise reports generated since last meeting

Progressing emergency risk management processes

Progressing treatment strategies arising from emergency risk management process

Progressing development or review of local emergency management arrangements

Progressing and investigation of a range of community engagement initiatives

Other matters determined by the local government and SEMC direction

LEMC will also consider other issues including annual reporting, training, grant funding applications, special projects and other matters as necessary. Also considered will be initiatives to enhance community awareness and resilience in emergency management matters.



4.4 LEMC Membership

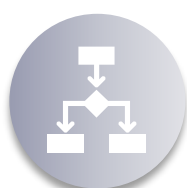
LEMC membership includes the Shire of Three Springs representatives and the Local Emergency Coordinator OIC Three Springs Police. Relevant government agencies, industries and other statutory authorities will nominate their representatives to be members of the LEMC.

Shire of Three Springs, in consultation with the parent organisation members, determines the appointment term of LEMC members. Representatives from community and community groups will be invited to attend as required. For details on membership roles and responsibilities. (**Appendix 2**)

4.4.1 LEMC Members

Agency	Position	Voting
Shire of Three Springs	Chair (Elected member)	✓
	Deputy Chair	✓
	Local Recovery Coordinator	✓
	Local Government Liaison Officer	✓
	Executive Officer	✓
	Administration Support Officer	✓
	Chief Bush Fire Liaison Officer	✓
	Operations Manager	✓
	Environmental Health Manager	✓
	Community Development Officer	✓
WA Police	Local Emergency Coordinator (Three Springs OIC)	✓
Dept. of Communities	Emergency Relief and Support Officer	✓
DFES	District Emergency Management Advisor	✓
DFES	District Officer Emergency Management	✓
Dept. of Health – North Midlands Hospital	Representative	✓
Water Authority	Representative	✓
Dept. of Education (Local Principal)	Representative	✓
St. John Ambulance	Representative	✓
CBH	Representative	✓
Community Members	Representative	✓

The list above is not limited, with members co-opted as and when required.



4.5 LEMC Reporting

4.5.1 Annual Reporting

After end of every financial year, LEMC to prepare an annual report on activities undertaken and submit it to the DEMC for the district (Section 40(1) EM Act). Reports to be completed using templates provided [State Emergency Management Preparedness Procedure](#) 3.17.

4.5.2 Preparedness Reporting

The Annual and Preparedness Report Capability Survey (sent out mid-April completed by June) is submitted to the Minister for Emergency Services by 31 October each year. The report enables the State to gain a greater understanding of the requirements to manage large-scale and/or multiple emergency events. [State EM Procedure](#) 3.18.



4.6 LEMC Special/Emergency Meetings

A special meeting for LEMC members may be called by the LEMC Chair in consultation with LEMC Executive Officer for situations of impending emergency or special circumstances requiring all LEMC members to be present and updated.

A LEMC Special Agenda can be viewed at ***Appendix 11(a)***

MANAGING RISK



5.1 Emergency Risk Management

Emergency Risk Management is defined as ‘a systematic process which contributes to the wellbeing of communities and the environment. The process considers the likely effects of hazardous events and the controls by which they can be minimised’.

The Shire of Three Springs and its LEMC recognise that risk management is a critical component of the emergency management process. This risk management process paves the way for the Shire and its LEMC partner agencies to work together to implement treatments to mitigate risks to the community.

The Shire’s Emergency Risk Management Assessments meet the requirements as per [State Emergency Management Prevention and Mitigation Procedure 2.1](#)



5.2 Risks Identified

The Shire of Three Springs has undertaken a risk analysis in 2019 within its district

The Shire of Three Springs priority risks are;



Bushfire



Urban Fire



Electricity
Disruption



Hazardous
Material



Road Crash

The HMAs are responsible for the above risks and will develop, test, and review appropriate emergency planning for their designated hazard. There are 28 State Hazards in Western Australia under state emergency legislation to view State Risk Profile Fact Sheets – [click here](#)

Responsible agencies may require local resources and assistance to manage an emergency. Requests for assistance/support and resources will normally be channelled through the Incident Support Group (ISG) established by the HMA/CA.



5.3 Risk Management Planning

The Shire of Three Springs is committed to developing and implementing Local Emergency Risk Management Strategies according to their priority. A Risk Analysis by the LEMC will be undertaken and supported by the Shire of Three Springs as required.
(See Appendix 3)

RESPONSE & COORDINATION

EMERGENCY OPERATIONS

The Emergency Management Act 2005 allows **Hazard Management Agency/s** (HMA)'s to be established. They are created due to their functions under written law or because they have specialised knowledge, expertise and resources in respect to a particular hazard. HMAs will nearly always be responsible for leading a response to an emergency in relation to the type of hazard relevant to that agency. (See [State Emergency Management Plan](#) - Appendix C to view Hazard Management Agencies and Controlling Agencies responsibility list for WA hazards).

HMAs may require resources and assistance to manage emergencies. The Shire of Three Springs recognises this and is committed to providing assistance/support if the required resources are available through the ISG when it is formed.



6.1 Activation of Local Arrangements

When an incident is assessed as Level 2 or 3 the **HMA/Controlling Agency (CA) Incident Controller (IC)** must make an incident declaration to ensure all agencies involved in the response are aware of the conditions and potential for escalation.

Three Springs will ensure all requested support is available to the HMA/CA

LRC will advise the CEO of the need to convene the Shire's LRG as necessary.

LRC will assess need to activate the LRP after becoming aware of, or on advice from the HMAs IC

If the Shire's LRC decides not to convene and activate the appropriate LRG and LRP, due to statutory and/or other agencies adequately addressing the situation, the LRC will continue to monitor the situation and keep the CEO and Council briefed accordingly.



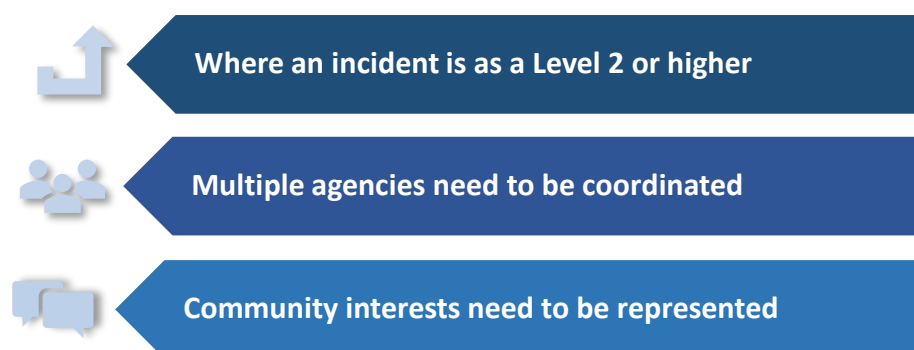
6.2 Incident Support Group

The ISG provides support to the Incident Management Team (IMT) and is made up of people represented by different agencies that may/are involved in the incident.

The CA appointed IC convenes the ISG to assist with coordinating services and information during a major incident. HMAs and combat agencies may require resources and assistance to manage emergencies and to clearly identify priorities for sharing information and resources. Three Springs is committed to providing assistance/support, if required resources are available, through the ISG if, and when, formed.

6.2.1 *Triggers for Incident Support Group*

The triggers for an ISG are defined in the [State EM Policy](#) Statement 5.2.2 and State Emergency Management Plan Section 5.1 being:



6.2.2 *Incident Support Group Membership*

The ISG is made up of agency representatives that provide support to the CA. Emergency management agencies may be called on to provide liaison officers for the ISG.

The Shire's LRC should be a member of the ISG from the onset, ensuring consistency of information flow, situational awareness and effective transition handover to recovery.

Representation on the ISG may change regularly depending upon the incident, agencies involved, and consequences caused by an emergency.

Agencies supplying staff for the ISG must ensure the representative(s) has authority to commit resources and/or direct tasks within their organisation/agency.

6.2.3 *Incident Support Group Meeting Location and Frequency*

The IC determines the frequency of meetings depending on the nature and complexity of incident. As a minimum, there should be at least one meeting per incident. Clearly identifying priorities and objectives of the agencies sharing information and resources will ensure good coordination.

The IC is responsible for the location of meetings in consultation with the Shire of Three Springs. The following table identifies suitable locations where ISG meetings can be held within the Shire.

Venue	Address	Contact	Facilities
Three Springs Administration Offices	132 Railway Road, Three Springs	9954 1001	Meeting rooms, internet, power, Communications tower

Where possible, ISG meetings may also be made available virtually, via an appropriate platform.



6.3 Incident Control Centre

Identified Incident Control Centres (ICC) can serve as central command centres during incidents for the Incident Management Team (IMT) to effectively control/coordinate incident operations. For level 2 and 3 incidents, the Incident Control Centre (ICC) for an emergency will be designated by the HMA 'Incident Controller'.

Where the HMA requests an alternate location for the ICC, or where the primary location is non-serviceable, the following facilities are available if deemed appropriate for use:

PRIMARY

Venue	Address	Contact	Facilities
Shire of Three Springs Offices	Railway Rd , Three Springs	9954 1001 admin@threesprings.wa.gov.au	Administration office facilities

SECONDARY

Venue	Address	Contact	Facilities
Shire of Three Springs Community Hall	Hall Street, Three Springs	9954 1001 admin@threesprings.wa.gov.au	Meeting rooms, kitchen, , ablutions, chairs/ tables



6.4 State of Emergency

The Minister may declare a state of emergency (Section 56(1) [Emergency Management Act 2005](#)), when extraordinary measures are necessary to respond to an actual or imminent emergency for the protection of life, property and/or the environment. If a state of emergency is declared, the State of Emergency Coordination Group will be established.

During a state of emergency or emergency situation, the ability of emergency management agencies to share information is crucial. Section 72 of the [Emergency Management Act 2005](#) allows for relevant information to be shared between Hazard Management Officers (HMOs) or Authorised Officers and HMAs for the purposes of emergency management, despite any law of the State relating to secrecy or confidentiality.

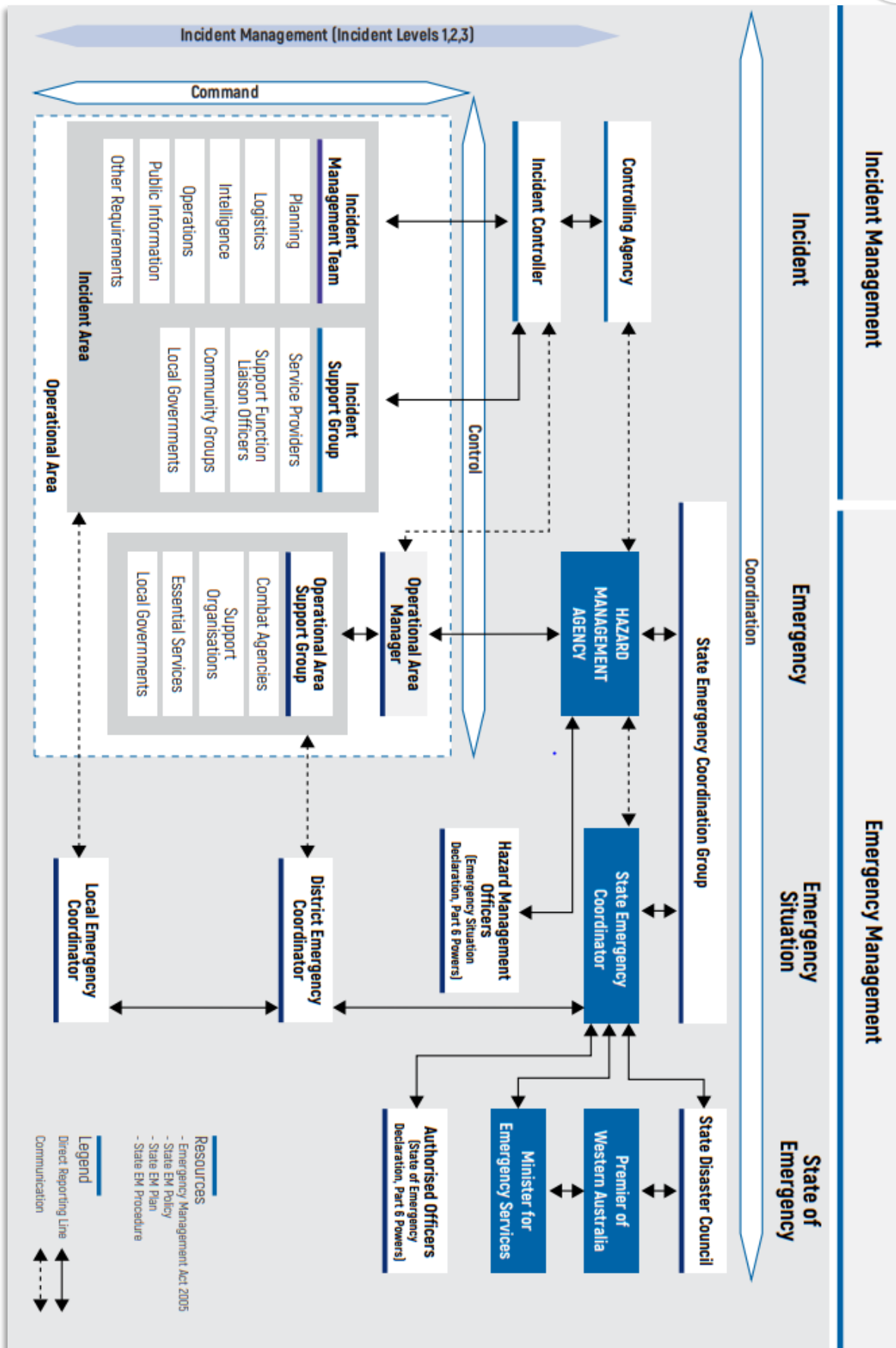


Figure 2: Incident Management Structure

MEDIA MANAGEMENT & PUBLIC INFORMATION

Communities threatened or affected by emergencies have an urgent and vital need for adequate direction and timely information to help them become aware of the emergency and take appropriate actions to safeguard life and property.

HMA/CAs are responsible for disseminating information in the response phase of an incident.

The IC/Manager authorises and manages media and public information to reflect multi-agency involvement and the following principles will apply:

HMA/CAs will manage all media releases under [State Support Plan – Public Information](#)

The IC/Manager will authorise all media releases and public information alerts for the incident after consultation with the Emergency Coordinator and other CAs

All media releases are to reflect multi-agency incident management, detail all agencies' involvement and carry the agencies' identification

Must relate to incident only, not to operational protocols, procedures or administration. These issues will be referred to the relevant agency

Each agency is provided with copies of multi-agency incident media releases as soon as possible before release

All media releases issued by any agency at State level will reflect multi-agency involvement

7.1 Public Communication Systems



7.1.1 Local Government Local Communication Systems

The Shire of Three Springs has the ability to support official emergency messaging through local communication systems including:

Website page	Local newsletters
Facebook page	Community notice boards
Emergency Management SMS system	Community/Local radio stations

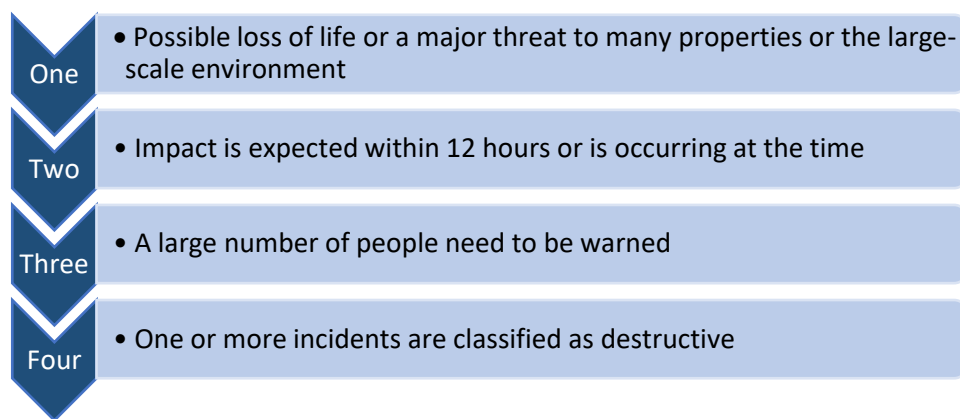
Approvals for Shire of Three Springs media release:

Any information for release to the media or public must be forwarded and approved by the CEO. The CEO and the Shire President are the only persons to make statements to the press on behalf of the Shire. The Shire CEO, or a delegated representative, will be the Media and Public Information Officer.

7.1.2 Standard Emergency Warning Signal

A Standard Emergency Warning Signal (SEWS) is broadcast immediately prior to major emergency announcements on the radio, television, and other communication systems. A SEWS is only used in emerging situations of extreme danger when people need to be warned to take urgent and immediate action to reduce the potential for loss to life or property.

In Western Australia, DFES authorises SEWS broadcasts or the Regional Director of the Bureau of Meteorology (BoM) for weather and flood related events. When deciding to issue SEWS, the authorities will consider the following four factors:



To listen to the SEWS sound [click here](#).

7.1.3 Emergency Alert System

An Emergency Alert automatically delivers warnings direct to an area where lives may be in danger. It does not replace current public information tools or the need for community to remain vigilant and look after its own safety. It is an additional tool used to alert people in a specific location in immediate danger.

All home phones (landlines), including silent numbers, are automatically registered on Emergency Alert. Mobile phones are automatically registered to the billing address.

In emergencies, HMAs authorise the broadcast of messages by Emergency Alert.

7.1.4 DFES Public Information Line

DFES recorded information line	1300 657 209
Emergency WA website	www.emergency.wa.gov.au
DFES website	www.dfes.wa.gov.au
SES assistance	132 500

7.1.5 *Additional Information Outlets*

Local ABC Radio	531AM
BOM information line	1300 659 210
BOM website	www.bom.wa.gov.au

ACTION

- **THE SHIRE ACKNOWLEDGES THAT PUBLIC INFORMATION AND MEDIA MANAGEMENT IS CRITICAL IN TIMES OF EMERGENCY.**
- **HMA's/CA IC RESPONSIBLE FOR INFORMATION/MEDIA RELEASES IN RESPONSE PHASE OF INCIDENT.**
- **THE SHIRE MEDIA RELEASES ARE COORDINATED BY THE SHIRE'S DELEGATED OFFICER APPROVED BY CEO.**
- **THE CEO OR DELEGATED PERSON ONLY TO GIVE PUBLIC STATEMENTS TO MEDIA.**
- **PUBLIC WARNING SYSTEMS SHALL BE USED WHEN NECESSARY, UNDER HMA's/CA IC AUTHORITY.**
- **THE SHIRE WILL SUPPORT OFFICIAL EMERGENCY INFORMATION BY REITERATING THE MESSAGES VIA THE SHIRE'S COMMUNICATION AVENUES (FACEBOOK, WEBSITE, SMS, ETC.).**

EVACUATION

Evacuation is a risk management strategy that may be used to reduce loss of life or lessen the effects on a community, prior to the onset of, or during, an emergency. People who are threatened by a hazard will be moved to a safer location and, typically, their eventual safe and timely return.

In accordance with [State EM Policy](#) s5.7, evacuation planning is covered in five stages.

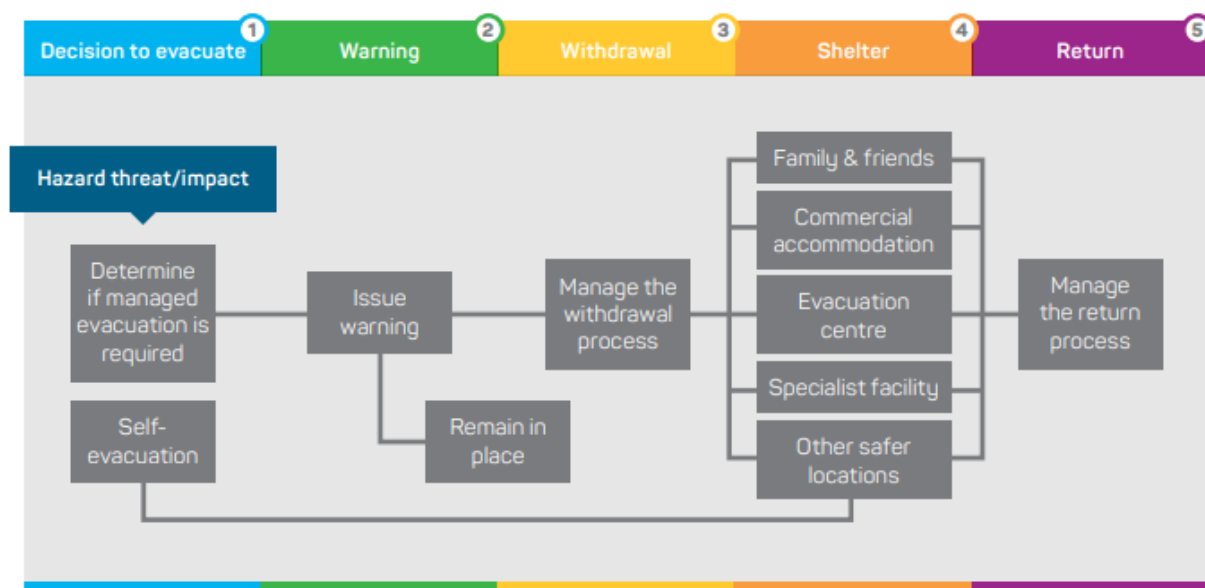


Figure 3: Evacuation Process



8.1 Evacuation Management

Evacuating people and/or animals from an area affected by a hazard is one of the strategies that may be used by emergency management agencies to mitigate the potential loss of, or harm to, life.

Evacuating residents is not always the optimum solution to managing the risk. Alternatives such as shelter in place, quarantine and/or controlling or restricting movement should also be considered where appropriate.

The [WA Community Evacuation in Emergencies Guidelines](#) assist emergency management agencies to plan for and conduct community evacuation for all hazards.

8.1.1 Decision

The IC appointed by designated HMAs/CA or an authorised officer, makes the decision to evacuate when community members at risk do not have the capability to make an informed decision when loss of life or injury is imminent.

8.1.2 Timelines

Alternatives such as, '*shelter in place*' or, '*prepare, stay and defend*', should be considered.

Deciding to evacuate or recommending evacuation should be made as early as possible. Late evacuation may potentially expose communities to greater levels of risk and escalate the situation.

8.1.3 Combat Agency for Evacuation

The LWAPOL will coordinate the evacuation in a planned and safe manner. Determining risk, need for long or short-term evacuation and immediate or planned evacuation may be necessary.

8.1.4 Evacuation Centres

The Shire of Three Springs is responsible (in partnership with the HMAs/CA) for ensuring adequate arrangements are in place to support evacuation, including providing evacuation centres and applicable relief support functions – see **Appendix 9**.

Building Name	Site Address	Max	Sleeping	Contact details
Three Springs Recreation Centre and Sports Ground	Mayrhofer Street, Three Springs	100	20 (Oval for Tents)	9954 1001 admin@threesprings.wa.gov.au
Three Springs Community Hall	Crn Carter and Halls Street, Three Springs	350	75	9954 1001 admin@threesprings.wa.gov.au



8.2 Higher Risk Persons and Groups

Shire of Three Springs relies on agencies responsible for Higher Risk Persons and Groups to ensure suitable planning and response capabilities to support those special needs clients.

Sections of the community with special needs such as, aged, tourist facilities, children, physical disabilities, socioeconomic status, could be considered 'Higher Risk Persons'. **Appendix 6, Higher Risk Persons and Groups Plan**, provide guidance around working with and actions in evacuation assisting group. Three Springs has a large population of seniors with over 40% of the population over 55 years of age.



8.3 Evacuation Routes

Evacuation routes are principally from evacuation assembly areas to Emergency Relief and Evacuation Centres. Owing to the varying complexity within different emergencies, the IC HMAs/CA and WAPOL will determine strategic course of action at the time, particularly timelines for the evacuation.



8.4 Isolation and Quarantine

Directions regarding isolation, quarantine, physical distancing and health requirements are common during human epidemic/pandemic, animal/plant pests or diseases and hazardous material emergencies. These may add to the complexity of community evacuations and should be considered as part of planning to mitigate any risks and ensure evacuations can be carried out safely.

The inability to comply with any isolation or quarantine requirements and/or restrictions should not stop a person from being evacuated. Managing the immediate threat, protecting and preserving life must be paramount when considering State strategic control priorities that identify roles and actions for the emergency management response, where there are concurrent risks or competing priorities.

Seek advice from the HMAs for a hazard requiring isolation and quarantine when developing an emergency evacuation plan.



8.5 Return

HMAs/CA is responsible for deciding when to return evacuated residents. Their return will be conducted in consultation with affected community and relevant health and relief and support agencies including Department of Communities and the Department of Health and relevant Shire of Three Springs officers.

For Department of Communities Local Emergency Relief and Support Plan– see **Appendix 7**.

➤➤➤ ACTION

- **HMAs/CA IC MAKES DECISIONS TO EVACUATE.**
- **LEMC AND THE SHIRE ASSIST BY PRE-PLANNING FOR EVACUATION.**
- **ALL ALTERNATIVES TO BE CONSIDERED.**
- **DECISION TO EVACUATE MADE AS SOON AS POSSIBLE.**
- **HIGHER RISK PERSONS AND GROUPS TO BE A SPECIAL CONSIDERATION IN AN EVACUATION**
- **ROUTES AND MAPS SOURCED VIA SHIRE INTRAMAPS OR GOOGLE MAPS OR PARTNER AGENCIES.**
- **ENSURE EVACUATION CENTRE PROTOCOLS AND PROCEDURES ARE ENACTED – SEE LOCAL EMERGENCY RELIEF AND SUPPORT PLAN APPENDIX 7.**

EMERGENCY RELIEF & SUPPORT

The Department of Communities (Communities) has the role of managing emergency relief and support described as, 'the provision of both physical and psychological needs of a community affected by an emergency'.

This includes the functional areas of:



Dept. of Communities has developed the Emergency Relief and Support Plan for Three Springs (see **Appendix 7**)



9.1 Communities Local Evacuation Centre Coordinator (LECC)

The Communities District Director appoints the Local Evacuation Centre Coordinator (LECC) – see **Appendix 2** for description of Roles and Responsibilities – Relief and Support



9.2 Local Government Liaison Officer (LGLO) (Emergency Relief and Support)

The Shire of Three Springs nominates and appoints the Local Government Liaison Officer (LGLO) to assist the LECC to manage emergency evacuation centres such as building opening, closing, security and maintenance.

A Shire staff member will be appointed the LGLO – see **Appendix 2** for description of Roles and Responsibilities – Emergency Relief and Support



9.3 Register Find Reunite

Communities are responsible for recording displaced persons on the National Register allowing friends and relatives to locate each other.

Communities has reciprocal arrangements with [Australian Red Cross](#) to undertake this process.



9.4 Evacuation Centres

The Shire of Three Springs in conjunction with Communities has identified suitable facilities within different localities.

These centres have been assessed and extensive information provided within the Evacuation Centres Register available for activation as required by the HMAs/IC (see **Appendix 9** for the Shire's nominated Evacuation Centres).

9.4.1 Animals

Animals are not permitted within Evacuation Centres. The only exception to this rule is certified guide dogs who have the appropriate national and international recognised standard of training.

The Shire of Three Springs will support and assist with animal management wherever possible through the Animals in Emergencies Plan (**Appendix 8**)

The owner or carer of an animal is responsible for its support and must decide, where possible, if their animals will be evacuated or remain on location and plan for how this will be achieved.

The Department of Primary Industries and Regional Development (DPIRD) is responsible for coordinating animal support services in emergencies as per [State EM Policy](#) s5.9.7 and [State Support Plan – Animal Support in Emergencies](#).

The Shire of Three Springs Animal Support in Emergencies Plan (see **Appendix 8**) is aligned with the State's plan and provides detailed emergency management arrangements related to the support and management of animals including domestic pets, horses, livestock and wildlife.

»»» ACTION

- COMMUNITIES ARE RESPONSIBLE FOR MANAGING RELIEF AND SUPPORT OF PEOPLE.
- DPIRD IS RESPONSIBLE FOR MANAGING THE SUPPORT OF ANIMALS.
- COMMUNITIES DEVELOPS, MAINTAINS AND ENACTS THREE SPRINGS LOCAL EMERGENCY RELIEF & SUPPORT PLAN.
- THE SHIRE DEPUTY CHAIR IS THE LGLO.
- REGISTER FIND UNITE RESPONSIBILITY ACTIONED BY COMMUNITIES SUPPORTED BY AUSTRALIAN RED CROSS.
- IDENTIFIED EVACUATION CENTRES REFER EMERGENCY EVACUATION CENTRES – APPENDIX 79.
- RANGERS TO SUPPORT DBCA, DPIRD IN ANIMAL SUPPORT ACTIONS

RECOVERY

The recovery process begins during the response phase. It is important to identify community needs as early as possible to begin planning for the transition from response to recovery.

The Local Recovery Plan (LRP) is a separate plan to provide guidance in recovery, and is part of the overall LEMA, which can be viewed and read in conjunction with this Plan.

The Shire of Three Springs LRP (***stand-alone plan***) guides and establishes sound recovery management, concepts, principles and values for Shire of Three Springs staff, partnering agencies and community following significant impact from any emergency.

EXERCISING & REVIEW



11.1 Exercising

The aim of conducting an exercise is to:

Test effectiveness of local arrangements and provide a pathway for improvement

Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities

Help educate community about local arrangements and programs

Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions

Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of coordination between them

11.1.1 *Exercise Frequency*

In accordance with State EM Policy, Plans and Procedures that outline arrangements for exercising, the LEMC is required to conduct at least one exercise annually. The September LEMC meeting will combine the LEMC meeting with an exercise.

11.1.2 *Exercise Reporting*

Exercise schedule and post exercise reports will be forwarded to the District Emergency Management Committee as part of LEMC's annual report.



11.2 Review of LEMA

The LEMA and associated support plans are to be reviewed in accordance with [State EM Policy](#) Section 2.5 and amended/replaced whenever the Shire considers appropriate (Section 42 of EM Act).

Timeline to review and amend will be:

Contact lists reviewed and updated quarterly – Contacts and Resource Directory (Appendix 4)

A review is conducted after training that exercises the arrangements or relevant support plans

An entire review of the LEMA and associated support plans will be done every five years, as risks may vary due to climate, environment and population changes

APPENDICES

- 1 Glossary of Terms and Acronyms**
- 2 Roles and responsibilities**
- 3 Risk Management Information**
- 4 Emergency Contacts and Resources Directory**
- 5 LEMC Terms of Reference, Three Springs EM Policy**
- 6 Higher Risk Persons & Groups Plan**
- 7 Dept. of Communities – Emergency Relief and Support Plan,**
- 8 Three Springs - Animal Support in Emergencies Plan**
- 9 Evacuation Centre Directory**
- 10 Specialty Maps: Major Features Location & Hazardous Locations Map**
- 11 Templates: (a) SitRep, (b) Media Guide, (c) LEMC Special Agenda**
- 12 Agencies and Partnering MOU**

LEMA

LOCAL EMERGENCY
MANAGEMENT ARRANGEMENTS



LOCAL RECOVERY PLAN 2024



Contents

CONTENTS	1
ADMINISTRATION	3
1.2 ENDORSEMENT - THREE SPRINGS LOCAL RECOVERY PLAN	4
1.3 ACRONYMS	5
1.4 DOCUMENT AVAILABILITY	6
1.5 FEEDBACK	6
1.6 DISTRIBUTION	7
1.7 RELATED DOCUMENTS, AGREEMENTS AND UNDERSTANDINGS, SPECIAL CONSIDERATIONS	8
1.7.1 <i>Related Documents</i>	8
1.7.2 <i>Agreements and Understanding</i>	8
RECOVERY	9
2.1 OVERVIEW	9
2.2 AUTHORITY	9
2.3 PURPOSE	9
2.4 SHIRE RECOVERY PRINCIPLES	10
2.5 THREE SPRINGS RECOVERY VALUES	11
2.6 COMMUNITY DEVELOPMENT IN RECOVERY	11
2.6 THREATS	12
2.7 SCOPE	12
2.8 GEOGRAPHIC LOCATION	13
ACTIVATION & ACTIONS	14
3.1 ACTIVATION OF RECOVERY	14
3.1.1 <i>Emergency Management Phases</i>	14
3.1.2 <i>Stages of Recovery</i>	15
3.2 RESPONSE TO RECOVERY RESPONSIBILITIES	16
3.3 IMPACT STATEMENT & NEEDS ASSESSMENT	17
3.3.1 <i>Impact Statement (IS)</i>	17
3.3.2 <i>Needs Assessment</i>	17
NEEDS OUTREACH:	18
3.3.3 <i>Sources of Information - Impact & Needs Assessment</i>	18
3.4 OPERATIONAL RECOVERY PLAN	19
3.5 LONG-TERM RECOVERY STRATEGY	19
3.6 MANAGED WITHDRAWAL	20
OPERATIONAL RECOVERY MANAGEMENT	21
4.1 MANAGEMENT STRUCTURE	21
4.2 LOCAL RECOVERY GROUP (LRG)	21
4.2.2 <i>Membership</i>	21
4.2.3 <i>Functions</i>	22
4.3 COMMUNITY INVOLVEMENT – CULTURAL & DIVERSITY INCLUSIVENESS	22
4.4 LOCAL RECOVERY GROUP SUB COMMITTEES	23
4.5 STATE GOVERNMENT INVOLVEMENT	23
4.5.1 <i>State Recovery Coordinator/State Recovery Controller</i>	23
4.5.2 <i>State Recovery Coordination Group</i>	24
FINANCIAL MANAGEMENT	25
5.1 FINANCIAL MANAGEMENT	25
5.1.1 <i>Insurance</i>	25
5.1.2 <i>Financial Records</i>	25
5.1.3 <i>Internal Finance</i>	25
5.2 FINANCIAL ASSISTANCE	26



5.2.1	Disaster Recovery Funding Arrangements – Western Australia (DRFAWA)	26
5.2.2	Centrelink	27
APPEALS, DONATIONS & VOLUNTEERS		28
6.1	APPEALS AND DONATIONS	28
6.1.1	Lord Mayors Distress Relief Fund.....	28
6.1.2	Donations of goods.....	28
6.1.3	Donations of Cash.....	28
6.1.4	Non-Government Organisations (NGO) Assistance	28
6.1.5	Donations of Service and Labour.....	28
EMERGENCY RELIEF ORGANISATIONS AND SPONTANEOUS VOLUNTEERS		29
7.1	AUSTRALIAN RED CROSS	29
7.2	DISASTER RELIEF AUSTRALIA	29
7.3	RAPID RELIEF TEAM.....	29
7.4	MANAGING SPONTANEOUS VOLUNTEERS.....	30
FACILITIES & RESOURCES		31
8.1	HAZARD MANAGEMENT AGENCY RESPONSE RESOURCES.....	31
8.2	SHIRE CONTACTS RESOURCES & ASSETS REGISTERS	31
8.3	COMMUNITY RECOVERY FACILITIES.....	31
8.3.1	Recovery Centre and One-Stop-Shop.....	31
8.4	SHIRE AND RECOVERY STAFF	32
ROLES & RESPONSIBILITIES.....		34
9.1	LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)	34
9.2	LOCAL RECOVERY COORDINATOR (LRC)	34
9.3	LOCAL RECOVERY GROUP (LRG)	34
9.4	SHIRE ROLES & RESPONSIBILITIES.....	34
9.5	EXTERNAL AGENCIES RECOVERY ROLES AND RESPONSIBILITIES	35
9.5.1	Higher Risk Persons and Groups,	35
	(Vulnerable, Disadvantaged and Disabilities).	35
COMMUNICATIONS		37
10.1	RECOVERY COMMUNICATIONS PLAN	37
10.2	SPOKESPERSON/S.....	37
STAND DOWN.....		38
11.1	DEBRIEFING	38
11.2	EVALUATION	38
APPENDIX.....		39

1. LRG Management	5. Rec. Actions checklist	9. LRP action items
2. Roles & Responsibilities	6. Operational Recovery Plan	10. LRG Report template
3. Rec. Communications Plan	7. Rec. Coord. Centre OSS guide	11. Post Incident analysis guide
4. Rec. Operational sequence	8. Rec. Health and Welfare	12. Conflict Resolution guide

ADMINISTRATION



Amendments to the Plan should be recorded. The following table shows an example of an amendment record.

No	Details of Amendment	Review / Amendment Date	Initials
1	Update Version	Dec 2016	CESM
2	Review and Submit Draft to LEMC	Jan 2017	CESM
3	Amendment to reflect EM Legislation	Jan 2017	DA-OEM
4	Review and Amendments	May 2017	CESM
5	Review	Aug 2017	DA-OEM
6	Review	Aug 2017	DA-OEM
7	Review and complete redevelopment	Nov 2024	LRW
8			



1.2 Endorsement - Three Springs Local Recovery Plan

These Local Emergency Management Arrangements have been produced and issued under the authority of S. 41(1) of the [Emergency Management Act 2005](#), endorsed by the Shire of Three Springs (Shire) and have been tabled with the District Emergency Management Committee.

Date: _____

Chair Local Emergency Management Committee

Shire of Three Springs

Jim Heal - Shire Councilor

Date: _____

Local Emergency Coordinator

Three Springs Police

Officer in Charge

Date: _____

Chief Executive Officer

Keith Woodward

Shire of Three Springs

Disclaimer: This Plan has been produced by the Shire of Three Springs in good faith and is derived from sources believed to be reliable and accurate at the time of publication. Nevertheless, the reliability and accuracy of the information cannot be guaranteed and Three Springs expressly disclaims liability for any act or omission done or not done in reliance on the information and for any consequences, whether direct or indirect arising from such omission.

© Shire of Three Springs 2024



1.3 Acronyms

(The) Act	Emergency Management Act 2005 (WA)
ARC	Australian Red Cross
CA	Controlling Agency
CEO	Chief Executive Officer
Communities	Department for Communities
DFES	Department of Fire and Emergency Services
DRFAWA	Disaster Recovery Funding Arrangements - Western Australia
DEMC	District Emergency Management Committee
ERM	Emergency Risk Management
HMA	Hazard Management Agency
IC	Incident Controller
IS	Impact Statement
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LECC	Local Evacuation Centre Coordinator
LEMC	Local Emergency Management Committee
LGLO	Local Government Liaison Officer (Relief and Support)
LEMA	Local Emergency Management Arrangements
LRC	Local Recovery Coordinator
LRG	Local Recovery Group
LRP	Local Recovery Plan (this document)
OIC	Officer in Charge
SEMC	State Emergency Management Committee
SEMP	State Emergency Management Policy
SES	State Emergency Services



1.4 Document Availability

Members of the public can view a copy of the Local Recovery Plan (LRP) on Shire of Three Springs' website. Physical copies are available for inspection, during office hours, at Shire of Three Springs' Administration Offices in Calingiri



1.5 Feedback

Feedback on this Plan is invited and can include:

- What you do and don't like about the Plan
- Unclear or incorrect expression
- Out of date information or practices
- Errors, omissions or suggested improvements, and
- Post-incident improvement opportunities.

To provide feedback, copy the relevant section/s with the proposed changes marked and forward to:

Chief Executive Officer
Shire of Three Springs
132 Railway Road
(PO Box 117)
THREE SPRINGS WA 6517
Ph: (08) 9954 1001
Email: general@threesprings.wa.gov.au

The Local Emergency Management Committee (LEMC) will be given any suggestions and/or comments for consideration. The LEMC must approve all amendments and enter them in the Amendment Record.



1.6 Distribution

Full Unrestricted Version

Full Unrestricted Version

Chairperson LEMC
Executive Officer LEMC
Chief Executive Officer - Shire of Three Springs
WA Police – OIC Three Springs Station
Mid-West Gascoyne DEMC
Department of Communities
North Midlands Health Services
St John Ambulance - Three Springs Sub Centre
Community Paramedic St John Ambulance
Chief Bush Fire Control Officer - Shire of Three Springs
DFES Regional Office - Geraldton
Three Springs Primary School
Shire of Three Springs Administration Centre
State Emergency Services - Eneabba
Three Springs Volunteer Bush Fire Brigade
Arrino Volunteer Bush Fire Brigade
Three Springs East Volunteer Bush Fire Brigade
Three Springs West Volunteer Bush Fire Brigade
SEMC - Business Unit (Perth)
Shires of the Mid-West Gascoyne Region

Restricted version

Public Access

Shire of Three Springs Offices – Front Counter/Reception
Shire of Three Springs Website: general@threesprings.wa.gov.au
Three Springs Library: library@threesprings.wa.gov.au



1.7 Related Documents, Agreements and Understandings, Special Considerations

1.7.1 Related Documents

The Local Recovery Plan (LRP) is consistent with State Emergency Management Policies and State Emergency Management Plans and should be read in conjunction with Three Springs' Local Emergency Management Planning and Arrangements.

Details are held by Shire of Three Springs' Administration Offices at:

Shire of Three Springs
132 Railway Road
(PO Box 117)
THREE SPRINGS WA 6519
Email: general@threesprings.wa.gov.au

1.7.2 Agreements and Understanding

An informal partnering agreement is in place between government agencies to provide mutual aid for recovery during emergencies and post-incident recovery.

Shire of Three Springs	Shire of Mingenew
Shire of Carnamah	Shire of Morawa
Shire of Irwin	Shire of Perenjori

These parties are referred to as the "Partnering Agencies and Organisations" and have all agreed to assist by providing additional resources for managing recovery during emergencies and post-incident recovery.

RECOVERY



2.1 Overview

The [Emergency Management Act 2005](#) (WA) (the Act) defines recovery as ‘the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community psychosocial and economic wellbeing’.

During, and following, an emergency, the Shire of Three Springs is the closest form of governance to the local community and is in the best position to lead, manage and coordinate community recovery. State Government departments, supporting agencies, community members, community groups and community service organisations cooperate with or directly support Three Springs.

Shire of Three Springs recognises disaster recovery is more than simply replacing what has been destroyed and rehabilitating those affected.

Disaster recovery is a complex, dynamic and potentially protracted process rather than just a remedial process.

For this reason, Shire of Three Springs and its Local Recovery Group (LRG) adopt the National Principles of Disaster Recovery while also aligning these to strong recovery values when engaged in recovery activities.



2.2 Authority

This LRP has been prepared in accordance with the Act and endorsed by Three Springs’ LEMC and Shire of Three Springs Council. The Plan is tabled for noting with the District Emergency Management Committee (DEMC) and State Emergency Management Committee (SEMC).



2.3 Purpose

To establish detailed planning, arrangements and processes to restore, as quickly as possible, the quality of life in an affected community so it can continue to function as part of the wider community.



2.4 Shire Recovery Principles

Three Springs Local Recovery Plan (LRP) and its Local Recovery Group (LRG) will be aligned to all aspects of recovery, incorporating the Australian National Disaster Recovery Principles that are considered central to successful recovery, being:

Understanding the **CONTEXT**

Shire of Three Springs recognises that successful recovery hinges on an understanding of its diverse and rich community heritage within its local government area, having its own history, values and dynamics and will always consider them.

Recognising **COMPLEXITY**

Shire of Three Springs acknowledges the complex and dynamic nature of both emergencies and the diverse nature of its communities.

Using **COMMUNITY-LED** approaches

Shire of Three Springs recognises that successful recovery is based on involving the community and commits to being responsive, flexible and engaging to support communities into the future.

COORDINATING all activities

Shire of Three Springs will be the hub for a successful recovery ensuring a planned, coordinated and adaptive approach between communities, partner agencies and industry, based on continuing assessment of impacts and needs.

COMMUNICATING effectively

Shire of Three Springs understands the imperative of effective communication for successful recovery and will ensure the Recovery Communications Plan (see Appendix 3) is activated to ensure community and partners are always informed and heard.

Building **CAPACITY**

Shire of Three Springs appreciates that successful recovery recognises, supports and builds on individual community and organisational capacity and resilience and, at every opportunity, will allow programs and processes to do this.



2.5 Three Springs Recovery Values

Shire of Three Springs will apply sound disaster recovery **Values** to all activities by:

1. Considering consequences of actions ensuring **NO HARM** to disaster affected communities
2. Providing **LEADERSHIP** for Three Springs' communities
3. Recognising Three Springs' key role is to foster **COLLABORATION** between partner agencies and community
4. **EMPOWERING** individuals and groups to effectively carry out recovery activities
5. **ACTING** as quickly as possible, however, planning for the **LONG-TERM** (see Value 1)
6. **TRANSITION** to normal services will be part of the Recovery Long-Term Strategy
7. **CAPTURING** lessons learnt for building capacity and resilience for the Three Springs community



2.6 Community Development in Recovery

Community development is a process that empowers individuals and groups within a community to collectively identify and address their needs, challenges, and aspirations. This method is particularly valuable in recovery, highlighting the essential role of Local Government Community Development Officers.

Community Development Officers are skilled professionals in engaging residents, coordinating community initiatives, advocating for vulnerable/higher risk populations, and fostering capacity building. Their expertise and knowledge uniquely position them to support and advise in recovery planning.

Key opportunities for Community Development Officers in recovery include:

Providing opportunities for disaster-affected people to 'have their say' and enable people to have power to influence (when they may feel powerless following the impact of an emergency)

Working 'with' people rather than 'doing things to' or 'for' them

Supporting people to come to terms with their different life circumstances and move forward into a new, changed reality, which may provide new adaptive socioeconomic and disaster preparedness opportunities

Source: [Community Recovery – Handbook 2](#) (Australia Disaster Resilience)



2.6 Threats

As Three Springs is diverse, several impacts need to be considered that may affect how the Plan is implemented in times of emergency:

Consideration	Season
Bush Fire Season	November – April
Storm Season	May - October
Flooding Event	Riverine Flooding Downpour Flash Flooding
Public Events (Influx of People): ○ Tourists ○ Wildflower Season ○ Three Springs Wildflower Show and Art Exhibition ○ Off Road Racing	April – September May – September August September (Long weekend)
Road Transport (Accident and/or Closure) ○ Midlands Road and Brand Highway	All Year
Rail Transport (Accident and/or Closure) ○ Grain Trains ○ Talc Mine	All Year



2.7 Scope

This LRP is limited to the boundaries of the Shire of Three Springs. It details the recovery plan for the community and will not detail how individual organisations will conduct recovery activities within their core business areas.

The LRP is a support plan to Three Springs' Local Emergency Management Plans and Arrangements. The Plan is a guide to managing recovery at a local level.



2.8 Geographic Location

The area covered by this Plan is the geographic area covered by the Shire of Three Springs (Three Springs) under the Local Government Act (1995). The Three Springs occupies 2,656 square kilometres (km) in the Mid-West Region of Western Australia, 313 km north of Perth.

The Three Springs includes the townsite and localities of:

Kadathinni	Arrowsmith	Arrino (Townsite)
Womarden	Dudawa	

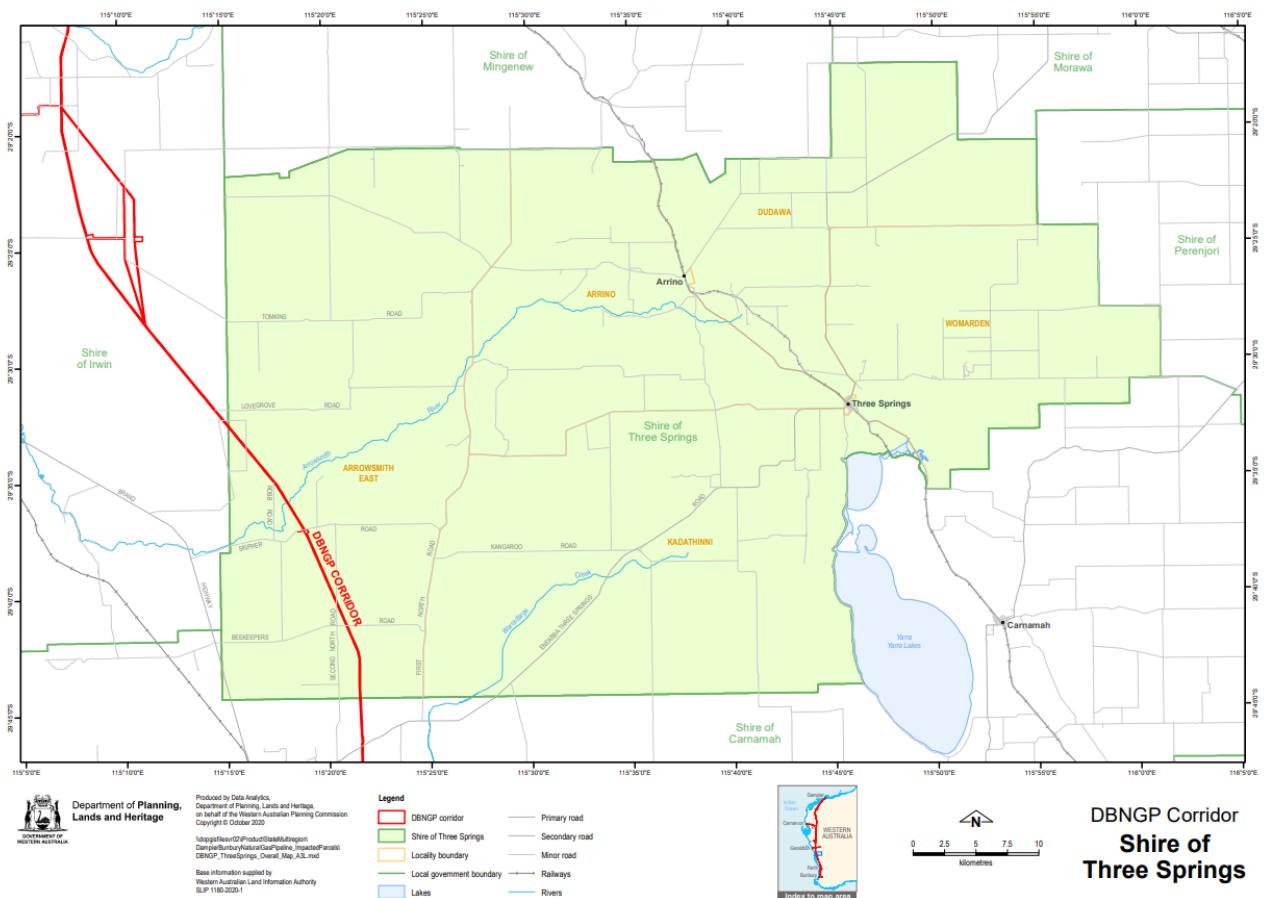


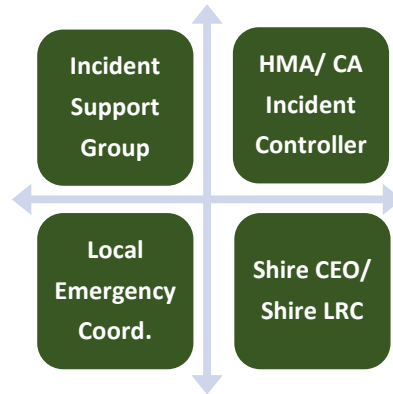
Figure 1. Map of Three Springs

ACTIVATION & ACTIONS



3.1 Activation of Recovery

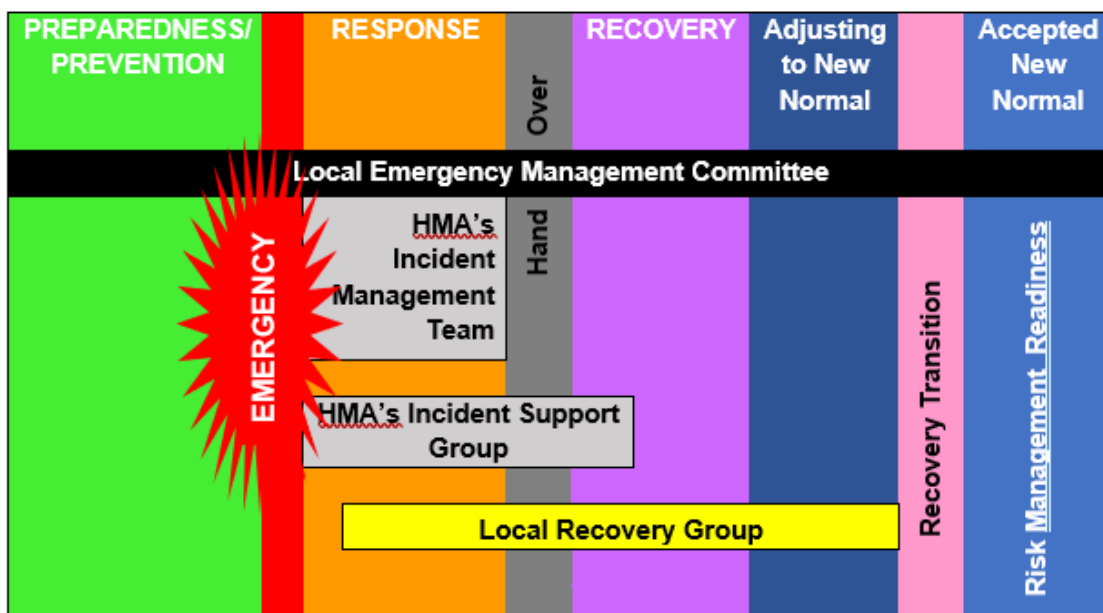
The Shire of Three Springs at the outset of a recognised emergency will ensure the Local Recovery Coordinator (LRC) is alerted and in attendance as part of the Incident Support Group (ISG). The Shire of Three Springs CEO, on advice from HMA/CA and LRC will activate the Local Recovery Plan. Assistance required for recovery will be assessed by:



The Local Recovery Group (LRG) Chairman, together with the Local Recovery Coordinator (LRC), on activation of the Local Recovery Plan (LRP) will alert and inform the LRG members responsible for activating and implementing the recovery processes for the Shire of Three Springs.

3.1.1 Emergency Management Phases

There are four phases of emergency management known as Preparedness, Prevention (or mitigation), Response and Recovery (PPRR). These are not distinct linear segments independent of each other but can overlap and run concurrently. As illustrated in Figure 2, recovery starts at response and is the process of adjusting to the new normal after an emergency.

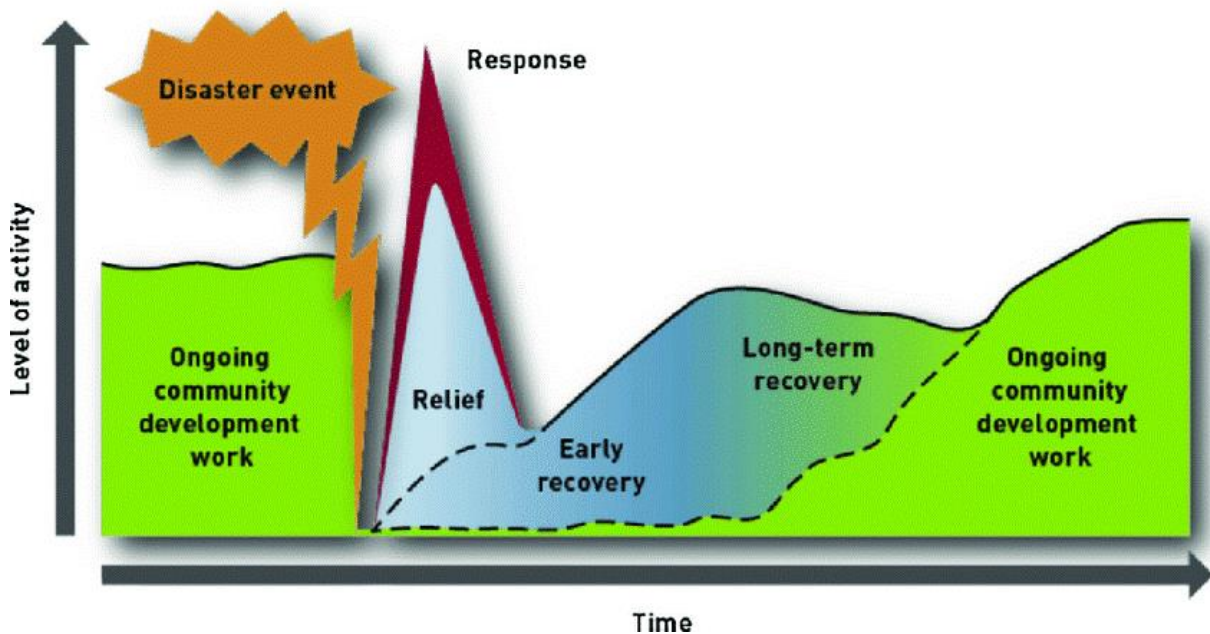


3.1.2 Stages of Recovery

After a disaster event an affected community needs to face a new reality and embark on their journey of recovery. Successful recovery is responsive and flexible, engaging communities and empowering them to move forward. The Shire of Three Springs understands accompanying a community through all the phases of disaster recovery requires a long-term commitment.

Figure 1: Effect of Disaster on Ongoing Community Development and Interface with Relief and Recovery

Source: [Community Recovery – Handbook 2](#)



➤➤➤ ACTION

- HMA/CA, DBCA AND LRC CONSULTS AND ADVISES SHIRE CEO OF RECOVERY ACTIVATION.
- ASSESSMENT OF ASSISTANCE IS DETERMINED.
- LOCAL RECOVERY PLAN IS ACTIVATED.



3.2 Response to Recovery Responsibilities

The Shire of Three Springs will initiate the LRP while response activities are still in progress, as key decisions during the response phase are likely to directly influence and shape recovery. Regardless of response engagement, as soon as possible the LRG will be assembled so it can be briefed on the emergency incident and to detail contingencies. This will allow for a smooth transition from response to recovery. The LRG also represents the community (advocates) to advise on priorities and impacts.

THE LOCAL RECOVERY GROUP WILL:

Understand key impacts and tasks

Connect with key agencies and community

Include the LRC in ISG meetings from onset

Identify recovery requirements and priorities as early as possible

Handover of event management from response to recovery from the HMA/CA to the Shire of Three Springs shall be formalised in line with HMA/CA responsibilities and procedures.

An Impact Statement (IS) is a key element of the handover process, and the HMA/CA is responsible for delivering this to Shire of Three Springs' CEO.

The CEO has discretion accepting this handover of responsibility and can take advice from LRC and LRG, in consultation with HMA/CA. Acceptance should not occur unless the CEO and the LRC and LRG are fully aware of the extent of the effects on the community and are willing to take on the responsibilities.

ACTION

- **RECOVERY INITIATED WHILE RESPONSE STILL IN PROGRESS.**
- **LRC TO ATTEND ISG MEETINGS AND LIAISE WITH IC.**
- **LRG CONVENED AND BRIEFED ON INCIDENT ENSURING COORDINATED RECOVERY RECOMMENDATIONS.**
- **CEO TO SIGN OFF RESPONSE TO RECOVERY HANDOVER WITH HMA/CA ON COMPLETION OF IS PROVIDING AN ACCEPTABLE AND AGREEABLE STANDARD.**
- **CEO TO SIGN OFF RESPONSE TO RECOVERY HANDOVER WITH HMA/CA IS COMPLETED.**



3.3 Impact Statement & Needs Assessment

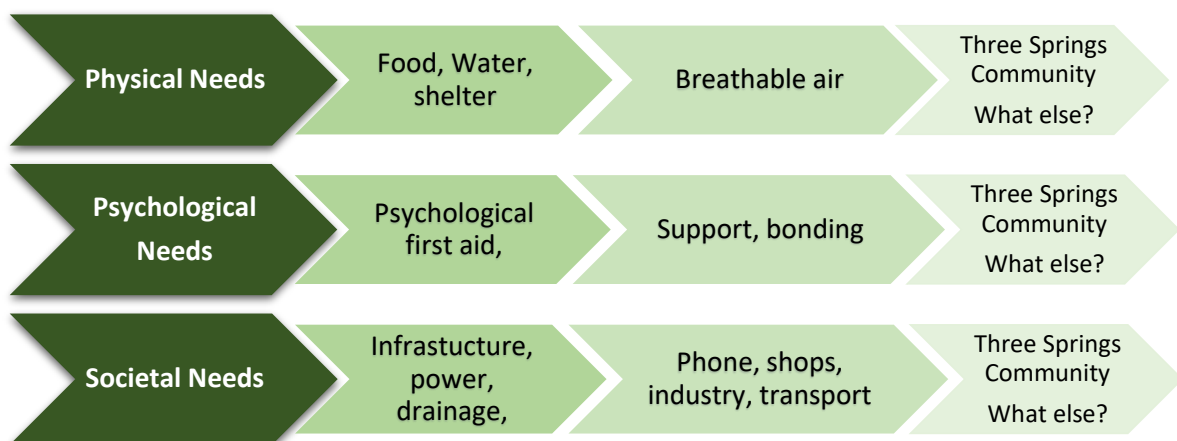
3.3.1 Impact Statement (IS)

The event CA will complete an IS in consultation with the ISG. It will contain a detailed description of the impact on the affected community and provides the LRC and the LRG with an assessment of impacts to assist in establishing recovery priorities of individuals, community and infrastructure. The Impact Statement will be completed as recommended in the [State Emergency Management Procedure 5.4](#).

The State Recovery Team has developed a [Impact Statement Template](#) and [Impact Statement Guide](#) to assist Controlling Agencies in Level 2 or 3 incidents where there are impacts requiring recovery activities.

3.3.2 Needs Assessment

A **Needs Assessment** of the affected area should be completed as early as possible. Requirements of affected community will change over time and **NEEDS** reassessed periodically.



NEEDS:

Broadly be defined as:

What has been affected?	Require contact for further information?
What information is needed?	Best contact details?
What assistance is required?	Information on assistance for neighbours?

NEEDS OUTREACH:

Involves visiting people in their homes or temporary accommodation to provide access to core recovery information and services. Consider trained volunteers from Australian Red Cross (ARC) partner with the Shire and other identifiable volunteers who speak directly to affected individuals to determine their requirements:

Establishes contact ASAP with the affected community

Captures data to assist the LRG prioritise allocation of resources

Provides opportunity to share critical information with affected community

A template form for Outreach Needs Assessment can be found at:

Attachment 3 in the *Recovery Communications Plan*, within **Appendix 3- Local Recovery Plan**

3.3.3 Sources of Information - Impact & Needs Assessment

The IS and Needs Assessment (NA) process must be done as soon as possible after the emergency. Sources that may assist in the collection of this data may include:

HMA/CA

Insurance assessors

Business associations (Chamber of Commerce)

Shire Building Surveyors, Engineers and Environmental Health Officers and Rangers

Emergency Relief and Support agencies – identifying persons in need of immediate assistance

Aust. Red Cross (ARC) has systems to register individuals presenting at Evacuation Centres and resources to assist in outreach activities and will be activated by HMA/CA

Outreach Needs Assessment form can be found at:

(Local Recovery Plan, Appendix 3 - Recovery Communications Plan, Attachment 3)

ACTION

- **RECOVERY INITIATED WHILE RESPONSE STILL IN PROGRESS.**
- **LRC TO ATTEND ISG MEETINGS AND LIAISE WITH IC.**
- **LRG GATHERED AND BRIEFED ENSURING RECOVERY BEGINS.**
- **CEO TO SIGN OFF RESPONSE TO RECOVERY HANDOVER WITH HMA/CA IS PROVIDED.**
- **RECOVERY INITIATED WHILE RESPONSE STILL IN PROGRESS.**
- **LRG OUTREACH NEEDS ASSESSMENT WILL ACTIONED ASAP, WHEN SAFE, AFTER EVENT.**
- **RED CROSS CONTACTED ASAP TO ESTABLISH PARTNERSHIP IN RECOVERY ACTIVITIES.**



3.4 Operational Recovery Plan

Where significant reconstruction and restoration is required, the LRC/LRG should prepare an Operational Recovery Plan (ORP).

The ORP shall provide a full description and extent of community damage, both physical and human, and detail plans for restoration and reconstruction including community and development activities. See **Appendix 6** for an ORP template.

»»» ACTION

- **LRG/LRC TO PREPARE ORP WHERE SIGNIFICANT RECONSTRUCTION AND RESTORATION IS REQUIRED.**



3.5 Long-Term Recovery Strategy

Recovery must evolve, change and assist the affected community towards managing its own recovery. This transition, from recovery to ongoing community activities and services, requires a comprehensive strategy that gradually integrates the recovery services into mainstream services, which existed prior to the emergency or have emerged since and require minimal support to continue.

The Long-Term Recovery Strategy should be developed to achieve holistic, enduring recovery for individuals, families and communities. The economic environment should be considered along with infrastructure and natural environment and the effects an emergency has had, and to build resilience for future emergencies.

Shire of Three Springs, where appropriate, will develop a collaborative, comprehensive recovery strategy with the community and for the community. This will also incorporate how community's needs have changed over time. A further outreach program may be instigated to check on the community's wellbeing and changes in its needs.

»»» ACTION

- **SHIRE OF THREE SPRINGS TO DEVELOP A COLLABORATIVE, COMPREHENSIVE AND INCLUSIVE LONG-TERM COMMUNITY RECOVERY STRATEGY, WHICH MAY INCLUDE ANY CHANGES IN COMMUNITY NEEDS AND FURTHER OUTREACH ACTIVITIES.**
- **SHIRE OF THREE SPRINGS TO IDENTIFY POTENTIAL PARTNERSHIPS WITH EXISTING COMMUNITY ORGANISATIONS AND SERVICES AND ASCERTAIN THEIR CAPACITY TO SUPPORT RECOVERY PROCESS IN THE MEDIUM AND LONG TERM.**



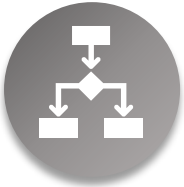
3.6 Managed Withdrawal

The Shire of Three Springs and its LRG will provide a clear path in the transition of recovery activities, programs, services and communications to mainstream service providers and ongoing community development, while working towards maintaining the community's health and wellbeing.

ACTION

- **SHIRE OF THREE SPRINGS WILL COMMUNICATE VIA THE LRG SUB-COMMITTEES WHEN RELEVANT SERVICE PROVIDERS AND AGENCIES WILL BE WITHDRAWING SERVICES FROM THE AFFECTED AREA.**
- **LRG TO IDENTIFY RECOVERY PROGRAMS THAT WILL 'PHASE DOWN', 'PHASE OUT' OR BE 'HANDED OVER' TO THE COMMUNITY TO CONTINUE.**

OPERATIONAL RECOVERY MANAGEMENT



4.1 Management Structure

Full details of the Management Structure and Sub-Committee functions can be viewed in **Appendix 1**.



4.2 Local Recovery Group (LRG)

The LRG will coordinate and support local management of the recovery processes within the community, subsequent to a major emergency, in accordance with [State Emergency Management Policy](#) and Local Recovery Plan (LRP). Local Recovery Group (LRG) membership will expand or contract depending on recovery and community needs and requirements.

4.2.2 Membership

Chairperson	Shire CEO
Local Recovery Coordinator	LRG Representative, as appointed by the CEO
Executive Officer	Shire CEO to nominated a Senior Officer
Shire LEMC members	LEMC – members are required
State Government	Relevant government agencies and other statutory authorities will nominate their representatives to be members depending on incident type. Recommended: ➤ HMA/CA (initially) ➤ Dept. of Fire and Emergency Services (initially) ➤ WA Police (initially) ➤ Dept. Biodiversity Conservation & Attractions ➤ Department of Communities ➤ Lifelines ➤ Main Roads WA ➤ St John Ambulance Service (initially) ➤ Dept. of Health ➤ Dept. of Food and Agriculture WA ➤ Insurance Council of Australia
Non-Government Organisations	ARC, local service clubs, aged care, schools, others as required
Identified Community Members	To be identified depending on event and location

4.2.3 Functions

Appoints key positions within the LRG

Establishes sub-committees as required

Assesses requirements for recovery activities relating to physical/psychological/social wellbeing of the community, along with economic, infrastructure and natural environment with assistance from partnering agencies

Develops an ORP to coordinate a recovery process that considers:

- *Long-term planning and goals for Three Springs
- *Assessing recovery needs and determining recovery functions still required
- *Developing a timetable, identifying responsibilities for completing major functions

Needs of youth, aged, disabled, culturally linguistically diverse (CaLD)

Allowing full community participation and access

Allowing monitoring and reporting of the recovery process

Facilitates provision of services, exchange of public information and acquisition of resources

Negotiates effective use of available resources and support from State and Commonwealth

Monitors progress of recovery, receives periodic reports from recovery agencies

Ensures a coordinated multi-agency approach to community recovery

Makes appropriate recommendations, based on lessons learnt, to the LEMC to improve the community's recovery readiness and planning

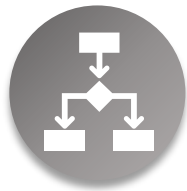


4.3 Community Involvement – Cultural & Diversity Inclusiveness

Three Springs is a diverse and inclusive region with strong history, culture and identity. During Three Springs' recovery, including priorities, strategies and decision-making, the Shire will strive to involve the affected community's values and differences.

Key stakeholders and delegates will be chosen from the community to ensure broad representation. These delegates may be included on relevant LRG sub-committees, depending on the emergency's nature and effect.

When threatened or affected by an emergency, all community members are encouraged to be actively involved in their own and shared recovery. To assist community efforts, formal recovery agencies will provide structured support, communications and coordination.



4.4 Local Recovery Group Sub Committees

Depending on the size of an emergency, sub-committees may be established to assist LRC by addressing a specific component of the recovery process. Each sub-committee will report its activities, through its nominated Chair, to LRG. For a full list of functions of various sub-committees see **Appendix 1**.



4.5 State Government Involvement

During the recovery process, the State government may provide support and assistance to Three Springs. The structure of the State Recovery Coordination is shown below.

4.5.1 State Recovery Coordinator/State Recovery Controller

The **State Recovery Coordinator (SRC)** supports a whole of government approach and coordinates the maintenance of the State recovery arrangements and plans, through the SEMC recovery sub-committee.

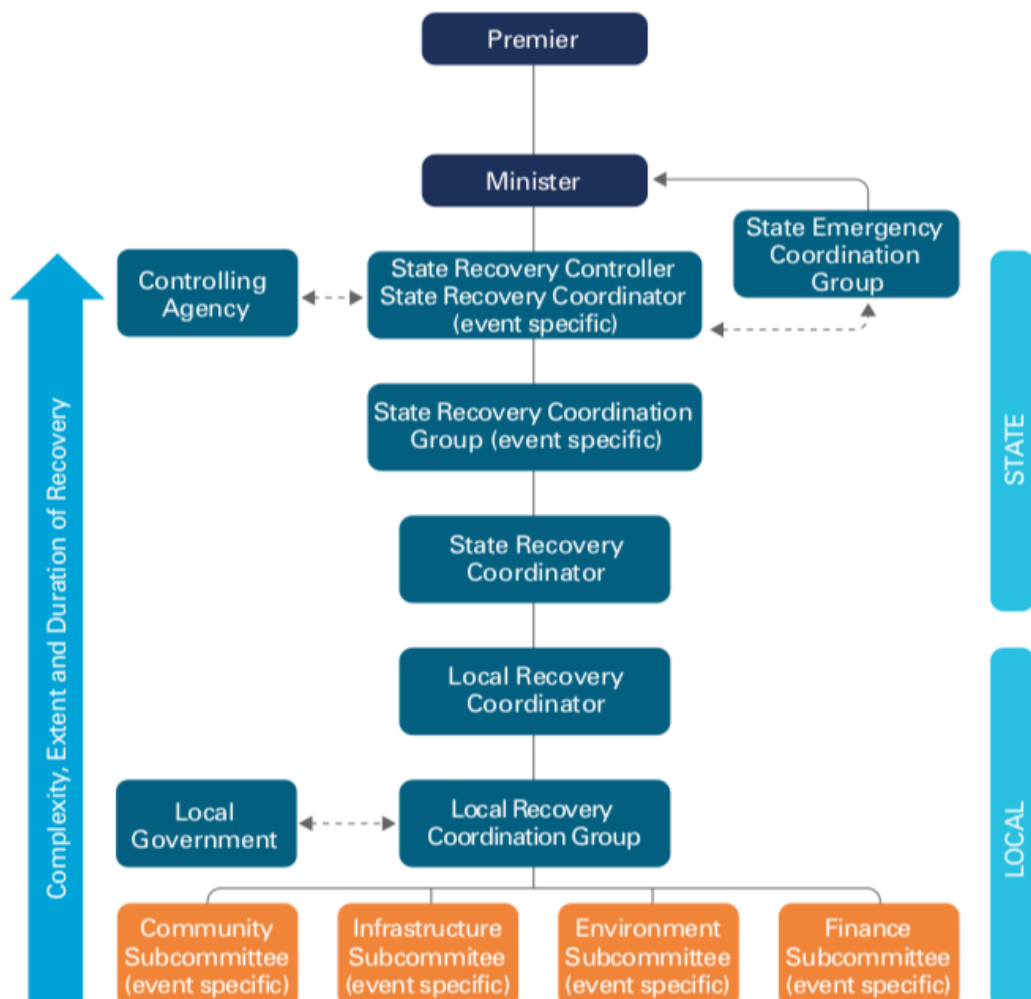


Figure 2: State Government Coordination Structure

The SRC supports the operation of State level recovery coordination through the State Recovery Coordination Group (SRCG).

The Premier appoints the **SRC**, this is done when an emergency affects several communities, is ongoing, requires State level assistance to resolve issues and needs a regional coordination approach.

4.5.2 State Recovery Coordination Group

The SRCG is responsible for coordinating State level recovery in complex or prolonged recovery operations and develops a state level operational recovery plan. Its effectiveness must be evaluated after the State level recovery coordination process has occurred.

ACTION

- **THREE SPRINGS WILL ESTABLISH AN LRG MANAGEMENT STRUCTURE RELEVANT TO EVENT SIZE AND COMPLEXITY.**
- **LRG WILL ESTABLISH MEMBERSHIP FROM SHIRE OF THREE SPRINGS STAFF, SUPPORTING AGENCIES AND COMMUNITY MEMBERS.**
- **LRG WILL OPERATE WITHIN RECOGNISED FUNCTIONS AND RELEVANT SUB-COMMITTEE STRUCTURE.**
- **LRG WILL ACTIVELY ENCOURAGE AND INVITE COMMUNITY PARTICIPATION WITHIN THE LRG.**
- **LRG WILL ACTIVELY ENGAGE WITH STATE GOVERNMENT TO MAXIMISE RECOVERY RESOURCES AND SYNERGIES BETWEEN LOCAL AND STATE RECOVERY ACTIVITIES.**

FINANCIAL MANAGEMENT



5.1 Financial Management

5.1.1 Insurance

The owner has primary responsibility for safeguarding and restoring public and private assets affected by an emergency. Three Springs' assets are registered for insurance and financial reporting in line with the Department of Local Government, Sport and Cultural Industries Integrated Planning and Reporting Asset Management Guidelines.

5.1.2 Financial Records

The Shire of Three Springs will assign records/invoices of costs associated with an emergency to specific cost centres. This ensures accurate records associated with the recovery process, are easily identifiable and accessible at any time.

5.1.3 Internal Finance

Responsibilities for expending Shire of Three Springs funds

Where possible, expenditure of funds should be discussed with the CEO or nominated senior officer. If a senior officer is nominated, personnel within the activation flowchart (**Appendix 4**) must be notified as soon as possible. The nominated senior officer must have an appropriate authorisation level required to enable funds to be spent.

ACTION

- ALL INVOICING AND COSTS RELATED WITH THE EMERGENCY IS ALLOCATED AGAINST EMERGENCY COST CENTRES.
- CEO AND/OR NOMINATED SENIOR OFFICER HAVE AUTHORITY TO EXPEND FUNDS ON EMERGENCY EVENT.



5.2 Financial Assistance

The State Emergency Management Policy

State Emergency Management Policy (SEMP) Section 5.12 outlines the responsibility of the HMA/CA to meet costs associated with an emergency.

Financial Assistance in Recovery

The owner has primary responsibility for safeguarding and restoring public and private assets affected by an emergency. Government recognises that communities and individuals do not always have resources to provide for their own recovery and financial assistance is available in some circumstances. Information on these relief arrangements can be found in the State Emergency Management Plan for State Level Recovery Coordination ([SEMC EM Plan](#) Section 6.10).

5.2.1 Disaster Recovery Funding Arrangements – Western Australia (DRFAWA)

[Disaster Recovery Funding Arrangements-Western Australia](#) (DRFAWA) is an arrangement between the State and Commonwealth. It provides certain measures to support relief and recovery efforts following a disaster deemed 'eligible'.

To be eligible, it must be a natural disaster or terrorist act for which:

- A coordinated multi-agency response is required
- State expenditure exceeds the small disaster criterion (\$240,000 not including insurance related expenditure), and
- It must be a terrorist event or one of 10 specific natural disasters.

Once the emergency has been determined as a large-scale costly event, Shire of Three Springs shall immediately contact the WA State Administrator of DRFAWA.

DRFAWA Officers can be contacted via:

Email: drfawa@dfes.wa.gov.au
Phone: 9395 9341 or 9395 9973 or 9395 9374
Website: <https://www.dfes.wa.gov.au/recovery/Pages/DRFA-WA.aspx>

5.2.2 Centrelink

When a major disaster has significantly affected individuals and families, the Australian Government may provide the Disaster Recovery Payment, a one-off, non-means tested payment to eligible adults (\$1,000) and eligible children (\$400).

For more information, visit <https://www.humanservices.gov.au/individuals/help-emergency>

ACTION

- **ON ADVICE AN EMERGENCY IS AN ELIGIBLE EVENT AND SIGNIFICANT RESOURCES HAVE BEEN EXPENDED LRC WILL DIRECT SHIRE OF THREE SPRINGS TO CONTACT DRFAWA OFFICERS FOR ADVICE AND GUIDANCE.**
- **IN AN ELIGIBLE MAJOR DISASTER, LRC WILL ASSIST AFFECTED INDIVIDUALS CONNECT WITH CENTRELINK FOR ASSISTANCE PAYMENTS.**
- **FOR SIGNIFICANT EMERGENCY EVENTS, IMMEDIATELY BEGIN TO TRACK COSTS IN CASE CLAIMS CAN BE PRESENTED TO DRFAWA.**

APPEALS, DONATIONS & VOLUNTEERS



LORD MAYOR'S
DISTRESS RELIEF FUND

6.1 Appeals and Donations

6.1.1 Lord Mayors Distress Relief Fund

Shire of Three Springs will advise and direct the distribution of monetary donations through the Lord Mayor's Distress Relief Fund (LMDRF). The LMDRF primary focus is to:

Provide aid to Western Australian victims of disastrous events

Primarily focus on the relief of individuals' distress and hardship

Operates under specific guidelines and policy

Works closely with the Three Springs LRG, ensuring local issues are considered before deciding on a disbursement plan

LRG authenticates applications and provides recommendations to LMDRF for financial assistance to be disbursed. For more information see: <http://www.appealswa.org.au>

6.1.2 Donations of goods

At every opportunity, donations of physical goods should be discouraged due to significant difficulties when managing physical items. Cash donations are easier to manage and provide the opportunity to use local services, which in turn assists with the recovery of local businesses.

View the [National Guidelines for Managing Donated Goods](#) for best practice management.

6.1.3 Donations of Cash

LRG will encourage the use of the LMDRF for cash donations and if deemed necessary, a separate account will be opened. ([State EM Procedures](#) Pg. 176, Management of Public Fundraising and Donations)

6.1.4 Non-Government Organisations (NGO) Assistance

NGOs may offer assistance by way of emergency relief funds, shelter or supplies. All offers or requests should be coordinated through the LRG. **See Section 7 for further details**

6.1.5 Donations of Service and Labour

The Shire or its LRG should coordinate donations of services/labour to assist with recovery.

➤➤➤ ACTION

- ON ADVICE OF ELIGIBILITY FOLLOWING A DISASTER, LRC WILL DIRECT SHIRE OFFICERS TO CONTACT LMDRF FOR ADVICE AND GUIDANCE.
- SPOKESPERSON TO ADVISE THAT THREE SPRINGS WILL NOT ACCEPT DONATIONS OF GOODS.
- ALL FINANCIAL DONATIONS WILL BE DIRECT THROUGH THE LMDRF.
- OFFERS OF ASSISTANCE WILL BE DIRECTED TO LRG.

EMERGENCY RELIEF ORGANISATIONS AND SPONTANEOUS VOLUNTEERS



7.1 Australian Red Cross

The Australian Red Cross has over '100 years' experience of dealing with people in crisis. A wide range of helpful resources can be found on the [Australian Red Cross](#) website to help communities prepare for, respond to and recover from disasters. ARC is activated through the [WA State Support Plan](#) and supports Communities including conducting 'Register, Find, Reunite' of impacted persons.



7.2 Disaster Relief Australia

Disaster Relief Australia (DRA) unites the skills and experiences of Aust. Defence Force veterans, emergency responders and motivated civilians to deploy Disaster Relief Teams throughout Australia. DRA operates nationally at disaster relief and recovery operations. When deployed, DRA integrates into existing emergency management arrangements.

DRA can operate independently or as part of an integrated task force offering capabilities and services:

Work order management	Home repairs
Spontaneous volunteer management	Route clearance and property access
Incident management	Medical & health support to vulnerable communities
Damage and impact assessments	Aerial damage assessment and mapping
Debris management and restoring access	Resilience and capacity building
Logistics management & humanitarian aid	

For further information on how DRA can support and enhance community recovery activities for local governments, following an emergency, contact Annette Turner Duggan, Disaster Relief Team Manager WA, at Annette.Turner-Duggan@disasterreliefaus.org or 0411 252 388.



7.3. Rapid Relief Team

Rapid Relief Team (RRT) delivers hope and relief to people across the globe. Whether it be fire, flood or humanitarian need, RRT expands their support services to meet the need at hand. Their mission is to serve people with care and compassion in their time of need.

Contact details action.au@rrtglobal.org website address <https://www.rrtglobal.org>



7.4 Salvation Army

At the invitation of Local Government, the Salvation Army Recovery Team provides essential assistance, including financial hardship aid, material support, chaplaincy services and helps navigate referral pathways.

The Salvos can provide financial counselling and case management. The Salvos have been and continue to be deeply committed to being there for the long haul, to help people rebuild their lives and livelihoods. Contact for local Salvation Army services at **13 SALVOS (13 72 58)**



7.4 Managing Spontaneous Volunteers

Emergency Volunteer WA, (managed by Volunteering WA), is the peak body for volunteering in Western Australia. Their role is to connect people to community groups who need help outside of formal frontline emergency services roles.

Volunteering WA is a member of the State Emergency Relief and Support Committee (SERSC)

During times of crisis, Volunteering WA is activated by DFES and Department of Communities to support the community by recruiting volunteers and directing offers of gratuitous support from the community

For more information and registration contact at: emergency.volunteer.org.au

Individual Spontaneous Volunteers

Spontaneous volunteers may emerge offering support and assistance to the affected community. In the first instance, the Shire and its LRG will determine the process to deal with this situation and if support agencies are required to assist managing volunteers.

Volunteers attached to organisations and service clubs should be covered under the Work Health Safety Act 2020 and, therefore, have work health and safety duties.

For more information refer to the [Work health and safety for volunteer organisations guide](#).

ACTION

- **LRG WILL REFER MANAGING THE VOLUNTEERS TO LOCAL SERVICE CLUBS AND SUPPORT ORGANISATIONS.**
- **LRC AND LRG WILL GIVE CONSIDERATION TO REQUESTING VOLUNTEER AGENCY ASSISTANCE**

FACILITIES & RESOURCES



8.1 Hazard Management Agency Response Resources

The HMA is responsible for certain resources and should determine which are required to combat the hazards.



8.2 Shire Contacts Resources & Assets Registers

The 'Shire of Three Springs Emergency Contacts and Resources Directory' can be found in Three Springs' Local Emergency Management Arrangements **Appendix 4**. This document is reviewed and updated quarterly at each LEMC meeting and contains:

CONTACT NAMES AND DETAILS (BUSINESS/AFTER HOURS), AND RESOURCES AND SERVICE PROVIDERS.



8.3 Community Recovery Facilities Recovery Centre and One-Stop-Shop

The purpose of a **Recovery Centre** (RC) and a **One-Stop-Shop** (OSS) is to bring together all agencies involved in the recovery process to ensure effective communication and coordination of resources, information and tasks.

The LRC will decide where to establish the RC (which could be ongoing for a significant length of time) and the OSS (usually immediate and shorter length of time), which will depend upon the location, extent and severity of the emergency. Alternative centres will be explored as required on availability of premises following an event.

The following locations have been identified as a suitable RC:

Location	Address	Available Resources
Three Springs Community Hall	Carter Street, Three Springs	Hall area, stage, kitchen, ablutions, meeting room

Depending on the incident's severity, the OSS may be established to provide a central location for the public to receive assistance from all the relevant agencies in the short term. The OSS should be located as close as possible to the affected community area. Often the nominated evacuation centre may make a natural transition into the OSS. Where this option is not viable, other facilities should be considered in consultation with the Department of Communities and other relevant stakeholders.

Guidelines for establishing the RC and OSS can be viewed at **Appendix 7**.

ACTION

- **LRC/LRG TO DETERMINE LOCATION FOR RC AND ESTABLISH AS SOON AS POSSIBLE.**
- **OSS TO BE ESTABLISHED IMMEDIATELY FOLLOWING EVENT AND LOCATED APPROPRIATELY.**



8.4 Shire and Recovery Staff

8.4.1 Staff considerations

The Shire of Three Springs must continue to fulfil its critical service obligations to the community while considering the demands of recovery operations on staff to ensure continuity of regular business processes.

The Shire of Three Springs will ensure appropriate provisions are considered for staff involved in:

- **any out of regular hours work when engaged in recovery operations**
- **any adjustments to standard rostered working conditions/hours/timetables in recovery,**

are considered in councils work place agreements.

Recovery operations can be complex and lengthy and depending on the nature of the event, some recovery services may be required for months or years, which may require additional staff being employed.

8.4.2 Staffing levels

Recovery operations can be complex and lengthy and depending on the nature of the event, some recovery services may be required for months or years, which may require additional staff being employed.

Shire must ensure availability of adequate staff and, if necessary, employ additional staff. If appropriate, forward a request for assistance to the LRG for consideration.

(See *Local Emergency Management Arrangements - General Plan - Appendix 12 MOU Agreements*).

8.4.3 Stress and fatigue

Throughout the recovery process, senior staff must consider and monitor fatigue, stress and pressure on staff; make allowances for any staff members who live in the affected community and have been personally touched by the situation. Shire management should consider additional support for staff, depending on the disaster's nature and impact.

Senior staff should access the Shire current Employee Assistance Programs as necessary.

8.4.4 Staff communication

Regularly brief staff to keep up to date with all activities and recovery progress. Disseminate situation reports in throughout the workplace.

As staff interact with community members every day, they can relate Shires and LRG's current extensive activities and actions.

Shire will arrange a formal debriefing for all staff as they transition from recovery back to normal duties.

ACTION

- **SHIRE STAFF TO BE REGULARLY BRIEFED ON CURRENT SITUATION AND ACTIVITIES WITHIN RECOVERY.**
- **STRESS AND FATIGUE OF SHIRE STAFF TO BE MONITORED AND ASSISTANCE PROVIDED WHERE APPROPRIATE.**
- **AS SOON AS POSSIBLE, DETERMINE INCREASE IN STAFFING LEVEL TO MEET DEMANDS (REFER 1.7.3.).**
- **SHIRE OF THREE SPRINGS TO CONSIDER APPROPRIATE PROVISIONS FOR STAFF OUT OF HOURS WORK AND ALTERED REGULAR ROSTERED WORK HOURS WHEN ENGAGED IN RECOVERY**

ROLES & RESPONSIBILITIES



9.1 Local Emergency Management Committee (LEMC)

Shire of Three Springs' LEMC is a planning committee with the role of developing local emergency management plans (arrangements) for its district.

To assist Shire of Three Springs manage its recovery activities, during the response phase, some members may be part of the ISG while also forming part of the LRG.



9.2 Local Recovery Coordinator (LRC)

Shire of Three Springs' LRC has been appointed in accordance with the [Emergency Management Act 2005](#), Section 41(4).

A deputy has also been appointed and trained to undertake the role in case the primary appointee is unavailable when an emergency occurs. See **Appendix 2**.



9.3 Local Recovery Group (LRG)

Shire of Three Springs' LRG is the strategic decision-making body that oversees the recovery process. The LRG has a key role in coordinating recovery activities to rebuild, restore and rehabilitate the social, built, economic and natural environments of the affected community.

LRG is formed from LEMC members responsible for specific recovery and restoration tasks, support organisations, non-government organisations and significant community representatives.



9.4 Shire Roles & Responsibilities

A comprehensive list of the LRC's duties, roles and responsibilities for disaster recovery and identified Shire staff can be viewed at **Appendix 2**.



9.5 External Agencies Recovery Roles and Responsibilities

The WA State Government along with non-government organisations should provide a range of services and resources to the recovery effort and should be used wherever possible.



9.5.1 Department of Communities

The [State Emergency Management Plan](#), section 5.5.4, states Communities has the **primary responsibility** for coordinating the provision of Emergency Relief & Support services across six functional domains:



Communities has a major role and primary responsibilities ensuring the [State Support Plan for ERS services](#) are enacted.

9.5.1 Higher Risk Persons and Groups, (Vulnerable, Disadvantaged and Disabilities).

Three Springs has a diverse range of community members at Higher Risk. These could be the vulnerable, disadvantaged and persons with disabilities. The Shire of Three Springs will strive to ensure inclusion of this group of community members being well considered in recovery efforts.

All community members at Higher Risk, are encouraged to have a Person-Centred Emergency Prepared Plan in place. More information around P-CEP can be found at:

<https://collaborating4inclusion.org/pcep/pcep-tools/>

Further information can be found within the Three Springs Higher Risk Persons & Groups Plan including community contacts and supporting agencies, found In:

Local Emergency Management Arrangements- General Plan at Appendix 5.

A complete list of agencies and their roles and responsibilities can be viewed in the [State Emergency Management Plan](#) at [Appendix E](#).

ACTION

- **ALL SHIRE STAFF COULD BE ENGAGED IN VARIOUS STAGES OF DISASTER RECOVERY.**
- **SPECIFIC SHIRE STAFF IDENTIFIED IN THIS PLAN SHOULD BE FAMILIAR WITH THE ROLES AND RESPONSIBILITIES INVOLVED WITH DISASTER RECOVERY.**
- **EXTERNAL AGENCIES SHOULD BE ENGAGED AND USED WHEREVER POSSIBLE.**
- **COMMUNITIES HAVE SIGNIFICANT LEAD ROLE IN EMERGENCY RELIEF AND SUPPORT**
- **HIGHER RISK PERSONS & GROUPS WILL BE CONSIDERED VITAL WHEN WORKING WITH RESPONSIBLE PARTNERING AGENCIES**

COMMUNICATIONS

Recovery communication is the practice of sending, gathering, managing, evaluating, and disseminating information.

In an emergency and during the response phase, the HMA/CA manages communications.

The HMA/CA officially hands responsibility for communication to the local government leading the recovery complete with the IS, as the transfer of event management to recovery is conducted. The local government coordinates the recovery of the affected community, including communications.

Communities threatened by, or experiencing, an emergency have an urgent and vital need for direction and information. They need to know what is likely to happen (or has happened), what to do and what to expect. They also need to know what the authorities are doing.



10.1 Recovery Communications Plan

A template for the Recovery Communications Plan has been developed to guide recovery communications. It details a vision, mission, and direction for communicating with the affected community and is provided to the LRG.

The Recovery Communications Plan can be found at **Appendix 3**.



10.2 Spokesperson/s

During recovery, Shire of Three Springs' spokesperson will be the Shire President and or CEO. The CEO may delegate authority for specific person/s to act as a spokesperson.

»»» ACTION

- **THE RECOVERY COMMUNICATIONS PLAN WILL BE USED TO PROVIDE GUIDANCE IN PUBLIC INFORMATION AND COMMUNICATIONS.**
- **FOR FURTHER GUIDANCE REFER COMMUNICATION IN RECOVERY GUIDELINES**
[HTTPS://WWW.WA.GOV.AU/GOVERNMENT/DOCUMENT-COLLECTIONS/EMERGENCY-MANAGEMENT-GUIDELINES](https://www.wa.gov.au/government/document-collections/emergency-management-guidelines)

STAND DOWN

Recovery doesn't have a definite end date; however, Shire of Three Springs will consult with all interested parties to decide when it will resume normal service delivery. This decision will be made depending on the severity and nature of the emergency, and the effect on Three Springs and the community.



11.1 Debriefing

The Three Springs Officer responsible for Human Resources will instigate a formal debriefing session(s) for all staff and through the Employee Assistance Program (EAP) as required, while Shire transitions from recovery back to its normal duties.



11.2 Evaluation

Under State emergency management guidelines, the one-year anniversary of the emergency marks the time when the local government must provide an evaluation report of its activities in recovery. ([State EM Policy](#) 6.10 - Review of Recovery Activities)

The LRC will provide the State Recovery Coordinator with a formal report that reflects on the recovery process undertaken by Shire of Three Springs and its LRG.

See **Appendix 11** Post-Incident Analysis, and **Appendix 10** Local Recovery Group Standard Reporting Update.

»»» ACTION

- **A FORMAL POST RECOVERY ANALYSIS WILL BE HELD FOR LRG FOR EVALUATION AND APPLICATION OF LESSONS LEARNT (SEE APPENDIX 11).**
- **A FORMAL DEBRIEF WILL BE HELD FOR SHIRE STAFF FOR EVALUATION AND APPLICATION OF LESSONS LEARNT.**
- **ASSISTANCE WILL BE MADE AVAILABLE THROUGH EAP FOR ANY STAFF WORKING IN THE RECOVERY PROCESS.**
- **FORMAL REPORT COMPILED BY LRC FOR COUNCIL AND STATE RECOVERY COORDINATOR.**

APPENDIX

- Appendix 1** Local Recovery Group Management Structure and Functions
- Appendix 2** Recovery Roles and Responsibilities – Shire of Three Springs Staff
- Appendix 3** Recovery Communications Plan
- Appendix 4** (a)Recovery Operational Sequence Guide + (b)Recovery Action Matrix
- Appendix 5** Recovery Actions Checklist
- Appendix 6** Operational Recovery Plan
- Appendix 7** Recovery Coordination Centre/s and One-Stop-Shop Guidelines
- Appendix 8** Recovery Health and Welfare Guidelines
- Appendix 9** Local Recovery Plan Action Items
- Appendix 10** Local Recovery Group Standard Reporting Update
- Appendix 11** Post-Incident Analysis – Emergency and Recovery Management
- Appendix 12** Conflict Resolution Guide



SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 November 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	3 - 5
Key Terms and Descriptions - Statutory Reporting Programs	6
Statement of Financial Activity by Program	7
Key Terms and Descriptions - Nature or Type Descriptions	8
Statement of Financial Activity by Nature	9
Statement of Financial Position	10
Note 1 Adjusted Net Current Assets	11
Note 2 Cash and Financial Assets	12
Note 3 Receivables	13
Note 4 Other Current Assets	14
Note 5 Payables	15
Note 6 Rating Revenue	16
Note 7 Disposal of Assets	17
Note 8 Capital Acquisitions	18
Note 9 Borrowings	21
Note 10 Reserves	22
Note 11 Other Current Liabilities	23
Note 12 Grants and Contributions	24
Note 13 Capital Grants and Contributions	25
Note 14 Bonds & Deposits and Trust Fund	26
Note 15 Explanation of Material Variances	27
Note 16 Budget Amendments	28

THIS PAGE INTENTIONALLY LEFT BLANK

SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2024

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire for the 2024/25 year is \$10,000 or 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects (above \$30,000)					
Staff House - (Lot 35) 47 Williamson St - Building (Capital)	32%	44,230	13,846	14,191	(345)
Staff House - (Lot 157) 65 Carter St - Building (Capital)	0%	46,000	0	0	0
Community Hall - Carter Street - Emergency Evac Centre (Capital)	4%	335,487	11,829	14,202	(2,373)
Pavilion - Oval - Building (Capital) (incl NEW GYM postings - use BC11)	4%	107,000	4,000	4,516	(516)
Sporting Club - Slaughter Street - Building (Capital)	95%	106,218	106,218	100,920	5,298
Duffy Store Redevelopment Capex	0%	1,000,000	0	0	0
Westrail Building - Railway Road - Building (Capital)	0%	39,500	11,500	0	11,500
Admin Office - 132 Railway Rd - Building (Capital)	0%	32,500	0	0	0
TS5017 New Fire Unit (Arrino BFB)	0%	614,300	0	0	0
CCTV equipment	12%	80,000	10,000	9,886	114
TS125 New Doctor's Vehicle	107%	63,000	63,000	67,100	(4,100)
New Community Bus	0%	140,000	0	0	0
TS5015 New Supervisor of Parks & Gardens Light vehicle	97%	58,000	58,000	56,228	1,772
Trailer mounted Variable Message Sign (inc trailer) x 2	0%	50,000	0	0	0
Communication Equipment, Water Tank, Digital Information sign & G	0%	45,000	0	0	0
TS5006 New Grader	0%	490,000	0	0	0
TS5021 New Outside Crew Commute Vehicle	0%	73,181	0	0	0
Roads - Bitumen Sealing Towns Streets - General (Budgeting Only)	42%	50,000	20,000	21,188	(1,188)
Roads - Crack Sealing Towns Streets - General (Budgeting Only)	0%	30,000	0	0	0
Simpson Road (Capital)	0%	139,863	0	0	0
Tomkins Road (Capital)	0%	34,953	0	0	0
Skipper Road (R2R)	101%	160,622	107,082	161,624	(54,542)
Arrino West Road Sealed (R2R)	0%	514,413	0	0	0
First North Road (R2R)	13%	166,792	0	21,713	(21,713)
Hydraulic Road (R2R)	42%	61,680	41,120	25,706	15,414
2024-25 Dudawa Road Sealed SLK 7.5 - 12.5 Project 30003110	0%	194,276	0	0	0
2024-25 Dudawa Road Sealed SLK 8.5 - 12.5 Project 30003111	0%	414,089	0	0	0
Perenjori - Three Springs Road - Mid West Secondary Grain Freight Pr	1%	1,095,585	0	8,314	(8,314)
Inering Road - Mid West Secondary Grain Freight Project	1%	318,718	0	2,415	(2,415)
Three Springs - Eneabba Road - Mid West Secondary Grain Freight Pr	1%	10,057,867	0	94,442	(94,442)
Main Street Beautification	0%	30,000	0	0	0
Swimming Pool Basins renewal	96%	164,239	164,239	157,964	6,275
Playground Capital Works	0%	102,472	0	0	0
Grants, Subsidies and Contributions					
Grants, Subsidies and Contributions	34%	1,027,916	298,955	352,515	53,560
Capital Grants, Subsidies and Contributions	1%	14,467,299	631,534	141,822	(489,712)
	3%	15,495,214	930,489	494,337	(436,152)
Rates Levied	100%	2,909,850	2,909,849	2,898,486	(11,363)

% Compares current ytd actuals to annual budget

		Prior Year 30 November 2023	Current Year 30 November 2024
Financial Position			
Adjusted Net Current Assets	103%	\$ 4,617,945	\$ 4,753,235
Cash and Equivalent - Unrestricted	97%	\$ 4,923,800	\$ 4,796,890

**SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2024**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 November 2024

Prepared by: Krys East (DCEO)

Reviewed by: Keith Woodward (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

REVALUATION TIMING

The Local Government (Financial Management) Regulations 1996 provide that:

- land and buildings classified as property, plant and equipment; or
- infrastructure; or
- vested improvements that the local government controls ; and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the Shire to assess at each reporting date whether the carrying amount of the above mentioned non-financial assets materially differs from their fair value and, if so, revalue the class of non-financial assets.

CRITICAL ACCOUNTING ESTIMATES

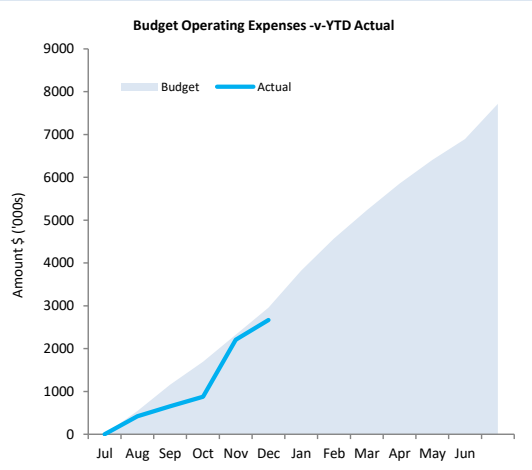
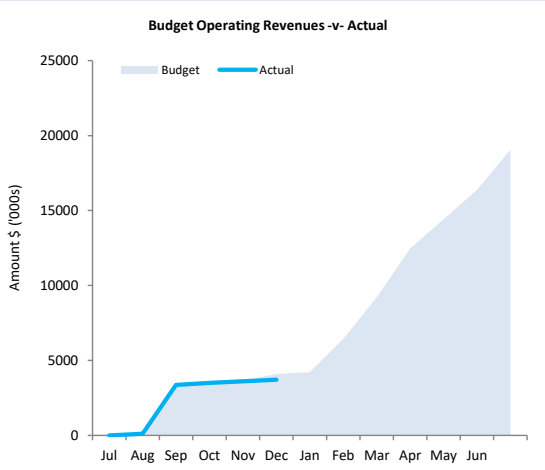
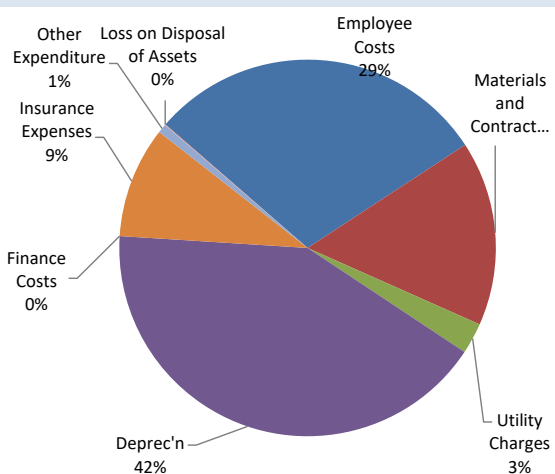
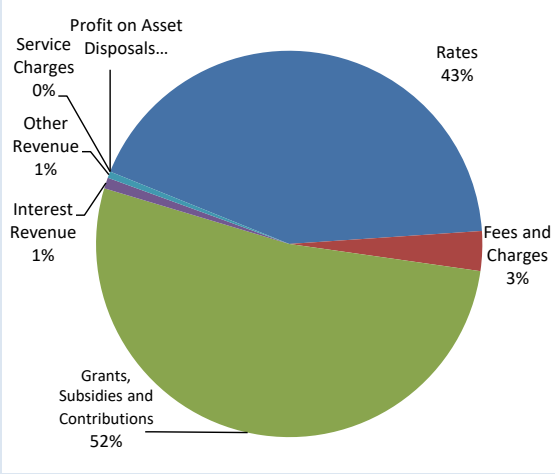
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

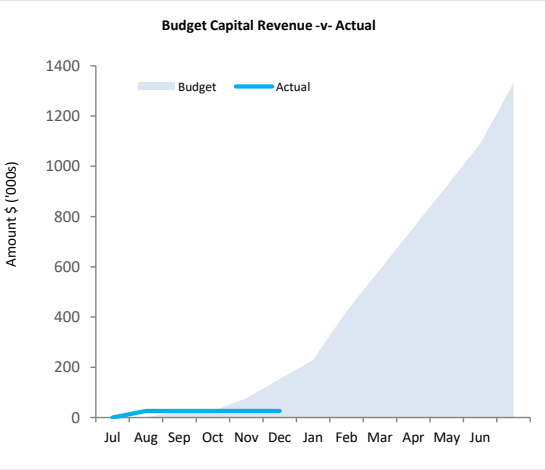
All figures shown in this statement are rounded to the nearest dollar.

SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2024

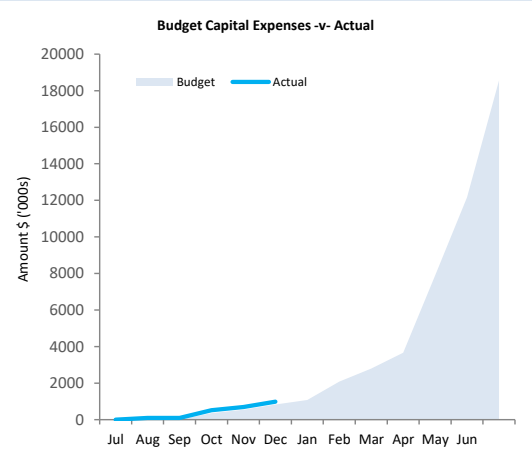
SUMMARY GRAPHS



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities to members of council: Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING	
To collect revenue to fund the provision of services.	Rates, general purpose government grants and interest revenue
LAW, ORDER, PUBLIC SAFETY	
To ensure a safer community in which to live.	Supervision of various local laws, fire prevention, emergency services and animal control.
HEALTH	
To provide an operational framework for good community health.	'Food quality and pest control, maintenance of child health centre, medical centre, dental clinic and administration of group health scheme.
EDUCATION AND WELFARE	
To support the needs of the community in education and welfare.	Assistance to Day Care Centre, Playgroup, Youth activities and other voluntary services.
HOUSING	
Provide adequate housing to attract and retain staff and non-staff.	Maintenance of council owned staff and non-staff housing.
COMMUNITY AMENITIES	
Provide services required by the community.	Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, rest centres, storm water drainage and FM radio retransmitter.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resources that help the social wellbeing of the community.	Maintenance of the swimming pool, recreation centre, library, parks, gardens and reserves.
TRANSPORT	
To provide effective and efficient transport services to the community.	Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic lights, cycleways, depot maintenance and airstrip maintenance.
ECONOMIC SERVICES	
To help promote the Shire and improve its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes.
OTHER PROPERTY AND SERVICES	
To monitor and control overheads and operating accounts.	Private works operations, plant repairs and operations and engineering costs.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Governance		800	800	266	0	(266)	(100%)	▼	
General Purpose Funding - Rates	6	2,909,850	2,909,850	2,909,849	2,898,486	(11,363)	(0%)	▼	
General Purpose Funding - Other		262,637	262,637	73,721	142,823	69,102	94%	▲	\$
Law, Order and Public Safety		666,504	666,504	10,469	27,530	17,061	163%	▲	\$
Health		107,444	107,444	89,896	84,713	(5,183)	(6%)	▼	
Education and Welfare		1,500	1,500	1,000	0	(1,000)	(100%)	▼	
Housing		121,390	121,390	59,432	45,975	(13,457)	(23%)	▼	\$
Community Amenities		115,241	115,241	106,664	165,919	59,255	56%	▲	\$
Recreation and Culture		62,709	62,709	9,306	9,458	152	2%	▲	
Transport		267,059	267,059	182,404	180,907	(1,497)	(1%)	▼	
Economic Services		19,400	19,400	7,666	3,921	(3,745)	(49%)	▼	
Other Property and Services		58,740	58,740	10,693	14,912	4,219	39%	▲	
		4,593,273	4,593,273	3,461,366	3,574,643				
Expenditure from operating activities									
Governance		(593,139)	(593,139)	(248,701)	(206,497)	42,204	17%	▲	\$
General Purpose Funding		(182,469)	(182,469)	(76,340)	(67,667)	8,673	11%	▲	
Law, Order and Public Safety		(284,703)	(284,703)	(70,544)	(89,193)	(18,649)	(26%)	▼	\$
Health		(371,665)	(371,665)	(76,339)	(59,361)	16,978	22%	▲	\$
Education and Welfare		(123,326)	(123,326)	(50,117)	(49,574)	543	1%	▲	
Housing		(295,714)	(300,714)	(116,540)	(124,941)	(8,401)	(7%)	▼	
Community Amenities		(686,587)	(708,587)	(222,671)	(140,223)	82,448	37%	▲	\$
Recreation and Culture		(1,673,254)	(1,689,254)	(695,579)	(533,370)	162,209	23%	▲	\$
Transport		(2,907,790)	(2,932,790)	(1,177,629)	(1,161,231)	16,398	1%	▲	
Economic Services		(474,045)	(489,045)	(194,057)	(170,771)	23,286	12%	▲	\$
Other Property and Services		(40,915)	(40,915)	(28,876)	(65,364)	(36,488)	(126%)	▼	\$
		(7,633,607)	(7,716,607)	(2,957,393)	(2,668,190)				
Non-cash amounts excluded from operating activities									
Add back Depreciation		2,542,724	2,542,724	1,048,980	1,112,346	63,366	6%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	(32,751)	(32,751)	(5,060)	1,919	6,979	(138%)	▲	
Movement in Leave Reserve (Added Back)		5,274	5,274	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
		2,515,248	2,515,248	1,043,920	1,114,265				
Amount attributable to operating activities		(525,086)	(608,086)	1,547,893	2,020,718				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	14,467,299	14,467,299	631,534	141,822	(489,712)	(78%)	▼	\$
Proceeds from Disposal of Assets	7	331,250	331,250	26,136	26,136	0	0%	▲	
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		14,798,549	14,798,549	657,670	167,958				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(1,920,380)	(1,920,380)	(238,041)	(210,317)	27,723	12%	▲	\$
Plant and Equipment	8	(1,694,245)	(1,694,245)	(171,964)	(169,572)	2,392	1%	▲	
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(13,262,406)	(13,262,406)	(183,902)	(346,563)	(162,661)	(88%)	▼	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	(400,211)	(400,211)	(231,239)	(256,396)	(25,157)	(11%)	▼	\$
Infrastructure Assets - Airfield	8	0	0	0	0	0			
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		(17,277,242)	(17,277,242)	(825,146)	(982,848)				
Amount attributable to investing activities		(2,478,693)	(2,478,693)	(167,476)	(814,890)				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from New Debentures	9	1,000,000	1,000,000	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
		1,000,000	1,000,000	0	0				
Outflows from financing activities									
Repayment of Borrowings	9	(1,000,000)	(1,000,000)	0	0	0			
Payments for principal portion of lease liabilities	9	0	0	0	0	0			
Transfer to Reserves	10	(363,055)	(280,055)	0	0	0			
		(1,363,055)	(1,280,055)	0	0				
Amount attributable to financing activities		(363,055)	(280,055)	0	0				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	3,366,834	3,547,407	3,547,407	3,547,407	0	0%		
Amount attributable to operating activities		(525,086)	(608,086)	1,547,893	2,020,718				
Amount attributable to investing activities		(2,478,693)	(2,478,693)	(167,476)	(814,890)				
Amount attributable to financing activities		(363,055)	(280,055)	0	0				
Surplus or deficit at the end of the financial year	1	(0)	180,572	4,927,824	4,753,235				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF THREE SPRINGS

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2024

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

BY NATURE

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Rates	6	2,909,850	2,909,850	2,909,849	2,898,486	(11,363)	(0%)	▼	
Grants, Subsidies and Contributions	12	1,027,916	1,027,916	298,955	352,515	53,560	18%	▲	\$
Fees and Charges		291,281	291,281	178,198	224,916	46,718	26%	▲	\$
Service Charges		0	0	0	0	0			
Interest Revenue		182,061	182,061	33,899	61,997	28,098	83%	▲	\$
Other Revenue		99,530	99,530	35,405	36,729	1,324	4%	▲	
Profit on Disposal of Assets	7	82,636	82,636	5,060	0	(5,060)	(100%)	▼	
		4,593,273	4,593,273	3,461,366	3,574,643				
Expenditure from operating activities									
Employee Costs		(2,458,586)	(2,458,586)	(999,162)	(784,230)	214,932	22%	▲	\$
Materials and Contracts		(1,957,704)	(2,040,704)	(607,071)	(423,571)	183,500	30%	▲	\$
Utility Charges		(333,894)	(333,894)	(137,059)	(71,000)	66,059	48%	▲	\$
Depreciation		(2,542,724)	(2,542,724)	(1,048,980)	(1,112,346)	(63,366)	(6%)	▼	
Finance Costs		0	0	0	0	0			
Insurance Expenses		(182,084)	(182,084)	(129,995)	(254,963)	(124,968)	(96%)	▼	\$
Other Expenditure		(108,729)	(108,729)	(35,126)	(20,161)	14,965	43%	▲	\$
Loss on Disposal of Assets	7	(49,885)	(49,885)	0	(1,919)	(1,919)		▼	
		(7,633,607)	(7,716,607)	(2,957,393)	(2,668,190)				
Operating activities excluded from budget									
Add back Depreciation		2,542,724	2,542,724	1,048,980	1,112,346	63,366	6%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	(32,751)	(32,751)	(5,060)	1,919	6,979	(138%)	▲	
Movement in Leave Reserve (Added Back)		5,274	5,274	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
		2,515,248	2,515,248	1,043,920	1,114,265				
Amount attributable to operating activities		(525,086)	(608,086)	1,547,893	2,020,719				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	14,467,299	14,467,299	631,534	141,822	(489,712)	(78%)	▼	\$
Proceeds from Disposal of Assets	7	331,250	331,250	26,136	26,136	0	0%	▲	
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	0	0			
		14,798,549	14,798,549	657,670	167,958				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(1,920,380)	(1,920,380)	(238,041)	(210,317)	27,723	12%	▲	\$
Plant and Equipment	8	(1,694,245)	(1,694,245)	(171,964)	(169,572)	2,392	1%	▲	
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(13,262,406)	(13,262,406)	(183,902)	(346,563)	(162,661)	(88%)	▼	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	(400,211)	(400,211)	(231,239)	(256,396)	(25,157)	(11%)	▼	\$
Infrastructure Assets - Airfield	8	0	0	0	0	0			
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		(17,277,242)	(17,277,242)	(825,146)	(982,848)				
Amount attributable to investing activities		(2,478,693)	(2,478,693)	(167,476)	(814,890)				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from New Borrowings		1,000,000	1,000,000	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
		1,000,000	1,000,000	0	0				
Outflows from financing activities									
Repayment of Borrowings	9	(1,000,000)	(1,000,000)	0	0	0			
Payments for principal portion of lease liabilities	9	0	0	0	0	0			
Transfer to Reserves	10	(363,055)	(280,055)	0	0	0			
		(1,363,055)	(1,280,055)	0	0				
Amount attributable to financing activities		(363,055)	(280,055)	0	0				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	3,366,834	3,547,407	3,547,407	3,547,407	0	0%		
Amount attributable to operating activities		(525,086)	(608,086)	1,547,893	2,020,719				
Amount attributable to investing activities		(2,478,693)	(2,478,693)	(167,476)	(814,890)				
Amount attributable to financing activities		(363,055)	(280,055)	0	0				
Surplus or deficit at the end of the financial year	1	(0)	180,572	4,927,824	4,753,235				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 NOVEMBER 2024

	30 June 2024	30 November 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	6,544,581	6,932,275
Trade and other receivables	217,911	883,104
Other financial assets	0	0
Inventories	5,629	(1,078)
Contract assets	125,872	125,872
Other assets	3,035	0
TOTAL CURRENT ASSETS	6,897,029	7,940,173
NON-CURRENT ASSETS		
Trade and other receivables	31,826	31,826
Other financial assets	83,171	83,171
Property, plant and equipment	18,034,258	18,067,807
Infrastructure	35,065,110	34,874,008
TOTAL NON-CURRENT ASSETS	53,214,365	53,056,812
TOTAL ASSETS	60,111,393	60,996,985
CURRENT LIABILITIES		
Trade and other payables	327,927	124,697
Other liabilities	801,783	842,329
Borrowings	0	0
Employee related provisions	194,473	194,473
TOTAL CURRENT LIABILITIES	1,324,183	1,161,499
NON-CURRENT LIABILITIES		
Other liabilities	58,500	58,500
Employee related provisions	55,486	55,486
TOTAL NON-CURRENT LIABILITIES	113,986	113,986
TOTAL LIABILITIES	1,438,169	1,275,485
NET ASSETS	58,673,224	59,721,500
EQUITY		
Retained surplus	31,949,742	32,998,018
Reserve accounts	2,132,702	2,132,702
Revaluation surplus	24,590,780	24,590,780
TOTAL EQUITY	58,673,224	59,721,500

This statement is to be read in conjunction with the accompanying notes.

ADJUSTED NET CURRENT ASSETS

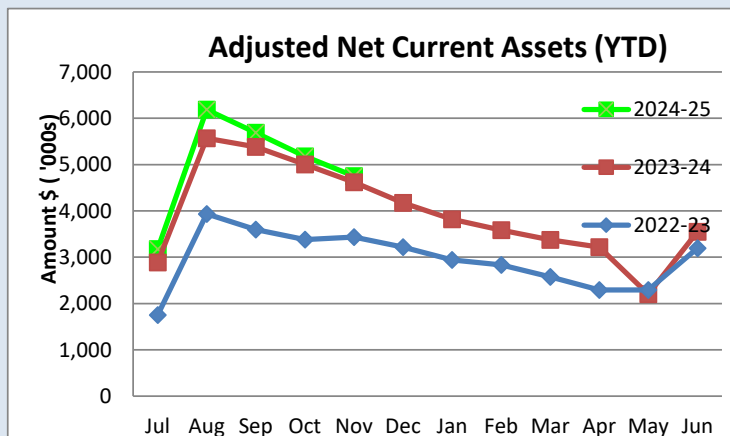
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2024	This Time Last Year 30/11/2023	Year to Date Actual 30/11/2024
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	4,399,999	4,923,800	4,796,890
Cash Restricted - Reserves	2	2,132,702	2,147,587	2,132,702
Cash Restricted - Bonds & Deposits	2	11,881	2,908	2,683
Receivables - Rates	3	70,112	771,911	772,848
Receivables - Other	3	147,800	108,446	110,256
Other Assets Other Than Inventories	4	128,907	0	125,872
Inventories	4	5,629	4,306	(1,078)
		6,897,029	7,958,958	7,940,173
Less: Current Liabilities				
Payables	5	(311,937)	(50,978)	(116,664)
Contract Liabilities	11	(801,783)	(1,039,594)	(842,329)
Bonds & Deposits	14	(15,990)	(3,126)	(8,033)
Loan and Lease Liability	9	0	(23,661)	0
Provisions	11	(194,473)	(243,036)	(194,473)
		(1,324,183)	(1,360,393)	(1,161,499)
Less: Cash Reserves	10	(2,132,702)	(2,147,587)	(2,132,702)
Add Back: Component of Leave Liability not Required to be funded		107,263	143,307	107,263
Add Back: Loan and Lease Liability		0	23,661	0
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		3,547,407	4,617,945	4,753,235

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$4.75 M****Last Year YTD****Surplus(Deficit)****\$4.62 M**

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

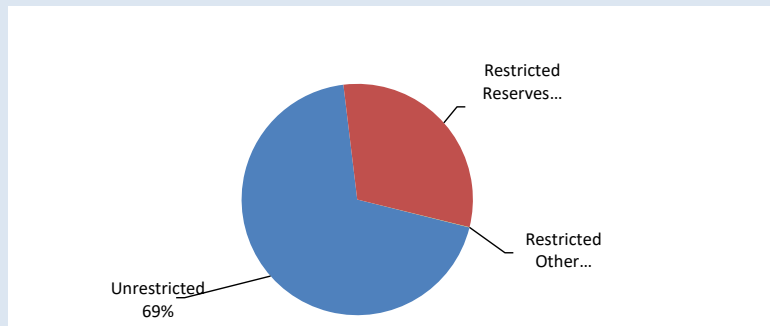
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash On Hand - Library	100.00			100	Cash on Hand	Nil	On Hand
Petty Cash - Admin	26.80			27	Cash on Hand	Nil	On Hand
Cash On Hand - Swimming Pool	200.00			200	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Bank Account - CBA	2,458,348.50			2,458,349	CBA	0.10%	Ongoing
Police Licensing Account - CBA			2,682.81	2,683	CBA	Variable	Ongoing
Term Deposits							
Business Maximiser Account - CBA	2,338,214.78			2,338,215	CBA	0.10%	Ongoing
Cash Deposit Account CDA Investment - CBA		2,132,702.01		2,132,702	CBA	5.32%	25/06/2025
Investments							
Total	4,796,890	2,132,702	2,683	6,932,275			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

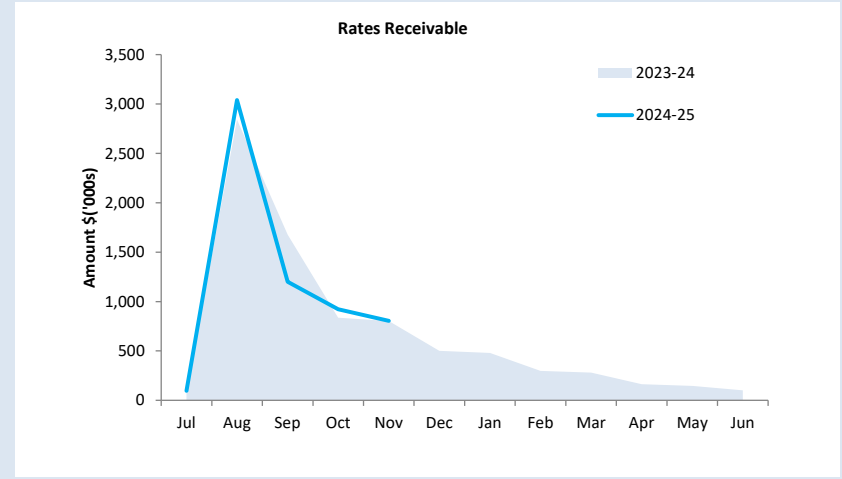


Total Cash	Unrestricted
\$6.93 M	\$2.13 M

Receivables - Rates & Rubbish	30 June 2024	30 Nov 24
	\$	\$
Opening Arrears Previous Years	80,834	101,937
Levied this year	2,780,028	3,000,477
Less Collections to date	(2,758,925)	(2,297,741)
Equals Current Outstanding	101,937	804,673
Net Rates Collectable	101,937	804,673
% Collected	96.44%	74.06%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

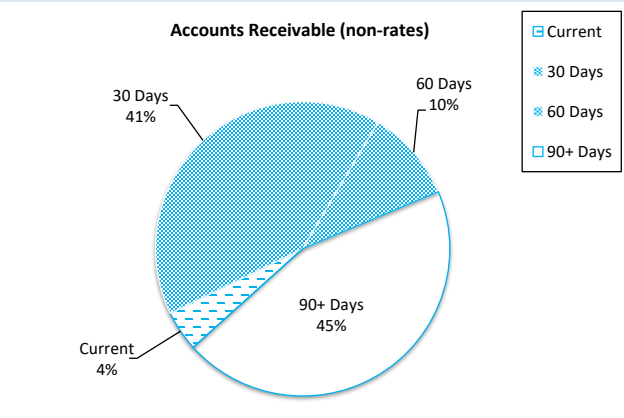


Collected	Rates Due
74%	\$804,673

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	2,074	19,050	4,709	20,861	46,693
Percentage	4%	41%	10%	45%	
Balance per Trial Balance					
Sundry Debtors					46,493
Receivables - Other					63,763
Total Receivables General Outstanding					110,256
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$110,256
Over 30 Days
96%
Over 90 Days
45%

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 Jul 2024	Asset Increase	Asset Reduction	Closing Balance 30 Nov 2024
Other Current Assets	\$	\$	\$	\$
Inventory				
Fuel, Visitor and Rec Centres stock on hand	5,629	0	(6,707)	(1,078)
Contract assets				
Contract assets	125,872	0	0	125,872
Total Other Current assets				124,794
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

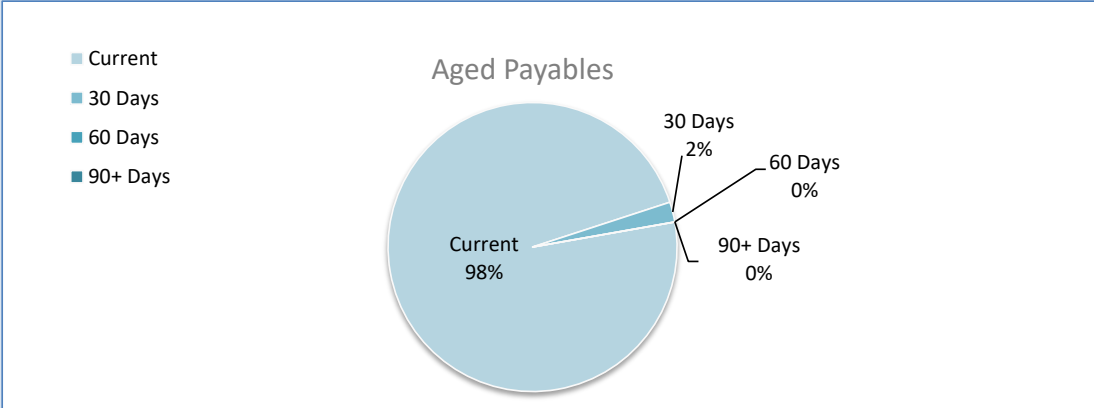
CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

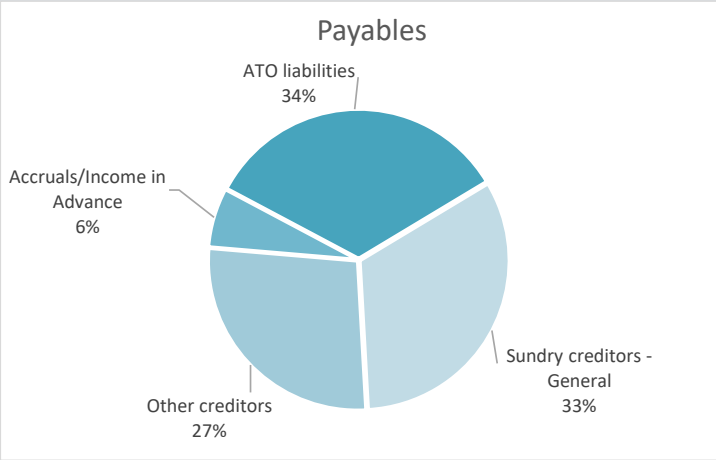
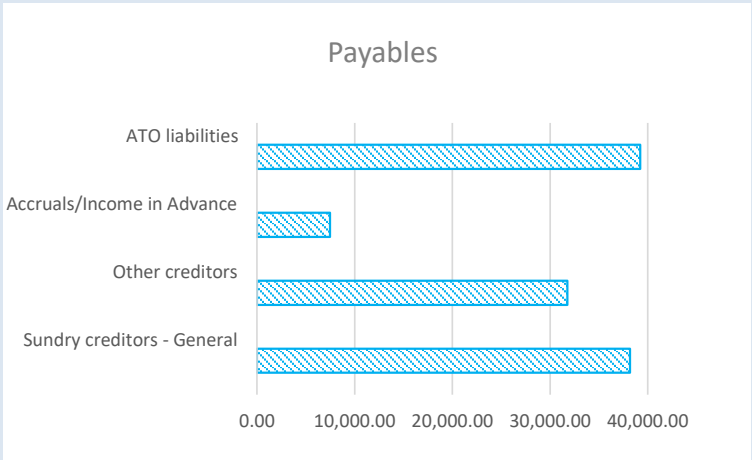
Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	37,318	855	0	0	38,172.95
Percentage	97.8%	2.2%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					38,172.95
Other creditors					31,783
Accruals/Income in Advance					7,485
ATO liabilities					39,223
Total Payables General Outstanding					116,664
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$116,664
Over 30 Days
2%
Over 90 Days
0%



SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2024

OPERATING ACTIVITIES

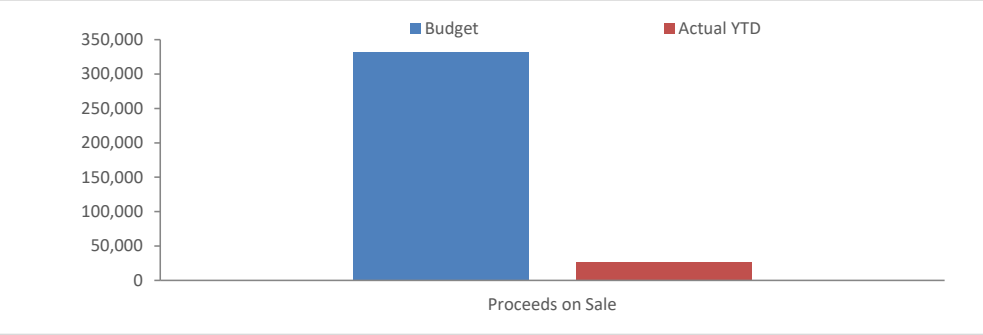
NOTE 6

RATE REVENUE

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross rental valuations											
GRV Residential	0.127549	203	2,266,452	289,084	0	0	289,084	289,084	(500)	0	288,584
GRV Mining	0.239212	1	247,000	59,085	0	0	59,085	59,085	0	0	59,085
Unimproved valuations											
UV Rural and Arrino Town	0.009214	184	268,326,000	2,472,356	0	0	2,472,356	2,472,356		0	2,472,356
UV Mining	0.060800	21	786,405	47,813	0	0	47,813	47,813	(834)	(18)	46,961
Sub-Totals		409	271,625,857	2,868,338	0	0	2,868,338	2,868,338	(1,334)	(18)	2,866,986
Minimum Payment											
	\$										
Gross rental valuations											
GRV Residential	500	22	19,939	11,000	0	0	11,000	11,000	0	0	11,000
GRV Mining	500	0	0	0	0	0	0	0	0	0	0
Unimproved valuations											
				0							
UV Rural and Arrino Town	500	24	551,750	12,000	0	0	12,000	12,000	0	0	12,000
UV Mining	500	17	59,796	8,500	0	0	8,500	8,500	0	0	8,500
Sub-Totals		63	631,485	31,500	0	0	31,500	31,500	0	0	31,500
		472	272,257,342	2,899,838	0	0	2,899,838	2,899,838	(1,334)	(18)	2,898,486
Amount from General Rates											
							2,899,838				2,898,486
CBH Tonnage	0.054350	1	151,100	8,213			8,213				
MRAC GRV	0.127549	1	1,851	236			236				
DBNGPC As advised by DPNG	0.127549	1		1,563			1,563				0
Total Rates							2,909,850				2,898,486

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		Value							
		\$	\$	\$	\$	\$	\$	\$	\$
			0						
	Plant and Equipment								
P5017	2013 Toyota Landcruiser Fire Unit (Arrino Bfb) Ts 5017	75,000	75,000	0	0	0	0	0	0
PM001B	2019 Toyota Kluger Gxl Auto	14,848	27,000	12,152	0	0	0	0	0
PEH001	Caterpillar 120M Motor Grader (P500606)	125,749	80,000	0	(45,749)	0	0	0	0
PEH003	2016 Fuso Canter Tray Top Light Truck White 4.5T - Mechanic	30,016	82,000	51,984	0	0	0	0	0
P1421	Skid Mounted Retraspray 500Lt Sprayer With Boom & Spot Gun	0	3,000	3,000	0	0	0	0	0
PM003A	2020 Mitsubishi Triton GlS Prem 2.4L Dual Cab Ute	28,386	25,000	0	(3,386)	28,055	26,136	0	(1,919)
PM004	Ford Px Mk11 Single Cab Xl Ute (Crew Commute)	12,000	11,250	0	(750)	0	0	0	0
P501504	Ford Ranger My2019 Super Cab Xl - Maintenance Officer	12,500	28,000	15,500	0	0	0	0	0
		298,499	331,250	82,636	(49,885)	28,055	26,136	0	(1,919)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$331,250	\$26,136	8%

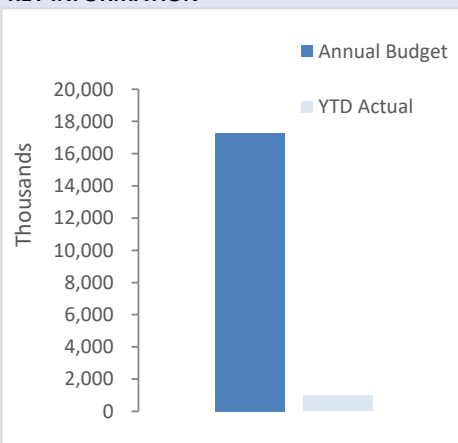
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	Annual Budget	YTD Budget		
	\$	\$	\$	\$	\$
Land and Buildings	1,920,380	1,920,380	238,041	210,317	(27,723)
Equipment on Reserves	0	0	0	0	0
Plant and Equipment	1,694,245	1,694,245	171,964	169,572	(2,392)
Motor Vehicles	0	0	0	0	0
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	13,262,406	13,262,406	183,902	346,563	162,661
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Parks and Ovals	400,211	400,211	231,239	256,396	25,157
Infrastructure Assets - Airfield	0	0	0	0	0
Capital Expenditure Totals	17,277,242	17,277,242	825,146	982,848	157,703
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	14,467,299	14,467,299	631,534	141,822	(489,712)
Borrowings	1,000,000	1,000,000	0	0	0
Other (Disposals & C/Fwd)	331,250	331,250	26,136	26,136	0
Council contribution - Cash Backed Reserves					
Various Reserves	0	0	0	0	0
Council contribution - operations	1,478,693	1,478,693	167,476	814,890	647,415
Capital Funding Total	17,277,242	17,277,242	825,146	982,848	157,703

SIGNIFICANT ACCOUNTING POLICIES

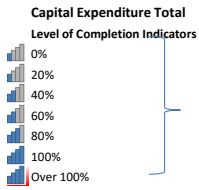
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$17.28 M	\$0.98 M	6%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$14.47 M	\$0.14 M	1%

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

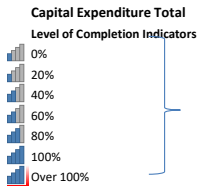


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended		Total YTD
				Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$
Buildings							
Governance							
Council Chambers - Building (Capital)	4040110	510	BC4001	(15,000)	(15,000)	0	0
Total - Governance				(15,000)	(15,000)	0	0
Health							
Medical Centre - Thomas Street - Building (Capital)	4070710	510	BC1584	(20,000)	(20,000)	(20,000)	0
Total - Health				(20,000)	(20,000)	(20,000)	0
Early Learning Childhood Centre - Building (Capital)	4080310	510	BC0801	(19,000)	(19,000)	0	0
Total - Education & Welfare				(19,000)	(19,000)	0	0
Housing							
Staff House - (Lot 10) 41 Slaughter St - Building (Capital)	4090110	510	BC9000	(6,760)	(6,760)	0	0
Staff House - (Lot 74) 5 Gooch St - Building (Capital)	4090110	510	BC9002	(22,650)	(22,650)	(22,650)	(24,198)
Staff House - (Lot 29) 5 Howard St - Building (Capital)	4090110	510	BC9007	0	0	0	0
Staff House - (Lot 35) 47 Williamson St - Building (Capital)	4090110	510	BC9009	(44,230)	(44,230)	(13,846)	(14,191)
Staff House - (Lot 157) 65 Carter St - Building (Capital)	4090110	510	BC9011	(46,000)	(46,000)	0	0
Staff House - (Lot 217) 89 Williamson St - Building (Capital)	4090110	510	BC9056	(8,535)	(8,535)	(4,000)	(3,680)
Staff House - (Lot 67) 19 Gooch St - Building (Capital)	4090110	510	BC9061	0	0	0	0
Non-Staff House - (Lot 214) 21 Franklin St - Building (Capital)	4090210	510	BC9003	(18,500)	(18,500)	0	0
Non-Staff House - (Lot 222) 46 Carter St - Building (Capital)	4090210	510	BC9058	(30,000)	(30,000)	(5,000)	(5,000)
Kadathinni Unit 6 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90496	(5,000)	(5,000)	0	0
Total - Housing				(181,675)	(181,675)	(45,496)	(47,492)
Recreation And Culture							
Swimming Pool - Mayrhofer Street - Building (Capital)	4110210	510	BC1104	(19,000)	(19,000)	(19,000)	(15,400)
Community Hall - Carter Street - Emergency Evac Centre (Capital)	4110110	510	BC1101A	(335,487)	(335,487)	(11,829)	(14,202)
Pavilion - Oval - Building (Capital) (incl NEW GYM postings - use BC1105 for	4110310	510	BC1103	(107,000)	(107,000)	(4,000)	(4,516)
Squash Courts/Gymnasium - Slaughter Street - Building (Capital)	4110310	510	BC1105	(20,000)	(20,000)	(19,998)	(27,788)
Sporting Club - Slaughter Street - Building (Capital)	4110310	510	BC1106	(106,218)	(106,218)	(106,218)	(100,920)
Playground Building - Hockey Ground - Building (Capital)	4110310	510	BC1112	(10,000)	(10,000)	0	0
Total - Recreation And Culture				(597,705)	(597,705)	(161,045)	(162,826)
Shire Depot - Talc Road - Building (Capital)	4120110	510	BC1230	(15,000)	(15,000)	0	0
Total - Transport				(15,000)	(15,000)	0	0
Economic Services							
Westrail Building - Railway Road - Building (Capital)	4130810	510	BC013	(39,500)	(39,500)	(11,500)	0
Duffy Store Redevelopment Capex	4130810	510	BC1021A	(1,000,000)	(1,000,000)	0	0
Total - Economic Services				(1,039,500)	(1,039,500)	(11,500)	0
Admin Office - 132 Railway Rd - Building (Capital)	4140210	510	BC4002	(32,500)	(32,500)	0	0
Total - Other Property & Services				(32,500)	(32,500)	0	0
Total - Buildings				(1,920,380)	(1,920,380)	(238,041)	(210,317)
Plant & Equipment							
Other Law, Order & Public Safety							
CCTV equipment	4050330	530	PE0501	(80,000)	(80,000)	(10,000)	(9,886)
TS5017 New Fire Unit (Arrino BFB)	4050530	530	PA5017	(614,300)	(614,300)	0	0
Total - Other Law, Order & Public Safety				(694,300)	(694,300)	(10,000)	(9,886)
TS125 New Doctor's Vehicle	4070530	530	PA003	(63,000)	(63,000)	(63,000)	(67,100)
Total - Health				(63,000)	(63,000)	(63,000)	(67,100)
New Community Bus	4100730	530	PA5592	(140,000)	(140,000)	0	0
Total - Community Amenities				(140,000)	(140,000)	0	0
Recreation & Culture							
Communication Equipment, Water Tank, Digital Information sign & Generat	4110130	530	PE1106	(45,000)	(45,000)	0	0
Gym Equipment	4110330	530	PE1103	(8,000)	(8,000)	(3,000)	(2,722)
Large projector screen for Hall	4110330	530	PE1111	(5,000)	(5,000)	0	0
Radio Mama Radio Transmitter	4110430	530	PE1109	(5,000)	(5,000)	0	0
Triple M Radio Transmitter	4110430	530	PE1110	(5,000)	(5,000)	0	0
Total - Recreation & Culture				(68,000)	(68,000)	(3,000)	(2,722)
Transport							
Unlicensed New Skid/Tractor mounted Spray Unit	4120330	530	PA1421	(15,000)	(15,000)	0	0
TS5001 New MWS Vehicle	4120330	530	PA5001	(4,800)	(4,800)	0	(359)
TS5006 New Grader	4120330	530	PA5006	(490,000)	(490,000)	0	0
TS5015 New Supervisor of Parks & Gardens Light vehicle	4120330	530	PA5015	(58,000)	(58,000)	(58,000)	(56,228)
Trailer mounted Variable Message Sign (inc trailer) x 2	4120330	530	PE1203	(50,000)	(50,000)	0	0
TS5021 New Outside Crew Commute Vehicle	4120330	530	PA5021	(73,181)	(73,181)	0	0
Car washing unit and vacuum station	4120330	530	PE1204	(8,000)	(8,000)	(8,000)	(4,545)
Total - Transport				(698,981)	(698,981)	(66,000)	(63,978)
Economic Services							
Silo Projection Project	4130230	530	PE1104	(13,164)	(13,164)	(13,164)	(12,875)
Total - Economic Services				(13,164)	(13,164)	(13,164)	(12,875)
Other Property & Services							
Admin - Photocopier	4140230	530	PE1403	(12,000)	(12,000)	(12,000)	(8,727)
New Risk Co-ordinator Officer Vehicle	4140230	530	PA004	(4,800)	(4,800)	(4,800)	(4,283)
Total - Other Property & Services				(16,800)	(16,800)	(16,800)	(13,010)

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended		Total YTD
				Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$
Total - Plant & Equipment				(1,694,245)	(1,694,245)	(171,964)	(169,572)
Furniture & Equipment							
Total - Furniture & Equipment				0	0	0	0
Infrastructure - Roads							
Transport							
Roads - Bitumen Sealing Towns Streets - General (Budgeting Only)	4120140	540	RC000A	(50,000)	(50,000)	(20,000)	(21,188)
Roads - Crack Sealing Towns Streets - General (Budgeting Only)	4120140	540	RC000B	(30,000)	(30,000)	0	0
Simpson Road (Capital)	4120140	540	RC007	(139,863)	(139,863)	0	0
Tomkins Road (Capital)	4120140	540	RC093	(34,953)	(34,953)	0	0
Skipper Road (R2R)	4120146	540	R2R004	(160,622)	(160,622)	(107,082)	(161,624)
Arrino West Road Sealed (R2R)	4120146	540	R2R005	(514,413)	(514,413)	0	0
Second North Road (R2R)	4120146	540	R2R009	(23,548)	(23,548)	(15,700)	(11,161)
First North Road (R2R)	4120146	540	R2R010	(166,792)	(166,792)	0	(21,713)
Hydraulic Road (R2R)	4120146	540	R2R028	(61,680)	(61,680)	(41,120)	(25,706)
2024-25 Dudawa Road Sealed SLK 7.5 - 12.5 Project 30003110	4120149	540	RRG002D	(194,276)	(194,276)	0	0
2024-25 Dudawa Road Sealed SLK 8.5 - 12.5 Project 30003111	4120149	540	RRG002E	(414,089)	(414,089)	0	0
Perenjori - Three Springs Road - Mid West Secondary Grain Freight Project	4120153	540	GFR001	(1,095,585)	(1,095,585)	0	(8,314)
Inering Road - Mid West Secondary Grain Freight Project	4120153	540	GFR024	(318,718)	(318,718)	0	(2,415)
Three Springs - Eneabba Road - Mid West Secondary Grain Freight Project	4120153	540	GFR105	(10,057,867)	(10,057,867)	0	(94,442)
Total - Transport				(13,262,406)	(13,262,406)	(183,902)	(346,563)
Total - Infrastructure - Roads				(13,262,406)	(13,262,406)	(183,902)	(346,563)
Infrastructure - Parks & Ovals							
Cemetery Other Infrastructure (Capital)	4100770	570	OC002	(30,000)	(30,000)	(30,000)	(33,116)
Total - Community Amenities				(30,000)	(30,000)	(30,000)	(33,116)
Recreation And Culture							
Main Street Beautification	4110370	570	PC004	(30,000)	(30,000)	0	0
Dominican Park	4110370	570	PC007	(17,000)	(17,000)	0	0
Jack Thorpe Gardens Capital Works	4110370	570	PC210	(7,000)	(7,000)	0	0
Byrne Park Capital Works	4110370	570	PC220	(5,500)	(5,500)	0	0
Netball Courts & Lighting Capital Works	4110370	570	PC1133	(7,000)	(7,000)	(7,000)	(49,402)
Hockey Ground Capital Works	4110370	570	PC1113	(7,000)	(7,000)	0	0
Swimming Pool Basins renewal	4110290	570	OC001	(164,239)	(164,239)	(164,239)	(157,964)
Pool Inflatables	4110290	570	OC004	(15,000)	(15,000)	(15,000)	(15,913)
Playground Capital Works	4110290	570	PC1134	(102,472)	(102,472)	0	0
Total - Recreation And Culture				(355,211)	(355,211)	(186,239)	(223,280)
Depot Staff Parking Shade Sail	4120190	570	OC1205	(15,000)	(15,000)	(15,000)	0
Total - Transport				(15,000)	(15,000)	(15,000)	0
Total - Infrastructure - Parks & Ovals				(400,211)	(400,211)	(231,239)	(256,396)
Grand Total				(17,277,242)	(17,277,242)	(825,146)	(982,848)

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2024	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport													
Loan 162 - WATC STLF	0	0	1,000,000	1,000,000	0	1,000,000	1,000,000	0	0	0	0	0	0
	0	0	1,000,000	1,000,000	0	1,000,000	1,000,000	0	0	0	0	0	0
Total	0	0	1,000,000	1,000,000	0	1,000,000	1,000,000	0	0	0	0	0	0
Current loan borrowings	0							0					
Non-current loan borrowings	0							0					
	0							0					

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

The Shire of Three Springs do not have any operating or finance leases to be reported.

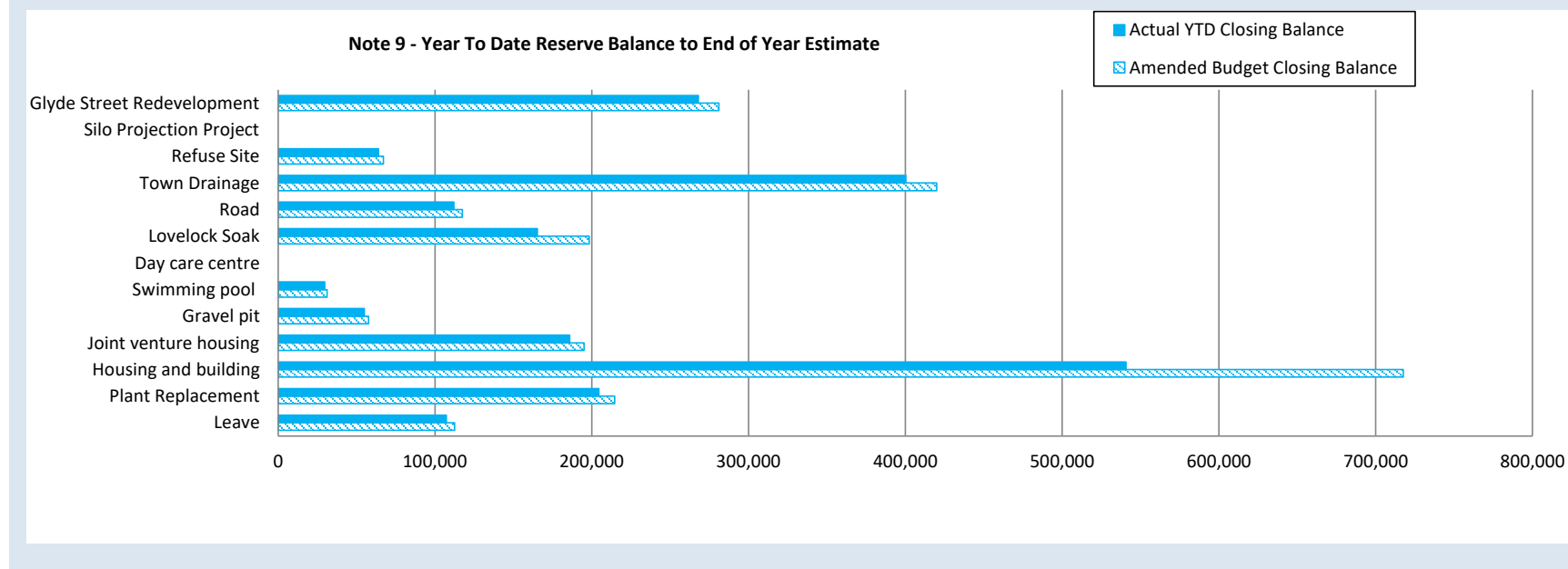
SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave	107,263	5,274	0	0	0	0	0	112,537	107,263
Plant Replacement	204,534	10,057	0	0	0	0	0	214,591	204,534
Housing and building	540,791	26,590	0	150,194	0	0	0	717,575	540,791
Joint venture housing	185,898	9,140	0	0	0	0	0	195,038	185,898
Gravel pit	54,893	2,699	0	0	0	0	0	57,592	54,893
Swimming pool	29,682	1,459	0	0	0	0	0	31,141	29,682
Day care centre	0	0	0	0	0	0	0	0	0
Lovelock Soak	165,254	8,125	0	25,000	0	0	0	198,379	165,254
Road	112,030	5,508	0	0	0	0	0	117,538	112,030
Town Drainage	400,389	19,686	0	0	0	0	0	420,075	400,389
Refuse Site	63,978	3,146	0	0	0	0	0	67,124	63,978
Silo Projection Project	0	0	0	0	0	0	0	0	0
Glyde Street Redevelopment	267,990	13,177	0	0	0	0	0	281,167	267,990
	2,132,702	104,861	0	175,194	0	0	0	2,412,757	2,132,702

KEY INFORMATION



SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2024	Liability Increase	Liability Reduction	Closing Balance 30 Nov 2024
		\$	\$	\$	\$
Other liabilities					
- Contract liabilities	12	12,462	43,367	(23,000)	32,830
- Capital grant/contribution liabilities	13	847,821	162,000	(141,822)	867,999
Total other liabilities		860,283	205,367	(164,822)	900,829
Less non-current unspent capital grants, contributions and reimbursements		(58,500)	0	0	(58,500)
Total current other liabilities		801,783	205,367	(164,822)	842,329
Provisions					
Annual leave		99,190	0	0	99,190
Annual leave oncosts		15,792	0	0	15,792
Long service leave		67,589	0	0	67,589
Long service leave oncosts		11,903	0	0	11,903
Total Provisions		194,473	0	0	194,473
Total Other Current Liabilities					1,095,302
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFIT PROVISIONS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

NOTE 12
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability	Increase in	Liability Reduction	Liability	Current Liability	Adopted Budget	Amended Annual	Amended YTD	YTD Actual
	1 Jul 2024	Liability	(As revenue)	30 Nov 2024	30 Nov 2024	Revenue	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and Subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	41,056	41,056	20,528	47,256
Grants Commission - Roads (WALGGC)	0	0	0	0	0	28,861	28,861	14,430	27,926
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	11,462	24,117	(22,576)	13,003	13,003	33,954	33,954	8,488	22,576
DFES Grant -Aware Grant	0	10,250	0	10,250	10,250	10,650	10,650	0	0
Education and welfare									
Seniors Week Grant (Council on the Ageing)	0	0	0	0	0	1,500	1,500	1,000	0
Recreation and culture									
NADC National Australia Day Grant	0	8,000	(41)	7,959	7,959	10,000	10,000	0	41
Volunteer Week Grant	1,000	0	0	1,000	1,000	0	0	0	0
DLGSC Grant for Silo Movie night	0	0	0	0	0	25,000	25,000	0	0
Be Connected - Get online week Grant	0	1,000	(382)	618	618	0	0	0	382
Transport									
Direct Grant (MRWA)	0	0	0	0	0	176,323	176,323	176,323	176,323
Street Lighting Subsidy (MRWA)	0	0	0	0	0	252	252	251	0
Economic services									
Dept of Veterans Affairs - Saluting Their Service Grant	0	0	0	0	0	0	0	0	0
	12,462	43,367	(23,000)	32,830	32,830	327,596	327,596	221,020	274,505
Contributions									
Law, order, public safety									
Contribution of New BFB Vehicle	0	0	0	0	0	614,300	614,300	0	0
Health									
Medical Centre Contribution	0	0	0	0	0	77,520	77,520	77,520	77,520
Recreation and culture									
Recreation miscellaneous contribution	0	0	0	0	0	2,500	2,500	0	0
Library miscellaneous contributions	0	0	0	0	0	300	300	125	71
OTH CUL - Contributions & Donations - Other Culture	0	0	0	0	0	700	700	290	420
Economic services									
LICENSING - Reimbursements	0	0	0	0	0	5,000	5,000	0	0
	0	0	0	0	0	700,320	700,320	77,935	78,011
TOTALS	12,462	43,367	(23,000)	32,830	32,830	1,027,916	1,027,916	298,955	352,515

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

NOTE 13
CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2024	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2024	Current Liability 30 Nov 2024	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital Grants and Subsidies									
Recreation and culture									
DFES Cyclone Seroja Local Government Resilience Fund	380,487	0	(14,202)	366,285	366,285.16	380,487	380,487	14,000	14,202
LRCIP Netball Courts & Lighting Capital works	0	0	0	0	0.00	149,593	149,593	99,728	0
Community Sporting and Recreation Facilities Fund - Swimming Pool Revitalisation - Income	102,937	0	0	102,937	102,937.00	102,937	102,937	102,937	0
Transport									
RTR Grant - Skipper Road	69,040	0	(69,040)	0	0.00	76,561	76,561	76,561	69,040
RTR Grant - Arrino West Road Sealed	0	0	0	0	0.00	514,413	514,413	0	0
RTR Grant - Second North Road	23,548	0	(11,161)	12,387	12,386.64	23,548	23,548	23,548	11,161
RTR Grant - First North Road	151,629	0	(21,713)	129,916	129,915.94	166,792	166,792	166,792	21,713
RTR Grant - Hydraulic Road	61,680	0	(25,706)	35,974	35,974.39	61,680	61,680	61,680	25,706
RRG Grant - Dudawa Road (D)	0	51,733	0	51,733	51,733	129,333	129,333	0	0
RRG Grant - Dudawa Road (E)	0	110,267	0	110,267	110,267	275,667	275,667	0	0
Perenjori - Three Springs Road - Mid West Secondary Grain Freight Project	0	0	0	0	0	1,100,000	1,100,000	0	0
Inering Road - Mid West Secondary Grain Freight Project	0	0	0	0	0	320,000	320,000	0	0
Three Springs - Eneabba Road - Mid West Secondary Grain Freight Project	0	0	0	0	0	10,080,000	10,080,000	0	0
LRCIP Phase 4 Part B Road Funding	0	0	0	0	0	86,288	86,288	86,288	0
Economic services									
Duffy Store Redevelopment Capex	0	0	0	0	0	1,000,000	1,000,000	0	0
	789,321	162,000	(141,822)	809,499	809,499	14,467,299	14,467,299	631,534	141,822
Capital Contributions									
Community amenities									
Karara Mining Refuse Site Contribution	58,500	0	0	58,500	58,500.00	0	0	0	0
	58,500	0	0	58,500	58,500	0	0	0	0
Total Non-operating grants, subsidies and contributions	847,821	162,000	(141,822)	867,999	867,999	14,467,299	14,467,299	631,534	141,822

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2024

NOTE 14
BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 30 Jun 2024	Amount Received	Amount Paid	Closing Balance 30 Nov 2024
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
BCITF Levy	0.00	0.00	0.00	0.00
BSL Levy	0.00	0.00	0.00	0.00
Community Bus Bonds	700.00	300.00	(300.00)	700.00
Crossover/Footpath Bonds	0.00	0.00	0.00	0.00
Developer Bonds	0.00	0.00	0.00	0.00
Keys, Hall and Equipment Bonds	0.00	1,200.00	(600.00)	600.00
Landcare Groups	0.00	0.00	0.00	0.00
Other Bonds	0.00	0.00	0.00	0.00
Police Licensing	9,366.00	40,393.35	(49,650.30)	109.05
Rehabilitation Bonds	0.00	0.00	0.00	0.00
Roadworks Bonds	0.00	0.00	0.00	0.00
Public Standpipe System Access Card	850.00	50.00	(50.00)	850.00
Housing Bonds	0.00	840.00	(840.00)	0.00
Councillor Nomination Fees	0.00	0.00	0.00	0.00
Transportable Buildings Bonds	0.00	0.00	0.00	0.00
Visitor Centre	0.00	2,292.95	(2,292.95)	0.00
Community GYM Bond	4,720.00	2,300.00	(1,500.00)	5,520.00
3rd Party EFTPos Usage	0.00	254.00	0.00	254.00
Treasury Unpaid Monies	353.97	0.00	(353.97)	0.00
Sub-Total	15,989.97	47,630.30	(55,587.22)	8,033.05
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	0.00
	15,989.97	47,630.30	(55,587.22)	8,033.05

KEY INFORMATION

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. 	Var. 	Significant Var. 	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%					
General Purpose Funding - Other	69,102	94%				Permanent	The Shire will receive \$80k more this financial year in FAGs than budgeted for.
Law, Order and Public Safety	17,061	163%				Timing	Bush Fire - Operating Grant Income tracking ahead of budget at this point in time.
Housing	(13,457)	(23%)				Permanent	Rentals to non-shire employees reduced in this year.
Community Amenities	59,255	56%				Permanent	Increased due to proposed energy farm application
Expenditure from operating activities							
Governance	42,204	17%				Timing	Various lower than budgeted. These variances are likely timing, as the costs are budgeted to be recovered evenly over 12 months.
Law, Order and Public Safety	(18,649)	(26%)				Timing	Negative variance is due to Fire Prevention Administration Allocation being budgeted incorrectly to be review as part of the 24-25 Mid-year review.
Health	16,978	22%				Timing	Expenses to date are tracking lower than budget. These variances are likely timing, as the costs are budgeted to be recovered evenly over 12 months.
Community Amenities	82,448	37%				Timing	Tip expenses and waste contractor expenses lower than budget. These variances are timing, as the costs are budgeted to be recovered evenly over 12 months and there is a delay in the contractors invoicing being received.
Recreation and Culture	162,209	23%				Timing	Positive variance due to Swimming Pool expenditure tracking lower than budgeted at this point in time, could be linked to Pool seasonal opening times. Other Culture Silo Project expenditure has not yet occurred.
Economic Services	23,286	12%				Timing	Positive variance due to Other Economic Services Maintenance and Operational cost tracking lower than budget at this point in time.
Other Property and Services	(36,488)	(126%)				Timing	Plant costs less than budgeted YTD. These variances are likely timing, as the costs are budgeted to be recovered evenly over 12 months.
INVESTING ACTIVITIES							
Capital Grants, Subsidies and Contributions	(489,712)	(78%)				Timing	Recognition of grant funding as income has been delayed due to grant expenditure not being undertaken to date.
Land and Buildings	27,723	12%				Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	(162,661)	(88%)				Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Parks and Ovals	(25,157)	(11%)				Timing	Capital works - Refer to Note 8 Capital details
FINANCING ACTIVITIES							

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
		Budget Adoption		Closing Surplus/(Deficit)	\$	\$	\$	\$	
		Variance in actual opening position V budget		Opening Surplus(Deficit)		180,572.00	0	180,572	
2120252		ROADM - Consultants	OCM 27.11.24	Operating Expenses	(25,000.00)		(25,000.00)	155,572	
2130852		OTH ECON - Consultants	OCM 27.11.24	Operating Expenses	(15,000.00)		(15,000.00)	140,572	
2110352		REC - Consultants	OCM 27.11.24	Operating Expenses	(15,000.00)		(15,000.00)	125,572	
2110252		SWIM AREAS - Contract Services	OCM 27.11.24	Operating Expenses	(1,000.00)		(1,000.00)	124,572	
2100652		PLAN - Consultants	OCM 27.11.24	Operating Expenses	(22,000.00)		(22,000.00)	102,572	
2090252		OTH HOUSE - Consultants	OCM 27.11.24	Operating Expenses	(5,000.00)		(5,000.00)	97,572	
4030282		GEN PUR - Transfers to Reserve	OCM 27.11.24	Operating Expenses	83,000.00	83,000.00		180,572	
					0	180,572	0	180,572	

		Debtors Trial Balance									
		As at 30.11.2024									
Debtor #	Name	Credit Limit	01.09.2024		01.10.2024	31.10.2024	30.11.2024	Total			
			GT	90 days	Age	GT	60 days		GT	30 days	Current
					Of						
					Oldest						
					Invoice						
				(90Days)							
F14			0.00	0	0.00	10250.00	0.00	10250.00			
W60			0.00	0	0.00	0.00	100.00	100.00			
E41			73.00	151	0.00	0.00	0.00	73.00			
T74			81.72	429	0.00	0.00	0.00	81.72			
C102			1655.53	169	0.00	0.00	0.00	1655.53			
M146			200.00	779	0.00	0.00	0.00	200.00			
K36			127.59	236	0.00	0.00	0.00	127.59			
M152			1373.36	99	0.00	0.00	0.00	1373.36			
N49			0.00	0	0.00	8800.00	0.00	8800.00			
B109			90.20	716	0.00	0.00	0.00	90.20			
N7			549.05	178	0.00	0.00	0.00	549.05			
F29			0.00	0	24.77	0.00	0.00	24.77			
W109			437.43	99	0.00	0.00	0.00	437.43			
H5			0.00	0	0.00	0.00	0.00	0.00			
B111			250.00	354	0.00	0.00	0.00	250.00			
S28			0.00	0	0.00	0.00	0.00	-9.08			
S122			0.00	0	0.00	0.00	352.00	352.00			
O17			0.00	0	0.00	0.00	0.00	-500.00			
T52			0.00	0	0.00	0.00	0.00	-380.00			
D14			0.00	0	0.00	0.00	20.00	20.00			
J17			17012.49	289	4639.77	0.00	1546.59	23198.85			
T57			0.00	0	44.00	0.00	55.00	99.00			
C117			200.00	995	0.00	0.00	0.00	200.00			
B101			0.00	0	0.00	0.00	0.00	-700.00			
H48			400.00	677	0.00	0.00	0.00	400.00			
Totals --- Credit Balances:		-1589.08	22450.37		4708.54	19050.00	2073.59	46693.42			

Date: 02/12/2024
Time: 1:46:45PM

SHIRE OF THREE SPRINGS
Statement of Payments to Council for the Month of November 2024

USER: Jelena Brown
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Bunnings Group Limited		
EFT20355	01/11/2024	Multiple Minor Tools		473.96
		Blackwoods		
EFT20356	01/11/2024	Chainsaw		1,049.00
		Bob Waddell & Associates Pty Ltd		
EFT20357	01/11/2024	Assistance provided by Tara for Rates A546		176.00
		Team Global Express Pty Ltd (TOLL)		
EFT20358	01/11/2024	Library Book Collection		32.49
		Christopher Shaun Connaughton		
EFT20359	01/11/2024	Chris Connaughton - Sitting Fees 2nd Payment		525.00
		Government Of Western Australia - Central Regional TAFE		
EFT20360	01/11/2024	Adrianna and Sue Training Manuals		141.16
		Carnamah District High School		
EFT20361	01/11/2024	Presentation Award Night Donation		50.00
		Nadine Eva		
EFT20362	01/11/2024	Nadine Eva - Sitting Fees 2nd Payment		1,647.15
		Julia Ennor		
EFT20363	01/11/2024	Julia Ennor - Sitting Fees 2nd Payment		525.00
		Robert James Heal		
EFT20364	01/11/2024	James Heal - Sitting Fees 2nd Payment		525.00
		Incite Security Pty Ltd		
EFT20365	01/11/2024	Incite Pool CCTV		11,342.64
		Jb Hi-fi Group Pty Ltd		
EFT20366	01/11/2024	XCD Adjustable Projector Stand		57.07
		Kelyn Training Services		
EFT20367	01/11/2024	Michael Traffic Management Renewal		365.00
		Christine Lane		
EFT20368	01/11/2024	Chris Lane - Sitting Fees 2nd Payment		4,595.62
		Geraldton Totally Workwear		
EFT20369	01/11/2024	Uniform for Nitesh and Michael		646.39
		Jennifer Dorothy Mutter (Councillor)		
EFT20370	01/11/2024	Jenny Mutter - Sitting Fees 2nd Payment		525.00
		Zachary Thomas Kennedy Mills		
EFT20371	01/11/2024	Zac Mills- Sitting Fees 2nd Payment		525.00
		The Trustee For McAuliffe Family Trust T/A Mingenew Tyre Services Pty Ltd		
EFT20372	01/11/2024	Tyres fitted and balanced		1,760.00
		OVANE PTY. LTD. T/A NUSTEEL PATIOS & SHEDS		
EFT20373	01/11/2024	Pool Gate		1,645.49
		Officeworks		
EFT20374	01/11/2024	Multiple Orders		52.77
		PJC Services & Co Pty Ltd		
EFT20375	01/11/2024	PJC Services Water Fountain at Pavillion		4,967.71
		PERPETUAL RESOURCES LIMITED		
EFT20376	01/11/2024	Rates refund for assessment A860 LOT E70/05250 EXPLORATION LICENC		53.42
		Source Business Partners Pty Ltd		
EFT20377	01/11/2024	Long Term Financial Plan Milestone 2		4,537.50

Date: 02/12/2024
Time: 1:46:45PM

SHIRE OF THREE SPRINGS
Statement of Payments to Council for the Month of November 2024

USER: Jelena Brown
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Three Springs Primary School		
EFT20378	01/11/2024	Three Springs Primary School Awards Night Donation		120.00
		Three Springs Rural Services		
EFT20379	01/11/2024	Pressed Patio Brackets for 5 Howard		13.79
		The Trustee For Lotsu Family Trust T/as Shire Of Three Springs Medical Centre		
EFT20380	01/11/2024	Arlia Pre Medical		484.00
		Westrac Pty Ltd		
EFT20381	01/11/2024	CATERPILLAR 12M -14' MOTOR GRADER {2019}		2,168.36
		Wallace Plumbing & Gas		
EFT20382	01/11/2024	Toilet Fixed at 3 Howard		587.45
		Young Motors Pty Ltd		
EFT20383	01/11/2024	TS423 Car Repair		692.27
		Jb Hi-fi Group Pty Ltd		
EFT20384	05/11/2024	Information Technology Hardware for Manager of Infrastructure		3,201.72
		Aquatic Projects And Resources Pty Ltd		
EFT20385	14/11/2024	Pool Revitalisation Project		43,010.00
		Bob Waddell & Associates Pty Ltd		
EFT20386	14/11/2024	Consultant Services		264.00
		Breeze Connect Pty Ltd		
EFT20387	14/11/2024	Communication Expenses Monthly Account		446.49
		Phillip Berry		
EFT20388	14/11/2024	Staff Reimbursement		80.85
		Team Global Express Pty Ltd (TOLL)		
EFT20389	14/11/2024	Freight and Delivery		943.83
		Veolia Environmental Services (Australia) Pty Ltd		
EFT20390	14/11/2024	Waste Collections		5,694.35
		City Of Greater Geraldton		
EFT20391	14/11/2024	Building Certification Services July - September 2024		900.93
		Winc Australia Pty Limited		
EFT20392	14/11/2024	Printing Charges		278.42
		Janaya Fitzsimons		
EFT20393	14/11/2024	COMMUNITY GYM FOB BOND REFUND - JANAYA FITZSIMONS		100.00
		Thomas Farr		
EFT20394	14/11/2024	COMMUNITY GYM FOB BOND REFUND - THOMAS FARR		100.00
		INFINITUM TECHNOLOGIES PTY LTD		
EFT20395	14/11/2024	IT Services (various)		199.05
		Kennedys (australasia) Partnership		
EFT20396	14/11/2024	Legal Fees		2,505.80
		Louisa Raelene Mele Cole		
EFT20397	14/11/2024	Refund for Cancellation of Pool Room Hire		260.00
		Shire of Mingenew		
EFT20398	14/11/2024	Quarterly Fee - Damstra Online Training Platform		175.18
		Tahla Anne Morris		
EFT20399	14/11/2024	COMMUNITY GYM FOB BOND REFUND - TAHLA MORRIS		50.00
		J M & S Enterprises Pty Ltd T/As RBC Rural		
EFT20400	14/11/2024	Printing Charges (Depot)		435.18
		Perfect Computer Solutions (PCS)		
EFT20401	14/11/2024	Monthly Account - IT Services		212.50

Date: 02/12/2024
Time: 1:46:45PM

SHIRE OF THREE SPRINGS
Statement of Payments to Council for the Month of November 2024

USER: Jelena Brown
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		John Phillips Consulting		
EFT20402	14/11/2024	CEO Annual Performance Review 2024		1,650.00
		Pitcher Partners BA&A Pty Ltd		
EFT20403	14/11/2024	LRCIP and R2R Acquittal Audit		3,300.00
		Geraldton Ray White		
EFT20404	14/11/2024	Property Inspections Agency Fees		528.00
		Trek Metals Ltd		
EFT20405	14/11/2024	Rates refund for assessment A879 E70/06000 MINING TENEMENT THREE		993.97
		Urbis Pty Ltd		
EFT20406	14/11/2024	Town Planning		277.20
		Van't Veer Services		
EFT20407	14/11/2024	Monthly Account - Postal Services		116.45
		WA Contract Ranger Services Pty Ltd		
EFT20408	14/11/2024	Contract Ranger Services		1,698.13
		The Trustee For The Northstar Asset Trust T/as Artistralia		
EFT20409	15/11/2024	Silo Projection - Christmas Movie Rights (Elf)		418.00
		Apex Gates Pty Ltd		
EFT20410	15/11/2024	Swimming Pool Gate		11,111.44
		BOC Gases		
EFT20411	15/11/2024	Monthly Account - Oxygen		32.03
		Bunnings Group Limited		
EFT20412	15/11/2024	Gorilla Cloth Tape - Christmas decorations		179.20
		Bob Waddell & Associates Pty Ltd		
EFT20413	15/11/2024	Consultant Services		2,200.00
		Redmach Pty Ltd T/A Redmac Ag Services		
EFT20414	15/11/2024	Redmac Purchases		10.49
		Corsign WA Pty Ltd		
EFT20415	15/11/2024	Road Signage		2,011.57
		Geraldton Fuel Company Pty Ltd T/as Refuel Australia		
EFT20416	15/11/2024	Diesel and Grease Purchases		15,200.35
		Gg Pumps And Electrical		
EFT20417	15/11/2024	Swimming Pool Maintenance		697.63
		GHD PTY LTD		
EFT20418	15/11/2024	Mid West Secondary Grain Freight Project		66,069.72
		The Glass Co. Wa Pty Ltd		
EFT20419	15/11/2024	Gym Mirrors		7,157.39
		Shire of Irwin		
EFT20420	15/11/2024	Consultant EHO Services		651.53
		Jb Hi-fi Group Pty Ltd		
EFT20421	15/11/2024	CDO Laptop		3,123.34
		JMH Group		
EFT20422	15/11/2024	Fire Trucks Servicing		6,424.00
		Geraldton Kennards Hire Pty Ltd		
EFT20423	15/11/2024	Traffic Signs and Control		706.00
		Kyle Hargreaves		
EFT20424	15/11/2024	Staff Reimbursement (Police check)		59.41

Date: 02/12/2024
Time: 1:46:45PM

SHIRE OF THREE SPRINGS
Statement of Payments to Council for the Month of November 2024

USER: Jelena Brown
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		The Trustee For Frank Lewis Family Trust T/A Frank Lewis Holden & Moora Toyota Moora Auto Parts & Moora Exhaust Ctre		
EFT20425	15/11/2024	Purchase of New Vehicle for Doctor		73,810.00
		Geraldton Totally Workwear		
EFT20426	15/11/2024	Staff Uniforms		587.98
		Midwest Auto Group		
EFT20427	15/11/2024	Plant Repairs and Maintenance (DCEO Vehicle 001TS)		5,710.25
		Tayla Mutter		
EFT20428	15/11/2024	COMMUNITY GYM FOB BOND REFUND - TAYLA MUTTER		100.00
		Perfect Computer Solutions (PCS)		
EFT20429	15/11/2024	IT Services		1,068.50
		PJC Services & Co Pty Ltd		
EFT20430	15/11/2024	Gym - Plumbing (drinking fountain)		6,378.08
		Pitcher Partners BA&A Pty Ltd		
EFT20431	15/11/2024	R2R Grant Acquittal		1,650.00
		Quest Innaloo		
EFT20432	15/11/2024	Staff Accommodation for Licensing Training		1,266.00
		Dudawa Haulage		
EFT20433	15/11/2024	Skipper Road - Plant Hire		25,899.50
		Three Springs Rural Services		
EFT20434	15/11/2024	Three Springs Rural Services Purchases		25.63
		Westrac Pty Ltd		
EFT20435	15/11/2024	Purchase of Blades (heavy machinery)		1,779.58
		Wallace Plumbing & Gas		
EFT20436	15/11/2024	Playgroup - New toilet suite		1,196.98
		Amazing Christmas		
EFT20437	25/11/2024	Christmas Decorations		1,287.75
		Bunnings Group Limited		
EFT20438	25/11/2024	Christmas lights and decorations		336.27
		Redmach Pty Ltd T/A Redmac Ag Services		
EFT20439	25/11/2024	Brush Cutter Wire		95.95
		Winc Australia Pty Limited		
EFT20440	25/11/2024	Cleaning supplies for Depot and Shire facilities		1,301.86
		Midwest Auto Group		
EFT20441	25/11/2024	Plant Maintenance - TS423 (Risk Coordinator vehicle)		4,315.87
		Print Media Group		
EFT20442	25/11/2024	Fire Control Expenses - Stickers		415.86
		Regional Fire & Safety		
EFT20443	25/11/2024	Fire Extinguisher Servicing		4,562.80
		S & H Mechanical		
EFT20444	25/11/2024	Plant Servicing and Maintenance (various)		9,408.15
		Department Of Transport - Daily Licensing		
DD16436.1	01/11/2024	POLICE LICENSING DIRECT DEPOSIT PAYMENT FOR 29/10/2024		1,396.40
		ANZ Smart Choice Super		
DD16448.1	05/11/2024	Superannuation contributions		382.45
		The Trustee For Aware Super T/a Aware Super Pty Ltd		
DD16448.2	05/11/2024	Payroll deductions		8,912.18
		Hesta		

Date: 02/12/2024
Time: 1:46:45PM

SHIRE OF THREE SPRINGS
Statement of Payments to Council for the Month of November 2024

USER: Jelena Brown
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Hesta		
DD16448.3	05/11/2024	Superannuation contributions		181.02
		Australian Super		
DD16448.4	05/11/2024	Superannuation contributions		611.79
		The Trustee For Australian Retirement Trust		
DD16448.5	05/11/2024	Superannuation contributions		301.54
		The Trustee For MLC Super Fund		
DD16448.6	05/11/2024	Superannuation contributions		301.54
		HOSTPLUS Superannuation Fund		
DD16448.7	05/11/2024	Superannuation contributions		14.03
		Retail Employees Superannuation Pty Ltd (REST)		
DD16448.8	05/11/2024	Superannuation contributions		338.10
		Department Of Transport - Daily Licensing		
DD16450.1	04/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 31/10/2024		19.40
		Department Of Transport - Daily Licensing		
DD16465.1	07/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 04/11/2024		38.80
		Department Of Transport - Daily Licensing		
DD16466.1	07/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 05/11/2024		318.30
		Department Of Transport - Daily Licensing		
DD16467.1	08/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 06/11/2024		906.50
		Department Of Transport - Daily Licensing		
DD16470.1	11/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 07/11/2024		63.80
		The Trustee For Aware Super T/a Aware Super Pty Ltd		
DD16471.1	05/11/2024	Superannuation contributions		2,473.64
		Commonwealth Bank of Australia		
DD16485.1	01/11/2024	Credit Card Purchasess (various)		569.11
		Exetel Pty Ltd		
DD16485.2	01/11/2024	Monthly Account - Internet (various)		1,400.00
		Department Of Transport - Daily Licensing		
DD16487.1	14/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 12/11/2024		239.50
		Department Of Transport - Daily Licensing		
DD16493.1	13/11/2024	Police Licensing 13/11/2024		302.95
		Department Of Transport - Daily Licensing		
DD16495.1	18/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 14/11/2024		286.85
		ANZ Smart Choice Super		
DD16504.1	19/11/2024	Superannuation contributions		395.83
		The Trustee For Aware Super T/a Aware Super Pty Ltd		
DD16504.2	19/11/2024	Payroll deductions		8,457.54
		Hesta		
DD16504.3	19/11/2024	Superannuation contributions		253.92
		Australian Super		
DD16504.4	19/11/2024	Superannuation contributions		1,095.70
		The Trustee For Australian Retirement Trust		
DD16504.5	19/11/2024	Superannuation contributions		301.54
		The Trustee For MLC Super Fund		
DD16504.6	19/11/2024	Superannuation contributions		301.54
		Retail Employees Superannuation Pty Ltd (REST)		
DD16504.7	19/11/2024	Superannuation contributions		338.10
		Department Of Transport - Daily Licensing		

Date: 02/12/2024
Time: 1:46:45PM

SHIRE OF THREE SPRINGS
Statement of Payments to Council for the Month of November 2024

USER: Jelena Brown
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Department Of Transport - Daily Licensing		
DD16513.1	15/11/2024	Incorrect bank account selected		-302.95
		Department Of Transport - Daily Licensing		
DD16514.1	15/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 13/11/2024		302.95
		Department Of Transport - Daily Licensing		
DD16522.1	25/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 21/11/2024		1,798.00
		Department Of Transport - Daily Licensing		
DD16523.1	22/11/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 20/11/2024		163.50
		Telstra		
DD16541.1	07/11/2024	Telstra (various)		967.10
		Telstra		
DD16542.1	24/11/2024	Telstra (various)		274.94
		Synergy		
DD16543.1	04/11/2024	Synergy (various)		75.81
		Synergy		
DD16544.1	28/11/2024	Synergy (various)		1,025.14
		Telstra		
DD16545.1	19/11/2024	Telstra (various)		653.94
		Synergy		
DD16546.1	22/11/2024	Electricity - Street Lights		2,286.50
		Telstra		
DD16547.1	15/11/2024	Telstra (various)		180.44
		Synergy		
DD16549.1	29/11/2024	Electricity - various		627.80

REPORT TOTALS

Bank Code	Bank Name	TOTAL
CBA-LIC	POLICE LICENSING BANK ACCOUNT - CB	5,534.00
CBA-MUNI	MUNICIPAL BANK ACCOUNT - CBA	397,676.64
TOTAL		403,210.64

Commonwealth Corporate Charge Card

30 October 2024 - 28 November 2024

Deputy Chief Executive Officer

Department of Transport - Change plates on new Doctor's vehicle	\$	38.80
Fluid Management Tech - SmartFill Fuel FOBs (x5) for Depot crew	\$	115.50
Fuel for 001TS (DCEO Vehicle)	\$	125.53
Fuel for 001TS (DCEO Vehicle)	\$	77.86
	\$	357.69

Annual Card Fees

\$ -

Total Direct Debit Payment made on 01/11/2024\$ **357.69**

Fuel Cards - Refuel Australia (Ampol Distributor)

1 November 2024 - 30 November 2024

The monthly Refuel invoice for November 2024 has not yet been received prior to submitting Agenda reports.

Total for Card Purchases	\$	-
Outstanding balance		
Previous payments		
Bulk purchases		
Service charges and adjustments		
Total of Monthly Invoice	\$	-

Police Licensing

Direct Debits from Trust Account

1 November 2024 - 30 November 2024

CBA Police Licensing Account

Friday, 1 November 2024	-11.63
Monday, 4 November 2024	-38.8
Tuesday, 5 November 2024	-318.3
Wednesday, 6 November 2024	-906.5
Thursday, 7 November 2024	-63.8
Tuesday, 12 November 2024	-239.5
Wednesday, 13 November 2024	-302.95
Thursday, 14 November 2024	-286.85
Tuesday, 19 November 2024	-608.2
Wednesday, 20 November 2024	-163.5
Thursday, 21 November 2024	-1798
Tuesday, 26 November 2024	-455.85
Thursday, 28 November 2024	-109.05
Total Direct Debits	-\$5,302.93

Bank Fees

Direct Debits from Muni Account
1 November 2024 - 30 November 2024

Total direct debited from Municipal Account	\$	297.44
--	-----------	---------------

Payroll

1 November 2024 - 30 November 2024

Tuesday, 5 November 2024	\$	57,986.53
Tuesday, 19 November 2024	\$	57,526.02
	\$	115,512.55

SHIRE OF THREE SPRINGS
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

TABLE OF CONTENTS

Statement by Chief Executive Officer	2
Statement of Comprehensive Income	3
Statement of Financial Position	4
Statement of Changes in Equity	5
Statement of Cash Flows	6
Statement of Financial Activity	7
Index of Notes to the Financial Report	8
Independent Auditor's Report	39

The Shire of Three Springs conducts the operations of a local government with the following community vision:

Three Springs becomes a Healthy and Unified Community with a bright future
HEART OF NORTH MIDLANDS

Principal place of business:
132 Railway Road
Three Springs WA 6519



**SHIRE OF THREE SPRINGS
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

STATEMENT BY CEO

The accompanying financial report of the Shire of Three Springs has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2024 and the financial position as at 30 June 2024.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the

day of

September 2024

 4/12/2024

CEO

Keith Woodward
Name of CEO

**SHIRE OF THREE SPRINGS
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2024 Actual \$	2024 Budget \$	2023 Actual \$
Revenue				
Rates	2(a),25	2,692,908	2,713,549	2,327,780
Grants, subsidies and contributions	2(a)	1,796,624	1,417,285	2,270,634
Fees and charges	2(a)	313,782	279,278	251,304
Interest revenue	2(a)	193,263	155,599	108,690
Other revenue	2(a)	84,328	67,370	51,330
		5,080,905	4,633,081	5,009,738
Expenses				
Employee costs	2(b)	(1,937,806)	(1,944,716)	(1,521,471)
Materials and contracts		(1,192,116)	(1,774,621)	(879,063)
Utility charges		(331,031)	(276,253)	(263,801)
Depreciation		(2,513,524)	(2,472,691)	(2,509,356)
Finance costs		(518)	(730)	(1,497)
Insurance		(182,541)	(182,070)	(168,123)
Other expenditure	2(b)	(68,657)	(103,720)	(63,800)
		(6,226,193)	(6,754,801)	(5,407,111)
		(1,145,288)	(2,121,720)	(397,373)
Capital grants, subsidies and contributions	2(a)	1,886,787	4,982,606	692,551
Profit on asset disposals		7,500	56,847	14,395
Loss on asset disposals		0	(88,077)	(223,917)
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	1,681	0	3,686
		1,895,968	4,951,376	486,715
Net result for the period		750,680	2,829,656	89,342
Total comprehensive income for the period		750,680	2,829,656	89,342

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2024

	NOTE	2024 \$	2023 \$
CURRENT ASSETS			
Cash and cash equivalents	3	4,411,880	4,018,605
Trade and other receivables	5	177,497	104,994
Other financial assets	4(a)	2,132,702	2,167,637
Inventories	6	5,629	2,444
Other assets	7	128,907	23,261
TOTAL CURRENT ASSETS		6,856,615	6,316,941
NON-CURRENT ASSETS			
Trade and other receivables	5	31,826	30,422
Other financial assets	4(b)	83,171	81,490
Property, plant and equipment	8	18,034,257	17,830,911
Infrastructure	9	35,065,110	34,903,545
TOTAL NON-CURRENT ASSETS		53,214,364	52,846,368
TOTAL ASSETS		60,070,979	59,163,309
CURRENT LIABILITIES			
Trade and other payables	12	287,513	317,322
Other liabilities	13	801,783	537,570
Borrowings	14	0	43,711
Employee related provisions	15	194,474	243,035
TOTAL CURRENT LIABILITIES		1,283,770	1,141,638
NON-CURRENT LIABILITIES			
Other liabilities	13	58,500	58,500
Employee related provisions	15	55,485	40,627
TOTAL NON-CURRENT LIABILITIES		113,985	99,127
TOTAL LIABILITIES		1,397,755	1,240,765
NET ASSETS		58,673,224	57,922,544
EQUITY			
Retained surplus		31,949,742	31,184,177
Reserve accounts	28	2,132,702	2,147,587
Revaluation surplus	16	24,590,780	24,590,780
TOTAL EQUITY		58,673,224	57,922,544

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	RETAINED SURPLUS \$	RESERVE ACCOUNTS \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 1 July 2022		31,453,833	1,788,589	24,590,780	57,833,202
Comprehensive income for the period					
Net result for the period		89,342	0	0	89,342
Total comprehensive income for the period		89,342	0	0	89,342
Transfers from reserve accounts	28	75,068	(75,068)	0	0
Transfers to reserve accounts	28	(434,066)	434,066	0	0
Balance as at 30 June 2023		31,184,177	2,147,587	24,590,780	57,922,544
Comprehensive income for the period					
Net result for the period		750,680	0	0	750,680
Total comprehensive income for the period		750,680	0	0	750,680
Transfers from reserve accounts	28	153,824	(153,824)	0	0
Transfers to reserve accounts	28	(138,939)	138,939	0	0
Balance as at 30 June 2024		31,949,742	2,132,702	24,590,780	58,673,224

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF THREE SPRINGS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2024 Actual \$	2023 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates		2,660,684	2,315,053
Grants, subsidies and contributions		1,735,284	2,278,376
Fees and charges		313,782	250,419
Interest revenue		193,263	108,690
Goods and services tax received		405,186	171,589
Other revenue		84,328	51,330
		5,392,527	5,175,457
Payments			
Employee costs		(1,943,937)	(1,458,653)
Materials and contracts		(1,267,337)	(744,892)
Utility charges		(331,031)	(263,801)
Finance costs		(813)	(1,497)
Insurance paid		(182,541)	(168,123)
Goods and services tax paid		(399,975)	(190,487)
Other expenditure		(68,657)	(64,685)
		(4,194,291)	(2,892,138)
Net cash provided by operating activities		1,198,236	2,283,319
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchase of property, plant & equipment	8(a)	(1,124,348)	(670,563)
Payments for construction of infrastructure	9(a)	(1,858,663)	(592,726)
Capital grants, subsidies and contributions		2,154,326	535,642
Proceeds for financial assets at amortised cost		14,885	(358,998)
Proceeds from financial assets at amortised cost - self supporting loans		20,050	40,000
Proceeds from sale of property, plant & equipment		32,500	156,313
Net cash (used in) investing activities		(761,250)	(890,332)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings	27(a)	(43,711)	(62,762)
Net cash (used in) financing activities		(43,711)	(62,762)
Net increase in cash held		393,275	1,330,225
Cash at beginning of year		4,018,605	2,688,380
Cash and cash equivalents at the end of the year		4,411,880	4,018,605

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2024**

	NOTE	2024 Actual \$	2024 Budget \$	2023 Actual \$
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates	25	2,682,896	2,703,769	2,318,000
Rates excluding general rates	25	10,012	9,780	9,780
Grants, subsidies and contributions		1,796,624	1,417,285	2,270,634
Fees and charges		313,782	279,278	251,304
Interest revenue		193,263	155,599	108,690
Other revenue		84,328	67,370	51,330
Profit on asset disposals		7,500	56,847	14,395
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	1,681	0	3,686
		5,090,086	4,689,928	5,027,819
Expenditure from operating activities				
Employee costs		(1,937,806)	(1,944,716)	(1,521,471)
Materials and contracts		(1,192,116)	(1,774,621)	(879,063)
Utility charges		(331,031)	(276,253)	(263,801)
Depreciation		(2,513,524)	(2,472,691)	(2,509,356)
Finance costs		(518)	(730)	(1,497)
Insurance		(182,541)	(182,070)	(168,123)
Other expenditure		(68,657)	(103,720)	(63,800)
Loss on asset disposals		0	(88,077)	(223,917)
		(6,226,193)	(6,842,878)	(5,631,028)
Non cash amounts excluded from operating activities	26(a)	2,561,329	2,511,566	2,729,523
Amount attributable to operating activities		1,425,222	358,616	2,126,314
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions		1,886,787	4,982,606	692,551
Proceeds from disposal of assets		32,500	315,000	156,313
Proceeds from financial assets at amortised cost - self supporting loans	27(a)	20,050	20,051	40,000
		1,939,337	5,317,657	888,864
Outflows from investing activities				
Purchase of property, plant and equipment	8(a)	(1,124,348)	(6,453,144)	(670,563)
Purchase and construction of infrastructure	9(a)	(1,858,663)	(2,982,459)	(592,726)
		(2,983,011)	(9,435,603)	(1,263,289)
Amount attributable to investing activities		(1,043,674)	(4,117,946)	(374,425)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from borrowings	27(a)	0	600,000	0
Transfers from reserve accounts	28	153,824	120,000	75,068
		153,824	720,000	75,068
Outflows from financing activities				
Repayment of borrowings	27(a)	(43,711)	(43,712)	(62,762)
Transfers to reserve accounts	28	(138,939)	(139,565)	(434,066)
		(182,650)	(183,277)	(496,828)
Amount attributable to financing activities		(28,826)	536,723	(421,760)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	26(b)	3,194,684	3,222,607	1,864,555
Amount attributable to operating activities		1,425,222	358,616	2,126,314
Amount attributable to investing activities		(1,043,674)	(4,117,946)	(374,425)
Amount attributable to financing activities		(28,826)	536,723	(421,760)
Surplus or deficit after imposition of general rates	26(b)	3,547,406	0	3,194,684

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF THREE SPRINGS
FOR THE YEAR ENDED 30 JUNE 2024
INDEX OF NOTES TO THE FINANCIAL REPORT**

Note 1	Basis of Preparation	9
Note 2	Revenue and Expenses	10
Note 3	Cash and Cash Equivalents	12
Note 4	Other Financial Assets	12
Note 5	Trade and Other Receivables	13
Note 6	Inventories	14
Note 7	Other Assets	15
Note 8	Property, Plant and Equipment	16
Note 9	Infrastructure	18
Note 10	Fixed Assets	20
Note 11	Leases	22
Note 12	Trade and Other Payables	23
Note 13	Other Liabilities	24
Note 14	Borrowings	25
Note 15	Employee Related Provisions	26
Note 16	Revaluation Surplus	27
Note 17	Restrictions Over Financial Assets	28
Note 18	Undrawn Borrowing Facilities and Credit Standby Arrangements	28
Note 19	Contingent Liabilities	29
Note 20	Capital Commitments	29
Note 21	Related Party Transactions	30
Note 22	Joint Arrangements	32
Note 23	Events Occurring After the End of the Reporting Period	33
Note 24	Other Material Accounting Policies	34
 Information required by legislation		
Note 25	Rating Information	35
Note 26	Determination of Surplus or Deficit	36
Note 27	Borrowing and Lease Liabilities	37
Note 28	Reserve accounts	38

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

1. BASIS OF PREPARATION

The financial report of the Shire of Three Springs which is a Class 4 [or Class 3, as applicable] local government comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Statement of Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 140 Investment Property paragraph 75(f)
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Shire to measure any vested improvements at zero cost.

The *Local Government (Financial Management) Regulations 1996* provide that:

- land and buildings classified as property, plant and equipment; or
- infrastructure; or
- vested improvements that the local government controls; and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the Shire to assess at each reporting date whether the carrying amount of the above mentioned non-financial assets materially differs from their fair value and, if so, revalue the class of non-financial assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying amounts of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment - note 8
 - Infrastructure - note 9
- Measurement of employee benefits - note 15

Fair value hierarchy information can be found in note 24

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 28 of the financial report.

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2021-2 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies or Definition of Accounting Estimates

This standard resulted in terminology changes relating to material accounting policies (formerly referred to as significant accounting policies).

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
 - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
 - AASB 2020-1 Amendments to Australian Accounting Standards
 - Classification of Liabilities as Current or Non-Current
 - AASB 2021-7c Amendments to Australian Accounting Standards
 - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
 - AASB 2022-5 Amendments to Australian Accounting Standards
 - Lease Liability in a Sale and Leaseback
 - AASB 2022-6 Amendments to Australian Accounting Standards
 - Non-current Liabilities with Covenants
- These amendments are not expected to have any material impact on the financial report on initial application.
- AASB 2022-10 Amendments to Australian Accounting Standards
 - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

These amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

- AASB 2023-1 Amendments to Australian Accounting Standards
 - Supplier Finance Arrangements

These amendments may result in additional disclosures in the case of applicable finance arrangements.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Grants, subsidies and contributions	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Fees and charges - sale of stock	Gravel, bluemetal and water from standpipes	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Output method based on goods

Consideration from contracts with customers is included in the transaction price.

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

For the year ended 30 June 2024

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	2,692,908	0	2,692,908
Grants, subsidies and contributions	58,517	0	0	1,738,107	1,796,624
Fees and charges	266,870	0	46,912	0	313,782
Interest revenue	0	0	21,247	172,016	193,263
Other revenue	47,096	0	0	37,232	84,328
Capital grants, subsidies and contributions	0	1,886,787	0	0	1,886,787
Total	372,483	1,886,787	2,761,067	1,947,355	6,967,692

For the year ended 30 June 2023

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	2,327,780	0	2,327,780
Grants, subsidies and contributions	43,125	0	0	2,227,509	2,270,634
Fees and charges	244,569	0	6,735	0	251,304
Interest revenue	0	0	11,457	97,233	108,690
Other revenue	37,778	0	0	13,552	51,330
Capital grants, subsidies and contributions	0	692,551	0	0	692,551
Total	325,472	692,551	2,345,972	2,338,294	5,702,289

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

Note	2024 Actual \$	2023 Actual \$
Interest revenue		
Financial assets at amortised cost - self supporting loans	0	(12)
Interest on reserve account	113,939	67,044
Trade and other receivables overdue interest	21,247	11,457
Other interest revenue	58,077	30,201
	193,263	108,690
The 2024 original budget estimate in relation to: Trade and other receivables overdue interest was \$14,000.		

Fees and charges relating to rates receivable

Charges on instalment plan	3,195	2,208
----------------------------	-------	-------

The 2024 original budget estimate in relation to:
Charges on instalment plan was \$2,220.

(b) Expenses

Auditors remuneration

- Audit of the Annual Financial Report	29,840	35,000
- Other services – grant acquittals	3,000	0
	32,840	35,000

Employee Costs

Employee benefit costs	1,638,561	1,277,218
Other employee costs	299,245	244,253
	1,937,806	1,521,471

Finance costs

Interest and financial charges paid/payable for lease liabilities and financial liabilities not at fair value through profit or loss	518	1,497
	518	1,497

Other expenditure

Impairment losses on trade receivables	0	(885)
Sundry expenses	68,657	64,685
	68,657	63,800

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

3. CASH AND CASH EQUIVALENTS

	Note	2024 \$	2023 \$
Cash at bank and on hand		2,085,502	1,587,614
Term deposits		2,326,378	2,430,991
Total cash and cash equivalents		4,411,880	4,018,605
Held as			
- Unrestricted cash and cash equivalents		3,594,107	3,436,647
- Restricted cash and cash equivalents	17	817,773	581,958
		4,411,880	4,018,605

MATERIAL ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

4. OTHER FINANCIAL ASSETS

(a) Current assets

Financial assets at amortised cost		2,132,702	2,167,637
		2,132,702	2,167,637

Other financial assets at amortised cost

Self supporting loans receivable	26(b)	0	20,050
Term deposits		2,132,702	2,147,587

Held as

- Unrestricted other financial assets at amortised cost		0	20,050
- Restricted other financial assets at amortised cost	16(a)	2,132,702	2,147,587
		2,132,702	2,167,637

(b) Non-current assets

Financial assets at fair value through profit or loss		83,171	81,490
		83,171	81,490

Financial assets at fair value through profit or loss

Units in Local Government House Trust - opening balance		81,490	77,804
Movement attributable to fair value increment		1,681	3,686
Units in Local Government House Trust - closing balance		83,171	81,490

Loans receivable from clubs/institutions have the same terms and conditions as the related borrowing disclosed in Note 27(a) as self supporting loans. Fair value of financial assets at fair value through profit or loss is determined from the net asset value of the units held in the Trust at balance date as compiled by WALGA.

MATERIAL ACCOUNTING POLICIES

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 24 (i)) due to the observable market rates).

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

Financial assets at fair value through profit or loss

The Shire has elected to classify the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has elected to recognise as fair value gains and losses through profit or loss.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

5. TRADE AND OTHER RECEIVABLES

	Note	2024	2023
		\$	\$
Current			
Rates and statutory receivables		70,111	50,411
Trade receivables		64,372	6,358
GST receivable		13,687	18,898
Receivables for employee related provisions	15	29,327	29,327
		177,497	104,994
Non-current			
Rates and statutory receivables		31,826	30,422
		31,826	30,422

Disclosure of opening and closing balances related to contracts with customers

	Note	30 June 2024 Actual	30 June 2023 Actual	1 July 2022 Actual
		\$	\$	\$
Contract assets	7	125,872	20,664	0
Allowance for credit losses of trade receivables	5	0	0	(885)
Total trade and other receivables from contracts with customers		125,872	20,664	(885)

MATERIAL ACCOUNTING POLICIES

Rates and statutory receivables

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

Trade receivables

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations or for the construction of recognisable non financial assets as part of the ordinary course of business.

Other receivables

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers and amounts received as grants for the construction of recognisable non financial assets.

Measurement

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

6. INVENTORIES

	Note	2024	2023
Current		\$	\$
Fuel and materials		5,629	2,444
		5,629	2,444
The following movements in inventories occurred during the year:			
Balance at beginning of year		2,444	20,322
Inventories expensed during the year		(107,935)	(124,422)
Additions to inventory		111,120	106,544
Balance at end of year		5,629	2,444

MATERIAL ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF THREE SPRINGS
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2024

7. OTHER ASSETS

Other assets - current

Accrued income
 Contract assets

2024	2023
\$	\$
3,035	2,597
125,872	20,664
128,907	23,261

MATERIAL ACCOUNTING POLICIES

Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Contract assets

Contract assets primarily relate to the Shire's right to . consideration for work completed but not billed at the end of the period.

Impairment of assets associated with contracts with customers are detailed at Note 2(b).

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Assets not subject to operating lease			Total Property					Total Plant and equipment			Total property, plant and equipment
	Land	Buildings - non-specialised	Buildings - specialised	Land	Buildings - non-specialised	Buildings - specialised	Work in progress	Total Property	Furniture and equipment	Plant and equipment	Work in progress	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2022	684,000	2,407,592	12,793,105	684,000	2,407,592	12,793,105	79,576	15,964,273	160,953	2,159,031	3,500	18,287,757
Additions	0	13,856	60,912	0	13,856	60,912	114,526	189,294	0	292,450	188,819	670,563
Disposals	(16,000)	0	(287,917)	(16,000)	0	(287,917)	0	(303,917)	0	(61,918)	0	(365,835)
Depreciation	0	(92,250)	(330,653)	0	(92,250)	(330,653)	0	(422,903)	(44,521)	(290,650)	0	(758,074)
Transfers	0	0	(4,965)	0	0	(4,965)	0	(4,965)	4,965	0	(3,500)	(3,500)
Balance at 30 June 2023	668,000	2,329,198	12,230,482	668,000	2,329,198	12,230,482	194,102	15,421,782	121,397	2,098,913	188,819	17,830,911
Comprises:												
Gross balance amount at 30 June 2023	668,000	2,512,290	12,890,779	668,000	2,512,290	12,890,779	194,102	16,265,171	308,310	3,162,176	188,819	19,924,476
Accumulated depreciation at 30 June 2023	0	(183,092)	(660,297)	0	(183,092)	(660,297)	0	(843,389)	(186,913)	(1,063,263)	0	(2,093,565)
Balance at 30 June 2023	668,000	2,329,198	12,230,482	668,000	2,329,198	12,230,482	194,102	15,421,782	121,397	2,098,913	188,819	17,830,911
Additions	0	73,268	663,422	0	73,268	663,422	40,905	777,595	0	346,753	0	1,124,348
Disposals	0	0	0	0	0	0	0	0	0	(25,000)		(25,000)
Depreciation	0	(92,750)	(329,283)	0	(92,750)	(329,283)	0	(422,033)	(46,685)	(261,847)	0	(730,565)
Transfers	0	0	114,526	0	0	114,526	(194,102)	(79,576)	68,519	34,439	(188,819)	(165,437)
Balance at 30 June 2024	668,000	2,309,716	12,679,147	668,000	2,309,716	12,679,147	40,905	15,697,768	143,231	2,193,258	0	18,034,257
Comprises:												
Gross balance amount at 30 June 2024	668,000	2,585,558	13,668,727	668,000	2,585,558	13,668,727	40,905	16,963,190	376,828	3,493,966	0	20,833,984
Accumulated depreciation at 30 June 2024	0	(275,842)	(989,580)	0	(275,842)	(989,580)	0	(1,265,422)	(233,597)	(1,300,708)	0	(2,799,727)
Balance at 30 June 2024	668,000	2,309,716	12,679,147	668,000	2,309,716	12,679,147	40,905	15,697,768	143,231	2,193,258	0	18,034,257

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Amount Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value - as determined at the last valuation date					
Land and buildings					
Land	2	Market approach using recent observable market data for similar properties	Independent registered valuers	June 2021	Price per square metre
Buildings - non-specialised	2	Market approach using recent observable market data for similar properties	Independent registered valuers	June 2021	Price per square metre
Buildings - specialised	3	Improvements to buildings valued using cost approach using depreciated replacement cost	Independent registered valuers	June 2021	Improvements to buildings using construction costs and current condition, residual values and remaining useful life assessments inputs
Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.					
During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs. The valuation techniques applied to property subject to lease was the same as that applied to property not subject to lease.					
(ii) Cost					
Furniture and equipment	3	Cost	Cost		Asset purchase cost
Plant and equipment	3	Cost	Cost		Asset purchase cost

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

9. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - roads	Infrastructure - footpaths	Infrastructure - parks & ovals	Infrastructure - airfields	Infrastructure - work in progress	Total Infrastructure
	\$	\$	\$	\$	\$	\$
Balance at 1 July 2022	33,094,063	561,129	2,039,642	272,932	94,335	36,062,101
Additions	590,456	0	0	0	2,270	592,726
Depreciation	(1,532,061)	(24,026)	(164,726)	(30,469)	0	(1,751,282)
Balance at 30 June 2023	32,152,458	537,103	1,874,916	242,463	96,605	34,903,545
Comprises:						
Gross balance at 30 June 2023	56,892,363	886,594	3,525,124	920,500	96,605	62,321,186
Accumulated depreciation at 30 June 2023	(24,739,905)	(349,491)	(1,650,208)	(678,037)	0	(27,417,641)
Balance at 30 June 2023	32,152,458	537,103	1,874,916	242,463	96,605	34,903,545
Additions	1,375,070	0	406,888	0	76,705	1,858,663
Depreciation	(1,559,480)	(24,027)	(168,984)	(30,468)	0	(1,782,959)
Transfers	0	0	182,466	0	(96,605)	85,861
Balance at 30 June 2024	31,968,048	513,076	2,295,286	211,995	76,705	35,065,110
Comprises:						
Gross balance at 30 June 2024	58,267,433	886,594	4,114,478	920,500	76,705	64,265,710
Accumulated depreciation at 30 June 2024	(26,299,385)	(373,518)	(1,819,192)	(708,505)	0	(29,200,600)
Balance at 30 June 2024	31,968,048	513,076	2,295,286	211,995	76,705	35,065,110

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

9. INFRASTRUCTURE (Continued)

(b) Carrying Amount Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value - as determined at the last valuation date					
Infrastructure - roads	3	Cost approach using depreciated replacement cost	Independent registered valuers	June 2021	Construction costs and current condition, residual values and remaining useful life assessments inputs
Infrastructure - footpaths	3	Cost approach using depreciated replacement cost	Independent registered valuers	June 2021	Construction costs and current condition, residual values and remaining useful life assessments inputs
Infrastructure - parks & ovals	3	Cost approach using depreciated replacement cost	Independent registered valuers	June 2021	Construction costs and current condition, residual values and remaining useful life assessments inputs
Infrastructure - airfields	3	Cost approach using depreciated replacement cost	Independent registered valuers	June 2021	Construction costs and current condition, residual values and remaining useful life assessments inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

10. FIXED ASSETS

(a) Depreciation

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings - non-specialised	20 to 80 years
Buildings - specialised	20 to 80 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets	
Formation	not depreciated
Pavement	60 to 100 years
Seal	
- Bituminous seals	15 to 40 years
- Asphalt surfaces	15 to 40 years
- Concrete	60 years
Gravel roads	
Formation	not depreciated
Pavement	60 to 100 years
Gravel sheet	15 to 60 years
Footpaths - slab	10 to 40 years
Sewerage piping	30 to 80 years
Water supply piping and drainage systems	10 to 80 years
Infrastructure - parks and ovals	15 to 40 years
Other infrastructure - airfields	15 to 80 years

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

10. FIXED ASSETS (Continued)

MATERIAL ACCOUNTING POLICIES

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are *land and buildings classified as property, plant and equipment*, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Revaluation

Land and buildings classified as property, plant and equipment, *infrastructure or vested improvements that the local government controls* and measured at reportable value, are only required to be revalued every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on land vested in the Shire.

Whilst the regulatory framework only requires a revaluation to occur every five years, it also provides for the Shire to revalue earlier if it chooses to do so.

For land, buildings and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity.

Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset.
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Impairment

In accordance with *Local Government (Financial Management) Regulations 17A(4C)*, the Shire is not required to comply with *AASB 136 Impairment of Assets* to determine the recoverable amount of its non-financial assets that are land or buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls in circumstances where there has been an impairment indication of a general decrease in asset values.

In other circumstances where it has been assessed that one or more of these non-financial assets are impaired, the asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains or losses on disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

11. LEASES

(a) Lessor - Property, Plant and Equipment Subject to Lease

The table below represents a maturity analysis of the undiscounted lease payments to be received after the reporting date.

Less than 1 year

1 to 2 years

Amounts recognised in profit or loss for Property, Plant and Equipment Subject to Lease

Rental income

2024 Actual	2023 Actual
\$	\$
12,666	16,872
0	12,666
12,666	29,538
16,872	16,872

MATERIAL ACCOUNTING POLICIES

The Shire as Lessor

Upon entering into each contract as a lessor, the Shire assesses if the lease is a finance or operating lease.

The contract is classified as a finance lease when the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases not within this definition are classified as operating leases. Rental income received from operating leases is recognised on a straight-line basis over the term of the specific lease.

Initial direct costs incurred in entering into an operating lease (eg legal cost, cost to setup) are included in the carrying amount of the leased asset and recognised as an expense on a straight-line basis over the lease term.

When a contract is determined to include lease and non-lease components, the Shire applies AASB 15 *Revenue from Contracts with Customers* to allocate the consideration under the contract to each component.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

12. TRADE AND OTHER PAYABLES

Current

Sundry creditors
 Prepaid rates
 Accrued payroll liabilities
 ATO liabilities
 Bonds and deposits held
 Accrued interest
 Accrued expenditure

2024	2023
\$	\$
155,150	177,593
10,169	21,289
55,211	44,268
46,118	29,489
15,990	44,388
0	295
4,875	0
287,513	317,322

MATERIAL ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Shire becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises income for the prepaid rates that have not been refunded.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

13. OTHER LIABILITIES

Current

Contract liabilities

Capital grant/contributions liabilities

Non-current

Capital grant/contributions liabilities

Reconciliation of changes in contract liabilities

Opening balance

Additions

Revenue from contracts with customers included as a contract liability at the start of the period

The aggregate amount of the performance obligations unsatisfied (or partially unsatisfied) in relation to these contract liabilities was \$55,514 (2023: \$45,186)

The Shire expects to satisfy the performance obligations, from contracts with customers unsatisfied at the end of the reporting period, within the next 12 months.

Reconciliation of changes in capital grant/contribution liabilities

Opening balance

Additions

Revenue from capital grant/contributions held as a liability at the start of the period

Expected satisfaction of capital grant/contribution liabilities

Less than 1 year

> 5 years

	2024	2023
	\$	\$
Contract liabilities	12,462	15,788
Capital grant/contributions liabilities	789,321	521,782
	801,783	537,570
Capital grant/contributions liabilities	58,500	58,500
	58,500	58,500
Opening balance	15,788	14,630
Additions	12,462	(13,472)
Revenue from contracts with customers included as a contract liability at the start of the period	(15,788)	14,630
	12,462	15,788
Opening balance	580,282	737,191
Additions	847,821	521,782
Revenue from capital grant/contributions held as a liability at the start of the period	(580,282)	(678,691)
	847,821	580,282
Less than 1 year	789,321	521,782
> 5 years	58,500	58,500
	847,821	580,282

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

MATERIAL ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Shire's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the Shire which are yet to be satisfied. Capital grant/contribution liabilities are recognised as income when the obligations in the contract are satisfied.

Fair values for non-current capital grant/contribution liabilities, not expected to be extinguished within 12 months, are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 24(i)) due to the unobservable inputs, including own credit risk.

SHIRE OF THREE SPRINGS
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2024

14. BORROWINGS

	Note	2024			2023		
		Current	Non-current	Total	Current	Non-current	Total
Secured		\$	\$	\$	\$	\$	\$
Debentures		0	0	0	43,711	0	43,711
Total secured borrowings	27(a)	0	0	0	43,711	0	43,711

Secured liabilities and assets pledged as security
 Debentures, bank overdrafts and bank loans are secured by a floating charge over the assets of the Shire of Three Springs. Other loans relate to transferred receivables. Refer to Note 5.

The Shire of Three Springs has complied with the financial covenants of its borrowing facilities during the 2024 and 2023 years.

MATERIAL ACCOUNTING POLICIES

Borrowing costs

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierachy (see Note 24(i)) due to the unobservable inputs, including own credit risk.

Risk

Details of individual borrowings required by regulations are provided at Note 27(a).

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

15. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions

	2024	2023
	\$	\$
Current provisions		
Employee benefit provisions		
Annual leave	99,190	110,683
Long service leave	67,589	99,210
	166,779	209,893
Employee related other provisions		
Employment on-costs	27,695	33,142
	27,695	33,142
Total current employee related provisions	194,474	243,035
Non-current provisions		
Employee benefit provisions		
Long service leave	51,641	38,718
	51,641	38,718
Employee related other provisions		
Employment on-costs	3,844	1,909
	3,844	1,909
Total non-current employee related provisions	55,485	40,627
Total employee related provisions	249,959	283,662

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.

MATERIAL ACCOUNTING POLICIES

Employee benefits

The Shire's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

16. REVALUATION SURPLUS

	2024 Opening Balance	Total Movement on Revaluation	2024 Closing Balance	2023 Opening Balance	Total Movement on Revaluation	2023 Closing Balance
	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land and buildings	12,175,909	0	12,175,909	12,175,909	0	12,175,909
Revaluation surplus - Infrastructure - roads	10,758,381	0	10,758,381	10,758,381	0	10,758,381
Revaluation surplus - Infrastructure - footpaths	102,358	0	102,358	102,358	0	102,358
Revaluation surplus - Infrastructure - parks & ovals	1,056,011	0	1,056,011	1,056,011	0	1,056,011
Revaluation surplus - Infrastructure - airfields	498,121	0	498,121	498,121	0	498,121
	24,590,780	0	24,590,780	24,590,780	0	24,590,780

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

17. RESTRICTIONS OVER FINANCIAL ASSETS

	Note	2024 Actual \$	2023 Actual \$
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	3	817,773	581,958
- Financial assets at amortised cost	4	2,132,702	2,147,587
		2,950,475	2,729,545
The restricted financial assets are a result of the following specific purposes to which the assets may be used:			
Restricted reserve accounts	28	2,132,702	2,147,587
Contract liabilities	13	12,462	15,788
Capital grant liabilities	13	789,321	521,782
Bonds and deposits held	12	15,990	44,388
Total restricted financial assets		2,950,475	2,729,545
18. UNDRAWN BORROWING FACILITIES AND CREDIT STANDBY ARRANGEMENTS			
Credit card limit		10,000	10,000
Credit card balance at balance date		(1,018)	(220)
Total amount of credit unused		8,982	9,780
Loan facilities			
Loan facilities - current		0	43,711
Total facilities in use at balance date		0	43,711
Unused loan facilities at balance date		NIL	NIL

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

19. CONTINGENT LIABILITIES

In compliance with the Contaminated Sites Act 2003 Section 11, the Shire of Three Springs has identified the following sites to be possible sources of contamination:

Memorial N580405 ML, LOT 101 ON DIAGRAM 99584 as shown on certificate of title 2192/797 in Three Springs WA 6519

Until the Shire conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with the Department of Environment Regulation on the need and criteria for remediation of a risk based approach, the Shire is unable to estimate the potential costs associated with remediation of these sites. This approach is consistent with the Department of Environment Regulation Guidelines.

20. CAPITAL COMMITMENTS

	2024	2023
	\$	\$
Contracted for:		
- capital expenditure projects	573,183	547,484
- plant & equipment purchases	0	60,154
	573,183	607,638
Payable:		
- not later than one year	573,183	607,638

The capital expenditure projects outstanding at the end of the current reporting period represents swimming pool basin renewals, sporting club kitchen renovations, housing expenditure and mid west secondary grain freight road construction work.

The capital expenditure project and plant and equipment purchases outstanding at the end of the previous reporting period represents the hall renovation project and the purchase of a new motor vehicle.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

21. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

Fees, expenses and allowances to be paid or reimbursed to elected council members.

Note	2024 Actual	2024 Budget	2023 Actual
	\$	\$	\$
President's annual allowance	15,000	15,000	15,000
President's meeting attendance fees	5,830	5,260	6,200
President's annual allowance for ICT expenses	2,100	2,100	2,100
President's travel and accommodation expenses	0	429	0
	22,930	22,789	23,300
Deputy President's annual allowance	3,750	3,750	3,750
Deputy President's meeting attendance fees	4,230	2,860	3,545
Deputy President's annual allowance for ICT expenses	2,100	2,100	2,100
Deputy President's travel and accommodation expenses	0	429	0
	10,080	9,139	9,395
All other council member's meeting attendance fees	12,830	14,300	14,345
All other council member's annual allowance for ICT expenses	9,450	10,500	10,500
All other council member's travel and accommodation expenses	0	2,142	0
	22,280	26,942	24,845
21(b)	55,290	58,870	57,540

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Shire during the year are as follows:

Short-term employee benefits	517,173	414,939
Post-employment benefits	70,151	54,256
Employee - other long-term benefits	14,031	33,868
Employee - termination benefits	38,721	0
Council member costs	55,290	57,540
21(a)	695,366	560,603

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Shire's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

21. RELATED PARTY TRANSACTIONS

Transactions with related parties

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

In addition to KMP compensation above the following transactions occurred with related parties:

	2024 Actual \$	2023 Actual \$
Purchase of goods and services	17,399	20,344
Amounts outstanding from related parties:		
Trade and other receivables	149	0
Amounts payable to related parties:		
Trade and other payables	22,702	0

Related Parties

The Shire's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Shire, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 21(a) and 21(b).

ii. Other Related Parties

Short-term employee benefits related to an associate person of the CEO who was employed by the Shire under normal employment terms and conditions.

Outside of normal citizen type transactions with the Shire, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

iii. Entities subject to significant influence by the Shire

There were no such entities requiring disclosure during the current or previous year.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

22. JOINT ARRANGEMENTS

Share of joint operations

- (a) The Shire together with the Housing Authority constructed four units for aged residents in 2002/03 and a further two units in 2008/09, known as Kadathinni Units, Carter Street, Three Springs. This joint arrangement constitutes a joint operation and Council has a 22.34% equity in the first 4 units (units 1,2,3 and 4) and a 15.35% in the last two units (units 5 and 6) in this development and is included in Land and Buildings as follows:

	2024 Actual	2023 Actual
	\$	\$
Land and buildings	183,137	180,926
Less: accumulated depreciation	(12,694)	(9,781)
Total assets	170,443	171,145
Statement of Comprehensive Income		
Fees and charges - housing revenue	30,940	28,791
Materials and contracts - housing expenditure	(28,867)	(33,155)
Profit(loss) for the period	2,073	(4,364)
Other comprehensive income	0	0
Total comprehensive income for the period	2,073	(4,364)

Share of joint operations

- (b) The Shire together with the Housing Authority constructed two houses for community housing purposes in 1985/86 in Glyde Street, Three Springs. This joint arrangement constitutes a joint operation and Council has a 10.78% equity in 54 Glyde Street and 11.14% equity in 60 Glyde Street and is included in Land and Buildings as follows:

	2024 Actual	2023 Actual
	\$	\$
Land and buildings	61,097	48,368
Less: accumulated depreciation	(4,982)	(4,114)
Total assets	56,115	44,254
Statement of Comprehensive Income		
Fees and charges - housing revenue	8,160	8,160
Materials and contracts - housing expenditure	(6,715)	(17,950)
Profit(loss) for the period	1,445	(9,790)
Other comprehensive income	0	0
Total comprehensive income for the period	1,445	(9,790)

MATERIAL ACCOUNTING POLICIES

Joint operations

A joint operation is a joint arrangement where the Shire has joint control with two or more parties to the joint arrangement. All parties to joint arrangement have rights to the assets, and obligations for the liabilities relating to the arrangement.

Assets, liabilities, revenues and expenses relating to the Shire's interest in the joint operation are accounted for in accordance with the relevant Australian Accounting Standard.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

23. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

The Shire does not have any subsequent events after balance sheet date.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

24. OTHER MATERIAL ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest revenue

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy

AASB 13 *Fair Value Measurement* requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount except for non-financial assets that are:

- land and buildings classified as property, plant and equipment;
- infrastructure; or
- vested improvements that the local government controls, in circumstances where there has been an impairment indication of a general decrease in asset values.

These non-financial assets are assessed in accordance with the regulatory framework detailed in Note 10.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116 *Property, Plant and Equipment*) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

25. RATING INFORMATION

(a) General Rates

RATE TYPE				2023/24 Actual Rateable Value*	2023/24 Actual Rate Revenue	2023/24 Actual Interim Rates	2023/24 Actual Total Revenue	2023/24 Budget Rate Revenue	2023/24 Budget Interim Rate	2023/24 Budget Total Revenue	2022/23 Actual Total Revenue
Rate Description	Basis of valuation	Rate in \$	Number of Properties	\$	\$	\$	\$	\$	\$	\$	\$
GRV Residential	Gross rental valuation	0.127549	203	1,984,610	253,135	(2,821)	250,314	259,423	0	259,423	258,550
GRV Mining	Gross rental valuation	0.239212	1	252,500	60,401	0	60,401	60,401	0	60,401	32,206
UV Rural and Arrino Town	Unimproved valuation	0.011500	184	199,554,000	2,294,871	0	2,294,871	2,294,871	0	2,294,871	1,980,473
UV Mining	Unimproved valuation	0.060800	23	955,165	58,074	(11,764)	46,310	58,074	0	58,074	7,271
Non-Rateable	Non-Rateable	0.000000	67	58,552	0	0	0	0	0	0	0
Total general rates			478	202,804,827	2,666,481	(14,585)	2,651,896	2,672,769	0	2,672,769	2,278,500
Minimum payment											
Minimum payment											
GRV Residential	Gross rental valuation	500	22	17,597	11,000	0	11,000	11,000	0	11,000	11,000
UV Rural and Arrino Town	Unimproved valuation	500	24	499,050	12,000	0	12,000	12,000	0	12,000	13,000
UV Mining	Unimproved valuation	500	16	61,779	8,000	0	8,000	8,000	0	8,000	15,500
Total minimum payments			62	578,426	31,000	0	31,000	31,000	0	31,000	39,500
Total general rates and minimum payments			540	203,383,253	2,697,481	(14,585)	2,682,896	2,703,769	0	2,703,769	2,318,000
Ex-gratia Rates											
Dampier to Bunbury Natural Gas Pipeline Corridor based on annual rate equivalent	As advised by DPNG		1	0	1,563	0	1,563	1,331	0	1,331	1,331
Murchison Region Aboriginal Corporation - 20% of GRV	Gross Rental Valuation	0.127549	1	9,256	236	0	236	236	0	236	236
Co-operative Bulk Handling based on tonnage of 151,100	Tonnage	0.054354	1	151,100	8,213	0	8,213	8,213	0	8,213	8,213
Total amount raised from rates (excluding general rates)			3	160,356	10,012	0	10,012	9,780	0	9,780	9,780
Total Rates							2,692,908			2,713,549	2,327,780
Rate instalment interest							10,359			7,500	7,069
Rate overdue interest							10,505			6,500	4,388

The rate revenue was recognised from the rate record as soon as practicable after the Shire resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

*Rateable Value at time of raising of rate.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

26. DETERMINATION OF SURPLUS OR DEFICIT

	Note	2023/24 (30 June 2024 Carried Forward) \$	2023/24 Budget (30 June 2024 Carried Forward) \$	2023/24 (1 July 2023 Brought Forward) \$	2022/23 (30 June 2023 Carried Forward) \$
(a) Non-cash amounts excluded from operating activities					
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .					
Adjustments to operating activities					
Less: Profit on asset disposals		(7,500)	(56,847)	(14,395)	(14,395)
Less: Fair value adjustments to financial assets at fair value through profit or loss		(1,681)	0	(3,686)	(3,686)
Add: Loss on disposal of assets		0	88,077	223,917	223,917
Add: Impairment of Plant and Equipment	8(a)	0	0		0
Add: Depreciation	10(a)	2,513,524	2,472,691	2,509,356	2,509,356
Add: Movement in leave reserve		(36,044)	7,645	5,284	5,284
Non-cash movements in non-current assets and liabilities:					
Pensioner deferred rates		(1,404)	0	(1,985)	(1,985)
Assets expensed		79,576	0	3,500	3,500
Employee benefit provisions		14,858	0	7,532	7,532
Non-cash amounts excluded from operating activities		2,561,329	2,511,566	2,729,523	2,729,523
(b) Surplus or deficit after imposition of general rates					
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.					
Adjustments to net current assets					
Less: Reserve accounts	28	(2,132,702)	(2,167,152)	(2,147,587)	(2,147,587)
Less: Financial assets at amortised cost - self supporting loans	4(a)	0	0	(20,050)	(20,050)
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	14	0	600,000	43,711	43,711
- Component of leave liability not required to be funded		107,263	150,952	143,307	143,307
Total adjustments to net current assets		(2,025,439)	(1,416,200)	(1,980,619)	(1,980,619)
Net current assets used in the Statement of Financial Activity					
Total current assets		6,856,615	2,681,406	6,316,941	6,316,941
Less: Total current liabilities		(1,283,770)	(1,265,206)	(1,141,638)	(1,141,638)
Less: Total adjustments to net current assets		(2,025,439)	(1,416,200)	(1,980,619)	(1,980,619)
Surplus or deficit after imposition of general rates		3,547,406	0	3,194,684	3,194,684

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

27. BORROWING AND LEASE LIABILITIES

(a) Borrowings

Purpose	Note	Actual							Budget			
		Principal at 1 July 2022	New Loans During 2022-23	Principal Repayments During 2022-23	Principal at 30 June 2023	New Loans During 2023-24	Principal Repayments During 2023-24	Principal at 30 June 2024	Principal at 1 July 2023	New Loans During 2023-24	Principal Repayments During 2023-24	Principal at 30 June 2024
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Swimming pool		46,423	0	(22,762)	23,661	0	(23,661)	0	23,661	0	(23,661)	0
Duffy Store Development		0	0	0	0	0	0	0	0	600,000	0	600,000
Total		46,423	0	(22,762)	23,661	0	(23,661)	0	23,661	600,000	(23,661)	600,000
Self Supporting Loans												
Bowling green resurface		60,050	0	(40,000)	20,050	0	(20,050)	0	20,051	0	(20,051)	0
Total Self Supporting Loans		60,050	0	(40,000)	20,050	0	(20,050)	0	20,051	0	(20,051)	0
Total Borrowings	14	106,473	0	(62,762)	43,711	0	(43,711)	0	43,712	600,000	(43,712)	600,000

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost.
All other loan repayments were financed by general purpose revenue.

Borrowing Finance Cost Payments

Purpose	Loan Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2024	Budget for year ending 30 June 2024	Actual for year ending 30 June 2023
					\$	\$	\$
Swimming pool	160	WATC*	3.91%	24/06/2023	(518)	(696)	(1,509)
Total					(518)	(696)	(1,509)
Self Supporting Loans Finance Cost Payments							
Bowling green resurface	161	WATC*	3.37%	8/09/2023	0	(34)	12
Total Self Supporting Loans Finance Cost Payments					0	(34)	12
Total Finance Cost Payments					(518)	(730)	(1,497)

* WA Treasury Corporation

(b) New Borrowings - 2023/24

Particulars/Purpose	Institution	Loan Type	Term Years	Interest Rate	Amount Borrowed		Amount (Used)		Total Interest & Charges	Actual Balance Unspent
					2024 Actual	2024 Budget	2024 Actual	2024 Budget		
				%	\$	\$	\$	\$	\$	\$
Duffy Store Development	WATC*	Debenture	10	4.55%	0	600,000	0	600,000	0	0
					0	600,000	0	600,000	0	0

* WA Treasury Corporation

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

28. RESERVE ACCOUNTS

	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance	2024 Budget Opening Balance	2024 Budget Transfer to	2024 Budget Transfer (from)	2024 Budget Closing Balance	2023 Actual Opening Balance	2023 Actual Transfer to	2023 Actual Transfer (from)	2023 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Leave reserve	143,307	7,603	(43,647)	107,263	143,307	7,645	0	150,952	138,023	5,284	0	143,307
(b) Plant reserve	194,229	10,305	0	204,534	194,229	10,361	0	204,590	187,067	7,162	0	194,229
(c) Housing and development reserve	513,546	27,245	0	540,791	513,546	27,396	0	540,942	446,452	67,094	0	513,546
(d) Joint venture housing reserve	176,532	9,366	0	185,898	176,532	9,417	0	185,949	170,022	6,510	0	176,532
(e) Gravel pit reserve	52,127	2,766	0	54,893	52,128	2,781	0	54,909	50,205	1,922	0	52,127
(f) Swimming pool equipment reserve	132,813	7,046	(110,177)	29,682	132,813	7,085	(120,000)	19,898	127,915	4,898	0	132,813
(g) Day care centre reserve	0	0	0	0	0	0	0	0	37,534	0	(37,534)	0
(h) Lovelock sock reserve	133,188	32,066	0	165,254	133,188	32,105	0	165,293	104,198	28,990	0	133,188
(i) Road reserve	106,385	5,645	0	112,030	106,385	5,675	0	112,060	102,463	3,922	0	106,385
(j) Drainage reserve	380,217	20,172	0	400,389	380,217	20,283	0	400,500	366,196	14,021	0	380,217
(k) Refuse reserve	60,755	3,223	0	63,978	60,754	3,241	0	63,995	58,514	2,241	0	60,755
(l) Silo projection reserve	0	0	0	0	0	0	0	0	0	37,534	(37,534)	0
(m) Glyde Street redevelopment reserve	254,488	13,502	0	267,990	254,488	13,576	0	268,064	0	254,488	0	254,488
	2,147,587	138,939	(153,824)	2,132,702	2,147,587	139,565	(120,000)	2,167,152	1,788,589	434,066	(75,068)	2,147,587

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

In accordance with council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of reserve account	Purpose of the reserve account
Restricted by council	
(a) Leave reserve	To be used to fund annual and long service leave requirements.
(b) Plant reserve	To be used for the purchase of major plant.
(c) Housing and development reserve	To be used to fund housing/accommodation projects.
(d) Joint venture housing reserve	To be used to maintain the joint Ministry of Housing/Local Government properties.
(e) Gravel pit reserve	To be used for the rehabilitation of disused gravel pits.
(f) Swimming pool equipment reserve	To be used to purchase recreational equipment for the swimming pool.
(g) Day care centre reserve	Closed funds transferred to new Silo projection reserve.
(h) Lovelock sock reserve	To be used to upgrade potable water infrastructure.
(i) Road reserve	To be used for future capital road works.
(j) Drainage reserve	To be used for construction of proper town drainage system.
(k) Refuse reserve	To be used for the future development and maintenance of the refuse site.
(l) Silo projection reserve	To be used for the purchase of equipment to enable projection of materials.
(m) Glyde Street redevelopment reserve	To be used to create a subdivision for future housing needs.



Auditor General

INDEPENDENT AUDITOR'S REPORT

2024

Shire of Three Springs

To the Council of the Shire of Three Springs

Opinion

I have audited the financial report of the Shire of Three Springs (Shire) which comprises:

- the Statement of Financial Position as at 30 June 2024, the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows and Statement of Financial Activity for the year then ended
- Notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report:

- is based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2024 and its financial position at the end of that period
- is in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2024, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The CEO of the Shire is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Shire's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Shire of Three Springs for the year ended 30 June 2024 included in the annual report on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Shire to confirm the information contained in the website version.

Carly Meagher
Acting Senior Director Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
5 December 2024



Our Ref: 7962-002

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mr Keith Woodward
Chief Executive Officer
Shire of Three Springs
132 Railway Road
THREE SPRINGS WA 6519

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
Email: info@audit.wa.gov.au

Email: ceo@threesprings.wa.gov.au

Dear Mr Woodward

ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024

The Office has completed the audit of the annual financial report for your Shire. In accordance with section 7.12AD (2) of the *Local Government Act 1995* (the Act), we enclose the Auditor General's auditor's report, together with the audited annual financial report.

We have also forwarded the reports to the President and the Minister for Local Government, as required by the Act. You are required to publish the annual report, including the auditor's report and the audited financial report, on your Shire's official website within 14 days after the annual report has been accepted by your Council.

The result of the audit was satisfactory. Please note that the purpose of our audit was to express an opinion on the financial report. The audit included consideration of internal control relevant to the preparation of the financial report in order to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control.

An audit is not designed to identify all internal control deficiencies that may require management attention. The matters being reported are limited to those deficiencies that have been identified during the audit that are of sufficient importance to warrant being reported. It is possible that other irregularities and deficiencies may have occurred and not been identified as a result of our audit.

The date the financial statements submitted by your entity and considered to be of audit ready quality is 30 September 2024. This date will be reported in our local government sector audit results report to be tabled in Parliament. I am providing this date for completeness of our Office's procedural fairness process.

If you have any queries in relation to this date, please contact me on 6557 7742 within 14 days of the date of this letter. If we do not hear from you, we will take this as confirmation of the date.

This letter has been provided for the purposes of the Shire and the Minister for Local Government and may not be suitable for other purposes.

I would like to take this opportunity to thank you, the management and the staff of the Shire for their cooperation with the audit team during our audit.

Yours sincerely

Jay Teichert
Director
Financial Audit
5 December 2024

Attach