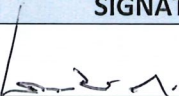




TENDER REGISTER

Tender No.	RFT 24-25-02	Tender Title	Incident Control Centre
Brief description of goods or services required:	Incident Control Centre at the Community Hall		
Particulars of the decision to invite tenders:	Delegated Authority – Decision to invite		
Advertisement Details:	Advertising Date(s):	The West Australian 17.08.2024	
Closing Date and Time:	13.09.2024 @ 2.30PM – extended to 20/09/2024 @ 2.30pm		
Opening Date and Time:	24.09.2024 @ 08.30am		
Opened in the presence of:	NAME:		SIGNATURE:
	Keith Woodward-Chief Executive Officer		
	Patricia McKeon – Executive Secretary		
Tenderers' Contact Name and Company Name:		Address:	
1. Coral Coast Homes		1 Stow Street, Webberton WA 6530	
2. Building Base		3 Capel Place, Morley	

Copy of Advertisement:

THE WEST AUSTRALIAN CLASS

Local Govt.
Tenders

SHIRE OF THREE SPRINGS
REQUEST FOR TENDER
THREE SPRINGS
INCIDENT CONTROL CENTRE
Tender number RFT
2024-25-2
Deadline 2.30pm (AWST)
Friday 13 September 2024

Tender Documents:
Are available by contacting
the Executive Secretary on
9954 1001 or email:
es@threesprings.wa.gov.au
Canvassing of Councillors
and staff will disqualify.

Lodgement:
Tenders are to be marked
"Private and Confidential"
- Tender RFT2024-25-2 and
addressed to the Chief
Executive Officer, can be
lodged either by hand at the
Shire of Three Springs office
at 132 Railway Road, Three
Springs 6519, by Post to the
Shire of Three Springs,
PO Box 117 Three Springs
WA 6519 or be emailed to
es@threesprings.wa.gov.au

Tenders must be received no
later than 2.30pm on Friday
13 September 2024.

Keith Woodward
Chief Executive Officer



TENDER REGISTER

Tender awarded by:	DATE OF COUNCIL MEETING Ordinary Council Meeting 23.10.24	COUNCIL MINUTE NO. 065/2024
Name of Successful Tenderer(s):	Coral Coast Homes	
Amount of Successful Tender(s):	\$	

REPORTS OF OFFICERS

Executive Services	
10.1. Tender 2024-25-2 Incident Control Room	
Agenda Reference:	CEO
Location/Address:	Shire of Three Springs
Name of Applicant:	CEO
File Reference:	ADM
Disclosure of Interest:	Nil
Date:	23 October 2024
Author:	Keith Woodward, Chief Executive Officer
Attachment (s):	1. Shire of Three Springs Confidential Tender Evaluation Report. 2. Eastman Poletti Sherwood Architects Confidential Tender Evaluation Report.

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council approves the tender for constructing the Three Springs Incident Control Room and the associated budget.

The Council will be requested to:

- Award Tender 2024-25-2 Incident Control Room as recommended in the confidential evaluation report.
- Approve the budget variation of \$20,000

Background:

The Shire of Three Springs is constructing a new Incident Control Room. This facility will significantly improve the Shire's emergency response capabilities, particularly for managing natural disasters. The project includes building a fully equipped control room designed to

coordinate emergency operations and enhance community safety and response times. This includes teleconferencing equipment.

Officer's Comment:

Tender 2024-25-2 Incident Control Room was advertised in The West Australian newspaper on 17 August 2024.

Eight requests for Tender Documents were received.

The Shire received two tender submissions. The attached confidential Tender Assessment Reports, which includes a detailed analysis of each tender, comprehensively evaluates these submissions.

Consultation:

1. Department of Fire and Emergency Services
2. Polletti Eastman Architects
3. Shire of Three Springs Council

Statutory Environment:

Section 3.57 of the *Local Government Act 1995 and the Local Government Regulation 1996 (Function and General)* Part 4, Division 2 section 11 (2) (b).

Section 3.57 of the *Local Government Act (LGA) 1995* and the LGA Functions and General Regulations, 11 to 24G.

Regulation 18 (4) of the *Local Government (Functions and General) Regulations* states:

"Tenders that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks it would be most advantageous to the local government to accept."

All tenders were evaluated against the selection criteria by which each tender was assigned a score based on the tenderer's capacity to meet the tender objectives.

The contract will be awarded to a Tenderer who best demonstrates the ability to deliver the required service at a competitive price. The tendered prices were assessed via qualitative and compliance criteria to determine the most advantageous outcome for the Council.

Policy Implications:

1.5 – Procurement Policy

Financial/Resources Implications:

The Shire of Three Springs was awarded funding through the Cyclone Seroja Local Government Resilience Fund for several key projects to enhance local emergency response capabilities.

As detailed in the original grant application, the total allocated budget for these projects was \$500,000. This budget covered the installation of a digital notice board, a water tank, a backup power generator, a teleconferencing facility, and a building extension for the Incident Control Centre (ICC).

1. Cost-Saving Measures and Revised Estimates

In response to the higher-than-expected projected building costs, the Shire implemented several cost-saving measures, including:

- Removing the water tank.
- Removing the generator.

2. *Associated Revised Budget Allocation*

As a result of these adjustments, the project's projected budget was:

Project Component	Revised cost (\$)
Digital Notice Board	85,861.33
Teleconferencing Facility	45,000
Building Extension for ICC	369,138.67
Total	500,000

3. *Actual Project Budget Allocation*

Including the tender rate for the ICC building and adjustments to the Teleconferencing Facility, the project costs are as follows. All values exclude GST:

Project Component	Original Submitted Cost (\$)	Revised cost (\$)	Adjusted cost (\$)	Notes
Digital Notice Board	80,000	85,861.33	85,861.33	Installed, the final cost exceeded the original by \$5,861.33
Teleconferencing Facility	45,000	45,000	25,000	Adjusted to accommodate ICC construction costs
Building Extension for ICC	300,000	369,138.67	407,564.76	Tender rate
Total	500,000	500,000	518,426.09	Adjusted project exceeds the total budget by \$18,426.09

Strategic Implications:

This item is relevant to the Council's Strategic Community Plan 2024-2034.

Strategic Community Plan 2024-2034	
Council Objectives:	Outcome:
Objective 5.1: Ensure community safety and emergency response readiness.	Construction of a fully equipped Incident Control Room, enhancing disaster management capabilities.
Objective 6.1: Lead and work collaboratively.	Collaborate with local and regional emergency services to improve safety and response.
Objective 9.1: Sustainable infrastructure development.	The Incident Control Room integrates sustainable design and local resources, fostering long-term resilience.

This item is relevant to the Council's Corporate Business Plan 2020-2024.

Corporate Business Plan 2020-2024	
Scope Statement:	Project Outputs:
Nil	Nil

Voting Requirements:

Simple Majority

Officer's Recommendation:

065/2024 OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION 10.1		
	<u>MOVED:</u>	Cr. Ennor
	<u>SECONDED:</u>	Cr. Connaughton
That Council:		
- Award Tender 2024-25-2 Incident Control Room as recommended in the confidential evaluation report to: Coral Coast Homes. - Approve the budget variation of \$20,000.		
	FOR	AGAINST
Cr Chris Lane (President)	✓	
Cr Nadine Eva (Deputy President)	✓	
Cr Jim Heal	✓	
Cr Jenny Mutter	✓	
Cr Julia Ennor	✓	
Cr Chris Connaughton	✓	
Cr Zac Mills		
CARRIED:		
VOTED:		6/0
<i>Note: Cr. Mills returned to the meeting at 5.59pm</i>		