



**AGENDA FOR THE  
ORDINARY COUNCIL MEETING  
TO BE HELD ON  
WEDNESDAY  
17<sup>TH</sup> DECEMBER 2014**

## **PROGRAM FOR WEDNESDAY 17<sup>TH</sup> DECEMBER 2014**

**12:00 – 12:30PM      WORKING LUNCH**

**12:30 – 1:30PM      COUNCIL FORUM WITH MECHANIC,  
WORKS SUPERVISOR & CESM**

**1:30PM                      COUNCIL MEETING COMMENCES**

**3:00PM                      AFTERNOON TEA**

**SHIRE OF THREE SPRINGS  
ORDINARY COUNCIL MEETING NOTICE PAPER  
17<sup>TH</sup> DECEMBER 2014**

Madam President and Councillors,

An ordinary meeting of Council is called for Wednesday, 17th December 2014, in the Council Chambers, Railway Road, Three Springs commencing at 1:30pm.

Sylvia Yandle  
Chief Executive Officer

12<sup>th</sup> December 2014

**THREE SPRINGS SHIRE COUNCIL**

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SHIRE OF THREE SPRINGS

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 17<sup>th</sup> DECEMBER 2014 COMMENCING AT 1.30PM.

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- 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
- 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**
- 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4. PUBLIC QUESTION TIME**
- 5. APPLICATIONS FOR LEAVE OF ABSENCE**
- 6. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**6.1 Confirmation of Minutes of Ordinary Meeting held 19<sup>th</sup> November 2014**

OFFICER RECOMMENDATION – ITEM 6.1

That the Minutes of the Ordinary Council Meeting held on the 19<sup>th</sup> of November 2014 be confirmed as a true and accurate record of proceedings.

**6.2 Confirmation of Minutes of the Annual Electors Meeting held 2<sup>nd</sup> April 2014**

OFFICER RECOMMENDATION – ITEM 6.2

That the Minutes of the Annual Meeting of Electors held on the 2<sup>nd</sup> April 2014 be confirmed as a true and accurate record of proceedings.

**7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Mr Ray Hortin wishes to make a presentation to Council regarding the issue of “Fracking” in the region. Ray represents a group from Eneabba who are opposed to the extraction of minerals from the earth by Fracking.

## 9. OFFICERS REPORTS

### a) Community Emergency Services Manager

Issue	Activity	Officer	COMMENTS
LEMC	No LEMC meeting until February 2015.	CESM	
Midwest Gascoyne LEMC	Meeting and workshop held 14 <sup>th</sup> November.	CESM	
Meetings	Meetings with Morawa CBFCOs and DCBFCO. Also touched base with Three Springs & Perenjori CBFCO officers. Attended brigade meetings in Perenjori and Three Springs. Meeting with owners of Western Flora Caravan Park following fire.	CESM	
Brigade & Shire Staff Training	Completed draft Regional Training Calendar for 2015 year. Also working with the town brigade captains as to their training needs for next year. Have run the Perenjori outside gang through the appliances. Run Perenjori BFB members through new Light Tanker.	CESM	
Complete Fire Reports	Ongoing.	CESM	Follow up where needed.
Fires	Attended where needed and completed follow ups. Liaised with DFES Communications and DFES Regional HQ.	CESM	Early this month we have had a number of fires within the shires. We have also had to remind people to turn to and use Channel 11 UHF. This worked well following the fires.
Hazard Reduction Inspections			
Bushfire Prone Mapping	All shires now completed.	CESM	This is a case of working through the bushfire prone areas nominated by Office Bushfire Risk Management and confirming or not this involves

			onsite inspections
Reviewed new Policies and Manuals	Ongoing.	CESM	
ESL for 13/14 year ESL for 14/15 year ESL for 15/16 year	Tracking the expenses for this year 14/15. Starting work on projected expenses for 15/16 year.	CESM	Followed up on queries from DFES Perth re 13/14 acquittals in regards to Morawa SES.
vehicles	<p>Awaiting on the arrival of new appliances for</p> <ul style="list-style-type: none"> <li>• Perenjori</li> <li>• Mingenew</li> </ul> <p>All Gross Combined Mass survey completed for all shires and all information forwarded as required.</p>	CESM	We have a new Light Tanker (fast attack) due 11 <sup>th</sup> December for Perenjori. Mingenew has a new 3.4 Urban arriving the week commencing 15 <sup>th</sup> December.
Fire Water Supply	Improving signage for all emergency water supplies. Working on completing maps of each shire showing static water sources/supplies. This will be ongoing starting with the Morawa Shire.		This is covering all shires. It has been found work is needed on some water sources and areas.
Completed tasks allocated to me by DFES DO (District Officer)		DO & CESM	As per CESM BP.

## **b) Works Supervisor**

### **WORKS AND SERVICES REPORT**

**Reference :** Works Supervisor.

**Location:** Shire of Three Springs.

**Date:** 11 December 2014.

**Author:** Peter Every.

#### **MAINTENANCE GRADING**

Bunney Rd

Nebru Rd

Tomkins Rd

Natta Rd

Simpson Rd

West Yarra Rd

Bateman

Weir

Broad

McKenzie

Kangaroo

Turkey Flat

Hydraulic

Nebru Shoulders

#### **RURAL ROADS**

Guide Posts – Ongoing

Pothole Patching Ongoing

Signs

Morawa Rd – Test holes for reconstruct job

Wilton Well Rd Re-sheet



First North Rd Skipper Rd – Serious Blowout

Start Installing Property Numbers

### **PRIVATE WORKS**

Evas-1 One Small Load of Sand

Primary School – 1 Large Load of Sand

Perenjori Rd – Finish Talc Mine Job

C Levitt – Grade Fence Lines & Driveways

Clean Up Properties at:

15 & 17 Glyde St

1 Howard Pl

33 Williamson St

Cnr Christie & Franklin Sts

54 Carter St

29 Mayrhoffer St

### **TOWN**

Works at Swimming Pool

### **OTHER**

Eneabba Fires

Thorough Road Inspection with Nigel of Greenfields-See Report

First Aid Course- 6 Staff Attended Training Course

## **PARKS AND GARDENS**

**Reference:** Works Supervisor

**Location:** Shire of Three Springs

**Date:** 11 December 2014

**Author :** Peter Every

### **OVALS**

Mow fortnightly

Reticulation

Bins

New valve at tanks to make sure no leaks in system

Rang Water Authority several times to try to sort problems with “Lovelocks” system

Finally came out on 10 December but only cleared approximately one third of the length

We will need to monitor the flow. We are doing daily Meter readings

Connaughton’s systems has a leak which has been reported but so far no response. We will also monitor this situation

Verticutting done with no sprinkler damage [first time]

### **PARKS AND GARDENS**

Mow parks weekly

De-head roses and fertilise

Prune bougainvillea hedge Main Street and Thomas Street

General Tidy Up

Clean Up Information Bay

### **CLEAN UP, WIPPERSNIPPING ETC**

5 Gooch Street

19 Gooch Street

Swimming Pool – Clean up For opening

Opposite Sweetmans Hardware

Street Verges

**RETICULATION**

Kadathinni Unit 6

50 Carter St

**GENERAL**

Put Up Christmas Lights

Clean Fish Pond Weekly

Attended First Aid Course

Help With Clean Up Of Town Blocks

**c) Mechanic**

<b>PLANT MECHANIC REPORT</b>
------------------------------

**Date:** 11/12/2014  
**Reference:** Works Depot  
**Author:** Malcolm Elliott

**PLANT MAINTENANCE & REPAIRS**

**P500605 120H Grader**  
**Inspect water leak**  
**Blow out cooling system and air cleaners**  
**Investigate transmission lights**  
**Joe request fitting some decent work lights in case of fire fighting duties**

**P500306 Western Star**  
**Take vehicle for recall work on suspension**  
**Grease and inspect unit**  
**Repair tyre x 2**  
**Shackle pins worn**

**P50091 Backhoe**  
**Weekly Grease and inspect**  
**Clean Unit**  
**Repair tyre**

**P5002 Gigga**  
**Repair air leak**  
**Repair water sprays**

**P5565 Bobcat**  
**Weekly grease and inspect**  
**Clean unit**  
**Fit new beacon**  
**Fit new fuel cap**

**P700101**  
**Repair air leaks**  
**Grease**

**P500802**  
**Grease ,clean air filters**  
**Repair tyre**

**P7126 Torro trailer**  
**Fit new jockey wheel**

**P502006**  
**Grease unit**

**P50232**  
**Vehicle for wheel alignment**

**P50013**  
**Vehicle for wheel alignment**  
**4 x tyres replaced**  
**Fix a/c**

**109320**  
**Repair tyre**  
**Book in for tyre replacement**

**P000**  
**Repairs and servicing to small equipment as required**

**SERVICES**

**P5565 Bobcat**  
**P500605 120H Grader**  
**112420**  
**P50091**

**Have also been used numerous times to fill in on road crew when required, as well as maintain rubbish tip weekly. Attended first aid course. Dropped off 4 x shire radios for evaluation/repair. Dropped off air filters for cleaning.**

## **9.1 HEALTH, BUILDING AND TOWN PLANNING**

Pool and new staff housing units final inspections carried out.

### **Staff Housing Units –**

- Pest Control Certificate to be provided (has been actioned).
- Addition concrete to go in fence footings to prevent rust of posts.
- Small sections of side fencing to be extended. Quotes being sought.

### **Pool Buildings –**

- Water pooling in change rooms (men's in particular) – has been raised with Builder.
- Requirement for rails on perimeter of raised veranda area being investigated.
- Space in doors closing also raised with Builder.

## 9.2 ADMINISTRATION

### 9.2.1 Council Meeting Dates 2015

**Agenda Reference:** CEO  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0206  
**Disclosure of Interest:**  
**Date:** 9<sup>th</sup> December, 2014  
**Author:** Sylvia Yandle

**Signature of Author:** \_\_\_\_\_

#### SUMMARY

Council is requested to formally agree to the Council meeting dates for 2015 as outlined in the body of this report (officer's recommendation).

#### BACKGROUND

Council approved meeting dates for 2014 at the Ordinary Council Meeting held on 20<sup>th</sup> November 2013.

#### CONSULTATION

CEO.

#### STATUTORY ENVIRONMENT

Local Government Act 1995 Section 5.25(1)g.  
Local Government Act 1995 – Administration Regulations – 12 (1).

#### POLICY IMPLICATIONS

Nil.

#### FINANCIAL IMPLICATIONS

Nil.

#### STRATEGIC IMPLICATIONS

Nil.

#### OFFICER COMMENT

Council has an obligation under the Local Government Act 1995 and associated regulations to advertise at least once a year the proposed meeting dates, times and place for the coming year. There is the ability to change the date and/or time of a meeting if required and also the ability to call a Special Council Meeting if required. These changes are to be advertised if time permits. The Shire of Three Springs has traditionally met on the third Wednesday of the month. In the more recent past, meetings have commenced at 1.30pm.

Council usually does not hold a meeting in January but can call a meeting if required.

## **VOTING REQUIREMENTS**

Absolute Majority.

## **OFFICER RECOMMENDATION – ITEM 9.2.1**

**That Council set out the 2015 Council meeting dates as:**

<b>MONTH</b>	<b>DATE</b>	<b>DAY</b>	<b>TIME</b>
<b>January</b>	<b>No Meeting</b>		
<b>February</b>	<b>18<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>March</b>	<b>18<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>April</b>	<b>15<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>May</b>	<b>20<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>June</b>	<b>17<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>July</b>	<b>15<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>August</b>	<b>19<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>September</b>	<b>16<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>October</b>	<b>21<sup>st</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>November</b>	<b>18<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>December</b>	<b>16<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>



## 9.2.2 Review of Delegations Register

**Agenda Reference:** DCEO 12/14-01  
**Location/Address:**  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0199  
**Disclosure of Interest:**  
**Date:** 12 December 2014  
**Author:** Shane Collie – DCEO

**Signature of Author:** \_\_\_\_\_

### SUMMARY

Council is required to review its Delegations Register once every 12 months.

### ATTACHMENTS

1. Current Delegations Register 18 December 2013.
2. Updated Delegations Register 17 December 2014.

### BACKGROUND

The Delegations Register was last reviewed in December 2013.

### COMMENT

The Delegations Register has been reviewed and amended based on its current contents. The updated register is Attachment 2. A further more comprehensive review is intended to be undertaken in the coming 12 months where delegations from other shires will be looked at in detail to see if there is any justification in adding to the Three Springs register, or alternatively removing any delegations that may not be required. Many of the delegations are similar across shires.

The changes to the current Delegations Register recommended at this stage are more matters of principle or standard and are summarised as follows:

- Any reference to the CEO as “he” or “his” has been removed.
- The principle of only Senior Officers (CEO, DCEO and WS) being delegates is incorporated into the new document. Other subordinate officers remain with some delegations but they must go through the CEO.
- Changed circumstances with Health/Building matters being attended to by the Shire of Irwin are incorporated into the updated document.
- Minor typographical, grammar and punctuation errors have been corrected.

### CONSULTATION

Council staff where relevant.

## **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 5.46 (2) states –

*“At least once every financial year, delegations made under this Division are to be reviewed by the delegator.”*

## **POLICY IMPLICATIONS**

Nil.

## **FINANCIAL IMPLICATIONS**

Nil.

## **STRATEGIC IMPLICATIONS**

Nil.

## **VOTING REQUIREMENTS**

Local Government Act 1995 Section 5.45 (1) (b) states –

*“any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.”*

## **OFFICER RECOMMENDATION – ITEM 9.2.2**

**That Council update the Shire of Three Springs Delegations Register to that document listed at Attachment 2 *“Delegations Register 17 December 2014”*.**

### 9.2.3 Proposal to Plant Pyrostegia at Three Springs Aquatic Centre

**Agenda Reference:** DCEO 11/14-03  
**Location/Address:** Three Springs Aquatic Centre  
**Name of Applicant:**  
**File Reference:** ADM0170  
**Disclosure of Interest:**  
**Date:** 10 December 2014  
**Author:** Shane Collie DCEO

Signature of Author: \_\_\_\_\_

#### **SUMMARY**

For Council to consider the planting of Pyrostegia around the perimeter fencing of the Three Springs Aquatic Centre.

#### **ATTACHMENTS**

1. Picture of Pyrostegia vine in full flower.
2. Articles on Pyrostegia.

#### **BACKGROUND**

An initiative from Council's Gardener Charles Strahan is to plant around the perimeter fencing of the Three Springs Aquatic Centre the evergreen and prolific winter flowering Pyrostegia vine. The plants are also known as the Orange Trumpet vine and thrive in hot weather as well as being very quick growing.

Council wished this item to lay on the table from the November 2014 meeting pending any further botanical information on the plant species.

#### **COMMENT**

The decision on whether or not to proceed with this initiative is brought to Council as plantings of this nature would fundamentally change the appearance of the pool area and this may or may not be something that Council desires.

The fence area presently has grass up to the inside in most areas and then banks that slope away to the carpark on the outside. There are no plantings there at present. The initiative would see around 20 plants put in and maintained by Council's gardening staff.

The benefits would be screening and a very colourful display of orange flowers in winter. The attachment shows one of the vines in full flower. Council's Pool Manager supports the initiative.

In terms of obtaining further information there is not much additional that has been located that was not already known. A few website articles are attached. The plants are apparently non toxic with some studies having been undertaken on possible medicinal purposes of parts of the plant. There is no qualification to make any definitive statement in this regard and while website information such as that sourced can assist it may not be reliable. Council's Gardener and the plant supplier (Sweetmans) have both indicated that they do not believe the plant is toxic.

Additionally the plant supplier has ordered the plants in, though no Purchase Order has been issued for them. Should Council decide not to proceed with plantings at the pool other locations

could be chosen and the plants still utilised - some at the back of Byrne Park for example or sections of the depot fence for screening.

The decision on whether or not to proceed with this initiative at the pool surrounds appears to be a subjective matter of whether Council wants to or not. Council's Pool Manager supports the proposal.

### **CONSULTATION**

Chief Executive Officer, Pool Manager, Gardening staff, Sweetmans Hardware.

### **STATUTORY ENVIRONMENT**

Nil.

### **POLICY IMPLICATIONS**

Nil.

### **FINANCIAL IMPLICATIONS**

Plants are \$17. 20 of is \$340 in total and then labour in planting. Allocation would be from Council's Parks and Gardens budget.

### **STRATEGIC IMPLICATIONS**

Nil.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OFFICER RECOMMENDATION – ITEM 9.2.3**

**That Council consent to the planting of 20 Pyrostegia plants around the perimeter fence of the Three Springs Aquatic Centre.**

or

**That Council decline the planting of 20 Pyrostegia plants around the perimeter fence of the Three Springs Aquatic Centre.**

## 9.3 FINANCE

### 9.3.1 Financial Statements for Month Ending 30<sup>th</sup> November, 2014

Agenda Reference: CEO  
Location/Address: Shire of Three Springs  
Name of Applicant: Shire of Three Springs  
File Reference: ADM0243  
Disclosure of Interest: Nil  
Date: 11<sup>th</sup> December, 2014  
Author: Jessica Parker

**Signature of Author:** \_\_\_\_\_

#### SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30<sup>th</sup> November, 2014 is presented to Council for adoption.

#### ATTACHMENT

Finance Report ending 30<sup>th</sup> November, 2014.

#### BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

#### CONSULTATION

No consultation required.

#### STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 34.

#### POLICY IMPLICATIONS

Nil.

#### FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

#### STRATEGIC IMPLICATIONS

Nil.

#### OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 30<sup>th</sup> November, 2014 is \$1,372,714.

<b>SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS</b>	
Municipal Account	\$26,911.74
Business Cash Maximiser (Municipal Funds)	\$1,106,617.97
Trust Account	\$693.90
Reserve Maximiser	\$506,097.56
Police Licensing Account	\$95,271.63

Debtor's accounts as at 30<sup>th</sup> November, 2014 total \$73,272.96  
 Creditors as at 30<sup>th</sup> November, 2014 are \$48,742.26  
 The total outstanding Rates debt is \$287,040.87

**VOTING REQUIREMENTS**

Simple Majority.

**OFFICER RECOMMENDATION – ITEM 9.3.1**

**That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30<sup>th</sup> November, 2014**

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

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**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	NOTE	30/11/14 Y-T-D Actual \$	30/11/14 Y-T-D Budget \$	2014/15 Total Budget \$	30/11/14 Y-T-D Variance \$	30/11/14 Y-T-D Variance %
<b>REVENUES/SOURCES</b>						
Governance	1,2	42,378	11,740	26,460	30,638	(261%)
General Purpose Funding		494,460	247,317	968,414	247,143	(100%)
Law, Order, Public Safety		36,325	232,665	597,800	(196,340)	84%
Health		12,176	7,225	17,350	4,951	(69%)
Education and Welfare		63,577	61,035	146,500	2,542	(4%)
Housing		41,257	41,810	105,086	(553)	1%
Community Amenities		183,177	26,930	140,180	156,247	(580%)
Recreation and Culture		48,273	139,845	348,582	(91,572)	65%
Transport		91,197	89,665	968,541	1,532	(2%)
Economic Services		1,786	3,490	8,800	(1,704)	49%
Other Property and Services		11,214	39,995	96,000	(28,781)	72%
		<u>1,025,820</u>	<u>901,717</u>	<u>3,423,713</u>	<u>(124,103)</u>	<u>14%</u>
<b>(EXPENSES)/(APPLICATIONS)</b>						
Governance	1,2	(102,621)	(153,106)	(232,008)	(50,485)	33%
General Purpose Funding		(9,871)	(15,107)	(35,819)	(5,236)	35%
Law, Order, Public Safety		(91,722)	(111,534)	(255,995)	(19,812)	18%
Health		(69,106)	(81,599)	(206,236)	(12,493)	15%
Education and Welfare		(63,669)	(62,035)	(163,348)	1,634	(3%)
Housing		(68,941)	(152,905)	(357,258)	(83,964)	55%
Community Amenities		(51,966)	(87,796)	(260,851)	(35,830)	41%
Recreation & Culture		(192,285)	(349,755)	(809,705)	(157,470)	45%
Transport		(303,149)	(337,702)	(827,739)	(34,553)	10%
Economic Services		(33,312)	(33,724)	(112,741)	(412)	1%
Other Property and Services		204	(59,272)	(71,765)	(59,476)	100%
		<u>(986,438)</u>	<u>(1,444,535)</u>	<u>(3,333,465)</u>	<u>(458,097)</u>	<u>(32%)</u>
<b>Net Result Excluding Rates</b>		39,382	(542,818)	90,248	(582,200)	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	0	35,955	47,442	(35,955)	100%
Movement in Employee Benefit Provisions (non-current)		0	0	0	0	0%
Movement in Deferred Pensioner Rates/ESL (non-current)		0	0	0	0	0%
Movement in Leave Reserve (Added Back)		2,072	0	0	0	
Movement in Work in Progress		119,645	0	0	0	
Rounding		(4)	0	0	(4)	
Depreciation on Assets	2(a)	0	328,040	820,100	(328,040)	100%
<b>Capital Expenditure and Income</b>						
Purchase Land held for resale	3		0	0	0	
Purchase Land and Buildings	3	(858,342)	(11,250)	(1,280,807)	847,092	(7530%)
Purchase Furniture and Equipment	3	(36,556)	0	0	36,556	#DIV/0!
Purchase Plant and Equipment	3	0	(313,330)	(752,000)	(313,330)	100%
Purchase of Motor Vehicles	3	0	(88,000)	(117,000)	(88,000)	100%
Purchase Infrastructure Assets - Road	3	(148,969)	(102,657)	(1,316,007)	46,312	(45%)
Purchase Infrastructure Assets - Foot	3	0	(61,825)	(61,825)	(61,825)	100%
Purchase Infrastructure Assets - Airfie	3	0	0	0	0	0%
Purchase Infrastructure Assets - Par	3	0	(30,000)	(70,000)	(30,000)	100%
Proceeds from Disposal of Assets	4		0	163,000	0	0%
Repayment of Debentures	5	(65,781)	(74,958)	(149,917)	(9,177)	12%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted A)	6	(8,875)	(3,500)	(13,100)	5,375	(154%)
Transfers from Reserves (Restricted	6	0	0	122,000	0	0%
Net Current Assets July 1 B/Fwd	7	478,692	0	670,000	478,692	
Net Current Assets Year to Date	7	<u>1,372,714</u>	<u>3,255,166</u>	<u>139</u>	<u>(1,882,452)</u>	<u>58%</u>
<b>Amount Req'd to be Raised from Rates</b>		<u>(1,851,450)</u>	<u>(1,848,004)</u>	<u>(1,848,005)</u>	<u>(3,446)</u>	<u>0%</u>
Rates per Note 8		1,851,450	1,848,004	1,848,004		
Variance		0		(0)		

Page 2



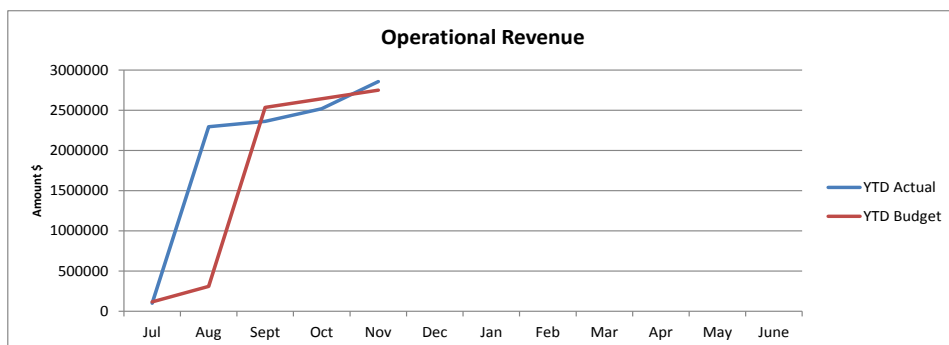
### Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

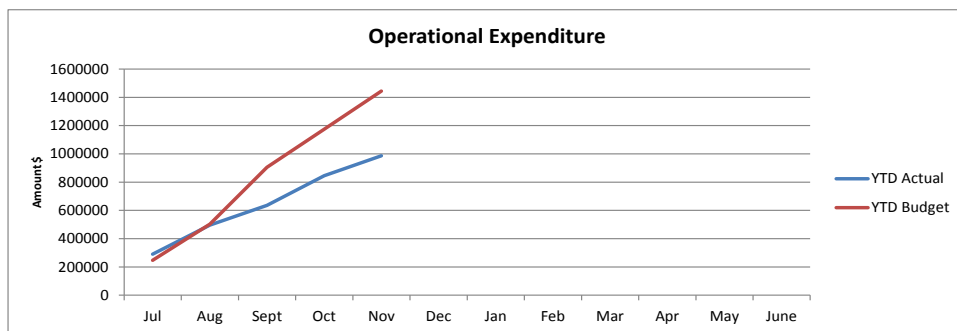
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
<b>REVENUES/SOURCES</b>			
	<b>Explanation for Variances</b>		
Governance	(261%)	\$ 30,638	Legal fees repaid, LGIS rebate and trade motor vehicle
General Purpose Funding	(100%)	\$ 247,143	CBH rates, 2nd FAG payment budgeted for December
Law, Order, Public Safety	84%	-\$ 196,340	Grant for capital item not received to date
Health	(69%)	\$ 4,951	Legal fees Dental lease repaid
Education and Welfare	(4%)	\$ 2,542	Trainee incentive scheme
Community Amenities	(580%)	\$ 156,247	Lottery grant, Karara Invoice raised and refuse charges full year
Recreation and Culture	65%	-\$ 91,572	Sport & Rec grant not claimed
Transport	(2%)	\$ 1,532	Reserve interest
Economic Services	49%	-\$ 1,704	Nil water sales
Other Property and Services	72%	-\$ 28,781	Private Works invoices to be raised
<b>(EXPENSES)/(APPLICATIONS)</b>			
Governance	33%	-\$ 50,485	Depreciation not calculated and audit fees
General Purpose Funding	35%	-\$ 5,236	Admin allocations and valuation expenses less
Law, Order, Public Safety	18%	-\$ 19,812	Animal control, Fire & CEMM expenses less to date, depreciation not calculated
Health	15%	-\$ 12,493	Admin allocations to be adjusted and depreciation not calculated
Education and Welfare	(3%)	\$ 1,634	Day Care Centre wages
Housing	55%	-\$ 83,964	Depreciation not calculated and less maintenance to date
Community Amenities	41%	-\$ 35,830	Refuse site maintenance, revitalisation project and CDO not employed
Recreation & Culture	45%	-\$ 157,470	Pool maintenance, Heritage trail expenses and Depreciation not calculated
Transport	10%	-\$ 34,553	Increase General road maintenance but depreciation not calculated to date
Economic Services	1%	-\$ 412	Wildflower Country subscription x 2, Talc Mine fence completed
Other Property and Services	100%	-\$ 59,476	Minor private works and depreciation not calculated to date
<b>Capital Expenditure and Income</b>			
(Profit)/Loss on Asset Disposals		-\$ 35,955	Vehicle disposal to be processed through assets
Depreciation on Assets	100%	-\$ 328,040	Depreciation not calculated to date
Purchase Land and Buildings	0%	\$ 847,092	Pool and Housing project profile to be adjusted
Purchase Plant and Equipment	100%	-\$ 313,330	Nil plant purchases
Purchase of Motor Vehicles	100%	-\$ 88,000	one vehicle only purchased to date
Purchase Infrastructure Assets - Road	(45%)	\$ 46,312	Works program behind schedule
Purchase Infrastructure Assets - Foot	100%	-\$ 61,825	Footpath program not undertaken
Purchase Infrastructure Assets - Airfield	0%	\$ -	
Purchase Infrastructure Assets - Parks	100%	-\$ 30,000	Townscape items not commenced

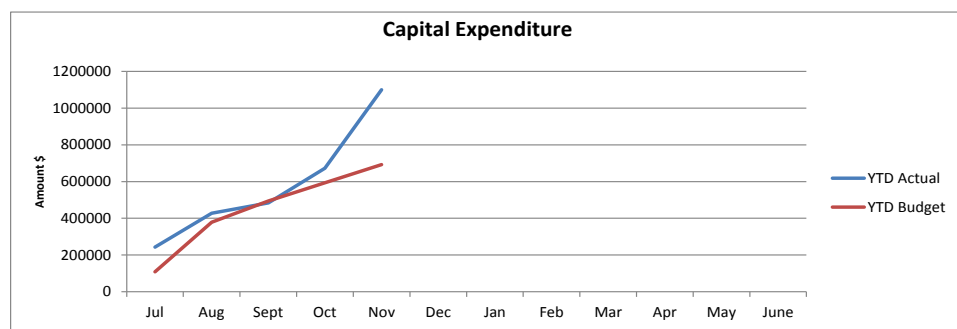
**General Income and Expenditure Graphs**



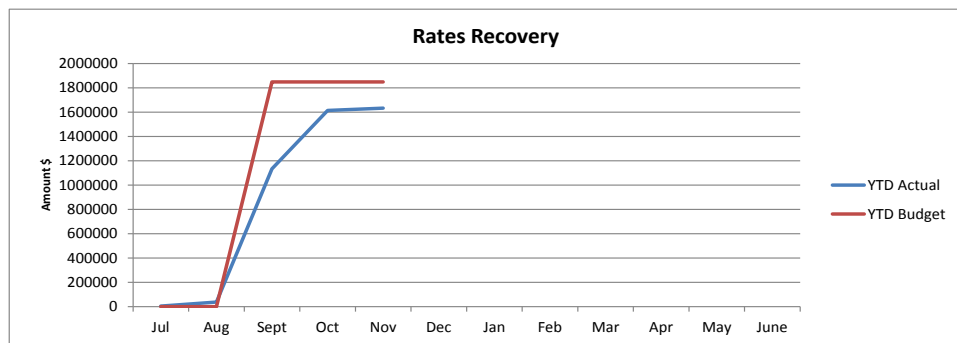
**Comment:**  
2nd quarter FAG funding received (budgeted November)



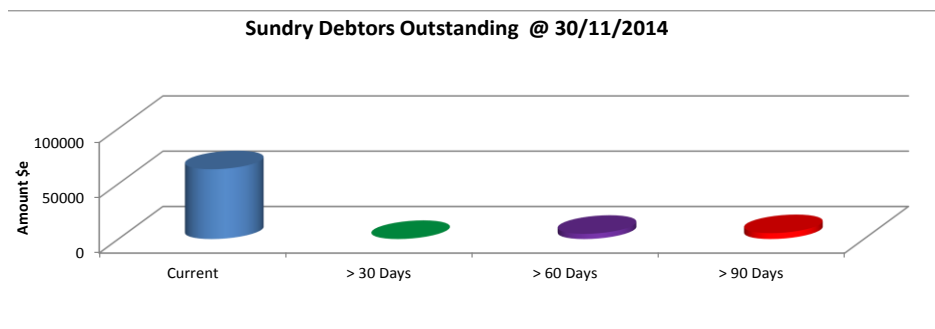
**Comment:**  
General building maintenance program behind schedule (housing), Heritage and revitalisation projects not commenced



**Comment:**  
Nil plant, machinery or vehicles purchased to date. Housing and pool project payments nearing completion.



**Comment:**  
35 day period for rates payment is 1st October, no discount was allowed on 2014/15 rates raised. Notices for second instalment option sent payments due 10th December.



**Comment:**  
Sundry Debtors - 90 day debtors in hands of Debt Collection Agency, balances to be reduced via weekly/fortnightly payments for two debtors

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(g) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2013.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:

Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

**EDUCATION AND WELFARE**

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

**HOUSING**

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

**COMMUNITY AMENITIES**

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

**RECREATION AND CULTURE**

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

**TRANSPORT**

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

**ECONOMIC SERVICES**

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

**OTHER PROPERTY & SERVICES**

Activities: Private works, plant repairs

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	30 November, 2014	2014/15
	Actual	Current Budget
	\$	\$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Furniture & Equipment (S4)	0	0
M/V Purchase	35,395	88,000
Buildings Chambers/Admin	4,032	350,000
<b>Law, Order, Public Safety</b>		
Firefighting Equipment	0	445,000
Buildings - New Pound	0	0
Fire Prevention Buildings	0	0
<b>Health</b>		
Furniture & Equipment (Medical Centre)	0	0
Buildings Dental Surgery	0	0
Motor Vehicles Dr Vehicle	0	29,000
Buildings - Medical Centre Carport	0	0
<b>Housing</b>		
Buildings Other Housing	0	0
Buildings HWS	0	0
Buildings Staff Housing	0	21,800
Buildings Group housing	304,731	353,100
<b>Community Amenities</b>		
Infrastructure Assets Parks & Gardens Streetscape	0	40,000
New Refuse Site	2,608	
Duffy's Store	2,230	0
<b>Recreation and Culture</b>		
Buildings Multi purpose building	544,741	528,907
Furniture & Equipment	1,161	0
Infrastructure - Parks & Ovals	0	0
Townscape	0	30,000
Buildings	0	27,000
<b>Transport</b>		
Infrastructure - Roads	148,969	1,316,007
Purchase Plant & Equipment Slasher/Scaffolding &	0	307,000
Tools & Equipment Road Counter	0	0
Purchase of Motor Vehicles	0	0
Footpaths	0	61,825
<b>Economic Services</b>		
Buildings		0
	<u>1,043,867</u>	<u>3,597,639</u>



**SHIRE OF THREE SPRINGS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	<b>30 November, 2014</b>	<b>2014/15</b>
	<b>Actual</b>	<b>Current Budget</b>
	<b>\$</b>	<b>\$</b>
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land Held for Resale	0	0
Land and Buildings	858,342	1,280,807
Furniture and Equipment	36,556	0
Plant and Equipment	0	752,000
Motor Vehicles	0	117,000
Infrastructure Assets - Roads	148,969	1,316,007
Infrastructure Assets - Footpaths	0	61,825
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	0	70,000
	<b>1,043,867</b>	<b>3,597,639</b>
	<b>1,043,867</b>	<b>3,597,639</b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b><u>By Program</u></b>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2014/2015 BUDGET	2014/2015 ACTUAL	2014/2015 BUDGET	2014/2015 ACTUAL	2014/2015 BUDGET	2014/2015 ACTUAL
	\$	\$	\$	\$	\$	\$
<b>Administration</b>						
Santa Fe	26,709		17,000		-9,709	
Nissan	24,740		26,000		1,260	
<b>Parks &amp; Gardens</b>						
<b>Health</b>						
Toyota Rav4	22,083		15,000		-7,083	
<b>Housing</b>						
<b>Transport</b>						
Isuzu Giga	105,995		85,000		-20,995	
Isuzu NPR Crew	30,915		20,000		-10,915	
	210,442	0	163,000	0	(47,442)	0
<b><u>By Class</u></b>	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2014/2015 BUDGET	2014/2015 ACTUAL	2014/2015 BUDGET	2014/2015 ACTUAL	2014/2015 BUDGET	2014/2015 ACTUAL
	\$	\$	\$	\$	\$	\$
<b>Land</b>						
<b>Buildings</b>						
<b>Plant &amp; Equipment</b>	136,910		105,000		(31,910)	
<b>Vehicles</b>	73,532		58,000		(15,532)	
<b>Furniture &amp; Equipment</b>						
	210,442	0.00	163,000	0	(47,442)	0
<b><u>Summary</u></b>					<b>2014/2015 BUDGET</b>	<b>30/11/2014 ACTUAL</b>
					\$	\$
Profit on Asset Disposals					1,260.00	0
Loss on Asset Disposals					(48,702)	0
					<u>(47,442)</u>	<u>0</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1 Jul 14	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
<b>Health</b>									
<b>Housing</b>									
<b>Recreation &amp; Culture</b>									
Loan 156 - Swimming Pool Upgrad	79,136			7,012	14,210	57,914	64,926	938	4,103
Loan 160 - Swimming Pool	200,000			0	16,698	183,302	183,302	0	7,770
<b>Transport</b>									
Loan 157 - Grader	160,917			11,297	22,940	126,680	137,977	1,558	9,656
Loan 158 - Bobcat	14,461			7,131	14,461	7,131	0	131	642
Plant Loan (159)	256,366			40,341	81,608	134,417	174,758	1,279	11,074
	710,880	0	0	65,781	149,917	509,444	560,963	3,905	33,245

All other loan repayments will be financed by general purpose revenue

**SHIRE OF THREE SPRINGS**

**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**5. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2013/2014

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
Swimming Pool Upgrade										0

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2013. The Swimming Pool Upgrade Loan may not be required until late 2013/2014

(d) Overdraft

Council utilised an overdraft facility during 2012/2013 and also during August and September 2013 prior to rate revenue being received.

Council had no unspent debenture funds as at 30 June 2013 nor is it expected to have unspent debenture funds as at 30 June 2014.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	30 November, 2014 Actual \$	2014/2015 Current Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	116,109	116,109
Amount Set Aside / Transfer to Reserve	2,072	3,200
Amount Used / Transfer from Reserve	-	-
	<u>118,181</u>	<u>119,309</u>
<b>(b) Plant Reserve</b>		
Opening Balance	122,283	122,283
Amount Set Aside / Transfer to Reserve	2,182	3,000
Amount Used / Transfer from Reserve	-	(82,000)
	<u>124,465</u>	<u>43,283</u>
<b>(c) Housing &amp; Development Reserve</b>		
Opening Balance	72,859	72,860
Amount Set Aside / Transfer to Reserve	1,301	2,000
Amount Used / Transfer from Reserve	-	-
	<u>74,160</u>	<u>74,860</u>
<b>(d) Local Gov Com Housing Reserve</b>		
Opening Balance	111,074	111,074
Amount Set Aside / Transfer to Reserve	1,983	3,000
Amount Used / Transfer from Reserve	-	(40,000)
	<u>113,057</u>	<u>74,074</u>
<b>(e) Gravel Pit Reserve</b>		
Opening Balance	42,235	42,235
Amount Set Aside / Transfer to Reserve	754	1,000
Amount Used / Transfer from Reserve	-	-
	<u>42,989</u>	<u>43,235</u>
<b>(f) Swimming Pool Rec Eq Reserve</b>		
Opening Balance	32,663	32,662
Amount Set Aside / Transfer to Reserve	583	900
Amount Used / Transfer from Reserve	-	-
	<u>33,246</u>	<u>33,562</u>
<b>Total Cash Backed Reserves</b>	<u>506,098</u>	<u>388,323</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	<b>30 November, 2014</b>	<b>2014/2015</b>
	<b>Actual</b>	<b>Current Budget</b>
	<b>\$</b>	<b>\$</b>
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	2,072	3,200
Plant Reserve	2,182	3,000
Housing & Development Reserve	1,301	2,000
Local Gov Com Housing Reserve	1,983	3,000
Gravel Pit Reserve	754	1,000
Swimming Pool Rec Eq Reserve	583	900
	<u>8,875</u>	<u>13,100</u>
<b>Transfers from Reserves</b>		
Leave Reserve	-	-
Plant Reserve	-	(82,000)
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	(40,000)
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
	<u>-</u>	<u>(122,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>8,875</u>	<u>(108,900)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Mobile Phone Reserve

- to be used to fund final contribution for mobile phone network

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	<b>30 November, 2014</b>	<b>Brought Forward</b>
	<b>Actual</b>	<b>1-Jul-14</b>
	<b>\$</b>	<b>\$</b>
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	1,133,830	652,808
Cash - Restricted (Reserves)	506,098	497,224
Cash - Restricted (Unspent Grants)	-	50,000
Receivables		
- Rates Outstanding	238,435	22,841
- Excess Rates	(4,931)	(12,699)
- Sundry Debtors	106,141	105,367
- Emergency Services Levy	(13,388)	2,288
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(30,024)	(30,880)
- GST Receivable	36,821	-
Inventories	9,315	9,315
Land held for resale	-	-
	1,982,297	1,296,264
<b>LESS: CURRENT LIABILITIES</b>		
Payables		
- Sundry Creditors	(48,742)	(128,954)
- Accrued Expenditure	-	(123,607)
- GST Payable	(10,956)	-
- PAYG/Withholding Tax Payable	(15,204)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(9,660)
Accrued Salaries and Wages	-	(27,472)
Current Employee Benefits Provision	(146,567)	(146,567)
Current Loan Liability	(84,136)	(149,917)
	(305,802)	(586,374)
<b>NET CURRENT ASSET POSITION</b>	1,676,495	709,890
Less: Cash - Reserves - Restricted	(506,098)	(497,224)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
- Lesser of Provision and Reserve	118,181	116,109
Add Back : Current Loan Liability	84,136	149,917
	1,372,714	478,692
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>1,372,714</b>	<b>478,692</b>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**8. RATING INFORMATION - 2014/2015 FINANCIAL YEAR**

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2014/2015 Rate Revenue \$	2014/2015 Interim Rates \$	2014/2015 Back Rates \$	2014/2015 Total Revenue \$	2014/2015 Budget \$
<b>Differential General Rate</b>								
GRV - Residential	0.110599	204	1,954,920	216,213	1,314	275	217,803	216,213
GRV - Mining	0.369435	2	255,500	94,391	0		94,391	94,391
UV - Rural	0.015460	184	95,208,500	1,471,923	3,550		1,475,473	1,471,923
UV - Mining	0.113479	18	352,111	39,957	(1,694)		38,263	39,957
UV - Arrino Town	0.015460	0	0	0			0	0
<b>Sub-Totals</b>		408	97,771,031	1,822,484	3,170	275	1,825,930	1,822,484
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	440	25	18,015	11,000		0	11,000	11,000
UV - Rural	440	18	248,296	7,920		0	7,920	7,920
UV - Mining	440	10	13,235	4,400	0	0	4,400	4,400
UV - Arrino Town	440	5	37,500	2,200		0	2,200	2,200
<b>Sub-Totals</b>		58	317,046	25,520	0	0	25,520	25,520
							1,851,450	1,848,004
Discounts							0	0
<b>Totals</b>							1,851,450	1,848,004

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/2015 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

**9. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-14 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	2,546	100,347	(102,589)	304
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0			0
BRB Levy	0	107	(71)	36
RSL	0	50		50
Housing Bonds	280			280
'Free' Blocks	0			0
Pottery Group	0			0
Hall Hire Bond	0			0
Cat Trap Bond	0			0
Swimming Pool Inflatable	0			0
	<u>98,123</u>			<u>95,966</u>

**10. CASH / INVESTMENTS SUMMARY**

<b>Investments</b>						<b>30 November</b>
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	2014 Actual \$
<b>Cash at Bank</b>						<b>30 November</b>
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustmer	2014 Actual \$
National Australia Bank	Muni	35,750	284	(9,122)		26,912
National Australia Bank	Trust	974	-	(280)		694
National Australia Bank	Licensing	94,968	304	-		95,272
National Australia Bank	TD House	313,386	4,691		(318,077)	-
<b>Investments</b>						
National Australia Bank	Maxi Investm	729,627	Credits 1,044,840	Debits (667,850)	-	1,106,617
National Australia Bank	Reserve Max	497,223	Interest 8,875	-		506,098

**11. SUPPLEMENTARY INFORMATION**

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

Schedule/Program Balances

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	NOTE	30/11/2014 Y-T-D Actual	30/11/2014 Y-T-D Current Budget	2014/2015 Budget
		\$		\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	8	1,851,450	1,847,798	1,845,004
Grants and Subsidies - Operating		589,999	361,083	1,075,717
Grants and Subsidies - Non Operating		78,471	289,580	1,621,425
Contributions Reimbursements and Donations - Operating		108,762	94,400	281,498
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		21,364	163,000	163,000
Service Charges		-	-	-
Fees and Charges		132,766	126,435	370,608
Interest Earnings		23,752	16,755	46,406
Other Revenue		70,702	12,205	29,300
Realisation on Asset Disposal		0	(163,000)	(163,000)
		<u>2,877,266</u>	<u>2,748,256</u>	<u>5,269,958</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		(483,405)	(531,737)	(1,289,406)
Materials and Contracts		(281,533)	(335,201)	(801,922)
Utilities		(49,192)	(64,605)	(146,801)
Depreciation		-	(328,040)	(820,100)
Interest Expenses		(5,751)	(18,137)	(36,895)
Insurance		(155,757)	(148,417)	(154,383)
Other Expenditure		(10,800)	(11,453)	(35,256)
		<u>(986,438)</u>	<u>(1,437,590)</u>	<u>(3,284,763)</u>
Loss on Sale of Assets		-	(35,955)	(48,702)
Profit on Asset Disposal		-	1,260	1,260
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>		<u><b>1,890,830</b></u>	<u><b>1,275,971</b></u>	<u><b>1,937,753</b></u>

## INCOME STATEMENT

### BY PROGRAM

FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014

	30/11/14 Y-T-D Actual	30/11/14 Y-T-D Current Budget	2014/15 Current Budget
	\$	\$	\$
<b>OPERATING REVENUES</b>			
Governance	42,378	11,740	26,460
General Purpose Funding	2,345,910	2,095,321	2,816,419
Law, Order, Public Safety	36,325	232,665	597,800
Health	12,176	7,225	17,350
Education and Welfare	63,577	61,035	146,500
Housing	41,257	41,810	105,086
Community Amenities	183,177	26,930	140,180
Recreation and Culture	48,273	139,845	348,582
Transport	91,197	89,665	968,541
Economic Services	1,786	3,490	8,800
Other Property and Services	11,214	39,995	96,000
	2,877,270	2,749,721	5,271,718
 <b>OPERATING EXPENSES</b>			
Governance	(102,621)	(153,106)	(232,008)
General Purpose Funding	(9,871)	(15,107)	(35,819)
Law, Order, Public Safety	(91,722)	(111,534)	(255,995)
Health	(69,106)	(81,599)	(206,236)
Education and Welfare	(63,669)	(62,035)	(163,348)
Housing	(68,941)	(152,905)	(357,258)
Community Amenities	(51,966)	(87,796)	(260,851)
Recreation & Culture	(192,285)	(349,755)	(809,705)
Transport	(303,149)	(337,702)	(827,739)
Economic Services	(33,312)	(33,724)	(112,741)
Other Property and Services	204	(59,272)	(71,765)
	(986,438)	(1,444,535)	(3,333,465)
 <b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	 1,890,832	 1,305,186	 1,938,253

**SHIRE OF THREE SPRINGS**

**BALANCE SHEET**

**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	<b>30 November, 2014</b>	<b>2013/14</b>
	<b>ACTUAL</b>	
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	1,639,927	1,200,031
Trade and Other Receivables	333,055	86,918
Inventories	9,315	9,315
<b>TOTAL CURRENT ASSETS</b>	<u>1,982,297</u>	<u>1,296,264</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	14,479	14,479
Inventories	-	-
Property, Plant and Equipment	15,303,588	14,528,334
Infrastructure	34,919,903	34,770,932
<b>TOTAL NON-CURRENT ASSETS</b>	<u>50,237,968</u>	<u>49,313,745</u>
<b>TOTAL ASSETS</b>	<u>52,220,265</u>	<u>50,610,009</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	75,100	289,891
Long Term Borrowings	84,136	149,917
Provisions	146,567	146,567
<b>TOTAL CURRENT LIABILITIES</b>	<u>305,803</u>	<u>586,375</u>
<b>NON-CURRENT LIABILITIES</b>		
Long Term Borrowings	560,963	560,963
Provisions	41,811	41,811
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>602,774</u>	<u>602,774</u>
<b>TOTAL LIABILITIES</b>	<u>908,577</u>	<u>1,189,149</u>
<b>NET ASSETS</b>	<u>51,311,689</u>	<u>49,420,860</u>
<b>EQUITY</b>		
Retained Profits (Surplus)	26,641,126	24,759,170
Reserves - Cash Backed	506,098	497,224
Reserves - Asset Revaluation	24,164,466	24,164,466
<b>TOTAL EQUITY</b>	<u>51,311,690</u>	<u>49,420,860</u>

**SHIRE OF THREE SPRINGS**

**STATEMENT OF CHANGES IN EQUITY**

**FOR THE PERIOD 1 JULY, 2014 TO 30 NOVEMBER, 2014**

	<b>30 November 2014 Actual \$</b>	<b>2014 \$</b>
<b>RETAINED PROFITS (SURPLUS)</b>		
Balance as at 1 July 2014	24,759,172	23,693,319
Change in Net Assets Resulting from Operations	1,890,830	1,079,763
Transfer from/(to) Reserves	<u>(8,875)</u>	<u>(13,910)</u>
Balance as at 31st October 2014	<u>26,641,127</u>	<u>24,759,172</u>
 <b>RESERVES - CASH BACKED</b>		
Balance as at 1 July 2014	497,223	483,313
Amount Transferred (to)/from Surplus	<u>8,875</u>	<u>13,910</u>
Balance as at 31st October 2014	<u>506,098</u>	<u>497,223</u>
 <b>RESERVES - ASSET REVALUATION</b>		
Balance as at 1 July 2014	24,164,465	24,164,465
Revaluation Increment		-
Revaluation Decrement	-	-
Balance as at 31st October 2014	<u>24,164,465</u>	<u>24,164,465</u>
 <b>TOTAL EQUITY</b>	 <u><u>51,311,690</u></u>	 <u><u>49,420,860</u></u>

**PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES**

General  
Ledger

	2014/15 Total Budget \$	30/11/14 Y-T-D Budget \$	30/11/14 Y-T-D Actual \$
<b><u>OPERATING EXPENDITURE</u></b>			
General purpose income	35,819	15,107	9,871
General administration	232,008	153,106	102,621
Law, order and public safety	255,995	111,534	91,722
Health	206,236	81,599	69,106
Welfare services	163,348	62,035	63,669
Housing	357,258	152,905	68,941
Community amenities	260,851	87,796	51,966
Recreation and culture	809,705	349,755	192,285
Transport	827,739	337,702	303,149
Economic services	112,741	33,724	33,312
Other property and services	71,765	59,272	(204)
<b>Total</b>	<b>3,333,465</b>	<b>1,444,535</b>	<b>986,438</b>
<b><u>CAPITAL EXPENDITURE</u></b>			
General purpose income	-	-	-
General administration	441,200	88,800	41,499
Law, order and public safety	445,000	185,415	-
Health	29,000	-	-
Welfare services	-	-	-
Housing	338,800	1,250	308,014
Community amenities	-	-	2,230
Recreation and culture	622,145	57,154	553,496
Transport	901,640	359,264	193,841
Economic services	625	250	754
Other property and services	-	-	-
<b>Total</b>	<b>2,778,410</b>	<b>692,133</b>	<b>1,099,835</b>
<b>TOTAL EXPENDITURE</b>	<b>6,111,874</b>	<b>2,136,668</b>	<b>2,086,274</b>
<b><u>OPERATING INCOME</u></b>			
General purpose income	(2,816,419)	(2,095,321)	(2,345,910)
General administration	(26,460)	(11,740)	(21,015)
Law, order and public safety	(597,800)	(232,665)	(36,325)
Health	(17,350)	(7,225)	(12,176)
Welfare services	(146,500)	(61,035)	(63,577)
Housing	(105,086)	(41,810)	(41,257)
Community amenities	(140,180)	(26,930)	(183,177)
Recreation and culture	(348,582)	(139,845)	(48,273)
Transport	(968,541)	(89,665)	(91,197)
Economic services	(8,800)	(3,490)	(1,786)
Other property and services	(96,000)	(39,995)	(11,213)
<b>Total</b>	<b>(5,271,718)</b>	<b>(2,749,721)</b>	<b>(2,855,905)</b>
<b><u>CAPITAL INCOME</u></b>			
General purpose income	-	-	-
General administration	-	-	(21,364)
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	(40,000)	-	-
Community amenities	-	-	-
Recreation and culture	-	-	-
Transport	(82,000)	-	-
Economic services	-	-	-
Other property and services	-	-	-
<b>Total</b>	<b>(122,000)</b>	<b>-</b>	<b>(21,364)</b>
<b>TOTAL INCOME</b>	<b>(5,393,718)</b>	<b>(2,749,721)</b>	<b>(2,877,268)</b>
<b>SURPLUS/DEFICIT</b>	<b>718,157</b>	<b>(613,053)</b>	<b>(790,994)</b>

## Debtors Trial Balance

As at 30.11.2014

Debtor #	Name	Credit Limit	01.09.2014		01.10.2014	31.10.2014	30.11.2014	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of Oldest Invoice (90Days)				
4			0.00	0	0.00	0.00	20.00	20.00
A27			0.00	0	0.00	0.00	0.00	-200.00
B76			0.00	0	0.00	0.00	60.00	60.00
B80			108.54	381	0.00	0.00	0.00	108.54
B93			3.50	164	0.00	0.00	0.00	3.50
C93			1706.99	194	0.00	0.00	0.00	1706.99
C98			0.00	0	0.00	0.00	80.00	80.00
F23			52.50	128	0.00	0.00	0.00	52.50
F35			3.12	153	0.00	0.00	0.00	3.12
G57			0.00	0	0.00	0.00	0.00	-40.00
G60			0.00	0	0.00	0.00	20.00	20.00
H37			0.00	0	0.00	0.00	240.00	240.00
J1			0.00	0	0.00	0.00	0.00	-55.00
J17			0.00	0	0.00	0.00	1430.00	1430.00
J18			82.50	0	0.00	0.00	0.00	82.50
K23			0.00	0	0.00	0.00	60767.09	60767.09
L89			0.00	0	0.00	0.00	45.00	45.00
M99			0.00	0	0.00	0.00	0.00	-425.00
M100			0.00	0	0.00	0.00	0.00	-249.30
M106			0.00	0	0.00	0.00	20.00	20.00
M115			0.00	0	680.00	0.00	640.00	1320.00
N42			2580.10	577	0.00	0.00	0.00	2580.10
P4			550.00	172	0.00	0.00	0.00	550.00
P11			0.00	0	0.00	0.00	160.00	160.00
R2			0.00	0	0.00	0.00	40.00	40.00
R37			0.00	0	0.00	0.00	30.00	30.00
R47			0.00	0	0.00	0.00	0.00	-57.10
S29			0.00	0	0.00	0.00	0.00	-331.97
S45			0.00	0	3616.87	0.00	0.00	3616.87
T15			0.00	0	0.00	0.00	270.00	270.00
T42			0.00	0	15.00	15.00	15.00	45.00
T52			0.00	0	0.00	0.00	296.91	296.91
T57			0.00	0	50.00	0.00	40.00	90.00
T62			0.00	0	0.00	0.00	45.00	45.00
T65			255.00	881	0.00	0.00	0.00	255.00

Debtors Trial Balance

As at 30.11.2014

Debtor #	Name	Credit Limit	01.09.2014		01.10.2014	31.10.2014	30.11.2014	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of Oldest Invoice (90Days)				
T71			0.00	0	0.00	54.95	516.58	571.53
T74			0.00	0	0.00	0.00	0.00	-114.26
V11			0.00	0	0.00	0.00	200.00	200.00
W9			0.00	0	350.00	0.00	0.00	350.00
W60			0.00	0	0.00	0.00	0.00	-394.06
W64			0.00	0	0.00	0.00	80.00	80.00
Totals --- Credit Balances:		-1866.69	5342.25		4711.87	69.95	65015.58	73272.96



### **9.3.2 Accounts for Payment – 30<sup>th</sup> November, 2014**

Agenda Reference: **CEO**  
Location/Address: **Shire of Three Springs**  
Name of Applicant: **Shire of Three Springs**  
File Reference: **ADM0083**  
Disclosure of Interest:  
Date: **11<sup>th</sup> December, 2014**  
Author: **Jessica Parker**

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

#### **ATTACHMENT**

Lists of creditors paid as at 30<sup>th</sup> November, 2014 is attached.

#### **BACKGROUND**

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

#### **POLICY IMPLICATIONS**

Payments have been made under delegation.

#### **FINANCIAL IMPLICATIONS**

Funds available to meet expenditure.

#### **STRATEGIC IMPLICATIONS**

Nil.

#### **OFFICER COMMENT**

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION – ITEM 9.3.2**

**That Council notes the accounts for payment as presented for November, 2014 from the –**

**Municipal Fund totalling \$524,481.93 represented by Electronic Fund Transfers No's 11491 – 11526, Cheque No's 11147 – 11154 and Direct Debits 9626.1, 9634.1, 9642.1, 9661.1, 9662.1, 9662.2, 9662.3, 9662.4, 9662.5, 9662.6 & 9662.7**

**Licensing Fund totalling \$20,155.50 represented by Electronic Fund Transfer No 11527.**

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>Three Springs Lions Club</b>				
11147	10/11/2014	Contribution to Cemetery Maintenance for the period 01/07/2014 to		680.00
INV 311214	06/11/2014		680.00	
<b>MLC Nominees Pty Limited</b>				
11148	10/11/2014	Superannuation contributions		89.31
INV SUPER	04/11/2014	Super. for 25850668 04/11/2014	89.31	
<b>Synergy</b>				
11149	10/11/2014	Electricity - Various		6,952.46
INV	03/11/2014	Electricity Account from 25/09/2014 to 24/10/2014 - 163 Street Lights,	2,531.60	
INV	28/10/2014	Electricity Usage Charges 23/08/2014 to 23/10/2014 - Duffy's Store	29.95	
INV	28/10/2014	Electricity Usage Charges 11/09/2014 to 22/10/2014 - 19 Gooch St	52.35	
INV	27/10/2014	Electricity Usage Charges 23/08/2014 to 23/10/2014 - 50 Carter St	115.10	
INV	27/10/2014	Electricity Usage Charges 23/08/2014 to 23/10/2014 - Old Nurses	45.80	
INV	27/10/2014	Electricity Usage Charges 23/08/2014 to 23/10/2014 - Dental Clinic (To	457.10	
INV	27/10/2014	Electricity Usage Charges 23/08/2014 to 23/10/2014 - Water Feature	251.30	
INV	28/10/2014	Electricity Usage Charges 16/08/2014 to 23/10/2014 - Admin	3,469.26	
<b>Telstra</b>				
11150	10/11/2014	Monthly Account		1,916.41
INV	20/10/2014	Monthly Telephone Account for 9954 1352 - Dental Clinic Security	32.33	
INV	23/10/2014	Monthly Telephone Usage Charges to 15/10/2014, Service Charges to	1,884.08	
<b>Synergy</b>				
11151	21/11/2014	Electricity Usage Charges 23/08/2014 to 22/10/2014 - 21 Franklin Street		81.20
INV	27/10/2014		81.20	
<b>Sunsuper Superannuation Fund</b>				
11152	21/11/2014	Payroll deductions		1,172.49
INV	04/11/2014	Payroll Deduction for 04/11/2014	888.02	
INV SUPER	04/11/2014	Super. for 00405876 04/11/2014	284.47	
<b>Telstra</b>				
11153	21/11/2014	Mobile Phones - Various		565.42
INV	05/11/2014	Mobile Phone Account - 0407 981 659 \$35.72, 0448 070 406 (Internet)	565.42	
<b>Water Corporation</b>				
11154	21/11/2014	Water Usage & Service Charges		2,070.25
INV	31/10/2014	Water Usage Charges 01/10/2014 - 29/10/2014 - 1791 kL, Monthly	2,070.25	
<b>Child Support Agency</b>				
EFT11491	10/11/2014	Payroll deductions		772.07
INV	04/11/2014	Payroll Deduction for 04/11/2014	772.07	
<b>Veolia Environmental Services</b>				
EFT11492	10/11/2014	Refuse Collection		4,204.90
INV	26/10/2014	Weekly Bin Collection - 07/10/14, 14/10/14, 21/10/14 & 28/10/14 (240L	4,204.90	
<b>Canine Control</b>				
EFT11493	10/11/2014	Ranger Services - 07/10/14		2,204.38
INV 75	08/10/2014	Ranger Services for Tuesday 07/10/14 - Follow up Enquiries made	1,102.19	
INV 78	19/10/2014	Ranger Services Additional Visit 13/10/14 - Phone call was received	1,102.19	
<b>Eneabba Smash Repairs</b>				
EFT11494	10/11/2014	Excess on Insurance - Dr Vehicle Rav 4		600.00
INV	10/10/2014	Excess on Insurance Claim 633388226 (TS125 hit Kangaroo), Excess on	600.00	
<b>(Stekon Pty Ltd) Famlonga Building Contractors</b>				
EFT11495	10/11/2014	Contractor		245,071.80
INV	22/10/2014	Three Springs Swimming Pool Upgrade III (Multipurpose Building) -	245,071.80	
<b>Fire &amp; Safety WA</b>				
EFT11496	10/11/2014	Hose Adaptor - Storz 25 x 19mm BSPF Adaptor		24.66
INV 21663	28/10/2014		24.66	
<b>Greenfield Technical Services</b>				
EFT11497	10/11/2014	Professional Services		5,896.00
INV 3871	29/10/2014	Roman Analysis, Issue 2014 Valuation Report & Respond to Queries	5,896.00	

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>Rowe Group</b>				
EFT11498	10/11/2014	Professional Services		2,624.05
INV	15/10/2014	Local Planning Scheme Review - Various Lots, Three Springs - I:	2,056.45	
INV	15/10/2014	Application for Subdivision - Boundary Realignment - Lot 16 and 101	567.60	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT11499	10/11/2014	Payroll deductions		88.45
INV	04/11/2014	Payroll Deduction for 04/11/2014	88.45	
<b>Lewis Motors</b>				
EFT11500	10/11/2014	New Vehicle Changeover		15,434.50
INV G20273	30/10/2014	Purchase of New 2014 Holden Calais 3.6L V6 Automatic Sedan (Heron	15,434.50	
<b>Lgis Liability</b>				
EFT11501	10/11/2014	Liability Insurance		5,257.56
INV	16/10/2014	Liability Cover (2nd Instalment) 30/06/2014 to 30/06/2015 (60%),	5,257.56	
<b>LGIS Workcare</b>				
EFT11502	10/11/2014	LGIS Workcare Insurance		22,659.11
INV	16/10/2014	LGIS Work Care (2nd Instalment) 30/06/2014 to 30/06/2015 (35%),	22,659.11	
<b>LGIS Property Scheme</b>				
EFT11503	10/11/2014	LGIS Property Insurance		31,618.95
INV	16/10/2014	Property Insurance 30/06/2014 to 30/06/2015 - 2nd Instalment, Property	31,618.95	
<b>Shire of Mingenew</b>				
EFT11504	10/11/2014	Accounting Consultant		4,144.80
INV 6935	05/11/2014	Accounting Consultant - 19 Hrs Support Work 17/07/14 & 18/07/14 @	4,144.80	
<b>Novus Autoglass Repairs &amp; Replacement</b>				
EFT11505	10/11/2014	Supply and Fit Windscreen including Travel to Three Springs - TS5010		576.57
INV	25/09/2014		576.57	
<b>Northern Country Zone Of Walga</b>				
EFT11506	10/11/2014	Annual Subscription to Northern Country Zone of WALGA for the		1,700.00
INV 0010	27/10/2014		1,700.00	
<b>Perfect Computer Solutions</b>				
EFT11507	10/11/2014	Computer and IT Support Various		807.50
INV 20260	16/10/2014	30/09/2014 - Set up CSO2 computer (Main receipting Computer) with	510.00	
INV 20297	28/10/2014	10/10/2014 - Admin Computer Would not Boot Up, Found to have Faulty	297.50	
<b>Rapid IT Services</b>				
EFT11508	10/11/2014	Medical Centre IT Provider		1,402.50
INV	28/10/2014	1.5 Hours Remote Setup for New Desktop Computer at Medical Centre,	148.50	
INV	28/10/2014	New i5 NUC/ 4Gb Ram/ 500GB Hard Drive/ Windows 7Pro/ USB	1,254.00	
<b>Shire of Three Springs</b>				
EFT11509	10/11/2014	Rates 2014/2015		1,184.18
INV A294	01/10/2014	Rates 2014/2015 for 12 Touche St, Three Springs - Cathie Holder (As per	1,184.18	
<b>Sweetman's Hardware</b>				
EFT11510	10/11/2014	Hardware - Various		3,505.71
INV 57	30/09/2014	Sprinkler, Cement, Shackle for Flag, Silastic, Retic Parts, Insecticide for	899.57	
INV 58	30/09/2014	Watering Can, Insecticide, Sprinkler, P Trap for Depot, Ceiling Fan, ULP	454.85	
INV 59	30/09/2014	Water Plug, Turpentine, Sandpaper, Ezy Out, Rust Kill, Doctor Vehicle	173.27	
INV 60B	31/10/2014	ULP for Pool Mower - 9.43 Litres, Insecticide, Bolts, PVC Fittings, Nuts	466.55	
INV 60A	31/10/2014	4 x Gas Bottles for Swimming Pool Upgrade to Hot Water Systems	582.00	
INV 61	31/10/2014	Ulp For Pool - 15.58 Litres, Padlock, Water Fittings, Screws, Sprinkler -	564.33	
INV 62	31/10/2014	Timber for Duffy's Store, PVC Fittings, Cable Connections, Sprinkler for	365.14	
<b>Three Springs IGA</b>				
EFT11511	10/11/2014	Monthly IGA Account		207.34
INV	31/10/2014	Confectionery, Biscuits, Glad Wrap & Chux, Milk, Tea Bags, Water,	207.34	
<b>Three Springs Tourist Lodge</b>				
EFT11512	10/11/2014	Auditors Accommodation		220.00
INV 2372	30/10/2014	Accommodation & Meal for Auditors (Hitesh & Darryl) of UHY Haines	220.00	
<b>Tim Batt Water Solutions Pty Ltd</b>				
EFT11513	10/11/2014	Parts		121.00

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		<b>Tim Batt Water Solutions Pty Ltd</b>		
INV	04/11/2014	790804 Pulsar Discharge Valve Arm with Suction Cup & Float, Main	121.00	
		<b>Van't Veer Services</b>		
EFT11514	10/11/2014	Postage Charges for October 2014		210.75
INV 298	31/10/2014		210.75	
		<b>Australian Taxation Office</b>		
EFT11515	21/11/2014	BAS REMITTANCE for October 2014		2,141.00
INV BAS 10	31/10/2014	BAS REMITTANCE for October 2014, BAS REMITTANCE for	2,141.00	
		<b>BT Super for Life</b>		
EFT11516	21/11/2014	Superannuation contributions		190.46
INV SUPER	04/11/2014	Super. for 101579456 04/11/2014	190.46	
		<b>BT Super for Life</b>		
EFT11517	21/11/2014	Superannuation contributions		57.01
INV SUPER	04/11/2014	Super. for 110332731 04/11/2014	57.01	
		<b>The Trustee for Every Superannuation Fund</b>		
EFT11518	21/11/2014	Superannuation contributions		255.77
INV SUPER	04/11/2014	Super. for 04/11/2014	255.77	
		<b>(Stekon Pty Ltd) Famlonga Building Contractors</b>		
EFT11519	21/11/2014	Contractor		141,458.02
INV	20/10/2014	Shade Structure (Galvanised Steel Frame, Colourbond Roof, 30m long x	42,872.50	
INV	20/10/2014	Lot 47 Williamson Street (Cnr Murcott) Units Progress Payment - Lock	98,585.52	
		<b>Jane Morris</b>		
EFT11520	21/11/2014	Reimbursement for National Police Certificate - J Morris		62.40
INV REIMB	11/11/2014		62.40	
		<b>NMCentral (TS RoadHouse)</b>		
EFT11521	21/11/2014	Milk		3.20
INV 942	03/11/2014		3.20	
		<b>Rays Farm Services</b>		
EFT11522	21/11/2014	Contractor		2,453.00
INV 95	07/11/2014	Erect Fencing at the Back of Duffy's Store - Grant funded	2,453.00	
		<b>Reliance Petroleum</b>		
EFT11523	21/11/2014	Monthly Fuel Card Account		324.11
INV	05/11/2014	Credit Adjustment - Discount Granted on Fuel Costs (D000215)	-0.82	
INV OCT 14	31/10/2014	ULP Fuel for TS5011 - 40.04 Litres for Trip to Perth to Pick up TS5002	324.93	
		<b>The Trustee for the RL &amp; JMA Ryan Superannuation Fund</b>		
EFT11524	21/11/2014	Superannuation contributions		449.29
INV SUPER	04/11/2014	Super. for 502 04/11/2014	294.36	
INV	04/11/2014	Payroll Deduction for 04/11/2014	154.93	
		<b>Sweetman's Hardware</b>		
EFT11525	21/11/2014	Hardware Account		154.60
INV 57-2	30/09/2014	Reticulation Parts - Pool Upgrade III	154.60	
		<b>WA Super</b>		
EFT11526	21/11/2014	Superannuation contributions		4,412.39
INV	04/11/2014	Payroll Deduction for 04/11/2014, Payroll Deduction for 04/11/2014,	432.69	
INV	04/11/2014	Payroll Deduction for 04/11/2014	35.52	
INV SUPER	04/11/2014	Super. for 249599 04/11/2014, Super. for 16262 04/11/2014, Super. for	3,423.06	
INV	04/11/2014	Payroll Deduction for 04/11/2014, Payroll Deduction for 04/11/2014,	521.12	
		<b>Department Of Transport - Daily Licensing</b>		
EFT11527	30/11/2014	POLICE LICENSING PAYMENTS FOR NOVEMBER 2014		20,155.50
INV T1	30/11/2014	POLICE LICENSING 30/10/2014, Police Licensing 31/10/2014,	20,155.50	
		<b>Commander Australia</b>		
DD9626.1	10/11/2014	Commander Contract		46.93
INV	22/10/2014	Commander Contract 16/11/2014 - 15/12/2014	46.93	

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>Westnet Pty Ltd</b>				
DD9634.1	01/11/2014	Monthly Internet		54.95
INV	17/10/2014	Monthly Charge for IO ADSL1 SP-10 service	54.95	
<b>SG Fleet Pty Ltd</b>				
DD9642.1	15/11/2014			1,472.00
INV	31/10/2014	Lease for CESM Vehicle - Nissan Navara D40 MY10 2.5TD ST Dual	1,472.00	
<b>National Mastercard</b>				
DD9661.1	26/11/2014	November Credit Card Charges		112.85
INV	20/11/2014	Registration of new Holden Calais OTS to 31/12/2014, Registration of	112.85	
<b>The Trustee for the RL &amp; JMA Ryan Superannuation Fund</b>				
DD9662.1	18/11/2014	Payroll deductions		523.51
INV SUPER	18/11/2014	Super. for 502 18/11/2014	342.99	
INV	18/11/2014	Payroll Deduction for 18/11/2014	180.52	
<b>WA Super</b>				
DD9662.2	18/11/2014	Payroll deductions		4,471.68
INV	18/11/2014	Payroll Deduction for 18/11/2014, Payroll Deduction for 18/11/2014,	432.69	
INV	18/11/2014	Payroll Deduction for 18/11/2014	35.52	
INV SUPER	18/11/2014	Super. for 249599 18/11/2014, Super. for 16262 18/11/2014, Super. 6262	3,482.35	
INV	18/11/2014	Payroll Deduction for 18/11/2014, Payroll Deduction for 18/11/2014,	521.12	
<b>Sunsuper Superannuation Fund</b>				
DD9662.3	18/11/2014	Superannuation contributions		1,110.02
INV	18/11/2014	Payroll Deduction for 18/11/2014	888.02	
INV SUPER	18/11/2014	Super. for 00405876 18/11/2014, Super. for 00405876 18/11/2014	222.00	
<b>The Trustee for Every Superannuation Fund</b>				
DD9662.4	18/11/2014	Superannuation contributions		255.77
INV SUPER	18/11/2014	Super. for 18/11/2014	255.77	
<b>BT Super for Life</b>				
DD9662.5	18/11/2014	Superannuation contributions		201.37
INV SUPER	18/11/2014	Super. for 101579456 18/11/2014	201.37	
<b>BT Super for Life</b>				
DD9662.6	18/11/2014	Superannuation contributions		114.86
INV SUPER	18/11/2014	Super. for 110332731 18/11/2014	114.86	
<b>MLC Nominees Pty Limited</b>				
DD9662.7	18/11/2014	Superannuation contributions		92.42
INV SUPER	18/11/2014	Super. for 25850668 18/11/2014	92.42	

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	20,155.50
M	MUNICIPAL BANK	524,481.93
<b>TOTAL</b>		<b>544,637.43</b>

## National Business Mastercard

21 October, 2014 to 20 November, 2014

### Chief Executive Officer

Registration of New Holden Calais OTS to 31/12/2014	\$	94.85
	\$	<b>94.85</b>

### Deputy Chief Executive Officer

	\$	-
Bank Charges	\$	18.00
	\$	<b>18.00</b>

<b>Total Direct Debit Payment made on 26/11/2014</b>	<b>\$</b>	<b>112.85</b>
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## Police Licensing

Direct Debits from Trust Account

1 November, 2014 to 30 November, 2014

Monday, 3 November 2014	\$	1,248.40
Tuesday, 4 November 2014	\$	344.05
Wednesday, 5 November 2014	\$	183.20
Thursday, 6 November 2014	\$	256.20
Friday, 7 November 2014	\$	109.65
Monday, 10 November 2014	\$	3,083.10
Wednesday, 12 November 2014	\$	870.70
Thursday, 13 November 2014	\$	52.20
Friday, 14 November 2014	\$	1,253.95
Monday, 17 November 2014	\$	1,474.00
Wednesday, 19 November 2014	\$	1,715.40
Thursday, 20 November 2014	\$	235.90
Friday, 21 November 2014	\$	682.15
Monday, 24 November 2014	\$	3,204.55
Tuesday, 25 November 2014	\$	943.65
Wednesday, 26 November 2014	\$	421.40
Friday, 28 November 2014	\$	303.60
	\$	<b>16,382.10</b>

## Bank Fees

### Direct Debits from Muni Account 1 November, 2014 to 30 November, 2014

Total direct debited from Municipal Account	\$	<b>620.85</b>
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## Payroll

### Direct Payments from Muni Account 1 November, 2014 to 30 November, 2014

Wednesday, 5 November 2014	\$	31,200.94
Wednesday, 19 November 2014	\$	31,892.26
	\$	<b>63,093.20</b>



**9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**10 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**10.2 ELECTED MEMBERS**

**10.3 STAFF**

**11 QUESTIONS BY MEMBERS WITHOUT NOTICE**

**12 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

**13 TIME AND DATE OF NEXT MEETING**

The Next Ordinary Council Meeting will be held on Wednesday 18<sup>th</sup> February 2015 at 1.30pm.

**14 MEETING CLOSURE**