



AGENDA
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
23 MARCH 2022
COMMENCING AT 5PM



**SHIRE OF THREE SPRINGS
ORDINARY COUNCIL MEETING NOTICE PAPER
23 MARCH 2022**

President and Councillors,

An ordinary meeting of Council is called for Wednesday, 23 March 2022, in the Council Chambers, Railway Road, Three Springs commencing at 5pm.

**Keith Woodward
Chief Executive Officer**

15 March 2022

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Three Springs for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Three Springs disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Three Springs during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Three Springs. The Shire of Three Springs warns that anyone who has an application lodged with the Three Springs Shire Council must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Three Springs in respect of the application.

Disclosure of Interest Form
(Elected Members/Committee Members/Employees/Contractors)

Local Government Act 1995 (Section 5.65, 5.70 & 5.71)

To: Chief Executive Officer

☐ Ordinary Council Meeting held
on

☐ Special Council Meeting held
on

☐ Committee Meeting held on

☐ Other

Report No

Report Title

Name

☐ Elected
Member

☐ Committee

☐ Employee

☐ Contractor

Type of Interest (*see overleaf for further information)

☐ Proximity

☐ Financial

☐ Impartiality

Nature of Interest

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

Name: _____ Signed: _____ Date: _____

Note 1: For Ordinary meetings of Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.

Note 2: Employees or Contractors disclosing an interest in any matter apart from at meetings, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.

OFFICE USE ONLY

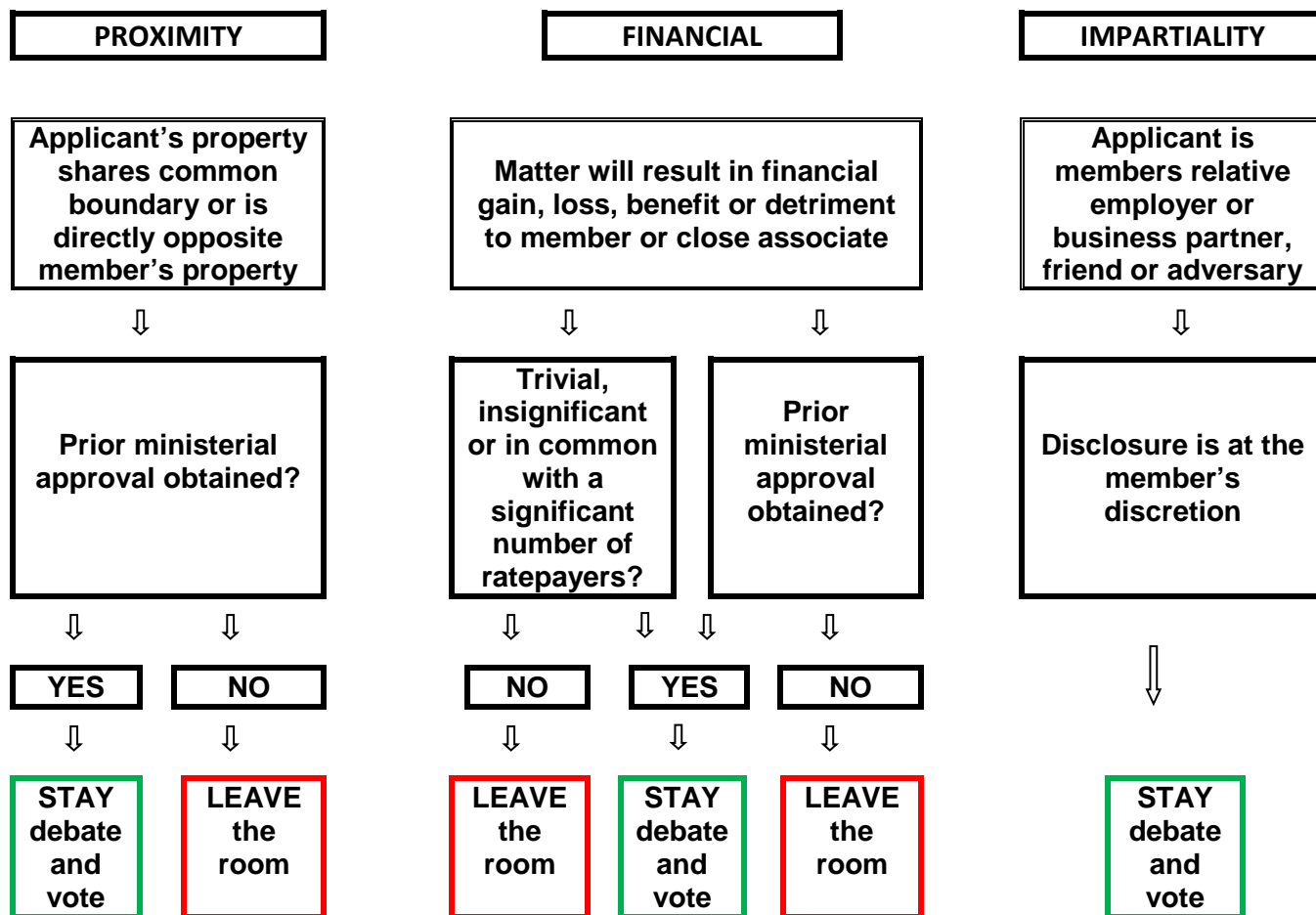
CEO

Signed:

Date:

:

Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:
- (a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).
- (2) It is a defence to a prosecution under this section if the member proves that he or she did not know:
- (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

- (1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the Council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must, if required to do so by the Council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

- If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:
- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

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AGENDA

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at:

Acknowledgement of Country:-

The Shire of Three Springs acknowledges the traditional owners of this land – the Yamatji people, and their continuing connection to land, water and community. We pay our respects to them and their cultures, and to elders both past, present and emerging.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

	Attendance	Apologies	Approved Leave of Absences
Councillor Lane			
Councillor Connaughton			
Councillor Heal			
Councillor Mutter			
Councillor Mills			
Councillor Ennor			
Councillor Eva			
Chief Executive Officer			
Community Development Officer			
Executive Secretary			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

		OCM Month	Moved	Seconded	Vote	Date
5.1	Cr.		Cr.	Cr.		
5.2	Cr.		Cr.	Cr.		
5.3	Cr.		Cr.	Cr.		

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

That the Minutes of the Council meeting are confirmed as true and accurate record of proceedings.

		Date	Moved	Seconded	Vote
6.1	OCM	23/02/2021	Cr.	Cr.	
6.2	Audit Committee Meeting	23/03/2022	Cr.	Cr.	

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

8. ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS

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Councillor	Activity
Cr. Lane	
Cr. Connaughton	
Cr. Heal	
Cr. Mutter	
Cr. Mills	
Cr. Ennor	
Cr. Eva	

9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

10. REPORTS OF OFFICERS

Executive Services	
10.1 Good Governance in Practice	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0211
Disclosure of Interest:	Nil
Date:	23 March 2022
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	Nil

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☒ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council Accepts:

1. The Governance Compliance Calendar report for February 2022.
2. Actions Performed under Delegated Authority for February 2022.

Background:

Local Governments are required to fulfil duties and functions prescribed in legislation.

This expectation is prescribed in the *Local Government Act 1995* through the Office of the CEO.

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Officer's Comment:

Compliance Table for February 2022

Compliance Action	Compliance Requirement	Section / Ref	Good Practice Resources and LG Operational Procedures	Records Ref (Evidence of completion)	Comments. If Action not completed, report on plan to rectify non-compliance
Monthly Financial Report LG is to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget under FM.Reg.22(1)(d). Presented at an Ordinary Council meeting within 2-months after the end of the month to which the statement relates.	Local Government Act 1995	s.6.4 FM.Reg.34	DLGSC WA Local Government Accounting Manual	December 2021 and January 2022 reports submitted to the February 2022 OCM. Reference Minutes.	
Emergency Services Levy - Option A Remittance Due by: 21st of the month Option A Remittance Report - see Form B Schedule 5 and ESL Assessment Profile Return Form A	DFES - ESL Manual of Operating Procedures	Clause 5.13.	DFES -ESL Manual of Operating Procedures	N/a	
Elected Members - Review Meeting Attendance Register - check EMs have not been absent for 3 consecutive meetings without Leave of Absence being granted	Local Government Act 1995	s.2.25		Meeting attendance Register is up to date.	
Compliance Audit Return - Finalise Audit Complete the Compliance Audit Return as an internal audit and prepare Council report for consideration via Audit Committee.	Local Government Act 1995	s.7.13(1)(i) Audit.Reg. 13, 14 and 15		Audit Committee Meeting 24 March 2022. Take to 24 March 2021 OCM.	
Rate Exempted Properties - Review In preparation for next financial year, review previously approved rate exempt properties to determine if the basis of exemption remains unchanged. Advise owners where status is changed or approval has expired.	Local Government Act 1995	s.6.26(2)		SFO developed a Rates Exempted Properties Register.	Status remains unchanged. Council Resolution 140395 17/10/2018, Deed of Settlement for next five Years to expire 2023/24.
Authorised Persons - Review Review the LG's authorised persons to ensure authorisations are accurate, valid and the correct certificates of authorisation and / or identity cards have been issued	Various		WALGA - Governance Subscription - Decision Making in Practice Toolkit - Part 3 Authorisations	Register reviewed and up to date.	

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Valuer General Information Due 14th day of each month - providing schedules of: • building licenses issued • building license works completed • registered plans and amendments under the Strata Titles Act 1985	Valuation of Land Act 1978	s.37		Completed by City of Geraldton.	
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Execution of Delegation for February 2022

Date	File Reference	Delegation Number	Decision Detail	Applicant	Officer	Comment
15-Feb-22	PMT ID: F202153019800	CS002 - Payments from Municipal Fund and Trust Fund	Transfer of Funds from the Maximiser to Municipal Account	CBA	Chief Executive Officer	Transfer of Funds from the Maximiser Account to the Muni Account for Payroll and Super Payments \$50,000.00 PMT ID: F202153019800
15-Feb-22	ADM0146	GO004- Execution of Contract Documents	Signing of Bushfire Risk Management Planning Program Grant Agreement	DFES - SoTS, Moora & Mingenew	Chief Executive Officer	OCR224730
15-Feb-22	PMT ID: F202153060300	CS002 - Payments from Municipal Fund and Trust Fund	Fortnightly Payroll	CBA	Chief Executive Officer	Fortnightly Payroll PPE 15/02/2022 - \$34,827.29 PMT ID: F202153060300
17-Feb-22	PMT ID: F202173226915	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Payment - Creditors	CBA	Chief Executive Officer	Creditor Payments - EFT PMT ID: F202173226915 for \$96,222.70
17-Feb-22	PMT ID: Cheque Number 11663	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Payment - Creditors Cheque Payment	CBA	Chief Executive Officer	Creditors Payment - Australian Postal Corporation cheque no. # 11663 - \$104.00
1-Feb-22	PMT ID: F202012275567	CS002 - Payments from Municipal Fund and Trust Fund	Transfer Funds from CBA Licensing A/C to CBA Muni A/C	CBA	Finance Officer	Transfer \$0.50 from CBA Licensing A/C to CBA Muni A/C due to no change being returned after banking 07/01/2022 PMT ID: F202012275567
2-Feb-22	PMT ID: F202012266870	CS002 - Payments from Municipal Fund and Trust Fund	Fortnightly Payroll	CBA	Finance Officer	Fortnightly Payroll PPE 01/02/2022 - \$36,861.14 PMT ID: F202012266870
4-Feb-22	PMT ID: F202042492739	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Payment - Creditors	CBA	Finance Officer	Creditor Payments - EFT PMT ID: F202042492739 for \$117,292.48
4-Feb-22	PMT ID: F202042477092	CS002 - Payments from Municipal Fund and Trust Fund	Transfer of Funds from the Maximiser to Municipal Account	CBA	Finance Officer	Transfer of Funds from the Maximiser Account to the Muni Account for Creditor Payments \$117,595.01 PMT ID: F202042477092
15-Feb-22	PMT ID: F202153019800	CS002 - Payments from Municipal Fund and Trust Fund	Transfer of Funds from the Maximiser to Municipal Account	CBA	Finance Officer	Transfer of Funds from the Maximiser Account to the Muni Account for Payroll and Super Payments \$50,000.00 PMT ID: F202153019800

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						F202153019800
15-Feb-22	PMT ID: F202153060300	CS002 - Payments from Municipal Fund and Trust Fund	Fortnightly Payroll	CBA	Finance Officer	Fortnightly Payroll PPE 15/02/2022 - \$34,827.29 PMT ID: F202153060300
17-Feb-22	PMT ID: F202173226915	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Payment - Creditors	CBA	Finance Officer	Creditor Payments - EFT PMT ID: F202173226915 for \$96,222.70
17-Feb-22	PMT ID: Cheque Number 11663	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Payment - Creditors Cheque Payment	CBA	Finance Officer	Creditors Payment - Australian Postal Corporation cheque no. # 11663 - \$104.00
25-Feb-22	PMT ID: F202253714947	CS002 - Payments from Municipal Fund and Trust Fund	Weekly Payment - Creditors Payment	CBA	Finance Officer	Creditors Payment - EFT Payment ID: F202253714947 for \$65,392.32
1-Feb-22	PMT ID: F202012275567	CS002 - Payments from Municipal Fund and Trust Fund	Transfer Funds from CBA Licensing A/C to CBA Muni A/C	CBA	Customer Service Officer 2	Transfer \$0.50 from CBA Licensing A/C to CBA Muni A/C due to no change being returned after banking 07/01/2022 PMT ID: F202012275567

Statutory Environment:

Local Government Act 1995, Administration Part 5, Division 4, S.5.40

5.41. Functions of CEO

The CEO's functions are to —

- (a) advise the Council in relation to the functions of a local government under this Act and other written laws; and*
- (b) ensure that advice and information is available to the Council so that informed decisions can be made; and*
- (c) cause council decisions to be implemented; and*
- (d) manage the day to day operations of the local government; and*
- (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and*
- (f) speak on behalf of the local government if the mayor or president agrees; and*
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and*
- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.*

Local Government (Audit) Regulations 1996

17. CEO to review certain systems and procedures

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- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review.*

Policy Implications:

Council Policy 1100 Risk Management. The risk management objectives of this policy are:

1. *Optimise the achievement of our vision, mission, strategies, goals and objectives.*
2. *Provide transparent and formal oversight of the risk and control environment to enable effective decision making.*
3. *Enhance risk versus return within our risk appetite.*
4. *Embed appropriate and effective controls to mitigate risk.*
5. *Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.*
6. *Enhance organisational resilience.*
7. *Identify and provide for the continuity of critical operations*

The Good Governance in Practice Principles 'compliance and reporting' align with Council policy and legislation reducing organisation's risk.

Financial/Resources Implications:

Nil

Strategic Implications:

This item is relevant to the Councils approved Strategic Community Plan 2018-2028.

Strategic Community Plan 2018 - 2028	
Council Objectives:	Outcome:
A long term, strategically focused Shire that is efficient, respected and accountable.	4.3.2. Ensure compliance with all relevant legislation.

This item is relevant to the Councils approved Corporate Business Plan 2020–2024.

Corporate Business Plan 2020 - 2024	
Scope Statement:	Project Outputs:
Nil	Nil

Voting Requirements:

Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	10.1
That Council Accepts:	
<ol style="list-style-type: none">1. The Governance Compliance Calendar report for February 2022.2. The Execution of Delegation report for February 2022.	

10. REPORTS OF OFFICERS

Executive Services	
10.2. Compliance Audit Return 2021	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0211
Disclosure of Interest:	Nil
Date:	23 March 2022
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	1. Audit and Risk Committee Agenda and Minutes (to Follow) 2. Compliance Audit Return 2021

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☒ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

The completed Compliance Audit Return for 2021 is presented to the Council for adoption.

Background:

Under Section 14 of the Local Government (Audit) Regulations 1996, a local government is to carry out a Compliance Audit Return. The Shire Audit and Risk Committee is to review the report and report to Council the results of the review. Once approved by Council the Compliance Audit Return must be signed by the President and Chief Executive Officer and forwarded to the Department of Local Government, Sport and Cultural Industries along with a copy of the minutes.

Officer's Comment:

The Shire's Audit and Risk Committee reviewed the Compliance Audit Return on the 23 March 2022.

Consultation:

Nil

Statutory Environment:

Local Government (Audit) Regulation 1996) s. 14 & 15.

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.
- (2) In this regulation —

Certified in relation to a compliance audit return means signed by —

 - (a) the mayor or president; and
 - (b) the CEO.

Policy Implications:

Council Policy 1100 Risk Management. The risk management objectives of this policy are:

1. *Optimise the achievement of our vision, mission, strategies, goals and objectives.*
2. *Provide transparent and formal oversight of the risk and control environment to enable effective decision making.*
3. *Enhance risk versus return within our risk appetite*

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4. *Embed appropriate and effective controls to mitigate risk.*
5. *Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.*
6. *Enhance organisational resilience.*
7. *Identify and provide for the continuity of critical operations.*

The Good Governance in Practice Principles 'compliance and reporting' align with Council policy and legislation reducing organisation's risk.

Financial/Resources Implications:

Nil

Strategic Implications:

This item is relevant to the Councils approved 'Strategic Community Plan 2018-2028'

Strategic Community Plan 2018 - 2028	
Council Objectives:	Outcome:
4. A long term strategically focused Shire that is efficient, respected and accountable.	4.3.2 Ensure compliance with all relevant legislation.

This item is relevant to the Councils approved Corporate Business Plan 2020-2024.

Corporate Business Plan 2020 – 2024	
Scope Statement:	Project Outputs:
Nil	Nil

Voting Requirements:

Absolute Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	10.2
That Council:	
<ol style="list-style-type: none">1. Adopt the 2021 Compliance Audit Return.2. Authorise the Shire President and the Chief Executive Officer to sign the Compliance Order Return.3. Authorise the Chief Executive Officer to submit the return to the Department of Local Government, Sports and Cultural Industries by 31 March 2022.	

10. REPORTS OF OFFICERS

Corporate Services	
10.3. Mid-Year Budget Review 2021-2022	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0130
Disclosure of Interest:	Nil
Date:	23 March 2022
Author:	Keith Woodward, Chief Executive Officer Bob Waddell, Bob Waddell & Associates, Consultant
Attachment (s):	

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☒ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council adopts the 2021-2022 Mid-Year Budget review prepared based on figures as of 31 January 2022.

Background:

The mid-year budget report incorporates year-to-date variations and forecasts to 30 June 2022 based on figures as at 31 January 2022.

Local Government Financial Regulations 33A requires that the local government conduct a budget review between 1 January and 31 March each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review. The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulation 1996 and Australian

Accounting Standards.

Local governments are required to conduct a budget review to establish whether they are meeting their budget commitments and/or determining any areas of savings, over-spend/concern or required changes, and considering receipt of income and incurred expenditure in accordance with the adopted budget.

Once officers have completed the review, the Council is required to consider the review submitted and determined whether or not to adopt the review or any recommendations made.

When adopting the 2020-2021 annual budget, the Council adopted 10% and \$10,000 as the trigger-point for reporting of material variances to be used in the statements of financial activity.

Officer's Comment:

Refer to attached:

2021-22 Budget Review List of Budget Changes for Adoption and the 2021-22 Annual Budget Review reports.

Consultation:

Chief Executive Officer

Bob Waddell and Associates Pty Ltd

Statutory Environment:

Regulation 33A of the Local Government (Financial Management) Regulation 1996 requires:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

***Absolute majority required.**

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications:

Nil

Financial/Resources Implications:

Specific financial implications are outlined in the budget review statement.

The budget review is a legislative requirement and establishes a system for sound and prudent financial management of the shire, as the budget underpins the Shire's ability to meet current and future demands/requirements for works, services and programmes.

Strategic Implications:

The adopted budget and subsequent review has been developed using the existing strategic planning documents adopted by the Council.

The budget is based on principles contained in the Community Strategic Plan, Corporate Business Plan, and forward Capital Works Plan as well as other operational plans that make up the integrated planning framework.

Strategic Community Plan 2018-2028	
Council Objectives	Outcome
Nil	Nil

This item is relevant to the Council's approved Corporate Business Plan 2020-2024

Corporate Business Plan 2020 – 2024	
Scope Statement	Project Outputs
Nil	Nil

Voting Requirements:

Absolute Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	10.3
That Council adopt: 1. The budget review for the period 1 July 2021 to 31 January 2022 as per the projected figures indicated in the Budget Review Report below. 2. The 2021-2022 budget be amended as follows:-	

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SHIRE OF THREE SPRINGS
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2022

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

GL Account Code	Job #	Description	Council Resolution	Classification	No Change -(Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
					\$	\$	\$	\$	
		Budget Adoption		Opening Surplus(Deficit)			(85,468.61)	(85,468.61)	
2140205		ADMIN - Recruitment	084/2021	Operating Expenses			(85,468.61)	(85,468.61)	Previous budget amendment approved by Council
2040104		MEMBERS - Training & Development	084/2021	Operating Expenses		5,000.00	(20,000.00)	(80,468.61)	Previous budget amendment approved by Council
2040109		MEMBERS - Members Travel and Accommodation	084/2021	Operating Expenses		2,000.00		(78,468.61)	Previous budget amendment approved by Council
2040116		MEMBERS - Election Expenses	084/2021	Operating Expenses		7,000.00		(71,468.61)	Previous budget amendment approved by Council
2140204		ADMIN - Training & Development	084/2021	Operating Expenses		6,000.00		(65,468.61)	Previous budget amendment approved by Council
2070721		OTH HEALTH - Information Technology	085/2021	Operating Expenses			(20,000.00)	(85,468.61)	Previous budget amendment approved by Council
2040252		OTH GOV - Other Consultancy	085/2021	Operating Expenses		10,000.00		(75,468.61)	Previous budget amendment approved by Council
2120252		ROADM - Consultants	085/2021	Operating Expenses		10,000.00		(65,468.61)	Previous budget amendment approved by Council
2070721		OTH HEALTH - Information Technology	085/2021	Operating Expenses			(3,844.00)	(69,312.61)	Previous budget amendment approved by Council
3070701		OTH HEALTH - Reimbursements	085/2021	Operating Revenue		3,844.00		(65,468.61)	Previous budget amendment approved by Council
4110370	PC007	Dominican Park	094/2021	Capital Expenses			(35,000.00)	(100,468.61)	Previous budget amendment approved by Council
2120211	KM000	Kerb Maintenance General (Budget Only)	094/2021	Operating Expenses		35,000.00		(65,468.61)	Previous budget amendment approved by Council
2030114		RATES - Debt Collection Expenses		Operating Expenses		4,500.00		(60,968.61)	Annual budget review
2030116		RATES - Postage and Freight		Operating Expenses			(300.00)	(61,268.61)	Annual budget review
2030199		RATES - Administration Allocated		Operating Expenses		81.00		(61,187.61)	Annual budget review
3030120		RATES - Instalment Admin Fee Received		Operating Revenue		200.00		(60,987.61)	Annual budget review
3030121		RATES - Account Enquiry Charges		Operating Revenue		1,800.00		(59,187.61)	Annual budget review
3030122		RATES - Reimbursement of Debt Collection Costs		Operating Revenue			(4,500.00)	(63,687.61)	Annual budget review
3030140		RATES - Ex-Gratia Rates (CBH, etc.)		Operating Revenue			(839.00)	(64,526.61)	Annual budget review
3030146		RATES - Instalment Interest Received		Operating Revenue		1,200.00		(63,326.61)	Annual budget review
3030147		RATES - Pensioner Deferred Interest Received		Operating Revenue			(300.00)	(63,626.61)	Annual budget review
2030212		GEN PUR - Public Relations -Yakabout		Operating Expenses		250.00		(63,376.61)	Annual budget review
2030299		GEN PUR - Administration Allocated		Operating Expenses		34.00		(63,342.61)	Annual budget review
3030210		GEN PUR - Financial Assistance Grant - General		Operating Revenue		50,466.00		(12,876.61)	Annual budget review
3030211		GEN PUR - Financial Assistance Grant - Roads		Operating Revenue		74,768.00		61,891.39	Annual budget review
3030224		GEN PUR - Contributions Yakabout		Operating Revenue		500.00		62,391.39	Annual budget review
3030246		GEN PUR - Interest Earned - Municipal Funds		Operating Revenue			(2,500.00)	59,891.39	Annual budget review
2040104		MEMBERS - Training & Development		Operating Expenses		23,000.00		82,891.39	Annual budget review
2040116		MEMBERS - Election Expenses		Operating Expenses			(1,541.00)	81,350.39	Annual budget review
2040129		MEMBERS - Donations to Community Groups		Operating Expenses		20,000.00		101,350.39	Annual budget review
2040141		MEMBERS - Subscriptions & Publications		Operating Expenses		1,000.00		102,350.39	Annual budget review
2040187		MEMBERS - Other Expenses		Operating Expenses			(1,000.00)	101,350.39	Annual budget review
2040188	BO4001	Council Chambers - Building Operations		Operating Expenses			(316.00)	101,034.39	Annual budget review
2040189	BM4001	Council Chambers - Building Maintenance		Operating Expenses		20,253.00		121,287.39	Annual budget review
2040191		MEMBERS - Loss on Disposal of Asset		Operating Expenses	(2,312.84)			121,287.39	Annual budget review
2040199		MEMBERS - Administration Allocated		Operating Expenses		229.00		121,516.39	Annual budget review
4040130	CA001	New Copier Ricoh Im C8000		Capital Expenses		1,285.00		122,801.39	Annual budget review
5040150		MEMBERS - Proceeds on Disposal of Assets		Capital Revenue		545.45		123,346.84	Annual budget review
5040151		MEMBERS - Realisation on Disposal of Assets		Capital Revenue	(545.45)			123,346.84	Annual budget review
2040206		OTH GOV - Fringe Benefits Tax (FBT)		Operating Expenses			(3,000.00)	120,346.84	Annual budget review
2040208		OTH GOV - Other Employee Expenses		Operating Expenses			(500.00)	119,846.84	Annual budget review
2040211		OTH GOV - Civic Functions, Refreshments & Receptions		Operating Expenses		1,500.00		121,346.84	Annual budget review
2040250		OTH GOV - Consultancy - Statutory		Operating Expenses		30,000.00		151,346.84	Annual budget review
2040251		OTH GOV - Consultancy - Strategic		Operating Expenses		3,000.00		154,346.84	Annual budget review
2040252		OTH GOV - Other Consultancy		Operating Expenses			(38,554.00)	115,792.84	Annual budget review
2040285		OTH GOV - Legal Expenses		Operating Expenses		10,000.00		125,792.84	Annual budget review
2040299		OTH GOV - Administration Allocated		Operating Expenses		13.00		125,805.84	Annual budget review

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

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					\$	\$	\$	\$	
3040201		OTH GOV - Reimbursements		Operating Revenue			(10,000.00)	115,805.84	Annual budget review
3040235		OTH GOV - Other Income		Operating Revenue			(5,000.00)	110,805.84	Annual budget review
2050110		FIRE - Motor Vehicle Expenses		Operating Expenses			(25.00)	110,780.84	Annual budget review
2050192		FIRE - Depreciation		Operating Expenses	2,262.00			110,780.84	Annual budget review
2050199		FIRE - Administration Allocated		Operating Expenses		16.00		110,796.84	Annual budget review
2050215		ANIMAL - Printing and Stationery		Operating Expenses			(20.00)	110,776.84	Annual budget review
2050216		ANIMAL - Relief Ranger Services		Operating Expenses		2,000.00		112,776.84	Annual budget review
2050289		ANIMAL - Animal Pound Maintenance		Operating Expenses		392.00		113,168.84	Annual budget review
2050299		ANIMAL - Administration Allocated		Operating Expenses		34.00		113,202.84	Annual budget review
3050220		ANIMAL - Pound Fees		Operating Revenue		100.00		113,302.84	Annual budget review
2050311		OLOPS - CCTV Maintenance		Operating Expenses		576.00		113,878.84	Annual budget review
2050399		OLOPS - Administration Allocated		Operating Expenses		8.00		113,886.84	Annual budget review
2050586		ESL BFB - Plant & Equipment < \$1,200 per item		Operating Expenses			(1,086.36)	112,800.48	Annual budget review
2050589	BM5001	Fire Shed New - Lot 24 Franklin Street - Building Maintenance		Operating Expenses		4,460.00		117,260.48	Annual budget review
2050590	BO5001	Fire Shed New - Lot 24 Franklin Street - Building Operations		Operating Expenses			(1,116.00)	116,144.48	Annual budget review
2050592	W5001	Fire Control Expenses - Three Springs Maintenance		Operating Expenses			(4,111.00)	112,033.48	Annual budget review
3050510	ESL0001	Esl Bfb - Operating Grant Income		Operating Revenue		2,187.00		114,220.48	Annual budget review
2070412		HEALTH - Analytical Expenses		Operating Expenses			(10.00)	114,210.48	Annual budget review
2070492		HEALTH - Depreciation		Operating Expenses	1,896.00			114,210.48	Annual budget review
2070499		HEALTH - Administration Allocated		Operating Expenses		10.00		114,220.48	Annual budget review
2070720		OTH HEALTH - Communication Expenses		Operating Expenses		200.00		114,420.48	Annual budget review
2070787		OTH HEALTH - Other Expenses		Operating Expenses		250.00		114,670.48	Annual budget review
2070788	BO7016	Dental Surgery - New - Building Operations		Operating Expenses			(175.00)	114,495.48	Annual budget review
2070789	BM7016	Dental Surgery - New - Building Maintenance		Operating Expenses		4,110.00		118,605.48	Annual budget review
2070792		OTH HEALTH - Depreciation		Operating Expenses	13,018.00			118,605.48	Annual budget review
2070799		OTH HEALTH - Administration Allocated		Operating Expenses		13.00		118,618.48	Annual budget review
2080388	BO028	Early Learning Childhood Centre - 19 Maryhofer Street - Building Operations		Operating Expenses			(2,237.00)	116,381.48	Annual budget review
2080392		FAMILIES - Depreciation		Operating Expenses	37,141.00			116,381.48	Annual budget review
2080399		FAMILIES - Administration Allocated		Operating Expenses		4.00		116,385.48	Annual budget review
2080792		WELFARE - Depreciation		Operating Expenses	3,981.00			116,385.48	Annual budget review
2080799		WELFARE - Administration Allocated		Operating Expenses		12.00		116,397.48	Annual budget review
2090188	BO9009	House - (Lot 35) 47 Williamson St - Building Operations		Operating Expenses			(3,292.00)	113,105.48	Annual budget review
2090188	BO9061	House - (Lot 67) 19 Gooch St - Building Operations		Operating Expenses			(281.00)	112,824.48	Annual budget review
2090188	BO9079	House - (Lot 173) 50 Carter St - Building Operations		Operating Expenses			(105.00)	112,719.48	Annual budget review
2090189	BM9000	House - (Lot 10) 41 Slaughter St - Building Maintenance		Operating Expenses		2,478.00		115,197.48	Annual budget review
2090189	BM9002	House - (Lot 74) 5 Gooch St - Building Maintenance		Operating Expenses		2,223.00		117,420.48	Annual budget review
2090189	BM9004	House - (Lot 30) 3 Howard St - Building Maintenance		Operating Expenses			(600.00)	116,820.48	Annual budget review
2090189	BM9006	House - (Lot 58) 44 Williamson St - Building Maintenance		Operating Expenses			(17,095.00)	99,725.48	Annual budget review
2090189	BM9007	House - (Lot 29) 5 Howard St - Building Maintenance		Operating Expenses		2,683.00		102,408.48	Annual budget review
2090189	BM9009	House - (Lot 35) 47 Williamson St - Building Maintenance		Operating Expenses			(2,000.50)	100,407.98	Annual budget review
2090189	BM9011	House - (Lot 157) 85 Carter St - Building Maintenance		Operating Expenses			(8,158.00)	92,249.98	Annual budget review
2090189	BM9012	House - (Lot 222) 48 Carter St - Building Maintenance		Operating Expenses		2,210.00		94,459.98	Annual budget review
2090189	BM9015	Unit 1 - 66A Williamson St - Building Maintenance		Operating Expenses		1,988.00		96,447.98	Annual budget review
2090189	BM9016	Unit 2 - 66B Williamson St - Building Maintenance		Operating Expenses		1,608.00		98,055.98	Annual budget review
2090189	BM9056	House - (Lot 217) 89 Williamson St - Building Maintenance		Operating Expenses		2,920.00		100,975.98	Annual budget review
2090189	BM9061	House - (Lot 67) 19 Gooch St - Building Maintenance		Operating Expenses			(3,239.00)	97,736.98	Annual budget review
2090189	BM9079	House - (Lot 173) 50 Carter St - Building Maintenance		Operating Expenses		2,098.00		99,834.98	Annual budget review
2090199		STF HOUSE - Administration Allocated		Operating Expenses		32.00		99,866.98	Annual budget review
2090198		STF HOUSE - Staff Housing Costs Recovered		Operating Expenses		3,395.00		103,261.98	Annual budget review

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

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3090120		STF HOUSE - Fees & Charges		Operating Revenue	\$	\$ 8,000.00	\$	\$ 111,261.98	Annual budget review
4090110	BC9002	House - (Lot 74) 5 Gooch St - Building (Capital)		Capital Expenses		15,501.00		126,782.98	Annual budget review
4090110	BC9009	House - (Lot 35) 47 Williamson St - Building (Capital)		Capital Expenses		10,939.00		137,701.98	Annual budget review
4090110	BC9011	House - (Lot 157) 65 Carter St - Building (Capital)		Capital Expenses		17,200.00		154,901.98	Annual budget review
4090110	BC9015	Unit 1 - 86A Williamson St - Building (Capital)		Capital Expenses		1,000.00		155,901.98	Annual budget review
4090110	BC9061	House - (Lot 87) 19 Gooch St - Building (Capital)		Capital Expenses		19,748.00		175,649.98	Annual budget review
4090110	BC9079	House - (Lot 173) 50 Carter St - Building (Capital)		Capital Expenses		9,400.00		185,049.98	Annual budget review
2090288	BO9003	House - (Lot 214) 21 Franklin St - Building Operations		Operating Expenses			(1,131.00)	183,918.98	Annual budget review
2090288	BO9054	House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Operations		Operating Expenses		2,080.00		185,998.98	Annual budget review
2090288	BO9081	House - 3 (Lot 30) Howard Place - Dentist Rental - Building Operations		Operating Expenses		2,383.00		188,381.98	Annual budget review
2090289	BM9003	House - (Lot 214) 21 Franklin St - Building Maintenance		Operating Expenses		1,071.00		189,452.98	Annual budget review
2090289	BM9052	House - (Lot 16) 30 Touche St (Child Care) - Building Maintenance		Operating Expenses		187.00		189,639.98	Annual budget review
2090289	BM9053	House - (Lot 223) 2 Maryhofer St (Nmhs) - Building Maintenance		Operating Expenses		1,672.00		191,311.98	Annual budget review
2090289	BM9054	House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Maintenance		Operating Expenses			(4,813.00)	186,498.98	Annual budget review
2090289	BM9055	House - (Lot 60) 5 Glyde St (Lgchp) - Jv - Building Maintenance		Operating Expenses			(2,013.00)	184,485.98	Annual budget review
2090289	BM9081	House - 3 (Lot 30) Howard Place - Dentist Rental - Building Maintenance		Operating Expenses			(813.00)	183,672.98	Annual budget review
2090289	BM9099	House - Other Housing - Building Maintenance		Operating Expenses			(200.00)	183,472.98	Annual budget review
2090292		OTH HOUSE - Depreciation		Operating Expenses	29,639.00			183,472.98	Annual budget review
2090299		OTH HOUSE - Administration Allocated		Operating Expenses		25.00		183,497.98	Annual budget review
3090201		OTH HOUSE - Rental Reimbursements		Operating Revenue			(1,500.00)	181,997.98	Annual budget review
3090220		OTH HOUSE - Fees & Charges		Operating Revenue		9,000.00		190,997.98	Annual budget review
4090210	BC9003	House - (Lot 214) 21 Franklin St - Building (Capital)		Capital Expenses		14,988.00		205,985.98	Annual budget review
4090210	BC9052	House - (Lot 16) 30 Touche St (Child Care) - Building (Capital)		Capital Expenses		2,242.00		208,227.98	Annual budget review
4090210	BC9054	House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building (Capital)		Capital Expenses		3,914.00		212,141.98	Annual budget review
2090388	BO90491	Kadathinni Unit 1 - (Lot 235) Carter St - Building Operations		Operating Expenses			(86.00)	212,055.98	Annual budget review
2090388	BO90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building Operations		Operating Expenses			(86.00)	211,969.98	Annual budget review
2090388	BO90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building Operations		Operating Expenses			(86.00)	211,883.98	Annual budget review
2090388	BO90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building Operations		Operating Expenses			(86.00)	211,797.98	Annual budget review
2090388	BO90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building Operations		Operating Expenses			(86.00)	211,711.98	Annual budget review
2090388	BO90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building Operations		Operating Expenses			(86.00)	211,625.98	Annual budget review
2090389	BM9049	Kadathinni Units - Building Maintenance		Operating Expenses			(4,000.00)	207,625.98	Annual budget review
2090389	BM90491	Kadathinni Unit 1 - (Lot 235) Carter St - Building Maintenance		Operating Expenses			(887.50)	206,738.48	Annual budget review
2090389	BM90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building Maintenance		Operating Expenses		682.50		207,420.98	Annual budget review
2090389	BM90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building Maintenance		Operating Expenses		522.50		207,943.48	Annual budget review
2090389	BM90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building Maintenance		Operating Expenses		892.50		208,835.98	Annual budget review
2090389	BM90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building Maintenance		Operating Expenses			(274.50)	208,561.48	Annual budget review
2090389	BM90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building Maintenance		Operating Expenses		695.50		209,256.98	Annual budget review
2090399		COM HOUSE - Administration Allocated		Operating Expenses		4.00		209,260.98	Annual budget review
4090310	BC90491	Kadathinni Unit 1 - (Lot 235) Carter St - Building (Capital)		Capital Expenses		1,200.00		210,460.98	Annual budget review
4090310	BC90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building (Capital)		Capital Expenses		1,200.00		211,660.98	Annual budget review
4090310	BC90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building (Capital)		Capital Expenses		5,400.00		217,060.98	Annual budget review
4090310	BC90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building (Capital)		Capital Expenses		5,400.00		222,460.98	Annual budget review
4090310	BC90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building (Capital)		Capital Expenses		7,570.00		230,030.98	Annual budget review
4090310	BC90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building (Capital)		Capital Expenses		5,400.00		235,430.98	Annual budget review
2100111		SAN - Waste Collection		Operating Expenses		8,918.00		244,348.98	Annual budget review
2100117	W1001	Refuse Site Maintenance		Operating Expenses		18,167.00		262,515.98	Annual budget review
2100165	W1024	Waste Oil Facility Maintenance		Operating Expenses		285.75		262,801.73	Annual budget review
2100189	BM1009	Recycling Depot - Water Street - Building Maintenance		Operating Expenses		773.45		263,575.18	Annual budget review
2100192		SAN - Depreciation		Operating Expenses	(2,045.00)			263,575.18	Annual budget review

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					\$	\$	\$	\$	
2100199		SAN - Administration Allocated		Operating Expenses		9.00		263,584.18	Annual budget review
2100211		SAN OTH - Waste Collection		Operating Expenses		9,000.00		272,584.18	Annual budget review
2100299		SAN OTH - Administration Allocated		Operating Expenses		7.00		272,591.18	Annual budget review
3100200		SAN OTH - Commercial Collection Charge		Operating Revenue		1,270.00		273,861.18	Annual budget review
2100311	W1002	Sewerage Scheme Maintenance		Operating Expenses			(700.00)	273,161.18	Annual budget review
2100399		SEW - Administration Allocated		Operating Expenses		2.00		273,163.18	Annual budget review
3100321		SEW - Septic Tank Inspection Fees		Operating Revenue			(210.00)	272,953.18	Annual budget review
2100411	W1003	Stormwater Drainage Maintenance		Operating Expenses		33,072.00		306,025.18	Annual budget review
2100555		ENVIRON - Contribution to Landcare		Operating Expenses			(1,149.00)	304,876.18	Annual budget review
3100500		ENVIRON - Contributions & Donations		Operating Revenue		1,149.00		306,025.18	Annual budget review
2100653		PLAN - Scheme Amendments		Operating Expenses		2,500.00		308,525.18	Annual budget review
2100699		PLAN - Administration Allocated		Operating Expenses		17.00		308,542.18	Annual budget review
2100710		COM AMEN - Motor Vehicle Expenses		Operating Expenses			(2,579.00)	305,963.18	Annual budget review
2100711	W1006	Cemetery Maintenance		Operating Expenses			(4,871.00)	301,092.18	Annual budget review
2100711	W1008	Amino Cemetery Maintenance		Operating Expenses		13,526.00		314,618.18	Annual budget review
2100788	BO1008	Public Conveniences - Railway Road - Building Operations		Operating Expenses			(4,320.00)	310,298.18	Annual budget review
2100789	BM1006	Cemetery Buildings - Building Maintenance		Operating Expenses		292.00		310,590.18	Annual budget review
2100789	BM1008	Public Conveniences - Railway Road - Building Maintenance		Operating Expenses		2,280.25		312,870.43	Annual budget review
2100789	BM1114	Public Conveniences - Hockey Ground - Building Maintenance		Operating Expenses		2,418.00		315,288.43	Annual budget review
2100799		COM AMEN - Administration Allocated		Operating Expenses		44.00		315,332.43	Annual budget review
2110165	W1102	Community Hall Maintenance (Works Crew)		Operating Expenses			(1,872.00)	313,460.43	Annual budget review
2110165	W1018	Entrance Statement (Town Oval) Maintenance		Operating Expenses		2,118.00		315,578.43	Annual budget review
2110188	BO1101	Community Hall - Carter Street - Building Operations		Operating Expenses			(5,719.00)	309,859.43	Annual budget review
2110189	BM1101	Community Hall - Carter Street - Building Maintenance		Operating Expenses		1,525.00		311,384.43	Annual budget review
2110199		HALLS - Administration Allocated		Operating Expenses		17.00		311,401.43	Annual budget review
4110130		HALLS - Plant & Equipment (Capital)		Capital Expenses		5,318.00		316,719.43	Annual budget review
2110200		SWIM AREAS - Salaries		Operating Expenses		10,177.00		326,896.43	Annual budget review
2110289	BM1104	Swimming Pool - Mayrhofer Street - Building Maintenance		Operating Expenses		8,884.00		335,780.43	Annual budget review
2110298		SWIM AREAS - Staff Housing Costs Allocated		Operating Expenses		2,478.00		338,258.43	Annual budget review
2110299		SWIM AREAS - Administration Allocated		Operating Expenses		31.00		338,289.43	Annual budget review
3110220		SWIM AREAS - Admissions		Operating Revenue			(3,000.00)	335,289.43	Annual budget review
2110365	W1105	Other Parks & Gardens Maintenance		Operating Expenses			(15,092.00)	320,197.43	Annual budget review
2110365	W1120	Centenary Water Feature Maintenance		Operating Expenses		5,740.00		325,937.43	Annual budget review
2110365	W210	Jack Thorpe Gardens Maintenance		Operating Expenses			(3,373.00)	322,564.43	Annual budget review
2110365	W220	Byrne Park Maintenance		Operating Expenses			(5,373.00)	317,191.43	Annual budget review
2110365	W230	Dominican Park Maintenance		Operating Expenses			(34,286.00)	282,905.43	Annual budget review
2110365	W260	Mayrhofer Park Maintenance		Operating Expenses		627.00		283,532.43	Annual budget review
2110365	W290	Federation Park Maintenance		Operating Expenses			(5,373.00)	278,159.43	Annual budget review
2110366	W1107	Oval Maintenance		Operating Expenses		21,066.00		299,225.43	Annual budget review
2110366	W1113	Hockey Grounds Maintenance		Operating Expenses		20,174.00		319,399.43	Annual budget review
2110366	W1132	Basketball Courts Maintenance		Operating Expenses		1,698.00		321,097.43	Annual budget review
2110366	W1133	Netball Shed & Courts Maintenance		Operating Expenses		1,268.00		322,365.43	Annual budget review
2110367	W1110	Rollerblade Facility Maintenance		Operating Expenses		698.00		323,063.43	Annual budget review
2110368	W1134	Main/Railway Road Park And Playground Maintenance		Operating Expenses		16,133.00		339,196.43	Annual budget review
2110370		REC - Loan 161 Interest Repayments (SSL)		Operating Expenses		83.48		339,279.91	Annual budget review
2110388	BO1103	Pavillion - Oval - Building Operations		Operating Expenses			(6,193.00)	333,086.91	Annual budget review
2110388	BO1105	Gym - Slaughter Street - Building Operations		Operating Expenses			(8,003.00)	325,083.91	Annual budget review
2110388	BO1111	Pottery Shed - Building Operations		Operating Expenses		629.00		325,712.91	Annual budget review
2110388	BO1112	Playground Building - Hockey Ground - Building Operations		Operating Expenses		2,133.00		327,845.91	Annual budget review

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

GL Account Code	Job #	Description	Council Resolution	Classification	No Change -(Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
					\$	\$	\$	\$	
2110388	BO1113	Hockey Shed - Building Operations		Operating Expenses		1,186.00		329,031.91	Annual budget review
2110389	BM1103	Pavillion - Oval - Building Maintenance		Operating Expenses		1,526.00		330,557.91	Annual budget review
2110389	BM1105	Gym- Slaughter Street - Building Maintenance		Operating Expenses		2,076.00		332,633.91	Annual budget review
2110389	BM1106	Sporting Club - Slaughter Street - Building Maintenance		Operating Expenses		11,699.00		344,332.91	Annual budget review
2110389	BM1111	Pottery Shed - Building Maintenance		Operating Expenses		2,521.00		346,853.91	Annual budget review
2110389	BM1113	Hockey Shed - Building Maintenance		Operating Expenses		1,240.00		348,093.91	Annual budget review
2110389	BM1133	Netball Shed - Oval - Building Maintenance		Operating Expenses		238.50		348,332.41	Annual budget review
2110392		REC - Depreciation		Operating Expenses	(14,714.00)			348,332.41	Annual budget review
2110399		REC - Administration Allocated		Operating Expenses		23.00		348,355.41	Annual budget review
3110310	LRCPI02	Lroip Dominican Park Income (Phase 2)		Operating Revenue		2,000.00		350,355.41	Annual budget review
3110320		REC - Fees & Charges		Operating Revenue		7,500.00		357,855.41	Annual budget review
3110336		REC - Loan 161 Interest Received		Operating Revenue			(83.48)	357,771.93	Annual budget review
4110310	BC1103	Pavillion - Oval - Building (Capital) (New Gym)		Capital Expenses		482.00		358,253.93	Annual budget review
4110310	BC1106	Sporting Club - Slaughter Street - Building (Capital) (Air-Con)		Capital Expenses		3,960.00		362,213.93	Annual budget review
4110370	PC005	Skate Park		Capital Expenses			(51.00)	362,162.93	Annual budget review
4110370	PC006	Lovelock Soak Plumblings		Capital Expenses		32,119.00		394,281.93	Annual budget review
4110370	PC007	Dominican Park		Capital Expenses			(15,393.00)	378,888.93	Annual budget review
4110382		REC - Loan 161 Principal Repayments (SSL)		Capital Expenses		19,988.20		398,877.13	Annual budget review
5110358		REC - Self Supporting Loan 161 Principal Received		Capital Revenue			(19,988.20)	378,888.93	Annual budget review
2110465	W1007	Fm Transmitter Maintenance		Operating Expenses			(1,000.00)	377,888.93	Annual budget review
2110488	BO1007	Fm Radio Transmitter Buildings - Nebru Road - Building Operations		Operating Expenses		939.00		378,827.93	Annual budget review
2110516		LIBRARY - Postage and Freight		Operating Expenses			(500.00)	378,327.93	Annual budget review
2110541		LIBRARY - Subscriptions & Memberships		Operating Expenses			(500.00)	377,827.93	Annual budget review
2110599		LIBRARY - Administration Allocated		Operating Expenses		43.00		377,870.93	Annual budget review
2110688	BO1311	Old Nurses Quarter - Thomas Street - Building Operations		Operating Expenses		1,921.00		379,791.93	Annual budget review
2110689	BM1311	Old Nurses Quarter - Thomas Street - Building Maintenance		Operating Expenses		898.00		380,689.93	Annual budget review
2110689	BM1313	Nurses Quarters Ground Maintenance		Operating Expenses		2,548.00		383,237.93	Annual budget review
2110711	EV0005	Nadco National Australia Day Expenditure		Operating Expenses			(8,000.00)	375,237.93	Annual budget review
2110725	EV0003	Western Desert Race		Operating Expenses		15,659.00		390,896.93	Annual budget review
2110725	EV0004	Christmas Decorations		Operating Expenses		1,634.00		392,530.93	Annual budget review
2110765	W1323	Amino Community Gardens Maintenance		Operating Expenses		5,697.00		398,227.93	Annual budget review
2110799		OTH CUL - Administration Allocated		Operating Expenses		21.00		398,248.93	Annual budget review
3110710	EVIO005	Nadco National Australia Day Income		Operating Revenue		8,000.00		406,248.93	Annual budget review
3120114	WABNI002	Wabn Dual Use Path Construction Income 2021-22 Income		Operating Revenue			(46,000.00)	360,248.93	Annual budget review
2120231	SWEEP	Street Sweeping/Cleaning		Operating Expenses		20,792.00		381,040.93	Annual budget review
2120235		ROADM - Traffic Signs/Equipment (Safety)		Operating Expenses		2,000.00		383,040.93	Annual budget review
2120288	BO1230	Shire Depot - Talk Road - Building Operations		Operating Expenses			(8,982.00)	374,058.93	Annual budget review
2120289	BM1230	Shire Depot - Talk Road - Building Maintenance		Operating Expenses		11,215.00		385,273.93	Annual budget review
2120289	BM1231	Depot Grounds Maintenance		Operating Expenses			(22,000.00)	363,273.93	Annual budget review
2120292		ROADM - Depreciation		Operating Expenses	(1,517,870.00)			363,273.93	Annual budget review
2120299		ROADM - Administration Allocated		Operating Expenses		5.00		363,278.93	Annual budget review
3120230		ROADM - Other Grants - Flood Damage		Operating Revenue		13,114.00		376,392.93	Annual budget review
2120380		PLANT - Depreciation		Operating Expenses	787,376.00			376,392.93	Annual budget review
2120391		PLANT - Loss on Disposal of Assets		Operating Expenses	(2,589.52)			376,392.93	Annual budget review
2120399		PLANT - Administration Allocated		Operating Expenses		15.00		376,407.93	Annual budget review
3120390		PLANT - Profit on Disposal of Assets		Operating Revenue	(2,010.48)			376,407.93	Annual budget review
4120330	PA5008	New Caterpillar Loader		Capital Expenses			(5,600.00)	370,807.93	Annual budget review
4120330	PA5020	New Ride On Mower		Capital Expenses		3,194.00		374,001.93	Annual budget review
4120330	PA7126	3.6 X 19.20 Hd Bob Cat Tailer		Capital Expenses		5,492.00		379,493.93	Annual budget review

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

GL Account Code	Job #	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
					\$	\$	\$	\$	
4120330	PA7223	8X5 Hd Tradesman Trailer With Full Length Sheel From The Roof		Capital Expenses		6,736.00		386,229.93	Annual budget review
5120350		PLANT - Proceeds on Disposal of Assets		Capital Revenue			(4,600.00)	381,629.93	Annual budget review
5120351		PLANT - Realisation on Disposal of Assets		Capital Revenue	4,600.00			381,629.93	Annual budget review
5120381		PLANT - Transfers from Reserve		Capital Revenue		5,600.00		387,229.93	Annual budget review
2120516		LICENSING - Postage and Freight		Operating Expenses			(30.00)	387,199.93	Annual budget review
2120520		LICENSING - Communication Expenses		Operating Expenses			(450.00)	386,749.93	Annual budget review
2120599		LICENSING - Administration Allocated		Operating Expenses		78.00		386,827.93	Annual budget review
3120502		LICENSING - Transport Licensing Commission		Operating Revenue		14,000.00		400,827.93	Annual budget review
2120689	BM1312	Airstrip Shed - Building Maintenance		Operating Expenses		2,298.00		403,125.93	Annual budget review
2120699		AERO - Administration Allocated		Operating Expenses		8.00		403,133.93	Annual budget review
2130111		RURAL - Noxious Weed Control		Operating Expenses		3,629.00		406,762.93	Annual budget review
2130112		RURAL - Vermin Control		Operating Expenses			(140.00)	406,622.93	Annual budget review
2130199		RURAL - Administration Allocated		Operating Expenses		1.00		406,623.93	Annual budget review
2130265	W270	Information Bay Maintenance Railway Rd (Town)		Operating Expenses		6,094.00		412,717.93	Annual budget review
2130265	W1136	Camp (Glyde St) Maintenance		Operating Expenses		1,841.25		414,559.18	Annual budget review
2130265	W1310	Information Bay & Arrino Rest Area Maintenance		Operating Expenses			(3,749.00)	410,810.18	Annual budget review
2130266	W1032	Caravan Park Maintenance		Operating Expenses		6,745.00		417,555.18	Annual budget review
2130266	W1137	Caravan Park (Temporary) Old Drive In Site Maintenance		Operating Expenses		359.00		417,914.18	Annual budget review
2130288	BO1303	Tourist Centre - Lot 90 Railway Road - Building Operations		Operating Expenses		643.00		418,557.18	Annual budget review
2130289	W1303	Visitor Centre Maintenance		Operating Expenses		814.00		419,371.18	Annual budget review
2130292		TOUR - Depreciation		Operating Expenses	1,626.00			419,371.18	Annual budget review
2130299		TOUR - Administration Allocated		Operating Expenses		64.00		419,435.18	Annual budget review
3130221		TOUR - Caravan Park Fees		Operating Revenue			(1,000.00)	418,435.18	Annual budget review
2130352		BUILD - Consultants		Operating Expenses		3,000.00		421,435.18	Annual budget review
2130399		BUILD - Administration Allocated		Operating Expenses		34.00		421,469.18	Annual budget review
2130699		ECON DEV - Administration Allocated		Operating Expenses		46.00		421,515.18	Annual budget review
2130865	W1201	Lovelock Soak Maintenance/Operations		Operating Expenses		9,224.00		430,739.18	Annual budget review
2130865	W1202	Glyde Street Standpipe Maintenance/Operations		Operating Expenses			(25,316.00)	405,423.18	Annual budget review
2130865	W1203	Arrino Standpipe Maintenance/Operations		Operating Expenses		14,084.00		419,507.18	Annual budget review
2130889	BM013	Westrail Building - Railway Road - Building Maintenance		Operating Expenses			(6,000.00)	413,507.18	Annual budget review
2130889	BM1021	DuffyS Store - Railway Road - Building Maintenance		Operating Expenses		2,096.00		415,603.18	Annual budget review
2130889	BM1027	Thrft Shop - Maley Street - Building Maintenance		Operating Expenses		2,013.00		417,616.18	Annual budget review
2130899		OTH ECON - Administration Allocated		Operating Expenses		12.00		417,628.18	Annual budget review
3130821		OTH ECON - Standpipe Income		Operating Revenue		20,000.00		437,628.18	Annual budget review
2140187	PW004	Private Works - General		Operating Expenses		4,375.00		442,003.18	Annual budget review
2140187	PW005	Private Works - Talc Mine		Operating Expenses		4,860.00		446,863.18	Annual budget review
2140199		PRIVATE - Administration Allocated		Operating Expenses		1.00		446,864.18	Annual budget review
3140120		PRIVATE - Private Works Income		Operating Revenue			(11,000.00)	435,864.18	Annual budget review
2140400		POC - Internal Plant Repairs - Wages & O/Head		Operating Expenses		86,608.00		522,472.18	Annual budget review
2140412		POC - Fuels and Oils		Operating Expenses			(4,750.00)	517,722.18	Annual budget review
2140492		POC - Depreciation		Operating Expenses	(8,805.00)			517,722.18	Annual budget review
2140494		POC - LESS Plant Operation Costs Allocated to Works		Operating Expenses			(73,053.00)	444,669.18	Annual budget review
2140203		ADMIN - Uniforms		Operating Expenses		3,750.00		448,419.18	Annual budget review
2140210		ADMIN - Motor Vehicle Expenses		Operating Expenses			(15,199.00)	433,220.18	Annual budget review
2140216		ADMIN - Postage and Freight		Operating Expenses		1,000.00		434,220.18	Annual budget review
2140220		ADMIN - Communication Expenses		Operating Expenses		6,000.00		440,220.18	Annual budget review
2140221		ADMIN - Information Technology		Operating Expenses			(10,000.00)	430,220.18	Annual budget review
2140230		ADMIN - Insurance Expenses (Other than Bld and W/Comp)		Operating Expenses			(3,436.64)	426,783.54	Annual budget review
2140240		ADMIN - Advertising and Promotion		Operating Expenses			(7,000.00)	419,783.54	Annual budget review

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

GL Account Code	Job #	Description	Council Resolution	Classification	No Change -(Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
					\$	\$	\$	\$	
2140252		ADMIN - Consultants		Operating Expenses		50,000.00		469,783.54	Annual budget review
2140288	BO4002	Admin Office - 132 Railway Rd - Building Operations		Operating Expenses			(15,707.00)	454,076.54	Annual budget review
2140289	BM4002	Admin Office - 132 Railway Rd - Building Maintenance		Operating Expenses			(6,302.00)	447,774.54	Annual budget review
2140292		ADMIN - Depreciation		Operating Expenses	19,280.00			447,774.54	Annual budget review
2140298		ADMIN - Admin Staff Housing Costs Allocated		Operating Expenses			(7,002.00)	440,772.54	Annual budget review
2140299		ADMIN - Administration Overheads Recovered		Operating Expenses			(1,385.00)	439,387.54	Annual budget review
2140304		PWO - Training & Development		Operating Expenses			(31,600.00)	407,787.54	Annual budget review
2140307		PWO - Protective Clothing		Operating Expenses		9,000.00		416,787.54	Annual budget review
2140308		PWO - Other Employee Expenses		Operating Expenses		4,282.00		421,069.54	Annual budget review
2140310		PWO - Motor Vehicle Expenses		Operating Expenses		15,692.00		436,761.54	Annual budget review
2140318		PWO - Expendable Tools / Consumables		Operating Expenses		12,600.00		449,361.54	Annual budget review
2140323		PWO - Sick Pay		Operating Expenses			(9,038.00)	440,323.54	Annual budget review
2140330		PWO - OHS and Toolbox Meetings		Operating Expenses			(400.00)	439,923.54	Annual budget review
2140398		PWO - Staff Housing Costs Allocated		Operating Expenses		1,129.00		441,052.54	Annual budget review
2140399		PWO - Administration Allocated		Operating Expenses		392.00		441,444.54	Annual budget review
2140393		PWO - Less - Allocated to Works (PWO's)		Operating Expenses			(2,056.89)	439,387.65	Annual budget review
3140502		SAL - Reimbursement - Parental Leave		Operating Revenue		12,641.73		452,029.38	Annual budget review
Amended Budget Cash Position as per Council Resolution					(650,073.09)	1,193,816.06	(741,786.68)	452,029.38	

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Forecast Actual	Var. \$ (e)-(d)	Var. % (e)-(d)/(d)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	1	478,209	412,740	412,740	412,740	412,740	(65,469)	0%	▼	
Revenue from operating activities										
Governance		40,600	40,600	20,300	12,303	25,600	(15,000)	(37%)	▼	\$
General Purpose Funding - Rates	6	2,237,195	2,237,195	2,237,194	2,238,589	2,236,356	(839)	(0%)	▼	
General Purpose Funding - Other		575,554	575,554	288,968	351,108	697,188	121,634	21%	▲	\$
Law, Order and Public Safety		41,513	41,513	20,752	42,953	43,800	2,287	6%	▲	
Health		77,500	81,344	74,005	69,881	81,344	0	0%		
Education and Welfare		2,000	2,000	1,497	375	2,000	0	0%		
Housing		82,700	82,700	46,446	58,308	98,200	15,500	19%	▲	\$
Community Amenities		112,720	112,720	112,505	86,749	114,929	2,209	2%	▲	
Recreation and Culture		15,168	15,168	9,850	25,112	29,585	14,417	95%	▲	\$
Transport		121,990	121,990	120,383	126,184	147,094	25,104	21%	▲	\$
Economic Services		4,000	4,000	3,747	21,137	23,000	19,000	475%	▲	\$
Other Property and Services		90,000	90,000	29,578	41,226	91,642	1,642	2%	▲	
		3,400,940	3,404,784	2,965,225	3,073,926	3,590,737	185,953			
Expenditure from operating activities										
Governance		(601,153)	(577,153)	(367,596)	(324,563)	(515,382)	61,771	11%	▲	\$
General Purpose Funding		(115,336)	(115,336)	(66,844)	(85,275)	(110,771)	4,565	4%	▲	
Law, Order and Public Safety		(217,629)	(217,629)	(126,899)	(139,943)	(214,239)	3,390	2%	▲	
Health		(262,075)	(285,919)	(162,614)	(163,603)	(266,607)	19,312	7%	▲	
Education and Welfare		(132,404)	(132,404)	(74,965)	(40,660)	(93,503)	38,901	29%	▲	\$
Housing		(268,340)	(268,340)	(148,031)	(163,290)	(256,270)	12,071	4%	▲	
Community Amenities		(430,480)	(430,480)	(263,810)	(170,464)	(354,833)	75,647	18%	▲	\$
Recreation and Culture		(1,237,099)	(1,237,099)	(820,417)	(613,559)	(1,201,748)	35,351	3%	▲	
Transport		(1,758,306)	(1,713,306)	(975,264)	(1,521,822)	(2,441,441)	(728,135)	(42%)	▼	\$
Economic Services		(297,751)	(297,751)	(174,745)	(192,925)	(280,631)	17,120	6%	▲	
Other Property and Services		(28,300)	(42,300)	(48,595)	(19,162)	(19,066)	23,234	55%	▲	\$
		(5,348,874)	(5,317,718)	(3,229,780)	(3,435,265)	(5,754,490)	(436,772)			
Operating activities excluded from budget										
Add back Depreciation		1,844,742	1,844,742	1,033,025	1,454,179	2,491,957	647,215	35%	▲	\$
Adjust (Profit)/Loss on Asset Disposal	7	2,307	2,307	769	2,313	9,219	6,913	300%	▲	
Movement in Leave Reserve (Added Back)		553	553	0	274	553	0	0%		
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0	0			
Amount attributable to operating activities		(100,332)	(65,332)	769,239	1,095,426	337,977	403,309			
Investing Activities										
Non-operating Grants, Subsidies and Contributions	13	1,206,785	1,206,785	868,785	393,930	1,160,785	(46,000)	(4%)	▼	
Proceeds from Disposal of Assets	7	80,000	80,000	80,000	545	75,945	(4,055)	(5%)	▼	
Land Held for Resale	8	0	0	0	0	0	0			
Land and Buildings	8	(240,821)	(240,821)	(144,800)	(83,505)	(115,277)	125,544	52%	▲	\$
Plant and Equipment	8	(382,500)	(382,500)	(382,500)	(43,211)	(366,075)	16,425	4%	▲	
Furniture and Equipment	8	0	0	0	0	0	0			
Infrastructure Assets - Roads	8	(1,193,096)	(1,193,096)	(982,478)	(429,857)	(1,193,096)	0	0%		
Infrastructure Assets - Drainage	8	0	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	(187,370)	(222,370)	(200,778)	(205,544)	(205,695)	16,675	7%	▲	
Infrastructure Assets - Airfield	8	0	0	0	0	0	0			
Amount attributable to investing activities		(717,002)	(752,002)	(761,771)	(367,642)	(643,413)	108,589			
Financing Activities										
Proceeds from New Debentures	9	80,000	80,000	80,000	80,000	80,000	0	0%		
Repayment of Debentures	9	(61,835)	(61,835)	(30,916)	(10,843)	(41,847)	19,988	32%	▲	\$
Repayment of Lease Financing	9	0	0	0	0	0	0			
Advances to Community Groups		(80,000)	(80,000)	(80,000)	(80,000)	(80,000)	0	0%		
Proceeds from Advances		0	0	0	0	0	0			
Self-Supporting Loan Principal		39,938	39,938	19,968	0	19,949	(19,988)	(50%)	▼	\$
Transfer to Restricted Cash - Other		0	0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0	0			
Transfer from Reserves	10	369,522	369,522	369,522	0	375,122	5,600	2%	▲	
Transfer to Reserves	10	(8,500)	(8,500)	(4,250)	(4,213)	(8,500)	0	0%		
Amount attributable to financing activities		339,125	339,125	354,324	(15,055)	344,725	5,600			
Closing Funding Surplus(Deficit)	1	(0)	(65,469)	774,532	1,125,469	452,029	452,029			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

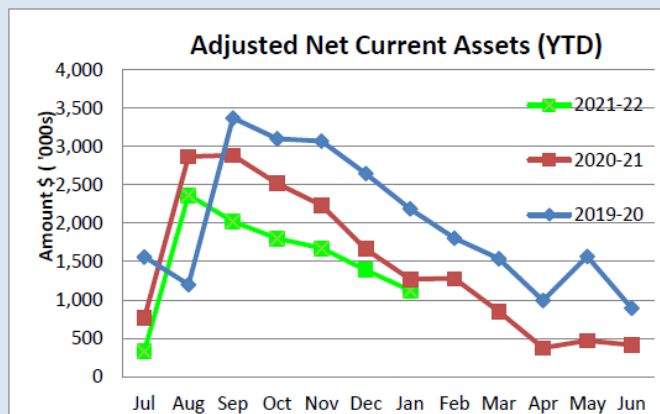
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2021 \$	This Time Last Year 31/01/2021 \$	Year to Date Actual 31/01/2022 \$	Forecast 30/06/2022 \$
Current Assets					
Cash Unrestricted	2	724,025	1,307,131	1,252,864	628,529
Cash Restricted - Reserves	2	2,112,181	1,865,486	2,116,394	1,745,559
Cash Restricted - Bonds & Deposits	2	680	960	2,217	500
Receivables - Rates	3	49,011	237,548	192,818	50,000
Receivables - Other	3	104,334	31,294	27,896	90,000
Other Assets Other Than Inventories	4	3,194	0	0	19,949
Inventories	4	2,305	3,589	1,847	3,000
		2,995,730	3,446,008	3,594,036	2,537,538
Less: Current Liabilities					
Payables	5	(225,592)	(191,872)	(116,560)	(200,000)
Contract Liabilities	11	(88,136)	(31,180)	(77,470)	(20,000)
Bonds & Deposits	14	(100,857)	(101,089)	(102,193)	(100,000)
Loan and Lease Liability	9	(21,897)	(10,634)	(11,054)	(41,847)
Provisions	11	(193,700)	(122,394)	(193,700)	(130,000)
		(630,182)	(457,169)	(500,978)	(491,847)
Less: Cash Reserves	10	(2,112,181)	(1,865,486)	(2,116,394)	(1,745,559)
Add Back: Component of Leave Liability not Required to be funded		137,477	137,239	137,751	130,000
Add Back: Loan and Lease Liability		21,897	10,634	11,054	41,847
Less : Loan Receivable - clubs/institutions		0	0	0	(19,949)
Net Current Funding Position		412,740	1,271,227	1,125,469	452,029

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$1.13 M****Last Year YTD****Surplus(Deficit)****\$1.27 M**

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JANUARY 2022

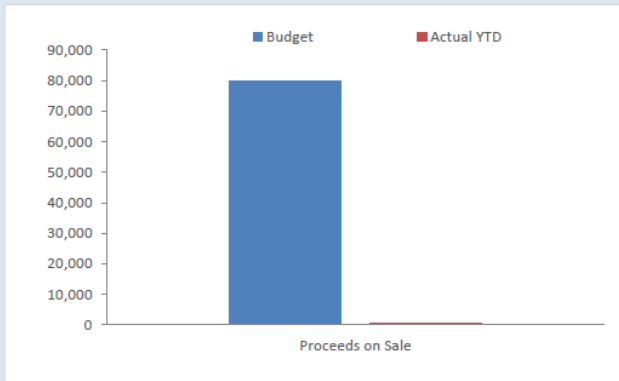
OPERATING ACTIVITIES

NOTE 7

DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual				Forecast Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Furniture and Equipment													
FE006	New Ricoh Mpc6004Exsp Multi-Purposer Printe	0	0			2,858	545		(2,313)	2,858	545		(2,313)
										0	0		
Plant and Equipment													
P500802	Caterpillar 2011 Loader 928Zq 2011(Ts5008)	74,717	70,000		(4,717)	0	0			74,717	70,000		(4,717)
100	Toro Mower Gm 7200 72 S/D	7,590	8,000	410		0	0			7,590	5,000		(2,590)
P7126	Custom Tilt Trailer To Suite Toro Mower	0	1,000	1,000		0	0			0	200	200	
P1416	Custom Built 8 X 5 Tandem Tradesman Trailer (0	1,000	1,000		0	0			0	200	200	
		82,307	80,000	2,410	(4,717)	2,858	545	0	(2,313)	85,165	75,945	400	(9,619)

KEY INFORMATION

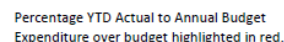


Proceeds on Sale		
Budget	YTD Actual	%
\$80,000	\$545	1%


INVESTING ACTIVITIES

NOTE 8

CAPITAL ACQUISITIONS



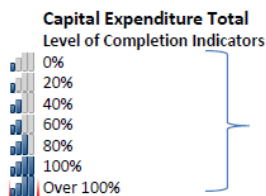
Completion

 *Level of completion indicator, please see table at the top of this note for further detail.*

14

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

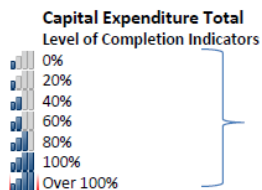
% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

				Adopted	Amended				
Assets	Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Total Forecast	Variance (Under)/Over
				\$	\$	\$	\$	\$	\$
Total - Economic Services				(54,500)	(54,500)	(54,498)	(37,593)	(54,500)	16,905
0.35	Total - Buildings			(240,821)	(240,821)	(144,800)	(83,505)	(115,277)	61,295
Plant & Equipment									
Governance									
0.86	New Copier Ricoh IM C6000	4040130	530	CA001	(9,500)	(9,500)	(9,500)	(8,215)	1,285
Total - Governance					(9,500)	(9,500)	(9,500)	(8,215)	1,285
Recreation & Culture									
0.34	HALLS - Plant & Equipment (Capital)	4110130	530		(8,000)	(8,000)	(8,000)	(2,682)	5,318
Total - Recreation & Culture					(8,000)	(8,000)	(8,000)	(2,682)	5,318
Transport									
0.00	New Caterpilalr Loader	4120330	530	PA5008	(300,000)	(300,000)	(300,000)	0	300,000
0.91	New Ride on Mower	4120330	530	PA5020	(35,000)	(35,000)	(35,000)	(31,806)	3,194
0.03	3.6 x 19.20 HD Bob Cat Tailler	4120330	530	PA7126	(18,000)	(18,000)	(18,000)	(508)	17,492
0.00	8x5 HD Tradesman Trailer with full length sheel from the roof	4120330	530	PA7223	(12,000)	(12,000)	(12,000)	0	12,000
Total - Transport					(365,000)	(365,000)	(365,000)	(32,314)	332,686
0.11	Total - Plant & Equipment				(382,500)	(382,500)	(382,500)	(43,211)	339,289
Infrastructure - Roads									
Transport									
0.19	Lynch Road 2021-22 Gravel resheet SLK 3520-11210	4120146	540	R2R014	(156,876)	(156,876)	(52,291)	(30,164)	22,127
0.00	Sunset Road (R2R) 2021-22 Gravel Sheet SLK 0-5100	4120146	540	R2R037	(90,620)	(90,620)	(30,205)	0	30,205
0.00	McKenzie Road (R2R) 2021-22 Gravel resheet SLK 0-3800	4120146	540	R2R056	(45,600)	(45,600)	0	0	0
0.18	Dudawa Road Sealed 2021-22 SLK 3.53 - 8.39	4120149	540	RRG002	(300,000)	(300,000)	(299,994)	(52,737)	247,257
0.24	Arrino South Road Sealed 2021-22 SLK 9.75-13.96	4120149	540	RRG006	(300,000)	(300,000)	(299,994)	(71,027)	228,967
1.00	Three Springs-Morawa Rd (RRG)	4120149	540	RRG106	0	0	0	0	0

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of

Completion

Level of completion indicator, please see table at the top of this note for further detail.

Level of completion indicator, please see table at the top of this note for further detail.													
					Adopted	Amended							
Assets	Account Number	Balance Sheet Category	Job Number		Annual Budget	Annual Budget	YTD Budget	Total YTD	Total Forecast	Variance (Under)/Over			
					\$	\$	\$	\$	\$	\$			
0.92	Three Springs-Morawa Rd (RRG) 2020-21 SLK 24.50 - 29.86				4120149	540	RRG106A	(300,000)	(300,000)	(299,994)	(275,929)	(300,000)	24,065
	Total - Transport							(1,193,096)	(1,193,096)	(982,478)	(429,857)	(1,193,096)	552,621
0.36	Total - Infrastructure - Roads							(1,193,096)	(1,193,096)	(982,478)	(429,857)	(1,193,096)	552,621
Infrastructure - Parks & Ovals													
Recreation And Culture													
1.00	Skate Park	4110370	570	PC005	(30,000)	(30,000)	(29,994)	(30,051)	(30,051)	(57)			
0.01	Lovelock Soak Plumbings	4110370	570	PC006	(32,370)	(32,370)	(10,788)	(251)	(251)	10,537			
1.10	Dominican Park	4110370	570	PC007	(125,000)	(160,000)	(159,996)	(175,242)	(175,393)	(15,246)			
	Total - Recreation And Culture							(187,370)	(222,370)	(200,778)	(205,544)	(205,695)	(4,766)
0.92	Total - Infrastructure - Parks & Ovals							(187,370)	(222,370)	(200,778)	(205,544)	(205,695)	(4,766)
0.37	Grand Total							(2,003,787)	(2,038,787)	(1,710,556)	(762,118)	(1,880,143)	948,438

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2021	New Loans				Principal Repayments				Principal Outstanding				Interest & Guarantee Fee Repayments			
		Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture																	
Loan 160 - Swimming Pool	68,320	0	0	0	0	10,843	21,897	21,897	21,897	57,477	46,422	46,422	46,422	1,165	2,459	2,459	2,459
	68,320	0	0	0	0	10,843	21,897	21,897	21,897	57,477	46,422	46,422	46,422	1,165	2,459	2,459	2,459
Self supporting loans																	
Recreation and Culture																	
Loan 161 - Bowling Green Resurface	0	80,000	80,000	80,000	80,000	0	39,938	39,938	19,949	80,000	40,062	40,062	60,051	261	218	218	135
	0	80,000	80,000	80,000	80,000	0	39,938	39,938	19,949	80,000	40,062	40,062	60,051	261	218	218	135
Total	68,320	80,000	80,000	80,000	80,000	10,843	61,835	61,835	41,847	137,477	86,485	86,485	106,473	1,426	2,678	2,678	2,594
Current loan borrowings	21,897									11,054							
Non-current loan borrowings	46,423									126,423							
	68,320									137,477							

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

The Shire of Three Springs do not have any operating or finance leases to be reported.

SHIRE OF THREE SPRINGS
FORECAST STATEMENT OF RESERVE MOVEMENTS FOR THE PERIOD ENDED
30 June 2022

	Account Number	Reserve											Total Reserves
		Leave	Plant Replacement	Housing and development	Joint venture housing	Gravel pit	Swimming pool equipment	Day care centre	Potable Water	Road	Town Drainage	Refuse Site	
Opening Balance - 01 July 2021		137,477	415,416	546,222	169,349	50,007	127,409	37,430	103,786	102,057	364,747	58,282	2,112,181
Additions To Reserves													
Reserve Interest Received Allocated to Reserves	4030281	553	1,672	2,198	682	201	513	151	418	411	1,468	233	8,500
Transfer to Leave Reserve - General Allocation	4140281												0
Transfer to Plant Replacement Reserve - General Allocation	4120381												0
Transfer to Drainage Reserve	4100481												0
													0
													0
													0
													0
Total Additions to Reserves		553	1,672	2,198	682	201	513	151	418	411	1,468	233	8,500
Reserves Utilised													
Transfers from Reserve - Purchase new Loader	5120381		235,600										235,600
Transfers from Reserve - Closure of Day Care Centre Reserve	5080381						37,581						37,581
Transfers from Reserve - Capital housing projects	5090181			101,941									101,941
													0
													0
Total Reserves Utilised		0	235,600	101,941	0	0	37,581	0	0	0	0	0	375,122
Closing Balance - 30 June 2022		138,030	181,488	446,479	170,031	50,208	90,341	37,581	104,204	102,468	366,215	58,515	1,745,559
Total Reserves - 30 June 2022													2,116,394

SHIRE OF THREE SPRINGS
















NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JANUARY 2022

EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. 	Significant Var. \$	Timing/Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
Governance	(15,000)	(37%)		\$	Permanent	Revenue relating to Other Governance expected to come in under budget.
General Purpose Funding - Other	121,634	21%		\$	Permanent	The Shire received greater than expected FAG income. The Shire will also receive an additional \$40,000 special funding for a bridge project.
Housing	15,500	19%		\$	Permanent	Staff Housing and Other Housing rental income expected to come in higher than budget.
Recreation and Culture	14,417	95%		\$	Permanent	Gym fees and charges are coming in higher than what was budgeted for. National Australia Day grant income received that was not budgeted for.
Transport	25,104	21%		\$	Permanent	Disaster Recovery Funding Arrangements Western Australia (DRFAWA) - Eligible Disaster Claim AGRN965 was not budgeted for. Transport licensing commission was not budgeted for.
Economic Services	19,000	475%		\$	Permanent	Standpipe Income was not budgeted for - water used by Contractors
Expenditure from operating activities						
Governance	61,771	11%		\$	Permanent	Members training and development expenditure not expected to be fully spent. Members donations to community groups not expected to be fully spent. Council chamber maintenance not expected to be fully spent. Consultancy expenditure relating to the Shire's Community Strategic Plan to postponed to 2022/23. Consultancy expenditure relating the CEO appraisal came in under budget. Consultancy expenditure relating to Financial Accounting Support expected to come in higher than budget. Legal expenditure expecting to come in under budget.
Education and Welfare	38,901	29%		\$	Permanent	Depreciation expenditure coming in under budget.
Community Amenities	75,647	18%		\$	Permanent	Expenditure relating tip maintenance and waste collection coming in under budget. Stormwater drainage maintenance coming in under budget.
Transport	(728,135)	(42%)		\$	Permanent	Depreciation expenditure higher following the Fair Value Valuation of Infrastructure assets. Street sweeping coming in under budget.
Other Property and Services	23,234	55%		\$	Permanent	Work place health and safety consultancy not happening 2021/22. Recruitment expenditure expected to be higher than budget.
Investing Activities						
Land and Buildings	125,544	52%		\$	Permanent	Considerable amount of building capital expenditure postponed to the 2022/23 financial year.
Financing Activities						
Repayment of Debentures	19,988	32%		\$	Permanent	Only one principal loan repayment to be paid in 2021/22 with there being 2 budgeted for.
Self-Supporting Loan Principal	(19,988)	(50%)		\$	Permanent	Only one principal loan repayment to be received in 2021/22 with there being 2 budgeted for.

10. REPORTS OF OFFICERS

Works and Services

10.4. Capital Works Progress Update 2021-2022

Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM
Disclosure of Interest:	Nil
Date:	23 March 2022
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	Capital Works Report 2021-2022

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☒ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council accepts the Capital Works Report for February 2022.

Background:

This report provides Council with the 2021-2022 Capital Works progress update.

Officers Comment:

Refer to the attached status report.

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Purchasing Policy 3007.1

Financial/Resources Implications:

Strategic Implications:

This item is relevant to the Council's approved Strategic Community Plan 2018–2028.

Strategic Community Plan 2018 - 2028	
Council Objectives	Outcome
Nil	Nil

This item is relevant to the Council's approved Corporate Business Plan 2020–2024.

Corporate Business Plan 2020 - 2024	
Scope Statement:	Project Outputs:
Provide and maintain good quality tourism infrastructure and facilities.	Maintain and enhance attractions in line with the asset plan.
Continue to implement the main street revitalisation plan.	Reactivate the development strategy.
Investigate options for water harvesting	Support and encourage best practice water utilisation management.

Voting Requirements:

Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	10.4
That Council accepts the Capital Works Report for February 2022.	

10. REPORTS OF OFFICERS

Executive Services	
10.5 Community Development Officer Update	
Agenda Reference:	CDO
Location/Address:	Shire of Three Springs
Name of Applicant:	CEO
File Reference:	
Disclosure of Interest:	Nil
Date:	23 March 2022
Author:	Raman S Viridi, Community Development Officer
Attachment (s):	Nil

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☒ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council accepts the Community Development Report for February 2022.

Background:

This report provides Council with the Community Development update.

Officer's Comment:

Dominican Park - Information Panel	<p>New South Wales (NSW) based manufacturing company has informed Kulbardi Hill that the Dominican Park Interpretative Panel will be delayed due to the flooding in NSW. This panel will not be available for the formal opening of Dominican Park.</p> <p>Guardian Printing press in Geraldton will produce a temporary corflute panel that will be the same as the original for the formal opening.</p>
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Australia Day Winner Board	<p>The Shire of Three Springs Australia Day Awards board is at the Shire Community Hall entrance.</p> <p>Geraldton Trophy Centre in Geraldton will produce the Australia Day Awards winner nameplates.</p> <p>The list of nameplates to be added to the Australia Day Awards board are listed in the following table.</p> <table border="1" data-bbox="531 461 1214 949"> <tr><td>2017</td><td>Melanie Goode</td></tr> <tr><td>2017</td><td>Three Springs Thrift Shop</td></tr> <tr><td>2018</td><td>Kellie Thomas</td></tr> <tr><td>2019</td><td>Margariet Metsemakers</td></tr> <tr><td>2020</td><td>Janine Haeusler</td></tr> <tr><td>2020</td><td>Beth Antonio</td></tr> <tr><td>2020</td><td>Yakabout Volunteers</td></tr> <tr><td>2021</td><td>Terrie Young</td></tr> <tr><td>2021</td><td>Ray Morgan</td></tr> <tr><td>2021</td><td>Three Springs Police Golf Charity Day</td></tr> <tr><td>2022</td><td>Three Springs Wildflower Show & Art Exhibition</td></tr> </table>	2017	Melanie Goode	2017	Three Springs Thrift Shop	2018	Kellie Thomas	2019	Margariet Metsemakers	2020	Janine Haeusler	2020	Beth Antonio	2020	Yakabout Volunteers	2021	Terrie Young	2021	Ray Morgan	2021	Three Springs Police Golf Charity Day	2022	Three Springs Wildflower Show & Art Exhibition
2017	Melanie Goode																						
2017	Three Springs Thrift Shop																						
2018	Kellie Thomas																						
2019	Margariet Metsemakers																						
2020	Janine Haeusler																						
2020	Beth Antonio																						
2020	Yakabout Volunteers																						
2021	Terrie Young																						
2021	Ray Morgan																						
2021	Three Springs Police Golf Charity Day																						
2022	Three Springs Wildflower Show & Art Exhibition																						
CCTV Map Coverage	<p>CCTV Cameras were installed by IP Cameras Australia Pty Ltd.</p> <p>Zed Elect has been contacted to diagnose the service interruption between the transmitters and receivers of the CCTV network.</p> <p>Zed Elect will provide a quote to correct the line of sight between the Shire Hall and Aquatic centre.</p>																						
North Midlands Regional Club Development Plan (NMRCDP)	<p>NMRCDP is managed under the Every Club Grant Scheme. Every Club Grant Scheme is managed by the Department of Local Government, Sport and Cultural Industries, Government of Western Australia.</p> <p>The Shire of Morawa applied for the Every Club Grant Scheme in collaboration with the Shire of Three Springs, Shire of Carnamah, Shire of Perenjori, Shire of Mingenew and Shire of Coorow to invest in the creation and implementation of local government club development plans.</p> <p>According to the grant requirements, the Shires have hired a consultant. The Consultant will conduct a survey and workshop with clubs from each Shire to collect information regarding their needs.</p> <p>Three Springs Workshop will be held at the Three Springs Sporting Club at 5 pm on 24 March 2022.</p> <p>A plan will be created from gathered information and presented to each council by their CDOs. Council can either accept or reject the offered plan.</p>																						

Official Communication - Facebook page and the Shire website.	<p>Official communication is managed by Council Policy 1.7.</p> <p>The Shire has updated its Facebook Page and website about ongoing activities accordingly.</p>
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Events:

International Women's Day	<p>International Women's Day was celebrated on 8 March 2022 worldwide. The Shire of Three Springs organised International Women's Day on the same day at the Shire Community Hall (Red Room).</p> <ul style="list-style-type: none"> • A total of 20 community members participated in this event. • The Shire Admin office was closed during the event between 10 am to 11 am. • The Shire would like to thank Cr. Chris Lane and Cr. Jenny Mutter for their time and donation for this event. • The Shire received 16 responses to the International Women's Day survey. The event received an overall rating of 4.5 out of 5.
Service WA and My Gov ID app Workshop	<p>The Shire organised two workshops to assist community members with the Service WA and My Gov ID app setup.</p> <ul style="list-style-type: none"> • The workshops were held at the Shire Community Hall (Red Room) on Friday, 25 February 2022 and Thursday, 03 March 2022. • The First workshop had three participants and the second workshop had one participant. • The workshops were helpful for participants to navigate through both applications. • The participants thanked the Shire for organising the workshops. • The participants requested the Shire to organise more workshops like this in the future.
Dominican Park Opening	<p>The opening ceremony of Dominican Park at the Shire of Three Springs will be held on 2 April 2022.</p> <ul style="list-style-type: none"> • The Bishop from Geraldton and Dominican Sister from Perth will be present at the opening ceremony. • The Shire of Three Springs will have the Freemanship Ceremony of Anthony Thomas on that day. • Local Elder Elaine Walley will sign permission for the Shire of Three Springs to add an Acknowledgement to Country on the Shire website.

Grants:

Local Road and Community Infrastructure Program - 3 (LRCI-3)	LRCI-3 is managed by the Department of Infrastructure, Transport, Regional Development and Communications.
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	The Shire has been allocated \$658,208 under the LRCI-3 grant.
Cultural Tourism Accelerator Program (CTAP)	<p>CTAP is managed by Regional Art Australia.</p> <p>The Shire of Three Springs applied for an Experience Initiative grant worth \$10,000.</p> <p>CTAP - Experience Initiative Grant will be used to produce Tourist Radio.</p>
Silos Projection Grant (SPG) – Lottery West	<p>The Shire of Three Springs submitted a grant application to fund the Silos Projection project.</p> <p>The Shire has requested 80% of the total fund required for Silos Projection from Lottery West.</p>
Shire of Three Springs Community Small Grant (TSCSG).	<p>The TSCSG is managed by Council Policy 2.8.</p> <p>The Opening date of Community Small Grants was 1 December 2021.</p> <p>The Shire received one application from Three Springs - Arrino RSL (WA) sub-branch to celebrate ANZAC Day.</p> <p>The Community Smart Grants Fund Committee assessed the application against the Community Fund Guidelines and received Council approval.</p>

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial/Resources Implications:

Nil

Strategic Implications:

This item is relevant to the Council's Strategic Community Plan 2018-2028.

Strategic Community Plan 2018-2028	
Council Objectives:	Outcome:
Develop tourism infrastructure and increase the length of stay	<p>1.1.2 Participate in the "Wildflower Way" Tourist Drive</p> <p>1.1.6 Rebrand and promote Three Springs as an attractive place to live and work</p>
People are motivated, work together and have an increased pride and participation in the community	3.1.6 Actively facilitate, support and participate in community events
A well engaged and informed community	4.1.6 Actively facilitate, support and participate

that actively participates	in community events
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This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020-2024	
Scope Statement:	Project Outputs:
A prosperous, thriving and innovative local economy	1.1 Develop tourism infrastructure and increase the length of stay
A collaborative and forward-thinking community that is guided by strong leadership	4.1 A well engaged and informed community that actively participates

Voting Requirements:

Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	10.5
That Council accepts the Community Development Report for February 2022.	

10. REPORTS OF OFFICERS

Corporate Services	
10.6 Monthly Financial Report for Period 28 February 2022	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0243
Disclosure of Interest:	Nil
Date:	23 March 2022
Author:	Keith Woodward, Chief Executive Officer Bob Waddell, Bob Waddell & Associates, Consultant
Attachment (s):	10.6 Monthly Financial Report 28 February 2022

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☒ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council accepts the monthly financial report for the period ending February 2022.

Background:

The Provision of the FM Regulations 1996 and associated regulations requires a monthly financial report to be presented at an ordinary council meeting within 2 months of the period end date.

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Officer's Comment:

Refer to Financial/Resources Implications.

Consultation:

Nil

Statutory Environment:

The preparation of Monthly Financial reports is prepared under Section 6.4 of the Local Government Act 1995.

In accordance with FM regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by the council of \$10,000 or 10% whichever is greater. As this report is composed at a program level, variances commentary considers the most significant items that comprise the variance.

34. Financial activity statement required each month (Act s. 6.4)

(1A) *In this regulation —*

Committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

(a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*

(b) *budget estimates to the end of the month to which the statement relates; and*

© *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*

(d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

© *the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

(a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*

(b) *an explanation of each of the material variances referred to in sub regulation (1)(d); and*

© *such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown —*

(a) *according to nature and type classification; or*

(b) *by program; or*

© *by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —*

(a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*

(b) *recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

Policy Implications:

Nil

Financial/Resources Implications:

Total Cash Available as at 28 February 2022 is \$3,159,580. Cash available is made up of Unrestricted cash \$1,040,970 and Restricted cash of \$2,118,611 being primarily made up of various reserves.

Rates Debtors balance as at 28 February 2022 is \$211,182 Rates Notices for 2021-22 were issued in September 2021. Rates collected as at end of February 2022 was \$2,177,245 – 91.16%.

Feb 2022:

Operating Revenue – Operating revenue of \$3,296,913 is made up of Rates - 76%, Grants - 14%, Fees and Charges - 7%, other Revenue - 2% and Interest Earnings – 1%.

Operating Expenses – Operating expenses of \$3,854,582 is made of Depreciation - 43%, Employee Costs – 28%, Materials and Contracts – 18%, Insurance – 6% and Utilities – 4% and Other Expenditure – 1%.

Strategic Implications:

This item is relevant to the Council's approved Strategic Community Plan 2018-2028.

Strategic Implications:

This item is relevant to the Council's Strategic Community Plan 2018-2028.

Strategic Community Plan 2018-2028	
Council Objectives:	Outcome:
Nil	Nil

This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020-2024	
Scope Statement:	Project Outputs:
Nil	Nil

Voting Requirements:

Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	10.6
That Council accepts the monthly financial report for the period ending 28 February 2022.	

10. REPORTS OF OFFICERS

Corporate Services	
10.7 Accounts for Payments as at 23 March 2022	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	Shire of Three Springs
File Reference:	ADM0083
Disclosure of Interest:	Nil
Date:	23 March 2022
Author:	Kate O'Donnell, Customer Service Officer
Attachment (s):	List of creditors paid as at 28 February 2022

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☒ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council accepts the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

Background:

Financial regulations require a schedule of payments made through the Council's bank accounts, be presented to Council for their inspection. The list includes details for each account paid, incorporating the payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

Officer's Comment:

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 Section 6.4.

Local Government (Financial Management) Regulations 1996 Section 12 and 13.

12. Payments from municipal fund or trust fund, restrictions on making

- (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
 - and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

Policy Implications:

Nil

Financial/Resources Implications:

Funds available to meet expenditure in accordance with Shire of Three Springs adopted budget 2020-2021.

Strategic Implications:

This item is relevant to the Council's Strategic Community Plan 2018-2028.

Strategic Community Plan 2018-2028	
Council Objectives:	Outcome:
Nil	Nil

This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020-2024	
Scope Statement:	Project Outputs:
Nil	Nil

Voting Requirements:

Simple Majority.

Officer's Recommendation:

OFFICER'S RECOMMENDATION:	10.7
That Council accepts: 1. The accounts for payment as presented for <i>February</i> 2022 from the CBA Municipal Fund totalling \$336,180.69 2. Represented by Cheque No. 11662-11663, Electronic Fund Transfers No's 17790 – 17861 and Direct Debits 13527.1 – 13572.1, 13577.1, 13589.1 – 13597.2 and 13622.1 3. Licensing Fund totalling \$11,324.55, represented by Direct Debit No. 13575.1–13575.2,13586.1–13588.1,13609.1–13610.3,13623.1–13627.1 Total Payments for February 2022 is \$347,505.24	

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- 12.1. ELECTED MEMBERS
- 12.2. STAFF

13. QUESTIONS BY MEMBERS WITHOUT NOTICE

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 27 April 2022 @ 5pm.

16. CONFIDENTIAL ITEMS

17. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting
at pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____
 Presiding Officer

Date: 27 April 2022